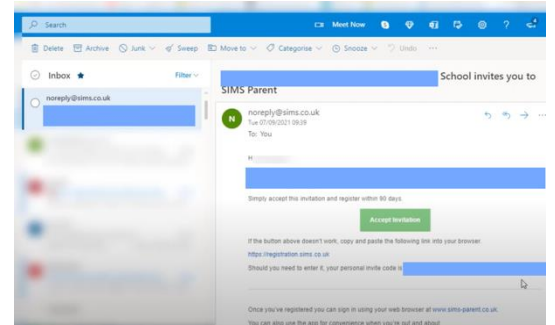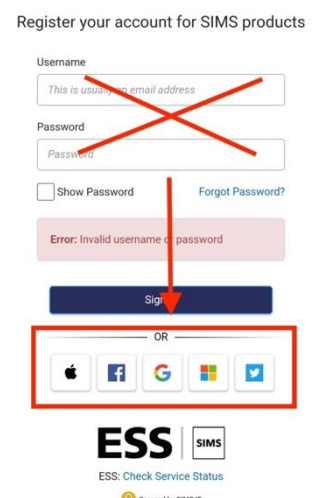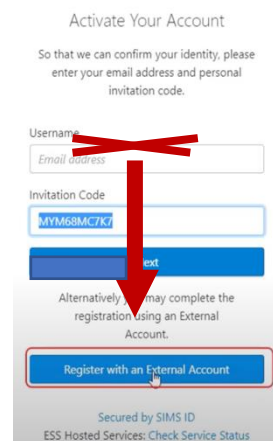# Registering for SIMS Parent

Step 1: You will require an invitation code (sent to the email address provided in the Data Capture Form) to register first.

- This email will also contain the web link taking you to the SIMS Registration Site https://registration.sims.co.uk
Once registered, the login in web link is
*https://*www.***sims-parent***.co.uk

Step 2: During registration you should only use the Use External Account Option, scrolling past the "Enter email address" or "Username" on 2 occasions.

Step 3: When registering, choose 1 of the **External Account Options** such as Google, Microsoft (inc Hotmail) and Social Media. SIMS Parent does not use your account to post content; it simply uses it as your common login username and password. Ie. If you choose Google, it will be your usual Gmail email address and password.

Step 4: The Security Question is usually the DOB of the **Eldest child** at LGS in the format of **dd/mm/yyyy**

- If you forget your password, it will be your External Account Organisation that you will contact.
- **Step 5:** Once Registered, check your External Account Inbox, Spam or Junk folder for a Verification email. You might need to click "Verify Account" to complete the registration process.

SCAN ME

Video Tutorial

Accessing SIMS Parent

Setting up the SIMS Parent App

Step 1: Go to the Google Play store or the Apple store and search for SIMS Parent
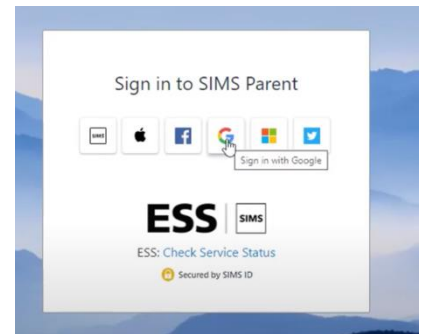
Step 2: Install the App

Step 3: Open the App

Step 4: After the welcome screen you might get the Sign In page. If so then click on the Sign In button which will take you back to the page that you saw during registration. On the Choose Account Type page select the option you registered with and login using your credentials

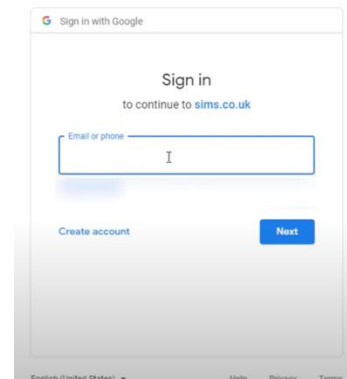**Step 5**: The Parent App welcome screen opens.
From here you can view reports, request updates to contact information, view timetables and see attendance information.

Signing into SIMS Parent via web browser

Step 1: The web version of the Parent App which can be accessed from https://www.sims-parent.co.uk

Step 2: Click on the Sign In button

Step 3: On the Choose Account Type page select the option you registered with and login using your credentials

From here you can view reports, request updates to contact information, view timetables and see attendance information.