



2013



2014

## **ANNUAL BUDGET REPORT and Additional Documentation**

# **CITY OF MIDWEST CITY, OKLAHOMA**

## **LIST OF PRINCIPAL OFFICIALS**

### **City Council**

**JACK FRY**  
Mayor

**JERRY R. MAYNARD**  
Councilmember, Ward 1

**JAY D. COLLINS**  
Councilmember, Ward 2

**RICK DAWKINS**  
Councilmember, Ward 3

**JAMES L. RAY**  
Councilmember, Ward 4

**WENDELL D. BOUCHER**  
Councilmember, Ward 5

**JEFF MOORE**  
Councilmember, Ward 6

### **Management**

**GUY HENSON**  
City Manager

**TIM RUNDEL**  
Assistant City Manager

**TIM LYON**  
Assistant City Manager of  
Administration

**JUDY SIEMENS**  
Finance Director

**RHONDA ATKINS**  
City Clerk

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**BUDGET SUMMARY FOR FISCAL YEAR 2013-2014**

<b>FUND BUDGET SUMMARY FY 2013-14</b>	<b>General</b>	<b>Police</b>	<b>Fire</b>	<b>Proprietary</b>	<b>Internal Service</b>	<b>Capital Projects</b>	<b>Special Revenue</b>	<b>G. O. Debt Svc</b>	<b>Total</b>
<b>REVENUE SOURCES:</b>									
Taxes	23,124,756	2,766,683	2,247,117	-	-	7,595,147	3,042,344	1,726,562	40,502,609
License & Permits	300,270	-	7,000	21,328	-	86,487	12,900	-	427,985
Miscellaneous Revenue	280,448	10,000	3,500	116,092	113,526	-	227,343	-	750,909
Investment Income	87,879	24,080	18,064	574,431	65,787	164,149	3,156,940	30,000	4,121,330
Other Revenue	-	-	-	800	-	-	-	-	800
Charges for Services	478,558	56,646	12,500	28,290,419	11,844,884	-	1,940,999	-	42,624,006
Fines and Forfeitures	1,709,552	21,000	-	-	-	65,577	263,377	-	2,059,506
Intergovernmental	502,821	-	-	-	-	-	468,349	-	971,170
Lease Payments	-	-	-	-	-	-	-	-	-
Proceeds from Loan	-	-	-	695,496	-	-	-	-	695,496
Transfer In - Inter	2,493,552	9,552,962	7,644,210	9,028,091	-	3,625,494	1,158,177	-	33,502,486
Transfer In - Intra	-	-	-	-	-	-	1,323,077	-	1,323,077
<b>Total Revenue</b>	<b>28,977,836</b>	<b>12,431,371</b>	<b>9,932,391</b>	<b>38,726,657</b>	<b>12,024,197</b>	<b>11,536,854</b>	<b>11,593,506</b>	<b>1,756,562</b>	<b>126,979,374</b>
<b>Gain / (Use) of Fund Balance</b>	<b>(1,783,766)</b>	<b>(886,018)</b>	<b>(381,930)</b>	<b>(7,230,641)</b>	<b>(271,017)</b>	<b>(4,646,157)</b>	<b>(4,892,622)</b>	<b>-</b>	<b>(20,092,151)</b>
<b>AVAILABLE FUNDING</b>	<b>30,761,602</b>	<b>13,317,389</b>	<b>10,314,321</b>	<b>45,957,298</b>	<b>12,295,214</b>	<b>16,183,011</b>	<b>16,486,128</b>	<b>1,756,562</b>	<b>147,071,525</b>
<b>EXPENDITURES:</b>									
Managerial	545,281	-	-	-	-	-	-	-	545,281
City Clerk	575,772	-	-	-	-	8,058	-	-	583,830
Human Resources	372,324	-	-	-	-	-	-	-	372,324
City Attorney	96,086	-	-	-	-	-	-	-	96,086
Community Development	1,775,819	-	-	-	-	308,552	-	-	2,084,371
Parks, Recreation & Tourism	558,369	-	-	-	-	198,654	818,894	-	1,575,917
Finance	624,662	-	-	-	-	-	-	-	624,662
Street/Parks	2,888,687	-	-	-	-	3,635,877	573,000	-	7,097,564
Animal Welfare	433,173	-	-	-	-	31,700	-	-	464,873
General Government	1,076,046	-	-	4,456,949	-	1,580,301	1,169,762	-	8,283,058
Juvenile - City Clerk	-	-	-	-	-	-	160,170	-	160,170
Neighborhood Services	1,191,583	-	-	-	-	24,500	3,000	-	1,219,083
Information Technology	419,778	-	-	-	-	-	-	-	419,778
Emergency Management	844,298	-	-	-	-	-	384,411	-	1,228,709
Swimming Pools	270,891	-	-	-	-	-	-	-	270,891
Senior Center Bond	-	-	-	-	-	-	-	-	-
Police	-	12,646,776	-	-	-	916,661	314,020	-	13,877,457
Fire	-	-	9,848,321	-	-	182,167	-	-	10,030,488
Sanitation	-	-	-	4,698,890	-	-	-	-	4,698,890
Water	-	-	-	9,218,020	-	-	-	-	9,218,020
Wastewater	-	-	-	6,719,748	-	-	-	-	6,719,748
Golf	-	-	-	1,106,715	-	-	-	-	1,106,715
Hotel/Conference Center	-	-	-	5,199,386	-	-	-	-	5,199,386
FF&E Reserve	-	-	-	245,565	-	-	-	-	245,565
Grants	-	-	-	-	-	-	764,908	-	764,908
Fleet Maintenance	-	-	-	-	2,477,586	-	-	-	2,477,586
Surplus Property	-	-	-	-	41,274	-	-	-	41,274
Public Works Administration	-	-	-	-	903,031	-	-	-	903,031
Debt Service	-	-	-	6,949,384	-	2,452,108	2,059,905	1,726,562	13,187,959
Self Insurance - Vehicle, Prop, GL & WC	-	-	-	-	2,337,808	-	-	-	2,337,808
29th Street Redevelopment	-	-	-	-	-	-	596,260	-	596,260
Life and Health Insurance	-	-	-	-	6,535,515	-	-	-	6,535,515
Drainage	-	-	-	976,458	-	1,076,250	-	-	2,052,708
Mobile Home Park	-	-	-	5,000	-	-	-	-	5,000
Welcome Cntr & CVB	-	-	-	-	-	-	612,939	-	612,939
Hospital	-	-	-	-	-	-	6,568,783	-	6,568,783
Urban Renewal	-	-	-	-	-	-	6,000	-	6,000
Economic Development	-	-	-	33,325	-	-	-	-	33,325
Transfers Out - Inter	19,088,833	670,613	466,000	6,347,858	-	5,768,183	1,130,999	30,000	33,502,486
Transfers Out - Intra	-	-	-	-	-	-	1,323,077	-	1,323,077
<b>TOTAL</b>	<b>30,761,602</b>	<b>13,317,389</b>	<b>10,314,321</b>	<b>45,957,298</b>	<b>12,295,214</b>	<b>16,183,011</b>	<b>16,486,128</b>	<b>1,756,562</b>	<b>147,071,525</b>

To be adopted by Resolution at the department level

**MIDWEST CITY, OKLAHOMA  
RESOLUTION NO. 2013-16**

**A RESOLUTION APPROVING THE CITY OF MIDWEST CITY, OKLAHOMA  
BUDGET FOR THE FISCAL YEAR 2013-2014 AND ESTABLISHING BUDGET  
AMENDMENT AUTHORITY**

**WHEREAS**, The City of Midwest City has adopted the provisions of the Oklahoma Municipal Budget Act (the Act) in 11 O.S., Section 17-201 through 17-216; and

**WHEREAS**, The Chief Executive Officer has prepared a budget for the fiscal year ending June 30, 2014 (FY 2013-2014) consistent with the Act; and

**WHEREAS**, The Act in Section 17-215 provides for the Chief Executive Office of the City, or designee, as authorized by the governing body, to transfer any unexpended and unencumbered appropriation from one department to another within the same fund; and

**WHEREAS**, The budget has been formally presented to the City of Midwest City Council at least 30 days prior to the start of the fiscal year in compliance with Section 17-205; and

**WHEREAS**, The City of Midwest City Council has conducted a public hearing at least 15 days prior to the start of the fiscal year, and published notice of the public hearing in compliance with Section 17-208 of the Act; and

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE  
CITY OF MIDWEST CITY, OKLAHOMA:**

SECTION 1. The City Council of the City of Midwest City does hereby adopt the FY 2013-2014 Budget on the 11<sup>th</sup> day of June 2013 with total resources available in the amount of \$91,495,188 and total fund/departmental appropriations in the amount of \$91,495,188. Legal appropriations (spending/encumbering) limits are hereby established as follows:

***General Fund:***

Departments-Divisions:	
City Manager (010-0110)	\$ 545,281
City Clerk (010-0211)	\$ 575,772
Human Resources (010-0310)	\$ 372,324
City Attorney (010-0410)	\$ 96,086
Community Development (010-0510)	\$ 1,775,819
Park & Recreation (010-0610)	\$ 558,369
Finance (010-0810)	\$ 624,662
Street/Parks (010-0910)	\$ 2,888,687
Animal Welfare (010-1010)	\$ 433,173
General Government (010-1410)	\$ 1,076,046

Neighborhood Services (010-1510)	\$ 1,191,583
Information Technology (010-1610)	\$ 419,778
Emergency Management (010-1810)	\$ 844,298
Swimming Pools (010-1910)	\$ 270,891
Transfers Out (010-0000)	\$19,088,833

Police Fund (020-62/10-20): \$13,317,389

Fire Fund (040-64/10-12): \$10,314,321

**Special Revenue:**

General Government Sales Tax (009)	\$ 453,870
Street and Alley (013-0910)	\$ 573,000
Technology (014-1415)	\$ 466,931
Reimbursed Projects (016-1410/3710/4820)	\$ 123,867
Juvenile (025-6211)	\$ 160,170
Police Special Projects – Seizures (030-6200)	\$ 12,500
Police Special Projects - Misc. (031-6200)	\$ 21,000
Police Federal Projects (033-6200)	\$ 26,700
Police Lab Fees (034-6210)	\$ 24,500
Employee Activity (035-3800)	\$ 10,977
Police Jail (036-6230)	\$ 172,850
Police Impound Fees (037-6240)	\$ 61,470
Welcome Center (045-7410)	\$ 224,508
Convention & Visitors Bureau (046-0710)	\$ 388,431
Emergency Operations (070-2100)	\$ 427,909
Activity (115):	
Parks (115-23-15-20)	\$ 60,192
Recreation (115-78-10-22)	\$ 149,524
Parks and Recreation (123):	
Park & Recreation (123-0610)	\$ 553,279
Swimming Pool (123-1910)	\$ 152,493
Parks (123-2310)	\$ 155,899
CDBG (141-39/01-99)	\$ 482,652
Grants/Housing Activities (142-37/10-30)	\$ 210,500
Federal & State Grants (143):	
Emergency Operations (143-2100)	\$ 10,000
Police (143-6210)	\$ 71,756
Downtown Redevelopment (194-92/10-50)	\$ 975,610
Urban Renewal (201-9310)	\$ 6,000
Animals Best Friends (220-1000)	\$ 3,000
Hotel/Motel Tax (225-8700)	\$ 592,000
Court Bonds (235-0000)	\$ 1,151
Disaster Relief (310-8810)	\$ 165,000



**Debt Service:**

General Obligation Street Bond (350-0000) \$ 1,756,562

**Capital Projects:**

General Fund Capital Outlay Reserve (011) \$ 2,503,802  
Capital Outlay (012):  
City Clerk (012-0211) \$ 8,058  
Community Development (012-0510) \$ 62,600  
Parks & Recreation (012-0610) \$ 134,000  
Street (012-0910) \$ 127,000  
Animal Welfare (012-1010) \$ 31,700  
Neighborhood Services (012-1510) \$ 24,500  
Police Capitalization (021-62/10-99) \$ 916,661  
Fire Capitalization (041-64/10-99) \$ 516,311  
Dedicated Tax (065-6600) \$ 908,252  
Capital Improvements (157-5700) \$ 1,076,250  
G.O. Bond Debt Service (269-6910) \$ 3,231,970  
Sales Tax Capital Improvements (340-8050) \$ 5,641,607  
Tax Increment Financing (351-9210) \$ 1,000,300

**Internal Service:**

Public Works Administration (075-3010) \$ 903,031  
Fleet Maintenance (080-2510) \$ 2,477,586  
Surplus Property (081-2610) \$ 41,274  
Risk Management (202-29/10-30) \$ 2,337,808  
L & H Benefits (240-0310) \$ 6,535,515

**Proprietary:**

Mobile Home Park (017-1710) \$ 129,350

SECTION 2. The City Council does hereby authorize the City Manager to transfer any unexpended and unencumbered appropriations, at any time throughout FY 2013-2014, from one line item to another, one object category to another within a department, or one department to another within a fund, without further approval by the City Council.

SECTION 3. All supplemental appropriations or decrease in the total appropriation of a fund shall be adopted at a meeting of the City Council and filed with the State Auditor and Inspector.

PASSED AND APPROVED by the Mayor and Council of the City of Midwest City, Oklahoma,  
this 11<sup>th</sup> day of June, 2013.

CITY OF MIDWEST CITY, OKLAHOMA

  
\_\_\_\_\_  
Mayor

ATTEST:

  
\_\_\_\_\_  
City Clerk

APPROVED as to form and legality this 11<sup>th</sup> day of June, 2013.

  
\_\_\_\_\_  
City Attorney

RESOLUTION NO. MA2013- 01

A RESOLUTION OF THE MIDWEST CITY MUNICIPAL AUTHORITY ADOPTING ITS BUDGET FOR FISCAL YEAR 2013-2014 IN THE AMOUNT OF \$45,794,623.

WHEREAS, a public hearing was held on June 11<sup>th</sup>, 2013, for the purpose of receiving citizens' input into the budgeting process;

NOW, THEREFORE, BE IT RESOLVED BY THE CHAIRMAN AND TRUSTEES OF THE MIDWEST CITY MUNICIPAL AUTHORITY that the following budget be adopted for Fiscal Year 2013-2014:

Sanitation (190-4110)	\$ 5,462,826
Utilities – Water (191-4210)	\$ 6,943,098
Utilities – Wastewater (192-4310)	\$ 5,339,021
Hotel/Conference Center (195-40/10-11)	\$ 5,807,138
FF&E (Hotel/Conf Cntr) (196-4010)	\$ 245,565
Golf (197-4710)	\$ 1,159,264
Drainage Tax (050-6500)	\$ 528,466
Capital Drainage (060-7210)	\$ 447,992
Storm Water Quality (061-6110)	\$ 828,150
Capital Water Improvements (172-49/00-10)	\$ 925,483
Construction Payment (178-4200)	\$ 2,807,700
Sewer Backup (184-4310)	\$ 15,500
Sewer Construction (186-4600)	\$ 2,192,858
Utility Services (187-5011)	\$ 1,299,721
Capital Sewer Improvement (188-44/00-10)	\$ 796,083
Utilities Capitalization (189-4210)	\$ 4,456,949
Customer Deposits (230-0000)	\$ 25,847
Debt Service-Revenue Bond (250/340)	\$ 6,512,962

PASSED AND APPROVED by the Chairman and Trustees of the Midwest City Municipal Authority this 11<sup>th</sup> day of June, 2013.

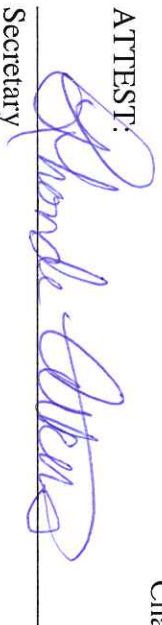
MIDWEST CITY MUNICIPAL AUTHORITY

Chairman

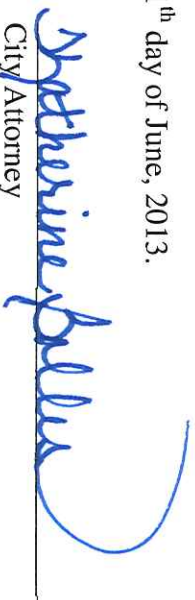


ATTEST:

Secretary



APPROVED as to form and legality this 11<sup>th</sup> day of June, 2013.



City Attorney

RESOLUTION NO. HA2013-01

A RESOLUTION OF THE MIDWEST CITY MEMORIAL HOSPITAL AUTHORITY  
ADOPTING ITS BUDGET FOR FISCAL YEAR 2013-2014 IN THE AMOUNT OF  
\$9,748,389.

WHEREAS, a public hearing was held on June 11<sup>th</sup>, 2013 for the purpose of receiving  
citizens' input into the budgeting process;


NOW, THEREFORE, BE IT RESOLVED BY THE CHAIRMAN AND  
TRUSTEES OF THE MIDWEST CITY MEMORIAL HOSPITAL AUTHORITY that the  
following budget be adopted for Fiscal Year 2013-2014:

Hospital Authority Discretionary (425-9050)	\$ 4,002,283
Hospital Authority Compounded Principal (425-9010)	\$ 1,382,233
Hospital Authority Hospital Expansion-Loan Reserve (425-9020)	\$ 50,844
Hospital Authority In Lieu of-ROR-Miscellaneous (425-9060)	\$ 4,313,029

PASSED AND APPROVED by the Chairman and Trustees of the Midwest City  
Memorial Hospital Authority this 11<sup>th</sup> day of June, 2013.

MIDWEST CITY MEMORIAL HOSPITAL AUTHORITY

  
\_\_\_\_\_  
Chairman

ATTEST:  
  
\_\_\_\_\_  
Secretary

APPROVED as to form and legality this 11<sup>th</sup> day of June, 2013.

  
\_\_\_\_\_  
City Attorney

RESOLUTION NO. UA2013-01

**A RESOLUTION OF THE MIDWEST CITY UTILITIES AUTHORITY ADOPTING ITS BUDGET FOR FISCAL YEAR 2013-2014 IN THE AMOUNT OF \$33,325.**

WHEREAS, a public hearing was held on June 11<sup>th</sup>, 2013 for the purpose of receiving citizens' input into the budgeting process;

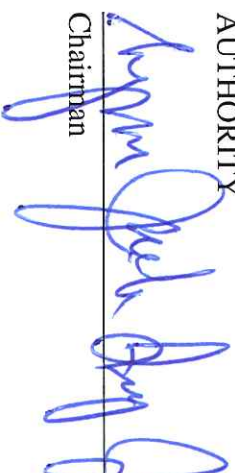
**NOW, THEREFORE, BE IT RESOLVED BY THE CHAIRMAN AND TRUSTEES OF THE MIDWEST CITY UTILITIES AUTHORITY** that the following budget be adopted for Fiscal Year 2013-2014:

Midwest City Utilities Authority (193-8710)

\$ 33,325

PASSED AND APPROVED by the Chairman and Trustees of the Midwest City Utilities Authority this 11<sup>th</sup> day of June, 2013.

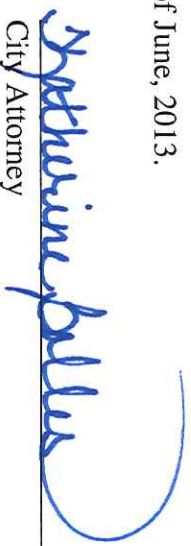
MIDWEST CITY UTILITIES  
AUTHORITY

  
Chairman

ATTEST:

  
Secretary

APPROVED as to form and legality this 11<sup>th</sup> day of June, 2013.

  
City Attorney

CC UA 0-1  
6-11-13





**THE CITY OF**  
**MIDWEST CITY**

MEMORANDUM

TO: Honorable Mayor and Council

FROM: J. Guy Henson, City Manager

DATE: June 11, 2013

SUBJECT: Proposed Operating & Capital Budgets – Fiscal Year 2013-14

Presented herewith are the proposed operating and capital budgets for Fiscal Year 2013-2014. In all they represent expenditures of nearly \$147,071,525, which includes \$34,825,563 of inter/intra-fund transfers.

The City's operating budgets seek to reflect the core aspirations contained in the City's Mission Statement.

“It is the mission of the City to maximize the quality of life for our citizens through professional services, proper management of existing resources and appropriate planning.”

The FY 13-14 General Fund budget reflects revenues that will be in-line with our year end estimates for FY 12-13. We project General Fund revenues of \$28,977,836. Sales and use taxes represent approximately 70% of total revenues in the General Fund. Of this revenue, \$17,197,172 is transferred into the Police and Fire Department budgets. This, along with other earmarked sales tax and other miscellaneous revenue will fund this year's Police Department's operating and capital budgets of \$13,877,457. The Fire Department's operating and capital budgets will be \$10,525,320. Recent increases in sales taxes earmarked for Police and Fire capital outlay needs will help meet existing and future equipment and building needs.

The Police Department budget contains one new position, School Resource Officer. This officer will be assigned to Midwest City High School. The Mid-Del School District will pay for approximately 75% of this position's salary and the City will pay the balance and provide the vehicle and other support equipment. When school is out, the officer will be assigned to regular police functions. This officer position will be filled with an internal candidate, which will create a vacancy in the Department. Next year there will be several other internal changes within the Department. A sergeant's position will be changed to a lieutenant's position and will be assigned supervisory responsibilities for the Jail and Animal Welfare. The number of Community Action Officers will be reduced from 4 to 3 with the officer reassigned to patrol. An officer currently assigned to the FBI Gang and Drug Task Force will return to full-time duty in our Special Investigations Unit. As of this date, there are 7 officer positions vacant in the Department. It is our intent to fill 5 of these positions in July and leave 2 positions open until January 2014 for budgetary reasons. The filling of those positions at that time will be determined by our budget situation.

The Fire Department's budget does not contain any new positions. This summer the City's Fire, Water and Emergency Management Departments will be evaluated by ISO. We have been preparing for this review for the past 6 months. The Fire Department's budget contains funds to purchase one more fire truck to replace Engine 5. This existing unit will be rotated into a reserve status which will allow us to surplus the oldest reserve engine. The new fire truck will be assigned to Station #5 on Westminster. In December, Chief Olsen will be retiring from the City. Shortly after the beginning of the fiscal year we will begin the process to select a new Chief. We expect to fill the position in a time frame that will allow the new Chief adequate time to interface with Chief Olsen.

On-going and new improvements to our infrastructure will continue front and center in the FY 13-14 budget. Renovation of the City's Wastewater Treatment Plant continues to proceed toward completion in the summer of 2014. Bids were opened for the composting element of the project on May 9, 2013 with completion in 2015. The submitted budget is proposing to fund an automated meter reading system at an estimated cost of approximately \$4,400,000. This will enable us to reduce operating overhead and improve revenue collections using newer and more accurate reading equipment. We will attempt to move displaced employees into other City positions.

There are a number of other projects that will be initiated in FY 13-14. The curb-side recycling project will have containers distributed to residents in June with curb-side pickup effective July 1. Other projects focus on water needs and include: engineering plans for the replacement of the clear well and booster station adjacent to Country Estates Elementary School; eastside water tower; new SCADA system at the Water Treatment Plant; and rehabilitating 3 deep water wells.

In 2001 the City purchased and installed a time keeping system called Kronos. The Kronos system has exceeded its life expectancy by several years and is no longer supported for maintenance. As a result, the system could fail at any moment and there is no support available for repair. The last six months, staff has been evaluating various options to replace and upgrade the City's overall payroll system. One of the multiple companies staff has engaged in reviewing is ADP. ADP offers the largest and most comprehensive payroll processing system in the world. The ADP solutions being proposed include time and attendance, payroll processing and an expanded human resources module. Currently, the City does not utilize a human resource module. The HR module will allow the City to provide online benefit enrollment and management, compliance tracking, work flow and succession planning, compensation management, and applicant tracking. The anticipated cost of this upgrade to the City's overall HR and payroll system is included in the FY 2013-2014 budget. The estimated cost of the program in the first year is approximately \$175,000. This payroll enterprise solution will support each department in the City. The cost of the program has been distributed to the departments by their total number of employees. We felt this was the most equitable method of allocation for this city wide solution.

Similar to last year, we will continue to work on maintaining our street system. A number of arterial roads will be worked on before the end of this fiscal year. Next year, 3 arterial street projects (Sooner Road – Reno Avenue to S.E. 29th Street, Reno Avenue – Air Depot Boulevard to Sooner Road, and Sooner Road from the railroad tracks north to N.E. 23rd Street) will be rotomilled and overlaid with the last one being widened. We will also begin preparing plans for other arterial street projects in subsequent years. We will continue to use the majority of our Street and Alley funds on residential street repair. Other projects that are in the queue for FY 13-14 are the Midwest Boulevard bridge replacement and S.E. 15th Street widening. The S.E. 15th Street project will be preceded by nearly a \$1,000,000 in utility relocation work. There will be 15 intersections throughout the City that will be updated with new pedestrian signals at a cost of \$350,000. This work will be funded 100% with TIP safety funds through ACOG.

Beyond our basic infrastructure needs, this year's budget will fund enhancements to our quality of life. Five miles of additional sidewalks will be installed during FY 13-14 with the aid of a Federal grant and local matching funds. Kiwanis Park will see new playground equipment. Portions of Soldier Creek Nature Trail will be repaved. New exterior doors and exterior building repairs will also be made at the Community Center. The air conditioning units at the Senior Center will be replaced as part of a three-year funding program. Two new outdoor basketball courts are proposed for Joe B. Barnes Regional Park. Our programming of special events, concerts, and movies in various city parks will continue and are to be improved upon this year by diversifying some of the offerings. We will build upon the successes of the Veterans' Day Parade and the Made in Oklahoma Festival. With tradition comes knowledge, organization and loyalty from participants. It is the desire of staff to make FY 13-14 bigger and better for these special events.



The Hospital Authority's investment value as of April 30, 2013 was \$68,853,469. The Authority's budget contemplates \$350,000 available for grants in the FY 13-14 year. Other funds in the amount of \$5,800,000 have also been set aside for special projects to be approved by the Trustees in the Discretionary and In Lieu/ROR/Miscellaneous accounts of the Hospital Authority.

During this fiscal year the City's Health Plan sustained several catastrophic claims. Along with the costs from the ongoing claims the plan will face several new fees associated with the Affordable Care Act that are required to be paid during the 2013-2014 fiscal year. Combined, these issues created an increase of 12% to the estimated expenses that can be associated to the premiums for the Plan. The increased cost is estimated at \$800,000 over last year. The City will be contributing \$400,000 of the increased cost. The active employees will cover \$300,000 and the retirees will cover the remaining \$100,000 of the increased cost to the plan.

The L & H Fund will also have costs that cannot be associated to the premiums and cannot be passed on to the employees or retirees under the Affordable Care Act. The City is paying these additional costs which are estimated to be another \$102,000.00 for the Fiscal Year 2013-2014. The City will continue to pay the Dental and Life Insurance premiums for active employees. New IRS requirements related to the Healthcare Reform Act mandate employers to report on all active employee's W-2 forms the true valuation of the Health Insurance cost which is set by the premiums. This year the City entered into a contract with Gallagher Benefit Services to provide consultation services on compliance issues. As part of their services Gallagher conducted an actuarial study to set the premiums per tier at the correct values for reporting purposes. The IRS mandate required a restructuring of the city contribution rate by tier. The actuarial report will ensure that the correct valuation is being reported to the IRS on each active employee's W-2 form for 2013. The City understands that increases to the employee portion of the premium and to the retirees can cause hardship. We have tried to keep the increase to the active employees and to the retirees as low as possible.

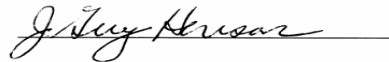
Over the past several years, the General Fund balance has grown and exceeds the required 10% reserve. This year we are proposing to use the fund balance to pay off the loan for the swimming pool renovation in the amount of \$1,117,664. This will allow for greater funding in future fiscal years for other improvements to our parks and athletic facilities. The submitted budget for FY 13-14 is also proposing a transfer of \$630,365 to Capital Outlay Reserve Fund to help pay for future capital and equipment needs of the City. These transfers will not occur until the end of the fiscal year so that we can make sure the General Fund balance is at an appropriate level.

This year's budget provides for merit increases and these merit increases are included in the budget numbers for each department. A 2% cost-of-living has been included in the budget for all employees with the exception of the Fire Department. Contract negotiations with the IAFF are on-going.

We will continue to closely monitor all our sources of revenue. Because of rate increases over the past two years we have tried to work within existing revenue and we do not contemplate increasing water or sewer rates. As you are aware sanitation rates will be increased for recycling. We are suggesting a small increase in the Capital Drainage Fund which will help pay for additional materials and supplies for this division of the Street Department. We are suggesting the following increases:

	<u>Current</u>	<u>Future</u>
Single-Family	\$1.25	\$1.35
Apartment	\$0.63	\$0.75
Commercial	\$6.30	\$7.00
Mobile Home Park	\$6.30 Flat	\$0.75 per occupied unit

Over the past year we have accomplished many projects and made significant progress improving the quality of life for our residents. This has been achieved by having a very qualified and committed workforce. We will continue to provide our employees the resources to plan and deliver a high level of services to our residents.

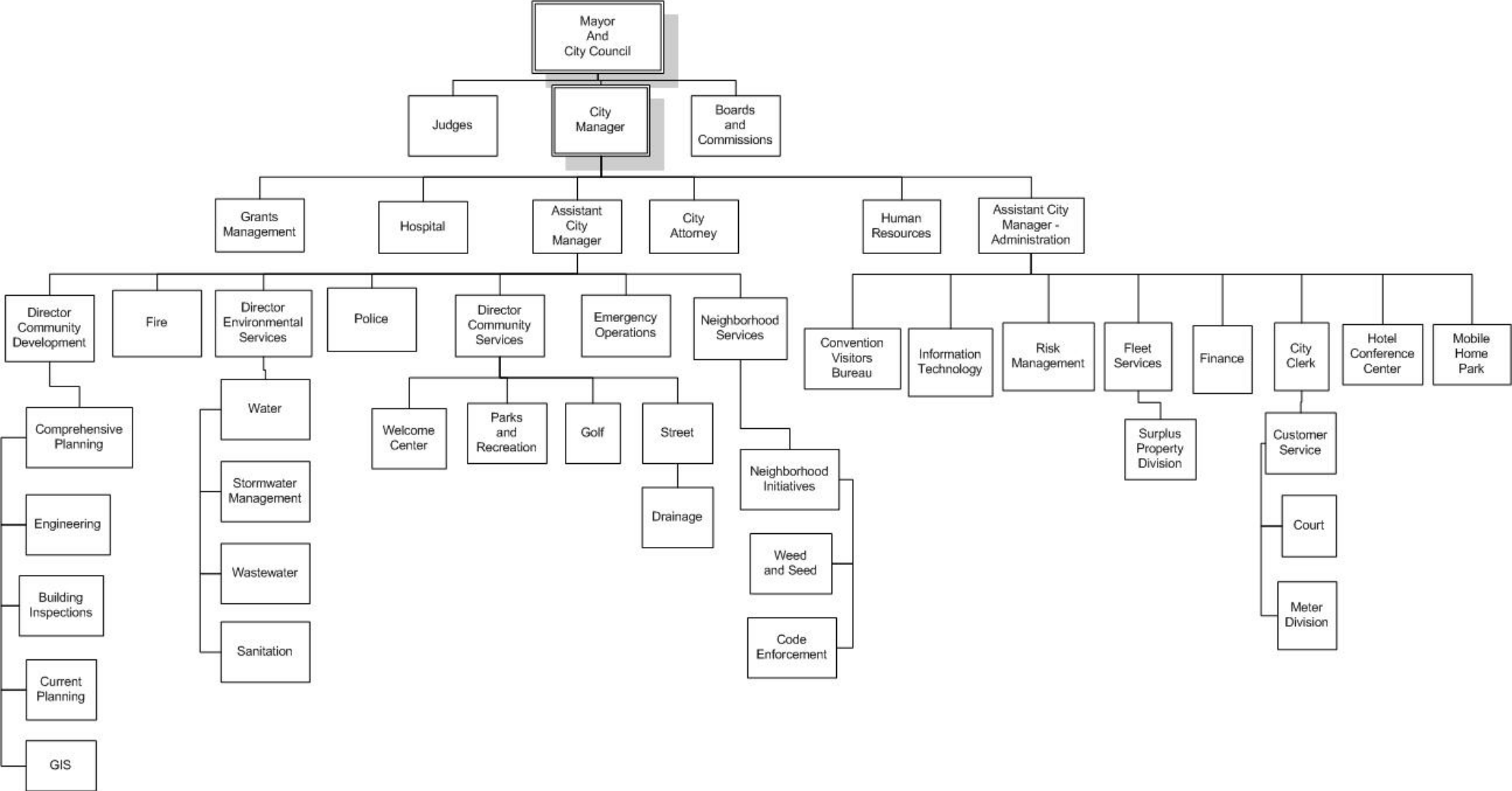


J. Guy Henson, AICP  
City Manager

The remainder of this  
document is for informational  
purposes only.

(BUDGET 2013-2014)

# City of Midwest City Organizational Chart



## **LEGISLATIVE REQUIREMENTS**

The Midwest City budget is prepared following a schedule and mandated requirements. This discussion is presented to help the reader be aware of and better understand these requirements.

The Oklahoma Municipal Budget Act of 1979 requires compliance with several guidelines. Included are:

1. A budget that discloses the complete financial position and condition of the City must be prepared and submitted to Council at least thirty days prior to the beginning of the fiscal year.
2. The budget must contain a summary, a message from the City Manager and a description of important budget features. Actual revenues and expenditures for the immediate prior fiscal year must be included along with revenues and expenditures for the current year; an estimate of the revenues and expenditures for the upcoming fiscal year must be included.
3. The estimate of revenues and expenditures must be accounted for by fund and account. The budget of expenditures for each fund may not exceed the estimated revenues and fund balance. No more than 10 percent of the total budget for any fund may be budgeted for miscellaneous purposes (e.g. contingencies and reserves).
4. No later than 15 days prior to the beginning of the budget year, the Council must issue a notice and hold a public hearing on the proposed budget. The date, time and place of the hearing along with a summary of the budget must be published in a newspaper of general circulation no less than five days before the hearing.
5. After the hearing and at least seven days prior to the beginning of the budget year, Council must adopt the budget by resolution.
6. The adopted budget must be filed with the State Auditor and Inspector and the Municipal Clerk. The adopted budget becomes effective on the first day of the fiscal year.
7. Any taxpayer may protest the adopted budget 15 days after it is filed; if no protest is heard, the budget is deemed legal and final unless amended by the Council by resolution.
8. No expenditures or encumbrances may exceed 90 percent of the appropriation for any fund until revenues in an amount equal to at least 90 percent of the appropriation for the fund are collected.
9. General obligation operating debt and deficit spending are prohibited. Midwest City's debt service requirements are, therefore, budgeted in a Debt-Service Fund. Revenue bonds may be issued by Trusts, while voter-approved general obligation bond issues may be used to finance specific capital projects.
10. The Municipal Budget Act also allows cities to transfer funds from one department to another within a fund. The governing body, by resolution has transferred authority to the chief executive officer or his designee as allowed by Title 11, Section 17-215(a) of the Oklahoma State Statutes. All transfers within a department and or fund are approved by the city manager.

## **BUDGET FORMAT**

The budget for the City of Midwest City contains financial summaries, revenue and expenditure summaries, the capital budget and departmental summaries. The departmental summaries provide a breakdown by classification (Personal Services, Benefits, Materials and Supplies, Other Services and Charges, Capital Outlay, Debt Service and Fund Transfers) and a position classification chart for the department as a whole.

Operational budgets for the organization have goals, objectives and performance measures. Goals, objectives and performance measures are management tools for measuring the performance of City departments and work sections in achieving their stated purposes. Goals are broad, general statements of the department's desired social or organization outcomes.

## **ACCOUNTING BASIS**

The City of Midwest City's budget is best characterized as being developed on a cash basis with the exception of utility receivables. The budget is adopted at the department level as allowed by Title 11, Section 17-215(d). The operating budget is an estimate of revenues and expenditures for one fiscal year. This is in conformance with the Oklahoma Municipal Budget Act which does not allow the cities to incur operating fund obligations for more than one fiscal year.

The Oklahoma Municipal Budget Act requires that municipalities adopt an annual budget. General obligation operating debt and deficit spending are prohibited. Midwest City Debt Service requirements are budgeted in the Debt Service Fund. Revenue bonds may be issued by Trusts, but not by the City Council. Voter approved general obligation bond issues may be used to finance specific capital projects.

## **2013-2014 BUDGET CALENDAR**

February 8, 2013

Submission of budget materials to departments

February 25, 2013

Submission of Service Funds due in order to provide the allocation of expenses to the various departments for finalization of their budgets by March 6<sup>th</sup>, 2012.

March 11, 2013

Submission of budget request by Department Heads

March 25 through April 05, 2013

Budget review by City Manager and Department Heads

May 1, 2013

Submission of proposed budget to Mayor and City Council

May 7 / 23, 2013

Budget review sessions with Council

June 11, 2013

Budget hearing and adoption by City Council

June 28, 2013

Final Budget back to Department Heads to operate FY13-14 and submitted to the Office of the State Auditor & Inspector.

## **ENCUMBRANCES AT JUNE 30<sup>TH</sup>**

All appropriations and encumbrances outstanding at year-end lapse and any open commitments to be honored in the subsequent budget year are reappropriated in the new year's budget.

## MIDWEST CITY 2013 – 2014

Midwest City was founded by W. P. "Bill" Atkinson in 1941, when he found out that an Air Depot (later to be named Tinker Field) would be built in the area of land that he had acquired. After meeting with Air Force officials he found that the Air Depot would be built south of Southeast 29th Street and that their feelings were that a complete town with shopping centers, schools and churches would be needed rather than just temporary housing. Mr. Atkinson then hired Steward Mot, a master land planner. Ten years later Midwest City was chosen "America's Model City."

The Town of Midwest City was incorporated March 11, 1943 by the Board of County Commissioners. An election was held on January 4, 1943. The population at that time was 366 people - the vote for incorporation was 44 for, 0 against. The area incorporated was 211.7 acres (about 1/3 of a square mile). On August 19, 1948 the first City Charter was filed changing the Town of Midwest City to the City of Midwest City.

The City of Midwest City, the eighth largest city in Oklahoma, now covers approximately 25 square miles and has a population of 54,371 people.

The City of Midwest City is a well-rounded city providing the needs of a community, such as education, shopping centers, recreation facilities, medical facilities, churches and quality city government.

Midwest City is a Council-Manager type of government and provides services such as public safety, water, sewer, garbage and trash removal, and recreation facilities.

The City has 564 lane miles of streets with only one-half mile that is unpaved.

Midwest City's diverse economic base has helped the city weather the drastic blows to the State's mainstay oil and agricultural economy. Some of the larger employers in the area are Tinker Air Force Base, Unit Parts, Midwest Regional Medical Center, Boeing, Century Inc., and Chromalloy.

Midwest City is located approximately 10 miles from downtown Oklahoma City, which is the largest city in Oklahoma, and also broadens Midwest City's cultural environment for theater, concerts and other forms of entertainment.

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## TOTAL BUILDING PERMITS ISSUED 2003 - 2012

| FISCAL YEAR  | RESIDENTIAL | VALUE                 | COMMERCIAL  | VALUE                 |
|--------------|-------------|-----------------------|-------------|-----------------------|
| 2003         | 754         | \$ 44,735,484         | 190         | \$ 12,846,011         |
| 2004         | 801         | \$ 34,627,558         | 232         | \$ 22,444,891         |
| 2005         | 743         | \$ 41,660,464         | 206         | \$ 25,551,517         |
| 2006         | 644         | \$ 43,632,063         | 276         | \$ 36,892,089         |
| 2007         | 591         | \$ 30,420,559         | 271         | \$ 49,935,889         |
| 2008         | 488         | \$ 25,524,389         | 252         | \$ 21,416,065         |
| 2009         | 515         | \$ 29,178,520         | 203         | \$ 23,937,338         |
| 2010         | 550         | \$ 25,276,279         | 170         | \$ 14,052,174         |
| 2011         | 114         | \$ 13,238,909         | 52          | \$ 52,842,426         |
| 2012         | 112         | \$ 19,020,411         | 27          | \$ 54,561,650         |
| <b>TOTAL</b> | <b>5312</b> | <b>\$ 307,314,636</b> | <b>1879</b> | <b>\$ 314,480,050</b> |



## DIRECTORY OF BOARDS AND COMMISSIONS

### **Planning Commission**

(Appointed by Mayor & approved by Council for 3-year terms. Meets 1st Tuesday, 7:00 p.m.)

Sean Reed  
Turner Mann  
Jess Huskey  
Dean P. Hinton  
Russell Smith  
Stan Greil  
Floyd D. Wicker

### **Traffic & Safety Commission**

(Appointed by Mayor & approved by Council for 2-year terms. Meets 3rd Thursday, 7:00 p.m.)

Nancy Rice  
Charles Austin  
(vacancy)  
Kenny Stephenson  
Roger Camp  
Cindy Bullen  
Gary Bachman

### **Park & Recreation Board**

(Appointed by Mayor & approved by Council for 3-year terms. Meets 2nd Wednesday, 5:30 p.m.)

Hazel Craddock  
Margie Owen  
Rick Allison  
David Clampitt  
Casey Hurt  
John Manning  
(vacancy)

### **Board of Adjustment**

(Appointed by Mayor & approved by Council for 3-year terms. Meets on call.)

Turner Mann  
Bill Lawrence  
Joe Lenochoan  
Daniel P. McClure  
Eric Sizemore

### **Electrical Board**

(Appointed by Mayor & approved by Council for 3-year terms. Meets 1st Wednesday on call.)

Doyle Kelso  
Mike Gregory  
Steve Flowers  
John Hill  
Tye Moore

### **Plumbing, Gas & Mechanical Board**

(Appointed by Mayor & approved by Council for 2-year terms. Meets on call.)

Keith Mikeman  
Gary Perkins  
Dale Milburn  
Travis Jernigan  
Steve Franks  
Jerry White

### **Midwest City Library Board**

(Appointed by Mayor & approved by Council for 4-year terms. Meets 3rd Wednesday in April and October.)

Sherry Beard  
Carolyn Leslie  
(vacancy)  
Diane Jordan  
Christine Anders  
Nancy Rice  
Charles Brittain

### **Tree Board**

(Appointed by Mayor & approved by Council for 3-year terms. Meets 2nd Tuesday, 12:00 noon.)

Grace Sullivan  
Sherri Anderson  
Lou Atkinson  
Bob Davis  
Hazel Craddock  
Glenn Goldschlager  
Sherry Beard

### **Builders' Advisory Board**

(Appointed & approved by Council for 3-year terms. Meets on call.)

Todd Isaac  
Charlie Hartley  
Jim Campbell  
Tom Jordan  
Mike Castleberry  
Allen Clark  
Jim McWhirter

### **Metropolitan Library Commission**

(Midwest City representative – Nominated by Mayor, approved by Council for 3-year terms.)

Carolyn Leslie

### **Parkland Review Committee**

(Meets on call.)

Floyd Wicker  
Grace Sullivan  
Todd Isaac  
(vacancy)  
Carolyn Burkes

**DIRECTORY OF BOARDS AND COMMISSIONS – PAGE TWO**

**Citizens' Advisory Committee on Housing & Community Development**

(1 member appointed by Mayor, other members appointed by each Councilmember for 4-year terms. Meets on call.)

Mike Anderson  
Tammy Pote  
Española Bowen  
(vacancy)  
John Hatfield  
Elaine Winterink  
(vacancy)  
Jessie Stone  
John Black

**Central Oklahoma Master Conservancy District**

(Members serve 4-year terms Recommended by Council and appointed by the Cleveland County District Judge. Meets 1st Tuesday, 6:30 p.m.)

Kevin Anders  
Jim Bennett  
William Janacek

**Midwest City Memorial Hospital Authority Trust Board of Grantors**

(Appointed by Council/Chamber for 4-year terms. Meets on call.)

John Cauffiel  
Charles McDade  
Glenn Goldschlager  
Ray Hardin  
Beverly Young  
Nancy Rice  
Sherry Beard  
Pam Hall  
Pam Dimski

**Economic Development Commission**

(Members are Mayor & Council Meets on 2nd Tuesday 7:10 p.m.)

Lynn Jack Fry, Jr.  
Jerry Maynard  
Jay Dee Collins  
Rick Dawkins  
James L. Ray  
Wendell D. Boucher  
Jeff Moore

**Midwest City Urban Renewal Authority**

(Appointed by Mayor & approved by Council for 3-year terms. Meets on call).

Dave Herbert  
Carol Judd  
Steve Parrot  
Joe B. Barnes  
Eddie O. Reed

## ACCOUNT NUMBERS BY CLASSIFICATION

The Oklahoma Statutes, Title 11, Section 17-11, requires that all revenue and expenditures be classified separately by source. It further states that expenditures shall be departmentalized within each fund and shall be classified into at least the following accounts: Personal Services, Materials and Supplies, Other Services and Charges, Capital Outlay, Debt Service and Fund Transfers. The City of Midwest City and its public trusts utilize the following chart of accounts. This list, though not inclusive, reflects the accounts most commonly used.

| Number | Element           | Object                  |
|--------|-------------------|-------------------------|
| 10-01  | PERSONAL SERVICES | SALARY                  |
| 10-02  | PERSONAL SERVICES | WAGES                   |
| 10-03  | PERSONAL SERVICES | OVERTIME                |
| 10-04  | PERSONAL SERVICES | ADDITIONAL PAY          |
| 10-05  | PERSONAL SERVICES | COMMITTEE INCENTIVE PAY |
| 10-06  | PERSONAL SERVICES | TRAVEL & SCHOOL         |
| 10-07  | PERSONAL SERVICES | ALLOWANCES              |
| 10-08  | PERSONAL SERVICES | OVERTIME - OT1          |
| 10-09  | PERSONAL SERVICES | OVERTIME - OT2          |
| 10-10  | PERSONAL SERVICES | LONGEVITY               |
| 10-11  | PERSONAL SERVICES | SL BUYBACK - OVER BANK  |
| 10-12  | PERSONAL SERVICES | VACATION BUYBACK        |
| 10-13  | PERSONAL SERVICES | PDO BUYBACK             |
| 10-14  | PERSONAL SERVICES | SICK LEAVE INCENTIVE    |
| 10-15  | PERSONAL SERVICES | EMT-D                   |
| 10-16  | PERSONAL SERVICES | HAZ MAT PAY             |
| 10-17  | PERSONAL SERVICES | ADDITIONAL INCENTIVE    |
| 10-18  | PERSONAL SERVICES | SEPARATION PAY          |
| 10-19  | PERSONAL SERVICES | ON CALL                 |
| 10-20  | PERSONAL SERVICES | INSURANCE ADD PAY       |
| 15-01  | BENEFITS          | SOCIAL SECURITY         |
| 15-02  | BENEFITS          | RETIREMENT              |
| 15-03  | BENEFITS          | GROUP HEALTH INSURANCE  |
| 15-04  | BENEFITS          | WORKERS COMP INSURANCE  |
| 15-05  | BENEFITS          | SELF INS - UNEMPLOYMENT |
| 15-06  | BENEFITS          | TRAVEL & SCHOOL         |
| 15-07  | BENEFITS          | UNIFORMS                |

| Number | Element                | Object                   |
|--------|------------------------|--------------------------|
| 20-10  | MATERIALS AND SUPPLIES | LAB EXPENSES             |
| 20-27  | MATERIALS AND SUPPLIES | FOOD & BEVERAGE          |
| 20-30  | MATERIALS AND SUPPLIES | POSTAGE                  |
| 20-34  | MATERIALS AND SUPPLIES | MAINTENANCE OF EQUIPMENT |
| 20-35  | MATERIALS AND SUPPLIES | SMALL TOOLS & EQUIPMENT  |
| 20-41  | MATERIALS AND SUPPLIES | SUPPLIES                 |
| 20-46  | MATERIALS AND SUPPLIES | LUBRICANTS               |
| 20-49  | MATERIALS AND SUPPLIES | CHEMICALS                |
| 20-51  | MATERIALS AND SUPPLIES | OTHER EXPENSES           |
| 20-52  | MATERIALS AND SUPPLIES | FEEDING PRISONERS        |
| 20-63  | MATERIALS AND SUPPLIES | FLEET FUEL               |
| 20-64  | MATERIALS AND SUPPLIES | FLEET PARTS              |
| 20-65  | MATERIALS AND SUPPLIES | FLEET LABOR              |

|       |                            |                                  |
|-------|----------------------------|----------------------------------|
| 30-01 | OTHER SERVICES AND CHARGES | UTILITIES / COMMUNICATION        |
| 30-21 | OTHER SERVICES AND CHARGES | SURPLUS PROPERTY                 |
| 30-22 | OTHER SERVICES AND CHARGES | PWA REIMBURSEMENTS               |
| 30-23 | OTHER SERVICES AND CHARGES | UPKEEP OF REAL PROPERTY          |
| 30-40 | OTHER SERVICES AND CHARGES | CONTRACTUAL                      |
| 30-41 | OTHER SERVICES AND CHARGES | CONTRACT LABOR                   |
| 30-49 | OTHER SERVICES AND CHARGES | CREDIT CARD FEES                 |
| 30-51 | OTHER SERVICES AND CHARGES | OTHER EXPENSES                   |
| 30-54 | OTHER SERVICES AND CHARGES | VEHICLE ACCIDENT INSURANCE       |
| 30-72 | OTHER SERVICES AND CHARGES | MEMBERSHIP / SUBSCRIPTIONS       |
| 30-75 | OTHER SERVICES AND CHARGES | LEGAL PUBLICATIONS               |
| 30-81 | OTHER SERVICES AND CHARGES | ADVERTISING                      |
| 30-82 | OTHER SERVICES AND CHARGES | BONDS                            |
| 30-83 | OTHER SERVICES AND CHARGES | ELECTION EXPENSES                |
| 30-85 | OTHER SERVICES AND CHARGES | INSURANCE / FIRE-THEFT-LIABILITY |
| 30-86 | OTHER SERVICES AND CHARGES | ANNUAL AUDIT                     |

| Number | Element | Object |
|--------|---------|--------|
|--------|---------|--------|

|       |                |                                                             |
|-------|----------------|-------------------------------------------------------------|
| 40-01 | CAPITAL OUTLAY | VEHICLES AND HEAVY EQUIPMENT (LARGE ROLLING STOCK)          |
| 40-02 | CAPITAL OUTLAY | MACHINERY, FURNITURE, TOOLS & EQUIPMENT                     |
| 40-03 | CAPITAL OUTLAY | FITNESS EQUIPMENT                                           |
| 40-04 | CAPITAL OUTLAY | PARK IMPROVEMENTS                                           |
| 40-05 | CAPITAL OUTLAY | UTILITY IMPROVEMENTS (WATER, SEWER LINES)                   |
| 40-06 | CAPITAL OUTLAY | INFRASTRUCTURE (STREETS, BRIDGES)                           |
| 40-07 | CAPITAL OUTLAY | BUILDINGS                                                   |
| 40-09 | CAPITAL OUTLAY | LAND                                                        |
| 40-14 | CAPITAL OUTLAY | REMODEL/REFURBISH                                           |
| 40-15 | CAPITAL OUTLAY | IMPROVEMENTS OTHER THAN BUILDINGS (RETAINING WALLS, FENCES) |
| 40-17 | CAPITAL OUTLAY | EASEMENTS (R.O.W. ACQUISITION)                              |
| 40-49 | CAPITAL OUTLAY | COMPUTERS (HARDWARE)                                        |
| 40-50 | CAPITAL OUTLAY | SOFTWARE (MAJOR PURCHASE)                                   |

|       |              |                    |
|-------|--------------|--------------------|
| 71-01 | DEBT SERVICE | INTEREST ON BONDS  |
| 71-02 | DEBT SERVICE | INTEREST ON NOTES  |
| 72-02 | DEBT SERVICE | FISCAL AGENT FEES  |
| 73-01 | DEBT SERVICE | PRINCIPAL ON BONDS |
| 73-02 | DEBT SERVICE | PRINCIPAL ON NOTES |

|       |               |                |
|-------|---------------|----------------|
| 80-12 | TRANSFERS OUT | CAPITAL OUTLAY |
| 80-20 | TRANSFERS OUT | POLICE         |
| 80-25 | TRANSFERS OUT | JUVENILE       |
| 80-40 | TRANSFERS OUT | FIRE           |
| 80-43 | TRANSFERS OUT | GRANTS         |

**2013-2014 Salary Scale for All Midwest City Employees**  
**Effective July 1, 2013 (2% COLA for the Fiscal Year 2013/2014)**

| Grades           | Step 1                               | Step 2             | Step 3             | Step 4               | Step 5                                          | Step 6             | Step 7                 | Step 8             | Step 9             | Step 10            | Step 11            | Step 12            | Step 13            | Step 14            | Step 15            | Step 16            | Step 17            |
|------------------|--------------------------------------|--------------------|--------------------|----------------------|-------------------------------------------------|--------------------|------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| <b>Grade - A</b> | <b>\$21,761.70</b>                   | <b>\$22,392.79</b> | <b>\$23,042.18</b> | <b>\$23,710.40</b>   | <b>\$24,398.00</b>                              | <b>\$25,105.55</b> | <b>\$25,833.61</b>     | <b>\$26,582.78</b> | <b>\$27,353.69</b> | <b>\$28,146.94</b> | <b>\$28,963.21</b> | <b>\$29,803.14</b> | <b>\$30,667.42</b> | <b>\$31,556.78</b> | <b>\$32,471.92</b> | <b>\$33,413.61</b> | <b>\$34,382.61</b> |
| <b>Bi-Weekly</b> | \$836.99                             | \$861.26           | \$886.24           | \$911.94             | \$938.38                                        | \$965.60           | \$993.60               | \$1,022.41         | \$1,052.06         | \$1,082.57         | \$1,113.97         | \$1,146.27         | \$1,179.52         | \$1,213.72         | \$1,248.92         | \$1,285.14         | \$1,322.41         |
| <b>Hourly</b>    | \$10.4624                            | \$10.7658          | \$11.0780          | \$11.3992            | \$11.7298                                       | \$12.0700          | \$12.4200              | \$12.7802          | \$13.1508          | \$13.5322          | \$13.9246          | \$14.3284          | \$14.7440          | \$15.1715          | \$15.6115          | \$16.0642          | \$16.5301          |
| <b>Positions</b> | COMM. DEV - Janitor                  |                    |                    | PARK & REC - Janitor |                                                 |                    | WASTEWATER - Laborer I |                    |                    |                    |                    |                    |                    |                    |                    |                    |                    |
|                  | FLEET SERVICES - Service Attendant I |                    |                    |                      | PARK & REC - Senior Center Bldg.Attn/Van Driver |                    |                        |                    | WATER - Laborer I  |                    |                    |                    |                    |                    |                    |                    |                    |

| Grade - B        | Step 1                                | Step 2             | Step 3             | Step 4             | Step 5               | Step 6             | Step 7                  | Step 8             | Step 9             | Step 10            | Step 11            | Step 12            | Step 13            | Step 14            | Step 15            | Step 16            | Step 17            |
|------------------|---------------------------------------|--------------------|--------------------|--------------------|----------------------|--------------------|-------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| <b>Grade - B</b> | <b>\$23,740.50</b>                    | <b>\$24,428.98</b> | <b>\$25,137.41</b> | <b>\$25,866.40</b> | <b>\$26,616.52</b>   | <b>\$27,388.41</b> | <b>\$28,182.67</b>      | <b>\$28,999.97</b> | <b>\$29,840.97</b> | <b>\$30,706.36</b> | <b>\$31,596.84</b> | <b>\$32,513.14</b> | <b>\$33,456.03</b> | <b>\$34,426.25</b> | <b>\$35,424.61</b> | <b>\$36,451.92</b> | <b>\$37,509.03</b> |
| <b>Bi-Weekly</b> | \$913.10                              | \$939.58           | \$966.82           | \$994.86           | \$1,023.71           | \$1,053.40         | \$1,083.95              | \$1,115.38         | \$1,147.73         | \$1,181.01         | \$1,215.26         | \$1,250.51         | \$1,286.77         | \$1,324.09         | \$1,362.49         | \$1,402.00         | \$1,442.66         |
| <b>Hourly</b>    | \$11.4137                             | \$11.7447          | \$12.0853          | \$12.4358          | \$12.7964            | \$13.1675          | \$13.5494               | \$13.9423          | \$14.3466          | \$14.7627          | \$15.1908          | \$15.6313          | \$16.0846          | \$16.5511          | \$17.0311          | \$17.5250          | \$18.0332          |
| <b>Positions</b> | CITY CLERK - Billing Technician       |                    |                    | GOLF - Laborer II  |                      |                    | WASTEWATER - Laborer II |                    |                    |                    |                    |                    |                    |                    |                    |                    |                    |
|                  | FLEET SERVICES - Service Attendant II |                    |                    |                    | SANITATION - Laborer |                    |                         |                    | WATER - Laborer II |                    |                    |                    |                    |                    |                    |                    |                    |

| Grade - C        | Step 1                          | Step 2             | Step 3             | Step 4                         | Step 5                 | Step 6             | Step 7                           | Step 8             | Step 9                        | Step 10                  | Step 11            | Step 12            | Step 13                                | Step 14            | Step 15            | Step 16            | Step 17            |
|------------------|---------------------------------|--------------------|--------------------|--------------------------------|------------------------|--------------------|----------------------------------|--------------------|-------------------------------|--------------------------|--------------------|--------------------|----------------------------------------|--------------------|--------------------|--------------------|--------------------|
| <b>Grade - C</b> | <b>\$25,719.30</b>              | <b>\$26,465.16</b> | <b>\$27,232.65</b> | <b>\$28,022.40</b>             | <b>\$28,835.04</b>     | <b>\$29,671.26</b> | <b>\$30,531.73</b>               | <b>\$31,417.15</b> | <b>\$32,328.25</b>            | <b>\$33,265.77</b>       | <b>\$34,230.48</b> | <b>\$35,223.16</b> | <b>\$36,244.63</b>                     | <b>\$37,295.72</b> | <b>\$38,377.30</b> | <b>\$39,490.24</b> | <b>\$40,635.45</b> |
| <b>Bi-Weekly</b> | \$989.20                        | \$1,017.89         | \$1,047.41         | \$1,077.78                     | \$1,109.04             | \$1,141.20         | \$1,174.30                       | \$1,208.35         | \$1,243.39                    | \$1,279.45               | \$1,316.56         | \$1,354.74         | \$1,394.02                             | \$1,434.45         | \$1,476.05         | \$1,518.86         | \$1,562.90         |
| <b>Hourly</b>    | \$12.3650                       | \$12.7236          | \$13.0926          | \$13.4723                      | \$13.8630              | \$14.2650          | \$14.6787                        | \$15.1044          | \$15.5424                     | \$15.9932                | \$16.4570          | \$16.9342          | \$17.4253                              | \$17.9306          | \$18.4506          | \$18.9857          | \$19.5363          |
| <b>Positions</b> | CITY CLERK - Meter Reader       |                    |                    | FLEET SERVICES - Records Clerk |                        |                    | SANITATION - Route Serviceperson |                    |                               | WASTEWATER - Laborer III |                    |                    | WATER - Laborer III                    |                    |                    |                    |                    |
|                  | DRAINAGE - Equipment Operator I |                    |                    |                                | POLICE - Records Clerk |                    |                                  |                    | STREET - Equipment Operator I |                          |                    |                    | WATER - Inventory Control Technician I |                    |                    |                    |                    |

| Grade - D        | Step 1                                 | Step 2             | Step 3             | Step 4                              | Step 5                                | Step 6             | Step 7                        | Step 8                                    | Step 9               | Step 10            | Step 11            | Step 12                 | Step 13                         | Step 14            | Step 15            | Step 16            | Step 17            |
|------------------|----------------------------------------|--------------------|--------------------|-------------------------------------|---------------------------------------|--------------------|-------------------------------|-------------------------------------------|----------------------|--------------------|--------------------|-------------------------|---------------------------------|--------------------|--------------------|--------------------|--------------------|
| <b>Grade - D</b> | <b>\$27,698.10</b>                     | <b>\$28,501.35</b> | <b>\$29,327.89</b> | <b>\$30,178.39</b>                  | <b>\$31,053.56</b>                    | <b>\$31,954.12</b> | <b>\$32,880.79</b>            | <b>\$33,834.33</b>                        | <b>\$34,815.53</b>   | <b>\$35,825.17</b> | <b>\$36,864.11</b> | <b>\$37,933.17</b>      | <b>\$39,033.23</b>              | <b>\$40,165.19</b> | <b>\$41,329.98</b> | <b>\$42,528.55</b> | <b>\$43,761.88</b> |
| <b>Bi-Weekly</b> | \$1,065.31                             | \$1,096.21         | \$1,128.00         | \$1,160.71                          | \$1,194.37                            | \$1,229.00         | \$1,264.65                    | \$1,301.32                                | \$1,339.06           | \$1,377.89         | \$1,417.85         | \$1,458.97              | \$1,501.28                      | \$1,544.82         | \$1,589.61         | \$1,635.71         | \$1,683.15         |
| <b>Hourly</b>    | \$13.3164                              | \$13.7026          | \$14.0999          | \$14.5088                           | \$14.9296                             | \$15.3626          | \$15.8081                     | \$16.2665                                 | \$16.7382            | \$17.2236          | \$17.7231          | \$18.2371               | \$18.7660                       | \$19.3102          | \$19.8702          | \$20.4464          | \$21.0394          |
| <b>Positions</b> | CITY CLERK - Clerk(Court)              |                    |                    | FINANCE - Accounting Technician     |                                       |                    | FLEET SERVICES - Secretary II |                                           |                      | PWA - Secretary II |                    |                         | WATER - Maintenance Tech I      |                    |                    |                    |                    |
|                  | CITY CLERK - Utilities Service Clerk I |                    |                    |                                     | FINANCE - Accounts Payable Technician |                    |                               |                                           | GOLF - Groundskeeper |                    |                    |                         | WASTEWATER - Maintenance Tech I |                    |                    |                    | WATER - Operator I |
|                  | COMM. DEV. - Clerk                     |                    |                    | FINANCE - Accounts Receivable Clerk |                                       |                    |                               | PARK & REC - Community Center Coordinator |                      |                    |                    | WASTEWATER - Operator I |                                 |                    |                    |                    |                    |

| Grade - E        | Step 1                                   | Step 2             | Step 3             | Step 4             | Step 5                               | Step 6             | Step 7             | Step 8                        | Step 9                                   | Step 10            | Step 11                      | Step 12            | Step 13                                   | Step 14                        | Step 15                  | Step 16                  | Step 17                       |  |
|------------------|------------------------------------------|--------------------|--------------------|--------------------|--------------------------------------|--------------------|--------------------|-------------------------------|------------------------------------------|--------------------|------------------------------|--------------------|-------------------------------------------|--------------------------------|--------------------------|--------------------------|-------------------------------|--|
| <b>Grade - E</b> | <b>\$29,676.90</b>                       | <b>\$30,537.54</b> | <b>\$31,423.12</b> | <b>\$32,334.39</b> | <b>\$33,272.08</b>                   | <b>\$34,236.97</b> | <b>\$35,229.85</b> | <b>\$36,251.51</b>            | <b>\$37,302.81</b>                       | <b>\$39,513.55</b> | <b>\$39,497.75</b>           | <b>\$40,643.18</b> | <b>\$41,821.83</b>                        | <b>\$43,034.67</b>             | <b>\$44,282.67</b>       | <b>\$45,566.87</b>       | <b>\$46,888.31</b>            |  |
| <b>Bi-Weekly</b> | \$1,141.42                               | \$1,174.52         | \$1,208.58         | \$1,243.63         | \$1,279.70                           | \$1,316.81         | \$1,354.99         | \$1,394.29                    | \$1,434.72                               | \$1,519.75         | \$1,519.14                   | \$1,563.20         | \$1,608.53                                | \$1,655.18                     | \$1,703.18               | \$1,752.57               | \$1,803.40                    |  |
| <b>Hourly</b>    | \$14.2677                                | \$14.6815          | \$15.1073          | \$15.5454          | \$15.9962                            | \$16.4601          | \$16.9374          | \$17.4286                     | \$17.9340                                | \$18.9969          | \$18.9893                    | \$19.5400          | \$20.1066                                 | \$20.6897                      | \$21.2897                | \$21.9071                | \$22.5425                     |  |
| <b>Positions</b> | CITY ATTORNEY - Administrative Secretary |                    |                    |                    | FIRE - Administrative Secretary      |                    |                    | HR - Administrative Secretary |                                          |                    | POLICE - Property Room Clerk |                    |                                           | STREET - Irrigation Technician |                          |                          |                               |  |
|                  | CITY CLERK - Utilities Service Clerk II  |                    |                    |                    | FIRE - Public Education Specialist   |                    |                    |                               | NEIGHB SERV - Administrative Secretary   |                    |                              |                    | POLICE - Secretary II/Fiscal Officer      |                                |                          |                          | WASTEWATER - Lab Technician I |  |
|                  | COMM. DEV. - Administrative Secretary    |                    |                    |                    | GOLF - Assistant Golf Superintendent |                    |                    |                               | PARK & REC - Special Events & Rec. Asst. |                    |                              |                    | STREET - Equipment Operator II            |                                |                          | WASTEWATER - Operator II |                               |  |
|                  | DRAINAGE - Equipment Operator II         |                    |                    |                    | GOLF - Mechanic                      |                    |                    |                               | POLICE - Administrative Secretary        |                    |                              |                    | STREET - Inventory Control Technician III |                                | WATER - Lab Technician I | WATER - Operator II      |                               |  |

| Grade - F        | Step 1                                          | Step 2             | Step 3             | Step 4             | Step 5                                   | Step 6             | Step 7             | Step 8                             | Step 9                                | Step 10            | Step 11                        | Step 12            | Step 13                          | Step 14                     | Step 15            | Step 16            | Step 17              |  |
|------------------|-------------------------------------------------|--------------------|--------------------|--------------------|------------------------------------------|--------------------|--------------------|------------------------------------|---------------------------------------|--------------------|--------------------------------|--------------------|----------------------------------|-----------------------------|--------------------|--------------------|----------------------|--|
| <b>Grade - F</b> | <b>\$31,655.70</b>                              | <b>\$32,573.72</b> | <b>\$33,518.35</b> | <b>\$34,490.38</b> | <b>\$35,490.60</b>                       | <b>\$36,519.84</b> | <b>\$37,578.91</b> | <b>\$38,668.70</b>                 | <b>\$39,790.09</b>                    | <b>\$40,944.00</b> | <b>\$42,131.38</b>             | <b>\$43,353.19</b> | <b>\$44,610.43</b>               | <b>\$45,904.13</b>          | <b>\$47,235.35</b> | <b>\$48,605.18</b> | <b>\$50,014.73</b>   |  |
| <b>Bi-Weekly</b> | \$1,217.53                                      | \$1,252.84         | \$1,289.17         | \$1,326.55         | \$1,365.02                               | \$1,404.61         | \$1,445.34         | \$1,487.26                         | \$1,530.39                            | \$1,574.77         | \$1,620.44                     | \$1,667.43         | \$1,715.79                       | \$1,765.54                  | \$1,816.74         | \$1,869.43         | \$1,923.64           |  |
| <b>Hourly</b>    | \$15.2191                                       | \$15.6604          | \$16.1146          | \$16.5819          | \$17.0628                                | \$17.5576          | \$18.0668          | \$18.5907                          | \$19.1298                             | \$19.6846          | \$20.2555                      | \$20.8429          | \$21.4473                        | \$22.0693                   | \$22.7093          | \$23.3679          | \$24.0455            |  |
| <b>Positions</b> | CITY CLERK - Lead Clerk/Trainer (Court)         |                    |                    |                    | NEIGHB SERV - Code Officer I             |                    |                    | SANITATION - Equipment Operator II |                                       |                    | WASTEWATER - Lab Technician II |                    |                                  | WATER - Maintenance Tech II |                    |                    |                      |  |
|                  | CITY CLERK - Utilities Services Trainer         |                    |                    |                    | NEIGHB SERV - Comm. Outreach Specialist. |                    |                    |                                    | STORMWATER - Equipment Operator II    |                    |                                |                    | WASTEWATER - Maintenance Tech II |                             |                    |                    | WATER - Operator III |  |
|                  | COMM. DEV - Maintenance Technician/Lead Janitor |                    |                    |                    | POLICE - Animal Control Officer          |                    |                    |                                    | STREET - Sign-Signal Tech/Eq. Oper II |                    |                                |                    | WASTEWATER - Operator III        |                             |                    |                    |                      |  |
|                  | DRAINAGE - Equipment Operator III               |                    |                    |                    | POLICE - Jailor                          |                    |                    |                                    | WASTEWATER - Crew Leader I            |                    |                                |                    | WATER - Crew Leader I            |                             |                    |                    |                      |  |
|                  | FLEET SERVICES - Technician I                   |                    |                    |                    | PWA - Systems Application Specialist     |                    |                    |                                    | WASTEWATER - Equipment Operator II    |                    |                                |                    | WATER - Lab Technician II        |                             |                    |                    |                      |  |

| Grade - G        | Step 1                             | Step 2             | Step 3             | Step 4                         | Step 5                                              | Step 6             | Step 7                                  | Step 8             | Step 9                                      | Step 10                     | Step 11            | Step 12            | Step 13                           | Step 14            | Step 15            | Step 16            | Step 17            |
|------------------|------------------------------------|--------------------|--------------------|--------------------------------|-----------------------------------------------------|--------------------|-----------------------------------------|--------------------|---------------------------------------------|-----------------------------|--------------------|--------------------|-----------------------------------|--------------------|--------------------|--------------------|--------------------|
| <b>Grade - G</b> | <b>\$33,634.50</b>                 | <b>\$34,609.91</b> | <b>\$35,613.59</b> | <b>\$36,646.39</b>             | <b>\$37,709.12</b>                                  | <b>\$38,802.69</b> | <b>\$39,927.97</b>                      | <b>\$41,085.89</b> | <b>\$42,277.37</b>                          | <b>\$43,503.42</b>          | <b>\$44,765.02</b> | <b>\$46,063.20</b> | <b>\$47,399.03</b>                | <b>\$48,773.61</b> | <b>\$50,188.04</b> | <b>\$51,643.49</b> | <b>\$53,141.15</b> |
| <b>Bi-Weekly</b> | \$1,293.63                         | \$1,331.15         | \$1,369.75         | \$1,409.48                     | \$1,450.35                                          | \$1,492.41         | \$1,535.69                              | \$1,580.23         | \$1,626.05                                  | \$1,673.21                  | \$1,721.73         | \$1,771.66         | \$1,823.04                        | \$1,875.91         | \$1,930.31         | \$1,986.29         | \$2,043.89         |
| <b>Hourly</b>    | \$16.1704                          | \$16.6394          | \$17.1219          | \$17.6185                      | \$18.1294                                           | \$18.6551          | \$19.1961                               | \$19.7528          | \$20.3257                                   | \$20.9151                   | \$21.5216          | \$22.1458          | \$22.7880                         | \$23.4488          | \$24.1289          | \$24.8286          | \$25.5486          |
| <b>Positions</b> | COMM. DEV - Engineering Technician |                    |                    | FLEET SERVICES - Technician II |                                                     |                    | POLICE - Crime Analyst/UCR Statistician |                    |                                             | WASTEWATER - Crew Leader II |                    |                    |                                   |                    |                    |                    |                    |
|                  | COMM. DEV - GIS Technician         |                    |                    |                                | HR - Health Benefits & Wellness Coordinator/HR Gen. |                    |                                         |                    | POLICE - Juvenile Probation Officer         |                             |                    |                    | WASTEWATER - Maintenance Tech III |                    |                    |                    |                    |
|                  | FINANCE - Payroll Coordinator      |                    |                    |                                | HR - Human Resources Officer                        |                    |                                         |                    | NEIGHB SERV- Neighborhood Initiatives Coord |                             |                    |                    | WATER - Crew Leader II            |                    |                    |                    |                    |
|                  | FINANCE - Staff Accountant I       |                    |                    |                                | NEIGHB SERV - Code Officer II                       |                    |                                         |                    | SANITATION - Residential Route Coordinator  |                             |                    |                    | Water - Maintenance Tech III      |                    |                    |                    |                    |

**2013-2014 Salary Scale for All Midwest City Employees**  
**Effective July 1, 2013 (2% COLA for the Fiscal Year 2013/2014)**

| Grades           | Step 1                                                                          | Step 2             | Step 3             | Step 4             | Step 5                                                                                 | Step 6             | Step 7             | Step 8             | Step 9                                                            | Step 10            | Step 11            | Step 12            | Step 13                                               | Step 14            | Step 15            | Step 16            | Step 17            |
|------------------|---------------------------------------------------------------------------------|--------------------|--------------------|--------------------|----------------------------------------------------------------------------------------|--------------------|--------------------|--------------------|-------------------------------------------------------------------|--------------------|--------------------|--------------------|-------------------------------------------------------|--------------------|--------------------|--------------------|--------------------|
| <b>Grade - H</b> | <b>\$35,613.30</b>                                                              | <b>\$36,646.09</b> | <b>\$37,708.82</b> | <b>\$38,802.38</b> | <b>\$39,927.65</b>                                                                     | <b>\$41,085.55</b> | <b>\$42,277.03</b> | <b>\$43,503.06</b> | <b>\$44,764.65</b>                                                | <b>\$46,062.82</b> | <b>\$47,398.65</b> | <b>\$48,773.21</b> | <b>\$50,187.63</b>                                    | <b>\$51,643.08</b> | <b>\$53,140.73</b> | <b>\$54,681.80</b> | <b>\$56,267.58</b> |
| <b>Bi-Weekly</b> | \$1,369.74                                                                      | \$1,409.47         | \$1,450.34         | \$1,492.40         | \$1,535.68                                                                             | \$1,580.21         | \$1,626.04         | \$1,673.19         | \$1,721.72                                                        | \$1,771.65         | \$1,823.02         | \$1,875.89         | \$1,930.29                                            | \$1,986.27         | \$2,043.87         | \$2,103.15         | \$2,164.14         |
| <b>Hourly</b>    | \$17.1218                                                                       | \$17.6183          | \$18.1292          | \$18.6550          | \$19.1960                                                                              | \$19.7527          | \$20.3255          | \$20.9149          | \$21.5215                                                         | \$22.1456          | \$22.7878          | \$23.4487          | \$24.1287                                             | \$24.8284          | \$25.5484          | \$26.2893          | \$27.0517          |
| <b>Positions</b> | COMM. DEV - Building Housing Code Inspector<br>EOC - Communication Specialist I |                    |                    |                    | PARK & REC - Senior Center Coordinator<br>PARK & REC- Travel Information Center Coord. |                    |                    |                    | WASTEWATER - Operator IV<br>WASTEWATER - Industrial Waste Monitor |                    |                    |                    | NEIGHB SERV - Code Officer III<br>WATER - Operator IV |                    |                    |                    |                    |

| Grade - I        | Step 1                                                                                              | Step 2             | Step 3             | Step 4                                                                                                                            | Step 5             | Step 6             | Step 7                                                                                        | Step 8             | Step 9             | Step 10                                                                                                 | Step 11            | Step 12            | Step 13                                                    | Step 14            | Step 15            | Step 16            | Step 17            |
|------------------|-----------------------------------------------------------------------------------------------------|--------------------|--------------------|-----------------------------------------------------------------------------------------------------------------------------------|--------------------|--------------------|-----------------------------------------------------------------------------------------------|--------------------|--------------------|---------------------------------------------------------------------------------------------------------|--------------------|--------------------|------------------------------------------------------------|--------------------|--------------------|--------------------|--------------------|
| <b>Grade - I</b> | <b>\$37,592.10</b>                                                                                  | <b>\$38,682.28</b> | <b>\$39,804.06</b> | <b>\$40,958.38</b>                                                                                                                | <b>\$42,146.17</b> | <b>\$43,368.41</b> | <b>\$44,626.09</b>                                                                            | <b>\$45,920.25</b> | <b>\$47,251.94</b> | <b>\$48,622.24</b>                                                                                      | <b>\$50,032.29</b> | <b>\$51,483.23</b> | <b>\$52,976.23</b>                                         | <b>\$54,512.54</b> | <b>\$56,093.41</b> | <b>\$57,720.12</b> | <b>\$59,394.00</b> |
| <b>Bi-Weekly</b> | \$1,445.85                                                                                          | \$1,487.78         | \$1,530.93         | \$1,575.32                                                                                                                        | \$1,621.01         | \$1,668.02         | \$1,716.39                                                                                    | \$1,766.16         | \$1,817.38         | \$1,870.09                                                                                              | \$1,924.32         | \$1,980.12         | \$2,037.55                                                 | \$2,096.64         | \$2,157.44         | \$2,220.00         | \$2,284.38         |
| <b>Hourly</b>    | \$18.0731                                                                                           | \$18.5972          | \$19.1366          | \$19.6915                                                                                                                         | \$20.2626          | \$20.8502          | \$21.4549                                                                                     | \$22.0770          | \$22.7173          | \$23.3761                                                                                               | \$24.0540          | \$24.7516          | \$25.4693                                                  | \$26.2080          | \$26.9680          | \$27.7501          | \$28.5548          |
| <b>Positions</b> | COMM. DEV. - Associate Current Planner<br>FINANCE - Staff Accountant II<br>IT - Computer Technician |                    |                    | PARK & REC - Aquatics and Recreation Supervisor<br>PARK & REC - Sports & Recreation Supervisor<br>POLICE - Technical Investigator |                    |                    | PWA - Office Manager<br>STORMWATER - Stormwater Technician<br>WASTEWATER - Lab Technician III |                    |                    | WASTEWATER - Maintenance Supervisor I<br>WASTEWATER - Sludge Supervisor I<br>WATER - Lab Technician III |                    |                    | WATER - Supply Supervisor<br>NEIGHB SERV - Code Officer IV |                    |                    |                    |                    |

| Grade - J        | Step 1                                                                                      | Step 2             | Step 3             | Step 4             | Step 5                                                                              | Step 6             | Step 7             | Step 8             | Step 9                                                                       | Step 10            | Step 11            | Step 12            | Step 13                                                                       | Step 14            | Step 15                                                 | Step 16            | Step 17            |
|------------------|---------------------------------------------------------------------------------------------|--------------------|--------------------|--------------------|-------------------------------------------------------------------------------------|--------------------|--------------------|--------------------|------------------------------------------------------------------------------|--------------------|--------------------|--------------------|-------------------------------------------------------------------------------|--------------------|---------------------------------------------------------|--------------------|--------------------|
| <b>Grade - J</b> | <b>\$39,570.90</b>                                                                          | <b>\$40,718.46</b> | <b>\$41,899.29</b> | <b>\$43,114.37</b> | <b>\$44,364.69</b>                                                                  | <b>\$45,651.26</b> | <b>\$46,975.15</b> | <b>\$48,337.43</b> | <b>\$49,739.22</b>                                                           | <b>\$51,181.65</b> | <b>\$52,665.92</b> | <b>\$54,193.23</b> | <b>\$55,764.84</b>                                                            | <b>\$57,382.02</b> | <b>\$59,046.10</b>                                      | <b>\$60,758.43</b> | <b>\$62,520.42</b> |
| <b>Bi-Weekly</b> | \$1,521.96                                                                                  | \$1,566.09         | \$1,611.51         | \$1,658.24         | \$1,706.33                                                                          | \$1,755.82         | \$1,806.74         | \$1,859.13         | \$1,913.05                                                                   | \$1,968.53         | \$2,025.61         | \$2,084.36         | \$2,144.80                                                                    | \$2,207.00         | \$2,271.00                                              | \$2,336.86         | \$2,404.63         |
| <b>Hourly</b>    | \$19.0245                                                                                   | \$19.5762          | \$20.1439          | \$20.7281          | \$21.3292                                                                           | \$21.9477          | \$22.5842          | \$23.2392          | \$23.9131                                                                    | \$24.6066          | \$25.3202          | \$26.0544          | \$26.8100                                                                     | \$27.5875          | \$28.3875                                               | \$29.2108          | \$30.0579          |
| <b>Positions</b> | CITY CLERK - Meter Reader Coordinator<br>CITY MANAGER - Executive Assistant to the City MGR |                    |                    |                    | COMM. DEV - Asst. City Eng/Engineer in Trng<br>CVB - Convention and Tourism Manager |                    |                    |                    | CVB - Special Events and Marketing Manager<br>FINANCE - Financial Accountant |                    |                    |                    | POLICE - Administrative Support Manager<br>POLICE - Animal Welfare Supervisor |                    | POLICE - Jail Manager<br>RISK MGMT - Safety Coordinator |                    |                    |

| Grade -K         | Step 1                                                                                                                       | Step 2             | Step 3             | Step 4             | Step 5                                                                                                                               | Step 6             | Step 7             | Step 8             | Step 9                                                                                                    | Step 10            | Step 11            | Step 12            | Step 13                                                                            | Step 14            | Step 15            | Step 16            | Step 17            |
|------------------|------------------------------------------------------------------------------------------------------------------------------|--------------------|--------------------|--------------------|--------------------------------------------------------------------------------------------------------------------------------------|--------------------|--------------------|--------------------|-----------------------------------------------------------------------------------------------------------|--------------------|--------------------|--------------------|------------------------------------------------------------------------------------|--------------------|--------------------|--------------------|--------------------|
| <b>Grade -K</b>  | <b>\$41,549.70</b>                                                                                                           | <b>\$42,754.65</b> | <b>\$43,994.53</b> | <b>\$45,270.36</b> | <b>\$46,583.21</b>                                                                                                                   | <b>\$47,934.12</b> | <b>\$49,324.21</b> | <b>\$50,754.61</b> | <b>\$52,226.50</b>                                                                                        | <b>\$53,741.07</b> | <b>\$55,299.56</b> | <b>\$56,903.24</b> | <b>\$58,553.44</b>                                                                 | <b>\$60,251.48</b> | <b>\$61,998.78</b> | <b>\$63,796.75</b> | <b>\$65,646.85</b> |
| <b>Bi-Weekly</b> | \$1,598.07                                                                                                                   | \$1,644.41         | \$1,692.10         | \$1,741.17         | \$1,791.66                                                                                                                           | \$1,843.62         | \$1,897.09         | \$1,952.10         | \$2,008.71                                                                                                | \$2,066.96         | \$2,126.91         | \$2,188.59         | \$2,252.06                                                                         | \$2,317.36         | \$2,384.57         | \$2,453.72         | \$2,524.88         |
| <b>Hourly</b>    | \$19.9758                                                                                                                    | \$20.5551          | \$21.1512          | \$21.7646          | \$22.3958                                                                                                                            | \$23.0453          | \$23.7136          | \$24.4013          | \$25.1089                                                                                                 | \$25.8371          | \$26.5863          | \$27.3573          | \$28.1507                                                                          | \$28.9671          | \$29.8071          | \$30.6715          | \$31.5610          |
| <b>Positions</b> | COMM. DEV - Property Acquisition Specialist<br>COMM. DEV. - Chief Construction Inspector<br>FLEET SERVICES - Lead Technician |                    |                    |                    | GRANTS MGMT - Housing Rehabilitation Specialist<br>POLICE -Juvenile Court Compliance Coord<br>STREET - Facilities Project Supervisor |                    |                    |                    | STREET - Park Project Supervisor<br>STREET - Project Supervisor<br>WASTEWATER - Maintenance Supervisor II |                    |                    |                    | WASTEWATER - Operator V<br>WATER - Maintenance Supervisor II<br>WATER - Operator V |                    |                    |                    |                    |

| Grade - L        | Step 1                                                                                                                                         | Step 2             | Step 3             | Step 4             | Step 5                                                                                                                                      | Step 6             | Step 7             | Step 8             | Step 9                                                                                                                | Step 10            | Step 11            | Step 12            | Step 13                                                                                                                                 | Step 14            | Step 15            | Step 16            | Step 17            |
|------------------|------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|--------------------|--------------------|---------------------------------------------------------------------------------------------------------------------------------------------|--------------------|--------------------|--------------------|-----------------------------------------------------------------------------------------------------------------------|--------------------|--------------------|--------------------|-----------------------------------------------------------------------------------------------------------------------------------------|--------------------|--------------------|--------------------|--------------------|
| <b>Grade - L</b> | <b>\$44,517.90</b>                                                                                                                             | <b>\$45,808.92</b> | <b>\$47,137.38</b> | <b>\$48,504.37</b> | <b>\$49,910.99</b>                                                                                                                          | <b>\$51,358.41</b> | <b>\$52,847.80</b> | <b>\$54,380.38</b> | <b>\$55,957.41</b>                                                                                                    | <b>\$57,580.18</b> | <b>\$59,250.00</b> | <b>\$60,968.26</b> | <b>\$62,736.33</b>                                                                                                                      | <b>\$64,555.69</b> | <b>\$66,427.81</b> | <b>\$68,354.21</b> | <b>\$70,336.49</b> |
| <b>Bi-Weekly</b> | \$1,712.23                                                                                                                                     | \$1,761.88         | \$1,812.98         | \$1,865.55         | \$1,919.65                                                                                                                                  | \$1,975.32         | \$2,032.61         | \$2,091.55         | \$2,152.21                                                                                                            | \$2,214.62         | \$2,278.85         | \$2,344.93         | \$2,412.94                                                                                                                              | \$2,482.91         | \$2,554.92         | \$2,629.01         | \$2,705.25         |
| <b>Hourly</b>    | \$21.4028                                                                                                                                      | \$22.0235          | \$22.6622          | \$23.3194          | \$23.9957                                                                                                                                   | \$24.6915          | \$25.4076          | \$26.1444          | \$26.9026                                                                                                             | \$27.6828          | \$28.4856          | \$29.3117          | \$30.1617                                                                                                                               | \$31.0364          | \$31.9364          | \$32.8626          | \$33.8156          |
| <b>Positions</b> | IT - Phone/Network Systems Administrator<br>IT - Public Safety Systems Administrator<br>IT - Systems Administrator<br>CITY CLERK - Court Clerk |                    |                    |                    | CITY CLERK - Office Manager<br>COMM. DEV - Comprehensive Planner<br>COMM. DEV-Assistant City Engineer<br>EOC - Communications Specialist II |                    |                    |                    | GRANTS MGMT - Planning Assistant<br>NEIGHB SERV- Neighborhoods In Action Coord<br>WASTEWATER - Chief Operator/Trainer |                    |                    |                    | WASTEWATER - Collection Foreman<br>WASTEWATER - Laboratory Supervisor<br>WATER - Chief Operator/Trainer<br>WATER - Distribution Foreman |                    |                    |                    |                    |

| Grade - M        | Step 1                                                        | Step 2             | Step 3             | Step 4                                                    | Step 5             | Step 6             | Step 7              | Step 8             | Step 9                                                               | Step 10            | Step 11            | Step 12            | Step 13            | Step 14            |
|------------------|---------------------------------------------------------------|--------------------|--------------------|-----------------------------------------------------------|--------------------|--------------------|---------------------|--------------------|----------------------------------------------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| <b>Grade - M</b> | <b>\$51,346.80</b>                                            | <b>\$52,835.86</b> | <b>\$54,368.10</b> | <b>\$55,944.78</b>                                        | <b>\$57,567.17</b> | <b>\$59,236.62</b> | <b>\$60,954.48</b>  | <b>\$62,722.16</b> | <b>\$64,541.10</b>                                                   | <b>\$66,412.79</b> | <b>\$68,338.77</b> | <b>\$70,320.59</b> | <b>\$72,359.89</b> | <b>\$74,458.33</b> |
| <b>Bi-Weekly</b> | \$1,974.88                                                    | \$2,032.15         | \$2,091.08         | \$2,151.72                                                | \$2,214.12         | \$2,278.33         | \$2,344.40          | \$2,412.39         | \$2,482.35                                                           | \$2,554.34         | \$2,628.41         | \$2,704.64         | \$2,783.07         | \$2,863.78         |
| <b>Hourly</b>    | \$24.6860                                                     | \$25.4019          | \$26.1385          | \$26.8965                                                 | \$27.6765          | \$28.4791          | \$29.3050           | \$30.1549          | \$31.0294                                                            | \$31.9292          | \$32.8552          | \$33.8080          | \$34.7884          | \$35.7973          |
| <b>Positions</b> | Assistant Human Resources Director<br>Chief Building Official |                    |                    | Code Compliance Supervisor<br>Engineering Project Manager |                    |                    | Golf Superintendent |                    | Police- Technical Investigations Laboratory Director<br>Risk Manager |                    |                    |                    |                    |                    |

| Grade - N        | Step 1                  | Step 2             | Step 3                   | Step 4             | Step 5                  | Step 6             | Step 7                       | Step 8             | Step 9                | Step 10            | Step 11            | Step 12                    | Step 13            | Step 14            |
|------------------|-------------------------|--------------------|--------------------------|--------------------|-------------------------|--------------------|------------------------------|--------------------|-----------------------|--------------------|--------------------|----------------------------|--------------------|--------------------|
| <b>Grade - N</b> | <b>\$55,379.88</b>      | <b>\$56,985.90</b> | <b>\$58,638.48</b>       | <b>\$60,339.01</b> | <b>\$62,088.84</b>      | <b>\$63,889.41</b> | <b>\$65,742.20</b>           | <b>\$67,648.73</b> | <b>\$69,610.54</b>    | <b>\$71,629.25</b> | <b>\$73,706.50</b> | <b>\$75,843.99</b>         | <b>\$78,043.45</b> | <b>\$80,306.72</b> |
| <b>Bi-Weekly</b> | \$2,130.00              | \$2,191.77         | \$2,255.33               | \$2,320.73         | \$2,388.03              | \$2,457.29         | \$2,528.55                   | \$2,601.87         | \$2,677.33            | \$2,754.97         | \$2,834.87         | \$2,917.08                 | \$3,001.67         | \$3,088.72         |
| <b>Hourly</b>    | \$26.6249               | \$27.3971          | \$28.1916                | \$29.0091          | \$29.8504               | \$30.7161          | \$31.6068                    | \$32.5234          | \$33.4666             | \$34.4371          | \$35.4358          | \$36.4635                  | \$37.5209          | \$38.6090          |
| <b>Positions</b> | Assistant City Attorney |                    | Current Planning Manager |                    | Deputy Finance Director |                    | Park & Recreation Supervisor |                    | Sanitation Supervisor |                    |                    | Stormwater Quality Manager |                    |                    |

| Grade - O        | Step 1                      | Step 2             | Step 3             | Step 4             | Step 5             | Step 6             | Step 7             | Step 8             | Step 9             | Step 10            | Step 11            | Step 12            | Step 13            | Step 14            |
|------------------|-----------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| <b>Grade - O</b> | <b>\$59,413.98</b>          | <b>\$61,136.98</b> | <b>\$62,909.96</b> | <b>\$64,734.35</b> | <b>\$66,611.64</b> | <b>\$68,543.38</b> | <b>\$70,531.14</b> | <b>\$72,576.54</b> | <b>\$74,681.26</b> | <b>\$76,847.01</b> | <b>\$79,075.58</b> | <b>\$81,368.78</b> | <b>\$83,728.46</b> | <b>\$86,156.60</b> |
| <b>Bi-Weekly</b> | \$2,285.15                  | \$2,351.42         | \$2,419.61         | \$2,489.78         | \$2,561.99         | \$2,636.28         | \$2,712.74         | \$2,791.41         | \$2,872.36         | \$2,955.65         | \$3,041.37         | \$3,129.57         | \$3,220.33         | \$3,313.72         |
| <b>Hourly</b>    | \$28.5644                   | \$29.3928          | \$30.2452          | \$31.1223          | \$32.0248          | \$32.9535          | \$33.9092          | \$34.8926          | \$35.9045          | \$36.9457          | \$38.0171          | \$39.1196          | \$40.2541          | \$41.4214          |
| <b>Positions</b> | Fire Administration Manager |                    |                    | GIS Coordinator    |                    | Street Supervisor  |                    |                    |                    |                    |                    |                    |                    |                    |

**2013-2014 Salary Scale for All Midwest City Employees  
Effective July 1, 2013 (2% COLA for the Fiscal Year 2013/2014)**

|                  | Step 1                                | Step 2             | Step 3                    | Step 4             | Step 5                         | Step 6             | Step 7             | Step 8             | Step 9             | Step 10            | Step 11            | Step 12            | Step 13            | Step 14            |
|------------------|---------------------------------------|--------------------|---------------------------|--------------------|--------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| <b>Grade - P</b> | <b>\$63,448.08</b>                    | <b>\$65,288.08</b> | <b>\$67,181.43</b>        | <b>\$69,129.69</b> | <b>\$71,134.45</b>             | <b>\$73,197.35</b> | <b>\$75,320.07</b> | <b>\$77,504.35</b> | <b>\$79,751.98</b> | <b>\$82,064.79</b> | <b>\$84,444.67</b> | <b>\$86,893.57</b> | <b>\$89,413.48</b> | <b>\$92,006.47</b> |
| <b>Bi-Weekly</b> | \$2,440.31                            | \$2,511.08         | \$2,583.90                | \$2,658.83         | \$2,735.94                     | \$2,815.28         | \$2,896.93         | \$2,980.94         | \$3,067.38         | \$3,156.34         | \$3,247.87         | \$3,342.06         | \$3,438.98         | \$3,538.71         |
| <b>Hourly</b>    | \$30.5039                             | \$31.3885          | \$32.2988                 | \$33.2354          | \$34.1993                      | \$35.1910          | \$36.2116          | \$37.2617          | \$38.3423          | \$39.4542          | \$40.5984          | \$41.7758          | \$42.9872          | \$44.2339          |
| <b>Positions</b> | Fleet Services/Transportation Manager |                    | IT- Assistant IT Director |                    | Water & Wastewater Supervisors |                    |                    |                    |                    |                    |                    |                    |                    |                    |

|                  | Step 1             | Step 2                        | Step 3             | Step 4             | Step 5             | Step 6             | Step 7             | Step 8             | Step 9             | Step 10            | Step 11            | Step 12            | Step 13            | Step 14             |
|------------------|--------------------|-------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|---------------------|
| <b>Grade - Q</b> | <b>\$69,498.72</b> | <b>\$71,514.18</b>            | <b>\$73,588.09</b> | <b>\$75,722.15</b> | <b>\$77,918.10</b> | <b>\$80,177.71</b> | <b>\$82,502.87</b> | <b>\$84,895.46</b> | <b>\$87,357.42</b> | <b>\$89,890.78</b> | <b>\$92,497.62</b> | <b>\$95,180.05</b> | <b>\$97,940.27</b> | <b>\$100,780.54</b> |
| <b>Bi-Weekly</b> | \$2,673.03         | \$2,750.55                    | \$2,830.31         | \$2,912.39         | \$2,996.85         | \$3,083.76         | \$3,173.19         | \$3,265.21         | \$3,359.90         | \$3,457.34         | \$3,557.60         | \$3,660.77         | \$3,766.93         | \$3,876.17          |
| <b>Hourly</b>    | \$33.4128          | \$34.3818                     | \$35.3789          | \$36.4049          | \$37.4606          | \$38.5470          | \$39.6648          | \$40.8151          | \$41.9988          | \$43.2167          | \$44.4700          | \$45.7596          | \$47.0867          | \$48.4522           |
| <b>Positions</b> | City Engineer      | Emergency Operations Director |                    | Golf Director      |                    | Grants Manager     |                    |                    |                    |                    |                    |                    |                    |                     |

|                  | Step 1                 | Step 2             | Step 3             | Step 4                   | Step 5             | Step 6             | Step 7                         | Step 8             | Step 9             | Step 10             | Step 11             | Step 12             | Step 13             | Step 14             |
|------------------|------------------------|--------------------|--------------------|--------------------------|--------------------|--------------------|--------------------------------|--------------------|--------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| <b>Grade - R</b> | <b>\$77,565.90</b>     | <b>\$79,815.32</b> | <b>\$82,129.95</b> | <b>\$84,511.72</b>       | <b>\$86,962.57</b> | <b>\$89,484.48</b> | <b>\$92,079.53</b>             | <b>\$94,749.83</b> | <b>\$97,497.58</b> | <b>\$100,325.01</b> | <b>\$103,234.43</b> | <b>\$106,228.24</b> | <b>\$109,308.85</b> | <b>\$112,478.81</b> |
| <b>Bi-Weekly</b> | \$2,983.30             | \$3,069.82         | \$3,158.84         | \$3,250.45               | \$3,344.71         | \$3,441.71         | \$3,541.52                     | \$3,644.22         | \$3,749.91         | \$3,858.65          | \$3,970.56          | \$4,085.70          | \$4,204.19          | \$4,326.11          |
| <b>Hourly</b>    | \$37.2913              | \$38.3727          | \$39.4856          | \$40.6306                | \$41.8089          | \$43.0214          | \$44.2690                      | \$45.5528          | \$46.8738          | \$48.2332           | \$49.6319           | \$51.0713           | \$52.5523           | \$54.0763           |
| <b>Positions</b> | Assistant Police Chief | City Clerk         |                    | Human Resources Director |                    |                    | Neighborhood Services Director |                    |                    |                     |                     |                     |                     |                     |

|                  | Step 1                         | Step 2             | Step 3                          | Step 4             | Step 5             | Step 6                          | Step 7              | Step 8              | Step 9              | Step 10             | Step 11             | Step 12             | Step 13             | Step 14             |
|------------------|--------------------------------|--------------------|---------------------------------|--------------------|--------------------|---------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| <b>Grade - S</b> | <b>\$85,634.10</b>             | <b>\$88,117.49</b> | <b>\$90,672.90</b>              | <b>\$93,302.41</b> | <b>\$96,008.18</b> | <b>\$98,792.42</b>              | <b>\$101,657.39</b> | <b>\$104,605.46</b> | <b>\$107,639.02</b> | <b>\$110,760.56</b> | <b>\$113,972.61</b> | <b>\$117,277.82</b> | <b>\$120,678.87</b> | <b>\$124,178.55</b> |
| <b>Bi-Weekly</b> | \$3,293.62                     | \$3,389.13         | \$3,487.42                      | \$3,588.55         | \$3,692.62         | \$3,799.71                      | \$3,909.90          | \$4,023.29          | \$4,139.96          | \$4,260.02          | \$4,383.56          | \$4,510.69          | \$4,641.50          | \$4,776.10          |
| <b>Hourly</b>    | \$41.1702                      | \$42.3642          | \$43.5927                       | \$44.8569          | \$46.1578          | \$47.4964                       | \$48.8737           | \$50.2911           | \$51.7495           | \$53.2503           | \$54.7945           | \$56.3836           | \$58.0187           | \$59.7012           |
| <b>Positions</b> | Community Development Director |                    | Environmental Services Director |                    | Fire Chief         |                                 |                     | Police Chief        |                     |                     |                     |                     |                     |                     |
|                  | Community Service Director     |                    | Finance Director                |                    |                    | Information Technology Director |                     |                     |                     |                     |                     |                     |                     |                     |

|                  | Step 1                              | Step 2             | Step 3             | Step 4              | Step 5              | Step 6              | Step 7              | Step 8              | Step 9              | Step 10             | Step 11             | Step 12             | Step 13             | Step 14             |
|------------------|-------------------------------------|--------------------|--------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| <b>Grade - T</b> | <b>\$93,701.28</b>                  | <b>\$96,418.62</b> | <b>\$99,214.76</b> | <b>\$102,091.98</b> | <b>\$105,052.66</b> | <b>\$108,099.18</b> | <b>\$111,234.06</b> | <b>\$114,459.84</b> | <b>\$117,779.18</b> | <b>\$121,194.78</b> | <b>\$124,709.42</b> | <b>\$128,326.00</b> | <b>\$132,047.45</b> | <b>\$135,876.83</b> |
| <b>Bi-Weekly</b> | \$3,603.90                          | \$3,708.41         | \$3,815.95         | \$3,926.61          | \$4,040.49          | \$4,157.66          | \$4,278.23          | \$4,402.30          | \$4,529.97          | \$4,661.34          | \$4,796.52          | \$4,935.62          | \$5,078.75          | \$5,226.03          |
| <b>Hourly</b>    | \$45.0487                           | \$46.3551          | \$47.6994          | \$49.0827           | \$50.5061           | \$51.9708           | \$53.4779           | \$55.0288           | \$56.6246           | \$58.2667           | \$59.9565           | \$61.6952           | \$63.4843           | \$65.3254           |
| <b>Positions</b> | Asst. City Manager - Administration |                    |                    |                     |                     |                     |                     |                     |                     |                     |                     |                     |                     |                     |

|                  | Step 1                              | Step 2              | Step 3              | Step 4              | Step 5              | Step 6              | Step 7              | Step 8              | Step 9              | Step 10             | Step 11             | Step 12             | Step 13             | Step 14             |
|------------------|-------------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| <b>Grade - U</b> | <b>\$101,768.46</b>                 | <b>\$104,719.75</b> | <b>\$107,756.61</b> | <b>\$110,881.56</b> | <b>\$114,097.13</b> | <b>\$117,405.94</b> | <b>\$120,810.72</b> | <b>\$124,314.22</b> | <b>\$127,919.33</b> | <b>\$131,629.00</b> | <b>\$135,446.24</b> | <b>\$139,374.18</b> | <b>\$143,416.03</b> | <b>\$147,575.10</b> |
| <b>Bi-Weekly</b> | \$3,914.17                          | \$4,027.68          | \$4,144.49          | \$4,264.68          | \$4,388.35          | \$4,515.61          | \$4,646.57          | \$4,781.32          | \$4,919.97          | \$5,062.65          | \$5,209.47          | \$5,360.55          | \$5,516.00          | \$5,675.97          |
| <b>Hourly</b>    | \$48.9271                           | \$50.3460           | \$51.8061           | \$53.3084           | \$54.8544           | \$56.4452           | \$58.0821           | \$59.7665           | \$61.4997           | \$63.2832           | \$65.1184           | \$67.0068           | \$68.9500           | \$70.9496           |
| <b>Positions</b> | Assistant City Manager - Operations |                     |                     |                     |                     |                     |                     |                     |                     |                     |                     |                     |                     |                     |



**FIRE PAY PLAN - Effective 07/01/11 (2%)**

| <b>GRADE</b>                             | <b>STEP 1</b>                                    | <b>STEP 2</b>                                    | <b>STEP 3</b>                                    | <b>STEP 4</b>                                    | <b>STEP 5</b>                                    |
|------------------------------------------|--------------------------------------------------|--------------------------------------------------|--------------------------------------------------|--------------------------------------------------|--------------------------------------------------|
| <b>FIREFIGHTER</b>                       | <b>12.6723</b><br>19.0084<br>1419.29<br>36901.67 | <b>13.5845</b><br>20.3767<br>1521.46<br>39557.95 | <b>14.4844</b><br>21.7266<br>1622.25<br>42178.60 | <b>15.3912</b><br>23.0868<br>1723.81<br>44819.14 | <b>15.7005</b><br>23.5507<br>1758.45<br>45719.72 |
| <b>SR. FIREFIGHTER</b>                   | <b>16.6073</b><br>24.9110<br>1860.02<br>48360.56 | <b>17.5107</b><br>26.2661<br>1961.20<br>50991.30 | <b>18.4138</b><br>27.6206<br>2062.34<br>53620.85 | <b>19.3172</b><br>28.9758<br>2163.52<br>56251.59 | <b>20.3493</b><br>30.5240<br>2279.12<br>59257.18 |
| <b>APPARATUS OPER.</b>                   | <b>20.8573</b><br>31.2859<br>2336.01<br>60736.36 | <b>21.4441</b><br>32.1661<br>2401.74<br>62445.14 | <b>22.0309</b><br>33.0463<br>2467.46<br>64153.92 | <b>23.0510</b><br>34.5765<br>2581.71<br>67124.45 |                                                  |
| <b>LIEUTENANT</b>                        | <b>23.5351</b><br>35.3026<br>2635.93<br>68534.13 | <b>24.0296</b><br>36.0444<br>2691.31<br>69974.13 | <b>24.5339</b><br>36.8008<br>2747.79<br>71442.59 | <b>25.0492</b><br>37.5737<br>2805.51<br>72943.15 |                                                  |
| <b>CAPTAINS</b>                          | <b>25.3092</b><br>37.9637<br>2834.63<br>73700.27 | <b>25.8407</b><br>38.7610<br>2894.16<br>75248.06 | <b>26.3833</b><br>39.5750<br>2954.93<br>76828.23 | <b>26.9374</b><br>40.4061<br>3016.99<br>78441.66 |                                                  |
| <b>MAJOR</b>                             | <b>27.5031</b><br>41.2546<br>3080.34<br>80088.96 | <b>28.0806</b><br>42.1209<br>3145.03<br>81770.71 | <b>28.6704</b><br>43.0055<br>3211.08<br>83488.10 | <b>29.2724</b><br>43.9086<br>3278.51<br>85241.14 |                                                  |
| <b>TRAINING MAJOR<br/>RIDE-OUT MAJOR</b> | <b>27.5031</b><br>41.2546<br>3080.34<br>80088.96 | <b>28.0806</b><br>42.1209<br>3145.03<br>81770.71 | <b>28.6704</b><br>43.0055<br>3211.08<br>83488.10 | <b>29.2724</b><br>43.9086<br>3278.51<br>85241.14 | <b>29.8871</b><br>44.8307<br>3347.36<br>87031.30 |
| <b>SHIFT COMMANDER</b>                   | <b>29.8871</b><br>44.8307<br>3347.36<br>87031.30 | <b>30.5147</b><br>45.7721<br>3417.65<br>88858.89 | <b>31.1556</b><br>46.7334<br>3489.43<br>90725.09 |                                                  |                                                  |
| <b>FIRE MARSHAL</b>                      | <b>40.4426</b><br>60.6639<br>3235.41<br>84120.59 | <b>41.6592</b><br>62.4889<br>3332.74<br>86651.24 | <b>42.1590</b><br>63.2386<br>3372.72<br>87690.82 |                                                  |                                                  |
| <b>FIRE INSPECTOR</b>                    | <b>32.2592</b><br>48.3889<br>2580.74<br>67099.21 | <b>33.0935</b><br>49.6402<br>2647.48<br>68834.46 | <b>33.8520</b><br>50.7779<br>2708.16<br>70412.09 | <b>34.6104</b><br>51.9157<br>2768.83<br>71989.71 | <b>36.1333</b><br>54.1999<br>2890.66<br>75157.26 |

ADDENDUM A  
POLICE PAY PLAN  
EFFECTIVE JULY 1, 2013 (2.00%)

| 7/1/2013       | X           | A            | B           | C           | D           | E           | F           | G           | H           | I           | J           | K           |
|----------------|-------------|--------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
|                |             | 1            | 2           | 3           | 4           | 5           | 6           | 7           | 8           | 9           | 10          | 11          |
| <b>Officer</b> |             | <b>Start</b> |             |             |             |             |             |             |             |             |             |             |
| Yearly         | \$35,808.15 | \$42,004.92  | \$43,265.15 | \$44,563.15 | \$45,899.97 | \$47,277.10 | \$48,695.39 |             |             |             |             |             |
| Payday         | \$1,377.24  | \$1,615.57   | \$1,664.04  | \$1,713.97  | \$1,765.38  | \$1,818.35  | \$1,872.90  |             |             |             |             |             |
| Hour           | \$17.2155   | \$20.1947    | \$20.8006   | \$21.4246   | \$22.0673   | \$22.7294   | \$23.4112   |             |             |             |             |             |
| <b>Sgt.</b>    |             |              |             |             |             |             |             |             |             |             |             |             |
| Yearly         |             | \$49,264.61  | \$50,693.30 | \$52,137.90 | \$53,623.86 | \$55,152.26 | \$56,723.95 | \$58,340.61 | \$60,003.30 | \$61,713.53 | \$63,472.33 | \$65,281.21 |
| Payday         |             | \$1,894.79   | \$1,949.74  | \$2,005.30  | \$2,062.46  | \$2,121.24  | \$2,181.69  | \$2,243.87  | \$2,307.82  | \$2,373.60  | \$2,441.24  | \$2,510.82  |
| Hour           |             | \$23.6849    | \$24.3718   | \$25.0663   | \$25.7807   | \$26.5155   | \$27.2711   | \$28.0484   | \$28.8477   | \$29.6700   | \$30.5155   | \$31.3852   |
| <b>Lt.</b>     |             |              |             |             |             |             |             |             |             |             |             |             |
| Yearly         |             | \$68,545.29  | \$70,430.33 | \$72,367.14 | \$74,357.20 |             |             |             |             |             |             |             |
| Payday         |             | \$2,636.36   | \$2,708.86  | \$2,783.35  | \$2,859.89  |             |             |             |             |             |             |             |
| Hour           |             | \$32.9545    | \$33.8607   | \$34.7919   | \$35.7487   |             |             |             |             |             |             |             |
| <b>Capt.</b>   |             |              |             |             |             |             |             |             |             |             |             |             |
| Yearly         |             | \$77,331.47  | \$79,458.16 | \$81,643.20 | \$83,888.49 |             |             |             |             |             |             |             |
| Payday         |             | \$2,974.29   | \$3,056.08  | \$3,140.12  | \$3,226.48  |             |             |             |             |             |             |             |
| Hour           |             | \$37.1786    | \$38.2010   | \$39.2515   | \$40.3310   |             |             |             |             |             |             |             |
| <b>Maj.</b>    |             |              |             |             |             |             |             |             |             |             |             |             |
| Yearly         |             | \$84,500.78  | \$86,613.26 | \$88,778.56 |             |             |             |             |             |             |             |             |
| Payday         |             | \$3,250.03   | \$3,331.28  | \$3,414.56  |             |             |             |             |             |             |             |             |
| Hour           |             | \$40.6254    | \$41.6410   | \$42.6820   |             |             |             |             |             |             |             |             |

## **GLOSSARY OF TERMS**

Account Numbers - An expenditure category, such as salaries, supplies, or professional services.

