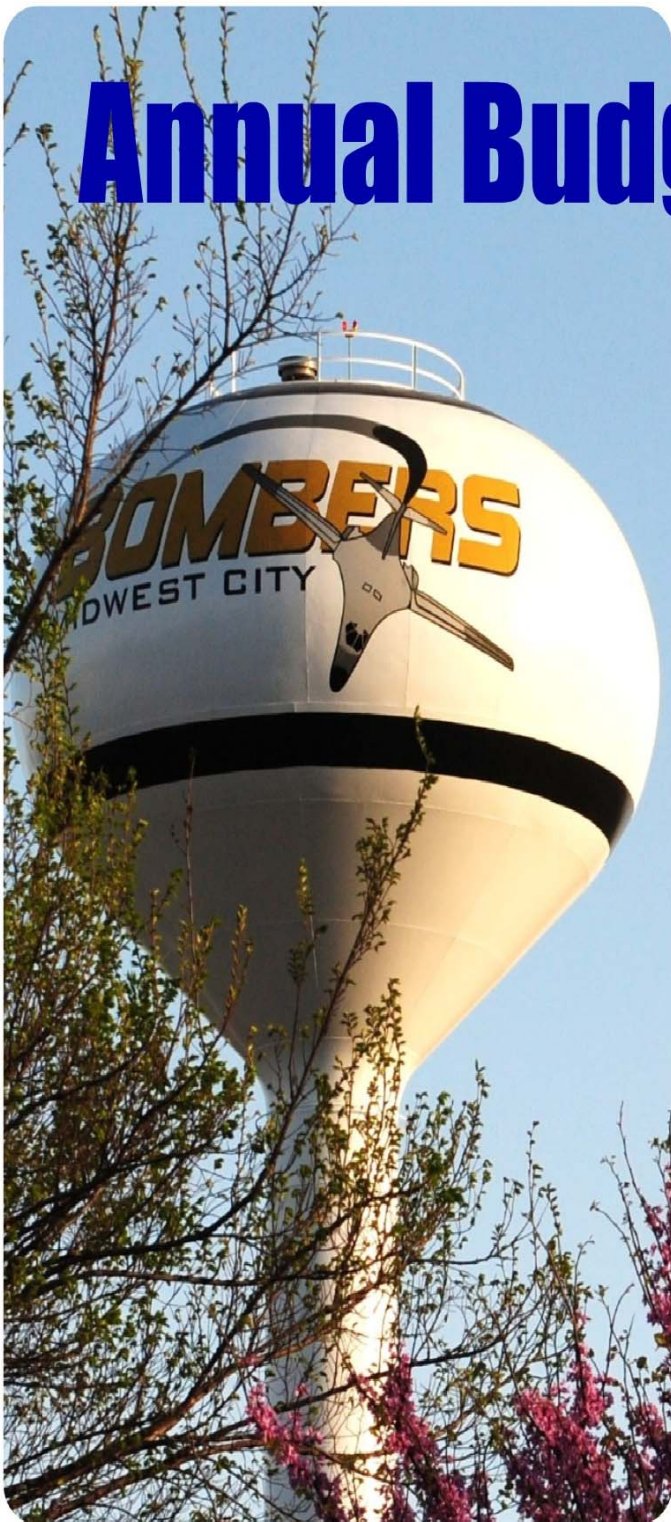


Annual Budget 2011-2012



**CITY OF MIDWEST CITY, OKLAHOMA
LIST OF PRINCIPAL OFFICIALS**

City Council

JACK FRY
Mayor

JERRY R. MAYNARD
Councilmember, Ward 1

TURNER MANN
Councilmember, Ward 2

RICK DAWKINS
Councilmember, Ward 3

JAMES L. RAY
Councilmember, Ward 4

WENDELL D. BOUCHER
Councilmember, Ward 5

RICHARD R. RICE
Councilmember, Ward 6

Management

GUY HENSON
City Manager

TIM RUNDEL
Assistant City Manager

TIM LYON
Assistant City Manager of
Administration

JUDY SIEMENS
Finance Director

RHONDA ATKINS
City Clerk

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BUDGET SUMMARY FOR FISCAL YEAR 2011-2012

FUND BUDGET SUMMARY FY 2011-2012	General	Police	Fire	Proprietary	Internal Service	Capital Projects	Special Revenue	G. O. Debt Service	Total
REVENUE SOURCES:									
Taxes	22,167,685	2,645,715	2,148,866	-	-	3,070,199	2,136,398	1,851,396	34,020,259
License & Permits	296,134	-	8,974	21,139	-	118,366	5,000	-	449,613
Miscellaneous Revenue	240,677	7,840	1,860	22,122	116,190	66,266	249,102	-	704,057
Investment Income	65,850	26,152	14,380	500,138	74,576	172,893	619,366	30,903	1,504,258
Other Revenue	-	-	-	800	-	-	-	-	800
Charges for Services	438,489	-	4,529	24,497,359	9,739,687	-	1,662,416	-	36,342,480
Fines and Forfeitures	1,812,239	-	-	-	-	-	232,516	-	2,044,755
Intergovernmental	466,998	-	-	-	-	-	4,675,090	-	5,142,088
Lease Payments	-	-	-	-	-	-	2,238,144	-	2,238,144
Proceeds from Loan	-	-	-	83,884	-	-	-	-	83,884
Transfer In	2,493,969	9,244,316	7,394,659	4,880,489	-	4,404,732	1,086,332	-	29,504,497
Total Revenue	27,982,041	11,924,023	9,573,268	30,005,931	9,930,453	7,832,456	12,904,364	1,882,299	112,034,835
Gain / (Use) of Fund Balance	63,679	(1,405,743)	(504,175)	(15,152,044)	(659,551)	(5,448,393)	(4,756,281)	(8,342)	(27,870,850)
AVAILABLE FUNDING	27,918,362	13,329,766	10,077,443	45,157,975	10,590,004	13,280,849	17,660,645	1,890,641	139,905,685
EXPENDITURES:									
Managerial	507,557	-	-	-	-	1,000	-	-	508,557
City Clerk	571,822	-	-	-	-	1,500	-	-	573,322
Human Resources	363,599	-	-	-	-	3,860	-	-	367,459
City Attorney	125,621	-	-	-	-	1,500	-	-	127,121
Community Development	1,761,024	-	-	-	-	179,950	-	-	1,940,974
Parks, Recreation & Tourism	519,014	-	-	-	-	103,200	988,267	-	1,610,481
Finance	611,745	-	-	-	-	8,360	-	-	620,105
Street/Parks	2,841,911	-	-	-	-	3,456,025	641,000	-	6,938,936
General Government	926,050	-	-	1,839,202	-	4,591,295	340,898	-	7,697,445
Juvenile - City Clerk	-	-	-	-	-	-	147,405	-	147,405
Neighborhood Services	1,525,536	-	-	-	-	56,250	39,000	-	1,620,786
Information Technology	397,479	-	-	-	-	80,000	396,435	-	873,914
Emergency Management	786,873	-	-	-	-	-	345,359	-	1,132,232
Swimming Pools	236,407	-	-	-	-	17,500	-	-	253,907
Senior Center Bond	-	-	-	-	-	15,000	-	-	15,000
Police	-	12,333,578	-	-	-	1,060,571	197,260	-	13,591,409
Fire	-	-	9,643,802	-	-	267,641	-	-	9,911,443
Sanitation	-	-	-	3,981,064	-	-	-	-	3,981,064
Water	-	-	-	6,719,864	-	-	-	-	6,719,864
Wastewater	-	-	-	17,360,618	-	-	-	-	17,360,618
Golf	-	-	-	1,079,608	-	-	-	-	1,079,608
Hotel/Conference Center	-	-	-	4,606,936	-	-	-	-	4,606,936
FF&E Reserve	-	-	-	211,651	-	-	-	-	211,651
Grants	-	-	-	-	-	-	842,609	-	842,609
Fleet Maintenance	-	-	-	-	2,182,569	-	-	-	2,182,569
Surplus Property	-	-	-	-	48,764	-	-	-	48,764
Public Works Administration	-	-	-	-	825,215	-	-	-	825,215
Debt Service	-	-	-	1,990,269	-	1,240,403	-	1,859,738	5,090,410
Self Insurance - Vehicle/Property/Gen. Liab./W-C	-	-	-	-	1,828,543	-	-	-	1,828,543
29th Street Redevelopment	-	-	-	-	-	-	1,257,098	-	1,257,098
Life and Health Insurance	-	-	-	-	5,704,913	-	-	-	5,704,913
Drainage	-	-	-	1,186,353	-	-	-	-	1,186,353
Trailer Park	-	-	-	145,121	-	-	-	-	145,121
Welcome Cntr & CVB	-	-	-	-	-	-	549,104	-	549,104
Hospital	-	-	-	-	-	-	6,782,902	-	6,782,902
Urban Renewal	-	-	-	-	-	-	6,000	-	6,000
Economic Development	-	-	-	2,061,350	-	-	-	-	2,061,350
Transfers Out	16,743,724	996,188	433,641	3,975,939	-	2,196,794	5,127,308	30,903	29,504,497
TOTAL	27,918,362	13,329,766	10,077,443	45,157,975	10,590,004	13,280,849	17,660,645	1,890,641	139,905,685

To be adopted by Resolution at the department level.

**MIDWEST CITY, OKLAHOMA
RESOLUTION NO. 2011-15**

**A RESOLUTION APPROVING THE CITY OF MIDWEST CITY, OKLAHOMA
BUDGET FOR THE FISCAL YEAR 2011-2012 AND ESTABLISHING BUDGET
AMENDMENT AUTHORITY**

WHEREAS, The City of Midwest City has adopted the provisions of the Oklahoma Municipal Budget Act (the Act) in 11 O.S., Section 17-201 through 17-216; and

WHEREAS, The Chief Executive Officer has prepared a budget for the fiscal year ending June 30, 2012 (FY 2011-2012) consistent with the Act; and

WHEREAS, The Act in Section 17-215 provides for the Chief Executive Office of the City, or designee, as authorized by the governing body, to transfer any unexpended and unencumbered appropriation from one department to another within the same fund; and

WHEREAS, The budget has been formally presented to the City of Midwest City Council at least 30 days prior to the start of the fiscal year in compliance with Section 17-205; and

WHEREAS, The City of Midwest City Council has conducted a public hearing at least 15 days prior to the start of the fiscal year, and published notice of the public hearing in compliance with Section 17-208 of the Act; and

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF MIDWEST CITY, OKLAHOMA:**

SECTION 1. The City Council of the City of Midwest City does hereby adopt the FY 2011-2012 Budget on the 14th day of June 2011 with total resources available in the amount of \$87,978,649 and total fund/departmental appropriations in the amount of \$87,978,649. Legal appropriations (spending/encumbering) limits are hereby established as follows:

General Fund (010):

Departments-Divisions:

City Manager (010-0110)	\$ 507,557
City Clerk (010-0211)	\$ 571,822
Human Resources (010-0310)	\$ 363,599
City Attorney (010-0410)	\$ 125,621
Community Development (010-0510)	\$ 1,761,024
Park & Recreation (010-0610)	\$ 519,014
Finance (010-0810)	\$ 611,745
Street/Parks (010-0910)	\$ 2,841,911
General Government (010-1410)	\$ 926,050
Neighborhood Services (010-1510)	\$ 1,525,536

Information Technology (010-1610)	\$ 397,479
Emergency Management (010-1810)	\$ 786,873
Swimming Pools (010-1910)	\$ 236,407
Transfers Out (010-0000)	\$16,743,724
Police Fund (020-62/10-20):	\$13,329,766
Fire Fund (040-64/10-12):	\$10,077,443

Special Revenue:

Street and Alley (013-0910)	\$ 641,000
Technology (014-1415)	\$ 396,435
Reimbursed Projects (016-1410/3710/4820)	\$ 153,048
Juvenile (025-6211)	\$ 147,405
Police Special Projects – Seizures (030-6200)	\$ 9,000
Police Special Projects - Misc. (031-6200)	\$ 31,000
Police Federal Projects (033-6200)	\$ 17,500
Police Lab Fees (034-6210)	\$ 13,500
Employee Activity (035-3800)	\$ 12,150
Police Jail (036-6230)	\$ 53,200
Police Impound Fees (037-6240)	\$ 78,060
Welcome Center (045-7410)	\$ 189,001
Convention & Visitors Bureau (046-0710)	\$ 361,103
Emergency Operations (070-2100)	\$ 387,857
Activity (115):	
Parks (115-23/10/15/20)	\$ 98,938
Recreation (115-78/10-23)	\$ 322,727
Parks and Recreation (123):	
Park & Recreation (123-0610)	\$ 516,079
Parks (123-2310)	\$ 50,523
CDBG (141-39/01-99)	\$ 525,249
Grants/Housing Activities (142-37/10-30)	\$ 247,000
Federal & State Grants (143):	
Emergency Operations (143-2100)	\$ 10,000
Capital Improvements (143-5710)	\$ 2,415,000
Police (143-6210)	\$ 70,360
Economic Development (143-8710)	\$ 1,307,247
Downtown Redevelopment (194-92/10-50)	\$ 1,897,728
Urban Renewal (201-9310)	\$ 6,000
Animals Best Friends (220-1000)	\$ 39,000
Hotel/Motel Tax (225-8700)	\$ 573,085
Court Bonds (235-0000)	\$ 1,568
Disaster Relief (310-8810)	\$ 175,700

Debt Service:

General Obligation Street Bond (350-0000) \$ 1,890,641

Capital Projects:

General Fund Capital Outlay Reserve (011) \$ 1,077,494
Capital Outlay (012):
 City Manager (012-0110) \$ 1,000
 City Clerk (012-0211) \$ 1,500
 Human Resources (012-0310) \$ 3,860
 City Attorney (012-0410) \$ 1,500
 Community Development (012-0510) \$ 179,950
 Parks & Recreation (012-0610) \$ 103,200
 Finance (012-0810) \$ 8,360
 Street (012-0910) \$ 113,200
 General Government (012-1410) \$ 20,000
 Neighborhood Services (012-1510) \$ 56,250
 Information Technology (012-1610) \$ 80,000
 Swimming Pool (012-1910) \$ 17,500
 Senior Center Bond (012-5500) \$ 15,000
Police Capitalization (021-62/10-99) \$ 1,060,571
Fire Capitalization (041-64/10-99) \$ 267,641
Street Tax (065-6600) \$ 20,175
Capital Improvements (157-5700) \$ 3,693,801
G.O. Bond Debt Service (269-6910) \$ 3,322,650
Sales Tax Capital Improvements (340-8050) \$ 1,996,794
Tax Increment Financing (351-9210) \$ 1,240,403

Internal Service:

Public Works Administration (075-3010) \$ 825,215
Fleet Maintenance (080-2510) \$ 2,182,569
Surplus Property (081-2610) \$ 48,764
Risk Management (202-29/10-30) \$ 1,828,543
L & H Benefits (240-0310) \$ 5,704,913

Proprietary:

Mobile Home Park (017-1710) \$ 145,121

SECTION 2. The City Council does hereby authorize the City Manager to transfer any unexpended and unencumbered appropriations, at any time throughout FY 2011-2012, from one line item to another, one object category to another within a department, or one department to another within a fund, without further approval by the City Council.

SECTION 3. All supplemental appropriations or decrease in the total appropriation of a fund shall be adopted at a meeting of the City Council and filed with the State Auditor and Inspector.

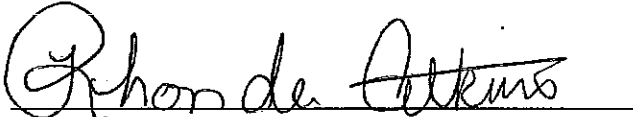
PASSED AND APPROVED by the Mayor and Council of the City of Midwest City, Oklahoma, this 14th day of June, 2011.

CITY OF MIDWEST CITY, OKLAHOMA



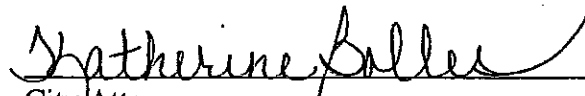
Mayor

ATTEST:



City Clerk

APPROVED as to form and legality this 14th day of June, 2011.



City Attorney

RESOLUTION NO. MA2011- 01

A RESOLUTION OF THE MIDWEST CITY MUNICIPAL AUTHORITY ADOPTING ITS BUDGETS FOR FISCAL YEAR 2011-2012.

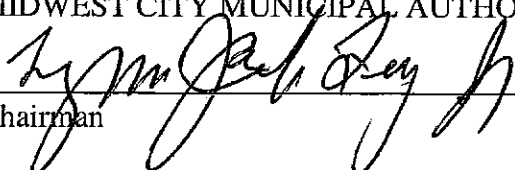
WHEREAS, a public hearing was held on June 14th, 2011, for the purpose of receiving citizens' input into the budgeting process;

NOW, THEREFORE, BE IT RESOLVED BY THE CHAIRMAN AND TRUSTEES OF THE MIDWEST CITY MUNICIPAL AUTHORITY that the following budgets be adopted for Fiscal Year 2011-2012:

Sanitation (190-4110)	\$ 4,745,000
Utilities – Water (191-4210)	\$ 5,376,062
Utilities – Wastewater (192-4310)	\$ 5,204,742
Hotel/Conference Center (195-40/10-11)	\$ 5,174,573
FF&E (Hotel/Conf Cntr) (196-4010)	\$ 211,651
Golf (197-4710)	\$ 1,079,608
Drainage Tax (050-6500)	\$ 770,000
Capital Drainage (060-7210)	\$ 416,353
Storm Water Quality (061-6110)	\$ 755,717
Capital Water Improvements (172-49/00-10)	\$ 530,300
Construction Payment (178-4200)	\$ 755,400
Sewer Backup (184-4310)	\$ 15,500
Sewer Construction (186-4600)	\$11,898,665
Utility Services (187-5011)	\$ 996,561
Capital Sewer Improvement (188-44/00-10)	\$ 1,168,316
Utilities Capitalization (189-4210)	\$ 1,839,202
Customer Deposits (230-0000)	\$ 23,585
Debt Service-Revenue Bond (250/340)	\$ 1,990,269

PASSED AND APPROVED by the Chairman and Trustees of the Midwest City Municipal Authority this 14th day of June, 2011.

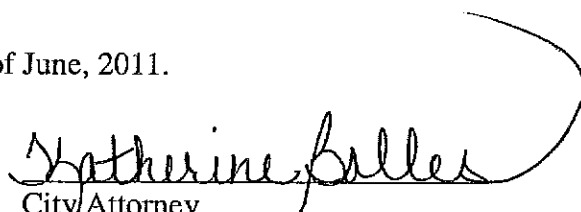
MIDWEST CITY MUNICIPAL AUTHORITY


Chairman

ATTEST:


Secretary

APPROVED as to form and legality this 14th day of June, 2011.


City Attorney

RESOLUTION NO. HA2011- 01

A RESOLUTION OF THE MIDWEST CITY MEMORIAL HOSPITAL AUTHORITY ADOPTING ITS BUDGET FOR FISCAL YEAR 2011-2012 IN THE AMOUNT OF \$3,645,296 FOR THE DISCRETIONARY, \$110,000 FOR THE COMPOUNDED PRINCIPAL, \$48,820 FOR THE HOSPITAL EXPANSION-LOAN RESERVE AND \$3,110,066 FOR THE IN LIEU OF-ROR-MISCELLANEOUS.

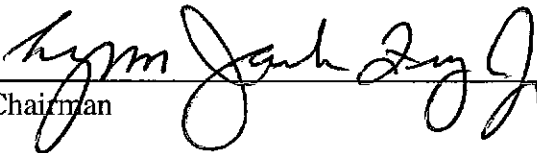
WHEREAS, a public hearing was held on June 14th, 2011 for the purpose of receiving citizens' input into the budgeting process;

NOW, THEREFORE, BE IT RESOLVED BY THE CHAIRMAN AND TRUSTEES OF THE MIDWEST CITY MEMORIAL HOSPITAL AUTHORITY that the following budget be adopted for Fiscal Year 2011-2012:

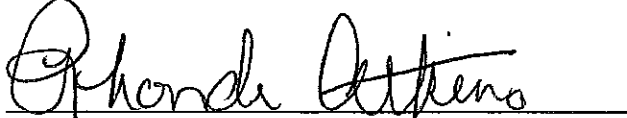
Hospital Authority Discretionary (425-9050)	\$ 3,645,296
Hospital Authority Compounded Principal (425-9010)	\$ 110,000
Hospital Authority Hospital Expansion-Loan Reserve (425-9020)	\$ 48,820
Hospital Authority In Lieu of-ROR-Miscellaneous (425-9060)	\$ 3,110,066

PASSED AND APPROVED by the Chairman and Trustees of the Midwest City Memorial Hospital Authority this 14th day of June, 2011.

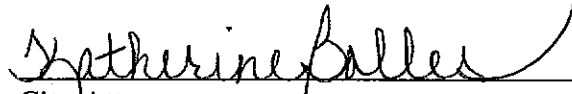
MIDWEST CITY MEMORIAL HOSPITAL AUTHORITY


Chairman

ATTEST:


Secretary

APPROVED as to form and legality this 14th day of June, 2011.


City Attorney

RESOLUTION NO. UA2011-01

A RESOLUTION OF THE MIDWEST CITY UTILITIES AUTHORITY ADOPTING ITS BUDGET FOR FISCAL YEAR 2011-2012 IN THE AMOUNT OF \$2,061,350.

WHEREAS, a public hearing was held on June 14th, 2011 for the purpose of receiving citizens' input into the budgeting process;

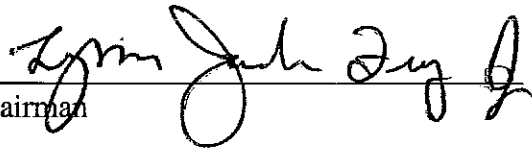
NOW, THEREFORE, BE IT RESOLVED BY THE CHAIRMAN AND TRUSTEES OF THE MIDWEST CITY UTILITIES AUTHORITY that the following budget be adopted for Fiscal Year 2011-2012:

Midwest City Utilities Authority (193-8710)

\$ 2,061,350

PASSED AND APPROVED by the Chairman and Trustees of the Midwest City Utilities Authority this 14th day of June, 2011.

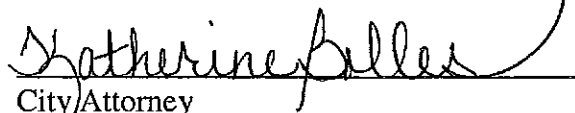
MIDWEST CITY UTILITIES
AUTHORITY


Chairman

ATTEST:


Secretary

APPROVED as to form and legality this 14th day of June, 2011.


City Attorney



*THE CITY OF
MIDWEST CITY*

MEMORANDUM

TO: Honorable Mayor and Council
FROM: J. Guy Henson, City Manager
DATE: June 6, 2011
SUBJECT: Proposed Operating Budgets – Fiscal Year 2011-12

Presented herewith are the proposed operating budgets for Fiscal Year 2011-12. In all they represent expenditures of nearly \$139,905,685.00, which includes \$29,504,497.00 of inter fund transfers.

This year's General Fund budget is based upon anticipated revenues of \$27,982,041.00. Of this, \$16,743,724.00 is transferred into the Police and Fire Department's budgets. This, along with other earmarked sales tax and other miscellaneous revenues fund this year's Police Department budget of \$13,596,409.00 and Fire Department's budget of \$10,179,084.00. These are the two largest departmental budgets in the City. Similar to last year, the major source of revenue to the General Fund is from taxes, which represents 79% of total revenues.

This year, it is expected that a number of significant capital projects will be completed while others will be initiated. These include the: Wastewater Treatment Plant, Post Road widening between SE 15th Street and Reno Avenue, 5 miles of sidewalks throughout the city, site work for Soldier Creek Industrial Park, new cell tower to replace Bomber Water Tower, eastside water distribution improvements, I-40 corridor enhancements, golf course restrooms, and Air Depot Boulevard utility relocations. In addition, the City staff will continue to be heavily involved in a number of projects to enhance our operational capabilities. These will include the new Innoprise customer service software and new Cityworks Public Works work order/inventory management software package. In addition, new MCT's will be installed in all police patrol units and will replace units that are approximately six years old. These will be new lap-top units, which will be more user friendly, faster and contain a self contained GPS unit.

Over the past couple of years the City of Midwest City's employee Life and Health plan has experienced a tremendous increase in costs, while the revenues raised by the premiums has not kept pace. Because of this and the added expenses of the new Healthcare Reform Act, staff had to re-evaluate

the premium structure for the plan. Staff looked at the recommendations from Blue Cross and Blue Shield of Oklahoma, and felt a tiered structure would give more flexibility to our employees. We now have the following tiers to choose from – employee, employee plus spouse, employee plus child(ren), and employee plus all dependents. The premiums were increased per tier based on the claims usage analysis of the plan overall.

Tiers	FY 2010-2011 Premium per Pay Period	FY 2011-2012 Premium per Pay Period
Employee only	\$0.00	\$10.00
Employee plus Spouse	\$95.00	\$119.77
Employee plus Child(ren)	\$95.00	\$111.97
Employee plus All Dependents	\$95.00	\$126.69

Staff feels that these changes will help to close the gap between revenues of the plan and expenditures.

This year’s budget proposes a 2% cost-of-living increase. The budget also includes merit increases. The budget does not anticipate any furloughs or reduction in wages.


The Hospital Authority’s compounded principal’s value as of June 30, 2011 is estimated at approximately \$60,000,000.00. The Authority budget contemplates \$300,000.00 available for grants this year, plus a carryover of approximately \$80,000 from last year. Funds have also been budgeted in the discretionary fund for other projects to be approved by the Trustees.

As in the past, revenues and expenditures will be closely monitored throughout the year. Of particular concern will be whether the local economy rebounds or remains flat. As directed by the City Council, the necessary emergency reserves are contained in each fund. As a measure of further

Honorable Mayor & Council
June 6, 2011
Proposed Operating Budgets – Fiscal Year 2011-12
Page 3

protection, the General Fund is carrying a greater emergency reserve than required by Council. The established reserves will help the City weather any unforeseen economic downturns.

It seems that each year I say that the next year will be a challenging year. There are many opportunities for us to make Midwest City a better place to live and work. We have great residents who support the City. We also have a great group of employees who work hard to provide a high level of public services for the residents.

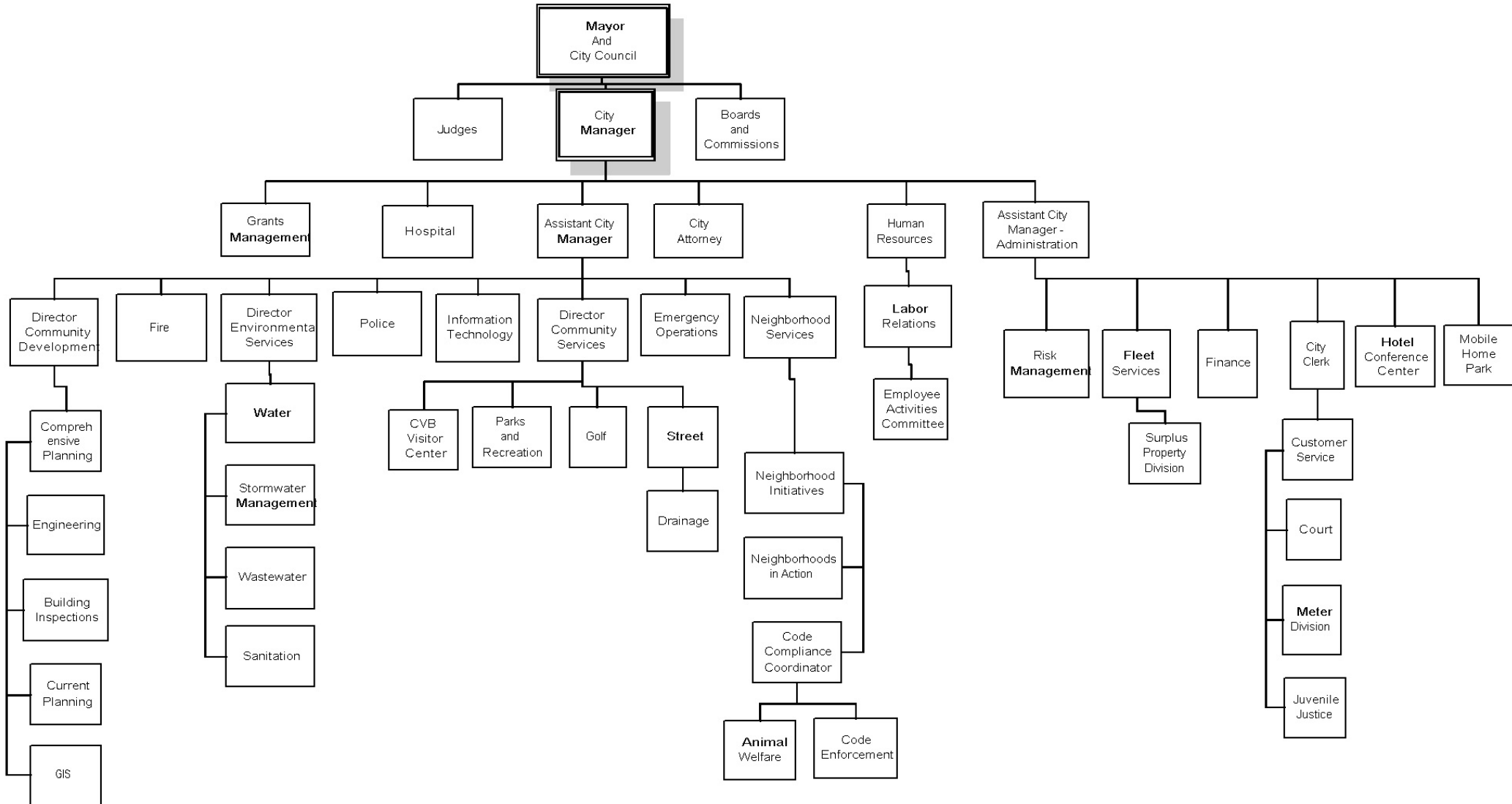
A handwritten signature in black ink, reading "J. Guy Henson", is written over a horizontal line.

J. Guy Henson
City Manager

The remainder of this
document is for informational
purposes only.

(BUDGET 2011-2012)

City of Midwest City Organizational Chart



LEGISLATIVE REQUIREMENTS

The Midwest City budget is prepared following a schedule and mandated requirements. This discussion is presented to help the reader be aware of and better understand these requirements.

The Oklahoma Municipal Budget Act of 1979 requires compliance with several guidelines. Included are:

1. A budget that discloses the complete financial position and condition of the City must be prepared and submitted to Council at least thirty days prior to the beginning of the fiscal year.
2. The budget must contain a summary, a message from the City Manager and a description of important budget features. Actual revenues and expenditures for the immediate prior fiscal year must be included along with revenues and expenditures for the current year; an estimate of the revenues and expenditures for the upcoming fiscal year must be included.
3. The estimate of revenues and expenditures must be accounted for by fund and account. The budget of expenditures for each fund may not exceed the estimated revenues and fund balance. No more than 10 percent of the total budget for any fund may be budgeted for miscellaneous purposes (e.g. contingencies and reserves).
4. No later than 15 days prior to the beginning of the budget year, the Council must issue a notice and hold a public hearing on the proposed budget. The date, time and place of the hearing along with a summary of the budget must be published in a newspaper of general circulation no less than five days before the hearing.
5. After the hearing and at least seven days prior to the beginning of the budget year, Council must adopt the budget by resolution.
6. The adopted budget must be filed with the State Auditor and Inspector and the Municipal Clerk. The adopted budget becomes effective on the first day of the fiscal year.
7. Any taxpayer may protest the adopted budget 15 days after it is filed; if no protest is heard, the budget is deemed legal and final unless amended by the Council by resolution.
8. No expenditures or encumbrances may exceed 90 percent of the appropriation for any fund until revenues in an amount equal to at least 90 percent of the appropriation for the fund are collected.
9. General obligation operating debt and deficit spending are prohibited. Midwest City's debt service requirements are, therefore, budgeted in a Debt-Service Fund. Revenue bonds may be issued by Trusts, while voter-approved general obligation bond issues may be used to finance specific capital projects.
10. The Municipal Budget Act also allows cities to transfer funds from one department to another within a fund. The governing body, by resolution has transferred authority to the chief executive officer or his designee as allowed by Title 11, Section 17-215(a) of the Oklahoma State Statutes. All transfers within a department and or fund are approved by the city manager.

BUDGET FORMAT

The budget for the City of Midwest City contains financial summaries, revenue and expenditure summaries, the capital budget and departmental summaries. The departmental summaries provide a breakdown by classification (Personal Services, Benefits, Materials and Supplies, Other Services and Charges, Capital Outlay, Debt Service and Fund Transfers) and a position classification chart for the department as a whole.

Operational budgets for the organization have goals, objectives and performance measures. Goals, objectives and performance measures are management tools for measuring the performance of City departments and work sections in achieving their stated purposes. Goals are broad, general statements of the department's desired social or organization outcomes.

ACCOUNTING BASIS

The City of Midwest City's budget is best characterized as being developed on a cash basis with the exception of utility receivables. The budget is adopted at the department level as allowed by Title 11, Section 17-215(d). The operating budget is an estimate of revenues and expenditures for one fiscal year. This is in conformance with the Oklahoma Municipal Budget Act which does not allow the cities to incur operating fund obligations for more than one fiscal year.

The Oklahoma Municipal Budget Act requires that municipalities adopt an annual budget. General obligation operating debt and deficit spending are prohibited. Midwest City Debt Service requirements are budgeted in the Debt Service Fund. Revenue bonds may be issued by Trusts, but not by the City Council. Voter approved general obligation bond issues may be used to finance specific capital projects.

2011-2012 BUDGET CALENDAR

February 1, 2011

Submission of budget materials to departments

February 22, 2011

Submission of Service Funds due in order to provide the allocation of expenses to the various departments for finalization of their budgets by March 1st, 2011.

March 1, 2011

Submission of budget request by Department Heads

March 29 through April 08, 2011

Budget review by City Manager and Department Heads

May 2, 2011

Submission of proposed budget to Mayor and City Council

May 2 / 23, 2011

Budget review sessions with Council

June 14, 2011

Budget hearing and adoption by City Council

June 30, 2011

Final Budget back to Department Heads to operate FY11-12 and submitted to the Office of the State Auditor & Inspector.

ENCUMBRANCES AT JUNE 30TH

All appropriations and encumbrances outstanding at year-end lapse and any open commitments to be honored in the subsequent budget year are reappropriated in the new year's budget.

MIDWEST CITY 2011 - 2012

Midwest City was founded by W. P. "Bill" Atkinson in 1941, when he found out that an Air Depot (later to be named Tinker Field) would be built in the area of land that he had acquired. After meeting with Air Force officials he found that the Air Depot would be built south of Southeast 29th Street and that their feelings were that a complete town with shopping centers, schools and churches would be needed rather than just temporary housing. Mr. Atkinson then hired Steward Mot, a master land planner. Ten years later Midwest City was chosen "America's Model City."

The Town of Midwest City was incorporated March 11, 1943 by the Board of County Commissioners. An election was held on January 4, 1943. The population at that time was 366 people - the vote for incorporation was 44 for, 0 against. The area incorporated was 211.7 acres (about 1/3 of a square mile). On August 19, 1948 the first City Charter was filed changing the Town of Midwest City to the City of Midwest City.

The City of Midwest City, the seventh largest city in Oklahoma, now covers approximately 25 square miles and has a population of 54,890 people.

The City of Midwest City is a well-rounded city providing the needs of a community, such as education, shopping centers, recreation facilities, medical facilities, churches and quality city government.

Midwest City is a Council-Manager type of government and provides services such as public safety, water, sewer, garbage and trash removal, and recreation facilities.

The City has 564 lane miles of streets with only one-half mile that is unpaved.

Midwest City's diverse economic base has helped the city weather the drastic blows to the State's mainstay oil and agricultural economy. Some of the larger employers in the area are Tinker Air Force Base, Unit Parts, Midwest Regional Medical Center, Boeing, Century Inc., and Chromalloy.

Midwest City is located approximately 10 miles from downtown Oklahoma City, which is the largest city in Oklahoma, and also broadens Midwest City's cultural environment for theater, concerts and other forms of entertainment.

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| <b>TOTAL BUILDING PERMITS ISSUED 1999-2010</b> |                    |                       |                   |                       |
|------------------------------------------------|--------------------|-----------------------|-------------------|-----------------------|
| <b>YEAR</b>                                    | <b>RESIDENTIAL</b> | <b>VALUE</b>          | <b>COMMERCIAL</b> | <b>VALUE</b>          |
| 1999                                           | 631                | \$ 10,217,229         | 170               | \$ 16,288,160         |
| 2000                                           | 651                | \$ 11,450,298         | 140               | \$ 14,156,260         |
| 2001                                           | 705                | \$ 15,506,609         | 189               | \$ 17,713,380         |
| 2002                                           | 680                | \$ 26,304,941         | 214               | \$ 8,483,577          |
| 2003                                           | 754                | \$ 44,735,484         | 190               | \$ 12,846,011         |
| 2004                                           | 801                | \$ 34,627,558         | 232               | \$ 22,444,891         |
| 2005                                           | 743                | \$ 41,660,464         | 206               | \$ 25,551,517         |
| 2006                                           | 644                | \$ 43,632,063         | 276               | \$ 36,892,089         |
| 2007                                           | 591                | \$ 30,420,559         | 271               | \$ 49,935,889         |
| 2008                                           | 488                | \$ 25,524,389         | 252               | \$ 21,416,065         |
| 2009                                           | 515                | \$ 29,178,520         | 203               | \$ 23,937,338         |
| 2010                                           | 203                | \$ 23,937,338         | 170               | \$ 14,052,174         |
| <b>TOTAL</b>                                   | <b>7,203</b>       | <b>\$ 337,195,452</b> | <b>2,513</b>      | <b>\$ 263,717,351</b> |

## DIRECTORY OF BOARDS AND COMMISSIONS

### **Planning Commission**

(Appointed by Mayor & approved by Council for 3-year terms. Meets 1st Tuesday, 7:00 p.m.)

Sean Reed  
Jeff Moore  
Jess Huskey  
Dean P. Hinton  
Russell Smith  
Stan Greil  
Floyd D. Wicker

### **Traffic & Safety Commission**

(Appointed by Mayor & approved by Council for 2-year terms. Meets 3rd Thursday, 7:00 p.m.)

Nancy Rice  
Charles Austin  
Sue Tytgat  
Kenny Stephenson  
Roger Camp  
Cindy Bullen  
Gary Bachman

### **Park & Recreation Board**

(Appointed by Mayor & approved by Council for 3-year terms. Meets 2nd Wednesday, 5:30 p.m.)

Hazel Craddock  
Margie Owen  
Mitsy Martin-Davis  
David Clampitt  
Casey Hurt  
Sherri Anderson  
Daniel P. McClure

### **Board of Adjustment**

(Appointed by Mayor & approved by Council for 3-year terms. Meets on call.)

Dr. Kenneth Olivier  
Bill Lawrence  
Joe Lenochan  
Daniel P. McClure  
Eric Sisemore

### **Electrical Board**

(Appointed by Mayor & approved by Council for 3-year terms. Meets 1st Wednesday on call.)

Doyle Kelso  
Mike Gregory  
Steve Flowers  
John Hill  
Tye Moore

### **Plumbing, Gas & Mechanical Board**

(Appointed by Mayor & approved by Council for 2-year terms. Meets on call.)

Keith Mikeman  
Gary Perkins  
Dale Milburn  
Travis Jernigan  
Steve Franks  
Jerry White

### **Midwest City Library Board**

(Appointed by Mayor & approved by Council for 4-year terms. Meets 3rd Wednesday in April and October.)

Gretta Atkinson  
Carolyn Leslie  
Brent Wendling  
Amie Patterson  
Christine Anders  
Nancy Rice  
Charles Brittain

### **Tree Board**

(Appointed by Mayor & approved by Council for 3-year terms. Meets 2nd Tuesday, 12:00 noon.)

Grace Sullivan  
Corey Frost  
Lou Atkinson  
Bob Davis  
Hazel Craddock  
Glenn Goldschlager  
F. Hobart Means, Jr.

### **Builders' Advisory Board**

(Appointed & approved by Council for 3-year terms. Meets on call.)

Todd Isaac  
Joe Davis  
Jim Campbell  
Tom Jordan  
Mike Castleberry  
Allen Clark  
Jim McWhirter

### **Metropolitan Library Commission**

(Midwest City representative – Nominated by Mayor, approved by Council for 3-year terms.)

Carolyn Leslie

### **Parkland Review Committee**

(Meets on call.)

Floyd Wicker  
Grace Sullivan  
Todd Isaac  
Mitsy Martin-Davis  
Carolyn Burkes

**DIRECTORY OF BOARDS AND COMMISSIONS – PAGE TWO**

**Citizens' Advisory Committee on Housing & Community Development**

(1 member appointed by Mayor, other members appointed by each Councilmember for 4-year terms. Meets on call.)

Mike Anderson  
Tammy Pote  
(vacancy)  
Española Bowen  
John Hatfield  
Elaine Winterink  
Jeannine Lowery  
Jessie Stone  
(vacancy)

**Central Oklahoma Master Conservancy District**

(Members serve 4-year terms Recommended by Council and appointed by the Cleveland County District Judge. Meets 1st Tuesday, 6:30 p.m.)

Kevin Anders  
Jim Bennett  
Johnny Taylor

**Indoor Recreation Complex Committee**

(Meets on call.)

Gary Banz  
Rick Baser  
Liz Brown  
Bill Case  
Connie Coates  
Jean Dunlap  
Robert Floyd  
Rick French  
Mark Fuller  
Ben Gibbons  
Mike Jobe  
Vickey Johnson  
Charles Joyner  
Mitsy Martin-Davis  
Michael Pung  
Larry Springfield  
Vaughn Sullivan  
Patricia Summer  
Janece Thomason  
Mary Trude  
Bob Ware

**Midwest City Memorial Hospital Authority Trust Board of Grantors**

(Appointed by Council/Chamber for 4-year terms. Meets on call.)

Andrew J. Johns  
Charles McDade  
Glenn Goldschlager  
Ray Hardin  
Beverly Young  
Nancy Rice  
Sherry Beaird  
Dara McGlamery  
Pam Dimski

**Comprehensive Plan Advisory Committee**

(Appointed by Mayor & approved by Council. Meets on call.)

(vacancy)  
Stan Greil  
Kay Hughes  
Dave Burnett  
James D. Miller  
Wayne Adair  
(vacancy)  
Jess Huskey  
Dean Hinton  
Joe Davis

**Economic Development Commission**

(Members are Mayor & Council Meets on 2nd Tuesday 7:10 p.m.)

Lynn Jack Fry, Jr.  
Jerry Maynard  
Turner Mann  
Rick Dawkins  
James L. Ray  
Wendell D. Boucher  
Richard Rice

**Midwest City Urban Renewal Authority**

(Appointed by Mayor & approved by Council for 3-year terms. Meets on call).

Dave Herbert  
Carol Judd  
Steve Parrot  
Joe B. Barnes  
Eddie O. Reed

### ACCOUNT NUMBERS BY CLASSIFICATION

The Oklahoma Statutes, Title 11, Section 17-11, requires that all revenue and expenditures be classified separately by source. It further states that expenditures shall be departmentalized within each fund and shall be classified into at least the following accounts: Personal Services, Materials and Supplies, Other Services and Charges, Capital Outlay, Debt Service and Fund Transfers. The City of Midwest City and its public trusts utilize the following chart of accounts. This list, though not inclusive, reflects the accounts most commonly used.

| Number | Element           | Object                  |
|--------|-------------------|-------------------------|
| 10-01  | PERSONAL SERVICES | SALARY                  |
| 10-02  | PERSONAL SERVICES | WAGES                   |
| 10-03  | PERSONAL SERVICES | OVERTIME                |
| 10-04  | PERSONAL SERVICES | ADDITIONAL PAY          |
| 10-05  | PERSONAL SERVICES | COMMITTEE INCENTIVE PAY |
| 10-06  | PERSONAL SERVICES | TRAVEL & SCHOOL         |
| 10-07  | PERSONAL SERVICES | ALLOWANCES              |
| 10-08  | PERSONAL SERVICES | OVERTIME - OT1          |
| 10-09  | PERSONAL SERVICES | OVERTIME - OT2          |
| 10-10  | PERSONAL SERVICES | LONGEVITY               |
| 10-11  | PERSONAL SERVICES | SL BUYBACK - OVER BANK  |
| 10-12  | PERSONAL SERVICES | VACATION BUYBACK        |
| 10-13  | PERSONAL SERVICES | PDO BUYBACK             |
| 10-14  | PERSONAL SERVICES | SICK LEAVE INCENTIVE    |
| 10-15  | PERSONAL SERVICES | EMT-D                   |
| 10-16  | PERSONAL SERVICES | HAZ MAT PAY             |
| 10-17  | PERSONAL SERVICES | ADDITIONAL INCENTIVE    |
| 10-18  | PERSONAL SERVICES | SEPARATION PAY          |
| 10-19  | PERSONAL SERVICES | ON CALL                 |
| 10-20  | PERSONAL SERVICES | INSURANCE ADD PAY       |
| 15-01  | BENEFITS          | SOCIAL SECURITY         |
| 15-02  | BENEFITS          | RETIREMENT              |
| 15-03  | BENEFITS          | GROUP HEALTH INSURANCE  |
| 15-04  | BENEFITS          | WORKERS COMP INSURANCE  |
| 15-05  | BENEFITS          | SELF INS - UNEMPLOYMENT |
| 15-06  | BENEFITS          | TRAVEL & SCHOOL         |
| 15-07  | BENEFITS          | UNIFORMS                |

| Number | Element | Object |
|--------|---------|--------|
|--------|---------|--------|

|       |                        |                          |
|-------|------------------------|--------------------------|
| 20-10 | MATERIALS AND SUPPLIES | LAB EXPENSES             |
| 20-27 | MATERIALS AND SUPPLIES | FOOD & BEVERAGE          |
| 20-30 | MATERIALS AND SUPPLIES | POSTAGE                  |
| 20-34 | MATERIALS AND SUPPLIES | MAINTENANCE OF EQUIPMENT |
| 20-35 | MATERIALS AND SUPPLIES | SMALL TOOLS & EQUIPMENT  |
| 20-41 | MATERIALS AND SUPPLIES | SUPPLIES                 |
| 20-46 | MATERIALS AND SUPPLIES | LUBRICANTS               |
| 20-49 | MATERIALS AND SUPPLIES | CHEMICALS                |
| 20-51 | MATERIALS AND SUPPLIES | OTHER EXPENSES           |
| 20-52 | MATERIALS AND SUPPLIES | FEEDING PRISONERS        |
| 20-63 | MATERIALS AND SUPPLIES | FLEET FUEL               |
| 20-64 | MATERIALS AND SUPPLIES | FLEET PARTS              |
| 20-65 | MATERIALS AND SUPPLIES | FLEET LABOR              |

|       |                            |                                  |
|-------|----------------------------|----------------------------------|
| 30-01 | OTHER SERVICES AND CHARGES | UTILITIES / COMMUNICATION        |
| 30-21 | OTHER SERVICES AND CHARGES | SURPLUS PROPERTY                 |
| 30-22 | OTHER SERVICES AND CHARGES | PWA REIMBURSEMENTS               |
| 30-23 | OTHER SERVICES AND CHARGES | UPKEEP OF REAL PROPERTY          |
| 30-40 | OTHER SERVICES AND CHARGES | CONTRACTUAL                      |
| 30-41 | OTHER SERVICES AND CHARGES | CONTRACT LABOR                   |
| 30-49 | OTHER SERVICES AND CHARGES | CREDIT CARD FEES                 |
| 30-51 | OTHER SERVICES AND CHARGES | OTHER EXPENSES                   |
| 30-54 | OTHER SERVICES AND CHARGES | VEHICLE ACCIDENT INSURANCE       |
| 30-72 | OTHER SERVICES AND CHARGES | MEMBERSHIP / SUBSCRIPTIONS       |
| 30-75 | OTHER SERVICES AND CHARGES | LEGAL PUBLICATIONS               |
| 30-81 | OTHER SERVICES AND CHARGES | ADVERTISING                      |
| 30-82 | OTHER SERVICES AND CHARGES | BONDS                            |
| 30-83 | OTHER SERVICES AND CHARGES | ELECTION EXPENSES                |
| 30-85 | OTHER SERVICES AND CHARGES | INSURANCE / FIRE-THEFT-LIABILITY |
| 30-86 | OTHER SERVICES AND CHARGES | ANNUAL AUDIT                     |



| Number | Element | Object |
|--------|---------|--------|
|--------|---------|--------|

|       |                |                                                             |
|-------|----------------|-------------------------------------------------------------|
| 40-01 | CAPITAL OUTLAY | VEHICLES AND HEAVY EQUIPMENT (LARGE ROLLING STOCK)          |
| 40-02 | CAPITAL OUTLAY | MACHINERY, FURNITURE, TOOLS & EQUIPMENT                     |
| 40-03 | CAPITAL OUTLAY | FITNESS EQUIPMENT                                           |
| 40-04 | CAPITAL OUTLAY | PARK IMPROVEMENTS                                           |
| 40-05 | CAPITAL OUTLAY | UTILITY IMPROVEMENTS (WATER, SEWER LINES)                   |
| 40-06 | CAPITAL OUTLAY | INFRASTRUCTURE (STREETS, BRIDGES)                           |
| 40-07 | CAPITAL OUTLAY | BUILDINGS                                                   |
| 40-09 | CAPITAL OUTLAY | LAND                                                        |
| 40-14 | CAPITAL OUTLAY | REMODEL/REFURBISH                                           |
| 40-15 | CAPITAL OUTLAY | IMPROVEMENTS OTHER THAN BUILDINGS (RETAINING WALLS, FENCES) |
| 40-17 | CAPITAL OUTLAY | EASEMENTS (R.O.W. ACQUISITION)                              |
| 40-49 | CAPITAL OUTLAY | COMPUTERS (HARDWARE)                                        |
| 40-50 | CAPITAL OUTLAY | SOFTWARE (MAJOR PURCHASE)                                   |

|       |              |                    |
|-------|--------------|--------------------|
| 71-01 | DEBT SERVICE | INTEREST ON BONDS  |
| 71-02 | DEBT SERVICE | INTEREST ON NOTES  |
| 72-02 | DEBT SERVICE | FISCAL AGENT FEES  |
| 73-01 | DEBT SERVICE | PRINCIPAL ON BONDS |
| 73-02 | DEBT SERVICE | PRINCIPAL ON NOTES |

|       |               |                |
|-------|---------------|----------------|
| 80-12 | TRANSFERS OUT | CAPITAL OUTLAY |
| 80-20 | TRANSFERS OUT | POLICE         |
| 80-25 | TRANSFERS OUT | JUVENILE       |
| 80-40 | TRANSFERS OUT | FIRE           |
| 80-43 | TRANSFERS OUT | GRANTS         |

**MANAGEMENT - July 1, 2011 (Non-Represented)**

- M5** Assistant City Manager
- M4** Assistant City Manager - Administration
- M3** City Attorney
- M3** Community Development Director
- M3** Police Chief
- M3** Fire Chief
- M3** Human Resources Director
- M3** Environmental Services Director
- M3** Community Services Director
- M3** Finance Director
- M3** City Clerk
- M2** Deputy Police Chief
- M2** IT Director
- M1** Golf Director
- M1** Emergency Operations Director
- M1** Neighborhood Services Director

**2011-12 SALARY SCHEDULE FOR CITY EMPLOYEES (Effective 07/01/11 - 2%)**

|            | <b>1</b>       | <b>2</b>       | <b>3</b>       | <b>4</b>       | <b>5</b>       | <b>6</b>       | <b>7</b>       |
|------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| <b>MG1</b> | <b>29.9003</b> | <b>31.3953</b> | <b>32.9650</b> | <b>34.6133</b> | <b>36.3439</b> | <b>38.1611</b> | <b>40.0692</b> |
|            | 44.8504        | 47.0929        | 49.4475        | 51.9199        | 54.5159        | 57.2417        | 60.1038        |
|            | 2392.02        | 2511.62        | 2637.20        | 2769.06        | 2907.52        | 3052.89        | 3205.54        |
|            | 62192.52       | 65302.15       | 68567.25       | 71995.62       | 75595.40       | 79375.17       | 83343.93       |
| <b>MG2</b> | <b>32.8903</b> | <b>34.5348</b> | <b>36.2615</b> | <b>38.0746</b> | <b>39.9783</b> | <b>41.9773</b> | <b>44.0761</b> |
|            | 49.3354        | 51.8022        | 54.3923        | 57.1119        | 59.9675        | 62.9659        | 66.1142        |
|            | 2631.22        | 2762.78        | 2900.92        | 3045.97        | 3198.27        | 3358.18        | 3526.09        |
|            | 68411.80       | 71832.39       | 75424.01       | 79195.21       | 83154.97       | 87312.72       | 91678.35       |
| <b>MG3</b> | <b>36.1792</b> | <b>37.9882</b> | <b>39.8876</b> | <b>41.8820</b> | <b>43.9761</b> | <b>46.1749</b> | <b>48.4836</b> |
|            | 54.2688        | 56.9823        | 59.8314        | 62.8230        | 65.9641        | 69.2623        | 72.7254        |
|            | 2894.34        | 3039.05        | 3191.01        | 3350.56        | 3518.09        | 3693.99        | 3878.69        |
|            | 75252.78       | 79015.42       | 82966.19       | 87114.50       | 91470.23       | 96043.74       | 100845.92      |
| <b>MG4</b> | <b>39.7974</b> | <b>41.7872</b> | <b>43.8766</b> | <b>46.0704</b> | <b>48.3739</b> | <b>50.7926</b> | <b>53.3323</b> |
|            | 59.6960        | 62.6809        | 65.8149        | 69.1056        | 72.5609        | 76.1890        | 79.9984        |
|            | 3183.79        | 3342.98        | 3510.13        | 3685.63        | 3869.92        | 4063.41        | 4266.58        |
|            | 82778.52       | 86917.45       | 91263.32       | 95826.49       | 100617.81      | 105648.70      | 110931.14      |
| <b>MG5</b> | <b>42.5832</b> | <b>44.7124</b> | <b>46.9480</b> | <b>49.2954</b> | <b>51.7601</b> | <b>54.3481</b> | <b>57.0656</b> |
|            | 63.8748        | 67.0685        | 70.4220        | 73.9431        | 77.6402        | 81.5222        | 85.5983        |
|            | 3406.66        | 3576.99        | 3755.84        | 3943.63        | 4140.81        | 4347.85        | 4565.24        |
|            | 88573.04       | 93001.70       | 97651.78       | 102534.37      | 107661.09      | 113044.14      | 118696.35      |

## PROFESSIONAL/MID-MANAGEMENT - July 1, 2011 (Non-Represented)

|            |                                       |            |                                         |            |                           |
|------------|---------------------------------------|------------|-----------------------------------------|------------|---------------------------|
| <b>PM4</b> | City Engineer                         | <b>PM2</b> | Weed/Seed Supervisor                    | <b>PM1</b> | Engineering Project Mgr.  |
| <b>PM3</b> | Current Planning Manager              | <b>PM2</b> | Assistant Human Resources Director      | <b>PM1</b> | Animal Welfare Supervisor |
| <b>PM3</b> | Comprehensive Planner                 | <b>PM2</b> | Golf Maintenance Superintendent         | <b>PM1</b> | Financial Accountant      |
| <b>PM3</b> | Transportation Manager                | <b>PM2</b> | Greens Superintendent                   | <b>PM1</b> | Jail Manager              |
| <b>PM3</b> | Assistant City Attorney               | <b>PM2</b> | Chief Building Official                 | <b>PM1</b> | Safety Coordinator        |
| <b>PM3</b> | Programs Manager/Training Coordinator | <b>PM2</b> | Engineer-in-Training                    |            |                           |
| <b>PM3</b> | GIS Coordinator                       | <b>PM2</b> | Park & Recreation Supervisor            |            |                           |
| <b>PM3</b> | Deputy Finance Director               | <b>PM2</b> | Risk Manager                            |            |                           |
| <b>PM3</b> | Assistant City Engineer               | <b>PM2</b> | Code Compliance Supervisor              |            |                           |
| <b>PM3</b> | Grants Manager                        | <b>PM2</b> | Sanitation Supervisor                   |            |                           |
|            |                                       | <b>PM2</b> | Street Supervisor                       |            |                           |
|            |                                       | <b>PM2</b> | Wastewater Supervisor                   |            |                           |
|            |                                       | <b>PM2</b> | Water Supervisor                        |            |                           |
|            |                                       | <b>PM2</b> | Stormwater Quality Supervisor           |            |                           |
|            |                                       | <b>PM2</b> | IT Supervisor                           |            |                           |
|            |                                       | <b>PM2</b> | Labor Relations/Compensation Specialist |            |                           |

### 2011-12 SALARY SCHEDULE FOR CITY EMPLOYEES (Effective 07/01/11 - 2%)

|            | 1              | 2              | 3              | 4              | 5              | 6              | 7              | 8              | 9              |
|------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| <b>PM1</b> | <b>20.4222</b> | <b>21.4433</b> | <b>22.5155</b> | <b>23.6413</b> | <b>24.8233</b> | <b>26.0645</b> | <b>27.3677</b> | <b>28.7361</b> | <b>30.1729</b> |
|            | 30.6333        | 32.1650        | 33.7733        | 35.4619        | 37.2350        | 39.0968        | 41.0516        | 43.1042        | 45.2594        |
|            | 1633.78        | 1715.47        | 1801.24        | 1891.30        | 1985.87        | 2085.16        | 2189.42        | 2298.89        | 2413.83        |
|            | 42478.22       | 44602.14       | 46832.24       | 49173.86       | 51632.55       | 54214.18       | 56924.88       | 59771.13       | 62759.68       |
| <b>PM2</b> | <b>22.4644</b> | <b>23.5876</b> | <b>24.7670</b> | <b>26.0054</b> | <b>27.3056</b> | <b>28.6709</b> | <b>30.1045</b> | <b>31.6097</b> | <b>33.1902</b> |
|            | 33.6966        | 35.3815        | 37.1505        | 39.0081        | 40.9585        | 43.0064        | 45.1567        | 47.4145        | 49.7853        |
|            | 1797.15        | 1887.01        | 1981.36        | 2080.43        | 2184.45        | 2293.67        | 2408.36        | 2528.78        | 2655.21        |
|            | 46726.00       | 49062.30       | 51515.41       | 54091.18       | 56795.74       | 59635.53       | 62617.31       | 65748.17       | 69035.58       |
| <b>PM3</b> | <b>24.7110</b> | <b>25.9465</b> | <b>27.2438</b> | <b>28.6060</b> | <b>30.0363</b> | <b>31.5381</b> | <b>33.1150</b> | <b>34.7708</b> | <b>36.5093</b> |
|            | 37.0664        | 38.9198        | 40.8657        | 42.9090        | 45.0545        | 47.3072        | 49.6726        | 52.1562        | 54.7640        |
|            | 1976.88        | 2075.72        | 2179.51        | 2288.48        | 2402.91        | 2523.05        | 2649.20        | 2781.66        | 2920.75        |
|            | 51398.79       | 53968.73       | 56667.17       | 59500.53       | 62475.55       | 65599.33       | 68879.30       | 72323.26       | 75939.43       |
| <b>PM4</b> | <b>27.1821</b> | <b>28.5412</b> | <b>29.9682</b> | <b>31.4667</b> | <b>33.0400</b> | <b>34.6920</b> | <b>36.4266</b> | <b>38.2479</b> | <b>40.1603</b> |
|            | 40.7731        | 42.8118        | 44.9524        | 47.2000        | 49.5600        | 52.0380        | 54.6399        | 57.3719        | 60.2405        |
|            | 2174.57        | 2283.29        | 2397.46        | 2517.33        | 2643.20        | 2775.36        | 2914.13        | 3059.83        | 3212.82        |
|            | 56538.72       | 59365.66       | 62333.94       | 65450.64       | 68723.17       | 72159.33       | 75767.29       | 79555.66       | 83533.44       |

**ADMINISTRATIVE/SUPERVISORY - July 1, 2011 (Non-Represented)**

- AS3 Communication Spec. II
- AS3 Chief Operator/Trainer
- AS3 Collection Foreman
- AS3 Distribution Foreman
- AS3 Laboratory Supervisor
- AS3 Court Clerk
- AS3 Planning Assistant
- AS2 Juvenile Court Compliance Coordinator
- AS2 Park Maintenance Supervisor
- AS2 Project Supervisor
- AS2 Public Relations Coordinator
- AS2 Staff Accountant
- AS2 Convention & Visitors Bureau Supervisor
- AS2 Administrative Support Manager
- AS2 Warrant Officer Supervisor
- AS1 Supply Supervisor
- AS1 Human Resources Officer
- AS1 Public Education Officer
- AS1 Parts Supervisor
- AS1 Health Benefits/WC Coord.

**2011-12 SALARY SCHEDULE FOR CITY EMPLOYEES  
EFFECTIVE July 1, 2011 - 2%**

|            | <b>1</b>       | <b>2</b>       | <b>3</b>       | <b>4</b>       | <b>5</b>       | <b>6</b>       | <b>7</b>       | <b>8</b>       | <b>9</b>       | <b>10</b>      |
|------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| <b>AS1</b> | <b>15.3434</b> | <b>16.1106</b> | <b>16.9161</b> | <b>17.7619</b> | <b>18.6500</b> | <b>19.5825</b> | <b>20.5616</b> | <b>21.5897</b> | <b>22.6692</b> | <b>23.8027</b> |
|            | 23.0151        | 24.1659        | 25.3742        | 26.6429        | 27.9750        | 29.3738        | 30.8425        | 32.3846        | 34.0038        | 35.7040        |
|            | 1227.47        | 1288.85        | 1353.29        | 1420.95        | 1492.00        | 1566.60        | 1644.93        | 1727.18        | 1813.54        | 1904.21        |
|            | 31914.29       | 33510.01       | 35185.51       | 36944.78       | 38792.02       | 40731.62       | 42768.20       | 44906.61       | 47151.94       | 49509.54       |
| <b>AS2</b> | <b>16.8779</b> | <b>17.7218</b> | <b>18.6079</b> | <b>19.5383</b> | <b>20.5152</b> | <b>21.5410</b> | <b>22.6180</b> | <b>23.7489</b> | <b>24.9364</b> | <b>26.1832</b> |
|            | 25.3169        | 26.5827        | 27.9119        | 29.3075        | 30.7728        | 32.3115        | 33.9271        | 35.6234        | 37.4046        | 39.2748        |
|            | 1350.23        | 1417.75        | 1488.63        | 1563.06        | 1641.22        | 1723.28        | 1809.44        | 1899.91        | 1994.91        | 2094.66        |
|            | 35106.09       | 36861.39       | 38704.46       | 40639.68       | 42671.67       | 44805.25       | 47045.51       | 49397.79       | 51867.68       | 54461.06       |
| <b>AS3</b> | <b>18.5656</b> | <b>19.4939</b> | <b>20.4686</b> | <b>21.4920</b> | <b>22.5666</b> | <b>23.6950</b> | <b>24.8797</b> | <b>26.1237</b> | <b>27.4299</b> | <b>28.8014</b> |
|            | 27.8485        | 29.2409        | 30.7029        | 32.2381        | 33.8500        | 35.5425        | 37.3196        | 39.1856        | 41.1449        | 43.2021        |
|            | 1485.25        | 1559.51        | 1637.49        | 1719.36        | 1805.33        | 1895.60        | 1990.38        | 2089.90        | 2194.39        | 2304.11        |
|            | 38616.52       | 40547.35       | 42574.72       | 44703.45       | 46938.63       | 49285.56       | 51749.84       | 54337.33       | 57054.19       | 59906.90       |

## SECRETARIAL, CLERICAL & OFFICE - July 1, 2011 (Non-Represented)

|            |                                   |            |                                             |
|------------|-----------------------------------|------------|---------------------------------------------|
| <b>SC6</b> | Executive Secretary               | <b>SC3</b> | Community Center Coordinator                |
| <b>SC5</b> | Office Manager - PWA & City Clerk | <b>SC3</b> | UCR Statistician                            |
| <b>SC4</b> | Administrative Secretary          | <b>SC3</b> | Senior Center Coordinator                   |
| <b>SC4</b> | Deputy Court Clerk                | <b>SC3</b> | Utilities Services Clerk                    |
| <b>SC4</b> | Accounts Payable Technician       | <b>SC3</b> | Secretary II - Park & Rec, PWA, CDBG, Fleet |
| <b>SC4</b> | Util. Serv. Lead Clerk/Trainer    | <b>SC3</b> | Accounts Receivable Clerk                   |
| <b>SC4</b> | Accounting Technician             | <b>SC3</b> | Clerk - Court, Comm. Dev.                   |
| <b>SC3</b> | Records Clerk - Police            | <b>SC2</b> | Secretary I                                 |
| <b>SC3</b> | Property Room Clerk               | <b>SC2</b> | Sr. Center Bus Driver/Bldg. Attn            |
| <b>SC3</b> | Billing Technician                | <b>SC1</b> | Part-time Travel Info. Center Asst.         |

### 2011-12 SALARY SCHEDULE FOR CITY EMPLOYEES (Effective 07/01/11 - 2%)

|            | 1              | 2              | 3              | 4              | 5              | 6              | 7              | 8              | 9              | 10             |
|------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| <b>SC1</b> | <b>9.5360</b>  | <b>10.0128</b> | <b>10.5134</b> | <b>11.0391</b> | <b>11.5910</b> | <b>12.1706</b> | <b>12.7791</b> | <b>13.4180</b> | <b>14.0890</b> | <b>14.7934</b> |
|            | 14.3039        | 15.0191        | 15.7701        | 16.5586        | 17.3865        | 18.2558        | 19.1686        | 20.1271        | 21.1334        | 22.1901        |
|            | 762.88         | 801.02         | 841.07         | 883.13         | 927.28         | 973.65         | 1022.33        | 1073.44        | 1127.12        | 1183.47        |
|            | 19834.79       | 20826.53       | 21867.86       | 22961.25       | 24109.31       | 25314.78       | 26580.52       | 27909.54       | 29305.02       | 30770.27       |
| <b>SC2</b> | <b>10.4895</b> | <b>11.0140</b> | <b>11.5647</b> | <b>12.1429</b> | <b>12.7501</b> | <b>13.3876</b> | <b>14.0570</b> | <b>14.7598</b> | <b>15.4978</b> | <b>16.2727</b> |
|            | 15.7343        | 16.5210        | 17.3471        | 18.2144        | 19.1251        | 20.0814        | 21.0855        | 22.1397        | 23.2467        | 24.4091        |
|            | 839.16         | 881.12         | 925.18         | 971.44         | 1020.01        | 1071.01        | 1124.56        | 1180.79        | 1239.83        | 1301.82        |
|            | 21818.22       | 22909.13       | 24054.59       | 25257.32       | 26520.18       | 27846.19       | 29238.50       | 30700.43       | 32235.45       | 33847.22       |
| <b>SC3</b> | <b>11.5386</b> | <b>12.1155</b> | <b>12.7213</b> | <b>13.3574</b> | <b>14.0252</b> | <b>14.7265</b> | <b>15.4628</b> | <b>16.2360</b> | <b>17.0478</b> | <b>17.9002</b> |
|            | 17.3079        | 18.1733        | 19.0820        | 20.0361        | 21.0379        | 22.0898        | 23.1942        | 24.3540        | 25.5717        | 26.8502        |
|            | 923.09         | 969.24         | 1017.70        | 1068.59        | 1122.02        | 1178.12        | 1237.03        | 1298.88        | 1363.82        | 1432.01        |
|            | 24000.29       | 25200.30       | 26460.32       | 27783.33       | 29172.50       | 30631.12       | 32162.68       | 33770.81       | 35459.35       | 37232.32       |
| <b>SC4</b> | <b>12.6923</b> | <b>13.3269</b> | <b>13.9933</b> | <b>14.6929</b> | <b>15.4276</b> | <b>16.1989</b> | <b>17.0089</b> | <b>17.8593</b> | <b>18.7523</b> | <b>19.6899</b> |
|            | 19.0384        | 19.9904        | 20.9899        | 22.0394        | 23.1413        | 24.2984        | 25.5133        | 26.7890        | 28.1285        | 29.5349        |
|            | 1015.38        | 1066.15        | 1119.46        | 1175.43        | 1234.21        | 1295.92        | 1360.71        | 1428.75        | 1500.18        | 1575.19        |
|            | 26399.98       | 27719.97       | 29105.97       | 30561.27       | 32089.33       | 33693.80       | 35378.49       | 37147.42       | 39004.79       | 40955.03       |
| <b>SC5</b> | <b>13.9484</b> | <b>14.6458</b> | <b>15.3781</b> | <b>16.1470</b> | <b>16.9544</b> | <b>17.8021</b> | <b>18.6922</b> | <b>19.6268</b> | <b>20.6081</b> | <b>21.6385</b> |
|            | 20.9226        | 21.9687        | 23.0672        | 24.2205        | 25.4315        | 26.7031        | 28.0383        | 29.4402        | 30.9122        | 32.4578        |
|            | 1115.87        | 1171.67        | 1230.25        | 1291.76        | 1356.35        | 1424.17        | 1495.37        | 1570.14        | 1648.65        | 1731.08        |
|            | 29012.66       | 30463.29       | 31986.46       | 33585.78       | 35265.07       | 37028.32       | 38879.74       | 40823.73       | 42864.91       | 45008.16       |
| <b>SC6</b> | <b>15.3432</b> | <b>16.1104</b> | <b>16.9159</b> | <b>17.7617</b> | <b>18.6498</b> | <b>19.5823</b> | <b>20.5614</b> | <b>21.5895</b> | <b>22.6689</b> | <b>23.8024</b> |
|            | 23.0149        | 24.1656        | 25.3739        | 26.6426        | 27.9747        | 29.3734        | 30.8421        | 32.3842        | 34.0034        | 35.7036        |
|            | 1227.46        | 1288.83        | 1353.27        | 1420.94        | 1491.98        | 1566.58        | 1644.91        | 1727.16        | 1813.52        | 1904.19        |
|            | 31913.93       | 33509.62       | 35185.10       | 36944.36       | 38791.58       | 40731.16       | 42767.71       | 44906.10       | 47151.40       | 49508.97       |

**AFSCME**  
**ADDENDUM "A"**  
**SECRETARIAL, CLERICAL & OFFICE - July 1, 2010**

**SC3**                      Records Clerk - Fleet Services

| <b>2010-11 SALARY SCHEDULE FOR AFSCME EMPLOYEES</b> |                |                |                |                |                |                |                |                |                |                |
|-----------------------------------------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| <b>EFFECTIVE July 1, 2010</b>                       |                |                |                |                |                |                |                |                |                |                |
|                                                     | <b>1</b>       | <b>2</b>       | <b>3</b>       | <b>4</b>       | <b>5</b>       | <b>6</b>       | <b>7</b>       | <b>8</b>       | <b>9</b>       | <b>10</b>      |
| <b>SC3</b>                                          | <b>11.3124</b> | <b>11.8780</b> | <b>12.4719</b> | <b>13.0955</b> | <b>13.7502</b> | <b>14.4377</b> | <b>15.1596</b> | <b>15.9176</b> | <b>16.7135</b> | <b>17.5492</b> |
|                                                     | 16.9685        | 17.8170        | 18.7078        | 19.6432        | 20.6254        | 21.6566        | 22.7395        | 23.8764        | 25.0702        | 26.3238        |
|                                                     | 904.99         | 950.24         | 997.75         | 1,047.64       | 1,100.02       | 1,155.02       | 1,212.77       | 1,273.41       | 1,337.08       | 1,403.93       |
|                                                     | 23,529.69      | 24,706.18      | 25,941.49      | 27,238.56      | 28,600.49      | 30,030.51      | 31,532.04      | 33,108.64      | 34,764.07      | 36,502.28      |

## TECHNICAL JULY 1, 2011 (Non-Represented)

|            |                                      |           |                                       |
|------------|--------------------------------------|-----------|---------------------------------------|
| <b>T6</b>  | Property Acquisition Specialist      | <b>T4</b> | Systems Application Specialist        |
| <b>T6</b>  | Systems Administrator                | <b>T4</b> | Chief Construction Inspector          |
| <b>T6</b>  | Phone/Network Systems Administrator  | <b>T4</b> | Payroll Coordinator                   |
| <b>T6</b>  | Public Service Systems Administrator | <b>T4</b> | GIS Technician                        |
| <b>T5</b>  | Sludge Supervisor II                 | <b>T4</b> | Sludge Supervisor I                   |
| <b>T5</b>  | Operator V                           | <b>T4</b> | Code Officer III                      |
| <b>T5</b>  | Maintenance Supervisor II            | <b>T4</b> | Warrant Officer                       |
| <b>T5</b>  | Bldg/Housing Code Inspector I        | <b>T3</b> | Juvenile Probation Officer            |
| <b>T5</b>  | Associate Current Planner            | <b>T3</b> | Jailor/Matron                         |
| <b>T5a</b> | Rookie Fire & Police                 | <b>T3</b> | Code Officer II                       |
| <b>T5b</b> | Rookie Fire (24 Hr)                  | <b>T3</b> | Construction Inspector                |
| <b>T5</b>  | Code Officer IV                      | <b>T3</b> | Neighborhood Init. Coord              |
| <b>T5</b>  | Civilian Technical Investigator      | <b>T3</b> | Travel Information Center Coordinator |
| <b>T4</b>  | Engineering Technician               | <b>T3</b> | Computer Technician                   |
| <b>T4</b>  | Housing Rehab. Specialist            | <b>T3</b> | Aquatics & Recreation Supervisor      |
| <b>T4</b>  | Lab Technician II                    | <b>T3</b> | Sports & Recreation Supervisor        |
| <b>T4</b>  | Crime Analyst                        | <b>T3</b> | Special Events Coordinator            |
| <b>T4</b>  | Communication Specialist I           | <b>T2</b> | Animal Control Officer                |
| <b>T4</b>  | Community Outreach Specialist        | <b>T2</b> | Code Officer I                        |

### 2011-12 SALARY SCHEDULE FOR CITY EMPLOYEES (Effective 07/01/11 - 2%)

|                           | 1              | 2              | 3              | 4              | 5              | 6              | 7              | 8              | 9              | 10             |
|---------------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| <b>T1</b>                 | <b>11.5386</b> | <b>12.1155</b> | <b>12.7213</b> | <b>13.3574</b> | <b>14.0252</b> | <b>14.7265</b> | <b>15.4628</b> | <b>16.2360</b> | <b>17.0478</b> | <b>17.9002</b> |
|                           | 17.3079        | 18.1733        | 19.0820        | 20.0361        | 21.0379        | 22.0898        | 23.1942        | 24.3540        | 25.5717        | 26.8502        |
|                           | 923.09         | 969.24         | 1017.70        | 1068.59        | 1122.02        | 1178.12        | 1237.03        | 1298.88        | 1363.82        | 1432.01        |
|                           | 24000.29       | 25200.30       | 26460.32       | 27783.33       | 29172.50       | 30631.12       | 32162.68       | 33770.81       | 35459.35       | 37232.32       |
| <b>T2</b>                 | <b>12.6923</b> | <b>13.3269</b> | <b>13.9933</b> | <b>14.6929</b> | <b>15.4276</b> | <b>16.1989</b> | <b>17.0089</b> | <b>17.8593</b> | <b>18.7523</b> | <b>19.6899</b> |
|                           | 19.0384        | 19.9904        | 20.9899        | 22.0394        | 23.1413        | 24.2984        | 25.5133        | 26.7890        | 28.1285        | 29.5349        |
|                           | 1015.38        | 1066.15        | 1119.46        | 1175.43        | 1234.21        | 1295.92        | 1360.71        | 1428.75        | 1500.18        | 1575.19        |
|                           | 26399.98       | 27719.97       | 29105.97       | 30561.27       | 32089.33       | 33693.80       | 35378.49       | 37147.42       | 39004.79       | 40955.03       |
| <b>T3</b>                 | <b>13.9484</b> | <b>14.6458</b> | <b>15.3781</b> | <b>16.1470</b> | <b>16.9544</b> | <b>17.8021</b> | <b>18.6922</b> | <b>19.6268</b> | <b>20.6081</b> | <b>21.6385</b> |
|                           | 20.9226        | 21.9687        | 23.0672        | 24.2205        | 25.4315        | 26.7031        | 28.0383        | 29.4402        | 30.9122        | 32.4578        |
|                           | 1115.87        | 1171.67        | 1230.25        | 1291.76        | 1356.35        | 1424.17        | 1495.37        | 1570.14        | 1648.65        | 1731.08        |
|                           | 29012.66       | 30463.29       | 31986.46       | 33585.78       | 35265.07       | 37028.32       | 38879.74       | 40823.73       | 42864.91       | 45008.16       |
| <b>T4</b>                 | <b>15.3434</b> | <b>16.1106</b> | <b>16.9161</b> | <b>17.7619</b> | <b>18.6500</b> | <b>19.5825</b> | <b>20.5616</b> | <b>21.5897</b> | <b>22.6692</b> | <b>23.8027</b> |
|                           | 23.0151        | 24.1659        | 25.3742        | 26.6429        | 27.9750        | 29.3738        | 30.8425        | 32.3846        | 34.0038        | 35.7040        |
|                           | 1227.47        | 1288.85        | 1353.29        | 1420.95        | 1492.00        | 1566.60        | 1644.93        | 1727.18        | 1813.54        | 1904.21        |
|                           | 31914.29       | 33510.01       | 35185.51       | 36944.78       | 38792.02       | 40731.62       | 42768.20       | 44906.61       | 47151.94       | 49509.54       |
| <b>T5</b>                 | <b>16.8779</b> | <b>17.7218</b> | <b>18.6079</b> | <b>19.5383</b> | <b>20.5152</b> | <b>21.5410</b> | <b>22.6180</b> | <b>23.7489</b> | <b>24.9364</b> | <b>26.1832</b> |
|                           | 25.3169        | 26.5827        | 27.9119        | 29.3075        | 30.7728        | 32.3115        | 33.9271        | 35.6234        | 37.4046        | 39.2748        |
|                           | 1350.23        | 1417.75        | 1488.63        | 1563.06        | 1641.22        | 1723.28        | 1809.44        | 1899.91        | 1994.91        | 2094.66        |
|                           | 35106.09       | 36861.39       | 38704.46       | 40639.68       | 42671.67       | 44805.25       | 47045.51       | 49397.79       | 51867.68       | 54461.06       |
| <b>T6</b>                 | <b>18.5656</b> | <b>19.4939</b> | <b>20.4686</b> | <b>21.4920</b> | <b>22.5666</b> | <b>23.6950</b> | <b>24.8797</b> | <b>26.1237</b> | <b>27.4299</b> | <b>28.8014</b> |
|                           | 27.8485        | 29.2409        | 30.7029        | 32.2381        | 33.8500        | 35.5425        | 37.3196        | 39.1856        | 41.1449        | 43.2021        |
|                           | 1485.25        | 1559.51        | 1637.49        | 1719.36        | 1805.33        | 1895.60        | 1990.38        | 2089.90        | 2194.39        | 2304.11        |
|                           | 38616.52       | 40547.35       | 42574.72       | 44703.45       | 46938.63       | 49285.56       | 51749.84       | 54337.33       | 57054.19       | 59906.90       |
| <b>24-Hr Firefighters</b> |                | <b>T5b-1</b>   | <b>12.0557</b> | <b>T5b-2</b>   | <b>12.6584</b> |                |                |                |                |                |

**AFSCME - Addendum "A"**  
**TECHNICAL JULY 1, 2010**

|           |                               |           |                              |
|-----------|-------------------------------|-----------|------------------------------|
| <b>T6</b> | Industrial Waste Monitor II   | <b>T3</b> | Asst. Greens Superintendent  |
| <b>T5</b> | Lab Technician III            | <b>T3</b> | Operator III                 |
| <b>T5</b> | Industrial Waste Monitor I    | <b>T3</b> | Pre-Treatment Specialist III |
| <b>T4</b> | Lab Technician II             | <b>T3</b> | Lab Technician I             |
| <b>T4</b> | Operator IV                   | <b>T3</b> | Sludge Supervisor Trainee    |
| <b>T4</b> | Pre-Treatment Specialist IV   | <b>T2</b> | Pre-Treatment Specialist II  |
| <b>T4</b> | Maintenance Supervisor I      | <b>T2</b> | Operator II                  |
| <b>T4</b> | Stormwater Quality Technician | <b>T1</b> | Pre-Treatment Specialist I   |

|                                                     |  |  |  |  |  |  |  |  |  |  |
|-----------------------------------------------------|--|--|--|--|--|--|--|--|--|--|
| <b>2010-11 SALARY SCHEDULE FOR AFSCME EMPLOYEES</b> |  |  |  |  |  |  |  |  |  |  |
| <b>EFFECTIVE July 1, 2010</b>                       |  |  |  |  |  |  |  |  |  |  |

|           | <b>1</b>       | <b>2</b>       | <b>3</b>       | <b>4</b>       | <b>5</b>       | <b>6</b>       | <b>7</b>       | <b>8</b>       | <b>9</b>       | <b>10</b>      |
|-----------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| <b>T1</b> | <b>11.3124</b> | <b>11.8780</b> | <b>12.4719</b> | <b>13.0955</b> | <b>13.7502</b> | <b>14.4377</b> | <b>15.1596</b> | <b>15.9176</b> | <b>16.7135</b> | <b>17.5492</b> |
|           | 16.9685        | 17.8170        | 18.7078        | 19.6432        | 20.6254        | 21.6566        | 22.7395        | 23.8764        | 25.0702        | 26.3238        |
|           | 904.99         | 950.24         | 997.75         | 1047.64        | 1100.02        | 1155.02        | 1212.77        | 1273.41        | 1337.08        | 1403.93        |
|           | 23529.69       | 24706.18       | 25941.49       | 27238.56       | 28600.49       | 30030.51       | 31532.04       | 33108.64       | 34764.07       | 36502.28       |
| <b>T2</b> | <b>12.4434</b> | <b>13.0656</b> | <b>13.7189</b> | <b>14.4048</b> | <b>15.1251</b> | <b>15.8813</b> | <b>16.6754</b> | <b>17.5092</b> | <b>18.3846</b> | <b>19.3038</b> |
|           | 18.6651        | 19.5984        | 20.5783        | 21.6072        | 22.6876        | 23.8220        | 25.0131        | 26.2637        | 27.5769        | 28.9558        |
|           | 995.47         | 1045.25        | 1097.51        | 1152.39        | 1210.01        | 1270.51        | 1334.03        | 1400.73        | 1470.77        | 1544.31        |
|           | 25882.33       | 27176.44       | 28535.27       | 29962.03       | 31460.13       | 33033.14       | 34684.80       | 36419.04       | 38239.99       | 40151.99       |
| <b>T3</b> | <b>13.6749</b> | <b>14.3586</b> | <b>15.0766</b> | <b>15.8304</b> | <b>16.6219</b> | <b>17.4530</b> | <b>18.3257</b> | <b>19.2420</b> | <b>20.2041</b> | <b>21.2143</b> |
|           | 20.5123        | 21.5380        | 22.6149        | 23.7456        | 24.9329        | 26.1795        | 27.4885        | 28.8629        | 30.3061        | 31.8214        |
|           | 1093.99        | 1148.69        | 1206.13        | 1266.43        | 1329.75        | 1396.24        | 1466.05        | 1539.36        | 1616.32        | 1697.14        |
|           | 28443.78       | 29865.97       | 31359.27       | 32927.24       | 34573.60       | 36302.28       | 38117.39       | 40023.26       | 42024.42       | 44125.65       |
| <b>T4</b> | <b>15.0426</b> | <b>15.7947</b> | <b>16.5844</b> | <b>17.4136</b> | <b>18.2843</b> | <b>19.1985</b> | <b>20.1585</b> | <b>21.1664</b> | <b>22.2247</b> | <b>23.3359</b> |
|           | 22.5638        | 23.6920        | 24.8766        | 26.1205        | 27.4265        | 28.7978        | 30.2377        | 31.7496        | 33.3371        | 35.0039        |
|           | 1203.40        | 1263.57        | 1326.75        | 1393.09        | 1462.75        | 1535.88        | 1612.68        | 1693.31        | 1777.98        | 1866.88        |
|           | 31288.52       | 32852.95       | 34495.59       | 36220.37       | 38031.39       | 39932.96       | 41929.61       | 44026.09       | 46227.40       | 48538.77       |
| <b>T5</b> | <b>16.5470</b> | <b>17.3743</b> | <b>18.2431</b> | <b>19.1552</b> | <b>20.1130</b> | <b>21.1186</b> | <b>22.1745</b> | <b>23.2833</b> | <b>24.4474</b> | <b>25.6698</b> |
|           | 24.8205        | 26.0615        | 27.3646        | 28.7328        | 30.1694        | 31.6779        | 33.2618        | 34.9249        | 36.6712        | 38.5047        |
|           | 1323.76        | 1389.95        | 1459.44        | 1532.42        | 1609.04        | 1689.49        | 1773.96        | 1862.66        | 1955.79        | 2053.58        |
|           | 34417.73       | 36138.62       | 37945.55       | 39842.83       | 41834.97       | 43926.72       | 46123.05       | 48429.20       | 50850.66       | 53393.20       |
| <b>T6</b> | <b>18.2016</b> | <b>19.1117</b> | <b>20.0673</b> | <b>21.0706</b> | <b>22.1242</b> | <b>23.2304</b> | <b>24.3919</b> | <b>25.6115</b> | <b>26.8921</b> | <b>28.2367</b> |
|           | 27.3024        | 28.6675        | 30.1009        | 31.6059        | 33.1862        | 34.8456        | 36.5878        | 38.4172        | 40.3381        | 42.3550        |
|           | 1456.13        | 1528.93        | 1605.38        | 1685.65        | 1769.93        | 1858.43        | 1951.35        | 2048.92        | 2151.36        | 2258.93        |
|           | 37859.34       | 39752.30       | 41739.92       | 43826.92       | 46018.26       | 48319.17       | 50735.13       | 53271.89       | 55935.48       | 58732.26       |



**LABORER & TRADES - July 1, 2011 (Non-Represented)**

|            |                                     |
|------------|-------------------------------------|
| <b>LT6</b> | Lead Technician - Fleet             |
| <b>LT5</b> | Meter Reader Coordinator            |
| <b>LT4</b> | Maintenance Technician/Lead Janitor |
| <b>LT3</b> | Meter Reader                        |
| <b>LT3</b> | Maintenance Technician - DS         |
| <b>LT2</b> | Janitor                             |

**2011-12 SALARY SCHEDULE FOR CITY EMPLOYEES (Effective 07/01/11 - 2%)**

|            | <b>1</b>       | <b>2</b>       | <b>3</b>       | <b>4</b>       | <b>5</b>       | <b>6</b>       | <b>7</b>       | <b>8</b>       | <b>9</b>       | <b>10</b>      |
|------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| <b>LT1</b> | <b>9.5360</b>  | <b>10.0128</b> | <b>10.5134</b> | <b>11.0391</b> | <b>11.5910</b> | <b>12.1706</b> | <b>12.7791</b> | <b>13.4180</b> | <b>14.0890</b> | <b>14.7934</b> |
|            | 14.3039        | 15.0191        | 15.7701        | 16.5586        | 17.3865        | 18.2558        | 19.1686        | 20.1271        | 21.1334        | 22.1901        |
|            | \$762.88       | \$801.02       | \$841.07       | \$883.13       | \$927.28       | \$973.65       | \$1,022.33     | \$1,073.44     | \$1,127.12     | \$1,183.47     |
|            | \$19,834.79    | \$20,826.53    | \$21,867.86    | \$22,961.25    | \$24,109.31    | \$25,314.78    | \$26,580.52    | \$27,909.54    | \$29,305.02    | \$30,770.27    |
| <b>LT2</b> | <b>10.4895</b> | <b>11.0140</b> | <b>11.5647</b> | <b>12.1429</b> | <b>12.7501</b> | <b>13.3876</b> | <b>14.0570</b> | <b>14.7598</b> | <b>15.4978</b> | <b>16.2727</b> |
|            | 15.7343        | 16.5210        | 17.3471        | 18.2144        | 19.1251        | 20.0814        | 21.0855        | 22.1397        | 23.2467        | 24.4091        |
|            | \$839.16       | \$881.12       | \$925.18       | \$971.44       | \$1,020.01     | \$1,071.01     | \$1,124.56     | \$1,180.79     | \$1,239.83     | \$1,301.82     |
|            | \$21,818.22    | \$22,909.13    | \$24,054.59    | \$25,257.32    | \$26,520.18    | \$27,846.19    | \$29,238.50    | \$30,700.43    | \$32,235.45    | \$33,847.22    |
| <b>LT3</b> | <b>11.5386</b> | <b>12.1155</b> | <b>12.7213</b> | <b>13.3574</b> | <b>14.0252</b> | <b>14.7265</b> | <b>15.4628</b> | <b>16.2360</b> | <b>17.0478</b> | <b>17.9002</b> |
|            | 17.3079        | 18.1733        | 19.0820        | 20.0361        | 21.0379        | 22.0898        | 23.1942        | 24.3540        | 25.5717        | 26.8502        |
|            | 923.09         | 969.24         | 1,017.70       | 1,068.59       | 1,122.02       | 1,178.12       | 1,237.03       | 1,298.88       | 1,363.82       | 1,432.01       |
|            | 24,000.29      | 25,200.30      | 26,460.32      | 27,783.33      | 29,172.50      | 30,631.12      | 32,162.68      | 33,770.81      | 35,459.35      | 37,232.32      |
| <b>LT4</b> | <b>12.6923</b> | <b>13.3269</b> | <b>13.9933</b> | <b>14.6929</b> | <b>15.4276</b> | <b>16.1989</b> | <b>17.0089</b> | <b>17.8593</b> | <b>18.7523</b> | <b>19.6899</b> |
|            | 19.0384        | 19.9904        | 20.9899        | 22.0394        | 23.1413        | 24.2984        | 25.5133        | 26.7890        | 28.1285        | 29.5349        |
|            | 1,015.38       | 1,066.15       | 1,119.46       | 1,175.43       | 1,234.21       | 1,295.92       | 1,360.71       | 1,428.75       | 1,500.18       | 1,575.19       |
|            | 26,399.98      | 27,719.97      | 29,105.97      | 30,561.27      | 32,089.33      | 33,693.80      | 35,378.49      | 37,147.42      | 39,004.79      | 40,955.03      |
| <b>LT5</b> | <b>13.9484</b> | <b>14.6458</b> | <b>15.3781</b> | <b>16.1470</b> | <b>16.9544</b> | <b>17.8021</b> | <b>18.6922</b> | <b>19.6268</b> | <b>20.6081</b> | <b>21.6385</b> |
|            | 20.9226        | 21.9687        | 23.0672        | 24.2205        | 25.4315        | 26.7031        | 28.0383        | 29.4402        | 30.9122        | 32.4578        |
|            | 1,115.87       | 1,171.67       | 1,230.25       | 1,291.76       | 1,356.35       | 1,424.17       | 1,495.37       | 1,570.14       | 1,648.65       | 1,731.08       |
|            | 29,012.66      | 30,463.29      | 31,986.46      | 33,585.78      | 35,265.07      | 37,028.32      | 38,879.74      | 40,823.73      | 42,864.91      | 45,008.16      |
| <b>LT6</b> | <b>15.3434</b> | <b>16.1106</b> | <b>16.9161</b> | <b>17.7619</b> | <b>18.6500</b> | <b>19.5825</b> | <b>20.5616</b> | <b>21.5897</b> | <b>22.6692</b> | <b>23.8027</b> |
|            | 23.0151        | 24.1659        | 25.3742        | 26.6429        | 27.9750        | 29.3738        | 30.8425        | 32.3846        | 34.0038        | 35.7040        |
|            | 1,227.47       | 1,288.85       | 1,353.29       | 1,420.95       | 1,492.00       | 1,566.60       | 1,644.93       | 1,727.18       | 1,813.54       | 1,904.21       |
|            | 31,914.29      | 33,510.01      | 35,185.51      | 36,944.78      | 38,792.02      | 40,731.62      | 42,768.20      | 44,906.61      | 47,151.94      | 49,509.54      |

**AFSCME - Addendum "A"**  
**LABORER & TRADES - July 1, 2010**

|     |                               |     |                           |
|-----|-------------------------------|-----|---------------------------|
| LT6 | Crew Leader II                | LT4 | Irrigation Technician     |
| LT6 | Residential Route Coordinator | LT4 | Groundskeeper - Golf      |
| LT5 | Maintenance Technician III    | LT3 | Laborer II                |
| LT5 | Crew Leader I                 | LT3 | Maintenance Technician I  |
| LT5 | Equipment Operator III        | LT3 | Equipment Operator I      |
| LT5 | Technician II - Fleet         | LT3 | Inventory Control Tech II |
| LT5 | Arborist/Equipment Operator   | LT3 | Route Serviceperson       |
| LT4 | Inventory Control Tech. III   | LT3 | Service Attendant II      |
| LT4 | Laborer III                   | LT2 | Laborer I                 |
| LT4 | Maintenance Technician II     | LT2 | Service Attendant I       |
| LT4 | Equipment Operator II         | LT2 | Inventory Control Tech. I |
| LT4 | Technician I – Fleet          | LT1 | Snack Bar - Golf          |
| LT4 | Mechanic I - Golf             | LT1 | Laborer - Golf            |

| <b>2010-11 SALARY SCHEDULE FOR AFSCME EMPLOYEES</b> |                |                |                |                |                |                |                |                |                |                |
|-----------------------------------------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| <b>EFFECTIVE July 1, 2010</b>                       |                |                |                |                |                |                |                |                |                |                |
|                                                     | <b>1</b>       | <b>2</b>       | <b>3</b>       | <b>4</b>       | <b>5</b>       | <b>6</b>       | <b>7</b>       | <b>8</b>       | <b>9</b>       | <b>10</b>      |
| <b>LT1</b>                                          | <b>9.3490</b>  | <b>9.8164</b>  | <b>10.3072</b> | <b>10.8226</b> | <b>11.3637</b> | <b>11.9319</b> | <b>12.5285</b> | <b>13.1550</b> | <b>13.8127</b> | <b>14.5033</b> |
|                                                     | 14.0235        | 14.7246        | 15.4609        | 16.2339        | 17.0456        | 17.8979        | 18.7928        | 19.7324        | 20.7190        | 21.7550        |
|                                                     | \$747.92       | \$785.31       | \$824.58       | \$865.81       | \$909.10       | \$954.55       | \$1,002.28     | \$1,052.40     | \$1,105.02     | \$1,160.27     |
|                                                     | \$19,445.87    | \$20,418.17    | \$21,439.08    | \$22,511.03    | \$23,636.58    | \$24,818.41    | \$26,059.33    | \$27,362.30    | \$28,730.41    | \$30,166.93    |
| <b>LT2</b>                                          | <b>10.2839</b> | <b>10.7980</b> | <b>11.3379</b> | <b>11.9048</b> | <b>12.5001</b> | <b>13.1251</b> | <b>13.7813</b> | <b>14.4704</b> | <b>15.1939</b> | <b>15.9536</b> |
|                                                     | 15.4258        | 16.1971        | 17.0069        | 17.8573        | 18.7501        | 19.6876        | 20.6720        | 21.7056        | 22.7909        | 23.9304        |
|                                                     | \$822.71       | \$863.84       | \$907.04       | \$952.39       | \$1,000.01     | \$1,050.01     | \$1,102.51     | \$1,157.63     | \$1,215.51     | \$1,276.29     |
|                                                     | \$21,390.41    | \$22,459.93    | \$23,582.93    | \$24,762.08    | \$26,000.18    | \$27,300.19    | \$28,665.20    | \$30,098.46    | \$31,603.38    | \$33,183.55    |
| <b>LT3</b>                                          | <b>11.3124</b> | <b>11.8780</b> | <b>12.4719</b> | <b>13.0955</b> | <b>13.7502</b> | <b>14.4377</b> | <b>15.1596</b> | <b>15.9176</b> | <b>16.7135</b> | <b>17.5492</b> |
|                                                     | 16.9685        | 17.8170        | 18.7078        | 19.6432        | 20.6254        | 21.6566        | 22.7395        | 23.8764        | 25.0702        | 26.3238        |
|                                                     | 904.99         | 950.24         | 997.75         | 1,047.64       | 1,100.02       | 1,155.02       | 1,212.77       | 1,273.41       | 1,337.08       | 1,403.93       |
|                                                     | 23,529.69      | 24,706.18      | 25,941.49      | 27,238.56      | 28,600.49      | 30,030.51      | 31,532.04      | 33,108.64      | 34,764.07      | 36,502.28      |
| <b>LT4</b>                                          | <b>12.4434</b> | <b>13.0656</b> | <b>13.7189</b> | <b>14.4048</b> | <b>15.1251</b> | <b>15.8813</b> | <b>16.6754</b> | <b>17.5092</b> | <b>18.3846</b> | <b>19.3038</b> |
|                                                     | 18.6651        | 19.5984        | 20.5783        | 21.6072        | 22.6876        | 23.8220        | 25.0131        | 26.2637        | 27.5769        | 28.9558        |
|                                                     | 995.47         | 1,045.25       | 1,097.51       | 1,152.39       | 1,210.01       | 1,270.51       | 1,334.03       | 1,400.73       | 1,470.77       | 1,544.31       |
|                                                     | 25,882.33      | 27,176.44      | 28,535.27      | 29,962.03      | 31,460.13      | 33,033.14      | 34,684.80      | 36,419.04      | 38,239.99      | 40,151.99      |
| <b>LT5</b>                                          | <b>13.6749</b> | <b>14.3586</b> | <b>15.0766</b> | <b>15.8304</b> | <b>16.6219</b> | <b>17.4530</b> | <b>18.3257</b> | <b>19.2420</b> | <b>20.2041</b> | <b>21.2143</b> |
|                                                     | 20.5123        | 21.5380        | 22.6149        | 23.7456        | 24.9329        | 26.1795        | 27.4885        | 28.8629        | 30.3061        | 31.8214        |
|                                                     | 1,093.99       | 1,148.69       | 1,206.13       | 1,266.43       | 1,329.75       | 1,396.24       | 1,466.05       | 1,539.36       | 1,616.32       | 1,697.14       |
|                                                     | 28,443.78      | 29,865.97      | 31,359.27      | 32,927.24      | 34,573.60      | 36,302.28      | 38,117.39      | 40,023.26      | 42,024.42      | 44,125.65      |
| <b>LT6</b>                                          | <b>15.0426</b> | <b>15.7947</b> | <b>16.5844</b> | <b>17.4136</b> | <b>18.2843</b> | <b>19.1985</b> | <b>20.1585</b> | <b>21.1664</b> | <b>22.2247</b> | <b>23.3359</b> |
|                                                     | 22.5638        | 23.6920        | 24.8766        | 26.1205        | 27.4265        | 28.7978        | 30.2377        | 31.7496        | 33.3371        | 35.0039        |
|                                                     | 1,203.40       | 1,263.57       | 1,326.75       | 1,393.09       | 1,462.75       | 1,535.88       | 1,612.68       | 1,693.31       | 1,777.98       | 1,866.88       |
|                                                     | 31,288.52      | 32,852.95      | 34,495.59      | 36,220.37      | 38,031.39      | 39,932.96      | 41,929.61      | 44,026.09      | 46,227.40      | 48,538.77      |

**POLICE PAY PLAN**  
**EFFECTIVE 7-1-08 (New plan - overall 5%)**

|                   | A              | B              | C              | D              | E              | F              | G              | H              | I              | J              | K              |
|-------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| <b>OFFICER</b>    | <b>19.0117</b> | <b>19.4870</b> | <b>19.9741</b> | <b>20.4735</b> | <b>20.9853</b> | <b>21.5099</b> |                |                |                |                |                |
|                   | 28.5175        | 29.2304        | 29.9612        | 30.7102        | 31.4780        | 32.2649        |                |                |                |                |                |
|                   | 1520.93        | 1558.96        | 1597.93        | 1637.88        | 1678.83        | 1720.80        |                |                |                |                |                |
|                   | 39544.25       | 40532.85       | 41546.18       | 42584.83       | 43649.45       | 44740.69       |                |                |                |                |                |
| <b>SERGEANT</b>   | <b>22.6207</b> | <b>23.1862</b> | <b>23.7659</b> | <b>24.3600</b> | <b>24.9690</b> | <b>25.5932</b> | <b>26.2331</b> | <b>26.8889</b> | <b>27.5611</b> | <b>28.2501</b> | <b>28.9564</b> |
|                   | 33.9310        | 34.7793        | 35.6488        | 36.5400        | 37.4535        | 38.3899        | 39.3496        | 40.3333        | 41.3417        | 42.3752        | 43.4346        |
|                   | 1809.66        | 1854.90        | 1901.27        | 1948.80        | 1997.52        | 2047.46        | 2098.65        | 2151.11        | 2204.89        | 2260.01        | 2316.51        |
|                   | 47051.04       | 48227.32       | 49433.00       | 50668.83       | 51935.55       | 53233.94       | 54564.79       | 55928.91       | 57327.13       | 58760.31       | 60229.32       |
| <b>LIEUTENANT</b> | <b>30.2594</b> | <b>31.0159</b> | <b>31.7913</b> | <b>32.5861</b> |                |                |                |                |                |                |                |
|                   | 45.3892        | 46.5239        | 47.6870        | 48.8792        |                |                |                |                |                |                |                |
|                   | 2420.76        | 2481.27        | 2543.31        | 2606.89        |                |                |                |                |                |                |                |
|                   | 62939.63       | 64513.12       | 66125.95       | 67779.10       |                |                |                |                |                |                |                |
| <b>CAPTAIN</b>    | <b>33.7266</b> | <b>34.5698</b> | <b>35.4340</b> | <b>36.3199</b> |                |                |                |                |                |                |                |
|                   | 50.5899        | 51.8547        | 53.1510        | 54.4798        |                |                |                |                |                |                |                |
|                   | 2698.13        | 2765.58        | 2834.72        | 2905.59        |                |                |                |                |                |                |                |
|                   | 70151.37       | 71905.15       | 73702.78       | 75545.35       |                |                |                |                |                |                |                |
| <b>MAJOR</b>      | <b>37.1189</b> | <b>38.0469</b> | <b>38.9981</b> |                |                |                |                |                |                |                |                |
|                   | 55.6784        | 57.0703        | 58.4971        |                |                |                |                |                |                |                |                |
|                   | 2969.51        | 3043.75        | 3119.85        |                |                |                |                |                |                |                |                |
|                   | 77207.35       | 79137.53       | 81115.97       |                |                |                |                |                |                |                |                |

**2011-12 FIRE PAY PLAN - Effective 07/01/11 (2%)**

| <b>GRADE</b>                             | <b>STEP 1</b>  | <b>STEP 2</b>  | <b>STEP 3</b>  | <b>STEP 4</b>  | <b>STEP 5</b>  |
|------------------------------------------|----------------|----------------|----------------|----------------|----------------|
| <b>FIREFIGHTER</b>                       | <b>12.6723</b> | <b>13.5845</b> | <b>14.4844</b> | <b>15.3912</b> | <b>15.7005</b> |
|                                          | 19.0084        | 20.3767        | 21.7266        | 23.0868        | 23.5507        |
|                                          | 1419.29        | 1521.46        | 1622.25        | 1723.81        | 1758.45        |
|                                          | 36901.67       | 39557.95       | 42178.60       | 44819.14       | 45719.72       |
| <b>SR. FIREFIGHTER</b>                   | <b>16.6073</b> | <b>17.5107</b> | <b>18.4138</b> | <b>19.3172</b> | <b>20.3493</b> |
|                                          | 24.9110        | 26.2661        | 27.6206        | 28.9758        | 30.5240        |
|                                          | 1860.02        | 1961.20        | 2062.34        | 2163.52        | 2279.12        |
|                                          | 48360.56       | 50991.30       | 53620.85       | 56251.59       | 59257.18       |
| <b>APPARATUS OPER.</b>                   | <b>20.8573</b> | <b>21.4441</b> | <b>22.0309</b> | <b>23.0510</b> |                |
|                                          | 31.2859        | 32.1661        | 33.0463        | 34.5765        |                |
|                                          | 2336.01        | 2401.74        | 2467.46        | 2581.71        |                |
|                                          | 60736.36       | 62445.14       | 64153.92       | 67124.45       |                |
| <b>LIEUTENANT</b>                        | <b>23.5351</b> | <b>24.0296</b> | <b>24.5339</b> | <b>25.0492</b> |                |
|                                          | 35.3026        | 36.0444        | 36.8008        | 37.5737        |                |
|                                          | 2635.93        | 2691.31        | 2747.79        | 2805.51        |                |
|                                          | 68534.13       | 69974.13       | 71442.59       | 72943.15       |                |
| <b>CAPTAINS</b>                          | <b>25.3092</b> | <b>25.8407</b> | <b>26.3833</b> | <b>26.9374</b> |                |
|                                          | 37.9637        | 38.7610        | 39.5750        | 40.4061        |                |
|                                          | 2834.63        | 2894.16        | 2954.93        | 3016.99        |                |
|                                          | 73700.27       | 75248.06       | 76828.23       | 78441.66       |                |
| <b>MAJOR</b>                             | <b>27.5031</b> | <b>28.0806</b> | <b>28.6704</b> | <b>29.2724</b> |                |
|                                          | 41.2546        | 42.1209        | 43.0055        | 43.9086        |                |
|                                          | 3080.34        | 3145.03        | 3211.08        | 3278.51        |                |
|                                          | 80088.96       | 81770.71       | 83488.10       | 85241.14       |                |
| <b>TRAINING MAJOR<br/>RIDE-OUT MAJOR</b> | <b>27.5031</b> | <b>28.0806</b> | <b>28.6704</b> | <b>29.2724</b> | <b>29.8871</b> |
|                                          | 41.2546        | 42.1209        | 43.0055        | 43.9086        | 44.8307        |
|                                          | 3080.34        | 3145.03        | 3211.08        | 3278.51        | 3347.36        |
|                                          | 80088.96       | 81770.71       | 83488.10       | 85241.14       | 87031.30       |
| <b>SHIFT COMMANDER</b>                   | <b>29.8871</b> | <b>30.5147</b> | <b>31.1556</b> |                |                |
|                                          | 44.8307        | 45.7721        | 46.7334        |                |                |
|                                          | 3347.36        | 3417.65        | 3489.43        |                |                |
|                                          | 87031.30       | 88858.89       | 90725.09       |                |                |
| <b>FIRE MARSHAL</b>                      | <b>40.4426</b> | <b>41.6592</b> | <b>42.1590</b> |                |                |
|                                          | 60.6639        | 62.4889        | 63.2386        |                |                |
|                                          | 3235.41        | 3332.74        | 3372.72        |                |                |
|                                          | 84120.59       | 86651.24       | 87690.82       |                |                |
| <b>FIRE INSPECTOR</b>                    | <b>32.2592</b> | <b>33.0935</b> | <b>33.8520</b> | <b>34.6104</b> | <b>36.1333</b> |
|                                          | 48.3889        | 49.6402        | 50.7779        | 51.9157        | 54.1999        |
|                                          | 2580.74        | 2647.48        | 2708.16        | 2768.83        | 2890.66        |
|                                          | 67099.21       | 68834.46       | 70412.09       | 71989.71       | 75157.26       |

## **GLOSSARY OF TERMS**

Account Numbers - An expenditure category, such as salaries, supplies, or professional services.

