



APPLICATION TO CHANGE CONDITIONS, EXTEND MY STAY OR REMAIN IN CANADA AS A WORKER

8-10 digit number called UCI# or Client ID on study permit (no hyphens needed)

additional page containing the appropriate section

Select "Apply for a work permit for the first time or new employer" even if you already have an employer

application.

1 UCI			2 * I want service in			OFFICE USE ONLY Validated	
3 I am applying for one or more of the following:							
<input type="checkbox"/> * Apply for a work permit with my family name				<input type="checkbox"/> * Apply for a work permit for the first time or with a new employer			
<input type="checkbox"/> * Restore my status as a worker				<input type="checkbox"/> * Get a new temporary resident permit (for inadmissible applicants only)			
PERSONAL DETAILS							
1 Full name							
* Family name (as shown on your passport or travel document)				Given name(s) (as shown on your passport or travel document)			
2 a) Have you ever used any other name (e.g. Nickname, maiden name, alias, etc.) ? <input type="checkbox"/> * No <input type="checkbox"/> * Yes							
b) If you answered "yes" to question 2a), please provide the name (e.g. Nickname, maiden name, alias, etc.)							
Family name				Given name(s)			
*3 Sex		4 Date of birth		5 Place of birth		* Country or Territory	
		*YYYY *MM *DD		*City/Town			
6 * Citizenship							
7 Current country or territory of residence:							
Country or Territory		Status		Other		From	To
Canada						YYYY-MM-DD	YYYY-MM-DD
8 a) Previous countries or territories of residence: During the past five years have you lived in any country of citizenship or your current country or territory of residence (indicated above) for more than six months? <input type="checkbox"/> * No <input type="checkbox"/> * Yes							
b) If you answered "yes" to question 8a), please provide details							
Country or Territory		Status		Other		From	To
						YYYY-MM-DD	YYYY-MM-DD
						YYYY-MM-DD	YYYY-MM-DD
9 * a) Your current marital status			b) (If you are married or in a common-law relationship) Provide the date on which you were married or entered into the common-law relationship			Date	
						YYYY-MM-DD	
c) Provide the name of your current Spouse/Common-law partner							
Family name				Given name(s)			
d) If you are married or in a common-law relationship, is your spouse or common-law partner a Canadian citizen or permanent resident? <input type="checkbox"/> No <input type="checkbox"/> Yes							
FOR OFFICE USE ONLY - DO NOT WRITE IN THIS SPACE							

If you do not have a family name on your passport, enter ALL your given name(s) here & leave the "given name" section blank

If you do not have a given name on your passport, leave this section blank & Do Not enter any other information such as "NA or Not Applicable"

Select "Student" as your status

Expiry date on your current study permit

Issue date on your "initial" study permit



Applicant Name Date of Birth

PERSONAL DETAILS (CONTINUED)

10 a) Have you previously been married or in a common-law relationship? * No * Yes

b) Provide the following details for your previous Spouse/Common-law partner:

Family name Given name(s)

c) Type of relationship From To e) Date of Birth

Year-MM-DD YYYY-MM-DD YYYY MM

LANGUAGE(S) 1 a) Native language communicate in English and/or French? * No * Yes c) In which language are you

d) Have you taken a test from a designated testing agency to assess your proficiency in English or French? * No * Yes

PASSPORT

1 * Passport number 2 * Country or territory of issue 3 * Issuance date 4 * Expiry date

YYYY-MM-DD YYYY-MM-DD YYYY MM DD

5 * For this trip, will you use a passport issued by the Ministry of Foreign Affairs in Taiwan that includes your personal identification number?

6 * For this trip, will you use a National Israeli passport? * No * Yes

NATIONAL IDENTITY DOCUMENT

1 Do you have a national identity document? * No * Yes

2 Document number 3 Country or Territory of issue 4 Issue date 5 Expiry date

YYYY-MM-DD YYYY-MM-DD YYYY MM DD

on card (green card)? * No * Yes 3 Expiry date

YYYY-MM-DD YYYY MM DD

Expiry date 3 Expiry date

YYYY-MM-DD YYYY MM DD

If submitting your application by mail:

- All correspondence will go to this address unless you indicate your e-mail address below.
- Indicating an e-mail address will authorize all correspondence, including file and personal information, to be sent to the e-mail address you specify.
- If you wish to authorize the release of information from your application to a representative, indicate their e-mail and mailing address(es) in this section and on the IMM5476 form.

1 **Current mailing address**

P.O. box Apt/Unit Street no. * Street name

* City/Town Country or Territory * Province

Canada

2 **Residential address** Same as mailing address? * No * Yes

Apt/Unit Street no. Street name

City/Town Country or Territory Province Postal code

Canada

3 **Telephone no.** Canada/US Other

Type Country Code No. Ext.

4 **Alternate Telephone no.** Canada/US Other

Type Country Code No. Ext.

5 **Fax no.** Canada/US Other

Country Code No. Ext.

6 **E-mail address**

If you do not hold a national identity document issued by your country, select "No". Do not input your BC ID, Driving License, passport or birth certificate numbers here! If you are not sure, you may search on line or check with your government.