Appropriation - Authorization granted by the Council to make expenditures and to incur obligations for specific purposes.

Base Budget - An estimate of funding required to carry on existing programs at the current level of services.

Bond - A written promise to pay a sum of money on a specific date at a specified interest rate. The interest payments and the repayment of the principal are detailed in a bond ordinance. Bonds are most frequently used for construction of large capital projects, such as buildings, streets and bridges.

Budget (Operating) - A financial plan containing an estimate of proposed revenues and expenditures for a given period (typically a fiscal year).

Capital Improvement Program - A proposed plan for financing long-term work projects that lead to the physical development of the City.

Debt Service - The City's obligation to pay the principal and interest of all bonds and other debt instruments according to a pre-determined payment schedule.

Department - Identifies the highest level in the formal City organization in which a specific activity is carried out.

Encumbrance - The commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for a future expenditure.

Enterprise Fund - A governmental accounting fund in which the services provided are financed and operated similarly to those of a private business. The rate schedules for these services are established to insure that revenues are adequate to meet all necessary expenditures. Midwest City operates its water, sewer, sanitation and golf courses as enterprise funds.

Estimated Revenue - The amount of projected revenue to be collected during the fiscal year. The amount of revenue appropriated is the amount approved by Council.

## **GLOSSARY (Continued)**

**Expenditure** - This term refers to the outflow of funds paid or to be paid for an asset obtained or goods and services obtained regardless of when the expense is actually paid. This term applies to all funds. Note: An encumbrance is not an expenditure. An encumbrance reserves funds to be expended.

**Fund** - An accounting entity that has a set of self-balancing accounts and that records all financial transactions for specific activities or government functions.

**General Fund** - The General Fund is used to account for all revenues and expenditures not accounted for in some special fund. Expenditures from this fund are authorized in the operating budget.

**Goals** - Broad, general statements of each division's or section's desired social or organizational outcomes.

**Grant** - A contribution by a government or other organization to support a particular function. Grants may be classified as either categorical or block depending upon the amount of discretion allowed the grantee.

**Inter Service Fund** - A fund established to finance and account for services and commodities furnished by one department to other departments on a cost reimbursement basis.

**Objectives** - Specific statements of desired ends which can be measured.

**Revenue** - Funds that the government receives as income. It includes such items as tax payments, fees from specific services, receipts from other governments, fines, forfeitures, grants, shared revenues and interest income.

**Risk Management** - An organized attempt to protect a government's assets against accidental loss in the most economic method.

# General Funds

# City of Midwest City, Oklahoma

## General

### Index

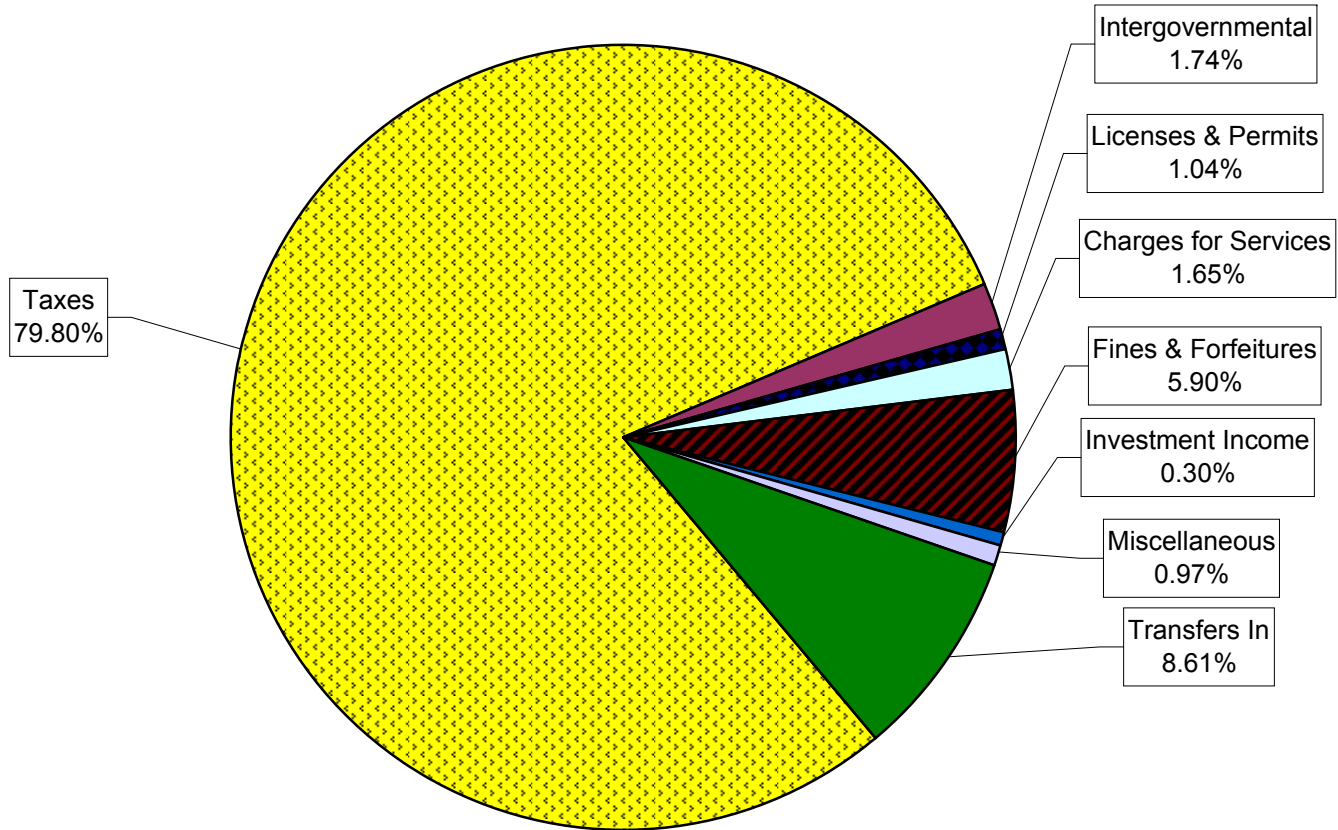
| <u>Fund / Department<br/>*Number</u> | <u>Fund / Department<br/>Description</u> | <u>Page<br/>Number</u> |
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| 010                                  | Budget Charts                            | 35                     |
| 010                                  | Revenue Projections                      | 37                     |
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\* **Note:** Three digit codes represent the **Fund** Number  
Two digit codes represent the **Department** Number

**GENERAL FUND BUDGET SUMMARY - FISCAL YEAR 2013-2014**

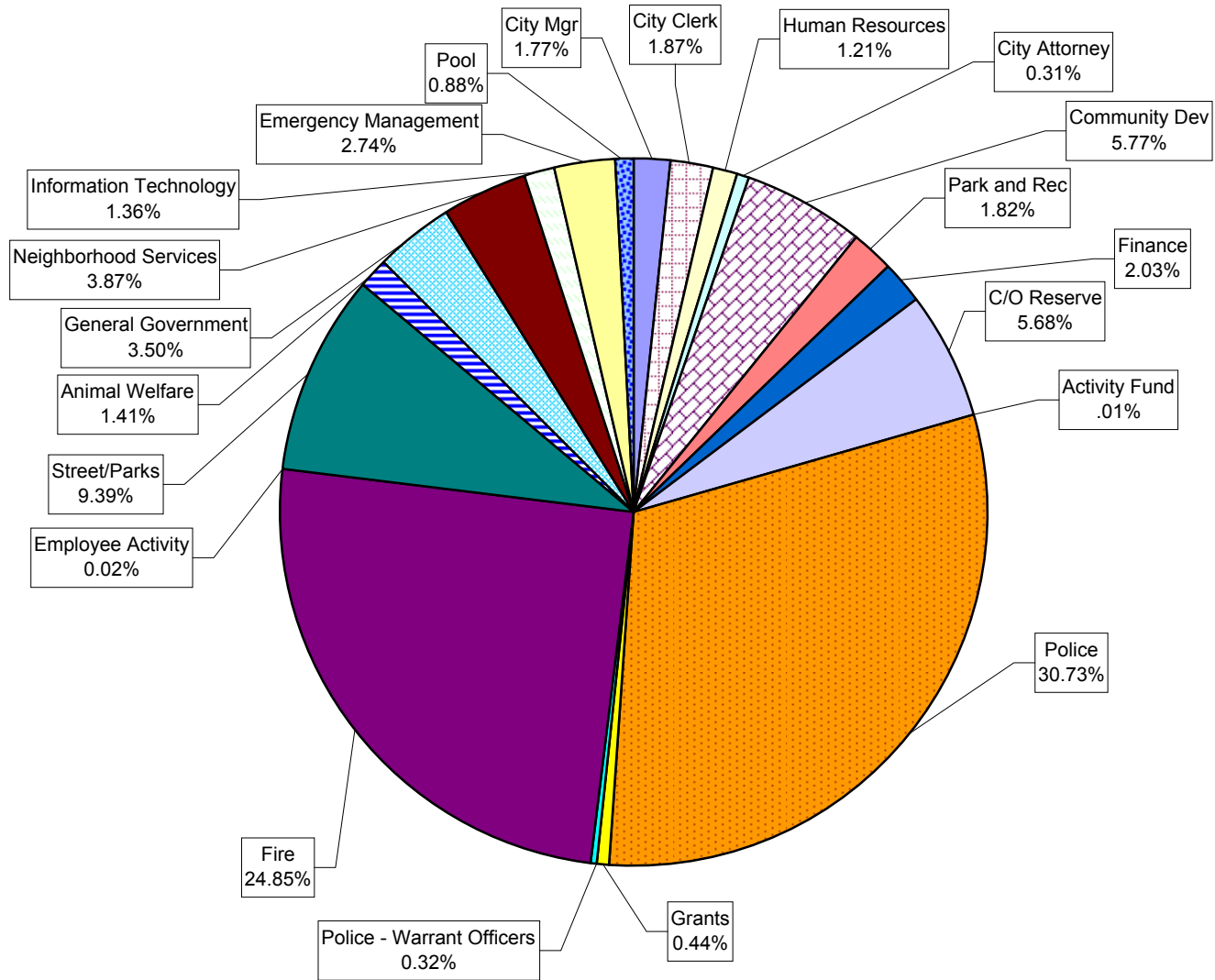
|                                | PRIOR YEAR<br>ACTUAL<br>FY 11-12 | CURRENT YEAR<br>ADOPTED BUDGET<br>FY 12-13 | CURRENT YEAR<br>BUDGET AS AMENDED<br>FY 12-13 | CURRENT YEAR<br>ACTUAL (Est.)<br>FY 12-13 | BUDGET YEAR<br>FINAL<br>FY 13-14 |
|--------------------------------|----------------------------------|--------------------------------------------|-----------------------------------------------|-------------------------------------------|----------------------------------|
| <b>ESTIMATED REVENUE:</b>      |                                  |                                            |                                               |                                           |                                  |
| Taxes                          | 22,365,226                       | 22,314,274                                 | 22,687,425                                    | 23,201,480                                | 23,124,756                       |
| Intergovernmental              | 486,364                          | 479,738                                    | 479,739                                       | 502,821                                   | 502,821                          |
| Licenses & Permits             | 243,369                          | 221,196                                    | 221,196                                       | 300,785                                   | 300,270                          |
| Charges for Services           | 446,270                          | 479,445                                    | 479,445                                       | 462,440                                   | 478,558                          |
| Fines & Forfeitures            | 1,778,360                        | 1,769,018                                  | 1,769,018                                     | 1,656,735                                 | 1,709,552                        |
| Investment Income              | 90,271                           | 73,029                                     | 73,029                                        | 93,459                                    | 87,879                           |
| Miscellaneous                  | 275,506                          | 230,081                                    | 230,080                                       | 280,216                                   | 280,448                          |
| Transfers In                   | 2,494,145                        | 2,493,865                                  | 10,670,805                                    | 10,670,805                                | 2,493,552                        |
| <b>TOTAL REVENUE</b>           | <b>28,179,511</b>                | <b>28,060,646</b>                          | <b>36,610,737</b>                             | <b>37,168,741</b>                         | <b>28,977,836</b>                |
| Use / (Gain) of Fund Balance   | (578,342)                        | 50,592                                     | 298,920                                       | (8,618,814)                               | 1,783,766                        |
| <b>TOTAL RESOURCES</b>         | <b>27,601,169</b>                | <b>28,111,238</b>                          | <b>36,909,657</b>                             | <b>28,549,927</b>                         | <b>30,761,602</b>                |
| <b>PROPOSED EXPENDITURES:</b>  |                                  |                                            |                                               |                                           |                                  |
| Managerial                     | 498,776                          | 516,759                                    | 523,008                                       | 509,887                                   | 545,281                          |
| City Clerk                     | 545,935                          | 586,970                                    | 589,257                                       | 587,207                                   | 575,772                          |
| Human Resources                | 358,892                          | 325,557                                    | 325,557                                       | 325,557                                   | 372,324                          |
| City Attorney                  | 122,563                          | 148,784                                    | 149,353                                       | 147,049                                   | 96,086                           |
| Community Development          | 1,651,702                        | 1,747,832                                  | 1,806,918                                     | 1,650,962                                 | 1,775,819                        |
| Park and Recreation            | 500,627                          | 514,834                                    | 517,397                                       | 515,850                                   | 558,369                          |
| Finance                        | 600,816                          | 614,150                                    | 617,352                                       | 602,036                                   | 624,662                          |
| Street/Parks                   | 2,713,999                        | 2,858,026                                  | 2,935,457                                     | 2,868,833                                 | 2,888,687                        |
| Animal Welfare                 | -                                | -                                          | -                                             | -                                         | 433,173                          |
| General Government             | 873,417                          | 915,176                                    | 970,909                                       | 960,145                                   | 1,076,046                        |
| Neighborhood Services          | 1,466,229                        | 1,597,762                                  | 1,622,020                                     | 1,590,913                                 | 1,191,583                        |
| Information Technology         | 333,186                          | 413,150                                    | 423,265                                       | 386,103                                   | 419,778                          |
| Emergency Management           | 782,525                          | 807,550                                    | 808,772                                       | 799,834                                   | 844,298                          |
| Swimming Pools                 | 277,171                          | 248,612                                    | 249,079                                       | 233,391                                   | 270,891                          |
| (Transfers Out:)               |                                  |                                            |                                               |                                           |                                  |
| Police                         | 9,211,146                        | 9,172,673                                  | 9,379,001                                     | 9,477,601                                 | 9,454,390                        |
| Police - Warrant Officers      | 98,572                           | 98,572                                     | 98,572                                        | 98,572                                    | 98,572                           |
| Fire                           | 7,447,540                        | 7,416,432                                  | 7,583,255                                     | 7,662,977                                 | 7,644,210                        |
| Grants                         | 99,295                           | 119,399                                    | 119,399                                       | 119,399                                   | 134,132                          |
| C/O Reserve                    | -                                | -                                          | -                                             | -                                         | 1,748,029                        |
| Capital Outlay                 | 12,778                           | -                                          | 1,099                                         | -                                         | -                                |
| Activity                       | 3,000                            | 2,000                                      | 2,000                                         | 2,000                                     | 2,000                            |
| Cap Imp Revenue Bonds          | -                                | -                                          | 8,176,376                                     | -                                         | -                                |
| Employee Activity              | 3,000                            | 7,000                                      | 11,611                                        | 11,611                                    | 7,500                            |
| <b>TOTAL EXPENDITURES</b>      | <b>27,601,169</b>                | <b>28,111,238</b>                          | <b>36,909,657</b>                             | <b>28,549,927</b>                         | <b>30,761,602</b>                |
| <b>RESERVE OF FUND BALANCE</b> |                                  |                                            |                                               |                                           | <b>1,167,277</b>                 |

**ESTIMATED REVENUES GENERAL FUND  
FY 2013-2014  
Total \$ 28,977,836**





**ESTIMATED EXPENDITURES GENERAL FUND  
FY 2013-2014  
Total \$30,761,602**



### General Fund Revenue Projections FY 2013-2014

| Description                         | Account Number     | ACTUAL            | ACTUAL            | ACTUAL            | ACTUAL            | ANNUAL BUDGET     | ESTIMATED ACTUAL  | BUDGET PROJECTION |
|-------------------------------------|--------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
|                                     |                    | 2008-2009         | 2009-2010         | 2010-2011         | 2011-2012         | 2012-2013         | 2012-2013         | 2013-2014         |
| SALES TAX                           | 010-0000-313-10-01 | 18,243,381        | 18,268,071        | 18,926,042        | 19,028,856        | 19,399,821        | 19,697,150        | 19,697,150        |
| USE TAX                             | 010-0000-313-10-02 | 632,281           | 727,345           | 687,809           | 781,192           | 685,763           | 970,380           | 916,581           |
| OG&E                                | 010-0000-318-10-21 | 1,375,133         | 1,360,053         | 1,384,821         | 1,538,348         | 1,544,290         | 1,518,402         | 1,518,402         |
| ONG                                 | 010-0000-318-10-23 | 496,133           | 514,899           | 427,989           | 397,421           | 468,515           | 389,335           | 389,335           |
| TELEPHONE                           | 010-0000-318-10-24 | 133,841           | 119,717           | 123,243           | 101,637           | 113,040           | 95,925            | 73,000            |
| CABLE TV                            | 010-0000-318-10-25 | 388,793           | 509,615           | 445,010           | 498,419           | 456,642           | 513,305           | 513,305           |
| 911 EMERGENCY ACT                   | 010-0000-318-10-26 | 27,849            | 24,563            | 21,631            | 19,354            | 19,354            | 16,983            | 16,983            |
| <b>TOTAL TAXES</b>                  |                    | <b>21,297,410</b> | <b>21,524,264</b> | <b>22,016,545</b> | <b>22,365,227</b> | <b>22,687,425</b> | <b>23,201,480</b> | <b>23,124,756</b> |
| BUILDING                            | 010-0000-322-14-41 | 41,488            | 47,210            | 66,637            | 40,641            | 38,105            | 66,856            | 66,856            |
| OIL & GAS PERMITS                   | 010-0000-322-14-42 | 0                 | 3,500             | 3,500             | 3,500             | 3,500             | 3,500             | 3,500             |
| OCCUPATIONAL                        | 010-0000-322-14-50 | 54,209            | 56,070            | 47,607            | 40,153            | 34,353            | 35,797            | 35,797            |
| SIGNS                               | 010-0000-322-14-51 | 8,300             | 10,650            | 7,850             | 7,110             | 5,406             | 9,028             | 9,028             |
| ELECTRICAL                          | 010-0000-322-14-55 | 69,800            | 60,636            | 54,529            | 49,196            | 41,196            | 65,000            | 65,000            |
| PLUMBING                            | 010-0000-322-14-58 | 40,052            | 36,521            | 35,628            | 32,022            | 31,249            | 43,106            | 43,106            |
| REFRIG & FORCED AIR                 | 010-0000-322-14-65 | 35,807            | 38,077            | 35,866            | 33,961            | 31,536            | 41,441            | 41,441            |
| BURN                                | 010-0000-322-14-66 | 0                 | 0                 | 0                 | 350               | 0                 | 225               | 0                 |
| OTHER LICENSE & PERMITS             | 010-0000-322-14-85 | 37,865            | 40,582            | 40,433            | 36,031            | 35,851            | 35,542            | 35,542            |
| PENDING LIC & PERMITS               | 010-0000-322-14-90 | 2,025             | 798               | -143              | 405               | 0                 | 290               | 0                 |
| <b>TOTAL LICENSES &amp; PERMITS</b> |                    | <b>289,545</b>    | <b>294,042</b>    | <b>291,907</b>    | <b>243,369</b>    | <b>221,196</b>    | <b>300,785</b>    | <b>300,270</b>    |
| ALCOHOL                             | 010-0000-335-10-32 | 79,088            | 79,337            | 82,309            | 76,641            | 77,225            | 82,640            | 82,640            |
| TOBACCO TAX                         | 010-0000-335-10-35 | 347,090           | 352,502           | 376,305           | 409,723           | 402,514           | 420,181           | 420,181           |
| <b>TOTAL INTERGOVERNMENTAL</b>      |                    | <b>426,178</b>    | <b>431,839</b>    | <b>458,614</b>    | <b>486,364</b>    | <b>479,739</b>    | <b>502,821</b>    | <b>502,821</b>    |
| UNION PAYROLL FEES                  | 010-0000-340-14-10 | 748               | 801               | 993               | 889               | 822               | 774               | 774               |
| MOWING & CLEANUP                    | 010-0000-340-14-12 | 90,414            | -1,425            | -900              | 0                 | 0                 | -7,425            | 0                 |
| PAY TELEPHONE                       | 010-0000-340-14-14 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 |
| WRITE-OFFS                          | 010-0000-340-14-44 | 0                 | -522              | -125              | -8,970            | 0                 | 0                 | 0                 |
| BOARD OF ADJUSTMENT                 | 010-0000-341-15-15 | 0                 | 360               | 1,080             | 120               | 300               | 197               | 197               |
| OTHER UTILITY BILLING               | 010-0000-341-15-30 | 5,585             | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 |
| RECEIVABLES WRITE-OFFS              | 010-0000-344-16-44 | 0                 | 0                 | 0                 | -162              | 0                 | -389              | 0                 |
| ANIMAL WELFARE                      | 010-0000-345-15-31 | 0                 | 0                 | 0                 | -243              | 0                 | 0                 | 0                 |
| POOL ADMISSIONS                     | 010-0000-347-16-15 | 165,725           | 145,966           | 162,944           | 159,149           | 175,000           | 170,289           | 170,289           |
| POOL CONCESSIONS                    | 010-0000-347-16-19 | 16,852            | 12,753            | 13,937            | 13,172            | 15,818            | 14,798            | 14,798            |
| POOL RENTAL                         | 010-0000-347-16-22 | 13,018            | 13,336            | 20,549            | 20,625            | 18,935            | 24,721            | 24,721            |
| POOL - SEASON PASSES                | 010-0000-347-16-23 | 47,666            | 51,255            | 64,831            | 56,620            | 65,000            | 60,725            | 69,029            |
| SWIM LESSONS                        | 010-0000-347-16-24 | 6,020             | 7,285             | 5,505             | 8,720             | 7,220             | 2,400             | 2,400             |
| DISPATCHING SERVICES                | 010-0000-349-16-21 | 166,148           | 187,000           | 187,000           | 196,350           | 196,350           | 196,350           | 196,350           |
| <b>TOTAL CHARGES FOR SERVICES</b>   |                    | <b>512,176</b>    | <b>416,809</b>    | <b>455,814</b>    | <b>446,270</b>    | <b>479,445</b>    | <b>462,440</b>    | <b>478,558</b>    |

### General Fund Revenue Projections FY 2013-2014

| Description                        | Account Number     | ACTUAL            | ACTUAL            | ACTUAL            | ACTUAL            | ANNUAL BUDGET     | ESTIMATED ACTUAL  | BUDGET PROJECTION |
|------------------------------------|--------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
|                                    |                    | 2008-2009         | 2009-2010         | 2010-2011         | 2011-2012         | 2012-2013         | 2012-2013         | 2013-2014         |
| FINES & FORFEITURES                | 010-0000-351-10-51 | 1,670,079         | 1,733,921         | 1,697,321         | 1,762,077         | 1,750,000         | 1,640,840         | 1,693,657         |
| BONDSMAN / MISC COURT              | 010-0000-351-10-54 | 11,300            | 12,615            | 5,845             | 0                 | 0                 | 0                 | 0                 |
| FINES/BONDSMAN FEE                 | 010-0000-351-10-55 | 9,965             | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 |
| INCARCERATION 5% COURT             | 010-0000-351-10-57 | 3,322             | 4,527             | 7,506             | 8,578             | 10,118            | 8,083             | 8,083             |
| INCARCERATION FEES                 | 010-0000-351-10-58 | 3,457             | 4,178             | 6,651             | 7,704             | 8,900             | 7,812             | 7,812             |
| <b>TOTAL FINES&amp;FORFEITURES</b> |                    | <b>1,698,122</b>  | <b>1,755,242</b>  | <b>1,717,323</b>  | <b>1,778,359</b>  | <b>1,769,018</b>  | <b>1,656,735</b>  | <b>1,709,552</b>  |
| INVESTMENT INTEREST                | 010-0000-361-41-10 | 71,262            | 52,149            | 54,232            | 68,438            | 51,873            | 74,172            | 68,592            |
| SALES TAX INTEREST                 | 010-0000-361-41-14 | 30,240            | 24,604            | 22,474            | 21,833            | 21,156            | 19,287            | 19,287            |
| <b>TOTAL INTEREST</b>              |                    | <b>101,501</b>    | <b>76,753</b>     | <b>76,706</b>     | <b>90,271</b>     | <b>73,029</b>     | <b>93,459</b>     | <b>87,879</b>     |
| LONG/SHORT COURT                   | 010-0000-370-01-02 | 505               | -81               | 33                | 16                | 0                 | 266               | 0                 |
| L/S - DEVELOPMENT SCVS             | 010-0000-370-01-03 | 6                 | 34                | -97               | 1                 | 0                 | 0                 | 0                 |
| L/S - MISCELLANEOUS                | 010-0000-370-01-04 | -878              | 6,326             | 2,634             | 354               | 0                 | -499              | 0                 |
| L/S - POOL                         | 010-0000-370-01-10 | 0                 | -101              | 11                | -216              | 0                 | 0                 | 0                 |
| RESALE PROPERTY / TLE 68           | 010-0000-371-14-01 | 26,246            | 0                 | 36,214            | 56,224            | 46,219            | 60,591            | 60,591            |
| REMINGTON PARK                     | 010-0000-371-14-02 | 9,065             | 9,503             | 9,553             | 0                 | 0                 | 0                 | 0                 |
| REFUND OF OVER PMTS                | 010-0000-371-14-03 | 0                 | 25                | 776               | 2,804             | 0                 | 0                 | 0                 |
| OTHER RECEIPTS                     | 010-0000-371-14-11 | 261               | 1,107             | 2,785             | 19,528            | 5,000             | 8,989             | 8,988             |
| DAMAGES                            | 010-0000-371-14-16 | 2,143             | 797               | 7,116             | 1,047             | 500               | 500               | 500               |
| MISCELLANEOUS                      | 010-0000-371-14-21 | 17,749            | 8,862             | 9,252             | 9,277             | 9,277             | 10,689            | 10,689            |
| COLLECTION AGENCY                  | 010-0000-371-14-26 | 4,812             | 3,255             | 1,739             | 3,923             | 3,598             | 4,221             | 4,221             |
| COMMUNITY CENTER RENTAL            | 010-0000-373-11-04 | 70,432            | 70,421            | 76,045            | 75,050            | 68,177            | 71,481            | 71,481            |
| SENIOR CENTER                      | 010-0000-373-11-05 | 6,665             | 5,861             | 4,875             | 6,000             | 5,500             | 8,081             | 8,081             |
| CITY PROPERTIES                    | 010-0000-373-11-06 | 9,797             | 9,823             | 2,660             | 2,675             | 2,669             | 2,698             | 2,698             |
| REFUNDS-COMMUNITY CENTER           | 010-0000-373-11-12 | 0                 | -5,980            | -3,629            | -3,618            | -1,768            | -2,432            | -2,432            |
| COPIES                             | 010-0000-377-15-04 | 12,785            | 10,375            | 3,519             | 3,404             | 3,532             | 3,841             | 3,841             |
| PLAT FEES                          | 010-0000-377-15-11 | 1,980             | 4,252             | 2,368             | 1,254             | 1,421             | 1,262             | 1,262             |
| ZONING APPLICATIONS                | 010-0000-377-15-13 | 2,900             | 4,225             | 2,845             | 10,800            | 3,975             | 4,038             | 4,038             |
| ENGINEERING FEES                   | 010-0000-377-15-20 | 27,518            | 16,232            | 30,939            | 21,137            | 21,925            | 43,719            | 43,719            |
| RETURN CHECK FEES                  | 010-0000-377-15-25 | 14,374            | 14,500            | 12,490            | 11,636            | 10,911            | 13,902            | 13,902            |
| ANIMAL WELFARE                     | 010-0000-377-15-31 | 47,659            | 46,341            | 43,196            | 46,773            | 39,763            | 41,522            | 41,522            |
| OTHER FEES                         | 010-0000-377-15-90 | 7,895             | 8,864             | 8,296             | 7,436             | 9,381             | 7,347             | 7,347             |
| <b>TOTAL MISCELLANEOUS</b>         |                    | <b>261,914</b>    | <b>214,641</b>    | <b>253,620</b>    | <b>275,505</b>    | <b>230,080</b>    | <b>280,216</b>    | <b>280,448</b>    |
| MUNICIPAL COURT                    | 010-0000-391-01-13 | 3,456             | 2,688             | 1,664             | 1,744             | 2,028             | 2,028             | 1,151             |
| GRANTS                             | 010-0000-391-01-14 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 |
| CAP IMP REVENUE BOND               | 010-0000-391-01-17 | 0                 | 0                 | 0                 | 0                 | 8,176,376         | 8,176,376         |                   |
| MUNICIPAL AUTHORITY                | 010-0000-391-21-01 | 2,326,401         | 2,326,401         | 2,326,401         | 2,326,401         | 2,326,401         | 2,326,401         | 2,326,401         |
| INTERDEPT - FIRE                   | 010-0000-391-21-17 | 166,002           | 166,000           | 88,000            | 166,000           | 166,000           | 166,000           | 166,000           |
| <b>TOTAL TRANSFER IN</b>           |                    | <b>2,495,859</b>  | <b>2,495,089</b>  | <b>2,416,065</b>  | <b>2,494,145</b>  | <b>10,670,805</b> | <b>10,670,805</b> | <b>2,493,552</b>  |
| <b>FUND TOTAL</b>                  |                    | <b>27,082,705</b> | <b>27,208,679</b> | <b>27,686,594</b> | <b>28,179,510</b> | <b>36,610,737</b> | <b>37,168,741</b> | <b>28,977,836</b> |

**BUDGET SUMMARY BY DEPARTMENT & CATEGORY - FISCAL YEAR 2013-2014 - EXPENDITURES**

|                           | <b>Personal Services</b> | <b>Benefits</b>  | <b>Materials &amp; Supplies</b> | <b>Other Services &amp; Charges</b> | <b>Debt Service</b> | <b>Transfers</b>  | <b>Department Request</b> |
|---------------------------|--------------------------|------------------|---------------------------------|-------------------------------------|---------------------|-------------------|---------------------------|
| City Manager              | 407,829                  | 127,188          | 3,200                           | 7,064                               | -                   | -                 | 545,281                   |
| City Clerk                | 417,810                  | 144,447          | 6,310                           | 6,820                               | 385                 | -                 | 575,772                   |
| Human Resources           | 247,923                  | 92,781           | 3,500                           | 28,120                              | -                   | -                 | 372,324                   |
| City Attorney             | 72,514                   | 19,422           | 800                             | 3,350                               | -                   | -                 | 96,086                    |
| Community Development     | 1,164,682                | 386,050          | 75,003                          | 150,084                             | -                   | -                 | 1,775,819                 |
| Park and Recreation       | 324,843                  | 118,385          | 25,340                          | 89,801                              | -                   | -                 | 558,369                   |
| Finance                   | 445,338                  | 168,810          | 5,649                           | 4,864                               | -                   | -                 | 624,661                   |
| C/O Reserve               | -                        | -                | -                               | -                                   | -                   | 1,748,029         | 1,748,029                 |
| Activity                  | -                        | -                | -                               | -                                   | -                   | 2,000             | 2,000                     |
| Police                    | -                        | -                | -                               | -                                   | -                   | 9,454,390         | 9,454,390                 |
| Police - Warrant Officers | -                        | -                | -                               | -                                   | -                   | 98,572            | 98,572                    |
| Grants                    | -                        | -                | -                               | -                                   | -                   | 134,132           | 134,132                   |
| Fire                      | -                        | -                | -                               | -                                   | -                   | 7,644,210         | 7,644,210                 |
| Employee Activity         | -                        | -                | -                               | -                                   | -                   | 7,500             | 7,500                     |
| Street/Parks              | 966,411                  | 481,877          | 534,877                         | 905,522                             | -                   | -                 | 2,888,687                 |
| Animal Welfare            | 263,600                  | 106,433          | 24,790                          | 38,350                              | -                   | -                 | 433,173                   |
| General Government        | 16,800                   | 119,610          | 70,600                          | 869,036                             | -                   | -                 | 1,076,046                 |
| Neighborhood Services     | 710,926                  | 299,981          | 51,585                          | 129,091                             | -                   | -                 | 1,191,583                 |
| Information Technology    | 277,692                  | 99,470           | 19,264                          | 23,352                              | -                   | -                 | 419,778                   |
| Emergency Management      | 623,022                  | 214,875          | 3,000                           | 3,400                               | -                   | -                 | 844,297                   |
| Swimming Pool             | 184,577                  | 44,860           | 33,554                          | 7,900                               | -                   | -                 | 270,891                   |
| <b>TOTAL EXPENDITURES</b> | <b>6,123,967</b>         | <b>2,424,189</b> | <b>857,472</b>                  | <b>2,266,754</b>                    | <b>385</b>          | <b>19,088,833</b> | <b>30,761,600</b>         |

**FUND: GENERAL (010)**  
**DEPARTMENT: CITY MANAGER (01)**  
**DEPARTMENT HEAD: GUY HENSON**

| EXPENDITURES         | AMENDED             |                     | ESTIMATED           |                     |
|----------------------|---------------------|---------------------|---------------------|---------------------|
|                      | ACTUAL<br>2011-2012 | BUDGET<br>2012-2013 | ACTUAL<br>2012-2013 | BUDGET<br>2013-2014 |
| PERSONAL SERVICES    | 383,039             | 390,121             | 384,899             | 407,829             |
| BENEFITS             | 108,010             | 122,679             | 117,333             | 127,188             |
| MATERIALS & SUPPLIES | 1,259               | 3,292               | 1,726               | 3,200               |
| OTHER SERVICES       | 6,468               | 6,916               | 5,929               | 7,064               |
| <b>TOTAL</b>         | <b>498,776</b>      | <b>523,008</b>      | <b>509,887</b>      | <b>545,281</b>      |

| PERMANENT STAFFING         | FY 13-14    | FY 12-13   | PERSONNEL<br>POSITIONS<br>SUMMARY: |
|----------------------------|-------------|------------|------------------------------------|
| City Manager               | 0.925       | 1          |                                    |
| Asst. City Manager         | 0.50        | 0.50       | 2005-06 - 4                        |
| Asst. City Manager - Admin | 0.80        | 0.80       | 2006-07 - 5                        |
| Executive Secretary        | 0.80        | 1          | 2007-08 - 4                        |
| Administrative Secretary   | 1           | 0          | 2008-09 - 3.5                      |
|                            |             |            | 2009-10 - 3.4                      |
|                            |             |            | 2010-11 - 3.4                      |
|                            |             |            | 2011-12 - 3.3                      |
|                            |             |            | 2012-13 - 3.3                      |
|                            |             |            | 2013-14 - 4.03                     |
| <b>TOTAL</b>               | <b>4.03</b> | <b>3.3</b> |                                    |

Administrative Secretary reclassified from City Attorney 90% and Welcome Center 10% - FY 13-14  
 Executive Secretary - .20% to Hospital Authority - Fund 425 FY 13-14  
 City Manager - 7.5% to Hospital Authority - Fund 425 FY 13-14  
 Asst. City Manager - .50% to PWA - Fund 075  
 Asst. City Manager - Admin - .20% to Hotel/Conf Cntr - Fund 195

**FINAL BUDGET 2013-2014**

| PERSONAL SERVICES              |                |
|--------------------------------|----------------|
| 10-01 SALARIES                 | 374,521        |
| 10-07 ALLOWANCES               | 13,526         |
| 10-10 LONGEVITY                | 4,593          |
| 10-11 SL BUYBACK-OVER BANK     | 3,855          |
| 10-12 VACATION BUYBACK         | 6,939          |
| 10-13 PDO BUYBACK              | 2,293          |
| 10-14 SL INCENTIVE PAY         | 2,103          |
| <b>TOTAL PERSONAL SERVICES</b> | <b>407,829</b> |

| BENEFITS                        |                |
|---------------------------------|----------------|
| 15-01 SOCIAL SECURITY           | 31,199         |
| 15-02 EMPLOYEES' RETIREMENT     | 53,018         |
| 15-03 GROUP INSURANCE           | 25,453         |
| 15-06 TRAVEL & SCHOOL           | 11,000         |
| 15-20 OVERHEAD HEALTH CARE COST | 2,690          |
| 15-98 RETIREE INSURANCE         | 3,828          |
| <b>TOTAL BENEFITS</b>           | <b>127,188</b> |

| MATERIALS & SUPPLIES                  |              |
|---------------------------------------|--------------|
| 20-34 MAINTENANCE OF EQUIPMENT        | 200          |
| 20-41 SUPPLIES                        | 3,000        |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>3,200</b> |

| OTHER SERVICES & CHARGES                  |              |
|-------------------------------------------|--------------|
| 30-40 CONTRACTUAL                         | 1,760        |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS         | 5,304        |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>7,064</b> |

|                                 |                |
|---------------------------------|----------------|
| <b>TOTAL DEPARTMENT REQUEST</b> | <b>545,281</b> |
|---------------------------------|----------------|

**FUND: GENERAL (010)**  
**DEPARTMENT: CITY MANAGER (01)**

**SIGNIFICANT EXPENDITURE CHANGES**

**PROGRAM DESCRIPTION**

The City Manager provides direction and supervision to all functions of the City; transmits the policies of the Council into action agendas by the various departments; initiates inquiries in response to citizen requests or complaints; develops a budget designed to implement the policies of the Council; and provides monitoring of expenditures and revenues to ensure fiscal soundness. Serves as manager of the Hospital Authority.

**2013-14 GOALS AND OBJECTIVES**

1. Continue involvement with various civic and community groups to increase shopping in Midwest City.
2. Continue efforts to identify areas where utilization of alternative methods or equipment can reduce needs for manpower, especially in the public works areas.
3. Update and refine the five-year Capital Outlay program.
4. Continue regular meetings with Administrative Staff.
5. Continue monthly meetings with Employee Advisory Committee in order to facilitate employee involvement in planning and operations.

6. Continue to closely monitor the management of the Reed Center and Sheraton Hotel.
7. Oversee contractual requirements of the Redevelopment Agreement and Lease.
8. Continue the marketing program for Midwest City through contract services.
9. Oversee development and marketing of the Soldier Creek Industrial Park.
10. Pursue development opportunities for City owned land on S. E. 29th Street.
11. Oversee assets and budget of Hospital Authority.

**FUND: GENERAL (010)**  
**DEPARTMENT: CITY CLERK (02) CLERK'S OFFICE/MUNICIPAL COURT**  
**DEPARTMENT HEAD: RHONDA ATKINS**

| EXPENDITURES         | ACTUAL         | AMENDED             | ESTIMATED           |                     |
|----------------------|----------------|---------------------|---------------------|---------------------|
|                      | 2011-2012      | BUDGET<br>2012-2013 | ACTUAL<br>2012-2013 | BUDGET<br>2013-2014 |
| PERSONAL SERVICES    | 401,873        | 433,879             | 428,575             | 417,810             |
| BENEFITS             | 131,737        | 138,196             | 143,808             | 144,447             |
| MATERIALS & SUPPLIES | 6,571          | 7,157               | 6,136               | 6,310               |
| OTHER SERVICES       | 3,420          | 7,720               | 6,352               | 6,820               |
| DEBT SERVICE         | 2,334          | 2,305               | 2,336               | 385                 |
| <b>TOTAL</b>         | <b>545,935</b> | <b>589,257</b>      | <b>587,207</b>      | <b>575,772</b>      |

| PERMANENT STAFFING            | FY 13-14    | FY 12-13   | PERSONNEL<br>POSITIONS<br>SUMMARY: |
|-------------------------------|-------------|------------|------------------------------------|
| City Clerk                    | 0.5         | 0.5        |                                    |
| Billing Technician            | 0.5         | 0.5        |                                    |
| PBX Receptionist              | 0           | 0.5        | 2005-06 - 23                       |
| Utilities Service Clerk (PBX) | 0.5         | 0          | 2006-07 - 23.5                     |
| Assistant City Attorney       | 0.75        | 1          | 2007-08 - 16.5                     |
| Court Clerk                   | 1           | 1          | 2008-09 - 15                       |
| Lead Clerk/Trainer            | 1           | 1          | 2009-10 - 15                       |
| Clerk - Court                 | 3           | 3          | 2010-11 - 7.5                      |
|                               |             |            | 2011-12 - 7.25                     |
|                               |             |            | 2012-13 - 7.5                      |
|                               |             |            | 2013-14 - 7.25                     |
| <b>TOTAL</b>                  | <b>7.25</b> | <b>7.5</b> |                                    |

| PART-TIME                     | FY 13-14 | FY 12-13 |
|-------------------------------|----------|----------|
| Clerk - Court                 | 1        | 1        |
| City Municipal Judge          | 2        | 2        |
| Assoc Mun. Judge (Occasional) | 1        | 1        |

**FINAL BUDGET 2013-2014**

| <b>CITY CLERK - (0211)</b>                |                |
|-------------------------------------------|----------------|
| <b>PERSONAL SERVICES</b>                  |                |
| 10-01 SALARIES                            | 87,629         |
| 10-03 OVERTIME                            | 1,020          |
| 10-07 ALLOWANCES                          | 2,190          |
| 10-10 LONGEVITY                           | 1,240          |
| 10-12 VL BUYBACK                          | 832            |
| 10-13 PDO BUYBACK                         | 146            |
| 10-14 SICK LEAVE INCENTIVE                | 450            |
| <b>TOTAL PERSONAL SERVICES</b>            | <b>93,507</b>  |
| <b>BENEFITS</b>                           |                |
| 15-01 SOCIAL SECURITY                     | 7,153          |
| 15-02 EMPLOYEES' RETIREMENT               | 12,156         |
| 15-03 GROUP INSURANCE                     | 6,902          |
| 15-06 TRAVEL & SCHOOL                     | 3,625          |
| 15-20 OVERHEAD HEALTH CARE COST           | 768            |
| 15-98 RETIREE INSURANCE                   | 4,279          |
| <b>TOTAL BENEFITS</b>                     | <b>34,883</b>  |
| <b>MATERIALS &amp; SUPPLIES</b>           |                |
| 20-41 SUPPLIES                            | 1,650          |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b>     | <b>1,650</b>   |
| <b>OTHER SERVICES &amp; CHARGES</b>       |                |
| 30-40 CONTRACTUAL                         | 800            |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS         | 725            |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>1,525</b>   |
| <b>DIVISION TOTAL</b>                     | <b>131,566</b> |

**CONTINUED**

**FUND: GENERAL (010)**  
**DEPARTMENT: CITY CLERK (02) CLERK'S OFFICE/MUNICIPAL COURT**  
**PAGE TWO**

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| PBX Reception .50 additional duties FY 13-14<br>Utilities Service Clerk (PBX) .50 added FY 13-14<br>Asst City Attorney .25 to Risk (202) FY 13-14<br>Asst City Attorney .25 from Risk (202) FY 12-13<br>Asst City Attorney .25 to Risk (202) FY 11-12<br>Meter Readers to Utility Svcs (187) FY 10-11<br>Warrant Officers to Police Dept (020) FY 10-11<br>Functions of the utility billing and collections have been<br>transferred to Utility Svcs (187) FY 08-09 |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

| <b>COURT (0212)</b>                       |                |
|-------------------------------------------|----------------|
| <b>PERSONAL SERVICES</b>                  |                |
| 10-01 SALARIES                            | 243,757        |
| 10-02 WAGES                               | 74,776         |
| 10-03 OVERTIME                            | 1,632          |
| 10-10 LONGEVITY                           | 2,086          |
| 10-12 VL BUYBACK - OVER BANK              | 695            |
| 10-13 PDO BUYBACK                         | 682            |
| 10-14 SICK LEAVE INCENTIVE                | 675            |
| <b>TOTAL PERSONAL SERVICES</b>            | <b>324,303</b> |
| <b>BENEFITS</b>                           |                |
| 15-01 SOCIAL SECURITY                     | 24,809         |
| 15-02 EMPLOYEES' RETIREMENT               | 42,159         |
| 15-03 GROUP INSURANCE                     | 34,998         |
| 15-06 TRAVEL & SCHOOL                     | 6,225          |
| 15-20 OVERHEAD HEALTH CARE COST           | 1,198          |
| 15-98 RETIREE INSURANCE                   | 174            |
| <b>TOTAL BENEFITS</b>                     | <b>109,563</b> |
| <b>MATERIALS &amp; SUPPLIES</b>           |                |
| 20-41 SUPPLIES                            | 4,660          |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b>     | <b>4,660</b>   |
| <b>OTHER SERVICES &amp; CHARGES</b>       |                |
| 30-40 CONTRACTUAL                         | 4,560          |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS         | 735            |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>5,295</b>   |
| <b>DEBT SERVICE</b>                       |                |
| 71-73/03 CAPITAL LEASE                    | 385            |
| <b>TOTAL DEBT SERVICE</b>                 | <b>385</b>     |
| <b>DIVISION TOTAL</b>                     | <b>444,206</b> |
| <b>TOTAL DEPARTMENT REQUEST</b>           | <b>575,772</b> |



**FUND: GENERAL (010)**

**DEPARTMENT: CITY CLERK – MUNICIPAL COURT (02)**

**PROGRAM DESCRIPTION**

The City Clerk's divisions that are included in the general fund include the *Municipal Court Operations*, *Public Record Custodian*, *Receptionist* and *Copy Room*.

**STAFFING / PROGRAMS**

During fiscal year 2012-13, the City Clerk's Office was staffed by one full-time City Clerk. The City Clerk performs all the duties of the City Clerk as provided by Oklahoma Statutes, so that the city's administrative operations progress in an efficient, orderly and lawful manner. The City Clerk coordinates and completes Public Records Requests, in compliance with the Oklahoma Open Records Act. The City Clerk attests and maintains custody of all official documents and recordation of official documents.

The City Clerk has responsibility of maintenance of the official city records and seals. The City Clerk serves as the secretary to the City Council and designated authorities. The City Clerk responds to citizens general information or code questions. The City Clerk handles City Bidding Processes. The City Clerks oversees the Receptionist and PBX operator duties and the mail processing and distribution.

**2013–2014 GOALS AND OBJECTIVES**

**CLERK'S OFFICE:**

1. To provide information upon request of citizens, which may include but is not limited to specific ordinance questions; contracts and agreements; policy request, agenda items, agenda packets; audits, minutes of meetings, certified documents.
2. Assist city departments with copy/print services.
3. Continue to identify the most efficient telephone solutions for customer service operations.
4. Continue to make improvements on the record retention policy and document preservation plan.
5. Coordinate with IT towards the implementation of a scanning system for more efficient record retrieval.
6. Work with IT on a internet solution for municipal court receipts.
7. Assist in the implementation of scanning – record management solution for the city.

## **MUNICIPAL COURT,**

### **STAFFING / PROGRAMS**

During fiscal year 2012-13, the Municipal Court was staffed by five full-time employees and one part-time employee. The Municipal Court is tasked to provide an impartial forum for citizens to be heard in a professional and just environment in matters related to violations of city ordinances, by upholding the U.S. Constitution, the Statutes of the State of Oklahoma, and the Local Ordinances of the City of Midwest City.

The Municipal Court is responsible for the collection of fines, fees, bonds and State assessed costs. Duties include the filing of citations/complaints; docket scheduling; issuing, tracking and clearing warrants; maintaining court records and collections, convictions, and statistical data.

### **2013–2014 GOALS AND OBJECTIVES**

#### **MUNICIPAL COURT:**

1. Prudent use and management of resources, property and funds judiciously and solely in accordance with prescribed legal procedures.
2. Fully utilize and work to upgrade the court management software to allow improved statistical reporting for auditing purposes.

3. Promote enhanced relations with Police Records, Jail, Property Room, Laboratory and the Warrant Officers by offering training on Court Management Software that would make available additional statistical reports related to their operations.
4. Promote the growth and development of court operations through continued education provided by the Oklahoma Municipal Court Clerks certification program, internal training opportunities and the Character First Program provided by the City.
5. Continue to use all available resources when working with internal and external customers, so that we can provide accurate information in the most efficient manner possible.

**FUND: GENERAL (010)**  
**DEPARTMENT: HUMAN RESOURCES (03)**  
**DEPARTMENT HEAD: CATHERINE WILSON**

| <b>EXPENDITURES</b>  | <b>ACTUAL<br/>2011-2012</b> | <b>AMENDED<br/>BUDGET<br/>2012-2013</b> | <b>ESTIMATED<br/>ACTUAL<br/>2012-2013</b> | <b>BUDGET<br/>2013-2014</b> |
|----------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| PERSONAL SERVICES    | 251,335                     | 224,035                                 | 224,080                                   | 247,923                     |
| BENEFITS             | 84,945                      | 78,522                                  | 78,524                                    | 92,781                      |
| MATERIALS & SUPPLIES | 3,359                       | 3,500                                   | 3,500                                     | 3,500                       |
| OTHER SERVICES       | 19,253                      | 19,500                                  | 19,453                                    | 28,120                      |
| <b>TOTAL</b>         | <b>358,892</b>              | <b>325,557</b>                          | <b>325,557</b>                            | <b>372,324</b>              |

| <b>PERMANENT STAFFING</b>    | <b>FY 13-14</b> | <b>FY 12-13</b> | <b>PERSONNEL<br/>POSITIONS<br/>SUMMARY:</b> |
|------------------------------|-----------------|-----------------|---------------------------------------------|
| Director                     | 1               | 1               |                                             |
| Asst Director                | 1               | 1               | 2005-06 - 6.5                               |
| HR Officer                   | 1               | 1               | 2006-07 - 7                                 |
| Health Benefits/HR Coordinat | 0.25            | 0               | 2007-08 - 5                                 |
|                              |                 |                 | 2008-09 - 4                                 |
|                              |                 |                 | 2008-10 - 4                                 |
|                              |                 |                 | 2010-11 - 4                                 |
|                              |                 |                 | 2011-12 - 4                                 |
|                              |                 |                 | 2012-13 - 3                                 |
|                              |                 |                 | 2013-14 - 3.25                              |
| <b>TOTAL</b>                 | <b>3.25</b>     | <b>3</b>        |                                             |

FY 13-14 - .75 Health Benefits/HR Coordinator to Fund 240-0310-480-10-01

FY 13-14 Will have incoming employee for Health Benefits/HR Coordinator to replace Sally Volk who is retiring in Sept 2013.

**FINAL BUDGET 2013-2014**

| <b>PERSONAL SERVICES</b> |         |
|--------------------------|---------|
| 10-01 SALARIES           | 230,315 |
| 10-07 ALLOWANCES         | 4,380   |
| 10-10 LONGEVITY          | 3,784   |
| 10-11 SL BUYBACK         | 2,287   |
| 10-12 VL BUYBACK         | 859     |
| 10-13 PDO BUYBACK        | 1,678   |
| 10-14 SL INCENTIVE       | 2,700   |
| 10-18 SEPARATION PAY     | 1,921   |

**TOTAL PERSONAL SERVICES** 247,923

| <b>BENEFITS</b>                 |        |
|---------------------------------|--------|
| 15-01 SOCIAL SECURITY           | 18,966 |
| 15-02 EMPLOYEES' RETIREMENT     | 32,230 |
| 15-03 GROUP INSURANCE           | 25,440 |
| 15-06 TRAVEL & SCHOOL           | 14,500 |
| 15-20 OVERHEAD HEALTH CARE COST | 1,565  |
| 15-98 RETIREE INSURANCE         | 80     |

**TOTAL BENEFITS** 92,781

| <b>MATERIALS &amp; SUPPLIES</b> |       |
|---------------------------------|-------|
| 20-41 SUPPLIES                  | 3,500 |

**TOTAL MATERIALS & SUPPLIES** 3,500

| <b>OTHER SERVICES &amp; CHARGES</b> |        |
|-------------------------------------|--------|
| 30-40 CONTRACTUAL                   | 26,120 |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS   | 2,000  |

**TOTAL OTHER SERVICES & CHARGES** 28,120

**TOTAL DEPARTMENT REQUEST** 372,324

**FUND: GENERAL (010)**  
**DEPARTMENT: HUMAN RESOURCES (03)**

**SIGNIFICANT EXPENDITURE CHANGES**

None

**PROGRAM DESCRIPTION**

The Human Resources Department is responsible for coordinating the personnel administration, organizational development, employee benefits, labor relations, and other HR activities throughout the City. The Human Resources Department ensures all Merit System, State and Federal guidelines are met.

Major Activities Include: personnel records, salary/benefit surveys, job evaluation, new employee orientation, labor negotiations, contract administration, recruitment and selection, entry level testing, promotional testing, health benefits administration, drug and alcohol testing program, and implementation of personnel policies and procedures.

**2013-14 GOALS AND OBJECTIVES**

1. New Hire Orientation – Design and re-implement a New Hire Orientation program to introduce the newly hired employees to the City, providing them with information on City departments as well as City policy and procedures. Providing enrollment into the City’s benefits plans and answering any questions on benefits.
2. Employee Training Program –Continue to provide ongoing employee training programs in the areas of performance evaluations, legal aspects of interviewing, and supervisory skills through Strategic Government Resources, as well as sexual harassment prohibition, drug/alcohol prohibitions, customer service and computer software training. Utilizing the training room at City Hall and new meeting rooms at the new Neighborhood Services Building on 15<sup>th</sup> street.
3. Document Imaging – Continue to enter all records into document imaging system and develop Supervisor access to the document imaging files pertaining to their department. Begin standardization of all Human Resources forms through the implementation of Adobe 9 software in the HR department.
4. City Web Site – Work in conjunction with the IT Department to further develop the City web site to be utilized for advertising job vacancies, announcements, etc., securing application forms online and possibly implement job application tracking software. Work with IT to provide a link employees can use to access the City’s Policy and Procedures Manual as well as all three labor contracts. Work with the IT department to provide Kiosks with links to the City Website and Health benefits Website to give greater computer access to employees.
5. New Supervisor Orientation – Human Resource Director will continue to meet with newly hired/promoted supervisors regarding all aspects of personnel administration and/or labor relations.
6. Employee Recruitment – Purchase and implement on-line applicant tracking software to automate the City’s recruitment process. By doing this we will increase the productivity within our 3.25 person department.
7. Substance Abuse Testing – Continue to develop an effective on-going substance abuse testing program in conjunction with an effective Employee Assistance Program.
8. Special Projects – Continue to work with DBSquared regarding the compensation analysis software. Continue to work with DBSquared to train department heads in the use of the software to compose and rank job descriptions so positions can be kept up to date and placed in the compensation matrix.
9. Employee Wellness Program – Continue to work on developing an employee wellness program and encourage participation of all city employees.

FUND: GENERAL (010)  
DEPARTMENT: CITY ATTORNEY (04)  
DEPARTMENT HEAD: KATHERINE BOLLES

| EXPENDITURES         | ACTUAL<br>2011-2012 | AMENDED<br>BUDGET<br>2012-2013 | ESTIMATED<br>ACTUAL<br>2012-2013 | BUDGET<br>2013-2014 |
|----------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| PERSONAL SERVICES    | 91,076              | 109,474                        | 108,760                          | 72,514              |
| BENEFITS             | 27,093              | 34,515                         | 34,062                           | 19,422              |
| MATERIALS & SUPPLIES | 1,220               | 1,314                          | 847                              | 800                 |
| OTHER SERVICES       | 3,174               | 4,050                          | 3,380                            | 3,350               |
| <b>TOTAL</b>         | <b>122,563</b>      | <b>149,353</b>                 | <b>147,049</b>                   | <b>96,086</b>       |

| PERMANENT STAFFING                                          | FY 13-14   | FY 12-13   | PERSONNEL<br>POSITIONS<br>SUMMARY: |
|-------------------------------------------------------------|------------|------------|------------------------------------|
| City Attorney                                               | 0.6        | 0.6        | 2005-06 - 2                        |
| Administrative Secretary                                    | 0          | 0.9        | 2006-07 - 2                        |
| <b>TOTAL</b>                                                | <b>0.6</b> | <b>1.5</b> | 2007-08 - 1.6                      |
|                                                             |            |            | 2008-09 - 1.1                      |
|                                                             |            |            | 2009-10 - 1.1                      |
|                                                             |            |            | 2010-11 - 1.1                      |
|                                                             |            |            | 2011-12 - 1.1                      |
|                                                             |            |            | 2012-13 - 1.5                      |
|                                                             |            |            | 2013-14 - .6                       |
| .90 Admin Secretary to City Mgr (010-0110) FY 13-14         |            |            |                                    |
| .50 Admin Secretary from Risk (202) FY 12-13                |            |            |                                    |
| .10 Admin Secretary to Welcome Cntr (045) FY 12-13          |            |            |                                    |
| .50 Admin Secretary to Risk (202) FY 08-09                  |            |            |                                    |
| .20 City Attorney Salary to Hospital (425) FY 06-07         |            |            |                                    |
| .20 City Attorney Salary to Downtown Redevel (194) FY 06-07 |            |            |                                    |

**FINAL BUDGET 2013-2014**

| <b>PERSONAL SERVICES</b>                  |               |
|-------------------------------------------|---------------|
| 10-01 SALARIES                            | 63,737        |
| 10-07 ALLOWANCES                          | 2,628         |
| 10-10 LONGEVITY                           | 1,435         |
| 10-11 SL BUYBACK                          | 2,948         |
| 10-12 VL BUYBACK                          | 735           |
| 10-13 PDO BUYBACK                         | 491           |
| 10-14 SICK LEAVE INCENTIVE                | 540           |
| <b>TOTAL PERSONAL SERVICES</b>            | <b>72,514</b> |
| <b>BENEFITS</b>                           |               |
| 15-01 SOCIAL SECURITY                     | 5,547         |
| 15-02 EMPLOYEES' RETIREMENT               | 9,427         |
| 15-03 GROUP INSURANCE                     | 3,276         |
| 15-06 TRAVEL & SCHOOL                     | 500           |
| 15-20 OVERHEAD HEALTH CARE COST           | 672           |
| <b>TOTAL BENEFITS</b>                     | <b>19,422</b> |
| <b>MATERIALS &amp; SUPPLIES</b>           |               |
| 20-34 MAINTENANCE OF EQUIPMENT            | 125           |
| 20-41 SUPPLIES                            | 675           |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b>     | <b>800</b>    |
| <b>OTHER SERVICES &amp; CHARGES</b>       |               |
| 30-40 CONTRACTUAL                         | 0             |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS         | 3,250         |
| 30-75 LEGAL PUBLICATIONS                  | 100           |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>3,350</b>  |
| <b>TOTAL DEPARTMENT REQUEST</b>           | <b>96,086</b> |

**FUND: GENERAL (010)**  
**DEPARTMENT: CITY ATTORNEY (04)**

**SIGNIFICANT EXPENDITURE CHANGES:**

Administrative secretary transferred to City Manager's Office

**STAFFING/PROGRAMS**

During the majority of the past fiscal year, 2012-13, the City Attorney's Department was staffed by one full-time attorney. This department remains committed to providing consistently efficient service to its clients and providing continuing legal support to the City's many and varied projects and programs.

The city attorney provides interpretation and advice regarding City ordinances, state statutes and other legal issues to assist City employees in performing their job duties more effectively and efficiently. The city attorney provides legal opinions, makes recommendations upon request and works on various issues pertaining to the City's redevelopment and other projects.

**PROGRAM DESCRIPTION**

The city attorney provides the City and its associated trusts and agencies, and their officers with comprehensive legal services to ensure that the activities of those entities are conducted in accordance with the law. The city attorney currently advises the Midwest City Council, Midwest City Municipal Authority, Midwest City Economic Development

Commission, Midwest City Memorial Hospital Authority and Midwest City Utilities Authority, and all City departments, boards and commissions. The city attorney is appointed by and is responsible to the city manager.

**2013-14 GOALS AND OBJECTIVES**

1. Continue to resolve legal issues pertaining to the City's projects and programs at the earliest possible stage.
2. Continue to resolve legal disputes as quickly and effectively as possible.
3. Continue to update, revise and draft ordinances to reflect new programs and new statutory or case law.

**FUND: GENERAL (010)**  
**DEPARTMENT: COMMUNITY DEVELOPMENT (05)**  
**DEPARTMENT HEAD: BILLY HARLESS**

| EXPENDITURES         | ACTUAL           | AMENDED             | ESTIMATED           |                     |
|----------------------|------------------|---------------------|---------------------|---------------------|
|                      | 2011-2012        | BUDGET<br>2012-2013 | ACTUAL<br>2012-2013 | BUDGET<br>2013-2014 |
| PERSONAL SERVICES    | 1,105,614        | 1,128,856           | 1,059,789           | 1,164,682           |
| BENEFITS             | 390,089          | 415,836             | 386,001             | 386,050             |
| MATERIALS & SUPPLIES | 57,490           | 78,843              | 61,571              | 75,003              |
| OTHER SERVICES       | 98,509           | 183,383             | 143,601             | 150,084             |
| <b>TOTAL</b>         | <b>1,651,702</b> | <b>1,806,918</b>    | <b>1,650,962</b>    | <b>1,775,819</b>    |

| PERMANENT STAFFING              | FY 13-14     | FY 12-13     |                 |
|---------------------------------|--------------|--------------|-----------------|
| Director                        | 1            | 1            |                 |
| Current Planning Manager        | 1            | 1            | PERSONNEL       |
| City Engineer                   | 1            | 1            | POSITIONS       |
| Engineering Project Manager     | 1            | 1            | SUMMARY:        |
| Chief Building Inspector        | 1            | 1            |                 |
| Building Inspector              | 2            | 2            | 2005-06 - 21    |
| Chief Const. Inspector          | 1            | 1            | 2006-07 - 22.5  |
| Associate Current Planner       | 1            | 1            | 2007-08 - 21.75 |
| Administrative Secretary        | 1            | 1            | 2008-09 - 21.75 |
| DS Clerk                        | 2            | 2            | 2009-10 - 21.25 |
| Maintenance Tech/Janitor        | 1            | 1            | 2010-11 - 22.25 |
| Janitor                         | 1.75         | 1.75         | 2011-12 - 21.25 |
| Professional Eng/Asst Eng/EIT   | 1            | 1            | 2012-13 - 20.25 |
| Engineering Technician          | 1            | 1            | 2013-14 - 20.25 |
| Comp. Planner                   | 1            | 1            |                 |
| GIS Coordinator                 | 0.5          | 0.5          |                 |
| GIS Technician                  | 1            | 1            |                 |
| Property Acquisition Specialist | 1            | 1            |                 |
| <b>TOTAL</b>                    | <b>20.25</b> | <b>20.25</b> |                 |

**FINAL BUDGET 2013-2014**

| PERSONAL SERVICES          |           |
|----------------------------|-----------|
| 10-01 SALARIES             | 1,096,975 |
| 10-03 OVERTIME             | 520       |
| 10-07 ALLOWANCES           | 19,020    |
| 10-10 LONGEVITY            | 17,796    |
| 10-11 SL BUYBACK           | 4,923     |
| 10-12 VL BUYBACK           | 7,874     |
| 10-13 PDO BUYBACK          | 6,089     |
| 10-14 SICK LEAVE INCENTIVE | 9,675     |
| 10-18 SEPARATION PAY       | 1,809     |

**TOTAL PERSONAL SERVICES** 1,164,682

| BENEFITS                        |         |
|---------------------------------|---------|
| 15-01 SOCIAL SECURITY           | 89,098  |
| 15-02 EMPLOYEES' RETIREMENT     | 151,409 |
| 15-03 GROUP INSURANCE           | 111,023 |
| 15-06 TRAVEL & SCHOOL           | 23,500  |
| 15-07 UNIFORMS                  | 2,500   |
| 15-20 OVERHEAD HEALTH CARE COST | 4,652   |
| 15-98 RETIREE INSURANCE         | 3,868   |

**TOTAL BENEFITS** 386,050

| MATERIALS & SUPPLIES           |        |
|--------------------------------|--------|
| 20-34 MAINTENANCE OF EQUIPMENT | 11,820 |
| 20-35 SMALL TOOLS & EQUIPMENT  | 1,000  |
| 20-41 SUPPLIES                 | 38,759 |
| 20-63 FLEET FUEL               | 13,046 |
| 20-64 FLEET PARTS              | 3,899  |
| 20-65 FLEET LABOR              | 6,479  |

**TOTAL MATERIAL & SUPPLIES** 75,003

(CONTINUED)

**FUND: GENERAL (010)**  
**DEPARTMENT: COMMUNITY DEVELOPMENT (05)**  
**DEPARTMENT HEAD: BILLY HARLESS**  
**PAGE TWO**

**CONTRACTUAL (30-40)**

|                             |               |
|-----------------------------|---------------|
| Tropical Plant Lease        | 900           |
| Sooner Copy Machine         | 2,800         |
| KIP/HP Plotter              | 1,180         |
| Visual Studio               | 250           |
| ESRI                        | 16,100        |
| Shi (Software)              | 1,200         |
| Traffic Engineering         | 12,000        |
| Miscellaneous               | 6,643         |
| Document Imaging Conversion | 9,120         |
| <b>TOTAL</b>                | <b>50,193</b> |

**OTHER SERVICES & CHARGES**

|                                   |        |
|-----------------------------------|--------|
| 30-23 UPKEEP REAL PROPERTY        | 38,729 |
| 30-40 CONTRACTUAL                 | 50,193 |
| 30-49 CREDIT CARD FEES            | 3,500  |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS | 7,855  |
| 30-85 INSURANCE                   | 49,807 |

**TOTAL OTHER SERVICES & CHARGES** 150,084

**TOTAL DEPARTMENT REQUEST** 1,775,819



**FUND: GENERAL (010)**

**DEPARTMENT: COMMUNITY DEVELOPMENT (05)**

**DEPARTMENT HEAD: Billy Harless**

## **PROGRAM DEVELOPMENT**

The Community Development Department consists of several city functions. These include Current Planning, Comprehensive Planning, Engineering, Building Inspections, Geographic Information Systems and Building Maintenance.

The Current Planning Division is responsible for the review of subdivisions, zoning, signs, building permit applications, Board of Adjustment applications, and other development related matters. Current Planning is also involved in developing and coordinating through appropriate boards/commissions proposed changes to the city's development policies, procedures and regulations.

The Comprehensive Planning Division is responsible for long-term planning efforts of the City. Current efforts include the 29<sup>th</sup> Street redevelopment area, compliance with the Comprehensive Plan, North Oaks Plan Implementation, Original Square Mile redevelopment, Ponies on Parade Public Art Committee, neighborhood redevelopment and continuing assistance with the zoning and subdivision applications for compliance with regulations.

The Engineering Division is responsible for reviewing and inspecting those elements of land development that ultimately come under control and ownership of the city. Typically these include water and sewer lines, drainage structures, and streets. Engineering is involved in the review process of all new development proposals, i.e., building

permits, subdivisions, and is responsible for administering the city's floodplain management program. It also prepares construction plans for small improvement projects and provides technical and inspection services to other City departments. Engineering is principally responsible for the acquisition of easements associated with public construction projects undertaken by the City. Engineering also works with Comprehensive Planning and the GIS Coordinator in utilizing computer aided drafting to prepare maps in the development of the City's Geographic Information Systems (GIS).

The Building Inspections Division is responsible for administering and enforcing the City's building related codes. These codes include building, electrical, plumbing, mechanical and existing structures. These codes are applied to new construction, remodeling and day-to-day repairs to existing structures. In carrying out these functions, Building Inspections reviews building plans, performs field inspections of work, and issues notices and subsequent filings in Municipal Court when compliance cannot be secured for violation of ordinances and regulations. The licensing of the various trades is supervised by Building Inspections. As needed, it also works with other departments in correcting problems in these areas. Building Inspections also manages the custodial requirements for the Municipal Building, Police Department, Fire Station-Headquarters, and Municipal Court.

The Geographic Information Systems (GIS) Division is responsible for developing, organizing and managing the City's GIS activities. This division continues to work with every department to gather information and distribute the data and deployment of spatial analysis and mapping capabilities enterprise wide through a web-enabled viewer. The division will continue to provide technical expertise and

supervision for day-to-day implementation and operation of the GIS activities.

**2013-2014 GOALS AND OBJECTIVES:**

1. Continue to improve our quality of customer service through staff development as well as technical development.
2. Continue to provide staff support to City Council, Memorial Hospital Authority, Traffic and Safety Commission, Planning Commission, Board of Adjustment, Builders' Advisory Board, Park Land Review Committee, Sidewalk Committee, Ponies on Parade Public Art Committee, Capital Improvements Program Committee, Library Board, and various building trade boards.
3. Coordinate implementation of Capital Improvements projects consisting of streets, drainage, water, and sewer infrastructure, by providing overall management, surveys, drafting, technical review, inspection and contract administration.
4. Continue the implementation and maintenance of the Town Center Project.
5. Continue the development and organization of the City's Geographic Information System.
6. Continue to engineer, manage and administer projects utilizing existing staff whenever feasible.
7. When cost effective, utilize private contractors to perform work instead of adding permanent staff.
8. Replace worn out operating equipment to increase efficiency and productivity.
9. Continue to digitally scan and file all address and building files, "as-built" and construction drawings, PC cases, Short Form Plats and easements so they may be integrated into the GIS.
10. Develop an in-house digital inspection system for Engineering Construction Inspections.
11. Continue to work with regional planning agency to develop Commuter/Light Rail Plan.
12. Continue to work on the development of Soldier Creek Industrial Park.
13. Neighborhood Stabilization Program – Construct a Single family houses as infill housing focusing on foreclosed/abandonment risk areas.
14. Coordinate the "Self Evaluation" and the development of a "Transition Plan" identifying all issues concerning Section 504 of the American Disabilities Act within the public rights of way and public buildings.
15. Continue to design and coordinate sidewalk projects.
16. Provide both data & mapping support during the implementation of external systems including a new CAD/RMS for Emergency Services and a GIS-based work order system for Public Works.

**FUND: GENERAL (010)**  
**DEPARTMENT: PARK & RECREATION (06)**  
**DEPARTMENT HEAD: VAUGHN SULLIVAN**

| EXPENDITURES         | ACTUAL         | AMENDED          | ESTIMATED        |                  |
|----------------------|----------------|------------------|------------------|------------------|
|                      | 2011-2012      | BUDGET 2012-2013 | ACTUAL 2012-2013 | BUDGET 2013-2014 |
| PERSONAL SERVICES    | 289,351        | 291,442          | 295,047          | 324,843          |
| BENEFITS             | 111,754        | 114,814          | 111,675          | 118,385          |
| MATERIALS & SUPPLIES | 27,968         | 23,812           | 29,951           | 25,340           |
| OTHER SERVICES       | 71,554         | 87,329           | 79,177           | 89,801           |
| <b>TOTAL</b>         | <b>500,627</b> | <b>517,397</b>   | <b>515,850</b>   | <b>558,369</b>   |

| PERMANENT STAFFING        | FY 13-14    | FY 12-13    |
|---------------------------|-------------|-------------|
| Park & Rec Supervisor     | 0.67        | 0.67        |
| Aquatic & Rec Supervisor  | 0.5         | 0.5         |
| Sports & Rec Supervisor   | 0.75        | 0.75        |
| Community Center Coord    | 1           | 1           |
| Senior Center Coord       | 1           | 1           |
| Special Events & Rec Asst | 1           | 1           |
| Janitor                   | 1           | 1           |
| Senior Center Bus Driver  | 1           | 1           |
| <b>TOTAL</b>              | <b>6.92</b> | <b>6.92</b> |

| WAGES                       | FY 13-14 | FY 12-13 |
|-----------------------------|----------|----------|
| Building Attend - Part Time | 1        | 1        |
| Secretary - Part Time       | 1        | 0        |

Part Time Secretary - FY 13-14  
.25 Sports & Rec Supervisor to Park & Rec (123) FY 09-10  
.50 Aquatic & Rec Supervisor to Swimming Pools (010-19) FY 08-09  
.33 Park & Rec Supervisor to Park & Rec (123) FY 07-08

**PERSONNEL POSITIONS**

**SUMMARY:**  
2005-06 - 9  
2006-07 - 8  
2007-08 - 7.67  
2008-09 - 7.17  
2009-10 - 7.17  
2010-11 - 6.92  
2011-12 - 6.92  
2012-13 - 6.92  
2013-14 - 6.92

**FINAL BUDGET 2013-2014**

| <b>PERSONAL SERVICES</b>       |                |
|--------------------------------|----------------|
| 10-01 SALARIES                 | 278,986        |
| 10-02 WAGES                    | 23,000         |
| 10-03 OVERTIME                 | 408            |
| 10-07 ALLOWANCES               | 2,532          |
| 10-10 LONGEVITY                | 8,680          |
| 10-11 SL BUYBACK               | 1,824          |
| 10-12 VL BUYBACK               | 2,448          |
| 10-13 PDO BUYBACK              | 1,632          |
| 10-14 SICK LEAVE INCENTIVE     | 5,333          |
| <b>TOTAL PERSONAL SERVICES</b> | <b>324,843</b> |

| <b>BENEFITS</b>                 |                |
|---------------------------------|----------------|
| 15-01 SOCIAL SECURITY           | 24,850         |
| 15-02 EMPLOYEES' RETIREMENT     | 42,230         |
| 15-03 GROUP INSURANCE           | 43,962         |
| 15-06 TRAVEL & SCHOOL           | 5,500          |
| 15-07 UNIFORMS                  | 400            |
| 15-20 OVERHEAD HEALTH CARE COST | 1,443          |
| <b>TOTAL BENEFITS</b>           | <b>118,385</b> |

| <b>MATERIALS &amp; SUPPLIES</b>       |               |
|---------------------------------------|---------------|
| 20-34 MAINTENANCE OF EQUIPMENT        | 7,000         |
| 20-35 SMALL TOOLS & EQUIPMENT         | 450           |
| 20-41 SUPPLIES                        | 13,000        |
| 20-63 FLEET MAINTENANCE - FUEL        | 1,112         |
| 20-64 FLEET MAINTENANCE - PARTS       | 1,026         |
| 20-65 FLEET MAINTENANCE - LABOR       | 2,752         |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>25,340</b> |

| <b>OTHER SERVICES &amp; CHARGES</b>       |               |
|-------------------------------------------|---------------|
| 30-01 UTILITIES & COMMUNICATIONS          | 27,000        |
| 30-23 UPKEEP REAL PROPERTY                | 11,500        |
| 30-40 CONTRACTUAL                         | 15,500        |
| 30-49 CREDIT CARD FEES                    | 1,000         |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS         | 1,000         |
| 30-85 INSURANCE-FIRE, THEFT, LIAB         | 33,801        |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>89,801</b> |

**TOTAL DEPARTMENT REQUEST** 558,369

**FUND: GENERAL (010)**

**DEPARTMENT: PARKS & RECREATION (06)**

**SIGNIFICANT EXPENDITURES CHANGES**

None

**2013-2014 GOALS AND OBJECTIVES**

1. Maintain the high use of the Nick Harroz Community Center Midwest Room by providing window shades and replacing worn chairs for the Bomber and Titan rooms for the comfort of patrons.
2. Continue to improve the promotion and awareness of events and activities the Parks and Recreation Department offers to the public by using social media, publications and other media outlets.
3. Improve public awareness of the activities and programs offered through the Midwest City Senior Center through the same social media outlets.
4. Improve events, like concerts in the park and outdoor cinema, which promote a better quality of life for the citizens of Midwest City while continuing to support special events and recreation programs as resources allow.
5. Maintain and improve existing adult sports programs and implement new leagues such as tennis programs whenever possible.

6. Continue to upgrade and improve the Telstar North Football Complex.

**PROGRAM DESCRIPTION**

The Recreation Department is responsible for the following facilities; Nick Harroz Community Center, Senior Center, Reno Swim and Slide, sports complexes and various parks and pavilions throughout the City. The newest facility addition is the Fred Quinn Happy Tails Dog Park.

The Recreation Department is also active in assisting with community events such as the Martin Luther King Prayer Breakfast, Holiday Lights Spectacular, Mopar Car Show, Trick or Treat City, Daddy Daughter Dance, Mommy/Son Luau, summer concerts in the park, outdoor cinema, fall concerts in the Charles J. Johnson Town Center Plaza and the 4<sup>th</sup> of July celebrations. The newest addition is the Veterans Day Parade.

The Recreation Department offers adult sports programs such as softball, flag football, soccer, and tennis.

Various classes are offered for children at the Nick Harroz Community Center including Pom and Cheer, Ballet, Jazz, Tumbling and Beam, and Self Defense. During the summer months, the Parks Department offers a summer recreation program at two of our parks.

**FUND: GENERAL (010)**  
**DEPARTMENT: FINANCE (08)**  
**DEPARTMENT HEAD: JUDY SIEMENS**

| EXPENDITURES         | ACTUAL         | AMENDED             | ESTIMATED           | BUDGET              |
|----------------------|----------------|---------------------|---------------------|---------------------|
|                      | 2011-2012      | BUDGET<br>2012-2013 | ACTUAL<br>2012-2013 | BUDGET<br>2013-2014 |
| PERSONAL SERVICES    | 437,537        | 437,783             | 428,936             | 445,338             |
| BENEFITS             | 157,857        | 160,907             | 155,801             | 168,810             |
| MATERIALS & SUPPLIES | 2,743          | 5,647               | 4,745               | 5,649               |
| OTHER SERVICES       | 2,679          | 13,015              | 12,554              | 4,864               |
| <b>TOTAL</b>         | <b>600,816</b> | <b>617,352</b>      | <b>602,036</b>      | <b>624,662</b>      |

| PERMANENT STAFFING          | FY 13-14    | FY 12-13    |
|-----------------------------|-------------|-------------|
| Finance Director            | 1           | 1           |
| Deputy Finance Director     | 1           | 1           |
| Financial Accountant        | 0.75        | 0.75        |
| Staff Accountant            | 2           | 2           |
| Accounts Payable Technician | 1           | 1           |
| Accounting Technician       | 1           | 1           |
| Payroll Coordinator         | 1           | 1           |
| <b>TOTAL</b>                | <b>7.75</b> | <b>7.75</b> |

| PART TIME: | FY 13-14 | FY 12-13 |
|------------|----------|----------|
| Accountant | 0.18     | 0        |

.25 Financial Accountant funded by Hotel/Conf Center (195)

**FINAL BUDGET 2013-2014**

| PERSONAL SERVICES              |                |
|--------------------------------|----------------|
| 10-01 SALARIES                 | 419,141        |
| 10-02 WAGES                    | 6,500          |
| 10-03 OVERTIME                 | 2,040          |
| 10-07 ALLOWANCES               | 4,380          |
| 10-10 LONGEVITY                | 3,002          |
| 10-12 VL BUYBACK               | 2,666          |
| 10-13 PDO BUYBACK              | 2,434          |
| 10-14 SICK LEAVE INCENTIVE     | 5,175          |
| <b>TOTAL PERSONAL SERVICES</b> | <b>445,338</b> |

| BENEFITS                    |                |
|-----------------------------|----------------|
| 15-01 SOCIAL SECURITY       | 34,068         |
| 15-02 EMPLOYEES' RETIREMENT | 57,894         |
| 15-03 GROUP INSURANCE       | 51,838         |
| 15-06 TRAVEL & SCHOOL       | 18,109         |
| 15-20 INSURANCE OVERHEAD    | 2,543          |
| 15-98 RETIREE INSURANCE     | 4,358          |
| <b>TOTAL BENEFITS</b>       | <b>168,810</b> |

| MATERIALS & SUPPLIES                  |              |
|---------------------------------------|--------------|
| 20-41 SUPPLIES                        | 5,649        |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>5,649</b> |

| OTHER SERVICES & CHARGES                  |              |
|-------------------------------------------|--------------|
| 30-40 CONTRACTUAL                         | 140          |
| 30-43 COMPUTER SOFTWARE MAINT.            | 2,765        |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS         | 1,959        |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>4,864</b> |

|                                 |                |
|---------------------------------|----------------|
| <b>TOTAL DEPARTMENT REQUEST</b> | <b>624,662</b> |
|---------------------------------|----------------|

**FUND: GENERAL (010)**  
**DEPARTMENT: FINANCE (08)**

**SIGNIFICANT EXPENDITURE CHANGES**

- Increase in Health Premiums

**PROGRAM DESCRIPTION**

**Accounting:**

The Finance Department is responsible for a multitude of functions. These functions are as follows:

- Budget Preparation & Control
- Cash Records
- Investments
- Daily Banking Activities
- Financial Statement Preparation
- Capital Assets
- Accounts Payable
- Accounts Receivable
- Payroll Processing
- Sales Tax Compliance
- Hotel / Conference Center Analysis
- Grant Compliance
- Project Accounting

Specific activities include:

- Preparation of the annual budget
- Preparation of monthly financial statements
- Preparation of annual financial statements and related disclosure notes in accordance with all Government Accounting Standards Board (GASB) requirements
- Coordination of financial audit and other audit
- Reconciliation of all bank accounts
- Analyzing cash flow requirements
- Manage the investment of excess funds not required for cash flow purposes
- Daily entries of all cash records and daily deposits
- Invoice city commitments and produce checks necessary for payment. Maintain A/P records according to IRS requirements, including filing annual 1099's.
- Process payroll for all city employees, including bi-weekly checks, tracking of earned vacation and sick leave benefits, and all related federal and state payroll taxes reporting. Including filing form 941 & W-2 per IRS requirements.
- Maintain capital asset records
- Monitoring sales and use tax revenue and generating analytic sales and use tax reports

## **2013–2014 GOALS AND OBJECTIVES**

### **Accounting and Compliance Division:**

1. Increased utilization of the Report Writer (COGNOS Impromptu) for the HTE financial system for all staff positions.
2. Continue cross training for all staff and improve customer service skills.
3. Continue upgrading information in the capital asset system and update the physical inventory throughout the City.
4. Continue to assist other City departments with financial analysis and support.
5. Study the possibility of ACH payment method for allowing retirees to pay their insurance premiums.
6. Implement ACH payments to accounts payable vendors.
7. Monitor sales and use tax payments to business activities in Midwest City.
8. Monitor the establishment of new businesses and provide educational materials as it relates to sales tax collections, laws and compliance.
9. Monitor collateral monthly of bank accounts to ensure safety of deposits.
10. Safekeeping Pooled Investments and maximizing investment return.
11. Engage in training and conference opportunities to remain well-informed of changes in laws and regulations and best practices for financial reporting.
12. Reduce storage by using document imaging system and reorganizing storage areas.
13. Research software applications for financial system upgrade.
14. Assist in implementation of the new payroll software and time and attendance system.
15. Monitoring “Affordable Care Act” which is required by federal government.
16. Providing assist and accounting service for Tinker Air Force Base privatization projects.

FUND: GENERAL (010)  
DEPARTMENT: STREET (09)  
DEPARTMENT HEAD: VAUGHN SULLIVAN

| EXPENDITURES         | ACTUAL           | AMENDED BUDGET   | ESTIMATED ACTUAL | BUDGET           |
|----------------------|------------------|------------------|------------------|------------------|
|                      | 2011-2012        | 2012-2013        | 2012-2013        | 2013-2014        |
| PERSONAL SERVICES    | 926,159          | 950,100          | 918,348          | 966,411          |
| BENEFITS             | 406,819          | 473,020          | 451,451          | 481,877          |
| MATERIALS & SUPPLIES | 507,476          | 548,287          | 523,985          | 534,877          |
| OTHER SERVICES       | 873,545          | 964,050          | 975,049          | 905,522          |
| <b>TOTAL</b>         | <b>2,713,999</b> | <b>2,935,457</b> | <b>2,868,833</b> | <b>2,888,687</b> |

| PERMANENT STAFFING          | PERSONNEL POSITIONS SUMMARY: |              |
|-----------------------------|------------------------------|--------------|
|                             | FY 13-14                     | FY 12-13     |
| Street Supervisor           | 0.75                         | 0.75         |
| Street Project Supervisor   | 0.5                          | 0.5          |
| Facility Project Supervisor | 0.5                          | 0.5          |
| Equipment Operator II       | 6                            | 6            |
| Equipment Operator I        | 14                           | 14           |
| Sign/Signal Technician      | 1                            | 1            |
| Inventory Control Tech III  | 1                            | 1            |
| Irrigation Technician       | 1                            | 1            |
| Park Project Supervisor     | 1                            | 1            |
| <b>TOTAL</b>                | <b>25.75</b>                 | <b>25.75</b> |

.25 Street Supervisor to Drainage (060)  
.50 Street Project Supervisor to Drainage (060)  
.25 Facility Project Supervisor to Welcome Center (045)  
.25 Facility Project Supervisor to Downtown Redev (194)

**FINAL BUDGET 2013-2014**

| PERSONAL SERVICES - (0910)  |         |
|-----------------------------|---------|
| 10-01 SALARIES              | 888,805 |
| 10-02 WAGES                 | 14,000  |
| 10-03 OVERTIME              | 21,420  |
| 10-07 ALLOWANCES            | 5,760   |
| 10-10 LONGEVITY             | 15,754  |
| 10-11 SL BUYBACK - OVERBANK | 531     |
| 10-12 VACATION BUYBACK      | 948     |
| 10-13 PDO BUYBACK           | 578     |
| 10-14 SL INCENTIVE          | 13,775  |
| 10-19 ON CALL               | 4,840   |

**TOTAL PERSONAL SERVICES** 966,411

| BENEFITS - (0910)               |         |
|---------------------------------|---------|
| 15-01 SOCIAL SECURITY           | 73,930  |
| 15-02 EMPLOYEES' RETIREMENT     | 125,633 |
| 15-03 GROUP INSURANCE           | 176,073 |
| 15-04 WORKERS COMP INSURANCE    | 73,907  |
| 15-06 TRAVEL & SCHOOL           | 6,000   |
| 15-07 UNIFORMS                  | 17,100  |
| 15-20 OVERHEAD HEALTH CARE COST | 5,365   |
| 15-98 RETIREE INSURANCE         | 3,868   |

**TOTAL BENEFITS** 481,877

| MATERIALS & SUPPLIES              |         |
|-----------------------------------|---------|
| 20-34 MAINTENANCE OF EQUIPMENT    | 2,400   |
| 20-35 SMALL TOOLS & EQUIPMENT     | 3,000   |
| 20-41 SUPPLIES                    | 150,000 |
| 20-41 STREET REPAIR FOR UTILITIES | 8,000   |
| 20-49 CHEMICALS                   | 23,000  |
| 20-63 FLEET MAINTENANCE - FUEL    | 111,200 |
| 20-64 FLEET MAINTENANCE - PARTS   | 122,400 |
| 20-65 FLEET MAINTENANCE - LABOR   | 114,877 |

**TOTAL MATERIALS & SUPPLIES** 534,877

(CONTINUED)



**FUND: GENERAL (010)**  
**DEPARTMENT: STREET/PARKS (09)**  
**DEPARTMENT HEAD: VAUGHN SULLIVAN**  
**PAGE TWO**

| <b>OTHER SERVICES &amp; CHARGES</b>       |                         |
|-------------------------------------------|-------------------------|
| 30-01 UTILITIES & COMMUNICATIONS          | 500,000                 |
| 30-22 PWA REIMBURSEMENT                   | 115,858                 |
| 30-23 UPKEEP REAL PROPERTY                | 6,500                   |
| 30-40 CONTRACTUAL                         | 120,000                 |
| 30-41 CONTRACT LABOR                      | 132,000                 |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS         | 1,200                   |
| 30-85 INSURANCE-FIRE, THEFT, LIAB         | <u>29,964</u>           |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | 905,522                 |
| <br>                                      |                         |
| <b>TOTAL DEPARTMENT REQUEST</b>           | <u><u>2,888,687</u></u> |

**FUND: GENERAL (010)**

**DEPARTMENT: STREET/PARKS (09)**

**PROGRAM DESCRIPTION**

Maintenance and repair of all streets, parks, trails, drainage channels, right-of-ways and appurtenances. Installation and improvement of landscape, irrigation, trees, plant material, turf, signs, signals, and pavement markings.

**2013-2014 GOALS AND OBJECTIVES:**

**CROSS TRAINING:**

Through training, internal and external, continue to increase knowledge and understanding of all aspects of the departments responsibilities increasing the investment in the employees while benefiting the city through a highly knowledgeable staff.

**STREETS SIGNS:**

Develop and implement a sign inspection and maintenance plan that meets the new federal standards for reflectivity and have it incorporated into the City Works Program.

**PAVEMENT MARKINGS:**

Continue making pavement-marking improvements in anticipation of FHWA minimum reflectivity standards. Develop a comprehensive striping plan for major arterial streets and intersections.

**PAVEMENT REPAIRS:**

Continue to develop a computerized pavement evaluation system to assist with determining street repair priorities. Complete street repairs and improvements funded by GO bond.

**URBAN FOREST:**

Continue to maintain existing trees with regular pruning and watering. Keep adding to our existing irrigation systems to reduce the amount of hand watering. Continue to add trees to the city right

of ways, parks, and trail system in a way that is sustainable for the city crews.

**TRAFFIC SIGNALS/LOCATES:**

Expand our use of city personnel for minor signal maintenance, to expand beyond just bulb replacement.

**VEGETATION MANAGEMENT:**

Continue improvements using balanced herbicide and fertilization products. This program reduces mowing cost and enhances lawn quality throughout our parks, trails, and facilities. Improve integrated pest management practices in all applicable areas.

**GRAPHIC INFORMATION SYSTEM (GIS):**

Continue developing a GIS system, integrating engineering based new construction and maintenance infrastructure, for the purpose of developing a single source point of reference for all assets owned by the city.

**PARKS:**

Continue parking lot repairs and improvements at city parks. Start replacing old concrete picnic tables and benches. Continue to replace old playground equipment and convert playground areas to rubber mulch.

**TRAILS:**

Continue to implement our maintenance program for trail system, as well as improvements to bridges and walkways.

**BEAUTIFICATION:** Continue to improve all aspects of the cities landscape. From well kept planting beds to clean litter free rights-of-ways. Focusing special attention on keeping planting areas well populated with annual flowers and free of grass and weeds. The Street Department intends to develop the quality of life for our citizens and improve the experience of all visitors to our community.

**FUND: GENERAL (010)**  
**DEPARTMENT: ANIMAL WELFARE (10)**  
**DEPARTMENT HEAD: BRANDON CLABES**

| EXPENDITURES         | AMENDED             |                     | ESTIMATED           |                     |
|----------------------|---------------------|---------------------|---------------------|---------------------|
|                      | ACTUAL<br>2011-2012 | BUDGET<br>2012-2013 | ACTUAL<br>2012-2013 | BUDGET<br>2013-2014 |
| PERSONAL SERVICES    | -                   | -                   | -                   | 263,600             |
| BENEFITS             | -                   | -                   | -                   | 106,433             |
| MATERIALS & SUPPLIES | -                   | -                   | -                   | 24,790              |
| OTHER SERVICES       | -                   | -                   | -                   | 38,350              |
| <b>TOTAL</b>         | <b>-</b>            | <b>-</b>            | <b>-</b>            | <b>433,173</b>      |

| PERMANENT STAFFING        | FY 13-14 | FY12-13  |
|---------------------------|----------|----------|
| Animal Welfare Supervisor | 1        | 1        |
| Animal Control Officer    | 4        | 4        |
| <b>TOTAL</b>              | <b>5</b> | <b>5</b> |

**NOTE:**

FY 2007 through 2012 Animal Welfare was included in Fund 010-15 Neighborhood Services.  
 FY 13-14 Animal Welfare will have it's own department within the General Fund 010-10.