Appropriation - Authorization granted by the Council to make expenditures and to incur obligations for specific purposes.

Base Budget - An estimate of funding required to carry on existing programs at the current level of services.

Bond - A written promise to pay a sum of money on a specific date at a specified interest rate. The interest payments and the repayment of the principal are detailed in a bond ordinance. Bonds are most frequently used for construction of large capital projects, such as buildings, streets and bridges.

Budget (Operating) - A financial plan containing an estimate of proposed revenues and expenditures for a given period (typically a fiscal year).

Capital Improvement Program - A proposed plan for financing long-term work projects that lead to the physical development of the City.

Debt Service - The City's obligation to pay the principal and interest of all bonds and other debt instruments according to a pre-determined payment schedule.

Department - Identifies the highest level in the formal City organization in which a specific activity is carried out.

Encumbrance - The commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for a future expenditure.

Enterprise Fund - A governmental accounting fund in which the services provided are financed and operated similarly to those of a private business. The rate schedules for these services are established to insure that revenues are adequate to meet all necessary expenditures. Midwest City operates its water, sewer, sanitation and golf courses as enterprise funds.

Estimated Revenue - The amount of projected revenue to be collected during the fiscal year. The amount of revenue appropriated is the amount approved by Council.

## **GLOSSARY** (Continued)

Expenditure - This term refers to the outflow of funds paid or to be paid for an asset obtained or goods and services obtained regardless of when the expense is actually paid. This term applies to all funds. Note: An encumbrance is not an expenditure. An encumbrance reserves funds to be expended.

Fund - An accounting entity that has a set of self-balancing accounts and that records all financial transactions for specific activities or government functions.

General Fund - The General Fund is used to account for all revenues and expenditures not accounted for in some special fund. Expenditures from this fund are authorized in the operating budget.

Goals - Broad, general statements of each division's or section's desired social or organizational outcomes.

Grant - A contribution by a government or other organization to support a particular function. Grants may be classified as either categorical or block depending upon the amount of discretion allowed the grantee.

Inter Service Fund - A fund established to finance and account for services and commodities furnished by one department to other departments on a cost reimbursement basis.

Objectives - Specific statements of desired ends which can be measured.

Revenue - Funds that the government receives as income. It includes such items as tax payments, fees from specific services, receipts from other governments, fines, forfeitures, grants, shared revenues and interest income.

Risk Management - An organized attempt to protect a government's assets against accidental loss in the most economic method.

# **General Funds**

# City of Midwest City, Oklahoma

## General

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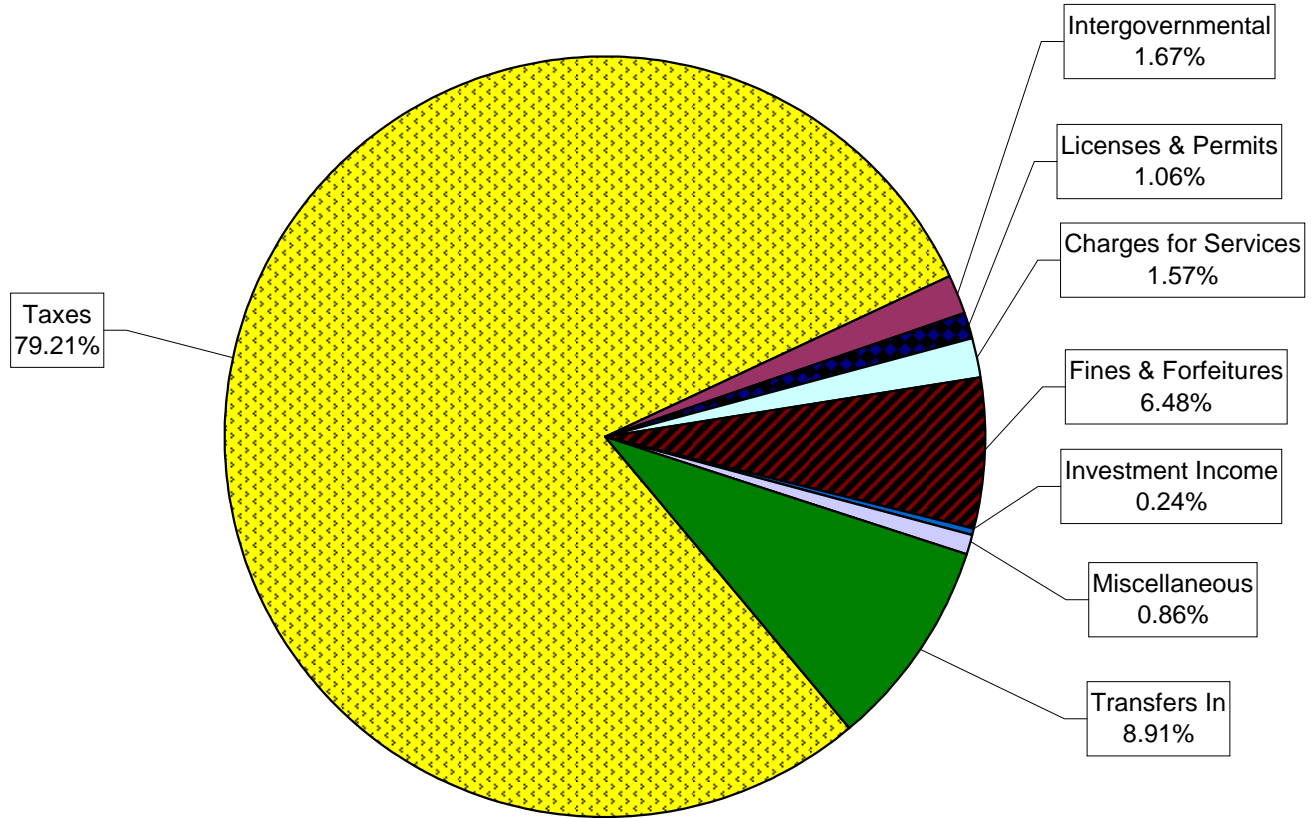
\* **Note:** Three digit codes represent the **Fund** Number  
Two digit codes represent the **Department** Number



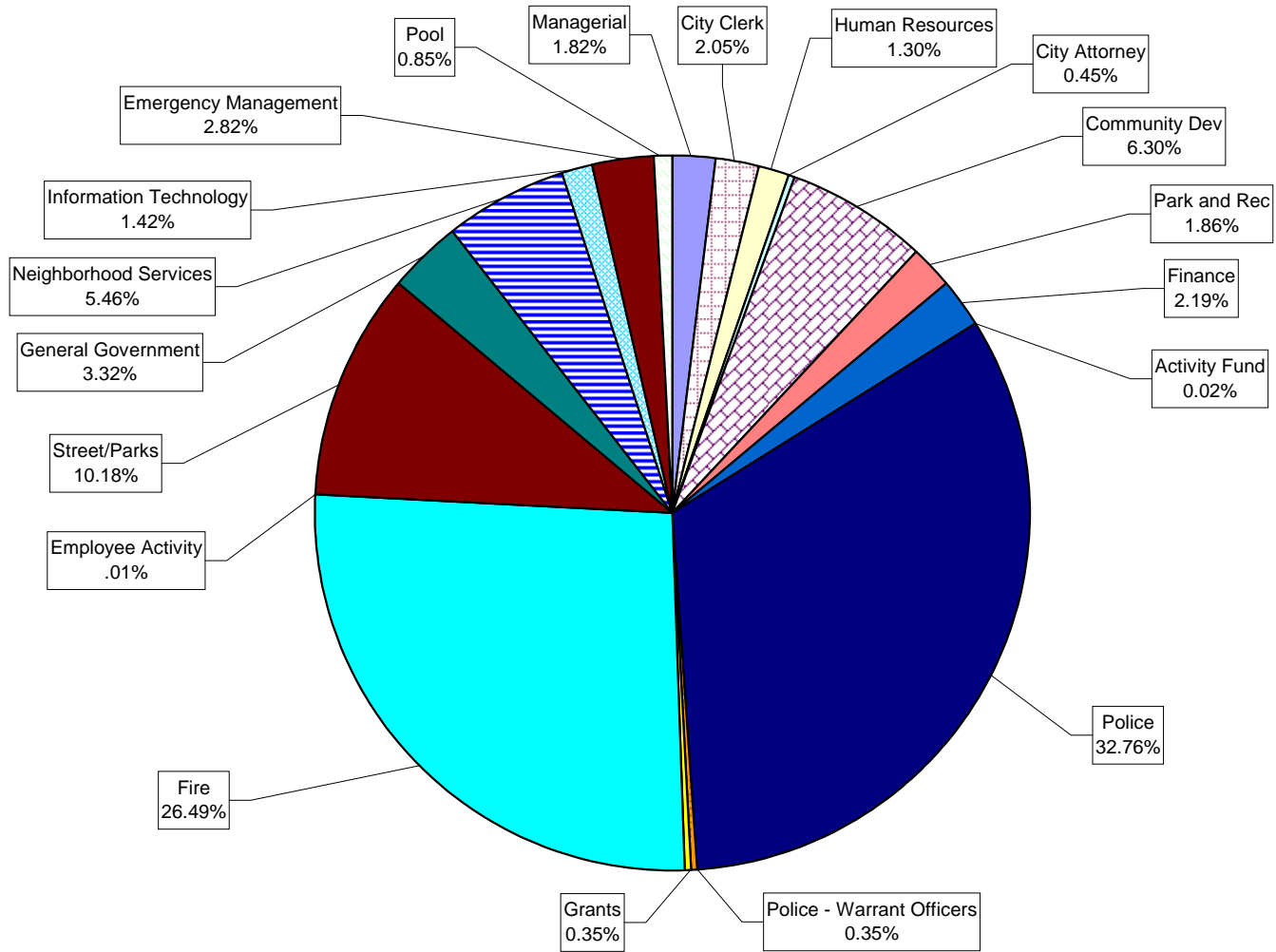
**GENERAL FUND BUDGET SUMMARY - FISCAL YEAR 2011-2012**

|                                | PRIOR YEAR<br>ACTUAL<br>FY 09-10 | CURRENT YEAR<br>ADOPTED BUDGET<br>FY 10-11 | CURRENT YEAR<br>BUDGET AS AMENDED<br>FY 10-11 | CURRENT YEAR<br>ACTUAL (Est.)<br>FY 10-11 | BUDGET YEAR<br>FINAL<br>FY 11-12 |
|--------------------------------|----------------------------------|--------------------------------------------|-----------------------------------------------|-------------------------------------------|----------------------------------|
| <b>ESTIMATED REVENUE:</b>      |                                  |                                            |                                               |                                           |                                  |
| Taxes                          | 21,524,263                       | 21,088,984                                 | 21,088,983                                    | 22,113,142                                | 22,167,685                       |
| Intergovernmental              | 431,838                          | 421,652                                    | 421,653                                       | 466,998                                   | 466,998                          |
| Licenses & Permits             | 294,044                          | 290,776                                    | 290,776                                       | 296,134                                   | 296,134                          |
| Charges for Services           | 416,809                          | 432,840                                    | 432,840                                       | 429,138                                   | 438,489                          |
| Fines & Forfeitures            | 1,755,241                        | 1,668,400                                  | 1,668,400                                     | 1,737,239                                 | 1,812,239                        |
| Investment Income              | 76,753                           | 77,000                                     | 77,000                                        | 65,850                                    | 65,850                           |
| Miscellaneous                  | 214,639                          | 198,155                                    | 198,155                                       | 240,677                                   | 240,677                          |
| Transfers In                   | 2,495,089                        | 2,495,401                                  | 2,495,401                                     | 2,415,969                                 | 2,493,969                        |
| <b>TOTAL REVENUE</b>           | <b>27,208,676</b>                | <b>26,673,208</b>                          | <b>26,673,208</b>                             | <b>27,765,147</b>                         | <b>27,982,041</b>                |
| Use / (Gain) of Fund Balance   | (457,412)                        | (161,486)                                  | 782,184                                       | (837,664)                                 | (63,679)                         |
| <b>TOTAL RESOURCES</b>         | <b>26,751,264</b>                | <b>26,511,722</b>                          | <b>27,455,392</b>                             | <b>26,927,483</b>                         | <b>27,918,362</b>                |
| <b>PROPOSED EXPENDITURES:</b>  |                                  |                                            |                                               |                                           |                                  |
| Managerial                     | 466,327                          | 479,345                                    | 506,128                                       | 504,549                                   | 507,557                          |
| City Clerk                     | 931,783                          | 550,253                                    | 553,821                                       | 522,186                                   | 571,822                          |
| Human Resources                | 334,593                          | 378,894                                    | 355,326                                       | 348,432                                   | 363,599                          |
| City Attorney                  | 116,844                          | 117,772                                    | 118,003                                       | 116,631                                   | 125,621                          |
| Community Development          | 1,617,928                        | 1,665,058                                  | 1,705,983                                     | 1,573,757                                 | 1,761,024                        |
| Park and Recreation            | 450,414                          | 470,094                                    | 496,711                                       | 474,743                                   | 519,014                          |
| Finance                        | 517,094                          | 544,753                                    | 546,682                                       | 535,696                                   | 611,745                          |
| Street/Parks                   | 2,628,496                        | 2,681,776                                  | 2,822,151                                     | 2,632,540                                 | 2,841,911                        |
| General Government             | 918,377                          | 913,482                                    | 919,629                                       | 916,118                                   | 926,050                          |
| Neighborhood Services          | 1,117,625                        | 1,225,131                                  | 1,227,014                                     | 1,166,371                                 | 1,525,536                        |
| Information Technology         | 344,739                          | 369,442                                    | 380,954                                       | 341,984                                   | 397,479                          |
| Emergency Management           | 836,183                          | 797,429                                    | 798,277                                       | 780,169                                   | 786,873                          |
| Swimming Pools                 | 220,224                          | 237,005                                    | 249,020                                       | 235,099                                   | 236,407                          |
| (Transfers Out:)               |                                  |                                            |                                               |                                           |                                  |
| Police                         | 8,894,654                        | 8,715,741                                  | 9,098,228                                     | 9,098,228                                 | 9,145,744                        |
| Police - Warrant Officers      | -                                | 98,572                                     | 98,572                                        | 98,572                                    | 98,572                           |
| Juvenile                       | 10,000                           | -                                          | -                                             | -                                         | -                                |
| Fire                           | 7,191,644                        | 7,046,987                                  | 7,356,241                                     | 7,356,241                                 | 7,394,659                        |
| Grants                         | -                                | 64,748                                     | 65,559                                        | 65,559                                    | 96,749                           |
| Capital Outlay                 | -                                | -                                          | 1,853                                         | 6,103                                     | -                                |
| Activity                       | 5,000                            | 5,000                                      | 5,000                                         | 5,000                                     | 5,000                            |
| Weed & Seed                    | 146,339                          | 147,240                                    | 147,240                                       | 146,505                                   | -                                |
| Employee Activity              | 3,000                            | 3,000                                      | 3,000                                         | 3,000                                     | 3,000                            |
| <b>TOTAL EXPENDITURES</b>      | <b>26,751,264</b>                | <b>26,511,722</b>                          | <b>27,455,392</b>                             | <b>26,927,483</b>                         | <b>27,918,362</b>                |
| <b>RESERVE OF FUND BALANCE</b> |                                  |                                            |                                               |                                           | <b>1,117,464</b>                 |

**ESTIMATED REVENUES GENERAL FUND  
FY 2011-2011  
Total \$ 27,982,041**



**ESTIMATED EXPENDITURES GENERAL FUND  
FY 2011-12  
Total \$27,918,362**



**General Fund Revenue Projections FY 2011-2012**

| Description        | Account Number     | ACTUAL            | ACTUAL            | ACTUAL            | ANNUAL            | ESTIMATED         | BUDGET            |
|--------------------|--------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
|                    |                    | 2007-2008         | 2008-2009         | 2009-2010         | BUDGET            | ACTUAL            | PROJECTION        |
|                    |                    | 2010-2011         | 2010-2011         | 2010-2011         | 2010-2011         | 2010-2011         | 2011-2012         |
| SALES TAX          | 010-0000-313-10-01 | 17,556,982        | 18,243,381        | 18,268,071        | 18,055,712        | 19,026,671        | 19,026,670        |
| USE TAX            | 010-0000-313-10-02 | 772,288           | 632,281           | 727,345           | 706,481           | 685,764           | 685,764           |
| OG&E               | 010-0000-318-10-21 | 1,176,660         | 1,375,133         | 1,360,053         | 1,267,319         | 1,387,277         | 1,387,277         |
| ONG                | 010-0000-318-10-23 | 532,065           | 496,133           | 514,899           | 496,086           | 423,519           | 478,063           |
| TELEPHONE          | 010-0000-318-10-24 | 136,857           | 133,841           | 119,717           | 135,000           | 128,033           | 128,033           |
| CABLE TV           | 010-0000-318-10-25 | 377,313           | 388,793           | 509,615           | 404,121           | 440,143           | 440,143           |
| 911 EMERGENCY ACT  | 010-0000-318-10-26 | 27,817            | 27,849            | 24,563            | 24,264            | 21,735            | 21,735            |
| <b>TOTAL TAXES</b> |                    | <b>20,579,982</b> | <b>21,297,410</b> | <b>21,524,263</b> | <b>21,088,983</b> | <b>22,113,142</b> | <b>22,167,685</b> |

|                                     |                    |                |                |                |                |                |                |
|-------------------------------------|--------------------|----------------|----------------|----------------|----------------|----------------|----------------|
| BUILDING                            | 010-0000-322-14-41 | 46,008         | 41,488         | 47,210         | 45,000         | 63,751         | 63,751         |
| OIL & GAS PERMITS                   | 010-0000-322-14-42 | 0              | 0              | 3,500          | 0              | 0              | 0              |
| OCCUPATIONAL                        | 010-0000-322-14-50 | 47,158         | 54,209         | 56,070         | 59,000         | 50,700         | 50,700         |
| SIGNS                               | 010-0000-322-14-51 | 9,100          | 8,300          | 10,650         | 10,000         | 7,213          | 7,213          |
| ELECTRICAL                          | 010-0000-322-14-55 | 68,113         | 69,800         | 60,636         | 67,276         | 56,634         | 56,634         |
| PLUMBING                            | 010-0000-322-14-58 | 39,438         | 40,052         | 36,521         | 38,000         | 36,935         | 36,935         |
| REFRIG & FORCED AIR                 | 010-0000-322-14-65 | 37,026         | 35,807         | 38,077         | 36,500         | 38,380         | 38,380         |
| OTHER LICENSE & PERMITS             | 010-0000-322-14-85 | 35,741         | 37,865         | 40,582         | 35,000         | 42,521         | 42,521         |
| PENDING LIC & PERMITS               | 010-0000-322-14-90 | 6,448          | 2,025          | 798            | 0              | 0              | 0              |
| <b>TOTAL LICENSES &amp; PERMITS</b> |                    | <b>289,032</b> | <b>289,545</b> | <b>294,044</b> | <b>290,776</b> | <b>296,134</b> | <b>296,134</b> |

|                                |                    |                |                |                |                |                |                |
|--------------------------------|--------------------|----------------|----------------|----------------|----------------|----------------|----------------|
| ALCOHOL                        | 010-0000-335-10-32 | 80,317         | 79,088         | 79,337         | 78,504         | 82,436         | 82,436         |
| TOBACCO TAX                    | 010-0000-335-10-35 | 340,831        | 347,090        | 352,501        | 343,149        | 384,562        | 384,562        |
| <b>TOTAL INTERGOVERNMENTAL</b> |                    | <b>421,148</b> | <b>426,178</b> | <b>431,838</b> | <b>421,653</b> | <b>466,998</b> | <b>466,998</b> |

|                       |                    |         |         |         |         |         |         |
|-----------------------|--------------------|---------|---------|---------|---------|---------|---------|
| UNION PAYROLL FEES    | 010-0000-340-14-10 | 620     | 748     | 801     | 840     | 822     | 822     |
| MOWING & CLEANUP      | 010-0000-340-14-12 | 85,732  | 90,414  | -1,425  | 0       | 0       | 0       |
| PAY TELEPHONE         | 010-0000-340-14-14 | 11,249  | 0       | 0       | 0       | 0       | 0       |
| BOARD OF ADJUSTMENT   | 010-0000-341-15-15 | 120     | 0       | 360     | 0       | 960     | 960     |
| OTHER UTILITY BILLING | 010-0000-341-15-30 | 6,270   | 5,585   | 0       | 0       | 10      | 10      |
| RECEIVABLES WRITE-OFF | 010-0000-344-16-44 | 0       | 0       | -522    | -600    | 25      | 25      |
| POOL COLLECTIONS      | 010-0000-347-16-15 | 188,093 | 165,725 | 145,966 | 165,000 | 159,328 | 159,328 |
| POOL CONCESSIONS      | 010-0000-347-16-19 | 11,731  | 16,852  | 12,753  | 13,600  | 12,586  | 12,586  |
| POOL RENTAL           | 010-0000-347-16-22 | 6,916   | 13,018  | 13,336  | 12,000  | 12,389  | 12,389  |
| POOL - SEASON PASSES  | 010-0000-347-16-23 | 21,153  | 47,666  | 51,255  | 48,000  | 50,726  | 50,726  |

**General Fund Revenue Projections FY 2011-2012**

| Description                       | Account Number     | ACTUAL         | ACTUAL         | ACTUAL         | ANNUAL BUDGET  | ESTIMATED ACTUAL | BUDGET PROJECTION |
|-----------------------------------|--------------------|----------------|----------------|----------------|----------------|------------------|-------------------|
|                                   |                    | 2007-2008      | 2008-2009      | 2009-2010      | 2010-2011      | 2010-2011        | 2011-2012         |
| SWIM LESSONS                      | 010-0000-347-16-24 | 1,050          | 6,020          | 7,285          | 7,000          | 5,293            | 5,293             |
| DISPATCHING SERVICES              | 010-0000-349-16-21 | 166,148        | 166,148        | 187,000        | 187,000        | 186,999          | 196,350           |
| <b>TOTAL CHARGES FOR SERVICES</b> |                    | <b>499,082</b> | <b>512,176</b> | <b>416,809</b> | <b>432,840</b> | <b>429,138</b>   | <b>438,489</b>    |

|                                    |                    |                  |                  |                  |                  |                  |                  |
|------------------------------------|--------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| FINES & FORFEITURES                | 010-0000-351-10-51 | 1,538,268        | 1,670,079        | 1,733,921        | 1,650,000        | 1,713,960        | 1,788,960        |
| BONDSMAN / MISC COURT              | 010-0000-351-10-54 | 12,122           | 11,300           | 12,615           | 11,500           | 10,292           | 10,292           |
| FINES/BONDSMAN FEE                 | 010-0000-351-10-55 | 13,745           | 9,965            | 0                | 0                | 0                | 0                |
| INCARCERATION 5% COURT             | 010-0000-351-10-57 | 2,926            | 3,322            | 4,527            | 3,500            | 6,866            | 6,866            |
| INCARCERATION FEES                 | 010-0000-351-10-58 | 3,337            | 3,457            | 4,178            | 3,400            | 6,121            | 6,121            |
| <b>TOTAL FINES&amp;FORFEITURES</b> |                    | <b>1,570,398</b> | <b>1,698,122</b> | <b>1,755,241</b> | <b>1,668,400</b> | <b>1,737,239</b> | <b>1,812,239</b> |

|                       |                    |                |                |               |               |               |               |
|-----------------------|--------------------|----------------|----------------|---------------|---------------|---------------|---------------|
| INVESTMENT INTEREST   | 010-0000-361-41-10 | 127,511        | 71,262         | 52,149        | 50,000        | 42,627        | 42,627        |
| SALES TAX INTEREST    | 010-0000-361-41-14 | 32,928         | 30,240         | 24,604        | 27,000        | 23,223        | 23,223        |
| <b>TOTAL INTEREST</b> |                    | <b>160,438</b> | <b>101,501</b> | <b>76,753</b> | <b>77,000</b> | <b>65,850</b> | <b>65,850</b> |

|                            |                    |                |                |                |                |                |                |
|----------------------------|--------------------|----------------|----------------|----------------|----------------|----------------|----------------|
| RESALE PROPERTY / TLE 68   | 010-0000-371-14-01 | 0              | 26,246         | 0              | 0              | 36,214         | 36,214         |
| REMINGTON PARK             | 010-0000-371-14-02 | 9,863          | 9,065          | 9,503          | 8,500          | 9,406          | 9,406          |
| REFUND OF OVER PMTS        | 010-0000-371-14-03 | 358            | 0              | 25             | 0              | 0              | 0              |
| OTHER RECEIPTS             | 010-0000-371-14-11 | 729            | -106           | 7,283          | 0              | 844            | 844            |
| DAMAGES                    | 010-0000-371-14-16 | 7,383          | 2,143          | 797            | 3,000          | 9,167          | 9,167          |
| REIMBURSEMENTS             | 010-0000-371-14-21 | 81,100         | 17,749         | 8,862          | 13,000         | 11,017         | 11,017         |
| COLLECTION AGENCY          | 010-0000-371-14-26 | 4,900          | 4,812          | 3,255          | 2,000          | 1,758          | 1,758          |
| COMMUNITY CENTER RENTAL    | 010-0000-373-11-04 | 36,268         | 70,432         | 70,421         | 75,000         | 76,365         | 76,365         |
| SENIOR CENTER              | 010-0000-373-11-05 | 7,580          | 6,665          | 5,861          | 6,000          | 1,147          | 1,147          |
| CITY PROPERTIES            | 010-0000-373-11-06 | 14,931         | 9,797          | 9,823          | 10,000         | 2,666          | 2,666          |
| REFUNDS-COMMUNITY CENTER   | 010-0000-373-11-12 | 0              | 0              | -5,980         | -7,320         | -2,288         | -2,288         |
| COPIES                     | 010-0000-377-15-04 | 10,382         | 12,785         | 10,375         | 12,000         | 2,008          | 2,008          |
| PLAT FEES                  | 010-0000-377-15-11 | 7,096          | 1,980          | 4,252          | 3,000          | 3,650          | 3,650          |
| ZONING APPLICATIONS        | 010-0000-377-15-13 | 5,635          | 2,900          | 4,225          | 3,000          | 1,647          | 1,647          |
| ENGINEERING FEES           | 010-0000-377-15-20 | 21,530         | 27,518         | 16,232         | 0              | 22,456         | 22,456         |
| RETURN CHECK FEES          | 010-0000-377-15-25 | 12,000         | 14,374         | 14,500         | 14,125         | 12,105         | 12,105         |
| ANIMAL WELFARE             | 010-0000-377-15-31 | 45,241         | 47,659         | 46,341         | 48,000         | 46,847         | 46,847         |
| OTHER FEES                 | 010-0000-377-15-90 | 7,460          | 7,895          | 8,864          | 7,850          | 5,668          | 5,668          |
| <b>TOTAL MISCELLANEOUS</b> |                    | <b>272,456</b> | <b>261,914</b> | <b>214,639</b> | <b>198,155</b> | <b>240,677</b> | <b>240,677</b> |

**General Fund Revenue Projections FY 2011-2012**

| Description              | Account Number     | ACTUAL            | ACTUAL            | ACTUAL            | ANNUAL            | ESTIMATED         | BUDGET            |
|--------------------------|--------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
|                          |                    | 2007-2008         | 2008-2009         | 2009-2010         | BUDGET            | ACTUAL            | PROJECTION        |
|                          |                    | 2010-2011         | 2010-2011         | 2010-2011         |                   |                   | 2011-2012         |
| MUNICIPAL COURT          | 010-0000-391-01-13 | 4,979             | 3,456             | 2,688             | 3,000             | 1,568             | 1,568             |
| MUNICIPAL AUTHORITY      | 010-0000-391-21-01 | 2,326,401         | 2,326,401         | 2,326,401         | 2,326,401         | 2,326,401         | 2,326,401         |
| INTERDEPT - FIRE         | 010-0000-391-21-17 | 166,002           | 166,002           | 166,000           | 166,000           | 88,000            | 166,000           |
| <b>TOTAL TRANSFER IN</b> |                    | <b>2,497,382</b>  | <b>2,495,859</b>  | <b>2,495,089</b>  | <b>2,495,401</b>  | <b>2,415,969</b>  | <b>2,493,969</b>  |
| <b>FUND TOTAL</b>        |                    | <b>26,289,919</b> | <b>27,082,705</b> | <b>27,208,676</b> | <b>26,673,208</b> | <b>27,765,147</b> | <b>27,982,041</b> |

**BUDGET SUMMARY BY DEPARTMENT & CATEGORY - FISCAL YEAR 2011-2012 - EXPENDITURES**

|                           | <b>Personal Services</b> | <b>Benefits</b>  | <b>Materials &amp; Supplies</b> | <b>Other Services &amp; Charges</b> | <b>Debt Service</b> | <b>Transfers</b>  | <b>Department Request</b> |
|---------------------------|--------------------------|------------------|---------------------------------|-------------------------------------|---------------------|-------------------|---------------------------|
| City Manager              | 385,324                  | 112,264          | 3,200                           | 6,769                               | -                   | -                 | 507,557                   |
| City Clerk                | 416,224                  | 138,444          | 6,512                           | 8,337                               | 2,305               | -                 | 571,822                   |
| Human Resources           | 249,245                  | 88,854           | 2,500                           | 23,000                              | -                   | -                 | 363,599                   |
| City Attorney             | 90,975                   | 28,446           | 950                             | 5,250                               | -                   | -                 | 125,621                   |
| Community Development     | 1,135,026                | 409,101          | 69,446                          | 147,451                             | -                   | -                 | 1,761,024                 |
| Park and Recreation       | 290,916                  | 119,509          | 30,080                          | 78,509                              | -                   | -                 | 519,014                   |
| Finance                   | 443,323                  | 160,082          | 4,100                           | 4,240                               | -                   | -                 | 611,745                   |
| Activity                  | -                        | -                | -                               | -                                   | -                   | 5,000             | 5,000                     |
| Police                    | -                        | -                | -                               | -                                   | -                   | 9,145,744         | 9,145,744                 |
| Police - Warrant Officers | -                        | -                | -                               | -                                   | -                   | 98,572            | 98,572                    |
| Grants                    | -                        | -                | -                               | -                                   | -                   | 96,749            | 96,749                    |
| Fire                      | -                        | -                | -                               | -                                   | -                   | 7,394,659         | 7,394,659                 |
| Employee Activity         | -                        | -                | -                               | -                                   | -                   | 3,000             | 3,000                     |
| Street/Parks              | 1,005,683                | 437,633          | 492,975                         | 905,620                             | -                   | -                 | 2,841,911                 |
| General Government        | 16,800                   | 175,484          | 74,453                          | 659,313                             | -                   | -                 | 926,050                   |
| Neighborhood Services     | 981,442                  | 351,405          | 68,182                          | 124,507                             | -                   | -                 | 1,525,536                 |
| Information Technology    | 258,492                  | 94,715           | 22,472                          | 21,800                              | -                   | -                 | 397,479                   |
| Emergency Management      | 566,059                  | 214,214          | 2,500                           | 4,100                               | -                   | -                 | 786,873                   |
| Swimming Pool             | 171,310                  | 21,390           | 35,807                          | 7,900                               | -                   | -                 | 236,407                   |
| <b>TOTAL EXPENDITURES</b> | <b>6,010,819</b>         | <b>2,351,541</b> | <b>813,177</b>                  | <b>1,996,796</b>                    | <b>2,305</b>        | <b>16,743,724</b> | <b>27,918,362</b>         |

**FUND: GENERAL (010)**  
**DEPARTMENT: CITY MANAGER (01)**  
**DEPARTMENT HEAD: GUY HENSON**

| EXPENDITURES         | ACTUAL         | AMENDED BUDGET | ESTIMATED ACTUAL | BUDGET         |
|----------------------|----------------|----------------|------------------|----------------|
|                      | 2009-2010      | 2010-2011      | 2010-2011        | 2011-2012      |
| PERSONAL SERVICES    | 369,650        | 393,276        | 393,276          | 385,324        |
| BENEFITS             | 90,011         | 102,864        | 102,864          | 112,264        |
| MATERIALS & SUPPLIES | 954            | 3,219          | 1,800            | 3,200          |
| OTHER SERVICES       | 5,712          | 6,769          | 6,609            | 6,769          |
| <b>TOTAL</b>         | <b>466,327</b> | <b>506,128</b> | <b>504,549</b>   | <b>507,557</b> |

| PERMANENT STAFFING         | FY 11-12        | FY 10-11   | PERSONNEL POSITIONS SUMMARY: |
|----------------------------|-----------------|------------|------------------------------|
| City Manager               | 1               | 1          |                              |
| Asst. City Manager         | 0.50            | 0.50       | 2005-06 - 4                  |
| Asst. City Manager - Admin | 0.80            | 0.90       | 2006-07 - 5                  |
| Executive Secretary        | 1               | 1          | 2007-08 - 4                  |
|                            |                 |            | 2008-09 - 3.5                |
|                            |                 |            | 2009-10 - 3.4                |
|                            |                 |            | 2010-11 - 3.4                |
|                            |                 |            | 2011-12 - 3.3                |
| <b>TOTAL</b>               | <b>3.3</b>      | <b>3.4</b> |                              |
| <b>WAGES</b>               | <b>FY 11-12</b> |            |                              |

Intern (Summer) 1

Asst. City Manager (50% to PWA - 075)  
 Asst. City Manager - Admin (20% to Hotel/Conf Cntr - 195)

**FINAL BUDGET 2011-2012**

| PERSONAL SERVICES          |         |
|----------------------------|---------|
| 10-01 SALARIES             | 351,068 |
| 10-02 WAGES                | 4,000   |
| 10-07 ALLOWANCES           | 14,574  |
| 10-10 LONGEVITY            | 5,122   |
| 10-11 SL BUYBACK-OVER BANK | 1,734   |
| 10-12 VACATION BUYBACK     | 3,265   |
| 10-13 PDO BUYBACK          | 2,591   |
| 10-14 SL INCENTIVE PAY     | 2,970   |

**TOTAL PERSONAL SERVICES 385,324**

| BENEFITS                    |        |
|-----------------------------|--------|
| 15-01 SOCIAL SECURITY       | 29,165 |
| 15-02 EMPLOYEES' RETIREMENT | 49,572 |
| 15-03 GROUP INSURANCE       | 24,527 |
| 15-06 TRAVEL & SCHOOL       | 9,000  |

**TOTAL BENEFITS 112,264**

| MATERIALS & SUPPLIES           |       |
|--------------------------------|-------|
| 20-34 MAINTENANCE OF EQUIPMENT | 200   |
| 20-41 SUPPLIES                 | 3,000 |

**TOTAL MATERIALS & SUPPLIES 3,200**

| OTHER SERVICES & CHARGES          |       |
|-----------------------------------|-------|
| 30-40 CONTRACTUAL                 | 1,376 |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS | 5,393 |

**TOTAL OTHER SERVICES & CHARGES 6,769**

**TOTAL DEPARTMENT REQUEST 507,557**



**FUND: GENERAL (010)**  
**DEPARTMENT: CITY MANAGER (01)**

**SIGNIFICANT EXPENDITURE CHANGES**

**PROGRAM DESCRIPTION**

The City Manager provides direction and supervision to all functions of the City; transmits the policies of the Council into action agendas by the various departments; initiates inquiries in response to citizen requests or complaints; develops a budget designed to implement the policies of the Council; and provides monitoring of expenditures and revenues to ensure fiscal soundness. Serves as manager of the Hospital Authority.

**2011-12 GOALS AND OBJECTIVES**

1. Continue involvement with various civic and community groups to increase shopping in Midwest City.
2. Continue efforts to identify areas where utilization of alternative methods or equipment can reduce needs for manpower, especially in the public works areas.
3. Update and refine the five-year program for expenditure of all City funds.
4. Continue weekly meetings with Administrative Staff.
5. Continue monthly meetings with Employee Advisory Committee in order to facilitate employee involvement in planning and operations.

6. Continue to closely monitor the management of the Reed Center and Sheraton Hotel.
7. Complete the Town Center Plaza project (downtown) and oversee contractual requirements of the Redevelopment Agreement and Lease.
8. More closely monitor the Weed and Seed Program and Neighborhood/Code Enforcement efforts.
9. Continue the marketing program for Midwest City through contract services.
10. Complete planning evaluation for N.E. 23rd Street Business Park and begin project design.
11. Pursue development opportunities for City owned land on S. E. 29th Street.
12. Oversee assets and budget of Hospital Authority.

**FUND: GENERAL (010)**  
**DEPARTMENT: CITY CLERK (02) CLERK'S OFFICE/MUNICIPAL COURT**  
**DEPARTMENT HEAD: RHONDA ATKINS**

| EXPENDITURES         | ACTUAL         | AMENDED BUDGET | ESTIMATED      | BUDGET         |
|----------------------|----------------|----------------|----------------|----------------|
|                      | 2009-2010      | 2010-2011      | 2010-2011      | 2011-2012      |
| PERSONAL SERVICES    | 652,049        | 400,448        | 380,879        | 416,224        |
| BENEFITS             | 219,900        | 130,410        | 124,468        | 138,444        |
| MATERIALS & SUPPLIES | 41,011         | 6,545          | 5,761          | 6,512          |
| OTHER SERVICES       | 16,578         | 14,113         | 8,773          | 8,337          |
| DEBT SERVICE         | 2,245          | 2,305          | 2,305          | 2,305          |
| <b>TOTAL</b>         | <b>931,783</b> | <b>553,821</b> | <b>522,186</b> | <b>571,822</b> |

**PERMANENT STAFFING**

|                           | FY 11-12    | FY 10-11   | PERSONNEL POSITIONS SUMMARY: |
|---------------------------|-------------|------------|------------------------------|
| City Clerk                | 0.5         | 0.5        | 2005-06 - 23                 |
| Billing Technician        | 0.5         | 0.5        | 2006-07 - 23.5               |
| PBX Receptionist          | 0.5         | 0.5        | 2007-08 - 16.5               |
| City Prosecutor           | 0.75        | 1          | 2008-09 - 15                 |
| Court Clerk               | 1           | 1          | 2009-10 - 15                 |
| Clerk - Court             | 4           | 4          | 2010-11 - 7.5                |
| <b>TOTAL</b>              | <b>7.25</b> | <b>7.5</b> | 2011-12 - 7.25               |
| Clerk - Court (Part-Time) | 1           | 1          |                              |

**Note:**

|                                                                                                                                                                                                                                                       |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| .25 City Prosecutor to Risk (202) FY 11-12<br>Meter Readers to Utility Svcs (187) FY 10-11<br>Warrant Officers to Police Dept (020) FY 10-11<br>Functions of the utility billing and collections have been transferred to Utility Svcs (187) FY 08-09 |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

**FINAL BUDGET 2011-12**

**PERSONAL SERVICES**

|                              |         |
|------------------------------|---------|
| 10-01 SALARIES               | 328,898 |
| 10-02 WAGES                  | 75,149  |
| 10-03 OVERTIME               | 2,550   |
| 10-07 ALLOWANCES             | 2,234   |
| 10-10 LONGEVITY              | 2,377   |
| 10-12 VL BUYBACK - OVER BANK | 872     |
| 10-13 PDO BUYBACK            | 1,369   |
| 10-14 SICK LEAVE INCENTIVE   | 2,775   |

**TOTAL PERSONAL SERVICES** 416,224

**BENEFITS**

|                             |        |
|-----------------------------|--------|
| 15-01 SOCIAL SECURITY       | 31,841 |
| 15-02 EMPLOYEES' RETIREMENT | 44,340 |
| 15-03 GROUP INSURANCE       | 52,238 |
| 15-06 TRAVEL & SCHOOL       | 10,025 |

**TOTAL BENEFITS** 138,444

**MATERIALS & SUPPLIES**

|                |       |
|----------------|-------|
| 20-41 SUPPLIES | 6,512 |
|----------------|-------|

**TOTAL MATERIALS & SUPPLIES** 6,512

**OTHER SERVICES & CHARGES**

|                                   |       |
|-----------------------------------|-------|
| 30-40 CONTRACTUAL                 | 5,360 |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS | 2,977 |

**TOTAL OTHER SERVICES & CHARGES** 8,337

**DEBT SERVICE**

|                                 |       |
|---------------------------------|-------|
| 71-03 CAPITAL LEASE - INTEREST  | 288   |
| 73-03 CAPITAL LEASE - PRINCIPAL | 2,017 |

**TOTAL DEBT SERVICE** 2,305

**TOTAL DEPARTMENT REQUEST** 571,822

**FUND: GENERAL (010)**  
**DEPARTMENT: CITY CLERK (02)**

**PROGRAM DESCRIPTION**

The city clerk's divisions that are included in the general fund include the following functions:

Municipal Court Operations  
Public Record Custodian  
Public Receptionist  
Print Room

**Clerk's Office -**

Receptionist and PBX operator duties.

Mail processing and distribution.

Provide copy room with print services available to city departments.

Maintenance of official city records and seals.

Secretary to the City Council and Authorities.

**Municipal Court -**

Specific Activities Include:

Processing of 18,000 to 20,000 citations annually.

Collection and recording of court receipts.

Computer data processing of case information, including assessments, payments and fee distributions.

Prosecution and administration of criminal justice program for municipality.

Issuance of court subpoenas.

Reconcile and submit monthly mandated fees to outside agencies. (Cleet, AFIS, FORENSIC, OBN)

Set Weekly Court Dockets for; Court Trials, Arraignments, & Environmental Court

**2011–2012 GOALS AND OBJECTIVES**

**Clerk's Office:**

1. Continue to look at other telephone solutions to improve PBX and customer service operations.
2. Provide timely and efficient services to city departments needing print services.
3. Continue work on record retention policy and document preservation plan.
4. Work with IT to implement scanning system for easier record retrieval.

## **2011–2012 GOALS AND OBJECTIVES (continued)**

### **Municipal Court :**

1. Provide accurate and efficient service to the citizens.
2. Prepare court dockets.
3. Prudent use and management of resources, property and funds judiciously and solely in accordance with prescribed legal procedures.
4. Increase technical ability with the new court software.
5. Implementation of scanning of documents when city secures scanning technology.
6. Conduct regular audits of all outstanding accounts. Process all delinquent cases for collections and/or warrants.
7. Promote the growth and development of court operations through training provided the court clerk certification program and supported by internal customer service training.
8. Support local law enforcement agencies.

**FUND: GENERAL (010)**  
**DEPARTMENT: HUMAN RESOURCES (03)**  
**DEPARTMENT HEAD: CATHERINE WILSON**

| EXPENDITURES         | ACTUAL         | AMENDED BUDGET | ESTIMATED ACTUAL | BUDGET         |
|----------------------|----------------|----------------|------------------|----------------|
|                      | 2009-2010      | 2010-2011      | 2010-2011        | 2011-2012      |
| PERSONAL SERVICES    | 247,764        | 226,871        | 225,500          | 249,245        |
| BENEFITS             | 81,749         | 82,283         | 76,810           | 88,854         |
| MATERIALS & SUPPLIES | 1,773          | 2,499          | 2,499            | 2,500          |
| OTHER SERVICES       | 3,307          | 43,673         | 43,623           | 23,000         |
| <b>TOTAL</b>         | <b>334,593</b> | <b>355,326</b> | <b>348,432</b>   | <b>363,599</b> |

| PERMANENT STAFFING       | FY 11-12 | FY 10-11 | PERSONNEL POSITIONS SUMMARY: |
|--------------------------|----------|----------|------------------------------|
| Director                 | 1        | 1        |                              |
| Asst Director            | 1        | 1        | 2005-06 - 6.5                |
| HR Officer               | 1        | 1        | 2006-07 - 7                  |
| Administrative Secretary | 1        | 1        | 2007-08 - 5                  |
|                          |          |          | 2008-09 - 4                  |
|                          |          |          | 2008-10 - 4                  |
|                          |          |          | 2010-11 - 4                  |
|                          |          |          | 2011-12 - 4                  |
| <b>TOTAL</b>             | <b>4</b> | <b>4</b> |                              |

**FINAL BUDGET 2011-2012**

| PERSONAL SERVICES                         |                |
|-------------------------------------------|----------------|
| 10-01 SALARIES                            | 236,870        |
| 10-07 ALLOWANCES                          | 4,548          |
| 10-10 LONGEVITY                           | 3,135          |
| 10-12 VL BUYBACK-OVER BANK                | 797            |
| 10-13 PDO BUYBACK                         | 1,195          |
| 10-14 SL INCENTIVE                        | 2,700          |
| <b>TOTAL PERSONAL SERVICES</b>            | <b>249,245</b> |
| BENEFITS                                  |                |
| 15-01 SOCIAL SECURITY                     | 19,083         |
| 15-02 EMPLOYEES' RETIREMENT               | 32,429         |
| 15-03 GROUP INSURANCE                     | 29,842         |
| 15-06 TRAVEL & SCHOOL                     | 7,500          |
| <b>TOTAL BENEFITS</b>                     | <b>88,854</b>  |
| MATERIALS & SUPPLIES                      |                |
| 20-41 SUPPLIES                            | 2,500          |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b>     | <b>2,500</b>   |
| OTHER SERVICES & CHARGES                  |                |
| 30-40 CONTRACTUAL                         | 20,000         |
| 30-51 OTHER EXPENSES                      | 500            |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS         | 2,500          |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>23,000</b>  |
| <b>TOTAL DEPARTMENT REQUEST</b>           | <b>363,599</b> |

**FUND: GENERAL (010)**  
**DEPARTMENT: HUMAN RESOURCES (03)**

**SIGNIFICANT EXPENDITURE CHANGES**

None

**PROGRAM DESCRIPTION**

The Human Resources Department is responsible for coordinating the personnel administration, organizational development, employee benefits, labor relations, and other HR activities throughout the City. The Human Resources Department ensures all Merit System, State and Federal guidelines are met.

Major Activities Include: personnel records, salary/benefit surveys, job evaluation, new employee orientation, labor negotiations, contract administration, recruitment and selection, entry level testing, promotional testing, health benefits administration, drug and alcohol testing program, and implementation of personnel policies and procedures.

**2011-2012 GOALS AND OBJECTIVES**

1. New Hire Orientation – Design and re-implement a New Hire Orientation program to introduce the newly hired employees to the City, providing them with information on City departments as well as City policy and procedures. Providing enrollment into the City's benefits plans and answering any questions on benefits.

2. Employee Training Program –Provide ongoing employee training programs in the areas of performance evaluations, legal aspects of interviewing, and supervisory skills through Strategic Government Resources, as well as sexual harassment prohibition, drug/alcohol prohibitions, customer service and computer software training. Utilizing the training room at City Hall and new meeting rooms at the new Neighborhood Services Building on 15<sup>th</sup> Street.
3. Document Imaging – Continue to enter all records into document imaging system and develop Supervisor access to the document imaging files pertaining to their department. Begin standardization of all Human Resources forms through the implementation of Adobe 9 software in the HR department.
4. City Web Site – Work in conjunction with the IT Department to further develop the City web site to be utilized for advertising job vacancies, announcements, etc., securing application forms online and possibly implement job application tracking software. Work with IT to provide a link employees can use to access the City's Policy and Procedures Manual as well as all three labor contracts. Work with the IT department to provide Kiosks with links to the City Website and Health benefits Website to give greater computer access to employees.

### **Goals & Objectives - Human Resources (Continued)**

5. New Supervisor Orientation – Human Resource Director will continue to meet with newly hired/promoted supervisors regarding all aspects of personnel administration and/or labor relations.
6. Employee Recruitment – Identify and implement creative means of advertising city vacancies to members of the community. Implement the Step One Survey to assess perspective applications.
7. Substance Abuse Testing – Continue to develop an effective on-going substance abuse testing program in conjunction with an effective Employee Assistance Program.
8. Special Projects – Work with IT and DBSquared to implement the compensation analysis software. Work with DBSquared to train department heads in the use of the software to compose and rank job descriptions so positions can be placed in the compensation matrix.

**FUND: GENERAL (010)**  
**DEPARTMENT: CITY ATTORNEY (04)**  
**DEPARTMENT HEAD: KATHERINE BOLLES**

| EXPENDITURES         | ACTUAL         | AMENDED             | ESTIMATED           | BUDGET              |
|----------------------|----------------|---------------------|---------------------|---------------------|
|                      | 2009-2010      | BUDGET<br>2010-2011 | ACTUAL<br>2010-2011 | BUDGET<br>2011-2012 |
| PERSONAL SERVICES    | 85,839         | 85,900              | 85,438              | 90,975              |
| BENEFITS             | 25,062         | 25,672              | 25,483              | 28,446              |
| MATERIALS & SUPPLIES | 922            | 1,181               | 900                 | 950                 |
| OTHER SERVICES       | 5,022          | 5,250               | 4,810               | 5,250               |
| <b>TOTAL</b>         | <b>116,844</b> | <b>118,003</b>      | <b>116,631</b>      | <b>125,621</b>      |

| PERMANENT STAFFING       | FY 11-12   | FY 10-11   | PERSONNEL<br>POSITIONS<br>SUMMARY: |
|--------------------------|------------|------------|------------------------------------|
| City Attorney            | 0.6        | 0.6        | 2005-06 - 2                        |
| Administrative Secretary | 0.5        | 0.5        | 2006-07 - 2                        |
| <b>TOTAL</b>             | <b>1.1</b> | <b>1.1</b> | 2007-08 - 1.6                      |
|                          |            |            | 2008-09 - 1.1                      |
|                          |            |            | 2009-10 - 1.1                      |
|                          |            |            | 2010-11 - 1.1                      |
|                          |            |            | 2011-12 - 1.1                      |

.20 City Attorney Salary to Hospital (425)  
.20 City Attorney Salary to Downtown Redevel (194)  
.50 Admin Seceretary to Risk (202)

**FINAL BUDGET 2011-2012**

|                                           |                |
|-------------------------------------------|----------------|
| <b>PERSONAL SERVICES</b>                  |                |
| 10-01 SALARIES                            | 84,100         |
| 10-07 ALLOWANCES                          | 2,729          |
| 10-10 LONGEVITY                           | 2,285          |
| 10-12 VL BUYBACK                          | 698            |
| 10-13 PDO BUYBACK                         | 623            |
| 10-14 SICK LEAVE INCENTIVE                | 540            |
| <b>TOTAL PERSONAL SERVICES</b>            | <b>90,975</b>  |
| <b>BENEFITS</b>                           |                |
| 15-01 SOCIAL SECURITY                     | 6,960          |
| 15-02 EMPLOYEES' RETIREMENT               | 11,827         |
| 15-03 GROUP INSURANCE                     | 7,859          |
| 15-06 TRAVEL & SCHOOL                     | 1,800          |
| <b>TOTAL BENEFITS</b>                     | <b>28,446</b>  |
| <b>MATERIALS &amp; SUPPLIES</b>           |                |
| 20-41 SUPPLIES                            | 950            |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b>     | <b>950</b>     |
| <b>OTHER SERVICES &amp; CHARGES</b>       |                |
| 30-40 CONTRACTUAL                         | 480            |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS         | 4,550          |
| 30-75 LEGAL PUBLICATIONS                  | 220            |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>5,250</b>   |
| <b>TOTAL DEPARTMENT REQUEST</b>           | <b>125,621</b> |



**FUND: GENERAL (010)**  
**DEPARTMENT: CITY ATTORNEY (04)**

**SIGNIFICANT EXPENDITURE CHANGES:**

None

**STAFFING/PROGRAMS**

During the past fiscal year, 2010-11, the City Attorney's Department was staffed by one full-time attorney and one full-time administrative assistant. This department remains committed to providing consistently efficient service to its clients. It also continues to be dedicated to aggressively collecting monies owed to the City due to the negligent or intentional acts of third parties and providing continuing legal support to the City's many and varied projects and programs.

The City Attorney's Department provides interpretation and advice regarding City ordinances, state statutes and other legal issues to assist City employees in performing their job duties more effectively and efficiently. The city attorney provides legal opinions, makes recommendations upon request and works on various issues pertaining to the City's redevelopment and other projects.

**PROGRAM DESCRIPTION**

The city attorney provides the City and its associated trusts and agencies, and their officers with comprehensive legal services to ensure that activities of those entities are conducted in accordance with the law and that those entities

are appropriately represented in civil litigation. The city attorney currently advises the Midwest City Council, Midwest City Municipal Authority, Midwest City Economic Development Commission, Midwest City Memorial Hospital Authority and Midwest City Utilities Authority, and all City departments, boards and commissions. The city attorney is appointed by and is responsible to the city manager.

**2011-12 GOALS AND OBJECTIVES**

1. Continue to aggressively collect monies owed to the City due to the negligent or intentional acts of third parties.
2. Continue to resolve legal issues pertaining to the City's projects and programs.
3. Continue to resolve legal disputes as quickly and effectively as possible.
4. Continue to update, revise and draft ordinances to reflect new programs and new statutory or case law.

**FUND: GENERAL (010)**  
**DEPARTMENT: COMMUNITY DEVELOPMENT (05)**  
**DEPARTMENT HEAD: BILLY HARLESS**

| EXPENDITURES         | AMENDED             |                     | ESTIMATED           |                     |
|----------------------|---------------------|---------------------|---------------------|---------------------|
|                      | ACTUAL<br>2009-2010 | BUDGET<br>2010-2011 | ACTUAL<br>2010-2011 | BUDGET<br>2011-2012 |
| PERSONAL SERVICES    | 982,445             | 1,069,446           | 1,003,277           | 1,135,026           |
| BENEFITS             | 342,512             | 391,750             | 358,212             | 409,101             |
| MATERIALS & SUPPLIES | 56,281              | 73,702              | 60,460              | 69,446              |
| OTHER SERVICES       | 236,690             | 171,085             | 151,808             | 147,451             |
| <b>TOTAL</b>         | <b>1,617,928</b>    | <b>1,705,983</b>    | <b>1,573,757</b>    | <b>1,761,024</b>    |

**PERMANENT STAFFING**

|                                 | FY 11-12     | FY 10-11     |                 |
|---------------------------------|--------------|--------------|-----------------|
| Director                        | 1            | 1            |                 |
| Current Planning Manager        | 1            | 1            | PERSONNEL       |
| City Engineer                   | 1            | 1            | POSITIONS       |
| Engineering Project Manager     | 1            | 1            | SUMMARY:        |
| Chief Building Inspector        | 1            | 1            | 2005-06 - 21    |
| Building Inspector              | 2            | 2            | 2006-07 - 22.5  |
| Chief Const. Inspector          | 1            | 1            | 2007-08 - 21.75 |
| Construction Inspector          | 0            | 0            | 2008-09 - 21.75 |
| Associate Current Planner       | 1            | 1            | 2009-10 - 21.25 |
| Administrative Secretary        | 1            | 1            | 2010-11 - 22.25 |
| DS Clerk                        | 2            | 2            | 2011-12 - 21.25 |
| Maintenance Tech/Janitor        | 1            | 1            |                 |
| Janitor                         | 1.75         | 1.75         |                 |
| Professional Eng/Asst Eng/EIT   | 1            | 1            |                 |
| Engineering Technician          | 1            | 1            |                 |
| Comp. Planner                   | 1            | 1            |                 |
| GIS Coordinator                 | 0.5          | 0.5          |                 |
| GIS Technician                  | 1            | 1            |                 |
| Property Acquisition Specialist | 1            | 1            |                 |
| <b>TOTAL</b>                    | <b>20.25</b> | <b>20.25</b> |                 |

**WAGES**

|                            |   |   |
|----------------------------|---|---|
| GIS Technician - Part Time | 1 | 1 |
| Planning Tech              | 0 | 1 |

**FINAL BUDGET 2011-2012**

**PERSONAL SERVICES**

|                            |           |
|----------------------------|-----------|
| 10-01 SALARIES             | 1,075,947 |
| 10-02 WAGES                | 9,360     |
| 10-03 OVERTIME             | 510       |
| 10-07 ALLOWANCES           | 18,198    |
| 10-10 LONGEVITY            | 15,427    |
| 10-12 VL BUYBACK-OVER BANK | 4,109     |
| 10-13 PDO BUYBACK          | 900       |
| 10-14 SICK LEAVE INCENTIVE | 10,575    |

**TOTAL PERSONAL SERVICES**

1,135,026

**BENEFITS**

|                             |         |
|-----------------------------|---------|
| 15-01 SOCIAL SECURITY       | 86,829  |
| 15-02 EMPLOYEES' RETIREMENT | 146,337 |
| 15-03 GROUP INSURANCE       | 147,235 |
| 15-06 TRAVEL & SCHOOL       | 25,500  |
| 15-07 UNIFORMS              | 3,200   |

**TOTAL BENEFITS**

409,101

**MATERIALS & SUPPLIES**

|                                |        |
|--------------------------------|--------|
| 20-34 MAINTENANCE OF EQUIPMENT | 11,820 |
| 20-35 SMALL TOOLS & EQUIP.     | 1,000  |
| 20-41 SUPPLIES                 | 38,759 |
| 20-63 FLEET FUEL               | 10,186 |
| 20-64 FLEET PARTS              | 2,847  |
| 20-65 FLEET LABOR              | 4,834  |

**TOTAL MATERIAL & SUPPLIES**

69,446

(CONTINUED)

**FUND: GENERAL (010)**  
**DEPARTMENT: COMMUNITY DEVELOPMENT (05)**  
**DEPARTMENT HEAD: BILLY HARLESS**  
**PAGE TWO**

**CONTRACTUAL (30-40)**

|                                 |               |
|---------------------------------|---------------|
| ACOG Traffic Counts             | 11,000        |
| GIS & Autocad Software          | 11,000        |
| Developer's Handbook Assistance | 13,000        |
| Tropical Plants                 | 900           |
| Digital Engineering (Plotter)   | 1,200         |
| Sooner Copy                     | 3,200         |
| Miscellaneous                   | 773           |
| <b>TOTAL</b>                    | <b>41,073</b> |

**OTHER SERVICES & CHARGES**

|                                   |        |
|-----------------------------------|--------|
| 30-01 UTILITIES & COMMUNICATIONS  | 2,008  |
| 30-23 UPKEEP REAL PROPERTY        | 38,729 |
| 30-40 CONTRACTUAL                 | 41,073 |
| 30-49 CREDIT CARD FEES            | 5,713  |
| 30-54 VEHICLE ACCIDENT INSURANCE  | 800    |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS | 7,855  |
| 30-85 INSURANCE                   | 51,273 |

**TOTAL OTHER SERVICES & CHARGES** 147,451

**TOTAL DEPARTMENT REQUEST** 1,761,024

**FUND: GENERAL (010)**

**DEPARTMENT: COMMUNITY DEVELOPMENT (05)**

**PROGRAM DEVELOPMENT**

The Community Development Department consists of several city functions. These include Current Planning, Comprehensive Planning, Engineering, Building Inspections, Geographic Information Systems and Building Maintenance.

The Current Planning Division is responsible for the review of subdivisions, zoning, signs, building permit applications, Board of Adjustment applications, and other development related matters. Current Planning is also involved in developing and coordinating through appropriate boards/commissions proposed changes to the city's development policies, procedures and regulations.

The Comprehensive Planning Division is responsible for long-term planning efforts of the City. Current efforts include the 29<sup>th</sup> Street redevelopment area, compliance with the Comprehensive Plan, North Oaks Plan Implementation, neighborhood redevelopment and continuing assistance with the zoning and subdivision regulations review and adoption.

The Engineering Division is responsible for reviewing and inspecting those elements of land development that ultimately come under control and ownership of the city. Typically these include water and sewer lines, drainage structures, and streets. Engineering is involved in the review process of all new development proposals, i.e., building permits, subdivisions, and is responsible for administering the city's floodplain management program. It also prepares construction plans for small improvement projects and

provides technical and inspection services to other City departments. Engineering is principally responsible for the acquisition of easements associated with public construction projects undertaken by the City. Engineering also works with Comprehensive Planning and the GIS Coordinator in utilizing computer aided drafting to prepare maps in the development of the City's Geographic Information Systems (GIS).

The Building Inspections Division is responsible for administering and enforcing the City's building related codes. These codes include building, electrical, plumbing, mechanical and existing structures. These codes are applied to new construction, remodeling and day-to-day repairs to existing structures. In carrying out these functions, Building Inspections reviews building plans, performs field inspections of work, and issues notices and subsequent filings in Municipal Court when compliance cannot be secured for violation of ordinances and regulations. The licensing of the various trades is supervised by Building Inspections. As needed, it also works with other departments in correcting problems in these areas. Building Inspections manages the custodial requirements for the Municipal Building, Police Department, Fire Station-Headquarters, and Municipal Court.

The Geographic Information Systems (GIS) Division is responsible for developing, organizing and managing the City's GIS activities. This division continues to work with every department to gather information and distribute the data and deployment of spatial analysis and mapping capabilities enterprise wide through a web-enabled viewer. The division will continue to provide technical expertise and supervision for day-to-day implementation and operation of the GIS activities.

**20011-2012 GOALS AND OBJECTIVES:**

1. Continue to improve our quality of customer service through staff development as well as technical development.
2. Continue to provide staff support to Traffic and Safety Commission, Planning Commission, Board of Adjustment, Builders' Advisory Board, Park Land Review Committee, Capital Improvements Program Committee, Library Board, and various building trade boards.
3. Coordinate implementation of Capital Improvements projects consisting of streets, drainage, water, and sewer infrastructure, by providing overall management, surveys, drafting, technical review, inspection and contract administration.
4. Continue the implementation and maintenance of the Town Center Project.
5. Continue the development and organization of the City's Geographic Information System.
6. Continue to engineer, manage and administer projects utilizing existing staff whenever feasible.
7. When cost effective, utilize private contractors to perform work instead of adding permanent staff.
8. Replace worn out operating equipment to increase efficiency and productivity.
9. Continue to digitally scan and file all address and building files, "as-built" and construction drawings, PC cases, Short Form Plats and easements so they may be integrated into the GIS.
10. Develop an in-house inspection system for concrete testing.
11. Continue to work with regional planning agency to develop Commuter/Light Rail Plan.
12. Continue to work on the development of Soldier Creek Industrial Park.
13. Neighborhood Stabilization Program – Construct a Single family houses as infill housing focusing on foreclosed/abandonment risk areas.
14. Coordinate the "Self Evaluation" and the development of a "Transition Plan" identifying all issues concerning Section 504 of the American Disabilities Act within the public rights of way and public buildings.
15. Coordinate the I-40 beautification project.
16. Continue to design and coordinate sidewalk projects.
17. Provide both data & mapping support during the implementation of external systems including a new CAD/RMS for Emergency Services and a GIS-based work order system for Public Works.

**FUND: GENERAL (010)**  
**DEPARTMENT: PARK & RECREATION (06)**  
**DEPARTMENT HEAD: VAUGHN SULLIVAN**

| EXPENDITURES         | ACTUAL         | AMENDED BUDGET | ESTIMATED ACTUAL | BUDGET         |
|----------------------|----------------|----------------|------------------|----------------|
|                      | 2009-2010      | 2010-2011      | 2010-2011        | 2011-2012      |
| PERSONAL SERVICES    | 261,520        | 261,754        | 265,585          | 290,916        |
| BENEFITS             | 97,298         | 100,941        | 97,834           | 119,509        |
| MATERIALS & SUPPLIES | 20,060         | 23,284         | 23,716           | 30,080         |
| OTHER SERVICES       | 71,536         | 110,732        | 87,608           | 78,509         |
| <b>TOTAL</b>         | <b>450,414</b> | <b>496,711</b> | <b>474,743</b>   | <b>519,014</b> |

| PERMANENT STAFFING       |             |             | PERSONNEL POSITIONS |
|--------------------------|-------------|-------------|---------------------|
|                          | FY 11-12    | FY 10-11    |                     |
| Park & Rec Supervisor    | 0.67        | 0.67        |                     |
| Aquatic & Rec Supervisor | 0.5         | 0.5         | 2005-06 - 9         |
| Sports & Rec Supervisor  | 0.75        | 0.75        | 2006-07 - 8.5       |
| Community Center Coord   | 1           | 1           | 2007-08 - 8.17      |
| Senior Center Coord      | 1           | 1           | 2008-09 - 7.67      |
| Parks & Rec Secretary    | 1           | 1           | 2009-10 - 7.67      |
| Janitor                  | 1           | 1           | 2010-11 - 7.42      |
| Senior Center Bus Driver | 1           | 1           | 2011-12 - 7.42      |
| Building Attendant PT    | 0.5         | 0.5         |                     |
| <b>TOTAL</b>             | <b>7.42</b> | <b>7.42</b> |                     |

32.5% Park & Rec Supervisor to Park & Rec (123)  
 25% Sports & Rec Supervisor to Park & Rec (123)  
 50% Aquatic & Rec Supervisor to Swimming Pools (010-19)

**FINAL BUDGET 2011-2012**

| PERSONAL SERVICES              |                |
|--------------------------------|----------------|
| 10-01 SALARIES                 | 261,773        |
| 10-02 WAGES                    | 8,320          |
| 10-03 OVERTIME                 | 408            |
| 10-07 ALLOWANCES               | 2,640          |
| 10-10 LONGEVITY                | 7,017          |
| 10-12 VL BUYBACK               | 2,571          |
| 10-13 PDO BUYBACK              | 1,954          |
| 10-14 SICK LEAVE INCENTIVE     | 6,233          |
| <b>TOTAL PERSONAL SERVICES</b> | <b>290,916</b> |

| BENEFITS                    |                |
|-----------------------------|----------------|
| 15-01 SOCIAL SECURITY       | 22,255         |
| 15-02 EMPLOYEES' RETIREMENT | 36,737         |
| 15-03 GROUP INSURANCE       | 54,764         |
| 15-06 TRAVEL & SCHOOL       | 5,353          |
| 15-07 UNIFORMS              | 400            |
| <b>TOTAL BENEFITS</b>       | <b>119,509</b> |

| MATERIALS & SUPPLIES                  |               |
|---------------------------------------|---------------|
| 20-34 MAINTENANCE OF EQUIPMENT        | 11,700        |
| 20-35 SMALL TOOLS & EQUIPMENT         | 450           |
| 20-41 SUPPLIES                        | 15,830        |
| 20-63 FLEET MAINTENANCE - FUEL        | 320           |
| 20-64 FLEET MAINTENANCE - PARTS       | 258           |
| 20-65 FLEET MAINTENANCE - LABOR       | 1,522         |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>30,080</b> |

| OTHER SERVICES & CHARGES                  |               |
|-------------------------------------------|---------------|
| 30-01 UTILITIES & COMMUNICATIONS          | 32,000        |
| 30-23 UPKEEP REAL PROPERTY                | 12,500        |
| 30-40 CONTRACTUAL                         | 12,500        |
| 30-49 CREDIT CARD FEES                    | 1,000         |
| 30-54 VEHICLE ACCIDENT INSURANCE          | 800           |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS         | 1,000         |
| 30-85 INSURANCE-FIRE, THEFT, LIAB         | 18,709        |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>78,509</b> |

**TOTAL DEPARTMENT REQUEST** **519,014**

**FUND: GENERAL (010)**  
**DEPARTMENT: PARKS & RECREATION (06)**

**SIGNIFICANT EXPENDITURES CHANGES**

None

**2011-2012 GOALS AND OBJECTIVES**

1. Maintain the high use of the Nick Harroz Community Center by renovating the restrooms offering environmental friendly facilities.
2. Create an environment of comfort for the patrons at the Nick Harroz Community Center by installing a central heating and air system. .
3. Maintain and continue to support special events and recreations programs as we look to add Salute to Liberty 4<sup>th</sup> of July and a Holiday Parade.
4. Maintain existing youth and adult sports programs and implement new leagues such as youth softball. Continue to support youth sports leagues such as Soccer, Football, Baseball and Softball. .
5. To create an environment of safety for the patrons at the Senior Citizens Center by installing a security camera system and security window in Senior Citizens Coordinator's office.

6. Maintaining and contributing to the programs and activates benefiting the health and fitness of the participant.

**PROGRAM DESCRIPTION**

The Recreation Department is responsible for the following facilities; Nick Harroz Community Center, Sr. Center, Reno Swim and Slide, sports complexes and various parks and pavilions throughout the City.

The Recreation Department is also active in assisting with community events such as the Holiday Lights Spectacular, Mopar Car Show, Trick or Treat City, Daddy Daughter Dance, Mommy Son Luau and Summer Concerts in the Park.

The Recreation Department offers adult sports programs such as softball, flag football, soccer, and tennis.

Various classes are offered for children are offered at the Nick Harroz Community Center including Pom and Cheer, Ballet, Jazz, Tumbling and Beam, Kid's Cooking and also Self Defense. During the summer months the Parks Department offers a summer recreation program at two of our parks.

**FUND: GENERAL (010)**  
**DEPARTMENT: FINANCE (08)**  
**DEPARTMENT HEAD: JUDY SIEMENS**

| EXPENDITURES         | ACTUAL         | AMENDED        | ESTIMATED      |                |
|----------------------|----------------|----------------|----------------|----------------|
|                      | 2009-2010      | BUDGET         | ACTUAL         | BUDGET         |
|                      |                | 2010-2011      | 2010-2011      | 2011-2012      |
| PERSONAL SERVICES    | 376,456        | 394,838        | 390,198        | 443,323        |
| BENEFITS             | 129,915        | 143,175        | 136,473        | 160,082        |
| MATERIALS & SUPPLIES | 4,870          | 4,355          | 4,486          | 4,100          |
| OTHER SERVICES       | 5,852          | 4,314          | 4,539          | 4,240          |
| <b>TOTAL</b>         | <b>517,094</b> | <b>546,682</b> | <b>535,696</b> | <b>611,745</b> |

**PERMANENT STAFFING**

|                         | FY 11-12    | FY 10-11    |                |
|-------------------------|-------------|-------------|----------------|
| Finance Director        | 1           | 1           | PERSONNEL      |
| Deputy Finance Director | 1           | 1           | POSITIONS      |
| Financial Accountant    | 0.75        | 0.75        | SUMMARY:       |
| Staff Accountant        | 2           | 2           | 2005-06 - 7    |
| Accounts Payable Tech.  | 1           | 1           | 2006-07 - 7.5  |
| Accounting Clerk        | 1           | 1           | 2007-08 - 7.5  |
| Payroll Coordinator     | 1           | 1           | 2008-09 - 7.5  |
| <b>TOTAL</b>            | <b>7.75</b> | <b>7.75</b> | 2009-10 - 7.75 |
|                         |             |             | 2010-11 - 7.75 |
|                         |             |             | 2011-12 - 7.75 |

NOTE: Financial Accountant funded .25 by Hotel/Conf Center (195)

**FINAL BUDGET 2011-2012**

|                                           |                |
|-------------------------------------------|----------------|
| <b>PERSONAL SERVICES</b>                  |                |
| 10-01 SALARIES                            | 423,169        |
| 10-03 OVERTIME                            | 3,060          |
| 10-07 ALLOWANCES                          | 4,548          |
| 10-10 LONGEVITY                           | 2,512          |
| 10-12 VL BUYBACK                          | 2,420          |
| 10-13 PDO BUYBACK                         | 2,439          |
| 10-14 SICK LEAVE INCENTIVE                | 5,175          |
| <b>TOTAL PERSONAL SERVICES</b>            | <b>443,323</b> |
| <b>BENEFITS</b>                           |                |
| 15-01 SOCIAL SECURITY                     | 33,914         |
| 15-02 EMPLOYEES' RETIREMENT               | 57,632         |
| 15-03 GROUP INSURANCE                     | 55,957         |
| 15-06 TRAVEL & SCHOOL                     | 12,579         |
| <b>TOTAL BENEFITS</b>                     | <b>160,082</b> |
| <b>MATERIALS &amp; SUPPLIES</b>           |                |
| 20-41 SUPPLIES                            | 4,100          |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b>     | <b>4,100</b>   |
| <b>OTHER SERVICES &amp; CHARGES</b>       |                |
| 30-40 CONTRACTUAL                         | 500            |
| 30-43 COMPUTER SOFTWARE MAINT.            | 2,765          |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS         | 975            |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>4,240</b>   |
| <b>TOTAL DEPARTMENT REQUEST</b>           | <b>611,745</b> |



**FUND: GENERAL (010)**  
**DEPARTMENT: FINANCE (08)**

**SIGNIFICANT EXPENDITURE CHANGES**

None

**PROGRAM DESCRIPTION**

**Accounting:**

The Finance Department is responsible for a multitude of functions. These functions are as follows:

- Budget Preparation & Control
- Cash Records
- Investments
- Daily Banking Activities
- Financial Statement Preparation
- Capital Assets
- Accounts Payable
- Accounts Receivable
- Payroll Processing
- Sales Tax Compliance
- Hotel / Conference Center Analysis
- Grant Compliance
- Project Accounting

Specific activities include:

- Preparation of the annual budget
- Preparation of monthly financial statements
- Preparation of annual financial statements and related disclosure notes in accordance with all Government Accounting Standards Board (GASB) requirements
- Coordination of financial audit and other audit
- Reconciliation of all bank accounts
- Analyzing cash flow requirements
- Manage the investment of excess funds not required for cash flow purposes
- Daily entries of all cash records and daily deposits
- Invoice city commitments and produce checks necessary for payment
- Process payroll for all city employees
- Maintain capital asset records

## **FINANCE (Page Two)**

### **2011–2012 GOALS AND OBJECTIVES**

#### **Accounting and Compliance Division:**

1. Increased utilization of the Report Writer (COGNOS Impromptu) for the HTE financial system for all staff positions.
2. Continue cross training for all staff and improve customer service skills.
3. Continue upgrading information in the capital asset system and update the physical inventory throughout the City.
4. Continue to assist other City departments with financial analysis and support.
5. Study the possibility of ACH payment method for allowing retirees to pay their insurance premiums.
6. Implement ACH payments to accounts payable vendors.
7. Monitor sales tax payments to business activities in Midwest City.
8. Monitor the establishment of new businesses and provide educational materials as it relates to sales tax collections, laws and compliance.
9. Analyze Hotel / Reed Center activities as it related to performance of budget and anticipated occupancy levels.
10. Safekeeping Pooled Investments and maximizing investment return.
11. Implement and observe all applicable GASB pronouncements
12. Reduce storage by using scanner and reorganizing storage areas.

**FUND: GENERAL (010)**  
**DEPARTMENT: STREET (09)**  
**DEPARTMENT HEAD: VAUGHN SULLIVAN**

| EXPENDITURES         | ACTUAL           | AMENDED             | ESTIMATED           | BUDGET              |
|----------------------|------------------|---------------------|---------------------|---------------------|
|                      | 2009-2010        | BUDGET<br>2010-2011 | ACTUAL<br>2010-2011 | BUDGET<br>2011-2012 |
| PERSONAL SERVICES    | 861,214          | 938,185             | 846,829             | 1,005,683           |
| BENEFITS             | 385,255          | 389,686             | 354,265             | 437,633             |
| MATERIALS & SUPPLIES | 531,590          | 570,526             | 584,850             | 492,975             |
| OTHER SERVICES       | 850,437          | 923,754             | 846,597             | 905,620             |
| <b>TOTAL</b>         | <b>2,628,496</b> | <b>2,822,151</b>    | <b>2,632,540</b>    | <b>2,841,911</b>    |

| PERMANENT STAFFING          | FY 11-12          | FY 10-11     | PERSONNEL<br>POSITIONS<br>SUMMARY: |
|-----------------------------|-------------------|--------------|------------------------------------|
|                             | Street Supervisor | 0.75         |                                    |
| Street Project Supervisor   | 0.5               | 0.5          | 2005-06 - 27                       |
| Facility Project Supervisor | 0.5               | 0.5          | 2006-07 - 28                       |
| Equipment Operator II       | 6                 | 6            | 2007-08 - 26                       |
| Equipment Operator I        | 13                | 13           | 2008-09 - 25.96                    |
| Sign/Signal Technician      | 1                 | 1            | 2009-10 - 26.75                    |
| Inventory Control Tech III  | 1                 | 1            | 2010-11 - 26.75                    |
| Irrigation Technician       | 1                 | 1            | 2011-12 - 26.75                    |
| Park Project Supervisor     | 1                 | 1            |                                    |
| Route Serviceperson         | 1                 | 1            |                                    |
| Pool Operator               | 1                 | 1            |                                    |
| <b>TOTAL</b>                | <b>26.75</b>      | <b>26.75</b> |                                    |

- .25 Street Supervisor to Drainage (060)
- .50 Street Project Supervisor to Drainage (060)
- .25 Facility Project Supervisor to Welcome Center (045)
- .25 Facility Project Supervisor to Downtown Redev (194)

**FINAL BUDGET 2011-2012**

| <b>PERSONAL SERVICES - UNION - 0910</b> |         |
|-----------------------------------------|---------|
| 10-01 SALARIES                          | 800,904 |
| 10-03 OVERTIME                          | 12,240  |
| 10-07 ALLOWANCES                        | 480     |
| 10-10 LONGEVITY                         | 11,816  |
| 10-11 SL BUYBACK                        | 5,508   |
| 10-19 ON CALL                           | 3,686   |

**TOTAL PERSONAL SERVICES** 834,634

| <b>PERSONAL SERVICES - NON UNION - 0920</b> |         |
|---------------------------------------------|---------|
| 10-01 SALARY                                | 134,439 |
| 10-02 WAGES                                 | 20,000  |
| 10-03 OVERTIME                              | 9,180   |
| 10-07 ALLOWANCES                            | 1,920   |
| 10-10 LONGEVITY                             | 2,383   |
| 10-12 VL BUYBACK                            | 1,020   |
| 10-13 PDO BUYBACK                           | 532     |
| 10-14 SICK LEAVE INCENTIVE                  | 1,575   |

**TOTAL PERSONAL SERVICES** 171,049

| <b>BENEFITS - UNION - 0910</b> |         |
|--------------------------------|---------|
| 15-01 SOCIAL SECURITY          | 63,850  |
| 15-02 EMPLOYEES' RETIREMENT    | 108,502 |
| 15-03 GROUP INSURANCE          | 176,160 |
| 15-04 WORKERS COMP INSURANCE   | 15,453  |
| 15-06 TRAVEL & SCHOOL          | 6,000   |
| 15-07 UNIFORMS                 | 15,000  |

**TOTAL BENEFITS** 384,965

| <b>BENEFITS - NON UNION - 0920</b> |        |
|------------------------------------|--------|
| 15-01 SOCIAL SECURITY              | 13,085 |
| 15-02 RETIREMENT                   | 19,636 |
| 15-03 HEALTH INSURANCE             | 19,947 |

**TOTAL BENEFITS** 52,668

(CONTINUED)

FUND: GENERAL (010)  
DEPARTMENT: STREET/PARKS (09)  
DEPARTMENT HEAD: VAUGHN SULLIVAN  
PAGE 2

| <b>MATERIALS &amp; SUPPLIES</b>           |                         |
|-------------------------------------------|-------------------------|
| 20-34 MAINTENANCE OF EQUIPMENT            | 1,500                   |
| 20-35 SMALL TOOLS & EQUIPMENT             | 3,000                   |
| 20-41 SUPPLIES                            | 152,000                 |
| 20-41 STREET REPAIR FOR UTILITIES         | 6,000                   |
| 20-49 CHEMICALS                           | 23,000                  |
| 20-63 FLEET MAINTENANCE - FUEL            | 102,258                 |
| 20-64 FLEET MAINTENANCE - PARTS           | 102,247                 |
| 20-65 FLEET MAINTENANCE - LABOR           | 102,970                 |
|                                           | <hr/>                   |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b>     | 492,975                 |
| <br>                                      |                         |
| <b>OTHER SERVICES &amp; CHARGES</b>       |                         |
| 30-01 UTILITIES & COMMUNICATIONS          | 475,000                 |
| 30-22 PWA REIMBURSEMENT                   | 104,310                 |
| 30-23 UPKEEP REAL PROPERTY                | 6,500                   |
| 30-40 CONTRACTUAL                         | 123,000                 |
| 30-41 CONTRACT LABOR                      | 132,000                 |
| 30-54 VEHICLE ACCIDENT INSURANCE          | 4,000                   |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS         | 1,200                   |
| 30-85 INSURANCE-FIRE, THEFT, LIAB         | 59,610                  |
|                                           | <hr/>                   |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | 905,620                 |
| <br>                                      |                         |
| <b>TOTAL DEPARTMENT REQUEST</b>           | <u><u>2,841,911</u></u> |

**FUND: GENERAL (010)**  
**DEPARTMENT: STREET/PARKS (09)**

**PROGRAM DESCRIPTION**

Maintenance and repair of all streets, parks, trails, drainage channels, right-of-ways and appurtenances. Installation and improvement of landscape, irrigation, trees, plant material, turf, signs, signals, and pavement markings.

**2011-2012 GOALS AND OBJECTIVES:**

**CROSS TRAINING:**

Enact a continual duty rotation of our workforce to increase knowledge and understanding of all aspects of the departments responsibilities increasing the investment in the employees while benefiting the city through a highly knowledgeable staff.

**STREETS SIGNS:**

Continue replacing street name signs with larger more reflective blue and white sign materials. Develop and implement a sign inspection and maintenance plan that meets the new federal standards for reflectivity.

**PAVEMENT MARKINGS:**

Continue making pavement-marking improvements in anticipation of FHWA minimum reflectivity standards. Develop a comprehensive striping plan for major arterial streets and intersections.

**PAVEMENT REPAIRS:**

Continue to develop a computerized pavement evaluation system to assist with determining street repair priorities. Complete street repairs and improvements funded by GO bond.

**URBAN FOREST:**

Continue efforts to repopulate the islands, rights-of-way, and facilities that were devastated by the December 2007 ice storm.

**TRAFFIC SIGNALS/LOCATES:**

Expand our use of city personnel for minor signal maintenance, to expand beyond just bulb replacement.

**VEGETATION MANAGEMENT:**

Continue improvements using balanced herbicide and fertilization products. This program reduces mowing cost and enhances lawn quality throughout our parks, trails, and facilities. Improve integrated pest management practices in all applicable areas.

**GRAPHIC INFORMATION SYSTEM (GIS):**

Continue developing a GIS system, integrating engineering based new construction and maintenance infrastructure, for the purpose of developing a single source point of reference for all assets owned by the city.

**FUND: GENERAL (010)**  
**DEPARTMENT: STREET/PARKS (09)**  
**(Continued)**

**PARKS:**

Implementation of an aggressive tree-pruning program along with continued turf improvements. Continue parking lot repairs and improvements at city parks. Continue to install in-ground trash containers at parks in an effort to improve aesthetics and reduce maintenance.

**TRAILS:**

Continue to implement our maintenance program for trail system, as well as improvements to bridges and walkways.

**BEAUTIFICATION:**

Continue to improve all aspects of the cities landscape, from well kept planting beds to clean litter free rights-of-ways. While focusing special attention on keeping planting areas well populated with annual flowers and free of grass and weeds. The Street Department intends to develop the quality of life for our citizens and improve the experience of all visitors to our community.

