

Report Number: QIP-ASI179285

Audit Date : 03 Jul., 2017

This report is issued by Focus Technology Co., Ltd. (Made-in-China.com) and the supervising inspectorate (SGS-CSTC Standards Technical Services Co., Ltd.) to confirm that:

Company Name : Xiangtan Xiangyi Instrument Limited
湘潭湘仪仪器有限公司

Showroom : <http://labxiangyi.en.made-in-china.com>

Address : No. 168, Xiaotang Rd, Hi-Tech Zone, Xiangtan, Hunan, China

Product : Lab Equipment

has been on site audited for the Following Scope of Activity

1. General Information
2. Production Capacity & Quality Control
3. Working Environment
4. Photos



General Comments:

Xiangtan Xiangyi Instrument Limited is a manufacturer with 30 employees; it was established in 2005, located in No. 168, Xiaotang Rd, Hi-Tech Zone, Xiangtan, Hunan, China. The lands occupy an area of 19980 square meters, and the annual production output was 2000 pcs of lab equipment in last year.



Sign for and on behalf of
SGS-CSTC Standards Technical Services Co., Ltd.



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SUPPLIER ASSESSMENT REPORT

Audited Company	Xiangtan Xiangyi Instrument Limited
Audited Site:	No. 168, Xiaotang Rd, Hi-Tech Zone, Xiangtan, Hunan, China

Consigner of Assessment	Made-in-China.com		
Audit Type	<input checked="" type="checkbox"/> Initial Audit <input type="checkbox"/> Re-audit		
Audit Date	03 Jul., 2017	Verify Report	www.sgs.com/ecv
Auditor	James Ai	Reviewed by	Simon Wang

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Part A: General Information

Section 1: Company Overview

1.1 Legal Validity			
Does the company have a valid business license?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Others	Registration Number	91430300772284525J
Year of established	06 Apr.,2005	Valid Date	Long Valid
Registered address	No. 168, Xiaotang Rd, Hi-Tech Zone, Xiangtan, Hunan, China (Germany Industrial Park Inner)		
Actual address	No. 168, Xiaotang Rd, Hi-Tech Zone, Xiangtan, Hunan, China		
Does the company in abnormal operation status list of industrial and commercial bureau?	No		
Registered capital	10000000 RMB		
Name of legal representative	Mr. Xingxing Zhang		
Business scope	The development, production and sale of experimental instruments and equipment, electric furnace and electromechanical products; Computer software development. (projects that are subject to approval according to law, may conduct business activities after approval by relevant departments)		
1.2 Basic Information			
Contact person	Mr. Zhang Zhang		
Phone number	0086-731-82273200	Fax number	0086-731-82273200
URL/Web address	http://www.xtxyyq.com		
Company type	<input type="checkbox"/> Manufacturer <input type="checkbox"/> Trading Company <input checked="" type="checkbox"/> Combined <input type="checkbox"/> Group Corporation		
Type of ownership	<input checked="" type="checkbox"/> Limited Company <input type="checkbox"/> Public Company <input type="checkbox"/> Foreign joint venture <input type="checkbox"/> State-Owned <input type="checkbox"/> Private Owner <input type="checkbox"/> Wholly foreign-owned enterprises		
Associated company	No		
Products manufactured / sold scope	Lab Equipment		
1.3 Company Building Information			
According to:			
<input type="checkbox"/> Land certificate	<input checked="" type="checkbox"/> Real estate certificate		
<input type="checkbox"/> Lease agreement	<input checked="" type="checkbox"/> Observation Estimated on site		
The company area 6800 square meters The land occupies 19980 square meters. The offices occupy 2000 square meters. The workshops occupy 4800 square meters.			



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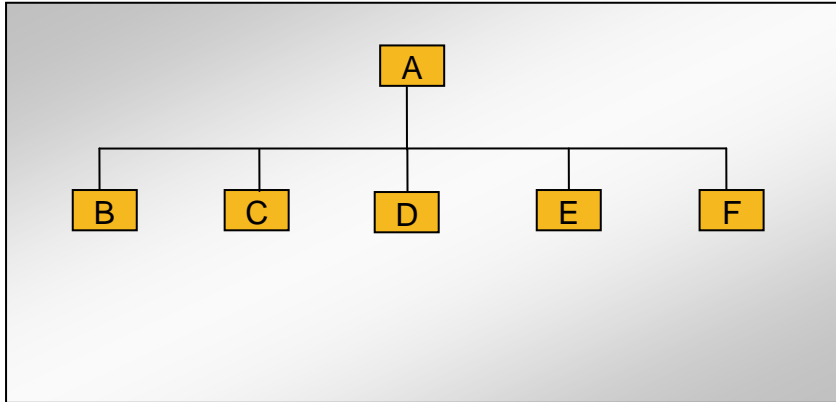
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Section 2: Human Resources

2.1 Company Chart



2.2 Explanation of Code and Employee Details

Code	Department	Number of employees
A	General Manager	1
B	Financial Dept.	2
C	Sales Dept.	4
D	Admin Dept.	5
E	Production Dept.	15
F	Quality Dept.	3
Number in total:		30

2.3 Key Staff

Title	Full name	Education	Working experience for this trade / total experience
General Manager	Mr. Xingxing Zhang	University	Over 20 / 20 years

Remark: all above information based on staff lists and resumes provided by company representative.



