



Action Notes

Meeting	Ipswich Strategic Planning Area Board
Date	Monday 22 nd July 2019
Time	17:00
Location	Orwell Room, Ipswich Borough Council, Grafton House
Attendees	<p>Cllr Paul West (Suffolk County Council) (Cllr PW) Cllr Carole Jones (Ipswich Borough Council) (Cllr CJ) Cllr David Ritchie (East Suffolk Council) (Cllr DRi) Cllr Clive Arthey (Babergh District Council) (Cllr CA) Cllr David Burn (Mid Suffolk District Council) (Cllr DB) James Cutting (Suffolk County Council) (JC) Suzanne Buck (Suffolk County Council) (SB) Sally Minns (Ipswich Borough Council) (SM) Carlos Hone (Ipswich Borough Council) (CH) Robert Hobbs (Babergh Mid Suffolk) (RH) Philip Ridley (East Suffolk Council) (PR) Desi Reed (East Suffolk Council) (DRe) Andrea McMillan (East Suffolk Council) (AM) Isaac Plummer (East Suffolk Council) (IP)</p>
Distribution	Attendees, Tom Barker, Robert Feakes, Graeme Mateer, Martyn Fulcher, Mark Edgerley
Apologies tendered in advance	Tom Barker (Babergh Mid Suffolk) (TB)

	Item	Action	Attachments
1.0	Apologies for absence		
1.1	<p>Robert Feakes (Suffolk County Council) (RF) Graeme Mateer (Suffolk County Council) (GM) Martyn Fulcher (Ipswich Borough Council) (MF) Mark Edgerley (East Suffolk Council) (ME)</p>		

2.0	Action Notes from March Board meetings		Draft ISPA Board Action Notes 13 th March 2019
2.1	All in agreement that action notes were accurate.		Draft ISPA Board Action Notes 20 th March 2019
3.0	Terms of Reference		Draft Revised Terms of Reference (July 2019)
3.1	AM took ISPA Board members through the updates proposed to the Terms of Reference since the March 2019 ISPA Board meeting. AM highlighted the following updates: Replacing 'Suffolk Coastal District Council' with 'East Suffolk Council' throughout the document.		
3.2	Secretariat role will be undertaken by East Suffolk Council. The Secretariat role will be reviewed at 31 st March 2021.		
3.3	Notes from the ISPA Board meetings will continue to be published on the ISPA webpage.		
3.4	CJ explained that the Terms of Reference acts as important evidence of an up to date agreement across the ISPA.		
3.5	Discussion was had around including set times for officer meetings prior to ISPA Board meetings in the Terms of Reference, however the Board agreed that this was not necessary.		
3.6	The revised Terms of Reference were agreed.		
4.0	Local Plan updates		
4.1	RH informed that the Babergh and Mid Suffolk Joint Local Plan Preferred Options (Regulation 18) is currently out for consultation. The consultation will run for 10 weeks, closing at 4pm Monday 30 th September 2019.		
4.2	SM informed the Ipswich Final Draft Local Plan (Regulation 19) will go to full council on 3/9/19 followed by a consultation. IBC are aiming to submit document to PINS in March 2020.		
4.3	DRe informed that the Suffolk Coastal Local Plan was submitted for examination on 29/3/19. Hearing statements are currently being prepared ahead of the hearing sessions that will run between 20/8/19 and 20/9/19.		

<p>4.4</p> <p>4.5</p>	<p>Phillip Lewis has been appointed as the Inspector for the examination.</p> <p>JC informed that Suffolk County Council are waiting for the Inspector’s report for the Suffolk Minerals and Waste Plan. A period of consultation on modifications will then follow.</p> <p>Cllr CJ raised a question around the alignment of each authority’s progress with their Local Plans. DRe explained that although the timetables were not fully aligned, the authorities are aligned in terms of production of evidence and addressing cross boundary matters.</p>		
<p>5.0</p> <p>5.1</p> <p>5.2</p> <p>5.3</p> <p>5.4</p> <p>5.5</p>	<p>Transport Assessment and Mitigation</p> <p>SB presented an overview to the Board of the work that Suffolk County Council have been undertaking around transport modelling and mitigation through modal shift, junction improvements and other measures. SB covered the following points:</p> <p>The need for additional work to provide clarification on the identification of mitigation measures to address the impacts of growth on the capacity of the highways network has been identified, to take forward the conclusions of earlier transport modelling, particularly in relation to impacts of growth on junction capacity in and around Ipswich.</p> <p>The further work focuses on modelling the potential outcomes from a realistic modal shift, and considers the impacts on the network in both 2026 and 2036.</p> <p>The results show that with modal shift adjustments applied, there are still anticipated to be junctions and links at or over capacity, which is likely to increase in the period 2026 – 2036, and that, therefore, a more significant change is needed in relation to mitigation to reduce the volumes of vehicle traffic on the network in and around Ipswich.</p> <p>SB outlined the anticipated measures that would be needed to address peak hour congestion from commuting, as a package of measures. The measures discussed include: a</p>		

	<p>‘smarter choices’ approach, which would include working with businesses to address methods of travel; the introduction of a quality bus partnership, parking strategies to discourage commuter parking including greater park and ride patronage.</p>		
5.6	<p>It is estimated cost of implementing the measures could be around £25 million. Discussion was had around the role of developer contributions and other potential funding sources.</p>		
5.7	<p>In terms of the A14, it was reported that Highways England could potentially look to introduce measures to manage traffic flows through its “minor” fund, of up to £20 million.</p>		
5.8	<p>Members and officers had further discussion around the outputs of the transport mitigation work, in order to further understanding around how the potential costs of mitigation have been calculated and to understand how an apportionment of the impacts is identified. It was considered that Infrastructure Delivery Plans would play a role in the funding of mitigation projects. There was discussion around how implementation of the strategy would be monitored and it was agreed that this would need to be integral to the delivery of a strategy.</p>		
5.9	<p>There was an acknowledgement from attendees that there is a need to progress with the work to produce a mitigation strategy which would include the identification of appropriate funding sources. A paper containing further detail would be circulated to Members and would be discussed further at a future Board meeting.</p>		
6.	Date of future meetings		
6.1	<p>SM expressed an interest in holding the next board meeting in September, after the Suffolk Coastal Local Plan examination has concluded.</p>	<p>IP to organise next ISPA Board meeting.</p>	
7.	AOB – Nothing raised		