**FUND: GENERAL (010)**  
**DEPARTMENT: GENERAL GOVERNMENT (14)**  
**DEPARTMENT HEAD: GUY HENSON**

| EXPENDITURES         | AMENDED             |                     | ESTIMATED           |                     |
|----------------------|---------------------|---------------------|---------------------|---------------------|
|                      | ACTUAL<br>2009-2010 | BUDGET<br>2010-2011 | ACTUAL<br>2010-2011 | BUDGET<br>2011-2012 |
| PERSONAL SERVICES    | 16,800              | 16,800              | 16,800              | 16,800              |
| BENEFITS             | 115,794             | 179,638             | 139,830             | 175,484             |
| MATERIALS & SUPPLIES | 69,536              | 74,453              | 70,266              | 74,453              |
| OTHER SERVICES       | 716,247             | 648,738             | 689,222             | 659,313             |
| <b>TOTAL</b>         | <b>918,377</b>      | <b>919,629</b>      | <b>916,118</b>      | <b>926,050</b>      |

| PERMANENT STAFFING | PERSONNEL<br>POSITIONS<br>SUMMARY: |          |
|--------------------|------------------------------------|----------|
|                    | FY 11-12                           | FY 10-11 |
| Mayor - Council    | 7                                  | 7        |
| <b>TOTAL</b>       | <b>7</b>                           | <b>7</b> |

| <b>CONTRACTUAL (30-40)</b>             |                |
|----------------------------------------|----------------|
| POSTAGE METER RENTAL (PITNEY BOWES)    | 1,100          |
| COPIERS (PRINT RM,CITY MGR, 1ST FLOOR) | 8,950          |
| MID-DEL YOUTH & FAMILY CENTER          | 50,000         |
| METRO TRANSIT                          | 136,000        |
| ACOG                                   | 35,228         |
| COUNTY ASSESSOR ( BOARD OF CNTY COMM)  | 12,000         |
| OKLAHOMA MUNICIPAL LEAGUE              | 39,507         |
| MLK BREAKFAST                          | 5,000          |
| YOUTH EXCEL                            | 5,000          |
| CODE SUPPLEMENTS                       | 6,500          |
| ADVERTISING                            | 2,000          |
| ANNUAL AWARDS BANQUET                  | 3,000          |
| DOCUMENT DESTRUCTION                   | 1,500          |
| OMRF STATEMENTS                        | 1,500          |
| MISCELLANEOUS                          | 15,000         |
| <b>TOTAL</b>                           | <b>322,285</b> |

**FINAL BUDGET 2011-2012**

|                          |        |
|--------------------------|--------|
| <b>PERSONAL SERVICES</b> |        |
| 10-02 WAGES              | 16,800 |

**TOTAL PERSONAL SERVICES** 16,800

|                              |        |
|------------------------------|--------|
| <b>BENEFITS</b>              |        |
| 15-01 SOCIAL SECURITY        | 1,285  |
| 15-03 GROUP INSURANCE        | 50,057 |
| 15-04 WORKERS COMP INSURANCE | 78,534 |
| 15-05 SELF INSURANCE         | 30,000 |
| 15-06 TRAVEL & SCHOOL        | 15,608 |

**TOTAL BENEFITS** 175,484

|                                 |        |
|---------------------------------|--------|
| <b>MATERIALS &amp; SUPPLIES</b> |        |
| 20-30 POSTAGE                   | 35,000 |
| 20-34 MAINTENANCE OF EQUIPMENT  | 2,000  |
| 20-41 SUPPLIES                  | 36,853 |
| 20-51 OTHER GOVT. EXPENSE       | 600    |

**TOTAL MATERIALS & SUPPLIES** 74,453

|                                     |         |
|-------------------------------------|---------|
| <b>OTHER SERVICES &amp; CHARGES</b> |         |
| 30-01 UTILITIES & COMMUNICATIONS    | 155,000 |
| 30-21 SURPLUS PROPERTY              | 12,171  |
| 30-40 CONTRACTUAL                   | 322,285 |
| 30-49 CREDIT CARD FEES              | 13,000  |
| 30-51 OTHER GOVERNMENT EXPENSE      | 10,805  |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS   | 2,000   |
| 30-75 LEGAL PUBLICATIONS            | 9,000   |
| 30-82 BONDS                         | 1,390   |
| 30-83 ELECTION EXPENSES             | 12,500  |
| 30-85 INSURANCE                     | 29,973  |
| 30-86 ANNUAL AUDIT                  | 41,189  |
| 30-90 PUBLIC RELATIONS              |         |
| A) CONTRACTUAL                      | 45,000  |
| B) ADVERTISING                      | 5,000   |

**TOTAL OTHER SERVICES & CHARGES** 659,313

**TOTAL DEPARTMENT REQUEST** 926,050

**FUND: GENERAL (010)**  
**DEPARTMENT: GENERAL GOVERNMENT (14)**

**SIGNIFICANT EXPENDITURE CHANGES**

Increase of Health insurance expense.

**PROGRAM DESCRIPTION**

General Government assumes fiscal responsibility for functions not directly attributable to other departments. Examples are unemployment compensation, city organizational memberships, city council expenditures, elections and payment for the city's auditors.

This program has seven major service activities:

1. To fund dues and obligations of the City of Midwest City that is required because of contractual arrangements, state statutes or civic obligations and the dues to organizations to which it is prudent that the city belong.
2. To fund the several employee benefits that are not directly assignable to any one given department such as the city's portion of the unemployment insurance.
3. To fund the purchase by lease, of certain equipment that benefits all departments, but not necessarily assignable to any one given department.

4. To fund miscellaneous expenditures such as elections, municipal code supplements, refunds for over-payments and permits.
5. To fund auditing obligations for the city.
6. Contract obligations such as Mid-Del Youth and Family Center, COPTA, ACOG and others.

**2011-2012 GOALS AND OBJECTIVES**

1. Implementation of scanning system for document retention.
2. Continue to improve and explore new ways to enhance citizen access to and involvement in municipal government.
3. Continue present efforts to "go green" and save on utilities and other expenses.
4. Hold the 2012 Municipal Elections for Wards 2, 4, and 6 council seats.



**FUND: GENERAL (010)**  
**DEPARTMENT: NEIGHBORHOOD SERVICES (15)**  
**DEPARTMENT HEAD: MIKE STROH**

| EXPENDITURES         | AMENDED             |                     | ESTIMATED           |                     |
|----------------------|---------------------|---------------------|---------------------|---------------------|
|                      | ACTUAL<br>2009-2010 | BUDGET<br>2010-2011 | ACTUAL<br>2010-2011 | BUDGET<br>2011-2012 |
| PERSONAL SERVICES    | 764,361             | 804,260             | 764,015             | 981,442             |
| BENEFITS             | 257,812             | 273,638             | 261,852             | 351,405             |
| MATERIALS & SUPPLIES | 49,550              | 69,302              | 62,675              | 68,182              |
| OTHER SERVICES       | 45,902              | 79,814              | 77,829              | 124,507             |
| <b>TOTAL</b>         | <b>1,117,625</b>    | <b>1,227,014</b>    | <b>1,166,371</b>    | <b>1,525,536</b>    |

Note: Neighborhoods in Action (formerly in 143) is included FY11-12

| PERMANENT STAFFING        | PERSONNEL    |           |
|---------------------------|--------------|-----------|
|                           | FY 11-12     | FY 10-11  |
| Director                  | 1            | 1         |
| Code Compliance Coord     | 1            | 1         |
| Neighborhood Init Coord   | 3            | 3         |
| NIA Coordinator           | 1            | 0         |
| Comm. Outreach Specialist | 0.32         | 0         |
| Code Enforce Officer FT   | 6            | 5         |
| Staff Secretary           | 1            | 1         |
| Animal Control Supervisor | 1            | 1         |
| Animal Control Officer    | 4            | 4         |
| <b>TOTAL</b>              | <b>18.32</b> | <b>16</b> |

|                                |   |   |
|--------------------------------|---|---|
| Code Enforce Officer - P. Time | 0 | 2 |
| Comm. Services/Truancy Spec.   | 1 | 0 |

**NOTE:** In previous years the fire department has been responsible for funding three (3) code enforcement personnel and half (.5) of a secretary. Previous years the expenditures related to these positions have been expensed to the fire dept. In fiscal 06-07, the fire department will continue to fund these positions through an operating transfer to the General Fund, Neighborhood Services, in the amount of \$166,002. Effective FY11-12 NIA (formerly Weed & Seed) moved from 143-11xx to Neighborhood Services.

**FINAL BUDGET 2011-2012**

| NEIGHBORHOOD SERVICES (1510)              |                  |
|-------------------------------------------|------------------|
| <b>PERSONAL SERVICES</b>                  |                  |
| 10-01 SALARIES                            | 804,145          |
| 10-03 OVERTIME                            | 26,404           |
| 10-07 ALLOWANCES                          | 1,807            |
| 10-10 LONGEVITY                           | 23,411           |
| 10-12 VL BUYBACK                          | 4,533            |
| 10-13 PDO BUYBACK                         | 4,444            |
| 10-14 SL INCENTIVE                        | 10,800           |
| <b>TOTAL PERSONAL SERVICES</b>            | <b>875,544</b>   |
| <b>BENEFITS</b>                           |                  |
| 15-01 SOCIAL SECURITY                     | 66,979           |
| 15-02 EMPLOYEES' RETIREMENT               | 113,821          |
| 15-03 GROUP INSURANCE                     | 124,790          |
| 15-06 TRAVEL & SCHOOL                     | 7,000            |
| 15-07 UNIFORMS                            | 4,000            |
| <b>TOTAL BENEFITS</b>                     | <b>316,590</b>   |
| <b>MATERIALS &amp; SUPPLIES</b>           |                  |
| 20-34 MAINTENANCE OF EQUIPMENT            | 2,000            |
| 20-41 SUPPLIES                            | 8,000            |
| 20-63 FLEET MAINTENANCE - FUEL            | 23,928           |
| 20-64 FLEET MAINTENANCE - PARTS           | 7,347            |
| 20-65 FLEET MAINTENANCE - LABOR           | 12,907           |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b>     | <b>54,182</b>    |
| <b>OTHER SERVICES &amp; CHARGES</b>       |                  |
| 30-01 UTILITIES & COMMUNICATIONS          | 17,000           |
| 30-23 UPKEEP REAL PROPERTY                | 2,000            |
| 30-40 CONTRACTUAL                         | 15,000           |
| 30-54 VEHICLE ACCIDENT INSURANCE          | 3,000            |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS         | 700              |
| 30-85 INSURANCE FIRE-THEFT-LIABILITY      | 4,073            |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>41,773</b>    |
| <b>TOTAL DIVISION REQUEST</b>             | <b>1,288,089</b> |

(CONTINUED)

FUND: GENERAL (010)  
 DEPARTMENT: NEIGHBORHOOD SERVICES (15)  
 DEPARTMENT HEAD: MIKE STROH  
 PAGE TWO

**NEIGHBORHOODS IN ACTION (1530)**

|                                           |                |
|-------------------------------------------|----------------|
| <b>PERSONAL SERVICES</b>                  |                |
| 10-01 SALARIES                            | 82,297         |
| 10-02 WAGES                               | 18,326         |
| 10-07 ALLOWANCES                          | 2,298          |
| 10-10 LONGEVITY                           | 2,077          |
| 10-14 SL INCENTIVE                        | 900            |
| <b>TOTAL PERSONAL SERVICES</b>            | <b>105,898</b> |
| <b>BENEFITS</b>                           |                |
| 15-01 SOCIAL SECURITY                     | 8,101          |
| 15-02 EMPLOYEES' RETIREMENT               | 11,384         |
| 15-03 GROUP INSURANCE                     | 9,830          |
| 15-06 TRAVEL & SCHOOL                     | 1,500          |
| <b>TOTAL BENEFITS</b>                     | <b>30,815</b>  |
| <b>MATERIALS &amp; SUPPLIES</b>           |                |
| 20-41 SUPPLIES                            | 6,000          |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b>     | <b>6,000</b>   |
| <b>OTHER SERVICES &amp; CHARGES</b>       |                |
| 30-01 UTILITIES & COMMUNICATIONS          | 21,000         |
| 30-23 UPKEEP REAL PROPERTY                | 2,000          |
| 30-40 CONTRACTUAL                         | 21,200         |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>44,200</b>  |
| <b>TOTAL DIVISION REQUEST</b>             | <b>186,913</b> |

**ANIMAL WELFARE (1540)**

|                                       |              |
|---------------------------------------|--------------|
| <b>BENEFITS</b>                       |              |
| 15-06 TRAVEL & SCHOOL                 | 1,000        |
| 15-07 UNIFORMS                        | 3,000        |
| <b>TOTAL BENEFITS</b>                 | <b>4,000</b> |
| <b>MATERIALS &amp; SUPPLIES</b>       |              |
| 20-34 MAINTENANCE OF EQUIPMENT        | 1,000        |
| 20-41 SUPPLIES                        | 7,000        |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>8,000</b> |

(CONTINUED)

FUND: GENERAL (010)  
DEPARTMENT: NEIGHBORHOOD SERVICES (15)  
DEPARTMENT HEAD: MIKE STROH  
PAGE 3

| <b>OTHER SERVICES &amp; CHARGES</b>       |                         |
|-------------------------------------------|-------------------------|
| 30-01 UTILITIES & COMMUNICATIONS          | 19,000                  |
| 30-23 UPKEEP REAL PROPERTY                | 3,000                   |
| 30-40 CONTRACTUAL                         | 15,000                  |
| 30-49 CREDIT CARD FEES                    | 1,034                   |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS         | <u>500</u>              |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | 38,534                  |
| <b>TOTAL DIVISION REQUEST</b>             | <u><b>50,534</b></u>    |
| <b>TOTAL DEPARTMENT REQUEST</b>           | <u><b>1,525,536</b></u> |

**FUND: GENERAL (010)**

**DEPARTMENT: NEIGHBORHOOD SERVICES (15)**

**PROGRAM DESCRIPTION**

The Neighborhood Services Department consists of a Department Secretary, six full time Code Officers, three Neighborhood Initiative Coordinators, four Animal Control Officers, Animal Welfare Supervisor, and a Code Compliance Supervisor under the direct supervision and guidance of the Neighborhood Services Director.

The purpose of this department is to combine the efforts of the sub-divisions to function in a more efficient, productive and organized manner in dealing with quality of life issues. No single division can solve the complex social problems alone. A combined effort from all divisions of Neighborhood Services and Police CAO division will help restore the safety to our neighborhoods and allows all the divisions to coordinate for special emphasis projects, target houses and to accomplish a special task.

**Code Enforcement:**

The Code Enforcement Division consists of six full time Code Officers. The intent of this division and its officers is to enforce codes and ordinances adopted by the City's elected officials that are not enforced through the Fire Prevention Bureau, Building Officials or Police Department. Actions taken by these officers interact with each of these other local enforcement agencies, in addition to county and state agencies, and closely support their efforts.

The Code Enforcement Division is responsible for the enforcement of City ordinances, which pertain to childcare facilities, litter, nuisances, tall grass and weeds, peddlers/solicitors. Code Enforcement is also responsible for the enforcement of zoning and Property Maintenance. The efforts of these officers help to eliminate acts or conditions that are offensive, annoying or damaging to the public. This office works closely with the City/County Health Department to correct public health hazards and related code violations. The Code Enforcement Office is often called upon to assist other agencies that are trying to correct violations of ordinances, regulations and laws. This effort improves the services that are provided to our citizens by each of these agencies.

Many of the ordinances enforced by this office reduce fire and safety risks to the public. Through their actions, these officers also help keep Midwest City an attractive community for visitors, homebuyers and business investors. Their actions help maintain property values for all Midwest City property owners. The quality of life within Midwest City is directly influenced through adoption of appropriate codes and ordinances as well as their enforcement. Strong support for this division and its officers has proven to be of best interests.

Property Maintenance is a responsibility of the Code Enforcement Division. The intent of this division and its officers is to enforce codes and ordinances adopted by the City's elected officials that are not enforced through the Fire Prevention Bureau,

Building Officials or Police Department. Actions taken by these officers interact with each of these other local government agencies, in addition to county and state agencies, and closely support their efforts.

The Code Enforcement Division is responsible for the enforcement of the International Property Maintenance Code, which pertains to the exterior of existing structures. They also enforce the zoning ordinances, prepare documentation for procurement of demolition and clearance of dilapidated properties, as well as manage contracts and monitor demolition activities. Property Maintenance manages and implements the Operation Paintbrush program, which includes loaning of the needed equipment and organization of the volunteers to assist those in need of assistance.

Through the enforcement of the International Codes and the Operation Paintbrush program, the housing stock of Midwest City should not deteriorate. Nice looking homes improve the neighborhood appearance and in return increase the property values and attractiveness of the community.

### **Neighborhood Initiative:**

The Neighborhood Initiative Division consists of three Neighborhood Initiative Coordinators. The intent of this division and the coordinators is to serve as a catalyst for our neighborhoods. The coordinators are to identify the needs of families living in an area and link them with a particular program or agency, which can be of assistance. They also help form neighborhood associations, watch groups and similar aids. They attempt to provide services which may be unique to a particular area or need. Neighborhood Initiative also provides ready access or a contact with City Hall.

Neighborhood associations act as a stabilizing force in a neighborhood by bringing people together to address their needs, problems or issues. Neighborhood Initiative works to support the associations and to promote programs like Citizens on Patrol and Neighborhood Watch. Neighborhood associations become a partner with our City and help us build strong relationships with our citizens and encourage involvement in their community.

Through problem solving together, they encourage our citizens to make their neighborhood more enjoyable. They are building bridges through partnerships, trust and respect that gives, hope, strength and an overall healthy, attractive and safe environment for our residents. This process has proven to increase the property values and the attractiveness of our community.

### **Community Action Officers:**

The Community Action Officer Program consists of four Commissioned Police Officers that work out of the Police Department Patrol Division and are assigned to work closely with Neighborhood Services. The intent of this program is to work with the citizens of Midwest City dealing with quality of life issues and problems that are normally handled on a quick fix basis. Community Action Officers help solve problems on a long-term basis by using traditional and non-traditional police methods by developing partnerships with citizens of Midwest City. Community Action Officers are able to devote as much time as needed to problems since they are not used for manning

purposes and do not normally respond to calls for police services.

The Community Action Officers also work closely with City/County Health, Child Protective Services, as well as most of the departments within the City when dealing with individual residences needs, and other quality of life issues. Community Action Officers enforce all criminal and traffic violations as well as working issues that are not necessarily of a criminal or traffic related nature. The quality of life issues are normally not criminal or traffic violations.

The work of the Community Action Officers dealing with quality of life issues as well as many other problems not criminal or traffic in nature helps improve the quality of life for the citizens of Midwest City. By working closely with the other departments within Midwest City, these quality of life issues are solved on a long-term basis. The Community Action Officers interaction with the citizens in Midwest City has fostered good relationships between the City of Midwest City and the citizens we serve. This relationship has helped in to decrease crime in the majority of the high crime areas which has helped increase property value, as well as making Midwest City a safer place to live.

### **Animal Welfare**

The Animal Welfare Division of the City of Midwest City is open Monday through Saturday, 8:00 a.m. until 6:00 p.m.

Our vehicles patrol Midwest City in an effort to impound animals that are unrestrained within our community. Our department investigates all complaints, and an officer is on call at all times for animal bites and injured animals.

Our staff works with the public on a daily basis. One of our main priorities is to keep our facility as clean as possible at all times. We believe the public deserves an animal shelter they can visit without viewing overcrowded and filthy conditions.

The Midwest City Animal Shelter has been in operation since September, 1986. We strive to provide a service that is top quality at all times.

We attempt to adopt and reclaim as many animals as possible; unfortunately a large majority of the animals we deal with are euthanized. We do utilize different pet organizations such as Pets & People and several different specific breed groups in an effort to place many animals that would otherwise be euthanized.

We provide citizens with protection from sick/injured, nuisance and vicious animals with an emphasis placed on customer service. Animal Welfare also assists other departments within the City to alleviate problems they may encounter while performing their duties

Our facility is currently contracted with eight (8) outlying towns in this area to house their animals. We also have agreements with Tinker Air Force Base, Lake Aluma and the Town of Forest Park in which we perform animal control services. This department will continue to provide a quality service to the citizens of Midwest City. We want the public to know that we are not only interested in getting the job done, but rather getting the job done in such a manner, that a citizen can be proud of their Animal Welfare program.

We have been very successful with our web site, as more people have had an opportunity to view some of our pets for adoption. Our plans are to continue doing so, but in a more aggressive manner to place more pets in new homes. We will also be moving into our community, in an effort to adopt more pets with our adoption trailer. Our adoption trailer is first class; we feel it will be very attractive to the public. A strong volunteer based program will ensure this project to be a successful one.

### **Neighborhoods in Action Program**

The Midwest City Neighborhoods in Action Program is an adapted continuation of the Department of Justice Weed and Seed Program that Midwest City has implemented for the past 5 years. Programs will continue to focus on neighborhoods and residents located in the original 5 square mile weed and seed target area. A newly renovated community facility, located at 1124 N. Douglas Blvd. (formerly fire station no. 4) will house the program along with the Community Action Agency of Oklahoma City and Oklahoma/Canadian Counties, Inc., as their Midwest City District Office.

Programs and activities to be implemented from the Neighborhoods in Action Center include, an After School Homework Assistance Program, GED Program, Community Service/Truancy Management Program, OK County Health Department Clinic and Wellness Program, Neighborhood Housing Information/Referrals, Summer Youth Camp, Student Internship Program, Faith Based Coalition/Transformers Program, Community Garden, and Bicycle Repair Program. Other activities sponsored by the center include the Volunteer Income Tax Assistance (VITA) Program, AARP work site training and community wide events. Future activities include

computer literacy, career search activities and senior programming. The facility also provides meeting space for local neighborhood associations, Dana Brown Cooper Head Start and the Community Advisory Board.

The Community Action Agency of Oklahoma City and Oklahoma/Canadian Counties, inc. – Midwest City District Office provides social service assistance to residents in the form of referrals, utility and food assistance, Weatherization Program, transportation/bus tokens, Christmas assistance, neighborhood assistance/graffiti removal and senior services.

### **2011-2012 GOALS AND OBJECTIVES**

1. Continue support for active neighborhood associations.
2. Continue a proactive approach in Code Enforcement.
3. Continue a proactive approach of Animal Welfare.
4. Improve the Code Enforcement codes and procedures to allow for better enforcement.
5. Obtain certification to improve enforcement in property maintenance and zoning.
6. Encourage more neighborhood associations and more "COPP" groups.

**FUND: GENERAL (010)**  
**DEPARTMENT: IT (16)**  
**DEPARTMENT HEAD: RYAN RUSHING**

| EXPENDITURES         | AMENDED             |                     | ESTIMATED           |                     |
|----------------------|---------------------|---------------------|---------------------|---------------------|
|                      | ACTUAL<br>2009-2010 | BUDGET<br>2010-2011 | ACTUAL<br>2010-2011 | BUDGET<br>2011-2012 |
| PERSONAL SERVICES    | 233,981             | 235,333             | 224,711             | 258,492             |
| BENEFITS             | 82,203              | 88,947              | 81,400              | 94,715              |
| MATERIALS & SUPPLIES | 17,983              | 30,510              | 20,073              | 22,472              |
| OTHER SERVICES       | 10,572              | 26,164              | 15,800              | 21,800              |
| <b>TOTAL</b>         | <b>344,739</b>      | <b>380,954</b>      | <b>341,984</b>      | <b>397,479</b>      |

**PERMANENT STAFFING**

|                       | FY 11-12 | FY 10-11 |
|-----------------------|----------|----------|
| IT Director           | 1        | 1        |
| IT Supervisor         | 0        | 1        |
| Systems Administrator | 3        | 2        |
| <b>TOTAL</b>          | <b>4</b> | <b>4</b> |

Computer Tech - .70% to 14 Technology; .30% to 195 Hotel

**PERSONNEL  
POSITIONS  
SUMMARY:**

2000-01 - 4  
2001-02 - 4  
2002-03 - 4  
2003-04 - 6  
2004-05 - 6  
2005-06 - 6  
2006-07 - 6  
2007-08 - 4.7  
2008-09 - 4.7  
2009-10 - 4  
2010-11 - 4  
2011-12 - 4

**FINAL BUDGET 2011-2012**

**PERSONAL SERVICES**

|                            |         |
|----------------------------|---------|
| 10-01 SALARIES             | 232,285 |
| 10-03 OVERTIME             | 13,554  |
| 10-07 ALLOWANCES           | 5,612   |
| 10-10 LONGEVITY            | 2,250   |
| 10-13 PDO BUYBACK          | 2,091   |
| 10-14 SICK LEAVE INCENTIVE | 2,700   |

**TOTAL PERSONAL SERVICES**

258,492

**BENEFITS**

|                             |        |
|-----------------------------|--------|
| 15-01 SOCIAL SECURITY       | 19,775 |
| 15-02 EMPLOYEES' RETIREMENT | 33,604 |
| 15-03 GROUP INSURANCE       | 30,336 |
| 15-06 TRAVEL & SCHOOL       | 11,000 |

**TOTAL BENEFITS**

94,715

**MATERIALS & SUPPLIES**

|                                 |       |
|---------------------------------|-------|
| 20-34 MAINTENANCE OF EQUIPMENT  | 8,000 |
| 20-35 SMALL TOOLS AND EQUIPMENT | 5,000 |
| 20-41 SUPPLIES                  | 4,500 |
| 20-63 FLEET FUEL                | 870   |
| 20-64 FLEET PARTS               | 1,703 |
| 20-65 FLEET LABOR               | 2,399 |

**TOTAL MATERIALS & SUPPLIES**

22,472

**OTHER SERVICES & CHARGES**

|                                   |        |
|-----------------------------------|--------|
| 30-40 CONTRACTUAL                 | 20,000 |
| 30-54 VEHICLE ACCIDENT INSURANCE  | 800    |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS | 1,000  |

**TOTAL OTHER SERVICES & CHARGES**

21,800

**TOTAL DEPARTMENT REQUEST**

**397,479**



**FUND: GENERAL (010)**

**DEPARTMENT: Information Technology (16)**

**SIGNIFICANT EXPENDITURE CHANGES**

1. Added additional Computer Technician to keep up with the increased demand of projects and daily requests.

**PROGRAM DESCRIPTION**

The IT Department has responsibility for all functions dealing directly with computer hardware, software and their connectivity. This includes systems administration, maintenance and purchases. Likewise, the Department maintains the local area network (LAN) and the wide area network (WAN) as well as the infrastructure to support it. The Department provides support for over 75 software applications and 35 servers running throughout the City.

**2011-2012 GOALS AND OBJECTIVES**

1. Coordinate all department purchases of computer hardware and software.
2. Provide technical support for application software and hardware.
3. Provide administration, maintenance and upgrade support for the computer installed base and for the LAN/WAN.
4. Work closely with vendors to upgrade integrated solutions to constantly improve the security of the City computer systems.
5. Work with various departments on over twenty City wide projects.

**FUND: GENERAL (010)**  
**DEPARTMENT: EMERGENCY RESPONSE CENTER (18)**  
**DEPARTMENT HEAD: MIKE BOWER**

| EXPENDITURES         | AMENDED             |                     | ESTIMATED           |                     |
|----------------------|---------------------|---------------------|---------------------|---------------------|
|                      | ACTUAL<br>2009-2010 | BUDGET<br>2010-2011 | ACTUAL<br>2010-2011 | BUDGET<br>2011-2012 |
| PERSONAL SERVICES    | 620,398             | 583,928             | 571,415             | 566,059             |
| BENEFITS             | 213,446             | 205,101             | 204,608             | 214,214             |
| MATERIALS & SUPPLIES | 972                 | 3,000               | 1,704               | 2,500               |
| OTHER SERVICES       | 1,367               | 6,248               | 2,442               | 4,100               |
| <b>TOTAL</b>         | <b>836,183</b>      | <b>798,277</b>      | <b>780,169</b>      | <b>786,873</b>      |

| PERMANENT STAFFING                   | FY 11-12    | FY 10-11  |
|--------------------------------------|-------------|-----------|
| Communication Spec II                | 0.5         | 1         |
| Communication Spec I                 | 12          | 12        |
| <b>TOTAL</b>                         | <b>12.5</b> | <b>13</b> |
| EOC Manager in Fund 70               |             |           |
| 1 Comm Spec II to Fund 70 FY 10-11   |             |           |
| .50 Comm Spec II to Fund 70 FY 11-12 |             |           |

PERSONNEL  
POSITIONS  
SUMMARY:  
2004-05 - 15  
2005-06 - 15  
2006-07 - 14.5  
2007-08 - 14  
2008-09 - 14  
2009-10 - 14  
2010-11 - 13  
2011-12 - 12.5

**FINAL BUDGET 2011-2012**

| <b>PERSONAL SERVICES</b>                  |                |
|-------------------------------------------|----------------|
| 10-01 SALARIES                            | 534,539        |
| 10-10 LONGEVITY                           | 8,746          |
| 10-12 VACATION                            | 714            |
| 10-13 PDO BUYBACK                         | 7,140          |
| 10-14 SL INCENTIVE                        | 8,550          |
| 10-27 SHIFT DIFFERENTIAL                  | 6,370          |
| <b>TOTAL PERSONAL SERVICES</b>            | <b>566,059</b> |
| <b>BENEFITS</b>                           |                |
| 15-01 SOCIAL SECURITY                     | 43,304         |
| 15-02 EMPLOYEES' RETIREMENT               | 73,588         |
| 15-03 GROUP INSURANCE                     | 91,234         |
| 15-06 TRAVEL & SCHOOL                     | 6,088          |
| <b>TOTAL BENEFITS</b>                     | <b>214,214</b> |
| <b>MATERIALS &amp; SUPPLIES</b>           |                |
| 20-41 SUPPLIES                            | 2,500          |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b>     | <b>2,500</b>   |
| <b>OTHER SERVICES &amp; CHARGES</b>       |                |
| 30-40 CONTRACTUAL                         | 3,500          |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS         | 600            |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>4,100</b>   |
| <b>TOTAL DEPARTMENT REQUEST</b>           | <b>786,873</b> |

**FUND: GENERAL (010)**

**DEPARTMENT: EMERGENCY OPERATIONS (18)**

**SIGNIFICANT EXPENDITURES CHANGES**

1. Installation of 2 new storm sirens
2. Install generator at community center/ shelter
3. Manage installation of 400 safe rooms
4. Complete 800 conventional radio system

**PROGRAM DESCRIPTION**

The Emergency Operations Center operates in accordance with federal, local and state guidelines to coordinate Emergency Management functions for the City of Midwest City, including mitigation, preparedness, response, and recovery.

EOC is a public safety answering point (PSAP) and dispatch point for police, fire, emergency medical and emergency management services within Midwest City. The mission of the EOC is to serve as the communications link between citizens and the public safety need and to provide fast and accurate activation of public safety and support agencies.

In addition, the EOC monitors potential threatening weather and utilizes the public warning notification system to warn citizens of threats created by natural and man made disasters. The Emergency Operations Center serves as the command center for public officials during emergencies.

The Emergency Operations Center will continue with revisions of all its policies and procedures to reflect continuing changes in the public service agencies that we serve.

The EOC recognizes that service is our one and only product and we share a common, ongoing goal to provide it at the most superior level possible. In that effort we will seek and provide continuing professional education and training of our communication specialist staff. To support this effort a training manual will be developed to provide detailed operational documentation to insure all employees receive the same training.

We also recognize that our strength and success is tied directly to the individual and unique contributions of each of us working in a spirit of cooperation and teamwork with our public safety associates both within and outside of the Emergency Operations Center. We will continue to foster positive working relationships with our public safety partners.

The Emergency Management Director is responsible for coordinating all phases of emergency management including response, recovery, mitigation and preparedness. He insures that the emergency operations plan is frequently exercised and insures that all public safety officials and department heads are provided with a copy of the plan. The Emergency Manager coordinates all required federal training for Midwest City officials. He also serves as point of contact for communicating with state offices of emergency management, and the Office of Homeland Security.

## **GOALS AND OBJECTIVES FOR 2011-2012**

1. Update emergency operations plan
2. Re-banding of public safety radio system
3. Complete NIMS cast for MWC and training
4. Update hazardous communications plan

**FUND: GENERAL (010)**  
**DEPARTMENT: SWIMMING POOLS (19)**  
**DEPARTMENT HEAD: VAUGHN SULLIVAN**

| EXPENDITURES         | ACTUAL         | AMENDED BUDGET | ESTIMATED ACTUAL | BUDGET         |
|----------------------|----------------|----------------|------------------|----------------|
|                      | 2009-2010      | 2010-2011      | 2010-2011        | 2011-2012      |
| PERSONAL SERVICES    | 155,287        | 173,023        | 169,007          | 171,310        |
| BENEFITS             | 18,453         | 20,379         | 19,321           | 21,390         |
| MATERIALS & SUPPLIES | 34,153         | 45,509         | 36,935           | 35,807         |
| OTHER SERVICES       | 12,332         | 10,109         | 9,836            | 7,900          |
| <b>TOTAL</b>         | <b>220,224</b> | <b>249,020</b> | <b>235,099</b>   | <b>236,407</b> |

| PERMANENT STAFFING      | FY 11-12                 | FY 10-11    | PERSONNEL POSITIONS SUMMARY:     |
|-------------------------|--------------------------|-------------|----------------------------------|
|                         | Aquatic & Rec Supervisor | 0.5         |                                  |
| Pool Manager            | 1                        | 1           | 2000-01 - 42                     |
| Assistant Manager       | 1                        | 1           | 2001-02 - 42                     |
| Guard Supervisors       | 3                        | 3           | 2002-03 - 42                     |
| Senior Guard            | 3                        | 3           | 2003-04 - 42                     |
| Lifeguards              | 45                       | 45          | 2004-05 - 42                     |
| Head Cashier            | 1                        | 1           | 2005-06 - 42                     |
| Cashiers                | 10                       | 10          | 2006-07 - 46                     |
| Swim Lesson Coord       | 1                        | 1           | 2007-08 - 45                     |
| Water Safety Instructor | 5                        | 5           | 2008-09 - 45.5                   |
| Seasonal Maintenance    | 1                        | 1           | 2009-10 - 71.5                   |
| <b>TOTAL</b>            | <b>71.5</b>              | <b>71.5</b> | 2010-11 - 71.5<br>2011-12 - 71.5 |

Effective 09-10 Lifeguards were increased to accommodate a 3-Shift System. No impact on wages.

**FINAL BUDGET 2011-2012**

| PERSONAL SERVICES                         |                |
|-------------------------------------------|----------------|
| 10-01 SALARY                              | 23,369         |
| 10-02 WAGES                               | 145,000        |
| 10-03 OVERTIME                            | 1,020          |
| 10-10 LONGEVITY                           | 1,038          |
| 10-11 VL BUYBACK                          | 260            |
| 10-13 PDO BUYBACK                         | 173            |
| 10-14 SL INCENTIVE                        | 450            |
| <b>TOTAL PERSONAL SERVICES</b>            | <b>171,310</b> |
| BENEFITS                                  |                |
| 15-01 SOCIAL SECURITY                     | 13,105         |
| 15-02 RETIREMENT                          | 3,420          |
| 15-03 GROUP HEALTH INSURANCE              | 3,865          |
| 15-06 TRAVEL & SCHOOL                     | 1,000          |
| <b>TOTAL BENEFITS</b>                     | <b>21,390</b>  |
| MATERIALS & SUPPLIES                      |                |
| 20-35 SMALL TOOLS & EQUIPMENT             | 1,000          |
| 20-41 SUPPLIES                            | 7,000          |
| 20-49 CHEMICALS                           | 23,589         |
| 20-63 FLEET MAINTENANCE - FUEL            | 1,787          |
| 20-64 FLEET MAINTENANCE - PARTS           | 755            |
| 20-65 FLEET MAINTENANCE - LABOR           | 1,676          |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b>     | <b>35,807</b>  |
| OTHER SERVICES & CHARGES                  |                |
| 30-01 UTILITIES & COMMUNICATIONS          | 1,000          |
| 30-18 REFUNDS                             | 900            |
| 30-23 UPKEEP REAL PROPERTY                | 6,000          |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>7,900</b>   |
| <b>TOTAL DEPARTMENT REQUEST</b>           | <b>236,407</b> |

**FUND: GENERAL (010)**  
**DEPARTMENT: SWIMMING POOLS (19)**

**SIGNIFICANT EXPENDITURES CHANGES**

None

**2011-2012 GOALS AND OBJECTIVES**

1. Move forward on new men's and lady's restrooms.
2. Continue high standards of security and patron safety to ensure a fun family atmosphere.
3. Implement new Red Cross guidelines for Learn to Swim classes.
4. Increase retention of staff and training to enhance customer service.
5. Continue to increase training requirements of staff personnel and standards at the pool.
6. Continue to promote health, wellness and family fun through the Aqua Climb wall, Mother Son Luau, Doggie Paddle, as well as adding new attractions.

**PROGRAM DESCRIPTION**

The swimming pool budget provides for the operation and upkeep of Reno Swim and Slide and Lions Spray Park.

The Reno Swim and Slide opens Memorial Day weekend and will be open through Labor Day with weekend operation once the schools have begun.

The Lion's Spray Park opens early spring and, since automated, and stays open as long as the weather is warm.

FUND: GENERAL (010)  
DEPARTMENT: 00 TRANSFERS OUT  
DEPARTMENT HEAD: GUY HENSON

|                                     | ACTUAL            | AMENDED           | ESTIMATED         |                   |
|-------------------------------------|-------------------|-------------------|-------------------|-------------------|
| <b>INTERFUND TRANSFERS (010-00)</b> | <b>2009-2010</b>  | <b>BUDGET</b>     | <b>ACTUAL</b>     | <b>BUDGET</b>     |
|                                     |                   | <b>2010-2011</b>  | <b>2010-2011</b>  | <b>2011-2012</b>  |
| WEED & SEED GRANT (143)             | 146,339           | 147,240           | 146,505           | -                 |
| ACTIVITY (115)                      | 5,000             | 5,000             | 5,000             | 5,000             |
| POLICE                              | 8,894,654         | 9,098,228         | 9,098,228         | 9,145,744         |
| POLICE - WARRANT OFFICERS           | -                 | 98,572            | 98,572            | 98,572            |
| CDBG                                | -                 | 65,559            | 65,559            | 96,749            |
| JUVENILE                            | 10,000            | -                 | -                 | -                 |
| FIRE                                | 7,191,644         | 7,356,241         | 7,356,241         | 7,394,659         |
| CAPITAL OUTLAY (012)                | -                 | 1,853             | 6,103             | -                 |
| EMPLOYEE ACTIVITY (035)             | 3,000             | 3,000             | 3,000             | 3,000             |
| <b>TOTAL</b>                        | <b>16,250,637</b> | <b>16,775,693</b> | <b>16,779,208</b> | <b>16,743,724</b> |

**FINAL BUDGET 2011-2012**

**TRANSFERS OUT**

|                                    |           |
|------------------------------------|-----------|
| 80-15 ACTIVITY - ARTS GRANT MATCH  | 5,000     |
| 80-20 POLICE                       | 9,145,744 |
| 80-20 POLICE - WARRANT OFFICERS    | 98,572    |
| 80-39 GRANTS CONTRIBUTION FOR CDBG | 96,749    |
| 80-35 EMPLOYEE ACTIVITY            | 3,000     |
| 80-40 FIRE                         | 7,394,659 |

**TOTAL TRANSFERS OUT** 16,743,724

# **Police Fund**



# City of Midwest City, Oklahoma

## Police

### Index

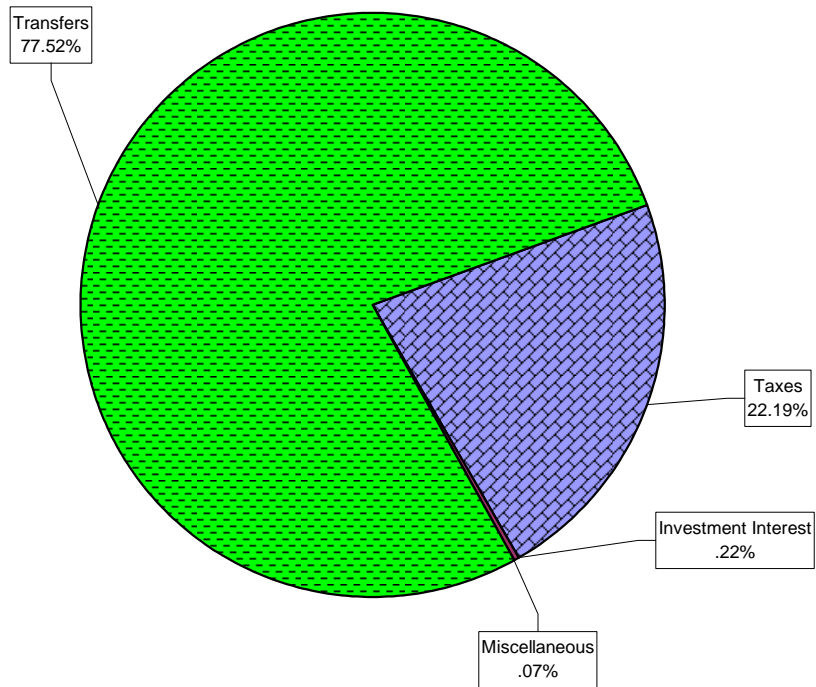
| <u>Fund / Department<br/>*Number</u> | <u>Fund / Department<br/>Description</u> | <u>Page<br/>Number</u> |
|--------------------------------------|------------------------------------------|------------------------|
| 020                                  | Budget Summary                           | 84                     |
| 020                                  | Budget Chart                             | 85                     |
| 020                                  | <b>Individual Fund:</b><br>Police        | 86                     |

\* **Note:** Three digit codes represent the Fund Number  
Two digit codes represent the Department Number

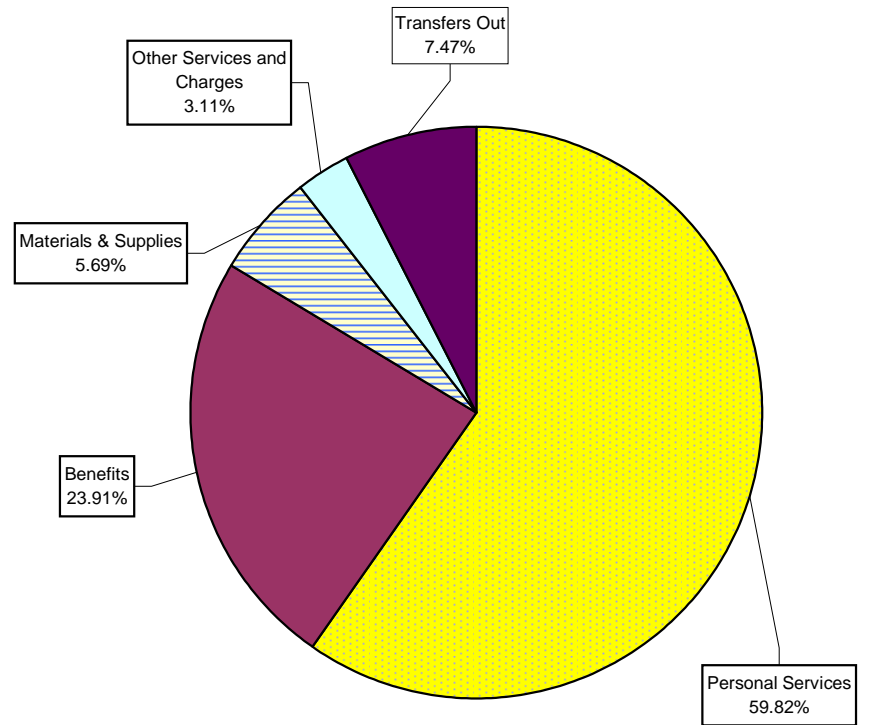
**POLICE FUND BUDGET SUMMARY - FISCAL YEAR 2011-2012**

|                                       | <b>PRIOR YEAR<br/>ACTUAL<br/>FY 09-10</b> | <b>CURRENT YEAR<br/>BUDGET<br/>FY 10-11</b> | <b>CURRENT YEAR<br/>ACTUAL (Est.)<br/>FY 10-11</b> | <b>BUDGET YEAR<br/>FINAL<br/>FY 11-12</b> |
|---------------------------------------|-------------------------------------------|---------------------------------------------|----------------------------------------------------|-------------------------------------------|
| <b>ESTIMATED REVENUE:</b>             |                                           |                                             |                                                    |                                           |
| Taxes                                 | 2,549,479                                 | 2,518,177                                   | 2,645,715                                          | 2,645,715                                 |
| Investment Interest                   | 26,210                                    | 23,675                                      | 26,153                                             | 26,152                                    |
| Miscellaneous                         | 23,094                                    | -                                           | 7,840                                              | 7,840                                     |
| Transfers                             | 8,902,047                                 | 8,817,426                                   | 9,196,800                                          | 9,244,316                                 |
| <b>TOTAL REVENUE</b>                  | <b>11,500,830</b>                         | <b>11,359,278</b>                           | <b>11,876,508</b>                                  | <b>11,924,023</b>                         |
| Use / (Gain) of Fund Balance          | (323,011)                                 | 285,693                                     | (749,541)                                          | 1,405,743                                 |
| <b>TOTAL RESOURCES</b>                | <b>11,177,819</b>                         | <b>11,644,971</b>                           | <b>11,126,967</b>                                  | <b>13,329,766</b>                         |
| <b>PROPOSED EXPENDITURES:</b>         |                                           |                                             |                                                    |                                           |
| <b>Police Department - Operations</b> |                                           |                                             |                                                    |                                           |
| Personal Services                     | 7,068,265                                 | 7,372,151                                   | 7,132,477                                          | 7,974,490                                 |
| Benefits                              | 2,544,401                                 | 2,855,156                                   | 2,720,202                                          | 3,186,834                                 |
| Materials & Supplies                  | 629,859                                   | 737,716                                     | 645,699                                            | 757,903                                   |
| Other Services and Charges            | 285,791                                   | 361,299                                     | 309,940                                            | 414,351                                   |
| Transfers Out                         | 649,503                                   | 318,649                                     | 318,649                                            | 996,188                                   |
| <b>TOTAL EXPENDITURES</b>             | <b>11,177,819</b>                         | <b>11,644,971</b>                           | <b>11,126,967</b>                                  | <b>13,329,766</b>                         |
| <b>RESERVE OF FUND BALANCE</b>        | <b>-</b>                                  | <b>-</b>                                    | <b>-</b>                                           | <b>616,679</b>                            |

**ESTIMATED REVENUES POLICE FUND  
FY 2011-12  
Total \$11,924,023**



**ESTIMATED EXPENDITURES POLICE FUND  
FY 2011-12  
TOTAL \$13,329,766**



FUND: POLICE (020)  
DEPARTMENT: POLICE (62)  
DEPARTMENT HEAD: BRANDON CLABES

| EXPENDITURES         | ACTUAL            | AMENDED           | ESTIMATED         | BUDGET            |
|----------------------|-------------------|-------------------|-------------------|-------------------|
|                      | 2009-2010         | BUDGET 2010-2011  | ACTUAL 2010-2011  | BUDGET 2011-2012  |
| PERSONAL SERVICES    | 7,068,265         | 7,372,151         | 7,132,477         | 7,974,490         |
| BENEFITS             | 2,544,401         | 2,855,156         | 2,720,202         | 3,186,834         |
| MATERIALS & SUPPLIES | 629,859           | 737,716           | 645,699           | 757,903           |
| OTHER SERVICES       | 285,791           | 361,299           | 309,940           | 414,351           |
| TRANSFERS OUT        | 649,503           | 318,649           | 318,649           | 996,188           |
| <b>TOTAL</b>         | <b>11,177,819</b> | <b>11,644,971</b> | <b>11,126,967</b> | <b>13,329,766</b> |

| REVENUES            | ACTUAL            | AMENDED           | ESTIMATED         | BUDGET            |
|---------------------|-------------------|-------------------|-------------------|-------------------|
|                     | 2009-2010         | BUDGET 2010-2011  | ACTUAL 2010-2011  | BUDGET 2011-2012  |
| TAXES               | 2,549,479         | 2,518,177         | 2,645,715         | 2,645,715         |
| INVESTMENT INTEREST | 26,210            | 23,675            | 26,153            | 26,152            |
| MISCELLANEOUS       | 23,094            | -                 | 7,840             | 7,840             |
| TRANSFERS           | 8,902,047         | 8,817,426         | 9,196,800         | 9,244,316         |
| <b>TOTAL</b>        | <b>11,500,830</b> | <b>11,359,278</b> | <b>11,876,508</b> | <b>11,924,023</b> |

| BUDGETARY     | BUDGET    |            |            | FUND      |               |
|---------------|-----------|------------|------------|-----------|---------------|
| FUND BALANCE: | FUND BAL. | REVENUES   | EXPENSES   | BALANCE   |               |
| 6/30/2007     | 971,326   | 10,060,313 | 10,508,390 | 523,249   | 06/30/08      |
| 6/30/2008     | 523,249   | 11,523,478 | 11,099,706 | 947,021   | 06/30/09      |
| 6/30/2009     | 947,021   | 11,500,832 | 11,177,819 | 1,270,034 | 06/30/10      |
| 6/30/2010     | 1,270,034 | 11,876,508 | 11,126,967 | 2,019,575 | 6/30/11 - EST |
| 6/30/2011     | 2,019,575 | 11,924,023 | 13,329,766 | 613,832   | 6/30/12 - EST |

Excludes Transfers Out -616,679 **5% Reserve**  
(2,846)

FINAL BUDGET 2011-2012

| PERSONAL SERVICES          |           |
|----------------------------|-----------|
| Police Union Employees     |           |
| 10-01 SALARIES             | 5,514,374 |
| 10-04 ADDITIONAL PAY       | 6,370     |
| 10-06 COLLEGE INCENTIVE    | 37,725    |
| 10-07 ALLOWANCES           | 120,450   |
| 10-08 OVERTIME 1           | 1,020     |
| 10-09 OVERTIME 2           | 234,600   |
| 10-10 LONGEVITY            | 120,846   |
| 10-11 SL BUYBACK-OVER BANK | 73,438    |
| 10-12 VACATION BUYBACK     | 146,875   |
| 10-13 PDO BUYBACK          | 165,368   |
| 10-14 SL INCENTIVE         | 64,800    |
| 10-17 ADDITIONAL INCENTIVE | 3,600     |
| 10-18 SEPARATION PAY       | 51,000    |
| 10-25 JTSA                 | 36,800    |
| 10-26 K-9 OVER OT BANK     | 13,469    |
| 10-27 SHIFT DIFFERENTIAL   | 2,400     |

**PERSONAL SERVICES - UNION** 6,593,135

| PERSONAL SERVICES          |           |
|----------------------------|-----------|
| Non-Union Police Employees |           |
| 10-01 SALARIES             | 1,205,097 |
| 10-02 WAGES                | 30,640    |
| 10-03 OVERTIME             | 30,600    |
| 10-04 ADDITIONAL PAY       | 13,926    |
| 10-07 ALLOWANCES           | 7,011     |
| 10-10 LONGEVITY            | 22,577    |
| 10-13 PDO BUYBACK          | 4,204     |
| 10-14 SL INCENTIVE         | 18,000    |
| 10-17 ADDITIONAL INCENTIVE | 1,800     |
| 10-18 SEPARATION PAY       | 30,600    |
| 10-27 SHIFT DIFFERENTIAL   | 16,900    |

**PERSONAL SERVICES - NON-UNION** 1,381,355

**TOTAL PERSONAL SERVICES** 7,974,490

(CONTINUED)

**FUND: POLICE (020)**  
**DEPARTMENT: POLICE (62)**  
**DEPARTMENT HEAD: BRANDON CLABES**  
**PAGE TWO**

| PERMANENT STAFFING       | FY 11-12      | FY 10-11      |
|--------------------------|---------------|---------------|
| Police Chief             | 1             | 1             |
| Asst Chief               | 1             | 1             |
| Major                    | 2             | 2             |
| Captain                  | 4             | 4             |
| Lieutenant               | 12            | 12            |
| Sergeant                 | 53            | 52            |
| Corporal                 | 0             | 0             |
| Police Officer           | 20            | 21            |
| Lab Technician           | 2             | 2             |
| Department Crime Analyst | 1             | 1             |
| Jail Manager             | 1             | 1             |
| Jail Matron/Jailer       | 12            | 12            |
| Civilian Support Manager | 1             | 1             |
| Records Clerk            | 6             | 6             |
| UCR/Clerk                | 1             | 1             |
| Adm. Secretary           | 1             | 1             |
| Fiscal Officer           | 1             | 1             |
| Warrant Officers         | 2             | 2             |
| Property Room Clerk      | 1             | 1             |
| Janitor                  | 0.25          | 0.25          |
| <b>TOTAL</b>             | <b>122.25</b> | <b>122.25</b> |

PERSONNEL  
POSITIONS  
SUMMARY:

|                  |
|------------------|
| 1998-99 - 125    |
| 1999-00 - 125    |
| 2000-01 - 123    |
| 2001-02 - 120    |
| 2002-03 - 122    |
| 2003-04 - 118    |
| 2004-05 - 117    |
| 2005-06 - 117    |
| 2006-07 - 118    |
| 2007-08 - 120.25 |
| 2008-09 - 120.25 |
| 2009-10 - 120.25 |
| 2010-11 - 122.25 |
| 2011-12 - 124.25 |

| <b>BENEFITS</b>                           |                         |
|-------------------------------------------|-------------------------|
| <b>Police Union Employees</b>             |                         |
| 15-01 SOCIAL SECURITY                     | 504,977                 |
| 15-02 EMPLOYEES' RETIREMENT               | 1,023,311               |
| 15-03 GROUP INSURANCE                     | 701,705                 |
| 15-04 WORKERS COMP INSURANCE              | 264,408                 |
| 15-06 TRAVEL & SCHOOL                     | 134,350                 |
| 15-07 UNIFORMS                            | 68,250                  |
| <b>BENEFITS-UNION</b>                     | <b>2,697,001</b>        |
| <b>Non-Union Police Employees</b>         |                         |
| 15-01 SOCIAL SECURITY                     | 105,842                 |
| 15-02 EMPLOYEES' RETIREMENT               | 153,479                 |
| 15-03 GROUP INSURANCE                     | 230,512                 |
| <b>BENEFITS-NON-UNION</b>                 | <b>489,833</b>          |
| <b>TOTAL BENEFITS</b>                     | <b><u>3,186,834</u></b> |
| <b>MATERIALS &amp; SUPPLIES</b>           |                         |
| 20-34 MAINTENANCE OF EQUIPMENT            | 24,000                  |
| 20-41 SUPPLIES                            | 106,800                 |
| 20-52 FEEDING PRISONERS                   | 80,000                  |
| 20-63 FLEET MAINTENANCE - FUEL            | 238,613                 |
| 20-64 FLEET MAINTENANCE - PARTS           | 114,982                 |
| 20-65 FLEET MAINTENANCE - LABOR           | 193,508                 |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b>     | <b>757,903</b>          |
| <b>OTHER SERVICES &amp; CHARGES</b>       |                         |
| 30-01 UTILITIES & COMMUNICATIONS          | 121,460                 |
| 30-21 SURPLUS PROPERTY                    | 5,762                   |
| 30-23 UPKEEP REAL PROPERTY                | 7,000                   |
| 30-40 CONTRACTUAL                         | 84,158                  |
| 30-42 SPECIAL INVESTIGATIONS              | 10,000                  |
| 30-54 VEHICLE ACCIDENT INSURANCE          | 47,500                  |
| 30-72 MEMBERSHIPS & SUBSCRIPTION          | 8,180                   |
| 30-75 LEGAL PUBLICATIONS                  | 1,500                   |
| 30-85 INSURANCE - FIRE/THEFT              | 128,791                 |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>414,351</b>          |

(CONTINUED)

**FUND: POLICE (020)**  
**DEPARTMENT: POLICE (62)**  
**DEPARTMENT HEAD: BRANDON CLABES**  
**PAGE THREE**

| <b>CONTRACTUAL (30-40)</b>           | <b>10-11</b>  | <b>11-12</b>  |
|--------------------------------------|---------------|---------------|
| Labor Relations/Arbitration          | 10,000        | 10,000        |
| Cont (Groupwise Lic Fee)             | 1,000         | 1,320         |
| Criss Cross Lease                    | 400           | 400           |
| OLETS Fee                            | 11,000        | 11,000        |
| 5 Year Phy 25 @ \$435.00             | 5,000         | 5,000         |
| Immunizations                        | 500           | 500           |
| TB Tine Tests                        | 300           | 300           |
| PreEmp Officers / Reserve            | 2,000         | 3,000         |
| Physical Fit for Duty Testing        | 1,500         | 1,500         |
| FCE Testing                          | 1,500         | 1,500         |
| MMPI/CPI Testing                     | 600           | 600           |
| Pre Employment Jailers               | 500           | 500           |
| Pre Employment Res Officers X 5      | -             | 300           |
| Literacy Testing                     | 750           | 750           |
| Substance Abuse Testing              | 250           | 250           |
| Exposure Baseline Testing            | 4,000         | 4,000         |
| Brazos                               | -             | 11,788        |
| Vigilant Video                       | -             | 1,500         |
| Tyler Software - After hours support | -             | 3,000         |
| Dowley Security                      | -             | 3,500         |
| CLEAR (WEST Thompson)                | 3,500         | 7,200         |
| Air Card for SIU (Pole Cam)          | 750           | 750           |
| ODIS                                 | 600           | 1,200         |
| UDS (Utility Data Services)          | 1,350         | 3,500         |
| Leads on Line                        | 1,200         | 1,200         |
| Copier Lease                         | 9,600         | 9,600         |
| CompuColor Maintenance               | 2,600         | -             |
| LEAP                                 | 100           | -             |
| <b>TOTAL</b>                         | <b>59,000</b> | <b>84,158</b> |

| <b>TRANSFERS</b>                |                          |
|---------------------------------|--------------------------|
| 80-00 CAPITALIZATION            | <u>996,188</u>           |
| <b>TOTAL TRANSFERS OUT</b>      | 996,188                  |
| <b>TOTAL DEPARTMENT REQUEST</b> | <u><b>13,329,766</b></u> |

| <b>UTILITIES (30-01)</b>         | <b>11-12</b>   |
|----------------------------------|----------------|
| EOC Dispatch Phone               | 750            |
| Police Department Gas & Electric | 50,000         |
| SIU Phone Service                | 2,500          |
| Cell Phone Use                   | 3,500          |
| Pager Use                        | 60             |
| SIU Electric Bill                | 3,000          |
| SIU Gas Bill                     | 1,500          |
| Utilities for Crim Lab           | 6,000          |
| Gun Range Phone                  | 750            |
| City Hall Phones (33%)           | 10,000         |
| Warrant Clerk, EOC Phones        | 400            |
| MI-FI Use                        | <u>43,000</u>  |
| <b>TOTAL</b>                     | <b>121,460</b> |

**FUND: MWC POLICE DEPARTMENT (020)**  
**DEPARTMENT: POLICE DEPARTMENT**

**SIGNIFICANT EXPENDITURE CHANGES**

Personnel cost and associated benefits continue to increase due to natural roll ups. We continue to recapitalize our fleet and finalize our in-car video camera program this budget year. Other major expenditures in the Capitalization will be our commitment to the new Records Management System and all cost associated which includes mobile computer terminals and digital ticket writers. We continue to budget for labor negotiations and arbitration.

**PROGRAM DESCRIPTION**

Midwest City Police Department Mission Statement

***“The mission of the Midwest City Police Department is to provide law enforcement services, education and leadership through Community Based Policing.”***

**2011-2012 GOALS AND OBJECTIVES**

Encourage use of Problem Solving Models by officers and assist them in resolving issues encountered on a daily basis.

Insure officers are receiving a minimum of (26) hours of CLEET approved training which will include (2) hours of Mental Health Training.

Be responsive to citizens concerns and complaints regarding traffic violations.

Conduct routine reviews of shift, team and individual goals with employees.

Increase quality training provided to officers on a continuous basis at minimal cost.

Operate the shifts with the mindset of encouraging all officers to commit to the Community Based Policing concepts.

Improve working relationships with each other, other shifts and divisions.

Increase effectiveness by implementing both traditional and innovative law enforcement tactics and activities.

Improve the overall work environment for all officers and increase morale through positive reinforcement and recognition.

Create obtainable goals/objectives for each Patrol Team, Shift and Field Operations Bureau, which are in harmony with the overall mission of the Department.

Continue excellence through the state accreditation process.

Obtain weekly crime patterns from the Detective Bureau for Patrol Officers.

Address the reporting of stolen motor vehicles and lost /stolen used dealer tags from car dealerships.

Encourage use of Problem Solving Models by Officers and require (1) PRIME model from each officer during the fiscal year.

Cross train team members that show an interest in the area of Supervision.

Cross train team members with the Detective Bureau and EOC.

Insure Officers are receiving a minimum of (24) hours of C.L.E.E.T. approved Training.

Identify and utilize Management and Supervisor Schools for Lieutenants.

Improve two-way communication.

Be responsive to citizens concerns and complaints regarding traffic violations.

Conduct quarterly reviews of shift, team and individual goals with employees.

Increase quality training provided to officers on a continuous basis at minimal cost.

Operate the shifts with the mindset of encouraging all officers to commit to the Community Based Policing concepts.

Improve working relationships with each other, other shifts, and divisions.

Expand the Community Base Policing concepts to all the businesses in the City.

Improve Communication with business owners and operators.

Develop and expand law enforcement related skills in officers through mentoring and training.

Encourage responsible decision making by officers/team members.

Increase effectiveness by implementing both traditional and innovative law enforcement tactics and activities.

Improve the overall work environment for all officers on the shifts and increase morale through positive reinforcement and recognition.

Create obtainable goals/objectives for each Patrol Team, Shift and Field Operations Bureau, which are in harmony with the overall mission of the Department.



Increase the amount and quality of field interviews and criminal citations.

Maintain the integrity and quality of the “Night Eyes” program with local businesses.

### **Advanced Traffic Collision Investigation Team**

Investigate all fatality and serious injury traffic collisions at a level of professionalism and proficiency which protects the interests of all involved parties and accurately identifies and documents all causes and influences related to the collision.

Investigate all significant Midwest City Police unit and/or city vehicle involved traffic collisions, as assigned, to the same standards as stated above.

Provide investigation team members with best investigative equipment practical.

Use team members training and experience to train other patrol officers to a greater level of proficiency. Continually seek ways and means to improve or enhance overall effectiveness and productivity of shift, bureau and department.

### **Motor Officer Traffic Enforcement Program**

Reduce the traffic collision rate of injury and non-injury accidents.

Reduce the seriousness of injuries received to victims of motor vehicle collisions.

Be responsive to citizen concerns and complaints regarding traffic violations.

Certification of all Motor Officers in traffic collision reconstruction within 2 years.

Aggressively enforce traffic safety issues such as seat belt violations, child restraint ordinances, excessive speed and improper turn movements.

Enhanced training in the area of traffic collision investigation.

### **Selective Traffic Enforcement Program**

Reduce the traffic collision rate of injury and non-injury accidents.

Reduce the seriousness of injuries received to victims of motor vehicle accidents.

Be responsive to citizens concerns and complaints regarding traffic violations.

### **Tactical Unit**

Diffuse or minimize high-risk situations through the use of highly trained and skilled tactical officers equipped with specialized equipment, weapons and tactics.  
Provide twice a month in-service training to all Swat Department officers.

Upgrade existing equipment through the budget process or alternative funding.

### **Field Training Officer Program**

Maintain Certified Field Training Officers on all three shifts.

Establish continuing education for Field Training Officers.

Use of Field Training Officers in classroom training.

Insure the continuity of the Field Training Officer program.

### **Law Enforcement Driver Training Program**

Provide the highest quality, most currently available emergency and non-emergency driver training to department officers.

Ensure semi-annual law enforcement driver training for all commissioned personnel.

### **Crisis Negotiator Program**

Neutralize or minimize high-risk crisis/hostage situations through the use of skilled negotiation officers.  
Work as a partner with the Tactical Unit.

Develop and refine the verbal skills of the Negotiating Team members.

Train all Department officers on initial response and tactics in crisis negotiation incidents.

Encourage up-to-date training for current crisis negotiators.

In-service training for all members assigned to the negotiations team.

### **Honor Guard**

Represent the Midwest City Police Department, its officers and the City of Midwest City in a highly positive and professional manner through presentations and performances at events.

Select and train team members who will present the most positive image.

Equip team members with a uniform that projects professionalism.

Make presentations, post colors and assist in ceremonies at events which further the positive professional image of law enforcement.

### **K-9 Program**

Ensure all K-9 officers are aware of the standards for certification and establish training objectives to meet the standards.

Seek continued certification for all canines.

Inspect canine home kennels and home environment.

Provide immediate K-9 response to any given situation when requested either internally or externally.

### **Community Action Officers**

Continue a positive working relationship with the Neighborhood Initiative Coordinators and City Services in meeting community and neighborhood needs.

Continue tracking of Community Action Officer activities for the purpose of documenting success and failure so that activity can be adjusted and enhanced.

Close coordination with other city, county, and state service providers for addressing issues and formulating problem solving.

Continue educating and training members of the department and the community in Community Based Policing methods.

Support Neighborhood Watch programs in partnership with the Neighborhood Initiative Office.

Provide continued community out reach programs that target at risk youth to include such programs as Bowling with Badges, Bicycle Safety Fair, Shop with a Cop and other such efforts in partnership with private citizens, corporations and businesses in the community.

Actively support both the Citizens Police Academy and the Citizens Police Academy Alumni Association as a tool to foster community understanding and support.

Maintain a Police Officer Speakers List and provide training to community organizations upon request.

Provide business owners and their employees with prevention and safety programs at their request in an effort to keep them free of crime and personal attacks.

Provide, as events dictate, the citizens of the community a source of information about various topics regarding their safety and well being.

Improve both the effectiveness and efficiency of the Volunteer Handicap Parking Enforcement program.

Provide a manpower source to Field Operations, when schools are out of session, in support of updating of the Registered Sex Offender program.

Prepare and administer annual in-service training.

### **Bicycle Officer Program**

Provide a bicycle safety program for the community.

Utilize the bicycle officers to improve community relations by going to schools, churches and other groups to encourage the use of bicycle safety helmets.

Improve relationships with the business community by offering bicycle safety seminars for their customers and employees.

Improve the utilization of the bicycle officer program by supervisors.

### **Reserve Officer Program**

Maintain a minimum of four Reserve Officers and increase training for the program.

Manage the Reserve Officer program so their monthly activity can be effectively utilized with the needs of the department and monitored more closely.

Improve the full time officer attitude toward the program by giving positive reinforcement for volunteering for reserve officer support.

Improve the communications with each reserve officer and insure they are updated on changes in departmental policy and procedure.

Provide bicycle officer training for reserve officers and utilize them at special events.

### **Law Enforcement Explorer Post**

Develop programs that assist explorer understanding of the law enforcement function.

Aid the Police Department when called upon.

Aid the Community as needed.

Prepare for the fall 2011 Law Enforcement Explorer Academy

### **Professional Standards and Accreditation**

Maintain and periodically publish Department policies and procedures updates through specific assignment of this responsibility to one individual with sufficient funding to catalog, inventory and publish as needed.

Insure that Department policy and procedure meet Oklahoma Association of Chiefs of Police accreditation standards at all times.

### **Explosive Ordinance Disposal**

Provide continued training in the detection; render safe, and disposal of improvised explosives (IED's).

Provide continued training in the expectant hazardous materials that may be encountered by unit members.

Ensure close coordination with similar units at the local, state and federal levels of governmental response to homeland security issues and response protocols.

Ensure close coordination and training to Department first responders for anticipated and unexpected explosive devices and materials.

Maintain unit accreditation on a federal level.

Maintain new EOD vehicle.

### **SUPPORT SERVICES BUREAU**

#### **Detention Facility**

Provide all Detention Facility staff with the minimum twenty-four hours of mandated, certified training which shall include defensive tactics training.

Insure that all Detention Facility staff is state certified on the Intoxilyzer 8000, and maintain yearly certification.

Continue to provide housing to contracted agencies which includes the Cities of Choctaw, Del City, Forest Park, Harrah, Jones, Nicoma Park, Luther, Rose State, Spencer, and Moore, Oklahoma.

Insure the health and safety of inmates and staff through a maintenance program designed to guarantee-needed repairs and replacement of fixtures associated with Detention Facility plumbing.

To insure that the overall appearance of the Midwest City Police Department and the Jail Facility is maintained by utilizing trustees to keep the facility clean, and the overall grounds of the municipal complex free of litter.

To insure that trustees are available to assist City employees in keeping up the grounds of the golf course, keeping city streets free of litter, and assisting city employees in any project to beautify the City. Also will provide trustee labor to clean the Police Department and City Hall in the absence of city janitors.

To better protect the safety of prisoners and jail staff with the use of a Restraint chair in order to minimize injury.

To upgrade aging Video monitoring system in jail office with a higher quality DVR system.

To replace all existing cameras with higher resolution color cameras that monitor throughout the Police Department and Jail.

To continue finding ways to increase jail revenue such as selling inmate telephone calling cards.

### **Police Records Section**

Uphold the mission of the Records Division:

Provide secure and accurate document/records control within the Midwest City Police Department to include reports data input, archival document scanning, record filing, data reports, and records retrieval.

Provide customer service to department officers and staff, the general public, insurance companies, law firms, District and Municipal Courts, and various law enforcement agencies.

Adhere to policies regarding the release of information in accordance with the Oklahoma Open Records Act, Title 51, Oklahoma Statutes 24A.1-24A.24.

Ensure that all Records Section personnel receive continued training on key job skills to include updates on the operation of the new RMS, UCR training, and OLETS update training.

Attend specialized training for Administrative Support Manager to facilitate proficiency in administration of the

department information systems, OLETS TAC updates, and property room management.

Implement new OLETS Messenger program and hardware. (Pending approval and release by OLETS)

Continue improving organization and overall appearance of the Records Section.

Continue to scan and index all pertinent BR files located in the Records Section and basement storage and destroy hard copies.

Continue to scan and index all pertinent reports prior to 1990 currently located in the basement and destroy hard copies.

Organize reports in basement storage that are required to be kept on file due to the nature of the case.

### **Crime Analysis**

Provide analysis and predictive information and services to the personnel of the department.

Continue a close relationship with members of the Field Operations Bureau and Investigations Division by developing tactical alerts as trends and patterns are found.

Expand the application of mapping software in furtherance of the analysis process.

Continue to become more familiar with the layout of the city and crime trends seen by officers.

Attend specialized training related to the crime analysis position to become more efficient.

Continue partnerships with other criminal justice agencies by participating in weekly conference calls with the Oklahoma Information Fusion Center and attending monthly Intel Analyst meetings, Metro Area Crime Analyst meetings, and Intelligence Led Policing meetings.

### **UCR**

Continue relationship with members of department, OSBI, and the Weed and Seed Program by providing needed UCR statistics and citations statistics.

Attend training course for UCR updates, and attend specialized training course to become efficient in Excel.

Continue training with the Property Clerk to assist with property room functions.

### **Property and Evidence Management Unit**

Provide continued coordination between the property function and those who use its services for property and evidence management.

Provide continued coordination between the property function and those external agencies that rely on the safe and organized storage of evidence and property.

Use RMS to provide inventory services for Department assets with an annual inventory and property movement management.

Continue to provide updates to patrol officers on evidence submittal and handling procedures in accordance with national accreditation standards. This relates to the packaging and chain of custody of evidence submitted for forensic analysis.

Part time Property Clerk will continue the emphasis on determining case dispositions to provide a more consistent turnover of all retained evidence and property.

Part time Property Clerk will continue conversion of stored evidence items to standardized evidence packaging and storage bins in accordance with national accreditation standards.

Implement a barcode tracking system for property and evidence submittals. This will create an easier method for storing items and documenting the chain of custody.

Continue to provide training to the UCR Clerk to assist with property room functions.

### Departmental Training/Range Officer

Continue firearms training for all officers by utilization of realistic training that teach both, when and how to employ deadly force with basic, intermediate and advanced courses certified by the Council on Law Enforcement Education and Training (CLEET). Review of Use of Force Policy at re-qualifications. Scheduling bi-annual qualifications and JTSA as set in policy of the Midwest City Police Department.

Continue to maintain the weapons inventory and working with the property clerk to up grade weapons by trading seizure weapons with firearms dealers.

Maintain the range and continue upgrade of the range facility.

Ensure all officers receive the training mandated by the following senate bill:

**On November 1, 2007, Senate Bill 920 mandated a minimum of six (6) hours of evidence based sexual assault & sexual violence training for every active full-time peace officer by January 1, 2012. To fulfill this mandate the following two (2) continuing education classes satisfy this requirement:**

#### **Evidenced Based Sexual Assault or Law Enforcement Response to Sexual Assault**

Ensure that all sworn officers meet their Federal Emergency Management (NIMS) training required for

federal funding. The required tests are IS-100. LEa, IS-200.a and IS 700.A

Lend any assistance to the Jail Manager to ensure all Detention Facility Staff meet their State Health Department minimum continuing educational requirement. (24 hours)

Ensure that both supervisors and officers receive information on up coming training enrolling when necessary and verify enrollment. Notify officers and supervisor of enrollment or denial to requested training.

Continue to assist instructors in law enforcement driver training, standard field sobriety testing, radar operator certification, rapid response, non-lethal force and specialized courses of instruction.

Maintain the training records of all department employees. Transfer all training records from the old system to RMS.

### Sex Offender Registration and Monitoring

Continue the management of sex offenders and violent offender registration duties. Work with the Oklahoma Department of Corrections Sex and Violent Offender Registration Office and the Oklahoma District Attorneys Office.



### **Detective Division Duties**

Assist the detective bureau with on going cases and major crimes.

Continued case management on runaways and missing persons.

Filing charges on cases.

### **CLEET Liaison**

CLEET Liaison to ensure that officers receive CLEET Credit for classes attended; lesson plans are updated to the upcoming year. Any other issues need to be address with CLEET.

### **Grant Writing**

Continue to search and write grants for the range upgrades.

## **INVESTIGATIONS**

### **Traditional**

Ensure that Detectives job skills are kept up to date with changing trends and investigative techniques through continued education and training.

Develop and maintain a close information sharing relationship with the Patrol Division in identifying crime trends and problem areas within the city. Encourage more intelligence reporting, and utilize the patrol division more in attempting to locate suspects of crimes.

Continue our monthly information sharing/problem solving meetings with representatives from each division within the police department.

Work more closely with the Special Investigations Unit in conducting "joint" investigations. Utilize the covert, undercover capabilities of SIU in locating suspects and conducting surveillance, while providing SIU with Detectives as needed for follow ups and interviews.

When available, utilize the Warrant Officers to assist in locating suspects.

Coordinate with CAO's and have a Detective attend as many neighborhood related meetings or functions as possible, to keep up with citizen concerns and develop reliable information sources.

Ensure that we follow up with victims and witnesses in cases we are actively working. Be sure to advise victims of the disposition of cases when known, to maintain a positive relationship with those citizens.

Continue our partnership with the Secret Service White Collar task force. Make sure that we are information sharing with the task force and utilizing their resources when necessary.

Begin actively participating in the Oklahoma Internet Crimes Against Children Task Force (ICAC). Identify the Investigators who will be assigned to participate and ensure they attend the proper training.

Continue actively and aggressively keeping track of registered sex offenders within our city. Keep track of offenders by checking our RMS to insure the offenders are complying with probation or parole criteria.

Continue with our joint Memorandum of Understanding with police agencies and the YWCA "SANE" program. Continue participation in the SANE steering committee and updated training that is provided.

Continue participation in the Protective Custody Joint Response Protocol as required by statute, with DHS.

Continue use of, and subscription to Leads On Line program.

Continue use of, and subscription to C.L.E.A.R.

### **SHORT TERM**

Develop and utilize Major case assignment log, modeled after OCPD's yellow book. Use this as a reference guide to be left in a specific location of the DB, to be able to keep track of case progress and Detective assignments at a glance.

Purchase and design an eraser board for use in major cases where several Detectives are assigned specific

duties which can be used for briefings during major cases or for officer assignments during raid planning.

When integrated video monitor system (Department Television Information Scroll) is implemented, keep system updated with crime trends and suspect information from investigations division.

Update or replace our current video monitor recording system for the interview rooms and polygraph rooms to achieve a more reliable system of recording and viewing interviews.

### **LONG TERM**

Equip all Detectives with department lap top computer/MCT with docking stations. This will allow Detectives to use RMS and CAD in the field or at crime scene locations.

Update Investigations division vehicles, replacing all of the old Malibu's.

### **Special Investigations**

### **TRADITIONAL**

Ensure that employees job skills and issues pertinent to service delivery and professional growth are provided by continued education and training.

Maintain the unit's effective response to assigned tasks through the dedication of its members while maintaining authorized manpower levels. Identify new trends in drug sales and undercover operations that will lead to increased productivity.

Ensure member safety through the purchase of replacement personal protective equipment and use of safety guidelines.

Ensure member safety through the purchase of new surveillance equipment and outfitting vehicles with covert antennas and transmission equipment.

Continue to participate in the OKC/FBI Gang Task Force and evaluate its impact on the quality of life for the citizens of Midwest City.

Ensure quality of unit investigations through training and application of effective investigative methods. Identify specialized schools related to drug enforcement.

Constantly analyze current hours of work to decrease overtime expenditures while increasing productivity. Continue working relationship with citizens and confidential informants that provide valuable intelligence information.

Update the current fleet utilized by members of the Special Investigations Unit.

Update existing MIS equipment and office equipment.

Seek, document and investigate intelligence related to drug and other criminal activity in Midwest City, and provide feedback to the citizens who report it.

Target large drug-trafficking organizations that either operate in Midwest City or support the sale of controlled dangerous substances in Midwest City. Develop cases through continued cooperation and support of other local, state, and federal agencies and their investigations.

Write and obtain City Council approval for a drug fund reimbursement for undercover investigations.

Ensure that all new investigators attend Basic Narcotics Investigation schools provided by OBN and DEA, and are Clan-Lab and Site Safety Certified.

Continue with City Council approval for drug enforcement mutual aid agreements with surrounding jurisdictions like Choctaw, Nicoma Park, Spencer, Del City and Oklahoma City.

## **SHORT TERM**

Streamline its FLEET and update interdiction vehicle. We are presently using a 2002 Chevy Malibu that has been compromised by a past investigation. Use available money to purchase a full sized sedan or SUV. Equip the new vehicle with an in-car video system to record interdiction traffic stops.

Inventory current equipment and update listing. Surplus obsolete assets and continue to budget for state of the art surveillance devices.

Integrate Special Investigations Unit with Warrant, CAO, K-9 and Detective Bureau to better address problems that community is experiencing. Abandon proprietary privileges of intelligence gathering and share information to find innovative solutions that the entire Department can use.

## **LONG TERM**

Budget for a permanent facility. Initially choose a location for the building and complete it in phases:

- Phase 1: Metal building that is alarmed with a safe to store firearms
- Phase 2: Fence the facility
- Phase 3: Garages to cover trailers and spare vehicles to preserve resources

# **Fire Fund**

# City of Midwest City, Oklahoma

## Fire

### Index

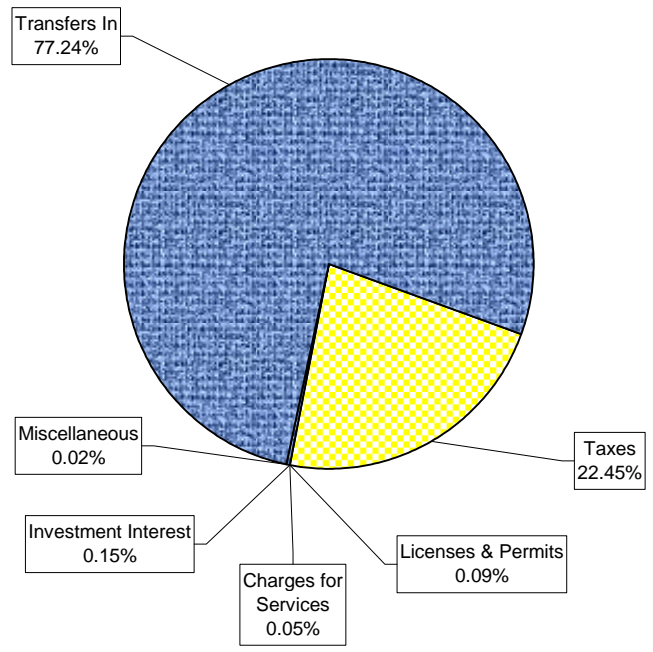
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\* **Note:** Three digit codes represent the **Fund** Number  
Two digit codes represent the **Department** Number

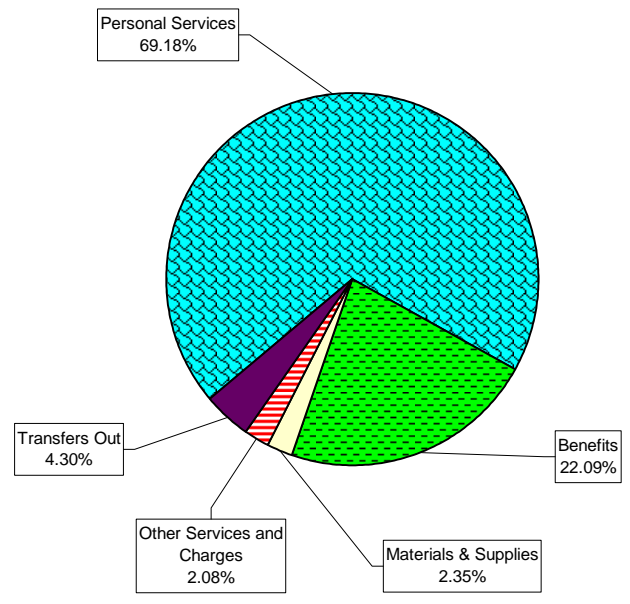
**FIRE FUND BUDGET SUMMARY - FISCAL YEAR 2011-2012**

|                                    | <b>PRIOR YEAR<br/>ACTUAL<br/>FY 09-10</b> | <b>CURRENT YEAR<br/>BUDGET<br/>FY 10-11</b> | <b>CURRENT YEAR<br/>ACTUAL (Est.)<br/>FY 10-11</b> | <b>BUDGET YEAR<br/>FINAL<br/>FY 11-12</b> |
|------------------------------------|-------------------------------------------|---------------------------------------------|----------------------------------------------------|-------------------------------------------|
| <b>ESTIMATED REVENUE:</b>          |                                           |                                             |                                                    |                                           |
| Taxes                              | 2,070,704                                 | 2,045,280                                   | 2,148,866                                          | 2,148,866                                 |
| Licenses & Permits                 | 14,060                                    | 13,700                                      | 8,974                                              | 8,974                                     |
| Charges for Services               | 10,276                                    | 10,000                                      | 4,529                                              | 4,529                                     |
| Investment Interest                | 11,275                                    | 7,879                                       | 14,380                                             | 14,380                                    |
| Miscellaneous                      | 17,575                                    | 5,500                                       | 5,860                                              | 1,860                                     |
| Transfers In                       | 7,193,191                                 | 7,046,987                                   | 7,356,241                                          | 7,394,659                                 |
| <b>TOTAL REVENUE</b>               | <b>9,317,081</b>                          | <b>9,129,346</b>                            | <b>9,538,850</b>                                   | <b>9,573,268</b>                          |
| Use / (Gain) of Fund Balance       | 60,271                                    | 113,045                                     | (455,565)                                          | 504,175                                   |
| <b>TOTAL RESOURCES</b>             | <b>9,377,352</b>                          | <b>9,242,391</b>                            | <b>9,083,285</b>                                   | <b>10,077,443</b>                         |
| <b>PROPOSED EXPENDITURES:</b>      |                                           |                                             |                                                    |                                           |
| <b>Fire Department - Operating</b> |                                           |                                             |                                                    |                                           |
| Personal Services                  | 6,569,584                                 | 6,547,404                                   | 6,491,174                                          | 6,971,358                                 |
| Benefits                           | 1,953,229                                 | 2,036,831                                   | 1,984,800                                          | 2,225,714                                 |
| Materials & Supplies               | 218,114                                   | 216,362                                     | 211,580                                            | 236,897                                   |
| Other Services and Charges         | 222,375                                   | 223,010                                     | 192,860                                            | 209,833                                   |
| Transfers Out                      | 414,050                                   | 218,784                                     | 202,871                                            | 433,641                                   |
| <b>TOTAL EXPENDITURES</b>          | <b>9,377,352</b>                          | <b>9,242,391</b>                            | <b>9,083,285</b>                                   | <b>10,077,443</b>                         |
| <b>RESERVE OF FUND BALANCE</b>     | <b>-</b>                                  | <b>-</b>                                    | <b>-</b>                                           | <b>482,190</b>                            |

**ESTIMATED REVENUES FIRE FUND**  
**FY 2011-2012**  
**Total \$9,573,268**



**ESTIMATED EXPENDITURES FIRE FUND**  
**FY 2011-2012**  
**Total \$10,077,443**





FUND: FIRE (040)  
DEPARTMENT: FIRE (64)  
DEPARTMENT HEAD: RANDY OLSEN

| EXPENDITURES         | ACTUAL           | AMENDED             | ESTIMATED           | BUDGET              |
|----------------------|------------------|---------------------|---------------------|---------------------|
|                      | 2009-2010        | BUDGET<br>2010-2011 | ACTUAL<br>2010-2011 | BUDGET<br>2011-2012 |
| PERSONAL SERVICES    | 6,569,584        | 6,547,404           | 6,491,174           | 6,971,358           |
| BENEFITS             | 1,953,229        | 2,036,831           | 1,984,800           | 2,225,714           |
| MATERIALS & SUPPLIES | 218,114          | 216,362             | 211,580             | 236,897             |
| OTHER SERVICES       | 222,375          | 223,010             | 192,860             | 209,833             |
| TRANSFERS            | 414,050          | 218,784             | 202,871             | 433,641             |
| <b>TOTAL</b>         | <b>9,377,352</b> | <b>9,242,391</b>    | <b>9,083,285</b>    | <b>10,077,443</b>   |

| REVENUES             | ACTUAL           | AMENDED             | ESTIMATED           | BUDGET              |
|----------------------|------------------|---------------------|---------------------|---------------------|
|                      | 2009-2010        | BUDGET<br>2010-2011 | ACTUAL<br>2010-2011 | BUDGET<br>2011-2012 |
| TAXES                | 2,070,704        | 2,045,280           | 2,148,866           | 2,148,866           |
| LICENSES & PERMITS   | 14,060           | 13,700              | 8,974               | 8,974               |
| CHARGES FOR SERVICES | 10,276           | 10,000              | 4,529               | 4,529               |
| INVESTMENT INTEREST  | 11,275           | 7,879               | 14,380              | 14,380              |
| MISCELLANEOUS        | 17,575           | 5,500               | 5,860               | 1,860               |
| TRANSFERS IN         | 7,193,191        | 7,046,987           | 7,356,241           | 7,394,659           |
| <b>TOTAL</b>         | <b>9,317,081</b> | <b>9,129,346</b>    | <b>9,538,850</b>    | <b>9,573,268</b>    |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES  | EXPENSES   | FUND<br>BALANCE |               |
|----------------------------|---------------------|-----------|------------|-----------------|---------------|
| 6/30/2007                  | 547,094             | 8,065,823 | 8,407,649  | 205,268         | 6/30/08       |
| 6/30/2008                  | 205,268             | 9,285,437 | 8,896,737  | 593,968         | 6/30/09       |
| 6/30/2009                  | 593,968             | 9,317,081 | 9,377,352  | 533,697         | 6/30/10       |
| 6/30/2010                  | 533,697             | 9,538,850 | 9,083,285  | 989,262         | 6/30/11 - EST |
| 6/30/2011                  | 989,262             | 9,573,268 | 10,077,443 | 485,087         | 6/30/12 - EST |

Excludes Transfers Out -482,190 **5%Reserve**  
**2,896**

**FINAL BUDGET 2011-2012**

| <b>PERSONAL SERVICES (UNION EMPLOYEES)</b> |           |
|--------------------------------------------|-----------|
| 10-01 SALARIES                             | 5,758,376 |
| 10-05 COMMITTEE INCENTIVE PAY              | 21,603    |
| 10-06 COLLEGE INCENTIVE                    | 23,140    |
| 10-07 ALLOWANCES                           | 513       |
| 10-08 OVERTIME OT1                         | 151,025   |
| 10-09 CONSTANT MANNING OT2                 | 56,100    |
| 10-10 LONGEVITY                            | 117,015   |
| 10-11 SICK LEAVE BUYBACK - OVER BANK       | 77,005    |
| 10-12 VACATION BUYBACK                     | 28,499    |
| 10-13 PDO BUYBACK                          | 148,413   |
| 10-14 SICK LEAVE INCENTIVE                 | 73,800    |
| 10-15 EMT-D                                | 117,000   |
| 10-16 HAZ MAT PAY                          | 93,600    |
| 10-17 ADDITIONAL INCENTIVE                 | 2,400     |
| 10-18 SEPARATION PAY                       | 20,400    |
| 10-19 INSPECTOR ON CALL                    | 5,200     |
| 10-24 STATE INSPECTOR                      | 2,700     |

**TOTAL PERSONAL SERVICES** 6,696,789

| <b>PERSONAL SERVICES (NON-UNION EMPLOYEES)</b> |         |
|------------------------------------------------|---------|
| 10-01 SALARIES                                 | 260,873 |
| 10-04 ADDITIONAL PAY                           | 3,600   |
| 10-05 COMMITTEE INCENTIVE PAY                  | 600     |
| 10-07 ALLOWANCES                               | 1,309   |
| 10-10 LONGEVITY                                | 2,654   |
| 10-13 PDO BUYBACK                              | 1,933   |
| 10-14 SICK LEAVE INCENTIVE                     | 3,600   |

**TOTAL PERSONAL SERVICES** 274,569

(CONTINUED)

**FUND: FIRE (040)**  
**DEPARTMENT: FIRE (64)**  
**DEPARTMENT HEAD: RANDY OLSEN**  
**PAGE TWO**

| PERMANENT STAFFING          | FY 11-12  | FY 10-11  |
|-----------------------------|-----------|-----------|
| Fire Chief                  | 1         | 1         |
| Programs Manager            | 1         | 1         |
| Asst. Chief                 | 3         | 3         |
| Training Majors             | 3         | 3         |
| Ride Out Majors             | 3         | 3         |
| Fire Marshall               | 1         | 1         |
| Fire Inspector              | 3         | 3         |
| Captain                     | 15        | 15        |
| Apparatus Operator          | 21        | 21        |
| Firefighter                 | 34        | 36        |
| Public Education Specialist | 1         | 1         |
| Admin. Secretary            | 1         | 1         |
| <b>TOTAL</b>                | <b>87</b> | <b>89</b> |

**CONTRACTUAL (30-40)**

|                          |               |
|--------------------------|---------------|
| Copy Rental and Supplies | 3,000         |
| Pest Control             | 2,000         |
| Employment Ads           | 1,000         |
| Printing and Literature  | 2,000         |
| Staffing Service         | 1,000         |
| Postage                  | 500           |
| Station Maintenance      | 9,000         |
| <b>TOTAL</b>             | <b>18,500</b> |

(CONTINUED)

**PERSONNEL POSITIONS**

**SUMMARY:**

|                 |
|-----------------|
| 2000-01 - 95    |
| 2001-02 - 92    |
| 2002-03 - 95.5  |
| 2003-04 - 95.5  |
| 2004-05 - 95.5  |
| 2005-06 - 92.5  |
| 2006-07 - 92.5  |
| 2007-08 - 89.75 |
| 2008-09 - 89    |
| 2009-10 - 89    |
| 2010-11 - 89    |
| 2011-12 - 87    |

**BENEFITS (UNION EMPLOYEES)**

|                                     |           |
|-------------------------------------|-----------|
| 15-01 SOCIAL SECURITY               | 70,383    |
| 15-02 EMPLOYEES' RETIREMENT         | 1,125,617 |
| 15-03 GROUP INSURANCE               | 620,692   |
| 15-04 WORKERS COMP INSURANCE        | 279,772   |
| 15-06 TRAVEL & SCHOOL               | 7,507     |
| 15-07 UNIFORMS & PROTECTIVE GEAR    | 30,000    |
| 15-08 100% LOCAL OPT LIFE INSURANCE | 12,028    |

**TOTAL BENEFITS**

2,145,999

**BENEFITS (NON-UNION EMPLOYEES)**

|                             |        |
|-----------------------------|--------|
| 15-01 SOCIAL SECURITY       | 7,275  |
| 15-02 EMPLOYEES' RETIREMENT | 43,276 |
| 15-03 GROUP INSURANCE       | 29,164 |

**TOTAL BENEFITS**

79,715

**MATERIALS & SUPPLIES**

|                                |        |
|--------------------------------|--------|
| 20-34 MAINTENANCE OF EQUIPMENT | 17,000 |
| 20-35 SMALL TOOLS & EQUIP      | 5,000  |
| 20-41 SUPPLIES                 | 28,000 |
| 20-63 FLEET FUEL               | 60,306 |
| 20-64 FLEET PARTS              | 73,331 |
| 20-65 FLEET LABOR              | 53,260 |

**TOTAL MATERIALS & SUPPLIES**

236,897

**OTHER SERVICES & CHARGES**

|                                                 |        |
|-------------------------------------------------|--------|
| 30-21 SURPLUS PROPERTY                          | 5,839  |
| 30-23 UPKEEP REAL PROPERTY                      | 9,000  |
| 30-40 CONTRACTUAL                               | 18,500 |
| 30-54 VEHICLE ACCIDENT INSURANCE                | 6,400  |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS               | 7,840  |
| 30-85 INSUR: FIRE, THEFT, LIAB, LABOR RELATIONS | 55,454 |
| 31-01 UTILITIES                                 | 60,000 |
| 31-02 COMMUNICATIONS                            | 12,105 |

**TOTAL OTHER SERVICES & CHARGES**

175,138

**FUND: FIRE (040)**  
**DEPARTMENT: FIRE (64)**  
**DEPARTMENT HEAD: RANDY OLSEN**  
**PAGE THREE**

**NOTE:** The department has been responsible for funding three (3) code enforcement personnel and half (.50) of a secretary. In previous years the expenditures related to these positions have been expensed to the fire department. Starting in fiscal year 05-06 and continuing to the present, the fire department will fund these positions through an operating transfer to the General Fund, Neighborhood Services, in the amount of \$166,000.

A capital outlay fund for Fire was created in 04-05. The funding source for the capitalization fund, 041, comes from transfers out of the operational account, 040.

| <b>TRAINING DIVISION</b>                       |                          |
|------------------------------------------------|--------------------------|
| <b>OTHER SERVICES &amp; CHARGES</b>            |                          |
| 30-40 CONTRACTUAL                              | 5,000                    |
| 30-73 PUBLICATIONS                             | 1,500                    |
| 30-74 MEDICAL/5 YR HAZ MAT, ENTRY, HEARING, HI | 15,600                   |
| 30-75 TUITION/FEEES FOR TRAINING & CONFERENCE  | 5,250                    |
| 30-76 TRAVEL AND MEALS                         | <u>7,345</u>             |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b>      | <b>34,695</b>            |
| <b>TRANSFERS OUT</b>                           |                          |
| 80-33 OPERATING TRANSFER (010)                 | 166,000                  |
| 80-41 CAPITALIZATION (041)                     | <u>267,641</u>           |
| <b>TOTAL TRANSFERS OUT</b>                     | <b>433,641</b>           |
| <b>TOTAL DEPARTMENT REQUEST</b>                | <b><u>10,077,443</u></b> |



**Fund: MWC Fire Department**  
**Department: Fire**  
**2011/2012**

***PROGRAM DESCRIPTION***

**Administration:**

The Administration Division of the Fire Department consists of the Fire Chief, Programs Manager, and an Administrative Secretary. This division is responsible for the development of department policies, programs, and procedures that are necessary to achieve maximum personnel performance, and to provide the highest quality service to the citizens of Midwest City. The Administrative Division exercises control over the Department's budget, including management and development, as well as short and long term planning for the department.

**Fire Prevention Bureau:**

The Fire Prevention Bureau is under the direction of the Fire Marshall who directs the efforts of the three (3) Fire Inspectors and the Public Education Specialist. This represents a reduction of one (1) Fire Inspector from this division. The Fire Marshal's office has three main goals: education, prevention, and investigations. Other areas of responsibility that fall under the Fire Prevention Bureau are the National Fire Incident Reporting System (NFIRS), oil and gas well inspection and permitting, water flow testing, and hazardous property inspection. The Fire

Prevention Bureau is responsible for a vast array of educational efforts. One Inspector is assigned the duties of "Public Education Officer", and is also accompanied by the Public Education Specialist. Together they coordinate the educational efforts of the Fire Department. They present programs such as Operation Fire Safe (juvenile fire setter intervention), Learn Not to Burn for Preschoolers, Children's Fire Safety Fair, Child Passenger Safety (child safety restraint program), Kitchen Safety (Junior and Senior High), Smoke Detector Program, Senior Safety, Risk Watch, civic and religious organization presentations, school and business fire drills, nursing center in-service training, Latchkey (before and after school programs), and the scheduling of all tours. The newest area of work is the coordination of efforts with Neighborhood Initiative and the associated neighborhood associations. The Fire Marshal also handles the duties of Public Information Officer for the Fire Department.