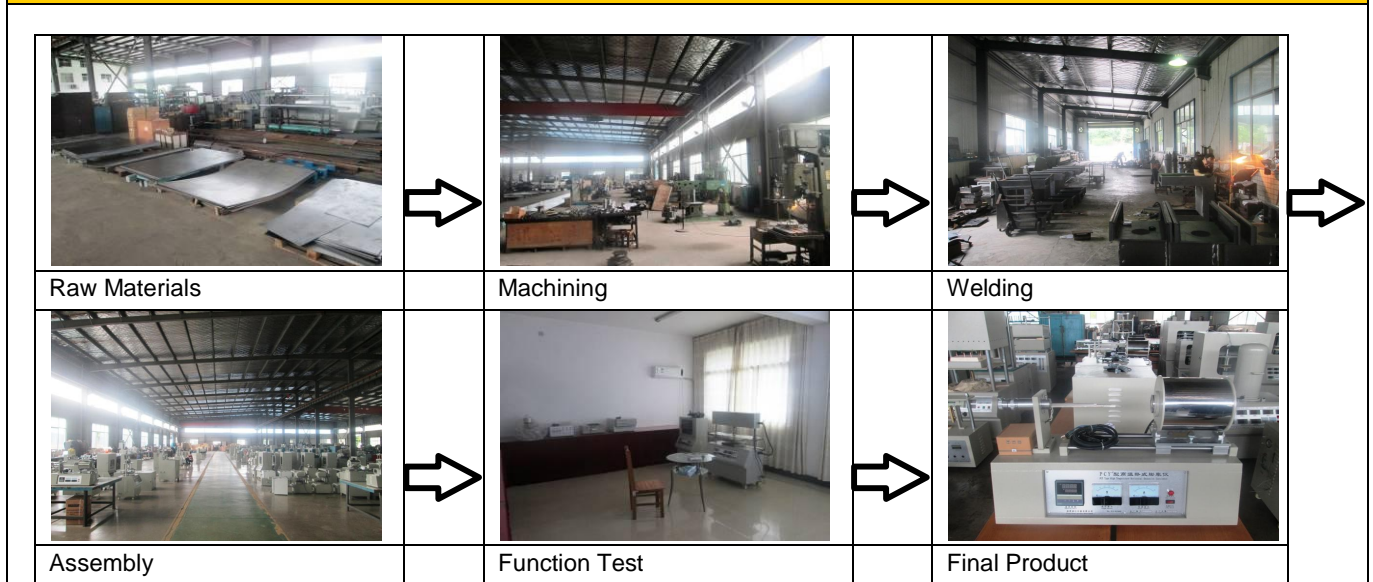
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Part E: Production Capacity & Quality Control

Section 1: Production Capacity

1.1 Production Workflow Chart



1.2 Products Situation (Top three Product Categories)

Product	Price range	Min. order quantity	Top monthly output	Average monthly output	Total in 2016
 Lab Equipments	Confidential	1 pcs	300 pcs	166 pcs	2000 pcs

1.3 Main Facilities

Picture	Facility name	Brand or Country/Region of origin	Target Value/machine*day	Quantity
	Crane Machine	China	N/A	2 pcs
	Assembly Line	China	N/A	2 pcs
	Boring Machine	China	N/A	1 set








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	Milling Machine	China	N/A	5 pcs
	Polishing Machine	China	N/A	1 set
	Lathe Machine	China	N/A	5 pcs
	Drilling Machine	China	N/A	2 sets
	Bending Machine	China	N/A	1 pcs



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Section 2: Production Process Control

2.1 Production Process Control		
Item	Content	Observations /Comments
1	Product R&D capacity	<input type="checkbox"/> Own brand <input checked="" type="checkbox"/> ODM <input checked="" type="checkbox"/> OEM
2	Are the environmental conditions, such as tidiness and cleanliness being controlled and suitable for the operation performed?	<input type="checkbox"/> Very tidy <input checked="" type="checkbox"/> Normal <input type="checkbox"/> Need to improve <input type="checkbox"/> Very poor
3	Are the necessary items /documents provided at appropriate location and under control?	<input checked="" type="checkbox"/> Work Instructions /procedures <input type="checkbox"/> Workmanship standard /acceptance <input type="checkbox"/> Golden sample /Approval sample <input type="checkbox"/> Product picture <input type="checkbox"/> Verbal by workshop director
4	Are written instructions available for incoming material inspections /testing? Is the relevant record maintained?	<input checked="" type="checkbox"/> Has instructions and uniformly followed <input type="checkbox"/> Has instruction but no written records <input type="checkbox"/> Materials checked by storage staff
5	Are written inspections /testing instructions available for finished products? Is the relevant record maintained?	<input checked="" type="checkbox"/> Have instructions and uniformly followed <input type="checkbox"/> Have instruction but no written records <input type="checkbox"/> Finished product checked by packing staff
6	What type of inspection is used for finished products?	<input type="checkbox"/> Random inspection <input type="checkbox"/> Visual inspection <input type="checkbox"/> Function inspection <input checked="" type="checkbox"/> 100% inspection <input checked="" type="checkbox"/> Visual inspection <input checked="" type="checkbox"/> Function inspection
7	Are non-conforming units clearly marked/ segregated to prevent accidental dispatch?	<input checked="" type="checkbox"/> Marked and segregated <input type="checkbox"/> Segregated but not marked clearly <input type="checkbox"/> Not found on site
8	How are the non-conforming units handled?	<input checked="" type="checkbox"/> Repaired and re-inspection <input type="checkbox"/> Picked out <input type="checkbox"/> Used under control <input checked="" type="checkbox"/> Others Disused



