

Ipswich Strategic Planning Area Board

Revised Terms of Reference, July 2019

- To provide a forum in which the five local authorities can work together to develop, promote and deliver their vision for the Ipswich Strategic Planning Area, recognising Ipswich and neighbouring communities as a major economic growth area within the Greater Ipswich sub region, County of Suffolk and New Anglia Local Enterprise Partnership area.
- To enable them to co-operate as local planning authorities on the preparation and monitoring of their Local Plans and share relevant evidence and intelligence.
- To provide a mechanism to ensure that all partners and stakeholders work together to deliver the housing and employment growth requirements for the Ipswich Strategic Planning Area and coordinate the delivery of the necessary infrastructure – including transport, education, skills, power, green infrastructure, flood and coastal defences.
- To produce and facilitate agreement, and keep under review as necessary, Statement(s) of Common Ground in relation to the above.
- The Ipswich Strategic Planning Area covers the geographic areas of Ipswich Borough Council, Babergh District Council, Mid Suffolk District Council and the former Suffolk Coastal District area of East Suffolk Council (the Ipswich Housing Market Area and Ipswich Functional Economic Area).

Constitution

The Board will consist of one Councillor and one or more Officers (as necessary) from the following authorities:

Ipswich Borough Council
East Suffolk Council
Mid Suffolk District Council
Babergh District Council
Suffolk County Council

Each authority will nominate its representatives to the Board.

East Suffolk Council will provide the Secretariat to the Board, including minutes of all meetings and processing all Freedom of Information requests. The Secretariat role will be reviewed at 31st March 2021.

The Board will be chaired by the Councillor representative for Suffolk County Council until December 2019.

The Board will meet every two months but additional meetings may be called if required.

Sub-groups may be established by agreement. Other organisations may be co-opted onto sub-groups or invited to attend meetings.

The Action Notes will be shared with Suffolk Growth Portfolio Holders.

The Action Notes will be published on the Ipswich Strategic Planning Area page of the Ipswich Borough Council website.

It is the responsibility of Board Members to feed back to their respective Authorities, as appropriate.