Members of the Fire Prevention Bureau perform approximately 2000 fire and construction inspections yearly. These are performed for a variety of reasons ranging from yearly inspections, new construction compliance, complaints, and liquor licensing. These inspections are performed with the total concept of preventing fires and keeping buildings safe for its occupants. The direct correlation between inspections and reduced fires is quite apparent. The average business owner or citizen is not trained to recognize such unsafe and hazardous conditions that cause or add to the evolution of fire. Fire Inspectors are able to direct the removal of existing hazards and educate the business or

property owner in the process. Fire Inspectors also guide the construction of new structures within our city. The scope of their responsibility is to see that construction adheres to all current adopted and applicable codes within the city. Midwest City has adopted (IFC) International Fire Code which replaced the BOCA Codes and the Fire Safety Code. This adoption will coincide with the City's International Building Codes and will allow for a greater consistency when enforcing codes. The knowledge of fire safety construction, fire protection systems, and other safety equipment provides a level of protection and comfort for the owner and his/her customers. The Inspectors also work for the business owner in the sense that they are present to assure that all required protection and detection systems are installed in a professional and code acceptable manner. Knowing that retail sales are the lifeline of our city, fire prevention personnel want to ensure that merchants are properly protected with "state-of-the-art" protection systems. One of the Bureau's inspectors' primary purpose is that of analyzing and codifying sprinkler and alarm systems in affected businesses.

Members of the Fire Prevention Unit also perform the duties of Fire Investigator when such needs arise. Each member is trained by Oklahoma State University or the National Fire Academy in "Origin & Cause, and Determination" and Arson Investigations. This task can dictate many man-hours away from other duties depending on the circumstances. The responsibility of the investigation is to determine the origin and cause of the fire. If the fire appears to be or is an actual arson, the Investigator then procures the assistance of the Police

Department for further investigative aide. Due to the technical aspects of arson investigation, and eventual prosecution, Investigators are constantly upgrading their level of expertise through training and other classroom activity. The Bureau also maintains records of hazardous materials used within businesses in Midwest City, and inspects facilities that use these products to help insure the safety of facility workers and the public. This information is made available to fire suppression personnel to enhance the safety and effectiveness of emergency operations.

To provide quality fire protection and risk reduction to a community, each of these tasks must be performed in an effective and efficient manner. The Midwest City Fire Prevention Bureau provides an appropriate nucleus for these actions.

### **Fire Suppression:**

The Fire Suppression Division consists of 81 personnel divided into three shifts to provide continuous emergency response services to the citizens of Midwest City. Each of these shifts is under the direction of a Shift Commander, supervising five (5) fire stations.

The Fire Suppression Division is responsible for providing all emergency response activities performed by the department. These activities include emergency medical technician duties at emergency medical incidents, special rescue operations, fire suppression, hazardous materials containment, and other hazard mitigation duties during man-made or natural disasters.

In addition to emergency response, these personnel provide assistance and support to other divisions in the area of public education, building pre-fire planning, inspections, enforcement, and training. They also perform maintenance duties on all fire equipment including apparatus and fire stations. Daily schedules for this division are primarily designed to ensure emergency response capabilities are maintained at all times, with other available time being used to support the department's efforts to reduce risk to our community.

Over the past 24 months, The Suppression Division, Apparatus Operators as well as the Company Officers completed Fire Officer I & II and Fire Arson Investigation & Inspections Certifications. Those classes coupled with a one week Academy made these Officers eligible to promote from Apparatus Operator to Lieutenant & for Company Officers to promote to the rank of Major.

Also added to their responsibilities, each crew will conduct property survey inspections which include every business in the City. All Fire hydrants in the City will be flow tested twice each year.

**Training:**

In 2007, the Midwest City Fire Department Training Division underwent a major reorganization with the creation & promotion of three Shift Training Majors. This enabled us to provide more unified training to each of the three shifts as well as providing a Shift Safety Officer capable of being utilized on most fire ground activities. Our existing Programs Manager serves as our training coordinator. This helps the continuity of scheduling and

enrolling personnel into all training classes. This reorganization reduced the need for a full time Training Chief, resulting in the reduction of one (1) full time position. The Training Majors work under the direction of the Shift Commander and the Fire Chief. The Training Division is responsible for planning, developing, coordinating, and delivering training programs to department personnel. The Training Division develops and administers promotion testing and is responsible for maintaining a complete record of all training received by Fire Department members, ensuring that Fire Department personnel maintain competencies to meet federal, state, and department mandated training requirements. The Training Majors will assist in planning, coordinating, and evaluating disaster drills involving the City of Midwest City.

Through the use of well-developed training programs, our department maintains proficiency in the services provided. The safety of the public and our own personnel is directly related to the amount and quality of training our personnel receives.

The Fire Department plays an active role in providing training to other City personnel. Some of these classes include: CPR, First Aid, Confined Space Rescue, Rope Rescue, and Hazardous Materials Safety Training. The use of trained Fire Department personnel to deliver training to other City personnel not only reduces the cost of such deliveries, but enhances interdepartmental relationships to work together in the event of an emergency or disaster.

### **Annual Training Goals:**

- Probationary Firefighter Training & Evaluation
- Senior Firefighter Training & Evaluation
- Organizing Lieutenant and Major promotion courses including Fire Inspector I, Fire Investigator, & Lt/Major Academy.
- Hazardous Materials Response Team Quarterly Refreshers
- Officer development courses
- Technical Rescue Team Quarterly Refreshers
- Emergency Medical Services Quarterly Refreshers
- Incident Management System Refresher Training
- CPR Instructor certification
- Semi-Automatic Defibrillator Quarterly Refreshers
- Updated and Revised Driver/Operator Training Program
- One Disaster Drill for each shift involving Weapons of Mass Destruction (WMD)
- Infection Control and Hearing Conservation Training
- Annual Physical Fitness Evaluations. FCE
- Fire ground Deployment Training complying NFPA's Minimum Company Standards

- Implement Fire Ground Safety Training Program that includes SCBA Training, Firefighter Safety & Survival, and Rapid Intervention Team Operations.
- Monthly Drills for In-Service Company Training

### **2011-2012 GOALS AND OBJECTIVES**

The resources that are available to each organization directly impact goals for any organization. The Midwest City Fire Department strives to provide the maximum services possible with the funds and resources available. Programs such as those that supply public safety education and smoke detectors to homes on limited incomes cannot always be funded through city budgets. The Midwest City Fire Department believes these programs are vital to its primary mission of providing fire and life safety to the community. Therefore, the department has obtained the necessary funding for such programs through grants and donations.

Although certain goals cannot be attained without additional funding, and achievement of set goals may be hampered, the Fire Department has continued to not only maintain but improve the services that it provides. This past year, the fire department has applied for & been awarded various Federal, State, & local Grants. We competed on a National Public Fire Education contest and won a \$10,000 grant that was used to enhance our existing Public Education programs. The Fire Prevention Bureau received a significant donation from the Local Fire Fighter's Union to purchase smoke detectors.

Each year the Fire Department establishes and plans goals for the upcoming year. Although many of the Department's goals remain the same from year to year, federal and state mandated training requires the Fire Department to commit much of its time and resources toward training our personnel. Therefore, training must be one of the Fire Department's primary goals.

### **Additional Departmental Goals Set for FY 2011/2012**

- Monthly Public CPR & Public education classes.
- Minimum Company Standards mandated ISO required night drills, and three separate interagency disaster drills, involving response to incidents where weapons of mass destruction were used.
- Fire Prevention Activities
- Evaluate our Public Education programs for efficiency & effectiveness through statistical analysis.
- Continue the Review & update of all Departmental Policies & Procedures.
- Continue the Review & update of all Departmental Standard Operating Procedures.
- Conduct promotion exams for the following positions:
  - Ride Out Major
  - Company Officer
  - Apparatus Operator
- Continue to update & improve our record-keeping systems for federally mandated records.
- Property Management inspections for all business locations within the City complying with NFPA 903 Occupancy and Structure Reports, as well as ISO compliance.
- Conduct Interviews to facilitate the hiring of one Public Education Specialist and one Fire Inspector to replace retired personnel.



# **Special Funds**

# City of Midwest City, Oklahoma

## Special Revenue

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# City of Midwest City, Oklahoma

## Special Revenue

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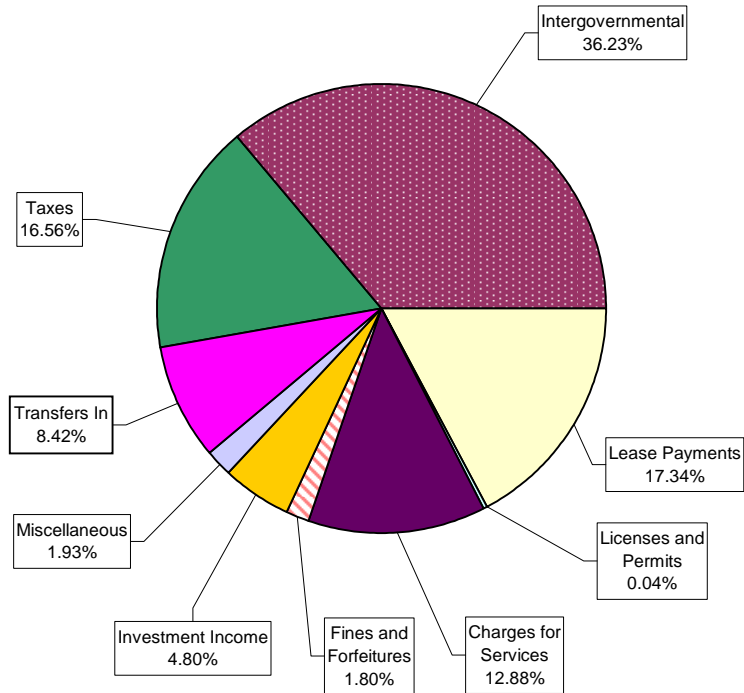
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|--------------------------------------|---------------------------------------------------|------------------------|
| 115                                  | Activity 7816 & 0910 Nature Trails                | 149                    |
| 115                                  | Activity 7817 Tree Board                          | 150                    |
| 115                                  | Activity 7819 Arts Council Grant                  | 150                    |
| 115                                  | Activity 7822 Renaissance Run                     | 150                    |
| 115                                  | Activity 00 – Undesignated                        | 150                    |
| 123                                  | Park & Recreation (06 - Park & Rec)               | 151                    |
| 123                                  | Park & Recreation (23 - Park Play)                | 152                    |
| 141                                  | Community Development Block Grant                 | 153                    |
| 142                                  | Grants/Housing Activities                         | 157                    |
| 143                                  | Grants (11 - Weed& Seed)                          | 162                    |
| 194                                  | Downtown Redevelopment                            | 163                    |
| 201                                  | Urban Renewal                                     | 165                    |
| 220                                  | Animals Best Friend                               | 166                    |
| 225                                  | Hotel / Motel                                     | 167                    |
| 235                                  | Municipal Court Bonds                             | 169                    |
| 310                                  | Disaster Relief                                   | 170                    |
| 425                                  | Hospital Authority – Compounded Principal         | 171                    |
| 425                                  | Hospital Authority – Expansion                    | 172                    |
| 425                                  | Hospital Authority – Discretionary Funds          | 173                    |
| 425                                  | Hospital Authority – In Lieu of/ROR/Miscellaneous | 175                    |

\* **Note:** Three digit codes represent the Fund Number  
Two digit codes represent the Department Number

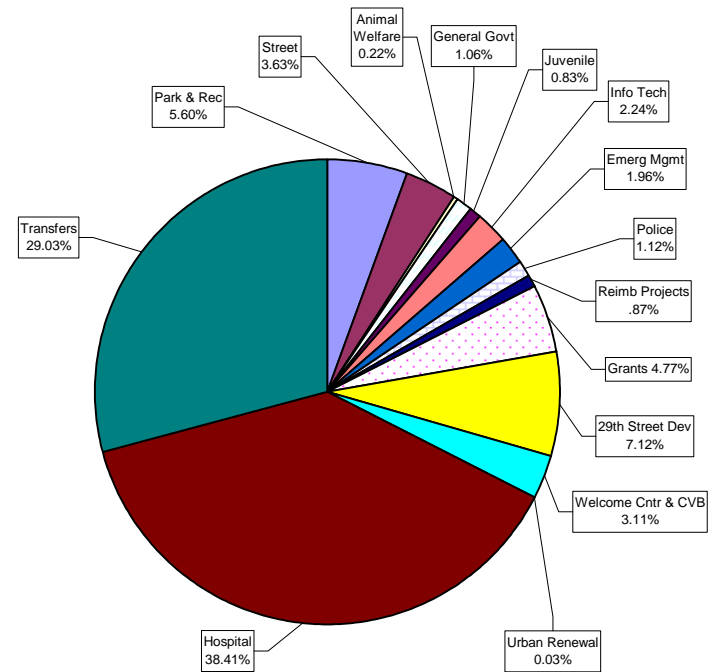
**SPECIAL REVENUE FUNDS BUDGET SUMMARY - FISCAL YEAR 2011-12**

|                               | <b>PRIOR YEAR<br/>ACTUAL<br/>FY 09-10</b> | <b>CURRENT YEAR<br/>BUDGET<br/>FY 10-11</b> | <b>CURRENT YEAR<br/>ACTUAL (Est.)<br/>FY 10-11</b> | <b>BUDGET YEAR<br/>FINAL<br/>FY 11-12</b> |
|-------------------------------|-------------------------------------------|---------------------------------------------|----------------------------------------------------|-------------------------------------------|
| <b>ESTIMATED REVENUE:</b>     |                                           |                                             |                                                    |                                           |
| Taxes                         | 1,908,983                                 | 1,917,317                                   | 1,977,530                                          | 2,136,398                                 |
| Intergovernmental             | 2,290,173                                 | 8,683,667                                   | 4,256,543                                          | 4,675,090                                 |
| Lease Payments                | -                                         | -                                           | 1,305,584                                          | 2,238,144                                 |
| Licenses and Permits          | -                                         | -                                           | 2,000                                              | 5,000                                     |
| Charges for Services          | 1,926,394                                 | 1,583,472                                   | 1,592,432                                          | 1,662,416                                 |
| Fines & Forfeitures           | 286,617                                   | 242,700                                     | 237,137                                            | 232,516                                   |
| Investment Income             | 5,298,280                                 | 468,669                                     | 14,033,037                                         | 619,366                                   |
| Miscellaneous                 | 375,587                                   | 382,085                                     | 289,477                                            | 249,102                                   |
| Other Revenue                 | -                                         | -                                           | (5,176)                                            | -                                         |
| Transfers In                  | 1,252,348                                 | 2,674,732                                   | 2,566,872                                          | 1,086,332                                 |
| <b>TOTAL REVENUE</b>          | <b>13,338,382</b>                         | <b>15,952,642</b>                           | <b>26,255,436</b>                                  | <b>12,904,364</b>                         |
| Use / (Gain) of Fund Balance  | (4,948,865)                               | 8,757,494                                   | (11,000,853)                                       | 4,756,281                                 |
| <b>TOTAL RESOURCES</b>        | <b>8,389,517</b>                          | <b>24,710,136</b>                           | <b>15,254,583</b>                                  | <b>17,660,645</b>                         |
| <b>PROPOSED EXPENDITURES:</b> |                                           |                                             |                                                    |                                           |
| Park - Recreation - Tourism   | 641,177                                   | 1,065,649                                   | 908,954                                            | 988,267                                   |
| Street                        | 455,124                                   | 1,609,476                                   | 1,205,204                                          | 641,000                                   |
| Animal Welfare                | 32,436                                    | 8,000                                       | 3,305                                              | 39,000                                    |
| General Government            | 173,367                                   | 1,474,718                                   | 1,297,588                                          | 187,850                                   |
| City Clerk - Juvenile         | 139,986                                   | 156,156                                     | 140,890                                            | 147,405                                   |
| Information Technology        | 293,686                                   | 433,124                                     | 337,055                                            | 396,435                                   |
| Emergency Management          | 167,835                                   | 538,711                                     | 536,151                                            | 345,359                                   |
| Police                        | 132,417                                   | 324,281                                     | 204,139                                            | 197,260                                   |
| Reimbursed Projects           | 315,599                                   | 1,124,720                                   | 1,124,720                                          | 153,048                                   |
| Grants                        | 1,352,444                                 | 2,395,313                                   | 1,811,116                                          | 842,609                                   |
| 29th Street Redevelopment     | 227,253                                   | 399,068                                     | 304,097                                            | 1,257,098                                 |
| Welcome Cntr & CVB (45 & 46)  | 519,428                                   | 608,519                                     | 491,892                                            | 549,104                                   |
| Urban Renewal                 | 890                                       | 5,360                                       | 5,481                                              | 6,000                                     |
| Hospital                      | 871,453                                   | 4,609,781                                   | 3,420,974                                          | 6,782,902                                 |
| Transfers                     | 3,066,422                                 | 9,957,260                                   | 3,463,017                                          | 5,127,308                                 |
| <b>TOTAL EXPENDITURES</b>     | <b>8,389,517</b>                          | <b>24,710,136</b>                           | <b>15,254,583</b>                                  | <b>17,660,645</b>                         |

**ESTIMATED REVENUES SPECIAL REVENUE FUNDS  
FY 2011-2012  
Total \$12,904,364**



**ESTIMATED EXPENDITURES SPECIAL REVENUE FUNDS  
FY 2011-2012  
Total \$17,660,645**



**BUDGET SUMMARY BY DEPARTMENT & CATEGORY FISCAL YEAR 2011 - 2012 EXPENDITURES**

| FUND NUMBER  | FUND DESCRIPTION                     | PERSONAL SERVICES | BENEFITS       | MATERIALS & SUPPLIES | OTHER SERVICES & CHARGES | CAPITAL OUTLAY   | DEBT SERVICE     | TRANSFERS        | DEPARTMENT REQUEST |
|--------------|--------------------------------------|-------------------|----------------|----------------------|--------------------------|------------------|------------------|------------------|--------------------|
| 13           | STREET AND ALLEY                     |                   |                | 50,000               | 59,000                   | 532,000          |                  |                  | 641,000            |
| 14           | TECHNOLOGY                           | 119,640           | 42,318         |                      | 234,477                  |                  |                  |                  | 396,435            |
| 16           | REIMBURSED PROJECTS                  | 22,536            | 9,512          | 38,500               | 6,500                    |                  | 76,000           |                  | 153,048            |
| 25           | JUVENILE                             | 105,176           | 38,604         | 2,275                | 950                      | 400              |                  |                  | 147,405            |
| 30           | POLICE STATE SEIZURES                |                   | 2,500          | 3,000                | 2,000                    | 1,500            |                  |                  | 9,000              |
| 31           | SPECIAL POLICE PROJECTS              |                   |                | 5,000                | 11,000                   | 15,000           |                  |                  | 31,000             |
| 33           | POLICE FEDERAL PROJECTS              |                   | 5,000          | 5,000                | 2,500                    | 5,000            |                  |                  | 17,500             |
| 34           | POLICE LAB FEE                       |                   | 5,500          | 7,500                | 500                      |                  |                  |                  | 13,500             |
| 35           | EMPLOYEE ACTIVITY                    |                   |                | 4,200                | 7,950                    |                  |                  |                  | 12,150             |
| 36           | POLICE JAIL                          |                   | 4,500          | 15,000               | 7,500                    | 26,200           |                  |                  | 53,200             |
| 37           | POLICE IMPOUND FEES                  | 40,000            | 13,060         |                      |                          | 20,000           |                  | 5,000            | 78,060             |
| 45           | WELCOME CENTER                       | 91,740            | 34,026         | 14,950               | 27,085                   | 20,200           |                  | 1,000            | 189,001            |
| 46           | CONVENTION & VISITORS BUREAU         | 75,502            | 30,737         | 1,650                | 251,414                  | 1,800            |                  |                  | 361,103            |
| 70           | EMERGENCY OPERATIONS                 | 228,389           | 47,709         | 6,342                | 29,391                   | 33,528           |                  | 42,498           | 387,857            |
| 115          | ACTIVITY - 2310 PARK PLAY            |                   |                | 20,000               |                          |                  |                  |                  | 20,000             |
| 115          | ACTIVITY - 2315 HOLIDAY LIGHTS       | 1,800             | 138            | 20,500               | 31,500                   | 20,000           |                  |                  | 73,938             |
| 115          | ACTIVITY - 2320 NIGHT LIGHT RUN      |                   |                | 3,000                | 2,000                    |                  |                  |                  | 5,000              |
| 115          | ACTIVITY - 7810 SOFTBALL             | 27,800            | 2,127          | 25,000               | 13,000                   | 50,000           |                  |                  | 117,927            |
| 115          | ACTIVITY - 7812 BASEBALL             |                   |                | 500                  |                          |                  |                  |                  | 500                |
| 115          | ACTIVITY - 7813 PAVILIONS            |                   |                |                      | 22,500                   |                  |                  |                  | 22,500             |
| 115          | ACTIVITY - 7814 PARK FACILITIES      |                   |                |                      |                          | 30,000           |                  |                  | 30,000             |
| 115          | ACTIVITY - 7815 MISC. PROGRAMS       |                   |                | 27,750               | 45,250                   | 20,000           |                  |                  | 93,000             |
| 115          | ACTIVITY - 0910 & 7816 NATURE TRAILS |                   |                | 3,000                |                          | 30,000           |                  |                  | 33,000             |
| 115          | ACTIVITY - 7817 TREE BOARD           |                   |                |                      | 3,000                    |                  |                  |                  | 3,000              |
| 115          | ACTIVITY - 7819 ARTS COUNCIL         |                   |                | 10,000               |                          |                  |                  |                  | 10,000             |
| 115          | ACTIVITY - 7822 RENAISSANCE RUN      |                   |                | 6,000                | 6,800                    |                  |                  |                  | 12,800             |
| 123          | PARK & RECREATION - 06 PARK & REC    | 56,617            | 21,581         | 5,000                | 168,881                  | 264,000          |                  |                  | 516,079            |
| 123          | PARK & RECREATION - 23 PARK PLAY     | 29,052            | 5,462          | 9,759                | 6,250                    |                  |                  |                  | 50,523             |
| 141          | COMMUNITY DEVELOPMENT                | 215,609           | 76,617         | 2,176                | 3,626                    | 226,221          |                  | 1,000            | 525,249            |
| 142          | GRANTS - 37 HOUSING                  |                   |                |                      | 247,000                  |                  |                  |                  | 247,000            |
| 143          | GRANTS - 21 EMERGENCY OPERATIONS     |                   |                |                      |                          |                  |                  | 10,000           | 10,000             |
| 143          | GRANTS - 57 CAPITAL IMPROVEMENTS     |                   |                |                      |                          |                  |                  | 2,415,000        | 2,415,000          |
| 143          | GRANTS - 62 POLICE                   | 65,360            | 5,000          |                      |                          |                  |                  |                  | 70,360             |
| 143          | GRANTS - 87 ECONOMIC DEVELOPMENT     |                   |                |                      |                          |                  |                  | 1,307,247        | 1,307,247          |
| 194          | DOWNTOWN REDEVELOPMENT               | 38,643            | 16,195         | 400                  | 46,860                   | 1,155,000        |                  | 640,630          | 1,897,728          |
| 201          | URBAN RENEWAL                        |                   |                |                      | 6,000                    |                  |                  |                  | 6,000              |
| 220          | ANIMALS BEST FRIEND                  |                   |                | 3,000                | 5,000                    | 31,000           |                  |                  | 39,000             |
| 225          | HOTEL/MOTEL                          |                   |                |                      |                          |                  |                  | 573,085          | 573,085            |
| 235          | MUNICIPAL COURT                      |                   |                |                      |                          |                  |                  | 1,568            | 1,568              |
| 310          | DISASTER RELIEF                      |                   |                | 700                  | 175,000                  |                  |                  |                  | 175,700            |
| 425          | HOSPITAL AUTHORITY COMPOUNDED PRINC  |                   |                |                      | 110,000                  |                  |                  |                  | 110,000            |
| 425          | HOSPITAL AUTHORITY EXPANSION         |                   |                |                      | 48,820                   |                  |                  |                  | 48,820             |
| 425          | HOSPITAL AUTHORITY IN LIEU OF TAXES  |                   | 6,000          |                      | 145,000                  | 1,102,537        | 1,856,529        |                  | 3,110,066          |
| 425          | HOSPITAL AUTHORITY DISCRETIONARY     | 30,787            | 10,560         | 400                  | 472,269                  | 3,000,000        |                  | 131,280          | 3,645,296          |
| <b>TOTAL</b> |                                      | <b>1,148,651</b>  | <b>377,146</b> | <b>290,602</b>       | <b>2,199,023</b>         | <b>6,584,386</b> | <b>1,932,529</b> | <b>5,128,308</b> | <b>17,660,645</b>  |

**FUND: STREET & ALLEY (013)**  
**DEPARTMENT: STREET (09)**  
**DEPARTMENT HEAD: VAUGHN SULLIVAN**

| <b>EXPENDITURES</b>  | <b>ACTUAL<br/>2009-2010</b> | <b>AMENDED<br/>BUDGET<br/>2010-2011</b> | <b>ESTIMATED<br/>ACTUAL<br/>2010-2011</b> | <b>BUDGET<br/>2011-2012</b> |
|----------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| MATERIALS & SUPPLIES | -                           | 87,541                                  | 87,541                                    | 50,000                      |
| OTHER SVCS & CHARGES | -                           | -                                       | -                                         | 59,000                      |
| CAPITAL OUTLAY       | 455,124                     | 1,521,935                               | 1,117,663                                 | 532,000                     |
| <b>TOTAL</b>         | <b>455,124</b>              | <b>1,609,476</b>                        | <b>1,205,204</b>                          | <b>641,000</b>              |

| <b>REVENUES</b>   | <b>ACTUAL<br/>2009-2010</b> | <b>AMENDED<br/>BUDGET<br/>2010-2011</b> | <b>ESTIMATED<br/>ACTUAL<br/>2010-2011</b> | <b>BUDGET<br/>2011-2012</b> |
|-------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| TAXES             | 106,564                     | 104,500                                 | 107,453                                   | 107,453                     |
| INTERGOVERNMENTAL | 386,029                     | 385,500                                 | 387,983                                   | 387,983                     |
| INTEREST          | 35,615                      | 32,769                                  | 21,434                                    | 21,434                      |
| MISCELLANEOUS     | 14,725                      | 27,875                                  | 28,035                                    | 6,000                       |
| TRANSFER IN (191) | -                           | 350,545                                 | 350,545                                   | 100,000                     |
| <b>TOTAL</b>      | <b>542,933</b>              | <b>901,189</b>                          | <b>895,450</b>                            | <b>622,870</b>              |

| <b>BUDGETARY<br/>FUND BALANCE:</b> | <b>BUDGET<br/>FUND BAL.</b> | <b>REVENUES</b> | <b>EXPENSES</b> | <b>FUND<br/>BALANCE</b> |
|------------------------------------|-----------------------------|-----------------|-----------------|-------------------------|
| 6/30/2007                          | 2,483,213                   | 844,848         | 1,391,111       | 1,936,950               |
| 6/30/2008                          | 1,936,950                   | 537,940         | 1,313,015       | 1,161,875               |
| 6/30/2009                          | 1,161,875                   | 542,933         | 455,124         | 1,249,684               |
| 6/30/2010                          | 1,249,684                   | 895,450         | 1,205,204       | 939,930                 |
| 6/30/2011                          | 939,930                     | 622,870         | 641,000         | 921,800                 |

**FINAL BUDGET 2011-2012**

|                                           |                |
|-------------------------------------------|----------------|
| <b>MATERIALS &amp; SUPPLIES</b>           |                |
| 20-41 MATERIALS (CRACKSEAL SUPPLIES)      | 50,000         |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b>     | <b>50,000</b>  |
| <b>OTHER SERVICES &amp; CHARGES</b>       |                |
| 30-40 CONTRACTUAL (SIGN MGMT INV SURVEY)  | 59,000         |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>59,000</b>  |
| <b>CAPITAL OUTLAY</b>                     |                |
| 40-06 CAPITAL OUTLAY                      | 532,000        |
| <b>TOTAL CAPITAL OUTLAY</b>               | <b>532,000</b> |
| <b>TOTAL DEPARTMENT REQUEST</b>           | <b>641,000</b> |

**CAPITAL OUTLAY**

|                                                        |                |
|--------------------------------------------------------|----------------|
| MICRO SURFACE AIR DEPOT (SE 15th to SE 29th)           | 107,000        |
| RESIDENTIAL STREET REPAIR                              | 300,000        |
| HIWASSEE RD (SE 15TH TO SE 29TH) 50% Funded from 10-11 | 125,000        |
| <b>TOTAL</b>                                           | <b>532,000</b> |

**FUND: TECHNOLOGY (014)**  
**DEPARTMENT: GENERAL GOVERNMENT (14)**  
**DEPARTMENT HEAD: RYAN RUSHING**

| EXPENDITURES      | ACTUAL         | AMENDED BUDGET | ESTIMATED ACTUAL | BUDGET         |
|-------------------|----------------|----------------|------------------|----------------|
|                   | 2009-2010      | 2010-2011      | 2010-2011        | 2011-2012      |
| PERSONAL SERVICES | 55,462         | 95,947         | 85,473           | 119,640        |
| BENEFITS          | 24,939         | 26,636         | 25,760           | 42,318         |
| OTHER SERVICES    | 193,285        | 285,541        | 200,822          | 234,477        |
| CAPITAL OUTLAY    | 20,000         | 25,000         | 25,000           | -              |
| <b>TOTAL</b>      | <b>293,686</b> | <b>433,124</b> | <b>337,055</b>   | <b>396,435</b> |

| REVENUES             | ACTUAL         | AMENDED BUDGET | ESTIMATED ACTUAL | BUDGET         |
|----------------------|----------------|----------------|------------------|----------------|
|                      | 2009-2010      | 2010-2011      | 2010-2011        | 2011-2012      |
| LICENSES & PERMITS   | -              | -              | 2,000            | 5,000          |
| CHARGES FOR SERVICES | 241,746        | 245,000        | 249,742          | 249,742        |
| FINES & FORFEITURES  | 45,290         | 45,100         | 43,082           | 43,082         |
| INVESTMENT INTEREST  | 10,745         | 10,437         | 8,216            | 8,216          |
| TRANSFERS IN         | 40,656         | 40,658         | 40,658           | 42,498         |
| <b>TOTAL</b>         | <b>338,437</b> | <b>341,195</b> | <b>343,698</b>   | <b>348,538</b> |

| BUDGETARY FUND BALANCE: | BUDGET FUND BAL. | REVENUES | EXPENSES | FUND BALANCE |
|-------------------------|------------------|----------|----------|--------------|
| 6/30/2007               | 147,833          | 268,467  | 241,236  | 175,065      |
| 6/30/2008               | 175,065          | 462,975  | 254,212  | 383,828      |
| 6/30/2009               | 383,828          | 338,437  | 293,686  | 428,579      |
| 6/30/2010               | 428,579          | 343,698  | 337,055  | 435,222      |
| 6/30/2011               | 435,222          | 348,538  | 396,435  | 387,325      |

| PERMANENT STAFFING | FY 11-12   | FY 10-11   |
|--------------------|------------|------------|
| Computer Tech      | 2.7        | 1.7        |
| <b>TOTAL</b>       | <b>2.7</b> | <b>1.7</b> |

PERSONNEL POSITIONS SUMMARY:

|               |
|---------------|
| 2007-08 - 1   |
| 2008-09 - 1   |
| 2009-10 - 1.7 |
| 2010-11 - 1.7 |
| 2011-12 - 2.7 |

**FINAL BUDGET 2011-2012**

| PERSONAL SERVICES          |        |
|----------------------------|--------|
| 10-01 SALARY               | 98,029 |
| 10-02 WAGES                | 13,200 |
| 10-03 OVERTIME             | 4,261  |
| 10-07 ALLOWANCES           | 2,340  |
| 10-10 LONGEVITY            | 611    |
| 10-13 PDO BUYBACK          | 299    |
| 10-14 SICK LEAVE INCENTIVE | 900    |

**TOTAL PERSONAL SERVICES 119,640**

| BENEFITS              |        |
|-----------------------|--------|
| 15-01 SOCIAL SECURITY | 9,179  |
| 15-02 RETIREMENT      | 13,848 |
| 15-03 GROUP INSURANCE | 19,291 |

**TOTAL BENEFITS 42,318**

| OTHER SERVICES & CHARGES       |         |
|--------------------------------|---------|
| 30-40 CONTRACTUAL              | 45,000  |
| 30-43 HARDWARE/SOFTWARE MAINT. | 189,477 |

**TOTAL OTHER SERVICES & CHARGES 234,477**

**TOTAL DEPARTMENT REQUEST 396,435**



**FUND: TECHNOLOGY (014)**  
**DEPARTMENT: Information Technology**

**SIGNIFICANT EXPENDITURE CHANGES**

1. Downgraded IT Supervisor position to Public Safety Systems Administrator.

**PROGRAM DESCRIPTION**

The IT Department has responsibility for all functions dealing directly with computer hardware, software and their connectivity. This includes systems administration, maintenance and purchases. Likewise, the Department maintains the local area network (LAN) and the wide area network (WAN) as well as the infrastructure to support it. The Department provides support for over 75 software applications and 35 servers running throughout the City.

**2011-2012 GOALS AND OBJECTIVES**

1. Coordinate all department purchases of computer hardware and software.
2. Provide technical support for application software and hardware.
3. Provide administration, maintenance and upgrade support for the computer installed base and for the LAN/WAN.
4. Work closely with vendors to upgrade integrated solutions to constantly improve the security of the City computer systems.
5. Work with various departments on over twenty City wide projects.

FUND: REIMBURSED PROJECTS (016)  
DEPARTMENT: VARIOUS  
DEPARTMENT HEAD: VARIOUS

| EXPENDITURES         | ACTUAL<br>2009-2010 | AMENDED<br>BUDGET<br>2010-2011 | ESTIMATED<br>ACTUAL<br>2010-2011 | BUDGET<br>2011-2012 |
|----------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| PERSONAL SERVICES    | -                   | -                              | -                                | 22,536              |
| BENEFITS             | -                   | -                              | -                                | 9,512               |
| MATERIALS & SUPPLIES | 112,317             | 86,435                         | 86,435                           | 38,500              |
| OTHERS SERVICES      | 74,922              | 215,072                        | 215,072                          | 6,500               |
| DEBT SERVICES        | -                   | -                              | -                                | 76,000              |
| CAPITAL OUTLAY       | 64,180              | 423,213                        | 423,213                          | -                   |
| TRANSFER OUT         | 64,180              | 400,000                        | 400,000                          | -                   |
| <b>TOTAL</b>         | <b>315,599</b>      | <b>1,124,720</b>               | <b>1,124,720</b>                 | <b>153,048</b>      |

| REVENUES             | ACTUAL<br>2009-2010 | AMENDED<br>BUDGET<br>2010-2011 | ESTIMATED<br>ACTUAL<br>2010-2011 | BUDGET<br>2011-2012 |
|----------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| INTERGOVERNMENTAL    | 297,915             | 88,800                         | 88,800                           | 61,000              |
| CHARGES FOR SERVICES | -                   | 74,928                         | 74,928                           | 91,400              |
| MISCELLANEOUS        | 72,916              | 4,000                          | 4,000                            | -                   |
| INTEREST             | 6,770               | 3,479                          | 3,479                            | 10,000              |
| TRANSFERS IN         | 177,710             | 456,596                        | 456,596                          | -                   |
| <b>TOTAL</b>         | <b>555,311</b>      | <b>627,803</b>                 | <b>627,803</b>                   | <b>162,400</b>      |

| PERMANENT STAFFING        | FY 11-12    | FY 10-11   | PERSONNEL<br>POSITIONS<br>SUMMARY: |
|---------------------------|-------------|------------|------------------------------------|
| Comm. Outreach Specialist | 0.68        | 0          | 2011-12 - .68                      |
| <b>TOTAL</b>              | <b>0.68</b> | <b>0.0</b> |                                    |

FINAL BUDGET 2011-2012

| DEPT. 1530 - NEIGHBORHOODS IN ACTION |               |
|--------------------------------------|---------------|
| <b>PERSONAL SERVICES</b>             |               |
| 10-01 SALARIES                       | 22,536        |
| <b>TOTAL PERSONAL SERVICES</b>       | <b>22,536</b> |
| <b>BENEFITS</b>                      |               |
| 15-01 SOCIAL SECURITY                | 1,724         |
| 15-02 RETIREMENT                     | 2,930         |
| 15-03 GROUP INSURANCE                | 4,858         |
| <b>TOTAL BENEFITS</b>                | <b>9,512</b>  |
| <b>TOTAL DIVISION REQUEST</b>        | <b>32,048</b> |

| DEPT. 1510 - NEIGHBORHOODS SERVICES       |               |
|-------------------------------------------|---------------|
| <b>MATERIALS &amp; SUPPLIES</b>           |               |
| 20-01 NEIGHBORHOOD INITIATIVE             | 28,500        |
| 20-02 OPERATION PAINTBRUSH                | 10,000        |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b>     | <b>38,500</b> |
| <b>OTHER SERVICES &amp; CHARGES</b>       |               |
| 30-05 GAP - INDIGENT FUNDING              | 2,500         |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>2,500</b>  |
| <b>TOTAL DIVISION REQUEST</b>             | <b>41,000</b> |

(CONTINUED)

FUND: REIMBURSED PROJECTS (016)  
DEPARTMENT: VARIOUS  
DEPARTMENT HEAD: VARIOUS  
PAGE TWO

| <b>DEPT. 1410 - GENERAL GOVT CELL PHONE ALLOWANCES</b> |               |
|--------------------------------------------------------|---------------|
| <b>DEBT SERVICES</b>                                   |               |
| 71-02 INTEREST ON NOTES                                | 15,911        |
| 73-02 PRINCIPAL ON NOTES                               | <u>60,089</u> |
| <b>TOTAL DEBT SERVICES</b>                             | 76,000        |
| <b>TOTAL DIVISION REQUEST</b>                          | <b>76,000</b> |

| <b>DEPT. 4820 - CREDIT UNION</b>          |              |
|-------------------------------------------|--------------|
| <b>OTHER SERVICES &amp; CHARGES</b>       |              |
| 30-23 UPKEEP REAL PROPERTY                | <u>4,000</u> |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | 4,000        |
| <b>TOTAL DIVISION REQUEST</b>             | <b>4,000</b> |

**TOTAL DEPARTMENT REQUEST** 153,048

FUND: JUVENILE (025)  
DEPARTMENT: CITY CLERK - JUVENILE  
DEPARTMENT HEAD: RHONDA ATKINS

| EXPENDITURES         | ACTUAL         | AMENDED          | ESTIMATED        |                  |
|----------------------|----------------|------------------|------------------|------------------|
|                      | 2009-2010      | BUDGET 2010-2011 | ACTUAL 2010-2011 | BUDGET 2011-2012 |
| PERSONAL SERVICES    | 104,319        | 107,465          | 95,626           | 105,176          |
| BENEFITS             | 32,248         | 37,188           | 34,538           | 38,604           |
| MATERIALS & SUPPLIES | 2,409          | 3,114            | 3,538            | 2,275            |
| OTHER SERVICES       | 1,011          | 950              | 724              | 950              |
| CAPITAL OUTLAY       | -              | 7,439            | 6,463            | 400              |
| <b>TOTAL</b>         | <b>139,986</b> | <b>156,156</b>   | <b>140,890</b>   | <b>147,405</b>   |

| REVENUES            | ACTUAL         | AMENDED          | ESTIMATED        |                  |
|---------------------|----------------|------------------|------------------|------------------|
|                     | 2009-2010      | BUDGET 2010-2011 | ACTUAL 2010-2011 | BUDGET 2011-2012 |
| FINES & FORFEITURES | 117,938        | 143,600          | 111,280          | 111,280          |
| INTEREST            | 5,038          | 4,590            | 2,682            | 2,682            |
| MISCELLANEOUS       | 1,000          | -                | -                | -                |
| TRANSFERS           | 10,000         | -                | -                | -                |
| <b>TOTAL</b>        | <b>133,976</b> | <b>148,190</b>   | <b>113,962</b>   | <b>113,962</b>   |

| BUDGETARY     | BUDGET    |          |                         | FUND           |                 |
|---------------|-----------|----------|-------------------------|----------------|-----------------|
| FUND BALANCE: | FUND BAL. | REVENUES | EXPENSES                | BALANCE        |                 |
| 6/30/2007     | 120,146   | 146,317  | 119,006                 | 147,457        | 6/30/2008       |
| 6/30/2008     | 147,457   | 162,369  | 132,574                 | 177,252        | 6/30/2009       |
| 6/30/2009     | 177,252   | 133,976  | 139,986                 | 171,242        | 6/30/2010       |
| 6/30/2010     | 171,242   | 113,962  | 140,890                 | 144,314        | 6/30/2011 - EST |
| 6/30/2011     | 144,314   | 113,962  | 147,405                 | 110,871        | 6/30/2012 - EST |
|               |           |          | Excludes Capital Outlay | -7,350         | 5% Reserve      |
|               |           |          |                         | <u>103,520</u> |                 |

FINAL BUDGET 2011-2012

| PERSONAL SERVICES                     |                |
|---------------------------------------|----------------|
| 10-01 SALARIES                        | 101,234        |
| 10-03 OVERTIME                        | 510            |
| 10-10 LONGEVITY                       | 1,708          |
| 10-12 VL BUYBACK                      | 495            |
| 10-13 PDO BUYBACK                     | 329            |
| 10-14 SICK LEAVE INCENTIVE            | 900            |
| <b>TOTAL PERSONAL SERVICES</b>        | <b>105,176</b> |
| BENEFITS                              |                |
| 15-01 SOCIAL SECURITY                 | 8,050          |
| 15-02 RETIREMENT                      | 13,679         |
| 15-03 GROUP INSURANCE                 | 14,875         |
| 15-06 TRAVEL & SCHOOL                 | 2,000          |
| <b>TOTAL BENEFITS</b>                 | <b>38,604</b>  |
| MATERIALS & SUPPLIES                  |                |
| 20-41 SUPPLIES                        | 1,500          |
| 20-63 FLEET FUEL                      | 212            |
| 20-64 FLEET PARTS                     | 29             |
| 20-65 FLEET LABOR                     | 534            |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>2,275</b>   |
| OTHER SERVICES & BENEFITS             |                |
| 30-40 CONTRACTUAL                     | 500            |
| 30-72 MEMBERSHIPS/SUBS                | 450            |
| <b>TOTAL BENEFITS</b>                 | <b>950</b>     |
| CAPITAL OUTLAY                        |                |
| 40-02 EQUIPMENT                       | 400            |
| <b>TOTAL CAPITAL OUTLAY</b>           | <b>400</b>     |
| <b>TOTAL DEPARTMENT REQUEST</b>       | <b>147,405</b> |

(CONTINUED)

**FUND: JUVENILE (025)**  
**DEPARTMENT: CITY CLERK - JUVENILE**  
**DEPARTMENT HEAD: RHONDA ATKINS**  
**PAGE TWO**

PERMANENT STAFFING

|                                 | FY 11-12 | FY 10-11 |
|---------------------------------|----------|----------|
| Court Compliance Coordinator    | 1        | 1        |
| Juvenile Officer                | 1        | 1        |
| Program Coordinator (Part Time) | 0        | 0.5      |
|                                 | 2        | 2.5      |

2006-07 - 2  
2007-08 - 2.5  
2008-09 - 2.5  
2009-10 - 2.5  
2010-11 - 2.5  
2011-12 - 2.0

**CAPITAL OUTLAY**

|           |            |
|-----------|------------|
| Furniture | 400        |
| TOTAL     | <b>400</b> |

**FUND: JUVENILE (025)**

**DEPARTMENT: CITY CLERK**

**PROGRAM DESCRIPTION**

The Juvenile Department consists of a Probation Officer and a Probation Supervisor under the supervision of the City Prosecutor.

The purpose of this department is to provide rehabilitative services to youth and their families through education, community-based programs and referrals and enforcement to decrease incidences of juvenile delinquency.

**Juvenile Probation Officer:**

The intent of the Probation Officer is to hold the juveniles referred to the department, via citations from the Police Department, accountable for their delinquent actions, as well as provide resources or assistance to schools and parents of youth not in the system.

The responsibilities of the Probation Officer are to conduct office and field visits on juveniles referred to eligibility for probation.

During these visits, information is gathered on the living arrangements, family structure, school, and other pertinent information regarding the current juvenile and current offense. After all information is gathered, the Probation Officer formulates a probation plan suitable for each juvenile. Monitoring of the juveniles is done at

schools, employment, community service sites, office, court, etc.

The Probation Officer works very closely with the various schools, and other agencies that provide services to the juveniles/families.

Testimony from the Probation Officer is given in court on juveniles regarding their progress with their probation plans via positive or negative.

**Juvenile Probation Supervisor:**

The intent of the Probation Supervisor is to coordinate and supervise the Juvenile Department and programs utilized to ensure effectiveness in meeting the needs of the community and the goals of the organization. The Probation Supervisor supervises the Juvenile Probation Officer in the performance of duties; assist with overall municipal court operations and needs related to drug testing for both juveniles and adults. The Supervisor maintains monthly statistics showing the activities of juveniles from total number of charges to a breakdown of demographics and types of charges committed.

The Probation Supervisor continuously monitors effectiveness in assessment tools and programs utilized with the juveniles. The main goal is to provide each juvenile an opportunity to change their negative today's into positive tomorrow's by introducing alternative options to the life of crime through education, employment, and positive influences/role models.

## **2011-2012 GOALS AND OBJECTIVES**

1. Continue to identify, utilize and assess appropriate programs to meet the needs of the youth and their families.
2. Continue to work closely with community and schools to educate youth on consequences of poor decision making.
3. Continue to provide traditional and nontraditional enforcement to deter juvenile delinquency and reduce recidivism.
4. Continue interviews and intakes conferences with the youth to understand family dynamics.
5. Continue to assess the juvenile program and services through methods such as surveys, continuous review of referral programs and monitor statistics to identify trends of crimes.
6. To seek and partner with agencies for programs addressing stealing, anger management, and social skills.

FUND: POLICE STATE SEIZURES (030)  
DEPARTMENT: POLICE (62)  
DEPARTMENT HEAD: BRANDON CLABES

**FINAL BUDGET 2011-2012**

| EXPENDITURES        | ACTUAL        | AMENDED             | ESTIMATED           | BUDGET       |
|---------------------|---------------|---------------------|---------------------|--------------|
|                     | 2009-2010     | BUDGET<br>2010-2011 | ACTUAL<br>2010-2011 | 2011-2012    |
| BENEFITS            | 2,203         | 5,000               | 3,488               | 2,500        |
| MATERIAL & SUPPLIES | 4,537         | 5,000               | 1,983               | 3,000        |
| OTHER SERVICES      | 4,266         | 5,000               | 2,214               | 2,000        |
| CAPITAL OUTLAY      | 3,232         | -                   | -                   | 1,500        |
| <b>TOTAL</b>        | <b>14,237</b> | <b>15,000</b>       | <b>7,686</b>        | <b>9,000</b> |

| REVENUES            | ACTUAL        | AMENDED             | ESTIMATED           | BUDGET     |
|---------------------|---------------|---------------------|---------------------|------------|
|                     | 2009-2010     | BUDGET<br>2010-2011 | ACTUAL<br>2010-2011 | 2011-2012  |
| FINES & FORFEITURES | 9,575         | -                   | 3,599               | -          |
| INVESTMENT INTEREST | 666           | 598                 | 235                 | 235        |
| <b>TOTAL</b>        | <b>10,241</b> | <b>598</b>          | <b>3,834</b>        | <b>235</b> |

|                                           |              |
|-------------------------------------------|--------------|
| <b>BENEFITS</b>                           |              |
| 15-06 TRAVEL & SCHOOL                     | 2,500        |
| <b>TOTAL BENEFITS</b>                     | <b>2,500</b> |
| <b>MATERIALS &amp; SUPPLIES</b>           |              |
| 20-34 MAINTENANCE OF EQUIPMENT            | 1,500        |
| 20-41 SUPPLIES                            | 1,500        |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b>     | <b>3,000</b> |
| <b>OTHER SERVICES &amp; CHARGES</b>       |              |
| 30-23 UPKEEP REAL PROPERTY                | 2,000        |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>2,000</b> |
| <b>CAPITAL OUTLAY</b>                     |              |
| 40-02 EQUIPMENT (UNDESIGNATED)            | 1,500        |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>1,500</b> |
| <b>TOTAL DEPARTMENT REQUEST</b>           | <b>9,000</b> |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES | EXPENSES | FUND<br>BALANCE |                       |
|----------------------------|---------------------|----------|----------|-----------------|-----------------------|
| 6/30/2007                  | 15,663              | 25,462   | 19,197   | 21,928          | 6/30/2008             |
| 6/30/2008                  | 21,928              | 6,977    | 8,399    | 20,506          | 6/30/2009             |
| 6/30/2009                  | 20,506              | 10,241   | 14,237   | 16,510          | 6/30/2010             |
| 6/30/2010                  | 16,510              | 3,834    | 7,686    | 12,658          | 6/30/2011 - ESTIMATED |
| 6/30/2011                  | 12,658              | 235      | 9,000    | 3,893           | 6/30/2012 - ESTIMATED |



**FUND: POLICE SPECIAL PROJECTS (031)**  
**DEPARTMENT: POLICE (62)**  
**DEPARTMENT HEAD: BRANDON CLABES**

| <b>EXPENDITURES</b> | <b>ACTUAL<br/>2009-2010</b> | <b>AMENDED<br/>BUDGET<br/>2010-2011</b> | <b>ESTIMATED<br/>ACTUAL<br/>2010-2011</b> | <b>BUDGET<br/>2011-2012</b> |
|---------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| MATERIAL & SUPPLIES | 127                         | 15,000                                  | 5,158                                     | 5,000                       |
| OTHER SERVICES      | 5,406                       | 10,500                                  | 10,700                                    | 11,000                      |
| CAPITAL OUTLAY      | -                           | 15,000                                  | 11,608                                    | 15,000                      |
| <b>TOTAL</b>        | <b>5,533</b>                | <b>40,500</b>                           | <b>27,466</b>                             | <b>31,000</b>               |

| <b>REVENUES</b> | <b>ACTUAL<br/>2009-2010</b> | <b>AMENDED<br/>BUDGET<br/>2010-2011</b> | <b>ESTIMATED<br/>ACTUAL<br/>2010-2011</b> | <b>BUDGET<br/>2011-2012</b> |
|-----------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| INTEREST        | 1,974                       | 1,784                                   | 1,124                                     | 1,124                       |
| MISCELLANEOUS   | 3,427                       | 10,500                                  | 8,471                                     | 10,000                      |
| <b>TOTAL</b>    | <b>5,402</b>                | <b>12,284</b>                           | <b>9,595</b>                              | <b>11,124</b>               |

| <b>BUDGETARY<br/>FUND BALANCE:</b> | <b>BUDGET<br/>FUND BAL.</b> | <b>REVENUES</b> | <b>EXPENSES</b> | <b>FUND<br/>BALANCE</b> |
|------------------------------------|-----------------------------|-----------------|-----------------|-------------------------|
| 6/30/2007                          | 52,494                      | 9,926           | 8,242           | 54,178                  |
| 6/30/2008                          | 54,178                      | 24,904          | 11,207          | 67,875                  |
| 6/30/2009                          | 67,875                      | 5,402           | 5,533           | 67,744                  |
| 6/30/2010                          | 67,744                      | 9,595           | 27,466          | 49,873                  |
| 6/30/2011                          | 49,873                      | 11,124          | 31,000          | 29,997                  |

| <b>FINAL BUDGET 2011-2012</b>           |               |
|-----------------------------------------|---------------|
| <b>MATERIALS &amp; SUPPLIES</b>         |               |
| 20-41 SUPPLIES                          | 5,000         |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b>   | <b>5,000</b>  |
| <b>OTHER SERVICES AND CHARGES</b>       |               |
| 31-08 SHOP WITH A COP                   | 6,000         |
| 31-41 DONATIONS EXPENSE                 | 5,000         |
| <b>TOTAL OTHER SERVICES AND CHARGES</b> | <b>11,000</b> |
| <b>CAPITAL OUTLAY</b>                   |               |
| 40-02 EQUIPMENT (UNDESIGNATED)          | 15,000        |
| <b>TOTAL CAPITAL OUTLAY</b>             | <b>15,000</b> |
| <b>TOTAL DEPARTMENT REQUEST</b>         | <b>31,000</b> |

**FUND: POLICE FEDERAL PROJECTS (033)**  
**DEPARTMENT: POLICE (62)**  
**DEPARTMENT HEAD: BRANDON CLABES**

| <b>EXPENDITURES</b>      | <b>ACTUAL<br/>2009-2010</b> | <b>AMENDED<br/>BUDGET<br/>2010-2011</b> | <b>ESTIMATED<br/>ACTUAL<br/>2010-2011</b> | <b>BUDGET<br/>2011-2012</b> |
|--------------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| BENEFITS                 | -                           | 30,000                                  | 6,390                                     | 5,000                       |
| MATERIALS & SUPPLIES     | 6,827                       | 10,408                                  | 6,493                                     | 5,000                       |
| OTHER SERVICES & CHARGES | -                           | 10,000                                  | 6,173                                     | 2,500                       |
| CAPITAL OUTLAY           | 5,119                       | 40,000                                  | 39,481                                    | 5,000                       |
| <b>TOTAL</b>             | <b>11,946</b>               | <b>90,408</b>                           | <b>58,537</b>                             | <b>17,500</b>               |

| <b>REVENUES</b>     | <b>ACTUAL<br/>2009-2010</b> | <b>AMENDED<br/>BUDGET<br/>2010-2011</b> | <b>ESTIMATED<br/>ACTUAL<br/>2010-2011</b> | <b>BUDGET<br/>2011-2012</b> |
|---------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| FINES & FORFEITURES | 53,250                      | -                                       | 1,022                                     | -                           |
| INTEREST            | 2,244                       | 2,391                                   | 1,294                                     | 1,294                       |
| <b>TOTAL</b>        | <b>55,494</b>               | <b>2,391</b>                            | <b>2,316</b>                              | <b>1,294</b>                |

| <b>BUDGETARY<br/>FUND BALANCE:</b> | <b>BUDGET<br/>FUND BAL.</b> | <b>REVENUES</b> | <b>EXPENSES</b> | <b>FUND<br/>BALANCE</b> |
|------------------------------------|-----------------------------|-----------------|-----------------|-------------------------|
| 6/30/2007                          | 74,171                      | 19,590          | 16,806          | 76,955                  |
| 6/30/2008                          | 76,955                      | 2,260           | 4,083           | 75,132                  |
| 6/30/2009                          | 75,132                      | 55,494          | 11,946          | 118,680                 |
| 6/30/2010                          | 118,680                     | 2,316           | 58,537          | 62,459                  |
| 6/30/2011                          | 62,459                      | 1,294           | 17,500          | 46,253                  |

**FINAL BUDGET 2011-2012**

|                                           |               |
|-------------------------------------------|---------------|
| <b>BENEFITS</b>                           |               |
| 15-06 TRAVEL & SCHOOL                     | 5,000         |
| <b>TOTAL BENEFITS</b>                     | <b>5,000</b>  |
| <b>MATERIALS &amp; SUPPLIES</b>           |               |
| 20-34 MAINTENANCE OF EQUIPMENT            | 2,500         |
| 20-41 SUPPLIES                            | 2,500         |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b>     | <b>5,000</b>  |
| <b>OTHER SERVICES &amp; CHARGES</b>       |               |
| 30-23 UPKEEP REAL PROPERTY                | 2,500         |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>2,500</b>  |
| <b>CAPITAL OUTLAY</b>                     |               |
| 40-02 EQUIPMENT (UNDESIGNATED)            | 5,000         |
| <b>TOTAL CAPITAL OUTLAY</b>               | <b>5,000</b>  |
| <b>TOTAL DEPARTMENT REQUEST</b>           | <b>17,500</b> |

FUND: POLICE LAB FEES (034)  
DEPARTMENT: POLICE (62)  
DEPARTMENT HEAD: BRANDON CLABES

| EXPENDITURES           | ACTUAL        | AMENDED             | ESTIMATED           | BUDGET              |
|------------------------|---------------|---------------------|---------------------|---------------------|
|                        | 2009-2010     | BUDGET<br>2010-2011 | ACTUAL<br>2010-2011 | BUDGET<br>2011-2012 |
| BENEFITS               | 6,731         | 14,700              | 12,354              | 5,500               |
| MATERIALS AND SUPPLIES | 7,101         | 15,000              | 9,964               | 7,500               |
| OTHER SERVICES         | 15            | 1,000               | 500                 | 500                 |
| CAPITAL OUTLAY         | 24,294        | -                   | -                   | -                   |
| <b>TOTAL</b>           | <b>38,141</b> | <b>30,700</b>       | <b>22,818</b>       | <b>13,500</b>       |

| REVENUES            | ACTUAL        | AMENDED             | ESTIMATED           | BUDGET              |
|---------------------|---------------|---------------------|---------------------|---------------------|
|                     | 2009-2010     | BUDGET<br>2010-2011 | ACTUAL<br>2010-2011 | BUDGET<br>2011-2012 |
| FINES & FORFEITURES | 13,403        | 13,000              | 17,674              | 17,674              |
| INTEREST            | 1,200         | 864                 | 446                 | 446                 |
| <b>TOTAL</b>        | <b>14,603</b> | <b>13,864</b>       | <b>18,120</b>       | <b>18,120</b>       |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES | EXPENSES | FUND<br>BALANCE |
|----------------------------|---------------------|----------|----------|-----------------|
| 6/30/2007                  | 60,712              | 11,491   | 4,529    | 67,674          |
| 6/30/2008                  | 67,674              | 10,918   | 25,829   | 52,763          |
| 6/30/2009                  | 52,763              | 14,603   | 38,141   | 29,224          |
| 6/30/2010                  | 29,224              | 18,120   | 22,818   | 24,526          |
| 6/30/2011                  | 24,526              | 18,120   | 13,500   | 29,146          |

**FINAL BUDGET 2011-2012**

|                                           |               |
|-------------------------------------------|---------------|
| <b>BENEFITS</b>                           |               |
| 15-06 TRAVEL & SCHOOL                     | 5,000         |
| 15-07 UNIFORMS                            | 500           |
| <b>TOTAL BENEFITS</b>                     | <b>5,500</b>  |
| <b>MATERIALS AND SUPPLIES</b>             |               |
| 20-34 MAINTENANCE                         | 1,000         |
| 20-41 SUPPLIES                            | 6,500         |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b>     | <b>7,500</b>  |
| <b>OTHER SERVICES &amp; CHARGES</b>       |               |
| 28-10 MAINTENANCE - CRIME LAB             | 500           |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>500</b>    |
| <b>TOTAL DEPARTMENT REQUEST</b>           | <b>13,500</b> |

FUND: EMPLOYEE ACTIVITY FUND (035)  
DEPARTMENT: MWC ACTIVITIES (38)  
DEPARTMENT HEAD:

**FINAL BUDGET 2011-2012**

**MATERIALS & SUPPLIES**

|                          |       |
|--------------------------|-------|
| 20-11 SWIM PARTY         | 600   |
| 20-12 CHRISTMAS PARTY    | 2,000 |
| 20-14 CHILI LUNCHEON     | 200   |
| 20-15 BOLWING TOURNAMENT | 100   |
| 20-16 PICNIC             | 500   |
| 20-18 CLOTHING ITEMS     | 300   |
| 20-41 SUPPLIES           | 500   |

**TOTAL MATERIALS & SUPPLIES** 4,200

**OTHER SERVICES & CHARGES**

|                         |       |
|-------------------------|-------|
| 30-11 SWIM PARTY        | 200   |
| 30-12 CHRISTMAS PARTY   | 5,600 |
| 30-19 PLANT SALE        | 150   |
| 30-24 BLUE & GOLD SALES | 2,000 |

**TOTAL OTHER SERVICES & CHARGES** 7,950

**TOTAL DEPARTMENT REQUEST** 12,150

| EXPENDITURES           | ACTUAL<br>2009-2010 | AMENDED<br>BUDGET<br>2010-2011 | ESTIMATED<br>ACTUAL<br>2010-2011 | BUDGET<br>2011-2012 |
|------------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| MATERIALS AND SUPPLIES | 5,472               | 3,600                          | 2,930                            | 4,200               |
| OTHER SERVICES         | 6,802               | 8,550                          | 10,214                           | 7,950               |
| <b>TOTAL</b>           | <u>12,273</u>       | <u>12,150</u>                  | <u>13,144</u>                    | <u>12,150</u>       |

| REVENUES              | ACTUAL<br>2009-2010 | AMENDED<br>BUDGET<br>2010-2011 | ESTIMATED<br>ACTUAL<br>2010-2011 | BUDGET<br>2011-2012 |
|-----------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| INTEREST              | 144                 | 106                            | 73                               | 73                  |
| MISCELLANEOUS         | 9,697               | 9,400                          | 8,945                            | 9,777               |
| TRANSFERS IN (010)    | 3,000               | 3,000                          | 3,000                            | 3,000               |
| WRITE-OFF (BAD CHECK) | -                   | -                              | (5,176)                          | -                   |
| <b>TOTAL</b>          | <u>12,841</u>       | <u>12,506</u>                  | <u>6,842</u>                     | <u>12,850</u>       |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES | EXPENSES | FUND<br>BALANCE |                |
|----------------------------|---------------------|----------|----------|-----------------|----------------|
| 6/30/2007                  | 7,983               | 12,664   | 10,340   | 10,307          | 06/30/08       |
| 6/30/2008                  | 10,307              | 17,269   | 18,742   | 8,834           | 06/30/09       |
| 6/30/2009                  | 8,834               | 12,841   | 12,273   | 9,401           | 06/30/10       |
| 6/30/2010                  | 9,401               | 6,842    | 13,144   | 3,099           | 06/30/11 - EST |
| 6/30/2011                  | 3,099               | 12,850   | 12,150   | 3,799           | 06/30/12 - EST |

FUND: POLICE - JAIL (036)  
DEPARTMENT: POLICE (62)  
DEPARTMENT HEAD: BRANDON CLABES

| EXPENDITURES           | ACTUAL        | AMENDED             | ESTIMATED           | BUDGET              |
|------------------------|---------------|---------------------|---------------------|---------------------|
|                        | 2009-2010     | BUDGET<br>2010-2011 | ACTUAL<br>2010-2011 | BUDGET<br>2011-2012 |
| BENEFITS               | 4,020         | 4,450               | 4,362               | 4,500               |
| MATERIALS AND SUPPLIES | 11,368        | 15,875              | 11,626              | 15,000              |
| OTHER SERVICES         | 5,787         | 7,500               | 6,494               | 7,500               |
| CAPITAL OUTLAY         | 33,751        | 6,900               | 5,000               | 26,200              |
| <b>TOTAL</b>           | <b>54,926</b> | <b>34,725</b>       | <b>27,482</b>       | <b>53,200</b>       |

| REVENUES              | ACTUAL        | AMENDED             | ESTIMATED           | BUDGET              |
|-----------------------|---------------|---------------------|---------------------|---------------------|
|                       | 2009-2010     | BUDGET<br>2010-2011 | ACTUAL<br>2010-2011 | BUDGET<br>2011-2012 |
| CHARGES FOR SERVICES  | 35,593        | 23,300              | 59,118              | 59,117              |
| FINES AND FORFEITURES | 35,991        | 31,000              | 48,646              | 48,646              |
| INVESTMENT INTEREST   | 1,199         | 1,214               | 1,700               | 1,700               |
| <b>TOTAL</b>          | <b>72,783</b> | <b>55,514</b>       | <b>109,464</b>      | <b>109,463</b>      |

| BUDGETARY     | BUDGET    |          |          | FUND    |                       |
|---------------|-----------|----------|----------|---------|-----------------------|
| FUND BALANCE: | FUND BAL. | REVENUES | EXPENSES | BALANCE |                       |
| 6/30/2007     | -         | 51,671   | 15,875   | 35,796  | 6/30/2008             |
| 6/30/2008     | 35,796    | 55,895   | 49,314   | 42,377  | 6/30/2009             |
| 6/30/2009     | 42,377    | 72,783   | 54,926   | 60,234  | 6/30/2010             |
| 6/30/2010     | 60,234    | 109,464  | 27,482   | 142,216 | 6/30/2011 - ESTIMATED |
| 6/30/2011     | 142,216   | 109,463  | 53,200   | 198,479 | 6/30/2012 - ESTIMATED |

**FINAL BUDGET 2011-2012**

|                                           |               |
|-------------------------------------------|---------------|
| <b>BENEFITS</b>                           |               |
| 15-06 TRAVEL & SCHOOL                     | 1,500         |
| 15-07 UNIFORMS                            | 3,000         |
| <b>TOTAL BENEFITS</b>                     | <b>4,500</b>  |
| <b>MATERIALS AND SUPPLIES</b>             |               |
| 20-41 SUPPLIES                            | 15,000        |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b>     | <b>15,000</b> |
| <b>OTHER SERVICES &amp; CHARGES</b>       |               |
| 30-23 UPKEEP OF REAL PROPERTY             | 7,500         |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>7,500</b>  |
| <b>CAPITAL OUTLAY</b>                     |               |
| 40-02 CAPITAL OUTLAY                      | 26,200        |
| <b>TOTAL CAPITAL OUTLAY</b>               | <b>26,200</b> |
| <b>TOTAL DEPARTMENT REQUEST</b>           | <b>53,200</b> |

|                                                   |               |
|---------------------------------------------------|---------------|
| Avanti Geovision PC w/Monitor & 17 Hi Res Cameras | 25,000        |
| Hercules Super Duty Floor Machine                 | 1,200         |
| <b>TOTAL</b>                                      | <b>26,200</b> |

FUND: POLICE IMPOUND FEES (37)  
 DEPARTMENT: POLICE (62)  
 DEPARTMENT HEAD: BRANDON CLABES

FINAL BUDGET 2011-2012

| EXPENDITURES      | ACTUAL<br>2009-2010 | AMENDED<br>BUDGET<br>2010-2011 | ESTIMATED<br>ACTUAL<br>2010-2011 | BUDGET<br>2011-2012 |
|-------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| PERSONAL SERVICES | -                   | 39,617                         | 35,000                           | 40,000              |
| BENEFITS          | 7,634               | 11,671                         | 8,350                            | 13,060              |
| CAPITAL OUTLAY    | -                   | 61,660                         | 16,801                           | 20,000              |
| TRANSFERS OUT     | 39,460              | 5,738                          | 5,738                            | 5,000               |
| <b>TOTAL</b>      | <b>47,094</b>       | <b>118,686</b>                 | <b>65,888</b>                    | <b>78,060</b>       |

| REVENUES             | ACTUAL<br>2009-2010 | AMENDED<br>BUDGET<br>2010-2011 | ESTIMATED<br>ACTUAL<br>2010-2011 | BUDGET<br>2011-2012 |
|----------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| CHARGES FOR SERVICES | 68,600              | 70,000                         | 53,122                           | 53,122              |
| INVESTMENT INTEREST  | -                   | 2,026                          | 1,216                            | 1,216               |
| TRANSFERS IN         | 41,803              | -                              | -                                | -                   |
| <b>TOTAL</b>         | <b>110,403</b>      | <b>72,026</b>                  | <b>54,338</b>                    | <b>54,338</b>       |

|                                 |               |
|---------------------------------|---------------|
| <b>PERSONAL SERVICES</b>        |               |
| 10-03 OVERTIME                  | 40,000        |
| <b>TOTAL PERSONAL SERVICES</b>  | 40,000        |
| <b>BENEFITS</b>                 |               |
| 15-01 SOCIAL SECURITY           | 3,060         |
| 15-06 TRAVEL & SCHOOL           | 10,000        |
| <b>TOTAL BENEFITS</b>           | 13,060        |
| <b>CAPITAL OUTLAY</b>           |               |
| 40-02 EQUIPMENT (UNDESIGNATED)  | 20,000        |
| <b>TOTAL CAPITAL OUTLAY</b>     | 20,000        |
| <b>TRANSFERS</b>                |               |
| 80-05 GRANTS (FUND 143)         | 5,000         |
| <b>TOTAL TRANSFERS</b>          | 5,000         |
| <b>TOTAL DEPARTMENT REQUEST</b> | <b>78,060</b> |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES | EXPENSES | FUND<br>BALANCE |                 |
|----------------------------|---------------------|----------|----------|-----------------|-----------------|
| 6/30/2009                  | -                   | 110,403  | 47,094   | 63,309          | 6/30/2010       |
| 6/30/2010                  | 63,309              | 54,338   | 65,888   | 51,759          | 6/30/2011 - EST |
| 6/30/2011                  | 51,759              | 54,338   | 78,060   | 28,037          | 6/30/2012 - EST |

FUND: WELCOME CENTER (045)  
DEPARTMENT: WELCOME CENTER (74)  
DEPARTMENT HEAD: KATHERINE BOLLES

| EXPENDITURES         | ACTUAL    | AMENDED          | ESTIMATED        |                  |
|----------------------|-----------|------------------|------------------|------------------|
|                      | 2009-2010 | BUDGET 2010-2011 | ACTUAL 2010-2011 | BUDGET 2011-2012 |
| PERSONAL SERVICES    | 93,835    | 91,317           | 92,556           | 91,740           |
| BENEFITS             | 30,887    | 36,898           | 32,759           | 34,026           |
| MATERIALS & SUPPLIES | 13,939    | 20,790           | 14,661           | 14,950           |
| OTHER SERVICES       | 16,707    | 23,235           | 15,575           | 27,085           |
| CAPITAL OUTLAY       | 8,212     | 6,525            | 6,525            | 20,200           |
| TRANSFERS OUT        | 17,165    | 1,400            | 1,400            | 1,000            |
| TOTAL                | 180,746   | 180,165          | 163,476          | 189,001          |

| REVENUES            | ACTUAL    | AMENDED          | ESTIMATED        |                  |
|---------------------|-----------|------------------|------------------|------------------|
|                     | 2009-2010 | BUDGET 2010-2011 | ACTUAL 2010-2011 | BUDGET 2011-2012 |
| INVESTMENT INTEREST | 6,486     | 5,000            | 4,322            | 4,322            |
| MISCELLANEOUS       | 8,734     | 7,200            | 8,210            | 8,210            |
| TRANSFERS IN- (225) | 169,295   | 162,193          | 171,926          | 171,926          |
| TOTAL               | 184,515   | 174,393          | 184,458          | 184,458          |

| BUDGETARY FUND BALANCE: | BUDGET FUND BAL. | REVENUES | EXPENSES | FUND BALANCE |
|-------------------------|------------------|----------|----------|--------------|
| 6/30/2007               | 105,655          | 210,567  | 137,564  | 178,658      |
| 6/30/2008               | 178,658          | 189,839  | 144,413  | 224,084      |
| 6/30/2009               | 224,084          | 184,515  | 180,746  | 227,854      |
| 6/30/2010               | 227,854          | 184,458  | 163,476  | 248,836      |
| 6/30/2011               | 248,836          | 184,458  | 189,001  | 244,293      |

Excludes Capital Outlay & Transfers Out (8,390) 5% Reserve  
**235,903**

FINAL BUDGET 2011-2012

| PERSONAL SERVICES              |               |
|--------------------------------|---------------|
| 10-01 SALARIES                 | 60,879        |
| 10-02 WAGES                    | 25,921        |
| 10-03 OVERTIME                 | 171           |
| 10-07 ALLOWANCES               | 701           |
| 10-10 LONGEVITY                | 1,973         |
| 10-12 VL BUYBACK               | 519           |
| 10-13 PDO BUYBACK              | 451           |
| 10-14 SICK LEAVE INCENTIVE     | 1,125         |
| <b>TOTAL PERSONAL SERVICES</b> | <b>91,740</b> |

| BENEFITS                    |               |
|-----------------------------|---------------|
| 15-01 SOCIAL SECURITY       | 7,064         |
| 15-02 EMPLOYEES' RETIREMENT | 8,566         |
| 15-03 GROUP INSURANCE       | 8,931         |
| 15-06 TRAVEL & SCHOOL       | 3,465         |
| 15-07 UNIFORMS              | 6,000         |
| <b>TOTAL BENEFITS</b>       | <b>34,026</b> |

| MATERIALS & SUPPLIES                  |               |
|---------------------------------------|---------------|
| 20-34 MAINTENANCE OF EQUIPMENT        | 1,250         |
| 20-35 SMALL TOOLS & EQUIPMENT         | 1,000         |
| 20-41 SUPPLIES                        | 4,500         |
| 20-44 GIFT SHOP SUPPLIES              | 8,200         |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>14,950</b> |

(CONTINUED)

**FUND: WELCOME CENTER (045)**  
**DEPARTMENT: WELCOME CENTER (74)**  
**DEPARTMENT HEAD: KATHERINE BOLLES**  
**PAGE TWO**

| PERMANENT STAFFING            | FY 11-12    | FY 10-11    |
|-------------------------------|-------------|-------------|
| Travel Info Cntr Coordinator  | 1           | 1           |
| Facilities Project Supervisor | 0.25        | 0.25        |
| Part-Time Info Cntr Asst      | 2           | 2           |
| <b>TOTAL</b>                  | <b>3.25</b> | <b>3.25</b> |

PERSONNEL  
POSITIONS  
SUMMARY:

2005-06 - 4  
2006-07 - 4  
2007-08 - 3.25  
2008-09 - 3.67  
2009-10 - 3.25  
2010-11 - 3.25  
2011-12 - 3.25

| <b>OTHER SERVICES &amp; CHARGES</b>       |                |
|-------------------------------------------|----------------|
| 30-01 UTILITIES & COMMUNICATIONS          | 10,800         |
| 30-23 UPKEEP REAL PROPERTY                | 4,000          |
| 30-40 CONTRACTUAL                         | 2,300          |
| 30-49 CREDIT CARD FEES                    | 800            |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS         | 2,000          |
| 30-81 ADVERTISING/PROMOTION               | 1,500          |
| 30-81 ADVERTISING/PROMO - BILLBOARD       | 4,750          |
| 30-85 INSURANCE                           | 935            |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>27,085</b>  |
| <b>CAPITAL OUTLAY</b>                     |                |
| 40-02 EQUIPMENT                           | 3,850          |
| 40-14 REMODEL                             | 2,350          |
| 40-15 FENCING-MATCHING SHARE              | 14,000         |
| <b>TOTAL CAPITAL OUTLAY</b>               | <b>20,200</b>  |
| <b>TRANSFERS OUT</b>                      |                |
| 80-46 TRANSFERS/CVB (046) PAD-MAP         | 1,000          |
| <b>TOTAL TRANSFERS OUT</b>                | <b>1,000</b>   |
| <b>TOTAL DEPARTMENT REQUEST</b>           | <b>189,001</b> |



**FUND: WELCOME CENTER (045)**  
**DEPARTMENT: CITY ATTORNEY**

**SIGNIFICANT EXPENDITURE CHANGES:**

None

**STAFFING/PROGRAMS**

During the past fiscal year, 2010-11 the Midwest City Tourist Information Center (commonly referred to as the "Welcome Center") was staffed by one full-time manager, two part-time staff assistants and 15 active volunteer travel counselors. The Tourist Information Center was opened in 1998, the first TIC in the state to be operated by an entity other than the State of Oklahoma. The Center was built by the State, and is operated and maintained by the City under an agreement, the terms of which strictly govern most aspects of the Center's operation and maintenance.

**PROGRAM DESCRIPTION**

The Midwest City Tourist Information Center displays and distributes travel materials, brochures and booklets provided by the Oklahoma Tourism and Recreation Department (OTRD). The Center also maintains an inventory of Midwest City information as well. These materials are provided to travelers and visitors when they visit the Center and are supplemented by the Center's staff verbally providing additional information pertaining

to attractions and events both locally and throughout the state. The Center's staff also responds to requests by mail and phone for Midwest City visitor information material; researches and fills requests for civic groups; and serves as step-on guides for bus tours visiting Midwest City and eastern Oklahoma County. The staff also represents Midwest City at travel shows, fairs and special events in cooperation with OTRD and the Frontier Country Marketing Association.

The Tourist Information Center records visitor traffic by means of a register kept at the front desk which guests are asked to sign. A door counter also tracks the number of visitors to the Center. The registration book count and the door count are used to compile a State Monthly Report sent to OTRD as part of the State Marketing Program.

The TIC operates a gift shop featuring Made in Oklahoma products, Native American jewelry and an array of Oklahoma apparel. A good variety of other merchandise is also available for sale such as coffee cups, post cards, magnets and cold drinks.

The Tourist Information Center in Midwest City operates under the same regulations and guidelines as the other 11 State TICs. OTRD marketing efforts for the TIC's is on-going. Marketing efforts include space on the website, location information on the Oklahoma State Map and information about the TIC's in the Oklahoma State Vacation Guide. TIC information has become more

accessible through the OTRD website. OTRD will provide on-going training for the TIC manager on the navigation of the new website. The website makes it easier for travelers and visitors to locate the TICs on the TIC map provided by the website. Travelers can pin point the location of the TIC on the map and include the TICs in their itinerary while traveling through the State; this will create more opportunity for the TIC staff to promote its community as well as the state attractions and events. TIC staff is subject to training requirements established by the State. Currently state training includes Oklahoma Welcome Information Center Manager monthly meetings, Familiarization Tours of Oklahoma attractions, the Governor's Conference on Tourism and educational seminars sponsored by the Oklahoma Travel Industry Association. The volunteer travel counselors attend Travel Counselor Assistance training as required and conducted by OTRD. All volunteers are also trained through a Volunteer Orientation Training Program as established by the Tourist Information Center manager.

The TIC manager has obtained email for the TIC front desk for both city and state information accessibility. Training on these websites will be on going for staff and volunteers.

## **2011-12 GOALS AND OBJECTIVES**

1. Entice visitors and travelers to stay in Midwest City by promoting Midwest City hospitality, special events and shopping venues to visitors and travelers while promoting the state and local attractions and events.
2. Promote and develop tourism in Midwest City. The ultimate goal is to bring a major attraction to Midwest City.
3. Make a profit from gift shop sales by utilizing effective advertising opportunities.

**FUND: CONVENTION AND VISITOR BUREAU (046)**  
**DEPARTMENT: CONVENTION AND VISITOR BUREAU (07)**  
**DEPARTMENT HEAD: VAUGHN SULLIVAN**

| EXPENDITURES         | ACTUAL         | AMENDED          | ESTIMATED        |                  |
|----------------------|----------------|------------------|------------------|------------------|
|                      | 2009-2010      | BUDGET 2010-2011 | ACTUAL 2010-2011 | BUDGET 2011-2012 |
| PERSONAL SERVICES    | 74,882         | 75,012           | 61,995           | 75,502           |
| BENEFITS             | 33,272         | 32,601           | 28,367           | 30,737           |
| MATERIALS & SUPPLIES | 494            | 1,650            | 1,528            | 1,650            |
| OTHER SERVICES       | 244,259        | 319,891          | 237,326          | 251,414          |
| CAPITAL OUTLAY       | 2,939          | 600              | 600              | 1,800            |
| TRANSFER OUT         | -              | 1,596            | 1,596            | -                |
| <b>TOTAL</b>         | <b>355,847</b> | <b>431,350</b>   | <b>331,412</b>   | <b>361,103</b>   |

| REVENUES             | ACTUAL         | AMENDED          | ESTIMATED        |                  |
|----------------------|----------------|------------------|------------------|------------------|
|                      | 2009-2010      | BUDGET 2010-2011 | ACTUAL 2010-2011 | BUDGET 2011-2012 |
| CHARGES FOR SERVICES | 30,368         | 80,000           | 45,000           | 45,000           |
| INTEREST             | 1,092          | 1,400            | 662              | 662              |
| MISCELLANEOUS        | 760            | -                | -                | -                |
| TRANSFERS IN         | 323,182        | 304,162          | 322,327          | 321,927          |
| <b>TOTAL</b>         | <b>355,402</b> | <b>385,562</b>   | <b>367,989</b>   | <b>367,589</b>   |

| BUDGETARY FUND BALANCE: | BUDGET FUND BAL. | REVENUES | EXPENSES | FUND BALANCE                            |
|-------------------------|------------------|----------|----------|-----------------------------------------|
|                         |                  |          |          | 6/30/08                                 |
| 6/30/2007               | (11,479)         | 170,668  | 115,032  | 44,157                                  |
| 6/30/2008               | 44,157           | 331,564  | 325,330  | 50,391                                  |
| 6/30/2009               | 50,391           | 355,402  | 355,847  | 49,946                                  |
| 6/30/2010               | 49,946           | 367,989  | 331,412  | 86,523                                  |
| 6/30/2011               | 86,523           | 367,589  | 361,103  | 93,009                                  |
|                         |                  |          |          | <b>5% Reserve</b>                       |
|                         |                  |          |          | Excludes Capital Outlay & Transfers Out |
|                         |                  |          |          | <u>(17,965)</u>                         |
|                         |                  |          |          | <b><u>75,044</u></b>                    |

(CONTINUED)

**FINAL BUDGET 2011-2012**

| PERSONAL SERVICES                         |                       |
|-------------------------------------------|-----------------------|
| 10-01 SALARIES                            | 70,545                |
| 10-03 OVERTIME                            | 250                   |
| 10-07 ALLOWANCES                          | 2,721                 |
| 10-10 LONGEVITY                           | 581                   |
| 10-14 SICK LEAVE INCENTIVE                | 1,405                 |
| <b>TOTAL PERSONAL SERVICES</b>            | <b>75,502</b>         |
| BENEFITS                                  |                       |
| 15-01 SOCIAL SECURITY                     | 5,776                 |
| 15-02 EMPLOYEES' RETIREMENT               | 9,815                 |
| 15-03 GROUP INSURANCE                     | 11,146                |
| 15-06 TRAVEL & SCHOOL                     | 4,000                 |
| <b>TOTAL BENEFITS</b>                     | <b>30,737</b>         |
| MATERIALS & SUPPLIES                      |                       |
| 20-35 SMALL TOOLS & EQUIPMENT             | 250                   |
| 20-41 SUPPLIES                            | 1,400                 |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b>     | <b>1,650</b>          |
| OTHER SERVICES & CHARGES                  |                       |
| 30-16 CHAMBER EXPENSES                    | 153,692               |
| 30-40 CONTRACTUAL                         | 600                   |
| 30-46 CONFERENCE INCENTIVE FUNDS          | 5,000                 |
| 30-72 MEMBERSHIP/SUBSCRIPTIONS            | 2,280                 |
| 30-81 ADVERTISING / PROMOTION             | 89,842                |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>251,414</b>        |
| CAPITAL OUTLAY                            |                       |
| 40-49 COMPUTER                            | 1,000                 |
| 40-02 EQUIPMENT                           | 800                   |
| <b>TOTAL CAPITAL OUTLAY</b>               | <b>1,800</b>          |
| <b>TOTAL DEPARTMENT REQUEST</b>           | <b><u>361,103</u></b> |

**FUND: CONVENTION AND VISITOR BUREAU (046)**  
**DEPARTMENT: CONVENTION AND VISITOR BUREAU (07)**  
**DEPARTMENT HEAD: VAUGHN SULLIVAN**  
**PAGE TWO**

| PERMANENT STAFFING         | FY 11-12    | FY 10-11    |
|----------------------------|-------------|-------------|
| Conv/Visitor Bureau Dir    | 1           | 1           |
| Special Events Coordinator | 0.56        | 0.56        |
| <b>TOTAL</b>               | <b>1.56</b> | <b>1.56</b> |

Special Events Cordinator 44% to Fund 123, Parks & Recreation

PERSONNEL  
 POSITIONS  
 SUMMARY:  
 2006-07 - 1  
 2007-08 - 1  
 2008-09 - 1.14  
 2009-10 - 1.56  
 2010-11 - 1.56  
 2011-12 - 1.56

**TRAVEL & SCHOOL (15-06)**

|                                              |              |
|----------------------------------------------|--------------|
| International Festivals & Events Association | 2,062        |
| Oklahoma Travel Industry Association         | 510          |
| Oklahoma Society of Association Executives   | 1,050        |
| Luncheons - MPI; EOCTC; SSS                  | 240          |
| SGR Training                                 | 138          |
| <b>TOTAL</b>                                 | <b>4,000</b> |

**ADVERTISING & PROMOTION (30-81)**

|                                                   |               |
|---------------------------------------------------|---------------|
| OTRD State Travel Guide                           | 3,950         |
| FCMA Vacation Guide                               | 2,400         |
| Wichita Women's Show                              | 200           |
| Central Oklahoma Top Stops                        | 350           |
| Spring/Summer Event Rack Card                     | 150           |
| Group Tour Magazine                               | 3,480         |
| TTO Living in Oklahoma Insert                     | 865           |
| Military Rack Card - Veteran's Day Parade         | 150           |
| 4 Seasons Tour Operator Guide                     | 200           |
| McAllen International Travel Show - Brochure Dist | 200           |
| OTRD Fulfillment Program                          | 2,150         |
| Miscellaneous Advertising                         | 38,947        |
| I-40 Billboard Advertising (CVB & Hotels)         | 36,800        |
| <b>TOTAL</b>                                      | <b>89,842</b> |

**FUND: CONVENTION & VISITORS BUREAU (046)**  
**DEPARTMENT: CONVENTION & VISITORS BUREAU**

**PROGRAM DESCRIPTION**

The CVB will continue to explore and implement new business ventures to increase the current level of convention business and services to those conventions. The CVB will also continue planning and organizing existing special events and optimistically plans to implement new events and grow old events.

**2011-2012 GOALS AND OBJECTIVES**

**MEETING PLANNERS:**

Assist meeting planners in all areas of meeting preparation to include site inspections, familiarization tours, on-site logistics and registration. Offer strategy sessions with meeting planners on how to stretch their dollars during the tough economic times, to encourage them to continue planning meetings.

**PROMOTIONAL MATERIAL:**

Create Midwest City's very first pad map designed specifically for visitors to our city. The map will come in pad form so each map can be easily torn off upon request from out of town guests. The map will indicate travelers' points of interest such as hotel locations,

meeting facilities, restaurants, shopping and retail outlets, nightlife, hospitals, post offices, banking institutions, veterinarian hospitals, car rental agencies, recreational outlets, salons, dentists, historical sites, and attractions.

**MEETING PLANNER ASSOCIATIONS:**

The CVB will maintain membership in OSAE and MPI for the opportunity to have a monthly interaction with meeting planners. The CVB will also pursue membership in SGMP, Society of Government Meeting Professionals, to begin forming relationships with those planners as well. Attending local luncheons hosted by these organizations provides a means of networking between suppliers and meeting planners and is crucial to stay connected within the industry. As a member benefit, the CVB will exhibit at OSAE's Annual Conference to gain exposure to Midwest City's hotels and all available meeting space. Also being engaged in their conferences signifies support and involvement of the MWC CVB in the local meetings market. The CVB plans to explore the sports market by becoming a member of All Sports Association as well. To further enhance this new endeavor, a visit with local high school coaches to educate them on the services the CVB can provide to them and any tournaments they have planned is imperative.

**SPECIAL EVENTS:**

Effectively plan, implement and execute another thrilling Star Spangled Salute with Tinker AFB. Being a direct partner to Tinker worked so well for the 2010 Air Show,

they are excited to partner with us again. The CVB will work directly with Carpenter Decorating to continue enhancement of "Illumination Celebration" the new, highly sought after dancing lights display at Holiday Lights Spectacular – if the budget allows. Creating a newly designed HLS brochure that specifically highlights Illumination Celebration will be an added upgrade to the event as well. The CVB will stay abreast and in tune with the Midwest City Dr. Martin Luther King, Jr. Prayer Breakfast as this is the only event of its kind in Oklahoma. Working with the established committee to effectively plan and execute the event will carry on as in year's past. The CVB plans to continue strides with the Tinker Inter-Tribal Council Pow Wow Committee by assisting them in maintaining event growth and continuity. The overall purpose of Special Events is to ultimately enhance Midwest City's image, provide quality of life for residents, and directly affect the bottom line of greater economic impact due to an increase in use of hotel rooms and additional spending throughout the community.

#### **SPONSORSHIPS AND OTHER SOURCES OF FUNDING:**

Successfully sell additional event sponsorships by creating benefit packages that have a proven ROI and assist the sponsors in reaching their organization's goals and marketing strategies. Plans also include locating other sources of funding to include fundraising/gifts, value in kind, and grants.

#### **MARKETING:**

Advertising in publications that are designed specifically for meeting planners such as Small Market Meetings, The Meeting Planner Guide, Convention South, and OSAE and MPI's monthly Newsletter, is essential to remain in the forefront of meeting planners as they search for their next meeting destination. Marketing to Tour Operators and Group Leaders through publications and websites geared specifically towards them such as Group Tour Magazine, Group Travel Leader, Central Oklahoma's Top Stops Group Tour Operator Calendar, and E-Newsletters produced by FCMA and OTRD is vital to be considered as a destination for their next planned tour group. The CVB also plans to maintain advertising strategies that work essentially for meeting planners, tour operators, and leisure travelers such as OTRD's State Travel Guide, FCMA's Vacation Guide, OKC CVB Visitor Guide, and Event Rack Cards. The newly designed and printed Midwest City Visitors Guide will be distributed through various mediums including numerous travel show coop opportunities with OTRD and FCMA, Certified Folder Display, the OTRD Fulfillment Program, FCMA leads, and convention goody bags. Marketing to our own metro area residents will be pursued by special insert ads in the Tinker Take Off and Oklahoman, media campaigns to include both TV and radio, and advertisements in the Midwest City Chamber of Commerce Directory, Metro Family Magazine, Oklahoma Living Magazine, Oklahoma Today, EastWord, Oklahoma Gazette, and Preview Magazine.

A fresh new marketing approach will be embraced through billboard advertisement approximately one hour east and one hour west of Sooner Road exit 156A on I-40. Our intent is to capture potential guests to stay in our hotels, shop, and dine on their way through the city while taking either a business or leisure trip.

Providing special in-room amenity gifts to unsuspecting meeting planners will add charm to their professional meetings experience and will overall ignite their joyful stay in Midwest City. The intent is to well exceed their expectations so they will be encouraged to continue bringing conferences to Midwest City.

The CVB hopes to become better equipped and involved in a viral marketing campaign through various social media sites.

