



**IPSWICH**  
BOROUGH COUNCIL

## Action Notes

<b>Meeting</b>	Ipswich Policy Area Board
<b>Date</b>	18 March 2016
<b>Time</b>	10:00
<b>Location</b>	Gipping Room, Grafton House, Ipswich
<b>Present</b>	Cllr Christopher Hudson (CH) – Suffolk County Council (SCC) Cllr Simon Barrett (SB) – Babergh District Council (BDC) Cllr John Whitehead (JW) – Mid Suffolk District Council (MSDC) Cllr Carole Jones (CJ) – Ipswich Borough Council (IBC) Cllr Tony Fryatt (TF) – Suffolk Coastal District Council (SCDC) John Pitchford (JP) – Suffolk County Council James Cutting (JC) – Suffolk County Council Tom Barker (TB) – Babergh & Mid Suffolk District Councils Bill Newman (BN) – Babergh & Mid Suffolk District Councils Robert Hobbs (RH) – Ipswich Borough Council Desi Reed (DR) – Suffolk Coastal District Council
<b>Apologies</b>	Steve Miller – Ipswich Borough Council Philip Ridley – Suffolk Coastal District Council
<b>Distribution</b>	Published.
<b>Action Notes Agreed</b>	Agreed.

### Items:

		<b>Action</b>	<b>Attachments</b>
<b>1.0</b>	<b>Agree action notes of October meeting</b>		
1.1	Agreed.	Publish on IBC website.	
<b>2.0</b>	<b>Work programme project plan update</b>		
2.1	The work programme is currently presented as a Gantt chart. It was agreed to add some narrative to	Produce a narrative.	

	the work programme for future discussions.		
<b>8.0</b>	<b>Suffolk Growth Group update – devolution and strategic planning</b>		
8.1	Strategic Planning and Infrastructure Framework (SPIF) work will continue to be put forward as input into any future combined authority.		
8.2	A member working group for the SPIF has been established and the Ipswich Policy Area (IPA) work will flow into the Suffolk work and vice versa.		
8.3	Local Plan dates still to be aligned along with infrastructure bids for funding. Officers to continue with the work currently being undertaken in respect of the evidence base.	IPA officers to meet to align Local Plan dates.	
8.4	Infrastructure projects are sought by the Government that are ready for implementation and that align with the delivery of homes.		
8.5	Local plan expert group's publication separates the strategic and the local, as well as the use of Local Development Orders. <a href="https://www.gov.uk/government/publications/local-plans-expert-group-report-to-the-secretary-of-state">https://www.gov.uk/government/publications/local-plans-expert-group-report-to-the-secretary-of-state</a>	RH to circulate.	
<b>9.0</b>	<b>Transformation Challenge Award update</b>		
9.1	Three workstreams: strategic planning, unblocking sites and end-to-end review of the planning process.		
9.2	Similar work is being undertaken in Norfolk. Work is part way on linking to New Anglia Local Enterprise Partnership's Building for Growth Group.	Briefing note to be prepared by JP.	
<b>3.0</b>	<b>Ipswich Local Plan Examination Stage 1 Hearings (22/23 Mar 16)</b>		
3.1	Two days of hearings in respect of the Ipswich Local Plan on strategic matters will be held on 22 <sup>nd</sup> and 23 <sup>rd</sup> March 2016. It is expected that stage 2 hearings will be held in mid-2016.		
<b>4.0</b>	<b>Memorandum of understanding for co-ordination of plans and duty to co-operate</b>		
4.1	It was noted that the draft memorandum of understanding (MOU) presented to the IPA Board in October has had some changes made to it and agreed that individual local authorities will progress the document for signature.	MOU to be signed by individual local authorities.	

<b>5.0</b>	<b>Demographic and household modelling update – objectively assessed need (step 56)</b>		
5.1	Officers continuing to scope an updated strategic housing market assessment (SHMA) planned for production later in 2016. An updated objectively assessed need for the Ipswich Housing Market Area will be published in 2016 taking into account the latest Government data.		
<b>6.0</b>	<b>Employment land needs assessment update (steps 75 &amp; 76) – findings</b>		
6.1	The findings were discussed along with the robustness of the data. The report concluded that the supply of sites was lower than the demand for sites across the functional economic area which includes all of the IPA local authorities. A lack of viable speculative development was also noted.		
<b>7.0</b>	<b>Habitats Regulation Assessment Mitigation</b>		
7.1	A mitigation strategy will seek to divert people away from the sensitive areas, as well as applying a common methodology for seeking contributions from developments and mitigating their impact on sensitive areas. Progress has been made with Natural England and March 2017 is identified as the time to introduce the mitigation strategy.		
<b>10.0</b>	<b>Any other business</b>		
10.1	None.		
<b>11.0</b>	<b>Date of Next Meeting</b>		
11.1	To be agreed.		

The full action notes of this meeting are assumed to be accessible to the public and to staff, unless the chair claims an exemption under the **Freedom of Information Act 2000**. For detailed guidance about applying the exemptions visit <http://www.ico.gov.uk/>



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