If you have taken IELTS, then select "Yes"

If there is no information on either issuance or expiry date on your National ID, leave blank here.

This is the address where your co-op work permit will be mailed to. Make sure that this address is where you plan to live for at least a few months and is correct & complete. If you are moving to a different address, make necessary arrangements to receive your mail OR contact Canada Post for mail forwarding services.

Number that appears on your building

You will not receive your mail if your address is not correct or updated. To check how to enter Canadian address, you can check Canada Post website.

Apartment #

Name of street where your apartment building or your house is located. Make sure to include suffixes such as "Street", "Avenue". Name of your street may include a number too.

Select appropriate option from the drop-down menu (ex. cellular)

Applicant Name

Location of your original entry to Canada (City, Province). If you entered Canada in Vancouver International Airport, you can type "Vancouver, BC"

COMING INTO CANADA

1	Date and place of your original entry to Canada YYYY-MM-DD	* Date YYYY-MM-DD	* Place
2	* a) The original purpose for coming to Canada	b) Other	
3	Date and place of your most recent entry to Canada (if not the same as original entry) YYYY-MM-DD	Date YYYY-MM-DD	Place
4	If applicable, provide the document number of the most recent Visitor Record, Study Permit, Work Permit or Temporary Resident Permit issued to you.	Document Number	

If you traveled outside Canada (even for a one-day trip to US) input the return date and the name of the city where you returned from your last trip

Number on top right corner of your study permit starting with a letter (e.g. F1122334455)

DETAILS OF INTENDED WORK IN CANADA

1	* a) What type of work permit are you applying for? Select "Co-op Work Permit"	b) Other
2	Details of my prospective employer (attach original offer of employment) a) Name of Employer (If you are employed by a foreign employer who has been awarded a contract to provide services to a Canadian entity, please identify the foreign employer here) Douglas College	
	b) Complete Address of Employer (Canadian or Foreign): 700 Royal Avenue, New Westminister, BC V3L 5B2	
3	Intended location of employment in Canada? Province: BC City/Town: New Westminister Address: 700 Royal Avenue, V3L 5B2 Your school is your employer	
4	My occupation in Canada will be: Job title: To be determined	Brief description of duties: To be determined as per coop/placement agreement

5	Duration of expected employment From: Today's date To: SP expiry date YYYY-MM-DD YYYY-MM-DD	6 Labour Market Impact Assessment
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You do not need to fill out questions 6 & 7 in this section only.

7	Enter the details of your "highest" level of post secondary education. If Douglas is your highest education, fill in your program information here	provide the: Answer Yes or No
8	Have you been issued a certificate under the Provincial Nominee program?	<input type="checkbox"/> * No <input type="checkbox"/> * Yes

EDUCATION

Have you had any post secondary education (including university, college or apprenticeship training)? * No * Yes
If you answered "yes", give full details of your highest level of post secondary education.

1	From YYYY MM	Field and level of study If you are currently working on your program, leave this blank	School/Facility name
	To YYYY MM		City/Town Country or Territory

Information in the "Employment" section is not required, however, despite the instruction on IRCC guide, you will not be able to validate the form unless at least row #1 is completed.

EMPLOYMENT

Give details of your employment for the past 10 years, including if you have held any hospital administrator) of parliament,

1	From * YYYY * MM	* Current Activity/Occupation To answer section #1, start employment section with "Student" as your main occupation, enter Douglas College information and details of your studies. Date your program started	* Country or Territory	Province/State
	To YYYY MM			

Date of expected program completion

Applicant Name	Date of Birth
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EMPLOYMENT (CONTINUED)

2	From YYYY MM	Previous Activity/Occupation	Company/Employer/Facility name
	To YYYY MM	City/Town	Country or Territory Province/State
3	From YYYY MM	Previous Activity/Occupation	Company/Employer/Facility name
	To YYYY MM	City/Town	Country or Territory Province/State

BACKGROUND INFORMATION

You must complete this section if you are 18 years of age or older.

1	a) Within the past two years, have you or a family member ever had tuberculosis of the lungs or been in close contact with a person with tuberculosis?	<input type="checkbox"/> No	<input type="checkbox"/> Yes
	b) Do you have any physical or mental disorder that would require social and/or health services, other than medication, during a stay in Canada?	<input type="checkbox"/> No	<input type="checkbox"/> Yes
c) If you answered "yes" to question 1a) or 1b), please provide details and the name of the family member (if applicable).			
<div style="border: 2px solid red; padding: 10px; color: red; font-weight: bold;"> List any of your previous applications including refused ones, when and what type of visa you have applied to IRCC previously, this include initial study permit, Temporary Resident Visa (TRV), eTA, and co-op work permit and their extensions. </div>			
2	a) Have you ever remained beyond the validity of your status, attended school without authorization or worked without authorization in Canada?	<input type="checkbox"/> No	<input type="checkbox"/> Yes
	b) Have you ever been refused a visa or permit, denied entry or ordered to leave Canada or any other country or territory?	<input type="checkbox"/> No	<input type="checkbox"/> Yes
	c) Have you previously applied to enter or remain in Canada?	<input type="checkbox"/> No	<input type="checkbox"/> Yes
	d) If you answered "yes" to question 2a), 2b) or 2c), please provide details.	<div style="border: 2px solid red; padding: 5px; color: red; font-weight: bold;"> Click "Yes" </div>	
<div style="border: 2px solid red; padding: 10px; color: red; font-weight: bold;"> For example: Applied for and granted a study permit in MM/YY. Renewed a study permit in MM/YY, applied for a new TRV in MM/YY, applied for extension of study permit in MM/YY </div>			
3	a) Have you ever committed, been arrested for or been charged with or convicted of any criminal offence in any country or territory?	<input type="checkbox"/> No	<input type="checkbox"/> Yes
	b) If you answered "yes" to question 3a), please provide details.		