**FUND: EMERGENCY OPERATIONS (070)**  
**DEPARTMENT: EMT OPERATING FUND (70)**  
**DEPARTMENT HEAD: MIKE BOWER**

| EXPENDITURES         | ACTUAL         | AMENDED             | ESTIMATED           | BUDGET              |
|----------------------|----------------|---------------------|---------------------|---------------------|
|                      | 2009-2010      | BUDGET<br>2010-2011 | ACTUAL<br>2010-2011 | BUDGET<br>2011-2012 |
| PERSONAL SERVICES    | 96,320         | 185,806             | 190,334             | 228,389             |
| BENEFITS             | 13,549         | 35,098              | 34,083              | 47,709              |
| MATERIALS & SUPPLIES | 5,230          | 4,225               | 3,370               | 6,342               |
| OTHER SERVICES       | 8,904          | 28,352              | 23,134              | 29,391              |
| CAPITAL OUTLAY       | 43,832         | 285,230             | 285,230             | 33,528              |
| TRANSFERS OUT        | 40,658         | 40,658              | 40,658              | 42,498              |
| <b>TOTAL</b>         | <b>208,493</b> | <b>579,369</b>      | <b>576,809</b>      | <b>387,857</b>      |

| REVENUES             | ACTUAL         | AMENDED             | ESTIMATED           | BUDGET              |
|----------------------|----------------|---------------------|---------------------|---------------------|
|                      | 2009-2010      | BUDGET<br>2010-2011 | ACTUAL<br>2010-2011 | BUDGET<br>2011-2012 |
| TAXES                | 323,173        | 319,206             | 335,372             | 335,372             |
| CHARGES FOR SERVICES | -              | 27,250              | 27,250              | 27,250              |
| INVESTMENT INTEREST  | 19,505         | 18,753              | 14,108              | 14,108              |
| MISCELLANEOUS        | 5,000          | -                   | -                   | -                   |
| TRANSFERS IN         | 16,388         | 43,400              | 10,000              | 10,000              |
| <b>TOTAL</b>         | <b>364,066</b> | <b>408,609</b>      | <b>386,730</b>      | <b>386,730</b>      |

| BUDGETARY     | BUDGET    | REVENUES | EXPENSES | FUND    |
|---------------|-----------|----------|----------|---------|
| FUND BALANCE: | FUND BAL. |          |          | BALANCE |
| 6/30/2007     | 275,506   | 339,306  | 194,890  | 419,922 |
| 6/30/2008     | 419,922   | 416,524  | 265,014  | 571,432 |
| 6/30/2009     | 571,432   | 364,066  | 208,493  | 727,005 |
| 6/30/2010     | 727,005   | 386,730  | 576,809  | 536,926 |
| 6/30/2011     | 536,926   | 386,730  | 387,857  | 535,800 |

**FINAL BUDGET 2011-2012**

| PERSONAL SERVICES          |         |
|----------------------------|---------|
| 10-01 SALARIES             | 179,866 |
| 10-03 OVERTIME             | 20,400  |
| 10-04 ADDITIONAL PAY       | 11,500  |
| 10-07 ALLOWANCES           | 3,937   |
| 10-10 LONGEVITY            | 5,038   |
| 10-12 VL BUYBACKS          | 1,428   |
| 10-13 PDO BUYBACKS         | 3,060   |
| 10-14 SICK LEAVE INCENTIVE | 2,250   |
| 10-27 SHIFT DIFFERENTIAL   | 910     |

**TOTAL PERSONAL SERVICES** 228,389

| BENEFITS                    |        |
|-----------------------------|--------|
| 15-01 SOCIAL SECURITY       | 16,619 |
| 15-02 EMPLOYEE'S RETIREMENT | 12,829 |
| 15-03 GROUP INSURANCE       | 18,261 |

**TOTAL BENEFITS** 47,709

| MATERIALS AND SUPPLIES |       |
|------------------------|-------|
| 20-64 FLEET PARTS      | 3,323 |
| 20-65 FLEET LABOR      | 3,019 |

**TOTAL MATERIALS AND SUPPLIES** 6,342

| OTHER SERVICES AND CHARGES          |        |
|-------------------------------------|--------|
| 30-02 SMALL TOOLS AND EQUIPMENT     | 5,000  |
| 30-21 SURPLUS PROPERTY              | 1,391  |
| 30-24 MAINTENANCE OF EQUIPMENT      | 9,000  |
| 30-40 CONTRACTUAL                   | 3,000  |
| 30-43 HARDWARE/SOFTWARE MAINTENANCE | 11,000 |

**TOTAL OTHER SERVICES AND CHARGES** 29,391

(CONTINUED)



**FUND: EMERGENCY OPERATIONS (070)**  
**DEPARTMENT: EMT OPERATING FUND (70)**  
**DEPARTMENT HEAD: MIKE BOWER**  
**PAGE TWO**

PERMANENT STAFFING

|                       | FY 11-12   | FY 10-11 |
|-----------------------|------------|----------|
| EOC Manager           | 1          | 1        |
| Communication Spec II | 1.5        | 1        |
| <b>TOTAL</b>          | <b>2.5</b> | <b>2</b> |

2006-07 - .5  
2007-08 - 1  
2008-09 - 1  
2009-10 - 1  
2010-11 - 2  
2011-12 - 2.5

**CAPITAL OUTLAY**

|                 |        |
|-----------------|--------|
| 40-07 BUILDING  | 31,686 |
| 40-49 COMPUTERS | 1,842  |

**TOTAL CAPITAL OUTLAY** 33,528

**TRANSFERS OUT**

|                                          |        |
|------------------------------------------|--------|
| 80-14 TRANSFERS OUT/TECHNOLOGY FUND (14) | 42,498 |
|------------------------------------------|--------|

**TOTAL TRANSFERS OUT** 42,498

**TOTAL DEPARTMENT REQUEST** **387,857**

**CAPITAL OUTLAY**

|                                            |               |
|--------------------------------------------|---------------|
| Partial Match for Grant - New EOC Building | 31,686        |
| Replace Computers & Hardware               | 1,842         |
| <b>TOTAL</b>                               | <b>33,528</b> |

FUND: ACTIVITY (115)  
DEPARTMENT: RECREATION (78)  
DEPARTMENT HEAD: VAUGHN SULLIVAN

| EXPENDITURES          | ACTUAL<br>2009-2010 | AMENDED<br>BUDGET<br>2010-2011 | ESTIMATED<br>ACTUAL<br>2010-2011 | BUDGET<br>2011-2012 |
|-----------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| PERSONAL SERVICES     | 20,631              | 27,500                         | 23,699                           | 29,600              |
| BENEFITS              | 1,578               | 2,104                          | 1,814                            | 2,265               |
| MATERIALS & SUPPLIES  | 52,633              | 119,914                        | 94,829                           | 115,750             |
| OTHER SERVICES        | 81,259              | 260,269                        | 232,116                          | 124,050             |
| CAPITAL OUTLAY        | 6,374               | 83,000                         | 58,000                           | 150,000             |
| TRANSFERS OUT         | 1,350               | -                              | -                                | -                   |
| TRANSFERS OUT - INTRA | -                   | -                              | 15,599                           | 100,000             |
| <b>TOTAL</b>          | <b>163,825</b>      | <b>492,787</b>                 | <b>426,057</b>                   | <b>521,665</b>      |

| REVENUES             | ACTUAL<br>2009-2010 | AMENDED<br>BUDGET<br>2010-2011 | ESTIMATED<br>ACTUAL<br>2010-2011 | BUDGET<br>2011-2012 |
|----------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| CHARGES FOR SERVICES | 47,840              | 93,190                         | 106,207                          | 107,320             |
| INTEREST             | 11,467              | 11,920                         | 8,267                            | 8,267               |
| MISCELLANEOUS        | 90,627              | 94,370                         | 110,691                          | 111,281             |
| TRANSFERS IN         | 121,945             | 46,372                         | 44,321                           | 5,000               |
| TRANSFERS IN - INTRA | -                   | -                              | 15,599                           | 100,000             |
| <b>TOTAL</b>         | <b>271,879</b>      | <b>245,852</b>                 | <b>285,085</b>                   | <b>331,868</b>      |

Effective FY 10-11 - Fund 120 Holiday Lights included in the Activity Fund

FINAL BUDGET 2011-2012

| 2310 - Parks                              |               |
|-------------------------------------------|---------------|
| <b>MATERIALS &amp; SUPPLIES</b>           |               |
| 20-41 SUPPLIES                            | 20,000        |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b>     | <b>20,000</b> |
| <b>TOTAL DIVISION REQUEST 20,000</b>      |               |
| 2315 - Holiday Lights                     |               |
| <b>PERSONAL SERVICES</b>                  |               |
| 10-02 WAGES                               | 1,800         |
| <b>TOTAL PERSONAL SERVICES</b>            | <b>1,800</b>  |
| <b>BENEFITS</b>                           |               |
| 15-01 SOCIAL SECURITY                     | 138           |
| <b>TOTAL BENEFITS</b>                     | <b>138</b>    |
| <b>MATERIALS &amp; SUPPLIES</b>           |               |
| 20-34 MAINTENANCE OF EQUIPMENT            | 3,000         |
| 20-41 SUPPLIES                            | 17,500        |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b>     | <b>20,500</b> |
| <b>OTHER SERVICES &amp; CHARGES</b>       |               |
| 30-01 UTILITIES/COMMUNICATIONS            | 6,000         |
| 30-41 CONTRACT LABOR                      | 7,000         |
| 30-81 ADVERTISING - PROMOTION             | 18,500        |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>31,500</b> |
| <b>CAPITAL OUTLAY</b>                     |               |
| 40-02 EQUIPMENT                           | 20,000        |
| <b>TOTAL CAPITAL OUTLAY</b>               | <b>20,000</b> |
| <b>TOTAL DIVISION REQUEST 73,938</b>      |               |

(CONTINUED)

**FUND: ACTIVITY (115)**  
**DEPARTMENT: RECREATION (78)**  
**DEPARTMENT HEAD: VAUGHN SULLIVAN**  
**PAGE 2**

| FUND BALANCE ESTIMATED ACTUAL AT 6-30-11 |                         |                       |                       |                         |
|------------------------------------------|-------------------------|-----------------------|-----------------------|-------------------------|
| DEPT/DIVISION                            | 6/30/10 FUND<br>BALANCE | ESTIMATED<br>REVENUES | ESTIMATED<br>EXPENSES | 6/30/11 FUND<br>BALANCE |
| 7810 - SOFTBALL                          | 33,988                  | 60,410                | 55,732                | 38,666                  |
| 7812 - BASEBALL                          | 358                     | 500                   | 500                   | 358                     |
| 7813 - PAVILIONS                         | 98,587                  | 24,622                | 60,456                | 62,753                  |
| 7814 - PARK FACILITIES                   | 68,404                  | 25,082                | 30,599                | 62,887                  |
| 7815 - MISC PROGRAMS                     | 91,915                  | 64,130                | 60,975                | 95,070                  |
| 7816/910 - NATURE TRAIL                  | 6,979                   | 209                   | 1,089                 | 6,099                   |
| 7817 - TREE BOARD                        | 81,304                  | 4,321                 | 82,685                | 2,940                   |
| 7819 - ART BOARD                         | 1,378                   | 10,000                | 10,000                | 1,378                   |
| 7820 - SPECIAL EVENTS                    | 345                     | -                     | -                     | 345                     |
| 7822 - RENAISSANCE RUN                   | 2,135                   | 12,051                | 11,865                | 2,321                   |
| 7823 - REC/CMTY PLAYGR                   | (93)                    | 5,599                 | 5,506                 | -                       |
| 2310 - PARK PLAY                         | -                       | 10,000                | 10,000                | -                       |
| 2315/2320 HOL LIGHTS/RUN                 | 65,586                  | 59,894                | 86,650                | 38,830                  |
| UNDESIGNATED-INTEREST                    | 49,349                  | 8,267                 | 10,000                | 47,616                  |
|                                          | <b>500,236</b>          | <b>285,085</b>        | <b>426,057</b>        | <b>359,264</b>          |

| FUND BALANCE ESTIMATED ACTUAL AT 6-30-12 |                         |                       |                       |                         |
|------------------------------------------|-------------------------|-----------------------|-----------------------|-------------------------|
| DEPT/DIVISION                            | 6/30/11 FUND<br>BALANCE | ESTIMATED<br>REVENUES | ESTIMATED<br>EXPENSES | 6/30/12 FUND<br>BALANCE |
| 7810 - SOFTBALL                          | 38,666                  | 112,181               | 117,927               | 32,920                  |
| 7812 - BASEBALL                          | 358                     | 500                   | 500                   | 358                     |
| 7813 - PAVILIONS                         | 62,753                  | 24,621                | 22,500                | 64,874                  |
| 7814 - PARK FACILITIES                   | 62,887                  | 25,082                | 80,000                | 7,969                   |
| 7815 - MISC PROGRAMS                     | 95,070                  | 28,473                | 93,000                | 30,543                  |
| 7816/910 - NATURE TRAIL                  | 6,099                   | 30,300                | 33,000                | 3,399                   |
| 7817 - TREE BOARD                        | 2,940                   | 500                   | 3,000                 | 440                     |
| 7819 - ART BOARD                         | 1,378                   | 10,000                | 10,000                | 1,378                   |
| 7820 - SPECIAL EVENTS                    | 345                     | -                     | -                     | 345                     |
| 7822 - RENAISSANCE RUN                   | 2,321                   | 12,051                | 12,800                | 1,572                   |
| 7823 - REC/CMTY PLAYGR                   | -                       | -                     | -                     | -                       |
| 2310 - PARK PLAY                         | -                       | 20,000                | 20,000                | -                       |
| 2315/2320 HOL LIGHTS/RUN                 | 38,830                  | 59,893                | 78,938                | 19,785                  |
| UNDESIGNATED-INTEREST                    | 47,616                  | 8,267                 | 50,000                | 5,883                   |
|                                          | <b>359,264</b>          | <b>331,868</b>        | <b>521,665</b>        | <b>169,467</b>          |

**2320 - Night Light Run**

|                                           |              |
|-------------------------------------------|--------------|
| <b>MATERIALS &amp; SUPPLIES</b>           |              |
| 20-41 SUPPLIES                            | 3,000        |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b>     | <b>3,000</b> |
| <b>OTHER SERVICES &amp; CHARGES</b>       |              |
| 30-41 CONTRACT LABOR                      | 2,000        |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>2,000</b> |
| <b>TOTAL DIVISION REQUEST</b>             | <b>5,000</b> |

**7810 - Softball**

|                                           |               |
|-------------------------------------------|---------------|
| <b>PERSONAL SERVICES</b>                  |               |
| 10-02 WAGES                               | 27,800        |
| <b>TOTAL PERSONAL SERVICES</b>            | <b>27,800</b> |
| <b>BENEFITS</b>                           |               |
| 15-01 SOCIAL SECURITY                     | 2,127         |
| <b>TOTAL BENEFITS</b>                     | <b>2,127</b>  |
| <b>MATERIALS &amp; SUPPLIES</b>           |               |
| 20-27 FOOD & BEVERAGE                     | 10,000        |
| 20-41 SUPPLIES                            | 15,000        |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b>     | <b>25,000</b> |
| <b>OTHER SERVICES &amp; CHARGES</b>       |               |
| 30-23 UPKEEP REAL PROPERTY                | 10,000        |
| 30-40 CONTRACTUAL                         | 3,000         |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>13,000</b> |

(CONTINUED)

FUND: ACTIVITY (115)  
 DEPARTMENT: RECREATION (78)  
 DEPARTMENT HEAD: VAUGHN SULLIVAN  
 PAGE 3

|                               |                |
|-------------------------------|----------------|
| <b>CAPITAL OUTLAY</b>         |                |
| 40-14 REMODEL                 | 50,000         |
|                               | <hr/>          |
| <b>TOTAL CAPITAL OUTLAY</b>   | <b>50,000</b>  |
| <b>TOTAL DIVISION REQUEST</b> | <b>117,927</b> |

**7812 - Baseball**

|                                       |            |
|---------------------------------------|------------|
| <b>MATERIALS &amp; SUPPLIES</b>       |            |
| 20-41 SUPPLIES                        | 500        |
|                                       | <hr/>      |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>500</b> |
| <b>TOTAL DIVISION REQUEST</b>         | <b>500</b> |

**7813 - Pavilions**

|                                           |               |
|-------------------------------------------|---------------|
| <b>OTHER SERVICES &amp; CHARGES</b>       |               |
| 30-18 REFUNDS                             | 500           |
| 30-23 UPKEEP REAL PROPERTY                | 10,000        |
| 30-40 CONTRACTUAL                         | 12,000        |
|                                           | <hr/>         |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>22,500</b> |
| <b>TOTAL DIVISION REQUEST</b>             | <b>22,500</b> |

**7814 - Park Facilities**

|                               |               |
|-------------------------------|---------------|
| <b>CAPITAL OUTLAY</b>         |               |
| 40-02 EQUIPMENT               | 30,000        |
|                               | <hr/>         |
| <b>TOTAL CAPITAL OUTLAY</b>   | <b>30,000</b> |
| <b>TRANSFERS INTRA-OUT</b>    |               |
| 80-15 TO SOFTBALL             | 50,000        |
|                               | <hr/>         |
| <b>TOTAL TRANSFERS</b>        | <b>50,000</b> |
| <b>TOTAL DIVISION REQUEST</b> | <b>80,000</b> |

(CONTINUED)

FUND: ACTIVITY (115)  
 DEPARTMENT: RECREATION (78)  
 DEPARTMENT HEAD: VAUGHN SULLIVAN  
 PAGE 4

| <b>7815 - MISCELLANEOUS PROGRAMS</b>      |               |
|-------------------------------------------|---------------|
| <b>MATERIALS &amp; SUPPLIES</b>           |               |
| 20-01 MISCELLANEOUS                       | 2,000         |
| 20-42 TRICK OR TREAT                      | 7,500         |
| 20-43 RECREATION CLASSES                  | 100           |
| 20-46 TAE KWON DO                         | 750           |
| 20-47 DANCE & TUMBLING                    | 750           |
| 20-49 HERSHEY TRACK MEET                  | 1,500         |
| 20-56 5TH & 6TH GRADE DANCE               | 1,400         |
| 20-57 FLAG FOOTBALL                       | 5,000         |
| 20-58 FATHER-DAUGHTER DANCE               | 8,000         |
| 20-61 TREE LIGHTING                       | 250           |
| 20-68 MOM/SON BEACH PARTY                 | 500           |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b>     | <b>27,750</b> |
| <b>OTHER SERVICES &amp; CHARGES</b>       |               |
| 30-18 REFUNDS                             | 250           |
| 30-40 CONTRACTUAL - INSTRUCTORS           | 45,000        |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>45,250</b> |
| <b>CAPITAL OUTLAY</b>                     |               |
| 40-04 PARK IMPROVEMENTS                   | 20,000        |
| <b>TOTAL CAPITAL OUTLAY</b>               | <b>20,000</b> |
| <b>TOTAL DIVISION REQUEST</b>             | <b>93,000</b> |
| <b>0910 &amp; 7816 Nature Trails</b>      |               |
| <b>MATERIALS &amp; SUPPLIES</b>           |               |
| 20-41 SUPPLIES                            | 3,000         |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b>     | <b>3,000</b>  |
| <b>CAPITAL OUTLAY</b>                     |               |
| 40-06 INFRASTRUCTURE                      | 30,000        |
| <b>TOTAL CAPITAL OUTLAY</b>               | <b>30,000</b> |
| <b>TOTAL DIVISION REQUEST</b>             | <b>33,000</b> |

(CONTINUED)

FUND: ACTIVITY (115)  
 DEPARTMENT: RECREATION (78)  
 DEPARTMENT HEAD: VAUGHN SULLIVAN  
 PAGE 5

| <b>7817 - Tree Board</b>                  |                |
|-------------------------------------------|----------------|
| <b>OTHER SERVICES &amp; CHARGES</b>       |                |
| 20-07 TREES                               | 3,000          |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>3,000</b>   |
| <b>TOTAL DIVISION REQUEST</b>             | <b>3,000</b>   |
| <b>7819 - Arts Council Grant</b>          |                |
| <b>MATERIALS &amp; SUPPLIES</b>           |                |
| 20-02 LOCAL GOVERNMENT CHALLENGE          | 10,000         |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b>     | <b>10,000</b>  |
| <b>TOTAL DIVISION REQUEST</b>             | <b>10,000</b>  |
| <b>7822 - Renaissance Run</b>             |                |
| <b>MATERIALS &amp; SUPPLIES</b>           |                |
| 20-41 SUPPLIES                            | 6,000          |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b>     | <b>6,000</b>   |
| <b>OTHER SERVICES &amp; CHARGES</b>       |                |
| 30-09 GRANTS                              | 5,000          |
| 30-40 CONTRACTUAL                         | 1,800          |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>6,800</b>   |
| <b>TOTAL DIVISION REQUEST</b>             | <b>12,800</b>  |
| <b>00 - Undesignated</b>                  |                |
| <b>TRANSFERS INTRA-OUT</b>                |                |
| 80-15 TO NATURE TRAIL                     | 30,000         |
| 80-15 TO PARK PLAY                        | 20,000         |
| <b>TOTAL TRANSFERS</b>                    | <b>50,000</b>  |
| <b>TOTAL DIVISION REQUEST</b>             | <b>50,000</b>  |
| <b>TOTAL DEPARTMENT REQUEST</b>           | <b>521,665</b> |

FUND: PARK & RECREATION PROJECTS (123)  
DEPARTMENT: MWC PARKS & REC (06) & (23)  
DEPARTMENT HEAD: VAUGHN SULLIVAN

| EXPENDITURES         | ACTUAL<br>2009-2010 | AMENDED<br>BUDGET<br>2010-2011 | ESTIMATED<br>ACTUAL<br>2010-2011 | BUDGET<br>2011-2012 |
|----------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| PERSONAL SERVICES    | 50,319              | 75,629                         | 53,304                           | 85,669              |
| BENEFITS             | 12,570              | 18,221                         | 13,567                           | 27,043              |
| MATERIALS & SUPPLIES | 11,576              | 16,701                         | 11,519                           | 14,759              |
| OTHER SERVICES       | 131,899             | 140,378                        | 99,741                           | 175,131             |
| CAPITAL OUTLAY       | 73,043              | 303,225                        | 303,225                          | 264,000             |
| DEBT SERVICE         | 199,295             | 18,708                         | 17,140                           | -                   |
| <b>TOTAL</b>         | <b>478,702</b>      | <b>572,862</b>                 | <b>498,496</b>                   | <b>566,602</b>      |

| REVENUES             | ACTUAL<br>2009-2010 | AMENDED<br>BUDGET<br>2010-2011 | ESTIMATED<br>ACTUAL<br>2010-2011 | BUDGET<br>2011-2012 |
|----------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| TAXES                | 398,980             | 394,081                        | 414,040                          | 414,040             |
| CHARGES FOR SERVICES | 4,080               | 4,800                          | 4,800                            | 57,200              |
| INTEREST             | 6,677               | 5,567                          | 5,654                            | 5,654               |
| MISCELLANEOUS        | 3,478               | -                              | -                                | -                   |
| TRANSFERS IN         | 79,004              | 75,690                         | 80,232                           | 80,232              |
| <b>TOTAL</b>         | <b>492,219</b>      | <b>480,138</b>                 | <b>504,726</b>                   | <b>557,126</b>      |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES | EXPENSES | FUND<br>BALANCE |              |
|----------------------------|---------------------|----------|----------|-----------------|--------------|
| 6/30/2007                  | 119,395             | 484,061  | 361,073  | 242,383         | 06/30/08     |
| 6/30/2008                  | 242,383             | 487,446  | 518,224  | 211,605         | 06/30/09     |
| 6/30/2009                  | 211,605             | 492,219  | 478,702  | 225,122         | 06/30/10     |
| 6/30/2010                  | 225,122             | 504,726  | 498,496  | 231,352         | 06/30/11 EST |
| 6/30/2011                  | 231,352             | 557,126  | 566,602  | 221,876         | 06/30/12 EST |

FINAL BUDGET 2011-2012

| PARK AND RECREATIONS (06)                 |                |
|-------------------------------------------|----------------|
| <b>PERSONAL SERVICES</b>                  |                |
| 10-01 SALARIES                            | 54,382         |
| 10-10 LONGEVITY                           | 959            |
| 10-12 VL BUYBACK                          | 213            |
| 10-13 PDO BUYBACK                         | 149            |
| 10-14 SICK LEAVE INCENTIVE                | 914            |
| <b>TOTAL PERSONAL SERVICES</b>            | <b>56,617</b>  |
| <b>BENEFITS</b>                           |                |
| 15-01 SOCIAL SECURITY                     | 4,418          |
| 15-02 EMPLOYEES' RETIREMENT               | 7,507          |
| 15-03 GROUP INSURANCE                     | 5,656          |
| 15-06 TRAVEL & SCHOOL                     | 4,000          |
| <b>TOTAL BENEFITS</b>                     | <b>21,581</b>  |
| <b>MATERIALS &amp; SUPPLIES</b>           |                |
| 20-41 SUPPLIES - PARKS/REC & ROLL         | 5,000          |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b>     | <b>5,000</b>   |
| <b>OTHER SERVICES &amp; CHARGES</b>       |                |
| 30-01 UTILITIES/COMMS                     | 47,000         |
| 30-21 SURPLUS PROPERTY                    | 481            |
| 30-23 UPKEEP                              | 35,000         |
| 30-40 CONTRACTUAL                         | 30,000         |
| 30-82 SPECIAL EVENTS                      | 56,400         |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>168,881</b> |
| <b>CAPITAL OUTLAY</b>                     |                |
| 40-01 VEHICLES                            | 64,000         |
| 40-04 PARK IMPROVEMENTS                   | 200,000        |
| <b>TOTAL CAPITAL OUTLAY</b>               | <b>264,000</b> |
| <b>TOTAL DEPARTMENT REQUEST</b>           | <b>516,079</b> |

(CONTINUED)

**FUND: PARK & RECREATION PROJECTS (123)**  
**DEPARTMENT: MWC PARKS & REC (06) & (23)**  
**DEPARTMENT HEAD: VAUGHN SULLIVAN**  
**PAGE TWO**

**PERMANENT STAFFING**

|                         | FY 11-12    | FY 10-11    |
|-------------------------|-------------|-------------|
| Park & Rec Supervisor   | 0.33        | 0.33        |
| Sports & Rec Supervisor | 0.25        | 0.25        |
| Special Events Coord.   | 0.44        | 0.50        |
| <b>TOTAL</b>            | <b>1.02</b> | <b>1.08</b> |

**PERSONNEL  
POSITIONS  
SUMMARY:**

2006-07 - 0  
2007-08 - .33  
2008-09 - .77  
2009-10 - .77  
2010-11 - 1.08  
2011-12 - 1.02

**CAPITAL OUTLAY**

|                                                |                |
|------------------------------------------------|----------------|
| Phase II of Dog Park                           | 75,000         |
| Parks Utility Truck - Sanitation 1 ton w crane | 64,000         |
| Resurface Tennis Courts                        | 25,000         |
| Tel Star North Lights & Upgrade                | 100,000        |
| <b>TOTAL</b>                                   | <b>264,000</b> |

**SPECIAL EVENTS**

|                                      |               |
|--------------------------------------|---------------|
| Star Spangel Salute                  | 50,000        |
| Pow Wow                              | 1,400         |
| Other Special Event Programing Funds | 5,000         |
| <b>TOTAL</b>                         | <b>56,400</b> |

**PARK PLAY (23)**

**PERSONAL SERVICES**

|                           |        |
|---------------------------|--------|
| 10-01 SALARY - REC & ROLL | 9,292  |
| 10-02 WAGES - REC & ROLL  | 19,000 |
| 10-03 OVERTIME            | 250    |
| 10-10 LONGEVITY           | 115    |
| 10-12 VL BUYBACK          | 100    |
| 10-13 PDO BUYBACK         | 70     |
| 10-14 SL INCENTIVE        | 225    |

**TOTAL PERSONAL SERVICES** 29,052

**BENEFITS**

|                        |       |
|------------------------|-------|
| 15-01 SOCIAL SECURITY  | 2,222 |
| 15-02 RETIREMENT       | 1,307 |
| 15-03 HEALTH INSURANCE | 1,933 |

**TOTAL BENEFITS** 5,462

**MATERIALS & SUPPLIES**

|                                   |       |
|-----------------------------------|-------|
| 20-41 SUPPLIES - PARKS/REC & ROLL | 3,500 |
| 20-63 FLEET MAINTENANCE - FUEL    | 2,800 |
| 20-64 FLEET MAINTENANCE - PARTS   | 2,304 |
| 20-65 FLEET MAINTENANCE - LABOR   | 1,155 |

**TOTAL MATERIALS & SUPPLIES** 9,759

**OTHER SERVICES & CHARGES**

|                                    |       |
|------------------------------------|-------|
| 30-01 UTILITIES/COMMS - REC & ROLL | 250   |
| 30-40 CONTRACTUAL - REC & ROLL     | 6,000 |

**TOTAL OTHER SERVICES & CHARGES** 6,250

**TOTAL DEPARTMENT REQUEST** 50,523

**TOTAL FUND REQUEST** 566,602



**FUND: CDBG (141)**  
**DEPARTMENT: GRANTS MANAGEMENT**  
**DEPARTMENT HEAD: TERRI CRAFT**  
**NON-FISCAL FUND**

| <b>EXPENDITURES</b>  | <b>ACTUAL<br/>2009-2010</b> | <b>AMENDED<br/>BUDGET<br/>2010-2011</b> | <b>ESTIMATED<br/>ACTUAL<br/>2010-2011</b> | <b>BUDGET<br/>2011-2012</b> |
|----------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| PERSONAL SERVICES    | 193,721                     | 203,133                                 | 204,128                                   | 215,609                     |
| BENEFITS             | 63,231                      | 68,410                                  | 66,444                                    | 76,617                      |
| MATERIALS & SUPPLIES | 1,832                       | 2,645                                   | 1,199                                     | 2,176                       |
| OTHER SERVICES       | 3,236                       | 525,414                                 | 3,626                                     | 3,626                       |
| GRANT ACTIVITY       | 329,561                     | 273,392                                 | 479,092                                   | 226,221                     |
| CAPITAL OUTLAY       | 1,615                       | 1,011                                   | 11                                        | 1,000                       |
| <b>TOTAL</b>         | <b>593,195</b>              | <b>1,074,005</b>                        | <b>754,500</b>                            | <b>525,249</b>              |

| <b>REVENUES</b>   | <b>ACTUAL<br/>2009-2010</b> | <b>AMENDED<br/>BUDGET<br/>2010-2011</b> | <b>ESTIMATED<br/>ACTUAL<br/>2010-2011</b> | <b>BUDGET<br/>2011-2012</b> |
|-------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| INTERGOVERNMENTAL | 503,486                     | 522,606                                 | 688,941                                   | 428,500                     |
| TRANSFER IN       | 89,402                      | 64,748                                  | 65,559                                    | 96,749                      |
| <b>TOTAL</b>      | <b>592,888</b>              | <b>587,354</b>                          | <b>754,500</b>                            | <b>525,249</b>              |

| <b>PERMANENT STAFFING</b> | <b>FY 11-12</b> | <b>FY 10-11</b> |
|---------------------------|-----------------|-----------------|
| Director                  | 0.9             | 0.9             |
| Housing Rehab.            | 1               | 1               |
| Secretary                 | 1               | 1               |
| Planning Assistant        | 1               | 1               |
| <b>TOTAL</b>              | <b>3.9</b>      | <b>3.9</b>      |

.10 of Director to Hospital (425)

| <b>PERSONNEL<br/>POSITIONS<br/>SUMMARY:</b> |     |
|---------------------------------------------|-----|
| 2005-06                                     | 4   |
| 2006-07                                     | 4   |
| 2007-08                                     | 4   |
| 2008-09                                     | 4   |
| 2009-10                                     | 3.9 |
| 2010-11                                     | 3.9 |
| 2011-12                                     | 3.9 |

**(CONTINUED)**

**FINAL BUDGET 2011-2012**

**CDBG PROGRAMS (3901)**

| <b>PERSONAL SERVICES</b> |        |
|--------------------------|--------|
| 10-01 SALARY             | 45,111 |
| 10-07 ALLOWANCES         | 498    |
| 10-10 LONGEVITY          | 812    |
| 10-14 SL INCENTIVE       | 900    |

**TOTAL PERSONAL SERVICES 47,321**

| <b>BENEFITS</b>              |       |
|------------------------------|-------|
| 15-01 SOCIAL SECURITY        | 3,620 |
| 15-02 RETIREMENT             | 6,152 |
| 15-03 GROUP HEALTH INSURANCE | 7,730 |
| 15-04 WORKERS COMP INSURANCE | 547   |

**TOTAL BENEFITS 18,049**

| <b>OTHER SERVICES &amp; CHARGES</b> |       |
|-------------------------------------|-------|
| 30-54 VEHICLE/ACCIDENT INSURANCE    | 250   |
| 30-85 INSURANCE/FIRE-THEFT-LIAB     | 1,688 |

**TOTAL OTHER SERVICES & CHARGES 1,938**

**TOTAL DIVISION REQUEST 67,308**

**HOUSING REHAB (3902)**

| <b>PERSONAL SERVICES (HOUSING REHAB)</b> |        |
|------------------------------------------|--------|
| 10-01 SALARY                             | 88,312 |
| 10-07 ALLOWANCES                         | 498    |
| 10-10 LONGEVITY                          | 4,154  |
| 10-14 SL INCENTIVE                       | 900    |

**TOTAL PERSONAL SERVICES 93,864**

FUND: CDBG (141)  
 DEPARTMENT: GRANTS MANAGEMENT  
 DEPARTMENT HEAD: TERRI CRAFT  
 NON-FISCAL FUND  
 PAGE TWO

|                              |              |
|------------------------------|--------------|
| <b>BENEFITS</b>              |              |
| 15-01 SOCIAL SECURITY        | 7,181        |
| 15-02 RETIREMENT             | 12,202       |
| 15-03 GROUP HEALTH INSURANCE | 15,274       |
| 15-04 WORKERS COMP INSURANCE | <u>1,094</u> |

**TOTAL BENEFITS** 35,751

|                                     |              |
|-------------------------------------|--------------|
| <b>OTHER SERVICES &amp; CHARGES</b> |              |
| 30-85 INSURANCE/FIRE-THEFT-LIAB     | <u>1,688</u> |

**TOTAL OTHER SERVICES & CHARGES** 1,688

**TOTAL DIVISION REQUEST** 131,303

**GRANT ACTIVITY (3921)**

|                                        |               |
|----------------------------------------|---------------|
| <b>EXPENDITURES</b>                    |               |
| 30-08 HOUSING REHABILITATION ADMIN     | 3,000         |
| 30-09 PROPERTY MAINT ADMIN (Code Enf.) | 50,000        |
| 30-10 GENERAL ADMINISTRATION           | 14,500        |
| 30-11 FAIR HOUSING SERVICES            | 8,000         |
| 30-12 CONTINGENCY                      | 1,521         |
| 30-13 AUTUMN HOUSE SOCIAL SERVICE      | 18,200        |
| 30-14 NEIGHBORHOOD INITIATIVE          | 11,000        |
| 30-15 BEFORE/AFTER SCHOOL              | 18,200        |
| 30-16 AT RISK YOUTH & FAMILY PR        | 14,600        |
| 30-17 SLUM/BLIGHT IMPROVEMENTS         | 25,000        |
| 30-19 SHARE-A-FARE PROGRAM             | 2,200         |
| 30-28 NORTH OAKS PUB IMPROVEMENT       | 25,000        |
| 30-29 CLEARANCE/REDEVELOPMENT          | 20,000        |
| 30-30 FOOD PANTRY REHAB                | <u>15,000</u> |

**TOTAL EXPENDITURES** 226,221

|                                 |            |
|---------------------------------|------------|
| <b>MATERIALS &amp; SUPPLIES</b> |            |
| 20-63 FLEET FUEL                | 1,265      |
| 20-64 FLEET PARTS               | 240        |
| 20-65 FLEET LABOR               | <u>671</u> |

**TOTAL MATERIALS & SUPPLIES** 2,176

(CONTINUED)

**FUND: CDBG (141)**  
**DEPARTMENT: GRANTS MANAGEMENT**  
**DEPARTMENT HEAD: TERRI CRAFT**  
**NON-FISCAL FUND**  
**PAGE THREE**

|                               |                |
|-------------------------------|----------------|
| <b>CAPITAL OUTLAY</b>         |                |
| 40-49 COMPUTER                | 1,000          |
| <b>TOTAL CAPITAL OUTLAY</b>   | 1,000          |
| <b>TOTAL DIVISION REQUEST</b> | <u>229,397</u> |

|                                    |
|------------------------------------|
| <b>ADMINISTRATIVE STAFF (3999)</b> |
|------------------------------------|

|                                         |        |
|-----------------------------------------|--------|
| <b>PERSONAL SERVICES (GRANTS MGMT.)</b> |        |
| 10-01 SALARY                            | 69,583 |
| 10-07 ALLOWANCES                        | 2,162  |
| 10-10 LONGEVITY                         | 1,869  |
| 10-14 SICK LEAVE INCENTIVE              | 810    |

|                                |        |
|--------------------------------|--------|
| <b>TOTAL PERSONAL SERVICES</b> | 74,424 |
|--------------------------------|--------|

|                              |       |
|------------------------------|-------|
| <b>BENEFITS</b>              |       |
| 15-01 SOCIAL SECURITY        | 5,693 |
| 15-02 RETIREMENT             | 9,675 |
| 15-03 GROUP HEALTH INSURANCE | 6,957 |
| 15-04 WORKERS COMP INSURANCE | 492   |

|                       |        |
|-----------------------|--------|
| <b>TOTAL BENEFITS</b> | 22,817 |
|-----------------------|--------|

|                               |               |
|-------------------------------|---------------|
| <b>TOTAL DIVISION REQUEST</b> | <u>97,241</u> |
|-------------------------------|---------------|

|                                 |                |
|---------------------------------|----------------|
| <b>TOTAL DEPARTMENT REQUEST</b> | <b>525,249</b> |
|---------------------------------|----------------|

FUND: COMMUNITY DEVELOPMENT BLOCK  
GRANT (141)

Community Development Block Grant (CDBG) funds are appropriated by the U.S. Department of Housing and Urban Development to assist in the development of viable urban communities, including decent housing, a suitable living environment and expanded economic opportunities, principally for persons of low to moderate income. The city estimates \$428,500 in new CDBG funding this year. The following is a summary of CDBG projects and activities planned for FY2011-12.

Funding for the Property Maintenance Program, Slum Blight Improvement Program and Neighborhood Services Program will continue in FY'2011. Funds will also continue to be used for Before and After School Care Scholarships, Autumn House Social Services, At-Risk Youth and Family Program, Share-A-Fare Program and Fair Housing Services. Funds will also be used to rehab an existing food pantry and assist with public improvements in the North Oaks Addition.

Community Development Block Grant staff continue to manage the Transitional Housing Program; Housing Rehabilitation Loan Program; Housing Pilot Program, Homebuyer Assistance Program; the Purchase/Rehab/Infill Program; and various studies supported with other funding sources.

The CDBG funded Grants Management staff also provides grant oversight for many other grant programs and projects operated by the city. Staff will continue to seek compatible housing and community development program funding to expand upon and add to existing activities and services provided to Midwest City residents.

**FUND: GRANTS/HOUSING ACTIVITIES (142)**  
**DEPARTMENT: GRANTS MANAGEMENT DIVISION**  
**DEPARTMENT HEAD: TERRI CRAFT**

| <b>EXPENDITURES</b> | <b>ACTUAL<br/>2009-2010</b> | <b>AMENDED<br/>BUDGET<br/>2010-2011</b> | <b>ESTIMATED<br/>ACTUAL<br/>2010-2011</b> | <b>BUDGET<br/>2011-2012</b> |
|---------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| OTHER SERVICES      | 99,063                      | 324,400                                 | 104,944                                   | 247,000                     |
| CAPITAL OUTLAY      | -                           | 20,678                                  | 20,678                                    | -                           |
| TRANSFER INTRA-OUT  | -                           | -                                       | 18,300                                    | -                           |
| <b>TOTAL</b>        | <b>99,063</b>               | <b>345,078</b>                          | <b>143,922</b>                            | <b>247,000</b>              |

| <b>REVENUES</b>        | <b>ACTUAL<br/>2009-2010</b> | <b>AMENDED<br/>BUDGET<br/>2010-2011</b> | <b>ESTIMATED<br/>ACTUAL<br/>2010-2011</b> | <b>BUDGET<br/>2011-2012</b> |
|------------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| INTEREST               | 30                          | 30                                      | -                                         | -                           |
| INTERGOVERNMENTAL-3710 | -                           | -                                       | 210                                       | -                           |
| CHARGES FOR SVCS-3710  | 9,081                       | -                                       | -                                         | -                           |
| MISCELLANEOUS-3710     | 8,591                       | 13,000                                  | 13,361                                    | 13,934                      |
| TRANSFER INTRA-IN-3710 | -                           | -                                       | 18,300                                    | -                           |
| CHARGES FOR SVCS-3720  | 3,285                       | -                                       | -                                         | -                           |
| MISCELLANEOUS-3720     | -                           | 3,500                                   | 3,013                                     | 3,000                       |
| INTERGOVERNMENTAL-3721 | 5,785                       | 6,000                                   | 10,141                                    | -                           |
| CHARGES FOR SVCS-3730  | 11,792                      | -                                       | -                                         | -                           |
| MISCELLANEOUS-3730     | 68,617                      | 2,040                                   | 2,483                                     | 3,750                       |
| INTERGOVERNMENTAL-3731 | 75,000                      | -                                       | -                                         | -                           |
| <b>TOTAL</b>           | <b>182,182</b>              | <b>24,570</b>                           | <b>47,508</b>                             | <b>20,684</b>               |

**FINAL BUDGET 2011-2012**

| <b>HOUSING - SPECIAL PROJECTS (3710)</b>  |                |
|-------------------------------------------|----------------|
| <b>OTHER SERVICES &amp; CHARGES</b>       |                |
| 30-04 OTHER EXPENSES                      | 27,000         |
| 30-07 H REHAB LOAN PROGRAM                | 100,000        |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>127,000</b> |

|                               |                |
|-------------------------------|----------------|
| <b>TOTAL DIVISION REQUEST</b> | <b>127,000</b> |
|-------------------------------|----------------|

| <b>HOUSING - TRANSITIONAL HOUSING (3720)</b> |       |
|----------------------------------------------|-------|
| <b>OTHER SERVICES &amp; CHARGES</b>          |       |
| 30-01 UTILITIES/COMMUNICATION                | 4,000 |
| 30-02 APPLIANCES/EQUIPMENT                   | 1,500 |
| 30-03 MOWING                                 | 1,500 |
| 30-04 OTHER EXPENSES                         | 2,000 |
| 30-23 UPKEEP REAL PROPERTY                   | 3,000 |

|                                           |               |
|-------------------------------------------|---------------|
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>12,000</b> |
|-------------------------------------------|---------------|

|                               |               |
|-------------------------------|---------------|
| <b>TOTAL DIVISION REQUEST</b> | <b>12,000</b> |
|-------------------------------|---------------|

| <b>HOUSING - HOME (3730)</b>        |        |
|-------------------------------------|--------|
| <b>OTHER SERVICES &amp; CHARGES</b> |        |
| 03-01 PURCHASE/REHAB/INFILL         | 90,000 |
| 06-00 REHAB RENTAL                  | 12,000 |
| 30-04 OTHER EXPENSES                | 6,000  |

|                                           |                |
|-------------------------------------------|----------------|
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>108,000</b> |
|-------------------------------------------|----------------|

|                               |                |
|-------------------------------|----------------|
| <b>TOTAL DIVISION REQUEST</b> | <b>108,000</b> |
|-------------------------------|----------------|

|                                 |                |
|---------------------------------|----------------|
| <b>TOTAL DEPARTMENT REQUEST</b> | <b>247,000</b> |
|---------------------------------|----------------|

(CONTINUED)

FUND: GRANTS/HOUSING ACTIVITIES (142)  
 DEPARTMENT: GRANTS MANAGEMENT DIVISION  
 DEPARTMENT HEAD: TERRI CRAFT  
 PAGE TWO

**EXPENDITURES**

**HOUSING - SPECIAL PROJECTS (3710)**

|                | ACTUAL<br>2009-2010 | AMENDED<br>BUDGET<br>2010-2011 | ESTIMATED<br>ACTUAL<br>2010-2011 | BUDGET<br>2011-2012 |
|----------------|---------------------|--------------------------------|----------------------------------|---------------------|
| OTHER SERVICES | 10,150              | 110,000                        | 13,042                           | 127,000             |
| TOTAL          | 10,150              | 110,000                        | 13,042                           | 127,000             |

**HOUSING - TRANSITIONAL HOUSING - PROGRAM (3720)**

|                | ACTUAL<br>2009-2010 | AMENDED<br>BUDGET<br>2010-2011 | ESTIMATED<br>ACTUAL<br>2010-2011 | BUDGET<br>2011-2012 |
|----------------|---------------------|--------------------------------|----------------------------------|---------------------|
| OTHER SERVICES | 75                  | 20,000                         | 2,681                            | 12,000              |
| TOTAL          | 75                  | 20,000                         | 2,681                            | 12,000              |

**HOUSING - TRANSITIONAL HOUSING - GRANT (3721)**

|                | ACTUAL<br>2009-2010 | AMENDED<br>BUDGET<br>2010-2011 | ESTIMATED<br>ACTUAL<br>2010-2011 | BUDGET<br>2011-2012 |
|----------------|---------------------|--------------------------------|----------------------------------|---------------------|
| OTHER SERVICES | 7,918               | 4,400                          | 4,221                            | -                   |
| TOTAL          | 7,918               | 4,400                          | 4,221                            | -                   |

(CONTINUED)

FUND: GRANTS/HOUSING ACTIVITIES (142)  
DEPARTMENT: GRANTS MANAGEMENT DIVISION  
DEPARTMENT HEAD: TERRI CRAFT  
PAGE THREE

| <b>HOUSING - HOME - PROGRAM (3730)</b> |                  |                  |                  |                  |
|----------------------------------------|------------------|------------------|------------------|------------------|
|                                        | <b>ACTUAL</b>    | <b>AMENDED</b>   | <b>ESTIMATED</b> |                  |
|                                        | <b>2009-2010</b> | <b>BUDGET</b>    | <b>ACTUAL</b>    | <b>BUDGET</b>    |
|                                        |                  | <b>2010-2011</b> | <b>2010-2011</b> | <b>2011-2012</b> |
| OTHER SERVICES                         | 5,920            | 190,000          | 85,000           | 108,000          |
| CAPITAL OUTLAY                         | -                | 20,678           | 20,678           | -                |
| TRANSFER INTRA-OUT                     | -                | -                | 18,300           | -                |
| <b>TOTAL</b>                           | <b>5,920</b>     | <b>210,678</b>   | <b>123,978</b>   | <b>108,000</b>   |

| <b>HOUSING - HOME - GRANT (3731)</b> |                  |                  |                  |                  |
|--------------------------------------|------------------|------------------|------------------|------------------|
|                                      | <b>ACTUAL</b>    | <b>AMENDED</b>   | <b>ESTIMATED</b> |                  |
|                                      | <b>2009-2010</b> | <b>BUDGET</b>    | <b>ACTUAL</b>    | <b>BUDGET</b>    |
|                                      |                  | <b>2010-2011</b> | <b>2010-2011</b> | <b>2011-2012</b> |
| OTHER SERVICES                       | 75,000           | -                | -                | -                |
| <b>TOTAL</b>                         | <b>75,000</b>    | <b>-</b>         | <b>-</b>         | <b>-</b>         |

(CONTINUED)

FUND: GRANTS/HOUSING ACTIVITIES (142)  
DEPARTMENT: GRANTS MANAGEMENT DIVISION  
DEPARTMENT HEAD: TERRI CRAFT  
PAGE FOUR

|                                                               | BUDGET    |          |          | FUND    |                    |
|---------------------------------------------------------------|-----------|----------|----------|---------|--------------------|
|                                                               | FUND BAL. | REVENUES | EXPENSES | BALANCE |                    |
| <b><u>HOUSING - SPECIAL PROJECTS (3710)</u></b>               |           |          |          |         |                    |
| 06/30/07                                                      | 118,583   | 15,875   | 15,873   | 118,585 | 06/30/08           |
| 06/30/08                                                      | 118,585   | 23,117   | 37,300   | 104,402 | 06/30/09           |
| 06/30/09                                                      | 104,402   | 17,672   | 10,150   | 111,924 | 06/30/10           |
| 06/30/10                                                      | 111,924   | 31,871   | 13,042   | 130,753 | 06/30/11 ESTIMATED |
| 06/30/11                                                      | 130,753   | 13,934   | 127,000  | 17,687  | 06/30/12 ESTIMATED |
| <b><u>HOUSING - TRANSITIONAL HOUSING - PROGRAM (3720)</u></b> |           |          |          |         |                    |
| 06/30/08                                                      | 17,063    | 2,450    | 3,085    | 16,428  | 06/30/09           |
| 06/30/09                                                      | 16,428    | 3,285    | 75       | 19,638  | 06/30/10           |
| 06/30/10                                                      | 19,638    | 3,013    | 2,681    | 19,970  | 06/30/11 ESTIMATED |
| 06/30/11                                                      | 19,970    | 3,000    | 12,000   | 10,970  | 06/30/12 ESTIMATED |
| <b><u>HOUSING - TRANSITIONAL HOUSING - GRANT (3721)</u></b>   |           |          |          |         |                    |
| 06/30/08                                                      | -         | 11,179   | 14,928   | (3,750) | 06/30/09           |
| 06/30/09                                                      | (3,750)   | 5,785    | 7,918    | (5,883) | 06/30/10           |
| 06/30/10                                                      | (5,883)   | 10,141   | 4,221    | 37      | 06/30/11 ESTIMATED |
| 06/30/11                                                      | 37        | -        | -        | 37      | 06/30/12 ESTIMATED |
| <b><u>HOUSING - HOME - PROGAM (3730)</u></b>                  |           |          |          |         |                    |
| 06/30/07                                                      | 223,090   | 42,808   | 18,042   | 247,856 | 06/30/08           |
| 06/30/08                                                      | 247,856   | 10,922   | 102,792  | 155,986 | 06/30/09           |
| 06/30/09                                                      | 155,986   | 80,409   | 5,920    | 230,475 | 06/30/10           |
| 06/30/10                                                      | 230,475   | 2,483    | 123,978  | 108,980 | 06/30/11 ESTIMATED |
| 06/30/11                                                      | 108,980   | 3,750    | 108,000  | 4,730   | 06/30/12 ESTIMATED |



**FUND: GRANTS/HOUSING ACTIVITIES (142)**  
**DEPARTMENT: HOUSING**

The Grants/Housing Activities Fund supports three program areas: Housing – Special Projects; Housing – Transitional Housing Program; and Housing – HOME Projects. A variety of grants, loan repayments, program income and rental proceeds provide funding for activities.

Special Projects include the Housing Rehabilitation No-Interest Loan Program and other small housing related projects. Loan re-payments support the program.

The Transitional Housing Program supports four city-owned residential properties for transitional housing for homeless families. Travelers Aid Society DBA Upward Transitions provides case management through the Family Outreach Services Program for homeless families.

HOME Investment Partnerships Act (HOME) projects are supported through new grants applied for through the Oklahoma Housing Finance Agency (OHFA) and program income generated from existing housing activities. HOME activities for the coming year include the Purchase/Rehab/Infill Program and Transitional Housing Rehab. New HOME applications will be made to support the Homebuyer Assistance Program and additional Purchase/Rehab/Infill activities. HOME also funds housing surveys, fair housing activities, and other eligible administrative expenses.

Grants Management staff provides management of the above activities in conjunction with CDBG funded activities.

FUND: GRANTS (143)  
DEPARTMENTS: VARIOUS  
DEPARTMENT HEAD: GUY HENSON

| EXPENDITURES         | ACTUAL<br>2009-2010 | AMENDED<br>BUDGET<br>2010-2011 | ESTIMATED<br>ACTUAL<br>2010-2011 | BUDGET<br>2011-2012 |
|----------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| PERSONAL SERVICES    | 193,711             | 192,390                        | 162,907                          | 65,360              |
| BENEFITS             | 29,787              | 30,101                         | 28,432                           | 5,000               |
| MATERIALS & SUPPLIES | 6,293               | 8,617                          | 9,242                            | -                   |
| OTHER SERVICES       | 392,988             | 212,678                        | 197,969                          | -                   |
| CAPITAL OUTLAY       | 37,407              | 532,444                        | 532,444                          | -                   |
| TRANSFERS OUT        | 544,822             | 7,481,090                      | 2,301,717                        | 3,732,247           |
| <b>TOTAL</b>         | <b>1,205,008</b>    | <b>8,457,320</b>               | <b>3,232,711</b>                 | <b>3,802,607</b>    |

| REVENUES          | ACTUAL<br>2009-2010 | AMENDED<br>BUDGET<br>2010-2011 | ESTIMATED<br>ACTUAL<br>2010-2011 | BUDGET<br>2011-2012 |
|-------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| INTERGOVERNMENTAL | 1,021,958           | 7,680,761                      | 3,080,468                        | 3,797,607           |
| INTEREST          | 313                 | 680                            | 108                              | -                   |
| TRANSFERS IN      | 154,016             | 152,978                        | 152,243                          | 5,000               |
| <b>TOTAL</b>      | <b>1,176,287</b>    | <b>7,834,419</b>               | <b>3,232,819</b>                 | <b>3,802,607</b>    |

| PERMANENT STAFFING     | FY 11-12 | FY 10-11 | PERSONNEL<br>POSITIONS<br>SUMMARY                                                                     |
|------------------------|----------|----------|-------------------------------------------------------------------------------------------------------|
| Weed & Seed Supervisor | 0        | 1        | 2005-06 - 1<br>2006-07 - 1<br>2007-08 - 1<br>2008-09 - 1<br>2009-10 - 1<br>2010-11 - 1<br>2011-12 - 0 |
| <b>TOTAL</b>           | <b>0</b> | <b>1</b> |                                                                                                       |

FINAL BUDGET 2011-2012

| 2100 - Emergency Operations      |               |
|----------------------------------|---------------|
| <b>TRANSFER OUT</b>              |               |
| 80-70 EMERGENCY OPERATIONS (070) | 10,000        |
| <b>TOTAL TRANSFER OUT</b>        | <b>10,000</b> |
| <b>TOTAL DEPARTMENT REQUEST</b>  | <b>10,000</b> |

| 5710 - Capital Improvements      |                  |
|----------------------------------|------------------|
| <b>TRANSFER OUT</b>              |                  |
| 80-57 CAPITAL IMPROVEMENTS (157) | 2,415,000        |
| <b>TOTAL TRANSFER OUT</b>        | <b>2,415,000</b> |
| <b>TOTAL DEPARTMENT REQUEST</b>  | <b>2,415,000</b> |

| 6210 - Police                   |               |
|---------------------------------|---------------|
| <b>PERSONAL SERVICES</b>        |               |
| 10-03 OVERTIME                  | 65,360        |
| <b>TOTAL PERSONAL SERVICES</b>  | <b>65,360</b> |
| <b>BENEFITS</b>                 |               |
| 15-01 SOCIAL SECURITY           | 5,000         |
| <b>TOTAL BENEFITS</b>           | <b>5,000</b>  |
| <b>TOTAL DEPARTMENT REQUEST</b> | <b>70,360</b> |

| 8710 - Economic                 |                  |
|---------------------------------|------------------|
| <b>TRANSFER OUT</b>             |                  |
| 80-87 UTILITIES AUTHORITY (193) | 1,307,247        |
| <b>TOTAL TRANSFER OUT</b>       | <b>1,307,247</b> |
| <b>TOTAL DEPARTMENT REQUEST</b> | <b>1,307,247</b> |

**FUND: DOWNTOWN REDEVELOPMENT (194)**  
**DEPARTMENT: REDEVELOPMENT (92)**  
**DEPARTMENT HEAD: GUY HENSON**

| <b>EXPENDITURES</b>  | <b>ACTUAL<br/>2009-2010</b> | <b>AMENDED<br/>BUDGET<br/>2010-2011</b> | <b>ESTIMATED<br/>ACTUAL<br/>2010-2011</b> | <b>BUDGET<br/>2011-2012</b> |
|----------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| PERSONAL SERVICES    | 41,303                      | 38,775                                  | 39,209                                    | 38,643                      |
| BENEFITS             | 16,820                      | 16,914                                  | 16,914                                    | 16,195                      |
| MATERIALS & SUPPLIES | 414                         | 400                                     | 400                                       | 400                         |
| OTHER SERVICES       | 55,124                      | 57,979                                  | 57,979                                    | 46,860                      |
| CAPITAL OUTLAY       | 113,593                     | 285,000                                 | 189,595                                   | 1,155,000                   |
| TRANSFER OUT         | 1,563,335                   | 1,206,255                               | 502,255                                   | 640,630                     |
| <b>TOTAL</b>         | <b>1,790,588</b>            | <b>1,605,323</b>                        | <b>806,352</b>                            | <b>1,897,728</b>            |

| <b>REVENUES</b>      | <b>ACTUAL<br/>2009-2010</b> | <b>AMENDED<br/>BUDGET<br/>2010-2011</b> | <b>ESTIMATED<br/>ACTUAL<br/>2010-2011</b> | <b>BUDGET<br/>2011-2012</b> |
|----------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| CHARGES FOR SERVICES | 1,303,503                   | 815,004                                 | 915,000                                   | 915,000                     |
| INTEREST             | 46,950                      | 39,902                                  | 27,009                                    | 37,009                      |
| <b>TOTAL</b>         | <b>1,350,453</b>            | <b>854,906</b>                          | <b>942,009</b>                            | <b>952,009</b>              |

| <b>BUDGETARY<br/>FUND BALANCE:</b> | <b>BUDGET<br/>FUND BAL.</b> | <b>REVENUES</b> | <b>EXPENSES</b> | <b>FUND<br/>BALANCE</b> |               |
|------------------------------------|-----------------------------|-----------------|-----------------|-------------------------|---------------|
| 6/30/2007                          | 2,017,589                   | 1,012,993       | 781,886         | 2,248,696               | 6/30/08       |
| 6/30/2008                          | 2,248,696                   | 767,646         | 605,015         | 2,411,327               | 6/30/09       |
| 6/30/2009                          | 2,411,327                   | 1,350,453       | 1,790,588       | 1,971,192               | 6/30/10       |
| 6/30/2010                          | 1,971,192                   | 942,009         | 806,352         | 2,106,849               | 6/30/11 - EST |
| 6/30/2011                          | 2,106,849                   | 952,009         | 1,897,728       | 1,161,130               | 6/30/12 - EST |

NOTE: FY 09-10 Est. \$687,300 of Fund Balance is held in escrow by the Oklahoma  
County Court Clerk for 29th Street Property  
FY 11-12 Clock Tower Loan \$400,000

**FINAL BUDGET 2011-2012**

**(9210) Special Projects**

| <b>CAPITAL OUTLAY</b>                      |                  |
|--------------------------------------------|------------------|
| 40-06 ADMIN/PROFESSIONAL SERVICES          | 15,000           |
| 40-16 PARK IMPROVEMENTS                    | 5,000            |
| 40-02 CHRISTMAS LIGHTS FOR SE 29TH MEDIAN  | 20,000           |
| 40-05 ELECTRIC FOR SE 29TH MEDIAN          | 15,000           |
| 40-05 AIR DEPOT UTILITY LINE RELOCATION    | 660,000          |
| 40-06 TOWN CENTER DRIVEWAY APPROACH REPAIR | 40,000           |
| 40-09 LAND ACQUISITION                     | 400,000          |
| <b>TOTAL CAPITAL OUTLAY</b>                | <b>1,155,000</b> |

| <b>TRANSFER OUT</b>                              |                |
|--------------------------------------------------|----------------|
| 80-12 CAPITAL OUTLAY (012)                       | 135,000        |
| 80-17 TRAILER PARK (017)                         | 124,350        |
| 80-93 UTILITIES AUTHORITY (193) - INDUSTRIAL PRK | 131,280        |
| 80-90 RETURN ON OWNERS INV (425) C PRIN          | 250,000        |
| <b>TOTAL TRANSFER OUT</b>                        | <b>640,630</b> |

**(9250) General Operations**

| <b>PERSONAL SERVICES</b> |        |
|--------------------------|--------|
| 10-01 SALARIES           | 34,396 |
| 10-04 ADDITIONAL PAY     | 1,244  |
| 10-07 ALLOWANCES         | 1,408  |
| 10-10 LONGEVITY          | 935    |
| 10-13 PDO BUYBACK        | 255    |
| 10-14 SL INCENTIVE       | 405    |

|                                |               |
|--------------------------------|---------------|
| <b>TOTAL PERSONAL SERVICES</b> | <b>38,643</b> |
|--------------------------------|---------------|

| <b>BENEFITS</b>        |       |
|------------------------|-------|
| 15-01 SOCIAL SECURITY  | 2,956 |
| 15-02 RETIREMENT       | 5,024 |
| 15-03 HEALTH INSURANCE | 3,215 |
| 15-06 TRAVEL & SCHOOL  | 5,000 |

|                       |               |
|-----------------------|---------------|
| <b>TOTAL BENEFITS</b> | <b>16,195</b> |
|-----------------------|---------------|

**(CONTINUED)**

**FUND: DOWNTOWN REDEVELOPMENT (194)**  
**DEPARTMENT: REDEVELOPMENT (92)**  
**DEPARTMENT HEAD: GUY HENSON**  
**PAGE TWO**

PERMANENT STAFFING

|                               | FY 11-12    | FY 10-11    |
|-------------------------------|-------------|-------------|
| Facilities Project Supervisor | 0.25        | 0.25        |
| City Attorney                 | 0.20        | 0.20        |
| <b>TOTAL</b>                  | <b>0.45</b> | <b>0.45</b> |

PERSONNEL  
POSITIONS  
SUMMARY:

2006-07 - .25  
2007-08 - .70  
2008-09 - .70  
2009-10 - .45  
2010-11 - .45  
2011-12 - .45

City Attorney; .20% Fund 194; .20% 425 Hospital Authority; .60% (010-04)  
Facilities Project Spvsr: 25% Fund 194, 25% Fund 045, 50% Street

**MATERIALS & SUPPLIES**

|                           |     |
|---------------------------|-----|
| 20-41 SUPPLIES            | 300 |
| 20-51 OTHER GOV'T EXPENSE | 100 |

**TOTAL MATERIAL & SUPPLIES**

400

**OTHER SERVICES & CHARGES**

|                                         |        |
|-----------------------------------------|--------|
| 30-40 CONTRACTUAL - STAR SPANGLE SALUTE | 25,000 |
| 30-40 CONTRACTUAL                       | 5,000  |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS       | 300    |
| 30-85 INS/FIRE/THEFT/LIABILITY          | 16,560 |

**TOTAL OTHER SERVICES & CHARGES**

46,860

**TOTAL DEPARTMENT REQUEST**

**1,897,728**

FUND: URBAN RENEWAL (201)  
 DEPARTMENT: URBAN RENEWAL  
 DEPARTMENT HEAD: GUY HENSON

FINAL BUDGET 2011-2012

| EXPENDITURES   | ACTUAL    | AMENDED BUDGET | ESTIMATED ACTUAL | BUDGET    |
|----------------|-----------|----------------|------------------|-----------|
|                | 2009-2010 | 2010-2011      | 2010-2011        | 2011-2012 |
| OTHER SERVICES | 890       | 5,360          | 5,481            | 6,000     |
| TOTAL          | 890       | 5,360          | 5,481            | 6,000     |

| OTHER SERVICES & CHARGES                  |              |
|-------------------------------------------|--------------|
| 30-44 ADMIN/PROFESSIONAL SERVICES         | 5,000        |
| 30-51 OTHER GOVT EXPENSE                  | 1,000        |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>6,000</b> |
| <b>TOTAL DEPARTMENT REQUEST</b>           | <b>6,000</b> |

| REVENUES            | ACTUAL    | AMENDED BUDGET | ESTIMATED ACTUAL | BUDGET    |
|---------------------|-----------|----------------|------------------|-----------|
|                     | 2009-2010 | 2010-2011      | 2010-2011        | 2011-2012 |
| INVESTMENT INTEREST | 491       | 457            | 335              | 335       |
| TOTAL               | 491       | 457            | 335              | 335       |

| BUDGETARY FUND BALANCE: | BUDGET FUND BAL. | REVENUES | EXPENSES | FUND BALANCE |                 |
|-------------------------|------------------|----------|----------|--------------|-----------------|
| 6/30/2008               | 11,649           | 15,458   | 9,952    | 17,155       | 6/30/09         |
| 6/30/2009               | 17,155           | 491      | 890      | 16,756       | 6/30/10         |
| 6/30/2010               | 16,756           | 335      | 5,481    | 11,610       | 6/30/2011 - EST |

**FUND: ANIMALS BEST FRIEND - (220)**  
**DEPARTMENT: NEIGHBORHOOD SERVICES**  
**DEPARTMENT HEAD: MIKE STROH**

**FINAL BUDGET 2011-2012**

| <b>EXPENDITURES</b>    | <b>ACTUAL<br/>2009-2010</b> | <b>AMENDED<br/>BUDGET<br/>2010-2011</b> | <b>ESTIMATED<br/>ACTUAL<br/>2010-2011</b> | <b>BUDGET<br/>2011-2012</b> |
|------------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| MATERIALS AND SUPPLIES | 310                         | 3,000                                   | 1,000                                     | 3,000                       |
| OTHER SERVICES         | 3,470                       | 5,000                                   | 2,305                                     | 5,000                       |
| CAPITAL OUTLAY         | 28,656                      | -                                       | -                                         | 31,000                      |
| <b>TOTAL</b>           | <b>32,436</b>               | <b>8,000</b>                            | <b>3,305</b>                              | <b>39,000</b>               |

| <b>REVENUES</b>     | <b>ACTUAL<br/>2009-2010</b> | <b>AMENDED<br/>BUDGET<br/>2010-2011</b> | <b>ESTIMATED<br/>ACTUAL<br/>2010-2011</b> | <b>BUDGET<br/>2011-2012</b> |
|---------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| FINES & FORFEITURES | 11,170                      | 10,000                                  | 11,834                                    | 11,834                      |
| INTEREST            | 798                         | 689                                     | 459                                       | 458                         |
| MISCELLANEOUS       | 250                         | 200                                     | 464                                       | 500                         |
| <b>TOTAL</b>        | <b>12,218</b>               | <b>10,889</b>                           | <b>12,757</b>                             | <b>12,792</b>               |

|                                           |               |
|-------------------------------------------|---------------|
| <b>MATERIALS AND SUPPLIES</b>             |               |
| 20-41 SUPPLIES                            | 3,000         |
| <b>TOTAL MATERIAL AND SUPPLIES</b>        | <b>3,000</b>  |
| <b>OTHER SERVICES &amp; CHARGES</b>       |               |
| 30-40 CONTRACTUAL                         | 5,000         |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>5,000</b>  |
| <b>CAPITAL OUTLAY</b>                     |               |
| 40-01 VEHICLES                            | 22,500        |
| 40-14 REMODEL                             | 8,500         |
| <b>TOTAL CAPITAL OUTLAY</b>               | <b>31,000</b> |
| <b>TOTAL DEPARTMENT REQUEST</b>           | <b>39,000</b> |

| <b>BUDGETARY<br/>FUND BALANCE:</b> | <b>BUDGET<br/>FUND BAL.</b> | <b>REVENUES</b> | <b>EXPENSES</b> | <b>FUND<br/>BALANCE</b> |               |
|------------------------------------|-----------------------------|-----------------|-----------------|-------------------------|---------------|
| 6/30/2007                          | 28,694                      | 11,284          | 1,890           | 38,088                  | 6/30/08       |
| 6/30/2008                          | 38,088                      | 9,478           | 2,543           | 45,023                  | 6/30/09       |
| 6/30/2009                          | 45,023                      | 12,218          | 32,436          | 24,805                  | 6/30/10       |
| 6/30/2010                          | 24,805                      | 12,757          | 3,305           | 34,257                  | 6/30/11 - EST |
| 6/30/2011                          | 34,257                      | 12,792          | 39,000          | 8,049                   | 6/30/12 - EST |

FUND: HOTEL/MOTEL (225)  
 DEPARTMENT: ECONOMIC (87)  
 DEPARTMENT HEAD: VAUGHN SULLIVAN

| EXPENDITURES  | ACTUAL<br>2009-2010 | AMENDED<br>BUDGET<br>2010-2011 | ESTIMATED<br>ACTUAL<br>2010-2011 | BUDGET<br>2011-2012 |
|---------------|---------------------|--------------------------------|----------------------------------|---------------------|
| TRANSFERS OUT | 564,315             | 573,085                        | 573,085                          | 573,085             |
| TOTAL         | 564,315             | 573,085                        | 573,085                          | 573,085             |

| REVENUES | ACTUAL<br>2009-2010 | AMENDED<br>BUDGET<br>2010-2011 | ESTIMATED<br>ACTUAL<br>2010-2011 | BUDGET<br>2011-2012 |
|----------|---------------------|--------------------------------|----------------------------------|---------------------|
| TAXES    | 564,315             | 573,085                        | 573,085                          | 573,085             |
| TOTAL    | 564,315             | 573,085                        | 573,085                          | 573,085             |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES | EXPENSES | FUND<br>BALANCE   |
|----------------------------|---------------------|----------|----------|-------------------|
| 6/30/2007                  | -                   | 648,857  | 648,857  | - 6/30/2008       |
| 6/30/2008                  | -                   | 586,735  | 586,735  | - 6/30/2009       |
| 6/30/2009                  | -                   | 564,315  | 564,315  | - 6/30/2010       |
| 6/30/2010                  | -                   | 573,085  | 573,085  | - 6/30/2011 - EST |
| 6/30/2011                  | -                   | 573,085  | 573,085  | - 6/30/2012 - EST |

**FINAL BUDGET 2011-2012**

| TRANSFERS OUT                    |                |
|----------------------------------|----------------|
| 80-23 PARK & REC (123)           | 80,232         |
| 80-46 ECONOMIC DEVELOPMENT (046) | 320,927        |
| 80-74 WELCOME CTR (045)          | 171,926        |
| <b>TOTAL TRANSFERS OUT</b>       | <b>573,085</b> |
| <b>TOTAL DEPARTMENT REQUEST</b>  | <b>573,085</b> |

**FUND: HOTEL MOTEL FUND (225)**  
**DEPARTMENT: ECONOMIC**

**SIGNIFICANT EXPENDITURE CHANGES**

FY 2010-11 is projected to show a slight increase over previous year. Therefore the budget for FY 2011-12 will reflect the small increase. The Chamber contract for 11-12 will be based on a percentage of receipts. This allows for an equitable allocation to the Convention & Visitors Bureau and Chamber.

**PROGRAM DESCRIPTION**

Hotel/Motel Funds are used to support Parks and Recreation, Welcome Center, Convention and Visitors Bureau (CVB), and the Chamber's Economic Development Commission (EDC), all of these agencies work together to promote special recreation events, tourism, convention business, and a healthy business climate.

The distribution of revenues is set by ordinance. The 5% tax on room revenue is allocated; 14% - Parks & Recreation, 30% - Welcome Center and 56% - Economic Development, which funds Convention & Visitors Bureau and the Chamber contract.

**2011-2012 GOALS AND OBJECTIVES**

1. Promote recreational special events in Midwest City and Eastern Oklahoma County.
2. Support tourism and recreation through public programs.
3. Continue to develop the housing bureau.
4. Increase traffic into Midwest City and Eastern Oklahoma County communities.
5. Support the hospitality industry in Eastern Oklahoma County Area.
6. Create economic development through the EDC.
7. Market Midwest City tourism and business.



FUND: COURT BONDS (235-0000)  
 DEPT: CITY CLERK  
 DEPT HEAD: RHONDA ATKINS

FINAL BUDGET 2011-2012

| EXPENDITURES  | ACTUAL<br>2009-2010 | AMENDED<br>BUDGET<br>2010-2011 | ESTIMATED<br>ACTUAL<br>2010-2011 | BUDGET<br>2011-2012 |
|---------------|---------------------|--------------------------------|----------------------------------|---------------------|
| TRANSFERS OUT | 2,688               | 3,000                          | 1,568                            | 1,568               |
| TOTAL         | 2,688               | 3,000                          | 1,568                            | 1,568               |

|                          |              |
|--------------------------|--------------|
| TOTAL TRANSFERS          |              |
| 01-09 GENERAL (010)      | 1,568        |
| TOTAL TRANSFERS          | 1,568        |
| TOTAL DEPARTMENT REQUEST | <b>1,568</b> |

| REVENUES | ACTUAL<br>2009-2010 | AMENDED<br>BUDGET<br>2010-2011 | ESTIMATED<br>ACTUAL<br>2010-2011 | BUDGET<br>2011-2012 |
|----------|---------------------|--------------------------------|----------------------------------|---------------------|
| INTEREST | 2,688               | 3,000                          | 1,568                            | 1,568               |
|          | 2,688               | 3,000                          | 1,568                            | 1,568               |

FUND: DISASTER RELIEF (310)  
DEPARTMENT: DISASTER RELIEF (88)  
DEPARTMENT HEAD: TIM RUNDEL

| EXPENDITURES        | ACTUAL<br>2009-2010 | AMENDED<br>BUDGET<br>2010-2011 | ESTIMATED<br>ACTUAL<br>2010-2011 | BUDGET<br>2011-2012 |
|---------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| PERSONAL SERVICES   | 11,882              | -                              | -                                | -                   |
| BENEFITS            | 2,469               | -                              | -                                | -                   |
| MATERIAL & SUPPLIES | 16,037              | 1,000                          | 1,000                            | 700                 |
| OTHER SERVICES      | 96,217              | 1,231,267                      | 1,124,843                        | 175,000             |
| CAPITAL OUTLAY      | 34,489              | 230,301                        | 158,601                          | -                   |
| <b>TOTAL</b>        | <b>161,094</b>      | <b>1,462,568</b>               | <b>1,284,444</b>                 | <b>175,700</b>      |

| REVENUES             | ACTUAL<br>2009-2010 | AMENDED<br>BUDGET<br>2010-2011 | ESTIMATED<br>ACTUAL<br>2010-2011 | BUDGET<br>2011-2012 |
|----------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| CHARGES FOR SERVICES | 170,506             | 150,000                        | 57,265                           | 57,265              |
| INTEREST             | 29,985              | 28,865                         | 18,800                           | 18,800              |
| MISCELLANEOUS        | 66,499              | -                              | 101,804                          | 82,650              |
| TRANSFERS IN         | 25,947              | 974,390                        | 869,465                          | -                   |
| <b>TOTAL</b>         | <b>292,937</b>      | <b>1,153,255</b>               | <b>1,047,334</b>                 | <b>158,715</b>      |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES  | EXPENSES  | FUND<br>BALANCE |               |
|----------------------------|---------------------|-----------|-----------|-----------------|---------------|
| 6/30/2007                  | 265,085             | 5,419,349 | 4,447,590 | 1,236,844       | 6/30/2008     |
| 6/30/2008                  | 1,236,844           | 365,366   | 327,060   | 1,275,150       | 6/30/2009     |
| 6/30/2009                  | 1,275,150           | 292,937   | 161,094   | 1,406,993       | 6/30/2010     |
| 6/30/2010                  | 1,406,993           | 1,047,334 | 1,284,444 | 1,169,883       | 6/30/2011 EST |
| 6/30/2011                  | 1,169,883           | 158,715   | 175,700   | 1,152,898       | 6/30/2012 EST |

FINAL BUDGET 2011-2012

| 8810 - SAFETY            |        |
|--------------------------|--------|
| OTHER SERVICES & CHARGES |        |
| 30-40 CONTRACTUAL        | 10,000 |

TOTAL OTHER SERVICES & CHARGES 10,000

TOTAL DIVISION REQUEST 10,000

8820 - MOWING & CLEANUP

|                      |     |
|----------------------|-----|
| MATERIALS & SUPPLIES |     |
| 20-30 POSTAGE        | 700 |

TOTAL MATERIALS & SUPPLIES 700

|                          |        |
|--------------------------|--------|
| OTHER SERVICES & CHARGES |        |
| 30-40 CONTRACTUAL        | 90,000 |
| 30-40 DEMOLITION         | 25,000 |

TOTAL OTHER SERVICES & CHARGES 115,000

TOTAL DIVISION REQUEST 115,000

8890 - DISASTER

|                          |        |
|--------------------------|--------|
| OTHER SERVICES & CHARGES |        |
| 30-40 CONTRACTUAL        | 50,000 |

TOTAL OTHER SERVICES & CHARGES 50,000

TOTAL DIVISION REQUEST 50,000

TOTAL DEPARTMENT REQUEST 165,000

Estimated Fund Balance at 6-30-11

|                                        |                  |
|----------------------------------------|------------------|
| Cash                                   | 931,591          |
| Accounts Receivable - Net of Allowance | 348,843          |
| Deferred revenue                       | -110,551         |
| <b>TOTAL</b>                           | <b>1,169,883</b> |

FUND: HOSPITAL AUTHORITY (425)  
 DEPARTMENT: 9010  
 DEPARTMENT HEAD: GUY HENSON

FINAL BUDGET 2011-2012

**COMPOUNDED PRINCIPAL**

**EXPENDITURES**

|                          | ACTUAL<br>2009-2010 | AMENDED<br>BUDGET<br>2010-2011 | ESTIMATED<br>ACTUAL<br>2010-2011 | BUDGET<br>2011-2012 |
|--------------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| OTHER SERVICES & CHARGES | 77,717              | 90,000                         | 110,000                          | 110,000             |
| CAPITAL OUTLAY           | -                   | 1,075,000                      | 1,085,937                        | -                   |
| TRANSFER INTRA-OUT       | 898,871             | 1,000,000                      | 973,990                          | 1,217,571           |
| <b>TOTAL</b>             | <b>976,588</b>      | <b>2,165,000</b>               | <b>2,169,927</b>                 | <b>1,327,571</b>    |

**REVENUES**

|                           | ACTUAL<br>2009-2010 | AMENDED<br>BUDGET<br>2010-2011 | ESTIMATED<br>ACTUAL<br>2010-2011 | BUDGET<br>2011-2012 |
|---------------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| INVEST. INT. & DIVIDEND   | 241,672             | 225,000                        | 301,648                          | 301,648             |
| CAPITAL GAINS / LOSSES    | 25,790              | -                              | 365,522                          | -                   |
| UNREALIZED GAINS / LOSSES | 4,465,041           | -                              | 12,595,926                       | -                   |
| TRANSFERS IN (194) ROI    | -                   | -                              | -                                | 250,000             |
| <b>TOTAL</b>              | <b>4,732,503</b>    | <b>225,000</b>                 | <b>13,263,096</b>                | <b>551,648</b>      |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES    | EXPENSES  | FUND<br>BALANCE |                 |
|----------------------------|---------------------|-------------|-----------|-----------------|-----------------|
| 6/30/2007                  | 61,820,520          | (4,482,746) | 1,336,887 | 56,000,887      | 6/30/2008       |
| 6/30/2008                  | 56,000,887          | (9,854,763) | 1,202,564 | 44,943,560      | 6/30/2009       |
| 6/30/2009                  | 44,943,560          | 4,732,503   | 976,588   | 48,699,475      | 6/30/2010       |
| 6/30/2010                  | 48,699,475          | 13,263,096  | 1,083,990 | 60,878,581      | 6/30/2011 - EST |
| 6/30/2011                  | 60,878,581          | 551,648     | 1,327,571 | 60,102,658      | 6/30/2012 - EST |

**COMPOUNDED PRINCIPAL (90-10)**

|                                         |                |
|-----------------------------------------|----------------|
| <b>OTHER SERVICES AND CHARGES</b>       |                |
| 29-02 TRUSTEE FEES                      | 110,000        |
| <b>TOTAL OTHER SERVICES AND CHARGES</b> | <b>110,000</b> |

|                             |                  |
|-----------------------------|------------------|
| <b>TRANSFERS OUT</b>        |                  |
| 01-01 2% TO DISCRETIONARY   | 1,217,571        |
| <b>TOTAL TRANSFERS- OUT</b> | <b>1,217,571</b> |

**TOTAL COMPOUND PRINCIPAL REQUEST 1,327,571**

| <b>COMPOUNDED 06/30/2011 Estimated</b> |                   |
|----------------------------------------|-------------------|
| Inv.-JP Morgan                         | 58,573,274        |
| Real Estate                            | 2,305,307         |
| <b>Fund Balance</b>                    | <b>60,878,581</b> |

| <b>COMPOUNDED 06/30/2012 Estimated</b> |                   |
|----------------------------------------|-------------------|
| Inv.-JP Morgan                         | 57,797,351        |
| Real Estate                            | 2,305,307         |
| <b>Fund Balance</b>                    | <b>60,102,658</b> |

FUND: HOSPITAL AUTHORITY (425)  
DEPARTMENT: 9020 - LOAN RESERVE  
DEPARTMENT HEAD: GUY HENSON

**HOSPITAL EXPANSION-LOAN RESERVE**

**EXPENDITURES**

|                          | ACTUAL<br>2009-2010 | AMENDED<br>BUDGET<br>2010-2011 | ESTIMATED<br>ACTUAL<br>2010-2011 | BUDGET<br>2011-2012 |
|--------------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| OTHER SERVICES & CHARGES | 44,253              | -                              | 46,939                           | 48,820              |
| TRANSFER INTRA-OUT       | -                   | -                              | -                                | 149,999             |
| <b>TOTAL</b>             | <b>44,253</b>       | <b>-</b>                       | <b>46,939</b>                    | <b>198,819</b>      |

**REVENUES**

|                         | ACTUAL<br>2009-2010 | AMENDED<br>BUDGET<br>2010-2011 | ESTIMATED<br>ACTUAL<br>2010-2011 | BUDGET<br>2011-2012 |
|-------------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| INVEST. INT. & DIVIDEND | 88,505              | -                              | 93,878                           | 97,640              |
| <b>TOTAL</b>            | <b>88,505</b>       | <b>-</b>                       | <b>93,878</b>                    | <b>97,640</b>       |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES | EXPENSES | FUND<br>BALANCE |
|----------------------------|---------------------|----------|----------|-----------------|
|----------------------------|---------------------|----------|----------|-----------------|

|           |           |        |         |           |               |
|-----------|-----------|--------|---------|-----------|---------------|
| 6/30/2008 | 2,500,000 | 19,976 | 9,988   | 2,509,988 | 6/30/2009     |
| 6/30/2009 | 2,509,988 | 88,505 | 44,253  | 2,554,240 | 6/30/2010     |
| 6/30/2010 | 2,554,240 | 93,878 | 46,939  | 2,601,179 | 6/30/2011-EST |
| 6/30/2011 | 2,601,179 | 97,640 | 198,819 | 2,500,000 | 6/30/2012-EST |

|                                   |        |
|-----------------------------------|--------|
| <b>OTHER SERVICES AND CHARGES</b> |        |
| 07-01 DEFERRED REVENUE            | 48,820 |

|                                         |               |
|-----------------------------------------|---------------|
| <b>TOTAL OTHER SERVICES AND CHARGES</b> | <b>48,820</b> |
|-----------------------------------------|---------------|

|                      |         |
|----------------------|---------|
| <b>TRANSFERS OUT</b> |         |
| 80-90 INTRA TO 9060  | 149,999 |

|                             |                |
|-----------------------------|----------------|
| <b>TOTAL TRANSFERS- OUT</b> | <b>149,999</b> |
|-----------------------------|----------------|

|                                         |                |
|-----------------------------------------|----------------|
| <b>TOTAL COMPOUND PRINCIPAL REQUEST</b> | <b>198,819</b> |
|-----------------------------------------|----------------|

| <b>COMPOUNDED 06/30/2011 Estimated</b> |                  |
|----------------------------------------|------------------|
| BancFirst                              | 2,702,360        |
| Deferred Revenue                       | -101,180         |
| Due to 9060 In Lieu of / ROR / Misc.   | -101,180         |
| <b>Fund Balance</b>                    | <b>2,500,000</b> |

| <b>COMPOUNDED 06/30/2012 Estimated</b> |                  |
|----------------------------------------|------------------|
| BancFirst                              | 2,800,000        |
| Deferred Revenue                       | -150,000         |
| Due to 9060 In Lieu of / ROR / Misc.   | -150,000         |
| <b>Fund Balance</b>                    | <b>2,500,000</b> |

FUND: HOSPITAL AUTHORITY (425)  
DEPARTMENT: 9050  
DEPARTMENT HEAD: GUY HENSON

FINAL BUDGET 2011-2012

**DISCRETIONARY FUNDS**

**EXPENDITURES**

|                      | AMENDED             |                     | ESTIMATED           |                     |
|----------------------|---------------------|---------------------|---------------------|---------------------|
|                      | ACTUAL<br>2009-2010 | BUDGET<br>2010-2011 | ACTUAL<br>2010-2011 | BUDGET<br>2011-2012 |
| PERSONAL SERVICES    | 29,224              | 29,266              | 29,000              | 30,787              |
| BENEFITS             | 11,074              | 16,547              | 12,429              | 10,560              |
| MATERIALS & SUPPLIES | 94                  | 200                 | 500                 | 400                 |
| OTHER SERVICES       | 633,619             | 698,168             | 359,059             | 472,269             |
| CAPITAL OUTLAY       | 75,473              | 2,700,600           | 694,135             | 3,000,000           |
| TRANSFERS OUT        | 292,629             | 644,438             | 35,000              | 131,280             |
| DEBT SERVICE         | -                   | -                   | 1,082,975           | -                   |
| <b>TOTAL</b>         | <b>1,042,112</b>    | <b>4,089,219</b>    | <b>2,213,098</b>    | <b>3,645,296</b>    |

**REVENUES**

| REVENUES                          | AMENDED             |                     | ESTIMATED           |                     |
|-----------------------------------|---------------------|---------------------|---------------------|---------------------|
|                                   | ACTUAL<br>2009-2010 | BUDGET<br>2010-2011 | ACTUAL<br>2010-2011 | BUDGET<br>2011-2012 |
| INTEREST                          | 65,374              | 67,148              | 37,897              | 65,000              |
| IN LIEU OF PROPERTY TAX           | 515,951             | 526,445             | 547,580             | -                   |
| CAPITAL GAINS / LOSSES            | 1,170               | -                   | 23,648              | -                   |
| MISCELLANEOUS                     | 21,266              | 210,000             | -                   | -                   |
| UNREALIZED GAINS / LOSSES         | 218,651             | -                   | 491,327             | -                   |
| TRANSFER INTRA-IN (2% MARKET VAL) | 898,871             | 1,000,000           | 973,990             | 1,217,571           |
| LEASE PAYMENTS                    | -                   | -                   | 1,305,584           | -                   |
| <b>TOTAL</b>                      | <b>1,721,283</b>    | <b>1,803,593</b>    | <b>3,380,026</b>    | <b>1,282,571</b>    |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES | EXPENSES | FUND<br>BALANCE |
|----------------------------|---------------------|----------|----------|-----------------|
|----------------------------|---------------------|----------|----------|-----------------|

|           |           |           |           |           |
|-----------|-----------|-----------|-----------|-----------|
| 6/30/2008 | 1,993,861 | 1,479,399 | 1,344,508 | 2,128,752 |
| 6/30/2009 | 2,128,752 | 1,721,283 | 1,042,112 | 2,807,923 |
| 6/30/2010 | 2,807,923 | 3,380,026 | 1,518,963 | 4,668,986 |
| 6/30/2011 | 4,668,986 | 1,282,571 | 3,645,296 | 2,306,261 |

**DISCRETIONARY FUNDS (90-50)**

| PERSONAL SERVICES  |        |
|--------------------|--------|
| 10-01 SALARIES     | 28,266 |
| 10-07 ALLOWANCES   | 1,178  |
| 10-10 LONGEVITY    | 623    |
| 10-11 VA BUYBACK   | 300    |
| 10-13 PDO BUYBACK  | 150    |
| 10-14 SL INCENTIVE | 270    |

**TOTAL PERSONAL SERVICES 30,787**

| BENEFITS               |       |
|------------------------|-------|
| 15-01 SOCIAL SECURITY  | 2,355 |
| 15-02 RETIREMENT       | 4,002 |
| 15-03 HEALTH INSURANCE | 2,202 |
| 15-06 TRAVEL & SCHOOL  | 2,000 |

**TOTAL BENEFITS 10,560**

| MATERIALS & SUPPLIES |     |
|----------------------|-----|
| 20-41 SUPPLIES       | 400 |

**TOTAL MATERIALS & SUPPLIES 400**

| OTHER SERVICES & CHARGES       |         |
|--------------------------------|---------|
| 30-01 UTILITIES                | 5,000   |
| 30-02 TRUSTEE FEES             | 4,000   |
| 30-06 DISABILITY PAYROLL       | 16,100  |
| 30-07 WORKERS COMP             | 3,000   |
| 30-11 GRANTS                   | 380,344 |
| 30-23 UPKEEP OF OTHER PROPERTY | 15,000  |
| 30-40 CONTRACTUAL-LEGAL        | 50,000  |
| 30-86 AUDIT                    | 3,825   |
| 30-87 PROGRAM ASSISTANCE       | -       |

**TOTAL OTHER SERVICES & CHARGES 472,269**

(CONTINUED)

**FUND: HOSPITAL AUTHORITY (425)**  
**DEPARTMENT: 9050**  
**DEPARTMENT HEAD: GUY HENSON**  
**PAGE TWO**

PERMANENT STAFFING

|                | FY 11-12    | FY 10-11    |
|----------------|-------------|-------------|
| Grants Manager | 0.10        | 0.10        |
| City Attorney  | 0.20        | 0.20        |
| <b>TOTAL</b>   | <b>0.30</b> | <b>0.30</b> |

PERSONNEL  
POSITIONS  
SUMMARY:

2006-07 - 0  
 2007-08 - .20  
 2008-09 - .20  
 2009-10 - .30  
 2010-11 - .30  
 2011-12 - .30

POTENTIAL PROJECTS

|                        |
|------------------------|
| SEWER PLANT            |
| RECREATION NEEDS       |
| MOVIE THEATRE          |
| HERITAGE PARK MALL     |
| NORTH OAKS             |
| CITY-WIDE WI-FI        |
| OTHERS TO BE SUGGESTED |

|                                    |                  |
|------------------------------------|------------------|
| <b>CAPITAL OUTLAY</b>              |                  |
| 40-06 SPECIAL PROJECTS BY TRUSTEES | 3,000,000        |
| <b>TOTAL CAPITAL OUTLAY</b>        | <b>3,000,000</b> |
| <b>TRANSFERS OUT</b>               |                  |
| 80-03 ACTIVITY (193)               | 131,280          |
| <b>TOTAL TRANSFERS- OUT</b>        | <b>131,280</b>   |
| <b>TOTAL DISCRETIONARY REQUEST</b> | <b>3,645,296</b> |

|                                           |                  |
|-------------------------------------------|------------------|
| <b>DISCRETIONARY 06/30/2010 Estimated</b> |                  |
| Cash and Current Assets                   | 576,133          |
| Inv.-JP Morgan                            | 2,683,170        |
| RV Sales/Mobile Home Park Note Receivable | 660,548          |
| Real Estate                               | 749,135          |
| <b>Fund Balance</b>                       | <b>4,668,986</b> |

|                                           |                  |
|-------------------------------------------|------------------|
| <b>DISCRETIONARY 06/30/2011 Estimated</b> |                  |
| Cash and Current Assets                   | 500,000          |
| Inv.-JP Morgan                            | 480,463          |
| RV Sales/Mobile Home Park Note Receivable | 576,663          |
| Real Estate                               | 749,135          |
| <b>Fund Balance</b>                       | <b>2,306,261</b> |

FUND: HOSPITAL AUTHORITY (425)  
DEPARTMENT: 9060 In Lieu/ROR/Misc.  
DEPARTMENT HEAD: GUY HENSON

**IN LIEU OF TAXES / RETURN ON RISK / MISCELLANEOUS**

**EXPENDITURES**

|                          | ACTUAL<br>2009-2010 | AMENDED<br>BUDGET<br>2010-2011 | ESTIMATED<br>ACTUAL<br>2010-2011 | BUDGET<br>2011-2012 |
|--------------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| BENEFITS                 | -                   | -                              | -                                | 6,000               |
| OTHER SERVICES & CHARGES | -                   | -                              | -                                | 145,000             |
| CAPITAL OUTLAY           | -                   | -                              | -                                | 1,102,537           |
| DEBT SERVICE             | -                   | -                              | -                                | 1,856,529           |
| <b>TOTAL</b>             | <b>-</b>            | <b>-</b>                       | <b>-</b>                         | <b>3,110,066</b>    |

**REVENUES**

|                          | ACTUAL<br>2009-2010 | AMENDED<br>BUDGET<br>2010-2011 | ESTIMATED<br>ACTUAL<br>2010-2011 | BUDGET<br>2011-2012 |
|--------------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| IN LIEU OF TAXES         | -                   | -                              | -                                | 706,448             |
| LEASE PRINCIPAL          | -                   | -                              | -                                | 359,919             |
| LEASE INTEREST           | -                   | -                              | -                                | 1,878,225           |
| INVESTMENT INTEREST      | -                   | -                              | -                                | 15,475              |
| TRANSFER-INTRA FROM 9020 | -                   | -                              | -                                | 149,999             |
| <b>TOTAL</b>             | <b>-</b>            | <b>-</b>                       | <b>-</b>                         | <b>3,110,066</b>    |

**BENEFITS**  
15-06 TRAVEL 6,000

**TOTAL BENEFITS** 6,000

**OTHER SERVICES AND CHARGES**  
29-12 OTHER EXPENDITURES 5,000  
29-13 RETAINER 140,000

**TOTAL OTHER SERVICES AND CHARGES** 145,000

**CAPITAL OUTLAY**  
40-06 SPECIAL PROJECTS BY TRUSTEES 902,537  
40-07 GOLF COURSE RESTROOMS 200,000

**TOTAL CAPITAL OUTLAY** 1,102,537

**DEBT SERVICE**  
70-01 PRINCIPAL 486,425  
71-01 INTEREST 1,370,104

**TOTAL DEBT SERVICE** 1,856,529

**TOTAL DEPARTMENT REQUEST** **3,110,066**

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES | EXPENSES | FUND<br>BALANCE |
|----------------------------|---------------------|----------|----------|-----------------|
|----------------------------|---------------------|----------|----------|-----------------|

6/30/2011 - 3,110,066 3,110,066 - 6-30-12 - EST

# **Capital Outlay Funds**



# City of Midwest City, Oklahoma

## Capital Projects

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\* **Note:** Three digit codes represent the Fund Number  
Two digit codes represent the Department Number

## Capital Projects

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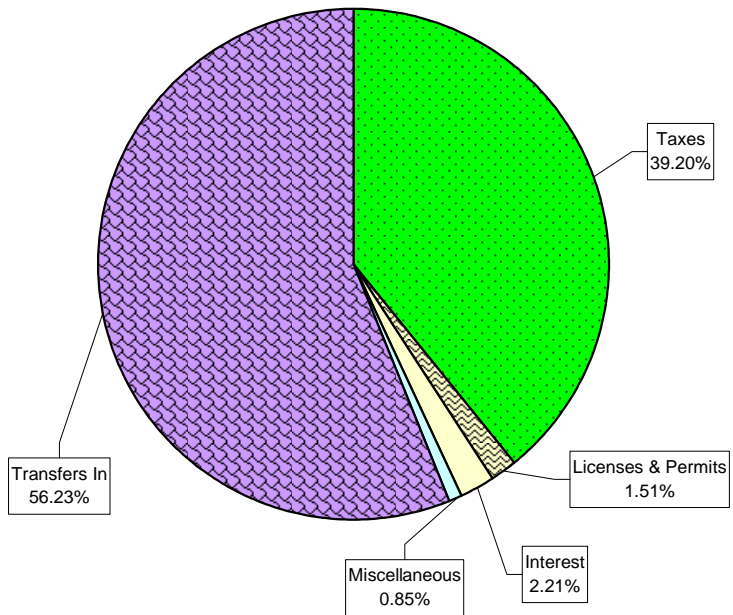
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\* **Note:** Three digit codes represent the Fund Number  
Two digit codes represent the Department Number

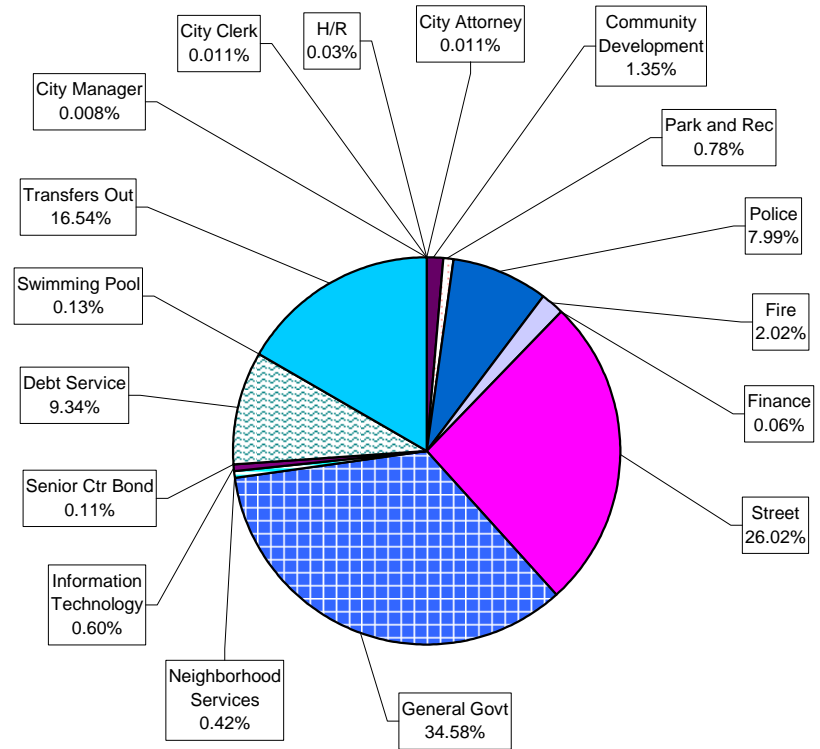
**CAPITAL OUTLAY FUNDS BUDGET SUMMARY - FISCAL YEAR 2011-2012**

|                               | <b>PRIOR YEAR<br/>ACTUAL<br/>FY09-10</b> | <b>CURRENT YEAR<br/>BUDGET<br/>FY 10-11</b> | <b>CURRENT YEAR<br/>ACTUAL (Est.)<br/>FY 10-11</b> | <b>BUDGET YEAR<br/>FINAL<br/>FY 11-12</b> |
|-------------------------------|------------------------------------------|---------------------------------------------|----------------------------------------------------|-------------------------------------------|
| <b>ESTIMATED REVENUE:</b>     |                                          |                                             |                                                    |                                           |
| Taxes                         | 3,105,122                                | 3,070,404                                   | 3,070,199                                          | 3,070,199                                 |
| Licenses & Permits            | 77,847                                   | 70,800                                      | 118,916                                            | 118,366                                   |
| Investment Interest           | 288,086                                  | 248,856                                     | 180,461                                            | 172,893                                   |
| Miscellaneous                 | 162,728                                  | 110,752                                     | 92,603                                             | 66,266                                    |
| Transfers In                  | 3,206,563                                | 4,915,969                                   | 2,479,596                                          | 4,404,732                                 |
| Proceeds from Loans           | 470,000                                  | 1,145,000                                   | 1,145,000                                          | -                                         |
| Intergovernmental             | 137,748                                  | 28,764                                      | 28,764                                             | -                                         |
| <b>TOTAL REVENUE</b>          | <b>7,448,094</b>                         | <b>9,590,545</b>                            | <b>7,115,539</b>                                   | <b>7,832,456</b>                          |
| Use / (Gain) of Fund Balance  | (1,780,599)                              | 8,682,411                                   | 3,416,226                                          | 5,448,393                                 |
| <b>TOTAL RESOURCES</b>        | <b>5,667,495</b>                         | <b>18,272,956</b>                           | <b>10,531,765</b>                                  | <b>13,280,849</b>                         |
| <b>PROPOSED EXPENDITURES:</b> |                                          |                                             |                                                    |                                           |
| Managerial                    | -                                        | 900                                         | 791                                                | 1,000                                     |
| City Clerk                    | 105,988                                  | 88,098                                      | 58,874                                             | 1,500                                     |
| Human Resources               | 780                                      | 4,700                                       | 4,666                                              | 3,860                                     |
| City Attorney                 | 390                                      | 1,200                                       | 822                                                | 1,500                                     |
| Community Development         | 41,013                                   | 300,255                                     | 296,623                                            | 179,950                                   |
| Park and Recreation           | 50,116                                   | 48,046                                      | 48,805                                             | 103,200                                   |
| Police                        | 711,281                                  | 1,398,102                                   | 1,398,102                                          | 1,060,571                                 |
| Fire                          | 522,199                                  | 1,461,806                                   | 1,432,463                                          | 267,641                                   |
| Visitors Bureau (CVB)         | 8,677                                    | 1,350                                       | 1,350                                              | -                                         |
| Finance                       | 1,472                                    | 7,674                                       | 7,674                                              | 8,360                                     |
| Street                        | 227,919                                  | 3,808,061                                   | 749,922                                            | 3,456,025                                 |
| General Government            | 677,601                                  | 6,851,239                                   | 2,655,513                                          | 4,591,295                                 |
| Neighborhood Services         | 36,669                                   | 66,991                                      | 65,616                                             | 56,250                                    |
| Information Technology        | 25,918                                   | 669,728                                     | 583,287                                            | 80,000                                    |
| Swimming Pools                | 2,490                                    | -                                           | -                                                  | 17,500                                    |
| Senior Center Bond (012-55)   | -                                        | 29,000                                      | 29,000                                             | 15,000                                    |
| Debt Service                  | 1,110,557                                | 1,340,548                                   | 1,003,000                                          | 1,240,403                                 |
| Recreation (78)               | 2,178                                    | 2,513                                       | 2,513                                              | -                                         |
| Transfers Out                 | 2,142,247                                | 2,192,745                                   | 2,192,744                                          | 2,196,794                                 |
| <b>TOTAL EXPENDITURES</b>     | <b>5,667,495</b>                         | <b>18,272,956</b>                           | <b>10,531,765</b>                                  | <b>13,280,849</b>                         |