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Part G: Working Environment

Section 1: Working Environment

1.1 Welfare Benefits		
Item	Content	Observations /Comments
1	Does the company have effective procedures to verify the age of staff at the time of recruitment?	<input checked="" type="checkbox"/> Has written procedure and keeps adequate age documents of workers <input type="checkbox"/> Has written procedure but doesn't follow records <input type="checkbox"/> Hasn't written procedure or follows records
2	Do all workers sign employment contracts with the factory?	<input checked="" type="checkbox"/> All workers sign employment contracts <input type="checkbox"/> Some workers sign employment contracts <input type="checkbox"/> Only management staff sign employment contracts <input type="checkbox"/> No staff sign employment contracts
3	Is statutory contribution required for all employees' social insurance (e.g. health insurance, unemployment insurance, accident insurance etc.) paid for by the enterprise?	<input checked="" type="checkbox"/> All workers have social insurance. <input type="checkbox"/> Some workers have social insurance <input type="checkbox"/> Only management staffs have social insurance <input type="checkbox"/> No staff have social insurance
4	Does the company have a clear and effective policy on working hours, rest and vacations? If does, please list it.	<input checked="" type="checkbox"/> All staffs work kept to the policy <input checked="" type="checkbox"/> Most of the time it keeps to the policy except midseason. <input type="checkbox"/> Usually needs overtime. <input checked="" type="checkbox"/> No relevant records for working hours Describe the working hours: AM 8:00-12:00 PM: 13:00-17:00
5	Does the company pay extra remunerations for all overtime work?	<input type="checkbox"/> For all overtime work. <input type="checkbox"/> For official holidays <input type="checkbox"/> For official holidays except weekend. <input checked="" type="checkbox"/> No extra remunerations for overtime.
6	Does the company have dormitories for staff? If yes, please describe the condition.	<input type="checkbox"/> Provide dormitories for all staff <input type="checkbox"/> Provide dormitories for workers <input checked="" type="checkbox"/> Provide dormitories for management staff <input type="checkbox"/> No dormitories were provided. Describe the condition: Clean & Tidy, 1 person for one room.
1.2 Labor Protection		
Item	Content	Observations /Comments
1	Are there uniforms for all staff in company?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Other
2	Is the emergency medical supplies enough and easily used in workshop?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Other
3	Does the company arrange health and safety training for new workers?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Other
4	Do the workers have the appropriate protective equipment during operation in workshop? Such as gloves, masks.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Other
5	Is there training needed and carried out for fire protection?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Other



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Part J: Photos

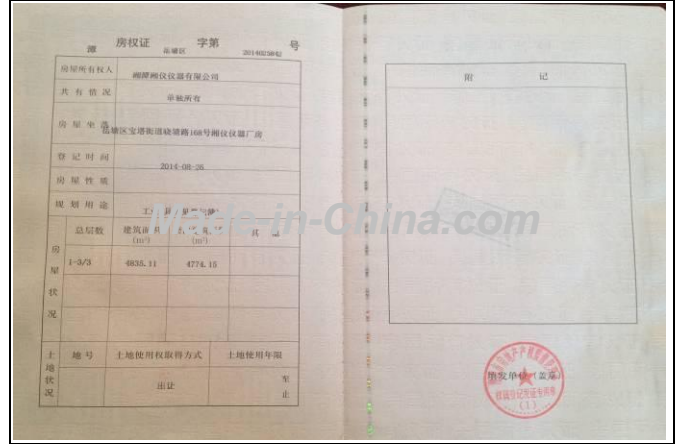
Section 1: Photos of Documents

1.1 Photos of Documents

Description: Business License



Description: Real Estate Certificate



Section 2: Photos of Company

2.1 Photos of Company and Product Sample	
<p>Description: Company Gate</p>	<p>Description: Office Building</p>
<p>Description: Inner Factory</p>	<p>Description: Reception</p>
<p>Description: Workshop</p>	<p>Description: Workshop</p>



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Description: Warehouse



Description: Warehouse



Description: Process



Description: Process



Description: Product Sample



Description: Product Sample



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Description: Product Sample



Description: Product Sample



Description: Product Sample



Description: Product Samples



-- End of the Report --



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