PERSONNEL  
 POSITIONS  
 SUMMARY:  
 1998-99 - 5  
 1999-00 - 5  
 2000-01 - 5  
 2001-02 - 5  
 2002-03 - 5  
 2003-04 - 5  
 2004-05 - 5  
 2005-06 - 5  
 2006-07 - 5  
 2013-14 - 5

**FINAL BUDGET 2013-2014**

| <b>PERSONAL SERVICES</b>                  |                |
|-------------------------------------------|----------------|
| 10-01 SALARIES                            | 217,512        |
| 10-03 OVERTIME                            | 28,328         |
| 10-07 ALLOWANCES                          | 480            |
| 10-10 LONGEVITY                           | 5,146          |
| 10-11 SL BUYBACK - OVERBANK               | 895            |
| 10-12 VACATION BUYBACK                    | 2,510          |
| 10-13 PDO BUYBACK                         | 1,673          |
| 10-14 SL INCENTIVE                        | 3,600          |
| 10-19 ON CALL                             | 3,456          |
| <b>TOTAL PERSONAL SERVICES</b>            | <b>263,600</b> |
| <b>BENEFITS</b>                           |                |
| 15-01 SOCIAL SECURITY                     | 20,165         |
| 15-02 EMPLOYEES' RETIREMENT               | 34,268         |
| 15-03 GROUP INSURANCE                     | 46,958         |
| 15-06 TRAVEL & SCHOOL                     | 1,000          |
| 15-07 UNIFORMS                            | 3,000          |
| 15-20 OVERHEAD HEALTH CARE COST           | 1,042          |
| <b>TOTAL BENEFITS</b>                     | <b>106,433</b> |
| <b>MATERIALS &amp; SUPPLIES</b>           |                |
| 20-41 SUPPLIES                            | 7,000          |
| 20-63 FLEET MAINTENANCE - FUEL            | 12,952         |
| 20-64 FLEET MAINTENANCE - PARTS           | 1,807          |
| 20-65 FLEET MAINTENANCE - LABOR           | 3,031          |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b>     | <b>24,790</b>  |
| <b>OTHER SERVICES &amp; CHARGES</b>       |                |
| 30-01 UTILITIES & COMMUNICATIONS          | 15,000         |
| 30-23 UPKEEP REAL PROPERTY                | 7,000          |
| 30-40 CONTRACTUAL                         | 15,000         |
| 30-49 CREDIT CARD FEES                    | 1,000          |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS         | 350            |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>38,350</b>  |
| <b>TOTAL DEPARTMENT REQUEST</b>           | <b>433,173</b> |

**FUND: GENERAL (010)**  
**DEPARTMENT: GENERAL GOVERNMENT (14)**  
**DEPARTMENT HEAD: GUY HENSON**

| EXPENDITURES         | AMENDED             |                     | ESTIMATED           |                     |
|----------------------|---------------------|---------------------|---------------------|---------------------|
|                      | ACTUAL<br>2011-2012 | BUDGET<br>2012-2013 | ACTUAL<br>2012-2013 | BUDGET<br>2013-2014 |
| PERSONAL SERVICES    | 24,849              | 16,800              | 16,800              | 16,800              |
| BENEFITS             | 137,803             | 171,942             | 174,605             | 119,610             |
| MATERIALS & SUPPLIES | 60,503              | 73,706              | 62,251              | 70,600              |
| OTHER SERVICES       | 650,262             | 708,461             | 706,489             | 869,036             |
| <b>TOTAL</b>         | <b>873,417</b>      | <b>970,909</b>      | <b>960,145</b>      | <b>1,076,046</b>    |

| PERMANENT STAFFING | FY 13-14 | FY 12-13 |
|--------------------|----------|----------|
| Mayor - Council    | 7        | 7        |
| <b>TOTAL</b>       | <b>7</b> | <b>7</b> |

| <b>CONTRACTUAL (30-40)</b>             |                |
|----------------------------------------|----------------|
| POSTAGE METER RENTAL (PITNEY BOWES)    | 3,924          |
| COPIERS (PRINT RM,CITY MGR, 1ST FLOOR) | 10,800         |
| MID-DEL YOUTH & FAMILY CENTER          | 50,000         |
| METRO TRANSIT                          | 143,541        |
| ACOG                                   | 33,540         |
| COUNTY ASSESSOR ( BOARD OF CNTY COMM)  | 12,000         |
| OKLAHOMA MUNICIPAL LEAGUE              | 34,142         |
| MLK BREAKFAST                          | 5,000          |
| YOUTH EXCEL                            | 5,000          |
| CODE SUPPLEMENTS                       | 6,500          |
| ADVERTISING                            | 2,000          |
| ANNUAL AWARDS BANQUET                  | 3,000          |
| DOCUMENT DESTRUCTION                   | 1,500          |
| OMRF STATEMENTS                        | 1,500          |
| MISCELLANEOUS                          | 15,000         |
| <b>TOTAL</b>                           | <b>327,447</b> |

PERSONNEL  
POSITIONS  
SUMMARY:  
2005-06 - 7  
2006-07 - 7  
2007-08 - 7  
2008-09 - 7  
2009-10 - 7  
2010-11 - 7  
2011-12 - 7  
2012-13 - 7  
2013-14 - 7

**FINAL BUDGET 2013-2014**

|                                |               |
|--------------------------------|---------------|
| <b>PERSONAL SERVICES</b>       |               |
| 10-02 WAGES                    | 16,800        |
| <b>TOTAL PERSONAL SERVICES</b> | <b>16,800</b> |

|                                 |                |
|---------------------------------|----------------|
| <b>BENEFITS</b>                 |                |
| 15-01 SOCIAL SECURITY           | 1,285          |
| 15-03 GROUP INSURANCE           | 36,591         |
| 15-04 WORKERS COMP INSURANCE    | 54,206         |
| 15-06 TRAVEL & SCHOOL           | 15,607         |
| 15-20 OVERHEAD HEALTH CARE COST | 1,251          |
| 15-98 RETIREE INSURANCE         | 10,670         |
| <b>TOTAL BENEFITS</b>           | <b>119,610</b> |

|                                       |               |
|---------------------------------------|---------------|
| <b>MATERIALS &amp; SUPPLIES</b>       |               |
| 20-30 POSTAGE                         | 36,000        |
| 20-34 MAINTENANCE OF EQUIPMENT        | 2,000         |
| 20-41 SUPPLIES                        | 30,000        |
| 20-51 OTHER GOVT. EXPENSE             | 2,600         |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>70,600</b> |

|                                           |                |
|-------------------------------------------|----------------|
| <b>OTHER SERVICES &amp; CHARGES</b>       |                |
| 30-01 UTILITIES & COMMUNICATIONS          | 180,000        |
| 30-21 SURPLUS PROPERTY                    | 8,086          |
| 30-40 CONTRACTUAL                         | 327,447        |
| 30-47 HR / PAYROLL LEASE                  | 43,143         |
| 30-49 CREDIT CARD FEES                    | 24,000         |
| 30-51 OTHER GOVERNMENT EXPENSE            | 7,900          |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS         | 2,313          |
| 30-75 LEGAL PUBLICATIONS                  | 6,000          |
| 30-82 BONDS                               | 1,290          |
| 30-83 ELECTION EXPENSES                   | 33,000         |
| 30-85 INSURANCE                           | 119,668        |
| 30-86 ANNUAL AUDIT                        | 66,189         |
| 30-90 PUBLIC RELATIONS                    |                |
| A) CONTRACTUAL                            | 45,000         |
| B) ADVERTISING                            | 5,000          |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>869,036</b> |

**TOTAL DEPARTMENT REQUEST** **1,076,046**

**FUND: GENERAL (010)**  
**DEPARTMENT: GENERAL GOVERNMENT (14)**

**SIGNIFICANT EXPENDITURE CHANGES**

Increase of Health insurance expense.

**PROGRAM DESCRIPTION**

General Government assumes fiscal responsibility for functions not directly attributable to other departments. Examples are unemployment compensation, city organizational memberships, city council expenditures, elections and payment for the city's auditors.

This program has seven major service activities:

1. To fund dues and obligations of the City of Midwest City that is required because of contractual arrangements, state statutes or civic obligations and the dues to organizations to which it is prudent that the city belong.
2. To fund the several employee benefits that are not directly assignable to any one given department such as the city's portion of the unemployment insurance.
3. To fund the purchase by lease, of certain equipment that benefits all departments, but not necessarily assignable to any one given department.

4. To fund miscellaneous expenditures such as elections, municipal code supplements, refunds for over-payments and permits.
5. To fund auditing obligations for the city.
6. Contract obligations such as Mid-Del Youth and Family Center, COPTA, ACOG and others.

**2013-2014 GOALS AND OBJECTIVES**

1. Implementation of scanning system for document retention.
2. Continue to improve and explore new ways to enhance citizen access to and involvement in municipal government.
3. Continue present efforts to "go green" and save on utilities and other expenses.

**FUND: GENERAL (010)**  
**DEPARTMENT: NEIGHBORHOOD SERVICES (15)**  
**DEPARTMENT HEAD: MIKE STROH**

| EXPENDITURES         | AMENDED ESTIMATED   |                     |                     |                     |
|----------------------|---------------------|---------------------|---------------------|---------------------|
|                      | ACTUAL<br>2011-2012 | BUDGET<br>2012-2013 | ACTUAL<br>2012-2013 | BUDGET<br>2013-2014 |
| PERSONAL SERVICES    | 970,290             | 997,609             | 976,320             | 710,926             |
| BENEFITS             | 333,947             | 339,559             | 337,006             | 299,981             |
| MATERIALS & SUPPLIES | 66,581              | 78,681              | 73,489              | 51,585              |
| OTHER SERVICES       | 95,411              | 206,171             | 204,098             | 129,091             |
| <b>TOTAL</b>         | <b>1,466,229</b>    | <b>1,622,020</b>    | <b>1,590,913</b>    | <b>1,191,583</b>    |

| PERMANENT STAFFING         | FY 13-14    | FY 12-13     | PERSONNEL<br>POSITIONS<br>SUMMARY: |
|----------------------------|-------------|--------------|------------------------------------|
| Director                   | 1           | 1            |                                    |
| Code Compliance Supervisor | 0           | 1            | 2005-06-12                         |
| Lead Code Officer/Trainer  | 1           | 0            | 2006-07-17                         |
| Neighborhood Init Coord    | 3           | 3            | 2007-08-17                         |
| NIA Coordinator            | 1           | 1            | 2008-09-16                         |
| Comm. Outreach Specialist  | 0.9         | 0.54         | 2009-10-16                         |
| Code Enforce Officer FT    | 5           | 6            | 2010-11-16                         |
| Staff Secretary            | 1           | 1            | 2011-12-18.32                      |
| Animal Control Supervisor  | 0           | 1            | 2012-13-18.54                      |
| Animal Control Officer     | 0           | 4            | 2013-14-12.9                       |
| <b>TOTAL</b>               | <b>12.9</b> | <b>18.54</b> |                                    |

| PART TIME                   | FY 13-14 | FY 12-13 |
|-----------------------------|----------|----------|
| Comm. Services/Truancy Tech | 1        | 1        |

**FY 13-14** Animal Control Supervisor and Animal Control Officers transferred to the General Fund, Department 10, under the supervision of the Police Department.

*Note: Neighborhoods in Action (Division 1530) formerly in Fund 143, Grants, prior to FY11-12*

**FINAL BUDGET 2013-2014**

**NEIGHBORHOOD SERVICES (1510)**

| PERSONAL SERVICES              |                |
|--------------------------------|----------------|
| 10-01 SALARIES                 | 547,863        |
| 10-07 ALLOWANCES               | 1,260          |
| 10-10 LONGEVITY                | 19,038         |
| 10-11 SL BUYBACK               | 4,126          |
| 10-12 VL BUYBACK               | 4,874          |
| 10-13 PDO BUYBACK              | 3,883          |
| 10-14 SL INCENTIVE             | 3,000          |
| <b>TOTAL PERSONAL SERVICES</b> | <b>584,044</b> |

| BENEFITS                        |                |
|---------------------------------|----------------|
| 15-01 SOCIAL SECURITY           | 44,679         |
| 15-02 EMPLOYEES' RETIREMENT     | 75,926         |
| 15-03 GROUP INSURANCE           | 123,056        |
| 15-06 TRAVEL & SCHOOL           | 7,000          |
| 15-07 UNIFORMS                  | 4,000          |
| 15-20 OVERHEAD HEALTH CARE COST | 3,693          |
| <b>TOTAL BENEFITS</b>           | <b>258,354</b> |

| MATERIALS & SUPPLIES                  |               |
|---------------------------------------|---------------|
| 20-34 MAINTENANCE OF EQUIPMENT        | 2,000         |
| 20-41 SUPPLIES                        | 8,000         |
| 20-63 FLEET MAINTENANCE - FUEL        | 15,598        |
| 20-64 FLEET MAINTENANCE - PARTS       | 6,229         |
| 20-65 FLEET MAINTENANCE - LABOR       | 13,758        |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>45,585</b> |

| OTHER SERVICES & CHARGES                  |               |
|-------------------------------------------|---------------|
| 30-01 UTILITIES & COMMUNICATIONS          | 25,600        |
| 30-23 UPKEEP REAL PROPERTY                | 2,000         |
| 30-40 CONTRACTUAL                         | 37,200        |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS         | 500           |
| 30-85 INSURANCE FIRE-THEFT-LIABILITY      | 11,791        |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>77,091</b> |

|                               |                |
|-------------------------------|----------------|
| <b>TOTAL DIVISION REQUEST</b> | <b>965,074</b> |
|-------------------------------|----------------|

(CONTINUED)

**FUND: GENERAL (010)**  
**DEPARTMENT: NEIGHBORHOOD SERVICES (15)**  
**DEPARTMENT HEAD: MIKE STROH**  
**PAGE TWO**

**NOTE:** In previous years the fire department has been responsible for funding three (3) code enforcement personnel and half (.5) of a secretary. Previous years the expenditures related to these positions have been expensed to the fire dept. In FY 06-07, the fire department will continue to fund these positions through an operating transfer to the General Fund, Neighborhood Services, in the amount of \$166,002.

| <b>NEIGHBORHOODS IN ACTION (1530)</b>     |                                |
|-------------------------------------------|--------------------------------|
| <b>PERSONAL SERVICES</b>                  |                                |
| 10-01 SALARIES                            | 101,458                        |
| 10-02 WAGES                               | 17,940                         |
| 10-07 ALLOWANCES                          | 2,280                          |
| 10-10 LONGEVITY                           | 2,500                          |
| 10-12 VL BUYBACK                          | 813                            |
| 10-13 PDO BUYBACK                         | 780                            |
| 10-14 SL INCENTIVE                        | <u>1,110</u>                   |
| <b>TOTAL PERSONAL SERVICES</b>            | <b>126,882</b>                 |
| <b>BENEFITS</b>                           |                                |
| 15-01 SOCIAL SECURITY                     | 9,706                          |
| 15-02 EMPLOYEES' RETIREMENT               | 16,495                         |
| 15-03 GROUP INSURANCE                     | 13,926                         |
| 15-06 TRAVEL & SCHOOL                     | <u>1,500</u>                   |
| <b>TOTAL BENEFITS</b>                     | <b>41,627</b>                  |
| <b>MATERIALS &amp; SUPPLIES</b>           |                                |
| 20-41 SUPPLIES                            | <u>6,000</u>                   |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b>     | <b>6,000</b>                   |
| <b>OTHER SERVICES &amp; CHARGES</b>       |                                |
| 30-01 UTILITIES & COMMUNICATIONS          | 13,000                         |
| 30-23 UPKEEP REAL PROPERTY                | 4,000                          |
| 30-40 CONTRACTUAL                         | <u>35,000</u>                  |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>52,000</b>                  |
| <b>TOTAL DIVISION REQUEST</b>             | <b><u><u>226,509</u></u></b>   |
| <b>TOTAL DEPARTMENT REQUEST</b>           | <b><u><u>1,191,583</u></u></b> |

**FUND: GENERAL (010)**  
**DEPARTMENT: NEIGHBORHOOD SERVICES (15)**

**PROGRAM DESCRIPTION**

The Neighborhood Services Department consists of a Department Secretary, six full time Code Officers, three Neighborhood Initiative Coordinators, Code Compliance Supervisor, Neighborhoods In Action Coordinator, Community Outreach Technician, and a part-time Community Service/Truancy Technician all under the direct supervision and guidance of the Neighborhood Services Director.

The purpose of this department is to combine the efforts of the sub-divisions to function in a more efficient, productive and organized manner in dealing with quality of life issues. No single division can solve the complex social problems alone. A combined effort from all divisions of Neighborhood Services and Police CAO division will help restore the safety to our neighborhoods and allows all the divisions to coordinate for special emphasis projects, target houses and to accomplish a special task.

**Code Enforcement:**

The Code Enforcement Division consists of six full time Code Officers. The intent of this division and its officers is to enforce codes and ordinances adopted by the City's elected officials that are not enforced through the Fire Prevention Bureau, Building Officials or Police Department. Actions taken by these officers interact with each of these other local enforcement agencies, in addition to county and state agencies, and closely support their efforts.

The Code Enforcement Division is responsible for the enforcement of City ordinances, which pertain to childcare facilities, litter, nuisances, tall grass and weeds, peddlers/solicitors. Code Enforcement is also responsible for the

enforcement of zoning and Property Maintenance. The efforts of these officers help to eliminate acts or conditions that are offensive, annoying or damaging to the public. The Code Enforcement Office is often called upon to assist other agencies that are trying to correct violations of ordinances, regulations and laws. This effort improves the services that are provided to our citizens by each of these agencies.

Many of the ordinances enforced by this office reduce fire and safety risks to the public. Through their actions, these officers also help keep Midwest City an attractive community for visitors, homebuyers and business investors. Their actions help maintain property values for all Midwest City property owners. The quality of life within Midwest City is directly influenced through adoption of appropriate codes and ordinances as well as their enforcement. Strong support for this division and its officers has proven to be of best interests.

The Code Enforcement Division is responsible for the enforcement of the International Property Maintenance Code, which pertains to the exterior of existing structures. They also enforce the zoning ordinances, prepare documentation for procurement of demolition and clearance of dilapidated properties, as well as manage contracts and monitor demolition activities. Code Enforcement manages and implements the Operation Paintbrush program, which includes loaning of the needed equipment and organization of the volunteers to assist those in need of assistance.

Through the enforcement of the International Codes and the Operation Paintbrush program, the housing stock of Midwest City should not deteriorate. Nice looking homes improve the neighborhood appearance and in return increase the property values and attractiveness of the community.



## **Neighborhood Initiative:**

The Neighborhood Initiative Division consists of three Neighborhood Initiative Coordinators. The intent of this division and the coordinators is to serve as a catalyst for our neighborhoods. The coordinators are to identify the needs of families living in an area and link them with a particular program or agency, which can be of assistance. They also help form neighborhood associations, watch groups and similar aids. They attempt to provide services which may be unique to a particular area or need. Neighborhood Initiative also provides ready access or a contact with City Hall.

Neighborhood associations act as a stabilizing force in a neighborhood by bringing people together to address their needs, problems or issues. Neighborhood Initiative works to support the associations and to promote programs like Citizens on Patrol and Neighborhood Watch. Neighborhood associations become a partner with our City and help us build strong relationships with our citizens and encourage involvement in their community.

Through problem solving together, they encourage our citizens to make their neighborhood more enjoyable. They are building bridges through partnerships, trust and respect that gives, hope, strength and an overall healthy, attractive and safe environment for our residents. This process has proven to increase the property values and the attractiveness of our community.

## **Community Action Officers:**

The Community Action Officer Program consists of four Commissioned Police Officers that work out of the Police Department Patrol Division and are assigned to work closely with Neighborhood Services. The intent of this program is to work with the citizens of Midwest City dealing with quality of life issues and problems that are normally handled on a quick fix basis. Community Action Officers help solve problems on a

long-term basis by using traditional and non-traditional police methods by developing partnerships with citizens of Midwest City. Community Action Officers are able to devote as much time as needed to problems since they are not used for manning purposes and do not normally respond to calls for police services.

The Community Action Officers also work closely with City/County Health, Child Protective Services, as well as most of the departments within the City when dealing with individual residences needs, and other quality of life issues. Community Action Officers enforce all criminal and traffic violations as well as working issues that are not necessarily of a criminal or traffic related nature. The quality of life issues are normally not criminal or traffic violations.

The work of the Community Action Officers dealing with quality of life issues as well as many other problems not criminal or traffic in nature helps improve the quality of life for the citizens of Midwest City. By working closely with the other departments within Midwest City, these quality of life issues are solved on a long-term basis. The Community Action Officers interaction with the citizens in Midwest City has fostered good relationships between the City of Midwest City and the citizens we serve. This relationship has helped to decrease crime in the majority of the high crime areas which has helped increase property value, as well as making Midwest City a safer place to live.

## **Neighborhoods in Action Program**

The Midwest City Neighborhoods in Action Program is an adapted continuation of the Department of Justice Weed and Seed Program that Midwest City has implemented for the past 5 years. Programs will continue to focus on neighborhoods and residents

located in the original 5 square mile weed and seed target area. A newly renovated community facility, located at 1124 N. Douglas Blvd. (formerly fire station no. 4) will house the program along with the Community Action Agency of Oklahoma City and Oklahoma/Canadian Counties, Inc., as their Midwest City District Office.

Programs and activities to be implemented from the Neighborhoods in Action Center include, an After School Homework Assistance Program, GED Program, Community Service/Truancy Management Program, OK County Health Department Clinic and Wellness Program, Neighborhood Housing Information/Referrals, Summer Youth Camp, Student Internship Program, Faith Based Coalition/Transformers Program, Community Garden, and Bicycle Repair Program. Other activities sponsored by the center include the Volunteer Income Tax Assistance (VITA) Program, AARP work site training and community wide events. Future activities include computer literacy, career search activities and senior programming. The facility also provides meeting space for local neighborhood associations, Dana Brown Cooper Head Start and the Community Advisory Board.

The Community Action Agency of Oklahoma City and Oklahoma/Canadian Counties, inc. – Midwest City District Office provides social service assistance to residents in the form of referrals, utility and food assistance, Weatherization Program, transportation/bus tokens, Christmas assistance, neighborhood assistance/graffiti removal and senior services.

### **2013-2014 GOALS AND OBJECTIVES**

1. Continue support for active neighborhood associations.
2. Continue a proactive approach in Code Enforcement.
3. Improve of our codes and procedures to allow for better enforcement.

4. Obtain certification to improve enforcement in property maintenance and zoning.

**FUND: GENERAL (010)**  
**DEPARTMENT: IT (16)**  
**DEPARTMENT HEAD: RYAN RUSHING**

| EXPENDITURES         | ACTUAL         | AMENDED             | ESTIMATED           | BUDGET              |
|----------------------|----------------|---------------------|---------------------|---------------------|
|                      | 2011-2012      | BUDGET<br>2012-2013 | ACTUAL<br>2012-2013 | BUDGET<br>2013-2014 |
| PERSONAL SERVICES    | 223,737        | 273,211             | 252,833             | 277,692             |
| BENEFITS             | 79,815         | 99,510              | 88,219              | 99,470              |
| MATERIALS & SUPPLIES | 14,356         | 22,643              | 17,893              | 19,264              |
| OTHER SERVICES       | 15,278         | 27,901              | 27,158              | 23,352              |
| <b>TOTAL</b>         | <b>333,186</b> | <b>423,265</b>      | <b>386,103</b>      | <b>419,778</b>      |

| PERMANENT STAFFING    | FY 13-14   | FY 12-13 | PERSONNEL<br>POSITIONS<br>SUMMARY: |
|-----------------------|------------|----------|------------------------------------|
| IT Director           | 1          | 1        |                                    |
| Assistant IT Director | 1          | 0        |                                    |
| Systems Administrator | 1.2        | 3        |                                    |
| <b>TOTAL</b>          | <b>3.2</b> | <b>4</b> |                                    |
|                       |            |          | 2005-06 - 6                        |
|                       |            |          | 2006-07 - 6                        |
|                       |            |          | 2007-08 - 4.7                      |
|                       |            |          | 2008-09 - 4.7                      |
|                       |            |          | 2009-10 - 4                        |
|                       |            |          | 2010-11 - 4                        |
|                       |            |          | 2011-12 - 4                        |
|                       |            |          | 2012-13 - 4                        |
|                       |            |          | 2013-14 - 3.2                      |

FY 13-14 - Moved .80% of Public Safety Adm to Tech Fund 014  
 FY 12-13 - Added Assistant IT Director in Feb 2013

**FINAL BUDGET 2013-2014**

| <b>PERSONAL SERVICES</b>       |                |
|--------------------------------|----------------|
| 10-01 SALARIES                 | 241,757        |
| 10-02 WAGES                    | 6,500          |
| 10-03 OVERTIME                 | 15,810         |
| 10-07 ALLOWANCES               | 6,096          |
| 10-10 LONGEVITY                | 2,237          |
| 10-13 PDO BUYBACK              | 1,391          |
| 10-14 SICK LEAVE INCENTIVE     | 900            |
| 10-19 ON CALL                  | 3,000          |
| <b>TOTAL PERSONAL SERVICES</b> | <b>277,692</b> |

| <b>BENEFITS</b>                 |               |
|---------------------------------|---------------|
| 15-01 SOCIAL SECURITY           | 21,243        |
| 15-02 EMPLOYEES' RETIREMENT     | 36,100        |
| 15-03 GROUP INSURANCE           | 29,779        |
| 15-06 TRAVEL & SCHOOL           | 11,000        |
| 15-20 OVERHEAD HEALTH CARE COST | 1,348         |
| <b>TOTAL BENEFITS</b>           | <b>99,470</b> |

| <b>MATERIALS &amp; SUPPLIES</b>       |               |
|---------------------------------------|---------------|
| 20-34 MAINTENANCE OF EQUIPMENT        | 8,000         |
| 20-35 SMALL TOOLS AND EQUIPMENT       | 5,000         |
| 20-41 SUPPLIES                        | 4,500         |
| 20-63 FLEET FUEL                      | 916           |
| 20-64 FLEET PARTS                     | 439           |
| 20-65 FLEET LABOR                     | 409           |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>19,264</b> |

| <b>OTHER SERVICES &amp; CHARGES</b>       |                |
|-------------------------------------------|----------------|
| 30-40 CONTRACTUAL                         | 19,700         |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS         | 1,000          |
| 30-85 INSURANCE/FIRE, THEFT, LIABILITY    | 2,652          |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>23,352</b>  |
| <b>TOTAL DEPARTMENT REQUEST</b>           | <b>419,778</b> |

**FUND: GENERAL (010)**

**DEPARTMENT: Information Technology (16)**

**SIGNIFICANT EXPENDITURE CHANGES**

1. There are no significant changes in the Technology Fund budget.

**PROGRAM DESCRIPTION**

The IT Department has responsibility for all functions dealing directly with computer hardware, software, and their connectivity. This includes systems administration, maintenance, and purchases. Likewise, the department maintains the local area network (LAN) and the wide area network (WAN) as well as the infrastructure to support it. The department is currently working 30 projects and provides support for 50 physical/virtual servers as well 75 major applications running throughout the City.

**2013-2014 GOALS AND OBJECTIVES**

1. Remodel the basement for new I.T. Offices and remodel the current I.T. offices for a City Hall break room.
2. Deploy a new City-wide Electronic Content Management system.
3. Deploy a VoIP infrastructure and phones.
4. Deploy a new Automated Metering Infrastructure.
5. Coordinate all purchases of technology related equipment.
6. Provide technical support for application software and hardware.
7. Provide administration, maintenance, and upgrade support for the computer installed base and for the LAN/WAN.
8. Work closely with vendors to upgrade integrated solutions to constantly improve the security of the City computer systems.
9. Work with various departments on 30 City wide projects.

**FUND: GENERAL (010)**  
**DEPARTMENT: EMERGENCY RESPONSE CENTER (18)**  
**DEPARTMENT HEAD: MIKE BOWER**

| <b>EXPENDITURES</b>  | <b>ACTUAL<br/>2011-2012</b> | <b>AMENDED<br/>BUDGET<br/>2012-2013</b> | <b>ESTIMATED<br/>ACTUAL<br/>2012-2013</b> | <b>BUDGET<br/>2013-2014</b> |
|----------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| PERSONAL SERVICES    | 574,329                     | 585,600                                 | 586,980                                   | 623,022                     |
| BENEFITS             | 205,011                     | 215,575                                 | 208,694                                   | 214,875                     |
| MATERIALS & SUPPLIES | 1,517                       | 4,197                                   | 2,277                                     | 3,000                       |
| OTHER SERVICES       | 1,668                       | 3,400                                   | 1,883                                     | 3,400                       |
| <b>TOTAL</b>         | <b>782,525</b>              | <b>808,772</b>                          | <b>799,834</b>                            | <b>844,298</b>              |

| <b>PERMANENT STAFFING</b> | <b>FY 13-14</b> | <b>FY 12-13</b> |
|---------------------------|-----------------|-----------------|
| Communication Spec II     | 0.5             | 0.5             |
| Communication Spec I      | 12              | 12              |
| <b>TOTAL</b>              | <b>12.5</b>     | <b>12.5</b>     |

EOC Manager in Fund 70  
 1 Comm Spec II to Fund 70 FY 10-11  
 .50 Comm Spec II to Fund 70 FY 11-12

PERSONNEL  
 POSITIONS  
 SUMMARY:  
 2005-06 - 15  
 2006-07 - 14.5  
 2007-08 - 14  
 2008-09 - 14  
 2009-10 - 14  
 2010-11 - 13  
 2011-12 - 12.5  
 2012-13 - 12.5  
 2013-14 - 12.5

**FINAL BUDGET 2013-2014**

| <b>PERSONAL SERVICES</b> |         |
|--------------------------|---------|
| 10-01 SALARIES           | 568,140 |
| 10-10 LONGEVITY          | 11,060  |
| 10-11 SL BUYBACK         | 2,458   |
| 10-12 VACATION BUYBACK   | 4,093   |
| 10-13 PDO BUYBACK        | 16,165  |
| 10-14 SL INCENTIVE       | 9,450   |
| 10-19 ON CALL            | 5,256   |
| 10-27 SHIFT DIFFERENTIAL | 6,400   |

**TOTAL PERSONAL SERVICES** 623,022

| <b>BENEFITS</b>                 |        |
|---------------------------------|--------|
| 15-01 SOCIAL SECURITY           | 47,661 |
| 15-02 EMPLOYEES' RETIREMENT     | 80,993 |
| 15-03 GROUP INSURANCE           | 75,670 |
| 15-06 TRAVEL & SCHOOL           | 5,000  |
| 15-20 OVERHEAD HEALTH CARE COST | 2,604  |
| 15-98 RETIREE INSURANCE         | 2,947  |

**TOTAL BENEFITS** 214,875

| <b>MATERIALS &amp; SUPPLIES</b> |       |
|---------------------------------|-------|
| 20-41 SUPPLIES                  | 3,000 |

**TOTAL MATERIALS & SUPPLIES** 3,000

| <b>OTHER SERVICES &amp; CHARGES</b> |       |
|-------------------------------------|-------|
| 30-40 CONTRACTUAL                   | 3,000 |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS   | 400   |

**TOTAL OTHER SERVICES & CHARGES** 3,400

**TOTAL DEPARTMENT REQUEST** 844,298

**FUND: GENERAL (010)**

**DEPARTMENT: EMERGENCY OPERATIONS CENTER (18)**

**SIGNIFICANT EXPENDITURES CHANGES**

1. Complete P25 radio compliance
2. Install generator at community center/ shelter
3. Completion of Shelter Grant
4. Education program on preparedness

**PROGRAM DESCRIPTION**

The Emergency Operations Center operates in accordance with federal, local and state guidelines to coordinate Emergency Management functions for the City of Midwest City, including mitigation, preparedness, response, and recovery.

EOC is a public safety answering point (PSAP) and dispatch point for police, fire, emergency medical and emergency management services within Midwest City. The mission of the EOC is to serve as the communications link between citizens and the public safety need and to provide fast and accurate activation of public safety and support agencies.

In addition, the EOC monitors potential threatening weather and utilizes the public warning notification system to warn citizens of threats created by natural and man made disasters. The Emergency Operations Center serves as the command center for public officials during emergencies.

The Emergency Operations Center will continue with revisions of all its policies and procedures to reflect continuing changes in the public service agencies that we serve.

The EOC recognizes that service is our one and only product and we share a common, ongoing goal to provide it at the most superior level possible. In that effort we will seek and provide continuing professional education and training of our communication specialist staff. To support this effort a training manual will be developed to provide detailed operational documentation to insure all employees receive the same training.

We also recognize that our strength and success is tied directly to the individual and unique contributions of each of us working in a spirit of cooperation and teamwork with our public safety associates both within and outside of the Emergency Operations Center. We will continue to foster positive working relationships with our public safety partners.

The Emergency Management Director is responsible for coordinating all phases of emergency management including response, recovery, mitigation and preparedness. He insures that the emergency operations plan is frequently exercised and insures that all public safety officials and department heads are provided with a copy of the plan. The Emergency Manager coordinates all required federal training for Midwest City officials. He also serves as point of contact for communicating with state offices of emergency management, and the Office of Homeland Security.

**GOALS AND OBJECTIVES FOR 2013-2014**

1. Update emergency operations plan to ESF format

2. Re-banding of public safety radio system
3. Complete NIMS cast for MWC and training
4. Update hazardous communications plan
5. Certification in Emergency Management
6. Conduct training Exercise

**FUND: GENERAL (010)**  
**DEPARTMENT: SWIMMING POOLS (19)**  
**DEPARTMENT HEAD: VAUGHN SULLIVAN**

| <b>EXPENDITURES</b>  | <b>ACTUAL<br/>2011-2012</b> | <b>AMENDED<br/>BUDGET<br/>2012-2013</b> | <b>ESTIMATED<br/>ACTUAL<br/>2012-2013</b> | <b>BUDGET<br/>2013-2014</b> |
|----------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| PERSONAL SERVICES    | 201,766                     | 184,095                                 | 168,480                                   | 184,577                     |
| BENEFITS             | 22,593                      | 22,419                                  | 20,837                                    | 44,860                      |
| MATERIALS & SUPPLIES | 38,873                      | 34,665                                  | 33,805                                    | 33,554                      |
| OTHER SERVICES       | 13,939                      | 7,900                                   | 10,269                                    | 7,900                       |
| <b>TOTAL</b>         | <b>277,171</b>              | <b>249,079</b>                          | <b>233,391</b>                            | <b>270,891</b>              |

| <b>PERMANENT STAFFING</b> | <b>FY 13-14</b> | <b>FY 12-13</b> |
|---------------------------|-----------------|-----------------|
| Aquatic & Rec Supervisor  | 0.5             | 0.5             |

| <b>SEASONAL STAFFING</b> | <b>FY 13-14</b> | <b>FY 12-13</b> |
|--------------------------|-----------------|-----------------|
| Pool Manager             | 1               | 1               |
| Assistant Manager        | 1               | 1               |
| Guard Supervisors        | 3               | 3               |
| Senior Guard             | 3               | 3               |
| Lifeguards               | 45              | 45              |
| Head Cashier             | 1               | 1               |
| Cashiers                 | 10              | 10              |
| Life Guard Instructor    | 1               | 1               |
| Water Safety Instructor  | 5               | 5               |
| Seasonal Maintenance     | 1               | 1               |
| <b>TOTAL</b>             | <b>71</b>       | <b>71</b>       |

Effective 09-10 Lifeguards were increased to accommodate a 3-Shift System. No impact on wages.

**FINAL BUDGET 2013-2014**

| <b>PERSONAL SERVICES</b>       |                |
|--------------------------------|----------------|
| 10-01 SALARY                   | 23,626         |
| 10-02 WAGES                    | 157,000        |
| 10-03 OVERTIME                 | 1,020          |
| 10-07 ALLOWANCES               | 240            |
| 10-10 LONGEVITY                | 1,250          |
| 10-11 SL BUYBACK               | 547            |
| 10-12 VL BUYBACK               | 265            |
| 10-13 PDO BUYBACK              | 179            |
| 10-14 SL INCENTIVE             | 450            |
| <b>TOTAL PERSONAL SERVICES</b> | <b>184,577</b> |

| <b>BENEFITS</b>                 |               |
|---------------------------------|---------------|
| 15-01 SOCIAL SECURITY           | 14,120        |
| 15-02 RETIREMENT                | 23,995        |
| 15-03 GROUP HEALTH INSURANCE    | 5,640         |
| 15-06 TRAVEL & SCHOOL           | 1,000         |
| 15-20 OVERHEAD HEALTH CARE COST | 105           |
| <b>TOTAL BENEFITS</b>           | <b>44,860</b> |

| <b>MATERIALS &amp; SUPPLIES</b>       |               |
|---------------------------------------|---------------|
| 20-35 SMALL TOOLS & EQUIPMENT         | 1,000         |
| 20-41 SUPPLIES                        | 7,000         |
| 20-49 CHEMICALS                       | 23,500        |
| 20-63 FLEET MAINTENANCE - FUEL        | 1,086         |
| 20-64 FLEET MAINTENANCE - PARTS       | 494           |
| 20-65 FLEET MAINTENANCE - LABOR       | 474           |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>33,554</b> |

| <b>OTHER SERVICES &amp; CHARGES</b>       |              |
|-------------------------------------------|--------------|
| 30-01 UTILITIES & COMMUNICATIONS          | 1,000        |
| 30-18 REFUNDS                             | 900          |
| 30-23 UPKEEP REAL PROPERTY                | 6,000        |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>7,900</b> |

|                                 |                |
|---------------------------------|----------------|
| <b>TOTAL DEPARTMENT REQUEST</b> | <b>270,891</b> |
|---------------------------------|----------------|



**FUND: GENERAL (010)**

**DEPARTMENT: SWIMMING POOL (19)**

**SIGNIFICANT EXPENDITURES CHANGES**

None

**2013-2014 GOALS AND OBJECTIVES**

1. Continue to maintain and improve the high standard of security and safety for patrons while creating a fun and friendly environment.
2. Improve amount of training pertaining to employee safety.
3. Improve efficiency and patron satisfaction of customer service from employees.
4. Work on retaining staff throughout the season as well as for future seasons.
5. Continue to promote health and wellness in Midwest City through the Aqua Climb Wall, Mommy Son Luau, Doggie Paddle and attractive pool renovation.

**PROGRAM DESCRIPTION**

The swimming pool budget provides for the operation and upkeep of Reno Swim and Slide and Lions Spray Park. Reno Swim and Slide opens Memorial Day weekend and will be open through Labor Day with weekend operation once the school year starts. Renovations to Reno Swim and Slide have updated not only the appearance of the pool facility, but the general cleanliness as well. Lions Spray Park opens early spring and stays open as long as the weather is warm.

**FUND: GENERAL (010)**  
**DEPARTMENT: 00 TRANSFERS OUT**  
**DEPARTMENT HEAD: GUY HENSON**

|                                     | <b>ACTUAL</b>     | <b>AMENDED</b>    | <b>ESTIMATED</b>  |                   |
|-------------------------------------|-------------------|-------------------|-------------------|-------------------|
| <b>INTERFUND TRANSFERS (010-00)</b> | <b>2011-2012</b>  | <b>BUDGET</b>     | <b>ACTUAL</b>     | <b>BUDGET</b>     |
|                                     |                   | <b>2012-2013</b>  | <b>2012-2013</b>  | <b>2013-2014</b>  |
| C/O RESERVE (011)                   | -                 | -                 | -                 | 1,748,029         |
| CAPITAL OUTLAY (012)                | 12,778            | 1,099             | -                 | -                 |
| ACTIVITY (115)                      | 3,000             | 2,000             | 2,000             | 2,000             |
| POLICE (020)                        | 9,211,146         | 9,379,001         | 9,477,601         | 9,454,390         |
| POLICE - WARRANT OFFICERS (020)     | 98,572            | 98,572            | 98,572            | 98,572            |
| EMPLOYEE ACTIVITY (035)             | 3,000             | 11,611            | 11,611            | 7,500             |
| CDBG (141-039)                      | 99,295            | 119,399           | 119,399           | 134,132           |
| CAP IMP REVENUE BONDS (250)         | -                 | 8,176,376         | -                 | -                 |
| FIRE (040)                          | 7,447,540         | 7,583,255         | 7,662,977         | 7,644,210         |
| <b>TOTAL</b>                        | <b>16,875,331</b> | <b>25,371,313</b> | <b>17,372,160</b> | <b>19,088,833</b> |

**FINAL BUDGET 2013-2014**

**TRANSFERS OUT**

|                                    |           |
|------------------------------------|-----------|
| 80-11 C/O RESERVE                  | 1,748,029 |
| 80-15 ACTIVITY - ARTS GRANT MATCH  | 2,000     |
| 80-20 POLICE                       | 9,454,390 |
| 80-62 POLICE - WARRANT OFFICERS    | 98,572    |
| 80-35 EMPLOYEE ACTIVITY            | 7,500     |
| 80-39 GRANTS CONTRIBUTION FOR CDBG | 134,132   |
| 80-40 FIRE                         | 7,644,210 |

**TOTAL TRANSFERS OUT**

**19,088,833**

# Police Fund

# City of Midwest City, Oklahoma

## Police

### Index

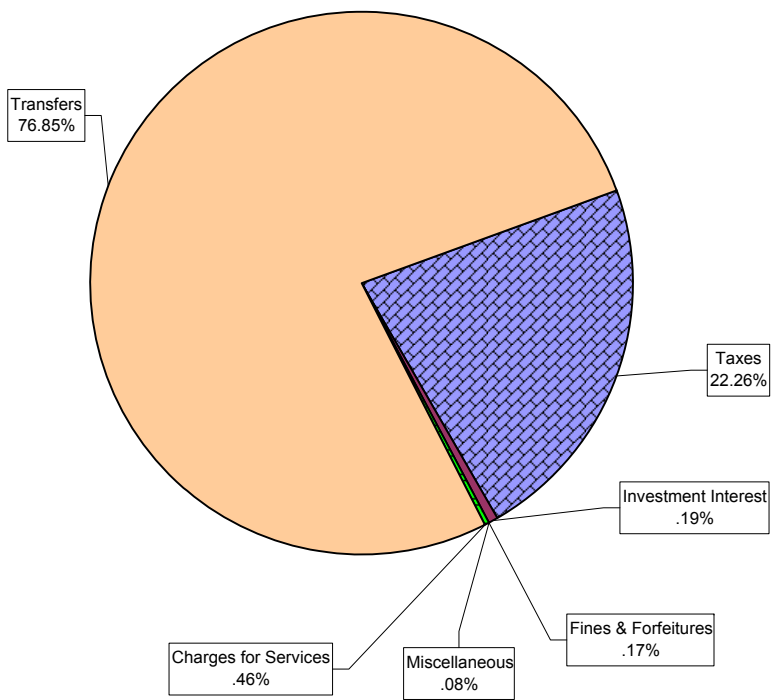
| <u>Fund / Department<br/>*Number</u> | <u>Fund / Department<br/>Description</u> | <u>Page<br/>Number</u> |
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| 020                                  | Budget Summary                           | 80                     |
| 020                                  | Budget Chart                             | 81                     |
| 020                                  | <b>Individual Fund:</b><br>Police        | 82                     |

\* **Note:** Three digit codes represent the Fund Number  
Two digit codes represent the Department Number

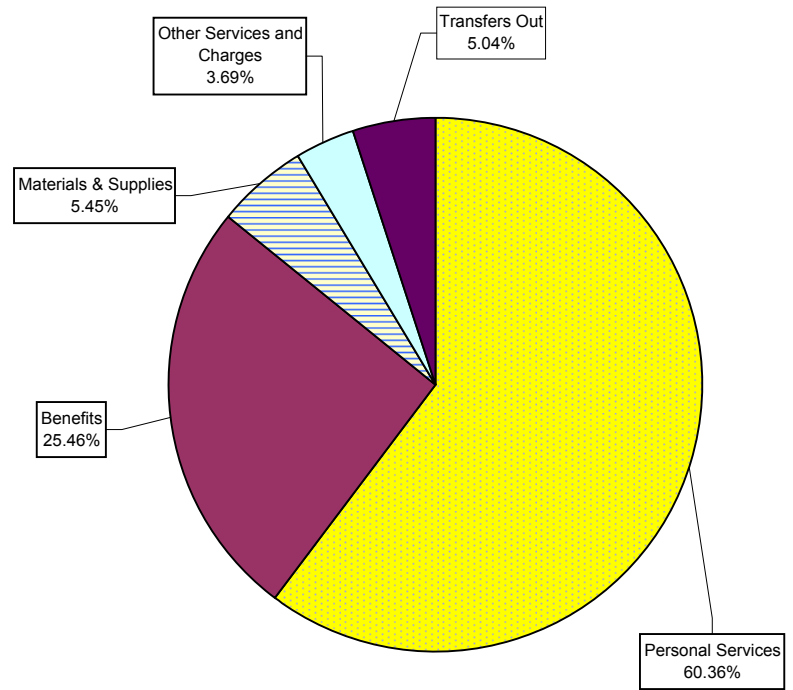
**POLICE FUND BUDGET SUMMARY - FISCAL YEAR 2013-2014**

|                                       | PRIOR YEAR<br>ACTUAL<br>FY 11-12 | CURRENT YEAR<br>BUDGET AS AMENDED<br>FY 12-13 | CURRENT YEAR<br>ACTUAL (Est.)<br>FY 12-13 | BUDGET YEAR<br>FINAL<br>FY 13-14 |
|---------------------------------------|----------------------------------|-----------------------------------------------|-------------------------------------------|----------------------------------|
| <b>ESTIMATED REVENUE:</b>             |                                  |                                               |                                           |                                  |
| Taxes                                 | 2,658,815                        | 2,645,715                                     | 2,773,903                                 | 2,766,683                        |
| Charges for Services                  | -                                | -                                             | -                                         | 56,646                           |
| Investment Interest                   | 31,658                           | 24,831                                        | 29,204                                    | 24,080                           |
| Fines & Forfeitures                   | 17,519                           | 12,769                                        | 20,208                                    | 21,000                           |
| Miscellaneous                         | 22,635                           | 10,000                                        | 11,379                                    | 10,000                           |
| Transfers                             | 9,309,718                        | 9,477,573                                     | 9,576,173                                 | 9,552,962                        |
| <b>TOTAL REVENUE</b>                  | <b>12,040,345</b>                | <b>12,170,888</b>                             | <b>12,410,867</b>                         | <b>12,431,371</b>                |
| Use / (Gain) of Fund Balance          | 798,014                          | 380,115                                       | (380,655)                                 | 886,019                          |
| <b>TOTAL RESOURCES</b>                | <b>12,838,359</b>                | <b>12,551,003</b>                             | <b>12,030,212</b>                         | <b>13,317,390</b>                |
| <b>PROPOSED EXPENDITURES:</b>         |                                  |                                               |                                           |                                  |
| <b>Police Department - Operations</b> |                                  |                                               |                                           |                                  |
| Personal Services                     | 7,684,364                        | 7,722,467                                     | 7,455,529                                 | 8,038,696                        |
| Benefits                              | 3,043,927                        | 3,156,061                                     | 3,072,898                                 | 3,390,520                        |
| Materials & Supplies                  | 695,394                          | 770,337                                       | 655,026                                   | 726,343                          |
| Other Services and Charges            | 350,110                          | 355,062                                       | 299,683                                   | 491,218                          |
| Transfers Out                         | 1,064,564                        | 547,076                                       | 547,076                                   | 670,613                          |
| <b>TOTAL EXPENDITURES</b>             | <b>12,838,359</b>                | <b>12,551,003</b>                             | <b>12,030,212</b>                         | <b>13,317,390</b>                |
| <b>RESERVE OF FUND BALANCE</b>        |                                  |                                               |                                           | <b>632,339</b>                   |

**ESTIMATED REVENUES POLICE FUND  
FY 2013-14  
Total \$12,431,371**



**ESTIMATED EXPENDITURES POLICE FUND  
FY 2013-14  
TOTAL \$13,317,389**



FUND: POLICE (020)  
DEPARTMENT: POLICE (62)  
DEPARTMENT HEAD: BRANDON CLABES

| EXPENDITURES         | ACTUAL<br>2011-2012 | AMENDED<br>BUDGET<br>2012-2013 | ESTIMATED<br>ACTUAL<br>2012-2013 | BUDGET<br>2013-2014 |
|----------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| PERSONAL SERVICES    | 7,684,364           | 7,722,467                      | 7,455,529                        | 8,038,696           |
| BENEFITS             | 3,043,927           | 3,156,061                      | 3,072,898                        | 3,390,520           |
| MATERIALS & SUPPLIES | 695,394             | 770,337                        | 655,026                          | 726,343             |
| OTHER SERVICES       | 350,110             | 355,062                        | 299,683                          | 491,218             |
| TRANSFERS OUT        | 1,064,564           | 547,076                        | 547,076                          | 670,613             |
| TOTAL                | 12,838,359          | 12,551,003                     | 12,030,212                       | 13,317,389          |

| REVENUES             | ACTUAL<br>2011-2012 | AMENDED<br>BUDGET<br>2012-2013 | ESTIMATED<br>ACTUAL<br>2012-2013 | BUDGET<br>2013-2014 |
|----------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| TAXES                | 2,658,815           | 2,645,715                      | 2,773,903                        | 2,766,683           |
| CHARGES FOR SERVICES | -                   | -                              | -                                | 56,646              |
| INVESTMENT INTEREST  | 31,658              | 24,831                         | 29,204                           | 24,080              |
| FINE & FORFEITURES   | 17,519              | 12,769                         | 20,208                           | 21,000              |
| MISCELLANEOUS        | 22,635              | 10,000                         | 11,379                           | 10,000              |
| TRANSFERS            | 9,309,718           | 9,477,573                      | 9,576,173                        | 9,552,962           |
| TOTAL                | 12,040,345          | 12,170,888                     | 12,410,867                       | 12,431,371          |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES   | EXPENSES               | FUND<br>BALANCE |
|----------------------------|---------------------|------------|------------------------|-----------------|
| 6/30/2009                  | 947,021             | 11,500,832 | 11,177,819             | 1,270,034       |
| 6/30/2010                  | 1,270,034           | 11,854,080 | 11,074,349             | 2,049,765       |
| 6/30/2011                  | 2,049,765           | 12,040,345 | 12,838,359             | 1,251,751       |
| 6/30/2012                  | 1,251,751           | 12,410,867 | 12,030,212             | 1,632,406       |
| 6/30/2013                  | 1,632,406           | 12,431,371 | 13,317,389             | 746,388         |
|                            |                     |            | Excludes Transfers Out | (632,339)       |
|                            |                     |            |                        | <u>114,049</u>  |

FINAL BUDGET 2013-2014

| PERSONAL SERVICES (6210)<br>Police Sworn Employees |           |
|----------------------------------------------------|-----------|
| 10-01 SALARIES                                     | 5,686,254 |
| 10-04 ADDITIONAL PAY                               | 7,644     |
| 10-06 COLLEGE INCENTIVE                            | 41,470    |
| 10-07 ALLOWANCES                                   | 125,520   |
| 10-08 OVERTIME 1                                   | 1,020     |
| 10-09 OVERTIME 2                                   | 153,000   |
| 10-10 LONGEVITY                                    | 132,475   |
| 10-11 SL BUYBACK-OVER BANK                         | 60,067    |
| 10-12 VACATION BUYBACK                             | 142,279   |
| 10-13 PDO BUYBACK                                  | 143,714   |
| 10-14 SL INCENTIVE                                 | 67,500    |
| 10-17 ADDITIONAL INCENTIVE                         | 6,000     |
| 10-18 SEPARATION PAY                               | 51,000    |
| 10-26 K-9 OVER OT BANK                             | 14,588    |
| 10-27 SHIFT DIFFERENTIAL                           | 4,160     |

PERSONAL SERVICES - SWORN 6,636,691

| PERSONAL SERVICES (6220)<br>Police Civilian Employees |           |
|-------------------------------------------------------|-----------|
| 10-01 SALARIES                                        | 1,235,176 |
| 10-02 WAGES                                           | 16,640    |
| 10-03 OVERTIME                                        | 20,400    |
| 10-04 ADDITIONAL PAY                                  | 15,346    |
| 10-07 ALLOWANCES                                      | 7,980     |
| 10-10 LONGEVITY                                       | 20,546    |
| 10-11 SL BUYBACK-OVER BANK                            | 9,818     |
| 10-12 VACATION BUYBACK                                | 1,530     |
| 10-13 PDO BUYBACK                                     | 5,569     |
| 10-14 SL INCENTIVE                                    | 17,000    |
| 10-17 ADDITIONAL INCENTIVE                            | 1,800     |
| 10-18 SEPARATION PAY                                  | 30,600    |
| 10-19 ON CALL                                         | 4,000     |
| 10-27 SHIFT DIFFERENTIAL                              | 15,600    |

PERSONAL SERVICES - CIVILIAN 1,402,005

TOTAL PERSONAL SERVICES 8,038,696

(CONTINUED)

**FUND: POLICE (020)**  
**DEPARTMENT: POLICE (62)**  
**DEPARTMENT HEAD: BRANDON CLABES**  
**PAGE TWO**

| <u>PERMANENT STAFFING</u> | <u>FY 13-14</u> | <u>FY 12-13</u> |
|---------------------------|-----------------|-----------------|
| Police Chief              | 1               | 1               |
| Asst Chief                | 1               | 1               |
| Major                     | 2               | 2               |
| Captain                   | 4               | 4               |
| Lieutenant                | 12              | 12              |
| Sergeant                  | 59              | 55              |
| Corporal                  | 0               | 0               |
| Police Officer            | 15              | 18              |
| Lab Technician            | 2               | 2               |
| Lab Supervisor            | 1               | 1               |
| Department Crime Analyst  | 0               | 0               |
| Jail Manager              | 1               | 1               |
| Jail Matron/Jailer        | 12              | 12              |
| Civilian Support Manager  | 1               | 1               |
| Records Clerk             | 6               | 6               |
| UCR/Clerk                 | 1               | 1               |
| Adm. Secretary            | 1               | 1               |
| Fiscal Officer            | 1               | 1               |
| Warrant Officers          | 2               | 2               |
| Property Room Clerk       | 1               | 1               |
| Janitor                   | 0.25            | 0.25            |
| <b>TOTAL</b>              | <b>123.25</b>   | <b>122.25</b>   |

| <u>Part Time:</u> | <u>FY 13-14</u> | <u>FY 12-13</u> |
|-------------------|-----------------|-----------------|
| Property Clerk    | 1               | 1               |

PERSONNEL  
POSITIONS  
SUMMARY:

2004-05 - 117  
2005-06 - 117  
2006-07 - 118  
2007-08 - 120.25  
2008-09 - 120.25  
2009-10 - 120.25  
2010-11 - 122.25  
2011-12 - 122.25  
2012-13 - 122.25  
2013-14 - 123.25

**BENEFITS (6210)**  
**Police Sworn Employees**

|                                 |                  |
|---------------------------------|------------------|
| 15-01 SOCIAL SECURITY           | 507,707          |
| 15-02 EMPLOYEES' RETIREMENT     | 1,027,872        |
| 15-03 GROUP INSURANCE           | 797,459          |
| 15-04 WORKERS COMP INSURANCE    | 353,795          |
| 15-06 TRAVEL & SCHOOL           | 100,000          |
| 15-07 UNIFORMS                  | 33,800           |
| 15-20 OVERHEAD HEALTH CARE COST | 20,002           |
| 15-98 RETIREE INSURANCE         | 96,275           |
| <b>TOTAL</b>                    | <b>2,936,910</b> |

**BENEFITS-SWORN** 2,936,910

**Police Civilian Employees (6220)**

|                                 |                |
|---------------------------------|----------------|
| 15-01 SOCIAL SECURITY           | 107,194        |
| 15-02 EMPLOYEES' RETIREMENT     | 167,617        |
| 15-03 GROUP INSURANCE           | 166,350        |
| 15-20 OVERHEAD HEALTH CARE CARE | 5,982          |
| 15-98 RETIREE INSURANCE         | 6,467          |
| <b>TOTAL</b>                    | <b>453,610</b> |

**BENEFITS-CIVILIAN** 453,610

**TOTAL BENEFITS** 3,390,520

**MATERIALS & SUPPLIES (6210)**

|                                  |                |
|----------------------------------|----------------|
| 20-34 MAINTENANCE OF EQUIPMENT   | 24,000         |
| 20-41 SUPPLIES                   | 103,350        |
| 20-54 VEHICLE ACCIDENT INSURANCE | 5,000          |
| 20-63 FLEET MAINTENANCE - FUEL   | 285,169        |
| 20-64 FLEET MAINTENANCE - PARTS  | 107,245        |
| 20-65 FLEET MAINTENANCE - LABOR  | 201,579        |
| <b>TOTAL</b>                     | <b>726,343</b> |

**TOTAL MATERIALS & SUPPLIES** 726,343

**OTHER SERVICES & CHARGES (6210)**

|                                  |                |
|----------------------------------|----------------|
| 30-01 UTILITIES & COMMUNICATIONS | 125,450        |
| 30-21 SURPLUS PROPERTY           | 4,530          |
| 30-23 UPKEEP REAL PROPERTY       | 7,000          |
| 30-40 CONTRACTUAL                | 95,430         |
| 30-42 SPECIAL INVESTIGATIONS     | 8,000          |
| 30-47 HR / PAYROLL LEASE         | 40,061         |
| 30-72 MEMBERSHIPS & SUBSCRIPIS   | 6,190          |
| 30-75 LEGAL PUBLICATIONS         | 2,500          |
| 30-85 INSURANCE - FIRE/THEFT     | 202,057        |
| <b>TOTAL</b>                     | <b>491,218</b> |

**TOTAL OTHER SERVICES & CHARGES** 491,218



**FUND: POLICE (020)**  
**DEPARTMENT: POLICE (62)**  
**DEPARTMENT HEAD: BRANDON CLABES**  
**PAGE THREE**

| <b>CONTRACTUAL (30-40)</b>           | <b>12-13</b>  | <b>13-14</b>  |
|--------------------------------------|---------------|---------------|
| Labor Relations/Arbitration          | 10,000        | 10,000        |
| Cont (Groupwise Lic Fee)             | 500           | 300           |
| Criss Cross Lease                    | 900           | 900           |
| OLETS Fee                            | 11,000        | 11,000        |
| 5 Year Phy 25 @ \$435.00             | 1,500         | 1,500         |
| Immunizations                        | 250           | 250           |
| TB Tine Tests                        | 250           | 500           |
| PreEmp Officers / Reserve            | 1,500         | 1,500         |
| Physical Fit for Duty Testing        | 1,000         | 1,000         |
| FCE Testing                          | 1,500         | 1,000         |
| MMPI/CPI Testing                     | 750           | 750           |
| Pre Employment Jailers               | 500           | 500           |
| Pre Employment Res Officers X 5      | 250           | -             |
| Literacy Testing                     | 150           | 500           |
| Substance Abuse Testing              | 5,000         | 150           |
| Exposure Baseline Testing            | 1,500         | 5,000         |
| Brazos                               | 2,000         | -             |
| Vigilant Video                       | 6,000         | 1,500         |
| Tyler Software - After hours support | 1,380         | 2,000         |
| Dowley Security                      | 700           | 3,000         |
| CSC Credit Services                  | 7,200         | 1,500         |
| Metrosearch                          | 750           | 700           |
| CLEAR (WEST Thompson)                | 1,200         | 5,000         |
| Air Card for SIU (Pole Cam)          | 6,000         | 750           |
| ODIS                                 | 1,200         | 1,250         |
| UDS (Utility Data Services)          | 9,600         | 6,000         |
| Leads on Line                        | -             | 800           |
| Copier Lease                         | -             | 6,500         |
| DPS (fee for Cad)                    | -             | 300           |
| Watchguard Annual Maintenance        | -             | 3,200         |
| Bosch Crash Data Retrieval           | -             | 1,000         |
| Cell Bright Maintenance              | -             | 2,000         |
| Data Sharing with OKC                | -             | 15,000        |
| Conversion Costs                     | -             | 9,120         |
| US Fleet Tracking (GPS)              | -             | 960           |
| <b>TOTALS</b>                        | <b>72,580</b> | <b>95,430</b> |

|                                 |                          |
|---------------------------------|--------------------------|
| <b>TRANSFERS (6210)</b>         |                          |
| 80-21 CAPITALIZATION            | <u>670,613</u>           |
| <b>TOTAL TRANSFERS OUT</b>      | 670,613                  |
| <b>TOTAL DEPARTMENT REQUEST</b> | <u><u>13,317,389</u></u> |

| <b>UTILITIES (30-01)</b> |                |
|--------------------------|----------------|
| EOC Dispatch Phone       | 900            |
| Gas and Electric         | 45,000         |
| SIU Phone Service        | 1,600          |
| Cell Phone Use           | 4,000          |
| SIU Electric bill        | 4,000          |
| SIU Gas bill             | 2,000          |
| Utilities for Crime Lab  | 6,000          |
| Gun Range Phone          | 850            |
| City Hall (Phones) 33%   | 12,000         |
| MI-FI Use                | 47,000         |
| Cox Modem                | 1,800          |
| SIU Alarm Monitoring     | 300            |
| <b>TOTAL</b>             | <u>125,450</u> |

**FUND: MWC POLICE DEPARTMENT (020)**  
**DEPARTMENT: Police Department**

**SIGNIFICANT EXPENDATURE CHANGES**

Personnel cost and associated benefits continue to increase due to natural roll ups. Group health insurance has increased this year, along with rising liability costs. We continue to recapitalize our fleet and are still committed to expenditures associated with our Records Management System. Budgeting for labor negotiations and arbitrations continue also.

**Midwest City Police Department Mission Statement**

**“The mission of the Midwest City Police Department is to provide law enforcement services, education and leadership through Community Based Policing.”**

**2013-2014 GOALS AND OBJECTIVES**

- Obtain weekly crime patterns from the Crime Analysis.
- Encourage use of Problem Solving Models by Officers and encourage (1) SARA model from each officer during the fiscal year.
- Cross train team members that show an interest in the area of Supervision.
- Cross train team members with the Detective Bureau, CAO division, SIU division and EOC.
- Insure Officers are receiving a minimum of (25) hours of C.L.E.E.T. approved Training to include (2) hours of mental health.
- Identify and utilize Management and Supervisor Schools.
- Improve two-way communication.
- Be responsive to citizens concerns and complaints regarding traffic violations.
- Conduct semi-annual reviews of shift, team and individual goals with employees.
- Increase quality training provided to officers on a continuous basis at minimal cost.
- Operate the shifts with the mindset of encouraging all officers to commit to the Community Oriented Policing concepts.
- Improve working relationships with each other, other shifts, and divisions.
- Expand the Community Oriented Policing concepts to all the businesses in the City.
- Improve Communication with business owners and operators.

- Develop and expand law enforcement related skills in officers through mentoring and training.
- Encourage responsible decision making by officers/team members (empowerment).
- Increase effectiveness by implementing both traditional and innovative law enforcement tactics and activities.
- Improve the overall work environment for all officers on the shifts and increase morale through positive reinforcement and recognition.
- Create obtainable goals/objectives for each Patrol Team, Shift and Field Operations Bureau, which are in harmony with the overall mission of the Department.
- Increase the amount and quality of field interviews and criminal citations.
- Continue to improve the quality and reliability of the RMS (Tyler) system.

### **Community Action Officers**

Continue a positive working relationship with the Neighborhood Initiative Coordinators and City Services in meeting community and neighborhood needs.

Continue tracking of Community Action Officer Activities for the purpose of documenting success and failure so that activity can be adjusted and enhanced.

Close coordination with other city, county and state service providers for addressing issues and formulating problem solving.

Continue educating and training members of the department and the community in Community Oriented Policing methods.

Support Neighborhood Watch programs in partnership with the Neighborhood Initiative Office.

Provide continued community out reach programs that target at risk youth to include such programs as, Bicycle Safety Fair, Shop with a Cop and other such efforts in partnership with private citizens, corporations and businesses in the community.

Actively support both the Citizens Police Academy and the Citizens Police Academy Alumni Association as a tool to foster community understanding and support.

Provide business owners and their employees with prevention and safety programs at their request in an effort to keep them free of crime and personal attacks.

Maintain and increase the crime free and rental registration project.

Provide, as events dictate, the citizens of the community a source of information about various topics regarding their safety and well being.

Improve both the effectiveness and efficiency of the Volunteer Handicap Parking Enforcement program.

Produce a promotional video of the police department, to be used for Citizens Academy, recruiting, and other public relations.

Maintain or assist with maintaining the Police Departments Website/Face book/other media.

### **Reserve Officer Program**

Maintain a minimum of four Reserve Officers and increase training for the program.

Manage the Reserve Officer program so their monthly activity can be effectively utilized with the needs of the department and monitored more closely.

### **Law Enforcement Explorer Post**

Develop programs that assist explorer understanding of the law enforcement function.

Aid the Police Department when called upon.

Aid the Community as needed.

### **Professional Standards and Accreditation**

Maintain and periodically publish Department policies and procedures updates through specific assignment of this responsibility to one individual with sufficient funding to catalog, inventory and publish as needed.

Insure that Department policy and procedure meet Oklahoma Association of Chiefs of Police accreditation standards at all times.

### **Criminal Investigations**

#### **General**

Goal: Improve and maintain effective, efficient investigative services. Continue a large effective response by Detectives and Lab Investigators on major incidents to continue high clearance rates.

Objective: Ensure that Detectives job skills are kept up to date with changing trends and Investigative techniques, through continued education and training.

Develop and maintain a close information sharing relationship with the Patrol Division in identifying crime trends and problem areas within the city. Encourage more intelligence reporting, and utilize the patrol division more in attempting to locate suspects of crimes.

Restart our monthly information sharing/problem solving meetings with representatives from each division within the police department.

Continue working closely with the Special Investigations Unit in conducting “joint” investigations. Utilize the covert, undercover capabilities of SIU in locating suspects and conducting surveillance, while providing SIU with Detectives as needed for follow ups and interviews.

Coordinate with CAO's and have a Detective attend as many neighborhood related meetings or functions as possible, to keep up with citizen concerns and develop reliable information sources.

Ensure that we follow up with victims and witnesses in cases we are actively working. Be sure to advise victims of the disposition of cases when known, to maintain a positive relationship with those citizens.

Begin actively participating in the Oklahoma Internet Crimes Against Children Task Force (ICAC). Identify the Investigators who will be assigned to participate and ensure they attend the proper training.

Continue actively and aggressively keeping track of registered sex offenders within our city. Keep track of offenders by checking our RMS to insure the offenders are complying with probation or parole criteria.

Continue with our joint Memorandum of Understanding with police agencies and the YWCA "SANE" program. Continue participation in the SANE steering committee and updated training that is provided.

Continue participation in the Protective Custody Joint Response Protocol as required by statute, with DHS.

Maintain the unit's effective response to assigned tasks through the dedication of its members while maintaining authorized manpower levels. Identify new trends in drug sales and undercover operations that will lead to increased productivity.

Purchase new surveillance equipment and outfitting vehicles with covert antennas and transmission equipment to ensure the safety of assigned personnel.

Seek, document and investigate intelligence related to drug and other criminal activity in Midwest City, and provide feedback to the citizens who report it.

Target larger drug-trafficking organizations that either operate in Midwest City or support the sale of controlled dangerous substances in Midwest City. Develop cases through continued cooperation and support of other local, state, and federal agencies and their investigations.

### **Crime Lab**

Resolve all laboratory health and safety concerns through facility updates and the implementation of the Health and Safety Manual. All laboratory personnel will become familiar with the Health and Safety Manual which includes the chemical hygiene plan and all required OSHA standards. Additionally, a new ventilation system will be installed in the Examination and Biohazard rooms to circumvent any air pollutants. The carpet in the office area will be replaced so as to eliminate the possibility of contamination from scene work.

Develop all management system documents to include the Quality Manual, Health and Safety Manual, Evidence Handling Manual, and all technical protocols. The development of the management system documents will inherently increase the quality of work.

Attend training in crime scene processing, the IAI International Educational Conference, and the Oklahoma IAI Educational Conference. Attendance of the aforementioned conferences provides for insight into cutting edge forensic methods and interaction with both local and international based forensic professionals.

Further increase the quality of work produced by revising the laboratory's current training program to include a more structured approach.

Have regular meetings with laboratory personnel where we collectively develop methods which increase quality, organization, and timeliness for coping with the laboratory's high caseload.

Implement the new forensic based intern program. Laboratory personnel will identify research projects relevant to the laboratory's functions and intern students will conduct research on those topics.

Create a storage space in the Latent Processing Room closet to allow for better organization of the laboratory.

Increase the quality of work and knowledge of laboratory personnel through regular laboratory training days. Training days will allow for education on a new or current method of forensic investigation. Laboratory personnel will complete practical exercises in this method to add to their overall forensic knowledge.

Provide updates and training to patrol officers on forensic investigative methods and evidence handling guidelines. This may be accomplished through various methods to include

lineups demonstrations of methods that officers may implement such as GSR Kits.

### **Property Room**

Work with Tyler to resolve current inventory and scanner issues. The current system does not allow for an accurate inventory of the property room and does not effectively utilize the property room barcode scanner. The implementation of an updated program would allow for an accurate and efficient work system.

Develop and implement an audit system designed to assess the quality of the Property Room. The current audit system does not verify the quality of property room management. A new system should seek to audit the daily duties of property room personnel as well as additional duties such as conversion lists.

Develop a method for the completion of a total inventory of the Property Room.

Compose an Evidence Handling manual as mandated by accreditation standards. The Evidence Handling manual may also be used by officers as a guideline for the correct packaging and submission of evidence.

Correct any RMS database chain of custody issues to correctly reflect the Property Room physical inventory.

Develop a two-person system of verification for conversion lists to prevent any future problems. Implement the new system

on the previous conversion list as a means of verification before final review.

### **Detention Facility**

Provide all Detention Facility staff with the minimum twenty-four hours of mandated, certified training which shall include defensive tactics training.

Insure that all Detention Facility staff is state certified on the Intoxilyzer 8000, and maintain yearly certification.

Insure that all Detention Facility staff is state certified on Livescan through OSBI and maintain yearly certification.

Continue to provide housing to contracted agencies which include the Cities of Choctaw, Del City, Forest Park, Harrah, Jones, Nicoma Park, Luther, Rose State, Spencer, Tinker Air Force Base and Moore, Oklahoma.

Insure the health and safety of inmates and staff through a maintenance program designed to guarantee-needed repairs and replacement of fixtures associated with Detention Facility plumbing.

### **Crime Analysis**

Provide analysis and predictive information and services to the personnel of the department to remain proactive against crime. This would include the weekly email of crimes, mapping of crimes, Top 10 Offenders list and other proactive documents that could assist our agency.

Continue a close relationship with members of the Field Operations Bureau and Investigations Division by developing tactical alerts as trends and patterns are found.

Expand the application of mapping software in furtherance of the analysis process.

Continue to become more familiar with the layout of the city and crime trends seen by officers.

Attend specialized training related to the crime analysis position to become more efficient. This would also include the annual International Crime Analyst Association convention in Ft. Lauderdale, FL.

Continue partnerships with other criminal justice agencies by participating in weekly conference calls with the Oklahoma Information Fusion Center and attending monthly Intel Analyst meetings, Metro Area Crime Analyst meetings, and Intelligence Led Policing meetings.

### **UCR**

Continue relationship with members of department, OSBI, and the Weed and Seed Program by providing needed UCR statistics and citations statistics.

Attend training course for UCR updates, and attend specialized training course to become efficient in Excel.

# Fire Fund



# City of Midwest City, Oklahoma

## Fire

### Index

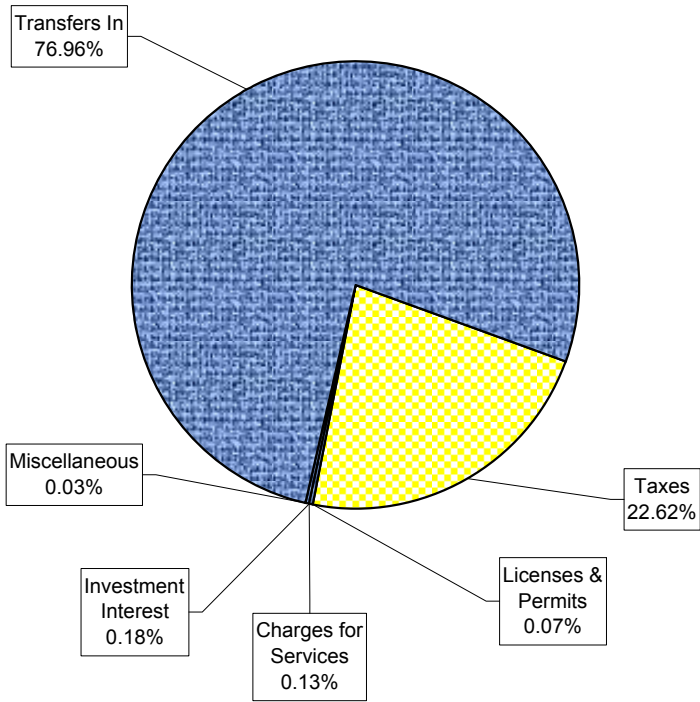
| <u>Fund / Department<br/>*Number</u> | <u>Fund / Department<br/>Description</u> | <u>Page<br/>Number</u> |
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\* **Note:** Three digit codes represent the Fund Number  
Two digit codes represent the Department Number

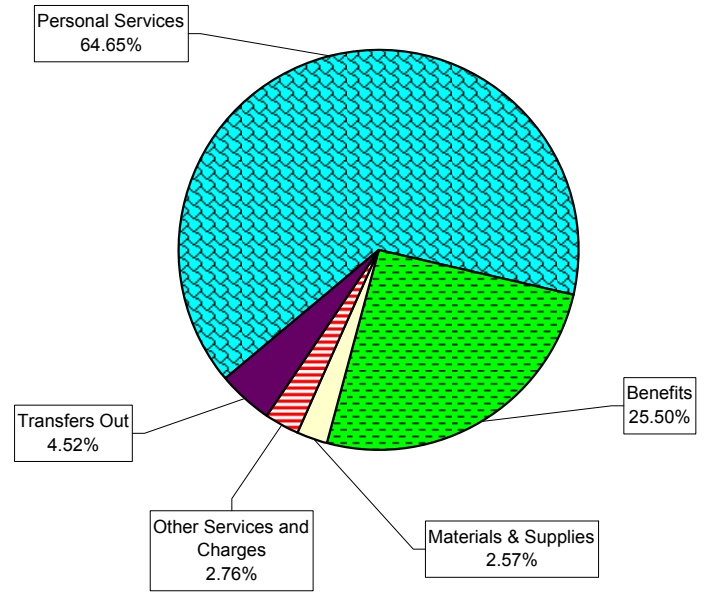
**FIRE FUND BUDGET SUMMARY - FISCAL YEAR 2013-2014**

|                                    | <b>PRIOR YEAR<br/>ACTUAL<br/>FY 11-12</b> | <b>CURRENT YEAR<br/>BUDGET AS AMENDED<br/>FY 12-13</b> | <b>CURRENT YEAR<br/>ACTUAL (Est.)<br/>FY 12-13</b> | <b>BUDGET YEAR<br/>FINAL<br/>FY 13-14</b> |
|------------------------------------|-------------------------------------------|--------------------------------------------------------|----------------------------------------------------|-------------------------------------------|
| <b>ESTIMATED REVENUE:</b>          |                                           |                                                        |                                                    |                                           |
| Taxes                              | 2,159,507                                 | 2,148,866                                              | 2,252,981                                          | 2,247,117                                 |
| Licenses & Permits                 | 9,220                                     | 3,648                                                  | 7,291                                              | 7,000                                     |
| Charges for Services               | 10,835                                    | 7,178                                                  | 22,207                                             | 12,500                                    |
| Investment Interest                | 15,374                                    | 9,909                                                  | 17,896                                             | 18,064                                    |
| Miscellaneous                      | 12,014                                    | 2,710                                                  | 5,035                                              | 3,500                                     |
| Transfers In                       | 7,447,540                                 | 7,583,255                                              | 7,662,977                                          | 7,644,210                                 |
| <b>TOTAL REVENUE</b>               | <b>9,654,490</b>                          | <b>9,755,566</b>                                       | <b>9,968,387</b>                                   | <b>9,932,391</b>                          |
| Use / (Gain) of Fund Balance       | 536,285                                   | (466,094)                                              | (885,282)                                          | 381,930                                   |
| <b>TOTAL RESOURCES</b>             | <b>10,190,775</b>                         | <b>9,289,472</b>                                       | <b>9,083,105</b>                                   | <b>10,314,321</b>                         |
| <b>PROPOSED EXPENDITURES:</b>      |                                           |                                                        |                                                    |                                           |
| <b>Fire Department - Operating</b> |                                           |                                                        |                                                    |                                           |
| Personal Services                  | 7,162,948                                 | 6,518,738                                              | 6,474,193                                          | 6,668,055                                 |
| Benefits                           | 2,216,743                                 | 2,100,608                                              | 2,012,004                                          | 2,630,333                                 |
| Materials & Supplies               | 249,734                                   | 279,697                                                | 232,477                                            | 265,532                                   |
| Other Services and Charges         | 174,537                                   | 224,429                                                | 198,431                                            | 284,401                                   |
| Transfers Out                      | 386,813                                   | 166,000                                                | 166,000                                            | 466,000                                   |
| <b>TOTAL EXPENDITURES</b>          | <b>10,190,775</b>                         | <b>9,289,472</b>                                       | <b>9,083,105</b>                                   | <b>10,314,321</b>                         |
| <b>RESERVE OF FUND BALANCE</b>     |                                           |                                                        |                                                    | <b>492,416</b>                            |

**ESTIMATED REVENUES FIRE FUND  
FY 2013-2014  
Total \$9,932,391**



**ESTIMATED EXPENDITURES FIRE FUND  
FY 2013-2014  
Total \$10,314,321**



FUND: FIRE (040)  
DEPARTMENT: FIRE (64)  
DEPARTMENT HEAD: RANDY OLSEN

FINAL BUDGET 2013-2014

| EXPENDITURES         | ACTUAL            | AMENDED             | ESTIMATED           |                     |
|----------------------|-------------------|---------------------|---------------------|---------------------|
|                      | 2011-2012         | BUDGET<br>2012-2013 | ACTUAL<br>2012-2013 | BUDGET<br>2013-2014 |
| PERSONAL SERVICES    | 7,162,948         | 6,518,738           | 6,474,193           | 6,668,055           |
| BENEFITS             | 2,216,743         | 2,100,608           | 2,012,004           | 2,630,333           |
| MATERIALS & SUPPLIES | 249,734           | 279,697             | 232,477             | 265,532             |
| OTHER SERVICES       | 174,537           | 224,429             | 198,431             | 284,401             |
| TRANSFERS            | 386,813           | 166,000             | 166,000             | 466,000             |
| <b>TOTAL</b>         | <b>10,190,775</b> | <b>9,289,472</b>    | <b>9,083,105</b>    | <b>10,314,321</b>   |

| REVENUES             | ACTUAL           | AMENDED             | ESTIMATED           |                     |
|----------------------|------------------|---------------------|---------------------|---------------------|
|                      | 2011-2012        | BUDGET<br>2012-2013 | ACTUAL<br>2012-2013 | BUDGET<br>2013-2014 |
| TAXES                | 2,159,507        | 2,148,866           | 2,252,981           | 2,247,117           |
| LICENSES & PERMITS   | 9,220            | 3,648               | 7,291               | 7,000               |
| CHARGES FOR SERVICES | 10,835           | 7,178               | 22,207              | 12,500              |
| INVESTMENT INTEREST  | 15,374           | 9,909               | 17,896              | 18,064              |
| MISCELLANEOUS        | 12,014           | 2,710               | 5,035               | 3,500               |
| TRANSFERS IN         | 7,447,540        | 7,583,255           | 7,662,977           | 7,644,210           |
| <b>TOTAL</b>         | <b>9,654,490</b> | <b>9,755,566</b>    | <b>9,968,387</b>    | <b>9,932,391</b>    |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES  | EXPENSES               | FUND<br>BALANCE   |
|----------------------------|---------------------|-----------|------------------------|-------------------|
| 6/30/2009                  | 593,968             | 9,317,081 | 9,377,352              | 533,697           |
| 6/30/2010                  | 533,697             | 9,498,939 | 9,161,521              | 871,115           |
| 6/30/2011                  | 871,115             | 9,654,490 | 10,190,775             | 334,830           |
| 6/30/2012                  | 334,830             | 9,968,387 | 9,083,105              | 1,220,112         |
| 6/30/2013                  | 1,220,112           | 9,932,391 | 10,314,321             | 838,182           |
|                            |                     |           | Excludes Transfers Out | -492,416          |
|                            |                     |           |                        | <b>5% Reserve</b> |
|                            |                     |           |                        | <b>345,766</b>    |

PERSONAL SERVICES (SWORN EMPLOYEES)

|                                      |                  |
|--------------------------------------|------------------|
| 10-01 SALARIES                       | 5,390,330        |
| 10-05 COMMITTEE INCENTIVE PAY        | 18,002           |
| 10-06 COLLEGE INCENTIVE              | 26,260           |
| 10-07 ALLOWANCES                     | 480              |
| 10-08 OVERTIME OT1                   | 139,754          |
| 10-09 CONSTANT MANNING OT2           | 70,000           |
| 10-10 LONGEVITY                      | 92,627           |
| 10-11 SICK LEAVE BUYBACK - OVER BANK | 75,495           |
| 10-12 VACATION BUYBACK               | 27,940           |
| 10-13 PDO BUYBACK                    | 183,006          |
| 10-14 SICK LEAVE INCENTIVE           | 71,100           |
| 10-15 EMT-D                          | 114,000          |
| 10-16 HAZ MAT PAY                    | 91,200           |
| 10-17 ADDITIONAL INCENTIVE           | 2,400            |
| 10-18 SEPARATION PAY                 | 30,000           |
| 10-19 INSPECTOR ON CALL              | 3,900            |
| 10-24 STATE INSPECTOR                | 2,700            |
| <b>TOTAL PERSONAL SERVICES</b>       | <b>6,339,194</b> |

PERSONAL SERVICES (CIVILIAN EMPLOYEES)

|                                |                |
|--------------------------------|----------------|
| 10-01 SALARIES                 | 285,364        |
| 10-04 ADDITIONAL PAY           | 3,600          |
| 10-05 COMMITTEE INCENTIVE PAY  | 600            |
| 10-07 ALLOWANCES               | 1,260          |
| 10-10 LONGEVITY                | 3,866          |
| 10-13 PDO BUYBACK              | 1,991          |
| 10-14 SICK LEAVE INCENTIVE     | 3,200          |
| 10-18 SEPARATION PAY           | 28,979         |
| <b>TOTAL PERSONAL SERVICES</b> | <b>328,861</b> |

(CONTINUED)

**FUND: FIRE (040)**  
**DEPARTMENT: FIRE (64)**  
**DEPARTMENT HEAD: RANDY OLSEN**  
**PAGE TWO**

| PERMANENT STAFFING          | FY 13-14     | FY 12-13  |
|-----------------------------|--------------|-----------|
| Fire Chief                  | 1            | 1         |
| Programs Manager            | 1            | 1         |
| Deputy Chief                | 0.50         | 0         |
| Assistant Chief             | 3            | 3         |
| Training Major              | 3            | 3         |
| Ride Out Major              | 3            | 3         |
| Fire Marshall               | 1            | 1         |
| Fire Inspector              | 3            | 3         |
| Captain/Major               | 15           | 15        |
| Apparatus Operator/Lt.      | 21           | 21        |
| Firefighter                 | 36           | 36        |
| Public Education Specialist | 1            | 1         |
| Admin. Secretary            | 1            | 1         |
| <b>TOTAL</b>                | <b>89.50</b> | <b>89</b> |

**CONTRACTUAL (30-40)**

|                                     |               |
|-------------------------------------|---------------|
| Copy Rental and Supplies            | 2,300         |
| Pest Control                        | 2,000         |
| Employment Ads                      | 450           |
| Printing and Literature             | 1,000         |
| Insurance Liability                 | 5,800         |
| Polygraphs for New Hires            | 750           |
| Contract Negotiations & Arbitration | 10,000        |
| <b>TOTAL</b>                        | <b>22,300</b> |

PERSONNEL  
POSITIONS  
SUMMARY:  
2005-06 - 92.5  
2006-07 - 92.5  
2007-08 - 89.75  
2008-09 - 89  
2009-10 - 89  
2010-11 - 89  
2011-12 - 87  
2012-13 - 89  
2013-14 - 89.5

| <b>BENEFITS (SWORN EMPLOYEES)</b>   |                  |
|-------------------------------------|------------------|
| 15-01 SOCIAL SECURITY               | 72,901           |
| 15-02 EMPLOYEES' RETIREMENT         | 1,103,083        |
| 15-03 GROUP INSURANCE               | 738,186          |
| 15-04 WORKERS COMP INSURANCE        | 379,174          |
| 15-06 TRAVEL & SCHOOL               | 15,000           |
| 15-07 UNIFORMS & PROTECTIVE GEAR    | 15,000           |
| 15-08 100% LOCAL OPT LIFE INSURANCE | 12,000           |
| 15-20 OVERHEAD HEALTH COST          | 17,189           |
| 15-98 RETIREE INSURANCE             | 196,506          |
| <b>TOTAL BENEFITS</b>               | <b>2,549,039</b> |

| <b>BENEFITS (CIVILIAN EMPLOYEES)</b> |               |
|--------------------------------------|---------------|
| 15-01 SOCIAL SECURITY                | 8,266         |
| 15-02 EMPLOYEES' RETIREMENT          | 47,707        |
| 15-03 GROUP INSURANCE                | 22,897        |
| 15-20 OVERHEAD HEALTH COST           | 2,424         |
| <b>TOTAL BENEFITS</b>                | <b>81,294</b> |

| <b>MATERIALS &amp; SUPPLIES</b>       |                |
|---------------------------------------|----------------|
| 20-34 MAINTENANCE OF EQUIPMENT        | 17,000         |
| 20-35 SMALL TOOLS & EQUIP             | 5,000          |
| 20-41 SUPPLIES                        | 28,000         |
| 20-63 FLEET FUEL                      | 74,160         |
| 20-64 FLEET PARTS                     | 74,549         |
| 20-65 FLEET LABOR                     | 66,823         |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>265,532</b> |

| <b>OTHER SERVICES &amp; CHARGES</b> |        |
|-------------------------------------|--------|
| 30-21 SURPLUS PROPERTY              | 4,033  |
| 30-23 UPKEEP REAL PROPERTY          | 12,000 |
| 30-40 CONTRACTUAL                   | 22,300 |
| 30-43 ANNUAL SOFTWARE MAINTENANCE   | 27,000 |

(CONTINUED)

**FUND: FIRE (040)**  
**DEPARTMENT: FIRE (64)**  
**DEPARTMENT HEAD: RANDY OLSEN**  
**PAGE THREE**

**NOTE:** The department has been responsible for funding three (3) code enforcement personnel and half (.50) of a secretary. In previous years the expenditures related to these positions have been expensed to the fire department. Starting in fiscal year 05-06 and continuing to the present, the fire department will fund these positions through an operating transfer to the General Fund, Neighborhood Services, in the amount of \$166,000.

A capital outlay fund for Fire was created in 04-05. The funding source for the capitalization of Fund 041, came from transfers out of the operational account, 040.  
***With the new sales tax for fire capital outlay effective 1-1-12, no transfer will occur in FY 13-14.***

**OTHER SERVICES & CHARGES - CONTINUED**

|                                                 |                |
|-------------------------------------------------|----------------|
| 30-47 HR / PAYROLL LEASE                        | 28,844         |
| 30-54 VEHICLE ACCIDENT INSURANCE                | 1,000          |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS               | 8,000          |
| 30-85 INSUR: FIRE, THEFT, LIAB, LABOR RELATIONS | 78,374         |
| 31-01 UTILITIES                                 | 55,000         |
| 31-02 COMMUNICATIONS                            | 3,000          |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b>       | <b>239,551</b> |

**TRAINING DIVISION**

**OTHER SERVICES & CHARGES**

|                                            |               |
|--------------------------------------------|---------------|
| 30-40 CONTRACTUAL                          | 5,000         |
| 30-73 PUBLICATIONS                         | 9,000         |
| 30-74 MED/5YR HAZ MAT, ENTRY, HEARING, HEP | 15,600        |
| 30-75 TUITION/FEES FOR TRAINING & CONF     | 5,250         |
| 30-76 TRAVEL AND MEALS                     | 10,000        |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b>  | <b>44,850</b> |

**TRANSFERS OUT**

|                                 |                |
|---------------------------------|----------------|
| 80-33 OPERATING TRANSFER (010)  | 166,000        |
| 80-41 FIRE CAPITALIZATION (041) | 300,000        |
| <b>TOTAL TRANSFERS OUT</b>      | <b>466,000</b> |

**TOTAL DEPARTMENT REQUEST** 10,314,321



**Fund: FIRE (040)**  
**Department: Fire**  
**2013/2014**

***PROGRAM DESCRIPTION***

**Administration:**

The Administration Division of the Fire Department consists of the Fire Chief, Administration Major, and an Administrative Secretary. This division is responsible for the development of department policies, programs, and procedures that are necessary to achieve maximum personnel performance, and to provide the highest quality service to the citizens of Midwest City. The Administrative Division exercises control over the Department's budget, including management and development, as well as short and long term planning for the department.

**Fire Prevention Bureau:**

The Fire Prevention Bureau is under the direction of the Fire Marshall who directs the efforts of the two (2) Fire Inspectors and the Public Education Specialist. This represents a reduction of two (2) Fire Inspectors from this division. The Fire Marshal's office has three main goals: education, prevention, and investigations. Other areas of responsibility that fall under the Fire Prevention Bureau are the National Fire Incident Reporting System (NFIRS), oil and gas well inspection and permitting, water flow testing, and hazardous property inspection.

The Fire Prevention Bureau is responsible for a vast array of educational efforts. The Public Education Specialist,

coordinates the educational efforts of the Fire Department along with 81 suppression personnel. The Fire Prevention Bureau presents programs such as Operation Fire Safe (juvenile fire setter intervention), Learn Not to Burn for Preschoolers, Children's Fire Safety Fair, Child Passenger Safety (child safety restraint program), Kitchen Safety (Junior and Senior High), Smoke Detector Program, Senior Safety, Risk Watch, civic and religious organization presentations, school and business fire drills, nursing center in-service training, Latchkey (before and after school programs), and the scheduling of all tours. The newest area of work is the coordination of efforts with Neighborhood Initiative and the associated neighborhood associations. The Administrative Major also handles the duties of Public Information Officer for the Fire Department.

Members of the Fire Prevention Bureau perform approximately 2000 fire and construction inspections yearly. These are performed for a variety of reasons ranging from yearly inspections, new construction compliance, complaints. These inspections are performed with the total concept of preventing fires and keeping buildings safe for its occupants. The direct correlation between inspections and reduced fires is quite apparent. The average business owner or citizen is not trained to recognize such unsafe and hazardous conditions that cause or add to the evolution of fire. Fire Inspectors are able to direct the removal of existing hazards and educate the business or property owner in the process.

Fire Inspectors also guide the construction of new structures within our city. The scope of their responsibility is to see that construction adheres to all current adopted and applicable codes within the city. Midwest City has adopted (IFC) International Fire Code which replaced the BOCA Codes and the Fire Safety Code. This adoption will coincide with the City's International Building Codes and will allow for a greater consistency when enforcing codes. The knowledge of fire safety construction, fire protection systems, and other safety equipment provides a level of protection and comfort for the owner and his/her customers. The Inspectors also work for the business owner in the sense that they are present to assure that all required protection and

detection systems are installed in a professional and code acceptable manner. Knowing that retail sales are the lifeline of our city, fire prevention personnel want to ensure that merchants are properly protected with “state-of-the-art” protection systems. One of the Bureau’s inspectors’ primary purpose is that of analyzing and codifying sprinkler and alarm systems in affected businesses.

Members of the Fire Prevention Unit also perform the duties of Fire Investigator when such needs arise. Each member is trained by Oklahoma State University or the National Fire Academy in “Origin & Cause, and Determination” and Arson Investigations. This task can dictate many man-hours away from other duties depending on the circumstances. The responsibility of the investigation is to determine the origin and cause of the fire. If the fire appears to be or is an actual arson, the Investigator then procures the assistance of the Police Department for further investigative aide. Due to the technical aspects of arson investigation, and eventual prosecution, Investigators are constantly upgrading their level of expertise through training and other classroom activity. The Bureau also maintains records of hazardous materials used within businesses in Midwest City, and inspects facilities that use these products to help insure the safety of facility workers and the public. This information is made available to fire suppression personnel to enhance the safety and effectiveness of emergency operations. To provide quality fire protection and risk reduction to a community, each of these tasks must be performed in an effective and efficient manner. The Midwest City Fire Prevention Bureau provides an appropriate nucleus for these actions.

### **Fire Suppression:**

The Fire Suppression Division consists of 81 personnel divided into three shifts to provide continuous emergency response services to the citizens of Midwest City. Each of these shifts is

under the direction of a Shift Commander, supervising six (6) fire stations.

The Fire Suppression Division is responsible for providing all emergency response activities performed by the department. These activities include emergency medical technician duties at emergency medical incidents, special rescue operations, fire suppression, hazardous materials containment, and other hazard mitigation duties during man-made or natural disasters.

In addition to emergency response, these personnel provide assistance and support to other divisions in the area of public education, building pre-fire planning, inspections, enforcement, and training. They also perform maintenance duties on all fire equipment including apparatus and fire stations. Daily schedules for this division are primarily designed to ensure emergency response capabilities are maintained at all times, with other available time being used to support the department’s efforts to reduce risk to our community.

This year, each crew will conduct approximately 100 pre fire surveys which include every business in the City. All Fire hydrants in the City will be flow tested to ensure the integrity of our water distribution system.

### **Training:**

In 2007, the Midwest City Fire Department Training Division underwent a major reorganization with the creation & promotion of three Shift Training Majors. This enabled us to provide more unified training to each of the three shifts as well as providing a Shift Safety Officer capable of being utilized on most fire ground activities. Our existing Major of Administration serves as our training coordinator. This helps the continuity of scheduling and enrolling personnel into all training classes. This reorganization reduced the need for a full time Training Chief, resulting in the



reduction of one (1) full time position. The Training Majors work under the direction of the Shift Commander and the Fire Chief. The Training Division is responsible for planning, developing, coordinating, and delivering training programs to department personnel. The Training Division develops and administers promotion testing and is responsible for maintaining a complete record of all training received by Fire Department members, ensuring that Fire Department personnel maintain competencies to meet federal, state, and department mandated training requirements. The Training Majors will assist in planning, coordinating, and evaluating disaster drills involving the City of Midwest City.

Through the use of well-developed training programs, our department maintains proficiency in the services provided. The safety of the public and our own personnel is directly related to the amount and quality of training our personnel receives.

The Fire Department plays an active role in providing training to other City personnel. Some of these classes include: CPR, First Aid, Confined Space Rescue, Rope Rescue, and Hazardous Materials Safety Training. The use of trained Fire Department personnel to deliver training to other City personnel not only reduces the cost of such deliveries, but enhances interdepartmental relationships to work together in the event of an emergency or disaster.

### **Annual Training Goals:**

- Probationary Firefighter Training & Evaluation
- Senior Firefighter Training & Evaluation
- Organizing Lieutenant & Major promotion courses including Fire Inspector I, Fire Investigator, & Lt/Major Academy.
- Hazardous Materials Response Team Quarterly Refreshers

- Officer development courses
- Technical Rescue Team Quarterly Refreshers
- Emergency Medical Services Quarterly Refreshers
- Incident Management System Refresher Training
- CPR Instructor certification
- Semi-Automatic Defibrillator Quarterly Refreshers
- Updated and Revised Driver/Operator Training Program
- Infection Control and Hearing Conservation Training
- Annual Physical Fitness Evaluations. FCE
- Fire ground Deployment Training complying NFPA's Minimum Company Standards
- Implement Fire Ground Safety Training Program that includes SCBA Training, Firefighter Safety & Survival, and Rapid Intervention Team Operations.
- Monthly Drills for In-Service Company Training

### **2013-2014 GOALS AND OBJECTIVES**

The resources that are available to each organization directly impact goals for any organization. The Midwest City Fire Department strives to provide the maximum services possible with the funds and resources available. Programs such as those that supply public safety education and smoke detectors to homes on limited incomes cannot always be funded through city budgets. The Midwest City Fire Department believes these programs are vital to its primary mission of providing fire and life safety to the community. Therefore, the department has

obtained the necessary funding for such programs through grants and donations.

Although certain goals cannot be attained without additional funding, and achievement of set goals may be hampered, the Fire Department has continued to not only maintain but improve the services that it provides. The Fire Prevention Bureau receives a significant donation each year from the local fire fighter's union to purchase smoke detectors.

Each year the Fire Department establishes and plans goals for the upcoming year. Although many of the Department's goals remain the same from year to year, federal and state mandated training requires the Fire Department to commit much of its time and resources toward training our personnel. Therefore, training must be one of the Fire Department's primary goals.

### **2013/2014 Goals and Objectives**

- Monthly Public CPR & Public education classes.
- Minimum company standards, mandated ISO required training, and interagency disaster drills, involving response to incidents where weapons of mass destruction were used.
- Fire Prevention Activities, including improving our records management systems.
- Evaluate & modify our required Suppression Training Matrix.
- Continue the Review & update of all Departmental Policies & Procedures.
- Continue the Review & update of all Departmental Standard Operating Procedures.
- Conduct promotion exams for the following positions:

- Apparatus Operator
- Company Officer
- Shift Commander
- Fire Chief

- Continue to update & improve our record-keeping systems for federally mandated records.
- Property Management inspections for all business locations within the City complying with NFPA 903 Occupancy and Structure Reports, as well as ISO compliance.
- Conduct Interviews to facilitate the hiring of 5 new firefighters to replace retiring personnel.
- Continue succession planning & training.

