



# IPSWICH BOROUGH COUNCIL

## Action Notes

<b>Meeting</b>	Ipswich Policy Area Board
<b>Date</b>	Friday 10 <sup>th</sup> January 2014
<b>Time</b>	14:00
<b>Location</b>	Council Chamber, Suffolk Coastal District Council
<b>Present</b>	Cllr John Hinton (JH) – Babergh District Council Cllr Simon Barrett (SB) – Babergh District Council Cllr Carole Jones (CJ) – Ipswich Borough Council Cllr John Whitehead (JW) – Mid Suffolk District Council Cllr Geoff Holdcroft (GH) – Suffolk Coastal District Council Cllr Graham Newman (GN) – Suffolk Coastal District Council Lindsay Barker (LB) – Babergh/Mid Suffolk District Councils Rich Cooke (RC) – Babergh/Mid Suffolk District Councils Alan Gillham (AG) – Babergh/Mid Suffolk District Councils Robert Hobbs (RH) – Ipswich Borough Council Steve Miller (SM) – Ipswich Borough Council Desi Reed (DR) – Suffolk Coastal District Council Phil Ridley (PR) – Suffolk Coastal District Council James Cutting (JC) – Suffolk County Council
<b>Apologies</b>	Matthew Ling (ML) – Ipswich Borough Council
<b>Distribution</b>	Published.
<b>Action Notes Agreed</b>	Agreed.

### Items:

		<b>Action</b>	<b>Attachments</b>
<b>1.0</b>	<b>Agree Action Notes of the previous meeting</b>	All	
1.1	Action notes of the previous meeting on 21 <sup>st</sup> November 2013 were agreed.		

1.2	Officers to agree a protocol for publishing action notes. The secretariat (currently Ipswich Borough Council) to host and can incorporate into terms of reference.		
<b>2.0</b>	<b>Update on report IPA and Duty to co-operate to respective strategic committees</b>	All	
2.1	Ipswich Borough Council had taken a paper to its Executive Committee on 17 <sup>th</sup> December 2013 in respect of ongoing management of the Ipswich Policy Area (IPA).  Babergh District Council were taking a paper to members on 13 <sup>th</sup> January 2014 and Mid Suffolk District Council to members on 16 <sup>th</sup> January.  Suffolk Coastal District Council report bi-monthly to members.		
2.2	It was commented that before committing to meeting the objectively assessed needs in full in the IPA, the evidence base needs to be clearly examined as there may be a reason as to why the full objectively assessed needs may not be met.  Suffolk Coastal District Council is committed to a review of its core strategy in 2015.		
<b>3.0</b>	<b>Presentation on current housing need in the IPA</b>	JC	
3.1	The presentation included the following information:  <ul style="list-style-type: none"> <li>- Sustainable communities wheel</li> <li>- Ipswich housing market area established under the regional system</li> <li>- 2012 strategic housing market assessment updated the 2008 study</li> <li>- Fewer people move in recessions so less in-migration</li> <li>- Greater growth of Ipswich</li> <li>- Between 1985 and 2000 there was a decrease in the population in Ipswich and an increase in Suffolk Coastal. This was due to developments at Kesgrave and Martlesham Heath</li> <li>- International migration mainly affects Ipswich and there has been a downward trend since 2008</li> <li>- Migrant workers initially tend to live in larger households and then as per the resident population</li> <li>- Even if lower migration still have in-migration</li> <li>- Commuting data from the 2011 Census should be available in February or March 2014</li> </ul>		

<p>4.0</p> <p>4.1</p> <p>4.2</p> <p>4.3</p>	<p><b>IPA proposed work programme and protocol</b></p> <p>It was agreed to produce a more detailed programme and to highlight the resources available. The key priorities to be established and agreed.</p> <p>It was agreed that all IPA partners would work together to agree a position on housing and employment needs and supply across the IPA by the autumn of 2014.</p> <p><b>Action: It was agreed to do this by the next meeting.</b></p> <p>Suggested to look at what sites are available within the existing IPA boundary.</p> <p>Need to agree the evidence to determine objectively assessed housing needs within the IPA.</p> <p>Models and projections to be revised in 2014 as more up-to-date information published.</p> <p>Suffolk County Council will support the districts through the use of the Pop Group model.</p> <p><b>Action: to keep up-to-date with population and household projections.</b></p> <p>It was further requested that a paper is produced considering alternative options to the existing IPA boundary. This had been agreed at the previous IPA Board meeting.</p> <p><b>Action: A paper considering alternatives to the IPA boundary to be prepared, supported by appropriate locational maps in parallel with other work being produced for the IPA Board.</b></p>	<p>SM/All</p>	
<p>5.0</p> <p>5.1</p> <p>5.2</p>	<p><b>Community Infrastructure Levy (CIL) update</b></p> <p>The relationship between CIL and section 106 agreements was explained. All CIL recommendations differ per local planning authority. CIL is a flat rate charge and once adopted it cannot be appealed against.</p> <p>Ipswich Borough Council is consulting on its CIL preliminary draft charging schedule until 22<sup>nd</sup> January 2014.</p> <p>Babergh and Mid Suffolk District Councils and Suffolk Coastal District Council are currently considering their preliminary draft charging schedules.</p>	<p>All</p>	

<b>6.0</b>	<b>Local Plan update</b>		
6.1	<p>Ipswich Borough Council will begin consultation on the following documents on 13<sup>th</sup> January through to 10<sup>th</sup> March.</p> <ul style="list-style-type: none"> <li>- Draft core strategy and policies development plan document focused review (regulation 18)</li> <li>- Draft site allocations and policies (incorporating IP-One Area Action Plan) development plan document (regulation 18)</li> <li>- Draft Ipswich Garden Suburb supplementary planning document.</li> </ul> <p>Suffolk Coastal District Council has a High Court hearing on their core strategy. Site allocations plan work to follow and neighbourhood plans.</p> <p>Babergh District Council awaiting Inspector's report on its core strategy examination.</p>		
<b>7.0</b>	<b>Any Other Business</b>	All	
7.1	Notice of the forthcoming sustainable drainage systems regulations was given.		
<b>8.0</b>	<b>Date of Next Meeting</b>	All	
8.1	Friday 7 <sup>th</sup> March 2014 and Friday 9 <sup>th</sup> May 2014.		

The full minutes of this meeting are assumed to be accessible to the public and to staff, unless the chair claims an exemption under the **Freedom of Information Act 2000**. For detailed guidance about applying the exemptions visit <http://www.ico.gov.uk/>



**Please indicate opposite any exemptions you are claiming.**

Remember that some exemptions can be overridden if it is in the public interest to disclose – as decided by the FOI multi-disciplinary team.

Exemptions normally apply for a limited time and the information may be released once the exemption lapses.

These minutes contain information;	Please insert an "x" if relevant
1. That is <b>personal data</b>	
2. Provided in <b>confidence</b>	
3. Intended for <b>future publication</b>	
4. Related to <b>criminal proceedings</b>	
5. That might prejudice <b>law enforcement</b>	
6. That might prejudice ongoing <b>external audit</b> investigations	
7. That could prejudice the <b>conduct of public affairs</b>	
8. Information that could endanger an individual's <b>health &amp; safety</b>	
9. That is subject to <b>legal privilege</b>	
10. That is prejudicial to <b>commercial interests</b>	
11. That <b>may not be disclosed by law</b>	
12. <b>Other</b> Please describe	