Applicant Name	Date of Birth
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BACKGROUND INFORMATION (CONTINUED)

4 a) Did you serve in any military, militia, or civil defence unit or serve in a security organization or police force (including non obligatory national service, reserve or volunteer units)? No Yes

b) If you answered "yes" to question 4a), please provide dates of service and countries or territories where you served.

5 Are you, or have you ever been a member of an organization which has engaged in or advocated violence as a means to achieving a political or religious purpose at any time? No Yes

6 Have you ever witnessed or participated in the destruction of religious buildings? No Yes

No need to print out the form to sign, although it is mentioned signature is required. You can either leave the signature box blank for online application or type your full name.

SIGNATURE

Immigration, Refugees and Citizenship Canada (IRCC), or an organization at IRCC's request, may want to contact you in the future to provide information for the application process (such as participation in an information forum), during the application process (including the application process and services received after arriving in Canada (including settlement, integration and citizenship). IRCC will use this information, along with the information provided by other individuals, for research, performance measurement or evaluation purposes. IRCC will not use this information to make any decisions about you personally.

Do you consent to be contacted by IRCC, or an organization at IRCC's request, in the future? (Y/N) No Yes

I consent to the release to Immigration, Refugees and Citizenship Canada (IRCC) and Canada Border Services Agency (CBSA) of all records and information for the purpose of processing my request that any government authority, including police, judicial and state authorities in all countries in which I have lived may possess about me. This information will be used to evaluate my suitability for admission to Canada or to remain in Canada pursuant to Canadian law.

I declare that I have answered all questions in this application fully and truthfully.

Signature of Applicant or Parent/Legal Guardian's for a person under 18 years of age. Date: YYYY-MM-DD

Select "Yes"

Remember to enter the date you complete your application!

IMPORTANT NOTE:
 This application must be signed and dated before it is submitted by mail.
 Do not forget to include photos, fees (if applicable) and any other documents required. Review the application guide for more information and verify that you have completed and signed all the information on the application checklist.

DISCLAIMER:
 As you upload all the documents and proceed to the next page in your online account, you will be asked to type your name, select "I agree", and answer a security question. It will be considered as electronic signature to agree and confirm information on your application.

Information provided may be shared with other Canadian government departments and agencies, including the Royal Canadian Mounted Police (RCMP), the Canadian Security Intelligence Service (CSIS), the Department of Foreign Affairs, Trade and International Development (DFAIT), the Canada Revenue Agency (CRA), provincial and territorial governments and foreign governments in accordance with subsection 8(2) of the Access to Information Act. Information may also be systematically validated by other Canadian government institutions for the purposes of validating status and identity to determine admissibility to Canada. Information provided may be shared with other Canadian government departments and agencies, including the Royal Canadian Mounted Police (RCMP), the Canadian Security Intelligence Service (CSIS), the Department of Foreign Affairs, Trade and International Development (DFAIT), the Canada Revenue Agency (CRA), provincial and territorial governments and foreign governments in accordance with subsection 8(2) of the Access to Information Act. Information may also be systematically validated by other Canadian government institutions for the purposes of validating status and identity to determine admissibility to Canada.

Information provided may be stored and shared with the RCMP. The fingerprint record may also be disclosed to law enforcement agencies in Canada in accordance with subsection 8(2) of the Access to Information Act. Information may be used to establish or verify the identity of a person in order to prevent, investigate or prosecute an offence under any law of Canada or a province, territory or foreign government, or to verify the identity of an individual whose identity cannot reasonably be otherwise established or verified because of physical or mental condition. Information may also be shared with governments with whom Canada has an agreement or arrangement.

Depending on the type of application made, the information you provided will be stored in one or more Personal Information Banks (PIB) pursuant to section 10(1) of Canada's Privacy Act. Individuals also have a right to protection and access to their personal information stored in each corresponding PIB under the Access to Information Act. Further details on the PIBs pertaining to IRCC's line of business and services and the Government of Canada's access to information and privacy programs are available at the [Infosource website](#) and through the IRCC Call Centre. Info Source is also available at public libraries across Canada.



Click "Validate" button, a page of barcodes will appear on the form, as shown on the image. Save your application form and upload on the "application form" tab in your IRCC online account