# Special Funds

# City of Midwest City, Oklahoma

## Special Revenue - Index

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| 115                                  | Activity 2320 Night Light Run            | 137                    |
| 115                                  | Activity 7810 Softball                   | 138                    |
| 115                                  | Activity 7813 Pavilions                  | 138                    |
| 115                                  | Activity 7815 Misc. Programs             | 139                    |
| 115                                  | Activity 7816 Nature Trails              | 139                    |

**City of Midwest City, Oklahoma**  
Special Revenue - Index

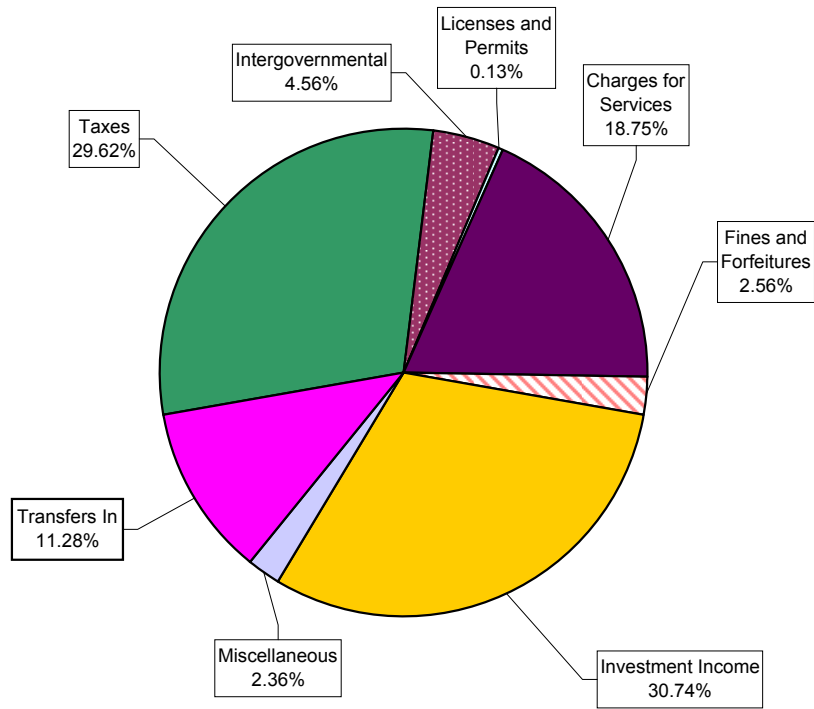
| <u>Fund / Department<br/>*Number</u> | <u>Fund / Department<br/>Description</u>          | <u>Page<br/>Number</u> |
|--------------------------------------|---------------------------------------------------|------------------------|
| 115                                  | Activity 7817 Tree Board                          | 139                    |
| 115                                  | Activity 7822 Renaissance Run                     | 140                    |
| 123                                  | Park & Recreation (06 - Park & Rec)               | 141                    |
| 123                                  | Park & Recreation (19 & 23 - Park Play)           | 142                    |
| 141                                  | Community Development Block Grant                 | 144                    |
| 142                                  | Grants - Housing Activities                       | 149                    |
| 143                                  | Grants – Various                                  | 153                    |
| 194                                  | Downtown Redevelopment                            | 154                    |
| 201                                  | Urban Renewal                                     | 156                    |
| 220                                  | Animals Best Friend                               | 157                    |
| 225                                  | Hotel / Motel                                     | 158                    |
| 235                                  | Municipal Court Bonds                             | 160                    |
| 310                                  | Disaster Relief                                   | 161                    |
| 425                                  | Hospital Authority – Compounded Principal         | 162                    |
| 425                                  | Hospital Authority – Expansion                    | 163                    |
| 425                                  | Hospital Authority – Discretionary Funds          | 164                    |
| 425                                  | Hospital Authority – In Lieu of/ROR/Miscellaneous | 166                    |

\* **Note:** Three digit codes represent the **Fund** Number  
Two digit codes represent the **Department** Number

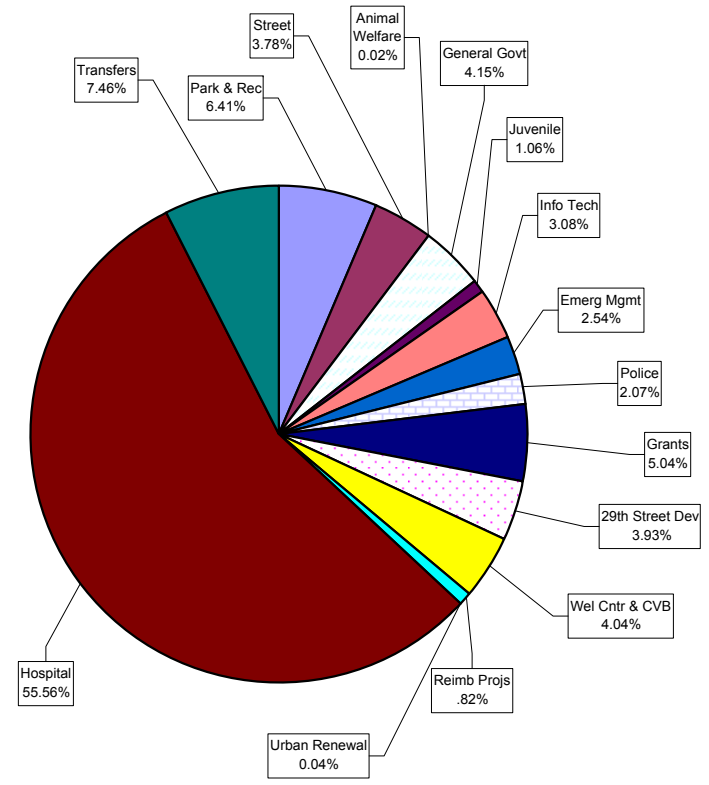
**SPECIAL REVENUE FUNDS BUDGET SUMMARY - FISCAL YEAR 2013-2014**

|                                   | <b>PRIOR YEAR<br/>ACTUAL<br/>FY 11-12</b> | <b>CURRENT YEAR<br/>BUDGET AS AMENDED<br/>FY 12-13</b> | <b>CURRENT YEAR<br/>ACTUAL (Est.)<br/>FY 12-13</b> | <b>BUDGET YEAR<br/>FINAL<br/>FY 13-14</b> |
|-----------------------------------|-------------------------------------------|--------------------------------------------------------|----------------------------------------------------|-------------------------------------------|
| <b>ESTIMATED REVENUE:</b>         |                                           |                                                        |                                                    |                                           |
| Taxes                             | 2,650,613                                 | 2,956,857                                              | 3,045,320                                          | 3,042,344                                 |
| Intergovernmental                 | 1,741,762                                 | 4,010,088                                              | 3,544,419                                          | 468,349                                   |
| Lease Payments                    | -                                         | 2,250,245                                              | 2,238,794                                          | -                                         |
| Licenses and Permits              | 13,400                                    | 12,880                                                 | 12,900                                             | 12,900                                    |
| Charges for Services              | 1,612,404                                 | 1,745,530                                              | 1,812,899                                          | 1,925,999                                 |
| Fines & Forfeitures               | 282,131                                   | 274,303                                                | 279,718                                            | 263,377                                   |
| Investment Income                 | 3,078,975                                 | 613,952                                                | 928,135                                            | 3,156,940                                 |
| Miscellaneous                     | (348,970)                                 | 356,560                                                | 7,881,187                                          | 242,343                                   |
| Proceeds from Loans               | -                                         | -                                                      | -                                                  | -                                         |
| Transfers In                      | 1,074,123                                 | 2,577,521                                              | 2,479,615                                          | 1,158,177                                 |
| <b>TOTAL REVENUE</b>              | <b>10,104,438</b>                         | <b>14,797,936</b>                                      | <b>22,222,987</b>                                  | <b>10,270,429</b>                         |
| Use / (Gain) of Fund Balance      | 699,262                                   | 6,681,020                                              | (9,873,007)                                        | 4,892,622                                 |
| <b>TOTAL RESOURCES</b>            | <b>10,803,700</b>                         | <b>21,478,956</b>                                      | <b>12,349,980</b>                                  | <b>15,163,051</b>                         |
| <b>PROPOSED EXPENDITURES:</b>     |                                           |                                                        |                                                    |                                           |
| Park - Recreation - Tourism       | 954,308                                   | 2,415,905                                              | 2,365,140                                          | 971,387                                   |
| Street                            | 656,554                                   | 751,231                                                | 748,227                                            | 573,000                                   |
| Animal Welfare                    | 659                                       | 11,500                                                 | 8,450                                              | 3,000                                     |
| General Government (09, 35 & 310) | 84,303                                    | 592,280                                                | 206,310                                            | 629,847                                   |
| City Clerk - Juvenile             | 143,422                                   | 148,814                                                | 148,980                                            | 160,170                                   |
| Information Technology            | 315,930                                   | 466,780                                                | 350,119                                            | 466,931                                   |
| Emergency Management              | 371,424                                   | 462,554                                                | 440,022                                            | 384,411                                   |
| Police                            | 160,337                                   | 346,397                                                | 302,233                                            | 314,020                                   |
| Grants                            | 1,576,178                                 | 2,427,864                                              | 1,283,142                                          | 764,908                                   |
| 29th Street Redevelopment         | 270,934                                   | 1,761,531                                              | 1,701,316                                          | 596,260                                   |
| Welcome Cntr & CVB (45 & 46)      | 488,174                                   | 677,134                                                | 577,905                                            | 612,939                                   |
| Reimbursed Projects               | 440,353                                   | 504,926                                                | 399,218                                            | 123,867                                   |
| Urban Renewal                     | 463                                       | 6,000                                                  | 500                                                | 6,000                                     |
| Hospital                          | 2,904,324                                 | 7,544,558                                              | 534,559                                            | 8,425,312                                 |
| Transfers                         | 2,436,337                                 | 3,361,482                                              | 3,283,859                                          | 1,130,999                                 |
| <b>TOTAL EXPENDITURES</b>         | <b>10,803,700</b>                         | <b>21,478,956</b>                                      | <b>12,349,980</b>                                  | <b>15,163,051</b>                         |
| <b>RESERVE OF FUND BALANCE</b>    |                                           |                                                        |                                                    | <b>38,496</b>                             |

**ESTIMATED REVENUES SPECIAL REVENUE FUNDS  
FY 2013-2014  
Total \$10,270,429**



**ESTIMATED EXPENDITURES SPECIAL REVENUE FUNDS  
FY 2013-2014  
Total \$15,163,051**



**BUDGET SUMMARY BY DEPARTMENT & CATEGORY FISCAL YEAR 2013 - 2014 EXPENDITURES**

| FUND NO.     | FUND DESCRIPTION                      | PERSONAL SERVICES | BENEFITS       | MATERIALS & SUPPLIES | OTHER SVCS & CHARGES | CAPITAL OUTLAY   | DEBT SERVICE     | TRANSFERS        | GRANT ACTIV EXP | DEPT REQUEST      |
|--------------|---------------------------------------|-------------------|----------------|----------------------|----------------------|------------------|------------------|------------------|-----------------|-------------------|
| 9            | GENERAL GOVT SALES TAX                |                   |                |                      |                      | 453,870          |                  |                  |                 | 453,870           |
| 13           | STREET AND ALLEY                      |                   |                | 60,000               | 65,000               | 448,000          |                  |                  |                 | 573,000           |
| 14           | TECHNOLOGY                            | 132,297           | 49,129         | 265,504              | 20,000               |                  |                  |                  |                 | 466,930           |
| 16           | REIMBURSED PROJECTS                   | 16,403            | 3,869          | 45,680               | 7,032                |                  | 50,883           |                  |                 | 123,867           |
| 25           | JUVENILE                              | 110,486           | 36,145         | 3,962                | 1,298                | 8,279            |                  |                  |                 | 160,170           |
| 30           | POLICE STATE SEIZURES                 |                   | 4,000          | 2,500                | 1,000                | 5,000            |                  |                  |                 | 12,500            |
| 31           | SPECIAL POLICE PROJECTS               |                   |                | 5,000                | 11,000               | 5,000            |                  |                  |                 | 21,000            |
| 33           | POLICE FEDERAL PROJECTS               |                   | 5,000          | 5,000                | 2,500                | 14,200           |                  |                  |                 | 26,700            |
| 34           | POLICE LAB FEE                        |                   | 15,500         | 8,000                | 1,000                |                  |                  |                  |                 | 24,500            |
| 35           | EMPLOYEE ACTIVITY                     |                   |                | 2,477                | 8,500                |                  |                  |                  |                 | 10,977            |
| 36           | POLICE JAIL                           |                   | 11,000         | 101,500              | 25,000               | 35,350           |                  |                  |                 | 172,850           |
| 37           | POLICE IMPOUND FEES                   | 15,300            | 11,170         |                      |                      | 30,000           |                  | 5,000            |                 | 61,470            |
| 45           | WELCOME CENTER                        | 109,779           | 39,350         | 14,250               | 39,535               | 21,594           |                  |                  |                 | 224,508           |
| 46           | CONVENTION & VISITORS BUREAU          | 90,696            | 31,587         | 1,000                | 264,149              | 1,000            |                  |                  |                 | 388,432           |
| 70           | EMERGENCY OPERATIONS                  | 235,295           | 63,311         | 2,069                | 32,674               | 51,062           |                  | 43,498           |                 | 427,909           |
| 115          | ACTIVITY - 2315 HOLIDAY LIGHTS        | 2,500             | 192            | 18,000               | 32,500               |                  |                  |                  |                 | 53,192            |
| 115          | ACTIVITY - 2320 NIGHT LIGHT RUN       |                   |                | 5,000                | 2,000                |                  |                  |                  |                 | 7,000             |
| 115          | ACTIVITY - 7810 SOFTBALL              | 27,800            | 2,127          | 25,000               | 17,147               | 6,500            |                  |                  |                 | 78,574            |
| 115          | ACTIVITY - 7813 PAVILIONS             |                   |                |                      | 18,500               |                  |                  |                  |                 | 18,500            |
| 115          | ACTIVITY - 7815 MISC. PROGRAMS        |                   |                | 26,500               | 10,250               |                  |                  |                  |                 | 36,750            |
| 115          | ACTIVITY - 7816 NATURE TRAILS         |                   |                | 500                  |                      |                  |                  |                  |                 | 500               |
| 115          | ACTIVITY - 7817 TREE BOARD            |                   |                |                      | 700                  |                  |                  |                  |                 | 700               |
| 115          | ACTIVITY - 7822 RENAISSANCE RUN       |                   |                | 7,500                | 7,000                |                  |                  |                  |                 | 14,500            |
| 123          | PARK & RECREATION - 06 PARK & REC     | 50,013            | 19,179         | 5,000                | 140,587              | 338,500          |                  |                  |                 | 553,279           |
| 123          | PARK & RECREATION - 19 & 23 PARK PLAY | 32,934            | 8,245          | 7,661                | 7,059                |                  | 152,493          | 100,000          |                 | 308,392           |
| 141          | CDBG - GRANTS MGMT                    | 225,321           | 94,370         | 1,413                | 5,263                | 1,000            |                  |                  | 155,286         | 482,653           |
| 142          | GRANTS - 37 HOUSING                   |                   |                |                      | 210,500              |                  |                  |                  |                 | 210,500           |
| 143          | GRANTS - 21 EMERGENCY OPERATIONS      |                   |                |                      |                      |                  |                  | 10,000           |                 | 10,000            |
| 143          | GRANTS - 62 POLICE                    | 66,657            | 5,099          |                      |                      |                  |                  |                  |                 | 71,756            |
| 194          | DOWNTOWN REDEVELOPMENT                | 45,940            | 17,834         | 300                  | 87,186               | 445,000          |                  | 379,350          |                 | 975,610           |
| 201          | URBAN RENEWAL                         |                   |                |                      | 6,000                |                  |                  |                  |                 | 6,000             |
| 220          | ANIMALS BEST FRIEND                   |                   |                | 3,000                |                      |                  |                  |                  |                 | 3,000             |
| 225          | HOTEL/MOTEL                           |                   |                |                      |                      |                  |                  | 592,000          |                 | 592,000           |
| 235          | MUNICIPAL COURT                       |                   |                |                      |                      |                  |                  | 1,151            |                 | 1,151             |
| 310          | DISASTER RELIEF                       |                   |                |                      | 165,000              |                  |                  |                  |                 | 165,000           |
| 425          | HOSPITAL AUTHORITY COMPOUNDED PRINC   |                   |                |                      | 110,000              |                  |                  |                  |                 | 110,000           |
| 425          | HOSPITAL AUTHORITY EXPANSION          |                   |                |                      |                      |                  |                  |                  |                 | 0                 |
| 425          | HOSPITAL AUTHORITY IN LIEU OF TAXES   |                   | 6,500          |                      | 150,000              | 2,300,000        | 1,856,529        |                  |                 | 4,313,029         |
| 425          | HOSPITAL AUTHORITY DISCRETIONARY      | 62,692            | 18,539         | 500                  | 420,552              | 3,500,000        |                  |                  |                 | 4,002,283         |
| <b>TOTAL</b> |                                       | <b>1,224,113</b>  | <b>442,146</b> | <b>617,316</b>       | <b>1,868,932</b>     | <b>7,664,355</b> | <b>2,059,905</b> | <b>1,130,999</b> | <b>155,286</b>  | <b>15,163,052</b> |



**FUND: GENERAL GOVERNMENT SALES TAX (09)**  
**DEPARTMENT: GENERAL GOVERNMENT (1410)**  
**DEPARTMENT HEAD: GUY HENSON**

**FINAL BUDGET 2013-2014**

**CAPITAL OUTLAY**

|                 |         |
|-----------------|---------|
| 40-02 EQUIPMENT | 101,000 |
| 40-49 COMPUTERS | 33,304  |
| 40-50 SOFTWARE  | 319,566 |

**TOTAL CAPITAL OUTLAY** 453,870

**TOTAL DEPARTMENT REQUEST** 453,870

*See schedule for detail of items by department*

**CAPITAL OUTLAY DETAIL - FY 12-13**

|                     |                |
|---------------------|----------------|
| LAN/WAN & SERVER    | 50,000         |
| IT BASEMENT REMODEL | 65,000         |
| <b>TOTAL</b>        | <u>115,000</u> |

| <b>EXPENDITURES</b> | <b>ACTUAL<br/>2011-2012</b> | <b>AMENDED<br/>BUDGET<br/>2012-2013</b> | <b>ESTIMATED<br/>ACTUAL<br/>2012-2013</b> | <b>BUDGET<br/>2013-2014</b> |
|---------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| CAPITAL OUTLAY      | -                           | 415,000                                 | 115,000                                   | 453,870                     |
| <b>TOTAL</b>        | <u>-</u>                    | <u>415,000</u>                          | <u>115,000</u>                            | <u>453,870</u>              |

| <b>REVENUES</b> | <b>ACTUAL<br/>2011-2012</b> | <b>AMENDED<br/>BUDGET<br/>2012-2013</b> | <b>ESTIMATED<br/>ACTUAL<br/>2012-2013</b> | <b>BUDGET<br/>2013-2014</b> |
|-----------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| TAXES           | 154,039                     | 409,900                                 | 429,760                                   | 428,641                     |
| INTEREST        | 814                         | 4,396                                   | 6,697                                     | 6,915                       |
| <b>TOTAL</b>    | <u>154,853</u>              | <u>414,296</u>                          | <u>436,457</u>                            | <u>435,556</u>              |

| <b>BUDGETARY<br/>FUND BALANCE:</b> | <b>BUDGET<br/>FUND BAL.</b> | <b>REVENUES</b> | <b>EXPENSES</b> | <b>FUND<br/>BALANCE</b> |
|------------------------------------|-----------------------------|-----------------|-----------------|-------------------------|
| 6/30/2011                          | -                           | 154,853         | -               | 154,853                 |
| 6/30/2012                          | 154,853                     | 436,457         | 115,000         | 476,310                 |
| 6/30/2013                          | 476,310                     | 435,556         | 453,870         | 457,996                 |

6/30/12  
6/30/13 - EST  
6/30/14 - EST

*New Fund in TY 11-12 created under Ordinance 3145. Funding from Sales Tax effective January 1, 2012. Restricted for capital & operating needs of the General Fund Departments.*

**FUND: STREET & ALLEY (013)**  
**DEPARTMENT: STREET (09)**  
**DEPARTMENT HEAD: VAUGHN SULLIVAN**

| <b>EXPENDITURES</b>  | <b>ACTUAL<br/>2011-2012</b> | <b>AMENDED<br/>BUDGET<br/>2012-2013</b> | <b>ESTIMATED<br/>ACTUAL<br/>2012-2013</b> | <b>BUDGET<br/>2013-2014</b> |
|----------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| PERSONAL SERVICES    | -                           | 2,790                                   | -                                         | -                           |
| BENEFITS             | -                           | 214                                     | -                                         | -                           |
| MATERIALS & SUPPLIES | 49,514                      | 50,000                                  | 50,000                                    | 60,000                      |
| OTHER SVCS & CHARGES | -                           | -                                       | -                                         | 65,000                      |
| CAPITAL OUTLAY       | 607,040                     | 698,227                                 | 698,227                                   | 448,000                     |
| <b>TOTAL</b>         | <b>656,554</b>              | <b>751,231</b>                          | <b>748,227</b>                            | <b>573,000</b>              |

| <b>REVENUES</b>   | <b>ACTUAL<br/>2011-2012</b> | <b>AMENDED<br/>BUDGET<br/>2012-2013</b> | <b>ESTIMATED<br/>ACTUAL<br/>2012-2013</b> | <b>BUDGET<br/>2013-2014</b> |
|-------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| TAXES             | 474,758                     | 472,994                                 | 497,782                                   | 497,782                     |
| INTEREST          | 17,810                      | 14,918                                  | 19,385                                    | 17,455                      |
| TRANSFER IN (191) | 9,087                       | 50,000                                  | 9,692                                     | 50,000                      |
| <b>TOTAL</b>      | <b>501,655</b>              | <b>537,912</b>                          | <b>526,859</b>                            | <b>565,237</b>              |

| <b>BUDGETARY<br/>FUND BALANCE:</b> | <b>BUDGET<br/>FUND BAL.</b> | <b>REVENUES</b> | <b>EXPENSES</b> | <b>FUND<br/>BALANCE</b> |
|------------------------------------|-----------------------------|-----------------|-----------------|-------------------------|
| 6/30/2009                          | 1,161,875                   | 542,933         | 455,124         | 1,249,684               |
| 6/30/2010                          | 1,249,684                   | 893,872         | 1,145,461       | 998,095                 |
| 6/30/2011                          | 998,095                     | 501,655         | 656,554         | 843,196                 |
| 6/30/2012                          | 843,196                     | 526,859         | 748,227         | 621,828                 |
| 6/30/2013                          | 621,828                     | 565,237         | 573,000         | 614,065                 |

**FINAL BUDGET 2013-2014**

|                                           |                |
|-------------------------------------------|----------------|
| <b>MATERIALS &amp; SUPPLIES</b>           |                |
| 20-41 MATERIALS (CRACKSEAL SUPPLIES)      | 60,000         |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b>     | <b>60,000</b>  |
| <b>OTHER SERVICES &amp; CHARGES</b>       |                |
| 30-40 CONTRACTUAL                         | 65,000         |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>65,000</b>  |
| <b>CAPITAL OUTLAY</b>                     |                |
| 40-06 CAPITAL OUTLAY                      | 448,000        |
| <b>TOTAL CAPITAL OUTLAY</b>               | <b>448,000</b> |
| <b>TOTAL DEPARTMENT REQUEST</b>           | <b>573,000</b> |

**CAPITAL OUTLAY DETAIL**

|                                              |                |
|----------------------------------------------|----------------|
| Micro Surface Air Depot (SE 29th to SE 15th) | 148,000        |
| Residential Street Repair                    | 200,000        |
| Misc City Wide Thermo Stripe Projects        | 50,000         |
| Repairs Due to Water Line Breaks             | 50,000         |
| <b>TOTAL</b>                                 | <b>448,000</b> |

**FUND: TECHNOLOGY (014)**  
**DEPARTMENT: GENERAL GOVERNMENT (14)**  
**DEPARTMENT HEAD: RYAN RUSHING**

| <b>EXPENDITURES</b> | <b>ACTUAL<br/>2011-2012</b> | <b>AMENDED<br/>BUDGET<br/>2012-2013</b> | <b>ESTIMATED<br/>ACTUAL<br/>2012-2013</b> | <b>BUDGET<br/>2013-2014</b> |
|---------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| PERSONAL SERVICES   | 87,984                      | 123,611                                 | 84,323                                    | 132,297                     |
| BENEFITS            | 27,545                      | 50,466                                  | 32,950                                    | 49,129                      |
| OTHER SERVICES      | 194,357                     | 273,747                                 | 213,890                                   | 265,504                     |
| CAPITAL OUTLAY      | 6,044                       | 18,956                                  | 18,956                                    | 20,000                      |
| TRANSFERS OUT       | 10,000                      | -                                       | -                                         | -                           |
| <b>TOTAL</b>        | <b>325,930</b>              | <b>466,780</b>                          | <b>350,119</b>                            | <b>466,931</b>              |

| <b>REVENUES</b>      | <b>ACTUAL<br/>2011-2012</b> | <b>AMENDED<br/>BUDGET<br/>2012-2013</b> | <b>ESTIMATED<br/>ACTUAL<br/>2012-2013</b> | <b>BUDGET<br/>2013-2014</b> |
|----------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| LICENSES & PERMITS   | 13,400                      | 12,880                                  | 12,900                                    | 12,900                      |
| CHARGES FOR SERVICES | 224,668                     | 340,000                                 | 348,874                                   | 348,768                     |
| FINES & FORFEITURES  | 42,530                      | 40,900                                  | 39,466                                    | 40,000                      |
| INVESTMENT INTEREST  | 8,391                       | 6,619                                   | 9,198                                     | 8,116                       |
| TRANSFERS IN (070)   | 42,498                      | 42,498                                  | 42,498                                    | 43,498                      |
| <b>TOTAL</b>         | <b>331,487</b>              | <b>442,897</b>                          | <b>452,936</b>                            | <b>453,282</b>              |

| <b>BUDGETARY<br/>FUND BALANCE:</b> | <b>BUDGET<br/>FUND BAL.</b> | <b>REVENUES</b> | <b>EXPENSES</b> | <b>FUND<br/>BALANCE</b> |                 |
|------------------------------------|-----------------------------|-----------------|-----------------|-------------------------|-----------------|
| 6/30/2009                          | 383,828                     | 338,437         | 293,686         | 428,579                 | 6/30/2010       |
| 6/30/2010                          | 428,579                     | 320,022         | 309,127         | 439,474                 | 6/30/2011       |
| 6/30/2011                          | 439,474                     | 331,487         | 325,930         | 445,031                 | 6/30/2012       |
| 6/30/2012                          | 445,031                     | 452,936         | 350,119         | 547,848                 | 6/30/2013 - EST |
| 6/30/2013                          | 547,848                     | 453,282         | 466,931         | 534,199                 | 6/30/2014 - EST |

**FINAL BUDGET 2013-2014**

| <b>PERSONAL SERVICES</b>   |         |
|----------------------------|---------|
| 10-01 SALARY               | 119,444 |
| 10-03 OVERTIME             | 5,100   |
| 10-07 ALLOWANCES           | 2,184   |
| 10-10 LONGEVITY            | 1,590   |
| 10-13 PDO BUYBACK          | 829     |
| 10-14 SICK LEAVE INCENTIVE | 900     |
| 10-19 ON CALL              | 2,250   |

**TOTAL PERSONAL SERVICES** 132,297

| <b>BENEFITS</b>                 |        |
|---------------------------------|--------|
| 15-01 SOCIAL SECURITY           | 10,121 |
| 15-02 RETIREMENT                | 17,199 |
| 15-03 GROUP INSURANCE           | 18,226 |
| 15-06 TRAVEL & SCHOOL           | 3,000  |
| 15-20 OVERHEAD HEALTH CARE COST | 584    |

**TOTAL BENEFITS** 49,129

| <b>OTHER SERVICES &amp; CHARGES</b> |         |
|-------------------------------------|---------|
| 30-40 CONTRACTUAL                   | 25,000  |
| 30-43 HARDWARE/SOFTWARE MAINT.      | 239,598 |
| 30-47 HR / PAYROLL LEASE            | 906     |

**TOTAL OTHER SERVICES & CHARGES** 265,504

| <b>CAPITAL OUTLAY</b> |        |
|-----------------------|--------|
| 40-02 EQUIPMENT       | 20,000 |

**TOTAL CAPITAL OUTLAY** 20,000

**TOTAL DEPARTMENT REQUEST** **466,931**

*Note: Technology fee increase from \$25 to \$40 on municipal citations, effective 7-1-12*

(CONTINUED)

**FUND: TECHNOLOGY (014)**  
**DEPARTMENT: GENERAL GOVERNMENT (14)**  
**DEPARTMENT HEAD: RYAN RUSHING**  
**PAGE TWO**

| <u>PERMANENT STAFFING</u> | <u>FY 13-14</u> | <u>FY 12-13</u> |
|---------------------------|-----------------|-----------------|
| Computer Tech             | 2               | 3               |
| System Administrator      | 0.8             | 0               |
| <b>TOTAL</b>              | <b>2.8</b>      | <b>3</b>        |

**PERSONNEL**  
**POSITIONS SUMMARY:**  
2008-09 - 1  
2009-10 - 1.7  
2010-11 - 1.7  
2011-12 - 2.7  
2012-13 - 3  
2013-14 - 2.8

***FY 12-13:** Increase in Computer Tech due to department no longer responsible for Hotel/Conference Center therefore expense had to come back to City.*

***FY 13-14:** Exchanged Computer Tech position, for Assistant IT Director. Moved 80% of a Systems Administrator from General Fund 010-1610.*

**FUND: TECHNOLOGY (014)**

**DEPARTMENT: Information Technology**

**SIGNIFICANT EXPENDITURE CHANGES**

1. There are no significant changes in the Technology Fund budget.

**PROGRAM DESCRIPTION**

The IT Department has responsibility for all functions dealing directly with computer hardware, software, and their connectivity. This includes systems administration, maintenance, and purchases. Likewise, the department maintains the local area network (LAN) and the wide area network (WAN) as well as the infrastructure to support it. The department is currently working 30 projects and provides support for 50 physical/virtual servers as well 75 major applications running throughout the City.

**2013-2014 GOALS AND OBJECTIVES**

1. Remodel the basement for new I.T. Offices and remodel the current I.T. offices for a City Hall break room.
2. Deploy a new City-wide Electronic Content Management system.
3. Deploy a VoIP infrastructure and phones.
4. Deploy a new Automated Metering Infrastructure.
5. Coordinate all purchases of technology related equipment.
6. Provide technical support for application software and hardware.
7. Provide administration, maintenance, and upgrade support for the computer installed base and for the LAN/WAN.
8. Work closely with vendors to upgrade integrated solutions to constantly improve the security of the City computer systems.
9. Work with various departments on 30 City wide projects.

FUND: REIMBURSED PROJECTS (016)  
DEPARTMENT: VARIOUS  
DEPARTMENT HEAD: VARIOUS

| EXPENDITURES         | ACTUAL<br>2011-2012 | AMENDED<br>BUDGET<br>2012-2013 | ESTIMATED<br>ACTUAL<br>2012-2013 | BUDGET<br>2013-2014 |
|----------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| PERSONAL SERVICES    | 21,293              | 15,636                         | 15,911                           | 16,403              |
| BENEFITS             | 9,086               | 6,435                          | 6,416                            | 3,869               |
| MATERIALS & SUPPLIES | 36,441              | 160,855                        | 89,959                           | 45,680              |
| OTHERS SERVICES      | 42,369              | 115,991                        | 84,558                           | 7,032               |
| CAPITAL OUTLAY       | 331,164             | 155,126                        | 151,491                          | -                   |
| DEBT SERVICES        | -                   | 50,883                         | 50,883                           | 50,883              |
| TRANSFER OUT         | 420,000             | -                              | -                                | -                   |
| <b>TOTAL</b>         | <b>860,353</b>      | <b>504,926</b>                 | <b>399,218</b>                   | <b>123,867</b>      |

| REVENUES             | ACTUAL<br>2011-2012 | AMENDED<br>BUDGET<br>2012-2013 | ESTIMATED<br>ACTUAL<br>2012-2013 | BUDGET<br>2013-2014 |
|----------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| INTERGOVERNMENTAL    | 156,362             | 262,755                        | 261,718                          | 50,000              |
| CHARGES FOR SERVICES | 82,157              | 72,900                         | 83,845                           | 74,300              |
| MISCELLANEOUS        | 26,782              | 24,606                         | 25,606                           | 6,575               |
| INTEREST             | 6,589               | 4,604                          | 4,700                            | 3,387               |
| <b>TOTAL</b>         | <b>271,890</b>      | <b>364,865</b>                 | <b>375,868</b>                   | <b>134,262</b>      |

| PERMANENT STAFFING        | FY 13-14    | FY 12-13    | PERSONNEL<br>POSITIONS<br>SUMMARY: |
|---------------------------|-------------|-------------|------------------------------------|
| Comm. Outreach Specialist | 0.10        | 0.46        | 2011-12 - .68                      |
|                           |             |             | 2012-13 - .46                      |
| <b>TOTAL</b>              | <b>0.10</b> | <b>0.46</b> | 2013-14 - .10                      |

FINAL BUDGET 2013-2014

**DEPT. 1530 - NEIGHBORHOODS IN ACTION**

| PERSONAL SERVICES              |               |
|--------------------------------|---------------|
| 10-01 SALARIES                 | 15,866        |
| 10-13 PDO BUYBACK              | 122           |
| 10-14 SICK LEAVE INCENTIVE     | 414           |
| <b>TOTAL PERSONAL SERVICES</b> | <b>16,403</b> |

| BENEFITS                        |              |
|---------------------------------|--------------|
| 15-01 SOCIAL SECURITY           | 1,255        |
| 15-02 RETIREMENT                | 2,132        |
| 15-03 GROUP INSURANCE           | 461          |
| 15-20 OVERHEAD HEALTH CARE COST | 21           |
| <b>TOTAL BENEFITS</b>           | <b>3,869</b> |

| OTHER SERVICES & CHARGES                  |           |
|-------------------------------------------|-----------|
| 30-47 HR / PAYROLL LEASE                  | 32        |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>32</b> |

**TOTAL DIVISION REQUEST 20,304**

**DEPT. 1510 - NEIGHBORHOODS SERVICES**

| MATERIALS & SUPPLIES                  |               |
|---------------------------------------|---------------|
| 20-01 NEIGHBORHOOD INITIATIVE         | 45,680        |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>45,680</b> |

**TOTAL DIVISION REQUEST 45,680**

(CONTINUED)

FUND: REIMBURSED PROJECTS (016)  
 DEPARTMENT: VARIOUS  
 DEPARTMENT HEAD: VARIOUS  
 PAGE TWO

| <b>DEPT. 1410 - GENERAL GOVT</b> (Clock Tower Debt & Utilities at Water Plant) |                |
|--------------------------------------------------------------------------------|----------------|
| <b>OTHER SERVICES &amp; CHARGES</b>                                            |                |
| 30-01 UTILITIES                                                                | 3,000          |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b>                                      | <b>3,000</b>   |
| <b>DEBT SERVICES (Clock Tower Loan)</b>                                        |                |
| 71-02 INTEREST ON NOTES                                                        | 12,288         |
| 73-02 PRINCIPAL ON NOTES                                                       | 38,595         |
| <b>TOTAL DEBT SERVICES</b>                                                     | <b>50,883</b>  |
| <b>TOTAL DIVISION REQUEST</b>                                                  | <b>53,883</b>  |
| <b>DEPT. 4820 - CREDIT UNION</b>                                               |                |
| <b>OTHER SERVICES &amp; CHARGES</b>                                            |                |
| 30-23 UPKEEP REAL PROPERTY                                                     | 4,000          |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b>                                      | <b>4,000</b>   |
| <b>TOTAL DIVISION REQUEST</b>                                                  | <b>4,000</b>   |
| <b>TOTAL DEPARTMENT REQUEST</b>                                                | <b>123,867</b> |

**FUND: JUVENILE (025)**  
**DEPARTMENT: JUVENILE**  
**DEPARTMENT HEAD: BRANDON CLABES**

| EXPENDITURES         | ACTUAL         | AMENDED             | ESTIMATED           | BUDGET              |
|----------------------|----------------|---------------------|---------------------|---------------------|
|                      | 2011-2012      | BUDGET<br>2012-2013 | ACTUAL<br>2012-2013 | BUDGET<br>2013-2014 |
| PERSONAL SERVICES    | 104,786        | 105,898             | 106,236             | 110,486             |
| BENEFITS             | 35,875         | 38,023              | 37,653              | 36,145              |
| MATERIALS & SUPPLIES | 2,509          | 2,943               | 3,141               | 3,962               |
| OTHER SERVICES       | 252            | 650                 | 650                 | 1,298               |
| CAPITAL OUTLAY       | -              | 1,300               | 1,300               | 8,279               |
| <b>TOTAL</b>         | <b>143,422</b> | <b>148,814</b>      | <b>148,980</b>      | <b>160,170</b>      |

| REVENUES            | ACTUAL         | AMENDED             | ESTIMATED           | BUDGET              |
|---------------------|----------------|---------------------|---------------------|---------------------|
|                     | 2011-2012      | BUDGET<br>2012-2013 | ACTUAL<br>2012-2013 | BUDGET<br>2013-2014 |
| FINES & FORFEITURES | 137,400        | 137,427             | 140,780             | 139,090             |
| INTEREST            | 2,930          | 2,273               | 2,660               | 2,214               |
| <b>TOTAL</b>        | <b>140,330</b> | <b>139,700</b>      | <b>143,440</b>      | <b>141,304</b>      |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES | EXPENSES                | FUND<br>BALANCE   |
|----------------------------|---------------------|----------|-------------------------|-------------------|
| 6/30/2009                  | 177,252             | 133,976  | 139,986                 | 171,242           |
| 6/30/2010                  | 171,242             | 119,473  | 137,300                 | 153,415           |
| 6/30/2011                  | 153,415             | 140,330  | 143,422                 | 150,323           |
| 6/30/2012                  | 150,323             | 143,440  | 148,980                 | 144,783           |
| 6/30/2013                  | 144,783             | 141,304  | 160,170                 | 125,917           |
|                            |                     |          | Excludes Capital Outlay | -7,595            |
|                            |                     |          |                         | <b>5% Reserve</b> |
|                            |                     |          |                         | <b>118,323</b>    |

**FINAL BUDGET 2013-2014**

| <b>PERSONAL SERVICES</b>   |         |
|----------------------------|---------|
| 10-01 SALARIES             | 105,953 |
| 10-03 OVERTIME             | -       |
| 10-10 LONGEVITY            | 2,046   |
| 10-12 VACATION BUYBACK     | 1,223   |
| 10-13 PDO BUYBACK          | 364     |
| 10-14 SICK LEAVE INCENTIVE | 900     |

**TOTAL PERSONAL SERVICES** 110,486

| <b>BENEFITS</b>                 |        |
|---------------------------------|--------|
| 15-01 SOCIAL SECURITY           | 8,452  |
| 15-02 RETIREMENT                | 14,363 |
| 15-03 GROUP INSURANCE           | 10,163 |
| 15-06 TRAVEL & SCHOOL           | 2,000  |
| 15-07 UNIFORMS                  | 750    |
| 15-20 OVERHEAD HEALTH CARE COST | 417    |

**TOTAL BENEFITS** 36,145

| <b>MATERIALS &amp; SUPPLIES</b> |       |
|---------------------------------|-------|
| 20-41 SUPPLIES                  | 2,000 |
| 20-63 FLEET FUEL                | 96    |
| 20-64 FLEET PARTS               | 739   |
| 20-65 FLEET LABOR               | 1,127 |

**TOTAL MATERIALS & SUPPLIES** 3,962

| <b>OTHER SERVICES &amp; BENEFITS</b> |     |
|--------------------------------------|-----|
| 30-40 CONTRACTUAL                    | 200 |
| 30-47 HR / PAYROLL LEASE             | 648 |
| 30-72 MEMBERSHIPS/SUBS               | 450 |

**TOTAL BENEFITS** 1,298

(CONTINUED)



**FUND: JUVENILE (025)**  
**DEPARTMENT: JUVENILE**  
**DEPARTMENT HEAD: BRANDON CLABES**  
**PAGE TWO**

| PERMANENT STAFFING           | FY 13-14 | FY 12-13 |
|------------------------------|----------|----------|
| Court Compliance Coordinator | 1        | 1        |
| Juvenile Probation Officer   | 1        | 1        |
|                              | <hr/>    | <hr/>    |
|                              | 2        | 2        |

2006-07 - 2  
2007-08 - 2.5  
2008-09 - 2.5  
2009-10 - 2.5  
2010-11 - 2.5  
2011-12 - 2.0  
2012-13 - 2.0  
2013-14 - 2.0

| <b>CAPITAL OUTLAY</b>       |              |
|-----------------------------|--------------|
| 40-02 EQUIPMENT             | 1,700        |
| 40-50 SOFTWARE              | <u>6,579</u> |
| <b>TOTAL CAPITAL OUTLAY</b> | 8,279        |

**TOTAL DEPARTMENT REQUEST** 160,170

| <b>CAPITAL OUTLAY</b>                 |              |
|---------------------------------------|--------------|
| Furniture for the new Juvenile Office | 900          |
| Scanner                               | 800          |
| Software-Documents Imaging System     | <u>6,579</u> |
| <b>TOTAL</b>                          | <b>8,279</b> |

**FUND: JUVENILE (025)**  
**DEPARTMENT: POLICE**

**PROGRAM DESCRIPTION**

The Juvenile Division consists of a Probation Officer and a Probation Supervisor under the supervision of the Support Services Commander.

The purpose of this division is to provide rehabilitative services to youth and their families through education, community-based programs and referrals and enforcement to decrease incidences of juvenile delinquency.

**Juvenile Probation Officer:**

The intent of the Probation Officer is to hold the juveniles referred to the division, via citations from the Police Department, accountable for their delinquent actions, as well as provide resources or assistance to schools and parents of youth not in the system.

The responsibilities of the Probation Officer are to conduct office and field visits on juveniles referred to eligibility for probation.

During these visits, information is gathered on the living arrangements, family structure, school, and other pertinent information regarding the current juvenile and current offense. After all information is gathered, the Probation Officer formulates a probation plan suitable for each juvenile. Monitoring of the juveniles is done at schools, employment, community service sites, office, court, etc.

The Probation Officer works very closely with the various schools, and other agencies that provide services to the juveniles/families.

Testimony from the Probation Officer is given in court on juveniles regarding their progress with their probation plans via positive or negative.

**Juvenile Probation Supervisor:**

The intent of the Probation Supervisor is to coordinate and supervise the Juvenile Division and programs utilized to ensure effectiveness in meeting the needs of the community and the goals of the organization. The Probation Supervisor supervises the Juvenile Probation Officer in the performance of duties; assist with overall municipal court operations and needs related to drug testing for both juveniles and adults. The Supervisor maintains monthly statistics showing the activities of juveniles from total number of charges to a breakdown of demographics and types of charges committed.

The Probation Supervisor continuously monitors effectiveness in assessment tools and programs utilized with the juveniles. The main goal is to provide each juvenile an opportunity to change their negative today's into positive tomorrows by introducing alternative options to the life of crime through education, employment, and positive influences/role models.

## **2013-2014 GOALS AND OBJECTIVES**

1. Continue to identify, utilize and assess appropriate programs to meet the needs of the youth and their families.
2. Continue to work closely with community and schools to educate youth on consequences of poor decision making.
3. Continue to provide traditional and nontraditional enforcement to deter juvenile delinquency and reduce recidivism.
4. Continue interviews and intakes conferences with the youth to understand family dynamics.
5. Continue to assess the juvenile program and services through methods such as surveys, continuous review of referral programs and monitor statistics to identify trends of crimes.
6. To seek and partner with agencies for programs addressing stealing, anger management, and social skills.

**FUND: POLICE STATE SEIZURES (030)**  
**DEPARTMENT: POLICE (62)**  
**DEPARTMENT HEAD: BRANDON CLABES**

| <b>EXPENDITURES</b> | <b>ACTUAL<br/>2011-2012</b> | <b>AMENDED<br/>BUDGET<br/>2012-2013</b> | <b>ESTIMATED<br/>ACTUAL<br/>2012-2013</b> | <b>BUDGET<br/>2013-2014</b> |
|---------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| BENEFITS            | 1,437                       | 4,000                                   | 4,000                                     | 4,000                       |
| MATERIAL & SUPPLIES | 929                         | 2,500                                   | 2,500                                     | 2,500                       |
| OTHER SERVICES      | -                           | 1,000                                   | 1,000                                     | 1,000                       |
| CAPITAL OUTLAY      | 510                         | 1,000                                   | 1,000                                     | 5,000                       |
| <b>TOTAL</b>        | <b>2,876</b>                | <b>8,500</b>                            | <b>8,500</b>                              | <b>12,500</b>               |

| <b>REVENUES</b>     | <b>ACTUAL<br/>2011-2012</b> | <b>AMENDED<br/>BUDGET<br/>2012-2013</b> | <b>ESTIMATED<br/>ACTUAL<br/>2012-2013</b> | <b>BUDGET<br/>2013-2014</b> |
|---------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| FINES & FORFEITURES | 470                         | -                                       | 4,926                                     | -                           |
| INVESTMENT INTEREST | 330                         | 266                                     | 314                                       | 269                         |
| <b>TOTAL</b>        | <b>800</b>                  | <b>266</b>                              | <b>5,240</b>                              | <b>269</b>                  |

| <b>BUDGETARY<br/>FUND BALANCE:</b> | <b>BUDGET<br/>FUND BAL.</b> | <b>REVENUES</b> | <b>EXPENSES</b> | <b>FUND<br/>BALANCE</b> |                 |
|------------------------------------|-----------------------------|-----------------|-----------------|-------------------------|-----------------|
| 6/30/2009                          | 20,506                      | 10,241          | 14,237          | 16,510                  | 6/30/2010       |
| 6/30/2010                          | 16,510                      | 6,619           | 4,432           | 18,697                  | 6/30/2011       |
| 6/30/2011                          | 18,697                      | 800             | 2,876           | 16,621                  | 6/30/2012       |
| 6/30/2012                          | 16,621                      | 5,240           | 8,500           | 13,361                  | 6/30/2013 - EST |
| 6/30/2013                          | 13,361                      | 269             | 12,500          | 1,130                   | 6/30/2014 - EST |

**FINAL BUDGET 2013-2014**

|                                           |               |
|-------------------------------------------|---------------|
| <b>BENEFITS</b>                           |               |
| 15-06 TRAVEL & SCHOOL                     | 4,000         |
| <b>TOTAL BENEFITS</b>                     | <b>4,000</b>  |
| <b>MATERIALS &amp; SUPPLIES</b>           |               |
| 20-34 MAINTENANCE OF EQUIPMENT            | 1,500         |
| 20-41 SUPPLIES                            | 1,000         |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b>     | <b>2,500</b>  |
| <b>OTHER SERVICES &amp; CHARGES</b>       |               |
| 30-23 UPKEEP REAL PROPERTY                | 1,000         |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>1,000</b>  |
| <b>CAPITAL OUTLAY</b>                     |               |
| 40-02 EQUIPMENT (UNDESIGNATED)            | 5,000         |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>5,000</b>  |
| <b>TOTAL DEPARTMENT REQUEST</b>           | <b>12,500</b> |

FUND: POLICE SPECIAL PROJECTS (031)  
DEPARTMENT: POLICE (62)  
DEPARTMENT HEAD: BRANDON CLABES

| EXPENDITURES        | ACTUAL<br>2011-2012 | AMENDED<br>BUDGET<br>2012-2013 | ESTIMATED<br>ACTUAL<br>2012-2013 | BUDGET<br>2013-2014 |
|---------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| MATERIAL & SUPPLIES | 1,262               | 5,000                          | 1,458                            | 5,000               |
| OTHER SERVICES      | 6,227               | 11,000                         | 5,200                            | 11,000              |
| CAPITAL OUTLAY      | 12,500              | 5,000                          | 5,000                            | 5,000               |
| <b>TOTAL</b>        | <b>19,989</b>       | <b>21,000</b>                  | <b>11,658</b>                    | <b>21,000</b>       |

| REVENUES      | ACTUAL<br>2011-2012 | AMENDED<br>BUDGET<br>2012-2013 | ESTIMATED<br>ACTUAL<br>2012-2013 | BUDGET<br>2013-2014 |
|---------------|---------------------|--------------------------------|----------------------------------|---------------------|
| INTEREST      | 1,034               | 765                            | 925                              | 772                 |
| MISCELLANEOUS | 5,416               | 4,000                          | 5,607                            | 5,500               |
| <b>TOTAL</b>  | <b>6,450</b>        | <b>4,765</b>                   | <b>6,532</b>                     | <b>6,272</b>        |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES | EXPENSES | FUND<br>BALANCE |                 |
|----------------------------|---------------------|----------|----------|-----------------|-----------------|
| 6/30/2009                  | 67,875              | 5,402    | 5,533    | 67,744          | 6/30/2010       |
| 6/30/2010                  | 67,744              | 9,945    | 15,114   | 62,575          | 6/30/2011       |
| 6/30/2011                  | 62,575              | 6,450    | 19,989   | 49,036          | 6/30/2012       |
| 6/30/2012                  | 49,036              | 6,532    | 11,658   | 43,910          | 6/30/2013 - EST |
| 6/30/2013                  | 43,910              | 6,272    | 21,000   | 29,182          | 6/30/2014 - EST |

**FINAL BUDGET 2013-2014**

|                                         |               |
|-----------------------------------------|---------------|
| <b>MATERIALS &amp; SUPPLIES</b>         |               |
| 20-41 SUPPLIES                          | 5,000         |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b>   | <b>5,000</b>  |
| <b>OTHER SERVICES AND CHARGES</b>       |               |
| 31-08 SHOP WITH A COP                   | 6,000         |
| 31-41 DONATIONS EXPENSE                 | 5,000         |
| <b>TOTAL OTHER SERVICES AND CHARGES</b> | <b>11,000</b> |
| <b>CAPITAL OUTLAY</b>                   |               |
| 40-02 EQUIPMENT (UNDESIGNATED)          | 5,000         |
| <b>TOTAL CAPITAL OUTLAY</b>             | <b>5,000</b>  |
| <b>TOTAL DEPARTMENT REQUEST</b>         | <b>21,000</b> |

**FUND: POLICE FEDERAL PROJECTS (033)**  
**DEPARTMENT: POLICE (62)**  
**DEPARTMENT HEAD: BRANDON CLABES**

| <b>EXPENDITURES</b>      | <b>ACTUAL<br/>2011-2012</b> | <b>AMENDED<br/>BUDGET<br/>2012-2013</b> | <b>ESTIMATED<br/>ACTUAL<br/>2012-2013</b> | <b>BUDGET<br/>2013-2014</b> |
|--------------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| BENEFITS                 | 4,286                       | -                                       | 5,000                                     | 5,000                       |
| MATERIALS & SUPPLIES     | 1,465                       | 4,000                                   | 570                                       | 5,000                       |
| OTHER SERVICES & CHARGES | -                           | 2,500                                   | -                                         | 2,500                       |
| CAPITAL OUTLAY           | 4,226                       | 21,000                                  | 15,000                                    | 14,200                      |
| <b>TOTAL</b>             | <b>9,977</b>                | <b>27,500</b>                           | <b>20,570</b>                             | <b>26,700</b>               |

| <b>REVENUES</b> | <b>ACTUAL<br/>2011-2012</b> | <b>AMENDED<br/>BUDGET<br/>2012-2013</b> | <b>ESTIMATED<br/>ACTUAL<br/>2012-2013</b> | <b>BUDGET<br/>2013-2014</b> |
|-----------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| MISCELLANEOUS   | 1,650                       | -                                       | (8,982)                                   | -                           |
| INTEREST        | 715                         | 548                                     | 583                                       | 485                         |
| <b>TOTAL</b>    | <b>2,365</b>                | <b>548</b>                              | <b>(8,399)</b>                            | <b>485</b>                  |

| <b>BUDGETARY<br/>FUND BALANCE:</b> | <b>BUDGET<br/>FUND BAL.</b> | <b>REVENUES</b> | <b>EXPENSES</b> | <b>FUND<br/>BALANCE</b> |                 |
|------------------------------------|-----------------------------|-----------------|-----------------|-------------------------|-----------------|
| 6/30/2009                          | 75,132                      | 55,494          | 11,946          | 118,680                 | 6/30/2010       |
| 6/30/2010                          | 118,680                     | 9,632           | 52,523          | 75,789                  | 6/30/2011       |
| 6/30/2011                          | 75,789                      | 2,365           | 9,977           | 68,177                  | 6/30/2012       |
| 6/30/2012                          | 68,177                      | (8,399)         | 20,570          | 39,208                  | 6/30/2013 - EST |
| 6/30/2013                          | 39,208                      | 485             | 26,700          | 12,993                  | 6/30/2014 - EST |

**CAPITAL OUTLAY**

|                                                    |              |
|----------------------------------------------------|--------------|
| Laptops, Desktops and IPADS for SIU or other needs | 4,200        |
| <b>TOTAL</b>                                       | <b>4,200</b> |

**FINAL BUDGET 2013-2014**

|                                           |               |
|-------------------------------------------|---------------|
| <b>BENEFITS</b>                           |               |
| 15-06 TRAVEL & SCHOOL                     | 5,000         |
| <b>TOTAL BENEFITS</b>                     | <b>5,000</b>  |
| <b>MATERIALS &amp; SUPPLIES</b>           |               |
| 20-34 MAINTENANCE OF EQUIPMENT            | 2,500         |
| 20-41 SUPPLIES                            | 2,500         |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b>     | <b>5,000</b>  |
| <b>OTHER SERVICES &amp; CHARGES</b>       |               |
| 30-23 UPKEEP REAL PROPERTY                | 2,500         |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>2,500</b>  |
| <b>CAPITAL OUTLAY</b>                     |               |
| 40-02 EQUIPMENT (UNDESIGNATED)            | 5,000         |
| 40-07 BUILDING (UNDESIGNATED)             | 5,000         |
| 40-49 COMPUTERS                           | 4,200         |
| <b>TOTAL CAPITAL OUTLAY</b>               | <b>14,200</b> |
| <b>TOTAL DEPARTMENT REQUEST</b>           | <b>26,700</b> |

**FUND: POLICE LAB FEES (034)**  
**DEPARTMENT: POLICE (62)**  
**DEPARTMENT HEAD: BRANDON CLABES**

| <b>EXPENDITURES</b>    | <b>ACTUAL<br/>2011-2012</b> | <b>AMENDED<br/>BUDGET<br/>2012-2013</b> | <b>ESTIMATED<br/>ACTUAL<br/>2012-2013</b> | <b>BUDGET<br/>2013-2014</b> |
|------------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| BENEFITS               | 16,723                      | 10,600                                  | 10,600                                    | 15,500                      |
| MATERIALS AND SUPPLIES | 6,042                       | 7,249                                   | 6,300                                     | 8,000                       |
| OTHER SERVICES         | -                           | 1,000                                   | 104                                       | 1,000                       |
| <b>TOTAL</b>           | <b>22,765</b>               | <b>18,849</b>                           | <b>17,004</b>                             | <b>24,500</b>               |

| <b>REVENUES</b>     | <b>ACTUAL<br/>2011-2012</b> | <b>AMENDED<br/>BUDGET<br/>2012-2013</b> | <b>ESTIMATED<br/>ACTUAL<br/>2012-2013</b> | <b>BUDGET<br/>2013-2014</b> |
|---------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| FINES & FORFEITURES | 15,497                      | 18,272                                  | 11,556                                    | 13,527                      |
| INTEREST            | 556                         | 514                                     | 468                                       | 400                         |
| <b>TOTAL</b>        | <b>16,053</b>               | <b>18,786</b>                           | <b>12,024</b>                             | <b>13,927</b>               |

**FINAL BUDGET 2013-2014**

| <b>BENEFITS</b>                           |               |
|-------------------------------------------|---------------|
| 15-06 TRAVEL & SCHOOL                     | 15,000        |
| 15-07 UNIFORMS                            | 500           |
| <b>TOTAL BENEFITS</b>                     | <b>15,500</b> |
| <b>MATERIALS AND SUPPLIES</b>             |               |
| 20-34 MAINTENANCE                         | 1,000         |
| 20-41 SUPPLIES                            | 7,000         |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b>     | <b>8,000</b>  |
| <b>OTHER SERVICES &amp; CHARGES</b>       |               |
| 28-10 MAINTENANCE - CRIME LAB             | 1,000         |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>1,000</b>  |
| <b>TOTAL DEPARTMENT REQUEST</b>           | <b>24,500</b> |

| <b>BUDGETARY<br/>FUND BALANCE:</b> | <b>BUDGET<br/>FUND BAL.</b> | <b>REVENUES</b> | <b>EXPENSES</b> | <b>FUND<br/>BALANCE</b> |                 |
|------------------------------------|-----------------------------|-----------------|-----------------|-------------------------|-----------------|
| 6/30/2009                          | 52,763                      | 14,602          | 38,141          | 29,224                  | 6/30/2010       |
| 6/30/2010                          | 29,224                      | 17,142          | 15,378          | 30,988                  | 6/30/2011       |
| 6/30/2011                          | 30,988                      | 16,053          | 22,765          | 24,276                  | 6/30/2012       |
| 6/30/2012                          | 24,276                      | 12,024          | 17,004          | 19,296                  | 6/30/2013 - EST |
| 6/30/2013                          | 19,296                      | 13,927          | 24,500          | 8,723                   | 6/30/2014 - EST |

**FUND: EMPLOYEE ACTIVITY FUND (035)**  
**DEPARTMENT: MWC ACTIVITIES (38)**  
**DEPARTMENT HEAD: CATHERINE WILSON**

| EXPENDITURES                 | ACTUAL       | AMENDED             | ESTIMATED           | BUDGET              |
|------------------------------|--------------|---------------------|---------------------|---------------------|
|                              | 2011-2012    | BUDGET<br>2012-2013 | ACTUAL<br>2012-2013 | BUDGET<br>2013-2014 |
| MATERIALS AND SUPPLIES       | 2,194        | 2,408               | 2,408               | 2,477               |
| OTHER SERVICES               | 5,731        | 9,872               | 9,872               | 8,500               |
| WRITE OFF 2009 POBLANO Check | -            | -                   | 5,176               | -                   |
| <b>TOTAL</b>                 | <b>7,925</b> | <b>12,280</b>       | <b>17,456</b>       | <b>10,977</b>       |

| REVENUES           | ACTUAL        | AMENDED             | ESTIMATED           | BUDGET              |
|--------------------|---------------|---------------------|---------------------|---------------------|
|                    | 2011-2012     | BUDGET<br>2012-2013 | ACTUAL<br>2012-2013 | BUDGET<br>2013-2014 |
| INTEREST           | 84            | 84                  | 77                  | 37                  |
| MISCELLANEOUS      | 6,986         | 3,187               | 3,460               | 3,460               |
| TRANSFERS IN (010) | 3,000         | 11,611              | 11,611              | 7,500               |
| <b>TOTAL</b>       | <b>10,070</b> | <b>14,882</b>       | <b>15,148</b>       | <b>10,997</b>       |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES | EXPENSES | FUND<br>BALANCE |                 |
|----------------------------|---------------------|----------|----------|-----------------|-----------------|
| 6/30/2009                  | 8,834               | 12,840   | 12,273   | 9,401           | 6/30/2010       |
| 6/30/2010                  | 9,401               | 11,678   | 12,538   | 8,541           | 6/30/2011       |
| 6/30/2011                  | 8,541               | 10,070   | 7,925    | 10,686          | 6/30/2012       |
| 6/30/2012                  | 10,686              | 15,148   | 17,456   | 8,378           | 6/30/2013 - EST |
| 6/30/2013                  | 8,378               | 10,997   | 10,977   | 8,398           | 6/30/2014 - EST |

**FINAL BUDGET 2013-2014**

**MATERIALS & SUPPLIES**

|                       |       |
|-----------------------|-------|
| 20-11 SWIM PARTY      | 377   |
| 20-12 CHRISTMAS PARTY | 2,100 |

**TOTAL MATERIALS & SUPPLIES** 2,477

**OTHER SERVICES & CHARGES**

|                       |       |
|-----------------------|-------|
| 30-11 SWIM PARTY      | 500   |
| 30-12 CHRISTMAS PARTY | 8,000 |

**TOTAL OTHER SERVICES & CHARGES** 8,500

**TOTAL DEPARTMENT REQUEST** 10,977



FUND: POLICE - JAIL (036)  
 DEPARTMENT: POLICE (62)  
 DEPARTMENT HEAD: BRANDON CLABES

| EXPENDITURES           | ACTUAL<br>2011-2012 | AMENDED<br>BUDGET<br>2012-2013 | ESTIMATED<br>ACTUAL<br>2012-2013 | BUDGET<br>2013-2014 |
|------------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| BENEFITS               | 6,053               | 2,560                          | 9,060                            | 11,000              |
| MATERIALS AND SUPPLIES | 11,524              | 100,925                        | 85,021                           | 101,500             |
| OTHER SERVICES         | 9,799               | 50,000                         | 50,000                           | 25,000              |
| CAPITAL OUTLAY         | 1,163               | 24,003                         | 24,003                           | 35,350              |
| <b>TOTAL</b>           | <b>28,539</b>       | <b>177,488</b>                 | <b>168,084</b>                   | <b>172,850</b>      |

| REVENUES              | ACTUAL<br>2011-2012 | AMENDED<br>BUDGET<br>2012-2013 | ESTIMATED<br>ACTUAL<br>2012-2013 | BUDGET<br>2013-2014 |
|-----------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| CHARGES FOR SERVICES  | 47,863              | 48,576                         | 47,149                           | 46,763              |
| FINES AND FORFEITURES | 65,527              | 64,893                         | 68,372                           | 56,719              |
| INVESTMENT INTEREST   | 3,914               | 3,107                          | 4,394                            | 3,693               |
| <b>TOTAL</b>          | <b>117,304</b>      | <b>116,576</b>                 | <b>119,915</b>                   | <b>107,175</b>      |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES | EXPENSES | FUND<br>BALANCE |
|----------------------------|---------------------|----------|----------|-----------------|
| 6/30/2008                  | 35,796              | 55,895   | 49,314   | 42,377          |
| 6/30/2009                  | 42,377              | 72,783   | 54,926   | 60,234          |
| 6/30/2010                  | 60,234              | 115,702  | 19,775   | 156,161         |
| 6/30/2011                  | 156,161             | 117,304  | 28,539   | 244,926         |
| 6/30/2012                  | 244,926             | 119,915  | 168,084  | 196,757         |
| 6/30/2013                  | 196,757             | 107,175  | 172,850  | 131,082         |

**FINAL BUDGET 2013-2014**

| <b>BENEFITS</b>       |               |
|-----------------------|---------------|
| 15-06 TRAVEL & SCHOOL | 6,000         |
| 15-07 UNIFORMS        | 5,000         |
| <b>TOTAL BENEFITS</b> | <b>11,000</b> |

| <b>MATERIALS AND SUPPLIES</b>         |                |
|---------------------------------------|----------------|
| 20-41 SUPPLIES                        | 21,500         |
| 20-52 FEEDING PRISONERS               | 80,000         |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>101,500</b> |

| <b>OTHER SERVICES &amp; CHARGES</b>       |               |
|-------------------------------------------|---------------|
| 30-23 UPKEEP OF REAL PROPERTY             | 25,000        |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>25,000</b> |

| <b>CAPITAL OUTLAY</b>         |               |
|-------------------------------|---------------|
| 40-02 FURNITURE AND EQUIPMENT | 10,000        |
| 40-50 SOFTWARE                | 22,350        |
| 40-49 COMPUTERS               | 3,000         |
| <b>TOTAL CAPITAL OUTLAY</b>   | <b>35,350</b> |

**TOTAL DEPARTMENT REQUEST** **172,850**

| <b>CAPITAL OUTLAY:</b>                   |               |
|------------------------------------------|---------------|
| Dowley control for access to jail and PD | 22,350        |
| Furniture and equipment                  | 10,000        |
| Desk top and lap top                     | 3,000         |
| <b>TOTAL</b>                             | <b>35,350</b> |

**FUND: POLICE IMPOUND FEES (37)**  
**DEPARTMENT: POLICE (62)**  
**DEPARTMENT HEAD: BRANDON CLABES**

| <b>EXPENDITURES</b> | <b>ACTUAL<br/>2011-2012</b> | <b>AMENDED<br/>BUDGET<br/>2012-2013</b> | <b>ESTIMATED<br/>ACTUAL<br/>2012-2013</b> | <b>BUDGET<br/>2013-2014</b> |
|---------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| PERSONAL SERVICES   | 18,741                      | 20,000                                  | 15,195                                    | 15,300                      |
| BENEFITS            | 2,596                       | 13,000                                  | 11,162                                    | 11,170                      |
| CAPITAL OUTLAY      | 54,854                      | 60,060                                  | 50,060                                    | 30,000                      |
| TRANSFERS OUT       | 5,183                       | 5,049                                   | 5,049                                     | 5,000                       |
| <b>TOTAL</b>        | <b>81,374</b>               | <b>98,109</b>                           | <b>81,466</b>                             | <b>61,470</b>               |

| <b>REVENUES</b>      | <b>ACTUAL<br/>2011-2012</b> | <b>AMENDED<br/>BUDGET<br/>2012-2013</b> | <b>ESTIMATED<br/>ACTUAL<br/>2012-2013</b> | <b>BUDGET<br/>2013-2014</b> |
|----------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| CHARGES FOR SERVICES | 60,400                      | 55,955                                  | 59,532                                    | 60,000                      |
| INVESTMENT INTEREST  | 1,499                       | 1,356                                   | 1,272                                     | 1,195                       |
| <b>TOTAL</b>         | <b>61,899</b>               | <b>57,311</b>                           | <b>60,804</b>                             | <b>61,195</b>               |

| <b>BUDGETARY<br/>FUND BALANCE:</b> | <b>BUDGET<br/>FUND BAL.</b> | <b>REVENUES</b> | <b>EXPENSES</b> | <b>FUND<br/>BALANCE</b> |                 |
|------------------------------------|-----------------------------|-----------------|-----------------|-------------------------|-----------------|
| 6/30/2009                          | -                           | 110,403         | 47,094          | 63,309                  | 6/30/2010       |
| 6/30/2010                          | 63,309                      | 57,399          | 47,537          | 73,171                  | 6/30/2011       |
| 6/30/2011                          | 73,171                      | 61,899          | 81,374          | 53,696                  | 6/30/2012       |
| 6/30/2012                          | 53,696                      | 60,804          | 81,466          | 33,034                  | 6/30/2013 - EST |
| 6/30/2013                          | 33,034                      | 61,195          | 61,470          | 32,759                  | 6/30/2014 - EST |

**FINAL BUDGET 2013-2014**

|                                 |               |
|---------------------------------|---------------|
| <b>PERSONAL SERVICES</b>        |               |
| 10-03 OVERTIME                  | 15,300        |
| <b>TOTAL PERSONAL SERVICES</b>  | 15,300        |
| <b>BENEFITS</b>                 |               |
| 15-01 SOCIAL SECURITY           | 1,170         |
| 15-06 TRAVEL & SCHOOL           | 10,000        |
| <b>TOTAL BENEFITS</b>           | 11,170        |
| <b>CAPITAL OUTLAY</b>           |               |
| 40-02 EQUIPMENT                 | 30,000        |
| <b>TOTAL CAPITAL OUTLAY</b>     | 30,000        |
| <b>TRANSFERS</b>                |               |
| 80-05 GRANTS (FUND 143)         | 5,000         |
| <b>TOTAL TRANSFERS</b>          | 5,000         |
| <b>TOTAL DEPARTMENT REQUEST</b> | <b>61,470</b> |

**CAPITAL DETAIL**

|              |               |
|--------------|---------------|
| Radars       | 30,000        |
| <b>TOTAL</b> | <b>30,000</b> |

FUND: WELCOME CENTER (045)  
DEPARTMENT: WELCOME CENTER (74)  
DEPARTMENT HEAD: VAUGHN SULLIVAN

| EXPENDITURES         | ACTUAL         | AMENDED             | ESTIMATED           | BUDGET              |
|----------------------|----------------|---------------------|---------------------|---------------------|
|                      | 2011-2012      | BUDGET<br>2012-2013 | ACTUAL<br>2012-2013 | BUDGET<br>2013-2014 |
| PERSONAL SERVICES    | 89,506         | 106,478             | 101,715             | 109,779             |
| BENEFITS             | 28,159         | 37,496              | 37,760              | 39,350              |
| MATERIALS & SUPPLIES | 10,952         | 24,489              | 23,799              | 14,250              |
| OTHER SERVICES       | 17,069         | 27,890              | 25,388              | 39,535              |
| CAPITAL OUTLAY       | 1,705          | 20,014              | 18,554              | 21,594              |
| TRANSFERS OUT        | 10,000         | 15,000              | 15,000              | -                   |
| <b>TOTAL</b>         | <b>157,391</b> | <b>231,367</b>      | <b>222,216</b>      | <b>224,508</b>      |

| REVENUES            | ACTUAL         | AMENDED             | ESTIMATED           | BUDGET              |
|---------------------|----------------|---------------------|---------------------|---------------------|
|                     | 2011-2012      | BUDGET<br>2012-2013 | ACTUAL<br>2012-2013 | BUDGET<br>2013-2014 |
| INVESTMENT INTEREST | 5,267          | 4,364               | 5,490               | 4,685               |
| MISCELLANEOUS       | 6,574          | 7,758               | 12,777              | 8,992               |
| TRANSFERS IN- (225) | 171,462        | 177,762             | 177,609             | 177,600             |
| <b>TOTAL</b>        | <b>183,303</b> | <b>189,884</b>      | <b>195,876</b>      | <b>191,277</b>      |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES | EXPENSES                                | FUND<br>BALANCE |
|----------------------------|---------------------|----------|-----------------------------------------|-----------------|
| 6/30/2009                  | 224,084             | 184,515  | 180,746                                 | 227,853         |
| 6/30/2010                  | 227,854             | 177,546  | 149,231                                 | 256,169         |
| 6/30/2011                  | 256,169             | 183,303  | 157,391                                 | 282,081         |
| 6/30/2012                  | 282,081             | 195,876  | 222,216                                 | 255,741         |
| 6/30/2013                  | 255,741             | 191,277  | 224,508                                 | 222,510         |
|                            |                     |          | Excludes Capital Outlay & Transfers Out | (10,146)        |
|                            |                     |          |                                         | 5% Reserve      |
|                            |                     |          |                                         | <b>212,364</b>  |

**FINAL BUDGET 2013-2014**

| PERSONAL SERVICES              |                |
|--------------------------------|----------------|
| 10-01 SALARIES                 | 70,906         |
| 10-02 WAGES                    | 32,738         |
| 10-03 OVERTIME                 | 1,107          |
| 10-07 ALLOWANCES               | 1,240          |
| 10-07 PHONES                   | 600            |
| 10-10 LONGEVITY                | 1,517          |
| 10-13 PDO BUYBACK              | 546            |
| 10-14 SICK LEAVE INCENTIVE     | 1,125          |
| <b>TOTAL PERSONAL SERVICES</b> | <b>109,779</b> |

| BENEFITS                        |               |
|---------------------------------|---------------|
| 15-01 SOCIAL SECURITY           | 8,398         |
| 15-02 EMPLOYEES' RETIREMENT     | 14,271        |
| 15-03 GROUP INSURANCE           | 6,712         |
| 15-04 WORKER'S COMP INSURANCE   | 2,518         |
| 15-06 TRAVEL & SCHOOL           | 2,790         |
| 15-07 UNIFORMS                  | 4,400         |
| 15-20 OVERHEAD HEALTH CARE COST | 261           |
| <b>TOTAL BENEFITS</b>           | <b>39,350</b> |

| MATERIALS & SUPPLIES                  |               |
|---------------------------------------|---------------|
| 20-34 MAINTENANCE OF EQUIPMENT        | 1,250         |
| 20-35 SMALL TOOLS & EQUIPMENT         | 1,000         |
| 20-41 SUPPLIES                        | 4,500         |
| 20-44 GIFT SHOP SUPPLIES              | 7,500         |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>14,250</b> |

(CONTINUED)

**FUND: WELCOME CENTER (045)**  
**DEPARTMENT: WELCOME CENTER (74)**  
**DEPARTMENT HEAD: VAUGHN SULLIVAN**  
**PAGE TWO**

| <u>PERMANENT STAFFING</u>     | <u>FY 13-14</u> | <u>FY 12-13</u> |
|-------------------------------|-----------------|-----------------|
| Travel Info Cntr Coordinator  | 1               | 1               |
| Facilities Project Supervisor | 0.25            | 0.25            |
| Administrative Sec.           | 0.00            | 0.10            |
| <b>TOTAL</b>                  | <b>1.25</b>     | <b>1.35</b>     |
| <u>PART TIME:</u>             | <u>FY 13-14</u> | <u>FY 12-13</u> |
| Info Cntr Asst                | 3               | 2               |

FY 13-14: Eliminated Administrative Sec and added Part-time Info Cntr Asst @ 16 hours per week

FY 12-13: Administrative Sec. - Allocation of 10%

**PERSONNEL  
POSITIONS  
SUMMARY:**

2006-07 - 4  
2007-08 - 3.25  
2008-09 - 3.67  
2009-10 - 3.25  
2010-11 - 3.25  
2011-12 - 3.25  
2012-13 - 3.35  
2013-14 - 4.25

**OTHER SERVICES & CHARGES**

|                                     |        |
|-------------------------------------|--------|
| 30-01 UTILITIES & COMMUNICATIONS    | 12,000 |
| 30-23 UPKEEP REAL PROPERTY          | 7,000  |
| 30-40 CONTRACTUAL                   | 11,000 |
| 30-47 HR / PAYROLL LEASE            | 890    |
| 30-49 CREDIT CARD FEES              | 800    |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS   | 500    |
| 30-81 ADVERTISING/PROMOTION         | 2,637  |
| 30-81 ADVERTISING/PROMO - BILLBOARD | 3,363  |
| 30-85 INSURANCE                     | 1,345  |

**TOTAL OTHER SERVICES & CHARGES** 39,535

**CAPITAL OUTLAY**

|                        |        |
|------------------------|--------|
| 40-02 EQUIPMENT        | 8,070  |
| 40-14 REMODEL/REFURISH | 10,234 |
| 40-50 SOFTWARE         | 3,290  |

**TOTAL CAPITAL OUTLAY** 21,594

**TOTAL DEPARTMENT REQUEST** 224,508

**FUND: WELCOME CENTER (045)**  
**DEPARTMENT: WELCOME CENTER (74)**

**SIGNIFICANT EXPENDITURE CHANGES:**

Increase expenditures in FY13-14 for improvement of lighting and repair and painting of walls in the main lobby and storage area.

**STAFFING/PROGRAMS**

For FY 2013-14 we will add an additional part time staff assistant taking us to 3 part time and hope to increase the number of volunteers from 8 to at least 15. The Tourist Information Center was opened in 1998, the first TIC in the state to be operated by an entity other than the State of Oklahoma. The Center was built by the State, and is operated and maintained by the City under an agreement, the terms of which strictly govern most aspects of the Center's operation and maintenance.

**PROGRAM DESCRIPTION**

The Midwest City Tourist Information Center displays and distributes travel materials, brochures and booklets provided by the Oklahoma Tourism and Recreation Department (OTRD). The Center also maintains an inventory of Midwest City information as well. These materials are provided to travelers and visitors when they visit the Center and are supplemented by our staff's additional knowledge of attractions and events both

locally and throughout the state. The Center's staff also responds to requests received via U.S. mail, email, and phone for Midwest City visitor information material; researches and fills requests for civic groups. The staff also represents Midwest City at travel shows, fairs and special events in cooperation with OTRD and the Frontier Country Marketing Association.

The Tourist Information Center records visitor traffic by means of a register kept at the front desk which guests are asked to sign. A door counter also tracks the number of visitors to the Center. The registration book count and the door count are used to compile a State Monthly Report submitted to OTRD as part of the State Marketing Program.

The TIC operates a gift shop featuring Made in Oklahoma products, Native American jewelry and an array of Oklahoma apparel. The gift shop has undergone a renaissance with a fresh coat of paint, new displays and some new fun and affordable souvenirs. A variety of other merchandise is also available for sale such as coffee mugs, post cards, magnets, snacks and cold drinks.

The Tourist Information Center in Midwest City operates under the same regulations and guidelines as the other State run TICs. OTRD marketing efforts for the TIC's is on-going. Marketing efforts include space on the website, location information on the Oklahoma State Map and information about the TIC's in the Oklahoma State

Vacation Guide. TIC information has become more accessible through the OTRD website. OTRD will provide on-going training for the TIC manager on the navigation of the new website. The website makes it easier for travelers and visitors to locate the TICs on the TIC map provided by the website. Travelers can pin point the location of the TIC on the map and include the TICs in their itinerary while traveling through the State; this will create more opportunity for the TIC staff to promote its community as well as the state attractions and events.

adding gifts and souvenirs that are more appealing and affordable to travelers, in addition, placing an emphasis on the reduction of outdated inventory.

6. Increase number of volunteers which had decreased to only seven during FY 2012-13. Goal is to increase volunteers to 15 by end of fiscal year.
7. Creation and establishment of new downtown special events and entertainment.

### **2013-14 GOALS AND OBJECTIVES**

1. Entice visitors and travelers to stay in Midwest City by promoting Midwest City hospitality, special events and shopping venues to visitors and travelers while promoting the state and local attractions and events.
2. Promote and develop tourism in Midwest City.
3. Provide updated training for paid staff and volunteers on travel and attractions for the State of Oklahoma.
4. The age of the building is requiring a renewed focus on maintenance and upkeep.
5. Continue to increase profit from gift shop sales by utilizing effective advertising opportunities. Also

**FUND: CONVENTION AND VISITOR BUREAU (046)**  
**DEPARTMENT: CONVENTION AND VISITOR BUREAU (07)**  
**DEPARTMENT HEAD: TIM LYON**

| EXPENDITURES         | ACTUAL         | AMENDED             | ESTIMATED           |                     |
|----------------------|----------------|---------------------|---------------------|---------------------|
|                      | 2011-2012      | BUDGET<br>2012-2013 | ACTUAL<br>2012-2013 | BUDGET<br>2013-2014 |
| PERSONAL SERVICES    | 75,508         | 84,229              | 86,715              | 90,696              |
| BENEFITS             | 29,596         | 34,228              | 36,478              | 31,587              |
| MATERIALS & SUPPLIES | 6,979          | 10,785              | 1,400               | 1,000               |
| OTHER SERVICES       | 227,745        | 329,125             | 243,696             | 264,149             |
| CAPITAL OUTLAY       | 955            | 2,400               | 2,400               | 1,000               |
| <b>TOTAL</b>         | <b>340,783</b> | <b>460,767</b>      | <b>370,689</b>      | <b>388,431</b>      |

| REVENUES      | ACTUAL         | AMENDED             | ESTIMATED           |                     |
|---------------|----------------|---------------------|---------------------|---------------------|
|               | 2011-2012      | BUDGET<br>2012-2013 | ACTUAL<br>2012-2013 | BUDGET<br>2013-2014 |
| MISCELLANEOUS | 14,579         | 90,000              | 37,115              | 44,240              |
| INTEREST      | 1,581          | 1,251               | 1,631               | 1,389               |
| TRANSFERS IN  | 340,063        | 346,823             | 346,536             | 331,520             |
| <b>TOTAL</b>  | <b>356,223</b> | <b>438,074</b>      | <b>385,282</b>      | <b>377,149</b>      |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES | EXPENSES                                           | FUND<br>BALANCE   |
|----------------------------|---------------------|----------|----------------------------------------------------|-------------------|
| 6/30/2009                  | 50,391              | 355,402  | 355,847                                            | 49,946            |
| 6/30/2010                  | 49,946              | 323,370  | 314,378                                            | 58,938            |
| 6/30/2011                  | 58,938              | 356,223  | 340,783                                            | 74,378            |
| 6/30/2012                  | 74,378              | 385,282  | 370,689                                            | 88,971            |
| 6/30/2012                  | 88,971              | 377,149  | 388,431                                            | 77,689            |
|                            |                     |          | <i>Excludes Capital Outlay &amp; Transfers Out</i> | (19,372)          |
|                            |                     |          |                                                    | <b>5% Reserve</b> |
|                            |                     |          |                                                    | <b>58,317</b>     |

(CONTINUED)

**FINAL BUDGET 2013-2014**

**PERSONAL SERVICES**

|                            |        |
|----------------------------|--------|
| 10-01 SALARIES             | 84,800 |
| 10-07 ALLOWANCES           | 2,621  |
| 10-10 LONGEVITY            | 1,218  |
| 10-13 PDO BUYBACK          | 653    |
| 10-14 SICK LEAVE INCENTIVE | 1,404  |

**TOTAL PERSONAL SERVICES 90,696**

**BENEFITS**

|                                 |        |
|---------------------------------|--------|
| 15-01 SOCIAL SECURITY           | 6,938  |
| 15-02 EMPLOYEES' RETIREMENT     | 11,790 |
| 15-03 GROUP INSURANCE           | 7,178  |
| 15-06 TRAVEL & SCHOOL           | 5,355  |
| 15-20 OVERHEAD HEALTH CARE COST | 325    |

**TOTAL BENEFITS 31,587**

**MATERIALS & SUPPLIES**

|                |       |
|----------------|-------|
| 20-41 SUPPLIES | 1,000 |
|----------------|-------|

**TOTAL MATERIALS & SUPPLIES 1,000**

**OTHER SERVICES & CHARGES**

|                                  |         |
|----------------------------------|---------|
| 30-16 CHAMBER EXPENSES           | 144,609 |
| 30-40 CONTRACTUAL                | 15,000  |
| 30-46 CONFERENCE INCENTIVE FUNDS | 10,000  |
| 30-47 HR / PAYROLL LEASE         | 505     |
| 30-69 FESTIVAL                   | 64,000  |
| 30-72 MEMBERSHIP/SUBSCRIPTIONS   | 1,935   |
| 30-81 ADVERTISING / PROMOTION    | 28,100  |

**TOTAL OTHER SERVICES & CHARGES 264,149**

**CAPITAL OUTLAY**

|                 |       |
|-----------------|-------|
| 40-02 EQUIPMENT | 1,000 |
|-----------------|-------|

**TOTAL CAPITAL OUTLAY 1,000**

**TOTAL DEPARTMENT REQUEST 388,431**

**FUND: CONVENTION AND VISITOR BUREAU (046)**  
**DEPARTMENT: CONVENTION AND VISITOR BUREAU (07)**  
**DEPARTMENT HEAD: TIM LYON**  
**PAGE TWO**

| PERMANENT STAFFING        | FY 13-14    | FY 12-13    |
|---------------------------|-------------|-------------|
| Convention/Tourism Mgr    | 1           | 1           |
| Sp Events & Marketing Mgr | 0.56        | 0.56        |
| <b>TOTAL</b>              | <b>1.56</b> | <b>1.56</b> |

Special Events & Marketing Mgr 44% to Fund 123, Parks & Rec

PERSONNEL  
POSITIONS  
SUMMARY:  
2006-07 - 1  
2007-08 - 1  
2008-09 - 1.14  
2009-10 - 1.56  
2010-11 - 1.56  
2011-12 - 1.56  
2012-13 - 1.56  
2013-14 - 1.56

**TRAVEL & SCHOOL (15-06)**

|                                             |              |
|---------------------------------------------|--------------|
| OTIA - National Tourism Week Education Conf | 700          |
| OSAE - Tulsa                                | 1,500        |
| TACVB Annual Conference - El Paso, TX       | 1,705        |
| Local Tradeshow Opportunities               | 1,000        |
| Industry Networking Luncheon Meetings       | 450          |
| <b>TOTAL</b>                                | <b>5,355</b> |

**ADVERTISING & PROMOTION (30-81)**

|                                                                        |               |
|------------------------------------------------------------------------|---------------|
| OTRD State Travel Guide                                                | 3,500         |
| FCMA Vacation Guide                                                    | 2,000         |
| States Sports Facility Guide                                           | 500           |
| Sports Recruitment Conference Shows                                    | 1,000         |
| Sports Destination Management                                          | 1,500         |
| Meeting Planner Guide                                                  | 3,340         |
| Added Value Advertising Opportunities                                  | 2,000         |
| Graphic Design for Ads                                                 | 1,000         |
| OTIA Governor's Conference Sponsorship                                 | 500           |
| OSAE Conference Corporate Sponsorship                                  | 1,500         |
| National Travel & Tourism Week                                         | 250           |
| Visitor Guide Design, Content Development, Ad Sales, Photography, etc. | 2,750         |
| Visitor Guide Printing                                                 | 8,260         |
| <b>TOTAL</b>                                                           | <b>28,100</b> |



**FUND: CONVENTION & VISITORS BUREAU (046)**  
**DEPARTMENT: CONVENTION & VISITORS BUREAU**

**PROGRAM DESCRIPTION**

The mission of the Convention & Visitors Bureau is to stimulate Midwest City's economic vitality through tourism by positioning and selling the community in partnership with public and private sectors as a premier destination for conventions, tradeshow, corporate meetings, group tours, and individual leisure travel. In pursuit of its mission, the CVB generates increased visitor spending for the overall business community through creative marketing programs, attractive incentive packages, and special events.

The Midwest City Convention & Visitors Bureau is an energetic and dedicated team of professionals who fulfill the Bureau's mission by setting high performance standards, expectations and goals. The Bureau works within the community to develop and maintain progressive relationships, while serving as a reliable and credible source for the Midwest City tourism industry.

**2013-2014 GOALS AND OBJECTIVES**

**MEETING PLANNERS:**

Assist meeting planners in all areas of meeting preparation to include site inspections, familiarization tours, on-site logistics and registration. Offer strategy sessions with meeting planners to encourage creative application of conference incentive funds. Routine strategy meetings often provide an opportunity to capture increased revenue for food, beverage or other types of amenities while providing complimentary or budget relieving services.

The CVB will continue to cultivate a professional working relationship with the Sheraton/Reed Conference Center sales staff to solicit new conference business that produces overflow guestrooms to other Midwest City hotel properties. The CVB will actively participate with the sales team in sales blitzes to help

realize the aforementioned new business and develop new meeting planner relationships.

**PROMOTIONAL MATERIAL:**

In an effort to better solicit and serve meeting planners, the CVB will continue to develop an 8.5" x 11" double-sided document that will serve as a selling and quick reference tool that outlines Midwest City meeting facilities, hotels, points of interest, amenities, and location. This promotional piece is estimated to be produced and available for distribution in August 2013.

The Midwest City Visitors Guide will be recreated offering up-to-date listings, updated venue and special event descriptions, the latest photos and an overall inspired new design. The Visitors Guide is geared to equip both the resident and visitor with usable information to enhance their quality of life or visitor experience.

Should funds become available a new mobile website will be launched as a subsequent marketing tool based on the new CVB website. Mobile Apps will also be generated in the future as deemed per the request of convention clients or new special events.

A monthly e-newsletter comprised of the latest CVB activities, accomplishments, available services, and upcoming events will be distributed to a host of recipients to include those who have requested a Visitors Guide, community partners, industry partners, residents, and colleagues. To accomplish many goals, the e-newsletter will be used as an efficient communication tool to educate, inform, advocate, promote, influence, sell, and to simply connect with stakeholders. Internal relations, public relations, and marketing and promotion are the primary focus behind the e-newsletter.

**MEETING PLANNER AND MARKETING ASSOCIATIONS:**

The CVB will maintain membership in OSAE (Oklahoma Society of Association Executives) for the opportunity to have a monthly

interaction with meeting planners who represent various associations throughout the state. Attending local luncheons hosted by these organizations provides a means of networking between suppliers and meeting planners and is crucial to stay connected within the industry. As a member benefit, the CVB will exhibit at OSAE's Annual Conference to gain exposure to Midwest City's hotels and all available meeting space to a captured audience. Participating as an active sponsoring partner with organizations provides many cost effective benefits such as quarterly ads and sponsor recognitions in e-newsletters, sponsor signage and identification at monthly meetings, annual conferences, and on organization web sites, as well as one paid registration to the annual conference. The CVB will also continue to meet every other month on a membership fee free basis with fellow Convention & Visitors Bureaus from across the state to stay abreast of new industry trends, share marketing and tourism ideas, and gain insights on various industry-related business segments.

Involvement with meeting planner and tourism organizations not only reinforces Midwest City's commitment to eagerly support and serve businesses who actively participate in the local meetings market, but provides a means to cross promote Midwest City as destination and aids in tracking tourism dollars. In an effort to further promote these ideals, the CVB will continue to foster relationships with all Midwest City hoteliers in the hospitality district by organizing and conducting bi-monthly meetings or as needed based upon incoming business.

All across the nation, communities, counties, regions, and states have realized the massive economic and public relations impact sports can have. Through progressive thinking, FCMA (Frontier Country Marketing Association) has created GAMEPLAN OKLAHOMA to help the CVB foster and develop relationships with sports commissions and community stakeholders. This new service also offers affordable marketing opportunities to help recruit amateur sports tournaments to Midwest City that will generate economic vitality through overnight stays, shopping, dining, and gassing up. To further develop this new endeavor, the CVB will coordinate visits and form relationships with local sports

community partners to educate them on the services and support provided by the CVB. The CVB will also continue grooming a partnership with the OKC CVB for major sporting events that OKC is unable to accommodate.

OTIA (Oklahoma Travel Industry Association) provides tourism education and lobby on behalf of the tourism industry as well as supports the efforts of the Oklahoma Tourism and Recreation Department in its funding of the State's tourism promotion campaign. It was a distinct honor for Melanie Voice to be nominated and selected by industry peers to serve as a Board of Directors member for FY2013-2014.

#### **CONFERENCE INCENTIVE FUNDS:**

Conference incentive funds are utilized to present attractive sponsorship opportunities for meeting planners to choose Midwest City as their destination meeting place. The incentive funds offer the meeting planner budget relieving opportunities for costly items such as marketing, incidentals, transportation or other various unplanned expenses that arise during the decision making, event planning stages, or the execution process of the conference. The strategy of offering supplemental funding is particularly significant when alternate cities or venues are also under consideration. Applying organizations will be required to qualify for the funding assistance based upon an economic impact assessment that includes room night revenue, catering revenue, hotel occupancy tax, local sales tax, market segment, rebooking probability, and potential industry prospects. Throughout the evaluation process, it is the goal of the CVB to ensure the City of Midwest City is featured as a highlighted sponsor by negotiating benefits such as endorsement in printed collateral, viral marketing, social media, audio visual presentations, complimentary tradeshow space, branded logo signage and verbal recognition.

#### **SPECIAL EVENTS:**

The CVB will effectively strategize, develop, and execute the Made in Oklahoma Wine, Beer, and Food Festival implementing

enhancements and positive changes to increase attendance, vendor participation, and sponsorships for its third year in 2014. The CVB will also rediscover the Veterans Day Freedom Run in 2013 by offering a weekend run (instead of Monday morning) in coordination with the activities of the Veterans Day Parade. The intention of the two specially created special events is three fold: to increase spending throughout the community, to construct and streamline potential revenue opportunities, and to create brand imaging for the City while providing additional quality of life experiences for our residents – all of which results in economic vitality. To accomplish this goal, the CVB is currently and will continue to research competitive markets to successfully design and implement the two special events that reinforce the on-going message Midwest City is a community on the rise, an attractive destination to visit and a place to consider for business enterprise.

#### **MARKETING:**

The CVB continues to brand the successful and innovative WE Are campaign as it is easily adaptable to specific Midwest City features. Advertisements have the ability of exclaiming WE Are Hospitality, WE Are Dining, WE Are History, WE Are Attractions, WE Are Parks, WE Are Recreation, WE Are Entertainment, WE Are Community, WE Are Midwest City. Based on the particular advertising opportunity, our story is told by projecting our brand and image with the logo, website, visitors guide and new to come, e-newsletter.

Advertising in publications that are designed specifically for meeting planners such as The Meeting Planner Guide and OSAE's monthly e-newsletters is essential to remain in the forefront of meeting planners as they search for their next meeting destination. The CVB also plans to maintain advertising strategies that work essentially for meeting planners, tour operators, and leisure travelers such as OTRD's State Travel Guide, FCMA's Vacation Guide, and Event Rack Cards. The newly designed and printed Midwest City Visitors Guide will be distributed through leads generated by various mediums including Certified Folder Display, the OTRD Fulfillment Program, FCMA website requests, CVB

website requests, convention goody bags, and local businesses such as the Chamber of Commerce.

The Special Event marketing campaigns are designed to attract both residents and visitors to contribute to Midwest City's economy by attending both the spring and fall events. To date, several publications and promotional avenues are being considered to include, print, TV, radio, viral marketing and social media. If effective, many media mediums in the 2012-2013 marketing plan for the Made in Oklahoma Wine, Beer and Food Festival and Veterans Day Freedom Run will be reinstated in FY2013-2014.

The CVB will continue its Social Media campaign garnered through a contractual agreement with Vann & Associates who will continue to provide Facebook, YouTube, Twitter services, and website updates.