**ESTIMATED REVENUES-CAPITAL PROJECTS  
FY 2011-2012  
Total \$7,832,456**



**ESTIMATED EXPENDITURES-CAPITAL PROJECTS  
FY 2011-2011  
Total \$13,280,849**



**CAPITAL OUTLAY FUND SUMMARY - FISCAL YEAR 2011-2012**

|                                       | PRIOR YEAR<br>ACTUAL<br>FY 09-10 | CURRENT YEAR<br>BUDGET<br>FY 10-11 | CURRENT YEAR<br>ACTUAL (Est.)<br>FY 10-11 | BUDGET YEAR<br>FINAL<br>FY 11-12 |
|---------------------------------------|----------------------------------|------------------------------------|-------------------------------------------|----------------------------------|
| Gen Fund C/O Reserve (011) - Revenues | 30,243                           | 27,621                             | 19,448                                    | 25,000                           |
| Gen Fund C/O Reserve (011) - Expenses | (149,595)                        | (1,058,821)                        | -                                         | (1,077,494)                      |
| USE OF FUND BALANCE:                  | (119,352)                        | (1,031,200)                        | 19,448                                    | (1,052,494)                      |
| Capital Outlay (012) - Revenues       | 1,689,874                        | 1,089,708                          | 1,088,771                                 | 396,806                          |
| Capital Outlay (012) - Expenses       | (713,204)                        | (2,978,766)                        | (2,788,316)                               | (601,320)                        |
| USE OF FUND BALANCE:                  | 976,670                          | (1,889,058)                        | (1,699,545)                               | (204,514)                        |
| Police C/O (021) - Revenues           | 914,809                          | 434,928                            | 423,551                                   | 1,071,873                        |
| Police C/O (021) - Expenses           | (711,281)                        | (1,398,102)                        | (1,398,102)                               | (1,060,571)                      |
| TOTAL USE OF FUND BALANCE:            | 203,528                          | (963,174)                          | (974,551)                                 | 11,302                           |
| Fire C/O (041) - Revenues             | 837,546                          | 1,313,871                          | 1,273,363                                 | 267,641                          |
| Fire C/O (041) - Expenses             | (522,199)                        | (1,461,806)                        | (1,432,463)                               | (267,641)                        |
| TOTAL USE OF FUND BALANCE:            | 315,347                          | (147,935)                          | (159,100)                                 | -                                |
| Street Tax (065) - Revenues           | 658                              | 100                                | 401                                       | 200                              |
| Street Tax (065) - Expenses           | -                                | (22,754)                           | (3,244)                                   | (20,175)                         |
| TOTAL USE OF FUND BALANCE:            | 658                              | (22,654)                           | (2,843)                                   | (19,975)                         |

**CAPITAL OUTLAY FUND SUMMARY - FISCAL YEAR 2011-2012**

|                                        | PRIOR YEAR<br>ACTUAL<br>FY 09-10 | CURRENT YEAR<br>BUDGET<br>FY 10-11 | CURRENT YEAR<br>ACTUAL (Est.)<br>FY 10-11 | BUDGET YEAR<br>FINAL<br>FY 11-12 |
|----------------------------------------|----------------------------------|------------------------------------|-------------------------------------------|----------------------------------|
| Capital Improvements (157) - Revenues  | 749,024                          | 3,564,045                          | 1,158,812                                 | 2,929,855                        |
| Capital Improvements (157) - Expenses  | <u>(371,631)</u>                 | <u>(4,483,396)</u>                 | <u>(1,409,646)</u>                        | <u>(3,693,801)</u>               |
| TOTAL USE OF FUND BALANCE:             | 377,393                          | (919,351)                          | (250,834)                                 | (763,946)                        |
| <hr/>                                  |                                  |                                    |                                           |                                  |
| 2002 G. O. Bond (269) - Revenues       | 113,443                          | 80,000                             | 72,000                                    | 61,888                           |
| 2002 G. O. Bond (269) - Expenses       | <u>(96,376)</u>                  | <u>(3,531,768)</u>                 | <u>(500,000)</u>                          | <u>(3,322,650)</u>               |
| TOTAL USE OF FUND BALANCE:             | 17,067                           | (3,451,768)                        | (428,000)                                 | (3,260,762)                      |
| <hr/>                                  |                                  |                                    |                                           |                                  |
| Sales Tax Capital Improvements (340)   | 2,001,940                        | 1,977,272                          | 2,076,193                                 | 2,076,193                        |
| Sales Tax Capital Improvements (340)   | <u>(1,992,652)</u>               | <u>(1,996,995)</u>                 | <u>(1,996,994)</u>                        | <u>(1,996,794)</u>               |
| TOTAL USE OF FUND BALANCE:             | 9,288                            | (19,723)                           | 79,199                                    | 79,399                           |
| <hr/>                                  |                                  |                                    |                                           |                                  |
| Tax Increment Financing (351) Revenues | 1,110,557                        | 1,103,000                          | 1,003,000                                 | 1,003,000                        |
| Tax Increment Financing (351) Expenses | <u>(1,110,557)</u>               | <u>(1,340,548)</u>                 | <u>(1,003,000)</u>                        | <u>(1,240,403)</u>               |
| TOTAL USE OF FUND BALANCE:             | -                                | (237,548)                          | -                                         | (237,403)                        |
| <hr/>                                  |                                  |                                    |                                           |                                  |

**FUND: GENERAL FUND C/O RESERVE (011)  
DEPARTMENT: GENERAL GOVERNMENT (1410)  
DEPARTMENT HEAD: GUY HENSON**

**FINAL BUDGET 2011-2012**

| <b>EXPENDITURES</b> | <b>ACTUAL<br/>2009-2010</b> | <b>AMENDED<br/>BUDGET<br/>2010-2011</b> | <b>ESTIMATED<br/>ACTUAL<br/>2010-2011</b> | <b>BUDGET<br/>2011-2012</b> |
|---------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| CAPITAL OUTLAY      | -                           | 1,058,821                               | -                                         | 877,494                     |
| TRANSFERS           | 149,595                     | -                                       | -                                         | 200,000                     |
| <b>TOTAL</b>        | <b>149,595</b>              | <b>1,058,821</b>                        | <b>-</b>                                  | <b>1,077,494</b>            |

| <b>CAPITAL OUTLAY</b>           |                         |
|---------------------------------|-------------------------|
| 40-06 CAPITAL OUTLAY            | <u>877,494</u>          |
| <b>TOTAL CAPITAL OUTLAY</b>     | <b>877,494</b>          |
| <b>TRANSFERS OUT</b>            |                         |
| 40-12 TRANSFER TO FUND 012      | <u>200,000</u>          |
| <b>TOTAL TRANSFERS OUT</b>      | <b>200,000</b>          |
| <b>TOTAL DEPARTMENT REQUEST</b> | <u><b>1,077,494</b></u> |

| <b>REVENUES</b> | <b>ACTUAL<br/>2009-2010</b> | <b>AMENDED<br/>BUDGET<br/>2010-2011</b> | <b>ESTIMATED<br/>ACTUAL<br/>2010-2011</b> | <b>BUDGET<br/>2011-2012</b> |
|-----------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| INTEREST        | 30,243                      | 27,621                                  | 19,448                                    | 25,000                      |
| <b>TOTAL</b>    | <b>30,243</b>               | <b>27,621</b>                           | <b>19,448</b>                             | <b>25,000</b>               |

**CAPITAL PLANNING**

|              | 2012-13        | 2013-14        | 2014-15        | 2015-16        |
|--------------|----------------|----------------|----------------|----------------|
| BUILDING     | 24,000         | -              | 390,000        | -              |
| EQUIPMENT    | 187,302        | 122,800        | 124,500        | 58,100         |
| VEHICLE      | 218,000        | 165,000        | 160,000        | 169,100        |
| <b>TOTAL</b> | <b>429,302</b> | <b>287,800</b> | <b>674,500</b> | <b>227,200</b> |

| <b>BUDGETARY<br/>FUND BALANCE:</b> | <b>BUDGET<br/>FUND BAL.</b> | <b>REVENUES</b> | <b>EXPENSES</b> | <b>FUND<br/>BALANCE</b> |               |
|------------------------------------|-----------------------------|-----------------|-----------------|-------------------------|---------------|
| 6/30/2008                          | -                           | 1,152,398       | -               | 1,152,398               | 6/30/09       |
| 6/30/2009                          | 1,152,398                   | 30,243          | 149,595         | 1,033,046               | 6/30/10       |
| 6/30/2010                          | 1,033,046                   | 19,448          | -               | 1,052,494               | 6/30/2011 EST |
| 6/30/2011                          | 1,052,494                   | 25,000          | 1,077,494       | -                       | 6/30/2012 EST |

FUND: CAPITAL OUTLAY (012)  
DEPARTMENT: CAPITAL OUTLAY (40)  
DEPARTMENT HEAD: GUY HENSON

FINAL BUDGET 2011-2012

| EXPENDITURES   | ACTUAL         | AMENDED             | ESTIMATED           | BUDGET         |
|----------------|----------------|---------------------|---------------------|----------------|
|                | 2009-2010      | BUDGET<br>2010-2011 | ACTUAL<br>2010-2011 | 2011-2012      |
| CAPITAL OUTLAY | 713,204        | 2,803,016           | 2,612,566           | 601,320        |
| TRANSFERS      | -              | 175,750             | 175,750             | -              |
| <b>TOTAL</b>   | <b>713,204</b> | <b>2,978,766</b>    | <b>2,788,316</b>    | <b>601,320</b> |

| REVENUES      | ACTUAL           | AMENDED             | ESTIMATED           | BUDGET         |
|---------------|------------------|---------------------|---------------------|----------------|
|               | 2009-2010        | BUDGET<br>2010-2011 | ACTUAL<br>2010-2011 | 2011-2012      |
| INTEREST      | 48,739           | 52,796              | 29,218              | 30,903         |
| MISCELLANEOUS | 5,227            | 300                 | 16,884              | -              |
| TRANSFER IN   | 1,635,908        | 1,036,612           | 1,042,669           | 365,903        |
| <b>TOTAL</b>  | <b>1,689,874</b> | <b>1,089,708</b>    | <b>1,088,771</b>    | <b>396,806</b> |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES  | EXPENSES  | FUND<br>BALANCE |
|----------------------------|---------------------|-----------|-----------|-----------------|
| 6/30/2007                  | 2,220,002           | 597,602   | 1,736,194 | 1,081,410       |
| 6/30/2008                  | 1,081,410           | 786,568   | 835,872   | 1,032,106       |
| 6/30/2009                  | 1,032,106           | 1,689,874 | 713,204   | 2,008,776       |
| 6/30/2010                  | 2,008,776           | 1,088,771 | 2,788,316 | 309,231         |
| 6/30/2011                  | 309,231             | 396,806   | 601,320   | 104,717         |

| CAPITAL OUTLAY              |                |
|-----------------------------|----------------|
| 40-01 VEHICLES              | 99,750         |
| 40-02 EQUIPMENT             | 256,300        |
| 40-14 REMODEL               | 210,250        |
| 40-15 IOB                   | 12,000         |
| 40-49 COMPUTERS             | 23,020         |
| <b>TOTAL CAPITAL OUTLAY</b> | <b>601,320</b> |

**TOTAL DEPARTMENT REQUEST** **601,320**

(See schedule for detail of items by department)

**TRANSFERS IN DETAIL:**

|                              |                |
|------------------------------|----------------|
| Sinking Fund (350)           | 30,903         |
| Capital Outlay Reserve (011) | 200,000        |
| Downtown Redevelopment (194) | 135,000        |
| <b>TOTAL</b>                 | <b>365,903</b> |

**Fund Balance Reserve:**

|               |        |
|---------------|--------|
| Senior Center | 70,057 |
|---------------|--------|



**CAPITAL OUTLAY - ALL FUNDS  
Request for Fiscal Year 2011-12**

| <b>Department</b>              | <b>Items to be Purchased</b>                                | <b>2011-2012</b> |
|--------------------------------|-------------------------------------------------------------|------------------|
| (012) City Manager             | Replace Computer w/Monitor                                  | 1,000            |
|                                |                                                             | <b>1,000</b>     |
| (012) City Clerk               | Furniture (Chairs and Shelving)                             | 1,500            |
|                                |                                                             | <b>1,500</b>     |
| (012) Human Resources (010-03) | Replace Two (2) Computer w/Monitor                          | 2,600            |
| (012) Human Resources (010-03) | Two (2) Apple I-Pad                                         | 1,260            |
|                                |                                                             | <b>3,860</b>     |
| (012) City Attorney            | Computers                                                   | 1,000            |
| (012) City Attorney            | Printer/Scanner                                             | 500              |
|                                |                                                             | <b>1,500</b>     |
| (012) Community Development    | Replace Janitor Carts (2)                                   | 400              |
| (012) Community Development    | New Controls for Elevators in City Hall & Police Department | 120,000          |
| (012) Community Development    | Remodel Ladie's Restroom - North End - 1st Floor City Hall  | 25,000           |
| (012) Community Development    | Replace Extended Cab Pick Up w/Tool Box                     | 26,250           |
| (012) Community Development    | 55" Vizio HD or LCD TV in Community Dev Conference Room     | 1,800            |
| (012) Community Development    | Computers                                                   | 6,500            |
|                                |                                                             | <b>179,950</b>   |
| (012) Parks and Recreation     | Audio Visual System for Bomber, Titan & Conference Room     | 30,000           |
| (012) Parks and Recreation     | New Computer for Community Center (Scott)                   | 1,000            |
| (012) Parks and Recreation     | Replace Chairs at Community Center                          | 1,200            |
| (012) Parks and Recreation     | New Computer for Lobby at Community Center                  | 1,000            |
| (012) Parks and Recreation     | Replace Park's Backhoe                                      | 45,000           |
| (012) Parks and Recreation     | Waterproof Outside of Community Center                      | 25,000           |
|                                |                                                             | <b>103,200</b>   |

**CAPITAL OUTLAY - ALL FUNDS  
Request for Fiscal Year 2011-12**

| <b>Department</b> | <b>Items to be Purchased</b> | <b>2011-2012</b> |
|-------------------|------------------------------|------------------|
| (012) Finance     | Replacement of Computers     | 4,000            |
| (012) Finance     | Chair                        | 500              |
| (012) Finance     | Dell Laptop                  | 1,160            |
| (012) Finance     | Multifunction Copier         | 2,700            |
|                   |                              | <b>8,360</b>     |

|              |                                                          |                |
|--------------|----------------------------------------------------------|----------------|
| (012) Street | Salt/Sand Spreaders (In addition to \$18,000 from 10-11) | 49,500         |
| (012) Street | Snow Plows (In an addition to \$9,000 from 10-11)        | 27,000         |
| (012) Street | Weed Eaters & Blowers                                    | 2,000          |
| (012) Street | Mower Trailers                                           | 9,500          |
| (012) Street | Zero Turn Mower                                          | 9,200          |
| (012) Street | Office Furniture & Equipment                             | 2,000          |
| (012) Street | Computers                                                | 1,000          |
| (012) Street | Hand Held Radios (12 Radios & 1 Base)                    | 13,000         |
|              |                                                          | <b>113,200</b> |

|                          |                                             |               |
|--------------------------|---------------------------------------------|---------------|
| (012) General Government | Replace Main Copiers in Vault and Copy Room | 20,000        |
|                          |                                             | <b>20,000</b> |

|                             |                                                        |               |
|-----------------------------|--------------------------------------------------------|---------------|
| (012) Neighborhood Services | Replace 5-Ton Roof Top Package Units at Animal Shelter | 8,250         |
| (012) Neighborhood Services | Alarm Fences Around HVAC at Neighborhood Services      | 2,000         |
| (012) Neighborhood Services | Gate Closure for Neighborhood Services                 | 5,000         |
| (012) Neighborhood Services | Chairs & Tables for Meeting Rooms A & B                | 14,000        |
| (012) Neighborhood Services | Rebrick the Inside of Incinerator                      | 20,000        |
| (012) Neighborhood Services | Gate and Stairs at PWA connecting Building             | 5,000         |
| (012) Neighborhood Services | Office Furniture & Equipment (N.I.A)                   | 1,000         |
| (012) Neighborhood Services | Replacement of Computer (N.I.A.)                       | 1,000         |
|                             |                                                        | <b>56,250</b> |

**CAPITAL OUTLAY - ALL FUNDS  
Request for Fiscal Year 2011-12**

| <b>Department</b>                    | <b>Items to be Purchased</b>                   | <b>2011-2012</b> |
|--------------------------------------|------------------------------------------------|------------------|
| (012) Information Technology         | New Vehicle                                    | 24,000           |
| (012) Information Technology         | Electronic Test Equipment                      | 6,000            |
| (012) Information Technology         | Hardware/Software to Upgrade Various Servers   | 25,000           |
| (012) Information Technology         | Hardware/Software to Upgrade LAN/WAN           | 25,000           |
|                                      |                                                | <b>80,000</b>    |
| (012) Pool                           | Chairs for Reno Swim and Slide                 | 1,000            |
| (012) Pool                           | Picnic Tables for Pool -Replacement of 10      | 10,000           |
| (012) Pool                           | Power Washer for Pool                          | 5,000            |
| (012) Pool                           | New Laptop for Pool                            | 1,500            |
|                                      |                                                | <b>17,500</b>    |
| (012) Senior Center Bond             | A/C Units for Senior Center (Senior Sr. Bond?) | 12,000           |
| (012) Senior Center Bond             | Furniture for Parlor Room at Senior Center     | 3,000            |
|                                      |                                                | <b>15,000</b>    |
| <b>SUBTOTAL (012) CAPITAL OUTLAY</b> |                                                | <b>601,320</b>   |

**FUND: POLICE CAPITALIZATION (021)**  
**DEPARTMENT: POLICE (62)**  
**DEPARTMENT HEAD: BRANDON CLABES**

| EXPENDITURES   | ACTUAL         | AMENDED             | ESTIMATED           | BUDGET              |
|----------------|----------------|---------------------|---------------------|---------------------|
|                | 2009-2010      | BUDGET<br>2010-2011 | ACTUAL<br>2010-2011 | BUDGET<br>2011-2012 |
| CAPITAL OUTLAY | 711,281        | 1,398,102           | 1,398,102           | 1,060,571           |
| <b>TOTAL</b>   | <b>711,281</b> | <b>1,398,102</b>    | <b>1,398,102</b>    | <b>1,060,571</b>    |

| REVENUES            | ACTUAL         | AMENDED             | ESTIMATED           | BUDGET              |
|---------------------|----------------|---------------------|---------------------|---------------------|
|                     | 2009-2010      | BUDGET<br>2010-2011 | ACTUAL<br>2010-2011 | BUDGET<br>2011-2012 |
| INTERGOVERNMENTAL   | 136,748        | 28,764              | 28,764              | -                   |
| FINES & FORFEITURES | 63,007         | 64,000              | 66,266              | 66,266              |
| INVESTMENT INTEREST | 23,700         | 23,063              | 9,419               | 9,419               |
| MISCELLANEOUS       | 1,808          | 452                 | 452                 | -                   |
| ASSET RETIREMENT    | 48,124         | -                   | -                   | -                   |
| TRANSFERS           | 641,422        | 318,649             | 318,649             | 996,188             |
| <b>TOTAL</b>        | <b>914,809</b> | <b>434,928</b>      | <b>423,551</b>      | <b>1,071,872</b>    |

| BUDGETARY     | BUDGET    |           |           | FUND     |                       |
|---------------|-----------|-----------|-----------|----------|-----------------------|
| FUND BALANCE: | FUND BAL. | REVENUES  | EXPENSES  | BALANCE  |                       |
| 6/30/2007     | 413,692   | 480,059   | 477,791   | 415,960  | 6/30/2008             |
| 6/30/2008     | 415,960   | 748,702   | 404,940   | 759,722  | 6/30/2009             |
| 6/30/2009     | 759,722   | 914,809   | 711,281   | 963,250  | 6/30/2010             |
| 6/30/2010     | 963,250   | 423,551   | 1,398,102 | (11,301) | 6/30/2011 - ESTIMATED |
| 6/30/2011     | (11,301)  | 1,071,872 | 1,060,571 | 0        | 6/30/2012 - ESTIMATED |

**FINAL BUDGET 2011-2012**

| <b>CAPITAL OUTLAY</b>                   |         |
|-----------------------------------------|---------|
| 40-01 VEHICLES                          | 383,000 |
| 40-02 MACH, FURNITURE & EQUIPMENT       | 236,121 |
| 40-14 REMODEL/REFURBISH                 | 100,000 |
| 40-15 IMPROVEMENTS OTHER THAN BUILDINGS | 10,000  |
| 40-49 COMPUTERS                         | 331,450 |

**TOTAL CAPITAL OUTLAY** 1,060,571

**TOTAL DEPARTMENT REQUEST** 1,060,571

**CAPITAL OUTLAY DETAIL**

|                                                      |                  |
|------------------------------------------------------|------------------|
| 7 Police, 1 Marked SUV, 1 SWAT Van, 4 for Detectives | 368,000          |
| 1 SIU Vehicle                                        | 15,000           |
| Equipment for Vehicles                               | 95,600           |
| Upgrade Zebra RW420 to Bluetooth                     | 23,400           |
| Multiband Antennas for Computers                     | 8,736            |
| I-Pads for Field                                     | 10,400           |
| RAM Vehicle Cradles                                  | 10,530           |
| Four-Bay Docking Stations                            | 1,700            |
| Four-Bay Charging Stand                              | 195              |
| Brazo Handheld Ticketing Devices (20)                | 64,360           |
| Surveillance Repeater & Hand Held Scanners           | 5,000            |
| Tactical Vests                                       | 16,200           |
| Continued Development of SIU Building                | 50,000           |
| Repair of Elevator (2nd Installment)                 | 50,000           |
| Improvements Other Than Buildings                    | 10,000           |
| Computer Systems & 1 Notebook for Citizens Academy   | 17,500           |
| General Dynamics Mobile Computer Terminals (MCT)     | 313,950          |
| <b>TOTAL</b>                                         | <b>1,060,571</b> |

**FUND: FIRE CAPITALIZATION (041)**  
**DEPARTMENT: FIRE (64)**  
**DEPARTMENT HEAD: RANDY OLSEN**

| EXPENDITURES   | ACTUAL         | AMENDED          | ESTIMATED        | BUDGET           |
|----------------|----------------|------------------|------------------|------------------|
|                | 2009-2010      | BUDGET 2010-2011 | ACTUAL 2010-2011 | BUDGET 2011-2012 |
| CAPITAL OUTLAY | 442,884        | 712,324          | 682,983          | 121,907          |
| DEBT SERVICE   | 79,314         | 749,482          | 749,480          | 145,734          |
| <b>TOTAL</b>   | <b>522,199</b> | <b>1,461,806</b> | <b>1,432,463</b> | <b>267,641</b>   |

| REVENUES                | ACTUAL         | AMENDED          | ESTIMATED        | BUDGET           |
|-------------------------|----------------|------------------|------------------|------------------|
|                         | 2009-2010      | BUDGET 2010-2011 | ACTUAL 2010-2011 | BUDGET 2011-2012 |
| INTERGOVERNMENTAL       | 1,000          | -                | -                | -                |
| INTEREST                | 12,141         | 8,000            | 7,492            | -                |
| MISCELLANEOUS           | 1,174          | 6,000            | 6,000            | -                |
| MISC - ASSET RETIREMENT | 43,388         | 40,000           | -                | -                |
| PROCEEDS FROM LOAN      | 470,000        | 1,145,000        | 1,145,000        | -                |
| TRANSFERS               | 309,843        | 114,871          | 114,871          | 267,641          |
| <b>TOTAL</b>            | <b>837,546</b> | <b>1,313,871</b> | <b>1,273,363</b> | <b>267,641</b>   |

| BUDGETARY     | BUDGET    |           |           | FUND    |                 |
|---------------|-----------|-----------|-----------|---------|-----------------|
| FUND BALANCE: | FUND BAL. | REVENUES  | EXPENSES  | BALANCE |                 |
| 6/30/2007     | 57,275    | 197,992   | 162,391   | 92,876  | 6/30/2008       |
| 6/30/2008     | 92,876    | 564,321   | 475,270   | 181,927 | 6/30/2009       |
| 6/30/2009     | 181,927   | 837,546   | 522,199   | 497,274 | 6/30/2010       |
| 6/30/2010     | 497,274   | 1,273,363 | 1,432,463 | 338,174 | 6/30/2011 - EST |
| 6/30/2011     | 338,174   | 267,641   | 267,641   | 338,174 | 6/30/2012 - EST |

**FINAL BUDGET 2011-2012**

| CAPITAL OUTLAY                  |                |
|---------------------------------|----------------|
| 40-02 EQUIPMENT                 | 88,907         |
| 40-49 COMPUTERS                 | 26,700         |
| 40-50 SOFTWARE                  | 6,300          |
| <b>TOTAL CAPITAL OUTLAY</b>     | <b>121,907</b> |
| DEBT SERVICE                    |                |
| 70-01 PRINCIPAL                 | 91,677         |
| 71-01 INTEREST                  | 54,057         |
| <b>TOTAL DEBT SERVICE</b>       | <b>145,734</b> |
| <b>TOTAL DEPARTMENT REQUEST</b> | <b>267,641</b> |

(SEE NEXT PAGE FOR DETAIL OF CAPITAL OUTLAY)

(CONTINUED)

**FUND: FIRE CAPITALIZATION (041)**  
**DEPARTMENT: FIRE (64)**  
**DEPARTMENT HEAD: RANDY OLSEN**  
**PAGE TWO**

***Loan Information (Refinanced 03/01/2011)***

A loan of \$275,000 to occur during Fiscal Year 08-09 - funding related to completion of the new fire stations.  
 Debt service to begin June, 2009 on an eight year, 5% note.

A loan of \$225,000 to occur during Fiscal Year 09-10 - funding related to the remodel of stations 1 and 5.  
 Debt service to begin August, 2009 on an eight year, 5% note.

A loan of \$245,000 to occur during Fiscal Year 09-10 - funding remaining balance due on Engine #4.  
 Debt service to begin May, 2009 on an eight year, 5% note.

***New Loan***

A loan of \$1,145,000 occurring during Fiscal Year 10-11. Loan refinanced previous 3 loans and is funding for a new roof for station 1, aerial apparatus & misc. Debt service to begin March 1, 2011, on a ten year, 5% note.

**CAPITAL OUTLAY DETAIL:**

|                                       |                |
|---------------------------------------|----------------|
| Recurring Software                    | 6,300          |
| Computers                             | 6,000          |
| I-Pads                                | 14,400         |
| EMS Kits                              | 800            |
| Stethoscopes and Blood Pressure Cuffs | 315            |
| 7 AED'S                               | 14,000         |
| AED Spare Batteries                   | 1,400          |
| RAD Meter                             | 2,500          |
| Pulse OX                              | 500            |
| Latex Gloves                          | 3,000          |
| Bio Check 20/20                       | 600            |
| 1,000 ft. of 1/2 inch kernmantle rope | 1,000          |
| Q-Rae 2 multigas w/ charger           | 2,400          |
| Tech Rescue Hardware                  | 1,000          |
| Tech Rescue Power Tools               | 1,700          |
| SCBA fit skirts for CBRNE masks       | 1,460          |
| 14" Rotary Saw with Black Star Blades | 4,700          |
| Motorola Portable batteries           | 6,250          |
| Q-Rae 2 Auto Calibration Station      | 2,000          |
| Rescue 42 Strut Truck Kit             | 4,255          |
| Acetylene Torch kit                   | 300            |
| Extinguishers, 5 CO2 and 5 ABC        | 2,250          |
| 5 Salvage Covers and 5 Hall Runners   | 1,000          |
| Hydrostatic Cylinder testing          | 2,400          |
| Replace 6 SCBA cylinders              | 5,216          |
| SCBA Room Misc.                       | 5,000          |
| Half Mask Respirators                 | 6,131          |
| SCBA Communications Upgrade           | 12,500         |
| Lumber                                | 1,000          |
| Training Manequins                    | 2,500          |
| Helmet Cams for training              | 900            |
| Training Library Red Book updates     | 500            |
| Keiser Sled                           | 2,700          |
| Send 1 Training Major to FDIC         | 4,000          |
| Gloves, Bags, Axe                     | 930            |
| <b>TOTAL</b>                          | <b>121,907</b> |

FUND: STREET TAX (065)  
 DEPARTMENT: STREETS (66)  
 DEPARTMENT HEAD: GUY HENSON

FINAL BUDGET 2011-2012

| EXPENDITURES   | ACTUAL    | AMENDED          | ESTIMATED        | BUDGET    |
|----------------|-----------|------------------|------------------|-----------|
|                | 2009-2010 | BUDGET 2010-2011 | ACTUAL 2010-2011 | 2011-2012 |
| CAPITAL OUTLAY | -         | 22,754           | 3,244            | 20,175    |
| TOTAL          | -         | 22,754           | 3,244            | 20,175    |

| CAPITAL OUTLAY                  |               |
|---------------------------------|---------------|
| 40-06 INFRASTRUCTURE            | 20,175        |
| <b>TOTAL CAPITAL OUTLAY</b>     | <b>20,175</b> |
| <b>TOTAL DEPARTMENT REQUEST</b> | <b>20,175</b> |

| REVENUES | ACTUAL    | AMENDED          | ESTIMATED        | BUDGET    |
|----------|-----------|------------------|------------------|-----------|
|          | 2009-2010 | BUDGET 2010-2011 | ACTUAL 2010-2011 | 2011-2012 |
| INTEREST | 658       | 100              | 401              | 200       |
| TOTAL    | 658       | 100              | 401              | 200       |

|                 |        |
|-----------------|--------|
| <b>PROJECT:</b> |        |
| Gateway Signage | 20,175 |

| BUDGETARY FUND BALANCE: | BUDGET FUND BAL. | REVENUES | EXPENSES | FUND BALANCE |                 |
|-------------------------|------------------|----------|----------|--------------|-----------------|
| 6/30/2007               | 20,422           | 996      | -        | 21,418       | 6/30/2008       |
| 6/30/2008               | 21,418           | 742      | -        | 22,160       | 6/30/2009       |
| 6/30/2009               | 22,160           | 658      | -        | 22,818       | 6/30/2010       |
| 6/30/2010               | 22,818           | 401      | 3,244    | 19,975       | 6/30/2011 - EST |
| 6/30/2011               | 19,975           | 200      | 20,175   | -            | 6/30/2012 - EST |

**FUND: CAPITAL IMPROVEMENTS (157)**  
**DEPARTMENT: CAPITAL IMPROVEMENT (57)**  
**DEPARTMENT: GUY HENSON**

| EXPENDITURES   | ACTUAL         | AMENDED          | ESTIMATED        |                  |
|----------------|----------------|------------------|------------------|------------------|
|                | 2009-2010      | BUDGET 2010-2011 | ACTUAL 2010-2011 | BUDGET 2011-2012 |
| CAPITAL OUTLAY | 371,631        | 4,463,396        | 1,389,646        | 3,693,801        |
| TRANSFERS OUT  | -              | 20,000           | 20,000           | -                |
| <b>TOTAL</b>   | <b>371,631</b> | <b>4,483,396</b> | <b>1,409,646</b> | <b>3,693,801</b> |

| REVENUES                                 | ACTUAL         | AMENDED          | ESTIMATED        |                  |
|------------------------------------------|----------------|------------------|------------------|------------------|
|                                          | 2009-2010      | BUDGET 2010-2011 | ACTUAL 2010-2011 | BUDGET 2011-2012 |
| LICENSES & PERMITS                       | 77,847         | 70,800           | 118,916          | 118,366          |
| INTEREST                                 | 51,787         | 47,408           | 36,489           | 36,489           |
| TRANSFERS IN (143) <small>Grants</small> | 254,704        | 2,990,837        | 643,407          | 2,415,000        |
| TRANSFERS IN (194) <small>D-town</small> | -              | 95,000           | -                | -                |
| TRANSFERS IN (195) <small>Hotel</small>  | 364,686        | 360,000          | 360,000          | 360,000          |
| <b>TOTAL</b>                             | <b>749,024</b> | <b>3,564,045</b> | <b>1,158,812</b> | <b>2,929,855</b> |

| BUDGETARY FUND BALANCE: | BUDGET FUND BAL. | REVENUES  | EXPENSES  | FUND BALANCE |
|-------------------------|------------------|-----------|-----------|--------------|
| 6/30/2007               | 1,387,823        | 451,310   | 439,986   | 1,399,147    |
| 6/30/2008               | 1,399,147        | 1,633,428 | 1,438,441 | 1,594,134    |
| 6/30/2009               | 1,594,134        | 749,024   | 371,631   | 1,971,527    |
| 6/30/2010               | 1,971,527        | 1,158,812 | 1,409,646 | 1,720,693    |
| 6/30/2011               | 1,720,693        | 2,929,855 | 3,693,801 | 956,747      |

**FINAL BUDGET 2011-2012**

| CAPITAL OUTLAY                  |                  |
|---------------------------------|------------------|
| 40-06 CAPITAL OUTLAY            | 3,693,801        |
| <b>TOTAL CAPITAL OUTLAY</b>     | <b>3,693,801</b> |
| <b>TOTAL DEPARTMENT REQUEST</b> | <b>3,693,801</b> |

**CAPITAL OUTLAY DETAIL**

|                                                                        |                  |
|------------------------------------------------------------------------|------------------|
| I-40 / Hudiburg Grant (TCSP Federal Grant)                             | 475,000          |
| (1) Transportation Community System Preservation Program Federal Grant |                  |
| Match FOR I-40                                                         | 118,750          |
| Midwest Blvd. Bridge Replacement                                       | 1,440,000        |
| Match for Bridge and Engineering                                       | 420,000          |
| I-40 Corridor Study                                                    | 500,000          |
| Match for I-40 Corridor                                                | 120,000          |
| Public Transportation Alternative Analysis-ACOG                        | 15,051           |
| North Oaks Neighborhood Park                                           | 60,000           |
| North Water Spray Park (Phase 1 of 2 year financing)                   | 75,000           |
| Match for Golf Course Fencing - John Conrad                            | 50,000           |
| Omni Park Improvements                                                 | 20,000           |
| Other Projects Approved by Council                                     | 400,000          |
| <b>TOTAL</b>                                                           | <b>3,693,801</b> |

(1) Project added along with revenue source from Downtown Redevelopment (194) for match.

**TRANSFERS IN FROM GRANT FUND (143):**

|                                  |                  |
|----------------------------------|------------------|
| TCSP GRANT                       | 475,000          |
| SIDEWALKS                        | Showing in 10-11 |
| BRIDGE FUNDING FROM FHWA OR ODOT | 1,440,000        |
| I-40 CORRIDOR FROM FHWA OR ODOT  | 500,000          |
| <b>TOTAL</b>                     | <b>2,415,000</b> |



**FUND: CAPITAL IMPROVEMENTS (157)**  
**DEPARTMENT: CAPITAL IMPROVEMENTS**

**PROGRAM DESCRIPTION**

The Capital Improvement Fund monies are received from fees that are assessed on building permits, sewer connection fees, water tie-on fees, interest earned in the account, and from County and State matching funds. These funds are expended on large type capital improvement projects that are reviewed and ranked by the City Council in order of priority and funds available to complete the project. The list of capital projects is long and will take many years to complete and will be added to as the need arises. Funds from General Obligation Bonds, Revenue Bonds, or sales tax may also be utilized to fund some of these projects.

The following is a list of projects and their estimate of total cost. These projects are shown as **Approved for Funding or Approved but Unfunded**. The unfunded projects are further defined as having a High, Medium or Low Ranking.

**Approved for Funding**

|                                                         |              |
|---------------------------------------------------------|--------------|
| 1. I-40/Hudiburg Grant (TCSP Federal Grant).....        | \$ 475,000   |
| 2. Match for I-40.....                                  | \$ 118,750   |
| 3. Midwest Blvd. Bridge Replacement.....                | \$ 1,440,000 |
| 4. Match for Bridge & Engineering.....                  | \$ 420,000   |
| 5. I-40 Corridor Study.....                             | \$ 500,000   |
| 6. Match for I-40 Corridor Study.....                   | \$ 120,000   |
| 7. Public Transportation Alternative Analysis (ACOG)... | \$ 15,051    |
| 8. North Oaks Neighborhood Park.....                    | \$ 60,000    |

|                                                           |            |
|-----------------------------------------------------------|------------|
| 9. North Water Spray Park (Phase 1 or 2 Yr. Financing...) | \$ 75,000  |
| 10. Match for Golf Course Fencing – John Conrad.....      | \$ 50,000  |
| 11. Omni Park Improvements.....                           | \$ 20,000  |
| 12. Other Projects Approved By Council.....               | \$ 400,000 |

**Approved but Unfunded - High Ranking**

|                                                                                                                                                                                                                             |            |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|
| 1. Wingsong Drainage Project (D-101) .....                                                                                                                                                                                  | \$ 277,749 |
| 2. Job Drainage Project (D-103).....                                                                                                                                                                                        | \$ 150,914 |
| 3. School Access Sidewalks (8.6 miles)<br>(This represents the remaining unfunded sidewalks<br>that were submitted to the CIP Committee<br>in February, 1990) .....                                                         | \$ 724,880 |
| 4. Playground equipment to renovate and add to existing<br>equipment to provide a total of 15 play areas, plus two<br>handicapped play areas in various parks (\$30,000 per<br>year for a 5-year planned park program)..... | \$ 150,000 |
| 5. S-6/S-7 Sewer Project<br>(South of SE 29th Street & Douglas Boulevard).....                                                                                                                                              | \$ 57,000  |
| 6. W-6A Waterline Project<br>(Reno-Lawson-Bellmont) .....                                                                                                                                                                   | \$ 90,200  |

**Approved but Unfunded - Medium Ranking**

The projects in the MEDIUM category are not ranked by number, only by category.

1. S.E. 15th & Midwest Boulevard (Replacing existing signal at S.E. 15th Street & Midwest Boulevard, construct fifth lane on Midwest Boulevard from S.E. 15th Street to Rose Drive) ..... \$ 145,000
2. Area from N.E. 10th to N.E. 12th Streets from Cottonwood to Westmoreland Avenue) ..... \$ 160,600

**Approved but Unfunded-Low Ranking**

- 1.\*\*\*S.E. 15th & J.E. Sutton Field house (Construct signal) ..... \$ 50,000
- 2.\*\*\*Reno Avenue and N. Meadow Lane (Construct signals with outbound coordination system connected to Air Depot Boulevard)..... \$ 78,000
- 3.\*\*\*Air Depot and N. Meadow Lane (Construct signals with outbound coordination system connected to Air Depot Boulevard)..... \$ 78,000

**\*\*\*Would receive funding assistance from other sources. Unless otherwise noted, cost figure represents the total cost of the project.**

4. Extension of Jet Drive from Foster Place to Adair Boulevard ..... \$ 111,291
5. 12-inch water main on Reno Avenue from Chaucer Circle to section line ..... \$ 47,800
6. 16-inch water main on Douglas Boulevard from Cardinal Place to Main Street ..... \$ 116,400
7. 12-inch water main on N.E. 23<sup>rd</sup> Street from Midwest Boulevard to Douglas Boulevard..... \$ 177,800
8. 12-inch water main on SE 29<sup>th</sup> Street from Oak Drive to Post road..... \$ 140,700

9. 12-inch water main on Hudiburg Drive on New ROW from Trosper to S.E. 29<sup>th</sup> Street..... \$ 142,500
10. 12-inch water main on Post road from N.E. 19<sup>th</sup> Street to Brewer Shopping Center ..... \$ 112,700
11. 12-inch water main on Air Depot Boulevard Silverwood Drive to N.E. 10<sup>th</sup> ..... \$ 80,000
12. W-12 Area generally bounded by S.E. 15<sup>th</sup> Street, Webster, railroad right-of-way and Post Road (not presently served by city water)..... \$ 157,320

**Other Projects Not Rated**

WASTEWATER IMPROVEMENT - EPA 201 PROJECTS

- Advanced Treatment North side Plant..... \$ 7,200,000
- Grandview Street Project

**STATE PRIORITY**

- (Designed) Sooner Road from N.E. 10th to N.E. 23rd Street ..... No Estimate

FUND: 2002 G.O. BOND (269)  
 DEPARTMENT: STREET BOND (69)  
 DEPARTMENT HEAD: VAUGHN SULLIVAN

**FINAL BUDGET 2011-2012**

| EXPENDITURES   | ACTUAL    | AMENDED             | ESTIMATED           | BUDGET    |
|----------------|-----------|---------------------|---------------------|-----------|
|                | 2009-2010 | BUDGET<br>2010-2011 | ACTUAL<br>2010-2011 |           |
| CAPITAL OUTLAY | 96,376    | 3,531,768           | 500,000             | 3,322,650 |
| TOTAL          | 96,376    | 3,531,768           | 500,000             | 3,322,650 |

| CAPITAL OUTLAY                  |                  |
|---------------------------------|------------------|
| 40-06 STREET PROJECTS           | 3,322,650        |
| <b>TOTAL CAPITAL OUTLAY</b>     | 3,322,650        |
| <b>TOTAL DEPARTMENT REQUEST</b> | <b>3,322,650</b> |

| REVENUES | ACTUAL    | AMENDED             | ESTIMATED           | BUDGET |
|----------|-----------|---------------------|---------------------|--------|
|          | 2009-2010 | BUDGET<br>2010-2011 | ACTUAL<br>2010-2011 |        |
| INTEREST | 113,443   | 80,000              | 72,000              | 61,888 |
|          | 113,443   | 80,000              | 72,000              | 61,888 |

**CAPITAL OUTLAY**

|                                                  |                  |
|--------------------------------------------------|------------------|
| SE 15th & Douglas Intersection                   | 450,000          |
| Post Road Widening - Reno to 15th St Contingency | 25,000           |
| SE 15TH Widening - Lynn Fry to Anderson          | 2,481,925        |
| Sooner - Railroad Widening - Reno to 15th Street | 115,725          |
| Projects Approved by Council                     | 250,000          |
| <b>TOTAL</b>                                     | <b>3,322,650</b> |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES | EXPENSES  | FUND<br>BALANCE |                 |
|----------------------------|---------------------|----------|-----------|-----------------|-----------------|
| 6/30/2007                  | 4,177,277           | 201,873  | 76,291    | 4,302,859       | 6/30/2008       |
| 6/30/2008                  | 4,302,859           | 144,682  | 531,256   | 3,916,285       | 6/30/2009       |
| 6/30/2009                  | 3,916,285           | 113,443  | 96,376    | 3,933,352       | 6/30/2010       |
| 6/30/2010                  | 3,933,352           | 72,000   | 500,000   | 3,505,352       | 6/30/2011 - EST |
| 6/30/2011                  | 3,505,352           | 61,888   | 3,322,650 | 244,590         | 6/30/2012 - EST |

**FUND: SALES TAX CAPITAL IMPROVEMENTS (340)**  
**DEPARTMENT HEAD: GUY HENSON**

| EXPENDITURES | ACTUAL<br>2009-2010 | AMENDED<br>BUDGET<br>2010-2011 | ESTIMATED<br>ACTUAL<br>2010-2011 | BUDGET<br>2011-2012 |
|--------------|---------------------|--------------------------------|----------------------------------|---------------------|
| TRANSFER OUT | 1,992,652           | 1,996,995                      | 1,996,994                        | 1,996,794           |
| <b>TOTAL</b> | <b>1,992,652</b>    | <b>1,996,995</b>               | <b>1,996,994</b>                 | <b>1,996,794</b>    |

| REVENUES     | ACTUAL<br>2009-2010 | AMENDED<br>BUDGET<br>2010-2011 | ESTIMATED<br>ACTUAL<br>2010-2011 | BUDGET<br>2011-2012 |
|--------------|---------------------|--------------------------------|----------------------------------|---------------------|
| TAXES        | 1,994,898           | 1,970,404                      | 2,070,199                        | 2,070,199           |
| INTEREST     | 7,042               | 6,868                          | 5,994                            | 5,994               |
| <b>TOTAL</b> | <b>2,001,940</b>    | <b>1,977,272</b>               | <b>2,076,193</b>                 | <b>2,076,193</b>    |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES  | EXPENSES  | FUND<br>BALANCE |
|----------------------------|---------------------|-----------|-----------|-----------------|
| 6/30/2007                  | 106,025             | 1,849,145 | 1,936,565 | 18,605          |
| 6/30/2008                  | 18,605              | 2,004,137 | 1,884,599 | 138,143         |
| 6/30/2009                  | 138,143             | 2,001,940 | 1,992,652 | 147,431         |
| 6/30/2010                  | 147,431             | 2,076,193 | 1,996,994 | 226,630         |
| 6/30/2011                  | 226,630             | 2,076,193 | 1,996,794 | 306,029         |

**FINAL BUDGET 2011-2012**

|                                 |                  |
|---------------------------------|------------------|
| <b>TRANSFERS OUT</b>            |                  |
| 80-50 TRANSFERS OUT (250)       | 1,996,794        |
| <b>TOTAL TRANSFERS OUT</b>      | <b>1,996,794</b> |
| <b>TOTAL DEPARTMENT REQUEST</b> | <b>1,996,794</b> |

**FUTURE DEBT REQUIREMENT:**

|                                                        |                  |
|--------------------------------------------------------|------------------|
| July/August Interest<br>(1,344,231.28 / 12 x 2 months) | 224,038          |
| Sept/June Interest<br>(1,321,306.26 / 12 x 10 months)  | 1,101,089        |
| July/August Principal<br>( 655,000 / 12 x 2 months)    | 109,167          |
| Sept/June Principal<br>( 675,000 / 12 x 10 months)     | 562,500          |
| <b>Total</b>                                           | <b>1,996,794</b> |

FUND: TAX INCREMENT FINANCING (351)  
 DEPARTMENT: 29TH STREET (92)  
 DEPARTMENT HEAD: GUY HENSON

| EXPENDITURES             | ACTUAL<br>2009-2010 | AMENDED<br>BUDGET<br>2010-2011 | ESTIMATED<br>ACTUAL<br>2010-2011 | BUDGET<br>2011-2012 |
|--------------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| OTHER SERVICES & CHARGES | 205                 | -                              | 145                              | 145                 |
| CAPITAL OUTLAY           | -                   | 237,548                        | -                                | 237,403             |
| DEBT SERVICE             | 1,110,352           | 1,103,000                      | 1,002,855                        | 1,002,855           |
| <b>TOTAL</b>             | <b>1,110,557</b>    | <b>1,340,548</b>               | <b>1,003,000</b>                 | <b>1,240,403</b>    |

| REVENUES     | ACTUAL<br>2009-2010 | AMENDED<br>BUDGET<br>2010-2011 | ESTIMATED<br>ACTUAL<br>2010-2011 | BUDGET<br>2011-2012 |
|--------------|---------------------|--------------------------------|----------------------------------|---------------------|
| TAXES        | 1,110,224           | 1,100,000                      | 1,000,000                        | 1,000,000           |
| INTEREST     | 333                 | 3,000                          | 3,000                            | 3,000               |
| <b>TOTAL</b> | <b>1,110,557</b>    | <b>1,103,000</b>               | <b>1,003,000</b>                 | <b>1,003,000</b>    |

**FINAL BUDGET 2011-2012**

|                                           |                  |
|-------------------------------------------|------------------|
| <b>OTHER SERVICES &amp; CHARGES</b>       |                  |
| 30-75 LEGAL PUBLICATIONS                  | 145              |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>145</b>       |
| <b>CAPITAL OUTLAY</b>                     |                  |
| 40-04 PARK IMPROVEMENTS                   | 30,000           |
| 40-06 INFRASTRUCTURE (DOWNTOWN)           | 207,403          |
| <b>TOTAL CAPITAL OUTLAY</b>               | <b>237,403</b>   |
| <b>DEBT SERVICE</b>                       |                  |
| 70-01 PRINCIPAL                           | 803,683          |
| 71-01 INTEREST ON NOTE                    | 199,172          |
| <b>TOTAL DEBT SERVICE</b>                 | <b>1,002,855</b> |
| <b>TOTAL DEPARTMENT REQUEST</b>           | <b>1,240,403</b> |

**Outstanding Principal:**

|          |           |
|----------|-----------|
| FY 10-11 | 4,719,774 |
| FY 11-12 | 3,916,091 |

# **G.O. Debt Fund**

# City of Midwest City, Oklahoma

## Debt Service

Governmental Debt Only

### Index

| <u>Fund / Department<br/>*Number</u> | <u>Fund / Department<br/>Description</u> | <u>Page<br/>Number</u> |
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| 350                                  | Fund Summary                             | 198                    |
| 350                                  | Summary of Outstanding Debt              | 199                    |
| 350                                  | Net Assessed Valuation                   | 200                    |
| 350                                  | MWC Ad Valorem Tax Rate                  | 201                    |

\* **Note:** Three digit codes represent the **Fund** Number  
Two digit codes represent the **Department** Number

**FUND: G. O. DEBT SERVICE (350)**  
**DEPARTMENT: DEBT SERVICE (GENERAL OBLIGATION BONDS)**  
**DEPARTMENT HEAD: JUDY SIEMENS**

**FINAL BUDGET 2011-2012**

| EXPENDITURES       | ACTUAL           | AMENDED             | ESTIMATED           | BUDGET              |
|--------------------|------------------|---------------------|---------------------|---------------------|
|                    | 2009-2010        | BUDGET<br>2010-2011 | ACTUAL<br>2010-2011 | BUDGET<br>2011-2012 |
| DEBT SERVICE       | 1,992,019        | 1,925,682           | 1,926,081           | 1,859,738           |
| TRANSFER OUT (012) | 48,286           | 45,287              | 29,218              | 30,903              |
| <b>TOTAL</b>       | <b>2,040,304</b> | <b>1,970,969</b>    | <b>1,955,299</b>    | <b>1,890,641</b>    |

| REVENUES     | ACTUAL           | AMENDED             | ESTIMATED           | BUDGET              |
|--------------|------------------|---------------------|---------------------|---------------------|
|              | 2009-2010        | BUDGET<br>2010-2011 | ACTUAL<br>2010-2011 | BUDGET<br>2011-2012 |
| TAXES        | 1,939,621        | 1,856,306           | 1,839,513           | 1,851,396           |
| INTEREST     | 48,286           | 45,287              | 29,218              | 30,903              |
| <b>TOTAL</b> | <b>1,987,907</b> | <b>1,901,593</b>    | <b>1,868,731</b>    | <b>1,882,299</b>    |

| DEBT SERVICE                               |                  |
|--------------------------------------------|------------------|
| 70-01 PRINCIPAL STREET (2-1-09)            | 1,075,000        |
| 70-01 PRINCIPAL FIRE/POLICE(5-1-09)        | 325,000          |
| 71-01 INTEREST STREET (FEB 1 & AUG 1)      | 330,563          |
| 71-01 INTEREST FIRE/POLICE (MAY 1 & NOV 1) | 128,375          |
| 72-02 FISCAL AGENT FEES - STREET           | 400              |
| 72-02 FISCAL AGENT FEES - FIRE/POLICE      | 400              |
| <b>TOTAL DEBT SERVICE</b>                  | <b>1,859,738</b> |
|                                            |                  |
| TRANSFERS                                  |                  |
| 80-00 CAPITALIZATION (012)                 | 30,903           |
| <b>TOTAL TRANSFERS OUT</b>                 | <b>30,903</b>    |
|                                            |                  |
| <b>TOTAL DEPARTMENT REQUEST</b>            | <b>1,890,641</b> |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES  | EXPENSES  | FUND<br>BALANCE |                 |
|----------------------------|---------------------|-----------|-----------|-----------------|-----------------|
| 6/30/2007                  | 1,961,700           | 2,149,429 | 2,247,875 | 1,863,254       | 6/30/2008       |
| 6/30/2008                  | 1,863,254           | 1,928,345 | 2,116,791 | 1,674,808       | 6/30/2009       |
| 6/30/2009                  | 1,674,808           | 1,987,907 | 2,040,304 | 1,622,410       | 6/30/2010       |
| 6/30/2010                  | 1,622,410           | 1,868,731 | 1,955,299 | 1,535,842       | 6/30/2011 - EST |
| 6/30/2011                  | 1,535,842           | 1,882,299 | 1,890,641 | 1,527,501       | 6/30/2012 - EST |



The Debt Service Fund is the fund established to pay the City of Midwest City's indebtedness for judgments against the City, and bond issues that have either been approved by a vote of the citizens. These bonds have been issued for specific projects which Midwest City was unable to fund from normal revenue sources. This differs from the Capital Outlay requests of the department's budgets because of the large amount of money required for the projects.

The following is a description of the type of bond issue that the City utilizes:

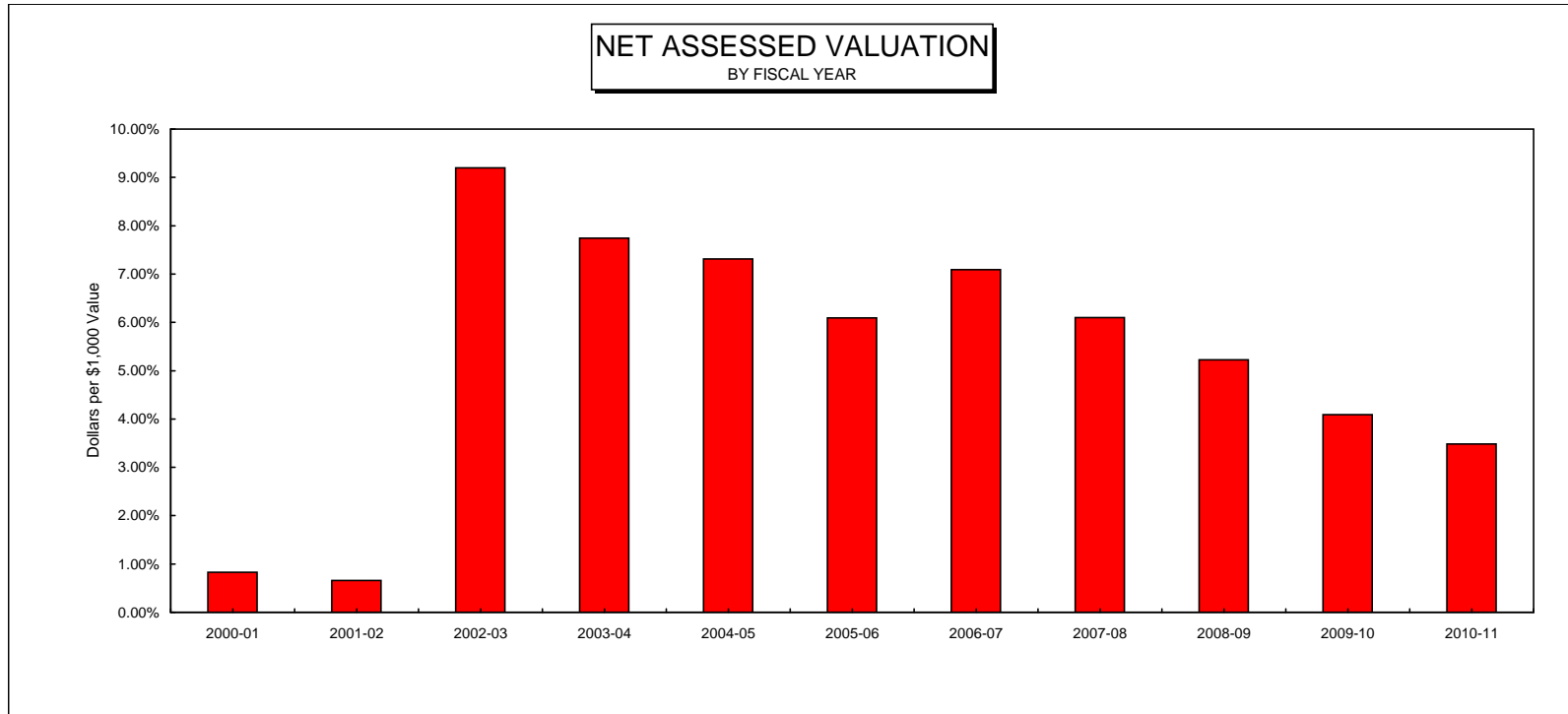
General Obligation Bond Issue: This type of bond must be voted upon by the citizens of Midwest City and is paid for by the citizens through the ad valorem tax process, such as property tax and personal property tax. No legal limit is set, but a rule of thumb is 25% of your assessed valuation. (See next page for more details of ad valorem taxes.)

**DEBT SERVICE FUND - SUMMARY OF G.O. BONDS OUTSTANDING**

| TYPE BOND               | ISSUE<br>DATE | MATURITY<br>DATE | ORIGINAL<br>ISSUE AMT | PAID THRU<br>06/30/11 | AMOUNT<br>OUTSTANDING<br>07/01/11 |
|-------------------------|---------------|------------------|-----------------------|-----------------------|-----------------------------------|
| General Obligation - 06 | 05/01/06      | 05/01/21         | 4,500,000             | 1,250,000             | 3,250,000                         |
| General Obligation - 02 | 12/28/01      | 02/01/17         | 15,000,000            | 8,550,000             | 6,450,000                         |
|                         |               | <b>TOTALS</b>    | <u>19,500,000</u>     | <u>9,800,000</u>      | <u>9,700,000</u>                  |

**GENERAL STATISTICAL INFORMATION**

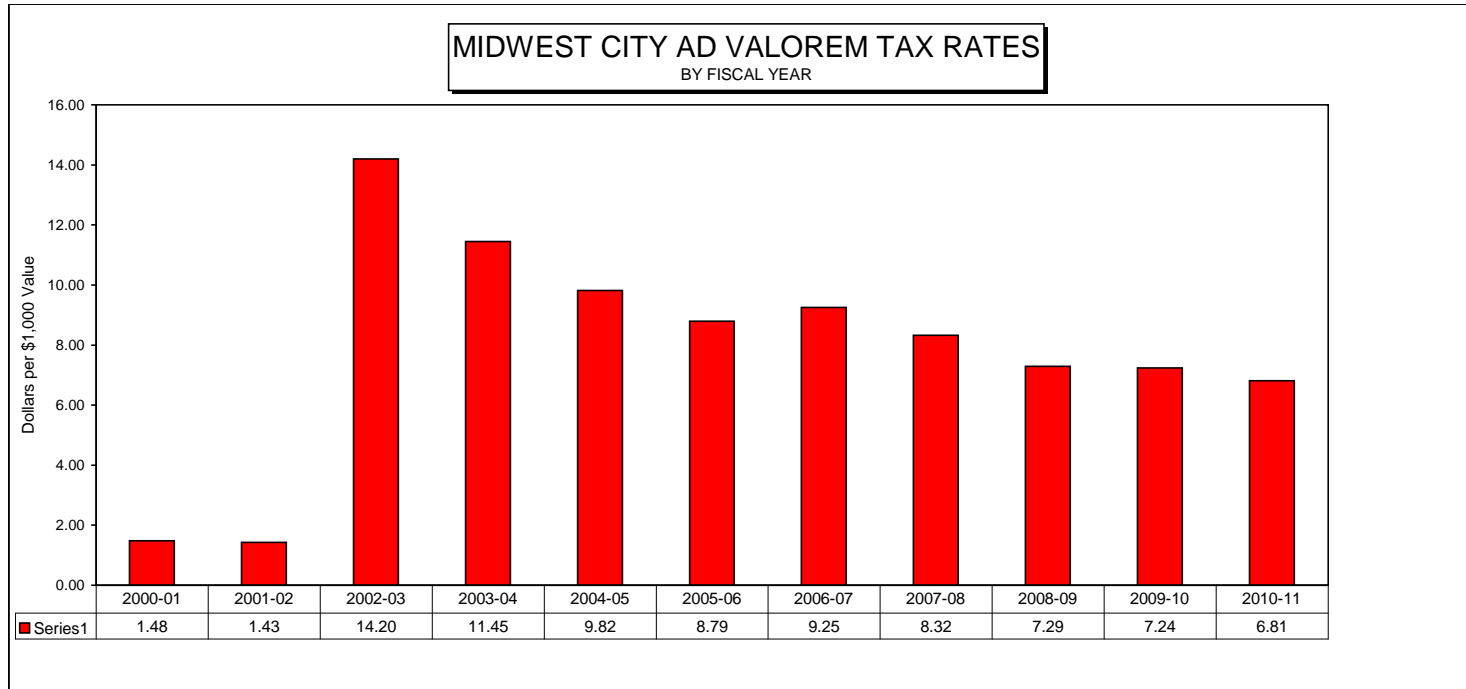
| Fiscal Year | Net Assessed Valuation | Outstanding Bonds Beginning of Year | Ratio of Debt To Valuation |
|-------------|------------------------|-------------------------------------|----------------------------|
| 2000-01     | 162,286,262            | 1,350,000                           | 0.83%                      |
| 2001-02     | 170,292,726            | 1,125,000                           | 0.66%                      |
| 2002-03     | 176,287,302            | 15,900,000                          | 9.20%                      |
| 2003-04     | 186,124,535            | 15,675,000                          | 7.74%                      |
| 2004-05     | 197,256,591            | 14,425,000                          | 7.31%                      |
| 2005-06     | 215,484,762            | 13,125,000                          | 6.09%                      |
| 2006-07     | 230,176,896            | 16,325,000                          | 7.09%                      |
| 2007-08     | 245,582,102            | 14,975,000                          | 6.10%                      |
| 2008-09     | 259,653,914            | 13,575,000                          | 5.23%                      |
| 2009-10     | 271,469,612            | 11,100,000                          | 4.09%                      |
| 2010-11     | 278,216,075            | 9,700,000                           | 3.49%                      |



**ACTUAL TAX RATES AS LEVIED PER \$1,000 ASSESSED VALUATION**

| Fiscal Year | City Tax Rate | County Tax Rate | Rose State College Tax Rate | MWC School Tax Rate | Choctaw School Tax Rate | Oklahoma City School Tax Rate | Crutcho School Tax Rate |
|-------------|---------------|-----------------|-----------------------------|---------------------|-------------------------|-------------------------------|-------------------------|
| 2000-01     | 1.48          | 22.31           | 16.90                       | 62.35               | 62.24                   | 48.53                         | 52.20                   |
| 2001-02     | 1.43          | 22.29           | 16.78                       | 62.63               | 64.34                   | 47.91                         | 52.91                   |
| 2002-03     | 14.20         | 22.35           | 16.66                       | 60.00               | 60.58                   | 59.64                         | 51.96                   |
| 2003-04     | 11.45         | 23.15           | 16.62                       | 61.83               | 63.85                   | 54.44                         | 49.47                   |
| 2004-05     | 9.82          | 22.99           | 16.50                       | 61.11               | 61.33                   | 57.84                         | 46.68                   |
| 2005-06     | 8.79          | 22.90           | 16.35                       | 59.96               | 62.33                   | 58.02                         | 48.6                    |
| 2006-07     | 9.25          | 22.81           | 18.29                       | 62.79               | 62.60                   | 57.07                         | 47.56                   |
| 2007-08     | 8.32          | 22.29           | 17.67                       | 64.31               | 63.11                   | 56.73                         | 48.14                   |
| 2008-09     | 7.29          | 23.18           | 17.30                       | 65.05               | 66.66                   | 52.48                         | 48.18                   |
| 2009-10     | 7.24          | 24.79           | 17.40                       | 65.83               | 68.50                   | 58.43                         | 46.96                   |
| 2010-11     | 6.81          | 24.27           | 17.32                       | 65.60               | 69.41                   | 58.70                         | 64.02                   |

Note: There are four school districts within the City Limits of Midwest City. To know your total tax rate you would follow the below listed formula:  
 City Rate + County Rate + Rose State Rate + School Rate = Total Tax Rate



# **Internal Funds**

# City of Midwest City, Oklahoma

## Internal Service

### Index

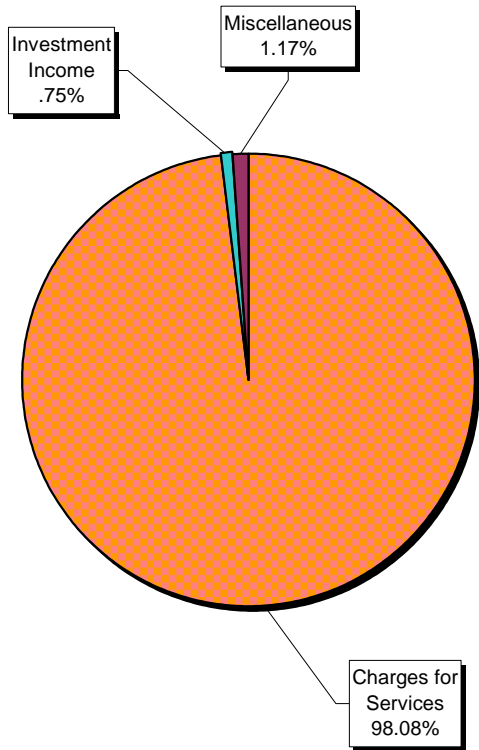
| <u>Fund / Department<br/>*Number</u> | <u>Fund / Department<br/>Description</u> | <u>Page<br/>Number</u> |
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\* **Note:** Three digit codes represent the **Fund** Number  
Two digit codes represent the **Department** Number

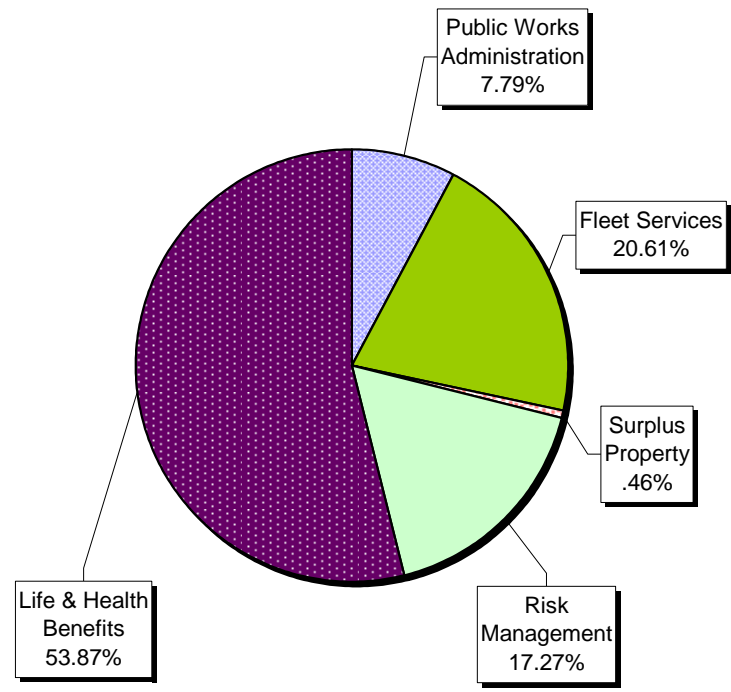
**INTERNAL SERVICE FUNDS BUDGET SUMMARY - FISCAL YEAR 2011-2011**

|                               | <b>PRIOR YEAR<br/>ACTUAL<br/>FY 09-10</b> | <b>CURRENT YEAR<br/>BUDGET<br/>FY 10-11</b> | <b>CURRENT YEAR<br/>ACTUAL (Est.)<br/>FY 10-11</b> | <b>BUDGET YEAR<br/>FINAL<br/>FY 11-12</b> |
|-------------------------------|-------------------------------------------|---------------------------------------------|----------------------------------------------------|-------------------------------------------|
| <b>ESTIMATED REVENUE:</b>     |                                           |                                             |                                                    |                                           |
| Charges for Services          | 8,322,339                                 | 8,803,935                                   | 8,492,574                                          | 9,739,687                                 |
| Investment Income             | 131,119                                   | 121,286                                     | 74,575                                             | 74,576                                    |
| Miscellaneous                 | 429,268                                   | 28,800                                      | 40,350                                             | 116,190                                   |
| Other Revenue                 | -                                         | -                                           | -                                                  | -                                         |
| Transfers In                  | 1,817                                     | 14,243                                      | 15,768                                             | -                                         |
| <b>TOTAL REVENUE</b>          | <b>8,884,543</b>                          | <b>8,968,264</b>                            | <b>8,623,267</b>                                   | <b>9,930,453</b>                          |
| APPROPRIATED FUND BALANCE     | 50,835                                    | 1,933,841                                   | 2,627,361                                          | 659,551                                   |
| <b>TOTAL RESOURCES</b>        | <b>8,935,378</b>                          | <b>10,902,105</b>                           | <b>11,250,628</b>                                  | <b>10,590,004</b>                         |
| <b>PROPOSED EXPENDITURES:</b> |                                           |                                             |                                                    |                                           |
| Public Works Administration   | 668,982                                   | 813,039                                     | 769,210                                            | 825,215                                   |
| Fleet Services                | 1,866,131                                 | 2,061,565                                   | 1,999,672                                          | 2,182,569                                 |
| Surplus Property              | 43,623                                    | 122,908                                     | 119,832                                            | 48,764                                    |
| Risk Management               | 1,606,580                                 | 3,363,064                                   | 3,289,222                                          | 1,828,543                                 |
| Life & Health Benefits        | 4,750,062                                 | 4,492,529                                   | 5,023,692                                          | 5,704,913                                 |
| Transfers                     | -                                         | 49,000                                      | 49,000                                             | -                                         |
| <b>TOTAL EXPENDITURES</b>     | <b>8,935,378</b>                          | <b>10,902,105</b>                           | <b>11,250,628</b>                                  | <b>10,590,004</b>                         |

**ESTIMATED REVENUES-INTERNAL SERVICE**  
**FY 2011-2012**  
**Total \$9,930,453**



**ESTIMATED EXPENSES-INTERNAL SERVICE**  
**FY 2011-2012**  
**Total \$10,590,004**



**INTERSERVICE FUND BUDGET SUMMARY - FISCAL YEAR 2011-12**

|                                        | <b>PRIOR YEAR<br/>ACTUAL<br/>FY 09-10</b> | <b>CURRENT YEAR<br/>BUDGET<br/>FY 10-11</b> | <b>CURRENT YEAR<br/>ACTUAL (Est.)<br/>FY 10-11</b> | <b>BUDGET YEAR<br/>FINAL<br/>FY 11-12</b> |
|----------------------------------------|-------------------------------------------|---------------------------------------------|----------------------------------------------------|-------------------------------------------|
| Public Works Administration - Revenues | 740,090                                   | 748,564                                     | 749,041                                            | 792,697                                   |
| Public Works Administration - Expenses | (668,982)                                 | (862,039)                                   | (818,210)                                          | (825,215)                                 |
| USE OF FUND BALANCE:                   | 71,108                                    | (113,475)                                   | (69,169)                                           | (32,518)                                  |
| Interservice - Revenues                | 1,823,652                                 | 2,012,456                                   | 1,879,197                                          | 2,179,544                                 |
| Interservice - Expenses                | (1,866,131)                               | (2,061,565)                                 | (1,999,672)                                        | (2,182,569)                               |
| TOTAL USE OF FUND BALANCE:             | (42,479)                                  | (49,109)                                    | (120,475)                                          | (3,025)                                   |
| Surplus Property - Revenues            | 45,675                                    | 48,179                                      | 41,233                                             | 47,144                                    |
| Surplus Property - Expenses            | (43,623)                                  | (122,908)                                   | (119,832)                                          | (48,764)                                  |
| TOTAL USE OF FUND BALANCE:             | 2,052                                     | (74,729)                                    | (78,599)                                           | (1,620)                                   |
| Risk Management - Revenues             | 1,729,871                                 | 1,667,969                                   | 1,653,515                                          | 1,594,747                                 |
| Risk Management - Expenses             | (1,606,580)                               | (3,363,064)                                 | (3,289,222)                                        | (1,828,543)                               |
| TOTAL USE OF FUND BALANCE:             | 123,291                                   | (1,695,095)                                 | (1,635,707)                                        | (233,796)                                 |
| Life & Health - Revenues               | 4,545,255                                 | 4,491,096                                   | 4,300,281                                          | 5,316,321                                 |
| Life & Health - Expenses               | (4,750,062)                               | (4,492,529)                                 | (5,023,692)                                        | (5,704,913)                               |
| TOTAL USE OF FUND BALANCE:             | (204,807)                                 | (1,433)                                     | (723,411)                                          | (388,592)                                 |



**FUND: PUBLIC WORKS ADMINISTRATION (075)**  
**DEPARTMENT: PUBLIC WORKS ADMINISTRATION (30)**  
**DEPARTMENT HEAD: BILL JANACEK**

| EXPENDITURES         | ACTUAL         | AMENDED             | ESTIMATED           | BUDGET              |
|----------------------|----------------|---------------------|---------------------|---------------------|
|                      | 2009-2010      | BUDGET<br>2010-2011 | ACTUAL<br>2010-2011 | BUDGET<br>2011-2012 |
| PERSONAL SERVICES    | 460,436        | 497,472             | 472,217             | 517,359             |
| BENEFITS             | 130,522        | 154,370             | 140,202             | 170,789             |
| MATERIALS & SUPPLIES | 4,622          | 8,056               | 4,150               | 6,000               |
| OTHER SERVICES       | 72,035         | 93,441              | 92,941              | 108,567             |
| CAPITAL OUTLAY       | 1,368          | 59,700              | 59,700              | 22,500              |
| TRANSFERS OUT        | -              | 49,000              | 49,000              | -                   |
| <b>TOTAL</b>         | <b>668,982</b> | <b>862,039</b>      | <b>818,210</b>      | <b>825,215</b>      |

| REVENUES             | ACTUAL         | AMENDED             | ESTIMATED           | BUDGET              |
|----------------------|----------------|---------------------|---------------------|---------------------|
|                      | 2009-2010      | BUDGET<br>2010-2011 | ACTUAL<br>2010-2011 | BUDGET<br>2011-2012 |
| CHARGES FOR SERVICES | 738,256        | 746,823             | 746,823             | 790,479             |
| INTEREST             | 1,834          | 1,741               | 2,218               | 2,218               |
| <b>TOTAL</b>         | <b>740,090</b> | <b>748,564</b>      | <b>749,041</b>      | <b>792,697</b>      |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES | EXPENSES | FUND<br>BALANCE |
|----------------------------|---------------------|----------|----------|-----------------|
| 6/30/2007                  | 64,303              | 482,923  | 459,778  | 87,448          |
| 6/30/2008                  | 87,448              | 600,931  | 639,080  | 49,299          |
| 6/30/2009                  | 49,299              | 740,090  | 668,982  | 120,407         |
| 6/30/2010                  | 120,407             | 749,041  | 818,210  | 51,238          |
| 6/30/2011                  | 51,238              | 792,697  | 825,215  | 18,720          |

**FINAL BUDGET 2011-12**

| PERSONAL SERVICES              |                |
|--------------------------------|----------------|
| 10-01 SALARIES                 | 469,350        |
| 10-03 OVERTIME                 | 408            |
| 10-07 ALLOWANCES               | 11,295         |
| 10-10 LONGEVITY                | 7,657          |
| 10-11 SL BUYBACK               | 4,667          |
| 10-12 VL BUYBACK               | 2,319          |
| 10-13 PDO BUYBACK              | 3,513          |
| 10-14 SL INCENTIVE             | 5,400          |
| 10-18 SEPARATION PAY           | 12,750         |
| <b>TOTAL PERSONAL SERVICES</b> | <b>517,359</b> |

| BENEFITS                     |                |
|------------------------------|----------------|
| 15-01 SOCIAL SECURITY        | 39,616         |
| 15-02 EMPLOYEES' RETIREMENT  | 67,320         |
| 15-03 GROUP INSURANCE        | 55,074         |
| 15-04 WORKERS COMP INSURANCE | 4,205          |
| 15-06 TRAVEL & SCHOOL        | 4,574          |
| <b>TOTAL BENEFITS</b>        | <b>170,789</b> |

| MATERIALS & SUPPLIES                  |              |
|---------------------------------------|--------------|
| 20-34 MAINTENANCE OF EQUIPMENT        | 1,000        |
| 20-41 SUPPLIES                        | 5,000        |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>6,000</b> |

| OTHER SERVICES & CHARGES                  |                |
|-------------------------------------------|----------------|
| 30-23 UPKEEP REAL PROPERTY                | 1,000          |
| 30-32 LABOR RELATIONS                     | 10,000         |
| 30-40 CONTRACTUAL                         | 2,500          |
| 30-43 HARDWARE/SOFTWARE MAINT             | 60,000         |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS         | 500            |
| 30-85 INSURANCE-FLEET/LIABILITY           | 19,126         |
| 30-86 ANNUAL AUDIT                        | 441            |
| 30-90 PUBLIC RELATIONS - CONTRACTUAL      | 15,000         |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>108,567</b> |

(CONTINUED)

**FUND: PUBLIC WORKS ADMINISTRATION (075)**  
**DEPARTMENT: PUBLIC WORKS ADMINISTRATION (30)**  
**DEPARTMENT HEAD: BILL JANACEK**  
**PAGE TWO**

| PERMANENT STAFFING        | FY 11-12   | FY 10-11   |
|---------------------------|------------|------------|
| Environmental Service Dir | 1          | 1          |
| Community Service Dir     | 1          | 1          |
| Office Manager            | 1          | 1          |
| Secretary II              | 3          | 4          |
| Systems Application Spec  | 1          | 0          |
| Assistant City Manager    | 0.5        | 0.5        |
| <b>TOTAL</b>              | <b>7.5</b> | <b>7.5</b> |

**PERSONNEL  
POSITIONS  
SUMMARY:**

2004-05 - 7.5  
2005-06 - 7.5  
2006-07 - 6.75  
2007-08 - 5.75  
2008-09 - 7  
2009-10 - 7.5  
2010-11 - 7.5  
2011-12 - 7.5

| <b>CAPITAL OUTLAY</b>       |               |
|-----------------------------|---------------|
| 40-02 EQUIPMENT             | 16,500        |
| 40-49 COMPUTERS             | 6,000         |
| <b>TOTAL CAPITAL OUTLAY</b> | <b>22,500</b> |

**TOTAL DEPARTMENT REQUEST** 825,215

**SOURCES OF REVENUE BY DEPARTMENT**

|              |                |
|--------------|----------------|
| Sanitation   | 163,040        |
| Water        | 173,897        |
| Wastewater   | 196,958        |
| Street       | 104,310        |
| Drainage     | 32,010         |
| Golf Courses | 30,404         |
| Storm Water  | 89,860         |
| <b>TOTAL</b> | <b>790,479</b> |

**CAPITAL OUTLAY (40-02)**

|                   |               |
|-------------------|---------------|
| Replace Copier    | 13,500        |
| Replace Computers | 6,000         |
| Handheld Radios   | 3,000         |
| <b>TOTAL</b>      | <b>22,500</b> |

**FUND: PUBLIC WORKS ADMINISTRATION (075)**  
**DEPARTMENT: PUBLIC WORKS**

**PROGRAM DESCRIPTION**

The Public Works Administration provides for the design, construction, management and maintenance of the City's infrastructure, including streets, sidewalks and pathways; creeks, sewers and storm drains; building and structures; vehicles and equipment; street lights and traffic signals; sanitation and utilities. In addition, the agency is responsible for related activities such as community clean up (especially along public right-of-ways), graffiti abatement and facilitating environmental compliance. The goal of the PWA office is to provide top quality professional, effective, and timely delivery of services to residents, businesses and city departments to assure customer satisfaction. We accomplish this through a centralization of the administrative resources necessary for quality Public Works solutions. Various departmental interactions are administrative streamlined and therefore, eliminate duplicated efforts. We are accomplishing updating our work order system to G.I.S. based "City Works" Computer System.

The purpose of the Public Works Administration office is to provide a professional level of customer service, and to provide administrative services to all departments. The City of Midwest City, has earned national recognition in several areas, which is a direct result of strong

leadership and the hard work of public works personnel. Public Works is a diverse department that shares one common goal, working to improve the quality of life in Midwest City.

Public Works Administration provides administrative services such as requisitions, evaluations, publications for bids, grants encumbrances, centralized mail distribution, print and assist department heads with budgets, take complaints and request for service from citizens, fill out work request and enter into the computer, do sanitation billing and cart request, call in and fill out underground locates, handle emergency communication between employees and EOC via 2-way radio, fill out injury reports and schedule employees for work related medical visits, fill out training request and research fees involved in making sure the employee is taken care of while at conferences and training. File and maintain all paperwork for the following departments:

Regional and Municipal Golf Courses, Street/Parks, Recreation, Forestry and Facility, Supply, Drainage, Welcome Center, Senior Center, Pools, Water, Waste Water, Sanitation, Storm Water Quality, Tree Board, Adopt-A-Street.

## **2011-2012 GOALS AND OBJECTIVES**

- To provide a centralized receiving area for all Public Works interaction. This includes citizens' complaints, vendor meetings and administration reviews.
  - Provide outside training to enhance professional development
  - Emphasize customer satisfaction
  - Improve effectiveness
  - Promote staff and community pride
  - Clarify budget needs
  - Identify operation and management needs
  - Enhance professional image
  - Promote team work and staff development
  - Encourage interdepartmental coordination
  - Identify duplication and wasted effort
  - Promote public awareness
- Improve communication between departments, employees and citizens in Midwest City

**FUND: INTERSERVICE (080)**  
**DEPARTMENT: FLEET SERVICES (25)**  
**DEPARTMENT HEAD: TIM LYON**

| EXPENDITURES         | ACTUAL           | AMENDED BUDGET   | ESTIMATED ACTUAL | BUDGET           |
|----------------------|------------------|------------------|------------------|------------------|
|                      | 2009-2010        | 2010-2011        | 2010-2011        | 2011-2012        |
| PERSONAL SERVICES    | 508,470          | 523,050          | 505,289          | 542,367          |
| BENEFITS             | 181,170          | 192,972          | 184,464          | 210,971          |
| MATERIALS & SUPPLIES | 1,046,224        | 1,196,936        | 1,177,184        | 1,333,064        |
| OTHER SERVICES       | 75,175           | 96,762           | 81,042           | 89,167           |
| CAPITAL OUTLAY       | 55,092           | 51,845           | 51,692           | 7,000            |
| <b>TOTAL</b>         | <b>1,866,131</b> | <b>2,061,565</b> | <b>1,999,672</b> | <b>2,182,569</b> |

| REVENUES             | ACTUAL           | AMENDED BUDGET   | ESTIMATED ACTUAL | BUDGET           |
|----------------------|------------------|------------------|------------------|------------------|
|                      | 2009-2010        | 2010-2011        | 2010-2011        | 2011-2012        |
| CHARGES FOR SERVICES | 1,816,375        | 1,993,869        | 1,863,042        | 2,177,990        |
| INVESTMENT INTEREST  | 4,250            | 4,344            | 1,554            | 1,554            |
| MISCELLANEOUS        | 1,210            | -                | 50               | -                |
| TRANSFERS            | 1,817            | 14,243           | 14,551           | -                |
| <b>TOTAL</b>         | <b>1,823,652</b> | <b>2,012,456</b> | <b>1,879,197</b> | <b>2,179,544</b> |

| BUDGETARY FUND BALANCE: | BUDGET FUND BAL. | REVENUES  | EXPENSES  | FUND BALANCE |               |
|-------------------------|------------------|-----------|-----------|--------------|---------------|
| 6/30/2009               | 175,780          | 1,823,652 | 1,866,131 | 133,301      | 6/30/2010     |
| 6/30/2010               | 133,301          | 1,879,197 | 1,999,672 | 12,826       | 6/30/2011-EST |
| 6/30/2011               | 12,826           | 2,179,544 | 2,182,569 | 9,801        | 6/30/2012-EST |

**FINAL BUDGET 2011-2012**

| <b>PERSONAL SERVICES - Union - 2510</b> |                |
|-----------------------------------------|----------------|
| 10-01 SALARIES                          | 336,248        |
| 10-03 OVERTIME                          | 2,754          |
| 10-07 ALLOWANCES                        | 8,684          |
| 10-10 LONGEVITY                         | 10,611         |
| 10-12 VL BUYBACK                        | 2,489          |
| 10-13 PDO BUYBACK                       | 2,489          |
| 10-14 SICK LEAVE INCENTIVE              | 8,100          |
| 10-19 ON CALL                           | 4,080          |
| <b>TOTAL PERSONAL SERVICES</b>          | <b>375,455</b> |

| <b>PERSONAL SERVICES - Non-Union - 2520</b> |                |
|---------------------------------------------|----------------|
| 10-01 SALARIES                              | 146,095        |
| 10-02 WAGES                                 | 7,830          |
| 10-03 OVERTIME                              | 1,070          |
| 10-07 ALLOWANCES                            | 2,492          |
| 10-10 LONGEVITY                             | 3,777          |
| 10-12 VL BUYBACK                            | 1,189          |
| 10-13 PDO BUYBACK                           | 1,189          |
| 10-14 SICK LEAVE INCENTIVE                  | 2,250          |
| 10-19 ON CALL                               | 1,020          |
| <b>TOTAL PERSONAL SERVICES</b>              | <b>166,912</b> |

| <b>BENEFITS - Union - 2510</b> |                |
|--------------------------------|----------------|
| 15-01 SOCIAL SECURITY          | 28,764         |
| 15-02 EMPLOYEES' RETIREMENT    | 48,880         |
| 15-03 GROUP INSURANCE          | 65,686         |
| 15-04 WORKERS COMP INSURANCE   | 5,214          |
| 15-06 TRAVEL & SCHOOL          | 1,971          |
| 15-07 UNIFORMS                 | 5,000          |
| <b>TOTAL BENEFITS</b>          | <b>155,515</b> |

(CONTINUED)

**FUND: INTERSERVICE (080)**  
**DEPARTMENT: FLEET SERVICES (25)**  
**DEPARTMENT HEAD: TIM LYON**  
**PAGE TWO**

| PERMANENT STAFFING | FY 11-12  | FY 10-11  |
|--------------------|-----------|-----------|
| Fleet Supervisor   | 1         | 1         |
| Records Clerk      | 1         | 1         |
| Secretary II       | 0.5       | 0.5       |
| Lead Technician    | 1         | 1         |
| Technician II      | 4         | 4         |
| OJT Technician     | 0.5       | 0.5       |
| Service Attendant  | 4         | 4         |
| <b>TOTAL</b>       | <b>12</b> | <b>12</b> |

**CAPITAL OUTLAY**

|                           |              |
|---------------------------|--------------|
| Replace Office Computers  | 2,000        |
| Electronic Test Equipment | 4,000        |
| Hand Held Radios (1)      | 1,000        |
| <b>TOTAL</b>              | <b>7,000</b> |

PERSONNEL  
POSITIONS  
SUMMARY:

2000-01 - 13  
2001-02 - 13  
2002-03 - 13  
2003-04 - 13  
2004-05 - 13  
2005-06 - 13  
2006-07 - 13  
2007-08 - 12  
2008-09 - 12  
2009-10 - 12  
2010-11 - 12  
2011-12 - 12

| <b>BENEFITS - Non Union - 2520</b> |        |
|------------------------------------|--------|
| 15-01 SOCIAL SECURITY              | 12,497 |
| 15-02 EMPLOYEES' RETIREMENT        | 20,219 |
| 15-03 GROUP INSURANCE              | 18,740 |
| 15-06 TRAVEL & SCHOOL              | 4,000  |

**TOTAL BENEFITS** 55,456

| <b>MATERIALS &amp; SUPPLIES</b> |         |
|---------------------------------|---------|
| 20-34 MAINTENANCE OF EQUIPMENT  | 500,000 |
| 20-35 SMALL TOOLS & EQUIP       | 3,000   |
| 20-41 SUPPLIES                  | 12,000  |
| 20-45 FUEL                      | 818,064 |

**TOTAL MATERIALS & SUPPLIES** 1,333,064

| <b>OTHER SERVICES &amp; CHARGES</b> |        |
|-------------------------------------|--------|
| 30-01 UTILITIES                     | 5,000  |
| 30-23 UPKEEP REAL PROPERTY          | 7,500  |
| 30-40 CONTRACTUAL                   | 1,500  |
| 30-41 CONTRACTUAL LABOR             | 60,000 |
| 30-54 VEHICLE ACCIDENT INSURANCE    | 1,000  |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS   | 2,400  |
| 30-81 ADVERTISING                   | 500    |
| 30-85 INSURANCE                     | 9,502  |
| 30-86 ANNUAL AUDIT                  | 1,765  |

**TOTAL OTHER SERVICES & CHARGES** 89,167

| <b>CAPITAL OUTLAY</b> |       |
|-----------------------|-------|
| 40-02 EQUIPMENT       | 5,000 |
| 40-49 COMPUTERS       | 2,000 |

**TOTAL CAPITAL OUTLAY** 7,000

**TOTAL DEPARTMENT REQUEST** 2,182,569

**FUND: INTERSERVICE FUND – FLEET (080)**  
**DEPARTMENT: FLEET MAINTENANCE**

**SIGNIFICANT EXPENDITURE CHANGES FY 11-12**

1. None.

**PROGRAM DESCRIPTION**

Fleet Services Department performs routine repairs and scheduled maintenance on 1,400 different pieces of equipment. Fleet also provides equipment acquisition; make ready and cost control services for all customer departments. Additionally, the Surplus property division of Fleet Services provides surplus property disposition.

**MISSION STATEMENT**

The mission of the Midwest City Fleet Services Department is to provide high quality, proactive, environmentally friendly, customer service oriented vehicle services for the City of Midwest City.

**2011-2012 GOALS AND OBJECTIVES**

**CUSTOMER SERVICE:**

Promote professionalism through our facility's appearance and the department's procedures. This will be accomplished by continually monitoring fleet operations and improving our methods to meet or exceed the private sector.

Continue to offer loaner cars for operators to use when assigned units are being repaired. By reducing downtime for our customer departments, we help increase the productivity and efficiency of their departmental operations.

**CERTIFICATION:**

Maintain the certification levels of our technician through the ASE program.

**GOING GREEN:**

Continue to pursue hybrid and alternative fueled vehicles and alternative fuel fueling infrastructures. Purchase propane powered mowing and lawn care equipment where feasible.

**PRODUCTIVITY:**

1. Pursue the purchase of state of the art electronic test equipment and updated software for existing equipment.
2. Up-fitting new vehicles in an assembly line fashion increases efficiency and reduces down time for our customers.
3. Continue the partnership with the Mid-Del Technology Center's Automotive Technology Department by accepting one outstanding student technician per year into an O.J.T. position.

**FUND: SURPLUS PROPERTY (081)**  
**DEPARTMENT: SURPLUS PROPERTY (26)**  
**DEPARTMENT HEAD: TIM LYON**

| EXPENDITURES         | ACTUAL        | AMENDED          | ESTIMATED        |                  |
|----------------------|---------------|------------------|------------------|------------------|
|                      | 2009-2010     | BUDGET 2010-2011 | ACTUAL 2010-2011 | BUDGET 2011-2012 |
| PERSONAL SERVICES    | 13,870        | 15,298           | 14,657           | 17,035           |
| BENEFITS             | 5,872         | 7,029            | 6,806            | 7,928            |
| MATERIALS & SUPPLIES | 2,272         | 4,823            | 4,060            | 4,429            |
| OTHER SERVICES       | 9,715         | 15,537           | 14,105           | 17,337           |
| CAPITAL OUTLAY       | 11,894        | 80,221           | 80,204           | 2,035            |
| <b>TOTAL</b>         | <b>43,623</b> | <b>122,908</b>   | <b>119,832</b>   | <b>48,764</b>    |

| REVENUES             | ACTUAL        | AMENDED          | ESTIMATED        |                  |
|----------------------|---------------|------------------|------------------|------------------|
|                      | 2009-2010     | BUDGET 2010-2011 | ACTUAL 2010-2011 | BUDGET 2011-2012 |
| CHARGES FOR SERVICES | 37,235        | 37,870           | 37,543           | 43,470           |
| INTEREST             | 8,147         | 7,309            | 3,674            | 3,674            |
| MISCELLANEOUS        | 293           | 3,000            | 16               | -                |
| <b>TOTAL</b>         | <b>45,675</b> | <b>48,179</b>    | <b>41,233</b>    | <b>47,144</b>    |

| BUDGETARY     | BUDGET    |          |          | FUND    |               |
|---------------|-----------|----------|----------|---------|---------------|
| FUND BALANCE: | FUND BAL. | REVENUES | EXPENSES | BALANCE |               |
| 6/30/2007     | 3,751     | 160,122  | 85,638   | 78,235  | 6/30/08       |
| 6/30/2008     | 78,235    | 81,475   | 63,130   | 96,580  | 6/30/09       |
| 6/30/2009     | 96,580    | 45,675   | 43,623   | 98,632  | 6/30/10       |
| 6/30/2010     | 98,632    | 41,233   | 119,832  | 20,033  | 6/30/11 - EST |
| 6/30/2011     | 20,033    | 47,144   | 48,764   | 18,413  | 6/30/12 - EST |

Note: Sales are recorded to the balance sheet.

