



TRANSIENT STUDENT

Transient status refers to a degree-seeking student who intends to take courses at an institution other than Jackson State University (JSU). If you're considering taking a course at another institution, here are a few important points to remember:

- Courses must be taken at a regionally accredited institution.
- A Grade of "C" or higher must be earned for the credits to be accepted.
- Grades transferred into the institution will factor into your institutional GPA but will be calculated only in the overall GPA.
- Proper approval must be documented before taking courses at another institution.

REQUESTING TO BE A TRANSIENT STUDENT

Step 1: Determine what schools will be offering the course/courses you wish to take

Step 2: Apply to your desired school/schools as a transient student

Step 3: Submit any documentation required by the host institution

Step 4: Complete the JSU Transient Student Request Form

Step 5: Have it approved by your academic advisor.

Step 6: Allow review and approval from various offices. (Approval forms will be emailed and uploaded to EAB Navigate)

Step 7: Registered for approved courses with host institution.

Step 8: Upon completion of the course submit final transcript to the Office of Admissions.

**If you are enrolling a course that you hope will satisfy a major or minor requirement, you will need to obtain the respective department Chair's approval.*

TRANSIENT REQUEST FORM

UNIVERSITY ACADEMIC ADVISEMENT CENTER



STUDENT INFORMATION

NAME

J-NUMBER

SEMESTER

FALL

SPRING

SUMMER

YEAR

CLASSIFICATION

FR

SO

JR

SR

ACADEMIC STANDING

TRANSIENT COURSE INFORMATION

NAME OF INSTITUTION ATTENDING AS TRANSIENT STUDENT:

Institution

CITY, STATE

COURSE NUMBER	COURSE TITLE	CREDIT HOURS	JSU EQUIVALENT: TO BE COMPLETED BY ACADEMIC ADVISOR OR EVALUATOR

Course Approval: The above named student is hereby authorized to take the following course(s) during the one semester specified. Transfer credit for these courses will be evaluated upon receipt of an official transcript.

I have read and understand the following:

- If I register for courses not approved on this form, those courses may not transfer back to JSU.
- Completing this application does not guarantee admission to the other institution, and I must adhere to its admissions process.
- I am required to provide JSU with an official transcript from the receiving school.
- To be eligible for graduation I must complete my last 30 credit hours at JSU.
- Department signature required for Junior and Senior standing students.

Student Signature

Advisor Signature

Date

Chair/Department Designee Signature, if applicable

Articulator/Evaluator Signature