**FUND: EMERGENCY OPERATIONS (070)**  
**DEPARTMENT: EMERG OPERATION FUND (21)**  
**DEPARTMENT HEAD: MIKE BOWER**

| <b>EXPENDITURES</b>  | <b>ACTUAL<br/>2011-2012</b> | <b>AMENDED<br/>BUDGET<br/>2012-2013</b> | <b>ESTIMATED<br/>ACTUAL<br/>2012-2013</b> | <b>BUDGET<br/>2013-2014</b> |
|----------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| PERSONAL SERVICES    | 238,600                     | 226,134                                 | 245,683                                   | 235,295                     |
| BENEFITS             | 55,296                      | 65,411                                  | 59,345                                    | 63,311                      |
| MATERIALS & SUPPLIES | 1,910                       | 3,182                                   | 2,161                                     | 2,069                       |
| OTHER SERVICES       | 30,612                      | 32,045                                  | 29,537                                    | 32,674                      |
| CAPITAL OUTLAY       | 45,006                      | 135,782                                 | 103,296                                   | 51,062                      |
| TRANSFERS OUT        | 46,931                      | 42,498                                  | 42,498                                    | 43,498                      |
| <b>TOTAL</b>         | <b>418,355</b>              | <b>505,052</b>                          | <b>482,520</b>                            | <b>427,909</b>              |

| <b>REVENUES</b>      | <b>ACTUAL<br/>2011-2012</b> | <b>AMENDED<br/>BUDGET<br/>2012-2013</b> | <b>ESTIMATED<br/>ACTUAL<br/>2012-2013</b> | <b>BUDGET<br/>2013-2014</b> |
|----------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| TAXES                | 337,033                     | 335,372                                 | 351,621                                   | 350,950                     |
| INVESTMENT INTEREST  | 14,778                      | 12,154                                  | 14,064                                    | 11,800                      |
| CHARGES FOR SERVICES | 27,250                      | 27,250                                  | 27,250                                    | 27,250                      |
| MISCELLANEOUS        | 911                         | -                                       | -                                         | -                           |
| TRANSFERS IN         | 55,186                      | 27,250                                  | 19,882                                    | 10,000                      |
| <b>TOTAL</b>         | <b>435,158</b>              | <b>402,026</b>                          | <b>412,817</b>                            | <b>400,000</b>              |

| <b>BUDGETARY<br/>FUND BALANCE:</b> | <b>BUDGET<br/>FUND BAL.</b> | <b>REVENUES</b> | <b>EXPENSES</b> | <b>FUND<br/>BALANCE</b> |
|------------------------------------|-----------------------------|-----------------|-----------------|-------------------------|
| 6/30/2009                          | 571,432                     | 364,066         | 208,493         | 727,005                 |
| 6/30/2010                          | 727,005                     | 400,051         | 392,435         | 734,621                 |
| 6/30/2011                          | 734,621                     | 435,158         | 418,355         | 751,424                 |
| 6/30/2012                          | 751,424                     | 412,817         | 482,520         | 681,721                 |
| 6/30/2013                          | 681,721                     | 400,000         | 427,909         | 653,812                 |

**FINAL BUDGET 2013-2014**

| <b>PERSONAL SERVICES</b>   |         |
|----------------------------|---------|
| 10-01 SALARIES             | 186,724 |
| 10-03 OVERTIME             | 21,420  |
| 10-04 ADDITIONAL PAY       | 12,339  |
| 10-07 ALLOWANCES           | 3,780   |
| 10-10 LONGEVITY            | 4,352   |
| 10-11 SL BUYBACKS          | 427     |
| 10-12 VL BUYBACKS          | 1,428   |
| 10-13 PDO BUYBACKS         | 1,224   |
| 10-14 SICK LEAVE INCENTIVE | 2,250   |
| 10-19 ON CALL              | 800     |
| 10-27 SHIFT DIFFERENTIAL   | 550     |

**TOTAL PERSONAL SERVICES** 235,295

| <b>BENEFITS</b>                 |        |
|---------------------------------|--------|
| 15-01 SOCIAL SECURITY           | 18,000 |
| 15-02 EMPLOYEE'S RETIREMENT     | 28,984 |
| 15-03 GROUP INSURANCE           | 15,035 |
| 15-20 OVERHEAD HEALTH CARE COST | 1,292  |

**TOTAL BENEFITS** 63,311

| <b>MATERIALS AND SUPPLIES</b> |       |
|-------------------------------|-------|
| 20-64 FLEET PARTS             | 919   |
| 20-65 FLEET LABOR             | 1,150 |

**TOTAL MATERIALS AND SUPPLIES** 2,069

| <b>OTHER SERVICES AND CHARGES</b>   |        |
|-------------------------------------|--------|
| 30-02 SMALL TOOLS AND EQUIPMENT     | 4,000  |
| 30-21 SURPLUS PROPERTY              | 865    |
| 30-24 MAINTENANCE OF EQUIPMENT      | 9,000  |
| 30-40 CONTRACTUAL                   | 3,000  |
| 30-43 HARDWARE/SOFTWARE MAINTENANCE | 11,000 |
| 30-47 HR / PAYROLL LEASE            | 809    |
| 30-85 INSURANCE                     | 4,000  |

**TOTAL OTHER SERVICES AND CHARGES** 32,674

(CONTINUED)

**FUND: EMERGENCY OPERATIONS (070)**  
**DEPARTMENT: EMERG OPERATION FUND (21)**  
**DEPARTMENT HEAD: MIKE BOWER**  
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| PERMANENT STAFFING    | FY 13-14   | FY 12-13   |
|-----------------------|------------|------------|
| EOC Manager           | 1          | 1          |
| Communication Spec II | 1.5        | 1.5        |
| <b>TOTAL</b>          | <b>2.5</b> | <b>2.5</b> |

**PERSONNEL  
POSITIONS  
SUMMARY:**

2006-07 - .5  
2007-08 - 1  
2008-09 - 1  
2009-10 - 1  
2010-11 - 2  
2011-12 - 2.5  
2012-13 - 2.5  
2013-14 - 2.5

| <b>CAPITAL OUTLAY</b>                    |                |
|------------------------------------------|----------------|
| 40-07 BUILDINGS                          | 10,000         |
| 40-49 COMPUTERS                          | 41,062         |
| <b>TOTAL CAPITAL OUTLAY</b>              | <b>51,062</b>  |
| <b>TRANSFERS OUT</b>                     |                |
| 80-14 TRANSFERS OUT (TECHNOLOGY FUND 14) | 43,498         |
| <b>TOTAL TRANSFERS OUT</b>               | <b>43,498</b>  |
| <b>TOTAL DEPARTMENT REQUEST</b>          | <b>427,909</b> |

| <b>CAPITAL OUTLAY</b>                                                    |               |
|--------------------------------------------------------------------------|---------------|
| Covered Awning for Storing Trailers, Generators & Other Equipment at PWA | 10,000        |
| Upgrade Recording System for Radios & Phones in 911                      | 40,000        |
| Replace 2 Computers & Hardware                                           | 1,062         |
| <b>TOTAL</b>                                                             | <b>51,062</b> |

FUND: ACTIVITY (115)  
DEPARTMENT: RECREATION (78)  
DEPARTMENT HEAD: VAUGHN SULLIVAN

| EXPENDITURES          | ACTUAL<br>2011-2012 | AMENDED<br>BUDGET<br>2012-2013 | ESTIMATED<br>ACTUAL<br>2012-2013 | BUDGET<br>2013-2014 |
|-----------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| PERSONAL SERVICES     | 24,490              | 30,300                         | 23,994                           | 30,300              |
| BENEFITS              | 1,918               | 2,319                          | 1,835                            | 2,319               |
| MATERIALS & SUPPLIES  | 79,394              | 113,507                        | 112,878                          | 82,500              |
| OTHER SERVICES        | 145,231             | 129,665                        | 113,026                          | 88,097              |
| CAPITAL OUTLAY        | 99,454              | 223,149                        | 223,149                          | 6,500               |
| TRANSFERS OUT - INTRA | 50,000              | 20,000                         | 20,000                           | -                   |
| <b>TOTAL</b>          | <b>400,487</b>      | <b>518,940</b>                 | <b>494,882</b>                   | <b>209,716</b>      |

| REVENUES             | ACTUAL<br>2011-2012 | AMENDED<br>BUDGET<br>2012-2013 | ESTIMATED<br>ACTUAL<br>2012-2013 | BUDGET<br>2013-2014 |
|----------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| CHARGES FOR SERVICES | 110,252             | 110,206                        | 115,113                          | 111,700             |
| INTEREST             | 7,723               | 6,511                          | 5,466                            | 5,000               |
| MISCELLANEOUS        | 96,621              | 102,949                        | 89,631                           | 88,185              |
| TRANSFERS IN         | 53,000              | 74,051                         | 74,051                           | 2,000               |
| TRANSFERS IN - INTRA | -                   | 20,000                         | 20,000                           | -                   |
| <b>TOTAL</b>         | <b>267,596</b>      | <b>313,717</b>                 | <b>304,261</b>                   | <b>206,885</b>      |

FINAL BUDGET 2013-2014

**2315 - Holiday Lights**

|                                |              |
|--------------------------------|--------------|
| <b>PERSONAL SERVICES</b>       |              |
| 10-02 WAGES                    | 2,500        |
| <b>TOTAL PERSONAL SERVICES</b> | <b>2,500</b> |

|                       |            |
|-----------------------|------------|
| <b>BENEFITS</b>       |            |
| 15-01 SOCIAL SECURITY | 192        |
| <b>TOTAL BENEFITS</b> | <b>192</b> |

|                                       |               |
|---------------------------------------|---------------|
| <b>MATERIALS &amp; SUPPLIES</b>       |               |
| 20-34 MAINTENANCE OF EQUIPMENT        | 3,000         |
| 20-41 SUPPLIES                        | 15,000        |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>18,000</b> |

|                                           |               |
|-------------------------------------------|---------------|
| <b>OTHER SERVICES &amp; CHARGES</b>       |               |
| 30-01 UTILITIES/COMMUNICATIONS            | 9,000         |
| 30-40 CONTRACTUAL                         | 5,000         |
| 30-41 CONTRACT LABOR                      | 9,000         |
| 30-81 ADVERTISING - PROMOTION             | 8,000         |
| 30-82 REVENUE SHARING COSTS               | 1,500         |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>32,500</b> |

|                               |               |
|-------------------------------|---------------|
| <b>TOTAL DIVISION REQUEST</b> | <b>53,192</b> |
|-------------------------------|---------------|

**2320 - Night Light Run**

|                                       |              |
|---------------------------------------|--------------|
| <b>MATERIALS &amp; SUPPLIES</b>       |              |
| 20-41 SUPPLIES                        | 5,000        |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>5,000</b> |

|                                           |              |
|-------------------------------------------|--------------|
| <b>OTHER SERVICES &amp; CHARGES</b>       |              |
| 30-41 CONTRACT LABOR                      | 2,000        |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>2,000</b> |

|                               |              |
|-------------------------------|--------------|
| <b>TOTAL DIVISION REQUEST</b> | <b>7,000</b> |
|-------------------------------|--------------|

(CONTINUED)

**FUND: ACTIVITY (115)**  
**DEPARTMENT: RECREATION (78)**  
**DEPARTMENT HEAD: VAUGHN SULLIVAN**  
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| FUND BALANCE ESTIMATED ACTUAL AT 6-30-13 |                         |                       |                       |                         |
|------------------------------------------|-------------------------|-----------------------|-----------------------|-------------------------|
| DEPT/DIVISION                            | 6/30/12 FUND<br>BALANCE | ESTIMATED<br>REVENUES | ESTIMATED<br>EXPENSES | 6/30/13 FUND<br>BALANCE |
| 7810 - SOFTBALL                          | 93,972                  | 136,387               | 213,036               | 17,323                  |
| 7812 - BASEBALL                          | 358                     | -                     | -                     | 358                     |
| 7813 - PAVILIONS                         | 69,441                  | 18,286                | 10,440                | 77,287                  |
| 7814 - PARK FACILITIES                   | 25,685                  | 18,132                | 52,314                | (8,497)                 |
| 7815 - MISC PROGRAMS                     | 53,338                  | 29,794                | 61,475                | 21,657                  |
| 7816/910 - NATURE TRAIL                  | (30,436)                | 30,635                | -                     | 199                     |
| 7817 - TREE BOARD                        | 44,153                  | 2,051                 | 800                   | 45,404                  |
| 7819 - ART BOARD                         | 1,628                   | 4,000                 | 4,000                 | 1,628                   |
| 7820 - SPECIAL EVENTS                    | 300                     | -                     | -                     | 300                     |
| 7822 - RENAISSANCE RUN                   | 12,027                  | 11,483                | 13,399                | 10,111                  |
| 2310 - PARK PLAY                         | -                       | 20,000                | 20,000                | -                       |
| 2315/2320 HOL LIGHTS/RUN                 | 37,944                  | 58,026                | 76,918                | 19,053                  |
| UNDESIGNATED-INTEREST                    | 47,840                  | 5,466                 | 50,000                | 3,306                   |
|                                          | <b>356,249</b>          | <b>334,260</b>        | <b>502,382</b>        | <b>188,127</b>          |

| FUND BALANCE ESTIMATED ACTUAL AT 6-30-14 |                         |                       |                       |                         |
|------------------------------------------|-------------------------|-----------------------|-----------------------|-------------------------|
| DEPT/DIVISION                            | 6/30/13 FUND<br>BALANCE | ESTIMATED<br>REVENUES | ESTIMATED<br>EXPENSES | 6/30/14 FUND<br>BALANCE |
| 7810 - SOFTBALL                          | 17,323                  | 65,000                | 78,574                | 3,749                   |
| 7812 - BASEBALL                          | 358                     | -                     | -                     | 358                     |
| 7813 - PAVILIONS                         | 77,287                  | 18,286                | 18,500                | 77,073                  |
| 7814 - PARK FACILITIES                   | (8,497)                 | 18,130                | -                     | 9,633                   |
| 7815 - MISC PROGRAMS                     | 21,657                  | 28,700                | 36,750                | 13,607                  |
| 7816/910 - NATURE TRAIL                  | 199                     | 635                   | 500                   | 334                     |
| 7817 - TREE BOARD                        | 45,404                  | -                     | 700                   | 44,704                  |
| 7819 - ART BOARD                         | 1,628                   | 4,000                 | -                     | 5,628                   |
| 7820 - SPECIAL EVENTS                    | 300                     | -                     | -                     | 300                     |
| 7822 - RENAISSANCE RUN                   | 10,111                  | 11,000                | 14,500                | 6,611                   |
| 2310 - PARK PLAY                         | -                       | -                     | -                     | -                       |
| 2315/2320 HOL LIGHTS/RUN                 | 19,053                  | 56,134                | 60,192                | 14,995                  |
| UNDESIGNATED-INTEREST                    | 3,306                   | 5,000                 | -                     | 8,306                   |
|                                          | <b>188,127</b>          | <b>206,885</b>        | <b>209,716</b>        | <b>185,296</b>          |

(CONTINUED)

| 7810 - Softball                           |               |
|-------------------------------------------|---------------|
| <b>PERSONAL SERVICES</b>                  |               |
| 10-02 WAGES                               | 27,800        |
| <b>TOTAL PERSONAL SERVICES</b>            | <b>27,800</b> |
| <b>BENEFITS</b>                           |               |
| 15-01 SOCIAL SECURITY                     | 2,127         |
| <b>TOTAL BENEFITS</b>                     | <b>2,127</b>  |
| <b>MATERIALS &amp; SUPPLIES</b>           |               |
| 20-27 FOOD & BEVERAGE                     | 10,000        |
| 20-41 SUPPLIES                            | 15,000        |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b>     | <b>25,000</b> |
| <b>OTHER SERVICES &amp; CHARGES</b>       |               |
| 30-01 UTILITIES/COMMUNICATIONS            | 2,500         |
| 30-23 UPKEEP REAL PROPERTY                | 10,000        |
| 30-40 CONTRACTUAL                         | 4,000         |
| 30-47 H/R/PAYROLL LEASE                   | 647           |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>17,147</b> |
| <b>CAPITAL OUTLAY</b>                     |               |
| 40-02 EQUIPMENT (Scoreboard)              | 6,500         |
| <b>TOTAL CAPITAL OUTLAY</b>               | <b>6,500</b>  |
| <b>TOTAL DIVISION REQUEST</b>             | <b>78,574</b> |

| 7813 - Pavilions                          |               |
|-------------------------------------------|---------------|
| <b>OTHER SERVICES &amp; CHARGES</b>       |               |
| 30-18 REFUNDS                             | 500           |
| 30-23 UPKEEP REAL PROPERTY                | 6,000         |
| 30-40 CONTRACTUAL                         | 12,000        |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>18,500</b> |
| <b>TOTAL DIVISION REQUEST</b>             | <b>18,500</b> |

FUND: ACTIVITY (115)  
 DEPARTMENT: RECREATION (78)  
 DEPARTMENT HEAD: VAUGHN SULLIVAN  
 PAGE THREE

**7815 - Miscellaneous Programs**

| <b>MATERIALS &amp; SUPPLIES</b>           |               |
|-------------------------------------------|---------------|
| 20-01 MISCELLANEOUS                       | 2,000         |
| 20-42 TRICK OR TREAT                      | 7,500         |
| 20-43 RECREATION CLASSES                  | 100           |
| 20-47 DANCE & TUMBLING                    | 500           |
| 20-49 HERSHEY TRACK MEET                  | 1,500         |
| 20-56 5TH & 6TH GRADE DANCE               | 1,400         |
| 20-57 FLAG FOOTBALL                       | 5,000         |
| 20-58 FATHER-DAUGHTER DANCE               | 8,000         |
| 20-68 MOM/SON BEACH PARTY                 | 500           |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b>     | <b>26,500</b> |
| <b>OTHER SERVICES &amp; CHARGES</b>       |               |
| 30-18 REFUNDS                             | 250           |
| 30-40 CONTRACTUAL - Instructors           | 10,000        |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>10,250</b> |
| <b>TOTAL DIVISION REQUEST</b>             | <b>36,750</b> |

**7816 - Nature Trails**

| <b>MATERIALS &amp; SUPPLIES</b>       |            |
|---------------------------------------|------------|
| 20-41 SUPPLIES                        | 500        |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>500</b> |
| <b>TOTAL DIVISION REQUEST</b>         | <b>500</b> |

**7817 - Tree Board**

| <b>OTHER SERVICES &amp; CHARGES</b>       |            |
|-------------------------------------------|------------|
| 20-07 TREES                               | 700        |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>700</b> |
| <b>TOTAL DIVISION REQUEST</b>             | <b>700</b> |

(CONTINUED)



FUND: ACTIVITY (115)  
DEPARTMENT: RECREATION (78)  
DEPARTMENT HEAD: VAUGHN SULLIVAN  
PAGE FOUR

| <b>7822 - Renaissance Run</b>             |                |
|-------------------------------------------|----------------|
| <b>MATERIALS &amp; SUPPLIES</b>           |                |
| 20-41 SUPPLIES                            | 7,500          |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b>     | <b>7,500</b>   |
| <b>OTHER SERVICES &amp; CHARGES</b>       |                |
| 30-09 GRANTS                              | 5,000          |
| 30-40 CONTRACTUAL                         | 2,000          |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>7,000</b>   |
| <b>TOTAL DIVISION REQUEST</b>             | <b>14,500</b>  |
| <b>TOTAL DEPARTMENT REQUEST</b>           | <b>209,716</b> |

FUND: PARK & RECREATION PROJECTS (123)  
DEPARTMENT: MWC PARKS & REC (06) & (23)  
DEPARTMENT HEAD: VAUGHN SULLIVAN

| EXPENDITURES         | ACTUAL<br>2011-2012 | AMENDED<br>BUDGET<br>2012-2013 | ESTIMATED<br>ACTUAL<br>2012-2013 | BUDGET<br>2013-2014 |
|----------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| PERSONAL SERVICES    | 82,492              | 75,375                         | 79,509                           | 82,947              |
| BENEFITS             | 21,175              | 23,380                         | 21,235                           | 27,424              |
| MATERIALS & SUPPLIES | 8,316               | 14,657                         | 10,943                           | 12,661              |
| OTHER SERVICES       | 97,840              | 182,576                        | 175,869                          | 147,647             |
| CAPITAL OUTLAY       | 393,998             | 1,557,437                      | 1,539,162                        | 338,500             |
| DEBT SERVICE         | -                   | 63,540                         | 63,540                           | 152,493             |
| TRANSFERS OUT        | 10,000              | 70,000                         | 70,000                           | 100,000             |
| TOTAL                | 613,821             | 1,986,965                      | 1,960,258                        | 861,671             |

| REVENUES             | ACTUAL<br>2011-2012 | AMENDED<br>BUDGET<br>2012-2013 | ESTIMATED<br>ACTUAL<br>2012-2013 | BUDGET<br>2013-2014 |
|----------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| TAXES                | 416,090             | 414,040                        | 434,101                          | 432,971             |
| CHARGES FOR SERVICES | 4,700               | 3,850                          | 5,350                            | 3,850               |
| INTEREST             | 8,886               | 7,432                          | 14,520                           | 13,000              |
| MISCELLANEOUS        | 69,000              | -                              | 18                               | -                   |
| TRANSFERS IN         | 80,016              | 1,429,497                      | 1,416,423                        | 146,927             |
| TOTAL                | 578,692             | 1,854,819                      | 1,870,412                        | 596,748             |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES  | EXPENSES  | FUND<br>BALANCE |              |
|----------------------------|---------------------|-----------|-----------|-----------------|--------------|
| 6/30/2009                  | 211,605             | 492,219   | 478,702   | 225,122         | 06/30/10     |
| 6/30/2010                  | 225,122             | 500,350   | 268,222   | 457,250         | 06/30/11     |
| 6/30/2011                  | 457,250             | 578,692   | 613,821   | 422,121         | 06/30/12     |
| 6/30/2012                  | 422,121             | 1,870,412 | 1,960,258 | 332,275         | 06/30/13 EST |
| 6/30/2013                  | 332,275             | 596,748   | 861,671   | 67,352          | 06/30/14 EST |

FINAL BUDGET 2013-2014

PARK AND RECREATIONS (06)

| PERSONAL SERVICES                         |                |
|-------------------------------------------|----------------|
| 10-01 SALARIES                            | 46,012         |
| 10-07 ALLOWANCES                          | 1,676          |
| 10-10 LONGEVITY                           | 859            |
| 10-11 SL BUYBACK                          | 583            |
| 10-13 PDO BUYBACK                         | 194            |
| 10-14 SICK LEAVE INCENTIVE                | 689            |
| <b>TOTAL PERSONAL SERVICES</b>            | <b>50,013</b>  |
| BENEFITS                                  |                |
| 15-01 SOCIAL SECURITY                     | 3,826          |
| 15-02 EMPLOYEES' RETIREMENT               | 6,502          |
| 15-03 GROUP INSURANCE                     | 5,691          |
| 15-06 TRAVEL & SCHOOL                     | 3,000          |
| 15-20 OVERHEAD HEALTH CARE COST           | 160            |
| <b>TOTAL BENEFITS</b>                     | <b>19,179</b>  |
| MATERIALS & SUPPLIES                      |                |
| 20-41 SUPPLIES - PARKS/REC & ROLL         | 5,000          |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b>     | <b>5,000</b>   |
| OTHER SERVICES & CHARGES                  |                |
| 30-01 UTILITIES/COMMS                     | 40,000         |
| 30-21 SURPLUS PROPERTY                    | 338            |
| 30-23 UPKEEP                              | 30,000         |
| 30-40 CONTRACTUAL                         | 30,000         |
| 30-47 HR/PAYROLL LEASE                    | 249            |
| 30-91 SPECIAL EVENTS                      | 40,000         |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>140,587</b> |

(CONTINUED)

**FUND: PARK & RECREATION PROJECTS (123)**  
**DEPARTMENT: MWC PARKS & REC (06) & (23)**  
**DEPARTMENT HEAD: VAUGHN SULLIVAN**  
**PAGE TWO**

| PERMANENT STAFFING      | FY 13-14    | FY 12-13    |
|-------------------------|-------------|-------------|
| Park & Rec Supervisor   | 0.33        | 0.33        |
| Sports & Rec Supervisor | 0.25        | 0.25        |
| Special Events Coord.   | 0.44        | 0.44        |
| <b>TOTAL</b>            | <b>1.02</b> | <b>1.02</b> |

| SEASONAL  | FY 13-14 | FY 12-13 |
|-----------|----------|----------|
| PARK PLAY | 9        | 9        |

PERSONNEL  
POSITIONS  
SUMMARY:  
2006-07 - 0  
2007-08 - .33  
2008-09 - .77  
2009-10 - .77  
2010-11 - 1.08  
2011-12 - 1.02  
2012-13 - 1.02  
2013-14 - 1.02

**CAPITAL OUTLAY DETAIL:**

|                                                                                   |                |
|-----------------------------------------------------------------------------------|----------------|
| Drinking Water Fountains (1) Kiwanis Park, (1) Dog Park and (1) Bicentennial Park | 7,500          |
| Upgrade Kiwanis Playground                                                        | 50,000         |
| Repave Soldier Creek Nature Trail from Christmas Tree to the Woods                | 75,000         |
| Replace 40 Chairs at Community Center                                             | 2,000          |
| Window Shades for Midwest Room at Community Center                                | 2,000          |
| Blinds for Grand Room                                                             | 2,000          |
| Basketball Courts                                                                 | 200,000        |
| <b>TOTAL</b>                                                                      | <b>338,500</b> |

**APPROVED BUT UNFUNDED HIGH RANKING**

**Five Year Plan:**

|                                   |    |   |
|-----------------------------------|----|---|
| Original Square Mile Central Park | \$ | * |
| Athletic Facility Improvements    | \$ | * |
| *To Be Determined                 |    |   |

**SPECIAL EVENTS:**

|                                      |               |
|--------------------------------------|---------------|
| Pow Wow                              | 1,500         |
| Tribute to Liberty                   | 25,000        |
| Veterans Day Parade                  | 5,000         |
| Other Special Event Programing Funds | 8,500         |
| <b>TOTAL</b>                         | <b>40,000</b> |

**CAPITAL OUTLAY**

|                                             |         |
|---------------------------------------------|---------|
| 40-02 EQUIPMENT                             | 6,000   |
| 40-04 PARK IMPROVEMENTS                     | 57,500  |
| 40-06 INFRASTRUCTURE                        | 75,000  |
| 40-04 PARK IMPROVEMENTS - Basketball Courts | 200,000 |

**TOTAL CAPITAL OUTLAY** 338,500

**TOTAL DEPARTMENT REQUEST** 553,279

**SWIMMING POOL (19)**

**DEBT SERVICE**

|                          |         |
|--------------------------|---------|
| 71-02 INTEREST ON NOTES  | 44,126  |
| 73-92 PRINCIPAL ON NOTES | 108,367 |

**TOTAL DEBT SERVICE** 152,493

**TOTAL DEPARTMENT REQUEST** 152,493

**PARK PLAY (23)**

**PERSONAL SERVICES**

|                           |        |
|---------------------------|--------|
| 10-01 SALARY - REC & ROLL | 12,332 |
| 10-02 WAGES - REC & ROLL  | 20,000 |
| 10-07 ALLOWANCES          | 119    |
| 10-10 LONGEVITY           | 258    |
| 10-14 SL INCENTIVE        | 225    |

**TOTAL PERSONAL SERVICES** 32,934

**BENEFITS**

|                                 |       |
|---------------------------------|-------|
| 15-01 SOCIAL SECURITY           | 2,519 |
| 15-02 RETIREMENT                | 4,281 |
| 15-03 HEALTH INSURANCE          | 1,391 |
| 15-20 OVERHEAD HEALTH CARE COST | 53    |

**TOTAL BENEFITS** 8,245

(CONTINUED)

FUND: PARK & RECREATION PROJECTS (123)  
 DEPARTMENT: MWC PARKS & REC (06) & (23)  
 DEPARTMENT HEAD: VAUGHN SULLIVAN  
 PAGE THREE

|                                           |                |
|-------------------------------------------|----------------|
| <b>MATERIALS &amp; SUPPLIES</b>           |                |
| 20-41 SUPPLIES - PARKS/REC & ROLL         | 3,500          |
| 20-63 FLEET MAINTENANCE - FUEL            | 1,356          |
| 20-64 FLEET MAINTENANCE - PARTS           | 909            |
| 20-65 FLEET MAINTENANCE - LABOR           | <u>1,896</u>   |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b>     | 7,661          |
| <b>OTHER SERVICES &amp; CHARGES</b>       |                |
| 30-01 UTILITIES/COMMS - REC & ROLL        | 250            |
| 30-40 CONTRACTUAL - REC & ROLL            | 6,000          |
| 30-47 HR/PAYROLL LEASE                    | <u>809</u>     |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | 7,059          |
| <b>TRANSFER OUT</b>                       |                |
| 80-15 TRANSFER TO ACTIVITY FUND (012)     | <u>100,000</u> |
| <b>TOTAL TRANSFER OUT</b>                 | 100,000        |
| <b>TOTAL DEPARTMENT REQUEST</b>           | <u>155,899</u> |
| <b>TOTAL FUND REQUEST</b>                 | <u>861,671</u> |

**FUND: CDBG (141)**  
**DEPARTMENT: GRANTS MANAGEMENT**  
**DEPARTMENT HEAD: TERRI CRAFT**  
**NON-FISCAL FUND**

| EXPENDITURES         | ACTUAL         | AMENDED             | ESTIMATED           | BUDGET              |
|----------------------|----------------|---------------------|---------------------|---------------------|
|                      | 2011-2012      | BUDGET<br>2012-2013 | ACTUAL<br>2012-2013 | BUDGET<br>2013-2014 |
| PERSONAL SERVICES    | 220,516        | 218,640             | 216,206             | 225,321             |
| BENEFITS             | 76,224         | 79,781              | 77,165              | 94,370              |
| MATERIALS & SUPPLIES | 654            | 4,974               | 921                 | 1,413               |
| OTHER SERVICES       | 3,626          | 3,843               | 3,842               | 5,263               |
| GRANT ACTIVITY       | 268,681        | 444,076             | 310,726             | 155,286             |
| CAPITAL OUTLAY       | 65,702         | 45,866              | 2,250               | 1,000               |
| <b>TOTAL</b>         | <b>635,403</b> | <b>797,180</b>      | <b>611,110</b>      | <b>482,652</b>      |

| REVENUES          | ACTUAL         | AMENDED             | ESTIMATED           | BUDGET              |
|-------------------|----------------|---------------------|---------------------|---------------------|
|                   | 2011-2012      | BUDGET<br>2012-2013 | ACTUAL<br>2012-2013 | BUDGET<br>2013-2014 |
| INTERGOVERNMENTAL | 451,491        | 378,963             | 489,542             | 342,999             |
| MISCELLANEOUS     | 86,507         | -                   | 2,169               | -                   |
| TRANSFER IN       | 99,295         | 119,399             | 119,399             | 134,132             |
| <b>TOTAL</b>      | <b>637,293</b> | <b>498,362</b>      | <b>611,110</b>      | <b>477,131</b>      |

| BUDGETARY     | BUDGET    |          |          | FUND    |
|---------------|-----------|----------|----------|---------|
| FUND BALANCE: | FUND BAL. | REVENUES | EXPENSES | BALANCE |
| 6/30/2010     | 6,794     | 760,866  | 760,250  | 7,410   |
| 6/30/2011     | 7,410     | 637,293  | 635,403  | 9,300   |
| 6/30/2012     | 9,300     | 611,110  | 611,110  | 9,300   |
| 6/30/2013     | 9,300     | 477,131  | 482,652  | 3,779   |

**FINAL BUDGET 2013-2014**

**CDBG PROGRAMS (3901)**

| PERSONAL SERVICES |        |
|-------------------|--------|
| 10-01 SALARY      | 47,137 |
| 10-07 ALLOWANCES  | 480    |
| 10-10 LONGEVITY   | 977    |

**TOTAL PERSONAL SERVICES 48,594**

| BENEFITS                        |        |
|---------------------------------|--------|
| 15-01 SOCIAL SECURITY           | 3,717  |
| 15-02 RETIREMENT                | 6,317  |
| 15-03 GROUP HEALTH INSURANCE    | 11,279 |
| 15-04 WORKERS COMP INSURANCE    | 615    |
| 15-20 OVERHEAD HEALTH CARE COST | 209    |

**TOTAL BENEFITS 22,138**

| OTHER SERVICES & CHARGES        |       |
|---------------------------------|-------|
| 30-47 H/R/PAYROLL LEASE         | 324   |
| 30-85 INSURANCE/FIRE-THEFT-LIAB | 1,000 |

**TOTAL OTHER SERVICES & CHARGES 1,324**

**TOTAL DIVISION REQUEST 72,056**

**HOUSING REHAB (3902)**

| PERSONAL SERVICES (HOUSING REHAB) |        |
|-----------------------------------|--------|
| 10-01 SALARY                      | 91,725 |
| 10-07 ALLOWANCES                  | 480    |
| 10-10 LONGEVITY                   | 5,000  |
| 10-14 SL INCENTIVE                | 900    |

**TOTAL PERSONAL SERVICES 98,105**

(CONTINUED)

**FUND: CDBG (141)**  
**DEPARTMENT: GRANTS MANAGEMENT**  
**DEPARTMENT HEAD: TERRI CRAFT**  
**NON-FISCAL FUND**  
**PAGE TWO**

| PERMANENT STAFFING | FY 13-14   | FY 12-13   |
|--------------------|------------|------------|
| Director           | 0.9        | 0.9        |
| Housing Rehab.     | 1          | 1          |
| Secretary          | 1          | 1          |
| Planning Assistant | 1          | 1          |
| <b>TOTAL</b>       | <b>3.9</b> | <b>3.9</b> |

.10 of Director to Hospital (425)

**PERSONNEL  
POSITIONS  
SUMMARY:**

- 2006-07 - 4
- 2007-08 - 4
- 2008-09 - 4
- 2009-10 - 3.9
- 2010-11 - 3.9
- 2011-12 - 3.9
- 2012-13 - 3.9
- 2013-14 - 3.9

**BENEFITS**

|                                 |        |
|---------------------------------|--------|
| 15-01 SOCIAL SECURITY           | 7,505  |
| 15-02 RETIREMENT                | 12,754 |
| 15-03 GROUP HEALTH INSURANCE    | 19,412 |
| 15-04 WORKERS COMP INSURANCE    | 1,230  |
| 15-20 OVERHEAD HEALTH CARE COST | 417    |

**TOTAL BENEFITS** 41,318

**OTHER SERVICES & CHARGES**

|                                 |       |
|---------------------------------|-------|
| 30-47 H/R/PAYROLL LEASE         | 647   |
| 30-85 INSURANCE/FIRE-THEFT-LIAB | 2,000 |

**TOTAL OTHER SERVICES & CHARGES** 2,647

**TOTAL DIVISION REQUEST** 142,070

**GRANT ACTIVITY (3923)**

**EXPENDITURES**

|                                        |        |
|----------------------------------------|--------|
| 30-08 HOUSING REHABILITATION ADMIN     | 3,000  |
| 30-09 PROPERTY MAINT ADMIN (Code Enf.) | 7,240  |
| 30-10 GENERAL ADMINISTRATION           | 13,500 |
| 30-11 FAIR HOUSING SERVICES            | 7,000  |
| 30-12 CONTINGENCY                      | 8,346  |
| 30-13 AUTUMN HOUSE SOCIAL SERVICE      | 15,620 |
| 30-15 BEFORE/AFTER SCHOOL              | 15,620 |
| 30-16 AT RISK YOUTH & FAMILY PR        | 12,760 |
| 30-17 SLUM/BLIGHT IMPROVEMENTS         | 15,000 |
| 30-18 PRIMARY SYSTEM HOME REPAIRS      | 50,000 |
| 30-19 SHARE-A-FARE PROGRAM             | 2,200  |
| 30-21 SR MED RIDE PROGRAM              | 5,000  |

**TOTAL EXPENDITURES** 155,286

(CONTINUED)

FUND: CDBG (141)  
 DEPARTMENT: GRANTS MANAGEMENT  
 DEPARTMENT HEAD: TERRI CRAFT  
 NON-FISCAL FUND  
 PAGE THREE

|                                         |                       |
|-----------------------------------------|-----------------------|
| <b>MATERIALS &amp; SUPPLIES</b>         |                       |
| 20-63 FLEET FUEL                        | 628                   |
| 20-64 FLEET PARTS                       | 81                    |
| 20-65 FLEET LABOR                       | <u>204</u>            |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b>   | 913                   |
| <b>CAPITAL OUTLAY</b>                   |                       |
| 40-49 COMPUTER                          | <u>1,000</u>          |
| <b>TOTAL CAPITAL OUTLAY</b>             | 1,000                 |
| <b>TOTAL DIVISION REQUEST</b>           | <u><u>157,199</u></u> |
| <b>ADMINISTRATIVE STAFF (3999)</b>      |                       |
| <b>PERSONAL SERVICES (GRANTS MGMT.)</b> |                       |
| 10-01 SALARY                            | 72,160                |
| 10-07 ALLOWANCES                        | 3,402                 |
| 10-10 LONGEVITY                         | 2,250                 |
| 10-14 SICK LEAVE INCENTIVE              | <u>810</u>            |
| <b>TOTAL PERSONAL SERVICES</b>          | 78,622                |
| <b>BENEFITS</b>                         |                       |
| 15-01 SOCIAL SECURITY                   | 6,015                 |
| 15-02 RETIREMENT                        | 10,221                |
| 15-03 GROUP HEALTH INSURANCE            | 11,059                |
| 15-04 WORKERS COMP INSURANCE            | 615                   |
| 15-06 TRAVEL & SCHOOL                   | 2,000                 |
| 15-20 OVERHEAD HEALTH CARE COST         | <u>1,005</u>          |
| <b>TOTAL BENEFITS</b>                   | 30,914                |
| <b>MATERIALS &amp; SUPPLIES</b>         |                       |
| 20-41 SUPPLIES                          | <u>500</u>            |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b>   | 500                   |

(CONTINUED)

FUND: CDBG (141)  
DEPARTMENT: GRANTS MANAGEMENT  
DEPARTMENT HEAD: TERRI CRAFT  
NON-FISCAL FUND  
PAGE FOUR

|                                           |                       |
|-------------------------------------------|-----------------------|
| <b>OTHER SERVICES &amp; CHARGES</b>       |                       |
| 30-47 H/R/PAYROLL LEASE                   | 291                   |
| 30-85 INSURANCE/FIRE-THEFT-LIAB           | <u>1,000</u>          |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | 1,291                 |
| <b>TOTAL DIVISION REQUEST</b>             | <u><u>111,328</u></u> |
| <b>TOTAL DEPARTMENT REQUEST</b>           | <b>482,652</b>        |



FUND: COMMUNITY DEVELOPMENT BLOCK  
GRANT (141)

Community Development Block Grant (CDBG) funds are appropriated by the U.S. Department of Housing and Urban Development to assist in the development of viable urban communities, including decent housing, a suitable living environment and expanded economic opportunities, principally for persons of low to moderate income. The city estimates \$343,000 in new CDBG funding this year. The following is a summary of CDBG projects and activities planned for FY2013-14.

Funding for the Property Maintenance Program and Slum Blight Improvement Program will continue in FY'2014. Funds will also continue to be used for the Primary Systems Home Repair Program, Before and After School Care Scholarships, Senior Social Services, At-Risk Youth and Family Program, Share-A-Fare Program, Med Ride and Fair Housing Services.

Community Development Block Grant staff continue to manage the Transitional Housing Program; Housing Rehabilitation Loan Program; Homebuyer Assistance Program; the Purchase/Rehab/Infill Program; Volunteer Income Tax Assistance (VITA) Program; Emergency Utility Assistance Program, and the Community Facility Grant Program.

The CDBG funded Grants Management staff also provides grant oversight for other grant programs and projects operated by the city. Staff will continue to seek

compatible housing and community development program funding to expand upon and add to existing activities and services provided to Midwest City residents.

FUND: GRANTS/HOUSING ACTIVITIES (142)  
DEPARTMENT: GRANTS MANAGEMENT DIVISION  
DEPARTMENT HEAD: TERRI CRAFT

| EXPENDITURES   | ACTUAL<br>2011-2012 | AMENDED<br>BUDGET<br>2012-2013 | ESTIMATED<br>ACTUAL<br>2012-2013 | BUDGET<br>2013-2014 |
|----------------|---------------------|--------------------------------|----------------------------------|---------------------|
| OTHER SERVICES | 111,973             | 329,000                        | 120,461                          | 210,500             |
| <b>TOTAL</b>   | <b>111,973</b>      | <b>329,000</b>                 | <b>120,461</b>                   | <b>210,500</b>      |

| REVENUES               | ACTUAL<br>2011-2012 | AMENDED<br>BUDGET<br>2012-2013 | ESTIMATED<br>ACTUAL<br>2012-2013 | BUDGET<br>2013-2014 |
|------------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| INTEREST               | 6                   | -                              | -                                | -                   |
| INTERGOVERNMENTAL-3710 | -                   | -                              | 2                                | -                   |
| MISCELLANEOUS-3710     | 10,067              | 9,052                          | 6,700                            | -                   |
| MISCELLANEOUS-3720     | 4,430               | 7,200                          | 7,465                            | 4,800               |
| MISCELLANEOUS-3730     | 3,017               | 3,068                          | 8,247                            | 13,089              |
| INTERGOVERNMENTAL-3731 | 50,000              | -                              | 125,000                          | -                   |
| <b>TOTAL</b>           | <b>67,520</b>       | <b>19,320</b>                  | <b>147,414</b>                   | <b>17,889</b>       |

FINAL BUDGET 2013-2014

**HOUSING - SPECIAL PROJECTS (3710)**

| OTHER SERVICES & CHARGES                  |                |
|-------------------------------------------|----------------|
| 30-04 OTHER EXPENSES                      | 20,000         |
| 30-17 SLUM/BLIGHT PROGRAM                 | 10,000         |
| 30-18 PRIMARY SYSTEMS HOME REPAIR         | 75,000         |
| 30-23 UPKEEP REAL PROPERTY                | 3,500          |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>108,500</b> |
| <b>TOTAL DIVISION REQUEST</b>             | <b>108,500</b> |

**HOUSING - TRANSITIONAL HOUSING (3720)**

| OTHER SERVICES & CHARGES                  |               |
|-------------------------------------------|---------------|
| 30-01 UTILITIES/COMMUNICATION             | 4,000         |
| 30-02 APPLIANCES/EQUIPMENT                | 500           |
| 30-03 MOWING                              | 1,000         |
| 30-04 OTHER EXPENSES                      | 500           |
| 30-23 UPKEEP REAL PROPERTY                | 4,000         |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>10,000</b> |
| <b>TOTAL DIVISION REQUEST</b>             | <b>10,000</b> |

**HOUSING - HOME - PROGRAM (3730)**

| OTHER SERVICES & CHARGES                  |                |
|-------------------------------------------|----------------|
| 30-07 HOUSING REHAB LOAN                  | 90,000         |
| 30-04 OTHER EXPENSES                      | 2,000          |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>92,000</b>  |
| <b>TOTAL DIVISION REQUEST</b>             | <b>92,000</b>  |
| <b>TOTAL DEPARTMENT REQUEST</b>           | <b>210,500</b> |

(CONTINUED)

FUND: GRANTS/HOUSING ACTIVITIES (142)  
 DEPARTMENT: GRANTS MANAGEMENT DIVISION  
 DEPARTMENT HEAD: TERRI CRAFT  
 PAGE TWO

**EXPENDITURES**

**HOUSING - SPECIAL PROJECTS (3710)**

|                | <b>ACTUAL<br/>2011-2012</b> | <b>AMENDED<br/>BUDGET<br/>2012-2013</b> | <b>ESTIMATED<br/>ACTUAL<br/>2012-2013</b> | <b>BUDGET<br/>2013-2014</b> |
|----------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| OTHER SERVICES | 6,405                       | 125,000                                 | 7,974                                     | 108,500                     |
| <b>TOTAL</b>   | <b>6,405</b>                | <b>125,000</b>                          | <b>7,974</b>                              | <b>108,500</b>              |

**HOUSING - TRANSITIONAL HOUSING - PROGRAM (3720)**

|                | <b>ACTUAL<br/>2011-2012</b> | <b>AMENDED<br/>BUDGET<br/>2012-2013</b> | <b>ESTIMATED<br/>ACTUAL<br/>2012-2013</b> | <b>BUDGET<br/>2013-2014</b> |
|----------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| OTHER SERVICES | 8,808                       | 12,000                                  | 12,487                                    | 10,000                      |
| <b>TOTAL</b>   | <b>8,808</b>                | <b>12,000</b>                           | <b>12,487</b>                             | <b>10,000</b>               |

**HOUSING - HOME - PROGRAM (3730)**

|                | <b>ACTUAL<br/>2011-2012</b> | <b>AMENDED<br/>BUDGET<br/>2012-2013</b> | <b>ESTIMATED<br/>ACTUAL<br/>2012-2013</b> | <b>BUDGET<br/>2013-2014</b> |
|----------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| OTHER SERVICES | 21,760                      | 92,000                                  | -                                         | 92,000                      |
| <b>TOTAL</b>   | <b>21,760</b>               | <b>92,000</b>                           | <b>-</b>                                  | <b>92,000</b>               |

**HOUSING - HOME - GRANT (3731)**

|                | <b>ACTUAL<br/>2011-2012</b> | <b>AMENDED<br/>BUDGET<br/>2012-2013</b> | <b>ESTIMATED<br/>ACTUAL<br/>2012-2013</b> | <b>BUDGET<br/>2013-2014</b> |
|----------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| OTHER SERVICES | 75,000                      | 100,000                                 | 100,000                                   | -                           |
| <b>TOTAL</b>   | <b>75,000</b>               | <b>100,000</b>                          | <b>100,000</b>                            | <b>-</b>                    |

(CONTINUED)

FUND: GRANTS/HOUSING ACTIVITIES (142)  
DEPARTMENT: GRANTS MANAGEMENT DIVISION  
DEPARTMENT HEAD: TERRI CRAFT  
PAGE THREE

|                                                               | BUDGET<br>FUND BAL. | REVENUES | EXPENSES | FUND<br>BALANCE |          |                                                               |           |
|---------------------------------------------------------------|---------------------|----------|----------|-----------------|----------|---------------------------------------------------------------|-----------|
| <b><u>HOUSING - SPECIAL PROJECTS (3710)</u></b>               |                     |          |          |                 |          |                                                               |           |
| 06/30/08                                                      | 118,585             | 23,117   | 37,300   | 104,402         | 06/30/09 |                                                               |           |
| 06/30/09                                                      | 104,402             | 17,672   | 10,150   | 111,924         | 06/30/10 |                                                               |           |
| 06/30/10                                                      | 111,924             | 33,177   | 25,444   | 119,657         | 06/30/11 |                                                               |           |
| 06/30/11                                                      | 119,657             | -        | 6,405    | 113,252         | 06/30/12 |                                                               |           |
| 06/30/12                                                      | 113,252             | 6,702    | 7,974    | 111,980         | 06/30/13 | ESTIMATED                                                     |           |
| 06/30/13                                                      | 111,980             | -        | 108,500  | 3,480           | 06/30/14 | ESTIMATED                                                     |           |
| <b><u>HOUSING - TRANSITIONAL HOUSING - PROGRAM (3720)</u></b> |                     |          |          |                 |          |                                                               |           |
| 06/30/09                                                      | 16,428              | 3,285    | 75       | 19,638          | 06/30/10 |                                                               |           |
| 06/30/10                                                      | 19,638              | 2,128    | 2,107    | 19,659          | 06/30/11 |                                                               |           |
| 06/30/11                                                      | 19,659              | 4,430    | 8,808    | 15,281          | 06/30/12 |                                                               |           |
| 06/30/12                                                      | 15,281              | 7,465    | 12,487   | 10,259          | 06/30/13 | ESTIMATED                                                     |           |
| 06/30/13                                                      | 10,259              | 4,800    | 10,000   | 5,059           | 06/30/14 | ESTIMATED                                                     |           |
| <b><u>HOUSING - TRANSITIONAL HOUSING - GRANT (3721)</u></b>   |                     |          |          |                 |          |                                                               |           |
| 06/30/09                                                      | (3,750)             | 5,785    | 7,918    | (5,883)         | 06/30/10 | NOTE: Grants Division acknowledges the negative fund balance. |           |
| 06/30/10                                                      | (5,883)             | 11,295   | 9,014    | (3,602)         | 06/30/11 |                                                               |           |
| 06/30/11                                                      | (3,602)             | -        | -        | (3,602)         | 06/30/12 |                                                               |           |
| 06/30/12                                                      | (3,602)             | -        | -        | (3,602)         | 06/30/13 |                                                               | ESTIMATED |
| 06/30/13                                                      | (3,602)             | -        | -        | (3,602)         | 06/30/14 |                                                               | ESTIMATED |
| <b><u>HOUSING - HOME - PROGRAM (3730)</u></b>                 |                     |          |          |                 |          |                                                               |           |
| 06/30/08                                                      | 247,856             | 10,922   | 102,792  | 155,986         | 06/30/09 |                                                               |           |
| 06/30/09                                                      | 155,986             | 80,409   | 5,920    | 230,475         | 06/30/10 |                                                               |           |
| 06/30/10                                                      | 230,475             | 2,900    | 119,777  | 113,598         | 06/30/11 |                                                               |           |
| 06/30/11                                                      | 113,598             | 13,084   | 21,760   | 104,922         | 06/30/12 |                                                               |           |
| 06/30/12                                                      | 104,922             | 8,247    | -        | 113,169         | 06/30/13 | ESTIMATED                                                     |           |
| 06/30/13                                                      | 113,169             | 13,089   | 92,000   | 34,258          | 06/30/14 | ESTIMATED                                                     |           |
| <b><u>HOUSING - HOME - GRANT (3731)</u></b>                   |                     |          |          |                 |          |                                                               |           |
| 06/30/09                                                      | -                   | 75,000   | 75,000   | -               | 06/30/10 |                                                               |           |
| 06/30/10                                                      | -                   | -        | -        | -               | 06/30/11 |                                                               |           |
| 06/30/11                                                      | -                   | 50,000   | 75,000   | (25,000)        | 06/30/12 |                                                               |           |
| 06/30/12                                                      | (25,000)            | 125,000  | 100,000  | -               | 06/30/13 | ESTIMATED                                                     |           |
| 06/30/13                                                      | -                   | -        | -        | -               | 06/30/14 | ESTIMATED                                                     |           |

FUND: GRANTS/HOUSING ACTIVITIES (142)  
DEPARTMENT: HOUSING

Grants Management staff provides management of the above activities in conjunction with CDBG funded activities.

The Grants/Housing Activities Fund supports three program areas: Housing – Special Projects; Housing – Transitional Housing Program; and Housing – HOME Projects. A variety of grants, loan repayments, program income and rental proceeds provide funding for activities.

Special Projects for 2014 include supplementing the Slum/Blight and Primary Systems Home Repair Programs, Housing Rehabilitation Loan Program and property upkeep of (6) residential lots in the Original Mile.

The Transitional Housing Program supports four city-owned residential properties for transitional housing for homeless families. Travelers Aid Society DBA Upward Transitions provides case management through the Family Outreach Services Program for homeless families.

HOME Investment Partnerships Act (HOME) projects are supported through new grants applied for through the Oklahoma Housing Finance Agency (OHFA) and program income generated from existing housing activities. The Homebuyer Assistance Program will continue with new HOME funding. HOME program income will support the Housing Rehabilitation Loan Program. HOME also funds housing surveys, fair housing activities, and other eligible administrative expenses.

FUND: GRANTS (143)  
DEPARTMENTS: VARIOUS  
DEPARTMENT HEAD: GUY HENSON

| EXPENDITURES         | ACTUAL<br>2011-2012 | AMENDED<br>BUDGET<br>2012-2013 | ESTIMATED<br>ACTUAL<br>2012-2013 | BUDGET<br>2013-2014 |
|----------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| PERSONAL SERVICES    | 78,467              | 117,652                        | 73,228                           | 66,657              |
| BENEFITS             | 8,982               | 14,161                         | 8,326                            | 5,099               |
| MATERIALS & SUPPLIES | 777                 | 3,000                          | 3,000                            | -                   |
| OTHER SERVICES       | 508,800             | 998,896                        | 343,752                          | -                   |
| CAPITAL OUTLAY       | 231,776             | 124,096                        | 123,265                          | -                   |
| TRANSFERS OUT        | 274,361             | 2,118,078                      | 2,108,991                        | 10,000              |
| <b>TOTAL</b>         | <b>1,103,163</b>    | <b>3,375,883</b>               | <b>2,660,562</b>                 | <b>81,756</b>       |

| REVENUES          | ACTUAL<br>2011-2012 | AMENDED<br>BUDGET<br>2012-2013 | ESTIMATED<br>ACTUAL<br>2012-2013 | BUDGET<br>2013-2014 |
|-------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| INTERGOVERNMENTAL | 1,083,909           | 3,368,370                      | 2,655,513                        | 75,350              |
| TRANSFERS IN      | 20,516              | 5,049                          | 5,049                            | 5,000               |
| <b>TOTAL</b>      | <b>1,104,425</b>    | <b>3,373,419</b>               | <b>2,660,562</b>                 | <b>80,350</b>       |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES  | EXPENSES  | FUND<br>BALANCE |             |
|----------------------------|---------------------|-----------|-----------|-----------------|-------------|
| 6/30/2010                  | 16,251              | 2,468,926 | 2,476,709 | 8,468           | 6/30/2011   |
| 6/30/2011                  | 8,468               | 1,104,425 | 1,103,163 | 9,730           | 6/30/2012   |
| 6/30/2012                  | 9,730               | 2,660,562 | 2,660,562 | 9,730           | 6/30/13-EST |
| 6/30/2013                  | 9,730               | 80,350    | 81,756    | 8,324           | 6/30/14-EST |

FINAL BUDGET 2013-2014

| 2100 - Emergency Operations      |               |
|----------------------------------|---------------|
| <b>TRANSFER OUT</b>              |               |
| 80-70 EMERGENCY OPERATIONS (070) | 10,000        |
| <b>TOTAL TRANSFER OUT</b>        | <b>10,000</b> |

|                                 |               |
|---------------------------------|---------------|
| <b>TOTAL DEPARTMENT REQUEST</b> | <b>10,000</b> |
|---------------------------------|---------------|

| 6210 - Police |  |
|---------------|--|
|---------------|--|

|                                |               |
|--------------------------------|---------------|
| <b>PERSONAL SERVICES</b>       |               |
| 10-03 OVERTIME                 | 66,657        |
| <b>TOTAL PERSONAL SERVICES</b> | <b>66,657</b> |

|                       |              |
|-----------------------|--------------|
| <b>BENEFITS</b>       |              |
| 15-01 SOCIAL SECURITY | 5,099        |
| <b>TOTAL BENEFITS</b> | <b>5,099</b> |

|                                 |               |
|---------------------------------|---------------|
| <b>TOTAL DEPARTMENT REQUEST</b> | <b>71,756</b> |
|---------------------------------|---------------|

|                           |               |
|---------------------------|---------------|
| <b>TOTAL FUND REQUEST</b> | <b>81,756</b> |
|---------------------------|---------------|

**FUND: DOWNTOWN REDEVELOPMENT (194)**  
**DEPARTMENT: REDEVELOPMENT (92)**  
**DEPARTMENT HEAD: GUY HENSON**

| EXPENDITURES         | ACTUAL         | AMENDED BUDGET   | ESTIMATED ACTUAL | BUDGET         |
|----------------------|----------------|------------------|------------------|----------------|
|                      | 2011-2012      | 2012-2013        | 2012-2013        | 2013-2014      |
| PERSONAL SERVICES    | 42,440         | 38,436           | 40,379           | 45,940         |
| BENEFITS             | 13,606         | 16,245           | 16,317           | 17,834         |
| MATERIALS & SUPPLIES | 3,608          | 6,150            | 5,921            | 300            |
| OTHER SERVICES       | 65,961         | 61,848           | 55,505           | 87,186         |
| CAPITAL OUTLAY       | 145,319        | 1,638,852        | 1,583,194        | 445,000        |
| TRANSFER OUT         | 636,800        | 509,423          | 504,981          | 379,350        |
| <b>TOTAL</b>         | <b>907,734</b> | <b>2,270,954</b> | <b>2,206,297</b> | <b>975,610</b> |

| REVENUES             | ACTUAL           | AMENDED BUDGET   | ESTIMATED ACTUAL | BUDGET           |
|----------------------|------------------|------------------|------------------|------------------|
|                      | 2011-2012        | 2012-2013        | 2012-2013        | 2013-2014        |
| CHARGES FOR SERVICES | 1,067,055        | 1,026,793        | 1,055,786        | 1,208,368        |
| INTEREST             | 45,100           | 39,709           | 31,423           | 27,483           |
| MISCELLANEOUS        | 7,178            | 2,643            | -                | -                |
| TRANSFERS IN         | -                | 43,581           | 6,865            | -                |
| <b>TOTAL</b>         | <b>1,119,333</b> | <b>1,112,726</b> | <b>1,094,074</b> | <b>1,235,851</b> |

| BUDGETARY FUND BALANCE: | BUDGET FUND BAL. | REVENUES  | EXPENSES  | FUND BALANCE |
|-------------------------|------------------|-----------|-----------|--------------|
| 6/30/2009               | 2,411,327        | 1,350,453 | 1,790,588 | 1,971,192    |
| 6/30/2010               | 1,971,192        | 944,016   | 656,524   | 2,258,684    |
| 6/30/2011               | 2,258,684        | 1,119,333 | 907,734   | 2,470,283    |
| 6/30/2012               | 2,470,283        | 1,094,074 | 2,206,297 | 1,358,060    |
| 6/30/2013               | 1,358,060        | 1,235,851 | 975,610   | 1,618,301    |

NOTE: \$687,300 of Fund Balance is held in escrow by the Oklahoma County Court Clerk for 29th Street Property  
 FY 12-13 Clock Tower Loan \$263,284

**FINAL BUDGET 2013-2014**

**(9210) Special Projects**

| CAPITAL OUTLAY                      |                |
|-------------------------------------|----------------|
| 40-15 POOL MARQUEE                  | 45,000         |
| 40-15 MATCH FOR GOLF COURSE FENCE   | 50,000         |
| 40-09 LAND ACQUISITION              | 100,000        |
| 40-09 MID-AMERICA PARK CONSTRUCTION | 200,000        |
| 40-15 MIDWEST BLVD FENCE            | 50,000         |
| <b>TOTAL CAPITAL OUTLAY</b>         | <b>445,000</b> |

| TRANSFER OUT                            |                |
|-----------------------------------------|----------------|
| 80-17 TRAILER PARK (017)                | 129,350        |
| 80-90 RETURN ON OWNERS INV (425) C PRIN | 250,000        |
| <b>TOTAL TRANSFER OUT</b>               | <b>379,350</b> |

**(9250) General Operations**

| PERSONAL SERVICES              |               |
|--------------------------------|---------------|
| 10-01 SALARIES                 | 35,884        |
| 10-02 WAGES                    | 6,500         |
| 10-07 ALLOWANCES               | 1,036         |
| 10-10 LONGEVITY                | 1,103         |
| 10-11 SL BUYBACK               | 492           |
| 10-12 VL BUYBACK               | 245           |
| 10-13 PDO BUYBACK              | 276           |
| 10-14 SL INCENTIVE             | 405           |
| <b>TOTAL PERSONAL SERVICES</b> | <b>45,940</b> |

| BENEFITS                        |               |
|---------------------------------|---------------|
| 15-01 SOCIAL SECURITY           | 3,514         |
| 15-02 RETIREMENT                | 5,972         |
| 15-03 HEALTH INSURANCE          | 2,071         |
| 15-06 TRAVEL & SCHOOL           | 6,000         |
| 15-20 OVERHEAD HEALTH CARE COST | 276           |
| <b>TOTAL BENEFITS</b>           | <b>17,834</b> |

**(CONTINUED)**

**FUND: DOWNTOWN REDEVELOPMENT (194)**  
**DEPARTMENT: REDEVELOPMENT (92)**  
**DEPARTMENT HEAD: GUY HENSON**  
**PAGE TWO**

| <u>PERMANENT STAFFING</u>     | <u>FY 13-14</u> | <u>FY 12-13</u> |
|-------------------------------|-----------------|-----------------|
| Facilities Project Supervisor | 0.25            | 0.25            |
| City Attorney                 | 0.20            | 0.20            |
| <b>TOTAL</b>                  | <b>0.45</b>     | <b>0.45</b>     |
| <br>                          |                 |                 |
| <u>PART TIME:</u>             | <u>FY 13-14</u> | <u>FY 12-13</u> |
| Accountant                    | 0.18            | 0               |

City Attorney - .20 Downtown Redev (194); .20 Hosp Auth (425); .60 City Attorney (010-04)  
 Facilities Project Spvr - .25 (Fund 194); .25 Welcome Cntr (045); .50 Street (010-09)

PERSONNEL  
 POSITIONS  
 SUMMARY:  
 2006-07 - .25  
 2007-08 - .70  
 2008-09 - .70  
 2009-10 - .45  
 2010-11 - .45  
 2011-12 - .45  
 2012-13 - .45  
 2013-14 - .45

| <b>MATERIALS &amp; SUPPLIES</b>      |            |
|--------------------------------------|------------|
| 20-41 SUPPLIES                       | 300        |
| <b>TOTAL MATERIAL &amp; SUPPLIES</b> | <b>300</b> |

| <b>OTHER SERVICES &amp; CHARGES</b>                     |               |
|---------------------------------------------------------|---------------|
| 30-23 UPKEEP REAL PROPERTY (COURT SUBGRADE SEAL REPAIR) | 5,000         |
| 30-40 CONTRACTUAL - FIREWORKS                           | 25,000        |
| 30-40 CONTRACTUAL - SE 29TH CHRISTMAS LIGHTS            | 20,000        |
| 30-40 CONTRACTUAL - MISCELLANEOUS                       | 12,500        |
| 30-40 OTHER GOV'T EXPENSE (COMMU OPINION SURVEY)        | 17,100        |
| 30-40 LEADERSHIP, GOVERNANCE & TEAM WORK WORKSHOP       | 6,000         |
| 30-47 HR/PAYROLL LEASE                                  | 186           |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS                       | 400           |
| 30-85 INS/FIRE/THEFT/LIABILITY                          | 1,000         |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b>               | <b>87,186</b> |

**TOTAL DEPARTMENT REQUEST** **975,610**

| <b>CAPITAL OUTLAY DETAIL: FY 12-13</b> |                  |
|----------------------------------------|------------------|
| DECELERATION LANE                      | 38,500           |
| RECONSTRUCT (MID-AMER/RIC)             | 200,000          |
| AIR DEPOT UTILITY LINE                 | 599,881          |
| DEMO ORIGINAL CITY HALL                | 37,901           |
| WESTSIDE ELEM AREA LAND                | 11,295           |
| MID AMERICA PARK DESIGN                | 70,000           |
| LAND ACQUISITION                       | 345,000          |
| 218 KATHLEEN DR                        | 5,499            |
| PONY 4 - CITY                          | 863              |
| ORIG SQ MILE MONUMENTS                 | 100,680          |
| MIDWEST BLVD FENCE                     | 170,000          |
| PARK IMP - BICENTENNIAL                | 3,575            |
| <b>TOTAL</b>                           | <b>1,583,194</b> |



FUND: URBAN RENEWAL (201)  
 DEPARTMENT: URBAN RENEWAL  
 DEPARTMENT HEAD: GUY HENSON

FINAL BUDGET 2013-2014

| EXPENDITURES   | ACTUAL    | AMENDED   | ESTIMATED | BUDGET    |
|----------------|-----------|-----------|-----------|-----------|
|                | 2011-2012 | BUDGET    | ACTUAL    | BUDGET    |
|                | 2012-2013 | 2012-2013 | 2012-2013 | 2013-2014 |
| OTHER SERVICES | 463       | 6,000     | 500       | 6,000     |
| TOTAL          | 463       | 6,000     | 500       | 6,000     |

| OTHER SERVICES & CHARGES                  |              |
|-------------------------------------------|--------------|
| 30-44 ADMIN/PROFESSIONAL SERVICES         | 5,000        |
| 30-51 OTHER GOVT EXPENSE                  | 1,000        |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>6,000</b> |
| <b>TOTAL DEPARTMENT REQUEST</b>           | <b>6,000</b> |

| REVENUES            | ACTUAL    | AMENDED   | ESTIMATED | BUDGET    |
|---------------------|-----------|-----------|-----------|-----------|
|                     | 2011-2012 | BUDGET    | ACTUAL    | BUDGET    |
|                     | 2012-2013 | 2012-2013 | 2012-2013 | 2013-2014 |
| INVESTMENT INTEREST | 302       | 335       | 289       | 248       |
| TOTAL               | 302       | 335       | 289       | 248       |

| BUDGETARY     | BUDGET    |          |          | FUND    |                 |
|---------------|-----------|----------|----------|---------|-----------------|
| FUND BALANCE: | FUND BAL. | REVENUES | EXPENSES | BALANCE |                 |
| 6/30/2009     | 17,155    | 492      | 890      | 16,757  | 6/30/2010       |
| 6/30/2010     | 16,757    | 322      | 1,581    | 15,498  | 6/30/2011       |
| 6/30/2011     | 15,498    | 302      | 463      | 15,337  | 6/30/2012       |
| 6/30/2012     | 15,337    | 289      | 500      | 15,126  | 6/30/2013 - EST |
| 6/30/2013     | 15,126    | 248      | 6,000    | 9,374   | 6/30/2014 - EST |

**FUND: ANIMALS BEST FRIEND - (220)**  
**DEPARTMENT: ANIMAL WELFARE**  
**DEPARTMENT HEAD: BRANDON CLABES**

**FINAL BUDGET 2013-2014**

| <b>EXPENDITURES</b>    | <b>ACTUAL<br/>2011-2012</b> | <b>AMENDED<br/>BUDGET<br/>2012-2013</b> | <b>ESTIMATED<br/>ACTUAL<br/>2012-2013</b> | <b>BUDGET<br/>2013-2014</b> |
|------------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| MATERIALS AND SUPPLIES | 629                         | 3,000                                   | 1,500                                     | 3,000                       |
| OTHER SERVICES         | 30                          | -                                       | -                                         | -                           |
| CAPITAL OUTLAY         | -                           | 8,500                                   | 6,950                                     | -                           |
| <b>TOTAL</b>           | <b>659</b>                  | <b>11,500</b>                           | <b>8,450</b>                              | <b>3,000</b>                |

| <b>MATERIALS AND SUPPLIES</b>      |              |
|------------------------------------|--------------|
| 20-41 SUPPLIES                     | 3,000        |
| <b>TOTAL MATERIAL AND SUPPLIES</b> | <b>3,000</b> |
| <b>TOTAL DEPARTMENT REQUEST</b>    | <b>3,000</b> |

| <b>REVENUES</b>     | <b>ACTUAL<br/>2011-2012</b> | <b>AMENDED<br/>BUDGET<br/>2012-2013</b> | <b>ESTIMATED<br/>ACTUAL<br/>2012-2013</b> | <b>BUDGET<br/>2013-2014</b> |
|---------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| FINES & FORFEITURES | 20,707                      | 12,811                                  | 14,618                                    | 14,041                      |
| INTEREST            | 814                         | 658                                     | 1,052                                     | 907                         |
| MISCELLANEOUS       | 658                         | 700                                     | 1,220                                     | 1,000                       |
| <b>TOTAL</b>        | <b>22,179</b>               | <b>14,169</b>                           | <b>16,890</b>                             | <b>15,948</b>               |

| <b>BUDGETARY<br/>FUND BALANCE:</b> | <b>BUDGET<br/>FUND BAL.</b> | <b>REVENUES</b> | <b>EXPENSES</b> | <b>FUND<br/>BALANCE</b> |                 |
|------------------------------------|-----------------------------|-----------------|-----------------|-------------------------|-----------------|
| 6/30/2009                          | 45,023                      | 12,218          | 32,436          | 24,805                  | 6/30/2010       |
| 6/30/2010                          | 24,805                      | 10,927          | 2,922           | 32,810                  | 6/30/2011       |
| 6/30/2011                          | 32,810                      | 22,179          | 659             | 54,330                  | 6/30/2012       |
| 6/30/2012                          | 54,330                      | 16,890          | 8,450           | 62,770                  | 6/30/2013 - EST |
| 6/30/2013                          | 62,770                      | 15,948          | 3,000           | 75,718                  | 6/30/2014 - EST |

FUND: HOTEL/MOTEL (225)  
DEPARTMENT: ECONOMIC (87)  
DEPARTMENT HEAD: GUY HENSON

| EXPENDITURES  | ACTUAL<br>2011-2012 | AMENDED<br>BUDGET<br>2012-2013 | ESTIMATED<br>ACTUAL<br>2012-2013 | BUDGET<br>2013-2014 |
|---------------|---------------------|--------------------------------|----------------------------------|---------------------|
| TRANSFERS OUT | 571,541             | 592,541                        | 592,029                          | 592,000             |
| TOTAL         | 571,541             | 592,541                        | 592,029                          | 592,000             |

| REVENUES | ACTUAL<br>2011-2012 | AMENDED<br>BUDGET<br>2012-2013 | ESTIMATED<br>ACTUAL<br>2012-2013 | BUDGET<br>2013-2014 |
|----------|---------------------|--------------------------------|----------------------------------|---------------------|
| TAXES    | 571,541             | 592,541                        | 592,029                          | 592,000             |
| TOTAL    | 571,541             | 592,541                        | 592,029                          | 592,000             |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES | EXPENSES | FUND<br>BALANCE   |
|----------------------------|---------------------|----------|----------|-------------------|
| 6/30/2009                  | -                   | 564,315  | 564,315  | - 6/30/2010       |
| 6/30/2010                  | -                   | 549,000  | 549,000  | - 6/30/2011       |
| 6/30/2011                  | -                   | 571,541  | 571,541  | - 6/30/2012       |
| 6/30/2012                  | -                   | 592,029  | 592,029  | - 6/30/2013 - EST |
| 6/30/2013                  | -                   | 592,000  | 592,000  | - 6/30/2014 - EST |

**FINAL BUDGET 2013-2014**

| TRANSFERS OUT                        |                |
|--------------------------------------|----------------|
| 80-23 PARK & REC (123) 14%           | 82,880         |
| 80-46 ECONOMIC DEVELOPMENT (046) 56% | 331,520        |
| 80-74 WELCOME CENTER (045) 30%       | 177,600        |
| <b>TOTAL TRANSFERS OUT</b>           | <b>592,000</b> |
| <b>TOTAL DEPARTMENT REQUEST</b>      | <b>592,000</b> |

**FUND: HOTEL MOTEL FUND (225)**  
**DEPARTMENT: ECONOMIC**

**SIGNIFICANT EXPENDITURE CHANGES**

The Chamber contract for 12-13 will be based on a percentage of receipts, but not to exceed \$140,000.

**PROGRAM DESCRIPTION**

Hotel/Motel Funds are used to support Parks and Recreation, Welcome Center, Convention and Visitors Bureau (CVB), and the Chamber's Economic Development Commission (EDC), all of these agencies work together to promote special recreation events, tourism, convention business, and a healthy business climate.

The distribution of revenues is set by ordinance. The 5% tax on room revenue is allocated; 14% - Parks & Recreation, 30% - Welcome Center and 56% - Economic Development, which funds Convention & Visitors Bureau and the Chamber contract.

**2013-2014 GOALS AND OBJECTIVES**

1. Promote recreational special events in Midwest City and Eastern Oklahoma County.
2. Support tourism and recreation through public programs.
3. Continue to develop the housing bureau.
4. Increase traffic into Midwest City and Eastern Oklahoma County communities.
5. Support the hospitality industry in Eastern Oklahoma County Area.
6. Create economic development through the EDC.
7. Market Midwest City tourism and business.

FUND: COURT BONDS (235)  
 DEPT: CITY CLERK  
 DEPT HEAD: RHONDA ATKINS

| EXPENDITURES  | ACTUAL<br>2011-2012 | AMENDED<br>BUDGET<br>2012-2013 | ESTIMATED<br>ACTUAL<br>2012-2013 | BUDGET<br>2013-2014 |
|---------------|---------------------|--------------------------------|----------------------------------|---------------------|
| TRANSFERS OUT | 1,744               | 2,028                          | 1,446                            | 1,151               |
| TOTAL         | 1,744               | 2,028                          | 1,446                            | 1,151               |

| REVENUES | ACTUAL<br>2011-2012 | AMENDED<br>BUDGET<br>2012-2013 | ESTIMATED<br>ACTUAL<br>2012-2013 | BUDGET<br>2013-2014 |
|----------|---------------------|--------------------------------|----------------------------------|---------------------|
| INTEREST | 1,744               | 2,028                          | 1,446                            | 1,151               |
|          | 1,744               | 2,028                          | 1,446                            | 1,151               |

**FINAL BUDGET 2013-2014**

|                                 |                     |
|---------------------------------|---------------------|
| <b>TOTAL TRANSFERS</b>          |                     |
| 80-04 GENERAL FUND (010)        | <u>1,151</u>        |
| <b>TOTAL TRANSFERS</b>          | 1,151               |
| <b>TOTAL DEPARTMENT REQUEST</b> | <u><u>1,151</u></u> |

FUND: DISASTER RELIEF (310)  
DEPARTMENT: DISASTER RELIEF (88)  
DEPARTMENT HEAD: GUY HENSON

| EXPENDITURES   | ACTUAL<br>2011-2012 | AMENDED<br>BUDGET<br>2012-2013 | ESTIMATED<br>ACTUAL<br>2012-2013 | BUDGET<br>2013-2014 |
|----------------|---------------------|--------------------------------|----------------------------------|---------------------|
| OTHER SERVICES | 76,378              | 165,000                        | 73,854                           | 165,000             |
| TRANSFERS      | 11,250              | -                              | -                                | -                   |
| <b>TOTAL</b>   | <b>87,628</b>       | <b>165,000</b>                 | <b>73,854</b>                    | <b>165,000</b>      |

| REVENUES                             | ACTUAL<br>2011-2012 | AMENDED<br>BUDGET<br>2012-2013 | ESTIMATED<br>ACTUAL<br>2012-2013 | BUDGET<br>2013-2014 |
|--------------------------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| INTERGOVERNMENTAL                    | -                   | -                              | 12,644                           | -                   |
| CHARGES FOR SERVICES                 | 60,333              | 60,000                         | 70,000                           | 60,000              |
| WRITE OFFS - 25% Current & Prior Yrs | (72,274)            | -                              | (46,872)                         | (15,000)            |
| INTEREST                             | 18,428              | 15,105                         | 20,413                           | 17,725              |
| MISCELLANEOUS - Adm Fee              | 98,910              | 100,097                        | 95,000                           | 79,336              |
| WRITE OFFS - 25% Current & Prior Yrs | (27,500)            | 0                              | (25,000)                         | (19,834)            |
| <b>TOTAL</b>                         | <b>77,897</b>       | <b>175,202</b>                 | <b>126,185</b>                   | <b>122,227</b>      |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES  | EXPENSES | FUND<br>BALANCE |           |             |
|----------------------------|---------------------|-----------|----------|-----------------|-----------|-------------|
|                            | 6/30/2009           | 1,275,150 | 292,937  | 161,094         | 1,406,993 | 6/30/10     |
|                            | 6/30/2010           | 1,406,993 | 206,709  | 363,582         | 1,250,120 | 6/30/11     |
|                            | 6/30/2011           | 1,250,120 | 77,897   | 87,628          | 1,240,389 | 6/30/12     |
|                            | 6/30/2012           | 1,240,389 | 126,185  | 73,854          | 1,292,720 | 6/30/13 EST |
|                            | 6/30/2013           | 1,292,720 | 122,227  | 165,000         | 1,249,947 | 6/30/14 EST |

Estimated Fund Balance at 06/30/13:

|                     |                  |
|---------------------|------------------|
| Cash                | 1,106,046        |
| Accounts Receivable | 326,191          |
| Deferred revenue    | -139,517         |
| <b>TOTAL</b>        | <b>1,292,720</b> |

FINAL BUDGET 2013-2014

| 8810 - SAFETY                             |               |
|-------------------------------------------|---------------|
| <b>OTHER SERVICES &amp; CHARGES</b>       |               |
| 30-40 CONTRACTUAL                         | 10,000        |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>10,000</b> |
| <b>TOTAL DIVISION REQUEST</b>             | <b>10,000</b> |

| 8820 - MOWING & CLEANUP                   |                |
|-------------------------------------------|----------------|
| <b>OTHER SERVICES &amp; CHARGES</b>       |                |
| 30-40 CONTRACTUAL                         | 80,000         |
| 30-40 DEMOLITION                          | 25,000         |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>105,000</b> |
| <b>TOTAL DIVISION REQUEST</b>             | <b>105,000</b> |

| 8890 - DISASTER                           |               |
|-------------------------------------------|---------------|
| <b>OTHER SERVICES &amp; CHARGES</b>       |               |
| 30-40 CONTRACTUAL                         | 50,000        |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>50,000</b> |
| <b>TOTAL DIVISION REQUEST</b>             | <b>50,000</b> |

|                                 |                |
|---------------------------------|----------------|
| <b>TOTAL DEPARTMENT REQUEST</b> | <b>165,000</b> |
|---------------------------------|----------------|

FUND: HOSPITAL AUTHORITY (425)  
 DEPARTMENT: 9010  
 DEPARTMENT HEAD: GUY HENSON

FINAL BUDGET 2013-2014

**COMPOUNDED PRINCIPAL**

**EXPENDITURES**

|                          | ACTUAL<br>2011-2012 | AMENDED<br>BUDGET<br>2012-2013 | ESTIMATED<br>ACTUAL<br>2012-2013 | BUDGET<br>2013-2014 |
|--------------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| OTHER SERVICES & CHARGES | 107,133             | 110,000                        | 100,000                          | 110,000             |
| CAPITAL OUTLAY           | 246                 | -                              | -                                | -                   |
| TRANSFER OUT-INTRA       | 1,163,294           | 1,177,819                      | 1,138,800                        | 1,272,233           |
| <b>TOTAL</b>             | <b>1,270,673</b>    | <b>1,287,819</b>               | <b>1,238,800</b>                 | <b>1,382,233</b>    |

**REVENUES**

|                           | ACTUAL<br>2011-2012 | AMENDED<br>BUDGET<br>2012-2013 | ESTIMATED<br>ACTUAL<br>2012-2013 | BUDGET<br>2013-2014 |
|---------------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| INVEST. INT. & DIVIDEND   | 555,465             | 359,113                        | 640,187                          | 642,323             |
| UNREALIZED GAINS / LOSSES | (759,489)           | -                              | 7,020,246                        | -                   |
| TRANSFERS IN (194) ROI    | 250,000             | 250,000                        | 250,000                          | 250,000             |
| <b>TOTAL</b>              | <b>45,976</b>       | <b>609,113</b>                 | <b>7,910,433</b>                 | <b>892,323</b>      |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES | EXPENSES | FUND<br>BALANCE |
|----------------------------|---------------------|----------|----------|-----------------|
|----------------------------|---------------------|----------|----------|-----------------|

|           |            |             |           |            |                 |
|-----------|------------|-------------|-----------|------------|-----------------|
| 6/30/2008 | 56,000,887 | (9,854,763) | 1,202,564 | 44,943,560 | 6/30/2009       |
| 6/30/2009 | 44,943,560 | 4,732,503   | 976,588   | 48,699,475 | 6/30/2010       |
| 6/30/2010 | 48,699,475 | 11628466    | 2163244   | 58,164,697 | 6/30/2011       |
| 6/30/2011 | 58,164,697 | 45,976      | 1,270,673 | 56,940,000 | 6/30/2012       |
| 6/30/2012 | 56,940,000 | 7,910,433   | 1,238,800 | 63,611,633 | 6/30/2013 - EST |
| 6/30/2013 | 63,611,633 | 892,323     | 1,382,233 | 63,121,723 | 6/30/2014 - EST |

**COMPOUNDED PRINCIPAL (90-10)**

|                                         |                |
|-----------------------------------------|----------------|
| <b>OTHER SERVICES AND CHARGES</b>       |                |
| 29-02 TRUSTEE FEES                      | 110,000        |
| <b>TOTAL OTHER SERVICES AND CHARGES</b> | <b>110,000</b> |

|                             |                  |
|-----------------------------|------------------|
| <b>TRANSFERS OUT</b>        |                  |
| 80-01 2% TO DISCRETIONARY   | 1,272,233        |
| <b>TOTAL TRANSFERS- OUT</b> | <b>1,272,233</b> |

**TOTAL COMPOUND PRINCIPAL REQUEST** **1,382,233**

| <b>COMPOUNDED 06/30/2013 ESTIMATED</b> |                   |
|----------------------------------------|-------------------|
| CASH                                   | 611,193           |
| REAL ESTATE                            | 1,055,935         |
| INV-JP MORGAN                          | 61,944,505        |
| <b>FUND BALANCE</b>                    | <b>63,611,633</b> |

| <b>COMPOUNDED 06/30/2014 ESTIMATED</b> |                   |
|----------------------------------------|-------------------|
| CASH                                   | 150,673           |
| REAL ESTATE                            | 1,055,935         |
| INV-JP MORGAN                          | 61,915,115        |
| <b>FUND BALANCE</b>                    | <b>63,121,723</b> |

FUND: HOSPITAL AUTHORITY (425)  
 DEPARTMENT: 9020 - LOAN RESERVE  
 DEPARTMENT HEAD: GUY HENSON

**FINAL BUDGET 2013-2014**

**HOSPITAL EXPANSION-LOAN RESERVE**

**EXPENDITURES**

|                    | ACTUAL<br>2011-2012 | AMENDED<br>BUDGET<br>2012-2013 | ESTIMATED<br>ACTUAL<br>2012-2013 | BUDGET<br>2013-2014 |
|--------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| TRANSFER INTRA-OUT | 148,938             | 49,116                         | 49,131                           | 50,844              |
| TOTAL              | 148,938             | 49,116                         | 49,131                           | 50,844              |

**REVENUES**

|                         | ACTUAL<br>2011-2012 | AMENDED<br>BUDGET<br>2012-2013 | ESTIMATED<br>ACTUAL<br>2012-2013 | BUDGET<br>2013-2014 |
|-------------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| INVEST. INT. & DIVIDEND | 47,725              | 49,116                         | 49,131                           | 50,844              |
| TOTAL                   | 47,725              | 49,116                         | 49,131                           | 50,844              |

|           | BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES | EXPENSES | FUND<br>BALANCE |
|-----------|----------------------------|---------------------|----------|----------|-----------------|
| 6/30/2008 |                            | 2,500,000           | 19,976   | 9,988    | 2,509,988       |
| 6/30/2009 |                            | 2,509,988           | 88,505   | 44,253   | 2,554,240       |
| 6/30/2010 |                            | 2,554,240           | 46,973   | -        | 2,601,213       |
| 6/30/2011 |                            | 2,601,213           | 47,725   | 148,938  | 2,500,000       |
| 6/30/2012 |                            | 2,500,000           | 49,131   | 49,131   | 2,500,000       |
| 6/30/2013 |                            | 2,500,000           | 50,844   | 50,844   | 2,500,000       |

|                                   |               |
|-----------------------------------|---------------|
| <b>TRANSFERS OUT</b>              |               |
| 80-94 INTRA TO 9060               | 50,844        |
| <b>TOTAL TRANSFERS OUT</b>        | 50,844        |
| <b>TOTAL LOAN RESERVE REQUEST</b> | <b>50,844</b> |

| <b>LOAN RESERVE 06/30/2013 ESTIMATED</b> |                  |
|------------------------------------------|------------------|
| BANCFIRST                                | 2,896,138        |
| DEFERRED REVENUE                         | (198,069)        |
| DUE TO 9060 IN LIEU OF/ ROR/ MISC.       | (198,069)        |
| <b>FUND BALANCE</b>                      | <b>2,500,000</b> |

| <b>LOAN RESERVE 06/30/2014 ESTIMATED</b> |                  |
|------------------------------------------|------------------|
| BANCFIRST                                | 2,997,826        |
| DEFERRED REVENUE                         | (248,913)        |
| DUE TO 9060 IN LIEU OF/ ROR/ MISC.       | (248,913)        |
| <b>FUND BALANCE</b>                      | <b>2,500,000</b> |



FUND: HOSPITAL AUTHORITY (425)  
DEPARTMENT: 9050  
DEPARTMENT HEAD: GUY HENSON

FINAL BUDGET 2013-2014

**DISCRETIONARY FUNDS**

**EXPENDITURES**

|                      | AMENDED             |                     | ESTIMATED           |                     |
|----------------------|---------------------|---------------------|---------------------|---------------------|
|                      | ACTUAL<br>2011-2012 | BUDGET<br>2012-2013 | ACTUAL<br>2012-2013 | BUDGET<br>2013-2014 |
| PERSONAL SERVICES    | 31,386              | 31,556              | 31,556              | 62,692              |
| BENEFITS             | 8,832               | 11,432              | 10,420              | 18,539              |
| MATERIALS & SUPPLIES | 66                  | 400                 | 400                 | 500                 |
| OTHER SERVICES       | 447,686             | 363,493             | 363,493             | 420,552             |
| CAPITAL OUTLAY       | 35,050              | 3,493,135           | 28,690              | 3,500,000           |
| TRANSFERS OUT        | 438,527             | 6,865               | 6,865               | -                   |
| <b>TOTAL</b>         | <b>961,547</b>      | <b>3,906,881</b>    | <b>441,424</b>      | <b>4,002,283</b>    |

**REVENUES**

| REVENUES                          | AMENDED             |                     | ESTIMATED           |                     |
|-----------------------------------|---------------------|---------------------|---------------------|---------------------|
|                                   | ACTUAL<br>2011-2012 | BUDGET<br>2012-2013 | ACTUAL<br>2012-2013 | BUDGET<br>2013-2014 |
| INTEREST                          | 87,654              | 76,726              | 92,350              | 96,822              |
| UNREALIZED GAINS / LOSSES         | (34,671)            | -                   | 632,088             | -                   |
| MISCELLANEOUS                     | 23,801              | 1,300               | 14,692              | 7,000               |
| TRANSFER INTRA-IN (2% MARKET VAL) | 1,163,294           | 1,177,819           | 1,138,800           | 1,272,233           |
| <b>TOTAL</b>                      | <b>1,240,078</b>    | <b>1,255,845</b>    | <b>1,877,930</b>    | <b>1,376,055</b>    |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES | EXPENSES | FUND<br>BALANCE |
|----------------------------|---------------------|----------|----------|-----------------|
|----------------------------|---------------------|----------|----------|-----------------|

|           |           |           |           |           |
|-----------|-----------|-----------|-----------|-----------|
| 6/30/2008 | 1,993,861 | 1,479,399 | 1,344,508 | 2,128,752 |
| 6/30/2009 | 2,128,752 | 1,721,283 | 1,042,112 | 2,807,923 |
| 6/30/2010 | 2,807,923 | 4,014,549 | 2,760,000 | 4,062,472 |
| 6/30/2011 | 4,062,472 | 1,240,078 | 961,547   | 4,341,003 |
| 6/30/2012 | 4,341,003 | 1,877,930 | 441,424   | 5,777,509 |
| 6/30/2013 | 5,777,509 | 1,376,055 | 4,002,283 | 3,151,281 |

**DISCRETIONARY FUNDS (90-50)**

**PERSONAL SERVICES**

|                                |               |
|--------------------------------|---------------|
| 10-01 SALARIES                 | 50,514        |
| 10-02 WAGES                    | 6,500         |
| 10-07 ALLOWANCES               | 1,763         |
| 10-10 LONGEVITY                | 1,414         |
| 10-11 SL BUYBACK               | 856           |
| 10-12 VL BUYBACK               | 799           |
| 10-13 PDO BUYBACK              | 328           |
| 10-14 SL INCENTIVE             | 518           |
| <b>TOTAL PERSONAL SERVICES</b> | <b>62,692</b> |

**BENEFITS**

|                                 |               |
|---------------------------------|---------------|
| 15-01 SOCIAL SECURITY           | 4,774         |
| 15-02 RETIREMENT                | 7,267         |
| 15-03 HEALTH INSURANCE          | 3,506         |
| 15-06 TRAVEL & SCHOOL           | 2,500         |
| 15-20 OVERHEAD HEALTH CARE COST | 493           |
| <b>TOTAL BENEFITS</b>           | <b>18,539</b> |

**MATERIALS & SUPPLIES**

|                                       |            |
|---------------------------------------|------------|
| 20-41 SUPPLIES                        | 500        |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>500</b> |

**OTHER SERVICES & CHARGES**

|                                           |                |
|-------------------------------------------|----------------|
| 30-01 UTILITIES                           | 6,000          |
| 30-02 TRUSTEE FEES                        | 10,000         |
| 30-06 DISABILITY PAYROLL                  | 17,000         |
| 30-07 WORKERS COMP                        | 3,500          |
| 30-11 GRANTS                              | 350,000        |
| 30-23 UPKEEP OF OTHER PROPERTY            | 20,000         |
| 30-40 CONTRACTUAL                         | 10,000         |
| 30-47 H/R/PAYROLL                         | 227            |
| 30-86 AUDIT                               | 3,825          |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>420,552</b> |

(CONTINUED)

**FUND: HOSPITAL AUTHORITY (425)**  
**DEPARTMENT: 9050**  
**DEPARTMENT HEAD: GUY HENSON**  
**PAGE TWO**

| PERMANENT STAFFING    | FY 13-14    | FY 12-13    |
|-----------------------|-------------|-------------|
| Grants Manager        | 0.10        | 0.10        |
| City Attorney         | 0.20        | 0.20        |
| Executive Secretary   | 0.20        | 0.00        |
| Trust General Manager | 0.08        | 0.00        |
| <b>TOTAL</b>          | <b>0.58</b> | <b>0.30</b> |
| <hr/>                 |             |             |
| PART TIME             | FY 13-14    | FY 12-13    |
| Accountant            | 0.18        | 0           |

**PERSONNEL  
POSITIONS  
SUMMARY:**

2006-07 - 0  
2007-08 - .20  
2008-09 - .20  
2009-10 - .30  
2010-11 - .30  
2011-12 - .30  
2012-13 - .30  
2013-14 - .58

|                                    |                                |
|------------------------------------|--------------------------------|
| <b>CAPITAL OUTLAY</b>              |                                |
| 40-06 SPECIAL PROJECTS BY TRUSTEES | <u>3,500,000</u>               |
| <b>TOTAL CAPITAL OUTLAY</b>        | 3,500,000                      |
| <b>TOTAL DISCRETIONARY REQUEST</b> | <u><u><b>4,002,283</b></u></u> |

| <b>DISCRETIONARY 06/30/2013 ESTIMATED</b> |                         |
|-------------------------------------------|-------------------------|
| CASH & INV -JP MORGAN                     | 5,235,347               |
| RV SALES/MOBILE HOME PARK N/R             | 487,162                 |
| REAL ESTATE                               | 55,000                  |
| <b>FUND BALANCE</b>                       | <u><b>5,777,509</b></u> |

| <b>DISCRETIONARY 06/30/2014 ESTIMATED</b> |                         |
|-------------------------------------------|-------------------------|
| CASH & INV -JP MORGAN                     | 2,704,615               |
| RV SALES/MOBILE HOME PARK N/R             | 391,666                 |
| REAL ESTATE                               | 55,000                  |
| <b>FUND BALANCE</b>                       | <u><b>3,151,281</b></u> |

FUND: HOSPITAL AUTHORITY (425)  
DEPARTMENT: 9060 In Lieu/ROR/Misc.  
DEPARTMENT HEAD: GUY HENSON

**FINAL BUDGET 2013-2014**

**IN LIEU OF TAXES / RETURN ON RISK / MISCELLANEOUS**

**EXPENDITURES**

|                          | ACTUAL<br>2011-2012 | AMENDED<br>BUDGET<br>2012-2013 | ESTIMATED<br>ACTUAL<br>2012-2013 | BUDGET<br>2013-2014 |
|--------------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| BENEFITS                 | 5,217               | 6,500                          | 5,099                            | 6,500               |
| HOS. AUTHO. EXP-RETAINER | 140,000             | 148,333                        | 148,333                          | 140,000             |
| OTHER SERVICES & CHARGES | -                   | 5,000                          | 5,000                            | 10,000              |
| CAPITAL OUTLAY           | 272,179             | 1,518,180                      | 460,000                          | 2,300,000           |
| DEBT SERVICE             | 1,856,529           | 1,856,529                      | 1,856,529                        | 1,856,529           |
| <b>TOTAL</b>             | <b>2,273,925</b>    | <b>3,534,542</b>               | <b>2,474,961</b>                 | <b>4,313,029</b>    |

**REVENUES**

|                   | ACTUAL<br>2011-2012 | AMENDED<br>BUDGET<br>2012-2013 | ESTIMATED<br>ACTUAL<br>2012-2013 | BUDGET<br>2013-2014 |
|-------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| IN LIEU OF TAXES  | 697,152             | 732,010                        | 740,027                          | 740,000             |
| INTEREST REVENUE  | 2,238,836           | 2,250,245                      | 2,238,794                        | 2,238,625           |
| MISCELLANEOUS     | 9,603               | -                              | -                                | -                   |
| TRANSFER INTRA-IN | 148,938             | 49,116                         | 49,131                           | 50,844              |
| <b>TOTAL</b>      | <b>3,094,529</b>    | <b>3,031,371</b>               | <b>3,027,952</b>                 | <b>3,029,469</b>    |

|                                         |                  |
|-----------------------------------------|------------------|
| <b>BENEFITS</b>                         |                  |
| 15-06 TRAVEL                            | 6,500            |
| <b>TOTAL BENEFITS</b>                   | 6,500            |
| <b>HOSPITAL AUTHORITY EXPENSE</b>       |                  |
| 29-13 RETAINER                          | 140,000          |
| <b>TOTAL HOSPITAL AUTHORITY EXPENSE</b> | 140,000          |
| <b>OTHER SERVICES AND CHARGES</b>       |                  |
| 30-40 CONTACTUAL                        | 10,000           |
| <b>TOTAL OTHER SERVICES AND CHARGES</b> | 10,000           |
| <b>CAPITAL OUTLAY</b>                   |                  |
| 40-06 SPECIAL PROJECTS BY TRUSTEES      | 2,300,000        |
| <b>TOTAL CAPITAL OUTLAY</b>             | 2,300,000        |
| <b>DEBT SERVICE</b>                     |                  |
| 71-01 INTEREST                          | 1,308,856        |
| 73-02 PRINCIPAL                         | 547,673          |
| <b>TOTAL DEBT SERVICE</b>               | 1,856,529        |
| <b>TOTAL DEPARTMENT REQUEST</b>         | <b>4,313,029</b> |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES  | EXPENSES  | FUND<br>BALANCE |
|----------------------------|---------------------|-----------|-----------|-----------------|
| 6/30/2011                  | -                   | 3,094,529 | 2,273,925 | 820,604         |
| 6/30/2012                  | 820,604             | 3,027,952 | 2,474,961 | 1,373,595       |
| 6/30/2013                  | 1,373,595           | 3,029,469 | 4,313,029 | 90,035          |

6/30/12  
6/30/13 - EST  
6/30/14 - EST

# Capital Outlay Funds

## City of Midwest City, Oklahoma

### Capital Projects - Index

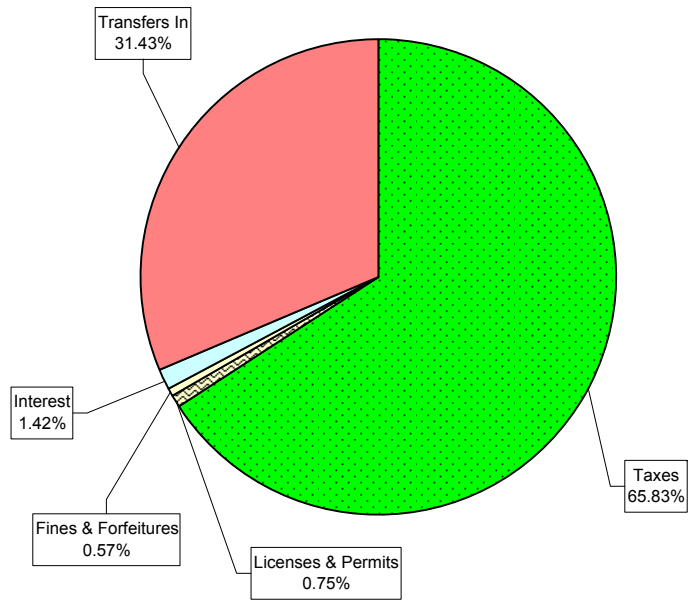
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\* **Note:** Three digit codes represent the Fund Number

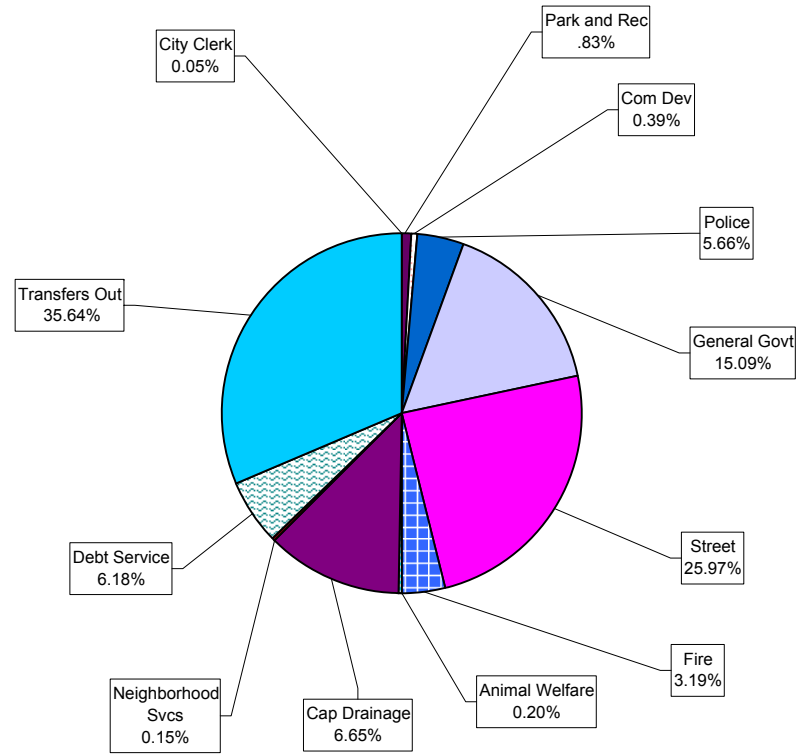
**CAPITAL OUTLAY FUNDS BUDGET SUMMARY - FISCAL YEAR 2013-2014**

|                               | PRIOR YEAR<br>ACTUAL<br>FY 11-12 | CURRENT YEAR<br>BUDGET AS AMENDED<br>FY 12-13 | CURRENT YEAR<br>ACTUAL (Est.)<br>FY 12-13 | BUDGET YEAR<br>FINAL<br>FY 13-14 |
|-------------------------------|----------------------------------|-----------------------------------------------|-------------------------------------------|----------------------------------|
| <b>ESTIMATED REVENUE:</b>     |                                  |                                               |                                           |                                  |
| Taxes                         | 4,637,661                        | 7,348,738                                     | 7,617,751                                 | 7,595,147                        |
| Licenses & Permits            | 64,565                           | 49,452                                        | 86,487                                    | 86,487                           |
| Fines & Forfeitures           | 64,722                           | 61,128                                        | 62,627                                    | 65,577                           |
| Investment Interest           | 189,409                          | 155,681                                       | 195,480                                   | 164,149                          |
| Miscellaneous                 | 18,635                           | 169,500                                       | 93,604                                    | -                                |
| Transfers In                  | 2,628,481                        | 3,081,153                                     | 3,081,553                                 | 3,625,494                        |
| Proceeds from Loans           | -                                | 1,950,000                                     | 1,950,000                                 | -                                |
| Intergovernmental             | -                                | 100,000                                       | 100,000                                   | -                                |
| <b>TOTAL REVENUE</b>          | <b>7,603,473</b>                 | <b>12,915,652</b>                             | <b>13,187,502</b>                         | <b>11,536,854</b>                |
| Use / (Gain) of Fund Balance  | (1,315,076)                      | 8,134,488                                     | 2,119,253                                 | 4,646,157                        |
| <b>TOTAL RESOURCES</b>        | <b>6,288,397</b>                 | <b>21,050,140</b>                             | <b>15,306,755</b>                         | <b>16,183,011</b>                |
| <b>PROPOSED EXPENDITURES:</b> |                                  |                                               |                                           |                                  |
| Managerial                    | -                                | 5,813                                         | 5,813                                     | -                                |
| City Clerk                    | 3,603                            | 63,630                                        | 13,793                                    | 8,058                            |
| Human Resources               | 2,224                            | 2,636                                         | 1,000                                     | -                                |
| City Attorney                 | 304                              | 1,800                                         | 1,648                                     | -                                |
| Community Development         | 68,137                           | 355,928                                       | 355,880                                   | 62,600                           |
| Park and Recreation           | 44,337                           | 157,581                                       | 145,823                                   | 134,000                          |
| Police                        | 1,011,944                        | 1,185,073                                     | 1,185,073                                 | 916,661                          |
| Fire                          | 403,563                          | 2,771,498                                     | 2,771,498                                 | 516,311                          |
| Finance                       | 1,482                            | 17,409                                        | 13,913                                    | -                                |
| Street                        | 254,037                          | 4,367,359                                     | 690,375                                   | 4,203,175                        |
| Animal Welfare                | -                                | -                                             | -                                         | 31,700                           |
| General Government            | 648,669                          | 4,292,676                                     | 3,103,828                                 | 2,441,273                        |
| Neighborhood Services         | 3,678                            | 110,744                                       | 130,598                                   | 24,500                           |
| Information Technology        | 258,764                          | 355,020                                       | 333,894                                   | -                                |
| Swimming Pools                | 17,211                           | 13,500                                        | 13,400                                    | -                                |
| Senior Center Bond (012-55)   | 3,000                            | 78,000                                        | 76,114                                    | -                                |
| Debt Service                  | 200,260                          | 1,001,000                                     | 1,000,300                                 | 1,000,300                        |
| Capital Drainage Improvements | -                                | -                                             | -                                         | 1,076,250                        |
| Recreation (78)               | -                                | -                                             | -                                         | -                                |
| Transfers Out                 | 3,367,184                        | 6,270,473                                     | 5,463,805                                 | 5,768,183                        |
| <b>TOTAL EXPENDITURES</b>     | <b>6,288,397</b>                 | <b>21,050,140</b>                             | <b>15,306,755</b>                         | <b>16,183,011</b>                |

**ESTIMATED REVENUES-CAPITAL PROJECTS**  
**FY 2013-2014**  
**Total \$11,536,854**



**ESTIMATED EXPENDITURES-CAPITAL PROJECTS**  
**FY 2013-2014**  
**Total \$16,183,011**



**CAPITAL OUTLAY FUND SUMMARY - FISCAL YEAR 2013-2014**

|                                       | PRIOR YEAR<br>ACTUAL<br>FY 11-12 | CURRENT YEAR<br>BUDGET<br>FY 12-13 | CURRENT YEAR<br>ACTUAL (Est.)<br>FY 12-13 | BUDGET YEAR<br>FINAL<br>FY 13-14 |
|---------------------------------------|----------------------------------|------------------------------------|-------------------------------------------|----------------------------------|
| Gen Fund C/O Reserve (011) - Revenues | 16,683                           | 13,800                             | 14,479                                    | 1,759,844                        |
| Gen Fund C/O Reserve (011) - Expenses | (241,169)                        | (757,239)                          | (100,000)                                 | (2,503,802)                      |
| USE OF FUND BALANCE:                  | (224,486)                        | (743,439)                          | (85,521)                                  | (743,958)                        |
| Capital Outlay (012) - Revenues       | 917,714                          | 305,071                            | 287,264                                   | 211,137                          |
| Capital Outlay (012) - Expenses       | (1,107,688)                      | (1,377,564)                        | (1,300,031)                               | (387,858)                        |
| USE OF FUND BALANCE:                  | (189,974)                        | (1,072,493)                        | (1,012,767)                               | (176,721)                        |
| Police C/O (021) - Revenues           | 1,200,271                        | 746,489                            | 758,628                                   | 853,747                          |
| Police C/O (021) - Expenses           | (1,011,944)                      | (1,185,073)                        | (1,185,073)                               | (916,661)                        |
| TOTAL USE OF FUND BALANCE:            | 188,327                          | (438,584)                          | (426,445)                                 | (62,914)                         |
| Fire C/O (041) - Revenues             | 379,370                          | 2,462,158                          | 2,427,425                                 | 631,705                          |
| Fire C/O (041) - Expenses             | (403,563)                        | (2,771,498)                        | (2,771,498)                               | (516,311)                        |
| TOTAL USE OF FUND BALANCE:            | (24,193)                         | (309,340)                          | (344,073)                                 | 115,394                          |
| Street Tax (065) - Revenues           | 155,246                          | 419,428                            | 444,588                                   | 435,225                          |
| Street Tax (065) - Expenses           | -                                | (589,139)                          | (146,821)                                 | (908,252)                        |
| TOTAL USE OF FUND BALANCE:            | 155,246                          | (169,711)                          | 297,767                                   | (473,027)                        |



**CAPITAL OUTLAY FUND SUMMARY - FISCAL YEAR 2013-2014**

|                                        | PRIOR YEAR<br>ACTUAL<br>FY 11-12 | CURRENT YEAR<br>BUDGET<br>FY 12-13 | CURRENT YEAR<br>ACTUAL (Est.)<br>FY 12-13 | BUDGET YEAR<br>FINAL<br>FY 13-14 |
|----------------------------------------|----------------------------------|------------------------------------|-------------------------------------------|----------------------------------|
| Capital Improvements (157) - Revenues  | 524,138                          | 2,373,671                          | 2,516,217                                 | 931,801                          |
| Capital Improvements (157) - Expenses  | (157,261)                        | (3,560,677)                        | (3,031,388)                               | (1,076,250)                      |
| TOTAL USE OF FUND BALANCE:             | 366,877                          | (1,187,006)                        | (515,171)                                 | (144,449)                        |
| <hr/>                                  |                                  |                                    |                                           |                                  |
| 2002 G. O. Bond (269) - Revenues       | 70,165                           | 57,845                             | 66,632                                    | 56,418                           |
| 2002 G. O. Bond (269) - Expenses       | (81,666)                         | (3,731,518)                        | (488,878)                                 | (3,231,970)                      |
| TOTAL USE OF FUND BALANCE:             | (11,501)                         | (3,673,673)                        | (422,246)                                 | (3,175,552)                      |
| <hr/>                                  |                                  |                                    |                                           |                                  |
| Sales Tax Capital Improvements (340)   | 3,339,813                        | 5,536,190                          | 5,671,969                                 | 5,656,677                        |
| Sales Tax Capital Improvements (340)   | (3,084,846)                      | (6,093,932)                        | (5,300,266)                               | (5,641,607)                      |
| TOTAL USE OF FUND BALANCE:             | 254,967                          | (557,742)                          | 371,703                                   | 15,070                           |
| <hr/>                                  |                                  |                                    |                                           |                                  |
| Tax Increment Financing (351) Revenues | 1,000,073                        | 1,001,000                          | 1,000,300                                 | 1,000,300                        |
| Tax Increment Financing (351) Expenses | (200,260)                        | (1,001,000)                        | (1,000,300)                               | (1,000,300)                      |
| TOTAL USE OF FUND BALANCE:             | 799,813                          | -                                  | -                                         | -                                |

**FUND: GENERAL FUND C/O RESERVE (011)**  
**DEPARTMENT: GENERAL GOVERNMENT (1410)**  
**DEPARTMENT HEAD: GUY HENSON**

**FINAL BUDGET 2013-2014**

| <b>EXPENDITURES</b> | <b>ACTUAL<br/>2011-2012</b> | <b>AMENDED<br/>BUDGET<br/>2012-2013</b> | <b>ESTIMATED<br/>ACTUAL<br/>2012-2013</b> | <b>BUDGET<br/>2013-2014</b> |
|---------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| CAPITAL OUTLAY      | -                           | 657,239                                 | -                                         | 1,323,609                   |
| DEBT SERVICE        | -                           | -                                       | -                                         | 1,117,664                   |
| TRANSFERS           | 241,169                     | 100,000                                 | 100,000                                   | 62,529                      |
| <b>TOTAL</b>        | <b>241,169</b>              | <b>757,239</b>                          | <b>100,000</b>                            | <b>2,503,802</b>            |

| <b>REVENUES</b>           | <b>ACTUAL<br/>2011-2012</b> | <b>AMENDED<br/>BUDGET<br/>2012-2013</b> | <b>ESTIMATED<br/>ACTUAL<br/>2012-2013</b> | <b>BUDGET<br/>2013-2014</b> |
|---------------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| TRANSFER IN - General 010 | -                           | -                                       | -                                         | 1,748,029                   |
| INTEREST                  | 16,683                      | 13,800                                  | 14,479                                    | 11,815                      |
| <b>TOTAL</b>              | <b>16,683</b>               | <b>13,800</b>                           | <b>14,479</b>                             | <b>1,759,844</b>            |

| <b>CAPITAL OUTLAY</b>           |                  |
|---------------------------------|------------------|
| 40-01 VEHICLES                  | 591,600          |
| 40-02 EQUIPMENT                 | 189,900          |
| 40-49 COMPUTERS                 | 50,109           |
| 40-50 SOFTWARE                  | 492,000          |
| <b>TOTAL CAPITAL OUTLAY</b>     | <b>1,323,609</b> |
| <b>DEBT SERVICE</b>             |                  |
| 73-02 PRINCIPAL-SWIMMING POOL   | 1,117,664        |
| <b>TOTAL DEBT SERVICE</b>       | <b>1,117,664</b> |
| <b>TRANSFERS OUT</b>            |                  |
| 80-12 TRANSFER TO FUND 012      | 62,529           |
| <b>TOTAL TRANSFERS OUT</b>      | <b>62,529</b>    |
| <b>TOTAL DEPARTMENT REQUEST</b> | <b>2,503,802</b> |

| <b>BUDGETARY<br/>FUND BALANCE:</b> | <b>BUDGET<br/>FUND BAL.</b> | <b>REVENUES</b> | <b>EXPENSES</b> | <b>FUND<br/>BALANCE</b> |               |
|------------------------------------|-----------------------------|-----------------|-----------------|-------------------------|---------------|
| 6/30/2008                          | -                           | 1,152,398       | -               | 1,152,398               | 6/30/09       |
| 6/30/2009                          | 1,152,398                   | 30,243          | 149,595         | 1,033,046               | 6/30/10       |
| 6/30/2010                          | 1,033,046                   | 20,919          | -               | 1,053,965               | 6/30/11       |
| 6/30/2011                          | 1,053,965                   | 16,683          | 241,169         | 829,479                 | 6/30/12       |
| 6/30/2012                          | 829,479                     | 14,479          | 100,000         | 743,958                 | 6/30/2013 EST |
| 6/30/2013                          | 743,958                     | 1,759,844       | 2,503,802       | -                       | 6/30/2014 EST |

| <b>CAPITAL PLANNING</b> |                |                |                |                |                |
|-------------------------|----------------|----------------|----------------|----------------|----------------|
|                         | <b>2014-15</b> | <b>2015-16</b> | <b>2016-17</b> | <b>2017-18</b> | <b>2018-19</b> |
| VEHICLES-01             | 103,000        | 217,700        | 89,900         | 93,000         | 88,000         |
| EQUIPMENT-02            | 27,500         | 56,250         | 53,400         | 40,000         | 12,750         |
| COMPUTERS-49            | 24,103         | 12,659         | 8,200          | 5,147          | -              |
| SOFTWARES-50            | 385,500        | 35,500         | 35,500         | 35,500         | -              |
| <b>TOTAL</b>            | <b>540,103</b> | <b>322,109</b> | <b>187,000</b> | <b>173,647</b> | <b>100,750</b> |

**FUND: CAPITAL OUTLAY (012)**  
**DEPARTMENT: VARIOUS**  
**DEPARTMENT HEAD: GUY HENSON**

| <b>EXPENDITURES</b> | <b>ACTUAL<br/>2011-2012</b> | <b>AMENDED<br/>BUDGET<br/>2012-2013</b> | <b>ESTIMATED<br/>ACTUAL<br/>2012-2013</b> | <b>BUDGET<br/>2013-2014</b> |
|---------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| CAPITAL OUTLAY      | 1,106,188                   | 1,377,564                               | 1,277,695                                 | 387,858                     |
| TRANSFERS           | 1,500                       | -                                       | -                                         | -                           |
| <b>TOTAL</b>        | <b>1,107,688</b>            | <b>1,377,564</b>                        | <b>1,277,695</b>                          | <b>387,858</b>              |

| <b>REVENUES</b> | <b>ACTUAL<br/>2011-2012</b> | <b>AMENDED<br/>BUDGET<br/>2012-2013</b> | <b>ESTIMATED<br/>ACTUAL<br/>2012-2013</b> | <b>BUDGET<br/>2013-2014</b> |
|-----------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| INTEREST        | 24,843                      | 21,992                                  | 21,544                                    | 18,608                      |
| MISCELLANEOUS   | 18,635                      | 17,500                                  | 8,604                                     | -                           |
| TRANSFER IN     | 874,236                     | 265,579                                 | 257,116                                   | 192,529                     |
| <b>TOTAL</b>    | <b>917,714</b>              | <b>305,071</b>                          | <b>287,264</b>                            | <b>211,137</b>              |

| <b>BUDGETARY<br/>FUND BALANCE:</b> | <b>BUDGET<br/>FUND BAL.</b> | <b>REVENUES</b> | <b>EXPENSES</b> | <b>FUND<br/>BALANCE</b> |                 |
|------------------------------------|-----------------------------|-----------------|-----------------|-------------------------|-----------------|
| 6/30/2009                          | 1,032,106                   | 1,689,874       | 713,204         | 2,008,776               | 6/30/2010       |
| 6/30/2010                          | 2,008,776                   | 1,040,339       | 1,689,489       | 1,359,626               | 6/30/2011       |
| 6/30/2011                          | 1,359,626                   | 917,714         | 1,107,688       | 1,169,652               | 6/30/2012       |
| 6/30/2012                          | 1,169,652                   | 287,264         | 1,277,695       | 179,221                 | 6/30/2013 - EST |
| 6/30/2013                          | 179,221                     | 211,137         | 387,858         | 2,500                   | 6/30/2014 - EST |

**FINAL BUDGET 2013-2014**

| <b>CAPITAL OUTLAY</b> |         |
|-----------------------|---------|
| 40-01 VEHICLES        | 118,500 |
| 40-02 EQUIPMENT       | 149,358 |
| 40-06 INFRASTRUCTURE  | 43,000  |
| 40-14 REMODEL         | 77,000  |

**TOTAL CAPITAL OUTLAY** 387,858

**TOTAL DEPARTMENT REQUEST** 387,858

*(See schedule for detail of items by department)*

**TRANSFERS IN DETAIL:**

|                              |                |
|------------------------------|----------------|
| Sinking Fund (350)           | 30,000         |
| Capital Outlay Reserve (011) | 62,529         |
| Parks and Rec (123)          | 100,000        |
| <b>TOTAL</b>                 | <b>192,529</b> |

**CAPITAL OUTLAY (Fund 12)  
Request for Fiscal Year 2013-2014**

| Department                        | Items to be Purchased                                                                                          | 2013-2014      | PROJECT | ACCOUNT |
|-----------------------------------|----------------------------------------------------------------------------------------------------------------|----------------|---------|---------|
| (012) City Clerk                  | Chairs for Court - 4ft & 6ft Lobby Bench, 2 Chairs for each side of Judges Bench                               | 1,900          | 021408  | 40-02   |
| (012) City Clerk                  | Standley Copy Machine                                                                                          | 6,158          | 021409  | 40-02   |
|                                   |                                                                                                                | <b>8,058</b>   |         |         |
| (012) Community Development       | Wayfinding Signage for Municipal Complex                                                                       | 10,000         | 051407  | 40-14   |
| (012) Community Development       | Tennant 2000 RPM High Speed Burnisher                                                                          | 1,600          | 051408  | 40-02   |
| (012) Community Development       | Staff Car Replacement                                                                                          | 26,000         | 051409  | 40-01   |
| (012) Community Development       | LED Parking Lot Lights                                                                                         | 25,000         | 051410  | 40-06   |
|                                   |                                                                                                                | <b>62,600</b>  |         |         |
| (012) Parks and Recreation        | New Scoreboard at Doug Hunt Softball Complex                                                                   | 6,500          | 061407  | 40-02   |
| (012) Parks and Recreation        | Replace Exterior Doors at Community Center                                                                     | 30,000         | 061408  | 40-14   |
| (012) Parks and Recreation        | Waterproof Exterior of Community Center                                                                        | 37,000         | 061409  | 40-14   |
| (012) Parks and Recreation        | LED lights for Community Center Parking Lot-\$9,000 and Senior Center Parking Lot-\$9,                         | 18,000         | 061410  | 40-06   |
| (012) Parks and Recreation        | Budget Package 2 A/C Unit at Senior Center (Senior Bond (013)?)                                                | 15,000         | 061412  | 40-02   |
| (012) Parks and Recreation        | New Office Structure, Carpeting, Heating and Air, Electrical, Computer and Furniture for Special Events Person | 13,000         | 061413  | 40-02   |
| (012) Parks and Recreation        | Exercise Equipment for Employee Fitness Center (Multi Gym - \$6,900; Elliptical \$4,200; Bike \$2,900)         | 14,000         | 061414  | 40-02   |
| (012) Parks and Recreation        | Two (2) Chairs for Conference Room                                                                             | 500            | 061415  | 40-02   |
|                                   |                                                                                                                | <b>134,000</b> |         |         |
| (012) Street                      | 75 HP Tractor w/12' Mower (FY 13-14 2nd Half of Funding + \$40,000 Rolled from FY 12 13)                       | 48,000         | 091403  | 40-02   |
| (012) Street                      | Zero Turn Mower                                                                                                | 9,000          | 091404  | 40-02   |
| (012) Street                      | Weedeaters & Blowers - FY 13-14 Weedeaters/Blowers/Edgers                                                      | 2,000          | 091405  | 40-02   |
| (012) Street                      | 3/4 Ton Pickup Used for Street, Park and Facilities Maintenance                                                | 26,000         | 091406  | 40-01   |
| (012) Street                      | Sign/Signal Truck (First Year Half Funding)                                                                    | 42,000         | 091407  | 40-01   |
|                                   |                                                                                                                | <b>127,000</b> |         |         |
| (012) Animal Welfare              | Replacement of the Incinerator                                                                                 | 31,700         | 101403  | 40-02   |
|                                   |                                                                                                                | <b>31,700</b>  |         |         |
| (012) Neighborhood Services       | Mid-Sized Extended Cab Pickup w/Tow Package, Tool Box, Light Bar & Headache Rack                               | 24,500         | 151404  | 40-01   |
|                                   |                                                                                                                | <b>24,500</b>  |         |         |
| <b>TOTAL (012) CAPITAL OUTLAY</b> |                                                                                                                | <b>387,858</b> |         |         |

FUND: POLICE CAPITALIZATION (021)  
DEPARTMENT: POLICE (62)  
DEPARTMENT HEAD: BRANDON CLABES

| EXPENDITURES   | ACTUAL<br>2011-2012 | AMENDED<br>BUDGET<br>2012-2013 | ESTIMATED<br>ACTUAL<br>2012-2013 | BUDGET<br>2013-2014 |
|----------------|---------------------|--------------------------------|----------------------------------|---------------------|
| CAPITAL OUTLAY | 1,011,944           | 1,185,073                      | 1,185,073                        | 916,661             |
| <b>TOTAL</b>   | <b>1,011,944</b>    | <b>1,185,073</b>               | <b>1,185,073</b>                 | <b>916,661</b>      |

| REVENUES            | ACTUAL<br>2011-2012 | AMENDED<br>BUDGET<br>2012-2013 | ESTIMATED<br>ACTUAL<br>2012-2013 | BUDGET<br>2013-2014 |
|---------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| TAXES               | 38,510              | 102,475                        | 107,657                          | 107,376             |
| FINES & FORFEITURES | 64,722              | 61,128                         | 62,627                           | 65,577              |
| INVESTMENT INTEREST | 9,714               | 7,045                          | 10,784                           | 10,181              |
| TRANSFERS           | 1,087,325           | 575,841                        | 577,560                          | 670,613             |
| <b>TOTAL</b>        | <b>1,200,271</b>    | <b>746,489</b>                 | <b>758,628</b>                   | <b>853,747</b>      |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES  | EXPENSES  | FUND<br>BALANCE |                 |
|----------------------------|---------------------|-----------|-----------|-----------------|-----------------|
| 6/30/2009                  | 759,722             | 914,809   | 711,281   | 963,250         | 6/30/2010       |
| 6/30/2010                  | 963,250             | 386,931   | 1,046,199 | 303,982         | 6/30/2011       |
| 6/30/2011                  | 303,982             | 1,200,271 | 1,011,944 | 492,309         | 6/30/2012       |
| 6/30/2012                  | 492,309             | 758,628   | 1,185,073 | 65,864          | 6/30/2013 - EST |
| 6/30/2013                  | 65,864              | 853,747   | 916,661   | 2,950           | 6/30/2014 - EST |

**APPROVED BUT UNFUNDED HIGH RANKING  
Five Year Plan:**

|                                       |           |          |
|---------------------------------------|-----------|----------|
| Police Firing Range/Training Facility | \$300,000 | FY 16-17 |
|---------------------------------------|-----------|----------|

**FINAL BUDGET 2013-2014**

| <b>CAPITAL OUTLAY</b>                   |                |
|-----------------------------------------|----------------|
| 40-01 VEHICLES                          | 365,000        |
| 40-02 MACH, FURNITURE & EQUIPMENT       | 320,218        |
| 40-07 BUILDINGS *                       | 100,000        |
| 40-14 REMODEL/REFURBISH                 | 30,000         |
| 40-15 IMPROVEMENTS OTHER THAN BUILDINGS | 5,000          |
| 40-49 COMPUTERS                         | 14,200         |
| 40-50 SOFTWARE                          | 82,243         |
| <b>TOTAL CAPITAL OUTLAY</b>             | <b>916,661</b> |

**TOTAL DEPARTMENT REQUEST 916,661**

**CAPITAL OUTLAY DETAIL**

|                                                                    |                |
|--------------------------------------------------------------------|----------------|
| Vehicles: 7 Patrol, 1 K-9, 2 Detectives, 1 SIU, 1 4x4 Tahoe        | 365,000        |
| Equipment for Vehicles: 6 Patrol, 1 K-9, 1 4x4 Tahoe, 3 Detectives | 80,000         |
| MCT's for Patrol                                                   | 25,000         |
| In Car Cameras - 25                                                | 150,000        |
| New Total Station                                                  | 25,658         |
| Zebra RW420 Printer                                                | 5,000          |
| 6 I-pads for CAO's                                                 | 4,200          |
| Upgrade I-pad for CPTED compliance                                 | 4,000          |
| Bite Suit                                                          | 1,800          |
| Lab Office Furniture                                               | 1,200          |
| Elevator Controls                                                  | 20,000         |
| Computers                                                          | 10,000         |
| Lab Nikon Camera System                                            | 2,700          |
| Riot Equipment (replacement)                                       | 1,510          |
| PPE Equipment                                                      | 4,000          |
| Remodel PD                                                         | 10,000         |
| Improvements other than Buildings                                  | 5,000          |
| Leopold Mark 4 Scope                                               | 1,500          |
| Laser Max Uni-Lr                                                   | 3,850          |
| Thermal Imager / Infrared Imager Recorder                          | 10,000         |
| Range House / Training Center (4 year Project) *                   | 100,000        |
| Scanner                                                            | 4,000          |
| Software - DOCUMENT IMAGING                                        | 82,243         |
| <b>Total</b>                                                       | <b>916,661</b> |

FUND: FIRE CAPITALIZATION (041)  
DEPARTMENT: FIRE (64)  
DEPARTMENT HEAD: RANDY OLSEN

| EXPENDITURES   | ACTUAL         | AMENDED             | ESTIMATED           | BUDGET              |
|----------------|----------------|---------------------|---------------------|---------------------|
|                | 2011-2012      | BUDGET<br>2012-2013 | ACTUAL<br>2012-2013 | BUDGET<br>2013-2014 |
| BENEFITS       | 7,950          | -                   | -                   | -                   |
| CAPITAL OUTLAY | 249,879        | 1,521,428           | 1,521,428           | 182,167             |
| DEBT SERVICE   | 145,734        | 1,250,070           | 1,250,070           | 334,144             |
| <b>TOTAL</b>   | <b>403,563</b> | <b>2,771,498</b>    | <b>2,771,498</b>    | <b>516,311</b>      |

| REVENUES           | ACTUAL         | AMENDED             | ESTIMATED           | BUDGET              |
|--------------------|----------------|---------------------|---------------------|---------------------|
|                    | 2011-2012      | BUDGET<br>2012-2013 | ACTUAL<br>2012-2013 | BUDGET<br>2013-2014 |
| TAXES              | 115,530        | 307,425             | 322,102             | 321,264             |
| INTEREST           | 9,277          | 6,323               | 16,769              | 10,441              |
| ASSET RETIREMENT   | -              | 152,000             | 85,000              | -                   |
| PROCEEDS FROM LOAN | -              | 1,950,000           | 1,950,000           | -                   |
| TRANSFERS          | 254,563        | 46,410              | 53,554              | 300,000             |
| <b>TOTAL</b>       | <b>379,370</b> | <b>2,462,158</b>    | <b>2,427,425</b>    | <b>631,705</b>      |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES  | EXPENSES  | FUND<br>BALANCE |                 |
|----------------------------|---------------------|-----------|-----------|-----------------|-----------------|
| 6/30/2009                  | 181,927             | 837,546   | 522,199   | 497,274         | 6/30/2010       |
| 6/30/2010                  | 497,274             | 1,305,451 | 1,281,314 | 521,411         | 6/30/2011       |
| 6/30/2011                  | 521,411             | 379,370   | 403,563   | 497,218         | 6/30/2012       |
| 6/30/2012                  | 497,218             | 2,427,425 | 2,771,498 | 153,145         | 6/30/2013 - EST |
| 6/30/2013                  | 153,145             | 631,705   | 516,311   | 268,539         | 6/30/2014 - EST |

FINAL BUDGET 2013-2014

| CAPITAL OUTLAY                       |                |
|--------------------------------------|----------------|
| 40-02 EQUIPMENT                      | 143,859        |
| 40-49 COMPUTERS                      | 8,700          |
| 40-50 SOFTWARE                       | 29,608         |
| <b>TOTAL CAPITAL OUTLAY</b>          | <b>182,167</b> |
| <b>DEBT SERVICE</b>                  |                |
| 70-01 PRINCIPAL PAYMENT FOR FY 13-14 | 273,027        |
| 71-01 INTEREST                       | 61,117         |
| <b>TOTAL DEBT SERVICE</b>            | <b>334,144</b> |
| <b>TOTAL DEPARTMENT REQUEST</b>      | <b>516,311</b> |

(SEE NEXT PAGE FOR DETAIL OF CAPITAL OUTLAY)

(CONTINUED)

**FUND: FIRE CAPITALIZATION (041)**  
**DEPARTMENT: FIRE (64)**  
**DEPARTMENT HEAD: RANDY OLSEN**  
**PAGE TWO**

***Loan Information (Refinanced 03/01/2011)***

A loan of \$275,000 to occur during Fiscal Year 08-09 - funding related to completion of the new fire stations.  
 Debt service to begin June, 2009 on an eight year, 5% note.