**FINAL BUDGET 2011-2012**

| <b>PERSONAL SERVICES - NON UNION</b> |        |
|--------------------------------------|--------|
| 10-01 SALARIES                       | 15,820 |
| 10-03 OVERTIME                       | 153    |
| 10-12 VL BUYBACK                     | 306    |
| 10-13 PDO BUYBACK                    | 306    |
| 10-14 SICK LEAVE INCENTIVE           | 450    |

**TOTAL PERSONAL SERVICES 17,035**

| <b>BENEFITS - NON UNION</b> |       |
|-----------------------------|-------|
| 15-01 SOCIAL SECURITY       | 1,304 |
| 15-02 EMPLOYEES' RETIREMENT | 2,215 |
| 15-03 GROUP INSURANCE       | 3,865 |
| 15-06 TRAVEL & SCHOOL       | 544   |

**TOTAL BENEFITS 7,928**

| <b>MATERIALS &amp; SUPPLIES</b> |       |
|---------------------------------|-------|
| 20-34 MAINTENANCE OF EQUIPMENT  | 500   |
| 20-35 SMALL TOOLS & EQUIP       | 500   |
| 20-41 SUPPLIES                  | 2,500 |
| 20-63 FLEET FUEL                | 741   |
| 20-64 FLEET PARTS               | 48    |
| 20-65 FLEET LABOR               | 140   |

**TOTAL MATERIALS & SUPPLIES 4,429**

| <b>OTHER SERVICES &amp; CHARGES</b> |       |
|-------------------------------------|-------|
| 30-01 UTILITIES & COMMUNICATIONS    | 8,200 |
| 30-23 UPKEEP REAL PROPERTY          | 1,287 |
| 30-40 CONTRACTUAL                   | 500   |
| 30-41 SELLER FEES                   | 3,600 |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS   | 250   |
| 30-87 SHIPPING                      | 3,000 |
| 30-89 EBAY FEES                     | 500   |

**TOTAL OTHER SERVICES & CHARGES 17,337**

(CONTINUED)



**FUND: SURPLUS PROPERTY (081)**  
**DEPARTMENT: SURPLUS PROPERTY (26)**  
**DEPARTMENT HEAD: TIM LYON**  
**PAGE TWO**

| PERMANENT STAFFING     | FY 11-12   | FY 10-11   |
|------------------------|------------|------------|
| Inventory Control Tech | 0.5        | 0.5        |
| <b>TOTAL</b>           | <b>0.5</b> | <b>0.5</b> |

**PERSONNEL  
POSITIONS  
SUMMARY:**

2007-08 - 2  
2008-09 - .5  
2009-10 - .5  
2009-10 - .5  
2010-11 - .5  
2011-12 - .5

|                             |       |
|-----------------------------|-------|
| <b>CAPITAL OUTLAY</b>       |       |
| 40-02 EQUIPMENT             | 2,035 |
| <b>TOTAL CAPITAL OUTLAY</b> | 2,035 |

**TOTAL DEPARTMENT REQUEST** 48,764

**CAPITAL OUTLAY**

|                                            |              |
|--------------------------------------------|--------------|
| Install Fiber, Cable & Hardware to Network | 2,035        |
| <b>TOTAL</b>                               | <b>2,035</b> |

**SOURCES OF REVENUE BY DEPARTMENT**

|                         |               |
|-------------------------|---------------|
| Parks                   | 481           |
| General Fund            | 12,171        |
| Hotel/Conference Center | 2,640         |
| Sanitation              | 8,093         |
| Water                   | 1,432         |
| Sewer                   | 3,474         |
| Golf                    | 805           |
| Stormwater              | 1,382         |
| Police                  | 5,762         |
| Fire                    | 5,839         |
| Emergency Operations    | 1,391         |
| <b>TOTAL</b>            | <b>43,470</b> |

**FUND: SURPLUS PROPERTY (081)**  
**DEPARTMENT: SURPLUS**

**SIGNIFICANT EXPENDITURE CHANGES FY 11-12**

1. None

**PROGRAM DESCRIPTION**

SPD collects, processes and disposes of unneeded property generated by the City. This will be achieved while complying with city, state and federal regulations.

**MISSION STATEMENT**

SPD will efficiently and effectively collect, process, redistribute and dispose of unneeded surplus property generated by the City of Midwest City and its departments.

**2011-2012 GOALS AND OBJECTIVES**

**CUSTOMER SERVICE:**

Promote professionalism through our facility's appearance and the department's procedures. This will be accomplished by continually monitoring surplus operations and improving our methods to meet or exceed the private sector.

Our goals are to provide innovative solutions for surplus property disposition; give appropriate information on

current procedures, policies and regulations; and provide assistance to support successful surplus business operations.

**PRODUCTIVITY:**

Operating the surplus property division as a division of the fleet services department will allow us to properly monitor profits and losses associated with the disposition of surplus city property.

**FUND: RISK (202)**  
**DEPARTMENT: RISK MANAGEMENT (29)**  
**DEPARTMENT HEAD: TIM LYON**

| EXPENDITURES         | ACTUAL           | AMENDED BUDGET   | ESTIMATED ACTUAL | BUDGET           |
|----------------------|------------------|------------------|------------------|------------------|
|                      | 2009-2010        | 2010-2011        | 2010-2011        | 2011-2012        |
| PERSONAL SERVICES    | 157,440          | 152,945          | 153,107          | 193,501          |
| BENEFITS             | 55,404           | 56,987           | 57,256           | 70,883           |
| MATERIALS & SUPPLIES | 40,895           | 55,192           | 54,494           | 8,677            |
| OTHER SERVICES       | 13,131           | 36,075           | 20,615           | 34,286           |
| CAPITAL OUTLAY       | 110,000          | -                | -                | 1,000            |
| INSURANCE RELATED    | 1,229,711        | 3,061,865        | 3,003,750        | 1,520,196        |
| <b>TOTAL</b>         | <b>1,606,580</b> | <b>3,363,064</b> | <b>3,289,222</b> | <b>1,828,543</b> |

| REVENUES             | ACTUAL           | AMENDED BUDGET   | ESTIMATED ACTUAL | BUDGET           |
|----------------------|------------------|------------------|------------------|------------------|
|                      | 2009-2010        | 2010-2011        | 2010-2011        | 2011-2012        |
| CHARGES FOR SERVICES | 1,374,182        | 1,616,012        | 1,614,993        | 1,558,223        |
| INVESTMENT INTEREST  | 56,970           | 51,957           | 36,524           | 36,524           |
| MISCELLANEOUS        | 298,719          | -                | 1,998            | -                |
| <b>TOTAL</b>         | <b>1,729,871</b> | <b>1,667,969</b> | <b>1,653,515</b> | <b>1,594,747</b> |

| BUDGETARY FUND BALANCE: | BUDGET FUND BAL. | REVENUES  | EXPENSES  | FUND BALANCE |
|-------------------------|------------------|-----------|-----------|--------------|
| 6/30/2007               | 1,188,925        | 1,592,516 | 973,214   | 1,808,227    |
| 6/30/2008               | 1,808,227        | 1,443,680 | 1,291,868 | 1,960,039    |
| 6/30/2009               | 1,960,039        | 1,729,871 | 1,606,580 | 2,083,330    |
| 6/30/2010               | 2,083,330        | 1,653,515 | 3,289,222 | 447,623      |
| 6/30/2011               | 447,623          | 1,594,747 | 1,828,543 | 213,827      |

*Estimated Actual includes all prior year reserves.*

**FINAL BUDGET 2011-2012**

| <b>PERSONAL SERVICES - OPERATIONAL</b> |         |
|----------------------------------------|---------|
| 10-01 SALARIES                         | 182,697 |
| 10-07 ALLOWANCES                       | 3,488   |
| 10-10 LONGEVITY                        | 3,777   |
| 10-13 PDO BUYBACK                      | 1,514   |
| 10-14 SICK LEAVE INCENTIVE             | 2,025   |

**TOTAL PERSONAL SERVICES** 193,501

| <b>BENEFITS - OPERATIONAL</b> |        |
|-------------------------------|--------|
| 15-01 SOCIAL SECURITY         | 14,818 |
| 15-02 EMPLOYEES' RETIREMENT   | 25,180 |
| 15-03 GROUP INSURANCE         | 24,164 |
| 15-06 TRAVEL AND SCHOOLS      | 6,721  |

**TOTAL BENEFITS** 70,883

| <b>MATERIALS AND SUPPLIES - OPERATIONAL</b> |       |
|---------------------------------------------|-------|
| 20-41 MATERIALS AND SUPPLIES                | 3,000 |
| 20-63 FLEET FUEL                            | 677   |
| 20-64 FLEET PARTS                           | 2,500 |
| 20-65 FLEET LABOR                           | 2,500 |

**TOTAL MATERIALS AND SUPPLIES** 8,677

| <b>OTHER SERVICES AND CHARGES - OPER.</b> |        |
|-------------------------------------------|--------|
| 30-02 DRUG SCREENING                      | 6,000  |
| 30-03 MEDICARE MANDATORY REPORTING        | 10,200 |
| 30-51 OTHER GOVERNMENT EXPENSES           | 16,000 |
| 30-72 MEMBERSHIPS/SUBSCRIPTIONS           | 1,350  |
| 30-86 ANNUAL AUDIT                        | 736    |

**TOTAL OTHER SERVICES & CHARGES** 34,286

| <b>CAPITAL OUTLAY</b> |       |
|-----------------------|-------|
| 40-02 EQUIPMENT       | 1,000 |

**TOTAL CAPITAL OUTLAY** 1,000

**(CONTINUED)**

**FUND: RISK (202)**  
**DEPARTMENT: RISK MANAGEMENT (28)**  
**DEPARTMENT HEAD: TIM LYON**  
**PAGE TWO**

| PERMANENT STAFFING        | PERSONNEL POSITIONS SUMMARY: |          |
|---------------------------|------------------------------|----------|
|                           | FY 11-12                     | FY 10-11 |
| Risk Manager              | 1                            | 1        |
| Workers Comp. Coordinator | 0.5                          | 0.5      |
| Administrative Secretary  | 0.5                          | 0.5      |
| Assistant City Attorney   | 0.25                         | 0        |
| Safety Coordinator        | 1                            | 1        |
| <b>TOTAL</b>              | <b>3.25</b>                  | <b>3</b> |

PERSONNEL POSITIONS SUMMARY:  
2006-2007 - 0  
2007-2008 - 1  
2008-2009 - 2.5  
2009-2010 - 3  
2010-2011 - 3  
2011-2012 - 3.25

**SOURCES OF REVENUE**

| DEPARTMENT                       | W/COMP         | VEHICLE        | LIABILITY      | PROPERTY       |
|----------------------------------|----------------|----------------|----------------|----------------|
| Utility Services                 | -              | 800            | 2,779          | -              |
| Community Development            | -              | 800            | 51,273         | -              |
| Street/Park Maintenance/Forestry | 15,453         | 4,000          | 59,610         | -              |
| General Government               | 78,534         | -              | 13,507         | 16,466         |
| Neighborhood Services            | -              | 3,000          | 808            | 3,265          |
| Information Technology           | -              | 800            | -              | -              |
| Parks/Recreation/Pool            | -              | 800            | -              | 13,381         |
| Welcome Center                   | -              | -              | -              | 935            |
| Senior Center                    | -              | -              | -              | 5,328          |
| Hotel/Conference Center          | -              | -              | -              | 77,366         |
| Police Department                | 264,408        | 47,500         | 118,810        | 9,981          |
| Fire Department                  | 279,772        | 6,400          | 37,239         | 18,215         |
| Sanitation                       | 31,666         | 15,000         | 20,798         | -              |
| Water                            | 13,033         | 7,500          | 13,117         | 38,831         |
| Wastewater                       | 117,807        | 10,000         | 30,208         | 12,104         |
| Golf                             | 4,677          | 500            | 19,480         | 5,427          |
| Stormwater                       | 9,022          | 2,000          | 2,182          | 2,591          |
| Fleet Services                   | 5,214          | 1,000          | 6,363          | 3,139          |
| Public Works Administration      | 4,205          | -              | 3,376          | 15,750         |
| Drainage Division                | 2,023          | 1,000          | 3,376          | -              |
| CDBG                             | 2,188          | 250            | 3,376          | -              |
| Downtown Redevelopment           | -              | -              | 16,560         | -              |
| 29th & Douglas Properties        | -              | -              | -              | 3,230          |
| <b>TOTALS</b>                    | <b>828,002</b> | <b>101,350</b> | <b>402,862</b> | <b>226,009</b> |

| <b>INSURANCE RELATED / 11-12</b>       |                  |
|----------------------------------------|------------------|
| 30-07 WORKERS COMPENSATION             | 767,002          |
| 30-08 TOTAL TEMP DISABILITY            | 8,500            |
| 30-24 VEHICLE ACCIDENTS                | 101,350          |
| 30-26 LIABILITY LAWSUITS               | 363,862          |
| 30-29 FLEET PARTS                      | 100              |
| 30-30 FLEET PARTS                      | 20,473           |
| 30-31 FLEET LABOR                      | 32,900           |
| 30-33 PROPERTY INSURANCE               | 226,009          |
| <b>TOTAL INSURANCE RELATED / 11-12</b> | <b>1,520,196</b> |
| <b>TOTAL DEPARTMENT REQUEST</b>        | <b>1,828,543</b> |

| <b>INFORMATIONAL ONLY: (Estimated to be spent for prior fiscal years in FY 11-12)</b> |                  |
|---------------------------------------------------------------------------------------|------------------|
| <b>INSURANCE RELATED / 10-11</b>                                                      |                  |
| 30-07 WORKERS COMPENSATION                                                            | 270,000          |
| 30-26 LIABILITY LAWSUITS                                                              | 100,000          |
| <b>TOTAL INSURANCE RELATED / 10-11</b>                                                | <b>370,000</b>   |
| <b>INSURANCE RELATED / 09-10</b>                                                      |                  |
| 30-07 WORKERS COMPENSATION                                                            | 180,000          |
| 30-26 LIABILITY LAWSUITS                                                              | 155,000          |
| <b>TOTAL INSURANCE RELATED / 09-10</b>                                                | <b>335,000</b>   |
| <b>INSURANCE RELATED / 08-09</b>                                                      |                  |
| 30-07 WORKERS COMPENSATION                                                            | 152,000          |
| <b>TOTAL INSURANCE RELATED / 08-09</b>                                                | <b>152,000</b>   |
| <b>INSURANCE RELATED / 07-08</b>                                                      |                  |
| 30-07 WORKERS COMPENSATION                                                            | 20,000           |
| 30-26 LIABILITY LAWSUITS                                                              | 50,000           |
| <b>TOTAL INSURANCE RELATED / 07-08</b>                                                | <b>70,000</b>    |
| <b>INSURANCE RELATED / 06-07</b>                                                      |                  |
| 30-07 WORKERS COMPENSATION                                                            | 21,000           |
| <b>TOTAL INSURANCE RELATED / 06-07</b>                                                | <b>21,000</b>    |
| <b>INSURANCE RELATED / 05-06</b>                                                      |                  |
| 30-07 WORKERS COMPENSATION                                                            | 1,000            |
| <b>TOTAL INSURANCE RELATED / 05-06</b>                                                | <b>1,000</b>     |
| <b>INSURANCE RELATED / 03-04</b>                                                      |                  |
| 30-07 WORKERS COMPENSATION                                                            | 110,000          |
| 30-26 LIABILITY LAWSUITS                                                              | 10,000           |
| <b>TOTAL INSURANCE RELATED / 03-04</b>                                                | <b>120,000</b>   |
| <b>INSURANCE RELATED / 02-03</b>                                                      |                  |
| 30-07 WORKERS COMPENSATION                                                            | 68,000           |
| 30-26 LIABILITY LAWSUITS                                                              | 150,000          |
| <b>TOTAL INSURANCE RELATED / 02-03</b>                                                | <b>218,000</b>   |
| <b>INSURANCE RELATED / Prior to 2002-2003</b>                                         |                  |
| 30-07 WORKERS COMPENSATION                                                            | 36,000           |
| <b>TOTAL INSURANCE RELATED / Prior to 2002</b>                                        | <b>36,000</b>    |
| <b>TOTAL TO BE SPENT FOR PRIOR FISCAL YEARS</b>                                       | <b>1,323,000</b> |

FUND: L & H - (240)  
DEPARTMENT: BENEFITS (0310)  
DEPARTMENT HEAD: CATHERINE WILSON

| EXPENDITURES             | ACTUAL<br>2009-2010 | AMENDED<br>BUDGET<br>2010-2011 | ESTIMATED<br>ACTUAL<br>2010-2011 | BUDGET<br>2011-2012 |
|--------------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| PERSONAL SERVICES        | 19,333              | 21,367                         | 21,367                           | 23,867              |
| BENEFITS                 | 4,714,279           | 4,966,078                      | 4,950,000                        | 5,659,221           |
| OTHER SERVICES & CHARGES | 16,251              | 20,330                         | 14,974                           | 21,825              |
| CAPITAL OUTLAY           | 200                 | -                              | -                                | -                   |
| <b>TOTAL</b>             | <b>4,750,062</b>    | <b>5,007,775</b>               | <b>4,986,341</b>                 | <b>5,704,913</b>    |

| REVENUES              | ACTUAL<br>2009-2010 | AMENDED<br>BUDGET<br>2010-2011 | ESTIMATED<br>ACTUAL<br>2010-2011 | BUDGET<br>2011-2012 |
|-----------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| CFS - PREMIUM         | 4,356,291           | 4,409,361                      | 4,269,825                        | 5,169,525           |
| INTEREST              | 59,918              | 55,935                         | 30,605                           | 30,606              |
| MISCELLANEOUS         | 84,580              | 20,000                         | 83,000                           | 78,190              |
| MISC. - OIL ROYALTIES | 44,466              | 5,800                          | 25,807                           | 25,000              |
| TRANSFERS             | -                   | -                              | 1,217                            | -                   |
| <b>TOTAL</b>          | <b>4,545,255</b>    | <b>4,491,096</b>               | <b>4,410,454</b>                 | <b>5,303,321</b>    |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES  | EXPENSES  | FUND<br>BALANCE |             |
|----------------------------|---------------------|-----------|-----------|-----------------|-------------|
| 6/30/2007                  | 2,695,882           | 4,178,962 | 3,965,013 | 2,909,831       | 6/30/2008   |
| 6/30/2008                  | 2,909,831           | 4,088,317 | 4,860,279 | 2,137,869       | 6/30/2009   |
| 6/30/2009                  | 2,137,869           | 4,545,255 | 4,750,062 | 1,933,061       | 6/30/2010   |
| 6/30/2010                  | 1,933,061           | 4,410,454 | 4,986,341 | 1,357,174       | 6/30/11 EST |
| 6/30/2011                  | 1,357,174           | 5,303,321 | 5,704,913 | 955,582         | 6/30/12 EST |

**FINAL BUDGET 2011-2012**

| PERSONAL SERVICES |        |
|-------------------|--------|
| 10-01 SALARY      | 23,235 |
| 10-10 LONGEVITY   | 460    |
| 10-13 PDO BUYBACK | 172    |

**TOTAL PERSONAL SERVICES 23,867**

| BENEFITS                        |           |
|---------------------------------|-----------|
| 15-01 SOCIAL SECURITY           | 1,827     |
| 15-02 RETIREMENT                | 3,104     |
| 15-03 GROUP HEALTH INSURANCE    | 3,572     |
| 15-06 TRAVEL & SCHOOL           | 2,088     |
| 15-39 LIFE INSURANCE            | 52,000    |
| 15-40 DENTAL                    | 300,000   |
| 15-41 CLAIMS                    | 4,017,635 |
| 15-42 PRESCRIPTIONS             | 596,440   |
| 15-43 ADMINISTRATION            | 379,555   |
| 15-44 OTHER FEES                | 13,000    |
| 15-45 REINSURANCE               | 242,000   |
| 15-47 DENTAL PLAN - ADMIN EXP   | 35,000    |
| 15-55 CAFETERIA PLAN- ADMIN EXP | 13,000    |

**TOTAL BENEFITS 5,659,221**

| OTHER SERVICES & CHARGES         |        |
|----------------------------------|--------|
| 30-18 REFUND OF PREMIUM OVERPYMT | 5,000  |
| 30-40 CONTRACTUAL                | 13,000 |
| 30-86 ANNUAL AUDIT               | 3,825  |

**TOTAL OTHER SERVICES & CHARGES 21,825**

**TOTAL DEPARTMENT REQUEST 5,704,913**

(CONTINUED)

**FUND: L & H - (240)**  
**DEPARTMENT: BENEFITS (0310)**  
**DEPARTMENT HEAD: TIM RUNDEL**  
**PAGE TWO**

| PERMANENT STAFFING           | FY 11-12 | FY 10-11 |
|------------------------------|----------|----------|
| Health Benefits/Workers Comp | 0.50     | 0.50     |
| TOTAL                        | 0.50     | 0.50     |

PERSONNEL  
POSITIONS

SUMMARY:  
2007-08 - 0  
2008-09 - .50  
2009-10 - .50  
2010-11 - .50  
2011-12 - .50

# **Enterprise Funds**

# City of Midwest City, Oklahoma

## Enterprise

| <u>*Number</u> | <u>Index Description</u>                 | <u>Page Number</u> |
|----------------|------------------------------------------|--------------------|
|                | Budget Summary                           | 221                |
|                | Budget Charts                            | 222                |
|                | Expense Category Summary                 | 224                |
|                | Fund Balance Summary                     | 225                |
|                | <b>Individual Funds:</b>                 |                    |
| 190            | Sanitation                               | 229                |
| 191            | Water                                    | 232                |
| 192            | Wastewater                               | 236                |
| 193            | MWC Utilities Authority                  | 239                |
| 195            | Hotel/Conference Center                  | 240                |
| 196            | FF&E Reserve for Hotel/Conference Center | 243                |
| 197            | Golf                                     | 244                |
| 017            | Mobile Home Park                         | 247                |
| 050            | Drainage Tax                             | 248                |
| 060            | Capital Drainage                         | 249                |
| 061            | Storm Water Quality                      | 252                |
| 172            | Capital Water Improvement                | 257                |
| 178            | Construction Loan Payment                | 258                |
| 184            | Sewer Backup                             | 259                |
| 186            | Sewer Construction                       | 260                |
| 187            | Utility Services                         | 261                |
| 188            | Capital Sewer                            | 265                |
| 189            | Utilities Capital Outlay                 | 266                |
| 230            | Customer Deposits                        | 267                |
| 250            | Capital Improvement Revenue Bond         | 268                |

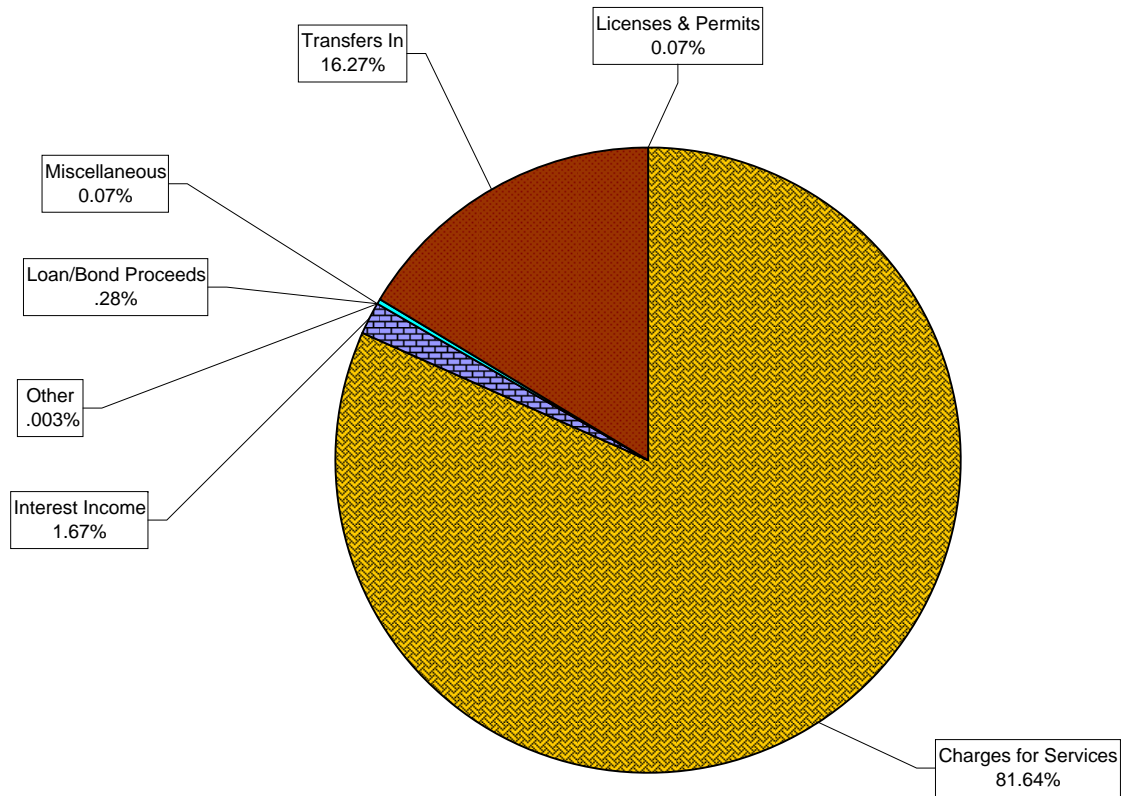
\* **Note:** Three digit codes represent the **Fund** Number



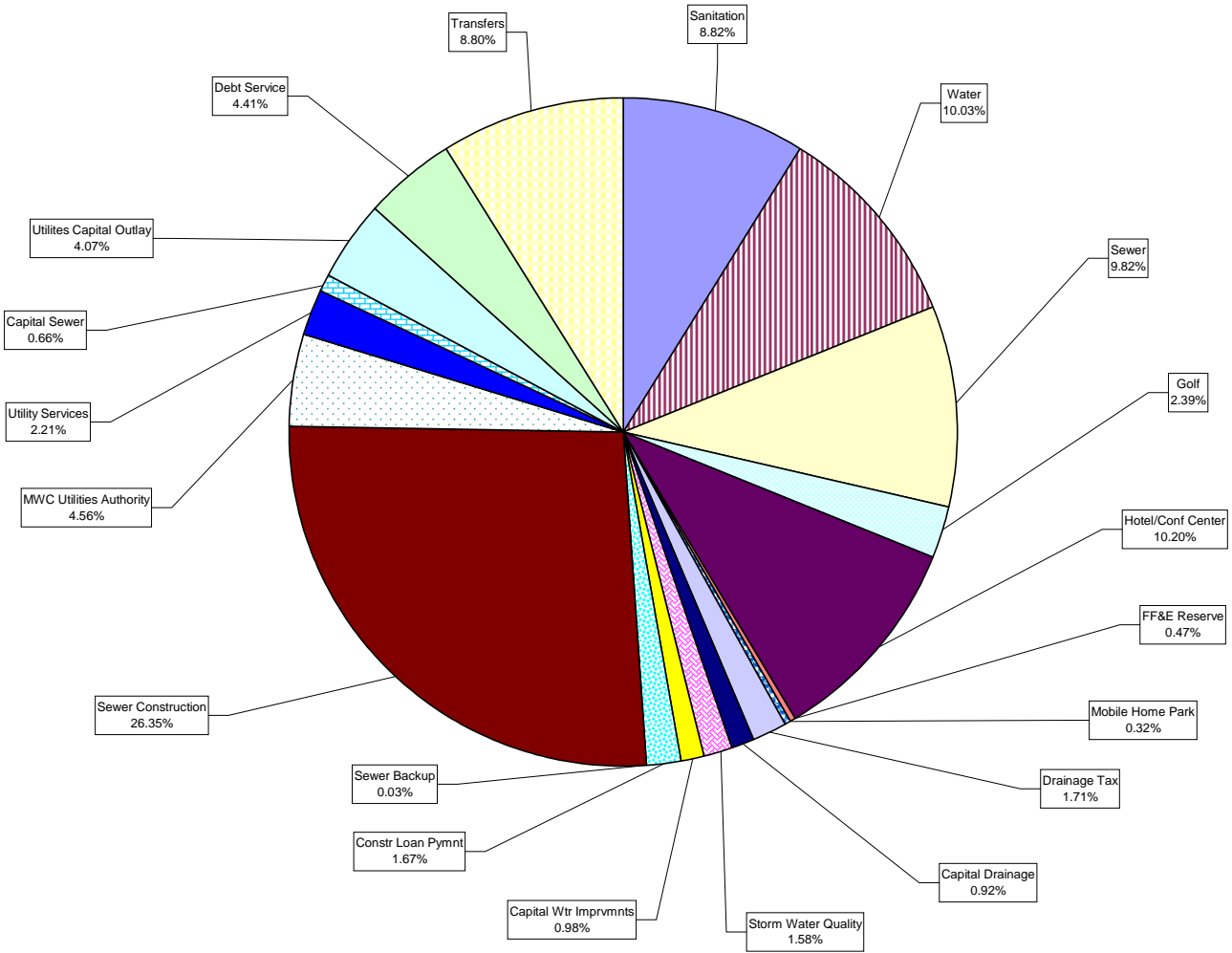
**ENTERPRISE FUND BUDGET SUMMARY - FISCAL YEAR 2011-2012**

|                                           | <b>PRIOR YEAR<br/>ACTUAL<br/>FY 09-10</b> | <b>CURRENT YEAR<br/>BUDGET<br/>FY 10-11</b> | <b>CURRENT YEAR<br/>ACTUAL (Est.)<br/>FY 10-11</b> | <b>BUDGET YEAR<br/>FINAL<br/>FY 11-12</b> |
|-------------------------------------------|-------------------------------------------|---------------------------------------------|----------------------------------------------------|-------------------------------------------|
| <b>ESTIMATED REVENUE:</b>                 |                                           |                                             |                                                    |                                           |
| Licenses & Permits                        | 24,200                                    | 25,320                                      | 21,080                                             | 21,139                                    |
| Charges for Services                      | 22,791,908                                | 24,288,627                                  | 23,642,214                                         | 24,497,359                                |
| Interest Income                           | 867,464                                   | 815,267                                     | 612,337                                            | 500,138                                   |
| Other                                     | 867                                       | 800                                         | 800                                                | 800                                       |
| Miscellaneous                             | 263,965                                   | 52,992                                      | 27,851                                             | 22,122                                    |
| Loan/Bond Proceeds                        | 73,684                                    | 20,078,619                                  | 78,619                                             | 83,884                                    |
| Transfers In                              | 4,998,610                                 | 7,048,330                                   | 3,743,278                                          | 4,880,489                                 |
| <b>TOTAL REVENUE</b>                      | <b>29,020,698</b>                         | <b>52,309,955</b>                           | <b>28,126,179</b>                                  | <b>30,005,931</b>                         |
| APPROPRIATED FUND BALANCE                 | 842,292                                   | 15,247,158                                  | 7,568,545                                          | 15,152,044                                |
| <b>TOTAL RESOURCES</b>                    | <b>29,862,990</b>                         | <b>67,557,113</b>                           | <b>35,694,724</b>                                  | <b>45,157,975</b>                         |
| <b>PROPOSED EXPENSES:</b>                 |                                           |                                             |                                                    |                                           |
| Sanitation                                | 3,716,933                                 | 3,832,071                                   | 3,709,477                                          | 3,981,064                                 |
| Water                                     | 3,829,817                                 | 3,922,265                                   | 3,831,369                                          | 4,527,603                                 |
| Sewer                                     | 3,891,374                                 | 4,297,593                                   | 4,147,150                                          | 4,432,643                                 |
| Golf                                      | 1,229,665                                 | 1,062,235                                   | 997,934                                            | 1,079,608                                 |
| Hotel/Conference Center                   | 4,197,840                                 | 4,562,336                                   | 4,291,531                                          | 4,606,936                                 |
| FF&E (Hotel/Conference Cntr) 196          | 66,069                                    | 128,500                                     | 128,500                                            | 211,651                                   |
| Mobile Home Park                          | 158,160                                   | 160,580                                     | 150,908                                            | 145,121                                   |
| Drainage Tax                              | 294,649                                   | 825,965                                     | 421,810                                            | 770,000                                   |
| Capital Drainage Improvements             | 337,816                                   | 447,244                                     | 427,743                                            | 416,353                                   |
| Storm Water Quality                       | 612,789                                   | 678,166                                     | 652,253                                            | 713,810                                   |
| Capital Water Improvements                | 1,395,856                                 | 198,388                                     | 161,300                                            | 440,300                                   |
| Construction Loan Payment                 | 538,120                                   | 4,317,269                                   | 3,370,376                                          | 755,400                                   |
| Sewer Backup                              | 3,500                                     | 15,500                                      | 15,500                                             | 15,500                                    |
| Sewer Construction                        | 542,245                                   | 28,283,023                                  | 3,883,023                                          | 11,898,665                                |
| MWC Utilities Auth - Economic Development | 76,325                                    | 3,150,457                                   | 150,108                                            | 2,061,350                                 |
| Utility Services                          | 538,183                                   | 870,856                                     | 870,580                                            | 996,561                                   |
| Capital Sewer Improvements                | 1,303,897                                 | 620,500                                     | 150,000                                            | 300,000                                   |
| General Govt - Utilites Capital Outlay    | 283,488                                   | 3,893,935                                   | 2,087,940                                          | 1,839,202                                 |
| Revenue Bonds - Debt Service              | 2,027,274                                 | 1,992,050                                   | 1,992,050                                          | 1,990,269                                 |
| Transfers                                 | 4,818,990                                 | 4,298,180                                   | 4,255,172                                          | 3,975,939                                 |
| <b>TOTAL EXPENSES</b>                     | <b>29,862,990</b>                         | <b>67,557,113</b>                           | <b>35,694,724</b>                                  | <b>45,157,975</b>                         |

**ESTIMATED REVENUES ENTERPRISE FUND  
FY 2011-2012  
Total \$30,005,931**



**ESTIMATED EXPENSES ENTERPRISE FUND  
FY 2011-2012  
Total \$45,157,975**



**BUDGET SUMMARY BY DEPARTMENT & CATEGORY - FISCAL YEAR 2011-2012 - EXPENDITURES**

| <b>Fund Number</b>        | <b>Fund Description</b>  | <b>Personal Services</b> | <b>Benefits</b>  | <b>Materials &amp; Supplies</b> | <b>Other Services &amp; Charges</b> | <b>Capital Outlay</b> | <b>Transfers &amp; Reimbs.</b> | <b>Debt Service</b> | <b>Department Request</b> |
|---------------------------|--------------------------|--------------------------|------------------|---------------------------------|-------------------------------------|-----------------------|--------------------------------|---------------------|---------------------------|
| 190                       | Sanitation               | 802,676                  | 343,036          | 522,542                         | 1,436,197                           | 876,613               | 763,936                        | -                   | 4,745,000                 |
| 191                       | Water                    | 1,556,270                | 612,324          | 439,962                         | 1,430,708                           | 265,700               | 848,459                        | 222,639             | 5,376,062                 |
| 192                       | Sewer                    | 2,040,853                | 932,817          | 568,116                         | 786,857                             | 104,000               | 772,099                        | -                   | 5,204,742                 |
| 193                       | Utilities                | -                        | -                | -                               | 200                                 | 2,061,150             | -                              | -                   | 2,061,350                 |
| 195                       | Hotel/Conference Cntr    | 1,785,300                | 339,508          | 1,371,749                       | 1,110,379                           | -                     | 567,637                        | -                   | 5,174,573                 |
| 196                       | Hotel/Conf Cntr FF&E     | -                        | -                | -                               | -                                   | 211,651               | -                              | -                   | 211,651                   |
| 197                       | Golf                     | 503,929                  | 142,155          | 176,029                         | 125,293                             | 79,654                | -                              | 52,548              | 1,079,608                 |
| 17                        | Mobile Home Park         | -                        | -                | -                               | 20,771                              | -                     | -                              | 124,350             | 145,121                   |
| 50                        | Drainage Tax             | -                        | -                | -                               | -                                   | 770,000               | -                              | -                   | 770,000                   |
| 60                        | Capital Drainage         | 171,110                  | 68,277           | 99,580                          | 54,386                              | 23,000                | -                              | -                   | 416,353                   |
| 61                        | Storm Water Quality      | 330,207                  | 133,552          | 76,430                          | 145,956                             | 27,665                | 41,907                         | -                   | 755,717                   |
| 172                       | Capital Water Imp.       | -                        | -                | -                               | 1,300                               | 439,000               | 90,000                         | -                   | 530,300                   |
| 178                       | Construction Loan Pmt.   | -                        | -                | -                               | 2,000                               | 753,400               | -                              | -                   | 755,400                   |
| 184                       | Sewer Backup             | -                        | -                | -                               | 15,500                              | -                     | -                              | -                   | 15,500                    |
| 186                       | Sewer Construction       | -                        | -                | -                               | -                                   | 11,898,665            | -                              | -                   | 11,898,665                |
| 187                       | Utility Services         | 531,345                  | 227,057          | 197,000                         | 32,659                              | 8,500                 | -                              | -                   | 996,561                   |
| 188                       | Capital Sewer            | -                        | -                | -                               | -                                   | 300,000               | 868,316                        | -                   | 1,168,316                 |
| 189                       | Utilities Capital Outlay | -                        | -                | -                               | -                                   | 1,839,202             | -                              | -                   | 1,839,202                 |
| 230                       | Customer Deposits        | -                        | -                | -                               | -                                   | -                     | 23,585                         | -                   | 23,585                    |
| 250                       | Debt Service             | -                        | -                | -                               | -                                   | -                     | -                              | 1,990,269           | 1,990,269                 |
| <b>TOTAL EXPENDITURES</b> |                          | <b>7,721,690</b>         | <b>2,798,726</b> | <b>3,451,408</b>                | <b>5,162,206</b>                    | <b>19,658,200</b>     | <b>3,975,939</b>               | <b>2,389,806</b>    | <b>45,157,975</b>         |

**ENTERPRISE FUND BUDGET SUMMARY - FISCAL YEAR 2011-2012**

|                                          | PRIOR YEAR<br>ACTUAL<br>FY 09-10 | CURRENT YEAR<br>BUDGET<br>FY 10-11 | CURRENT YEAR<br>ACTUAL (Est.)<br>FY 10-11 | BUDGET YEAR<br>FINAL<br>FY 11-12 |
|------------------------------------------|----------------------------------|------------------------------------|-------------------------------------------|----------------------------------|
| Sanitation (190) - Revenues              | 4,193,452                        | 4,400,854                          | 4,431,151                                 | 4,435,499                        |
| Sanitation (190) - Expenses              | (4,480,869)                      | (4,596,007)                        | (4,473,413)                               | (4,745,000)                      |
| <b>TOTAL USE OF FUND BALANCE:</b>        | <b>(287,417)</b>                 | <b>(195,153)</b>                   | <b>(42,262)</b>                           | <b>(309,501)</b>                 |
| Water (191) - Revenues                   | 4,562,502                        | 5,658,323                          | 5,780,724                                 | 5,450,690                        |
| Water (191) - Expenses                   | (4,578,276)                      | (5,021,269)                        | (4,930,373)                               | (5,376,062)                      |
| <b>TOTAL USE OF FUND BALANCE:</b>        | <b>(15,774)</b>                  | <b>637,054</b>                     | <b>850,351</b>                            | <b>74,628</b>                    |
| Sewer (192) - Revenues                   | 4,789,985                        | 4,762,910                          | 4,700,618                                 | 4,933,328                        |
| Sewer (192) - Expenses                   | (4,963,473)                      | (5,069,692)                        | (4,919,249)                               | (5,204,742)                      |
| <b>TOTAL USE OF FUND BALANCE:</b>        | <b>(173,488)</b>                 | <b>(306,782)</b>                   | <b>(218,631)</b>                          | <b>(271,414)</b>                 |
| MWC Utilities Authority (193) - Revenues | 69,328                           | 2,732,921                          | 11,200                                    | 1,728,418                        |
| MWC Utilities Authority (193) - Expenses | (76,325)                         | (3,150,457)                        | (150,108)                                 | (2,061,350)                      |
| <b>TOTAL USE OF FUND BALANCE:</b>        | <b>(6,997)</b>                   | <b>(417,536)</b>                   | <b>(138,908)</b>                          | <b>(332,932)</b>                 |
| Reed Center/Hotel (195) - Revenues       | 4,845,893                        | 5,324,668                          | 4,464,090                                 | 5,188,204                        |
| Reed Center/Hotel (195) - Expenses       | (4,756,584)                      | (5,136,415)                        | (4,831,312)                               | (5,174,573)                      |
| <b>TOTAL USE OF FUND BALANCE:</b>        | <b>89,309</b>                    | <b>188,253</b>                     | <b>(367,222)</b>                          | <b>13,631</b>                    |
| FF&E Reserve (196) - Revenues            | 933,572                          | 212,862                            | 178,564                                   | 207,637                          |
| FF&E Reserve (196) - Expenses            | (66,069)                         | (128,500)                          | (128,500)                                 | (211,651)                        |
| <b>TOTAL USE OF FUND BALANCE:</b>        | <b>867,503</b>                   | <b>84,362</b>                      | <b>50,064</b>                             | <b>(4,014)</b>                   |

**ENTERPRISE FUND BUDGET SUMMARY - FISCAL YEAR 2011-2012**

|                                      | PRIOR YEAR<br>ACTUAL<br>FY 09-10 | CURRENT YEAR<br>BUDGET<br>FY 10-11 | CURRENT YEAR<br>ACTUAL (Est.)<br>FY 10-11 | BUDGET YEAR<br>FINAL<br>FY 11-12 |
|--------------------------------------|----------------------------------|------------------------------------|-------------------------------------------|----------------------------------|
| Golf (197) - Revenues                | 1,085,848                        | 1,062,491                          | 1,033,740                                 | 1,062,452                        |
| Golf (197) - Expenses                | (1,229,665)                      | (1,062,235)                        | (997,934)                                 | (1,079,608)                      |
| <b>TOTAL USE OF FUND BALANCE:</b>    | <b>(143,817)</b>                 | <b>256</b>                         | <b>35,806</b>                             | <b>(17,156)</b>                  |
| Mobile Home Park (017) - Revenues    | 214,443                          | 239,199                            | 237,751                                   | 228,829                          |
| Mobile Home Park (017) -Expenditures | (158,160)                        | (160,580)                          | (150,908)                                 | (145,121)                        |
| <b>TOTAL USE OF FUND BALANCE:</b>    | <b>56,283</b>                    | <b>78,619</b>                      | <b>86,843</b>                             | <b>83,708</b>                    |
| Drainage Tax (050) - Revenues        | 55,902                           | 53,217                             | 27,939                                    | 27,939                           |
| Drainage Tax (050) - Expenses        | (294,649)                        | (825,965)                          | (421,810)                                 | (770,000)                        |
| <b>TOTAL USE OF FUND BALANCE:</b>    | <b>(238,747)</b>                 | <b>(772,748)</b>                   | <b>(393,871)</b>                          | <b>(742,061)</b>                 |
| Capital Drainage (060) - Revenues    | 375,801                          | 390,831                            | 402,344                                   | 402,344                          |
| Capital Drainage (060) - Expenses    | (337,816)                        | (447,244)                          | (427,743)                                 | (416,353)                        |
| <b>TOTAL USE OF FUND BALANCE:</b>    | <b>37,985</b>                    | <b>(56,413)</b>                    | <b>(25,399)</b>                           | <b>(14,009)</b>                  |
| Stormwater Quality (061) - Revenues  | 630,135                          | 645,368                            | 654,901                                   | 654,901                          |
| Stormwater Quality (061) - Expenses  | (754,696)                        | (774,933)                          | (749,020)                                 | (755,717)                        |
| <b>TOTAL USE OF FUND BALANCE:</b>    | <b>(124,561)</b>                 | <b>(129,565)</b>                   | <b>(94,119)</b>                           | <b>(100,816)</b>                 |
| Capital Water Imp (172) - Revenues   | 485,461                          | 463,073                            | 480,108                                   | 484,033                          |
| Capital Water Imp (172) - Expenses   | (2,145,856)                      | (558,388)                          | (521,300)                                 | (530,300)                        |
| <b>TOTAL USE OF FUND BALANCE:</b>    | <b>(1,660,395)</b>               | <b>(95,315)</b>                    | <b>(41,192)</b>                           | <b>(46,267)</b>                  |

**ENTERPRISE FUND BUDGET SUMMARY - FISCAL YEAR 2011-2012**

|                                           | PRIOR YEAR<br>ACTUAL<br>FY 09-10 | CURRENT YEAR<br>BUDGET<br>FY 10-11 | CURRENT YEAR<br>ACTUAL (Est.)<br>FY 10-11 | BUDGET YEAR<br>FINAL<br>FY 11-12 |
|-------------------------------------------|----------------------------------|------------------------------------|-------------------------------------------|----------------------------------|
| Construction Loan Pmt (178) - Revenues    | 1,716,658                        | 1,379,400                          | 854,226                                   | 762,289                          |
| Construction Loan Pmt (178) - Expenses    | (538,120)                        | (4,317,269)                        | (3,370,376)                               | (755,400)                        |
| <b>TOTAL USE OF FUND BALANCE:</b>         | <b>1,178,538</b>                 | <b>(2,937,869)</b>                 | <b>(2,516,150)</b>                        | <b>6,889</b>                     |
| Sewer Backup (184) - Revenues             | 2,262                            | 2,117                              | 1,563                                     | 1,556                            |
| Sewer Backup (184) - Expenses             | (3,500)                          | (15,500)                           | (15,500)                                  | (15,500)                         |
| <b>TOTAL USE OF FUND BALANCE:</b>         | <b>(1,238)</b>                   | <b>(13,383)</b>                    | <b>(13,937)</b>                           | <b>(13,944)</b>                  |
| Sewer Construction (186) - Revenues       | 774,937                          | 21,061,331                         | 975,382                                   | 999,000                          |
| Sewer Construction (186) - Expenses       | (542,245)                        | (28,283,023)                       | (3,883,023)                               | (11,898,665)                     |
| <b>TOTAL USE OF FUND BALANCE:</b>         | <b>232,692</b>                   | <b>(7,221,692)</b>                 | <b>(2,907,641)</b>                        | <b>(10,899,665)</b>              |
| Utility Services (187) - Revenues         | 886,762                          | 880,913                            | 950,534                                   | 950,535                          |
| Utility Services (187) - Expenses         | (783,034)                        | (870,856)                          | (870,580)                                 | (996,561)                        |
| <b>TOTAL USE OF FUND BALANCE:</b>         | <b>103,728</b>                   | <b>10,057</b>                      | <b>79,954</b>                             | <b>(46,026)</b>                  |
| Capital Sewer (188) - Revenues            | 470,746                          | 466,706                            | 429,418                                   | 430,903                          |
| Capital Sewer (188) - Expenses            | (1,303,897)                      | (1,220,500)                        | (750,000)                                 | (1,168,316)                      |
| <b>TOTAL USE OF FUND BALANCE:</b>         | <b>(833,151)</b>                 | <b>(753,794)</b>                   | <b>(320,582)</b>                          | <b>(737,413)</b>                 |
| Utilities Capital Outlay (189) - Revenues | 897,160                          | 541,481                            | 489,352                                   | 35,000                           |
| Utilities Capital Outlay (189) - Expenses | (283,488)                        | (3,893,935)                        | (2,087,940)                               | (1,839,202)                      |
| <b>TOTAL USE OF FUND BALANCE:</b>         | <b>613,672</b>                   | <b>(3,352,454)</b>                 | <b>(1,598,588)</b>                        | <b>(1,804,202)</b>               |

**ENTERPRISE FUND BUDGET SUMMARY - FISCAL YEAR 2011-2012**

|                                    | PRIOR YEAR<br>ACTUAL<br>FY 09-10 | CURRENT YEAR<br>BUDGET<br>FY 10-11 | CURRENT YEAR<br>ACTUAL (Est.)<br>FY 10-11 | BUDGET YEAR<br>FINAL<br>FY 11-12 |
|------------------------------------|----------------------------------|------------------------------------|-------------------------------------------|----------------------------------|
| Customer Deposits (230) - Revenues | 35,027                           | 32,295                             | 23,585                                    | 23,585                           |
| Customer Deposits (230) - Expenses | (35,027)                         | (32,295)                           | (23,585)                                  | (23,585)                         |
| <b>TOTAL USE OF FUND BALANCE:</b>  | -                                | -                                  | -                                         | -                                |
| Debt Service (250) - Revenues      | 1,994,824                        | 1,998,995                          | 1,998,989                                 | 1,998,789                        |
| Debt Service (250) - Expenses      | (2,531,241)                      | (1,992,050)                        | (1,992,050)                               | (1,990,269)                      |
| <b>TOTAL USE OF FUND BALANCE:</b>  | <b>(536,417)</b>                 | <b>6,945</b>                       | <b>6,939</b>                              | <b>8,520</b>                     |





**FUND: ENTERPRISE - SANITATION (190)**  
**DEPARTMENT: SANITATION (41)**  
**DEPARTMENT HEAD: BILL JANACEK**  
**PAGE TWO**

PERMANENT STAFFING

|                          | FY 11-12  | FY 10-11  |
|--------------------------|-----------|-----------|
| Supervisor               | 1         | 1         |
| Residential Route Coord. | 1         | 1         |
| Route Serviceperson      | 10        | 11        |
| Laborer                  | 1         | 1         |
| Equipment Operator II    | 4         | 3         |
| <b>TOTAL</b>             | <b>17</b> | <b>17</b> |

PERSONNEL

POSITIONS  
SUMMARY:

2005-06 - 21  
2006-07 - 21  
2007-08 - 21  
2008-09 - 19  
2009-10 - 19  
2010-11 - 17  
2011-12 - 17

**OTHER SERVICES & CHARGES**

|                                           |                  |
|-------------------------------------------|------------------|
| 30-01 UTILITIES & COMMUNICATIONS          | 9,050            |
| 30-21 SURPLUS PROPERTY                    | 8,093            |
| 30-22 PWA REMBURSEMENT                    | 163,040          |
| 30-23 UPKEEP REAL PROPERTY                | 2,000            |
| 30-40 CONTRACTUAL                         | 1,075,000        |
| 30-41 CONTRACT LABOR                      | 130,930          |
| 30-49 CREDIT CARD FEES                    | 9,038            |
| 30-54 VEHICLE ACCIDENT INSURANCE          | 15,000           |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS         | 600              |
| 30-85 INSURANCE/FIRE, THEFT, LIAB         | 20,798           |
| 30-86 ANNUAL AUDIT                        | 2,648            |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>1,436,197</b> |

**CAPITAL OUTLAY**

|                             |                |
|-----------------------------|----------------|
| 40-01 VEHICLES              | 562,128        |
| 40-02 EQUIPMENT             | 314,485        |
| <b>TOTAL CAPITAL OUTLAY</b> | <b>876,613</b> |

**TRANSFER TO OTHER FUNDS**

|                                      |                |
|--------------------------------------|----------------|
| 80-33 GENERAL FUND                   | 763,936        |
| <b>TOTAL TRANSFER TO OTHER FUNDS</b> | <b>763,936</b> |

**TOTAL DEPARTMENT REQUEST**

**4,745,000**

**CAPITAL OUTLAY**

|                                        |                |
|----------------------------------------|----------------|
| Sharp Containers                       | 7,950          |
| One Front End Loader Truck             | 230,000        |
| One Fully Automated Truck              | 227,128        |
| Hand Held Radios (4 Radios & 1 Base)   | 5,000          |
| 4,000 Upright Poly Carts (@ \$47 Each) | 188,000        |
| One Pup Truck                          | 105,000        |
| 35 4-Yard Dumpsters                    | 23,625         |
| 60 6-Yard Dumpsters                    | 57,540         |
| 30 8-Yard Dumpsters                    | 32,370         |
| <b>TOTAL</b>                           | <b>876,613</b> |

**FUND: MWC SANITATION DEPARTMENT (190)  
DEPARTMENT: SANITATION DEPARTMENT**

**SIGNIFICANT EXPENDITURE CHANGES**

**CAPITAL OUTLAY:**

4,000 Up Right Poly Carts  
150 Sharp Containers  
35-4 Yard Dumpsters  
60-6 Yard Dumpsters  
30-8 Yard Dumpsters  
Two Sanitation Trucks

**PROGRAM DESCRIPTION**

The Sanitation Department's primary responsibility is to collect and dispose all accumulated refuse for the City of Midwest City.

Additional services are provided on a request basis every Wednesday by way of special pickups and/or brush pickup. The City operates a Recycling Collection Center for certain recyclable items. The Transfer Station is available on Saturdays from 0800 to 1600 hours for our citizen's use. Customer Service is "Job 1" along with providing services that are needed and desired by our citizens.

**2011-2012 GOALS AND OBJECTIVES**

Continue with our residential cart change-out program. Replacing original Poly-Kart containers with "tote style" carts. Our goal is to improve the customer service aspect of the cart system in order to provide quality and economical service to each resident. Continue to provide a safe solution for the disposal of "sharps" therefore removing them from the solid waste stream.

Continue with our container replacement program in the apartment complexes within the city to enhance the aesthetic appearance of the properties and replace the containers used past their expected life span. This program will be coordinated through a containers maintenance company at a fraction of the cost due to the ability of the company to refurbish old containers.

**FUND: ENTERPRISE - WATER (191)**  
**DEPARTMENT: UTILITIES - WATER (42)**  
**DEPARTMENT HEAD: BILL JANACEK**

| EXPENDITURES         | ACTUAL           | AMENDED             | ESTIMATED           | BUDGET              |
|----------------------|------------------|---------------------|---------------------|---------------------|
|                      | 2009-2010        | BUDGET<br>2010-2011 | ACTUAL<br>2010-2011 | BUDGET<br>2011-2012 |
| PERSONAL SERVICES    | 1,347,999        | 1,367,625           | 1,349,618           | 1,556,270           |
| BENEFITS             | 489,571          | 507,813             | 497,635             | 612,324             |
| MATERIALS & SUPPLIES | 363,923          | 473,185             | 441,741             | 439,962             |
| OTHER SERVICES       | 1,267,891        | 1,320,672           | 1,296,875           | 1,430,708           |
| CAPITAL OUTLAY       | 138,629          | 30,610              | 23,140              | 265,700             |
| TRANSFER OUT         | 748,459          | 1,099,004           | 1,099,004           | 848,459             |
| DEBT SERVICE         | 221,803          | 222,360             | 222,360             | 222,639             |
| <b>TOTAL</b>         | <b>4,578,276</b> | <b>5,021,269</b>    | <b>4,930,373</b>    | <b>5,376,062</b>    |

| REVENUES             | ACTUAL           | AMENDED             | ESTIMATED           | BUDGET              |
|----------------------|------------------|---------------------|---------------------|---------------------|
|                      | 2009-2010        | BUDGET<br>2010-2011 | ACTUAL<br>2010-2011 | BUDGET<br>2011-2012 |
| CHARGES FOR SERVICES | 4,518,920        | 5,265,228           | 5,386,523           | 5,416,489           |
| INTEREST             | 744              | 800                 | 10,616              | 10,616              |
| ASSET RETIREMENT     | 7,811            | -                   | -                   | -                   |
| TRANSFERS IN         | 35,027           | 392,295             | 383,585             | 23,585              |
| <b>TOTAL</b>         | <b>4,562,502</b> | <b>5,658,323</b>    | <b>5,780,724</b>    | <b>5,450,690</b>    |

**FINAL BUDGET 2011-2012**

**PERSONAL SERVICES - UNION**

|                            |           |
|----------------------------|-----------|
| 10-01 SALARIES             | 1,105,870 |
| 10-03 OVERTIME             | 22,950    |
| 10-10 LONGEVITY            | 28,966    |
| 10-11 SL BUYBACK           | 3,672     |
| 10-12 VL BUYBACK           | 4,080     |
| 10-13 PDO BUYBACK          | 4,214     |
| 10-14 SICK LEAVE INCENTIVE | 13,500    |
| 10-19 ON CALL              | 4,080     |
| 10-27 SHIFT DIFFERENTIAL   | 8,000     |

**TOTAL PERSONAL SERVICES**

1,195,332

**PERSONAL SERVICES - NON UNION**

|                             |         |
|-----------------------------|---------|
| 10-01 SALARY                | 337,151 |
| 10-03 OVERTIME              | 3,756   |
| 10-07 ALLOWANCES            | 1,522   |
| 10-10 LONGEVITY             | 9,940   |
| 10-11 SL BUYBACK - OVERBANK | 2,448   |
| 10-13 PDO BUYBACK           | 1,621   |
| 10-14 SICK LEAVE INCENTIVE  | 4,500   |

**TOTAL PERSONAL SERVICES**

360,938

**BENEFITS - UNION**

|                              |         |
|------------------------------|---------|
| 15-01 SOCIAL SECURITY        | 91,521  |
| 15-02 EMPLOYEE'S RETIREMENT  | 155,525 |
| 15-03 GROUP INSURANCE        | 210,704 |
| 15-04 WORKERS COMP INSURANCE | 13,033  |
| 15-06 TRAVEL & SCHOOL        | 5,826   |
| 15-07 UNIFORMS               | 18,895  |

**TOTAL BENEFITS**

495,504

**BENEFITS - NON UNION**

|                              |        |
|------------------------------|--------|
| 15-01 SOCIAL SECURITY        | 27,636 |
| 15-02 RETIREMENT             | 46,963 |
| 15-03 GROUP HEALTH INSURANCE | 42,221 |

**TOTAL BENEFITS**

116,820

(CONTINUED)

**FUND: ENTERPRISE - WATER (191)**  
**DEPARTMENT: UTILITIES - WATER (42)**  
**DEPARTMENT HEAD: BILL JANACEK**  
**PAGE TWO**

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES  | EXPENSES  | FUND<br>BALANCE |                   |
|----------------------------|---------------------|-----------|-----------|-----------------|-------------------|
| 6/30/2007                  | 461,580             | 4,302,194 | 4,377,447 | 386,327         | 6/30/2008         |
| 6/30/2008                  | 386,327             | 4,656,200 | 4,841,874 | 200,653         | 6/30/2009         |
| 6/30/2009                  | 200,653             | 4,562,502 | 4,578,276 | 184,879         | 6/30/2010         |
| 6/30/2010                  | 184,879             | 5,780,724 | 4,930,373 | 1,035,230       | 06/30/11 - EST    |
| 6/30/2011                  | 1,035,230           | 5,450,690 | 5,376,062 | 1,109,858       | 06/30/12 - EST    |
|                            |                     |           |           | (213,095)       | <b>5% Reserve</b> |
|                            |                     |           |           | <b>896,763</b>  |                   |

Excludes Capital Outlay & Transfers Out

**RATE INCREASES FY10-11**

|                                                         |
|---------------------------------------------------------|
| Increase base rate by \$.50                             |
| Increase \$.50 per 1,000 on consumption above base rate |
| 20% Increase in Revenue Over FY 09-10                   |

| PERMANENT STAFFING   | FY 11-12     | FY 10-11     |
|----------------------|--------------|--------------|
| Inv. Con. Technician | 0.5          | 0.5          |
| Supply Supervisor    | 0.5          | 0.5          |
| Water Supervisor     | 1.0          | 1.0          |
| Lab Technician II    | 1.0          | 1.0          |
| Maint. Supervisor II | 1.0          | 1.0          |
| Maint. Supervisor I  | 1.0          | 1.0          |
| Maint Technician     | 2.0          | 2.0          |
| Chief Operator       | 1.0          | 1.0          |
| Operator IV          | 3.0          | 3.0          |
| Operator V           | 1.0          | 1.0          |
| Operator             | 9.0          | 9.0          |
| Crew Leader          | 6.0          | 6.0          |
| Laborer              | 6.0          | 6.0          |
| Distribution Foreman | 1.0          | 1.0          |
| GIS Coordinator      | 0.16         | 0.16         |
| <b>TOTAL</b>         | <b>34.16</b> | <b>34.16</b> |

**PERSONNEL  
POSITIONS  
SUMMARY:**

2005-06 - 34  
2006-07 - 34  
2007-08 - 34.16  
2008-09 - 34.16  
2009-10 - 33.16  
2010-11 - 34.16  
2011-12 - 34.16

**MATERIALS & SUPPLIES**

|                                       |                |
|---------------------------------------|----------------|
| 20-34 MAINTENANCE OF EQUIPMENT        | 40,000         |
| 20-41 SUPPLIES                        | 120,000        |
| 20-45 FUEL & LUBRICANTS               | 2,000          |
| 20-49 CHEMICALS                       | 160,362        |
| 20-63 FLEET FUEL                      | 49,911         |
| 20-64 FLEET PARTS                     | 34,833         |
| 20-65 FLEET LABOR                     | 32,856         |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>439,962</b> |

**OTHER SERVICES & CHARGES**

|                                           |                  |
|-------------------------------------------|------------------|
| 30-01 UTILITIES & COMMUNICATIONS          | 225,000          |
| 30-21 SURPLUS PROPERTY                    | 1,432            |
| 30-22 PWA REIMBURSEMENT                   | 173,897          |
| 30-23 UPKEEP REAL PROPERTY                | 15,000           |
| 30-40 CONTRACTUAL                         | 941,000          |
| 30-49 CREDIT CARD FEES                    | 8,000            |
| 30-54 VEHICLE ACCIDENT INSURANCE          | 7,500            |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS         | 3,400            |
| 30-85 INSURANCE                           | 51,948           |
| 30-86 ANNUAL AUDIT                        | 3,531            |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>1,430,708</b> |

**CAPITAL OUTLAY**

|                             |                |
|-----------------------------|----------------|
| 40-01 VEHICLES              | 31,000         |
| 40-02 EQUIPMENT             | 122,700        |
| 40-05 UTILITY PROPERTY      | 109,000        |
| 40-49 COMPUTERS             | 3,000          |
| <b>TOTAL CAPITAL OUTLAY</b> | <b>265,700</b> |

**(CONTINUED)**

**FUND: ENTERPRISE - WATER (191)**  
**DEPARTMENT: UTILITIES - WATER (42)**  
**DEPARTMENT HEAD: BILL JANACEK**  
**PAGE THREE**

**CONTRACTUAL DETAIL**

|                                                           |                |
|-----------------------------------------------------------|----------------|
| COMCD Special Study                                       | 100,000        |
| Analytical Services Company (Recalibration of Lab Scales) | 1,500          |
| HACO Water Works (Elevated Tanks)                         | 2,000          |
| Department of Environmental Quality                       | 16,000         |
| COMCD (Operations & Maintenance)                          | 813,440        |
| Basic Lab                                                 | 500            |
| Consumer Confidence Report                                | 5,000          |
| Cox Cable Rental                                          | 800            |
| Lead & Copper Sampling                                    | 1,760          |
| <b>TOTAL</b>                                              | <b>941,000</b> |

**DEBT SERVICE**

|                          |                |
|--------------------------|----------------|
| 71-02 INTEREST ON DEBTS  | 33,425         |
| 73-02 PRINCIPAL ON DEBTS | <u>189,214</u> |

**TOTAL DEBT SERVICE** 222,639

**TRANSFER OUT**

|                                  |                |
|----------------------------------|----------------|
| 80-13 STREET & ALLEY             | 100,000        |
| 80-33 GENERAL FUND REIMBURSEMENT | <u>748,459</u> |

**TOTAL TRANSFERS OUT** 848,459

**TOTAL DEPARTMENT REQUEST** 5,376,062

**CAPITAL OUTLAY DETAIL**

|                                                    |                |
|----------------------------------------------------|----------------|
| 4 Ultrasonic Liquid Level Transmitters             | 5,500          |
| Water Meter Change Out Program - approx 3,000      | 90,000         |
| Two Sonic Algae Controls for Basins                | 3,200          |
| Fire Hydrants                                      | 19,000         |
| A                                                  | 90,000         |
| Two 15 HP Centrifugal Electric Pumps               | 6,000          |
| 3 Computers                                        | 3,000          |
| Hand Held Radios (16 Radios & 2 Bases)             | 18,000         |
| 1 Ton, Single Cab Truck w/Service Bed & Towing Pkg | <u>31,000</u>  |
| <b>TOTAL</b>                                       | <b>265,700</b> |

**FUND: MWC WATER DEPARTMENT (191)  
DEPARTMENT: WATER DEPARTMENT**

**SIGNIFICANT EXPENDITURE CHANGES**

**Capital Outlay:**

Water Meters  
Fire Hydrants  
Computers  
Pickup  
Transmitters  
Algae Controls  
Backhoe  
Electric Pumps

**PROGRAM DESCRIPTION**

Midwest City provides its citizens with a quality product by means of a thirteen (13) MGD water treatment facility. Water demand is also supplemented by the addition of thirteen (13) deep wells and eleven (11) in-line wells. The department is also responsible for 304 miles of water lines ranging from 2" to 36".

**2011-2012 GOALS AND OBJECTIVES**

1. Continue water meter change-out program.
2. Continue fire hydrant change-out program.
3. Annual Consumer Confidence Report.
4. Water Plant Upgrade
5. Continue to strive for knowledge and new technology in the water field to produce water that excels in all regulations set by the EPA and the Oklahoma State Department of Health.

**FUND: SEWER (192)**  
**DEPARTMENT: UTILITIES - WASTEWATER (43)**  
**DEPARTMENT HEAD: BILL JANACEK**

| EXPENDITURES         | ACTUAL    | AMENDED             | ESTIMATED           | BUDGET              |
|----------------------|-----------|---------------------|---------------------|---------------------|
|                      | 2009-2010 | BUDGET<br>2010-2011 | ACTUAL<br>2010-2011 | BUDGET<br>2011-2012 |
| PERSONAL SERVICES    | 1,823,636 | 1,894,870           | 1,820,706           | 2,040,853           |
| BENEFITS             | 779,309   | 839,191             | 800,471             | 932,817             |
| MATERIALS & SUPPLIES | 457,562   | 597,922             | 591,302             | 568,116             |
| OTHER SERVICES       | 736,727   | 858,209             | 827,270             | 786,857             |
| CAPITAL OUTLAY       | 94,140    | 107,401             | 107,401             | 104,000             |
| TRANSFERS OUT        | 1,072,099 | 772,099             | 772,099             | 772,099             |
| TOTAL                | 4,963,473 | 5,069,692           | 4,919,249           | 5,204,742           |

| REVENUES             | ACTUAL    | AMENDED             | ESTIMATED           | BUDGET              |
|----------------------|-----------|---------------------|---------------------|---------------------|
|                      | 2009-2010 | BUDGET<br>2010-2011 | ACTUAL<br>2010-2011 | BUDGET<br>2011-2012 |
| CHARGES FOR SERVICES | 4,771,177 | 4,746,500           | 4,694,548           | 4,818,942           |
| INTEREST             | 18,808    | 16,410              | 6,070               | 6,069               |
| TRANSFERS            | -         | -                   | -                   | 108,316             |
| TOTAL                | 4,789,985 | 4,762,910           | 4,700,618           | 4,933,327           |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES  | EXPENSES  | FUND<br>BALANCE |
|----------------------------|---------------------|-----------|-----------|-----------------|
| 6/30/2007                  | 1,179,741           | 4,938,330 | 4,535,790 | 1,582,281       |
| 6/30/2008                  | 1,582,281           | 4,956,446 | 5,658,762 | 879,965         |
| 6/30/2009                  | 879,965             | 4,789,985 | 4,963,473 | 706,477         |
| 6/30/2010                  | 706,477             | 4,700,618 | 4,919,249 | 487,846         |
| 6/30/2011                  | 487,846             | 4,933,327 | 5,204,742 | 216,432         |
|                            |                     |           |           | -216,432        |
|                            |                     |           |           | <u>0</u>        |

Excludes Capital Outlay & Transfers Out

5% Reserve

0

**FINAL BUDGET 2011-2012**

**PERSONAL SERVICES - UNION**

|                                |                  |
|--------------------------------|------------------|
| 10-01 SALARIES                 | 1,549,169        |
| 10-03 OVERTIME                 | 23,700           |
| 10-07 ALLOWANCES               | 480              |
| 10-10 LONGEVITY                | 26,724           |
| 10-11 SL BUYBACK - OVER BANK   | 1,275            |
| 10-13 PDO BUYBACK              | 1,020            |
| 10-14 SL INCENTIVE             | 900              |
| 10-18 SEPARATION PAY           | 4,080            |
| 10-19 ON CALL                  | 12,240           |
| 10-27 SHIFT DIFFERENTIAL       | 7,050            |
| <b>TOTAL PERSONAL SERVICES</b> | <u>1,626,638</u> |

**PERSONAL SERVICES - NON UNION**

|                                |                |
|--------------------------------|----------------|
| 10-01 SALARIES                 | 394,315        |
| 10-03 OVERTIME                 | 3,300          |
| 10-07 ALLOWANCES               | 1,440          |
| 10-10 LONGEVITY                | 11,106         |
| 10-11 SL BUYBACK - OVER BANK   | 1,275          |
| 10-13 PDO BUYBACK              | 929            |
| 10-14 SL INCENTIVE             | 1,800          |
| 10-27 SHIFT DIFFERENTIAL       | 50             |
| <b>TOTAL PERSONAL SERVICES</b> | <u>414,215</u> |

**BENEFITS - UNION**

|                              |                |
|------------------------------|----------------|
| 15-01 SOCIAL SECURITY        | 124,491        |
| 15-02 EMPLOYEES' RETIREMENT  | 211,554        |
| 15-03 GROUP INSURANCE        | 315,792        |
| 15-04 WORKERS COMP INSURANCE | 117,807        |
| 15-06 TRAVEL & SCHOOL        | 10,327         |
| 15-07 UNIFORMS               | 18,000         |
| <b>TOTAL BENEFITS</b>        | <u>797,971</u> |

**BENEFITS**

|                             |                |
|-----------------------------|----------------|
| 15-01 SOCIAL SECURITY       | 31,710         |
| 15-02 EMPLOYEES' RETIREMENT | 53,886         |
| 15-03 GROUP INSURANCE       | 49,250         |
| <b>TOTAL BENEFITS</b>       | <u>134,846</u> |

(CONTINUED)



**FUND: SEWER (192)**  
**DEPARTMENT: UTILITIES - WASTEWATER (43)**  
**DEPARTMENT HEAD: BILL JANACEK**  
**PAGE TWO**

| PERMANENT STAFFING       | FY 11-12     | FY 10-11     |
|--------------------------|--------------|--------------|
| Inventory Control Tech   | 0.5          | 0.5          |
| Supply Supervisor        | 0.5          | 0.5          |
| Wastewater Supervisor    | 1            | 1            |
| Industrial Waste Monitor | 1            | 1            |
| Lab Supervisor           | 1            | 1            |
| Sludge Supervisor        | 1            | 1            |
| Heavy Equip. Operator II | 3            | 3            |
| Lab Technician           | 3            | 3            |
| Maint. Supervisor II     | 1            | 1            |
| Maint. Supervisor I      | 0            | 1            |
| Chief Operator           | 1            | 1            |
| Operator V               | 1            | 1            |
| Operator IV              | 3            | 3            |
| Operator                 | 10           | 12           |
| Maint. Technician        | 4            | 4            |
| Collection Foreman       | 1            | 1            |
| Crew Leader              | 6            | 6            |
| Laborer                  | 11           | 11           |
| GIS Coordinator          | 0.17         | 0.17         |
| <b>TOTAL</b>             | <b>49.17</b> | <b>52.17</b> |

.17% GIS Coordinator from 010-05 Comm Development Eff. FY 07-08

**CAPITAL OUTLAY DETAIL**

|                                             |                |
|---------------------------------------------|----------------|
| Incubator                                   | 7,500          |
| Pipepatch Repair Kits                       | 10,000         |
| Printer Fax Machine                         | 300            |
| Shoring Jacks                               | 5,000          |
| Safety Equipment                            | 5,000          |
| Computers                                   | 3,000          |
| Generator Transfer Switch (15th Street L/S) | 6,500          |
| 1 Ton Rod Truck - 4 Wheel Drive             | 30,000         |
| Emergency Saw                               | 2,200          |
| Generator Transfer Switch (Edgewood L/S)    | 13,500         |
| Handheld Radios (20) Base (1)               | 21,000         |
| <b>TOTAL</b>                                | <b>104,000</b> |

PERSONNEL  
POSITIONS  
SUMMARY:  
  
2005-06 - 54  
2006-07 - 52  
2007-08 - 52.17  
2008-09 - 52.17  
2009-10 - 52.17  
2010-11 - 52.17  
2011-12 - 49.17

**MATERIALS & SUPPLIES**

|                                |         |
|--------------------------------|---------|
| 20-34 MAINTENANCE OF EQUIPMENT | 120,000 |
| 20-41 SUPPLIES                 | 100,000 |
| 20-45 FUEL & LUBRICANTS        | 10,000  |
| 20-49 CHEMICALS                | 98,000  |
| 20-63 FLEET FUEL               | 94,172  |
| 20-64 FLEET PARTS              | 76,063  |
| 20-65 FLEET LABOR              | 69,881  |

**TOTAL MATERIALS & SUPPLIES** 568,116

**OTHER SERVICES & CHARGES**

|                                   |         |
|-----------------------------------|---------|
| 30-01 UTILITIES & COMMUNICATIONS  | 380,000 |
| 30-21 SURPLUS PROPERTY            | 3,474   |
| 30-22 PWA REIMBURSEMENT           | 196,958 |
| 30-23 UPKEEP REAL PROPERTY        | 35,000  |
| 30-40 CONTRACTUAL                 | 100,000 |
| 30-49 CREDIT CARD FEES            | 11,000  |
| 30-54 VEHICLE ACCIDENT INSURANCE  | 10,000  |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS | 3,700   |
| 30-85 INSURANCE/FIRE, THEFT, LIAB | 42,312  |
| 30-86 ANNUAL AUDIT                | 4,413   |

**TOTAL OTHER SERVICES & CHARGES** 786,857

**CAPITAL OUTLAY**

|                 |        |
|-----------------|--------|
| 40-01 VEHICLES  | 30,000 |
| 40-02 EQUIPMENT | 71,000 |
| 40-49 COMPUTERS | 3,000  |

**TOTAL CAPITAL OUTLAY** 104,000

**TRANSFERS OUT**

|                                  |         |
|----------------------------------|---------|
| 45-01 GENERAL FUND REIMBURSEMENT | 772,099 |
|----------------------------------|---------|

**TOTAL TRANSFERS OUT** 772,099

**TOTAL DEPARTMENT REQUEST** 5,204,742

**FUND: MWC SEWER DEPARTMENT (192)**  
**DEPARTMENT: SEWER DEPARTMENT**

**SIGNIFICANT EXPENDITURE CHANGES**

- Incubator
- Pipe Patch Repair Kit
- Shoring Jacks
- Safety Equipment
- Rod Truck
- Emergency Saw
- Generator Transfer Switch (15<sup>th</sup> & Anderson)
- Generator Transfer Switch (Edgewood)
- Computers
- Printer/Fax Machine

**PROGRAM DESCRIPTION**

The Water Pollution Control Department is responsible for collection, cleansing and purifying an average of 5.5 MGD of polluted water. This department is responsible for 259.7 miles of wastewater lines, 12 lift stations, and a 12-MGD treatment plant.

**2011-2012 GOALS AND OBJECTIVES**

1. Continue with the root and grease program to reduce stoppages in the collection system.
2. Reduce the amount of sanitary sewer overflows.
3. Improve and increase our public education program for Fats Oils and Greases
4. Raise 30 manhole rings to above the ground level in order to prevent infiltration.
5. Identify and repair/replace main line problems that cause inflow/infiltration
6. Reduce vehicle maintenance and fuel expenditures.
7. Continue with an extensive utility conservation program to keep the utility cost to a minimal.
8. Reduce the number of Tort Claims filed by residents.
9. Continue with inspection of manholes and repair if necessary.
10. Prepare Sewer Maps for GIS Mapping.

FUND: MWC UTILITIES AUTH (193)  
 DEPARTMENT: UTILITIES - (87) (89)  
 DEPARTMENT HEAD: GUY HENSON

| EXPENDITURES   | ACTUAL<br>2009-2010 | AMENDED<br>BUDGET<br>2010-2011 | ESTIMATED<br>ACTUAL<br>2010-2011 | BUDGET<br>2011-2012 |
|----------------|---------------------|--------------------------------|----------------------------------|---------------------|
| OTHER SERVICES | 119                 | 108                            | 108                              | 200                 |
| CAPITAL OUTLAY | 76,206              | 3,150,349                      | 150,000                          | 2,061,150           |
| <b>TOTAL</b>   | <b>76,325</b>       | <b>3,150,457</b>               | <b>150,108</b>                   | <b>2,061,350</b>    |

| REVENUES           | ACTUAL<br>2009-2010 | AMENDED<br>BUDGET<br>2010-2011 | ESTIMATED<br>ACTUAL<br>2010-2011 | BUDGET<br>2011-2012 |
|--------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| INTEREST           | 13,889              | 12,683                         | 9,400                            | 6,811               |
| MISCELLANEOUS      | 1,800               | 1,800                          | 1,800                            | 1,800               |
| TRANSFERS IN (425) | -                   | 609,438                        | -                                | 131,280             |
| TRANSFERS IN (143) | -                   | 1,500,000                      | -                                | 1,307,247           |
| TRANSFERS IN (194) | 53,639              | 609,000                        | -                                | 131,280             |
| TRANSFERS IN (188) | -                   | -                              | -                                | 60,000              |
| TRANSFERS IN (172) | -                   | -                              | -                                | 90,000              |
| <b>TOTAL</b>       | <b>69,328</b>       | <b>2,732,921</b>               | <b>11,200</b>                    | <b>1,728,418</b>    |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES  | EXPENSES  | FUND<br>BALANCE |                 |
|----------------------------|---------------------|-----------|-----------|-----------------|-----------------|
| 6/30/2007                  | 22,819              | 460,801   | 49,825    | 433,795         | 6/30/2008       |
| 6/30/2008                  | 433,795             | 116,008   | 70,966    | 478,837         | 6/30/2009       |
| 6/30/2009                  | 478,837             | 69,328    | 76,325    | 471,840         | 6/30/2010       |
| 6/30/2010                  | 471,840             | 11,200    | 150,108   | 332,932         | 6/30/2011 - EST |
| 6/30/2011                  | 332,932             | 1,728,418 | 2,061,350 | -               | 6/30/2012 - EST |

FINAL BUDGET 2011-2012

| 8710 - ECONOMIC DEVELOPMENT               |                  |
|-------------------------------------------|------------------|
| <b>OTHER SERVICES &amp; CHARGES</b>       |                  |
| 30-86 AUDIT                               | 200              |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>200</b>       |
| <b>CAPITAL OUTLAY</b>                     |                  |
| 40-06 INFRASTRUCTURE/DEVELOPMENT          | 2,061,150        |
| <b>TOTAL CAPITAL OUTLAY</b>               | <b>2,061,150</b> |
| <b>TOTAL DIVISION REQUEST</b>             | <b>2,061,350</b> |
| <b>TOTAL DEPARTMENT REQUEST</b>           | <b>2,061,350</b> |

**CAPITAL OUTLAY:**

|                                                                                              |                  |
|----------------------------------------------------------------------------------------------|------------------|
| <b>Soldier Creek Industrial Park</b>                                                         | 2,011,150        |
| (Site grading, storm sewer, channel stabilization,<br>water lines, sewer lines, contingency) |                  |
| <b>Additional Engineering</b>                                                                | 50,000           |
| <b>TOTAL</b>                                                                                 | <b>2,061,150</b> |

FUND: HOTEL/CONFERENCE CENTER OPERATIONS (195)  
DEPARTMENT: HOTEL/CONFERENCE CENTER (40)  
DEPARTMENT HEAD: TIM LYON

| EXPENDITURES         | ACTUAL<br>2009-2010 | AMENDED<br>BUDGET<br>2010-2011 | ESTIMATED<br>ACTUAL<br>2010-2011 | BUDGET<br>2011-2012 |
|----------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| PERSONAL SERVICES    | 1,502,561           | 1,695,404                      | 1,571,023                        | 1,785,300           |
| BENEFITS             | 295,450             | 385,826                        | 281,672                          | 339,508             |
| OTHER SERVICE & CHGS | 1,139,691           | 1,044,751                      | 1,176,962                        | 1,110,379           |
| CAPITAL OUTLAY       | 8,699               | 48,879                         | 9,413                            | -                   |
| COST OF SALES        | 1,251,439           | 1,387,476                      | 1,252,461                        | 1,371,749           |
| TRANSFERS            | 558,744             | 574,079                        | 539,781                          | 567,637             |
| <b>TOTAL</b>         | <b>4,756,584</b>    | <b>5,136,415</b>               | <b>4,831,312</b>                 | <b>5,174,573</b>    |

| REVENUES             | ACTUAL<br>2009-2010 | AMENDED<br>BUDGET<br>2010-2011 | ESTIMATED<br>ACTUAL<br>2010-2011 | BUDGET<br>2011-2012 |
|----------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| CHARGES FOR SERVICES | 4,841,175           | 5,321,548                      | 4,463,700                        | 5,187,814           |
| INTEREST             | 4,718               | 3,120                          | 390                              | 390                 |
| <b>TOTAL</b>         | <b>4,845,893</b>    | <b>5,324,668</b>               | <b>4,464,090</b>                 | <b>5,188,204</b>    |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES  | EXPENSES  | FUND<br>BALANCE |                 |
|----------------------------|---------------------|-----------|-----------|-----------------|-----------------|
| 6/30/2007                  | (156,948)           | 5,499,832 | 4,957,053 | 385,831         | 6/30/2008       |
| 6/30/2008                  | 385,831             | 6,528,213 | 6,367,659 | 546,385         | 6/30/2009       |
| 6/30/2009                  | 546,385             | 4,845,893 | 4,756,584 | 635,694         | 6/30/2010       |
| 6/30/2010                  | 635,694             | 4,464,090 | 4,831,312 | 268,472         | 6/30/2011 - EST |
| 6/30/2011                  | 268,472             | 5,188,204 | 5,174,573 | 282,103         | 6/30/2012 - EST |
|                            |                     |           |           | (230,347)       | 5% Reserve      |
|                            |                     |           |           | <b>51,756</b>   |                 |

Excludes Transfers Out & Capital Outlay

FINAL BUDGET 2011-2012

| MUNICIPAL AUTHORITY ADMINISTRATION - 4010 |                |
|-------------------------------------------|----------------|
| PERSONAL SERVICES                         | 85,184         |
| BENEFITS                                  | 30,762         |
| OTHER SERVICES & CHARGES                  | 5,884          |
| <b>TOTAL DIVISION REQUEST</b>             | <b>121,830</b> |

| ROOMS - 4012                  |                |
|-------------------------------|----------------|
| PERSONAL SERVICES             | 490,848        |
| BENEFITS                      | 77,378         |
| OTHER SERVICES & CHARGES      | 192,826        |
| <b>TOTAL DIVISION REQUEST</b> | <b>761,052</b> |

| FOOD - 4013                   |                  |
|-------------------------------|------------------|
| PERSONAL SERVICES             | 492,184          |
| BENEFITS                      | 86,729           |
| OTHER SERVICES & CHARGES      | 92,271           |
| COST OF SALES                 | 437,355          |
| <b>TOTAL DIVISION REQUEST</b> | <b>1,108,539</b> |

| TELEPHONE - 4014              |               |
|-------------------------------|---------------|
| COST OF SALES                 | 14,116        |
| <b>TOTAL DIVISION REQUEST</b> | <b>14,116</b> |

| MISCELLANEOUS - 4015          |                |
|-------------------------------|----------------|
| COST OF SALES                 | 223,832        |
| <b>TOTAL DIVISION REQUEST</b> | <b>223,832</b> |

(CONTINUED)

**FUND: HOTEL/CONFERENCE CENTER OPERATIONS (195)**  
**DEPARTMENT: HOTEL/CONFERENCE CENTER (40)**  
**DEPARTMENT HEAD: TIM LYON**  
**PAGE TWO**

| PERMANENT STAFFING            | FY 11-12  |           | FY 10-11  |           |
|-------------------------------|-----------|-----------|-----------|-----------|
|                               | Full Time | Part Time | Full Time | Part Time |
| Accountant (City)             | 0.25      | -         | 0.25      | -         |
| Computer Technician (City)    | 0.30      | -         | 0.30      | -         |
| Asst City Mgnr - Admin (City) | 0.20      | -         | 0.10      | -         |
| Accounting Tech (City)        | 1         | -         | 1         | -         |
| General Manager               | 1         | -         | 1         | -         |
| Assist General Manager        | 1         | -         | 1         | -         |
| Front Office Manager          | 1         | -         | 1         | -         |
| AM/PM Front Desk Sprvs        | 2         | -         | 2         | -         |
| Front Desk Clerks             | 2         | 2         | 1         | 5         |
| Night Auditors                | 2         | -         | 1         | 1         |
| Bellman                       | -         | -         | 1         | 1         |
| PM Manager                    | -         | -         | -         | -         |
| Reservationist                | -         | -         | -         | -         |
| Housekeeping Manager          | 1         | -         | 1         | -         |
| Housekeeping Supervisor       | 1         | -         | 1         | -         |
| Inspectress                   | 1         | -         | 1         | -         |
| Room Attendants               | 8         | 4         | 8         | 4         |
| House person                  | 3         | -         | 3         | -         |
| Lobby Attendant               | 2         | 2         | 2         | 2         |
| Laundry Attendant             | 2         | -         | 2         | -         |
| Food & Beverage Manager       | -         | -         | 1         | -         |
| Bartenders                    | 1         | 2         | 2         | 2         |
| Restaurant Supervisor         | 2         | -         | -         | -         |
| Restaurant Cooks              | 3         | -         | 3         | -         |
| Restaurant Servers            | 2         | 2         | 3         | 2         |
| Club Level Attendant          | -         | 3         | -         | 2         |
| Admin Coord/Sales Admin       | 1         | -         | 1         | -         |
| Facilities Manager            | 1         | -         | 1         | -         |
| Facilities Supervisor         | -         | -         | 1         | -         |
| Maintenance Tech              | 4         | -         | 3         | -         |
| Director of Sales & Marketing | 1         | -         | 1         | -         |
| Sales Manager                 | 2         | -         | 2         | -         |
| Executive Meeting Manager     | 1         | -         | 1         | -         |
| New Market Systems Admin      | 1         | -         | 1         | -         |
| Convention Services Manager   | 1         | -         | 1         | -         |
| Accounting Director           | 1         | -         | 1         | -         |
| Accts Rec/Payroll Coordinator | 1         | -         | 1         | -         |

**ADMINISTRATION - 4016**

|                               |                |
|-------------------------------|----------------|
| PERSONAL SERVICES             | 228,767        |
| BENEFITS                      | 39,617         |
| OTHER SERVICES & CHARGES      | 254,035        |
| <b>TOTAL DIVISION REQUEST</b> | <b>522,419</b> |

**SALES & MARKETING - 4017**

|                               |                |
|-------------------------------|----------------|
| PERSONAL SERVICES             | 315,229        |
| BENEFITS                      | 77,714         |
| OTHER SERVICES & CHARGES      | 164,166        |
| <b>TOTAL DIVISION REQUEST</b> | <b>557,109</b> |

**MAINTENANCE - 4018**

|                               |                |
|-------------------------------|----------------|
| PERSONAL SERVICES             | 125,111        |
| BENEFITS                      | 21,239         |
| OTHER SERVICES & CHARGES      | 171,672        |
| <b>TOTAL DIVISION REQUEST</b> | <b>318,022</b> |

**FRANCHISE FEES - 4019**

|                               |                |
|-------------------------------|----------------|
| COST OF SALES                 | 272,810        |
| <b>TOTAL DIVISION REQUEST</b> | <b>272,810</b> |

**ENERGY COST - 4020**

|                               |                |
|-------------------------------|----------------|
| COST OF SALES                 | 382,263        |
| <b>TOTAL DIVISION REQUEST</b> | <b>382,263</b> |

**CAPITAL - 4021**

|                               |                |
|-------------------------------|----------------|
| OTHER SERVICES & CHARGES      | 226,500        |
| TRANSFERS (4% FF&E)           | 207,637        |
| <b>TOTAL DIVISION REQUEST</b> | <b>434,137</b> |

(CONTINUED)

FUND: HOTEL/CONFERENCE CENTER OPERATIONS (195)  
DEPARTMENT: HOTEL/CONFERENCE CENTER (40)  
DEPARTMENT HEAD: TIM LYON  
PAGE THREE

| (Continued)<br>PERMANENT STAFFING | FY 11-12  |           | FY 10-11  |           |
|-----------------------------------|-----------|-----------|-----------|-----------|
|                                   | Full Time | Part Time | Full Time | Part Time |
| Human Resources Clerk             | -         | -         | -         | -         |
| Executive Chef                    | 1         | -         | 1         | -         |
| Sous Chef                         | 1         | -         | 1         | -         |
| Banquet Cooks                     | 2         | 1         | 3         | 1         |
| Dishwashers                       | 1         | 2         | 1         | 2         |
| Lead Cook                         | 1         | -         | 1         | -         |
| Banquet Manager                   | 1         | -         | -         | -         |
| Banquet Captain                   | 3         | -         | 3         | -         |
| Banquet Setup                     | 2         | 8         | 2         | 8         |
| Banquet Servers                   | -         | 20        | -         | 20        |
| Banquet Bartenders                | -         | 6         | -         | 6         |
|                                   | 62.75     | 52.00     | 62.65     | 56.00     |

Note: Part Time includes Occasional Staff

PERSONNEL POSITIONS SUMMARY:

2006-07 - 84.25  
2007-08 - 84.00  
2008-09 - 60.00 Full Time  
2008-09 - 40.00 Part Time  
2009-10 - 60.65 Full Time  
2009-10 - 40.00 Part Time  
2010-11 - 62.65 Full Time  
2010-11 - 56.00 Part Time  
2011-12 - 62.75 Full Time  
2011-12 - 52.00 Part Time

**RETURN ON INVESTMENT - 4022**

|                               |                |
|-------------------------------|----------------|
| TRANSFERS (157)               | 360,000        |
| <b>TOTAL DIVISION REQUEST</b> | <b>360,000</b> |

**BEVERAGE - 4024**

|                                 |                  |
|---------------------------------|------------------|
| PERSONAL SERVICES               | 47,977           |
| BENEFITS                        | 6,069            |
| OTHER SERVICES & CHARGES        | 3,025            |
| COST OF SALES                   | 41,373           |
| <b>TOTAL DIVISION REQUEST</b>   | <b>98,444</b>    |
| <b>TOTAL DEPARTMENT REQUEST</b> | <b>5,174,573</b> |

**FF & E (4021)**

|                            |                |
|----------------------------|----------------|
| Fitness Center Upgrade     | 22,243         |
| Replacement of TV's to LCD | 125,330        |
| To be Determined           | 60,064         |
| <b>TOTAL</b>               | <b>207,637</b> |

FUND: FF&E RESERVE (196)  
 DEPARTMENT: HOTEL/CONFERENCE CENTER (40)  
 DEPARTMENT HEAD: TIM LYON

| EXPENDITURES   | ACTUAL<br>2009-2010 | AMENDED<br>BUDGET<br>2010-2011 | ESTIMATED<br>ACTUAL<br>2010-2011 | BUDGET<br>2011-2012 |
|----------------|---------------------|--------------------------------|----------------------------------|---------------------|
| CAPITAL OUTLAY | 66,069              | 128,500                        | 128,500                          | 211,651             |
| TOTAL          | 66,069              | 128,500                        | 128,500                          | 211,651             |

| REVENUES      | ACTUAL<br>2009-2010 | AMENDED<br>BUDGET<br>2010-2011 | ESTIMATED<br>ACTUAL<br>2010-2011 | BUDGET<br>2011-2012 |
|---------------|---------------------|--------------------------------|----------------------------------|---------------------|
| MISCELLANEOUS | 235,547             | -                              | -                                | -                   |
| TRANSFERS     | 698,025             | 212,862                        | 178,564                          | 207,637             |
| TOTAL         | 933,572             | 212,862                        | 178,564                          | 207,637             |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES | EXPENSES | FUND<br>BALANCE |                 |
|----------------------------|---------------------|----------|----------|-----------------|-----------------|
| 6/30/2009                  | 464,869             | 933,572  | 66,069   | 1,332,372       | 6/30/2010       |
| 6/30/2010                  | 1,332,372           | 178,564  | 128,500  | 1,382,436       | 6/30/2011 - EST |
| 6/30/2011                  | 1,382,436           | 207,637  | 211,651  | 1,378,422       | 6/30/2012 - EST |

FINAL BUDGET 2011-2012

| MUNICIPAL AUTHORITY ADMINISTRATION - 4010 |                |
|-------------------------------------------|----------------|
| CAPITAL OUTLAY                            | 211,651        |
| <b>TOTAL DIVISION REQUEST</b>             | <b>211,651</b> |

CAPITAL OUTLAY DETAIL

|                            |                |
|----------------------------|----------------|
| Fitness Center Upgrade     | 22,243         |
| Replacement of TV's to LCD | 125,330        |
| To be Determined           | 64,078         |
| <b>TOTAL</b>               | <b>211,651</b> |

**FUND: GOLF (197)**  
**DEPARTMENT: GOLF (47)**  
**DEPARTMENT HEAD: VAUGHN SULLIVAN**

| EXPENDITURES         | ACTUAL           | AMENDED             | ESTIMATED           | BUDGET           |
|----------------------|------------------|---------------------|---------------------|------------------|
|                      | 2009-2010        | BUDGET<br>2010-2011 | ACTUAL<br>2010-2011 |                  |
| PERSONAL SERVICES    | 464,900          | 485,350             | 485,839             | 503,929          |
| BENEFITS             | 125,398          | 123,759             | 126,994             | 142,155          |
| MATERIALS & SUPPLIES | 168,244          | 186,582             | 160,299             | 176,029          |
| OTHER SERVICES       | 141,432          | 135,797             | 124,232             | 125,293          |
| CAPITAL OUTLAY       | 274,452          | 75,510              | 45,510              | 79,654           |
| DEBT SERVICE         | 55,238           | 55,237              | 55,060              | 52,548           |
| <b>TOTAL</b>         | <b>1,229,665</b> | <b>1,062,235</b>    | <b>997,934</b>      | <b>1,079,608</b> |

| REVENUES                | ACTUAL           | AMENDED             | ESTIMATED           | BUDGET           |
|-------------------------|------------------|---------------------|---------------------|------------------|
|                         | 2009-2010        | BUDGET<br>2010-2011 | ACTUAL<br>2010-2011 |                  |
| CHARGES FOR SERVICES    | 997,129          | 1,049,391           | 1,024,098           | 1,042,086        |
| MISCELLANEOUS           | 17,622           | 12,100              | 8,805               | 19,529           |
| INVESTMENT INTEREST     | 1,097            | 1,000               | 837                 | 837              |
| TRANSFER IN (425) (310) | 70,000           | -                   | -                   | -                |
| <b>TOTAL</b>            | <b>1,085,848</b> | <b>1,062,491</b>    | <b>1,033,740</b>    | <b>1,062,452</b> |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES  | EXPENSES  | FUND<br>BALANCE |
|----------------------------|---------------------|-----------|-----------|-----------------|
| 6/30/2007                  | 55,339              | 1,131,573 | 1,150,559 | 36,353          |
| 6/30/2008                  | 36,353              | 1,366,400 | 1,227,588 | 175,165         |
| 6/30/2009                  | 175,165             | 1,085,848 | 1,229,665 | 31,348          |
| 6/30/2010                  | 31,348              | 1,033,740 | 997,934   | 67,154          |
| 6/30/2011                  | 67,154              | 1,062,452 | 1,079,608 | 49,998          |

Excludes Transfers Out & Capital Outlay -49,998 **5% Reserve**  
0

**FINAL BUDGET 2011-2012**

| <b>PERSONAL SERVICES - UNION</b> |         |
|----------------------------------|---------|
| 10-01 SALARIES                   | 157,273 |
| 10-07 ALLOWANCES                 | 498     |
| 10-10 LONGEVITY                  | 5,127   |
| 10-13 PDO BUYBACK                | 1,169   |
| 10-14 SL INCENTIVE               | 3,600   |

**TOTAL PERSONAL SERVICES** 167,667

| <b>PERSONAL SERVICES - NON UNION</b> |         |
|--------------------------------------|---------|
| 10-01 SALARIES                       | 145,374 |
| 10-02 WAGES                          | 180,000 |
| 10-03 OVERTIME                       | 4,080   |
| 10-07 ALLOWANCES                     | 996     |
| 10-10 LONGEVITY                      | 3,531   |
| 10-13 PDO BUYBACK                    | 481     |
| 10-14 SL INCENTIVE                   | 1,800   |

**TOTAL PERSONAL SERVICES** 336,262

| <b>BENEFITS - UNION</b>      |        |
|------------------------------|--------|
| 15-01 SOCIAL SECURITY        | 12,827 |
| 15-02 EMPLOYEES' RETIREMENT  | 21,797 |
| 15-03 GROUP INSURANCE        | 29,166 |
| 15-04 WORKERS COMP INSURANCE | 4,677  |
| 15-06 TRAVEL & SCHOOL        | 2,830  |
| 15-07 UNIFORMS               | 2,800  |

**TOTAL BENEFITS** 74,097

| <b>BENEFITS - NON UNION</b> |        |
|-----------------------------|--------|
| 15-01 SOCIAL SECURITY       | 25,724 |
| 15-02 EMPLOYEES' RETIREMENT | 20,314 |
| 15-03 GROUP INSURANCE       | 22,020 |

**TOTAL BENEFITS** 68,058

(CONTINUED)



**FUND: GOLF (197)**  
**DEPARTMENT: GOLF (47)**  
**DEPARTMENT HEAD: VAUGHN SULLIVAN**  
**PAGE TWO**

PERMANENT STAFFING

|                            | FY 11-12 | FY 10-11 |
|----------------------------|----------|----------|
| Golf Director              | 1        | 1        |
| Greens Superintendent      | 1        | 1        |
| Asst Greens Superintendent | 1        | 1        |
| Fleet Mechanic             | 1        | 1        |
| Laborer III                | 1        | 1        |
| Laborer I                  | 1        | 1        |
| <b>TOTAL</b>               | <b>6</b> | <b>6</b> |

**CAPITAL OUTLAY DETAIL**

|                          |               |
|--------------------------|---------------|
| 15 Golf Carts            | 53,654        |
| 2 Jacobson Greens Mowers | 26,000        |
| <b>TOTAL</b>             | <b>79,654</b> |

PERSONNEL  
POSITIONS  
SUMMARY:

2005-06 - 9  
2006-07 - 9  
2007-08 - 9  
2008-09 - 8  
2009-10 - 6  
2010-11 - 6  
2011-12 - 6

**MATERIALS & SUPPLIES**

|                                |        |
|--------------------------------|--------|
| 20-27 FOOD & BEVERAGES         | 15,500 |
| 20-34 MAINTENANCE OF EQUIPMENT | 27,000 |
| 20-41 SUPPLIES                 | 25,000 |
| 20-49 CHEMICALS                | 60,000 |
| 20-63 FLEET FUEL               | 18,281 |
| 20-64 FLEET PARTS              | 2,409  |
| 20-65 FLEET LABOR              | 2,339  |
| 20-66 IRRIGATION UPKEEP        | 10,000 |
| 20-67 GOLF CART MAINTENANCE    | 15,500 |

**TOTAL MATERIALS & SUPPLIES** 176,029

**OTHER SERVICES & CHARGES**

|                                   |        |
|-----------------------------------|--------|
| 30-01 UTILITIES & COMMUNICATIONS  | 20,000 |
| 30-21 SURPLUS PROPERTY            | 805    |
| 30-22 PWA REIMBURSEMENT           | 30,404 |
| 30-23 UPKEEP REAL PROPERTY        | 5,000  |
| 30-40 CONTRACTUAL                 | 14,000 |
| 30-49 CREDIT CARD FEES            | 21,500 |
| 30-54 VEHICLE ACCIDENT INSURANCE  | 500    |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS | 2,000  |
| 30-81 ADVERTISING                 | 5,000  |
| 30-85 INSURANCE/FIRE, THEFT, LIAB | 24,907 |
| 30-86 ANNUAL AUDIT                | 1,177  |

**TOTAL OTHER SERVICES & CHARGES** 125,293

**CAPITAL OUTLAY**

|                 |        |
|-----------------|--------|
| 40-02 EQUIPMENT | 79,654 |
|-----------------|--------|

**TOTAL CAPITAL OUTLAY** 79,654

**DEBT SERVICE**

|                          |        |
|--------------------------|--------|
| 71-02 INTEREST ON NOTES  | 7,629  |
| 73-02 PRINCIPAL ON NOTES | 44,919 |

**TOTAL DEBT SERVICE** 52,548

**TOTAL DEPARTMENT REQUEST** **1,079,608**

**FUND: GOLF COURSES (197)**  
**DEPARTMENT: GOLF**

**2011-2012 GOALS**

1. Increase the number of players Monday through Thursday, before 3:00 pm.
2. Install additional irrigation to hole number 10.
3. Build an additional tee box on hole number 18.
4. Remove mound behind hole number 1.
5. Install bunker on hole number 8.
6. Advertise effectively both facilities.