A loan of \$225,000 to occur during Fiscal Year 09-10 - funding related to the remodel of stations 1 and 5.  
 Debt service to begin August, 2009 on an eight year, 5% note.

A loan of \$245,000 to occur during Fiscal Year 09-10 - funding remaining balance due on Engine #4.  
 Debt service to begin May, 2009 on an eight year, 5% note.

***FY 10-11 Loan***

A loan of \$1,145,000 occurring during Fiscal Year 10-11. Loan refinanced previous 3 loans and is funding for a new roof for station 1, aerial apparatus & misc. Debt service to begin March 1, 2011, on a ten year, 5% note.

***FY 12-13 Loan***

A loan of \$1,950,000 at 3.75% occurred on July 1, 2012. Proceeds will payoff existing loan of \$1,035,000. The additional proceeds of the loan will purchase aerial apparatus, rescue engine, brusher pump and demo apparatus.

***FY 13-14 Loan Information***

Applied \$100,000 to principal of note, reducing term from 07/01/2022 to 12/01/2021.

**CAPITAL OUTLAY DETAIL:**

|                                                        |                |
|--------------------------------------------------------|----------------|
| (1) 48" Riding Mower with 25 hp Kawasaki Motor         | 7,500          |
| (1) 52" Riding Mower with 25 hp Kawasaki Motor         | 8,000          |
| Trench Supplies                                        | 1,571          |
| (2) PPV Fans                                           | 4,600          |
| Chainsaw Replacement Parts                             | 720            |
| (20) Bunker Coats and Pants                            | 40,000         |
| Turnout Gear Repairs                                   | 3,000          |
| Helmets, Face Shields, Gloves, Nomex Hoods, Suspenders | 6,310          |
| Radio Repairs                                          | 1,600          |
| Disposable PPE                                         | 4,150          |
| AED Pads                                               | 2,000          |
| (2) Resucitator Regulators                             | 600            |
| (3) EMS Bags                                           | 750            |
| (5) Blood Pressure Cuffs and Stethoscopes              | 250            |
| SCBA Calibration                                       | 1,250          |
| SCBA Compressor Testing and Service                    | 1,900          |
| SCBA Parts & Maintenance                               | 5,350          |
| Cordless Tool Combo                                    | 450            |
| Tool Box for Tech Rescue                               | 105            |
| Misc. Tools for Tech Rescue Tool Box                   | 311            |
| Computer Replacements                                  | 6,000          |
| iPad Replacements                                      | 2,700          |
| Glucose Meters                                         | 600            |
| Boots                                                  | 10,000         |
| Training Equipment                                     | 5,125          |
| Hand Tools                                             | 2,317          |
| Hazmat Tool Box                                        | 600            |
| Hazmat Wagon                                           | 350            |
| Circular Saw for Tech Rescue                           | 200            |
| Corded Drill for Tech Rescue                           | 150            |
| Unmanned Aerial Drone                                  | 20,000         |
| SCBA Communications Upgrade                            | 12,500         |
| Scanner                                                | 1,600          |
| Software-Document Imaging System                       | 29,608         |
| <b>TOTAL</b>                                           | <b>182,167</b> |

**FUND: STREET TAX (065)**

**DEPARTMENT: DEDICATED TAX: STREET / PARKS / TRAILS & SIDEWALKS / PUBLIC TRANSPORTATION (66)**

**DEPARTMENT HEAD: GUY HENSON**

| EXPENDITURES   | ACTUAL    | AMENDED          | ESTIMATED        |                  |
|----------------|-----------|------------------|------------------|------------------|
|                | 2011-2012 | BUDGET 2012-2013 | ACTUAL 2012-2013 | BUDGET 2013-2014 |
| CAPITAL OUTLAY | -         | 512,598          | 83,282           | 844,205          |
| TRANSFERS OUT  | -         | 76,541           | 63,539           | 64,047           |
| <b>TOTAL</b>   | <b>-</b>  | <b>589,139</b>   | <b>146,821</b>   | <b>908,252</b>   |

| REVENUES     | ACTUAL         | AMENDED          | ESTIMATED        |                  |
|--------------|----------------|------------------|------------------|------------------|
|              | 2011-2012      | BUDGET 2012-2013 | ACTUAL 2012-2013 | BUDGET 2013-2014 |
| TAXES        | 154,039        | 409,900          | 429,760          | 428,641          |
| INTEREST     | 1,207          | 1,440            | 6,740            | 6,584            |
| TRANSFERS    | -              | 8,088            | 8,088            | -                |
| <b>TOTAL</b> | <b>155,246</b> | <b>419,428</b>   | <b>444,588</b>   | <b>435,225</b>   |

| BUDGETARY     | BUDGET    |          |          | FUND    |                 |
|---------------|-----------|----------|----------|---------|-----------------|
| FUND BALANCE: | FUND BAL. | REVENUES | EXPENSES | BALANCE |                 |
| 6/30/2009     | 22,160    | 659      | -        | 22,819  | 6/30/2010       |
| 6/30/2010     | 22,819    | 439      | 3,244    | 20,014  | 6/30/2011       |
| 6/30/2011     | 20,014    | 155,246  | -        | 175,260 | 6/30/2012       |
| 6/30/2012     | 175,260   | 444,588  | 146,821  | 473,027 | 6/30/2013 - EST |
| 6/30/2013     | 473,027   | 435,225  | 908,252  | (0)     | 6/30/2014 - EST |

Funding from Ordinance 3145. Sales Tax effective January 1, 2012.  
 Restricted for Streets, Parks, Trails & Sidewalks and Public Transportation  
 as approved by the City Council.

**FINAL BUDGET 2013-2014**

**STREETS (066)**

| CAPITAL OUTLAY                                                       |                |
|----------------------------------------------------------------------|----------------|
| 40-06 Eng/Design Re-construction of SE 29th & Air Depot Intersection | 250,000        |
| 40-08 TO BE APPROVED BY COUNCIL                                      | 26,907         |
| <b>TOTAL DIVISION REQUEST</b>                                        | <b>276,907</b> |

**PARKS (023)**

| CAPITAL OUTLAY                  |               |
|---------------------------------|---------------|
| 40-08 TO BE APPROVED BY COUNCIL | 64,654        |
| <b>TOTAL CAPITAL OUTLAY</b>     | <b>64,654</b> |

| TRANSFERS OUT                                                   |                |
|-----------------------------------------------------------------|----------------|
| 80-23 TRANSFER OUT (Fund 123, Swimming Pool Loan Participation) | 64,047         |
| <b>TOTAL TRANSFERS OUT</b>                                      | <b>64,047</b>  |
| <b>TOTAL DIVISION REQUEST</b>                                   | <b>128,701</b> |

**TRAILS & SIDEWALKS (006)**

| CAPITAL OUTLAY                           |                |
|------------------------------------------|----------------|
| 40-08 TO BE DETERMINED BY SIDEWALK CMTEE | 245,952        |
| <b>TOTAL DIVISION REQUEST</b>            | <b>245,952</b> |

**PUBLIC TRANSPORTATION (087)**

| CAPITAL OUTLAY                  |                |
|---------------------------------|----------------|
| 40-08 TO BE APPROVED BY COUNCIL | 256,692        |
| <b>TOTAL DIVISION REQUEST</b>   | <b>256,692</b> |

|                                 |                |
|---------------------------------|----------------|
| <b>TOTAL DEPARTMENT REQUEST</b> | <b>908,252</b> |
|---------------------------------|----------------|



**FUND: CAPITAL IMPROVEMENTS (157)**  
**DEPARTMENT: CAPITAL IMPROVEMENT (57)**  
**DEPARTMENT: GUY HENSON**

| EXPENDITURES          | ACTUAL         | AMENDED             | ESTIMATED           |                     |
|-----------------------|----------------|---------------------|---------------------|---------------------|
|                       | 2011-2012      | BUDGET<br>2012-2013 | ACTUAL<br>2012-2013 | BUDGET<br>2013-2014 |
| MATERIALS AND SUPPLIE | -              | -                   | -                   | 17,500              |
| OTHER SERVICES        | -              | 31,435              | 32,875              | -                   |
| CAPITAL OUTLAY        | 116,092        | 3,529,242           | 2,998,513           | 1,058,750           |
| TRANSFERS OUT         | 41,169         | -                   | -                   | -                   |
| <b>TOTAL</b>          | <b>157,261</b> | <b>3,560,677</b>    | <b>3,031,388</b>    | <b>1,076,250</b>    |

| REVENUES                  | ACTUAL         | AMENDED             | ESTIMATED           |                     |
|---------------------------|----------------|---------------------|---------------------|---------------------|
|                           | 2011-2012      | BUDGET<br>2012-2013 | ACTUAL<br>2012-2013 | BUDGET<br>2013-2014 |
| TAXES                     | -              | -                   | 101,901             | 96,259              |
| LICENSES & PERMITS        | 64,565         | 49,452              | 86,487              | 86,487              |
| INTERGOVERNMENTAL         | -              | 100,000             | 100,000             | -                   |
| INTEREST                  | 47,216         | 38,984              | 42,594              | 34,732              |
| TRANSFERS IN (143) Grants | 52,357         | 998,480             | 998,480             | -                   |
| TRANSFERS IN (340) Cap im | -              | 826,755             | 826,755             | 354,323             |
| TRANSFERS IN (195) Hotel  | 360,000        | 360,000             | 360,000             | 360,000             |
| <b>TOTAL</b>              | <b>524,138</b> | <b>2,373,671</b>    | <b>2,516,217</b>    | <b>931,801</b>      |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES  | EXPENSES  | FUND<br>BALANCE |               |
|----------------------------|---------------------|-----------|-----------|-----------------|---------------|
| 6/30/2009                  | 1,594,134           | 749,024   | 371,631   | 1,971,527       | 6/30/2010     |
| 6/30/2010                  | 1,971,527           | 557,541   | 260,495   | 2,268,573       | 6/30/2011     |
| 6/30/2011                  | 2,268,573           | 524,138   | 157,261   | 2,635,450       | 6/30/2012     |
| 6/30/2012                  | 2,635,450           | 2,516,217 | 3,031,388 | 2,120,279       | 6/30/2013-EST |
| 6/30/2013                  | 2,120,279           | 931,801   | 1,076,250 | 1,975,830       | 6/30/2014-EST |

**FINAL BUDGET 2013-2014**

| <b>MATERIALS &amp; SUPPLIES</b>         |                  |
|-----------------------------------------|------------------|
| 20-41 SUPPLIES (Bridge Repair Supplies) | 17,500           |
| <b>TOTAL MATERIAL &amp; SUPPLIES</b>    | <b>17,500</b>    |
| <b>CAPITAL OUTLAY</b>                   |                  |
| 40-06 CAPITAL OUTLAY                    | 1,058,750        |
| <b>TOTAL CAPITAL OUTLAY</b>             | <b>1,058,750</b> |
| <b>TOTAL DEPARTMENT REQUEST</b>         | <b>1,076,250</b> |

**CAPITAL OUTLAY DETAIL: FY 13-14**

|                                                                              |                  |
|------------------------------------------------------------------------------|------------------|
| Sooner Rd - RR tracks North to NE 23rd St.                                   | 280,000          |
| Sooner Rd - from Reno to SE 29th Street overlay and sidewalks                | 350,000          |
| Painting of Street Light Fixtures \$250 per pole WR Center & Trails          | 13,750           |
| Gabion baskets along Solider Creek between SE 15th St & 1st golf cart bridge | 125,000          |
| Survey - Douglas Blvd. from NE 10th to SE 4th                                | 20,000           |
| Survey - SE 15th from Sandra to Midwest Blvd.                                | 20,000           |
| Survey & Engineering-SE 29th from Douglas to Midwest Blvd                    | 250,000          |
| <b>TOTAL</b>                                                                 | <b>1,058,750</b> |

**FY 12-13 TRANSFERS IN FROM GRANT FUND (143):**

|              |                |
|--------------|----------------|
| TCSP Grant   | 475,000        |
| Sidewalks    | 523,480        |
| <b>TOTAL</b> | <b>998,480</b> |

**(CONTINUED)**

NOTE: Due to cash flow issues at the hotel/conference center, the management company has not transferred the \$30,000 per month for the past 13 months creating an accounts receivable of \$390,000. This amount needs to be considered against fund balance at 6-30-2013. If this issue continues, then FY 13-14 expenditures will have to be adjusted accordingly.

**FUND: CAPITAL IMPROVEMENTS (157)**  
**DEPARTMENT: CAPITAL IMPROVEMENT (57)**  
**DEPARTMENT: GUY HENSON**  
**PAGE TWO**

**Five Year Plan: Approved but Unfunded High Ranking**

|          |                                                                                      |           |
|----------|--------------------------------------------------------------------------------------|-----------|
| FY 14-15 | Douglas Blvd. from NE 10th to SE 4th<br>(Local: \$100,000/ ACOG TIP \$400,000)       | 500,000   |
|          | SE 15th St. from Sandra to Midwest Blvd.<br>(Local: \$88,000/ ACOG TIP \$352,000)    | 440,000   |
| FY 15-16 | SE 29th St. from Arthur Harris to Sooner<br>(Local: \$46,000/ ACOG TIP \$184,000)    | 230,000   |
|          | SE 29th St from Douglas to Midwest Blvd.<br>(Local: \$660,000/ ACOG TIP \$2,640,000) | 3,300,000 |
| FY 16-17 | Midwest Blvd. from SE 29th to SE 15th<br>(Local: \$166,000/ ACOG TIP \$664,000)      | 830,000   |
|          | Reno Ave. from Douglas to Acres<br>(Local: \$154,000/ ACOG TIP \$616,000)            | 770,000   |
| FY 17-18 | Westminister from Reno to NE 10th<br>(Local: \$62,000/ ACOG TIP \$248,000)           | 310,000   |

**CAPITAL OUTLAY DETAIL: FY 12-13**

|                                                                                                            |                  |
|------------------------------------------------------------------------------------------------------------|------------------|
| Golf Course Fence                                                                                          | 50,000           |
| N. Oaks Neighborhood Park Improvements                                                                     | 20,000           |
| Signal Refurbish Change order for \$69,500 that did not get st                                             | 80,142           |
| Public Transportation Analysis                                                                             | 15,051           |
| I-40 / Hudiburg Grant (TCSP Federal Grant)                                                                 | 475,000          |
| Match for I-40                                                                                             | 118,750          |
| Match for Midwest Blvd. Bridge and Engineering                                                             | 540,000          |
| North Water Spray Park (Phase 1 of 2 financing)                                                            | 150,000          |
| Match Sidewalks Phase II                                                                                   | 132,355          |
| Sidewalks Phase II - Grant                                                                                 | 510,391          |
| Engineering Design - Mill, Overlay & Sidewalks<br>(Sooner Road - Reno to 29th) Joint Project with Del City | 200,000          |
| Engineering Design & Match - Mill, Overlay & Sidewalks<br>(Reno - Air Depot to Sooner)                     | 150,000          |
| Douglas - NE 10th to NE 23 / Mill, Overlay                                                                 | 260,230          |
| North Oaks- 2nd Phase/cul-de-sac                                                                           | 240,000          |
| Park Improvements - Omni Park                                                                              | 40,000           |
| Maple Dr. Channel Survey                                                                                   | 4,594            |
| Air Depot / Eaker Gate Study                                                                               | 12,000           |
| <b>TOTAL</b>                                                                                               | <b>2,998,513</b> |

FUND: 2002 G.O. BOND (269)  
 DEPARTMENT: STREET BOND (69)  
 DEPARTMENT HEAD: VAUGHN SULLIVAN

**FINAL BUDGET 2013-2014**

| EXPENDITURES   | ACTUAL<br>2011-2012 | AMENDED<br>BUDGET<br>2012-2013 | ESTIMATED<br>ACTUAL<br>2012-2013 | BUDGET<br>2013-2014 |
|----------------|---------------------|--------------------------------|----------------------------------|---------------------|
| OTHER SERVICES | -                   | 4,500                          | 4,500                            | -                   |
| CAPITAL OUTLAY | 81,666              | 3,727,018                      | 484,378                          | 3,231,970           |
| <b>TOTAL</b>   | <b>81,666</b>       | <b>3,731,518</b>               | <b>488,878</b>                   | <b>3,231,970</b>    |

|                                 |                  |
|---------------------------------|------------------|
| <b>CAPITAL OUTLAY</b>           |                  |
| 40-06 STREET PROJECTS           | 3,231,970        |
| <b>TOTAL CAPITAL OUTLAY</b>     | 3,231,970        |
| <b>TOTAL DEPARTMENT REQUEST</b> | <b>3,231,970</b> |

| REVENUES | ACTUAL<br>2011-2012 | AMENDED<br>BUDGET<br>2012-2013 | ESTIMATED<br>ACTUAL<br>2012-2013 | BUDGET<br>2013-2014 |
|----------|---------------------|--------------------------------|----------------------------------|---------------------|
| INTEREST | 70,165              | 57,845                         | 66,632                           | 56,418              |
|          | 70,165              | 57,845                         | 66,632                           | 56,418              |

**CAPITAL OUTLAY: FY 12-13**

|                                |                |
|--------------------------------|----------------|
| SE 15th & Douglas Intersection | 450,000        |
| Post Road Widen                | 7,725          |
| Post - Reno to 15th            | 26,653         |
| <b>TOTAL</b>                   | <b>484,378</b> |

**CAPITAL OUTLAY: FY 13-14**

|                                         |                  |
|-----------------------------------------|------------------|
| SE 15TH Widening - Lynn Fry to Anderson | 56,418           |
| SE 15TH Widening - Lynn Fry to Anderson | 3,175,552        |
| <b>TOTAL</b>                            | <b>3,231,970</b> |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES | EXPENSES  | FUND<br>BALANCE |                 |
|----------------------------|---------------------|----------|-----------|-----------------|-----------------|
| 6/30/2009                  | 3,916,285           | 113,443  | 96,376    | 3,933,352       | 6/30/2010       |
| 6/30/2010                  | 3,933,352           | 71,900   | 400,453   | 3,604,799       | 6/30/2011       |
| 6/30/2011                  | 3,604,799           | 70,165   | 81,666    | 3,593,298       | 6/30/2012       |
| 6/30/2012                  | 3,593,298           | 66,632   | 488,878   | 3,171,052       | 6/30/2013 - EST |
| 6/30/2013                  | 3,171,052           | 56,418   | 3,231,970 | (4,500)         | 6/30/2014 - EST |

**FUND: SALES TAX CAPITAL IMPROVEMENTS (340)**  
**DEPARTMENT HEAD: GUY HENSON**

| EXPENDITURES | ACTUAL<br>2011-2012 | AMENDED<br>BUDGET<br>2012-2013 | ESTIMATED<br>ACTUAL<br>2012-2013 | BUDGET<br>2013-2014 |
|--------------|---------------------|--------------------------------|----------------------------------|---------------------|
| TRANSFER OUT | 3,084,846           | 6,093,932                      | 5,300,266                        | 5,641,607           |
| <b>TOTAL</b> | <b>3,084,846</b>    | <b>6,093,932</b>               | <b>5,300,266</b>                 | <b>5,641,607</b>    |

| REVENUES     | ACTUAL<br>2011-2012 | AMENDED<br>BUDGET<br>2012-2013 | ESTIMATED<br>ACTUAL<br>2012-2013 | BUDGET<br>2013-2014 |
|--------------|---------------------|--------------------------------|----------------------------------|---------------------|
| TAXES        | 3,329,879           | 5,528,938                      | 5,656,331                        | 5,641,607           |
| INTEREST     | 9,934               | 7,252                          | 15,638                           | 15,070              |
| <b>TOTAL</b> | <b>3,339,813</b>    | <b>5,536,190</b>               | <b>5,671,969</b>                 | <b>5,656,677</b>    |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES  | EXPENSES  | FUND<br>BALANCE |
|----------------------------|---------------------|-----------|-----------|-----------------|
| 6/30/2009                  | 138,143             | 2,001,940 | 1,992,652 | 147,431         |
| 6/30/2010                  | 147,431             | 2,066,060 | 1,998,858 | 214,633         |
| 6/30/2011                  | 214,633             | 3,339,813 | 3,084,846 | 469,600         |
| 6/30/2012                  | 469,600             | 5,671,969 | 5,300,266 | 841,303         |
| 6/30/2013                  | 841,303             | 5,656,677 | 5,641,607 | 856,373         |

| FY 12-13 TAXES | HOTEL<br>2011 | SEWER<br>2011-A | TOTAL     |
|----------------|---------------|-----------------|-----------|
| Sales          | 2,068,594     | 3,322,162       | 5,390,756 |
| Use            | 101,909       | 163,666         | 265,575   |
|                | 2,170,503     | 3,485,828       | 5,656,331 |

| FY 13-14 TAXES | HOTEL<br>2011 | SEWER<br>2011-A | TOTAL     |
|----------------|---------------|-----------------|-----------|
| Sales          | 2,068,594     | 3,322,162       | 5,390,756 |
| Use            | 96,259        | 154,592         | 250,851   |
|                | 2,164,853     | 3,476,754       | 5,641,607 |

**FINAL BUDGET 2013-2014**

| <b>TRANSFERS OUT</b>      |           |
|---------------------------|-----------|
| 80-50 TRANSFERS OUT (250) | 5,287,284 |
| 80-57 TRANSFERS OUT (157) | 354,323   |

**TOTAL TRANSFERS OUT** 5,641,607

**TOTAL DEPARTMENT REQUEST** 5,641,607

**FUTURE DEBT REQUIREMENT:**

| <b>Hotel / Conference Center</b>          |                         |
|-------------------------------------------|-------------------------|
| 2011 Bond Series Deposit Requirements     |                         |
| Jul - Aug @ 150,725                       | 301,450                 |
| Sep - Jun @ 150,658                       | 1,506,580               |
| Trustee Fee                               | 2,500                   |
|                                           | <u>1,810,530</u>        |
| <i>Revenue Bonds O/S \$25,775,000</i>     |                         |
| <i>Debt Service Matures Sept. 1, 2033</i> |                         |
| <b>Sewer Plant</b>                        |                         |
| 2011A Bond Series Deposit Requirements    |                         |
| Jul - Feb @ 392,597                       | 3,140,776               |
| Mar - Jun @ 392,584                       | 1,570,336               |
| Trustee Fee                               | 3,500                   |
|                                           | <u>4,714,612</u>        |
| <i>Revenue Bonds O/S \$43,945,000</i>     |                         |
| <i>Debt Service Matures March 1, 2025</i> |                         |
| Amount to be paid with sewer fee          | (1,237,858)             |
| <b>TOTAL</b>                              | <u><u>5,287,284</u></u> |

**FUND: TAX INCREMENT FINANCING (351)**  
**DEPARTMENT: 29TH STREET (92)**  
**DEPARTMENT HEAD: GUY HENSON**

| <b>EXPENDITURES</b>      | <b>ACTUAL<br/>2011-2012</b> | <b>AMENDED<br/>BUDGET<br/>2012-2013</b> | <b>ESTIMATED<br/>ACTUAL<br/>2012-2013</b> | <b>BUDGET<br/>2013-2014</b> |
|--------------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| OTHER SERVICES & CHARGES | 153                         | 200                                     | 425                                       | 425                         |
| DEBT SERVICE             | 200,107                     | 1,000,800                               | 999,875                                   | 999,875                     |
| <b>TOTAL</b>             | <b>200,260</b>              | <b>1,001,000</b>                        | <b>1,000,300</b>                          | <b>1,000,300</b>            |

| <b>REVENUES</b> | <b>ACTUAL<br/>2011-2012</b> | <b>AMENDED<br/>BUDGET<br/>2012-2013</b> | <b>ESTIMATED<br/>ACTUAL<br/>2012-2013</b> | <b>BUDGET<br/>2013-2014</b> |
|-----------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| TAXES           | 999,703                     | 1,000,000                               | 1,000,000                                 | 1,000,000                   |
| INTEREST        | 370                         | 1,000                                   | 300                                       | 300                         |
| <b>TOTAL</b>    | <b>1,000,073</b>            | <b>1,001,000</b>                        | <b>1,000,300</b>                          | <b>1,000,300</b>            |

**FINAL BUDGET 2013-2014**

|                                           |                         |
|-------------------------------------------|-------------------------|
| <b>OTHER SERVICES &amp; CHARGES</b>       |                         |
| 30-75 LEGAL PUBLICATIONS                  | <u>425</u>              |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>425</b>              |
| <b>DEBT SERVICE</b>                       |                         |
| 71-01 INTEREST ON NOTE                    | 130,564                 |
| 73-02 PRINCIPAL                           | <u>869,311</u>          |
| <b>TOTAL DEBT SERVICE</b>                 | <b>999,875</b>          |
| <b>TOTAL DEPARTMENT REQUEST</b>           | <u><b>1,000,300</b></u> |

**Outstanding Principal:**

|                   |           |
|-------------------|-----------|
| Fiscal Year 12-13 | 3,107,996 |
| Fiscal Year 13-14 | 2,238,684 |
| Fiscal Year 14-15 | 1,332,362 |
| Fiscal Year 15-16 | 387,452   |

# **G.O. Debt Fund**

**City of Midwest City, Oklahoma**  
Debt Service – Index (Governmental Debt Only)

| <u>Fund / Department<br/>*Number</u> | <u>Fund / Department<br/>Description</u> | <u>Page<br/>Number</u> |
|--------------------------------------|------------------------------------------|------------------------|
| 350                                  | Fund Summary                             | 187                    |
| 350                                  | Summary of Outstanding Debt              | 188                    |
| 350                                  | Net Assessed Valuation                   | 189                    |
| 350                                  | MWC Ad Valorem Tax Rate                  | 190                    |

\* **Note:** Three digit codes represent the Fund Number  
Two digit codes represent the Department Number

**FUND: G. O. DEBT SERVICE (350)**  
**DEPARTMENT: DEBT SERVICE (GENERAL OBLIGATION BONDS)**  
**DEPARTMENT HEAD: JUDY SIEMENS**

| <b>EXPENDITURES</b> | <b>ACTUAL<br/>2011-2012</b> | <b>AMENDED<br/>BUDGET<br/>2012-2013</b> | <b>ESTIMATED<br/>ACTUAL<br/>2012-2013</b> | <b>BUDGET<br/>2013-2014</b> |
|---------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| DEBT SERVICE        | 1,859,738                   | 1,793,151                               | 1,793,151                                 | 1,726,562                   |
| TRANSFER OUT (012)  | 31,559                      | 38,539                                  | 30,076                                    | 30,000                      |
| <b>TOTAL</b>        | <b>1,891,297</b>            | <b>1,831,690</b>                        | <b>1,823,227</b>                          | <b>1,756,562</b>            |

| <b>REVENUES</b> | <b>ACTUAL<br/>2011-2012</b> | <b>AMENDED<br/>BUDGET<br/>2012-2013</b> | <b>ESTIMATED<br/>ACTUAL<br/>2012-2013</b> | <b>BUDGET<br/>2013-2014</b> |
|-----------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| TAXES           | 1,869,654                   | 1,748,441                               | 1,725,780                                 | 1,726,562                   |
| INTEREST        | 31,559                      | 38,539                                  | 30,076                                    | 30,000                      |
| <b>TOTAL</b>    | <b>1,901,213</b>            | <b>1,786,980</b>                        | <b>1,755,856</b>                          | <b>1,756,562</b>            |

| <b>BUDGETARY<br/>FUND BALANCE:</b> | <b>BUDGET<br/>FUND BAL.</b> | <b>REVENUES</b> | <b>EXPENSES</b> | <b>FUND<br/>BALANCE</b> |                 |
|------------------------------------|-----------------------------|-----------------|-----------------|-------------------------|-----------------|
| 6/30/2009                          | 1,674,808                   | 1,987,906       | 2,040,304       | 1,622,410               | 6/30/2010       |
| 6/30/2010                          | 1,622,410                   | 1,931,316       | 1,958,251       | 1,595,475               | 6/30/2011       |
| 6/30/2011                          | 1,595,475                   | 1,901,213       | 1,891,297       | 1,605,391               | 6/30/2012       |
| 6/30/2012                          | 1,605,391                   | 1,755,856       | 1,823,227       | 1,538,020               | 6/30/2013 - EST |
| 6/30/2013                          | 1,538,020                   | 1,756,562       | 1,756,562       | 1,538,020               | 6/30/2014 - EST |

**FINAL BUDGET 2013-2014**

| <b>DEBT SERVICE</b>                        |                  |
|--------------------------------------------|------------------|
| 70-01 PRINCIPAL STREET (2-1-09)            | 1,075,000        |
| 70-01 PRINCIPAL FIRE/POLICE(5-1-09)        | 325,000          |
| 71-01 INTEREST STREET (FEB 1 & AUG 1)      | 223,062          |
| 71-01 INTEREST FIRE/POLICE (MAY 1 & NOV 1) | 102,700          |
| 72-02 FISCAL AGENT FEES - STREET           | 400              |
| 72-02 FISCAL AGENT FEES - FIRE/POLICE      | 400              |
| <b>TOTAL DEBT SERVICE</b>                  | <b>1,726,562</b> |
| <b>TRANSFERS</b>                           |                  |
| 80-12 CAPITALIZATION (012)                 | 30,000           |
| <b>TOTAL TRANSFERS OUT</b>                 | <b>30,000</b>    |
| <b>TOTAL DEPARTMENT REQUEST</b>            | <b>1,756,562</b> |

**OUTSTANDING BONDS AS OF 6-30-13**

|                                        |           |
|----------------------------------------|-----------|
| 2006 PUBLIC SAFETY (MATURITY 5-1-2021) | 2,600,000 |
| 2002 STREET (MATURITY 2-1-2017)        | 4,300,000 |



The Debt Service Fund is the fund established to pay the City of Midwest City's indebtedness for judgments against the City, and bond issues that have been approved by a vote of the citizens. These bonds have been issued for specific projects which Midwest City was unable to fund from normal revenue sources. This differs from the Capital Outlay requests of the department's budgets because of the large amount of money required for the projects.

The following is a description of the type of bond issue that the City utilizes:

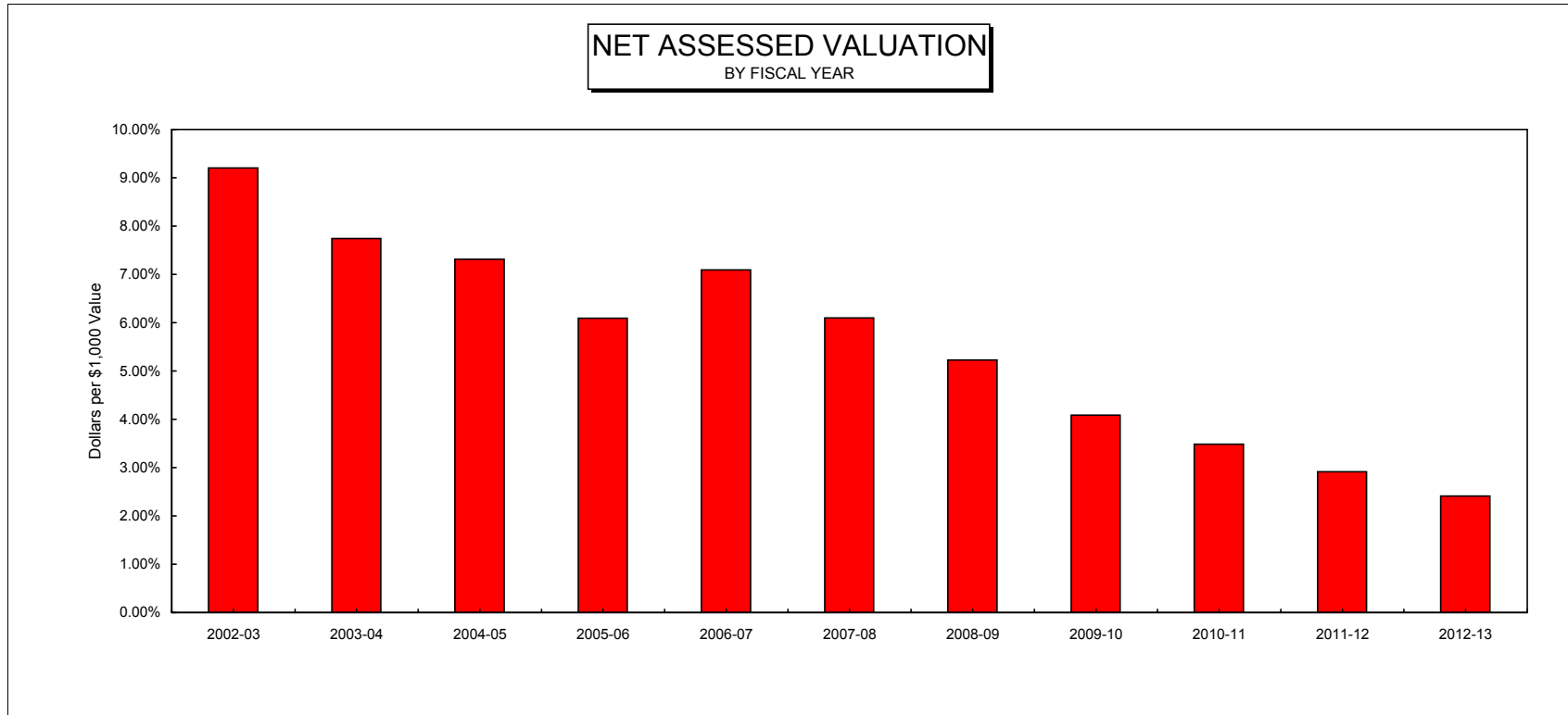
General Obligation Bond Issue: This type of bond must be voted upon by the citizens of Midwest City and is paid for by the citizens through the ad valorem tax process, such as property tax and personal property tax. No legal limit is set, but a rule of thumb is 25% of the assessed valuation. (See next page for more details of ad valorem taxes.)

**DEBT SERVICE FUND - SUMMARY OF G.O. BONDS OUTSTANDING**

| TYPE BOND                | ISSUE DATE | MATURITY DATE | ORIGINAL ISSUE AMT | PAID THRU 06/30/13 | AMOUNT OUTSTANDING 07/01/13 |
|--------------------------|------------|---------------|--------------------|--------------------|-----------------------------|
| G O 2006 - Public Safety | 05/01/06   | 05/01/21      | 4,500,000          | 1,900,000          | 2,600,000                   |
| G O 2002 - Street        | 12/28/01   | 02/01/17      | 15,000,000         | 10,700,000         | 4,300,000                   |
|                          |            | <b>TOTALS</b> | 19,500,000         | 12,600,000         | 6,900,000                   |

**GENERAL STATISTICAL INFORMATION**

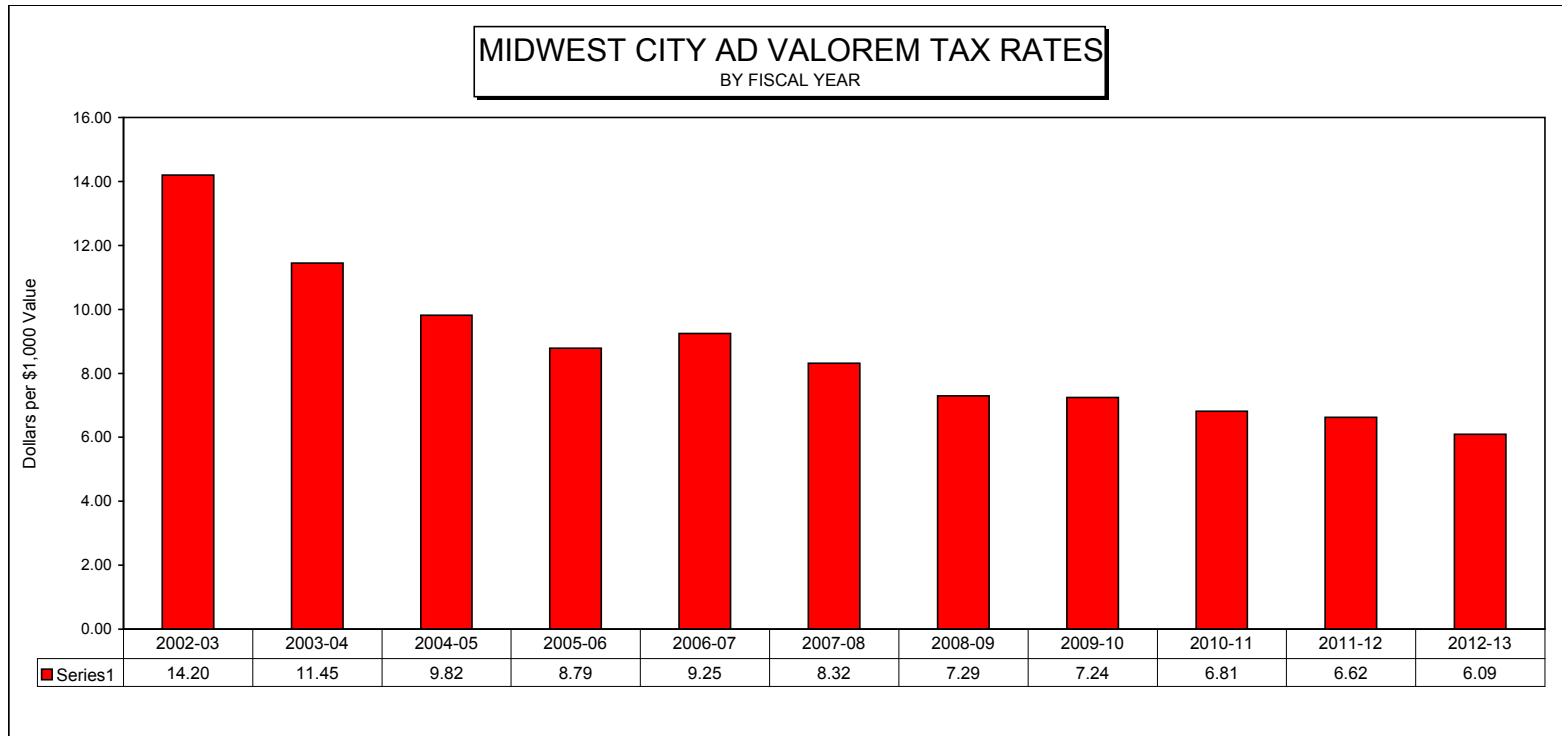
| Fiscal Year | Net Assessed Valuation | Outstanding Bonds Beginning of Year | Ratio of Debt To Valuation |
|-------------|------------------------|-------------------------------------|----------------------------|
| 2002-03     | 176,287,302            | 15,900,000                          | 9.20%                      |
| 2003-04     | 186,124,535            | 15,675,000                          | 7.74%                      |
| 2004-05     | 197,256,591            | 14,425,000                          | 7.31%                      |
| 2005-06     | 215,484,762            | 13,125,000                          | 6.09%                      |
| 2006-07     | 230,176,896            | 16,325,000                          | 7.09%                      |
| 2007-08     | 245,582,102            | 14,975,000                          | 6.10%                      |
| 2008-09     | 259,653,914            | 13,575,000                          | 5.23%                      |
| 2009-10     | 271,469,612            | 11,100,000                          | 4.09%                      |
| 2010-11     | 278,216,075            | 9,700,000                           | 3.49%                      |
| 2011-12     | 284,605,074            | 8,300,000                           | 2.92%                      |
| 2012-13     | 285,884,862            | 6,900,000                           | 2.41%                      |



**ACTUAL TAX RATES AS LEVIED PER \$1,000 ASSESSED VALUATION**

| Fiscal Year | City Tax Rate | County Tax Rate | Rose State College Tax Rate | MWC School Tax Rate | Choctaw School Tax Rate | Oklahoma City School Tax Rate | Crutcho School Tax Rate |
|-------------|---------------|-----------------|-----------------------------|---------------------|-------------------------|-------------------------------|-------------------------|
| 2002-03     | 14.20         | 22.35           | 16.66                       | 60.00               | 60.58                   | 59.64                         | 51.96                   |
| 2003-04     | 11.45         | 23.15           | 16.62                       | 61.83               | 63.85                   | 54.44                         | 49.47                   |
| 2004-05     | 9.82          | 22.99           | 16.50                       | 61.11               | 61.33                   | 57.84                         | 46.68                   |
| 2005-06     | 8.79          | 22.90           | 16.35                       | 59.96               | 62.33                   | 58.02                         | 48.6                    |
| 2006-07     | 9.25          | 22.81           | 18.29                       | 62.79               | 62.60                   | 57.07                         | 47.56                   |
| 2007-08     | 8.32          | 22.29           | 17.67                       | 64.31               | 63.11                   | 56.73                         | 48.14                   |
| 2008-09     | 7.29          | 23.18           | 17.30                       | 65.05               | 66.66                   | 52.48                         | 48.18                   |
| 2009-10     | 7.24          | 24.79           | 17.40                       | 65.83               | 68.50                   | 58.43                         | 46.96                   |
| 2010-11     | 6.81          | 24.27           | 17.32                       | 65.60               | 69.41                   | 58.70                         | 64.02                   |
| 2011-12     | 6.62          | 24.06           | 17.18                       | 64.64               | 70.22                   | 62.09                         | 62.01                   |
| 2012-13     | 6.09          | 23.97           | 17.10                       | 66.55               | 72.49                   | 59.29                         | 63.87                   |

Note: There are four school districts within the City Limits of Midwest City. To know your total tax rate you would follow the below listed formula:  
 City Rate + County Rate + Rose State Rate + School Rate = Total Tax Rate



# Internal Funds

# City of Midwest City, Oklahoma

## Internal Service

### Index

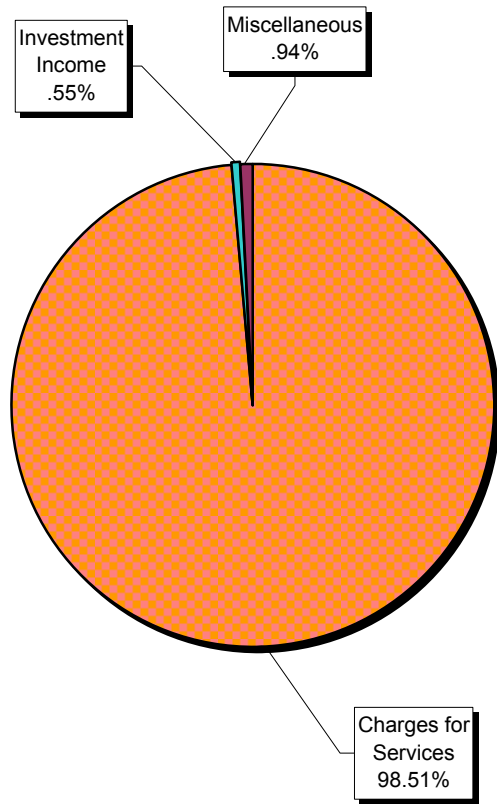
| <u>Fund / Department<br/>*Number</u> | <u>Fund / Department<br/>Description</u> | <u>Page<br/>Number</u> |
|--------------------------------------|------------------------------------------|------------------------|
|                                      | Fund Summary                             | 193                    |
|                                      | Budget Charts                            | 194                    |
|                                      | Fund Balance Summary                     | 195                    |
|                                      | <b>Individual Funds:</b>                 |                        |
| 075                                  | Public Works Administration              | 196                    |
| 080                                  | Fleet Services                           | 200                    |
| 081                                  | Surplus Property                         | 203                    |
| 202                                  | Risk Management                          | 206                    |
| 240                                  | Life & Health Benefits                   | 208                    |

\* **Note:** Three digit codes represent the Fund Number  
Two digit codes represent the Department Number

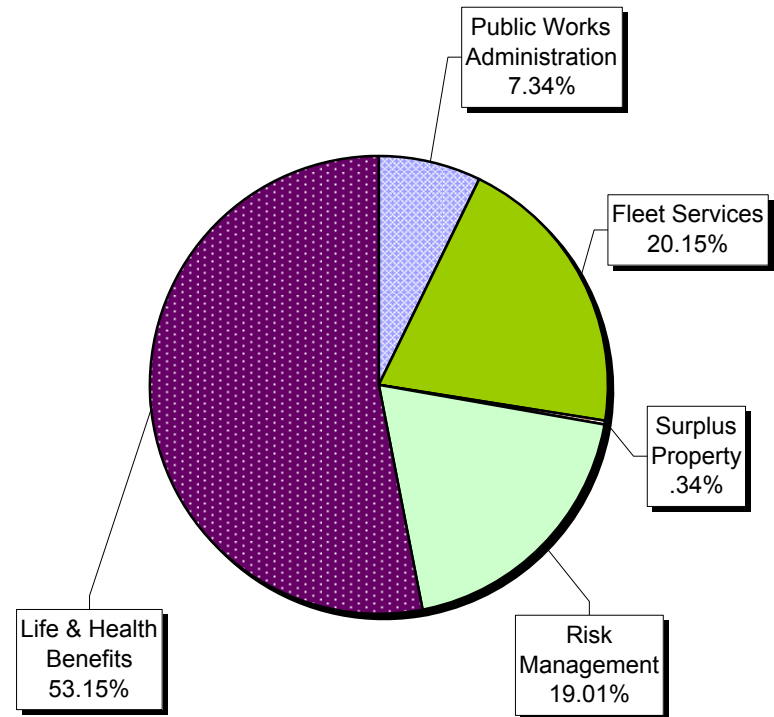
**INTERNAL SERVICE FUNDS BUDGET SUMMARY - FISCAL YEAR 2013-2014**

|                               | <b>PRIOR YEAR<br/>ACTUAL<br/>FY 11-12</b> | <b>CURRENT YEAR<br/>BUDGET AS AMENDED<br/>FY 12-13</b> | <b>CURRENT YEAR<br/>ACTUAL (Est.)<br/>FY 12-13</b> | <b>BUDGET YEAR<br/>FINAL<br/>FY 13-14</b> |
|-------------------------------|-------------------------------------------|--------------------------------------------------------|----------------------------------------------------|-------------------------------------------|
| <b>ESTIMATED REVENUE:</b>     |                                           |                                                        |                                                    |                                           |
| Charges for Services          | 9,945,729                                 | 10,748,491                                             | 10,558,646                                         | 11,844,884                                |
| Investment Income             | 85,678                                    | 71,075                                                 | 80,839                                             | 65,787                                    |
| Miscellaneous                 | 168,443                                   | 103,169                                                | 132,406                                            | 113,526                                   |
| Intergovernmental             | -                                         | -                                                      | 147,190                                            | -                                         |
| Transfers In                  | 133,507                                   | -                                                      | -                                                  | -                                         |
| <b>TOTAL REVENUE</b>          | <b>10,333,357</b>                         | <b>10,922,735</b>                                      | <b>10,919,081</b>                                  | <b>12,024,197</b>                         |
| Use / (Gain) of Fund Balance  | (565,308)                                 | 2,711,471                                              | 1,707,292                                          | 271,017                                   |
| <b>TOTAL RESOURCES</b>        | <b>9,768,049</b>                          | <b>13,634,206</b>                                      | <b>12,626,373</b>                                  | <b>12,295,214</b>                         |
| <b>PROPOSED EXPENDITURES:</b> |                                           |                                                        |                                                    |                                           |
| Public Works Administration   | 794,240                                   | 915,235                                                | 903,228                                            | 903,031                                   |
| Fleet Services                | 2,236,504                                 | 2,764,875                                              | 2,658,427                                          | 2,477,586                                 |
| Surplus Property              | 47,111                                    | 43,855                                                 | 34,674                                             | 41,274                                    |
| Risk Management               | 1,530,609                                 | 3,550,579                                              | 2,779,258                                          | 2,337,808                                 |
| Life & Health Benefits        | 5,159,585                                 | 6,359,662                                              | 6,250,786                                          | 6,535,515                                 |
| Transfers                     | -                                         | -                                                      | -                                                  | -                                         |
| <b>TOTAL EXPENDITURES</b>     | <b>9,768,049</b>                          | <b>13,634,206</b>                                      | <b>12,626,373</b>                                  | <b>12,295,214</b>                         |

**ESTIMATED REVENUES-INTERNAL SERVICE**  
**FY 2013-2014**  
**Total \$12,024,197**



**ESTIMATED EXPENSES-INTERNAL SERVICE**  
**FY 2013-2014**  
**Total \$12,295,214**



**INTERSERVICE FUND BUDGET SUMMARY - FISCAL YEAR 2013-2014**

|                                        | <b>PRIOR YEAR<br/>ACTUAL<br/>FY 11-12</b> | <b>CURRENT YEAR<br/>BUDGET<br/>FY 12-13</b> | <b>CURRENT YEAR<br/>ACTUAL (Est.)<br/>FY 12-13</b> | <b>BUDGET YEAR<br/>FINAL<br/>FY 13-14</b> |
|----------------------------------------|-------------------------------------------|---------------------------------------------|----------------------------------------------------|-------------------------------------------|
| Public Works Administration - Revenues | 802,884                                   | 878,490                                     | 879,005                                            | 879,583                                   |
| Public Works Administration - Expenses | (794,240)                                 | (915,235)                                   | (903,228)                                          | (903,031)                                 |
| <b>USE OF FUND BALANCE:</b>            | <b>8,644</b>                              | <b>(36,745)</b>                             | <b>(24,223)</b>                                    | <b>(23,448)</b>                           |
| Interservice - Revenues                | 2,402,334                                 | 2,476,788                                   | 2,442,266                                          | 2,463,232                                 |
| Interservice - Expenses                | (2,236,504)                               | (2,764,875)                                 | (2,658,427)                                        | (2,477,586)                               |
| <b>TOTAL USE OF FUND BALANCE:</b>      | <b>165,830</b>                            | <b>(288,087)</b>                            | <b>(216,161)</b>                                   | <b>(14,354)</b>                           |
| Surplus Property - Revenues            | 47,612                                    | 39,666                                      | 41,055                                             | 34,694                                    |
| Surplus Property - Expenses            | (47,111)                                  | (43,855)                                    | (34,674)                                           | (41,274)                                  |
| <b>TOTAL USE OF FUND BALANCE:</b>      | <b>501</b>                                | <b>(4,189)</b>                              | <b>6,381</b>                                       | <b>(6,580)</b>                            |
| Risk Management - Revenues             | 1,647,090                                 | 1,993,932                                   | 2,017,015                                          | 2,129,176                                 |
| Risk Management - Expenses             | (1,530,609)                               | (3,550,579)                                 | (2,779,258)                                        | (2,337,808)                               |
| <b>TOTAL USE OF FUND BALANCE:</b>      | <b>116,481</b>                            | <b>(1,556,647)</b>                          | <b>(762,243)</b>                                   | <b>(208,632)</b>                          |
| Life & Health - Revenues               | 5,433,437                                 | 5,533,859                                   | 5,539,740                                          | 6,517,512                                 |
| Life & Health - Expenses               | (5,159,585)                               | (6,359,662)                                 | (6,250,786)                                        | (6,535,515)                               |
| <b>TOTAL USE OF FUND BALANCE:</b>      | <b>273,852</b>                            | <b>(825,803)</b>                            | <b>(711,046)</b>                                   | <b>(18,003)</b>                           |



FUND: PUBLIC WORKS ADMINISTRATION (075)  
DEPARTMENT: PUBLIC WORKS ADMINISTRATION (30)  
DEPARTMENT HEAD: BILL JANACEK

| EXPENDITURES         | ACTUAL<br>2011-2012 | AMENDED<br>BUDGET<br>2012-2013 | ESTIMATED<br>ACTUAL<br>2012-2013 | BUDGET<br>2013-2014 |
|----------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| PERSONAL SERVICES    | 503,786             | 541,329                        | 535,244                          | 553,943             |
| BENEFITS             | 166,444             | 192,205                        | 189,881                          | 193,095             |
| MATERIALS & SUPPLIES | 2,932               | 6,510                          | 3,717                            | 6,510               |
| OTHER SERVICES       | 37,059              | 128,233                        | 127,428                          | 109,535             |
| CAPITAL OUTLAY       | 84,019              | 46,958                         | 46,958                           | 39,948              |
| TOTAL                | 794,240             | 915,235                        | 903,228                          | 903,031             |

| REVENUES             | ACTUAL<br>2011-2012 | AMENDED<br>BUDGET<br>2012-2013 | ESTIMATED<br>ACTUAL<br>2012-2013 | BUDGET<br>2013-2014 |
|----------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| CHARGES FOR SERVICES | 790,479             | 876,546                        | 876,547                          | 877,992             |
| INTEREST             | 2,405               | 1,944                          | 2,458                            | 1,591               |
| TRANSFERS IN         | 10,000              | -                              | -                                | -                   |
| TOTAL                | 802,884             | 878,490                        | 879,005                          | 879,583             |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES | EXPENSES | FUND<br>BALANCE |               |
|----------------------------|---------------------|----------|----------|-----------------|---------------|
| 6/30/2009                  | 49,299              | 740,090  | 668,982  | 120,407         | 6/30/2010     |
| 6/30/2010                  | 120,407             | 749,181  | 761,843  | 107,745         | 6/30/2011     |
| 6/30/2011                  | 107,745             | 802,884  | 794,240  | 116,389         | 6/30/2012     |
| 6/30/2012                  | 116,389             | 879,005  | 903,228  | 92,166          | 6/30/2013-EST |
| 6/30/2013                  | 92,166              | 879,583  | 903,031  | 68,718          | 6/30/2014-EST |

FINAL BUDGET 2013-2014

| PERSONAL SERVICES              |                |
|--------------------------------|----------------|
| 10-01 SALARIES                 | 518,382        |
| 10-03 OVERTIME                 | 510            |
| 10-07 ALLOWANCES               | 12,062         |
| 10-10 LONGEVITY                | 8,852          |
| 10-11 SL BUYBACK               | 5,357          |
| 10-12 VL BUYBACK               | 1,726          |
| 10-13 PDO BUYBACK              | 2,604          |
| 10-14 SL INCENTIVE             | 4,450          |
| <b>TOTAL PERSONAL SERVICES</b> | <b>553,943</b> |

| BENEFITS                        |                |
|---------------------------------|----------------|
| 15-01 SOCIAL SECURITY           | 42,377         |
| 15-02 EMPLOYEES' RETIREMENT     | 72,013         |
| 15-03 GROUP INSURANCE           | 58,097         |
| 15-04 WORKERS COMP INSURANCE    | 5,981          |
| 15-06 TRAVEL & SCHOOL           | 6,333          |
| 15-20 OVERHEAD HEALTH CARE COST | 4,641          |
| 15-98 RETIREE INSURANCE         | 3,654          |
| <b>TOTAL BENEFITS</b>           | <b>193,095</b> |

| MATERIALS & SUPPLIES                  |              |
|---------------------------------------|--------------|
| 20-34 MAINTENANCE OF EQUIPMENT        | 1,000        |
| 20-41 SUPPLIES                        | 5,510        |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>6,510</b> |

| OTHER SERVICES & CHARGES                  |                |
|-------------------------------------------|----------------|
| 30-23 UPKEEP REAL PROPERTY                | 1,000          |
| 30-40 CONTRACTUAL                         | 3,000          |
| 30-43 HARDWARE/SOFTWARE MAINT             | 63,500         |
| 30-47 HR / PAYROLL                        | 2,687          |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS         | 567            |
| 30-85 INSURANCE-FLEET/LIABILITY           | 23,340         |
| 30-86 ANNUAL AUDIT                        | 441            |
| 30-90 PUBLIC RELATIONS - CONTRACTUAL      | 15,000         |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>109,535</b> |

(CONTINUED)

**FUND: PUBLIC WORKS ADMINISTRATION (075)**  
**DEPARTMENT: PUBLIC WORKS ADMINISTRATION (30)**  
**DEPARTMENT HEAD: BILL JANACEK**  
**PAGE TWO**

| PERMANENT STAFFING        | FY 13-14    | FY 12-13    |
|---------------------------|-------------|-------------|
| Environmental Service Dir | 1           | 1           |
| Community Service Dir     | 1           | 1           |
| Office Manager            | 1           | 1           |
| Secretary II              | 3           | 3           |
| Systems Application Spec  | 1           | 1           |
| Safety Coordinator        | 0.8         | 0.8         |
| Assistant City Manager    | 0.5         | 0.5         |
| <b>TOTAL</b>              | <b>8.30</b> | <b>8.30</b> |

.80 Safety Coord from Risk (202) FY 12-13

**PERSONNEL  
POSITIONS  
SUMMARY:**

2005-06 - 7.5  
2006-07 - 6.75  
2007-08 - 5.75  
2008-09 - 7  
2009-10 - 7.5  
2010-11 - 7.5  
2011-12 - 7.5  
2012-13 - 8.30  
2013-14 - 8.30

**CAPITAL OUTLAY**

|                             |               |
|-----------------------------|---------------|
| 40-02 EQUIPMENT             | 7,789         |
| 40-49 COMPUTERS             | 4,000         |
| 40-50 SOFTWARE              | 28,159        |
| <b>TOTAL CAPITAL OUTLAY</b> | <b>39,948</b> |

**TOTAL DEPARTMENT REQUEST 903,031**

**SOURCES OF REVENUE BY DEPARTMENT**

|              |                |
|--------------|----------------|
| Sanitation   | 181,090        |
| Water        | 193,149        |
| Wastewater   | 218,763        |
| Street       | 115,858        |
| Drainage     | 35,554         |
| Golf Courses | 33,770         |
| Storm Water  | 99,808         |
| <b>TOTAL</b> | <b>877,992</b> |

**CAPITAL OUTLAY (40-02)**

|                                                   |               |
|---------------------------------------------------|---------------|
| Desk, Chairs, Filing Cabinets, Refrig & Microwave | 6,189         |
| Replace Computers                                 | 4,000         |
| Software                                          | 15,000        |
| Scanner                                           | 1,600         |
| Software-Document Imaging System                  | 13,159        |
| <b>TOTAL</b>                                      | <b>39,948</b> |

**FUND:PUBLIC WORKS ADMINISTRATION (075)**  
**DEPARTMENT: PUBLIC WORKS ADMINISTRATION**

**PROGRAM DESCRIPTION**

The Public Works Administration provides for the design, construction, management and maintenance of the City's infrastructure, including streets, sidewalks and pathways; creeks, sewers and storm drains; building and structures; vehicles and equipment; street lights and traffic signals; sanitation and utilities. In addition, the agency is responsible for related activities such as community clean up (especially along public right-of-ways), graffiti abatement and facilitating environmental compliance. The goal of the PWA office is to provide top quality professional, effective, and timely delivery of services to residents, businesses and city departments to assure customer satisfaction. We accomplish this through a centralization of the administrative resources necessary for quality Public Works solutions. Various departmental interactions are administrative streamlined and therefore, eliminate duplicated efforts. We are accomplishing updating our work order system to G.I.S. based "City Works" Computer System.

The purpose of the Public Works Administration office is to provide a professional level of customer service, and to provide administrative services to all departments. The City of Midwest City, has earned national recognition in several areas, which is a direct result of strong leadership and the hard work of public works personnel. Public Works is a diverse

department that shares one common goal, **working to improve the quality of life in Midwest City.**

Public Works Administration provides administrative services such as requisitions, evaluations, publications for bids, grants encumbrances, centralized mail distribution, print and assist department heads with budgets, take complaints and request for service from citizens, fill out work request and enter into the computer, do sanitation billing and cart request, call in and fill out underground locates, handle emergency communication between employees and EOC via 2-way radio, fill out injury reports and schedule employees for work related medical visits, fill out training request and research fees involved in making sure the employee is taken care of while at conferences and training. File and maintain all paperwork for the following departments:

Regional and Municipal Golf Courses, Street/Parks, Recreation, Forestry and Facility, Supply, Drainage, Welcome Center, Senior Center, Pools, Water, Waste Water, Sanitation, Storm Water Quality, Tree Board, Adopt-A-Street.

- Improve communication between departments, employees and citizens in Midwest City

### **2013-2014 GOALS AND OBJECTIVES**

- To provide a centralized receiving area for all Public Works interaction. This includes citizens' complaints, vendor meetings and administration reviews.
- Provide outside training to enhance professional development.
- Emphasize customer satisfaction.
- Improve effectiveness.
- Promote staff and community pride
- Clarify budget needs
- Identify operation and management needs
- Enhance professional image
- Promote team work and staff development
- Encourage interdepartmental coordination
- Identify duplication and wasted effort
- Promote public awareness

**FUND: INTERSERVICE (080)**  
**DEPARTMENT: FLEET SERVICES (25)**  
**DEPARTMENT HEAD: TIM LYON**

| EXPENDITURES         | ACTUAL           | AMENDED          | ESTIMATED        | BUDGET           |
|----------------------|------------------|------------------|------------------|------------------|
|                      | 2011-2012        | BUDGET 2012-2013 | ACTUAL 2012-2013 | BUDGET 2013-2014 |
| PERSONAL SERVICES    | 519,213          | 511,941          | 482,876          | 505,484          |
| BENEFITS             | 201,156          | 205,237          | 196,677          | 194,751          |
| MATERIALS & SUPPLIES | 1,418,640        | 1,656,063        | 1,580,347        | 1,650,000        |
| OTHER SERVICES       | 87,095           | 88,636           | 95,529           | 91,682           |
| CAPITAL OUTLAY       | 10,400           | 302,998          | 302,998          | 35,669           |
| <b>TOTAL</b>         | <b>2,236,504</b> | <b>2,764,875</b> | <b>2,658,427</b> | <b>2,477,586</b> |

| REVENUES             | ACTUAL           | AMENDED          | ESTIMATED        | BUDGET           |
|----------------------|------------------|------------------|------------------|------------------|
|                      | 2011-2012        | BUDGET 2012-2013 | ACTUAL 2012-2013 | BUDGET 2013-2014 |
| INTERGOVERNMENTAL    | -                | -                | 147,190          | -                |
| CHARGES FOR SERVICES | 2,274,732        | 2,473,389        | 2,291,973        | 2,461,584        |
| INVESTMENT INTEREST  | 2,328            | 953              | 2,864            | 1,648            |
| MISCELLANEOUS        | 1,767            | 2,446            | 239              | -                |
| TRANSFERS            | 123,507          | -                | -                | -                |
| <b>TOTAL</b>         | <b>2,402,334</b> | <b>2,476,788</b> | <b>2,442,266</b> | <b>2,463,232</b> |

| BUDGETARY     | BUDGET    |           |           | FUND    |               |
|---------------|-----------|-----------|-----------|---------|---------------|
| FUND BALANCE: | FUND BAL. | REVENUES  | EXPENSES  | BALANCE |               |
| 6/30/2009     | 175,780   | 1,823,652 | 1,866,131 | 133,301 | 6/30/2010     |
| 6/30/2010     | 133,301   | 2,027,665 | 2,057,524 | 103,442 | 6/30/2011     |
| 6/30/2011     | 103,442   | 2,402,334 | 2,236,504 | 269,272 | 6/30/2012     |
| 6/30/2012     | 269,272   | 2,442,266 | 2,658,427 | 53,111  | 6/30/2013-EST |
| 6/30/2013     | 53,111    | 2,463,232 | 2,477,586 | 38,757  | 6/30/2014-EST |

**FINAL BUDGET 2013-2014**

| <b>PERSONAL SERVICES - (2510)</b> |         |
|-----------------------------------|---------|
| 10-01 SALARIES                    | 454,543 |
| 10-02 WAGES                       | 8,000   |
| 10-03 OVERTIME                    | 3,060   |
| 10-07 ALLOWANCES                  | 12,864  |
| 10-10 LONGEVITY                   | 12,091  |
| 10-11 SICK LEAVE BUYBACK          | 1,796   |
| 10-12 VL BUYBACK                  | 1,468   |
| 10-13 PDO BUYBACK                 | 1,413   |
| 10-14 SICK LEAVE INCENTIVE        | 6,250   |
| 10-19 ON CALL                     | 4,000   |

**TOTAL PERSONAL SERVICES** 505,484

| <b>BENEFITS - (2510)</b>        |        |
|---------------------------------|--------|
| 15-01 SOCIAL SECURITY           | 38,670 |
| 15-02 EMPLOYEES' RETIREMENT     | 65,713 |
| 15-03 GROUP INSURANCE           | 70,809 |
| 15-06 TRAVEL & SCHOOL           | 6,000  |
| 15-07 UNIFORMS                  | 3,700  |
| 15-20 OVERHEAD HEALTH CARE COST | 2,417  |
| 15-98 RETIREE INSURANCE         | 7,442  |

**TOTAL BENEFITS** 194,751

| <b>MATERIALS &amp; SUPPLIES</b> |         |
|---------------------------------|---------|
| 20-34 MAINTENANCE OF EQUIPMENT  | 653,000 |
| 20-35 SMALL TOOLS & EQUIP       | 3,000   |
| 20-41 SUPPLIES                  | 14,000  |
| 20-45 FUEL                      | 980,000 |

**TOTAL MATERIALS & SUPPLIES** 1,650,000

**(CONTINUED)**

**FUND: INTERSERVICE (080)**  
**DEPARTMENT: FLEET SERVICES (25)**  
**DEPARTMENT HEAD: TIM LYON**  
**PAGE TWO**

| <u>PERMANENT STAFFING</u>     | <u>FY 13-14</u> | <u>FY 12-13</u> |
|-------------------------------|-----------------|-----------------|
| Fleet Supervisor              | 1               | 1               |
| Records Clerk                 | 1               | 1               |
| Secretary II (Inv Contr Tech) | 0.5             | 0.5             |
| Lead Technician               | 1               | 1               |
| Technician II                 | 4               | 4               |
| Service Attendant             | 4               | 4               |
| Safety Coordinator            | 0.1             | 0.1             |
| <b>TOTAL</b>                  | <b>11.6</b>     | <b>11.6</b>     |

| <u>WAGES</u>               | <u>FY 13-14</u> | <u>FY 12-13</u> |
|----------------------------|-----------------|-----------------|
| OJT Technician - Part Time | 1               | 1               |

**CAPITAL OUTLAY 13-14**

|                                     |               |
|-------------------------------------|---------------|
| Office Equipment & Desktop Computer | 2,000         |
| Hybrid Fleet Vehicle                | 20,000        |
| Shop Equipment                      | 2,000         |
| Set of Cab Doors for Gator          | 1,000         |
| Scanner                             | 800           |
| Software-Documnet Imaging System    | 9,869         |
| <b>TOTAL</b>                        | <b>35,669</b> |

**PERSONNEL  
POSITIONS  
SUMMARY:**

2006-07 - 13  
2007-08 - 12  
2008-09 - 12  
2009-10 - 12  
2010-11 - 12  
2011-12 - 12.5  
2012-13 - 12.6  
2013-14 - 12.6

**OTHER SERVICES & CHARGES**

|                                   |        |
|-----------------------------------|--------|
| 30-01 UTILITIES                   | 4,500  |
| 30-23 UPKEEP REAL PROPERTY        | 7,000  |
| 30-40 CONTRACTUAL                 | 1,500  |
| 30-41 CONTRACTUAL LABOR           | 70,000 |
| 30-47 HR / PAYROLL LEASE          | 3,917  |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS | 2,000  |
| 30-81 ADVERTISING                 | 1,000  |
| 30-86 ANNUAL AUDIT                | 1,765  |

**TOTAL OTHER SERVICES & CHARGES** 91,682

**CAPITAL OUTLAY**

|                                   |        |
|-----------------------------------|--------|
| 40-01 VEHICLE AND HEAVY EQUIPMENT | 20,000 |
| 40-02 EQUIPMENT                   | 3,800  |
| 40-49 COMPUTERS                   | 2,000  |
| 40-50 SOFTWARE                    | 9,869  |

**TOTAL CAPITAL OUTLAY** 35,669

**TOTAL DEPARTMENT REQUEST** 2,477,586

FUND: INTERSERVICE FUND - FLEET (080)  
DEPARTMENT: FLEET MAINTENANCE

### SIGNIFICANT EXPENDITURE CHANGES FY 13-14

1. None.

### PROGRAM DESCRIPTION

Fleet Services Department performs routine repairs and scheduled maintenance on 1,400 different pieces of equipment. Fleet also provides equipment acquisition; make ready and cost control services for all customer departments. Additionally, the Surplus property division of Fleet Services provides surplus property disposition.

### MISSION STATEMENT

The mission of the Midwest City Fleet Services Department is to provide high quality, proactive, environmentally friendly, customer service oriented vehicle services for the City of Midwest City.

### 2013-2014 GOALS AND OBJECTIVES

#### CUSTOMER SERVICE:

Promote professionalism through our facility's appearance and the department's procedures. This will be accomplished by continually monitoring fleet operations and improving our methods to meet or exceed the private sector.

Promote the **Character First** program by identifying and rewarding individuals that exhibit great character traits.

Continue to offer loaner cars for operators to use when assigned units are being repaired. By reducing downtime for our customer

departments, we help increase the productivity and efficiency of their departmental operations.

#### CERTIFICATION:

Maintain the certification levels of our technician through the ASE program.

#### GOING GREEN:

Continue to pursue hybrid and alternative fueled vehicles and alternative fuel fueling infrastructures. Purchase propane powered mowing and lawn care equipment where feasible.

#### PRODUCTIVITY:

1. Pursue the purchase of state of the art electronic test equipment and updated software for existing equipment.
2. Up-fitting new vehicles in an assembly line fashion increases efficiency and reduces down time for our customers.
3. Pursue Clean Air grants to purchase Hybrid vehicles and alternative fueled vehicles when funding is available.
4. Continue the partnership with the Mid-Del and Francis Tuttle Technology Center's Automotive Technology Departments by accepting one outstanding senior level student technician per year into an O.J.T. position.

**FUND: SURPLUS PROPERTY (081)**  
**DEPARTMENT: SURPLUS PROPERTY (26)**  
**DEPARTMENT HEAD: TIM LYON**

| EXPENDITURES         | ACTUAL        | AMENDED             | ESTIMATED           | BUDGET              |
|----------------------|---------------|---------------------|---------------------|---------------------|
|                      | 2011-2012     | BUDGET<br>2012-2013 | ACTUAL<br>2012-2013 | BUDGET<br>2013-2014 |
| PERSONAL SERVICES    | 15,927        | 16,396              | 16,265              | 15,804              |
| BENEFITS             | 7,036         | 7,214               | 6,968               | 9,008               |
| MATERIALS & SUPPLIES | 5,169         | 2,050               | 1,485               | 1,700               |
| OTHER SERVICES       | 7,933         | 18,195              | 9,956               | 12,262              |
| CAPITAL OUTLAY       | 11,046        | -                   | -                   | 2,500               |
| <b>TOTAL</b>         | <b>47,111</b> | <b>43,855</b>       | <b>34,674</b>       | <b>41,274</b>       |

| REVENUES             | ACTUAL        | AMENDED             | ESTIMATED           | BUDGET              |
|----------------------|---------------|---------------------|---------------------|---------------------|
|                      | 2011-2012     | BUDGET<br>2012-2013 | ACTUAL<br>2012-2013 | BUDGET<br>2013-2014 |
| CHARGES FOR SERVICES | 43,470        | 36,476              | 36,477              | 31,003              |
| INTEREST             | 3,819         | 3,190               | 4,296               | 3,691               |
| MISCELLANEOUS        | 323           | -                   | 282                 | -                   |
| <b>TOTAL</b>         | <b>47,612</b> | <b>39,666</b>       | <b>41,055</b>       | <b>34,694</b>       |

| BUDGETARY     | BUDGET    |          |          | FUND    |               |
|---------------|-----------|----------|----------|---------|---------------|
| FUND BALANCE: | FUND BAL. | REVENUES | EXPENSES | BALANCE |               |
| 6/30/2009     | 96,580    | 45,610   | 42,543   | 99,647  | 6/30/10       |
| 6/30/2010     | 99,647    | 41,591   | 105,270  | 35,968  | 6/30/11       |
| 6/30/2011     | 35,968    | 47,612   | 47,111   | 36,469  | 6/30/12       |
| 6/30/2012     | 36,469    | 41,055   | 34,674   | 42,850  | 6/30/13 - EST |
| 6/30/2013     | 42,850    | 34,694   | 41,274   | 36,270  | 6/30/14 - EST |

Note: Sales are recorded to the balance sheet.

**FINAL BUDGET 2013-2014**

| <b>PERSONAL SERVICES</b>                  |               |
|-------------------------------------------|---------------|
| 10-01 SALARIES                            | 15,380        |
| 10-07 ALLOWANCES                          | 80            |
| 10-10 LONGEVITY                           | 344           |
| <b>TOTAL PERSONAL SERVICES</b>            | <b>15,804</b> |
| <b>BENEFITS</b>                           |               |
| 15-01 SOCIAL SECURITY                     | 1,209         |
| 15-02 EMPLOYEES' RETIREMENT               | 2,054         |
| 15-03 GROUP INSURANCE                     | 5,640         |
| 15-20 OVERHEAD HEALTH CARE COST           | 105           |
| <b>TOTAL BENEFITS</b>                     | <b>9,008</b>  |
| <b>MATERIALS &amp; SUPPLIES</b>           |               |
| 20-35 SMALL TOOLS & EQUIP                 | 500           |
| 20-41 SUPPLIES                            | 1,200         |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b>     | <b>1,700</b>  |
| <b>OTHER SERVICES &amp; CHARGES</b>       |               |
| 30-01 UTILITIES & COMMUNICATIONS          | 5,000         |
| 30-23 UPKEEP REAL PROPERTY                | 1,000         |
| 30-40 CONTRACTUAL                         | 500           |
| 30-41 SELLER FEES                         | 3,500         |
| 30-47 HR / PAYROLL LEASE                  | 162           |
| 30-87 SHIPPING                            | 1,500         |
| 30-89 EBAY FEES                           | 600           |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>12,262</b> |
| <b>CAPITAL OUTLAY</b>                     |               |
| 40-02 EQUIPMENT                           | 2,500         |
| <b>TOTAL CAPITAL OUTLAY</b>               | <b>2,500</b>  |
| <b>TOTAL DEPARTMENT REQUEST</b>           | <b>41,274</b> |

(CONTINUED)



**FUND: SURPLUS PROPERTY (081)**  
**DEPARTMENT: SURPLUS PROPERTY (26)**  
**DEPARTMENT HEAD: TIM LYON**  
**PAGE TWO**

| PERMANENT STAFFING        | FY 13-14 | FY 12-13 |
|---------------------------|----------|----------|
| Inv Control Tech - Sec II | 0.5      | 0.5      |
| <b>TOTAL</b>              | 0.5      | 0.5      |

**PERSONNEL**  
**POSITIONS**  
**SUMMARY:**  
 2007-08 - 2  
 2008-09 - .5  
 2009-10 - .5  
 2009-10 - .5  
 2010-11 - .5  
 2011-12 - .5  
 2012-13 - .5  
 2013-14 - .5

**SOURCES OF REVENUE BY DEPARTMENT**

|                         |               |
|-------------------------|---------------|
| Parks                   | 338           |
| General Fund            | 8,086         |
| Hotel/Conference Center | 2,849         |
| Sanitation              | 5,863         |
| Water                   | 939           |
| Sewer                   | 2,102         |
| Golf                    | 524           |
| Stormwater              | 874           |
| Police                  | 4,530         |
| Fire                    | 4,033         |
| Emergency Operations    | 865           |
| <b>TOTAL</b>            | <b>31,003</b> |

FUND: INTERSERVICE - SURPLUS PROPERTY (081)  
DEPARTMENT: SURPLUS PROPERTY DIVISION

SIGNIFICANT EXPENDITURE CHANGES FY 13-14

1. None

#### PROGRAM DESCRIPTION

SPD collects, processes and disposes of unneeded property generated by the City. This will be achieved while complying with city, state and federal regulations.

#### MISSION STATEMENT

SPD will efficiently and effectively collect, process, redistribute and dispose of unneeded surplus property generated by the City of Midwest City and its departments.

#### 2013-2014 GOALS AND OBJECTIVES

##### CUSTOMER SERVICE:

Promote professionalism through our facility's appearance and the department's procedures. This will be accomplished by continually monitoring surplus operations and improving our methods to meet or exceed the private sector.

Our goals are to provide innovative solutions for surplus property disposition; give appropriate information on current procedures, policies and regulations; and provide assistance to support successful surplus business operations.

Promote the **Character First** program by identifying and rewarding individuals that exhibit great character traits.

##### PRODUCTIVITY:

Operating the surplus property division as a division of the fleet services department will allow us to properly monitor profits and losses associated with the disposition of surplus city property.

**FUND: RISK (202)**  
**DEPARTMENT: RISK MANAGEMENT (29)**  
**DEPARTMENT HEAD: TIM LYON**

| EXPENDITURES         | ACTUAL           | AMENDED          | ESTIMATED        | BUDGET           |
|----------------------|------------------|------------------|------------------|------------------|
|                      | 2011-2012        | BUDGET 2012-2013 | ACTUAL 2012-2013 | BUDGET 2013-2014 |
| PERSONAL SERVICES    | 195,002          | 94,058           | 95,114           | 105,313          |
| BENEFITS             | 68,715           | 36,309           | 35,639           | 43,456           |
| MATERIALS & SUPPLIES | 4,213            | 6,684            | 3,650            | 6,257            |
| OTHER SERVICES       | 22,047           | 24,036           | 20,596           | 24,473           |
| CAPITAL OUTLAY       | 3,373            | 1,000            | 1,000            | 8,579            |
| INSURANCE RELATED    | 1,237,259        | 3,388,492        | 2,623,259        | 2,149,730        |
| <b>TOTAL</b>         | <b>1,530,609</b> | <b>3,550,579</b> | <b>2,779,258</b> | <b>2,337,808</b> |

| REVENUES             | ACTUAL           | AMENDED          | ESTIMATED        | BUDGET           |
|----------------------|------------------|------------------|------------------|------------------|
|                      | 2011-2012        | BUDGET 2012-2013 | ACTUAL 2012-2013 | BUDGET 2013-2014 |
| CHARGES FOR SERVICES | 1,558,168        | 1,956,904        | 1,953,331        | 2,088,930        |
| INVESTMENT INTEREST  | 45,680           | 37,028           | 45,499           | 40,246           |
| MISCELLANEOUS        | 43,242           | -                | 18,185           | -                |
| <b>TOTAL</b>         | <b>1,647,090</b> | <b>1,993,932</b> | <b>2,017,015</b> | <b>2,129,176</b> |

| BUDGETARY     | BUDGET    | REVENUES  | EXPENSES  | FUND      |                 |
|---------------|-----------|-----------|-----------|-----------|-----------------|
| FUND BALANCE: | FUND BAL. |           |           | BALANCE   |                 |
| 6/30/2009     | 1,960,039 | 1,729,871 | 1,606,580 | 2,083,330 | 6/30/2010       |
| 6/30/2010     | 2,083,330 | 1,658,276 | 1,353,241 | 2,388,365 | 6/30/2011       |
| 6/30/2011     | 2,388,365 | 1,647,090 | 1,530,609 | 2,504,846 | 6/30/2012       |
| 6/30/2012     | 2,504,846 | 2,017,015 | 2,779,258 | 1,742,603 | 6/30/2013 - EST |
| 6/30/2013     | 1,742,603 | 2,129,176 | 2,337,808 | 1,533,971 | 6/30/2014 - EST |

Estimated Actual includes prior year reserves of \$1,509,400. See detail on next page.

Not included is the IBNR, incurred but not reported, per actuarial report as of 6-30-12.  
 Workers Comp: \$1,428,000 General Liability: \$869,000 Total of \$2,297,000

**FINAL BUDGET 2013-2014**

| PERSONAL SERVICES - OPERATIONAL |                |
|---------------------------------|----------------|
| 10-01 SALARIES                  | 99,700         |
| 10-07 ALLOWANCES                | 768            |
| 10-10 LONGEVITY                 | 2,761          |
| 10-12 VL BUYBACK                | 232            |
| 10-13 PDO BUYBACK               | 727            |
| 10-14 SICK LEAVE INCENTIVE      | 1,125          |
| <b>TOTAL PERSONAL SERVICES</b>  | <b>105,313</b> |

| BENEFITS - OPERATIONAL          |               |
|---------------------------------|---------------|
| 15-01 SOCIAL SECURITY           | 8,056         |
| 15-02 EMPLOYEES' RETIREMENT     | 13,691        |
| 15-03 GROUP INSURANCE           | 14,927        |
| 15-06 TRAVEL AND SCHOOLS        | 6,500         |
| 15-20 OVERHEAD HEALTH CARE COST | 282           |
| <b>TOTAL BENEFITS</b>           | <b>43,456</b> |

| MATERIALS AND SUPPLIES - OPERATIONAL |              |
|--------------------------------------|--------------|
| 20-41 MATERIALS AND SUPPLIES         | 3,000        |
| 20-63 FLEET FUEL                     | 1,732        |
| 20-64 FLEET PARTS                    | 683          |
| 20-65 FLEET LABOR                    | 842          |
| <b>TOTAL MATERIALS AND SUPPLIES</b>  | <b>6,257</b> |

| OTHER SERVICES AND CHARGES - OPER.        |               |
|-------------------------------------------|---------------|
| 30-02 DRUG SCREENING                      | 6,000         |
| 30-47 HR/PAYROLL LEASE                    | 437           |
| 30-51 OTHER GOVERNMENT EXPENSES           | 16,000        |
| 30-72 MEMBERSHIPS/SUBSCRIPTIONS           | 1,300         |
| 30-86 ANNUAL AUDIT                        | 736           |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>24,473</b> |

| INSURANCE RELATED / 13-14              |                  |
|----------------------------------------|------------------|
| 20-64 FLEET PARTS                      | 1,992            |
| 20-65 FLEET LABOR                      | 2,807            |
| 30-07 WORKERS COMPENSATION             | 1,122,248        |
| 30-08 TOTAL TEMP DISABILITY            | 56,000           |
| 30-26 LIABILITY LAWSUITS               | 641,130          |
| 30-33 PROPERTY INSURANCE               | 325,553          |
| <b>TOTAL INSURANCE RELATED / 13-14</b> | <b>2,149,730</b> |

| CAPITAL OUTLAY              |              |
|-----------------------------|--------------|
| 40-02 EQUIPMENT             | 2,000        |
| 40-50 SOFTWARE              | 6,579        |
| <b>TOTAL CAPITAL OUTLAY</b> | <b>8,579</b> |

|                                 |                  |
|---------------------------------|------------------|
| <b>TOTAL DEPARTMENT REQUEST</b> | <b>2,337,808</b> |
|---------------------------------|------------------|

(CONTINUED)

**FUND: RISK (202)**  
**DEPARTMENT: RISK MANAGEMENT (28)**  
**DEPARTMENT HEAD: TIM LYON**  
**PAGE TWO**

| PERMANENT STAFFING        | FY 13-14    | FY 12-13    |
|---------------------------|-------------|-------------|
| Risk Manager              | 1           | 1           |
| Workers Comp. Coordinator | 0           | 0.25        |
| Assistant City Attorney   | 0.25        | 0           |
| Safety Coordinator        | 0.1         | 0.1         |
| <b>TOTAL</b>              | <b>1.35</b> | <b>1.35</b> |

.25 Worker's Comp Coord moved to L & H (240) FY 12-13  
.50 Admin Sec moved to City Attorney (010-04) FY 12-13  
.25 Assit City Attorney moved to City Clerk (010-02) FY 12-13  
.80 Safety Coord moved to PWA (075) FY 12-13

**SOURCES OF REVENUE**

| DEPARTMENT                       | W/COMP           | LIABILITY      | PROPERTY       |
|----------------------------------|------------------|----------------|----------------|
| Utility Services                 | 19,407           | 11,501         | -              |
| Community Development            | -                | 23,765         | -              |
| Street/Park Maintenance/Forestry | 73,907           | 29,964         | -              |
| General Government               | 54,206           | 98,948         | 20,720         |
| Neighborhood Services            | -                | 7,093          | 4,698          |
| Information Technology           | -                | 2,652          | -              |
| Parks/Recreation/Pool            | -                | 6,851          | 19,272         |
| Welcome Center                   | 2,518            | -              | 1,345          |
| Senior Center                    | -                | -              | 7,678          |
| Hotel/Conference Center          | -                | -              | 111,418        |
| Police Department                | 353,795          | 187,681        | 14,376         |
| Fire Department                  | 379,174          | 52,143         | 26,231         |
| Sanitation                       | 9,565            | 81,019         | 4,200          |
| Water                            | 19,673           | 25,522         | 55,926         |
| Wastewater                       | 183,251          | 80,133         | 22,090         |
| Golf                             | 5,984            | 4,291          | 7,818          |
| Stormwater                       | 3,326            | 3,500          | 3,717          |
| Fleet Services                   | 6,571            | 4,600          | 4,524          |
| Public Works Administration      | 5,981            | 4,600          | 18,540         |
| Drainage Division                | 2,431            | 4,544          | -              |
| CDBG                             | 2,459            | 4,000          | -              |
| Downtown Redevelopment           | -                | 8,323          | -              |
| Hospital Authority               | -                | -              | 3,000          |
| <b>TOTALS</b>                    | <b>1,122,248</b> | <b>641,130</b> | <b>325,553</b> |

**PERSONNEL  
POSITIONS  
SUMMARY:**

2006-2007 - 0  
2007-2008 - 1  
2008-2009 - 2.5  
2009-2010 - 3  
2010-2011 - 3  
2011-2012 - 3.25  
2012-2013 - 1.35  
2013-2014 - 1.35

**INFORMATIONAL ONLY:** (Estimated to be spent for prior fiscal years in FY 13-14)

|                                                 |                  |
|-------------------------------------------------|------------------|
| <b>INSURANCE RELATED / 12-13</b>                |                  |
| 30-07 WORKERS COMPENSATION                      | 417,200          |
| 30-08 TOTAL TEMP DISABILITY                     | 56,000           |
| 30-26 LIABILITY LAWSUITS                        | 150,000          |
| <b>TOTAL INSURANCE RELATED / 12-13</b>          | <b>623,200</b>   |
| <b>INSURANCE RELATED / 11-12</b>                |                  |
| 30-07 WORKERS COMPENSATION                      | 220,000          |
| 30-26 LIABILITY LAWSUITS                        | 10,000           |
| <b>TOTAL INSURANCE RELATED / 11-12</b>          | <b>230,000</b>   |
| <b>INSURANCE RELATED / 10-11</b>                |                  |
| 30-07 WORKERS COMPENSATION                      | 100,000          |
| <b>TOTAL INSURANCE RELATED / 10-11</b>          | <b>100,000</b>   |
| <b>INSURANCE RELATED / 09-10</b>                |                  |
| 30-26 LIABILITY LAWSUITS                        | 7,500            |
| <b>TOTAL INSURANCE RELATED / 09-10</b>          | <b>7,500</b>     |
| <b>INSURANCE RELATED / 08-09</b>                |                  |
| 30-07 WORKERS COMPENSATION                      | 100,000          |
| <b>TOTAL INSURANCE RELATED / 08-09</b>          | <b>100,000</b>   |
| <b>INSURANCE RELATED / 07-08</b>                |                  |
| 30-07 WORKERS COMPENSATION                      | 30,000           |
| <b>TOTAL INSURANCE RELATED / 07-08</b>          | <b>30,000</b>    |
| <b>INSURANCE RELATED / 05-06</b>                |                  |
| 30-07 WORKERS COMPENSATION                      | 1,000            |
| <b>TOTAL INSURANCE RELATED / 05-06</b>          | <b>1,000</b>     |
| <b>INSURANCE RELATED / 03-04</b>                |                  |
| 30-07 WORKERS COMPENSATION                      | 50,000           |
| 30-26 LIABILITY LAWSUITS                        | 5,000            |
| <b>TOTAL INSURANCE RELATED / 03-04</b>          | <b>55,000</b>    |
| <b>INSURANCE RELATED / 02-03</b>                |                  |
| 30-07 WORKERS COMPENSATION                      | 19,600           |
| 30-26 LIABILITY LAWSUITS                        | 20,000           |
| <b>TOTAL INSURANCE RELATED / 02-03</b>          | <b>39,600</b>    |
| <b>INSURANCE RELATED / Prior to 2002-2003</b>   |                  |
| 30-07 WORKERS COMPENSATION                      | 323,100          |
| <b>TOTAL INSURANCE RELATED / Prior to 2002</b>  | <b>323,100</b>   |
| <b>TOTAL TO BE SPENT FOR PRIOR FISCAL YEARS</b> | <b>1,509,400</b> |

FUND: L & H - (240)  
DEPARTMENT: BENEFITS (0310)  
DEPARTMENT HEAD: CATHERINE WILSON

**FINAL BUDGET 2013-2014**

| EXPENDITURES             | ACTUAL           | AMENDED             | ESTIMATED           | BUDGET           |
|--------------------------|------------------|---------------------|---------------------|------------------|
|                          | 2011-2012        | BUDGET<br>2012-2013 | ACTUAL<br>2012-2013 | 2013-2014        |
| PERSONAL SERVICES        | 23,836           | 35,560              | 35,771              | 41,496           |
| BENEFITS                 | 5,118,147        | 6,302,277           | 6,197,601           | 6,469,951        |
| OTHER SERVICES & CHARGES | 17,602           | 21,825              | 17,414              | 23,068           |
| CAPITAL OUTLAY           | -                | -                   | -                   | 1,000            |
| <b>TOTAL</b>             | <b>5,159,585</b> | <b>6,359,662</b>    | <b>6,250,786</b>    | <b>6,535,515</b> |

| REVENUES              | ACTUAL           | AMENDED             | ESTIMATED           | BUDGET           |
|-----------------------|------------------|---------------------|---------------------|------------------|
|                       | 2011-2012        | BUDGET<br>2012-2013 | ACTUAL<br>2012-2013 | 2013-2014        |
| CFS - PREMIUM         | 5,278,880        | 5,405,176           | 5,400,318           | 6,385,375        |
| INTEREST              | 31,446           | 27,960              | 25,722              | 18,611           |
| MISCELLANEOUS         | 78,606           | 78,434              | 81,961              | 81,787           |
| MISC. - OIL ROYALTIES | 44,505           | 22,289              | 31,739              | 31,739           |
| <b>TOTAL</b>          | <b>5,433,437</b> | <b>5,533,859</b>    | <b>5,539,740</b>    | <b>6,517,512</b> |

| PERSONAL SERVICES    |        |
|----------------------|--------|
| 10-01 SALARY         | 36,400 |
| 10-10 LONGEVITY      | 320    |
| 10-18 SEPARATION PAY | 4,777  |

**TOTAL PERSONAL SERVICES 41,496**

| BENEFITS                        |           |
|---------------------------------|-----------|
| 15-01 SOCIAL SECURITY           | 3,174     |
| 15-02 RETIREMENT                | 5,395     |
| 15-03 GROUP HEALTH INSURANCE    | 9,124     |
| 15-06 TRAVEL & SCHOOL           | 2,000     |
| 15-20 OVERHEAD HEALTH CARE COST | 196       |
| 15-21 AGGREGATE STOP LOSS       | 38,540    |
| 15-39 LIFE INSURANCE            | 44,500    |
| 15-40 DENTAL                    | 300,000   |
| 15-41 CLAIMS                    | 4,704,369 |
| 15-42 PRESCRIPTIONS             | 671,000   |
| 15-43 ADMINISTRATION            | 321,500   |
| 15-44 OTHER FEES                | 78,908    |
| 15-45 INDIVIDUAL STOP LOSS      | 236,205   |
| 15-47 DENTAL PLAN - ADMIN EXP   | 30,000    |
| 15-48 WELLNESS                  | 25,000    |
| 15-98 RETIREE INSURANCE         | 40        |

**TOTAL BENEFITS 6,469,951**

| OTHER SERVICES & CHARGES                  |               |
|-------------------------------------------|---------------|
| 30-18 REFUND OF PREMIUM OVERPYMT          | 5,000         |
| 30-40 CONTRACTUAL                         | 14,000        |
| 30-47 H/R/PAYROLL LEASE                   | 243           |
| 30-86 ANNUAL AUDIT                        | 3,825         |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>23,068</b> |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES  | EXPENSES  | FUND<br>BALANCE |                 |
|----------------------------|---------------------|-----------|-----------|-----------------|-----------------|
|                            |                     |           |           |                 | 6/30/2010       |
| 6/30/2009                  | 2,137,869           | 4,545,254 | 4,750,062 | 1,933,061       | 6/30/2011       |
| 6/30/2010                  | 1,933,061           | 4,473,618 | 5,028,103 | 1,378,576       | 6/30/2012       |
| 6/30/2011                  | 1,378,576           | 5,433,437 | 5,159,585 | 1,652,428       | 6/30/2013 - EST |
| 6/30/2012                  | 1,652,428           | 5,539,740 | 6,250,786 | 941,382         | 6/30/2014 - EST |
| 6/30/2013                  | 941,382             | 6,517,512 | 6,535,515 | 923,379         |                 |

(CONTINUED)

FUND: L & H - (240)  
 DEPARTMENT: BENEFITS (0310)  
 DEPARTMENT HEAD: CATHERINE WILSON  
 PAGE TWO

| <u>PERMANENT STAFFING</u>    | <u>FY 13-14</u> | <u>FY 12-13</u> |
|------------------------------|-----------------|-----------------|
| Health Benefits/Workers Comp | <u>0.75</u>     | <u>0.75</u>     |
| TOTAL                        | 0.75            | 0.75            |

PERSONNEL  
 POSITIONS

SUMMARY:  
 2007-08 - 0  
 2008-09 - .50  
 2009-10 - .50  
 2010-11 - .50  
 2011-12 - .50  
 2012-13 - .75  
 2013-14 - .75

|                                 |                         |
|---------------------------------|-------------------------|
| <b>CAPITAL OUTLAY</b>           |                         |
| 40-49 EQUIPMENT-COMPUTER 1/2    | <u>1,000</u>            |
| <b>TOTAL CAPITAL OUTLAY</b>     | 1,000                   |
| <b>TOTAL DEPARTMENT REQUEST</b> | <u><u>6,535,515</u></u> |

# Enterprise Funds

# City of Midwest City, Oklahoma

## Enterprise

| <u>*Number</u> | <u>Index<br/>Description</u>             | <u>Page<br/>Number</u> |
|----------------|------------------------------------------|------------------------|
|                | Budget Summary                           | 212                    |
|                | Budget Charts                            | 213                    |
|                | Expense Category Summary                 | 215                    |
|                | Fund Balance Summary                     | 216                    |
|                | <b>Individual Funds:</b>                 |                        |
| 190            | Sanitation                               | 220                    |
| 191            | Water                                    | 223                    |
| 192            | Wastewater                               | 227                    |
| 193            | MWC Utilities Authority                  | 231                    |
| 195            | Hotel/Conference Center                  | 232                    |
| 196            | FF&E Reserve for Hotel/Conference Center | 235                    |
| 197            | Golf                                     | 236                    |
| 017            | Mobile Home Park                         | 239                    |
| 050            | Drainage Tax                             | 240                    |
| 060            | Capital Drainage                         | 241                    |
| 061            | Storm Water Quality                      | 244                    |
| 172            | Capital Water Improvement                | 247                    |
| 178            | Construction Loan Payment                | 248                    |
| 184            | Sewer Backup                             | 249                    |
| 186            | Sewer Construction                       | 250                    |
| 187            | Utility Services                         | 251                    |
| 188            | Capital Sewer                            | 255                    |
| 189            | Utilities Capital Outlay                 | 256                    |
| 230            | Customer Deposits                        | 257                    |
| 250            | Capital Improvement Revenue Bond         | 258                    |

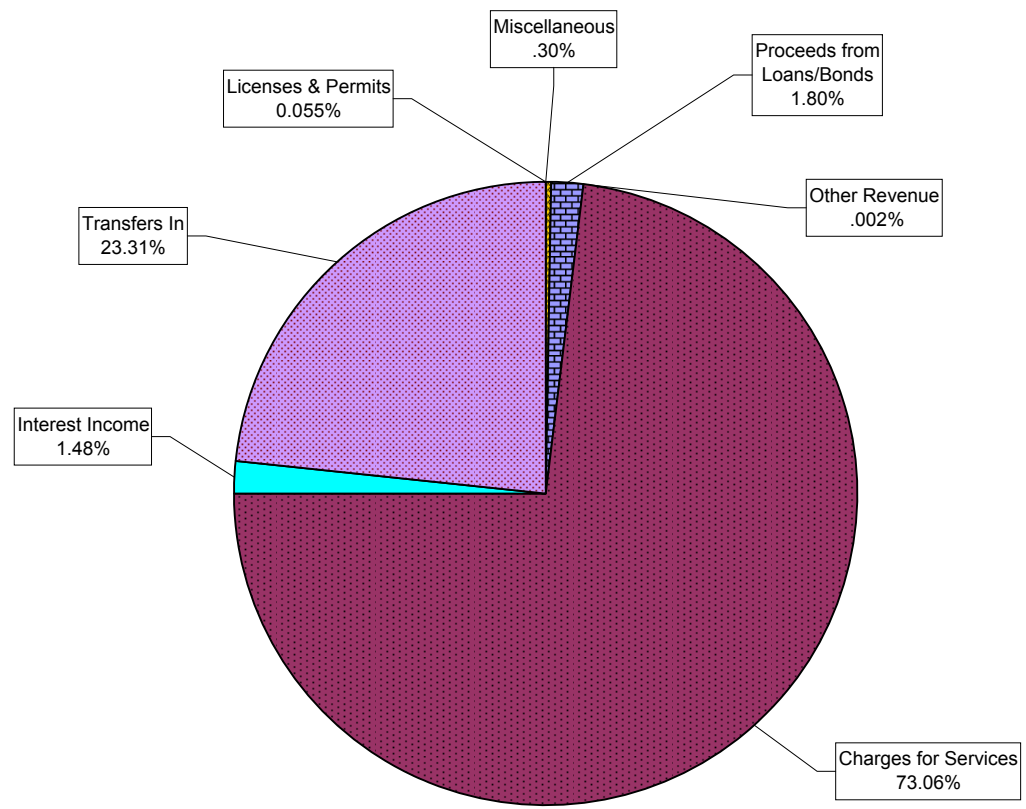
\* **Note:** Three digit codes represent the **Fund** Number



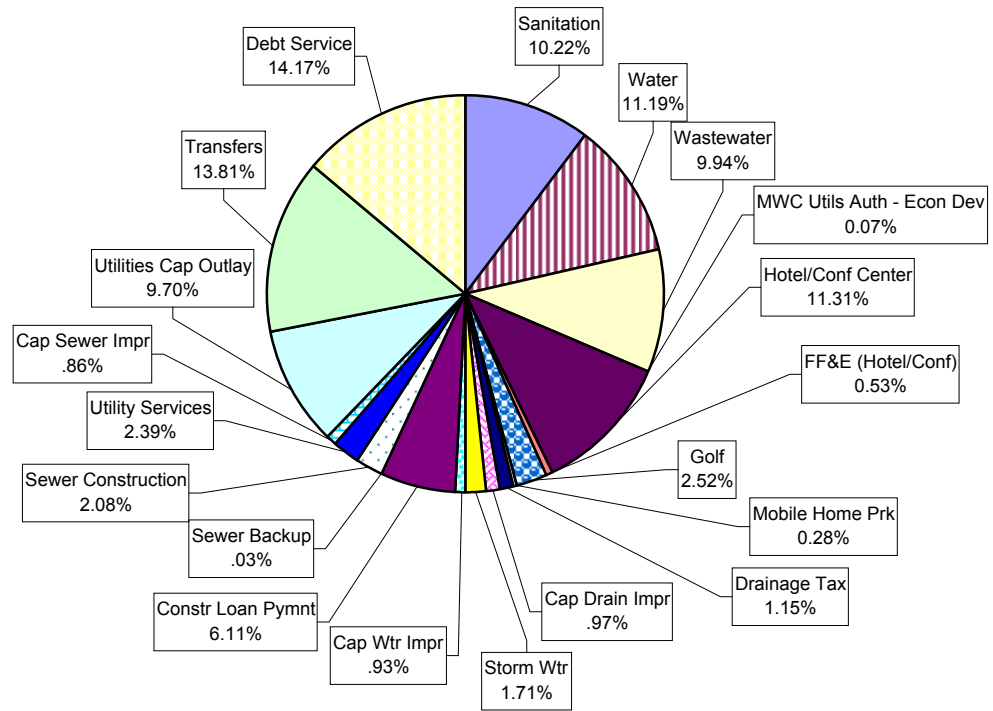
**ENTERPRISE FUND BUDGET SUMMARY - FISCAL YEAR 2013-2014**

|                                      | <b>PRIOR YEAR<br/>ACTUAL<br/>FY 11-12</b> | <b>CURRENT YEAR<br/>BUDGET AS AMENDED<br/>FY 12-13</b> | <b>CURRENT YEAR<br/>ACTUAL (Est.)<br/>FY 12-13</b> | <b>BUDGET YEAR<br/>FINAL<br/>FY 13-14</b> |
|--------------------------------------|-------------------------------------------|--------------------------------------------------------|----------------------------------------------------|-------------------------------------------|
| <b>ESTIMATED REVENUE:</b>            |                                           |                                                        |                                                    |                                           |
| Licenses & Permits                   | 18,645                                    | 10,620                                                 | 21,328                                             | 21,328                                    |
| Miscellaneous                        | 134,616                                   | 120,273                                                | 129,160                                            | 116,092                                   |
| Interest Income                      | 617,729                                   | 553,344                                                | 655,728                                            | 574,431                                   |
| Other Revenue                        | 800                                       | 800                                                    | 800                                                | 800                                       |
| Charges for Services                 | 25,715,137                                | 26,690,618                                             | 27,080,604                                         | 28,290,419                                |
| Proceeds from Loans/Bonds/Bond Prems | 49,400,839                                | 89,502                                                 | 14,661,686                                         | 695,496                                   |
| Transfers In                         | 11,390,326                                | 59,657,676                                             | 44,951,955                                         | 9,025,904                                 |
| <b>TOTAL REVENUE</b>                 | <b>87,278,092</b>                         | <b>87,122,833</b>                                      | <b>87,501,261</b>                                  | <b>38,724,470</b>                         |
| Use / (Gain) of Fund Balance         | (48,071,251)                              | 60,018,044                                             | 54,845,054                                         | 7,232,828                                 |
| <b>TOTAL RESOURCES</b>               | <b>39,206,841</b>                         | <b>147,140,877</b>                                     | <b>142,346,315</b>                                 | <b>45,957,298</b>                         |
| <b>PROPOSED EXPENSES:</b>            |                                           |                                                        |                                                    |                                           |
| Sanitation                           | 3,998,016                                 | 4,170,099                                              | 4,080,089                                          | 4,698,890                                 |
| Water                                | 4,394,804                                 | 5,037,343                                              | 5,002,780                                          | 5,144,639                                 |
| Wastewater                           | 4,237,891                                 | 4,601,824                                              | 4,352,559                                          | 4,566,922                                 |
| MWC Utils Auth - Economic Dev        | 105,679                                   | 2,019,535                                              | 2,019,335                                          | 33,325                                    |
| Hotel/Conference Center              | 4,823,136                                 | 4,994,324                                              | 4,967,735                                          | 5,199,386                                 |
| FF&E (Hotel/Conf Cntr)               | 74,202                                    | 577,613                                                | 417,584                                            | 245,565                                   |
| Golf                                 | 1,078,836                                 | 1,205,249                                              | 1,199,992                                          | 1,159,264                                 |
| Mobile Home Park                     | 142,873                                   | 136,923                                                | 133,350                                            | 129,350                                   |
| Drainage Tax                         | 30,885                                    | 857,665                                                | 818,729                                            | 528,466                                   |
| Capital Drainage Improvements        | 441,943                                   | 423,473                                                | 402,891                                            | 447,992                                   |
| Storm Water Quality                  | 618,048                                   | 709,575                                                | 671,716                                            | 786,243                                   |
| Capital Water Improvements           | 189,024                                   | 1,019,543                                              | 567,453                                            | 425,483                                   |
| Construction Loan Payment            | 65,572                                    | 2,457,954                                              | 457,954                                            | 2,807,700                                 |
| Sewer Backup                         | 327                                       | 15,500                                                 | 1,800                                              | 15,500                                    |
| Sewer Construction                   | 6,543,070                                 | 53,445,153                                             | 53,350,461                                         | 955,000                                   |
| Utility Services                     | 964,676                                   | 1,056,181                                              | 1,020,177                                          | 1,099,721                                 |
| Capital Sewer Improvements           | 3,016                                     | 1,967,547                                              | 507,000                                            | 396,083                                   |
| Utilites Capital Outlay              | 113,401                                   | -                                                      | 59,477                                             | 4,456,949                                 |
| Debt Service                         | 1,151,676                                 | 6,519,660                                              | 6,519,660                                          | 6,512,962                                 |
| Transfers                            | 10,229,766                                | 55,925,716                                             | 55,795,573                                         | 6,347,858                                 |
| <b>TOTAL EXPENSES</b>                | <b>39,206,841</b>                         | <b>147,140,877</b>                                     | <b>142,346,315</b>                                 | <b>45,957,298</b>                         |
| <b>RESERVE OF FUND BALANCE</b>       |                                           |                                                        |                                                    | <b>1,412,191</b>                          |

**ESTIMATED REVENUES ENTERPRISE FUND**  
**FY 2013-2014**  
**Total \$38,724,470**



**ESTIMATED EXPENSES ENTERPRISE FUND  
FY 2013-2014  
Total \$45,957,298**



**BUDGET SUMMARY BY DEPARTMENT & CATEGORY - FISCAL YEAR 2013-2014 - EXPENDITURES**

| Fund Number               | Fund Description         | Personal Services | Benefits         | Materials & Supplies | Other Services & Charges | Capital Outlay    | Transfers & Reimbs | Debt Service     | Department Request |
|---------------------------|--------------------------|-------------------|------------------|----------------------|--------------------------|-------------------|--------------------|------------------|--------------------|
| 190                       | Sanitation               | 813,371           | 337,610          | 650,154              | 2,079,798                | 817,957           | 763,936            | -                | 5,462,826          |
| 191                       | Water                    | 1,595,742         | 619,022          | 785,759              | 1,739,424                | 145,169           | 1,798,459          | 259,523          | 6,943,098          |
| 192                       | Sewer                    | 2,028,946         | 986,670          | 649,377              | 825,170                  | 76,759            | 772,099            | -                | 5,339,021          |
| 193                       | Utilities                | -                 | -                | -                    | 200                      | 33,125            | -                  | -                | 33,325             |
| 195                       | Hotel/Conference Cntr    | 1,620,041         | 467,544          | 1,591,924            | 1,519,877                | -                 | 607,752            | -                | 5,807,138          |
| 196                       | Hotel/Conf Cntr FF&E     | -                 | -                | -                    | -                        | 245,565           | -                  | -                | 245,565            |
| 197                       | Golf                     | 518,903           | 146,860          | 243,737              | 126,975                  | 70,240            | -                  | 52,549           | 1,159,264          |
| 17                        | Mobile Home Park         | -                 | -                | -                    | 5,000                    | -                 | -                  | 124,350          | 129,350            |
| 50                        | Drainage Tax             | -                 | -                | -                    | -                        | 528,466           | -                  | -                | 528,466            |
| 60                        | Capital Drainage         | 177,986           | 71,944           | 141,750              | 56,312                   | -                 | -                  | -                | 447,992            |
| 61                        | Storm Water Quality      | 306,760           | 125,239          | 69,468               | 170,267                  | 114,509           | 41,907             | -                | 828,150            |
| 172                       | Capital Water Imp.       | -                 | -                | -                    | 2,500                    | 422,983           | 500,000            | -                | 925,483            |
| 178                       | Construction Loan Pymt   | -                 | -                | -                    | 2,700                    | 2,805,000         | -                  | -                | 2,807,700          |
| 184                       | Sewer Backup             | -                 | -                | -                    | 15,500                   | -                 | -                  | -                | 15,500             |
| 186                       | Sewer Construction       | -                 | -                | -                    | -                        | 955,000           | 1,237,858          | -                | 2,192,858          |
| 187                       | Utility Services         | 580,964           | 246,303          | 180,826              | 57,748                   | 33,880            | 200,000            | -                | 1,299,721          |
| 188                       | Capital Sewer            | -                 | -                | -                    | 21,300                   | 374,783           | 400,000            | -                | 796,083            |
| 189                       | Utilities Capital Outlay | -                 | -                | -                    | -                        | 4,456,949         | -                  | -                | 4,456,949          |
| 230                       | Customer Deposits        | -                 | -                | -                    | -                        | -                 | 25,847             | -                | 25,847             |
| 250                       | Debt Service             | -                 | -                | -                    | -                        | -                 | -                  | 6,512,962        | 6,512,962          |
| <b>TOTAL EXPENDITURES</b> |                          | <b>7,642,713</b>  | <b>3,001,192</b> | <b>4,312,995</b>     | <b>6,622,771</b>         | <b>11,080,385</b> | <b>6,347,858</b>   | <b>6,949,384</b> | <b>45,957,298</b>  |

**ENTERPRISE FUND BUDGET SUMMARY - FISCAL YEAR 2013-2014**

|                                          | PRIOR YEAR<br>ACTUAL<br>FY 11-12 | CURRENT YEAR<br>BUDGET<br>FY 12-13 | CURRENT YEAR<br>ACTUAL (Est.)<br>FY 12-13 | BUDGET YEAR<br>FINAL<br>FY 13-14 |
|------------------------------------------|----------------------------------|------------------------------------|-------------------------------------------|----------------------------------|
| Sanitation (190) - Revenues              | 4,513,480                        | 4,454,021                          | 4,533,379                                 | 5,085,517                        |
| Sanitation (190) - Expenses              | (4,761,952)                      | (4,934,035)                        | (4,844,025)                               | (5,462,826)                      |
| <b>TOTAL USE OF FUND BALANCE:</b>        | <b>(248,472)</b>                 | <b>(480,014)</b>                   | <b>(310,646)</b>                          | <b>(377,309)</b>                 |
| Water (191) - Revenues                   | 5,886,670                        | 5,634,273                          | 5,956,413                                 | 5,919,553                        |
| Water (191) - Expenses                   | (5,152,350)                      | (5,835,802)                        | (5,760,931)                               | (6,943,098)                      |
| <b>TOTAL USE OF FUND BALANCE:</b>        | <b>734,320</b>                   | <b>(201,529)</b>                   | <b>195,482</b>                            | <b>(1,023,545)</b>               |
| Sewer (192) - Revenues                   | 4,979,583                        | 4,952,167                          | 4,828,992                                 | 5,184,795                        |
| Sewer (192) - Expenses                   | (5,009,990)                      | (5,373,923)                        | (5,124,658)                               | (5,339,021)                      |
| <b>TOTAL USE OF FUND BALANCE:</b>        | <b>(30,407)</b>                  | <b>(421,756)</b>                   | <b>(295,666)</b>                          | <b>(154,226)</b>                 |
| MWC Utilities Authority (193) - Revenues | 731,672                          | 1,008,210                          | 1,019,952                                 | 16,925                           |
| MWC Utilities Authority (193) - Expenses | (105,679)                        | (2,019,535)                        | (2,019,335)                               | (33,325)                         |
| <b>TOTAL USE OF FUND BALANCE:</b>        | <b>625,993</b>                   | <b>(1,011,325)</b>                 | <b>(999,383)</b>                          | <b>(16,400)</b>                  |
| Reed Center/Hotel (195) - Revenues       | 5,070,516                        | 5,716,186                          | 5,490,484                                 | 6,193,793                        |
| Reed Center/Hotel (195) - Expenses       | (5,386,135)                      | (5,584,447)                        | (5,547,355)                               | (5,807,138)                      |
| <b>TOTAL USE OF FUND BALANCE:</b>        | <b>(315,619)</b>                 | <b>131,739</b>                     | <b>(56,871)</b>                           | <b>386,655</b>                   |
| FF&E Reserve (196) - Revenues            | 203,008                          | 217,741                            | 219,620                                   | 245,565                          |
| FF&E Reserve (196) - Expenses            | (74,202)                         | (577,613)                          | (417,584)                                 | (245,565)                        |
| <b>TOTAL USE OF FUND BALANCE:</b>        | <b>128,806</b>                   | <b>(359,872)</b>                   | <b>(197,964)</b>                          | <b>-</b>                         |

**ENTERPRISE FUND BUDGET SUMMARY - FISCAL YEAR 2013-2014**

|                                      | PRIOR YEAR<br>ACTUAL<br>FY 11-12 | CURRENT YEAR<br>BUDGET<br>FY 12-13 | CURRENT YEAR<br>ACTUAL (Est.)<br>FY 12-13 | BUDGET YEAR<br>FINAL<br>FY 13-14 |
|--------------------------------------|----------------------------------|------------------------------------|-------------------------------------------|----------------------------------|
| Golf (197) - Revenues                | 1,115,284                        | 1,188,122                          | 1,093,326                                 | 1,156,741                        |
| Golf (197) - Expenses                | (1,078,836)                      | (1,213,337)                        | (1,208,080)                               | (1,159,264)                      |
| <b>TOTAL USE OF FUND BALANCE:</b>    | <b>36,448</b>                    | <b>(25,215)</b>                    | <b>(114,754)</b>                          | <b>(2,523)</b>                   |
| Mobile Home Park (017) - Revenues    | 220,932                          | 226,425                            | 222,852                                   | 224,846                          |
| Mobile Home Park (017) -Expenditures | (142,873)                        | (136,923)                          | (133,350)                                 | (129,350)                        |
| <b>TOTAL USE OF FUND BALANCE:</b>    | <b>78,059</b>                    | <b>89,502</b>                      | <b>89,502</b>                             | <b>95,496</b>                    |
| Drainage Tax (050) - Revenues        | 26,355                           | 21,924                             | 24,283                                    | 20,575                           |
| Drainage Tax (050) - Expenses        | (30,885)                         | (857,665)                          | (818,729)                                 | (528,466)                        |
| <b>TOTAL USE OF FUND BALANCE:</b>    | <b>(4,530)</b>                   | <b>(835,741)</b>                   | <b>(794,446)</b>                          | <b>(507,891)</b>                 |
| Capital Drainage (060) - Revenues    | 399,113                          | 401,387                            | 404,789                                   | 452,220                          |
| Capital Drainage (060) - Expenses    | (441,943)                        | (423,473)                          | (402,891)                                 | (447,992)                        |
| <b>TOTAL USE OF FUND BALANCE:</b>    | <b>(42,830)</b>                  | <b>(22,086)</b>                    | <b>1,898</b>                              | <b>4,228</b>                     |
| Stormwater Quality (061) - Revenues  | 657,399                          | 706,476                            | 716,611                                   | 703,864                          |
| Stormwater Quality (061) - Expenses  | (659,955)                        | (751,482)                          | (713,623)                                 | (828,150)                        |
| <b>TOTAL USE OF FUND BALANCE:</b>    | <b>(2,556)</b>                   | <b>(45,006)</b>                    | <b>2,988</b>                              | <b>(124,286)</b>                 |
| Capital Water Imp (172) - Revenues   | 533,026                          | 583,568                            | 535,978                                   | 535,038                          |
| Capital Water Imp (172) - Expenses   | (279,024)                        | (1,019,543)                        | (567,453)                                 | (925,483)                        |
| <b>TOTAL USE OF FUND BALANCE:</b>    | <b>254,002</b>                   | <b>(435,975)</b>                   | <b>(31,475)</b>                           | <b>(390,445)</b>                 |

**ENTERPRISE FUND BUDGET SUMMARY - FISCAL YEAR 2013-2014**

|                                           | PRIOR YEAR<br>ACTUAL<br>FY 11-12 | CURRENT YEAR<br>BUDGET<br>FY 12-13 | CURRENT YEAR<br>ACTUAL (Est.)<br>FY 12-13 | BUDGET YEAR<br>FINAL<br>FY 13-14 |
|-------------------------------------------|----------------------------------|------------------------------------|-------------------------------------------|----------------------------------|
| Construction Loan Pmt (178) - Revenues    | 956,225                          | 799,985                            | 841,134                                   | 837,364                          |
| Construction Loan Pmt (178) - Expenses    | (65,572)                         | (2,457,954)                        | (457,954)                                 | (2,807,700)                      |
| <b>TOTAL USE OF FUND BALANCE:</b>         | <b>890,653</b>                   | <b>(1,657,969)</b>                 | <b>383,180</b>                            | <b>(1,970,336)</b>               |
| Sewer Backup (184) - Revenues             | 1,575                            | 1,288                              | 1,524                                     | 1,500                            |
| Sewer Backup (184) - Expenses             | (327)                            | (15,500)                           | (1,800)                                   | (15,500)                         |
| <b>TOTAL USE OF FUND BALANCE:</b>         | <b>1,248</b>                     | <b>(14,212)</b>                    | <b>(276)</b>                              | <b>(14,000)</b>                  |
| Sewer Construction (186) - Revenues       | 7,616,371                        | 45,202,592                         | 45,240,801                                | 1,753,783                        |
| Sewer Construction (186) - Expenses       | (6,998,133)                      | (54,698,284)                       | (54,446,003)                              | (2,192,858)                      |
| <b>TOTAL USE OF FUND BALANCE:</b>         | <b>618,238</b>                   | <b>(9,495,692)</b>                 | <b>(9,205,202)</b>                        | <b>(439,075)</b>                 |
| Utility Services (187) - Revenues         | 992,171                          | 1,177,216                          | 1,269,060                                 | 1,028,828                        |
| Utility Services (187) - Expenses         | (964,676)                        | (1,056,181)                        | (1,020,177)                               | (1,299,721)                      |
| <b>TOTAL USE OF FUND BALANCE:</b>         | <b>27,495</b>                    | <b>121,035</b>                     | <b>248,883</b>                            | <b>(270,893)</b>                 |
| Capital Sewer (188) - Revenues            | 439,902                          | 78,129                             | 424,615                                   | 422,823                          |
| Capital Sewer (188) - Expenses            | (871,332)                        | (1,967,547)                        | (615,316)                                 | (796,083)                        |
| <b>TOTAL USE OF FUND BALANCE:</b>         | <b>(431,430)</b>                 | <b>(1,889,418)</b>                 | <b>(190,701)</b>                          | <b>(373,260)</b>                 |
| Utilities Capital Outlay (189) - Revenues | 50,934                           | 32,354                             | 43,255                                    | 2,374,751                        |
| Utilities Capital Outlay (189) - Expenses | (154,570)                        | (32,354)                           | (59,477)                                  | (4,456,949)                      |
| <b>TOTAL USE OF FUND BALANCE:</b>         | <b>(103,636)</b>                 | <b>-</b>                           | <b>(16,222)</b>                           | <b>(2,082,198)</b>               |

**ENTERPRISE FUND BUDGET SUMMARY - FISCAL YEAR 2013-2014**

|                                    | PRIOR YEAR<br>ACTUAL<br>FY 11-12 | CURRENT YEAR<br>BUDGET<br>FY 12-13 | CURRENT YEAR<br>ACTUAL (Est.)<br>FY 12-13 | BUDGET YEAR<br>FINAL<br>FY 13-14 |
|------------------------------------|----------------------------------|------------------------------------|-------------------------------------------|----------------------------------|
| Customer Deposits (230) - Revenues | 25,221                           | 23,585                             | 25,880                                    | 25,847                           |
| Customer Deposits (230) - Expenses | (25,221)                         | (23,585)                           | (25,880)                                  | (25,847)                         |
| <b>TOTAL USE OF FUND BALANCE:</b>  | -                                | -                                  | -                                         | -                                |
| Debt Service (250) - Revenues      | 52,858,655                       | 14,697,184                         | 14,608,313                                | 6,540,142                        |
| Debt Service (250) - Expenses      | (7,003,186)                      | (58,161,694)                       | (58,161,694)                              | (6,512,962)                      |
| <b>TOTAL USE OF FUND BALANCE:</b>  | 45,855,469                       | (43,464,510)                       | (43,553,381)                              | 27,180                           |



**FUND: ENTERPRISE - SANITATION (190)**  
**DEPARTMENT: SANITATION (41)**  
**DEPARTMENT HEAD: BILL JANACEK**

| <b>EXPENDITURES</b>  | <b>ACTUAL<br/>2011-2012</b> | <b>AMENDED<br/>BUDGET<br/>2012-2013</b> | <b>ESTIMATED<br/>ACTUAL<br/>2012-2013</b> | <b>BUDGET<br/>2013-2014</b> |
|----------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| PERSONAL SERVICES    | 772,642                     | 801,472                                 | 759,559                                   | 813,371                     |
| BENEFITS             | 311,387                     | 355,274                                 | 336,422                                   | 337,610                     |
| MATERIALS & SUPPLIES | 561,746                     | 639,957                                 | 685,102                                   | 650,154                     |
| OTHER SERVICES       | 1,321,438                   | 1,472,730                               | 1,389,340                                 | 2,079,798                   |
| CAPITAL OUTLAY       | 1,030,803                   | 900,666                                 | 909,666                                   | 817,957                     |
| TRANSFERS OUT        | 763,936                     | 763,936                                 | 763,936                                   | 763,936                     |
| <b>TOTAL</b>         | <b>4,761,952</b>            | <b>4,934,035</b>                        | <b>4,844,025</b>                          | <b>5,462,826</b>            |

| <b>REVENUES</b>      | <b>ACTUAL<br/>2011-2012</b> | <b>AMENDED<br/>BUDGET<br/>2012-2013</b> | <b>ESTIMATED<br/>ACTUAL<br/>2012-2013</b> | <b>BUDGET<br/>2013-2014</b> |
|----------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| ASSET RETIREMENT     | 16,000                      | -                                       | -                                         | -                           |
| CHARGES FOR SERVICES | 4,416,947                   | 4,395,587                               | 4,477,252                                 | 5,033,424                   |
| INTEREST             | 34,632                      | 28,127                                  | 27,448                                    | 23,414                      |
| MISCELLANEOUS        | 45,901                      | 30,307                                  | 28,679                                    | 28,679                      |
| <b>TOTAL</b>         | <b>4,513,480</b>            | <b>4,454,021</b>                        | <b>4,533,379</b>                          | <b>5,085,517</b>            |

| <b>BUDGETARY<br/>FUND BALANCE:</b> | <b>BUDGET<br/>FUND BAL.</b> | <b>REVENUES</b> | <b>EXPENSES</b> | <b>FUND<br/>BALANCE</b> |
|------------------------------------|-----------------------------|-----------------|-----------------|-------------------------|
| 6/30/2009                          | 1,780,999                   | 4,193,452       | 4,480,869       | 1,493,582               |
| 6/30/2010                          | 1,493,582                   | 4,434,021       | 4,073,855       | 1,853,748               |
| 6/30/2011                          | 1,853,748                   | 4,513,480       | 4,761,952       | 1,605,276               |
| 6/30/2012                          | 1,605,276                   | 4,533,379       | 4,844,025       | 1,294,630               |
| 6/30/2013                          | 1,294,630                   | 5,085,517       | 5,462,826       | 917,321                 |

Excludes Capital Outlay & Transfers Out -194,047 **5% Reserve**  
**723,274**

Note: \$99,113 fund balance committed for golf loan FY13-14 (Payoff Oct 2014)

**FINAL BUDGET 2013-2014**

| <b>PERSONAL SERVICES (4110)</b> |                |
|---------------------------------|----------------|
| 10-01 SALARIES                  | 685,607        |
| 10-03 OVERTIME                  | 89,760         |
| 10-07 ALLOWANCES                | 3,360          |
| 10-10 LONGEVITY                 | 25,704         |
| 10-11 SL BUYBACK                | 2,015          |
| 10-12 VL BUYBACK                | 1,806          |
| 10-13 PDO BUYBACK               | 719            |
| 10-14 SICK LEAVE INCENTIVE      | 4,400          |
| <b>TOTAL PERSONAL SERVICES</b>  | <b>813,371</b> |

| <b>BENEFITS (4110)</b>          |                |
|---------------------------------|----------------|
| 15-01 SOCIAL SECURITY           | 62,223         |
| 15-02 EMPLOYEES' RETIREMENT     | 105,738        |
| 15-03 GROUP INSURANCE           | 135,641        |
| 15-04 WORKERS COMP INSURANCE    | 9,565          |
| 15-06 TRAVEL & SCHOOL           | 5,830          |
| 15-07 UNIFORMS                  | 6,000          |
| 15-20 OVERHEAD HEALTH CARE COST | 3,334          |
| 15-98 RETIREE INSURANCE         | 9,279          |
| <b>TOTAL BENEFITS</b>           | <b>337,610</b> |

| <b>MATERIALS &amp; SUPPLIES</b>       |                |
|---------------------------------------|----------------|
| 20-34 MAINTENANCE OF EQUIPMENT        | 6,000          |
| 20-41 SUPPLIES                        | 35,000         |
| 20-49 CHEMICALS                       | 5,020          |
| 20-63 FLEET FUEL                      | 229,107        |
| 20-64 FLEET PARTS                     | 229,469        |
| 20-65 FLEET LABOR                     | 145,558        |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>650,154</b> |

**(CONTINUED)**

**FUND: ENTERPRISE - SANITATION (190)**  
**DEPARTMENT: SANITATION (41)**  
**DEPARTMENT HEAD: BILL JANACEK**  
**PAGE TWO**

| PERMANENT STAFFING       | FY 13-14  | FY 12-13  |
|--------------------------|-----------|-----------|
| Supervisor               | 1         | 1         |
| Residential Route Coord. | 1         | 1         |
| Route Serviceperson      | 9         | 10        |
| Laborer                  | 1         | 1         |
| Equipment Operator II    | 4         | 4         |
| <b>TOTAL</b>             | <b>16</b> | <b>17</b> |

**APPROVED BUT UNFUNDED HIGH RANKING**  
**Five Year Plan:**

|                                         |         |
|-----------------------------------------|---------|
| Front End Loader/CNG                    | 285,000 |
| Side Loader/CNG                         | 285,000 |
| Grapple & Bed Install on Roll Off Truck | 95,000  |

**PERSONNEL**

**POSITIONS SUMMARY:**

2005-06 - 21  
2006-07 - 21  
2007-08 - 21  
2008-09 - 19  
2009-10 - 19  
2010-11 - 17  
2011-12 - 17  
2012-13 - 17  
2013-14 - 16

**OTHER SERVICES & CHARGES**

|                                           |                  |
|-------------------------------------------|------------------|
| 30-01 UTILITIES & COMMUNICATIONS          | 5,000            |
| 30-21 SURPLUS PROPERTY                    | 5,863            |
| 30-22 PWA REMIBURSEMENT                   | 181,090          |
| 30-23 UPKEEP REAL PROPERTY                | 2,000            |
| 30-40 CONTRACTUAL                         | 1,647,268        |
| 30-41 CONTRACT LABOR                      | 130,930          |
| 30-47 H/R/PAYROLL LEASE                   | 5,180            |
| 30-49 CREDIT CARD FEES                    | 14,000           |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS         | 600              |
| 30-85 INSURANCE/FIRE, THEFT, LIAB         | 85,219           |
| 30-86 ANNUAL AUDIT                        | 2,648            |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>2,079,798</b> |

**CAPITAL OUTLAY**

|                             |                |
|-----------------------------|----------------|
| 40-01 VEHICLES              | 744,986        |
| 40-02 EQUIPMENT             | 68,681         |
| 40-49 COMPUTERS             | 1,000          |
| 40-50 SOFTWARE              | 3,290          |
| <b>TOTAL CAPITAL OUTLAY</b> | <b>817,957</b> |

**TRANSFER TO OTHER FUNDS**

|                                      |                |
|--------------------------------------|----------------|
| 80-33 GENERAL FUND                   | 763,936        |
| <b>TOTAL TRANSFER TO OTHER FUNDS</b> | <b>763,936</b> |

**TOTAL DEPARTMENT REQUEST**

**5,462,826**

**CAPITAL OUTLAY DETAIL:**

|                                          |                |
|------------------------------------------|----------------|
| One (1) Vermeer BC1500 Brush Chipper     | 39,986         |
| Three (3) Tractor Trucks                 | 420,000        |
| One (1) Replacement Front-end Loader/CNG | 285,000        |
| 25-8 Yard Dumpsters                      | 27,500         |
| 20-6 Yard Dumpsters                      | 18,800         |
| 20-4 Yard Dumpsters                      | 13,000         |
| 168 Sharp Containers                     | 8,581          |
| Replacement of One (1) Computer          | 1,000          |
| Scanner                                  | 800            |
| Software-Document Imaging System         | 3,290          |
| <b>TOTAL</b>                             | <b>817,957</b> |

**FUND: MWC SANITATION DEPARTMENT (190)**  
**DEPARTMENT: SANITATION DEPARTMENT**

Continue with our container replacement program in the apartment complexes within the city to enhance the aesthetic appearance of the properties and replace the containers used past their expected life span. This program will be coordinated through a containers maintenance company at a fraction of the cost due to the ability of the company to refurbish old containers.

**SIGNIFICANT EXPENDITURE CHANGES**

**CAPITAL OUTLAY:**

- 168 Sharp Containers
- 20-4 Yard Dumpsters
- 20-6 Yard Dumpsters
- 25-8 Yard Dumpsters
- One Front End Loader
- One Vermeer BC1500 Brush Chipper
- Three Tractor Trucks
- One Computer Replacement

**PROGRAM DESCRIPTION**

The Sanitation Department's primary responsibility is to collect and dispose all accumulated refuse for the City of Midwest City.

Additional services are provided on a request basis every Wednesday by way of special pickups and/or brush pickup. The City operates a Recycling Collection Center for certain recyclable items. The Transfer Station is available on Saturdays from 08:00 to 16:00 hours for our citizen's use. Customer Service is "Job 1" along with providing services that are needed and desired by our citizens.

**2013-2014 GOALS AND OBJECTIVES**

Our goal is to improve the customer service aspect of the cart system in order to provide quality and economical service to each resident. Continue to provide a safe solution for the disposal of "sharps containers" therefore removing them from the solid waste stream.

**FUND: ENTERPRISE - WATER (191)**  
**DEPARTMENT: UTILITIES - WATER (42)**  
**DEPARTMENT HEAD: BILL JANACEK**

| EXPENDITURES         | ACTUAL           | AMENDED          | ESTIMATED        | BUDGET           |
|----------------------|------------------|------------------|------------------|------------------|
|                      | 2011-2012        | BUDGET 2012-2013 | ACTUAL 2012-2013 | BUDGET 2013-2014 |
| PERSONAL SERVICES    | 1,458,657        | 1,546,134        | 1,511,938        | 1,595,742        |
| BENEFITS             | 551,752          | 609,852          | 590,393          | 619,022          |
| MATERIALS & SUPPLIES | 466,536          | 836,854          | 538,078          | 785,759          |
| OTHER SERVICES       | 1,433,299        | 1,668,354        | 1,676,222        | 1,739,424        |
| CAPITAL OUTLAY       | 261,921          | 153,232          | 463,232          | 145,169          |
| TRANSFER OUT         | 757,546          | 798,459          | 758,151          | 1,798,459        |
| DEBT SERVICE         | 222,639          | 222,917          | 222,917          | 259,523          |
| <b>TOTAL</b>         | <b>5,152,350</b> | <b>5,835,802</b> | <b>5,760,931</b> | <b>6,943,098</b> |

| REVENUES             | ACTUAL           | AMENDED          | ESTIMATED        | BUDGET           |
|----------------------|------------------|------------------|------------------|------------------|
|                      | 2011-2012        | BUDGET 2012-2013 | ACTUAL 2012-2013 | BUDGET 2013-2014 |
| CHARGES FOR SERVICES | 5,798,438        | 5,547,323        | 5,825,390        | 5,837,244        |
| INTEREST             | 32,677           | 29,596           | 37,203           | 31,462           |
| MISCELLANEOUS        | 30,334           | 25,000           | 67,940           | 25,000           |
| TRANSFERS IN         | 25,221           | 32,354           | 25,880           | 25,847           |
| <b>TOTAL</b>         | <b>5,886,670</b> | <b>5,634,273</b> | <b>5,956,413</b> | <b>5,919,553</b> |

| BUDGETARY FUND BALANCE: | BUDGET FUND BAL. | REVENUES  | EXPENSES  | FUND BALANCE   |
|-------------------------|------------------|-----------|-----------|----------------|
| 6/30/2009               | 200,653          | 4,562,502 | 4,578,276 | 184,879        |
| 6/30/2010               | 184,879          | 5,932,366 | 4,907,699 | 1,209,546      |
| 6/30/2011               | 1,209,546        | 5,886,670 | 5,152,350 | 1,943,866      |
| 6/30/2012               | 1,943,866        | 5,956,413 | 5,760,931 | 2,139,348      |
| 6/30/2013               | 2,139,348        | 5,919,553 | 6,943,098 | 1,115,803      |
|                         |                  |           |           | (127,664)      |
|                         |                  |           |           | (249,973)      |
|                         |                  |           |           | <b>738,166</b> |

CMCD reserve for future water needs  
Excludes Capital Outlay & Transfers Out

**FINAL BUDGET 2013-2014**

| <b>PERSONAL SERVICES (4210)</b> |                  |
|---------------------------------|------------------|
| 10-01 SALARIES                  | 1,481,076        |
| 10-03 OVERTIME                  | 17,340           |
| 10-07 ALLOWANCES                | 6,305            |
| 10-10 LONGEVITY                 | 42,607           |
| 10-11 SL BUYBACK                | 4,715            |
| 10-12 VL BUYBACK                | 2,330            |
| 10-13 PDO BUYBACK               | 5,294            |
| 10-14 SICK LEAVE INCENTIVE      | 22,800           |
| 10-19 ON CALL                   | 5,175            |
| 10-27 SHIFT DIFFERENTIAL        | 8,100            |
| <b>TOTAL PERSONAL SERVICES</b>  | <b>1,595,742</b> |

| <b>BENEFITS (4210)</b>          |                |
|---------------------------------|----------------|
| 15-01 SOCIAL SECURITY           | 122,074        |
| 15-02 EMPLOYEE'S RETIREMENT     | 207,446        |
| 15-03 GROUP INSURANCE           | 241,893        |
| 15-04 WORKERS COMP INSURANCE    | 19,673         |
| 15-06 TRAVEL & SCHOOL           | 6,000          |
| 15-07 UNIFORMS                  | 12,000         |
| 15-20 OVERHEAD HEALTH CARE COST | 6,909          |
| 15-98 RETIREE INSURANCE         | 3,026          |
| <b>TOTAL BENEFITS</b>           | <b>619,022</b> |

| <b>MATERIALS &amp; SUPPLIES</b>       |                |
|---------------------------------------|----------------|
| 20-34 MAINTENANCE OF EQUIPMENT        | 45,000         |
| 20-41 SUPPLIES                        | 140,000        |
| 20-45 FUEL & LUBRICANTS               | 1,000          |
| 20-49 CHEMICALS                       | 460,280        |
| 20-54 VEHICLE ACCIDENT INSURANCE      | 1,000          |
| 20-63 FLEET FUEL                      | 57,555         |
| 20-64 FLEET PARTS                     | 42,130         |
| 20-65 FLEET LABOR                     | 38,794         |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>785,759</b> |

**(CONTINUED)**

**FUND: ENTERPRISE - WATER (191)**  
**DEPARTMENT: UTILITIES - WATER (42)**  
**DEPARTMENT HEAD: BILL JANACEK**  
**PAGE TWO**

**RATE INCREASES FY10-11**

|                                                         |
|---------------------------------------------------------|
| Increase base rate by \$.50                             |
| Increase \$.50 per 1,000 on consumption above base rate |
| 20% Increase in Revenue Over FY 09-10                   |

| PERMANENT STAFFING   | FY 13-14     | FY 12-13     |
|----------------------|--------------|--------------|
| Inv. Con. Technician | 0.5          | 0.5          |
| Supply Supervisor    | 0.5          | 0.5          |
| Water Supervisor     | 1.0          | 1.0          |
| Lab Technician II    | 1.0          | 1.0          |
| Maint. Supervisor II | 1.0          | 1.0          |
| Maint. Supervisor I  | 1.0          | 1.0          |
| Maint Technician     | 2.0          | 2.0          |
| Chief Operator       | 1.0          | 1.0          |
| Operator IV          | 3.0          | 3.0          |
| Operator V           | 1.0          | 1.0          |
| Operator             | 9.0          | 9.0          |
| Crew Leader          | 6.0          | 6.0          |
| Laborer              | 6.0          | 6.0          |
| Distribution Foreman | 1.0          | 1.0          |
| GIS Coordinator      | 0.16         | 0.16         |
| <b>TOTAL</b>         | <b>34.16</b> | <b>34.16</b> |

**DEBT SERVICE FY 13-14**

|                               | Principal      | Interest      |
|-------------------------------|----------------|---------------|
| Central OK Master Conservancy | 200,601        | 22,899        |
| Automated Meter Reading       | 24,967         | 11,056        |
| (Note to start 01/01/2014)    |                |               |
| <b>Total</b>                  | <b>225,568</b> | <b>33,955</b> |

**OTHER SERVICES & CHARGES**

|                                   |           |
|-----------------------------------|-----------|
| 30-01 UTILITIES & COMMUNICATIONS  | 210,000   |
| 30-21 SURPLUS PROPERTY            | 939       |
| 30-22 PWA REIMBURSEMENT           | 193,149   |
| 30-23 UPKEEP REAL PROPERTY        | 15,000    |
| 30-40 CONTRACTUAL                 | 1,202,299 |
| 30-47 H/R/PAYROLL                 | 11,058    |
| 30-49 CREDIT CARD FEES            | 18,000    |
| 30-54 VEHICLE ACCIDENT INSURANCE  | 1,000     |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS | 3,000     |
| 30-85 INSURANCE                   | 81,448    |
| 30-86 ANNUAL AUDIT                | 3,531     |

**TOTAL OTHER SERVICES & CHARGES** 1,739,424

**CAPITAL OUTLAY**

|                        |        |
|------------------------|--------|
| 40-01 VEHICLES         | 25,000 |
| 40-02 EQUIPMENT        | 92,300 |
| 40-05 UTILITY PROPERTY | 15,000 |
| 40-49 COMPUTERS        | 3,000  |
| 40-50 SOFTWARE         | 9,869  |

**TOTAL CAPITAL OUTLAY** 145,169

**DEBT SERVICE**

|                          |         |
|--------------------------|---------|
| 71-02 INTEREST ON DEBTS  | 33,955  |
| 73-02 PRINCIPAL ON DEBTS | 225,568 |

**TOTAL DEBT SERVICE** 259,523

**TRANSFER OUT**

|                                  |           |
|----------------------------------|-----------|
| 80-13 STREET & ALLEY             | 50,000    |
| 80-33 GENERAL FUND REIMBURSEMENT | 748,459   |
| 80-89 UTILITIES CAP OL           | 1,000,000 |

**TOTAL TRANSFERS OUT** 1,798,459

**TOTAL DEPARTMENT REQUEST** 6,943,098

(CONTINUED)

**FUND: ENTERPRISE - WATER (191)**  
**DEPARTMENT: UTILITIES - WATER (42)**  
**DEPARTMENT HEAD: BILL JANACEK**  
**PAGE THREE**

**CONTRACTUAL DETAIL**

|                                                           |                  |
|-----------------------------------------------------------|------------------|
| Analytical Services Company (Recalibration of Lab Scales) | 320              |
| HACO Water Works (Elevated Tanks)                         | 2,000            |
| Department of Environmental Quality                       | 43,000           |
| COMCD (Operations & Maintenance)                          | 1,152,679        |
| Consumer Confidence Report                                | 3,000            |
| Cox Cable Rental                                          | 800              |
| OWRB (Annual Groundwater Right Admin Fee)                 | 500              |
| <b>TOTAL</b>                                              | <b>1,202,299</b> |

**APPROVED BUT UNFUNDED HIGH RANKING**

**Five Year Plan:**

|                      |         |
|----------------------|---------|
| 3 Ton Dump Truck     | 170,000 |
| Trackhoe and Trailer | 97,000  |

**CAPITAL OUTLAY DETAIL**

|                                               |                |
|-----------------------------------------------|----------------|
| Replacement of Fire Hydrants                  | 19,000         |
| Vacuum Regulators                             | 5,800          |
| Backwash Pump #1 Pump                         | 17,900         |
| Chlorination Unit for Chlorine Dioxide System | 19,800         |
| Well Submersible Pump                         | 16,500         |
| Replacement of Water Meters                   | 15,000         |
| Laboratory Incubator                          | 4,000          |
| Replacement of Three (3) Computers            | 3,000          |
| Laboratory Refrigerator                       | 4,000          |
| 1/2 Ton Pickup Truck                          | 25,000         |
| Portable Generator                            | 1,200          |
| Mueller B-101 Tapping Machine                 | 3,300          |
| Scanner                                       | 800            |
| Software-Document Imaging System              | 9,869          |
| <b>TOTAL</b>                                  | <b>145,169</b> |

**FUND: MWC WATER DEPARTMENT (191)  
DEPARTMENT: WATER DEPARTMENT**

**SIGNIFICANT EXPENDITURE CHANGES:**

Water Meters  
Fire Hydrants  
Computers  
Portable Generator  
Muller Tapping Machine  
Submersible Pump/motor/cable  
500lb./day Chlorination Unit  
Laboratory refrigerator  
Laboratory Incubator  
10,000lb./day autoswitchover vacuum regulator  
Backwash pump/replace bowls and shafting

**PROGRAM DESCRIPTION**

Midwest City provides its citizens with a quality product by means of a thirteen (13) MGD water treatment facility. Water demand is also supplemented by the addition of twelve (12) deep wells and eleven (11) in-line wells. The department is also responsible for 310 miles of water lines ranging from 2" to 36".

**2013-2014 GOALS AND OBJECTIVES**

1. Continue water meter change out program.
2. Continue fire hydrant change out program.
3. Annual Consumer Confidence Report
4. Continue hydraulic analysis and engineering report on water distribution system and booster station well system.
5. Continue to strive for knowledge and new technology in the water field to produce water that excels in all regulations set by EPA and the Oklahoma State Department of Health.

FUND: SEWER (192)  
DEPARTMENT: UTILITIES - WASTEWATER (43)  
DEPARTMENT HEAD: BILL JANACEK

| EXPENDITURES         | ACTUAL<br>2011-2012 | AMENDED<br>BUDGET<br>2012-2013 | ESTIMATED<br>ACTUAL<br>2012-2013 | BUDGET<br>2013-2014 |
|----------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| PERSONAL SERVICES    | 1,974,543           | 2,046,545                      | 1,943,326                        | 2,028,946           |
| BENEFITS             | 886,086             | 1,005,973                      | 950,817                          | 986,670             |
| MATERIALS & SUPPLIES | 549,212             | 660,728                        | 609,467                          | 649,377             |
| OTHER SERVICES       | 749,503             | 827,355                        | 787,726                          | 825,170             |
| CAPITAL OUTLAY       | 78,547              | 61,223                         | 61,223                           | 76,759              |
| TRANSFERS OUT        | 772,099             | 772,099                        | 772,099                          | 772,099             |
| TOTAL                | 5,009,990           | 5,373,923                      | 5,124,658                        | 5,339,021           |

| REVENUES             | ACTUAL<br>2011-2012 | AMENDED<br>BUDGET<br>2012-2013 | ESTIMATED<br>ACTUAL<br>2012-2013 | BUDGET<br>2013-2014 |
|----------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| CHARGES FOR SERVICES | 4,851,964           | 4,834,230                      | 4,710,855                        | 4,776,680           |
| INTEREST             | 10,373              | 8,015                          | 7,612                            | 5,906               |
| MISCELLANEOUS        | 8,930               | 1,606                          | 2,209                            | 2,209               |
| TRANSFERS            | 108,316             | 108,316                        | 108,316                          | 400,000             |
| TOTAL                | 4,979,583           | 4,952,167                      | 4,828,992                        | 5,184,795           |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES  | EXPENSES  | FUND<br>BALANCE |
|----------------------------|---------------------|-----------|-----------|-----------------|
| 6/30/2009                  | 879,965             | 4,789,985 | 4,963,473 | 706,477         |
| 6/30/2010                  | 706,477             | 4,751,896 | 4,744,068 | 714,305         |
| 6/30/2011                  | 714,305             | 4,979,583 | 5,009,990 | 683,898         |
| 6/30/2012                  | 683,898             | 4,828,992 | 5,124,658 | 388,232         |
| 6/30/2013                  | 388,232             | 5,184,795 | 5,339,021 | 234,006         |

Excludes Capital Outlay & Transfers Out -224,508 **5% Reserve**  
9,498

FINAL BUDGET 2013-2014

| PERSONAL SERVICES (4310)       |                  |
|--------------------------------|------------------|
| 10-01 SALARIES                 | 1,913,590        |
| 10-03 OVERTIME                 | 27,540           |
| 10-07 ALLOWANCES               | 8,568            |
| 10-10 LONGEVITY                | 44,088           |
| 10-11 SL BUYBACK               | 2,941            |
| 10-13 PDO BUYBACK              | 1,919            |
| 10-14 SL INCENTIVE             | 9,700            |
| 10-19 ON CALL                  | 13,600           |
| 10-27 SHIFT DIFFERENTIAL       | 7,000            |
| <b>TOTAL PERSONAL SERVICES</b> | <b>2,028,946</b> |

| BENEFITS (4310)                 |                |
|---------------------------------|----------------|
| 15-01 SOCIAL SECURITY           | 155,214        |
| 15-02 EMPLOYEES' RETIREMENT     | 263,763        |
| 15-03 GROUP INSURANCE           | 337,330        |
| 15-04 WORKERS COMP INSURANCE    | 183,251        |
| 15-06 TRAVEL & SCHOOL           | 13,500         |
| 15-07 UNIFORMS                  | 16,000         |
| 15-20 OVERHEAD HEALTH CARE COST | 10,036         |
| 15-98 RETIREE INSURANCE         | 7,576          |
| <b>TOTAL BENEFITS</b>           | <b>986,670</b> |

| MATERIALS & SUPPLIES                  |                |
|---------------------------------------|----------------|
| 20-34 MAINTENANCE OF EQUIPMENT        | 120,000        |
| 20-41 SUPPLIES                        | 110,000        |
| 20-45 FUEL & LUBRICANTS               | 5,000          |
| 20-49 CHEMICALS                       | 85,000         |
| 20-54 VEHICLE ACCIDENT INSURANCE      | 1,000          |
| 20-63 FLEET FUEL                      | 113,401        |
| 20-64 FLEET PARTS                     | 113,328        |
| 20-65 FLEET LABOR                     | 101,648        |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>649,377</b> |

(CONTINUED)



**FUND: SEWER (192)**  
**DEPARTMENT: UTILITIES - WASTEWATER (43)**  
**DEPARTMENT HEAD: BILL JANACEK**  
**PAGE TWO**

| PERMANENT STAFFING       | FY 13-14     | FY 12-13     |
|--------------------------|--------------|--------------|
| Inventory Control Tech   | 0.5          | 0.5          |
| Supply Supervisor        | 0.5          | 0.5          |
| Wastewater Supervisor    | 1            | 1            |
| Industrial Waste Monitor | 1            | 1            |
| Lab Supervisor           | 1            | 1            |
| Sludge Supervisor        | 1            | 1            |
| Heavy Equip. Operator II | 3            | 3            |
| Lab Technician           | 3            | 3            |
| Maint. Supervisor II     | 1            | 1            |
| Chief Operator           | 1            | 1            |
| Operator V               | 1            | 1            |
| Operator IV              | 3            | 3            |
| Operator                 | 8            | 10           |
| Maint. Technician        | 5            | 5            |
| Collection Foreman       | 1            | 1            |
| Crew Leader              | 5            | 5            |
| Laborer                  | 10           | 10           |
| GIS Coordinator          | 0.17         | 0.17         |
| <b>TOTAL</b>             | <b>46.17</b> | <b>48.17</b> |

.17% GIS Coordinator from 010-05 Comm Development Eff. FY 07-08

**CAPITAL OUTLAY DETAIL**

|                                     |               |
|-------------------------------------|---------------|
| Utility Vehicle for Plant           | 5,500         |
| Safety Equipment                    | 5,000         |
| 1/2 Ton Full Size Pickup Truck      | 20,000        |
| Cutter Pump                         | 11,500        |
| Replacement of Four (4) Root Saws   | 5,000         |
| Upgrade Linko Data System           | 1,300         |
| TKN Digestion & Distillation        | 8,000         |
| Automatic Generator Transfer Switch | 3,500         |
| Replacement of Three (3) Computers  | 3,000         |
| Scanner                             | 800           |
| Software-Document Imaging System    | 13,159        |
| <b>TOTAL</b>                        | <b>76,759</b> |

PERSONNEL  
POSITIONS  
SUMMARY:  
  
2006-07 - 52  
2007-08 - 52.17  
2008-09 - 52.17  
2009-10 - 52.17  
2010-11 - 52.17  
2011-12 - 49.17  
2012-13 - 48.17  
2013-14 - 46.17

**OTHER SERVICES & CHARGES**

|                                   |         |
|-----------------------------------|---------|
| 30-01 UTILITIES & COMMUNICATIONS  | 355,000 |
| 30-21 SURPLUS PROPERTY            | 2,102   |
| 30-22 PWA REIMBURSEMENT           | 218,763 |
| 30-23 UPKEEP REAL PROPERTY        | 5,000   |
| 30-40 CONTRACTUAL                 | 102,375 |
| 30-47 H/R/PAYROLL                 | 15,594  |
| 30-49 CREDIT CARD FEES            | 16,000  |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS | 3,700   |
| 30-85 INSURANCE/FIRE, THEFT, LIAB | 102,223 |
| 30-86 ANNUAL AUDIT                | 4,413   |

**TOTAL OTHER SERVICES & CHARGES** 825,170

**CAPITAL OUTLAY**

|                 |        |
|-----------------|--------|
| 40-01 VEHICLES  | 25,500 |
| 40-02 EQUIPMENT | 35,100 |
| 40-49 COMPUTERS | 3,000  |
| 40-50 SOFTWARE  | 13,159 |

**TOTAL CAPITAL OUTLAY** 76,759

**TRANSFERS OUT**

|                                  |         |
|----------------------------------|---------|
| 80-33 GENERAL FUND REIMBURSEMENT | 772,099 |
|----------------------------------|---------|

**TOTAL TRANSFERS OUT** 772,099

**TOTAL DEPARTMENT REQUEST** 5,339,021

**FUND: SEWER (192)**

**DEPARTMENT: UTILITIES - WASTEWATER (43)**

**DEPARTMENT HEAD: BILL JANACEK**

**PAGE THREE**

**APPROVED BUT UNFUNDED HIGH RANKING**

**Five Year Plan:**

|                        |         |
|------------------------|---------|
| Trailer Flusher        | 80,000  |
| Backhoe                | 90,000  |
| Camera Van & Equipment | 160,000 |
| Flusher Truck          | 350,000 |

**FUND: MWC SEWER DEPARTMENT (192)  
DEPARTMENT: SEWER DEPARTMENT**

**SIGNIFICANT EXPENDITURE CHANGES**

**½ Ton Pick-up Truck  
Utility vehicle  
Safety Equipment  
Computers  
Transfer Switch  
Hydraulic Root Saws  
TKN Digestion & Distillation Unit  
Submersible Cutter Pump  
Centrifugal Pump  
Boiler**

**PROGRAM DESCRIPTION**

**The Water Pollution Control Department is responsible for collection, cleansing and purifying an average of 5.5 MGD of polluted water. The Wastewater Department is responsible for 286 miles of wastewater lines, 13 lift stations, and a 12-MGD Treatment plant. The preventive maintenance of the collection system is a critical part of the treatment process. If the polluted water doesn't reach the plant prior to going septic, proper treatment is compromised. The plant personnel make the necessary changes to the treatment process to handle the quality of waste water that enters the treatment plant.**

**2013-2014 GOALS AND OBJECTIVES**

- 1. Continue with the root and grease program to reduce the stoppages in the collection system.**
- 2. Reduce the amount of sanitary sewer overflows.**
- 3. Continue our public education program for Fats Oils and Greases**
- 4. Raise 30 manhole rings to above the ground level in order to prevent infiltration.**
- 5. Identify and repair/replace main line problems that cause inflow/infiltration**
- 6. Reduce vehicle maintenance and fuel expenditures.**
- 7. Continue with an extensive utility conservation program to keep the utility cost to a minimal.**
- 8. Continue with a reduction of Tort Claims filed by residents.**
- 9. Continue with inspection of manholes and repair if necessary.**
- 10. Review Sewer Maps for GIS Mapping.**

FUND: MWC UTILITIES AUTH (193)  
 DEPARTMENT: UTILITIES - (87) (89)  
 DEPARTMENT HEAD: GUY HENSON

| EXPENDITURES   | ACTUAL<br>2011-2012 | AMENDED<br>BUDGET<br>2012-2013 | ESTIMATED<br>ACTUAL<br>2012-2013 | BUDGET<br>2013-2014 |
|----------------|---------------------|--------------------------------|----------------------------------|---------------------|
| OTHER SERVICES | 200                 | 200                            | -                                | 200                 |
| CAPITAL OUTLAY | 105,479             | 2,019,335                      | 2,019,335                        | 33,125              |
| <b>TOTAL</b>   | <b>105,679</b>      | <b>2,019,535</b>               | <b>2,019,335</b>                 | <b>33,325</b>       |

| REVENUES           | ACTUAL<br>2011-2012 | AMENDED<br>BUDGET<br>2012-2013 | ESTIMATED<br>ACTUAL<br>2012-2013 | BUDGET<br>2013-2014 |
|--------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| INTEREST           | 10,365              | 6,410                          | 19,952                           | 16,925              |
| MISCELLANEOUS      | 1,500               | 1,800                          | -                                | -                   |
| TRANSFERS IN (425) | 438,527             | -                              | -                                | -                   |
| TRANSFERS IN (143) | -                   | 1,000,000                      | 1,000,000                        | -                   |
| TRANSFERS IN (172) | 90,000              | -                              | -                                | -                   |
| TRANSFERS IN (188) | 60,000              | -                              | -                                | -                   |
| TRANSFERS IN (194) | 131,280             | -                              | -                                | -                   |
| <b>TOTAL</b>       | <b>731,672</b>      | <b>1,008,210</b>               | <b>1,019,952</b>                 | <b>16,925</b>       |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES  | EXPENSES  | FUND<br>BALANCE |
|----------------------------|---------------------|-----------|-----------|-----------------|
| 6/30/2009                  | 478,837             | 69,328    | 76,325    | 471,840         |
| 6/30/2010                  | 471,840             | 11,283    | 30,933    | 452,190         |
| 6/30/2011                  | 452,190             | 731,672   | 105,679   | 1,078,183       |
| 6/30/2012                  | 1,078,183           | 1,019,952 | 2,019,335 | 78,800          |
| 6/30/2013                  | 78,800              | 16,925    | 33,325    | 62,400          |

FINAL BUDGET 2013-2014

| 8710 - ECONOMIC DEVELOPMENT               |               |
|-------------------------------------------|---------------|
| <b>OTHER SERVICES &amp; CHARGES</b>       |               |
| 30-86 AUDIT                               | 200           |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>200</b>    |
| <b>CAPITAL OUTLAY</b>                     |               |
| 40-06 INFRASTRUCTURE/DEVELOPMENT          | 33,125        |
| <b>TOTAL CAPITAL OUTLAY</b>               | <b>33,125</b> |
| <b>TOTAL DIVISION REQUEST</b>             | <b>33,325</b> |
| <b>TOTAL DEPARTMENT REQUEST</b>           | <b>33,325</b> |

CAPITAL OUTLAY DETAIL: FY 12-13

|                                                                                               |                  |
|-----------------------------------------------------------------------------------------------|------------------|
| <b>Soldier Creek Industrial Park</b>                                                          | 1,976,034        |
| (Site grading, storm sewer, channel stabilization, water lines,<br>sewer lines & contingency) |                  |
| <b>\$1,000,000 to be funded by grant.</b>                                                     |                  |
| <b>TOTAL</b>                                                                                  | <b>1,976,034</b> |

Note: Fund balance consist of land purchases at \$62,400

FUND: HOTEL/CONFERENCE CENTER OPERATIONS (195)  
DEPARTMENT: HOTEL/CONFERENCE CENTER (40)  
DEPARTMENT HEAD: TIM LYON

| EXPENDITURES         | ACTUAL<br>2011-2012 | AMENDED<br>BUDGET<br>2012-2013 | ESTIMATED<br>ACTUAL<br>2012-2013 | BUDGET<br>2013-2014 |
|----------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| PERSONAL SERVICES    | 1,549,218           | 1,591,061                      | 1,566,518                        | 1,620,041           |
| BENEFITS             | 526,577             | 479,940                        | 485,792                          | 467,544             |
| OTHER SERVICE & CHGS | 1,345,774           | 1,383,370                      | 1,443,285                        | 1,519,877           |
| CAPITAL OUTLAY       | 1,500               | -                              | -                                | -                   |
| COST OF SALES        | 1,400,067           | 1,539,953                      | 1,472,140                        | 1,591,924           |
| TRANSFERS            | 562,999             | 590,123                        | 579,620                          | 607,752             |
| <b>TOTAL</b>         | <b>5,386,135</b>    | <b>5,584,447</b>               | <b>5,547,355</b>                 | <b>5,807,138</b>    |

| REVENUES             | ACTUAL<br>2011-2012 | AMENDED<br>BUDGET<br>2012-2013 | ESTIMATED<br>ACTUAL<br>2012-2013 | BUDGET<br>2013-2014 |
|----------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| CHARGES FOR SERVICES | 5,070,516           | 5,716,186                      | 5,490,484                        | 6,193,793           |
| <b>TOTAL</b>         | <b>5,070,516</b>    | <b>5,716,186</b>               | <b>5,490,484</b>                 | <b>6,193,793</b>    |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES  | EXPENSES  | FUND<br>BALANCE |                 |
|----------------------------|---------------------|-----------|-----------|-----------------|-----------------|
| 6/30/2009                  | 546,385             | 4,849,214 | 4,756,584 | 639,015         | 6/30/2010       |
| 6/30/2010                  | 639,015             | 4,566,572 | 4,955,396 | 250,191         | 6/30/2011       |
| 6/30/2011                  | 250,191             | 5,070,516 | 5,386,135 | (65,428)        | 6/30/2012       |
| 6/30/2012                  | (65,428)            | 5,490,484 | 5,547,355 | (122,299)       | 6/30/2013 - EST |
| 6/30/2013                  | (122,299)           | 6,193,793 | 5,807,138 | 264,356         | 6/30/2014 - EST |
|                            |                     |           |           | (259,969)       | 5% Reserve      |
|                            |                     |           |           | <b>4,387</b>    |                 |

Excludes Transfers Out & Capital Outlay (259,969) 5% Reserve  
**4,387**

FINAL BUDGET 2013-2014

**MUNICIPAL AUTHORITY ADMINISTRATION - 4010**

|                               |               |
|-------------------------------|---------------|
| PERSONAL SERVICES             | 46,513        |
| BENEFITS                      | 11,541        |
| OTHER SERVICES & CHARGES      | 6,030         |
| <b>TOTAL DIVISION REQUEST</b> | <b>64,084</b> |

**ROOMS - 4012**

|                               |                |
|-------------------------------|----------------|
| PERSONAL SERVICES             | 472,249        |
| BENEFITS                      | 125,615        |
| OTHER SERVICES & CHARGES      | 301,234        |
| <b>TOTAL DIVISION REQUEST</b> | <b>899,098</b> |

**FOOD - 4013**

|                               |                  |
|-------------------------------|------------------|
| PERSONAL SERVICES             | 462,521          |
| BENEFITS                      | 143,731          |
| OTHER SERVICES & CHARGES      | 244,252          |
| COST OF SALES                 | 516,274          |
| <b>TOTAL DIVISION REQUEST</b> | <b>1,366,778</b> |

**TELEPHONE - 4014**

|                               |               |
|-------------------------------|---------------|
| COST OF SALES                 | 15,864        |
| <b>TOTAL DIVISION REQUEST</b> | <b>15,864</b> |

**MISCELLANEOUS - 4015**

|                               |                |
|-------------------------------|----------------|
| OTHER SERVICES & CHARGES      | 19,716         |
| COST OF SALES                 | 232,224        |
| <b>TOTAL DIVISION REQUEST</b> | <b>251,940</b> |

(CONTINUED)

**FUND: HOTEL/CONFERENCE CENTER OPERATIONS (195)**  
**DEPARTMENT: HOTEL/CONFERENCE CENTER (40)**  
**DEPARTMENT HEAD: TIM LYON**  
**PAGE TWO**

| PERMANENT STAFFING            | FY 13-14  |           | FY 12-13  |           |
|-------------------------------|-----------|-----------|-----------|-----------|
|                               | Full Time | Part Time | Full Time | Part Time |
| Accountant (City)             | 0.25      | -         | 0.25      | -         |
| Asst City Mgrn - Admin (City) | 0.20      | -         | 0.20      | -         |
| General Manager               | 1         | -         | 1         | -         |
| Front Office Manager          | 1         | -         | 1         | -         |
| AM/PM Front Desk Sprvs        | 1         | -         | 2         | -         |
| Front Desk Clerks             | 2         | 3         | 2         | 2         |
| Night Auditors                | 2         | -         | 2         | -         |
| Housekeeping Manager          | 1         | -         | 1         | -         |
| Housekeeping Supervisor       | 1         | 1         | 1         | -         |
| Inspectress                   | 1         | -         | 1         | -         |
| Room Attendants               | 10        | -         | 10        | 4         |
| House person                  | 1         | -         | 1         | -         |
| Lobby Attendant               | 2         | -         | 2         | 2         |
| Laundry Attendant             | 2         | -         | 2         | -         |
| Food & Beverage Manager       | 1         | -         | 1         | -         |
| Bartenders                    | 2         | 3         | 2         | 2         |
| Restaurant Supervisor         | 2         | -         | 2         | -         |
| Restaurant Cooks              | 3         | -         | 3         | -         |
| Restaurant Servers            | 2         | 2         | 2         | 2         |
| Club Level Attendant          | -         | 2         | -         | 3         |
| Admin Coord/Sales Admin       | 1         | -         | 1         | -         |
| Maintenance Tech              | 4         | -         | 4         | -         |
| Director of Sales & Mrktg     | 1         | -         | 1         | -         |
| Sales Manager                 | 2         | -         | 2         | -         |
| Executive Meeting Manager     | 1         | -         | 1         | -         |
| Sales Coordinator             | 1         | -         | 1         | -         |
| Convention Services Mgr       | 1         | -         | 1         | -         |
| Accounting Director           | 1         | -         | 1         | -         |
| Accts Rec/Payroll Coord       | 1         | -         | 1         | -         |

(CONTINUED)

| ADMINISTRATION - 4016         |                |
|-------------------------------|----------------|
| PERSONAL SERVICES             | 209,300        |
| BENEFITS                      | 71,879         |
| OTHER SERVICES & CHARGES      | 464,050        |
| <b>TOTAL DIVISION REQUEST</b> | <b>745,229</b> |
| SALES & MARKETING - 4017      |                |
| PERSONAL SERVICES             | 271,153        |
| BENEFITS                      | 78,585         |
| OTHER SERVICES & CHARGES      | 204,047        |
| <b>TOTAL DIVISION REQUEST</b> | <b>553,785</b> |
| MAINTENANCE - 4018            |                |
| PERSONAL SERVICES             | 124,886        |
| BENEFITS                      | 36,193         |
| OTHER SERVICES & CHARGES      | 153,360        |
| <b>TOTAL DIVISION REQUEST</b> | <b>314,439</b> |
| FRANCHISE FEES - 4019         |                |
| COST OF SALES                 | 347,309        |
| <b>TOTAL DIVISION REQUEST</b> | <b>347,309</b> |
| ENERGY COST - 4020            |                |
| COST OF SALES                 | 436,576        |
| <b>TOTAL DIVISION REQUEST</b> | <b>436,576</b> |
| CAPITAL - 4021                |                |
| OTHER SERVICES & CHARGES      | 127,188        |
| TRANSFERS (4% FF&E)           | 247,752        |
| <b>TOTAL DIVISION REQUEST</b> | <b>374,940</b> |

FUND: HOTEL/CONFERENCE CENTER OPERATIONS (195)  
DEPARTMENT: HOTEL/CONFERENCE CENTER (40)  
DEPARTMENT HEAD: TIM LYON  
PAGE THREE

| (Continued)<br>PERMANENT STAFFING | FY 13-14  |           | FY 12-13  |           |
|-----------------------------------|-----------|-----------|-----------|-----------|
|                                   | Full Time | Part Time | Full Time | Part Time |
| Executive Chef                    | -         | -         | 1         | -         |
| Sous Chef                         | 1         | -         | 1         | -         |
| Banquet Cooks                     | 2         | 1         | 2         | 1         |
| Dishwashers                       | 1         | 2         | 1         | 2         |
| Lead Cook                         | 1         | -         | 1         | -         |
| Banquet Captain                   | 2         | -         | 2         | -         |
| Banquet Setup                     | 2         | 2         | 2         | 2         |
| Banquet Servers                   | -         | 15        | -         | 15        |
| Banquet Bartenders                | -         | 3         | -         | 6         |
|                                   | 57.45     | 34.00     | 59.45     | 41.00     |

Note: Part Time includes Occasional Staff

PERSONNEL POSITIONS SUMMARY:

2006-07 - 84.25  
2007-08 - 84.00  
2008-09 - 60.00 Full Time  
2008-09 - 40.00 Part Time  
2009-10 - 60.65 Full Time  
2009-10 - 40.00 Part Time  
2010-11 - 62.65 Full Time  
2010-11 - 56.00 Part Time  
2011-12 - 62.75 Full Time  
2011-12 - 52.00 Part Time  
2012-13 - 59.45 Full Time  
2012-13 - 41.00 Part Time  
2013-14 - 57.45 Full Time  
2013-14 - 34.00 Part Time

**RETURN ON INVESTMENT - 4022**

|                               |                |
|-------------------------------|----------------|
| TRANSFERS (157)               | 360,000        |
| <b>TOTAL DIVISION REQUEST</b> | <b>360,000</b> |

**BEVERAGE - 4024**

|                                 |                  |
|---------------------------------|------------------|
| PERSONAL SERVICES               | 33,419           |
| COST OF SALES                   | 43,677           |
| <b>TOTAL DIVISION REQUEST</b>   | <b>77,096</b>    |
| <b>TOTAL DEPARTMENT REQUEST</b> | <b>5,807,138</b> |

FUND: FF&E RESERVE (196)  
 DEPARTMENT: HOTEL/CONFERENCE CENTER (40)  
 DEPARTMENT HEAD: TIM LYON

| EXPENDITURES   | ACTUAL    | AMENDED             | ESTIMATED           | BUDGET              |
|----------------|-----------|---------------------|---------------------|---------------------|
|                | 2011-2012 | BUDGET<br>2012-2013 | ACTUAL<br>2012-2013 | BUDGET<br>2013-2014 |
| CAPITAL OUTLAY | 74,202    | 577,613             | 417,584             | 245,565             |
| TOTAL          | 74,202    | 577,613             | 417,584             | 245,565             |

| REVENUES  | ACTUAL    | AMENDED             | ESTIMATED           | BUDGET              |
|-----------|-----------|---------------------|---------------------|---------------------|
|           | 2011-2012 | BUDGET<br>2012-2013 | ACTUAL<br>2012-2013 | BUDGET<br>2013-2014 |
| TRANSFERS | 203,008   | 217,741             | 219,620             | 247,752             |
| TOTAL     | 203,008   | 217,741             | 219,620             | 247,752             |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES | EXPENSES | FUND<br>BALANCE |                 |
|----------------------------|---------------------|----------|----------|-----------------|-----------------|
| 6/30/2009                  | 464,869             | 933,572  | 66,069   | 1,332,372       | 6/30/2010       |
| 6/30/2010                  | 1,332,372           | 182,571  | 104,374  | 1,410,569       | 6/30/2011       |
| 6/30/2011                  | 1,410,569           | 203,008  | 74,202   | 1,539,375       | 6/30/2012       |
| 6/30/2012                  | 1,539,375           | 219,620  | 417,584  | 1,341,411       | 6/30/2013 - EST |
| 6/30/2013                  | 1,341,411           | 247,752  | 245,565  | 1,343,598       | 6/30/2014 - EST |

FINAL BUDGET 2013-2014

| MUNICIPAL AUTHORITY ADMINISTRATION - 4010 |                |
|-------------------------------------------|----------------|
| CAPITAL OUTLAY                            | 245,565        |
| <b>TOTAL DIVISION REQUEST</b>             | <b>245,565</b> |

CAPITAL OUTLAY DETAIL

|                              |                |
|------------------------------|----------------|
| Guest Room Desk Chairs (155) | 17,390         |
| Upgrade Light Dimming System | 25,000         |
| Corridor Carpet              | 80,000         |
| Elevator                     | 43,000         |
| Guest Room Vanities          | 38,775         |
| Pole Painting                | 11,400         |
| To Be Determined             | 30,000         |
| <b>TOTAL</b>                 | <b>245,565</b> |



FUND: GOLF (197)  
DEPARTMENT: GOLF (47)  
DEPARTMENT HEAD: VAUGHN SULLIVAN

| EXPENDITURES         | ACTUAL<br>2011-2012 | AMENDED<br>BUDGET<br>2012-2013 | ESTIMATED<br>ACTUAL<br>2012-2013 | BUDGET<br>2013-2014 |
|----------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| PERSONAL SERVICES    | 509,142             | 504,707                        | 503,126                          | 518,903             |
| BENEFITS             | 141,439             | 135,428                        | 142,257                          | 146,860             |
| MATERIALS & SUPPLIES | 177,010             | 212,563                        | 197,848                          | 243,737             |
| OTHER SERVICES       | 115,182             | 132,961                        | 137,171                          | 126,975             |
| CAPITAL OUTLAY       | 83,514              | 167,041                        | 167,041                          | 70,240              |
| TRANSFER OUT         | -                   | 8,088                          | 8,088                            | -                   |
| DEBT SERVICE         | 52,549              | 52,549                         | 52,549                           | 52,549              |
| <b>TOTAL</b>         | <b>1,078,836</b>    | <b>1,213,337</b>               | <b>1,208,080</b>                 | <b>1,159,264</b>    |

| REVENUES                | ACTUAL<br>2011-2012 | AMENDED<br>BUDGET<br>2012-2013 | ESTIMATED<br>ACTUAL<br>2012-2013 | BUDGET<br>2013-2014 |
|-------------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| CHARGES FOR SERVICES    | 1,087,244           | 1,168,993                      | 1,074,414                        | 1,136,251           |
| INVESTMENT INTEREST     | 2,420               | 1,069                          | 2,719                            | 1,286               |
| MISCELLANEOUS           | 8,745               | 9,060                          | 8,543                            | 8,404               |
| ASSET RETIREMENT        | 10,500              | 9,000                          | 7,650                            | 10,800              |
| TRANSFER IN (425) (310) | 6,375               | -                              | -                                | -                   |
| <b>TOTAL</b>            | <b>1,115,284</b>    | <b>1,188,122</b>               | <b>1,093,326</b>                 | <b>1,156,741</b>    |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES                                | EXPENSES  | FUND<br>BALANCE   |
|----------------------------|---------------------|-----------------------------------------|-----------|-------------------|
| 6/30/2009                  | 175,165             | 1,085,848                               | 1,227,155 | 33,858            |
| 6/30/2010                  | 33,858              | 1,057,196                               | 953,671   | 137,383           |
| 6/30/2011                  | 137,383             | 1,115,284                               | 1,078,836 | 173,831           |
| 6/30/2012                  | 173,831             | 1,093,326                               | 1,208,080 | 59,077            |
| 6/30/2013                  | 59,077              | 1,156,741                               | 1,159,264 | 56,554            |
|                            |                     | Excludes Transfers Out & Capital Outlay |           | -54,451           |
|                            |                     |                                         |           | <b>5% Reserve</b> |
|                            |                     |                                         |           | <u>2,103</u>      |

Note: Recommend increase of \$1.00 per round, excluding Juniors, effective January 1, 2013. Estimated income of \$30,000 annually.

FINAL BUDGET 2013-2014

| PERSONAL SERVICES (4710 - JOHN CONRAD) |                |
|----------------------------------------|----------------|
| 10-01 SALARIES                         | 219,237        |
| 10-02 WAGES                            | 134,500        |
| 10-03 OVERTIME                         | 2,913          |
| 10-07 ALLOWANCES                       | 1,584          |
| 10-10 LONGEVITY                        | 6,731          |
| 10-11 SL BUYBACK                       | 1,083          |
| 10-12 VL BUYBACK                       | 1,423          |
| 10-13 PDO BUYBACK                      | 1,229          |
| 10-14 SL INCENTIVE                     | 3,960          |
| <b>TOTAL PERSONAL SERVICES</b>         | <b>372,660</b> |

| PERSONAL SERVICES (4810 - HIDDEN CREEK) |                |
|-----------------------------------------|----------------|
| 10-01 SALARIES                          | 92,280         |
| 10-02 WAGES                             | 45,500         |
| 10-03 OVERTIME                          | 1,248          |
| 10-07 ALLOWANCES                        | 496            |
| 10-10 LONGEVITY                         | 3,580          |
| 10-11 SL BUYBACK                        | 797            |
| 10-12 VL BUYBACK                        | 541            |
| 10-13 PDO BUYBACK                       | 361            |
| 10-14 SL INCENTIVE                      | 1,440          |
| <b>TOTAL PERSONAL SERVICES</b>          | <b>146,243</b> |

| BENEFITS (4710 - JOHN CONRAD)   |               |
|---------------------------------|---------------|
| 15-01 SOCIAL SECURITY           | 28,508        |
| 15-02 EMPLOYEES' RETIREMENT     | 30,961        |
| 15-03 GROUP INSURANCE           | 29,523        |
| 15-04 WORKERS COMP INSURANCE    | 4,189         |
| 15-06 TRAVEL & SCHOOL           | 2,300         |
| 15-07 UNIFORMS                  | 1,498         |
| 15-20 OVERHEAD HEALTH CARE COST | 917           |
| <b>TOTAL BENEFITS</b>           | <b>97,896</b> |

| BENEFITS (4810 - HIDDEN CREEK)  |               |
|---------------------------------|---------------|
| 15-01 SOCIAL SECURITY           | 11,188        |
| 15-02 EMPLOYEES' RETIREMENT     | 19,012        |
| 15-03 GROUP INSURANCE           | 14,927        |
| 15-04 WORKERS COMP INSURANCE    | 1,795         |
| 15-06 TRAVEL & SCHOOL           | 700           |
| 15-07 UNIFORMS                  | 800           |
| 15-20 OVERHEAD HEALTH CARE COST | 542           |
| <b>TOTAL BENEFITS</b>           | <b>48,963</b> |

(CONTINUED)

**FUND: GOLF (197)**  
**DEPARTMENT: GOLF (47)**  
**DEPARTMENT HEAD: VAUGHN SULLIVAN**  
**PAGE TWO**

| PERMANENT STAFFING         | FY 13-14 | FY 12-13 |
|----------------------------|----------|----------|
| Golf Director              | 1        | 1        |
| Golf Superintendent        | 1        | 1        |
| Asst Greens Superintendent | 1        | 1        |
| Golf Car Mechanic          | 1        | 1        |
| Groundskeeper              | 1        | 1        |
| Laborer I                  | 1        | 1        |
| <b>TOTAL</b>               | <b>6</b> | <b>6</b> |

| PART TIME STAFFING | FY 13-14 | FY 12-13 |
|--------------------|----------|----------|
|                    | 1        | 1        |

| SEASONAL STAFFING | FY 13-14 | FY 12-13 |
|-------------------|----------|----------|
|                   | 26       | 26       |

**CAPITAL OUTLAY DETAIL**

|                                  |               |
|----------------------------------|---------------|
| 11 Golf Carts                    | 42,350        |
| Workman Toro Truckster           | 18,000        |
| Brushes for Top Dressing         | 1,000         |
| Drag Mat for Top Dressing        | 800           |
| (3) Weed Eaters                  | 1,000         |
| Range Picker                     | 3,000         |
| Scanner                          | 800           |
| Software-Document Imaging System | 3,290         |
| <b>TOTAL</b>                     | <b>70,240</b> |

70240  
-3290  
66950

**DEBT SERVICE LOAN BALANCE O/S:**

|                           |        |
|---------------------------|--------|
| Fiscal Year 13-14 Balance | 99,113 |
| Fiscal Year 14-15 Balance | 50,528 |

**PERSONNEL  
POSITIONS  
SUMMARY:**

2006-07 - 9  
2007-08 - 9  
2008-09 - 8  
2009-10 - 6  
2010-11 - 6  
2011-12 - 6  
2012-13 - 6

**MATERIALS & SUPPLIES**

|                                |        |
|--------------------------------|--------|
| 20-27 FOOD & BEVERAGES         | 83,000 |
| 20-34 MAINTENANCE OF EQUIPMENT | 31,000 |
| 20-41 SUPPLIES                 | 23,600 |
| 20-49 CHEMICALS                | 60,000 |
| 20-63 FLEET FUEL               | 18,145 |
| 20-64 FLEET PARTS              | 1,490  |
| 20-65 FLEET LABOR              | 1,802  |
| 20-66 IRRIGATION UPKEEP        | 10,200 |
| 20-67 GOLF CART MAINTENANCE    | 14,500 |

**TOTAL MATERIALS & SUPPLIES** 243,737

**OTHER SERVICES & CHARGES**

|                                   |        |
|-----------------------------------|--------|
| 30-01 UTILITIES & COMMUNICATIONS  | 19,400 |
| 30-21 SURPLUS PROPERTY            | 524    |
| 30-22 PWA REIMBURSEMENT           | 33,770 |
| 30-23 UPKEEP REAL PROPERTY        | 5,000  |
| 30-40 CONTRACTUAL                 | 20,824 |
| 30-47 HR/PAYROLL LEASE            | 6,151  |
| 30-49 CREDIT CARD FEES            | 23,000 |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS | 2,020  |
| 30-81 ADVERTISING                 | 3,000  |
| 30-85 INSURANCE/FIRE, THEFT, LIAB | 12,109 |
| 30-86 ANNUAL AUDIT                | 1,177  |

**TOTAL OTHER SERVICES & CHARGES** 126,975

**CAPITAL OUTLAY**

|                 |        |
|-----------------|--------|
| 40-02 EQUIPMENT | 66,950 |
| 40-50 SOFTWARE  | 3,290  |

**TOTAL CAPITAL OUTLAY** 70,240

**DEBT SERVICE (To be paid off October 2014)**

|                          |        |
|--------------------------|--------|
| 71-02 INTEREST ON NOTES  | 3,965  |
| 73-02 PRINCIPAL ON NOTES | 48,584 |

**TOTAL DEBT SERVICE** 52,549

**TOTAL DEPARTMENT REQUEST** 1,159,264

FUND: GOLF COURSES (197)  
DEPARTMENT: GOLF (47)

#### 2013-2014 GOALS

1. Generate more rounds played at both facilities.
2. Install additional irrigation to hole number 10.
3. Build an additional tee box on hole number 18.
4. Remove mound behind hole number 1.
5. Install bunker on hole number 8.
6. Advertise effectively both facilities.
7. Manage food and beverage operations.
8. Install additional bunker on practice green.
9. Get tournaments booked in August.
10. Install bunker on hole number 6 at Hidden Creek.
11. Increase participation in the HC Junior League.
12. Improve driving range appearance.

#### 2013-2014 OBJECTIVE

My objective is always focused towards improving both facilities and never being satisfied with just maintaining both facilities. I am always seeking better procedures to benefit the entire operation. Making sure every player enjoys his or her experience is my number one objective.

FUND: MOBILE HOME PARK (017)  
DEPARTMENT: PROPERTY MGMT - TRAILER PARK  
DEPARTMENT HEAD: TIM LYON

| EXPENDITURES   | ACTUAL<br>2011-2012 | AMENDED<br>BUDGET<br>2012-2013 | ESTIMATED<br>ACTUAL<br>2012-2013 | BUDGET<br>2013-2014 |
|----------------|---------------------|--------------------------------|----------------------------------|---------------------|
| OTHER SERVICES | 18,523              | 12,573                         | 9,000                            | 5,000               |
| DEBT SERVICE   | 124,350             | 124,350                        | 124,350                          | 124,350             |
| <b>TOTAL</b>   | <b>142,873</b>      | <b>136,923</b>                 | <b>133,350</b>                   | <b>129,350</b>      |

| REVENUES             | ACTUAL<br>2011-2012 | AMENDED<br>BUDGET<br>2012-2013 | ESTIMATED<br>ACTUAL<br>2012-2013 | BUDGET<br>2013-2014 |
|----------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| CHARGES FOR SERVICES | 16,328              | -                              | 869                              | -                   |
| MISCELLANEOUS        | 200                 | -                              | -                                | -                   |
| TRANSFERS IN (194)   | 120,520             | 136,923                        | 132,481                          | 129,350             |
| PRINCIPAL RETIREMENT | 83,884              | 89,502                         | 89,502                           | 95,496              |
| <b>TOTAL</b>         | <b>220,932</b>      | <b>226,425</b>                 | <b>222,852</b>                   | <b>224,846</b>      |

|           | BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES | EXPENSES | FUND<br>BALANCE |               |
|-----------|----------------------------|---------------------|----------|----------|-----------------|---------------|
| 6/30/2009 |                            | 4,706,724           | 214,443  | 157,852  | 4,763,315       | 6/30/2010     |
| 6/30/2010 |                            | 4,763,315           | 238,298  | 156,336  | 4,845,277       | 6/30/2011     |
| 6/30/2011 |                            | 4,845,277           | 220,932  | 142,873  | 4,923,336       | 6/30/2012     |
| 6/30/2012 |                            | 4,923,336           | 222,852  | 133,350  | 5,012,838       | 6/30/13 - EST |
| 6/30/2013 |                            | 5,012,838           | 224,846  | 129,350  | 5,108,334       | 6/30/14 - EST |

Jan. 2018 is scheduled final on note payment.

**FINAL BUDGET 2013-2014**

|                                           |                |
|-------------------------------------------|----------------|
| <b>OTHER SERVICES AND CHARGES</b>         |                |
| 30-40 CONTRACTUAL                         | 5,000          |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>5,000</b>   |
| <b>DEBT SERVICE</b>                       |                |
| 71-02 INTEREST ON NOTES                   | 28,854         |
| 73-02 PRINCIPAL ON NOTES                  | 95,496         |
| <b>DEBT SERVICE</b>                       | <b>124,350</b> |
| <b>TOTAL DEPARTMENT REQUEST</b>           | <b>129,350</b> |

**BUDGETARY FUND BALANCE ESTIMATED AT 06-30-13**

|                          |                  |
|--------------------------|------------------|
| LAND                     | 5,500,000        |
| <b>TOTAL ASSETS</b>      | <b>5,500,000</b> |
| NOTE PAYABLE             | 487,162          |
| <b>TOTAL LIABILITIES</b> | <b>487,162</b>   |
| <b>FUND BALANCE</b>      | <b>5,012,838</b> |

FUND: DRAINAGE TAX (050)  
 DEPARTMENT: DRAINAGE (65)  
 DEPARTMENT HEAD: GUY HENSON

| EXPENDITURES   | ACTUAL    | AMENDED             | ESTIMATED           | BUDGET              |
|----------------|-----------|---------------------|---------------------|---------------------|
|                | 2011-2012 | BUDGET<br>2012-2013 | ACTUAL<br>2012-2013 | BUDGET<br>2013-2014 |
| CAPITAL OUTLAY | 30,885    | 857,665             | 818,729             | 528,466             |
| TOTAL          | 30,885    | 857,665             | 818,729             | 528,466             |

| REVENUES      | ACTUAL    | AMENDED             | ESTIMATED           | BUDGET              |
|---------------|-----------|---------------------|---------------------|---------------------|
|               | 2011-2012 | BUDGET<br>2012-2013 | ACTUAL<br>2012-2013 | BUDGET<br>2013-2014 |
| INTEREST      | 25,555    | 21,124              | 23,483              | 19,775              |
| MISCELLANEOUS | 800       | 800                 | 800                 | 800                 |
| TOTAL         | 26,355    | 21,924              | 24,283              | 20,575              |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL | REVENUES | EXPENSES | FUND<br>BALANCE |               |
|----------------------------|--------------------|----------|----------|-----------------|---------------|
| 6/30/2009                  | 1,903,219          | 55,902   | 294,649  | 1,664,472       | 6/30/2010     |
| 6/30/2010                  | 1,664,472          | 30,148   | 387,753  | 1,306,867       | 6/30/2011     |
| 6/30/2011                  | 1,306,867          | 26,355   | 30,885   | 1,302,337       | 6/30/2012     |
| 6/30/2012                  | 1,302,337          | 24,283   | 818,729  | 507,891         | 6/30/2013 EST |
| 6/30/2013                  | 507,891            | 20,575   | 528,466  | -               | 6/30/2014 EST |

**FINAL BUDGET 2013-2014**

|                                 |                |
|---------------------------------|----------------|
| <b>CAPITAL OUTLAY</b>           |                |
| 40-05 UTILITY PROPERTY          | 528,466        |
| <b>TOTAL CAPITAL OUTLAY</b>     | 528,466        |
| <b>TOTAL DEPARTMENT REQUEST</b> | <b>528,466</b> |

**CAPITAL OUTLAY DETAIL: FY 12-13**

|                                                          |                |
|----------------------------------------------------------|----------------|
| SE 20TH / BROOK DRIVE                                    | 16,400         |
| STONE CREEK DRAINAGE                                     | 44,664         |
| SE 15TH / SOLDIER CREEK ELEM TO PINE RIDGE               | 70,000         |
| CHANNEL REPLACEMENT (MW Blvd/General Senter to Rgl Park) | 325,000        |
| SOLDIER CREEK TRIBUTARY CLEANUP                          | 15,000         |
| RIDGECREST DRAINAGE ENGINEERING                          | 47,665         |
| RIDGECREST DRAINAGE (Guy and Ridgecrest Drive)           | 250,000        |
| MWC ELEMENTARY / MIDWEST BLVD. DRAINAGE                  | 50,000         |
| <b>TOTAL</b>                                             | <b>818,729</b> |

**CAPITAL OUTLAY DETAIL: FY 13-14**

|                                                   |                |
|---------------------------------------------------|----------------|
| SE 15TH TO BOMBER BASEBALL FIELD-DRAINAGE CHANNEL | 250,000        |
| OTHER PROJECTS APPROVED BY COUNCIL                | 278,466        |
| <b>TOTAL</b>                                      | <b>528,466</b> |

**FUND: CAPITAL DRAINAGE (060)**  
**DEPARTMENT: DRAINAGE IMPROVEMENTS (072)**  
**DEPARTMENT HEAD: VAUGHN SULLIVAN**

| <b>EXPENDITURES</b>  | <b>ACTUAL<br/>2011-2012</b> | <b>AMENDED<br/>BUDGET<br/>2012-2013</b> | <b>ESTIMATED<br/>ACTUAL<br/>2012-2013</b> | <b>BUDGET<br/>2013-2014</b> |
|----------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| PERSONAL SERVICES    | 167,138                     | 172,602                                 | 167,908                                   | 177,986                     |
| BENEFITS             | 65,042                      | 70,079                                  | 68,419                                    | 71,944                      |
| MATERIALS & SUPPLIES | 91,245                      | 106,155                                 | 91,927                                    | 141,750                     |
| OTHER SERVICES       | 53,518                      | 54,707                                  | 54,707                                    | 56,312                      |
| CAPITAL OUTLAY       | 65,000                      | 19,930                                  | 19,930                                    | -                           |
| <b>TOTAL</b>         | <b>441,943</b>              | <b>423,473</b>                          | <b>402,891</b>                            | <b>447,992</b>              |

| <b>REVENUES</b>  | <b>ACTUAL<br/>2011-2012</b> | <b>AMENDED<br/>BUDGET<br/>2012-2013</b> | <b>ESTIMATED<br/>ACTUAL<br/>2012-2013</b> | <b>BUDGET<br/>2013-2014</b> |
|------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| MISCELLANEOUS    | 203                         | -                                       | 8                                         | -                           |
| CHARGES FOR SVCS | 394,405                     | 397,396                                 | 400,822                                   | 448,697                     |
| INTEREST         | 4,505                       | 3,991                                   | 3,959                                     | 3,523                       |
| <b>TOTAL</b>     | <b>399,113</b>              | <b>401,387</b>                          | <b>404,789</b>                            | <b>452,220</b>              |

| <b>BUDGETARY<br/>FUND BALANCE:</b> | <b>BUDGET<br/>FUND BAL.</b> | <b>REVENUES</b> | <b>EXPENSES</b>         | <b>FUND<br/>BALANCE</b> |
|------------------------------------|-----------------------------|-----------------|-------------------------|-------------------------|
| 6/30/2009                          | 199,399                     | 375,801         | 337,816                 | 237,384                 |
| 6/30/2010                          | 237,384                     | 397,946         | 397,435                 | 237,895                 |
| 6/30/2011                          | 237,895                     | 399,113         | 441,943                 | 195,065                 |
| 6/30/2012                          | 195,065                     | 404,789         | 402,891                 | 196,963                 |
| 6/30/2013                          | 196,963                     | 452,220         | 447,992                 | 201,191                 |
|                                    |                             |                 | Excludes Capital Outlay | -22,400                 |
|                                    |                             |                 |                         | <b>5% Reserve</b>       |
|                                    |                             |                 |                         | <b>178,792</b>          |

(CONTINUED)

**FINAL BUDGET 2013-2014**

| <b>PERSONAL SERVICES (7210)</b> |         |
|---------------------------------|---------|
| 10-01 SALARY                    | 165,365 |
| 10-03 OVERTIME                  | 4,080   |
| 10-07 ALLOWANCES                | 960     |
| 10-10 LONGEVITY                 | 5,042   |
| 10-12 VACATION BUYBACK          | 151     |
| 10-13 PDO BUYBACK               | 117     |
| 10-14 SICK LEAVE INCENTIVE      | 1,800   |
| 10-19 ONCALL                    | 470     |

**TOTAL PERSONAL SERVICES 177,986**

| <b>BENEFITS (7210)</b>          |        |
|---------------------------------|--------|
| 15-01 SOCIAL SECURITY           | 13,616 |
| 15-02 EMPLOYEES' RETIREMENT     | 23,138 |
| 15-03 GROUP INSURANCE           | 29,134 |
| 15-04 SELF INSURANCE            | 2,431  |
| 15-06 TRAVEL & SCHOOL           | 1,500  |
| 15-07 UNIFORMS                  | 1,343  |
| 15-20 OVERHEAD HEALTH CARE COST | 782    |

**TOTAL BENEFITS 71,944**

| <b>MATERIALS &amp; SUPPLIES</b> |        |
|---------------------------------|--------|
| 20-41 SUPPLIES                  | 93,000 |
| 20-63 FLEET FUEL                | 20,069 |
| 20-64 FLEET PARTS               | 14,664 |
| 20-65 FLEET LABOR               | 14,017 |

**TOTAL MATERIALS & SUPPLIES 141,750**

| <b>OTHER SERVICES</b>             |        |
|-----------------------------------|--------|
| 30-22 PWA REIMBURSEMENT           | 35,554 |
| 30-40 CONTRACTUAL                 | 14,000 |
| 30-41 CONTRACT LABOR              | 1,000  |
| 30-47 HR / PAYROLL LEASE          | 1,214  |
| 30-85 INSURANCE-FIRE, THEFT, LIAB | 4,544  |

**TOTAL OTHER SERVICES 56,312**

**TOTAL DEPARTMENT REQUEST 447,992**

**FUND: CAPITAL DRAINAGE (060)**  
**DEPARTMENT: DRAINAGE IMPROVEMENTS (072)**  
**DEPARTMENT HEAD: VAUGHN SULLIVAN**  
**PAGE TWO**

| <u>PERMANENT STAFFING</u> | <u>FY 13-14</u> | <u>FY 12-13</u> |
|---------------------------|-----------------|-----------------|
| Street Supervisor         | 0.25            | 0.25            |
| Street Project Supervisor | 0.50            | 0.50            |
| Equipment Operator III    | 1               | 1               |
| Equipment Operator II     | 1               | 1               |
| Equipment Operator I      | 1               | 1               |
| <b>TOTAL</b>              | <b>3.75</b>     | <b>3.75</b>     |

**PERSONNEL  
POSITIONS  
SUMMARY:**

2006-07 - 4  
2007-08 - 4  
2008-09 - 4  
2009-10 - 3.75  
2010-11 - 3.75  
2011-12 - 3.75  
2012-13 - 3.75  
2013-14 - 3.75

**RATE INCREASES FY 13-14**

|                                              |
|----------------------------------------------|
| Single-Family increase from \$1.25 to \$1.35 |
| Apartment increase from \$0.63 to \$0.75     |
| Commercial increase from \$6.30 to \$7.00    |

**FUND: CAPITAL DRAINAGE (060)**  
**DEPARTMENT: CAPITAL DRAINAGE**

**SIGNIFICANT EXPENDITURE CHANGES:**

None

**STAFFING/PROGRAMS**

This department is staffed by three full time employees, an Equipment Operator I, Equipment Operator II, and an Equipment Operator III. Department supervision is the Street Project Manager at 50% of his salary and the Street/Parks Supervisor at 25% of his salary.