**2011-2012 OBJECTIVES**

The objective is always focused towards improving both facilities and never being satisfied with just maintaining the facilities.

We are always seeking better procedures to benefit the entire operation.

**FUND: MOBILE HOME PARK (017)**  
**DEPARTMENT: PROPERTY MGMT - TRAILER PARK**  
**DEPARTMENT HEAD: TIM LYON**

| <b>EXPENDITURES</b> | <b>ACTUAL<br/>2009-2010</b> | <b>AMENDED<br/>BUDGET<br/>2010-2011</b> | <b>ESTIMATED<br/>ACTUAL<br/>2010-2011</b> | <b>BUDGET<br/>2011-2012</b> |
|---------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| OTHER SERVICES      | 33,810                      | 36,230                                  | 26,558                                    | 20,771                      |
| DEBT SERVICE        | 124,350                     | 124,350                                 | 124,350                                   | 124,350                     |
| <b>TOTAL</b>        | <b>158,160</b>              | <b>160,580</b>                          | <b>150,908</b>                            | <b>145,121</b>              |

| <b>REVENUES</b>      | <b>ACTUAL<br/>2009-2010</b> | <b>AMENDED<br/>BUDGET<br/>2010-2011</b> | <b>ESTIMATED<br/>ACTUAL<br/>2010-2011</b> | <b>BUDGET<br/>2011-2012</b> |
|----------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| CHARGES FOR SERVICES | 89,507                      | 84,100                                  | 82,652                                    | 20,595                      |
| INTEREST             | 56                          | -                                       | -                                         | -                           |
| TRANSFERS IN (194)   | 51,196                      | 76,480                                  | 76,480                                    | 124,350                     |
| PRINCIPAL RETIREMENT | 73,684                      | 78,619                                  | 78,619                                    | 83,884                      |
| <b>TOTAL</b>         | <b>214,443</b>              | <b>239,199</b>                          | <b>237,751</b>                            | <b>228,829</b>              |

|           | <b>BUDGETARY<br/>FUND BALANCE:</b> | <b>BUDGET<br/>FUND BAL.</b> | <b>REVENUES</b> | <b>EXPENSES</b> | <b>FUND<br/>BALANCE</b> |  |
|-----------|------------------------------------|-----------------------------|-----------------|-----------------|-------------------------|--|
| 6/30/2007 | 4,008,759                          | 1,222,629                   | 668,296         | 4,563,092       | 06/30/08                |  |
| 6/30/2008 | 4,563,092                          | 399,974                     | 256,342         | 4,706,724       | 06/30/09                |  |
| 6/30/2009 | 4,706,724                          | 214,443                     | 158,160         | 4,763,007       | 06/30/10                |  |
| 6/30/2010 | 4,763,007                          | 237,751                     | 150,908         | 4,849,850       | 6/30/11 - EST           |  |
| 6/30/2011 | 4,849,850                          | 228,829                     | 145,121         | 4,933,558       | 6/30/12 - EST           |  |

**FINAL BUDGET 2011-2012**

| <b>OTHER SERVICES &amp; CHARGES</b>       |                |
|-------------------------------------------|----------------|
| 30-02 UTILIES & COMMUNICATIONS            | 2,041          |
| 30-24 UPKEEP - TRAILER PARK               | 2,000          |
| 30-40 CONTRACTUAL                         | 13,500         |
| 30-85 INSURANCE-FIRE/THEFT/LIABILITY      | 3,230          |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>20,771</b>  |
| <b>DEBT SERVICE</b>                       |                |
| 71-02 INTEREST ON NOTES                   | 40,466         |
| 73-02 PRINCIPAL ON NOTES                  | 83,884         |
| <b>DEBT SERVICE</b>                       | <b>124,350</b> |
| <b>TOTAL DEPARTMENT REQUEST</b>           | <b>145,121</b> |

| <b>Budgetary Fund Balance Estimated at 06-30-11</b> |                  |
|-----------------------------------------------------|------------------|
| Cash                                                | 0                |
| Accounts Receivable                                 | 10,398           |
| Land                                                | 5,500,000        |
| <b>TOTAL ASSETS</b>                                 | <b>5,510,398</b> |
| Note Payable                                        | 660,548          |
| <b>TOTAL LIABILITIES</b>                            | <b>660,548</b>   |
| <b>FUND BALANCE TOTAL</b>                           | <b>4,849,850</b> |

FUND: DRAINAGE TAX (050)  
 DEPARTMENT: DRAINAGE (65)  
 DEPARTMENT HEAD: GUY HENSON

FINAL BUDGET 2011-2012

| EXPENDITURES   | ACTUAL    | AMENDED             | ESTIMATED           | BUDGET  |
|----------------|-----------|---------------------|---------------------|---------|
|                | 2009-2010 | BUDGET<br>2010-2011 | ACTUAL<br>2010-2011 |         |
| CAPITAL OUTLAY | 294,649   | 825,965             | 421,810             | 770,000 |
| TOTAL          | 294,649   | 825,965             | 421,810             | 770,000 |

| CAPITAL OUTLAY                  |                |
|---------------------------------|----------------|
| 40-05 UTILITY PROPERTY          | 770,000        |
| <b>TOTAL CAPITAL OUTLAY</b>     | <b>770,000</b> |
| <b>TOTAL DEPARTMENT REQUEST</b> | <b>770,000</b> |

| REVENUES | ACTUAL    | AMENDED             | ESTIMATED           | BUDGET |
|----------|-----------|---------------------|---------------------|--------|
|          | 2009-2010 | BUDGET<br>2010-2011 | ACTUAL<br>2010-2011 |        |
| INTEREST | 55,035    | 52,417              | 27,139              | 27,139 |
| OTHER    | 867       | 800                 | 800                 | 800    |
| TOTAL    | 55,902    | 53,217              | 27,939              | 27,939 |

| CAPITAL OUTLAY                                 |                |
|------------------------------------------------|----------------|
| MWC HIGH SCHOOL DRAINAGE CHANNEL               | 220,000        |
| RIDGECREST DRAINAGE (Guy and Ridgecrest Drive) | 150,000        |
| PROJECTS TO BE APPROVED BY COUNCIL             | 400,000        |
| <b>TOTAL</b>                                   | <b>770,000</b> |

| BUDGETARY     | BUDGET    |          |           | FUND      |               |
|---------------|-----------|----------|-----------|-----------|---------------|
| FUND BALANCE: | FUND BAL  | REVENUES | EXPENSES  | BALANCE   |               |
| 6/30/2007     | 3,014,616 | 112,888  | 1,026,491 | 2,101,013 | 6/30/2008     |
| 6/30/2008     | 2,101,013 | 69,630   | 267,424   | 1,903,219 | 6/30/2009     |
| 6/30/2009     | 1,903,219 | 55,902   | 294,649   | 1,664,472 | 6/30/2010     |
| 6/30/2010     | 1,664,472 | 27,939   | 421,810   | 1,270,601 | 6/30/2011 EST |
| 6/30/2011     | 1,270,601 | 27,939   | 770,000   | 528,540   | 6/30/2012 EST |

**FUND: CAPITAL DRAINAGE (060)**  
**DEPARTMENT: DRAINAGE IMPROVEMENTS (072)**  
**DEPARTMENT HEAD: VAUGHN SULLIVAN**

| <b>EXPENDITURES</b>  | <b>ACTUAL<br/>2009-2010</b> | <b>AMENDED<br/>BUDGET<br/>2010-2011</b> | <b>ESTIMATED<br/>ACTUAL<br/>2010-2011</b> | <b>BUDGET<br/>2011-2012</b> |
|----------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| PERSONAL SERVICES    | 142,520                     | 150,906                                 | 152,979                                   | 171,110                     |
| BENEFITS             | 53,250                      | 59,975                                  | 58,728                                    | 68,277                      |
| MATERIALS & SUPPLIES | 66,276                      | 105,977                                 | 85,161                                    | 99,580                      |
| OTHER SERVICES       | 38,480                      | 85,386                                  | 85,875                                    | 54,386                      |
| CAPITAL OUTLAY       | 37,291                      | 45,000                                  | 45,000                                    | 23,000                      |
| <b>TOTAL</b>         | <b>337,816</b>              | <b>447,244</b>                          | <b>427,743</b>                            | <b>416,353</b>              |

| <b>REVENUES</b>  | <b>ACTUAL<br/>2009-2010</b> | <b>AMENDED<br/>BUDGET<br/>2010-2011</b> | <b>ESTIMATED<br/>ACTUAL<br/>2010-2011</b> | <b>BUDGET<br/>2011-2012</b> |
|------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| CHARGES FOR SVCS | 370,813                     | 386,160                                 | 398,019                                   | 398,019                     |
| INTEREST         | 4,988                       | 4,671                                   | 4,325                                     | 4,325                       |
| <b>TOTAL</b>     | <b>375,801</b>              | <b>390,831</b>                          | <b>402,344</b>                            | <b>402,344</b>              |

| <b>BUDGETARY<br/>FUND BALANCE:</b> | <b>BUDGET<br/>FUND BAL.</b> | <b>REVENUES</b> | <b>EXPENSES</b> | <b>FUND<br/>BALANCE</b> |
|------------------------------------|-----------------------------|-----------------|-----------------|-------------------------|
| 6/30/2007                          | 219,550                     | 325,017         | 347,228         | 197,339                 |
| 6/30/2008                          | 197,339                     | 327,109         | 325,049         | 199,399                 |
| 6/30/2009                          | 199,399                     | 375,801         | 337,816         | 237,384                 |
| 6/30/2010                          | 237,384                     | 402,344         | 427,743         | 211,985                 |
| 6/30/2011                          | 211,985                     | 402,344         | 416,353         | 197,977                 |

Excludes Capital Outlay -19,668 **5% Reserve**  
**178,309**

**FINAL BUDGET 2011-2012**

| <b>PERSONAL SERVICES - UNION</b> |         |
|----------------------------------|---------|
| 10-01 SALARY                     | 120,630 |
| 10-03 OVERTIME                   | 4,080   |
| 10-10 LONGEVITY                  | 3,581   |
| 10-19 ONCALL                     | 626     |

**TOTAL PERSONAL SERVICES** 128,917

| <b>PERSONAL SERVICES - NON UNION</b> |        |
|--------------------------------------|--------|
| 10-01 SALARY                         | 39,165 |
| 10-03 OVERTIME                       | 918    |
| 10-10 LONGEVITY                      | 750    |
| 10-12 VL BUYBACK                     | 581    |
| 10-13 PDO BUYBACK                    | 104    |
| 10-14 SL INCENTIVE                   | 675    |

**TOTAL PERSONAL SERVICES** 42,193

| <b>BENEFITS - UNION</b>     |        |
|-----------------------------|--------|
| 15-01 SOCIAL SECURITY       | 9,555  |
| 15-02 EMPLOYEES' RETIREMENT | 16,238 |
| 15-03 GROUP INSURANCE       | 22,419 |
| 15-04 SELF INSURANCE        | 2,023  |
| 15-06 TRAVEL & SCHOOL       | 2,265  |
| 15-07 UNIFORMS              | 1,600  |

**TOTAL BENEFITS** 54,100

| <b>BENEFITS - NON UNION</b> |       |
|-----------------------------|-------|
| 15-01 SOCIAL SECURITY       | 3,230 |
| 15-02 EMPLOYEES' RETIREMENT | 5,489 |
| 15-03 GROUP INSURANCE       | 5,458 |

**TOTAL BENEFITS** 14,177

**(CONTINUED)**

**FUND: CAPITAL DRAINAGE (060)**  
**DEPARTMENT: DRAINAGE IMPROVEMENTS (072)**  
**DEPARTMENT HEAD: VAUGHN SULLIVAN**  
**PAGE TWO**

| PERMANENT STAFFING        | FY 11-12    | FY 10-11    |
|---------------------------|-------------|-------------|
| Street Supervisor         | 0.25        | 0.25        |
| Street Project Supervisor | 0.50        | 0.50        |
| Equipment Operator III    | 1           | 1           |
| Equipment Operator II     | 1           | 1           |
| Equipment Operator I      | 1           | 1           |
| <b>TOTAL</b>              | <b>3.75</b> | <b>3.75</b> |

**PERSONNEL  
POSITIONS  
SUMMARY:**

2001-02 - 4  
2002-03 - 4  
2003-04 - 4  
2004-05 - 4  
2005-06 - 4  
2006-07 - 4  
2007-08 - 4  
2008-09 - 4  
2009-10 - 3.75  
2010-11 - 3.75  
2011-12 - 3.75

| <b>MATERIALS &amp; SUPPLIES</b>       |               |
|---------------------------------------|---------------|
| 20-41 SUPPLIES                        | 55,000        |
| 20-63 FLEET FUEL                      | 18,260        |
| 20-64 FLEET PARTS                     | 17,790        |
| 20-65 FLEET LABOR                     | 8,530         |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>99,580</b> |

| <b>OTHER SERVICES</b>             |               |
|-----------------------------------|---------------|
| 30-22 PWA REIMBURSEMENT           | 32,010        |
| 30-40 CONTRACTUAL                 | 16,000        |
| 30-41 CONTRACT LABOR              | 2,000         |
| 30-54 VEHICLE ACCIDENT INSURANCE  | 1,000         |
| 30-85 INSURANCE-FIRE, THEFT, LIAB | 3,376         |
| <b>TOTAL OTHER SERVICES</b>       | <b>54,386</b> |

| <b>CAPITAL OUTLAY</b>       |               |
|-----------------------------|---------------|
| 40-01 VEHICLES              | 20,000        |
| 40-02 EQUIPMENT             | 3,000         |
| <b>TOTAL CAPITAL OUTLAY</b> | <b>23,000</b> |

**TOTAL DEPARTMENT REQUEST 416,353**

| <b>CAPITAL OUTLAY</b> |               |
|-----------------------|---------------|
| 10 Yard Dump Truck    | 20,000        |
| Hand Held Radios (3)  | 3,000         |
| <b>TOTAL</b>          | <b>23,000</b> |

**FUND: CAPITAL DRAINAGE (060)**  
**DEPARTMENT: CAPITAL DRAINAGE**

**PROGRAM DESCRIPTION**

Maintenance and repair of all improved drainage structures, unimproved drainage ditches within city right-of-way, drainage channels and creeks.

**2011-12 GOALS AND OBJECTIVES**

**IMPROVED DRAINAGE STRUCTURES:**

Continue to replace broken and deteriorated concrete in improved channels.

**UNIMPROVED DRAINAGE DITCHES:**

Using newly developed improved drainage channel maps, initiate a program for regular inspection.

**DRAINAGE CHANNELS AND CREEKS:**

Make improvements along Soldier Creek at Tom Poore Park. Correct erosion problems along Soldier Creek from Reno to NE 10th Street. Remove sediment along drainage ditches in areas with no curb and gutter.

**New Construction**

- Complete drainage improvements along Spencer Road
- Regional Golf Course at SE 15th Street Channel Repair
- Drainage structures in Eastridge Park
- Repair paved channel east of Carinal Park
- Clean channels around Grandview & 4th
- Drainage work along SE 5th and Sooner
- Replacing drainage structures on Grandview and Richards
- Drainage repairs on Randolph and 28th
- Clean Gabion Bottom at Holoway Park.
- Repairing banks along Trib D in Quinlan Park
- Clean and re-shape ditch at Mid America Park
- Clean Ditch Running behind Orchard addition
- Rebuilding pond dams and spillways at John Conrad Golf Course
- Clean under bridge in 8700 block of SE 15th Street

**FUND: STORM WATER QUALITY (061)**  
**DEPARTMENT: STORM WATER QUALITY (61)**  
**DEPARTMENT HEAD: BILL JANACEK**

| EXPENDITURES         | ACTUAL         | AMENDED             | ESTIMATED           | BUDGET              |
|----------------------|----------------|---------------------|---------------------|---------------------|
|                      | 2009-2010      | BUDGET<br>2010-2011 | ACTUAL<br>2010-2011 | BUDGET<br>2011-2012 |
| PERSONAL SERVICES    | 315,681        | 305,052             | 305,533             | 330,207             |
| BENEFITS             | 115,603        | 122,336             | 119,336             | 133,552             |
| MATERIALS & SUPPLIES | 49,173         | 53,532              | 44,703              | 76,430              |
| OTHER SERVICES       | 125,635        | 153,349             | 139,435             | 145,956             |
| CAPITAL OUTLAY       | 6,697          | 43,897              | 43,247              | 27,665              |
| TRANSFERS OUT        | 141,907        | 96,767              | 96,767              | 41,907              |
| <b>TOTAL</b>         | <b>754,696</b> | <b>774,933</b>      | <b>749,020</b>      | <b>755,717</b>      |

| REVENUES             | ACTUAL         | AMENDED             | ESTIMATED           | BUDGET              |
|----------------------|----------------|---------------------|---------------------|---------------------|
|                      | 2009-2010      | BUDGET<br>2010-2011 | ACTUAL<br>2010-2011 | BUDGET<br>2011-2012 |
| LICENSES & PERMITS   | 1,100          | 1,320               | 1,595               | 1,595               |
| CHARGES FOR SERVICES | 600,726        | 620,900             | 638,592             | 638,592             |
| INTEREST             | 27,124         | 23,148              | 13,921              | 13,921              |
| MISCELLANEOUS        | 1,185          | -                   | 793                 | 793                 |
| <b>TOTAL</b>         | <b>630,135</b> | <b>645,368</b>      | <b>654,901</b>      | <b>654,901</b>      |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES  | EXPENSES  | FUND<br>BALANCE |
|----------------------------|---------------------|-----------|-----------|-----------------|
| 6/30/2007                  | 1,039,011           | 1,101,619 | 1,005,041 | 1,135,589       |
| 6/30/2008                  | 1,135,589           | 543,234   | 678,508   | 1,000,315       |
| 6/30/2009                  | 1,000,315           | 630,135   | 754,696   | 875,754         |
| 6/30/2010                  | 875,754             | 654,901   | 749,020   | 781,635         |
| 6/30/2011                  | 781,635             | 654,901   | 755,717   | 680,818         |

Excludes Capital Outlay & Transfers Out -34,307 **5% Reserve**  
**646,511**

**FINAL BUDGET 2011-2012**

| <b>PERSONAL SERVICES - UNION</b> |         |
|----------------------------------|---------|
| 10-01 SALARIES                   | 228,158 |
| 10-10 LONGEVITY                  | 4,050   |
| 10-13 PDO BUYBACK                | 380     |
| 10-14 SICK LEAVE INCENTIVE       | 2,700   |
| 10-19 ON CALL                    | 4,233   |

**TOTAL PERSONAL SERVICES** 239,521

| <b>PERSONAL SERVICES - NON-UNION</b> |        |
|--------------------------------------|--------|
| 10-01 SALARY                         | 79,759 |
| 10-02 WAGES                          | 6,528  |
| 10-07 ALLOWANCES                     | 583    |
| 10-10 LONGEVITY                      | 1,904  |
| 10-12 VL BUYBACK                     | 759    |
| 10-13 PDO BUYBACK                    | 253    |
| 10-14 SL INCENTIVE                   | 900    |

**TOTAL PERSONAL SERVICES** 90,686

| <b>BENEFITS - UNION</b>     |        |
|-----------------------------|--------|
| 15-01 SOCIAL SECURITY       | 18,333 |
| 15-02 EMPLOYEES' RETIREMENT | 31,155 |
| 15-03 GROUP INSURANCE       | 38,465 |
| 15-04 SELF INSURANCE        | 9,022  |
| 15-06 TRAVEL & SCHOOL       | 6,000  |
| 15-07 UNIFORMS              | 4,326  |

**TOTAL BENEFITS** 107,301

| <b>BENEFITS - NON-UNION</b>  |        |
|------------------------------|--------|
| 15-01 SOCIAL SECURITY        | 6,943  |
| 15-02 RETIREMENT             | 10,949 |
| 15-03 GROUP HEALTH INSURANCE | 8,359  |

**TOTAL BENEFITS** 26,251

(CONTINUED)



**FUND: STORM WATER QUALITY (061)**  
**DEPARTMENT: STORM WATER QUALITY (61)**  
**DEPARTMENT HEAD: BILL JANACEK**  
**PAGE TWO**

| PERMANENT STAFFING       | FY 11-12    | FY 10-11    |
|--------------------------|-------------|-------------|
| Storm Water Quality Mgr  | 1           | 1           |
| Storm Water Quality Tech | 4           | 4           |
| Equipment Operator II    | 1           | 1           |
| GIS Coordinator          | 0.17        | 0.17        |
| <b>TOTAL</b>             | <b>6.17</b> | <b>6.17</b> |

**CAPITAL OUTLAY**

|                                      |               |
|--------------------------------------|---------------|
| Projector                            | 4,000         |
| Sweeper Magnet System                | 2,350         |
| Water Purge System                   | 700           |
| Digital Camera                       | 440           |
| Lab Scale                            | 1,425         |
| Colorimeter                          | 1,400         |
| Bulb Eater                           | 4,400         |
| Aerosol Can Disposal System          | 1,850         |
| Pole Saw                             | 600           |
| Hand Held Radios (6 Radios & 1 Base) | 7,000         |
| Computers                            | 3,500         |
| <b>TOTAL</b>                         | <b>27,665</b> |

**CONTRACTUAL**

|                          |               |
|--------------------------|---------------|
| HHW Disposal at Facility | 21,000        |
| Sweeper Pile Disposal    | 6,000         |
| DI Water System Service  | 1,200         |
| Janitorial Service       | 3,900         |
| <b>TOTAL</b>             | <b>32,100</b> |

PERSONNEL  
POSITIONS  
SUMMARY:  
2005-06 - 3  
2006-07 - 5  
2007-08 - 6.17  
2008-09 - 7.17  
2009-10 - 7.17  
2010-11 - 6.17  
2011-12 - 6.17

| <b>MATERIALS &amp; SUPPLIES</b> |        |
|---------------------------------|--------|
| 20-34 MAINTENANCE OF EQUIPMENT  | 5,000  |
| 20-41 SUPPLIES                  | 37,900 |
| 20-63 FLEET FUEL                | 15,703 |
| 20-64 FLEET PARTS               | 8,521  |
| 20-65 FLEET LABOR               | 9,306  |

**TOTAL MATERIALS & SUPPLIES** 76,430

| <b>OTHER SERVICES &amp; CHARGES</b> |        |
|-------------------------------------|--------|
| 30-01 UTILITIES & COMMUNICATIONS    | 10,000 |
| 30-21 SURPLUS PROPERTY              | 1,382  |
| 30-22 PWA REIMBURSEMENT             | 89,860 |
| 30-23 UPKEEP REAL PROPERTY          | 3,800  |
| 30-40 CONTRACTUAL                   | 32,100 |
| 30-49 CREDIT CARD FEES              | 1,100  |
| 30-54 VEHICLE ACCIDENT INSURANCE    | 2,000  |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS   | 500    |
| 30-85 INSURANCE - FIRE, THEFT, LIAB | 4,773  |
| 30-86 ANNUAL AUDIT                  | 441    |

**TOTAL OTHER SERVICES & CHARGES** 145,956

| <b>CAPITAL OUTLAY</b> |        |
|-----------------------|--------|
| 40-02 EQUIPMENT       | 24,165 |
| 40-49 COMPUTERS       | 3,500  |

**TOTAL CAPITAL OUTLAY** 27,665

| <b>TRANSFERS OUT</b>            |        |
|---------------------------------|--------|
| 80-33 TRANSFER TO (010) General | 41,907 |

**TOTAL TRANSFERS OUT** 41,907

**TOTAL DEPARTMENT REQUEST** 755,717

**FUND: STORMWATER (061)**  
**DEPARTMENT: STORMWATER QUALITY**

**SIGNIFICANT EXPENDITURE CHANGES:**

Building costs related to the new permanent Household Hazardous Waste Facility.

**STAFFING/PROGRAMS**

During the past fiscal year, 2010-11, the Stormwater Quality Management Department was staffed by: the stormwater quality manager, four stormwater quality technicians and one heavy-equipment operators. All positions are full time permanent employees. Stormwater quality management remains committed to serving citizens of Midwest City by maintaining and improving stormwater quality in creeks and water ways.

The department strives to educate and involve citizens in the prevention of storm water pollution and conducts water quality screening to detect, track and eliminate pollutants affecting water quality. Additionally, it enforces Midwest City's stormwater ordinances and manages a street sweeping program that is responsible for removing potential pollution from arterials within the City limits. Lastly they provide safe and proper disposal of unwanted household hazardous waste to all Midwest City households

**PROGRAM DESCRIPTION:**

The purpose of the Stormwater Quality Management Department is to promote public health, safety and welfare by maintaining and improving the quality of stormwater discharging to conveyances within Midwest City and all receiving waters of the State. Stormwater Quality has been tasked with ensuring that any applicable regulations of the Oklahoma Department of Environmental Quality and Environmental Protection Agency regarding stormwater discharges are being met. In order to maintain compliance with these regulations, Stormwater Quality has implemented several distinct programs:

**Construction Site Inspections** - Stormwater Quality inspectors perform inspections and enforcement, as needed, of construction sites throughout the city to determine compliance with Stormwater requirements from the ODEQ, EPA, and Midwest City ordinances.

**Illicit Discharge Detection and Elimination (IDDE)** - Stormwater Quality has implemented an illicit discharge detection and elimination program that consists of dry weather field screening and water quality monitoring. There are plans to expand the program to include industrial stormwater discharge compliance and regulation of commercial cosmetic cleaning.

**Street Sweeping** - Stormwater Quality is responsible for the operation of the City's street sweeping program which consists of removal of accumulated pollutants on the City's arterial streets.

**Household Hazardous Waste** - The Stormwater Quality Management Division runs a very successful Household Hazardous Waste collection program. This program removes wastes that would otherwise be disposed of into the municipal solid waste stream or released into the environment.

**Public Education** - Stormwater Quality is responsible for providing education to the general public, City employees and contractors about stormwater pollution and other environmental concerns.

**Public Participation** - Stormwater Quality offers a public participation program designed to involve the community with pollution prevention through activities such as storm sewer inlet marking and stream cleanups.

**Complaints** - Stormwater Quality investigates complaints received from the public regarding stormwater pollution from construction sites, commercial businesses, and residential sources and takes appropriate actions, including enforcement, to resolve the complaint.

## **2011-2012 GOALS and OBJECTIVES:**

1. Increase public awareness about Stormwater Quality by distributing public education materials and conducting presentations at neighborhood and organizational meetings. The presentation will include information about public participation projects that are offered through this department.
2. Continue operation of the Household Hazardous Waste program at least three days a week and performing Mobile Collection Events in participating cities.
3. Identify and eliminate illegal discharges by working with the violator to determine a permanent solution to eliminate the discharge. Respond to complaints in a timely manner and keep the resident advised of actions during the investigation.
4. Continue Stormwater construction inspections and provide technical information as it pertains to compliance requirements that may include proper installation of erosion and sediment controls.
5. Continue routine maintenance street sweeping Monday through Friday. Sweeping efforts on Thursday and Friday will focus on city parks or facilities to ensure they are clean and ready for use on the weekend.
6. Develop and implement an industrial stormwater permit program.

7. Meet all terms and conditions of the City's Stormwater Management Plan as required by the ODEQ. Modification of the Management Plan as required by the new ODEQ permit and the pathogen TMDL scheduled to be issued in the fall of 2011.
8. Modification of the current water quality monitoring program to meet the requirements of the impending pathogens TMDL on sections of Crutcho Creek and the North Canadian River. These requirements include the development of a Quality Assurance Project Plan and monitoring of Total Coliform, Fecal Coliform, E. coli and Enterococci bacteria.
9. Development of a commercial cosmetic cleaning program.

**FUND: CAPITAL WATER IMPROVEMENTS (172) (Walker Fund)**  
**DEPARTMENT: CAPITAL WATER IMPROVEMENT (49)**  
**DEPARTMENT HEAD: BILL JANACEK**

| EXPENDITURES   | AMENDED             |                     | ESTIMATED           |                     |
|----------------|---------------------|---------------------|---------------------|---------------------|
|                | ACTUAL<br>2009-2010 | BUDGET<br>2010-2011 | ACTUAL<br>2010-2011 | BUDGET<br>2011-2012 |
| OTHER SERVICES | 1,221               | -                   | 1,300               | 1,300               |
| CAPITAL OUTLAY | 1,394,635           | 198,388             | 160,000             | 439,000             |
| TRANSFERS OUT  | 750,000             | 360,000             | 360,000             | 90,000              |
| <b>TOTAL</b>   | <b>2,145,856</b>    | <b>558,388</b>      | <b>521,300</b>      | <b>530,300</b>      |

| REVENUES             | AMENDED             |                     | ESTIMATED           |                     |
|----------------------|---------------------|---------------------|---------------------|---------------------|
|                      | ACTUAL<br>2009-2010 | BUDGET<br>2010-2011 | ACTUAL<br>2010-2011 | BUDGET<br>2011-2012 |
| LICENSES & PERMITS   | 12,075              | 13,000              | 10,044              | 10,044              |
| CHARGES FOR SERVICES | 449,826             | 447,500             | 467,564             | 471,489             |
| INTEREST             | 23,560              | 2,573               | 2,500               | 2,500               |
| <b>TOTAL</b>         | <b>485,461</b>      | <b>463,073</b>      | <b>480,108</b>      | <b>484,033</b>      |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES | EXPENSES  | FUND<br>BALANCE |               |
|----------------------------|---------------------|----------|-----------|-----------------|---------------|
| 6/30/2007                  | 1,216,228           | 515,433  | 111,317   | 1,620,344       | 6/30/08       |
| 6/30/2008                  | 1,620,344           | 525,199  | 385,456   | 1,760,087       | 6/30/09       |
| 6/30/2009                  | 1,760,087           | 485,461  | 2,145,856 | 99,692          | 6/30/10       |
| 6/30/2010                  | 99,692              | 480,108  | 521,300   | 58,500          | 6/30/11 - EST |
| 6/30/2011                  | 58,500              | 484,033  | 530,300   | 12,233          | 6/30/12 - EST |

**FINAL BUDGET 2011-2012**

|                                           |                |
|-------------------------------------------|----------------|
| <b>OTHER SERVICES &amp; CHARGES</b>       |                |
| 30-49 CREDIT CARD FEES                    | 1,300          |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>1,300</b>   |
| <b>CAPITAL OUTLAY</b>                     |                |
| 40-05 UTILITY PROPERTY                    | 439,000        |
| <b>TOTAL CAPITAL OUTLAY</b>               | <b>439,000</b> |
| <b>TRANSFER OUT</b>                       |                |
| 80-93 UTILITIES AUTHORITY (193)           | 90,000         |
| <b>TOTAL TRANSFERS OUT</b>                | <b>90,000</b>  |
| <b>TOTAL DEPARTMENT REQUEST</b>           | <b>530,300</b> |

| <b>CAPITAL OUTLAY</b>                           |                |
|-------------------------------------------------|----------------|
| ENGINEERING EASTSIDE BOOSTER STATION RENOVATION | 150,000        |
| WATER LINE LOOP BETWEEN WONGA AND NAWASSA       | 150,000        |
| 2" WATER LINE REPLACEMENT ON SE 15TH AND FELIX  | 75,000         |
| BOMBER TOWER LIGHTING                           | 14,000         |
| OTHER PROJECTS TO BE APPROVED BY COUNCIL        | 50,000         |
| <b>TOTAL</b>                                    | <b>439,000</b> |

**FUND: CONSTRUCTION LOAN PMT (178)**  
**DEPARTMENT: DEBT SERVICE (42)**  
**DEPARTMENT HEAD: GUY HENSON**

| <b>EXPENDITURES</b> | <b>ACTUAL<br/>2009-2010</b> | <b>AMENDED<br/>BUDGET<br/>2010-2011</b> | <b>ESTIMATED<br/>ACTUAL<br/>2010-2011</b> | <b>BUDGET<br/>2011-2012</b> |
|---------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| OTHER SERVICES      | 1,989                       | -                                       | 2,000                                     | 2,000                       |
| CAPITAL OUTLAY      | 536,131                     | 4,317,269                               | 3,368,376                                 | 753,400                     |
| <b>TOTAL</b>        | <b>538,120</b>              | <b>4,317,269</b>                        | <b>3,370,376</b>                          | <b>755,400</b>              |

| <b>REVENUES</b>      | <b>ACTUAL<br/>2009-2010</b> | <b>AMENDED<br/>BUDGET<br/>2010-2011</b> | <b>ESTIMATED<br/>ACTUAL<br/>2010-2011</b> | <b>BUDGET<br/>2011-2012</b> |
|----------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| CHARGES FOR SERVICES | 709,639                     | 718,400                                 | 738,331                                   | 745,289                     |
| INTEREST             | 76,859                      | 35,000                                  | 33,500                                    | 17,000                      |
| TRANSFERS            | 930,160                     | 626,000                                 | 82,395                                    | -                           |
| <b>TOTAL</b>         | <b>1,716,658</b>            | <b>1,379,400</b>                        | <b>854,226</b>                            | <b>762,289</b>              |

| <b>BUDGETARY<br/>FUND BALANCE:</b> | <b>BUDGET<br/>FUND BAL.</b> | <b>REVENUES</b> | <b>EXPENSES</b> | <b>FUND<br/>BALANCE</b> |               |
|------------------------------------|-----------------------------|-----------------|-----------------|-------------------------|---------------|
| 6/30/2007                          | 1,423,172                   | 739,633         | 6,709           | 2,156,096               | 6/30/2008     |
| 6/30/2008                          | 2,156,096                   | 778,934         | 1,003,473       | 1,931,557               | 6/30/2009     |
| 6/30/2009                          | 1,931,557                   | 1,716,658       | 538,120         | 3,110,095               | 6/30/2010     |
| 6/30/2010                          | 3,110,095                   | 854,226         | 3,370,376       | 593,945                 | 6/30/2011 EST |
| 6/30/2011                          | 593,945                     | 762,289         | 755,400         | 600,834                 | 6/30/2012 EST |

**FINAL BUDGET 2011-2012**

|                                           |                |
|-------------------------------------------|----------------|
| <b>OTHER SERVICES &amp; CHARGES</b>       |                |
| 30-49 CREDIT CARD FEES                    | 2,000          |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>2,000</b>   |
| <b>CAPITAL OUTLAY</b>                     |                |
| 40-05 UTILITY IMPROVEMENTS                | 753,400        |
| <b>TOTAL CAPITAL OUTLAY</b>               | <b>753,400</b> |
| <b>TOTAL DEPARTMENT REQUEST</b>           | <b>755,400</b> |

**CAPITAL PROJECT:**

|                                                                                        |         |
|----------------------------------------------------------------------------------------|---------|
| Eastside Distribution Improvement Phase I<br>(S. E. 29th from Westminster to Hiwassee) | 753,400 |
|----------------------------------------------------------------------------------------|---------|

FUND: SEWER BACKUP (184-4310)  
DEPARTMENT: SEWER BACKUP CLAIMS (58)  
DEPARTMENT HEAD: TIM LYON

FINAL BUDGET 2011-2012

| EXPENDITURES             | ACTUAL<br>2009-2010 | AMENDED<br>BUDGET<br>2010-2011 | ESTIMATED<br>ACTUAL<br>2010-2011 | BUDGET<br>2011-2012 |
|--------------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| OTHER SERVICES & CHARGES | 3,500               | 15,500                         | 15,500                           | 15,500              |
| TOTAL                    | 3,500               | 15,500                         | 15,500                           | 15,500              |

| OTHER SERVICES & CHARGES                  |               |
|-------------------------------------------|---------------|
| 30-02 CLAIMS-COUNCIL APPROVED             | 15,500        |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>15,500</b> |
| <b>TOTAL DEPARTMENT REQUEST</b>           | <b>15,500</b> |

| REVENUES             | ACTUAL<br>2009-2010 | AMENDED<br>BUDGET<br>2010-2011 | ESTIMATED<br>ACTUAL<br>2010-2011 | BUDGET<br>2011-2012 |
|----------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| CHARGES FOR SERVICES | (81)                | -                              | 7                                | -                   |
| INTEREST             | 2,343               | 2,117                          | 1,556                            | 1,556               |
| TOTAL                | 2,262               | 2,117                          | 1,563                            | 1,556               |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES | EXPENSES | FUND<br>BALANCE |                 |
|----------------------------|---------------------|----------|----------|-----------------|-----------------|
| 6/30/2007                  | 37,918              | 10,807   | 20,384   | 28,341          | 6/30/2008       |
| 6/30/2008                  | 28,341              | 56,053   | 3,990    | 80,404          | 6/30/2009       |
| 6/30/2009                  | 80,404              | 2,262    | 3,500    | 79,166          | 6/30/2010       |
| 6/30/2010                  | 79,166              | 1,563    | 15,500   | 65,229          | 6/30/2011 - EST |
| 6/30/2011                  | 65,229              | 1,556    | 15,500   | 51,285          | 6/30/2012 - EST |

THE FUND PREVIOUSLY MAINTAINED A \$35,000 MINIMUM FUND BALANCE. DUE TO ORDINANCE CHANGES IN 08-09, THE MINIMUM IS \$50,000.

FUND: SEWER CONSTRUCTION (186)  
 DEPARTMENT: SEWER CONSTRUCTION (46)  
 DEPARTMENT HEAD: BILL JANACEK

FINAL BUDGET 2011-2012

| EXPENDITURES   | ACTUAL<br>2009-2010 | AMENDED<br>BUDGET<br>2010-2011 | ESTIMATED<br>ACTUAL<br>2010-2011 | BUDGET<br>2011-2012 |
|----------------|---------------------|--------------------------------|----------------------------------|---------------------|
| CAPITAL OUTLAY | 542,245             | 28,283,023                     | 3,883,023                        | 11,898,665          |
| TOTAL          | 542,245             | 28,283,023                     | 3,883,023                        | 11,898,665          |

| CAPITAL OUTLAY           |                   |
|--------------------------|-------------------|
| 40-05 UTILITY PROPERTY   | 11,898,665        |
| TOTAL CAPITAL OUTLAY     | 11,898,665        |
| TOTAL DEPARTMENT REQUEST | <u>11,898,665</u> |

| REVENUES            | ACTUAL<br>2009-2010 | AMENDED<br>BUDGET<br>2010-2011 | ESTIMATED<br>ACTUAL<br>2010-2011 | BUDGET<br>2011-2012 |
|---------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| INTEREST - TIF LOAN | 267,679             | 269,172                        | 231,991                          | 199,000             |
| INTEREST            | 207,258             | 192,159                        | 143,391                          | 100,000             |
| TRANSFERS (188)     | 300,000             | 600,000                        | 600,000                          | 700,000             |
| BOND PROCEEDS       | -                   | 20,000,000                     | -                                | -                   |
| TOTAL               | 774,937             | 21,061,331                     | 975,382                          | 999,000             |

| CAPITAL OUTLAY           |            |
|--------------------------|------------|
| SEWER PLANT CONSTRUCTION | 11,898,665 |
| TOTAL                    | 11,898,665 |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES | EXPENSES   | FUND<br>BALANCE |               |
|----------------------------|---------------------|----------|------------|-----------------|---------------|
| 6/30/2007                  | 12,238,890          | 516,639  | -          | 12,755,529      | 6/30/2008     |
| 6/30/2008                  | 12,755,529          | 980,999  | 161,914    | 13,574,614      | 6/30/2009     |
| 6/30/2009                  | 13,574,614          | 774,937  | 542,245    | 13,807,306      | 6/30/2010     |
| 6/30/2010                  | 13,807,306          | 975,382  | 3,883,023  | 10,899,665      | 6/30/2011-EST |
| 6/30/2011                  | 10,899,665          | 999,000  | 11,898,665 | -               | 6/30/2012-EST |

| TIF LOAN BALANCE |           |
|------------------|-----------|
| FY 10-11         | 4,719,774 |
| FY 11-12         | 3,916,091 |



FUND: UTILITY SERVICES (187)  
DEPARTMENT: CITY CLERK (02) UTILITY SERVICES  
DEPARTMENT HEAD: RHONDA ATKINS

| EXPENDITURES         | ACTUAL    | AMENDED             | ESTIMATED           | BUDGET              |
|----------------------|-----------|---------------------|---------------------|---------------------|
|                      | 2009-2010 | BUDGET<br>2010-2011 | ACTUAL<br>2010-2011 | BUDGET<br>2011-2012 |
| PERSONAL SERVICES    | 273,679   | 484,284             | 477,551             | 531,345             |
| BENEFITS             | 105,275   | 194,922             | 187,930             | 227,057             |
| MATERIALS & SUPPLIES | 139,376   | 156,275             | 171,363             | 197,000             |
| OTHER SERVICES       | 16,303    | 28,060              | 29,154              | 32,659              |
| CAPITAL OUTLAY       | 3,550     | 7,315               | 4,583               | 8,500               |
| TRANSFERS OUT        | 244,851   | -                   | -                   | -                   |
| TOTAL                | 783,034   | 870,856             | 870,580             | 996,561             |

| REVENUES             | ACTUAL    | AMENDED             | ESTIMATED           | BUDGET              |
|----------------------|-----------|---------------------|---------------------|---------------------|
|                      | 2009-2010 | BUDGET<br>2010-2011 | ACTUAL<br>2010-2011 | BUDGET<br>2011-2012 |
| CHARGES FOR SERVICES | 883,345   | 876,800             | 948,078             | 948,079             |
| INTEREST             | 3,417     | 4,113               | 2,456               | 2,456               |
| TOTAL                | 886,762   | 880,913             | 950,534             | 950,535             |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES | EXPENSES | FUND<br>BALANCE |                   |
|----------------------------|---------------------|----------|----------|-----------------|-------------------|
| 6/30/2008                  | -                   | 752,861  | 681,395  | 71,466          | 6/30/09           |
| 6/30/2009                  | 71,466              | 886,762  | 783,034  | 175,194         | 6/30/10           |
| 6/30/2010                  | 175,194             | 950,534  | 870,580  | 255,148         | 6/30/11 - EST     |
| 6/30/2011                  | 255,148             | 950,535  | 996,561  | 209,122         | 6/30/12 - EST     |
|                            |                     |          |          | <b>(49,403)</b> | <b>5% Reserve</b> |
|                            |                     |          |          | <u>159,719</u>  |                   |

*Excludes Transfers Out & Capital Outlay*

FINAL BUDGET 2011-2012

| PERSONAL SERVICES              |                |
|--------------------------------|----------------|
| 10-01 SALARIES                 | 503,736        |
| 10-03 OVERTIME                 | 8,620          |
| 10-07 ALLOWANCES               | 2,190          |
| 10-10 LONGEVITY                | 7,109          |
| 10-12 VL BUYBACK               | 2,126          |
| 10-13 PDO BUYBACK              | 1,664          |
| 10-14 SICK LEAVE INCENTIVE     | 5,900          |
| <b>TOTAL PERSONAL SERVICES</b> | <b>531,345</b> |

| BENEFITS                    |                |
|-----------------------------|----------------|
| 15-01 SOCIAL SECURITY       | 40,671         |
| 15-02 EMPLOYEES' RETIREMENT | 69,114         |
| 15-03 GROUP INSURANCE       | 105,942        |
| 15-06 TRAVEL & SCHOOL       | 8,850          |
| 15-07 UNIFORMS              | 2,480          |
| <b>TOTAL BENEFITS</b>       | <b>227,057</b> |

| MATERIALS & SUPPLIES                  |                |
|---------------------------------------|----------------|
| 20-30 POSTAL EXPENSE                  | 120,000        |
| 20-34 MAINTENANCE OF EQUIPMENT        | 1,500          |
| 20-41 SUPPLIES                        | 36,520         |
| 20-63 FLEET FUEL                      | 14,929         |
| 20-64 FLEET PARTS                     | 9,163          |
| 20-65 FLEET LABOR                     | 14,888         |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>197,000</b> |

(CONTINUED)

**FUND: UTILITY SERVICES (187)**  
**DEPARTMENT: CITY CLERK (02) UTILITY SERVICES**  
**DEPARTMENT HEAD: RHONDA ATKINS**  
**PAGE TWO**

PERMANENT STAFFING

|                          | FY 11-12    | FY 10-11    |
|--------------------------|-------------|-------------|
| City Clerk               | 0.5         | 0.5         |
| Billing Technician       | 0.5         | 0.5         |
| PBX Receptionist         | 0.5         | 0.5         |
| Utility Office Manager   | 1           | 1           |
| Utility Service Clerk    | 7           | 6           |
| Meter Reader Coordinator | 1           | 1           |
| Meter Reader             | 4           | 4           |
| <b>TOTAL</b>             | <b>14.5</b> | <b>13.5</b> |

Note:

*New fund created FY08-09 for functions of the Utility Billing and Customer Service.  
The funding source is from penalties related to utilities.  
Effective FY10-11 Meter Readers were added (previously City Clerk)*

PERSONNEL  
POSITIONS  
SUMMARY:

2007-08 - 7.0  
2008-09 - 8.5  
2009-10 - 8.5  
2010-11 - 13.5  
2011-12 - 14.5

**OTHER SERVICES & CHARGES**

|                                   |        |
|-----------------------------------|--------|
| 30-40 CONTRACTUAL                 | 27,580 |
| 30-49 CREDIT CARD FEES            | 1,200  |
| 30-54 VEHICLE ACCIDENT INS        | 800    |
| 30-72 MEMBERSHIPS/SUBSCRIPTIONS   | 300    |
| 30-85 INSURANCE/FIRE, THEFT, LIAB | 2,779  |

**TOTAL OTHER SERVICES & CHARGES** 32,659

**CAPITAL OUTLAY**

|                 |       |
|-----------------|-------|
| 40-02 EQUIPMENT | 8,500 |
|-----------------|-------|

**TOTAL CAPITAL OUTLAY** 8,500

**TOTAL DEPARTMENT REQUEST** **996,561**

**Capital Outlay**

|                                      |              |
|--------------------------------------|--------------|
| Bill Printers                        | 2,500        |
| Hand Held Radios (5 Radios & 1 Base) | 6,000        |
| <b>TOTAL</b>                         | <b>8,500</b> |

**Contractual (30-40)**

|                        |               |
|------------------------|---------------|
| Smart Mailer System    | 14,640        |
| BOK Lockbox Fees       | 10,540        |
| Pre-Employment Expense | 900           |
| Contractual Staffing   | 1,500         |
| <b>TOTAL</b>           | <b>27,580</b> |

**FUND: UTILITY SERVICES (187)**  
**DEPARTMENT: UTILITY SERVICES**

**PROGRAM DESCRIPTION**

The Utility Service Fund is responsible for the following functions:

Utility Customer Service  
Utility Billing  
Meter Reading

**Customer Service Division:**

Utility Services-

Specific Activities Include:

Provide exceptional customer service to over 19,500 water, sewer and sanitation customers each month.

Process utility billing and disconnect notices.

Process more than 16,500 payments each month.

Issue 8000 new licenses and permits each year and process approximately 500 renewals.

Investigate and resolve customer complaints.

**Meter Readers:**

Specific Activities Include:

Read over 19,924 meters each month.

Complete over 1,600 work orders each month.

Perform disconnect/reconnect of services to an average 1,000 accounts per month.

Investigate meter tampering.

Work to resolve customer complaints.

Maintain route manager processing.

Evaluate system reports to detect possible leaks or errors.

Establish new accounts in route manager for reading purposes.

Keeping current with meter exchanges in AS400 to insure billing accuracy.

Routing new plats, obtaining maps and sequence to make the area ready for route reading.

## **2011–2012 GOALS AND OBJECTIVES**

### **Customer Service Division:**

1. Implement electronic billing for our customers with the option of going paperless.
2. Provide best customer care by increased training of our staff.
3. Explore ways to upgrade telephone services to allow for better response from our customer service representatives.
4. Continue to promote Internet Services available to our customers.
5. Expand website to give citizens additional information about utility services and payment options.
6. Explore ways to enable more customer interaction and feedback.
9. Implement formal Identity theft protection plan to continue our goals to protect customer data.
10. Exploring new software to better our customer service and improve the efficiency of the clerks.

### **Meter Reading Division:**

1. Maintain reading accuracy of 99.6% or better.
2. Continue to evaluate other meter reading technologies to increase efficiency and accuracy.
3. Continue training of staff.

**FUND: CAPITAL SEWER (188) (STROTHMANN FUND)**  
**DEPARTMENT: SEWER IMPROVEMENTS**  
**DEPARTMENT HEAD: BILL JANACEK**

| <b>EXPENDITURES</b>      | <b>ACTUAL<br/>2009-2010</b> | <b>AMENDED<br/>BUDGET<br/>2010-2011</b> | <b>ESTIMATED<br/>ACTUAL<br/>2010-2011</b> | <b>BUDGET<br/>2011-2012</b> |
|--------------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| OTHER SERVICES & CHARGES | 930                         | -                                       | -                                         | -                           |
| CAPITAL OUTLAY           | 1,302,967                   | 620,500                                 | 150,000                                   | 300,000                     |
| TRANSFER OUT             | -                           | 600,000                                 | 600,000                                   | 868,316                     |
| <b>TOTAL</b>             | <b>1,303,897</b>            | <b>1,220,500</b>                        | <b>750,000</b>                            | <b>1,168,316</b>            |

| <b>REVENUES</b>      | <b>ACTUAL<br/>2009-2010</b> | <b>AMENDED<br/>BUDGET<br/>2010-2011</b> | <b>ESTIMATED<br/>ACTUAL<br/>2010-2011</b> | <b>BUDGET<br/>2011-2012</b> |
|----------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| LICENSES & PERMITS   | 11,025                      | 11,000                                  | 9,441                                     | 9,500                       |
| CHARGES FOR SERVICES | 413,455                     | 422,000                                 | 400,441                                   | 401,866                     |
| INTEREST             | 46,266                      | 33,706                                  | 19,536                                    | 19,537                      |
| <b>TOTAL</b>         | <b>470,746</b>              | <b>466,706</b>                          | <b>429,418</b>                            | <b>430,903</b>              |

| <b>BUDGETARY<br/>FUND BALANCE:</b> | <b>BUDGET<br/>FUND BAL.</b> | <b>REVENUES</b> | <b>EXPENSES</b> | <b>FUND<br/>BALANCE</b> |                 |
|------------------------------------|-----------------------------|-----------------|-----------------|-------------------------|-----------------|
| 6/30/2007                          | 1,718,719                   | 519,491         | 465,936         | 1,772,274               | 6/30/2008       |
| 6/30/2008                          | 1,772,274                   | 493,119         | 160,381         | 2,105,012               | 6/30/2009       |
| 6/30/2009                          | 2,105,012                   | 470,746         | 1,303,897       | 1,271,861               | 6/30/2010       |
| 6/30/2010                          | 1,271,861                   | 429,418         | 750,000         | 951,279                 | 6/30/2011 - EST |
| 6/30/2011                          | 951,279                     | 430,903         | 1,168,316       | 213,866                 | 6/30/2012 - EST |

**FINAL BUDGET 2011-2012**

|                                 |                  |
|---------------------------------|------------------|
| <b>CAPITAL OUTLAY</b>           |                  |
| 40-05 UTILITY PROPERTY          | 300,000          |
| <b>TOTAL CAPITAL OUTLAY</b>     | <b>300,000</b>   |
| <b>TRANSFER OUT</b>             |                  |
| 80-10 SEWER CONST (186)         | 700,000          |
| 80-92 SEWER (192)               | 108,316          |
| 80-93 UTILITIES AUTH (193)      | 60,000           |
| <b>TOTAL TRANSFERS OUT</b>      | <b>868,316</b>   |
| <b>TOTAL DEPARTMENT REQUEST</b> | <b>1,168,316</b> |

**CAPITAL OUTLAY**

|                                    |                |
|------------------------------------|----------------|
| Projects to be Approved by Council | 300,000        |
| <b>TOTAL</b>                       | <b>300,000</b> |

**FUND: UTILITIES CAPITAL OUTLAY (189)**  
**DEPARTMENT: CAPITAL OUTLAY**  
**DEPARTMENT HEAD: GUY HENSON**

**FINAL BUDGET 2011-2012**

| <b>EXPENDITURES</b> | <b>ACTUAL<br/>2009-2010</b> | <b>AMENDED<br/>BUDGET<br/>2010-2011</b> | <b>ESTIMATED<br/>ACTUAL<br/>2010-2011</b> | <b>BUDGET<br/>2011-2012</b> |
|---------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| CAPITAL OUTLAY      | 283,488                     | 3,893,935                               | 2,087,940                                 | 1,839,202                   |
| <b>TOTAL</b>        | <b>283,488</b>              | <b>3,893,935</b>                        | <b>2,087,940</b>                          | <b>1,839,202</b>            |

| <b>CAPITAL OUTLAY</b>                    |           |
|------------------------------------------|-----------|
| 40-05 AUTOMATED METER READING SYSTEM     | 1,019,202 |
| 40-05 OTHER PROJECTS APPROVED BY COUNCIL | 200,000   |
| 40-07 HOUSEHOLD HAZARDOUS WASTE/RECYCLE  | 620,000   |

**TOTAL CAPITAL OUTLAY** 1,839,202

**TOTAL DEPARTMENT REQUEST** **1,839,202**

| <b>REVENUES</b> | <b>ACTUAL<br/>2009-2010</b> | <b>AMENDED<br/>BUDGET<br/>2010-2011</b> | <b>ESTIMATED<br/>ACTUAL<br/>2010-2011</b> | <b>BUDGET<br/>2011-2012</b> |
|-----------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| INTEREST        | 29,249                      | 102,129                                 | 50,000                                    | 35,000                      |
| MISCELLANEOUS   | -                           | 14,092                                  | 14,092                                    | -                           |
| TRANSFER IN     | 867,911                     | 425,260                                 | 425,260                                   | -                           |
| <b>TOTAL</b>    | <b>897,160</b>              | <b>541,481</b>                          | <b>489,352</b>                            | <b>35,000</b>               |

| <b>BUDGETARY<br/>FUND BALANCE:</b> | <b>BUDGET<br/>FUND BAL.</b> | <b>REVENUES</b> | <b>EXPENSES</b> | <b>FUND<br/>BALANCE</b> |                 |
|------------------------------------|-----------------------------|-----------------|-----------------|-------------------------|-----------------|
| 6/30/2007                          | -                           | 762,092         | 12,989          | 749,103                 | 6/30/2008       |
| 6/30/2008                          | 749,103                     | 2,151,506       | -               | 2,900,609               | 6/30/2009       |
| 6/30/2009                          | 2,900,609                   | 897,160         | 283,488         | 3,514,281               | 6/30/2010       |
| 6/30/2010                          | 3,514,281                   | 489,352         | 2,087,940       | 1,915,693               | 6/30/2011 - EST |
| 6/30/2011                          | 1,915,693                   | 35,000          | 1,839,202       | 111,491                 | 6/30/2012 - EST |

FUND: CUSTOMER DEPOSITS (230-0000)  
DEPARTMENT: NON-DEPARTMENTAL  
DEPARTMENT HEAD: RHONDA ATKINS

**FINAL BUDGET 2011-2012**

| EXPENDITURES  | ACTUAL    | AMENDED   | ESTIMATED |           |
|---------------|-----------|-----------|-----------|-----------|
|               | 2009-2010 | BUDGET    | ACTUAL    | BUDGET    |
|               | 2009-2010 | 2010-2011 | 2010-2011 | 2011-2012 |
| TRANSFERS OUT | 35,027    | 32,295    | 23,585    | 23,585    |
| TOTAL         | 35,027    | 32,295    | 23,585    | 23,585    |

|                                 |                      |
|---------------------------------|----------------------|
| <b>TOTAL TRANSFERS</b>          |                      |
| 80-91 WATER (191)               | <u>23,585</u>        |
| <b>TOTAL TRANSFERS</b>          | 23,585               |
| <b>TOTAL DEPARTMENT REQUEST</b> | <u><u>23,585</u></u> |

| REVENUES | ACTUAL    | AMENDED   | ESTIMATED |           |
|----------|-----------|-----------|-----------|-----------|
|          | 2009-2010 | BUDGET    | ACTUAL    | BUDGET    |
|          | 2009-2010 | 2010-2011 | 2010-2011 | 2011-2012 |
| INTEREST | 35,027    | 32,295    | 23,585    | 23,585    |
| TOTAL    | 35,027    | 32,295    | 23,585    | 23,585    |

FUND: CAPITAL IMPROVEMENTS REVENUE BOND (250)  
 DEPARTMENT: DEBT SERVICE (REVENUE BONDS) (42)  
 DEPARTMENT HEAD: JUDY SIEMENS

FINAL BUDGET 2011-2012

| EXPENDITURES               | ACTUAL<br>2009-2010 | AMENDED<br>BUDGET<br>2010-2011 | ESTIMATED<br>ACTUAL<br>2010-2011 | BUDGET<br>2011-2012 |
|----------------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| OTHER SERVICES AND CHARGES | 33,334              | -                              | -                                | -                   |
| DEBT SERVICE               | 1,993,940           | 1,992,050                      | 1,992,050                        | 1,990,269           |
| TRANSFERS OUT              | 503,967             | -                              | -                                | -                   |
| <b>TOTAL</b>               | <b>2,531,241</b>    | <b>1,992,050</b>               | <b>1,992,050</b>                 | <b>1,990,269</b>    |

| DEBT SERVICE                    |                  |
|---------------------------------|------------------|
| 70-01 PRINCIPAL                 | 655,000          |
| 71-01 INTEREST                  | 1,332,769        |
| 72-02 FISCAL AGENT FEES         | 2,500            |
| <b>TOTAL DEBT SERVICE</b>       | <b>1,990,269</b> |
| <b>TOTAL DEPARTMENT REQUEST</b> | <b>1,990,269</b> |

| REVENUES     | ACTUAL<br>2009-2010 | AMENDED<br>BUDGET<br>2010-2011 | ESTIMATED<br>ACTUAL<br>2010-2011 | BUDGET<br>2011-2012 |
|--------------|---------------------|--------------------------------|----------------------------------|---------------------|
| INTEREST     | 2,172               | 2,000                          | 1,995                            | 1,995               |
| TRANSFERS IN | 1,992,652           | 1,996,995                      | 1,996,994                        | 1,996,794           |
| <b>TOTAL</b> | <b>1,994,824</b>    | <b>1,998,995</b>               | <b>1,998,989</b>                 | <b>1,998,789</b>    |



# **Capital Outlay - All Funds with Project Codes**

**CAPITAL OUTLAY - ALL FUNDS  
Request for Fiscal Year 2011-12**

| Department                     | Items to be Purchased                                       | 2011-2012      | Project | Account |
|--------------------------------|-------------------------------------------------------------|----------------|---------|---------|
| (012) City Manager             | Replace Computer w/Monitor                                  | 1,000          | 011201  | 40-49   |
|                                |                                                             | <b>1,000</b>   |         |         |
| (012) City Clerk               | Furniture (Chairs and Shelving)                             | 1,500          | 021201  | 40-02   |
|                                |                                                             | <b>1,500</b>   |         |         |
| (012) Human Resources (010-03) | Replace Two (2) Computer w/Monitor                          | 2,600          | 031201  | 40-49   |
| (012) Human Resources (010-03) | Two (2) Apple I-Pad                                         | 1,260          | 031202  | 40-49   |
|                                |                                                             | <b>3,860</b>   |         |         |
| (012) City Attorney            | Computers                                                   | 1,000          | 041201  | 40-49   |
| (012) City Attorney            | Printer/Scanner                                             | 500            | 041202  | 40-02   |
|                                |                                                             | <b>1,500</b>   |         |         |
| (012) Community Development    | Replace Janitor Carts (2)                                   | 400            | 051201  | 40-02   |
| (012) Community Development    | New Controls for Elevators in City Hall & Police Department | 120,000        | 051101  | 40-14   |
| (012) Community Development    | Remodel Ladie's Restroom - North End - 1st Floor City Hall  | 25,000         | 051202  | 40-14   |
| (012) Community Development    | Replace Extended Cab Pick Up w/Tool Box                     | 26,250         | 051203  | 40-01   |
| (012) Community Development    | 55" Vizio HD or LCD TV in Community Dev Conference Room     | 1,800          | 051204  | 40-02   |
| (012) Community Development    | Computers                                                   | 6,500          | 051205  | 40-49   |
|                                |                                                             | <b>179,950</b> |         |         |
| (012) Parks and Recreation     | Audio Visual System for Bomber, Titan & Conference Room     | 30,000         | 061201  | 40-02   |
| (012) Parks and Recreation     | New Computer for Community Center (Scott)                   | 1,000          | 061202  | 40-49   |
| (012) Parks and Recreation     | Replace Chairs at Community Center                          | 1,200          | 061203  | 40-02   |
| (012) Parks and Recreation     | New Computer for Lobby at Community Center                  | 1,000          | 061204  | 40-49   |
| (012) Parks and Recreation     | Replace Park's Backhoe                                      | 45,000         | 061205  | 40-02   |
| (012) Parks and Recreation     | Waterproof Outside of Community Center                      | 25,000         | 061206  | 40-14   |
|                                |                                                             | <b>103,200</b> |         |         |
| (012) Finance                  | Replacement of Computers                                    | 4,000          | 081201  | 40-49   |
| (012) Finance                  | Chair                                                       | 500            | 081202  | 40-02   |
| (012) Finance                  | Dell Laptop                                                 | 1,160          | 081203  | 40-49   |
| (012) Finance                  | Multifunction Copier                                        | 2,700          | 081204  | 40-02   |
|                                |                                                             | <b>8,360</b>   |         |         |
| (012) Street                   | Salt/Sand Spreaders (In addition to \$18,000 from 10-11)    | 49,500         | 091105  | 40-01   |
| (012) Street                   | Snow Plows (In an addition to \$9,000 from 10-11)           | 27,000         | 091104  | 40-02   |
| (012) Street                   | Weed Eaters & Blowers                                       | 2,000          | 091201  | 40-02   |
| (012) Street                   | Mower Trailers                                              | 9,500          | 091202  | 40-02   |
| (012) Street                   | Zero Turn Mower                                             | 9,200          | 091203  | 40-02   |

**CAPITAL OUTLAY - ALL FUNDS  
Request for Fiscal Year 2011-12**

| <b>Department</b>            | <b>Items to be Purchased</b>                           | <b>2011-2012</b> | <b>Project</b> | <b>Account</b> |
|------------------------------|--------------------------------------------------------|------------------|----------------|----------------|
| (012) Street                 | Office Furniture & Equipment                           | 2,000            | 091204         | 40-02          |
| (012) Street                 | Computers                                              | 1,000            | 091205         | 40-49          |
| (012) Street                 | Hand Held Radios (12 Radios & 1 Base)                  | 13,000           | 091206         | 40-02          |
|                              |                                                        | <b>113,200</b>   |                |                |
| (012) General Government     | Replace Main Copiers in Vault and Copy Room            | 20,000           | 141201         | 40-02          |
|                              |                                                        | <b>20,000</b>    |                |                |
| (012) Neighborhood Services  | Replace 5-Ton Roof Top Package Units at Animal Shelter | 8,250            | 151201         | 40-14          |
| (012) Neighborhood Services  | Alarm Fences Around HVAC at Neighborhood Services      | 2,000            | 151202         | 40-15          |
| (012) Neighborhood Services  | Gate Closure for Neighborhood Services                 | 5,000            | 151203         | 40-15          |
| (012) Neighborhood Services  | Chairs & Tables for Meeting Rooms A & B                | 14,000           | 151204         | 40-02          |
| (012) Neighborhood Services  | Rebrick the Inside of Incinerator                      | 20,000           | 151205         | 40-14          |
| (012) Neighborhood Services  | Gate and Stairs at PWA connecting Building             | 5,000            | 151206         | 40-15          |
| (012) Neighborhood Services  | Replacement of Computer (Neighborhoods in Action)      | 1,000            | 151207         | 40-49          |
| (012) Neighborhood Services  | Office Furniture/Equipment (Neighborhoods in Action)   | 1,000            | 151208         | 40-02          |
|                              |                                                        | <b>56,250</b>    |                |                |
| (012) Information Technology | New Vehicle                                            | 24,000           | 161201         | 40-01          |
| (012) Information Technology | Electronic Test Equipment                              | 6,000            | 161202         | 40-02          |
| (012) Information Technology | Hardware/Software to Upgrade Various Servers           | 25,000           | 161203         | 40-02          |
| (012) Information Technology | Hardware/Software to Upgrade LAN/WAN                   | 25,000           | 161204         | 40-02          |
|                              |                                                        | <b>80,000</b>    |                |                |
| (012) Pool                   | Chairs for Reno Swim and Slide                         | 1,000            | 191201         | 40-02          |
| (012) Pool                   | Picnic Tables for Pool -Replacement of 10              | 10,000           | 191202         | 40-02          |
| (012) Pool                   | Power Washer for Pool                                  | 5,000            | 191203         | 40-02          |
| (012) Pool                   | New Laptop for Pool                                    | 1,500            | 191204         | 40-49          |
|                              |                                                        | <b>17,500</b>    |                |                |
| (012) Senior Center Bond     | A/C Units for Senior Center (Senior Sr. Bond?)         | 12,000           | 551201         | 40-14          |
| (012) Senior Center Bond     | Furniture for Parlor Room at Senior Center             | 3,000            | 551202         | 40-02          |
|                              |                                                        | <b>15,000</b>    |                |                |
|                              | <b>SUBTOTAL (012) CAPITAL OUTLAY</b>                   | <b>601,320</b>   |                |                |

**CAPITAL OUTLAY - ALL FUNDS  
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| <b>Department</b>                         | <b>Items to be Purchased</b>                           | <b>2011-2012</b> | <b>Project</b> | <b>Account</b> |
|-------------------------------------------|--------------------------------------------------------|------------------|----------------|----------------|
| (011) General Fund Capital Outlay Reserve | Capital Outlay                                         | 877,494          | none           |                |
|                                           |                                                        | <b>877,494</b>   |                |                |
| (013) Street & Alley                      | Micro Surface Air Depot (SE 15th to SE 29th)           | 107,000          | 091207         | 40-06          |
| (013) Street & Alley                      | Residential Street Repair                              | 300,000          | 091208         | 40-06          |
| (013) Street & Alley                      | Hiwassee Rd (SE 15th to SE 29th) 50% funded from 10-11 | 125,000          | 091111         | 40-06          |
|                                           |                                                        | <b>532,000</b>   |                |                |
| (21) Police                               | 7 Police, 1 Marked SUV, 1 SWAT Van, 4 for Detectives   | 368,000          | 621201         | 40-01          |
| (21) Police                               | 1 SIU Vehicle                                          | 15,000           | 621202         | 40-01          |
| (21) Police                               | Equipment for Vehicles                                 | 95,600           | 621203         | 40-02          |
| (21) Police                               | Upgrade Zebra RW420 to Bluetooth                       | 23,400           | 621204         | 40-02          |
| (21) Police                               | Multiband Antennas for Computers                       | 8,736            | 621205         | 40-02          |
| (21) Police                               | I-Pads for Field                                       | 10,400           | 621206         | 40-49          |
| (21) Police                               | RAM Vehicle Cradles                                    | 10,530           | 621207         | 40-02          |
| (21) Police                               | Four-Bay Docking Stations                              | 1,700            | 621208         | 40-02          |
| (21) Police                               | Four-Bay Charging Stand                                | 195              | 621209         | 40-02          |
| (21) Police                               | Brazo Handheld Ticketing Devices                       | 64,360           | 621210         | 40-02          |
| (21) Police                               | Surveillance Repeater & Hand Held Scanners             | 5,000            | 621211         | 40-02          |
| (21) Police                               | Tactical Vests                                         | 16,200           | 621212         | 40-02          |
| (21) Police                               | Continued Development of SIU Building                  | 50,000           | 621213         | 40-14          |
| (21) Police                               | Repair of Elevator                                     | 50,000           | 051101         | 40-14          |
| (21) Police                               | Improvements Other Than Buildings                      | 10,000           | 621214         | 40-15          |
| (21) Police                               | Computer Systems & 1 Notebook for Citizens Academy     | 17,500           | 621215         | 40-49          |
| (21) Police                               | General Dynamics Mobile Computer Terminals (MCT)       | 313,950          | 621216         | 40-49          |
|                                           |                                                        | <b>1,060,571</b> |                |                |
| (25) Juvenile                             | Furniture - Chair                                      | 400              | 621217         | 40-02          |
|                                           |                                                        | <b>400</b>       |                |                |
| (30) Police State Seizures                | Equipment - Undesignated                               | 1,500            | 621218         | 40-02          |
|                                           |                                                        | <b>1,500</b>     |                |                |
| (31) Police Special Projects              | Equipment - Undesignated                               | 15,000           | 621219         | 40-02          |
|                                           |                                                        | <b>15,000</b>    |                |                |
| (33) Police Federal Projects              | Equipment - Undesignated                               | 5,000            | 621220         | 40-02          |
|                                           |                                                        | <b>5,000</b>     |                |                |
| (36) Police - Jail                        | Avanti Geovision PC w/Monitor & 17 Hi Res Cameras      | 25,000           | 621221         | 40-02          |
| (36) Police - Jail                        | Hercules Super Duty Floor Machine                      | 1,200            | 621222         | 40-02          |
|                                           |                                                        | <b>26,200</b>    |                |                |

**CAPITAL OUTLAY - ALL FUNDS  
Request for Fiscal Year 2011-12**

| Department                 | Items to be Purchased                 | 2011-2012      | Project | Account |
|----------------------------|---------------------------------------|----------------|---------|---------|
| (37) Police - Impound Fees | Equipment - Undesignated              | 20,000         | 621223  | 40-02   |
|                            |                                       | <b>20,000</b>  |         |         |
| (41) Fire                  | Recurring Software                    | 6,300          | 641201  | 40-50   |
| (41) Fire                  | Computers                             | 6,000          | 641202  | 40-49   |
| (41) Fire                  | I-Pads                                | 14,400         | 641203  | 40-49   |
| (41) Fire                  | EMS Kits                              | 800            | 641204  | 40-02   |
| (41) Fire                  | Stethoscopes and Blood Pressure Cuffs | 315            | 641205  | 40-02   |
| (41) Fire                  | 7 AED'S                               | 14,000         | 641206  | 40-02   |
| (41) Fire                  | AED Spare Batteries                   | 1,400          | 641207  | 40-02   |
| (41) Fire                  | RAD Meter                             | 2,500          | 641208  | 40-02   |
| (41) Fire                  | Pulse OX                              | 500            | 641209  | 40-02   |
| (41) Fire                  | Latex Gloves                          | 3,000          | 641210  | 40-02   |
| (41) Fire                  | Bio Check 20/20                       | 600            | 641211  | 40-02   |
| (41) Fire                  | 1,000 ft. of 1/2 inch kernmantle rope | 1,000          | 641212  | 40-02   |
| (41) Fire                  | Q-Rae 2 multigas w/ charger           | 2,400          | 641213  | 40-02   |
| (41) Fire                  | Tech Rescue Hardware                  | 1,000          | 641214  | 40-02   |
| (41) Fire                  | Tech Rescue Power Tools               | 1,700          | 641215  | 40-02   |
| (41) Fire                  | SCBA fit skirts for CBRNE masks       | 1,460          | 641216  | 40-02   |
| (41) Fire                  | 14" Rotary Saw with Black Star Blades | 4,700          | 641217  | 40-02   |
| (41) Fire                  | Motorola Portable batteries           | 6,250          | 641218  | 40-02   |
| (41) Fire                  | Q-Rae 2 Auto Calibration Station      | 2,000          | 641219  | 40-02   |
| (41) Fire                  | Rescue 42 Strut Truck Kit             | 4,255          | 641220  | 40-02   |
| (41) Fire                  | Acetylene Torch kit                   | 300            | 641221  | 40-02   |
| (41) Fire                  | Extinguishers, 5 CO2 and 5 ABC        | 2,250          | 641222  | 40-02   |
| (41) Fire                  | 5 Salvage Covers and 5 Hall Runners   | 1,000          | 641223  | 40-02   |
| (41) Fire                  | Hydrostatic Cylinder testing          | 2,400          | 641224  | 40-02   |
| (41) Fire                  | Replace 6 SCBA cylinders              | 5,216          | 641225  | 40-02   |
| (41) Fire                  | SCBA Room Misc.                       | 5,000          | 641226  | 40-02   |
| (41) Fire                  | Half Mask Respirators                 | 6,131          | 641227  | 40-02   |
| (41) Fire                  | SCBA Communications Upgrade           | 12,500         | 641228  | 40-02   |
| (41) Fire                  | Lumber                                | 1,000          | 641229  | 40-02   |
| (41) Fire                  | Training Manequins                    | 2,500          | 641230  | 40-02   |
| (41) Fire                  | Helmet Cams for training              | 900            | 641231  | 40-02   |
| (41) Fire                  | Training Library Red Book updates     | 500            | 641232  | 40-02   |
| (41) Fire                  | Keiser Sled                           | 2,700          | 641233  | 40-02   |
| (41) Fire                  | Send 1 Training Major to FDIC         | 4,000          | 641234  | 40-02   |
| (41) Fire                  | Gloves, Bags, Axe                     | 930            | 641235  | 40-02   |
|                            |                                       | <b>121,907</b> |         |         |

**CAPITAL OUTLAY - ALL FUNDS  
Request for Fiscal Year 2011-12**

| <b>Department</b>         | <b>Items to be Purchased</b>                                 | <b>2011-2012</b> | <b>Project</b> | <b>Account</b> |
|---------------------------|--------------------------------------------------------------|------------------|----------------|----------------|
| (45) Welcome Center       | Fencing - Matching Share                                     | 14,000           | 741201         | 40-15          |
| (45) Welcome Center       | Office Printer                                               | 450              | 741202         | 40-02          |
| (45) Welcome Center       | Replace Toilets in Employee Bathroom & Lobby Bathrooms       | 2,100            | 741203         | 40-14          |
| (45) Welcome Center       | Replace Picnic Tables in Park                                | 3,000            | 741204         | 40-02          |
| (45) Welcome Center       | Replace Door Panels & Locks on Front & Back Doors            | 250              | 741205         | 40-14          |
| (45) Welcome Center       | Replace Front Porch Benches                                  | 400              | 741206         | 40-02          |
|                           |                                                              | <b>20,200</b>    |                |                |
| (46) CVB                  | Replace Computer                                             | 1,000            | 071201         | 40-49          |
| (46) CVB                  | Indoor Hotel Directional Signage - Expense shared with Hotel | 800              | 071202         | 40-02          |
|                           |                                                              | <b>1,800</b>     |                |                |
| (50) Drainage Tax         | MWC Highschool Drainage Channel                              | 220,000          | 651101         | 40-05          |
| (50) Drainage Tax         | Ridgecrest Drainage (Guy & Ridgecrest Drive)                 | 150,000          | 651201         | 40-05          |
| (50) Drainage Tax         | Projects to be Approved by Council                           | 400,000          | 651202         | 40-05          |
|                           |                                                              | <b>770,000</b>   |                |                |
| (60) Capital Drainage     | Yard Dump Truck (Plus \$45,000 to be rolled from 10-11)      | 20,000           | 721101         | 40-01          |
| (60) Capital Drainage     | Hand Held Radios (3 Radios)                                  | 3,000            | 721201         | 40-02          |
|                           |                                                              | <b>23,000</b>    |                |                |
| (61) Stormwater           | Projector                                                    | 4,000            | 611201         | 40-02          |
| (61) Stormwater           | Sweeper Magnet System                                        | 2,350            | 611202         | 40-02          |
| (61) Stormwater           | Water Purge System                                           | 700              | 611203         | 40-02          |
| (61) Stormwater           | Digital Camera                                               | 440              | 611204         | 40-02          |
| (61) Stormwater           | Lab Scale                                                    | 1,425            | 611205         | 40-02          |
| (61) Stormwater           | Colorimeter                                                  | 1,400            | 611206         | 40-02          |
| (61) Stormwater           | Bulb Eater                                                   | 4,400            | 611207         | 40-02          |
| (61) Stormwater           | Aerosol Can Disposal System                                  | 1,850            | 611208         | 40-02          |
| (61) Stormwater           | Pole Saw                                                     | 600              | 611209         | 40-02          |
| (61) Stormwater           | Hand Held Radios (6 Radios & 1 Base)                         | 7,000            | 611210         | 40-02          |
| (61) Stormwater           | Computers                                                    | 3,500            | 611211         | 40-49          |
|                           |                                                              | <b>27,665</b>    |                |                |
| (65) Street Tax           | Gateway Signage                                              | 20,175           | 661101         | 40-06          |
|                           |                                                              | <b>20,175</b>    |                |                |
| (70) Emergency Operations | Partial Matching of Grant for New EOC Building               | 31,686           | 211201         | 40-07          |
| (70) Emergency Operations | Replace Computer & Hardware                                  | 1,842            | 211202         | 40-49          |
|                           |                                                              | <b>33,528</b>    |                |                |

**CAPITAL OUTLAY - ALL FUNDS  
Request for Fiscal Year 2011-12**

| <b>Department</b>             | <b>Items to be Purchased</b>                                          | <b>2011-2012</b> | <b>Project</b> | <b>Account</b> |
|-------------------------------|-----------------------------------------------------------------------|------------------|----------------|----------------|
| (75) Public Works Authority   | Replace Copier                                                        | 13,500           | 301201         | 40-02          |
| (75) Public Works Authority   | Replace Computers & Hardware                                          | 6,000            | 301202         | 40-49          |
| (75) Public Works Authority   | Hand Held Radios (2 Radios, 1 Base)                                   | 3,000            | 301203         | 40-02          |
|                               |                                                                       | <b>22,500</b>    |                |                |
| (80) Fleet Services           | Replace Office Computers                                              | 2,000            | 251201         | 40-49          |
| (80) Fleet Services           | Electronic Test Equipment                                             | 4,000            | 251202         | 40-02          |
| (80) Fleet Services           | Hand Held Radios (1)                                                  | 1,000            | 251203         | 40-02          |
|                               |                                                                       | <b>7,000</b>     |                |                |
| (81) Surplus Property         | Install Fiber, Cables & Hardware to Connect Surplus to City Network   | 2,035            | 261201         | 40-02          |
|                               |                                                                       | <b>2,035</b>     |                |                |
| (115) Activity Fund 2315      | New Configuration of 118 Ft. Christmas Tree                           | 1,500            | 231201         | 40-02          |
| (115) Activity Fund 2315      | Replace Memorial Trees                                                | 8,000            | 231202         | 40-02          |
| (115) Activity Fund 2315      | Programming for the choreography of lights to 5 new songs             | 2,500            | 231203         | 40-02          |
| (115) Activity Fund 2315      | Recondition all Soldier Displays                                      | 3,000            | 231204         | 40-02          |
| (115) Activity Fund 2319      | LED Bulb Improvements and programming for the Tunnel of Lights        | 5,000            | 231205         | 40-02          |
| (115) Activity Fund 7814      | Picnic Tables/Benches for Various Parks                               | 30,000           | 781201         | 40-02          |
| (115) Activity Fund 7815      | Outdoor cinema kit                                                    | 20,000           | 781202         | 40-04          |
| (115) Activity Fund 7810      | Maintenance Barn/Umpire Office at Doug Hunt Regional Softball Field   | 50,000           | 781203         | 40-14          |
| (115) Activity Fund 0910;7816 | Replace Paving on Nature Trail from Butterfly Garden to Memorial Lane | 30,000           | 781204         | 40-06          |
|                               |                                                                       | <b>150,000</b>   |                |                |
| (123) Parks & Recreation      | Phase II of Dog Park                                                  | 75,000           | 061207         | 40-04          |
| (123) Parks & Recreation      | Parks Utility Truck                                                   | 64,000           | 061208         | 40-01          |
| (123) Parks & Recreation      | Resurface Tennis Courts                                               | 25,000           | 061209         | 40-04          |
| (123) Parks & Recreation      | Tel Star North Lights & Upgrade                                       | 100,000          | 061210         | 40-04          |
|                               |                                                                       | <b>264,000</b>   |                |                |
| (141) CDBG                    | Replace Computer                                                      | 1,000            | 391201         | 40-49          |
|                               |                                                                       | <b>1,000</b>     |                |                |
| (157) Capital Improvements    | I-40/Hudiburg Grants (TCSP Federal Grant)                             | 475,000          | 571002         | 40-06          |
| (157) Capital Improvements    | Match for I-40                                                        | 118,750          | 571002         | 40-06          |
| (157) Capital Improvements    | Midwest Blvd. Bridge Replacement                                      | 1,440,000        | 571104         | 40-06          |
| (157) Capital Improvements    | Match for Bridge & Engineering                                        | 420,000          | 571105         | 40-06          |
| (157) Capital Improvements    | I-40 Corridor Study                                                   | 500,000          | 571106         | 40-06          |
| (157) Capital Improvements    | Match for I-40 Corridor                                               | 120,000          | 571107         | 40-06          |
| (157) Capital Improvements    | Public Transportation Alternative Analysis - ACOG                     | 15,051           | 571201         | 40-06          |
| (157) Capital Improvements    | North Oaks Neighborhood Park                                          | 60,000           | 571202         | 40-06          |
| (157) Capital Improvements    | North Water Spray Park (Phase 1 of 2 Year Financing)                  | 75,000           | 571203         | 40-06          |

**CAPITAL OUTLAY - ALL FUNDS  
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| <b>Department</b>                | <b>Items to be Purchased</b>                              | <b>2011-2012</b>  | <b>Project</b> | <b>Account</b> |
|----------------------------------|-----------------------------------------------------------|-------------------|----------------|----------------|
| (157) Capital Improvements       | Match for Golf Course Fencing - Douglas Blvd.             | 50,000            | 571204         | 40-06          |
| (157) Capital Improvements       | Omni Park Improvements                                    | 20,000            | 571205         | 40-06          |
| (157) Capital Improvements       | Other Projects to be approved by Council                  | 400,000           | 571206         | 40-06          |
|                                  |                                                           | <b>3,693,801</b>  |                |                |
| (172) Capital Water Improvements | Engineering Costs for Eastside Booster Station Renovation | 150,000           | 491201         | 40-05          |
| (172) Capital Water Improvements | Water Line Loop between Wonga & Nawassa                   | 150,000           | 491202         | 40-05          |
| (172) Capital Water Improvements | 2" Water Line Replacement on SE 15th & Felix              | 75,000            | 491203         | 40-05          |
| (172) Capital Water Improvements | Bomber Tower Lighting                                     | 14,000            | 491204         | 40-05          |
| (172) Capital Water Improvements | Other Projects to be Approved by Council                  | 50,000            | 491205         | 40-05          |
|                                  |                                                           | <b>439,000</b>    |                |                |
| (178) Construction Loan Payment  | Eastside Distribution Improvements Phase I                | 753,400           | 421101         | 40-05          |
|                                  |                                                           | <b>753,400</b>    |                |                |
| (186) Sewer Construction         | Sewer Plant Construction                                  | 11,898,665        | 461101         | 40-05          |
|                                  |                                                           | <b>11,898,665</b> |                |                |
| (187) Utility Services           | Bill Printers                                             | 2,500             | 501201         | 40-02          |
| (187) Utility Services           | Hand Held Radios (5 Radios & 1 Base)                      | 6,000             | 501202         | 40-02          |
|                                  |                                                           | <b>8,500</b>      |                |                |
| (188) Capital Sewer              | Utility Property Projects to be approved by Council       | 300,000           | 441201         | 40-05          |
|                                  |                                                           | <b>300,000</b>    |                |                |
| (189) Utility Capital Outlay     | Automated Meter Reading System                            | 1,019,202         | 501004         | 40-05          |
| (189) Utility Capital Outlay     | Household Hazardous Waste/Recycle                         | 620,000           | 611114         | 40-07          |
| (189) Utility Capital Outlay     | Other Projects to be Approved by Council                  | 200,000           | 141202         | 40-05          |
|                                  |                                                           | <b>1,839,202</b>  |                |                |
| (190) Sanitation                 | Sharp Containers                                          | 7,950             | 411201         | 40-02          |
| (190) Sanitation                 | One Front End Loader Truck                                | 230,000           | 411202         | 40-01          |
| (190) Sanitation                 | One Fully Automated Trucks                                | 227,128           | 411203         | 40-01          |
| (190) Sanitation                 | 60 6-Yard Dumpsters                                       | 57,540            | 411204         | 40-02          |
| (190) Sanitation                 | 2,430 Upright Poly Carts                                  | 188,000           | 411205         | 40-02          |
| (190) Sanitation                 | One Pup Truck                                             | 105,000           | 411206         | 40-01          |
| (190) Sanitation                 | 30 8-Yard Dumpsters                                       | 32,370            | 411207         | 40-02          |
| (190) Sanitation                 | 35 4-Yard Dumpsters                                       | 23,625            | 411208         | 40-02          |
| (190) Sanitation                 | Hand Held Radios (4 Radios & 1 Base)                      | 5,000             | 411209         | 40-02          |
|                                  |                                                           | <b>876,613</b>    |                |                |



**CAPITAL OUTLAY - ALL FUNDS  
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| Department                    | Items to be Purchased                                  | 2011-2012        | Project | Account |
|-------------------------------|--------------------------------------------------------|------------------|---------|---------|
| (191) Water                   | 4 Ultrasonic Liquid Level Transmitters                 | 5,500            | 421201  | 40-02   |
| (191) Water                   | Water Meter Change Out Program                         | 90,000           | 421202  | 40-02   |
| (191) Water                   | Two Sonic Algae Controls for Basins                    | 3,200            | 421203  | 40-02   |
| (191) Water                   | Fire Hydrants                                          | 19,000           | 421204  | 40-05   |
| (191) Water                   | 590 Super M Case Backhoe Equivalent                    | 90,000           | 421205  | 40-05   |
| (191) Water                   | Two 15 HP Centrifugal Electric Pumps                   | 6,000            | 421206  | 40-02   |
| (191) Water                   | 3 Computers                                            | 3,000            | 421207  | 40-49   |
| (191) Water                   | 1 Ton, Single Cab 4 x 4 w/Service Bed & Towing Package | 31,000           | 421208  | 40-01   |
| (191) Water                   | Hand Held Radios (16 Radios & 2 Bases)                 | 18,000           | 421209  | 40-02   |
|                               |                                                        | <b>265,700</b>   |         |         |
| (192) Sewer                   | Incubator                                              | 7,500            | 431201  | 40-02   |
| (192) Sewer                   | Pipepatch Repair Kits                                  | 10,000           | 431202  | 40-02   |
| (192) Sewer                   | Printer Fax Machine                                    | 300              | 431203  | 40-02   |
| (192) Sewer                   | Shoring Jacks                                          | 5,000            | 431204  | 40-02   |
| (192) Sewer                   | Safety Equipment                                       | 5,000            | 431205  | 40-02   |
| (192) Sewer                   | Computers                                              | 3,000            | 431206  | 40-49   |
| (192) Sewer                   | Generator Transfer Switch (15th Street L/S)            | 6,500            | 431207  | 40-02   |
| (192) Sewer                   | 1 Ton Rod Truck - 4 Wheel Drive                        | 30,000           | 431208  | 40-01   |
| (192) Sewer                   | Emergency Saw                                          | 2,200            | 431209  | 40-02   |
| (192) Sewer                   | Generator Transfer Switch (Edgewood L/S)               | 13,500           | 431210  | 40-02   |
| (192) Sewer                   | Hand Held Radios (20 Radios & 1 Base)                  | 21,000           | 431211  | 40-02   |
|                               |                                                        | <b>104,000</b>   |         |         |
| (193) MWC Utilities Authority | Solider Creek Industrial Park                          | 2,011,150        | 871001  | 40-06   |
| (193) MWC Utilities Authority | Additional Engineering                                 | 50,000           | 871201  | 40-06   |
|                               |                                                        | <b>2,061,150</b> |         |         |
| (194) Downtown Redevelopment  | Admin/Professional Services                            | 15,000           | 921201  | 40-06   |
| (194) Downtown Redevelopment  | Park Improvements                                      | 5,000            | 921202  | 40-04   |
| (194) Downtown Redevelopment  | Christmas Lights for SE 29th Median                    | 20,000           | 921203  | 40-02   |
| (194) Downtown Redevelopment  | Electric for SE 29th Median                            | 15,000           | 921204  | 40-05   |
| (194) Downtown Redevelopment  | Air Depot Utility Line Relocation                      | 660,000          | 921205  | 40-05   |
| (194) Downtown Redevelopment  | Town Center Driveway Approach Repair                   | 40,000           | 921206  | 40-06   |
| (194) Downtown Redevelopment  | Land Acquisition                                       | 400,000          | 921207  | 40-09   |
|                               |                                                        | <b>1,155,000</b> |         |         |
| (196) FF & E Reserve          | Fitness Center Upgrade                                 | 22,243           | 401201  | 40-14   |
| (196) FF & E Reserve          | Replacement of TV's - LCD                              | 125,330          | 401202  | 40-02   |
| (196) FF & E Reserve          | To be Determined                                       | 64,078           | 401203  | 40-02   |
|                               |                                                        | <b>211,651</b>   |         |         |

**CAPITAL OUTLAY - ALL FUNDS  
Request for Fiscal Year 2011-12**

| <b>Department</b>                      | <b>Items to be Purchased</b>                                   | <b>2011-2012</b>  | <b>Project</b> | <b>Account</b> |
|----------------------------------------|----------------------------------------------------------------|-------------------|----------------|----------------|
| (197) Golf Courses                     | 15 EZGO Golf Carts (less \$10,500 potential trade in)          | 53,654            | 471201         | 40-02          |
| (197) Golf Courses                     | Two Jacobson Greens Mowers (less \$200 potential trade in)     | 26,000            | 471202         | 40-02          |
|                                        |                                                                | <b>79,654</b>     |                |                |
| (202) Risk Management                  | 800 MZ Radio for Safety Director (Added per Tim Lyon 04/08/11) | 1,000             | 291201         | 40-02          |
|                                        |                                                                | <b>1,000</b>      |                |                |
| (220) Animals Best Friend              | Replace 5-ton Roof Top Package Units at Animal Shelter         | 8,500             | 101201         | 40-14          |
| (220) Animals Best Friend              | 3/4 Ton Truck - half of funding                                | 22,500            | 101202         | 40-01          |
|                                        |                                                                | <b>31,000</b>     |                |                |
| (269) 2002 GO Bond                     | SE 15th & Douglas Intersection                                 | 450,000           | 691101         | 40-06          |
| (269) 2002 GO Bond                     | Post Road Widening - Reno to 15th Street Contingency           | 25,000            | 691102         | 40-06          |
| (269) 2002 GO Bond                     | Sooner-Railroad Widening- Reno to 15th St.                     | 115,725           | 691201         | 40-06          |
| (269) 2002 GO Bond                     | SE 15th Street Widening - Lynn Fry to Anderson                 | 2,481,925         | 691104         | 40-06          |
| (269) 2002 GO Bond                     | Projects to be Approved by Council                             | 250,000           | 691202         | 40-06          |
|                                        |                                                                | <b>3,322,650</b>  |                |                |
| (351) Tax Increment Financing          | Park Improvements                                              | 30,000            | 921208         | 40-04          |
| (351) Tax Increment Financing          | Infrastructure                                                 | 207,403           | 921209         | 40-06          |
|                                        |                                                                | <b>237,403</b>    |                |                |
| (425) Hospital Authority               | Discretionary - Special Projects by Trustees                   | 3,000,000         | 901201         | 40-06          |
| (425) Hospital Authority               | In Lieu-ROR-Misc. - Golf Course Restrooms                      | 200,000           | 901202         | 40-07          |
| (425) Hospital Authority               | In Lieu-ROR-Misc. - Special Projects by Trustees               | 902,537           | 901203         | 40-06          |
|                                        |                                                                | <b>4,102,537</b>  |                |                |
| <b>SUBTOTAL (OTHER) CAPITAL OUTLAY</b> |                                                                | <b>35,383,901</b> |                |                |
| <b>GRAND TOTAL CAPITAL OUTLAY</b>      |                                                                | <b>35,985,221</b> |                |                |