**PROGRAM DESCRIPTION**

Maintenance and repair of all improved drainage structures, unimproved drainage ditches with city right-of-ways, drainage channels and creeks.

**2013-2014 GOALS AND OBJECTIVES**

1. Continue to replace broken and deteriorated concrete in improved channels.
2. Continue regular inspection of drainage structures and channels.
3. Continue to work on improvements of Soldier Creek, Crutcho Creek, and all tributary's in Midwest City.
4. Planed channel repair at W. Lockheed, Jarman Drive, Meadowbrook Drive, E. Campbell, NE 16<sup>th</sup> & Marydale, Woodside & Holly, and Big Oak.



FUND: STORM WATER QUALITY (061)  
DEPARTMENT: STORM WATER QUALITY (61)  
DEPARTMENT HEAD: BILL JANACEK

FINAL BUDGET 2013-2014

| EXPENDITURES         | ACTUAL<br>2011-2012 | AMENDED<br>BUDGET<br>2012-2013 | ESTIMATED<br>ACTUAL<br>2012-2013 | BUDGET<br>2013-2014 |
|----------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| PERSONAL SERVICES    | 302,783             | 293,552                        | 294,855                          | 306,760             |
| BENEFITS             | 115,228             | 112,878                        | 113,827                          | 125,239             |
| MATERIALS & SUPPLIES | 53,429              | 85,945                         | 66,185                           | 69,468              |
| OTHER SERVICES       | 139,528             | 177,319                        | 156,968                          | 170,267             |
| CAPITAL OUTLAY       | 7,080               | 39,881                         | 39,881                           | 114,509             |
| TRANSFERS OUT        | 41,907              | 41,907                         | 41,907                           | 41,907              |
| TOTAL                | 659,955             | 751,482                        | 713,623                          | 828,150             |

| PERSONAL SERVICES (6110)   |         |
|----------------------------|---------|
| 10-01 SALARIES             | 279,618 |
| 10-02 WAGES                | 6,528   |
| 10-03 OVERTIME             | 2,550   |
| 10-07 ALLOWANCES           | 1,528   |
| 10-10 LONGEVITY            | 6,851   |
| 10-11 SL BUYBACK           | 713     |
| 10-12 VL BUYBACK           | 1,380   |
| 10-13 PDO BUYBACK          | 793     |
| 10-14 SICK LEAVE INCENTIVE | 2,700   |
| 10-19 ON CALL              | 4,100   |

TOTAL PERSONAL SERVICES 306,760

| BENEFITS (6110)                 |        |
|---------------------------------|--------|
| 15-01 SOCIAL SECURITY           | 23,467 |
| 15-02 EMPLOYEES' RETIREMENT     | 39,879 |
| 15-03 GROUP INSURANCE           | 47,354 |
| 15-04 SELF INSURANCE            | 3,326  |
| 15-06 TRAVEL & SCHOOL           | 6,530  |
| 15-07 UNIFORMS                  | 3,605  |
| 15-20 OVERHEAD HEALTH CARE COST | 1,078  |

TOTAL BENEFITS 125,239

| MATERIALS & SUPPLIES           |        |
|--------------------------------|--------|
| 20-34 MAINTENANCE OF EQUIPMENT | 6,500  |
| 20-41 SUPPLIES                 | 29,300 |
| 20-49 CHEMICALS                | 10,050 |
| 20-63 FLEET FUEL               | 8,875  |
| 20-64 FLEET PARTS              | 6,644  |
| 20-65 FLEET LABOR              | 8,099  |

TOTAL MATERIALS & SUPPLIES 69,468

| REVENUES             | ACTUAL<br>2011-2012 | AMENDED<br>BUDGET<br>2012-2013 | ESTIMATED<br>ACTUAL<br>2012-2013 | BUDGET<br>2013-2014 |
|----------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| LICENSES & PERMITS   | 1,320               | 1,320                          | 1,582                            | 1,582               |
| CHARGES FOR SERVICES | 639,528             | 691,792                        | 688,788                          | 688,788             |
| INTEREST             | 15,158              | 12,364                         | 14,610                           | 12,494              |
| MISCELLANEOUS        | 1,393               | 1,000                          | 11,631                           | 1,000               |
| TOTAL                | 657,399             | 706,476                        | 716,611                          | 703,864             |

|                         | 2010   | 2011   | EST 2012 | BUDGET 2013 |
|-------------------------|--------|--------|----------|-------------|
| CHARGES TO OTHER CITIES | 25,827 | 21,255 | 27,438   | 27,438      |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES | EXPENSES                                | FUND<br>BALANCE   |
|----------------------------|---------------------|----------|-----------------------------------------|-------------------|
| 6/30/2009                  | 1,000,315           | 630,135  | 754,696                                 | 875,754           |
| 6/30/2010                  | 875,754             | 652,741  | 744,368                                 | 784,127           |
| 6/30/2011                  | 784,127             | 657,399  | 659,955                                 | 781,571           |
| 6/30/2012                  | 781,571             | 716,611  | 713,623                                 | 784,559           |
| 6/30/2013                  | 784,559             | 703,864  | 828,150                                 | 660,273           |
|                            |                     |          | Excludes Capital Outlay & Transfers Out | -33,587           |
|                            |                     |          |                                         | <b>5% Reserve</b> |
|                            |                     |          |                                         | <b>626,686</b>    |

(CONTINUED)

**FUND: STORM WATER QUALITY (061)**  
**DEPARTMENT: STORM WATER QUALITY (61)**  
**DEPARTMENT HEAD: BILL JANACEK**  
**PAGE TWO**

| PERMANENT STAFFING       | FY 13-14    | FY 12-13    |
|--------------------------|-------------|-------------|
| Storm Water Quality Mgr  | 1           | 1           |
| Storm Water Quality Tech | 4           | 4           |
| GIS Coordinator          | 0.17        | 0.17        |
| <b>TOTAL</b>             | <b>5.17</b> | <b>5.17</b> |

**PERSONNEL  
POSITIONS  
SUMMARY:**

2006-07 - 5  
2007-08 - 6.17  
2008-09 - 7.17  
2009-10 - 7.17  
2010-11 - 6.17  
2011-12 - 6.17  
2012-13 - 5.17  
2013-14 - 5.17

**OTHER SERVICES & CHARGES**

|                                     |        |
|-------------------------------------|--------|
| 30-01 UTILITIES & COMMUNICATIONS    | 12,000 |
| 30-21 SURPLUS PROPERTY              | 874    |
| 30-22 PWA REIMBURSEMENT             | 99,808 |
| 30-23 UPKEEP REAL PROPERTY          | 10,000 |
| 30-40 CONTRACTUAL                   | 35,250 |
| 30-47 HR / PAYROLL LEASE            | 1,674  |
| 30-49 CREDIT CARD FEES              | 2,203  |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS   | 800    |
| 30-85 INSURANCE - FIRE, THEFT, LIAB | 7,217  |
| 30-86 ANNUAL AUDIT                  | 441    |

**TOTAL OTHER SERVICES & CHARGES** 170,267

**CAPITAL OUTLAY**

|                 |         |
|-----------------|---------|
| 40-02 EQUIPMENT | 4,880   |
| 40-07 BUILDINGS | 100,000 |
| 40-49 COMPUTERS | 3,050   |
| 40-50 SOFTWARE  | 6,579   |

**TOTAL CAPITAL OUTLAY** 114,509

**TRANSFERS OUT**

|                                 |        |
|---------------------------------|--------|
| 80-33 TRANSFER TO (010) General | 41,907 |
|---------------------------------|--------|

**TOTAL TRANSFERS OUT** 41,907

**TOTAL DEPARTMENT REQUEST** 828,150

**CAPITAL OUTLAY DETAIL:**

|                                       |                |
|---------------------------------------|----------------|
| Door Monitoring                       | 300            |
| (2) Emergency Flashers                | 500            |
| Platform Carts                        | 680            |
| (2) Digital Camera's                  | 600            |
| Lightbar                              | 2,000          |
| 60 x 100 Heavy Duty Equipment Shelter | 100,000        |
| Replacement of Computers              | 3,050          |
| Scanner                               | 800            |
| Software-Document Imaging System      | 6,579          |
| <b>TOTAL</b>                          | <b>114,509</b> |

**CONTRACTUAL (30-40):**

|                                |               |
|--------------------------------|---------------|
| HHW Disposal at Facility       | 21,000        |
| Sweeper Pile Disposal          | 6,000         |
| Janitorial Service             | 5,450         |
| COSWA Radio Ad                 | 2,000         |
| ODEQ MS4 Stormwater Permit Fee | 800           |
| <b>TOTAL</b>                   | <b>35,250</b> |

**FUND: STORMWATER (061)**  
**DEPARTMENT: STORMWATER QUALITY**

**SIGNIFICANT EXPENDITURE CHANGES:**  
N.A.

**STAFFING/PROGRAMS**

During the past fiscal year, 2012-13 the Stormwater Quality Management Department was staffed by: the stormwater quality manager, four stormwater quality technicians and Stormwater/GIS Intern(s). All positions except the Intern are full time permanent employees. Stormwater quality management remains committed to serving citizens of Midwest City by maintaining and improving stormwater quality in creeks and water ways.

The department strives to educate and involve citizens in the prevention of storm water pollution and conducts water quality screening to detect, track and eliminate pollutants affecting water quality. Additionally, it enforces Midwest City's stormwater ordinances and manages a street sweeping program that is responsible for removing potential pollution from arterials within the City limits. Lastly they provide safe and proper disposal of unwanted household hazardous waste to all Midwest City households

**PROGRAM DESCRIPTION:**

The purpose of the Stormwater Quality Management Department is to promote public health, safety and welfare by maintaining and improving the quality of stormwater discharging to conveyances within Midwest City and all receiving waters of the State. Stormwater Quality has been tasked with ensuring that any applicable regulations of the Oklahoma Department of Environmental Quality and Environmental Protection Agency regarding stormwater discharges are being met. In order to maintain compliance with these regulations, Stormwater Quality has implemented several distinct programs such as:

- 1. Construction Site Inspections**
- 2. Illicit Discharge Detection and Elimination (IDDE).**
- 3. Street Sweeping**
- 4. Household Hazardous Waste Disposal**
- 5. Public Education and Participation**
- 6. Complaints**

**2013-2014 Goals and Objectives:**

**Provide a safe and clean environment for our residents through the following:**

1. Distributing educational materials to Increase public awareness and participation in City Programs including Household Hazardous Waste Disposal, Recycling, Adopt a Street, and Adopt a Creek. We will achieve this through the use of presenting educational material quarterly at the Neighborhood Association meetings, attending events such as Association Celebration, National Night Out, etc with the intent of residents, and creating various newsletters to be distributed to city employees and residents.
2. Continue operation of the Household Hazardous Waste program 3 days a week. Utilize feedback from residents to increase participation, thus decreasing illicit dumping into the stormwater conveyances. Provide opportunities for surrounding municipalities to schedule mobile collection events as part of the HHW program.
3. Decrease the amount of trash and debris making its way into stormwater conveyances through increasing trash and recycling receptacles in parks and city facilities.
4. After having the heavy equipment operator cut last year, the street sweeping program is being revised to handle priority areas and complaint driven operations only.
5. Partner with Mid-Del and Choctaw-Nicoma Park School Districts and other civic organizations in order to develop an environmental education outreach program.

**Support the Clean Water Act and the updated ODEQ permitting through the following:**

1. Continue with Stormwater construction inspections to help ensure the site compliance with City ordinances and the Clean Water Act. Follow-up with non-compliance issues to ensure the site is acting with a sense of urgency when issues with erosion and sediment control arise.
2. Develop and implement an industrial stormwater permit program and a commercial cosmetic cleaning program.
3. Meet all terms and conditions of the City's Stormwater Management Plan as required by ODEQ. Modify such plans when the new ODEQ permit is issued and implement required TMDL elements. This includes modifications being made to the current water quality monitoring program set forth for sections of Crutcho Creek and the North Canadian River to monitor Total Coliform, E. Coli, and Enterococci bacteria.
4. Develop and implement a training program for builders, contractors, and developers in regards to the Clean Water Act, NPDES permitting, and City Ordinances.

**FUND: CAPITAL WATER IMPROVEMENTS (172) (Walker Fund)**  
**DEPARTMENT: CAPITAL WATER IMPROVEMENT (49)**  
**DEPARTMENT HEAD: BILL JANACEK**

| EXPENDITURES   | ACTUAL         | AMENDED          | ESTIMATED      | BUDGET         |
|----------------|----------------|------------------|----------------|----------------|
|                | 2011-2012      | BUDGET           | ACTUAL         | BUDGET         |
|                | 2011-2012      | 2012-2013        | 2012-2013      | 2013-2014      |
| OTHER SERVICES | 1,698          | 1,800            | 2,121          | 2,500          |
| CAPITAL OUTLAY | 187,326        | 1,017,743        | 565,332        | 422,983        |
| TRANSFERS OUT  | 90,000         | -                | -              | 500,000        |
| <b>TOTAL</b>   | <b>279,024</b> | <b>1,019,543</b> | <b>567,453</b> | <b>925,483</b> |

| REVENUES             | ACTUAL         | AMENDED        | ESTIMATED      | BUDGET         |
|----------------------|----------------|----------------|----------------|----------------|
|                      | 2011-2012      | BUDGET         | ACTUAL         | BUDGET         |
|                      | 2011-2012      | 2012-2013      | 2012-2013      | 2013-2014      |
| LICENSES & PERMITS   | 9,525          | 9,300          | 9,300          | 9,300          |
| CHARGES FOR SERVICES | 515,807        | 567,763        | 516,212        | 516,212        |
| INTEREST             | 7,694          | 6,505          | 10,466         | 9,526          |
| <b>TOTAL</b>         | <b>533,026</b> | <b>583,568</b> | <b>535,978</b> | <b>535,038</b> |

| BUDGETARY     | BUDGET    | REVENUES | EXPENSES  | FUND    |                 |
|---------------|-----------|----------|-----------|---------|-----------------|
| FUND BALANCE: | FUND BAL. |          |           | BALANCE |                 |
| 6/30/2009     | 1,760,087 | 485,463  | 2,145,856 | 99,694  | 6/30/2010       |
| 6/30/2010     | 99,694    | 494,744  | 403,252   | 191,186 | 6/30/2011       |
| 6/30/2011     | 191,186   | 533,026  | 279,024   | 445,188 | 6/30/2012       |
| 6/30/2012     | 445,188   | 535,978  | 567,453   | 413,713 | 6/30/2013 - EST |
| 6/30/2013     | 413,713   | 535,038  | 925,483   | 23,268  | 6/30/2014 - EST |

**FINAL BUDGET 2013-2014**

|                                           |              |
|-------------------------------------------|--------------|
| <b>OTHER SERVICES &amp; CHARGES</b>       |              |
| 30-49 CREDIT CARD FEES                    | 2,500        |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>2,500</b> |

|                             |                |
|-----------------------------|----------------|
| <b>CAPITAL OUTLAY</b>       |                |
| 40-05 UTILITY PROPERTY      | 422,983        |
| <b>TOTAL CAPITAL OUTLAY</b> | <b>422,983</b> |

|                                                                             |                |
|-----------------------------------------------------------------------------|----------------|
| <b>TRANSFERS OUT</b>                                                        |                |
| 80-89 UTILITIES AUTHORITY (189)<br>(Automated Meter Reading System Funding) | 500,000        |
| <b>TOTAL TRANSFERS OUT</b>                                                  | <b>500,000</b> |

|                                 |                |
|---------------------------------|----------------|
| <b>TOTAL DEPARTMENT REQUEST</b> | <b>925,483</b> |
|---------------------------------|----------------|

|                                              |                |
|----------------------------------------------|----------------|
| <b>CAPITAL OUTLAY</b>                        |                |
| NE 10th St and Air Depot Loop Boring Project | 25,000         |
| SCADA System                                 | 250,000        |
| Rehabilitation of 3 Water Wells              | 147,983        |
| <b>TOTAL</b>                                 | <b>422,983</b> |

**FUND: CONSTRUCTION LOAN PMT (178)**  
**DEPARTMENT: DEBT SERVICE (42)**  
**DEPARTMENT HEAD: GUY HENSON**

| <b>EXPENDITURES</b> | <b>ACTUAL<br/>2011-2012</b> | <b>AMENDED<br/>BUDGET<br/>2012-2013</b> | <b>ESTIMATED<br/>ACTUAL<br/>2012-2013</b> | <b>BUDGET<br/>2013-2014</b> |
|---------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| OTHER SERVICES      | 2,765                       | 2,700                                   | 2,700                                     | 2,700                       |
| CAPITAL OUTLAY      | 62,807                      | 2,455,254                               | 455,254                                   | 2,805,000                   |
| <b>TOTAL</b>        | <b>65,572</b>               | <b>2,457,954</b>                        | <b>457,954</b>                            | <b>2,807,700</b>            |

| <b>REVENUES</b>      | <b>ACTUAL<br/>2011-2012</b> | <b>AMENDED<br/>BUDGET<br/>2012-2013</b> | <b>ESTIMATED<br/>ACTUAL<br/>2012-2013</b> | <b>BUDGET<br/>2013-2014</b> |
|----------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| CHARGES FOR SERVICES | 811,671                     | 775,000                                 | 800,548                                   | 800,548                     |
| INTEREST             | 28,894                      | 24,985                                  | 40,586                                    | 36,816                      |
| TRANSFERS            | 115,660                     | -                                       | -                                         | -                           |
| <b>TOTAL</b>         | <b>956,225</b>              | <b>799,985</b>                          | <b>841,134</b>                            | <b>837,364</b>              |

| <b>BUDGETARY<br/>FUND BALANCE:</b> | <b>BUDGET<br/>FUND BAL.</b> | <b>REVENUES</b> | <b>EXPENSES</b> | <b>FUND<br/>BALANCE</b> |                 |
|------------------------------------|-----------------------------|-----------------|-----------------|-------------------------|-----------------|
| 6/30/2009                          | 1,931,557                   | 1,716,658       | 538,120         | 3,110,095               | 6/30/2010       |
| 6/30/2010                          | 3,110,095                   | 1,211,143       | 3,447,791       | 873,447                 | 6/30/2011       |
| 6/30/2011                          | 873,447                     | 956,225         | 65,572          | 1,764,100               | 6/30/2012       |
| 6/30/2012                          | 1,764,100                   | 841,134         | 457,954         | 2,147,280               | 6/30/2013 - EST |
| 6/30/2013                          | 2,147,280                   | 837,364         | 2,807,700       | 176,944                 | 6/30/2014 - EST |

**FINAL BUDGET 2013-2014**

|                                           |                  |
|-------------------------------------------|------------------|
| <b>OTHER SERVICES &amp; CHARGES</b>       |                  |
| 30-49 CREDIT CARD FEES                    | 2,700            |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>2,700</b>     |
| <b>CAPITAL OUTLAY</b>                     |                  |
| 40-05 UTILITY IMPROVEMENTS                | 2,805,000        |
| <b>TOTAL CAPITAL OUTLAY</b>               | <b>2,805,000</b> |
| <b>TOTAL DEPARTMENT REQUEST</b>           | <b>2,807,700</b> |

**CAPITAL PROJECT:**

*FY 12-13*

|                                                                                                         |         |
|---------------------------------------------------------------------------------------------------------|---------|
| <b>Eastside Distribution Improvement Phase I</b><br><i>Westminster to Anderson North of SE 29th St.</i> | 455,254 |
|---------------------------------------------------------------------------------------------------------|---------|

*FY 13-14*

|                                                                                                                                   |           |
|-----------------------------------------------------------------------------------------------------------------------------------|-----------|
| <b>Eastside Distribution Improvement Phase II</b><br><i>Anderson to Forest Glen North of 29th St./ Hiwassee to Golden Oak Way</i> | 500,000   |
| <b>SE 15th St Widening Relocation Project</b>                                                                                     | 805,000   |
| <b>Eastside Water Tower (Anderson Road)</b>                                                                                       | 1,500,000 |

2,805,000

FUND: SEWER BACKUP (184)  
 DEPARTMENT: SEWER BACKUP CLAIMS (43)  
 DEPARTMENT HEAD: TIM LYON

FINAL BUDGET 2013-2014

| EXPENDITURES             | ACTUAL<br>2011-2012 | AMENDED<br>BUDGET<br>2012-2013 | ESTIMATED<br>ACTUAL<br>2012-2013 | BUDGET<br>2013-2014 |
|--------------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| OTHER SERVICES & CHARGES | 327                 | 15,500                         | 1,800                            | 15,500              |
| TOTAL                    | 327                 | 15,500                         | 1,800                            | 15,500              |

| OTHER SERVICES & CHARGES                  |               |
|-------------------------------------------|---------------|
| 30-02 CLAIMS-COUNCIL APPROVED             | 15,500        |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>15,500</b> |
| <b>TOTAL DEPARTMENT REQUEST</b>           | <b>15,500</b> |

| REVENUES | ACTUAL<br>2011-2012 | AMENDED<br>BUDGET<br>2012-2013 | ESTIMATED<br>ACTUAL<br>2012-2013 | BUDGET<br>2013-2014 |
|----------|---------------------|--------------------------------|----------------------------------|---------------------|
| INTEREST | 1,575               | 1,288                          | 1,524                            | 1,500               |
| TOTAL    | 1,575               | 1,288                          | 1,524                            | 1,500               |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES | EXPENSES | FUND<br>BALANCE |                 |
|----------------------------|---------------------|----------|----------|-----------------|-----------------|
| 6/30/2009                  | 80,404              | 2,262    | 3,500    | 79,166          | 6/30/2010       |
| 6/30/2010                  | 79,166              | 1,600    | 1,079    | 79,687          | 6/30/2011       |
| 6/30/2011                  | 79,687              | 1,575    | 327      | 80,935          | 6/30/2012       |
| 6/30/2012                  | 80,935              | 1,524    | 1,800    | 80,659          | 6/30/2013 - EST |
| 6/30/2013                  | 80,659              | 1,500    | 15,500   | 66,659          | 6/30/2014 - EST |

ORDINANCE APPROVED IN 08-09, THE MINIMUM IS \$50,000.

**FUND: SEWER CONSTRUCTION (186)**  
**DEPARTMENT: SEWER CONSTRUCTION (46)**  
**DEPARTMENT HEAD: BILL JANACEK**

| EXPENDITURES         | ACTUAL           | AMENDED             | ESTIMATED           | BUDGET              |
|----------------------|------------------|---------------------|---------------------|---------------------|
|                      | 2011-2012        | BUDGET<br>2012-2013 | ACTUAL<br>2012-2013 | BUDGET<br>2013-2014 |
| MATERIALS & SUPPLIES | 7,800            | -                   | -                   | -                   |
| CAPITAL OUTLAY       | 6,535,270        | 53,445,153          | 53,350,461          | 955,000             |
| TRANSFERS OUT (250)  | 455,063          | 1,253,131           | 1,095,542           | 1,237,858           |
| <b>TOTAL</b>         | <b>6,998,133</b> | <b>54,698,284</b>   | <b>54,446,003</b>   | <b>2,192,858</b>    |

| REVENUES                   | ACTUAL           | AMENDED             | ESTIMATED           | BUDGET              |
|----------------------------|------------------|---------------------|---------------------|---------------------|
|                            | 2011-2012        | BUDGET<br>2012-2013 | ACTUAL<br>2012-2013 | BUDGET<br>2013-2014 |
| CHARGES FOR SERVICES       | 710,486          | 1,421,934           | 1,430,406           | 1,433,718           |
| INTEREST                   | 154,268          | 150,000             | 177,200             | 152,528             |
| INTEREST-TIF LOAN          | 200,107          | 165,000             | 167,537             | 167,537             |
| TRANSFER IN (188)          | 700,000          | -                   | -                   | -                   |
| TRANSFER IN (Bond Premium) | 5,851,510        | 43,465,658          | 43,465,658          | -                   |
| <b>TOTAL</b>               | <b>7,616,371</b> | <b>45,202,592</b>   | <b>45,240,801</b>   | <b>1,753,783</b>    |

| BUDGETARY<br>FUND BALANCE:     | BUDGET<br>FUND BAL.                    | REVENUES   | EXPENSES   | FUND<br>BALANCE  |                 |
|--------------------------------|----------------------------------------|------------|------------|------------------|-----------------|
| 6/30/2009                      | 13,574,614                             | 774,937    | 542,245    | 13,807,306       | 6/30/2010       |
| 6/30/2010                      | 13,807,306                             | 985,531    | 2,467,925  | 12,324,912       | 6/30/2011       |
| 6/30/2011                      | 12,324,912                             | 7,616,371  | 6,998,133  | 12,943,150       | 6/30/2012       |
| 6/30/2012                      | 12,943,150                             | 45,240,801 | 54,446,003 | 3,737,948        | 6/30/2013 - EST |
| 6/30/2013                      | 3,737,948                              | 1,753,783  | 2,192,858  | 3,298,873        | 6/30/2014 - EST |
|                                |                                        |            | Sewer Fee  | (790,586)        | Reserve         |
|                                |                                        |            |            | <b>2,508,287</b> |                 |
| Contingency Request from B & V | Sewer Plant Construction per Cash Flow |            |            | (755,875)        |                 |
|                                |                                        |            |            | <b>1,752,412</b> |                 |

**FINAL BUDGET 2013-2014**

| CAPITAL OUTLAY              |                |
|-----------------------------|----------------|
| 40-02 EQUIPMENT             | 730,000        |
| 40-05 UTILITY PROPERTY      | 225,000        |
| <b>TOTAL CAPITAL OUTLAY</b> | <b>955,000</b> |

| TRANSFERS OUT                               |                  |
|---------------------------------------------|------------------|
| 80-50 TRANSFERS OUT (250 ) for Debt Service | 1,237,858        |
| <b>TOTAL TRANSFERS OUT</b>                  | <b>1,237,858</b> |

|                                 |                  |
|---------------------------------|------------------|
| <b>TOTAL DEPARTMENT REQUEST</b> | <b>2,192,858</b> |
|---------------------------------|------------------|

**FUTURE CAPITAL:**

|                        |                |
|------------------------|----------------|
| Possible change orders | 225,000        |
| <b>TOTAL</b>           | <b>225,000</b> |

**Estimated Fund Balance Reserve from Sewer Fee:**

|                   |                |
|-------------------|----------------|
| Fiscal Year 11-12 | 255,423        |
| Fiscal Year 12-13 | 338,364        |
| Fiscal Year 13-14 | 196,799        |
| <b>TOTAL</b>      | <b>790,586</b> |

**Outstanding Principal On TIF Loan:**

|                   |           |
|-------------------|-----------|
| Fiscal Year 12-13 | 3,107,996 |
| Fiscal Year 13-14 | 2,238,684 |
| Fiscal Year 14-15 | 1,332,362 |
| Fiscal Year 15-16 | 387,452   |

**FUND: UTILITY SERVICES (187)**  
**DEPARTMENT: CITY CLERK (50) UTILITY SERVICES**  
**DEPARTMENT HEAD: RHONDA ATKINS**

| EXPENDITURES         | ACTUAL         | AMENDED             | ESTIMATED           | BUDGET           |
|----------------------|----------------|---------------------|---------------------|------------------|
|                      | 2011-2012      | BUDGET<br>2012-2013 | ACTUAL<br>2012-2013 | 2013-2014        |
| PERSONAL SERVICES    | 529,299        | 550,115             | 549,443             | 580,964          |
| BENEFITS             | 218,242        | 244,173             | 238,950             | 246,303          |
| MATERIALS & SUPPLIES | 167,459        | 204,644             | 178,197             | 180,826          |
| OTHER SERVICES       | 46,473         | 47,550              | 43,888              | 57,748           |
| CAPITAL OUTLAY       | 3,203          | 9,699               | 9,699               | 33,880           |
| TRANSFERS OUT        | -              | -                   | -                   | 200,000          |
| <b>TOTAL</b>         | <b>964,676</b> | <b>1,056,181</b>    | <b>1,020,177</b>    | <b>1,299,721</b> |

| REVENUES             | ACTUAL         | AMENDED             | ESTIMATED           | BUDGET           |
|----------------------|----------------|---------------------|---------------------|------------------|
|                      | 2011-2012      | BUDGET<br>2012-2013 | ACTUAL<br>2012-2013 | 2013-2014        |
| MISCELLANEOUS        | 3,040          | -                   | -                   | -                |
| CHARGES FOR SERVICES | 985,236        | 1,174,414           | 1,261,271           | 1,021,771        |
| INTEREST             | 3,895          | 2,802               | 7,789               | 7,057            |
| <b>TOTAL</b>         | <b>992,171</b> | <b>1,177,216</b>    | <b>1,269,060</b>    | <b>1,028,828</b> |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES                                           | EXPENSES  | FUND<br>BALANCE   |
|----------------------------|---------------------|----------------------------------------------------|-----------|-------------------|
| 6/30/2009                  | 71,466              | 886,762                                            | 783,034   | 175,194           |
| 6/30/2010                  | 175,194             | 924,801                                            | 873,492   | 226,503           |
| 6/30/2011                  | 226,503             | 992,171                                            | 964,676   | 253,998           |
| 6/30/2012                  | 253,998             | 1,269,060                                          | 1,020,177 | 502,881           |
| 6/30/2013                  | 502,881             | 1,028,828                                          | 1,299,721 | 231,988           |
|                            |                     | <i>Excludes Transfers Out &amp; Capital Outlay</i> |           | <b>(53,292)</b>   |
|                            |                     |                                                    |           | <b>5% Reserve</b> |
|                            |                     |                                                    |           | <u>178,696</u>    |

**FINAL BUDGET 2013-2014**

| PERSONAL SERVICES          |         |
|----------------------------|---------|
| 10-01 SALARIES             | 538,869 |
| 10-02 WAGES                | 6,500   |
| 10-03 OVERTIME             | 8,792   |
| 10-07 ALLOWANCES           | 2,990   |
| 10-10 LONGEVITY            | 9,214   |
| 10-11 SL BUYBACK           | 1,118   |
| 10-12 VL BUYBACK           | 2,808   |
| 10-13 PDO BUYBACK          | 2,722   |
| 10-14 SICK LEAVE INCENTIVE | 7,950   |

**TOTAL PERSONAL SERVICES** 580,964

| BENEFITS                        |        |
|---------------------------------|--------|
| 15-01 SOCIAL SECURITY           | 44,444 |
| 15-02 EMPLOYEES' RETIREMENT     | 75,525 |
| 15-03 GROUP INSURANCE           | 87,712 |
| 15-04 WORKER'S COMP INSURANCE   | 19,407 |
| 15-06 TRAVEL & SCHOOL           | 9,909  |
| 15-07 UNIFORMS                  | 2,041  |
| 15-20 OVERHEAD HEALTH CARE COST | 3,477  |
| 15-98 RETIREE INSURANCE         | 3,788  |

**TOTAL BENEFITS** 246,303

| MATERIALS & SUPPLIES           |         |
|--------------------------------|---------|
| 20-30 POSTAL EXPENSE           | 112,933 |
| 20-34 MAINTENANCE OF EQUIPMENT | 1,500   |
| 20-41 SUPPLIES                 | 35,600  |
| 20-63 FLEET FUEL               | 11,981  |
| 20-64 FLEET PARTS              | 6,508   |
| 20-65 FLEET LABOR              | 12,304  |

**TOTAL MATERIALS & SUPPLIES** 180,826

**(CONTINUED)**



**FUND: UTILITY SERVICES (187)**  
**DEPARTMENT: CITY CLERK (02) UTILITY SERVICES**  
**DEPARTMENT HEAD: RHONDA ATKINS**  
**PAGE TWO**

| PERMANENT STAFFING          | FY 13-14    | FY 12-13    |
|-----------------------------|-------------|-------------|
| City Clerk                  | 0.5         | 0.5         |
| Billing Technician          | 0.5         | 0.5         |
| PBX Receptionist            | 0           | 0.5         |
| Office Manager - City Clerk | 1           | 1           |
| Utility Service Clk/Trainer | 1           | 1           |
| Utility Service Clerk       | 6.5         | 6           |
| Meter Reader Coordinator    | 1           | 1           |
| Meter Reader                | 4           | 4           |
| <b>TOTAL</b>                | <b>14.5</b> | <b>14.5</b> |

| PART TIME: | FY 13-14 | FY 12-13 |
|------------|----------|----------|
| Accountant | 0.18     | 0        |

*Note:*  
*New fund created FY08-09 for functions of the Utility Billing and Customer Service.*  
*The funding source is from penalties related to utilities.*  
*Effective FY10-11 Meter Readers were added (previously City Clerk)*  
*FY 13-14 PBX Receptionist reclassified to Utility Service Clerk*

PERSONNEL  
POSITIONS  
SUMMARY:  
2007-08 - 7.0  
2008-09 - 8.5  
2009-10 - 8.5  
2010-11 - 13.5  
2011-12 - 14.5  
2012-13 - 14.5  
2013-14 - 14.5

| <b>OTHER SERVICES &amp; CHARGES</b> |        |
|-------------------------------------|--------|
| 30-40 CONTRACTUAL                   | 39,330 |
| 30-47 HR/PAYROLL LEASE              | 4,734  |
| 30-49 CREDIT CARD FEES              | 1,668  |
| 30-72 MEMBERSHIPS/SUBSCRIPTIONS     | 515    |
| 30-85 INSURANCE/FIRE,THEFT,LIAB     | 11,501 |

**TOTAL OTHER SERVICES & CHARGES** 57,748

| <b>CAPITAL OUTLAY</b> |        |
|-----------------------|--------|
| 40-02 EQUIPMENT       | 6,300  |
| 40-14 REMODEL         | 12,063 |
| 40-49 COMPUTERS       | 5,648  |
| 40-50 SOFTWARE        | 9,869  |

**TOTAL CAPITAL OUTLAY** 33,880

| <b>TRANSFERS OUT</b>                                      |         |
|-----------------------------------------------------------|---------|
| 80-89 UTILITIES CAP OL (189)<br>(Automated Meter Reading) | 200,000 |

**TOTAL TRANSFERS OUT** 200,000

**TOTAL DEPARTMENT REQUEST** 1,299,721

| <b>Contractual (30-40)</b> |               |
|----------------------------|---------------|
| Smart Mailer System        | 14,640        |
| BOK Lockbox Fees           | 10,540        |
| Pre-Employment Expense     | 550           |
| Contractual Staffing       | 13,600        |
| <b>TOTAL</b>               | <b>39,330</b> |

| <b>Capital Outlay Detail</b>      |               |
|-----------------------------------|---------------|
| Flooring Customer Service         | 7,063         |
| Wall - Glass Customer Service     | 5,000         |
| Scanning Equipment - Vault        | 3,500         |
| Office Furniture                  | 1,200         |
| Computers                         | 5,648         |
| Scanner                           | 1,600         |
| Software-Documents Imaging System | 9,869         |
| <b>TOTAL</b>                      | <b>33,880</b> |

**FUND: UTILITY SERVICES (187)**  
**DEPARTMENT: CITY CLERK**

**PROGRAM DESCRIPTION**

The Utility Service Fund is responsible for the following functions:

Utility Customer Service  
Utility Billing  
Meter Reading

**Customer Service Division:**

**Staffing/Programs**

During the past fiscal year 2012-2013, the Customer Service Department was staffed by one Office Manager, Utility Service Trainer, Billing Technician, 7 Customer Service Representatives. Our department remains committed to providing excellent customer service in a timely and efficient manner.

**Program Description**

Customer service provides exceptional service to over 20,000 water, sewer and sanitation customers each month. Customer service works closely with each customer to set up new accounts, process transfers or final accounts. Customer service is responsible for all utility billing, posting over 16,500

payments a month and sending out disconnect notices. Customer service issues over 8,000 licenses a year and processes approximately 5880 renewals. Customer service investigates and works to provide information and resolve all customer inquiries.

**Meter Readers -**

**Staffing/Programs**

During the past fiscal year 2012-2013, the meter reader division was staffed by one Meter Reader Coordinator and four Meter Reading Staff. This division remains committed to providing timely service to the public for billing inquiries and new service request.

**Program Description**

Meter Readers will record water usage on a monthly basis for billing purposes. Meter Readers handle turning on and off water services daily as necessary. Meter readers will work directly with the public and customer service staff as needed. Meter readers maintain computer work involving hand held meter reading versa terms, new account sequencing, evaluating reading reports, keeping up with meter exchanges and any other billing issues or reports. This staff reads over 20,500 meters each month with 99.6% accuracy.

## **2012–2013 GOALS AND OBJECTIVES**

### **Customer Service Division:**

1. Improve Customer Service with continual training and positive supervision.
2. Implement electronic billing for our customers with the option of going paperless.
3. Explore ways to upgrade telephone services to allow for better response from our customer service representatives.
4. Continue to promote Internet Services available to our customers to allow for ACH and recurring credit card payments online.
5. Expand website to give citizens additional information about utility services and payment options.
6. Implement effective strategies to ensure customer receives solutions to issues involving their bills.
7. Offer and promote ACH payments to be drafted from customer's bank.
8. Work with meter department to ensure any billing issues or resolved in a timely manner.

9. Continue to cross train customer service clerks to be efficient in all areas of department.

### **Meter Reading Division:**

1. Continue to read approximately 20,500 meters each month while maintaining 99.6% accuracy or better while maintaining a monthly schedule.
2. Continue to complete approximately 1,600 work orders a month on a daily basis as needed in a timely and accurate manner.
3. Continue to have a professional work relationship with the public.
4. Continue to have good work relationship with customer service.
5. Implement new meter reading technologies to increase efficiency and accuracy.
6. Continue to train staff in all areas of meter reading to include new learning all about new technology to be implemented in the future.

**FUND: CAPITAL SEWER (188) (STROTHMANN FUND)**  
**DEPARTMENT: SEWER IMPROVEMENTS**  
**DEPARTMENT HEAD: BILL JANACEK**

| <b>EXPENDITURES</b>      | <b>ACTUAL<br/>2011-2012</b> | <b>AMENDED<br/>BUDGET<br/>2012-2013</b> | <b>ESTIMATED<br/>ACTUAL<br/>2012-2013</b> | <b>BUDGET<br/>2013-2014</b> |
|--------------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| OTHER SERVICES & CHARGES | 1,107                       | 70,271                                  | 57,000                                    | 21,300                      |
| CAPITAL OUTLAY           | 1,909                       | 630,929                                 | 450,000                                   | 374,783                     |
| TRANSFER OUT             | 868,316                     | 108,316                                 | 108,316                                   | 400,000                     |
| <b>TOTAL</b>             | <b>871,332</b>              | <b>809,516</b>                          | <b>615,316</b>                            | <b>796,083</b>              |

| <b>REVENUES</b>      | <b>ACTUAL<br/>2011-2012</b> | <b>AMENDED<br/>BUDGET<br/>2012-2013</b> | <b>ESTIMATED<br/>ACTUAL<br/>2012-2013</b> | <b>BUDGET<br/>2013-2014</b> |
|----------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| LICENSES & PERMITS   | 7,800                       | 7,055                                   | 10,446                                    | 10,446                      |
| CHARGES FOR SERVICES | 416,567                     | 422,613                                 | 403,293                                   | 403,293                     |
| INTEREST             | 15,535                      | 13,612                                  | 10,876                                    | 9,084                       |
| <b>TOTAL</b>         | <b>439,902</b>              | <b>443,280</b>                          | <b>424,615</b>                            | <b>422,823</b>              |

| <b>BUDGETARY<br/>FUND BALANCE:</b> | <b>BUDGET<br/>FUND BAL.</b> | <b>REVENUES</b> | <b>EXPENSES</b> | <b>FUND<br/>BALANCE</b> |
|------------------------------------|-----------------------------|-----------------|-----------------|-------------------------|
| 6/30/2009                          | 2,105,012                   | 470,746         | 1,303,897       | 1,271,861               |
| 6/30/2010                          | 1,271,861                   | 429,771         | 706,241         | 995,391                 |
| 6/30/2011                          | 995,391                     | 439,902         | 871,332         | 563,961                 |
| 6/30/2012                          | 563,961                     | 424,615         | 615,316         | 373,260                 |
| 6/30/2013                          | 373,260                     | 422,823         | 796,083         | -                       |

**FINAL BUDGET 2013-2014**

|                                   |        |
|-----------------------------------|--------|
| <b>OTHER SERVICE &amp; CHARGE</b> |        |
| 30-40 CONTRACTUAL                 | 20,000 |
| 30-49 CREDIT CARD FEES            | 1,300  |

**TOTAL OTHER SERVICE & CHARGE** 21,300

|                        |         |
|------------------------|---------|
| <b>CAPITAL OUTLAY</b>  |         |
| 40-02 EQUIPMENT        | 90,000  |
| 40-05 UTILITY PROPERTY | 31,000  |
| 40-08 CONTINGENCIES    | 253,783 |

**TOTAL CAPITAL OUTLAY** 374,783

|                     |         |
|---------------------|---------|
| <b>TRANSFER OUT</b> |         |
| 80-92 SEWER (192)   | 400,000 |

**TOTAL TRANSFERS OUT** 400,000

**TOTAL DEPARTMENT REQUEST** 796,083

**CAPITAL OUTLAY DETAIL:**

|                                          |                       |
|------------------------------------------|-----------------------|
| Edgewood Lift Station Pump               | 31,000                |
| Boiler Repair                            | 90,000                |
| SE 15th St Widening Relocation-Sewer     | 145,000               |
| Other Projects to be approved by Council | 108,783               |
| <b>TOTAL</b>                             | <u><u>374,783</u></u> |

**FUND: UTILITIES CAPITAL OUTLAY (189)**  
**DEPARTMENT: CAPITAL OUTLAY**  
**DEPARTMENT HEAD: GUY HENSON**

| <b>EXPENDITURES</b> | <b>ACTUAL<br/>2011-2012</b> | <b>AMENDED<br/>BUDGET<br/>2012-2013</b> | <b>ESTIMATED<br/>ACTUAL<br/>2012-2013</b> | <b>BUDGET<br/>2013-2014</b> |
|---------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| CAPITAL OUTLAY      | 113,401                     | 1,967,547                               | 59,477                                    | 4,456,949                   |
| TRANSFER OUT        | 41,169                      | -                                       | -                                         | -                           |
| <b>TOTAL</b>        | <b>154,570</b>              | <b>1,967,547</b>                        | <b>59,477</b>                             | <b>4,456,949</b>            |

| <b>REVENUES</b> | <b>ACTUAL<br/>2011-2012</b> | <b>AMENDED<br/>BUDGET<br/>2012-2013</b> | <b>ESTIMATED<br/>ACTUAL<br/>2012-2013</b> | <b>BUDGET<br/>2013-2014</b> |
|-----------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| INTEREST        | 43,064                      | 35,629                                  | 40,755                                    | 34,751                      |
| MISCELLANEOUS   | 7,870                       | 42,500                                  | 2,500                                     | 40,000                      |
| TRANSFER IN     | -                           | -                                       | -                                         | 1,700,000                   |
| LOAN PROCEEDS   | -                           | -                                       | -                                         | 600,000                     |
| <b>TOTAL</b>    | <b>50,934</b>               | <b>78,129</b>                           | <b>43,255</b>                             | <b>2,374,751</b>            |

| <b>BUDGETARY<br/>FUND BALANCE:</b> | <b>BUDGET<br/>FUND BAL.</b> | <b>REVENUES</b> | <b>EXPENSES</b> | <b>FUND<br/>BALANCE</b> |                 |
|------------------------------------|-----------------------------|-----------------|-----------------|-------------------------|-----------------|
| 6/30/2009                          | 2,900,608                   | 964,161         | 283,488         | 3,581,281               | 6/30/2010       |
| 6/30/2010                          | 3,581,281                   | 490,161         | 1,869,386       | 2,202,056               | 6/30/2011       |
| 6/30/2011                          | 2,202,056                   | 50,934          | 154,570         | 2,098,420               | 6/30/2012       |
| 6/30/2012                          | 2,098,420                   | 43,255          | 59,477          | 2,082,198               | 6/30/2013 - EST |
| 6/30/2013                          | 2,082,198                   | 2,374,751       | 4,456,949       | -                       | 6/30/2014 - EST |

**APPROVED BUT UNFUNDED HIGH RANKING**

**Five Year Plan:**

|                                            |              |
|--------------------------------------------|--------------|
| Clear Well and Booster Station Replacement | \$ 4,650,000 |
|--------------------------------------------|--------------|

**FINAL BUDGET 2013-2014**

| <b>CAPITAL OUTLAY</b>                |                  |
|--------------------------------------|------------------|
| 40-05 AUTOMATED METER READING SYSTEM | 4,416,949        |
| 40-15 PONY PROJECT                   | 40,000           |
| <b>TOTAL CAPITAL OUTLAY</b>          | <b>4,456,949</b> |

|                                 |                  |
|---------------------------------|------------------|
| <b>TOTAL DEPARTMENT REQUEST</b> | <b>4,456,949</b> |
|---------------------------------|------------------|

**FY 12-13**

|                                         |               |
|-----------------------------------------|---------------|
| 40-05 RADIO FREQUENCY SITE SURVEYS (RF) | 49,477        |
| 40-15 PONY PROJECT                      | 10,000        |
| <b>TOTAL</b>                            | <b>59,477</b> |

**FY 13-14**

|                                      |                  |
|--------------------------------------|------------------|
| 40-05 AUTOMATED METER READING SYSTEM | 4,416,949        |
| 40-15 PONY PROJECT                   | 40,000           |
| <b>TOTAL</b>                         | <b>4,456,949</b> |

**NOTE:** Funding will require a loan in the amount of \$600,000 to be paid off in 10 years at an interest rate of 3.75%.

**TRANSFERS IN DETAIL:**

|                                  |                  |
|----------------------------------|------------------|
| Capital Water Improvements (172) | 500,000          |
| Utility Services (187)           | 200,000          |
| Water (191)                      | 1,000,000        |
| <b>TOTAL</b>                     | <b>1,700,000</b> |

FUND: CUSTOMER DEPOSITS (230)  
 DEPARTMENT: NON-DEPARTMENTAL  
 DEPARTMENT HEAD: RHONDA ATKINS

**FINAL BUDGET 2013-2014**

| <b>EXPENDITURES</b> | <b>ACTUAL<br/>2011-2012</b> | <b>AMENDED<br/>BUDGET<br/>2012-2013</b> | <b>ESTIMATED<br/>ACTUAL<br/>2012-2013</b> | <b>BUDGET<br/>2013-2014</b> |
|---------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| TRANSFERS OUT       | 25,221                      | 32,354                                  | 25,880                                    | 25,847                      |
| <b>TOTAL</b>        | <b>25,221</b>               | <b>32,354</b>                           | <b>25,880</b>                             | <b>25,847</b>               |

|                                 |                      |
|---------------------------------|----------------------|
| <b>TOTAL TRANSFERS</b>          |                      |
| 80-91 WATER (FUND 191)          | <u>25,847</u>        |
| <b>TOTAL TRANSFERS</b>          | 25,847               |
| <b>TOTAL DEPARTMENT REQUEST</b> | <u><b>25,847</b></u> |

| <b>REVENUES</b> | <b>ACTUAL<br/>2011-2012</b> | <b>AMENDED<br/>BUDGET<br/>2012-2013</b> | <b>ESTIMATED<br/>ACTUAL<br/>2012-2013</b> | <b>BUDGET<br/>2013-2014</b> |
|-----------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| INTEREST        | 25,221                      | 32,354                                  | 25,880                                    | 25,847                      |
| <b>TOTAL</b>    | <b>25,221</b>               | <b>32,354</b>                           | <b>25,880</b>                             | <b>25,847</b>               |

**FUND: CAPITAL IMPROVEMENTS REVENUE BOND (250)**  
**DEPARTMENT: DEBT SERVICE (REVENUE BONDS) (42)**  
**DEPARTMENT HEAD: JUDY SIEMENS**

| EXPENDITURES                          | ACTUAL           | AMENDED             | ESTIMATED           | BUDGET              |
|---------------------------------------|------------------|---------------------|---------------------|---------------------|
|                                       | 2011-2012        | BUDGET<br>2012-2013 | ACTUAL<br>2012-2013 | BUDGET<br>2013-2014 |
| DEBT SERVICE (2011 Series) Hotel/Conf | -                | 1,805,410           | 1,805,410           | 1,795,800           |
| DEBT SERVICE (2011A Series) Sewer     | 1,148,176        | 4,708,250           | 4,708,250           | 4,711,162           |
| DEBT SERVICE (Fiscal Agent Fees)      | 3,500            | 6,000               | 6,000               | 6,000               |
| TRANSFER OUT (186)                    | 5,851,510        | 43,465,658          | 43,465,658          | -                   |
| TRANSFER OUT (010)                    | -                | 8,176,376           | 8,176,376           | -                   |
| <b>TOTAL</b>                          | <b>7,003,186</b> | <b>58,161,694</b>   | <b>58,161,694</b>   | <b>6,512,962</b>    |

| REVENUES                          | ACTUAL            | AMENDED             | ESTIMATED           | BUDGET              |
|-----------------------------------|-------------------|---------------------|---------------------|---------------------|
|                                   | 2011-2012         | BUDGET<br>2012-2013 | ACTUAL<br>2012-2013 | BUDGET<br>2013-2014 |
| INTEREST                          | 1,791             | 500                 | 36,129              | 15,000              |
| TRANSFERS IN:                     |                   |                     |                     |                     |
| Sales Tax (010) General           | -                 | 8,176,376           | 8,176,376           | -                   |
| Sales Tax (340) Hotel/Conf Center | 1,839,139         | 1,808,438           | 1,810,938           | 1,810,530           |
| Sales Tax (340) Sewer             | 1,245,707         | 3,458,739           | 3,489,328           | 3,476,754           |
| User Fee (186) - Sewer            | 455,063           | 1,253,131           | 1,095,542           | 1,237,858           |
| BOND PROCEEDS                     | 49,316,955        | -                   | -                   | -                   |
| <b>TOTAL</b>                      | <b>52,858,655</b> | <b>14,697,184</b>   | <b>14,608,313</b>   | <b>6,540,142</b>    |

| BUDGETARY FUND BALANCE: | BUDGET FUND BAL. | REVENUES     | EXPENSES   | FUND BALANCE |                 |
|-------------------------|------------------|--------------|------------|--------------|-----------------|
| 6/30/2009               | 1,570,071        | 1,969,412    | 2,531,241  | 1,008,242    | 6/30/2010       |
| 6/30/2010               | 1,008,242        | (23,790,727) | 1,989,550  | (24,772,035) | 6/30/2011       |
| 6/30/2011               | (24,772,035)     | 52,858,655   | 7,003,186  | 21,083,434   | 6/30/2012       |
| 6/30/2012               | 21,083,434       | 14,608,313   | 58,161,694 | (22,469,947) | 6/30/2013 - EST |
| 6/30/2013               | (22,469,947)     | 6,540,142    | 6,512,962  | (22,442,767) | 6/30/2014 - EST |

Note: Excludes Transfers Out 0 **5% Reserve**  
(22,442,767)

**FINAL BUDGET 2013-2014**

| DEBT SERVICE                        |                  |
|-------------------------------------|------------------|
| 70-01 PRINCIPAL (2011 BOND SERIES)  | 860,000          |
| 71-01 INTEREST (2011 BOND SERIES)   | 935,800          |
| 70-01 PRINCIPAL (2011A BOND SERIES) | 3,015,000        |
| 71-01 INTEREST (2011A BOND SERIES)  | 1,696,162        |
| 72-02 FISCAL AGENT FEES             | 6,000            |
| <b>TOTAL DEBT SERVICE</b>           | <b>6,512,962</b> |
| <b>TOTAL DEPARTMENT REQUEST</b>     | <b>6,512,962</b> |

**DEBT REQUIREMENT:**

| Hotel / Conference Center (2011 Bond Series) |                  |
|----------------------------------------------|------------------|
| 9/1/2013 Principal                           | 860,000          |
| 9/1/2013 Interest                            | 474,350          |
| 3/1/2014 Interest                            | 461,450          |
| Trustee Fee                                  | 2,500            |
|                                              | <b>1,798,300</b> |
| <i>Revenue Bonds O/S \$25,775,000</i>        |                  |
| <i>Debt Service Matures Sept. 1, 2033</i>    |                  |
| Sewer Plant (2011A Bond Series)              |                  |
| 9/1/2013 Interest                            | 848,081          |
| 3/1/2014 Principal                           | 3,015,000        |
| 3/1/2014 Interest                            | 848,081          |
| Trustee Fee                                  | 3,500            |
|                                              | <b>4,714,662</b> |
| <i>Revenue Bonds O/S \$43,945,000</i>        |                  |
| <i>Debt Service Matures March 1, 2025</i>    |                  |
| <b>TOTAL</b>                                 | <b>6,512,962</b> |

# **Capital Outlay - All Funds with Project Codes**



**CAPITAL OUTLAY - ALL FUNDS  
Request for Fiscal Year 2013-2014**

| Department                       | Items to be Purchased                                                               | 2013-2014     | PROJECT | ACCOUNT |
|----------------------------------|-------------------------------------------------------------------------------------|---------------|---------|---------|
| (009) City Manager               | I-Pad (3)                                                                           | 2,250         | 011401  | 40-49   |
| (009) City Manager               | Software - Document Imaging System (ECM User Count per Department)                  | 16,449        | 011402  | 40-50   |
| (009) City Manager               | Equipment - Scanner (ECM User Count per Department)                                 | 800           | 011403  | 40-02   |
|                                  |                                                                                     | <b>19,499</b> |         |         |
| (009) City Clerk                 | Replacement of Computers and Computer Equipment (Monitors)                          | 6,092         | 021401  | 40-49   |
| (009) City Clerk                 | Authorize - Net (Credit Card Payment System over the web)                           | 800           | 021402  | 40-02   |
| (009) City Clerk                 | Tyler Report Modification                                                           | 7,000         | 021403  | 40-50   |
| (009) City Clerk                 | Software - Document Imaging System (ECM User Count per Department)                  | 3,290         | 021404  | 40-50   |
| (009) City Clerk                 | Equipment - Scanner (ECM User Count per Department)                                 | 800           | 021405  | 40-02   |
| (009) City Clerk/Municipal Court | Software - Document Imaging System (ECM User Count per Department)                  | 9,869         | 021406  | 40-50   |
| (009) City Clerk/Municipal Court | Equipment - Scanner (ECM User Count per Department)                                 | 1,600         | 021407  | 40-02   |
|                                  |                                                                                     | <b>29,451</b> |         |         |
| (009) Human Resources            | Software - Document Imaging System (ECM User Count per Department)                  | 13,159        | 031401  | 40-50   |
| (009) Human Resources            | Equipment - Scanner (ECM User Count per Department)                                 | 2,400         | 031402  | 40-02   |
|                                  |                                                                                     | <b>15,559</b> |         |         |
| (009) City Attorney              | Software - Document Imaging System (ECM User Count per Department)                  | 3,290         | 041401  | 40-50   |
| (009) City Attorney              | Equipment - Scanner (ECM User Count per Department)                                 | 800           | 041402  | 40-02   |
|                                  |                                                                                     | <b>4,090</b>  |         |         |
| (009) Community Development      | Personal Computers for Workstations                                                 | 6,000         | 051401  | 40-49   |
| (009) Community Development      | I-pads                                                                              | 1,800         | 051402  | 40-49   |
| (009) Community Development      | HP Color Jet Printer - FY 13-14 Two Heavy Duty - High Volume Printers               | 1,000         | 051403  | 40-02   |
| (009) Community Development      | Implementation Services for New Permit/Building Inspection Software City Works      | 30,000        | 051404  | 40-50   |
| (009) Community Development      | Software - Document Imaging System (ECM User Count per Department)                  | 42,767        | 051405  | 40-50   |
| (009) Community Development      | Equipment - Scanner (ECM User Count per Department)                                 | 4,000         | 051406  | 40-02   |
|                                  |                                                                                     | <b>85,567</b> |         |         |
| (009) Parks and Recreation       | Software - Document Imaging System (ECM User Count per Department)/Community Center | 9,869         | 061401  | 40-50   |
| (009) Parks and Recreation       | Equipment - Scanner (ECM User Count per Department)/Community Center                | 800           | 061402  | 40-02   |
| (009) Parks and Recreation       | Computers (3)                                                                       | 4,500         | 061403  | 40-49   |
| (009) Parks and Recreation       | Adobe Photoshop and Adobe InDesign                                                  | 1,500         | 061404  | 40-50   |
| (009) Parks and Recreation       | Software - Document Imaging System (ECM User Count per Department)                  | 6,579         | 061405  | 40-50   |

**CAPITAL OUTLAY - ALL FUNDS  
Request for Fiscal Year 2013-2014**

| Department                             | Items to be Purchased                                              | 2013-2014      | PROJECT | ACCOUNT |
|----------------------------------------|--------------------------------------------------------------------|----------------|---------|---------|
| (009) Parks and Recreation             | Equipment - Scanner (ECM User Count per Department)                | 800            | 061406  | 40-02   |
|                                        |                                                                    | <b>24,048</b>  |         |         |
| (009) Finance                          | Computer (1)                                                       | 1,062          | 081401  | 40-49   |
| (009) Finance                          | I-Pad (1)                                                          | 750            | 081402  | 40-49   |
| (009) Finance                          | Software - Document Imaging System (ECM User Count per Department) | 19,738         | 081403  | 40-50   |
| (009) Finance                          | Equipment - Scanner (ECM User Count per Department)                | 4,800          | 081404  | 40-02   |
|                                        |                                                                    | <b>26,350</b>  |         |         |
| (009) Street                           | Software - Document Imaging System (ECM User Count per Department) | 6,579          | 091401  | 40-50   |
| (009) Street                           | Equipment - Scanner (ECM User Count per Department)                | 800            | 091402  | 40-02   |
|                                        |                                                                    | <b>7,379</b>   |         |         |
| (009) Animal Welfare                   | Software - Document Imaging System (ECM User Count per Department) | 3,290          | 101401  | 40-50   |
| (009) Animal Welfare                   | Equipment - Scanner (ECM User Count per Department)                | 800            | 101402  | 40-02   |
|                                        |                                                                    | <b>4,090</b>   |         |         |
| (009) General Government               | I-Pads (7) - City Council                                          | 5,250          | 141401  | 40-49   |
|                                        |                                                                    | <b>5,250</b>   |         |         |
| (009) Neighborhood Services/ In Action | Computers (4)                                                      | 4,000          | 151401  | 40-49   |
| (009) Neighborhood Services            | Software - Document Imaging System (ECM User Count per Department) | 13,159         | 151402  | 40-50   |
| (009) Neighborhood Services            | Equipment - Scanner (ECM User Count per Department)                | 800            | 151403  | 40-02   |
|                                        |                                                                    | <b>17,959</b>  |         |         |
| (009) Information Technology           | Hardware/Software for LAN/WAN & Servers                            | 50,000         | 161401  | 40-50   |
| (009) Information Technology           | CPU Replacement & Test Equipment                                   | 15,000         | 161402  | 40-02   |
| (009) Information Technology           | City Hall Server Rooms Fire Suppression                            | 15,000         | 161403  | 40-02   |
| (009) Information Technology           | Basement Server Rooms Fire Suppression                             | 30,000         | 161404  | 40-02   |
| (009) Information Technology           | Email Archival and Retention                                       | 10,000         | 161405  | 40-50   |
| (009) Information Technology           | Virtual Desktop Infrastructure (VDI) Phase 1                       | 50,000         | 161406  | 40-50   |
| (009) Information Technology           | New Audio and Mic System for Council Chambers                      | 20,000         | 161407  | 40-02   |
| (009) Information Technology           | Software - Document Imaging System (ECM User Count per Department) | 13,159         | 161408  | 40-50   |
| (009) Information Technology           | Equipment - Scanner (ECM User Count per Department)                | 800            | 161409  | 40-02   |
|                                        |                                                                    | <b>203,959</b> |         |         |

**CAPITAL OUTLAY - ALL FUNDS  
Request for Fiscal Year 2013-2014**

| Department                           | Items to be Purchased                                                                                          | 2013-2014      | PROJECT | ACCOUNT |
|--------------------------------------|----------------------------------------------------------------------------------------------------------------|----------------|---------|---------|
| (009) Emergency Management           | Software - Document Imaging System (ECM User Count per Department)                                             | 9,869          | 181401  | 40-50   |
| (009) Emergency Management           | Equipment - Scanner (ECM User Count per Department)                                                            | 800            | 181402  | 40-02   |
|                                      |                                                                                                                | <b>10,669</b>  |         |         |
| <b>SUBTOTAL (009) CAPITAL OUTLAY</b> |                                                                                                                | <b>453,870</b> |         |         |
| (012) City Clerk                     | Chairs for Court - 4ft & 6ft Lobby Bench, 2 Chairs for each side of Judges Bench                               | 1,900          | 021408  | 40-02   |
| (012) City Clerk                     | Standley Copy Machine                                                                                          | 6,158          | 021409  | 40-02   |
|                                      |                                                                                                                | <b>8,058</b>   |         |         |
| (012) Community Development          | Wayfinding Signage for Municipal Complex                                                                       | 10,000         | 051407  | 40-14   |
| (012) Community Development          | Tennant 2000 RPM High Speed Burnisher                                                                          | 1,600          | 051408  | 40-02   |
| (012) Community Development          | Staff Car Replacement                                                                                          | 26,000         | 051409  | 40-01   |
| (012) Community Development          | LED Parking Lot Lights                                                                                         | 25,000         | 051410  | 40-06   |
|                                      |                                                                                                                | <b>62,600</b>  |         |         |
| (012) Parks and Recreation           | New Scoreboard at Doug Hunt Softball Complex                                                                   | 6,500          | 061407  | 40-02   |
| (012) Parks and Recreation           | Replace Exterior Doors at Community Center                                                                     | 30,000         | 061408  | 40-14   |
| (012) Parks and Recreation           | Waterproof Exterior of Community Center                                                                        | 37,000         | 061409  | 40-14   |
| (012) Parks and Recreation           | LED lights for Community Center Parking Lot-\$9,000 and Senior Center Parking Lot-\$9,                         | 18,000         | 061410  | 40-06   |
| (012) Parks and Recreation           | Budget Package 2 A/C Unit at Senior Center (Senior Bond (013)?)                                                | 15,000         | 061412  | 40-02   |
| (012) Parks and Recreation           | New Office Structure, Carpeting, Heating and Air, Electrical, Computer and Furniture for Special Events Person | 13,000         | 061413  | 40-02   |
| (012) Parks and Recreation           | Exercise Equipment for Employee Fitness Center (Multi Gym - \$6,900; Elliptical \$4,200; Bike \$2,900)         | 14,000         | 061414  | 40-02   |
| (012) Parks and Recreation           | Two (2) Chairs for Conference Room                                                                             | 500            | 061415  | 40-02   |
|                                      |                                                                                                                | <b>134,000</b> |         |         |
| (012) Street                         | 75 HP Tractor w/12' Mower (FY 13-14 2nd Half of Funding + \$40,000 Rolled from FY 12 13)                       | 48,000         | 091403  | 40-02   |
| (012) Street                         | Zero Turn Mower                                                                                                | 9,000          | 091404  | 40-02   |
| (012) Street                         | Weedeaters & Blowers - FY 13-14 Weedeaters/Blowers/Edgers                                                      | 2,000          | 091405  | 40-02   |
| (012) Street                         | 3/4 Ton Pickup Used for Street, Park and Facilities Maintenance                                                | 26,000         | 091406  | 40-01   |
| (012) Street                         | Sign/Signal Truck (First Year Half Funding)                                                                    | 42,000         | 091407  | 40-01   |
|                                      |                                                                                                                | <b>127,000</b> |         |         |
| (012) Animal Welfare                 | Replacement of the Incinerator                                                                                 | 31,700         | 101403  | 40-02   |

**CAPITAL OUTLAY - ALL FUNDS  
Request for Fiscal Year 2013-2014**

| Department                  | Items to be Purchased                                                                    | 2013-2014      | PROJECT | ACCOUNT |
|-----------------------------|------------------------------------------------------------------------------------------|----------------|---------|---------|
|                             |                                                                                          | <b>31,700</b>  |         |         |
| (012) Neighborhood Services | Mid-Sized Extended Cab Pickup w/Tow Package, Tool Box, Light Bar & Headache Rack         | 24,500         | 151404  | 40-01   |
|                             |                                                                                          | <b>24,500</b>  |         |         |
|                             | <b>SUBTOTAL (012) CAPITAL OUTLAY</b>                                                     | <b>387,858</b> |         |         |
| (013) Street & Alley        | Micro Surface Air Depot (SE 29th to SE 15th)                                             | 148,000        | 091408  | 40-06   |
| (013) Street & Alley        | Residential Street Repair                                                                | 200,000        | 091409  | 40-06   |
| (013) Street & Alley        | Misc City Wide Thermo Stripe Projects                                                    | 50,000         | 091410  | 40-06   |
| (013) Street & Alley        | Repairs due to Water Line Breaks                                                         | 50,000         | 091411  | 40-06   |
|                             |                                                                                          | <b>448,000</b> |         |         |
| (014) Technology            | Network Upgrades                                                                         | 20,000         | 141402  | 40-02   |
|                             |                                                                                          | <b>20,000</b>  |         |         |
| (21) Police                 | Vehicles                                                                                 | 365,000        | 621401  | 40-01   |
| (21) Police                 | Equipment for Vehicles                                                                   | 80,000         | 621402  | 40-02   |
| (21) Police                 | Upgrade Zebra RW420 to Bluetooth - FY 13-14 Repair and Replace printers in patrol units. | 5,000          | 621403  | 40-02   |
| (21) Police                 | In Car Cameras                                                                           | 150,000        | 621404  | 40-02   |
| (21) Police                 | Repair of Elevator (\$150,000 from FY 11-12)                                             | 20,000         | 051101  | 40-14   |
| (21) Police                 | Improvements Other Than Buildings                                                        | 5,000          | 621406  | 40-15   |
| (21) Police                 | Replacement of office Computer Systems - FY 13-14 Replace desk top and lap top computers | 10,000         | 621407  | 40-49   |
| (21) Police                 | General Dynamics Mobile Computer Terminals (MCT)                                         | 25,000         | 621408  | 40-02   |
| (21) Police                 | New Training Facility at the Range with secured areas for storage                        | 100,000        | 621409  | 40-07   |
| (21) Police                 | Remodel PD                                                                               | 10,000         | 621410  | 40-14   |
| (21) Police                 | Thermal Imager / Infrared Imager Recorder                                                | 10,000         | 621411  | 40-02   |
| (21) Police                 | Leupold Mark 4 4.5-14x50mm LR/T M1 Long Range / Tactical Riflescope Illuminated Reticle  | 1,500          | 621412  | 40-02   |

**CAPITAL OUTLAY - ALL FUNDS  
Request for Fiscal Year 2013-2014**

| <b>Department</b>            | <b>Items to be Purchased</b>                                                            | <b>2013-2014</b> | <b>PROJECT</b> | <b>ACCOUNT</b> |
|------------------------------|-----------------------------------------------------------------------------------------|------------------|----------------|----------------|
| (21) Police                  | Laser Max Uni-Ir (rail mounted, Infra-Red laser beam)                                   | 3,850            | 621413         | 40-02          |
| (21) Police                  | 6 - I-pads for CAO's and SRO                                                            | 4,200            | 621414         | 40-49          |
| (21) Police                  | Upgrade the software for the CAO's I-Pads                                               | 4,000            | 621415         | 40-50          |
| (21) Police                  | 5" SX Robotic Total Station                                                             | 25,658           | 621416         | 40-02          |
| (21) Police                  | K-9 Bite Suit and two training sleeves and covers                                       | 1,800            | 621417         | 40-02          |
| (21) Police                  | 10 Premier Crown Full Coverage Riot Duty Helmets, 10 Casco Natural Hardwood Riot Batons | 1,510            | 621418         | 40-02          |
| (21) Police                  | 10 Personal Protection Equipment (PPE)                                                  | 4,000            | 621419         | 40-02          |
| (21) Police                  | Furniture - Desk and Chair for Lab Office                                               | 1,200            | 621420         | 40-02          |
| (21) Police                  | Lab Camera - 1 Nikon Camera System                                                      | 2,700            | 621421         | 40-02          |
| (21) Police                  | Software - Document Imaging System (ECM User Count per Department)                      | 82,243           | 621422         | 40-50          |
| (21) Police                  | Equipment - Scanner (ECM User Count per Department)                                     | 4,000            | 621423         | 40-02          |
|                              |                                                                                         | <b>916,661</b>   |                |                |
| (25) Juvenile                | Furniture - Chair                                                                       | 900              | 621424         | 40-02          |
| (25) Juvenile                | Software - Document Imaging System (ECM User Count per Department)                      | 6,579            | 621425         | 40-50          |
| (25) Juvenile                | Scanner (ECM User Count per Department)                                                 | 800              | 621426         | 40-02          |
|                              |                                                                                         | <b>8,279</b>     |                |                |
| (30) Police State Seizures   | Equipment - Undesignated                                                                | 5,000            | 621427         | 40-02          |
|                              |                                                                                         | <b>5,000</b>     |                |                |
| (31) Police Special Projects | Equipment - Undesignated                                                                | 5,000            | 621428         | 40-02          |
|                              |                                                                                         | <b>5,000</b>     |                |                |
| (33) Police Federal Projects | Equipment - Undesignated                                                                | 5,000            | 621429         | 40-02          |
| (33) Police Federal Projects | Building - Undesignated                                                                 | 5,000            | 621430         | 40-07          |
| (33) Police Federal Projects | 6 I-pads for SIU                                                                        | 4,200            | 621431         | 40-49          |
|                              |                                                                                         | <b>14,200</b>    |                |                |
| (36) Police - Jail           | Furniture & Equipment - Undesignated                                                    | 10,000           | 621432         | 40-02          |
| (36) Police - Jail           | Dowley control for access into the Jail and PD                                          | 22,350           | 621433         | 40-02          |
| (36) Police - Jail           | Computers                                                                               | 3,000            | 621434         | 40-49          |
|                              |                                                                                         | <b>35,350</b>    |                |                |
| (37) Police - Impound Fees   | Radars                                                                                  | 30,000           | 621435         | 40-02          |
|                              |                                                                                         | <b>30,000</b>    |                |                |

**CAPITAL OUTLAY - ALL FUNDS  
Request for Fiscal Year 2013-2014**

| Department | Items to be Purchased                                                                                                                                                             | 2013-2014 | PROJECT | ACCOUNT |
|------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|---------|---------|
| (41) Fire  | Chainsaw Bars and Chains                                                                                                                                                          | 720       | 641401  | 40-02   |
| (41) Fire  | Twenty (20) Sets of Personal protective Turnout Clothing at \$2K ea.                                                                                                              | 40,000    | 641402  | 40-02   |
| (41) Fire  | 3 Disposable Hearing protection @ \$40 - FY 13-14 Hearing Protection Total \$250                                                                                                  | 250       | 641403  | 40-02   |
| (41) Fire  | Safety Glasses - FY 13-14 50 pair of Safety Glasses @ \$6 per pair                                                                                                                | 300       | 641404  | 40-02   |
| (41) Fire  | 15 Boxes of EMS Gloves - FY 13-14 30 cases of EMS Gloves @ \$120 per case                                                                                                         | 3,600     | 641405  | 40-02   |
| (41) Fire  | Replace Six (6) Computer Workstations per IT Schedule                                                                                                                             | 6,000     | 641406  | 40-49   |
| (41) Fire  | Mowers (48" Riding Mower @ \$7,500 and 52" Riding Mower @ \$8,000)                                                                                                                | 15,500    | 641407  | 40-02   |
| (41) Fire  | Trench Stuff (6 Trench Panels, 8 4x4x8' Posts, 8 2x4x8 Studs, 16 Penny Nails, 50' Extension Cord, Wheel Barrow, 4 Tape Measures and Dewalt Combo Kit (cordless))                  | 1,571     | 641408  | 40-02   |
| (41) Fire  | Ventilation Fans (Ram Fan GF210 21" gas powered positive pressure ventilation fan @ \$2,100 and Electric Ventilation Fan @ \$2,500)                                               | 4,600     | 641409  | 40-02   |
| (41) Fire  | Repair of present Turnout Gear                                                                                                                                                    | 3,000     | 641410  | 40-02   |
| (41) Fire  | 5 Firefighting Helmets @ \$200 ea, 30 Fire Helmet Face Shields @ \$37 ea, 50 Firefighting Gloves @ \$60 ea, 20 firefighter Nomex Hoods @ \$30 and 10 Fighter Suspenders @ \$60 ea | 6,310     | 641411  | 40-02   |
| (41) Fire  | Radio Repairs (Handheld Radios)                                                                                                                                                   | 1,600     | 641412  | 40-02   |
| (41) Fire  | Automatic Defibrillator Pads (40 Pads)                                                                                                                                            | 2,000     | 641413  | 40-02   |
| (41) Fire  | Resuscitator Regulators                                                                                                                                                           | 600       | 641414  | 40-02   |
| (41) Fire  | 3 EMS Bags @ \$250 each                                                                                                                                                           | 750       | 641415  | 40-02   |
| (41) Fire  | 5 Blood Pressure Cuffs and Stethoscopes                                                                                                                                           | 250       | 641416  | 40-02   |
| (41) Fire  | SCBA Calibration (Biosystems PosiCheck Test Bench due on 9/12/13 @ \$575, Quantifit OHD Fit Tester due 11/30/13 @ \$525, Shipping for Calibration @ \$150)                        | 1,250     | 641417  | 40-02   |
| (41) Fire  | SCBA Compressor Testing and Service ( Bauer Compressor Annual Service - \$400 and Bauer Compressor Repairs - \$1,500)                                                             | 1,900     | 641418  | 40-02   |
| (41) Fire  | SCBA Parts and Maintenance (Miscellaneous Parts @ \$5,000, Adhesives and Lubricants @ \$100, Batteries (C, AA, 9V, Lithium) @ \$250)                                              | 5,350     | 641419  | 40-02   |
| (41) Fire  | 4 Piece Cordless Tool Combo Kit                                                                                                                                                   | 450       | 641420  | 40-02   |
| (41) Fire  | Tool Box for Tech Rescue (26" Tool Box, 16" Tool Box and a 3 Drawer Portable Chest)                                                                                               | 105       | 641421  | 40-02   |
| (41) Fire  | Misc. Tools for Tech Rescue Tool Box                                                                                                                                              | 311       | 641422  | 40-02   |
| (41) Fire  | 3 I-Pad Replacements for damaged ones                                                                                                                                             | 2,700     | 641423  | 40-49   |
| (41) Fire  | 6 Glucose Meters                                                                                                                                                                  | 600       | 641424  | 40-02   |
| (41) Fire  | Boots (25 pair @ \$400 per pair)                                                                                                                                                  | 10,000    | 641425  | 40-02   |
| (41) Fire  | Training Equipment (IFSTA Red Books @ \$1,000, Keiser Force Machine Sled @ \$3,025, Speakers for Video Projector @ \$200, 3 Helmet Cams @ \$300 ea (\$900)                        | 5,125     | 641426  | 40-02   |
| (41) Fire  | Hand Tools                                                                                                                                                                        | 2,317     | 641427  | 40-02   |
| (41) Fire  | Hazmat Tool Box for Prime Hauler                                                                                                                                                  | 600       | 641428  | 40-02   |
| (41) Fire  | Hazmat Wagon (60" x 31 1/2", 2200 lb. capacity haul wagon)                                                                                                                        | 350       | 641429  | 40-02   |
| (41) Fire  | Electrical Circular Saw for Tech Rescue and Blades                                                                                                                                | 200       | 641430  | 40-02   |
| (41) Fire  | Electrical Drill for Tech Rescue                                                                                                                                                  | 150       | 641431  | 40-02   |

**CAPITAL OUTLAY - ALL FUNDS**  
**Request for Fiscal Year 2013-2014**

| Department          | Items to be Purchased                                                          | 2013-2014      | PROJECT | ACCOUNT |
|---------------------|--------------------------------------------------------------------------------|----------------|---------|---------|
| (41) Fire           | Unmanned Aerial Drone (For Haz Mat and Wildland Fires)                         | 20,000         | 641432  | 40-02   |
| (41) Fire           | SCBA Communications Upgrade (RCS communications and SCBA Mask Upgrade)         | 12,500         | 641433  | 40-02   |
| (41) Fire           | Software - Document Imaging System (ECM User Count per Department)             | 29,608         | 641434  | 40-50   |
| (41) Fire           | Scanner (ECM User Count per Department)                                        | 1,600          | 641435  | 40-02   |
|                     |                                                                                | <b>182,167</b> |         |         |
| (45) Welcome Center | Television Replacement - FY 13-14 42" LED TV w/Wall Mount & DVD Player Conf Rm | 545            | 741401  | 40-02   |
| (45) Welcome Center | Lobby Lighting                                                                 | 5,234          | 741402  | 40-14   |
| (45) Welcome Center | Repair Sheetrock, Paint Lobby & Storage Area                                   | 5,000          | 741403  | 40-14   |
| (45) Welcome Center | HP Laserjet Color All-in-One Printer                                           | 600            | 741404  | 40-02   |
| (45) Welcome Center | Refrigerator w/Ice Maker                                                       | 575            | 741405  | 40-02   |
| (45) Welcome Center | Software - Document Imaging System (ECM User Count per Department)             | 3,290          | 741406  | 40-50   |
| (45) Welcome Center | Scanner (ECM User Count per Department)                                        | 800            | 741407  | 40-02   |
| (45) Welcome Center | A/C 2 Units                                                                    | 5,550          | 741408  | 40-07   |
|                     |                                                                                | <b>21,594</b>  |         |         |
| (46) CVB            | Exhibit Display Equipment                                                      | 1,000          | 071401  | 40-02   |
|                     |                                                                                | <b>1,000</b>   |         |         |
| (50) Drainage Tax   | SE 15th to Bomber Baseball Field Drainage Channel                              | 250,000        | 651401  | 40-05   |
| (50) Drainage Tax   | Other Projects to be Approved by Council                                       | 278,466        | 651402  | 40-05   |
|                     |                                                                                | <b>528,466</b> |         |         |
| (61) Stormwater     | Replacement of Computers                                                       | 3,050          | 611401  | 40-49   |
| (61) Stormwater     | Door Monitoring                                                                | 300            | 611402  | 40-02   |
| (61) Stormwater     | (2) Emergency Flashers                                                         | 500            | 611403  | 40-02   |
| (61) Stormwater     | Platform Carts                                                                 | 680            | 611404  | 40-02   |
| (61) Stormwater     | (2) Digital Camera's                                                           | 600            | 611405  | 40-02   |
| (61) Stormwater     | Lightbar                                                                       | 2,000          | 611406  | 40-02   |
| (61) Stormwater     | HHW Permanent Facility Building                                                | 100,000        | 611407  | 40-07   |
| (61) Stormwater     | Scanner (ECM User Count per Department)                                        | 800            | 611408  | 40-02   |
| (61) Stormwater     | Software - Document Imaging System (ECM User Count per Department)             | 6,579          | 611409  | 40-50   |
|                     |                                                                                | <b>114,509</b> |         |         |
| (65) Street Tax     | Other Projects to be Approved by Council                                       | 26,907         | 661401  | 40-08   |
| (65) Street Tax     | Eng/Design Reconstruction of SE 29th & Air Depot Intersection                  | 250,000        | 661402  | 40-06   |
| (65) Street Tax     | Other Projects to be Approved by Council                                       | 64,654         | 231401  | 40-08   |

**CAPITAL OUTLAY - ALL FUNDS  
Request for Fiscal Year 2013-2014**

| Department                  | Items to be Purchased                                                                                | 2013-2014      | PROJECT | ACCOUNT |
|-----------------------------|------------------------------------------------------------------------------------------------------|----------------|---------|---------|
| (65) Street Tax             | Other Projects to be Approved by Sidewalk Committee                                                  | 245,952        | 061422  | 40-08   |
| (65) Street Tax             | Other Projects to be Approved by Council                                                             | 256,692        | 871401  | 40-08   |
|                             |                                                                                                      | <b>844,205</b> |         |         |
| (70) Emergency Operations   | Replace Computer & Hardware (Five Total) - FY 13-14 Standard PC (2 Monitors)                         | 1,062          | 211401  | 40-49   |
| (70) Emergency Operations   | Covered Awning for Storing Trailers, Generators and other Equipment at PWA (OEM is Funding \$10,000) | 10,000         | 211306  | 40-07   |
| (70) Emergency Operations   | Upgrade Recording System for Radios and Phones in 911 Center                                         | 40,000         | 211403  | 40-02   |
|                             |                                                                                                      | <b>51,062</b>  |         |         |
| (75) Public Works Authority | Desk, Chairs, Filing Cabinets, Refrigerator & Microwave                                              | 6,189          | 301401  | 40-02   |
| (75) Public Works Authority | Replace Computers & Hardware                                                                         | 4,000          | 301402  | 40-49   |
| (75) Public Works Authority | Software                                                                                             | 15,000         | 301403  | 40-50   |
| (75) Public Works Authority | Scanner (ECM User Count per Department)                                                              | 1,600          | 301404  | 40-02   |
| (75) Public Works Authority | Software - Document Imaging System (ECM User Count per Department)                                   | 13,159         | 301405  | 40-50   |
|                             |                                                                                                      | <b>39,948</b>  |         |         |
| (80) Fleet Services         | Replace Office Equipment & Two (2) Desktop Computers                                                 | 2,000          | 251401  | 40-49   |
| (80) Fleet Services         | Set of Doors for the Fleet Service Gator Truck                                                       | 1,000          | 251402  | 40-02   |
| (80) Fleet Services         | Hybrid Shop Support Vehicle (Loaner Car Fleet)                                                       | 20,000         | 251403  | 40-01   |
| (80) Fleet Services         | Shop Equipment, Model Specific Electronic Test Equipment                                             | 2,000          | 251404  | 40-02   |
| (80) Fleet Services         | Scanner (ECM User Count per Department)                                                              | 800            | 251405  | 40-02   |
| (80) Fleet Services         | Software - Document Imaging System (ECM User Count per Department)                                   | 9,869          | 251406  | 40-50   |
|                             |                                                                                                      | <b>35,669</b>  |         |         |
| (81) Surplus                | Security Cameras                                                                                     | 1,250          | 261401  | 40-02   |
| (81) Surplus                | Garage Door Openers                                                                                  | 1,250          | 261402  | 40-02   |
|                             |                                                                                                      | <b>2,500</b>   |         |         |
| (115) Activity Fund (7810)  | Score Board for Softball Field                                                                       | 6,500          | 781401  | 40-02   |
|                             |                                                                                                      | <b>6,500</b>   |         |         |
| (123) Parks & Recreation    | Drinking Water Fountains (1) Kiwanis Park, (1) Dog Park and (1) Bicentennial Park                    | 7,500          | 061416  | 40-04   |
| (123) Parks & Recreation    | Upgrade Kiwanis Playground                                                                           | 50,000         | 061417  | 40-04   |
| (123) Parks & Recreation    | Repave Soldier Creek Nature Trail from Christmas Tree to the Woods                                   | 75,000         | 061418  | 40-06   |
| (123) Parks & Recreation    | Basketball Courts                                                                                    | 200,000        | 061423  | 40-04   |
| (123) Parks & Recreation    | Replace 40 Chairs at Community Center                                                                | 2,000          | 061419  | 40-02   |



**CAPITAL OUTLAY - ALL FUNDS  
Request for Fiscal Year 2013-2014**

| Department                       | Items to be Purchased                                         | 2013-2014        | PROJECT | ACCOUNT |
|----------------------------------|---------------------------------------------------------------|------------------|---------|---------|
| (123) Parks & Recreation         | Window Shades for Midwest Room at Community Center            | 2,000            | 061420  | 40-02   |
| (123) Parks & Recreation         | Blinds for Grand Room                                         | 2,000            | 061421  | 40-02   |
|                                  |                                                               | <b>338,500</b>   |         |         |
| (141) CDBG                       | Replace Computer                                              | 1,000            | 391401  | 40-49   |
|                                  |                                                               | <b>1,000</b>     |         |         |
| (157) Capital Improvements       | Sooner Rd - RR Tracks North to NE 23rd St                     | 280,000          | 571401  | 40-06   |
| (157) Capital Improvements       | Sooner Rd - from Reno to SE 29th St - Overlay and Sidewalks   | 350,000          | 571402  | 40-06   |
| (157) Capital Improvements       | Painting of Street Light Fixtures                             | 13,750           | 571403  | 40-06   |
| (157) Capital Improvements       | Gabion Baskets                                                | 125,000          | 571404  | 40-06   |
| (157) Capital Improvements       | Survey Douglas Blvd. from NE 10th to SE 4th                   | 20,000           | 571405  | 40-06   |
| (157) Capital Improvements       | Survey SE 15th from Sandra to Midwest Blvd                    | 20,000           | 571406  | 40-06   |
| (157) Capital Improvements       | Survey & Engineering SE 29th from Douglas to Midwest Blvd     | 250,000          | 571407  | 40-06   |
|                                  |                                                               | <b>1,058,750</b> |         |         |
| (172) Capital Water Improvements | NE 10th St & Air Depot Boring Project                         | 25,000           | 491401  | 40-05   |
| (172) Capital Water Improvements | SCADA System                                                  | 250,000          | 491402  | 40-05   |
| (172) Capital Water Improvements | Rehabilitation of 3 Water Wells                               | 147,983          | 491403  | 40-05   |
|                                  |                                                               | <b>422,983</b>   |         |         |
| (178) Construction Loan Payment  | Eastside Distribution Improvements Ph 2                       | 500,000          | 421301  | 40-05   |
| (178) Construction Loan Payment  | SE 15 St Widening Relocation Project                          | 805,000          | 421416  | 40-05   |
| (178) Construction Loan Payment  | Eastside Water Tower (Anderson Rd)                            | 1,500,000        | 421302  | 40-05   |
|                                  |                                                               | <b>2,805,000</b> |         |         |
| (186) Sewer Construction         | Compost/Yard Waste Receiving Facility                         | 225,000          | 461401  | 40-05   |
| (186) Sewer Construction         | Equipment for Composting Facility                             | 730,000          | 461402  | 40-02   |
|                                  |                                                               | <b>955,000</b>   |         |         |
| (187) Utility Services           | Furniture - Chairs - FY 13-14 Office Furniture (Desk)         | 1,200            | 501401  | 40-02   |
| (187) Utility Services           | Computer Monitors - FY 13-14 Computers, Ipad and Monitor Arms | 5,648            | 501402  | 40-49   |
| (187) Utility Services           | Scanners - FY 13-14 Scanning Equipment (Vault)                | 3,500            | 501403  | 40-02   |
| (187) Utility Services           | Security Glass, Door Lock for Utility Customer Service        | 5,000            | 501404  | 40-02   |
| (187) Utility Services           | Flooring for the Utility Service Area and Clerks Office       | 7,063            | 501405  | 40-14   |
| (187) Utility Services           | Scanner (ECM User Count per Department)                       | 1,600            | 501406  | 40-02   |

**CAPITAL OUTLAY - ALL FUNDS  
Request for Fiscal Year 2013-2014**

| Department                     | Items to be Purchased                                                             | 2013-2014        | PROJECT | ACCOUNT |
|--------------------------------|-----------------------------------------------------------------------------------|------------------|---------|---------|
| (187) Utility Services         | Software - Document Imaging System (ECM User Count per Department)                | 9,869            | 501407  | 40-50   |
|                                |                                                                                   | <b>33,880</b>    |         |         |
| (188) Capital Sewer            | Other Projects to be Approved by Council                                          | 108,783          | 441401  | 40-08   |
| (188) Capital Sewer            | SE 15th St Widening Relocation - Sewer                                            | 145,000          | 441402  | 40-05   |
| (188) Capital Sewer            | Edgewood Lift Station Pump                                                        | 31,000           | 441403  | 40-05   |
| (188) Capital Sewer            | Boiler Repair                                                                     | 90,000           | 441404  | 40-02   |
|                                |                                                                                   | <b>374,783</b>   |         |         |
| (189) Utilities Capital Outlay | Automated Meter Reading System                                                    | 4,416,949        | 501004  | 40-05   |
| (189) Utilities Capital Outlay | Pony Project                                                                      | 40,000           | 141403  | 40-15   |
|                                |                                                                                   | <b>4,456,949</b> |         |         |
| (190) Sanitation               | 25-8 Yard Dumpsters - FY 13-14 25 - 8 Yard @ \$1,100 each                         | 27,500           | 411401  | 40-02   |
| (190) Sanitation               | 20-6 Yard Dumpsters - FY 13-14 20 - 6 Yard @ \$940 each                           | 18,800           | 411402  | 40-02   |
| (190) Sanitation               | 20-4 Yard Dumpsters - FY 13-14 20 - 4 Yard @ \$650 each                           | 13,000           | 411403  | 40-02   |
| (190) Sanitation               | 168 Sharp Containers                                                              | 8,581            | 411404  | 40-02   |
| (190) Sanitation               | Replacement of Four (4) Computers - FY 13-14 Replace (1) Computer @ \$1,000       | 1,000            | 411405  | 40-49   |
| (190) Sanitation               | Vermeer BC1500 Brush Chipper                                                      | 39,986           | 411406  | 40-02   |
| (190) Sanitation               | Three (3) Replacement Tractor Trucks                                              | 420,000          | 411407  | 40-01   |
| (190) Sanitation               | Replacement Front-end Loader/CNG                                                  | 285,000          | 411408  | 40-01   |
| (190) Sanitation               | Scanner (ECM User Count per Department)                                           | 800              | 411409  | 40-02   |
| (190) Sanitation               | Software - Document Imaging System (ECM User Count per Department)                | 3,290            | 411410  | 40-50   |
|                                |                                                                                   | <b>817,957</b>   |         |         |
| (191) Water                    | Replacement of Fire Hydrants                                                      | 19,000           | 421401  | 40-02   |
| (191) Water                    | Replacement of Water Meters                                                       | 15,000           | 421402  | 40-05   |
| (191) Water                    | Replacement of Three (3) Computers                                                | 3,000            | 421403  | 40-49   |
| (191) Water                    | W&T 10,000 Lb/Day Autoswitchover Vacuum Regulators Check Unit for Chlorine System | 5,800            | 421404  | 40-02   |
| (191) Water                    | Backwash Pump #1 Pump. Replace pump bowls, column and shafting                    | 17,900           | 421405  | 40-02   |
| (191) Water                    | 500 Lb/Day Chlorination Unit for Chlorine Dioxide System                          | 19,800           | 421406  | 40-02   |
| (191) Water                    | Well Submersible Pump, Motor and Cable                                            | 16,500           | 421407  | 40-02   |
| (191) Water                    | Laboratory Incubator                                                              | 4,000            | 421408  | 40-02   |
| (191) Water                    | Laboratory Refrigerator                                                           | 4,000            | 421409  | 40-02   |
| (191) Water                    | 1/2 Ton Pickup Truck with Tow Package, Tool Box, Warning lights and other options | 25,000           | 421410  | 40-01   |
| (191) Water                    | Portable Generator                                                                | 1,200            | 421411  | 40-02   |

**CAPITAL OUTLAY - ALL FUNDS  
Request for Fiscal Year 2013-2014**

| Department                   | Items to be Purchased                                                     | 2013-2014      | PROJECT | ACCOUNT |
|------------------------------|---------------------------------------------------------------------------|----------------|---------|---------|
| (191) Water                  | Mueller B-101 Tapping Unit (water line hot taping device)                 | 3,300          | 421412  | 40-02   |
| (191) Water                  | Scanner (ECM User Count per Department)                                   | 800            | 421413  | 40-02   |
| (191) Water                  | Software - Document Imaging System (ECM User Count per Department)        | 9,869          | 421414  | 40-50   |
|                              |                                                                           | <b>145,169</b> |         |         |
| (192) Sewer                  | Utility Vehicle for Plant                                                 | 5,500          | 431401  | 40-01   |
| (192) Sewer                  | Safety Equipment                                                          | 5,000          | 431402  | 40-02   |
| (192) Sewer                  | Upgrade Linko Data System                                                 | 1,300          | 431403  | 40-02   |
| (192) Sewer                  | Replacement of Three (3) Computers                                        | 3,000          | 431404  | 40-49   |
| (192) Sewer                  | Submersible Sewage Cutter Lift Pump 480 volt 3 Phase, 50hp                | 11,500         | 431405  | 40-02   |
| (192) Sewer                  | Replacement of Four (4) Root Saws for Cleaning Sewer Mains                | 5,000          | 431406  | 40-02   |
| (192) Sewer                  | 1/2 Ton Full Size Pickup                                                  | 20,000         | 431407  | 40-01   |
| (192) Sewer                  | TKN Digestion & Distillation                                              | 8,000          | 431408  | 40-02   |
| (192) Sewer                  | Automatic Generator Transfer Switch 104 Amps, 480 Volts 3 phase, 60 Hertz | 3,500          | 431409  | 40-02   |
| (192) Sewer                  | Scanner (ECM User Count per Department)                                   | 800            | 431410  | 40-02   |
| (192) Sewer                  | Software - Document Imaging System (ECM User Count per Department)        | 13,159         | 431411  | 40-50   |
|                              |                                                                           | <b>76,759</b>  |         |         |
| (193) Utilities Authority    | Soldier Creek Industrial Park                                             | 33,125         | 871001  | 40-06   |
|                              |                                                                           | <b>33,125</b>  |         |         |
| (194) Downtown Redevelopment | Pool Marquee                                                              | 45,000         | 921401  | 40-15   |
| (194) Downtown Redevelopment | Match for Golf Course Fence                                               | 50,000         | 921402  | 40-15   |
| (194) Downtown Redevelopment | Land Acquisition                                                          | 100,000        | 921403  | 40-09   |
| (194) Downtown Redevelopment | Mid-America Park Construction                                             | 200,000        | 921404  | 40-09   |
| (194) Downtown Redevelopment | Midwest Blvd Fence                                                        | 50,000         | 921405  | 40-15   |
|                              |                                                                           | <b>445,000</b> |         |         |
| (196) FF & E Reserve         | Elevator - Upgrade Interior                                               | 43,000         | 401401  | 40-14   |
| (196) FF & E Reserve         | To be Determined                                                          | 30,000         | 401402  | 40-08   |
| (196) FF & E Reserve         | Guest Room Desk Chairs (155)                                              | 17,390         | 401403  | 40-02   |
| (196) FF & E Reserve         | Upgrade Light Dimming System                                              | 25,000         | 401404  | 40-14   |
| (196) FF & E Reserve         | Corridor Carpet                                                           | 80,000         | 401405  | 40-14   |
| (196) FF & E Reserve         | Pole Painting                                                             | 11,400         | 401406  | 40-14   |
| (196) FF & E Reserve         | Guest Room Vanities                                                       | 38,775         | 401407  | 40-14   |
|                              |                                                                           | <b>245,565</b> |         |         |

**CAPITAL OUTLAY - ALL FUNDS  
Request for Fiscal Year 2013-2014**

| <b>Department</b>                 | <b>Items to be Purchased</b>                                                                     | <b>2013-2014</b>  | <b>PROJECT</b> | <b>ACCOUNT</b> |
|-----------------------------------|--------------------------------------------------------------------------------------------------|-------------------|----------------|----------------|
| (197) Golf Courses                | 11 EZGO Golf Carts (less \$9,000 potential trade in) FY 13-14 (less \$10,800 potential trade in) | 42,350            | 471401         | 40-02          |
| (197) Golf Courses                | Workman Toro Truckster                                                                           | 18,000            | 471402         | 40-02          |
| (197) Golf Courses                | Brushes for Top Dressing                                                                         | 1,000             | 471404         | 40-02          |
| (197) Golf Courses                | Drag Mat for Top Dressing                                                                        | 800               | 471405         | 40-02          |
| (197) Golf Courses                | Replace (3) Weed Eaters                                                                          | 1,000             | 471406         | 40-02          |
| (197) Golf Courses                | Range Picker                                                                                     | 3,000             | 471408         | 40-02          |
| (197) Golf Courses                | Scanner (ECM User Count per Department)                                                          | 800               | 471409         | 40-02          |
| (197) Golf Courses                | Software - Document Imaging System (ECM User Count per Department)                               | 3,290             | 471410         | 40-50          |
|                                   |                                                                                                  | <b>70,240</b>     |                |                |
| (202) Risk Management             | New Computer                                                                                     | 1,200             | 291401         | 40-49          |
| (202) Risk Management             | Scanner (ECM User Count per Department)                                                          | 800               | 291402         | 40-02          |
| (202) Risk Management             | Software - Document Imaging System (ECM User Count per Department)                               | 6,579             | 291403         | 40-50          |
|                                   |                                                                                                  | <b>8,579</b>      |                |                |
| (240) L&H                         | Computer                                                                                         | 1,000             | 031403         | 40-49          |
|                                   |                                                                                                  | <b>1,000</b>      |                |                |
| (269) GO Bond                     | SE 15th Widening - Lynn Fry to Anderson                                                          | 3,231,970         | 691104         | 40-49          |
|                                   |                                                                                                  | <b>3,231,970</b>  |                |                |
| (425) Hospital Authority          | Discretionary - Special Projects to be Approved by Trustees                                      | 3,500,000         | 901401         | 40-06          |
| (425) Hospital Authority          | In Lieu of Taxes/ROR/Misc - Special Projects to be Approved by Trustees                          | 2,300,000         | 901402         | 40-06          |
|                                   |                                                                                                  | <b>5,800,000</b>  |                |                |
| <b>GRAND TOTAL CAPITAL OUTLAY</b> |                                                                                                  | <b>25,474,047</b> |                |                |