

City of Midwest City



CITY OF MIDWEST CITY, OKLAHOMA

LIST OF PRINCIPAL OFFICIALS

City Council

JACK FRY
Mayor

DANIEL McCLURE JR.
Councilmember, Ward 1

JAY D. COLLINS
Councilmember, Ward 2

RICK DAWKINS
Councilmember, Ward 3

JAMES L. RAY
Councilmember, Ward 4

CHRISTINE C PRICE ALLEN
Councilmember, Ward 5

JEFF MOORE
Councilmember, Ward 6

Management

GUY HENSON
City Manager

TIM LYON
Assistant City Manager of
Administration

JUDY SIEMENS
Finance Director

RHONDA ATKINS
City Clerk

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BUDGET SUMMARY FOR FISCAL YEAR 2014-2015

FUND BUDGET SUMMARY FY 2014-2015	General	Police	Fire	Proprietary	Internal Service	Capital Projects	Special Revenue	G. O. Debt Svc	Total
REVENUE SOURCES:									
Taxes	23,050,321	2,757,812	2,239,913	-	-	7,478,052	3,136,855	1,659,975	40,322,928
License & Permits	264,529	-	10,178	15,288	-	46,622	15,183	-	351,800
Miscellaneous Revenue	213,874	-	2,500	331,240	413,249	72,650	285,525	-	1,319,038
Investment Income	138,330	42,129	33,364	757,460	113,201	233,405	3,589,156	41,500	4,948,545
Charges for Services	503,541	50,000	15,120	28,446,765	12,919,830	-	1,984,086	-	43,919,342
Fines and Forfeitures	1,721,218	21,000	-	-	-	61,200	236,761	-	2,040,179
Intergovernmental	456,002	-	-	-	-	51,824	536,232	-	1,044,058
Lease Payments	-	-	-	-	-	-	896,934	-	896,934
Proceeds from Loan	-	-	-	1,258,863	-	-	40,569	-	1,299,432
Total Revenue	26,347,815	2,870,941	2,301,075	30,809,616	13,446,280	7,943,753	10,721,301	1,701,475	96,142,256
Transfer In - Inter	10,751,358	9,525,108	7,621,689	18,273,050	-	1,111,459	1,752,534	-	49,035,198
Transfer In - Intra	-	-	-	-	-	-	1,476,274	-	1,476,274
Gain / (Use) of Fund Balance	(304,913)	(585,405)	(554,421)	(1,995,363)	495,176	(2,860,727)	(6,412,836)	-	(12,218,489)
AVAILABLE FUNDING	37,404,086	12,981,454	10,477,185	51,078,029	12,951,104	11,915,939	20,362,945	1,701,475	158,872,217
EXPENDITURES:									
Managerial	567,813	-	-	-	-	-	-	-	567,813
City Clerk	571,478	-	-	-	-	-	-	-	571,478
Human Resources	387,036	-	-	-	-	-	-	-	387,036
City Attorney	99,289	-	-	-	-	-	-	-	99,289
Community Development	1,738,659	-	-	-	-	-	-	-	1,738,659
Parks, Recreation & Tourism	586,191	-	-	-	-	-	626,981	-	1,213,172
Finance	677,336	-	-	-	-	-	-	-	677,336
Street/Parks	2,957,531	-	-	-	-	1,399,266	610,000	-	4,966,797
Animal Welfare	427,334	-	-	-	-	-	13,500	-	440,834
General Government	1,118,148	-	-	2,381,401	-	810,427	1,268,832	-	5,578,808
Juvenile	-	-	-	-	-	-	163,946	-	163,946
Neighborhood Services	1,045,065	-	-	-	-	-	-	-	1,045,065
Information Technology	452,301	-	-	-	-	-	515,656	-	967,957
Emergency Management	907,108	-	-	-	-	-	545,721	-	1,452,829
Swimming Pools	275,368	-	-	-	-	-	-	-	275,368
Police	-	12,740,139	-	-	-	504,806	325,491	-	13,570,436
Fire	-	-	10,061,185	-	-	636,397	-	-	10,697,582
Sanitation	-	-	-	4,451,266	-	-	-	-	4,451,266
Water	-	-	-	7,872,134	-	-	-	-	7,872,134
Wastewater	-	-	-	6,569,310	-	-	-	-	6,569,310
Golf	-	-	-	1,115,646	-	-	-	-	1,115,646
Hotel/Conference Center	-	-	-	5,599,429	-	-	-	-	5,599,429
FF&E Reserve	-	-	-	535,800	-	-	-	-	535,800
Grants	-	-	-	-	-	-	847,156	-	847,156
Fleet Maintenance	-	-	-	-	2,552,290	-	-	-	2,552,290
Surplus Property	-	-	-	-	49,993	-	-	-	49,993
Public Works Administration	-	-	-	-	922,121	-	-	-	922,121
Debt Service	-	-	-	6,511,639	-	1,000,400	-	1,659,975	9,172,014
Self Insurance - Vehicle, Prop, GL & WC	-	-	-	-	2,214,915	-	-	-	2,214,915
29th Street Redevelopment	-	-	-	-	-	-	1,675,436	-	1,675,436
Life and Health Insurance	-	-	-	-	7,211,785	-	-	-	7,211,785
Drainage	-	-	-	559,127	-	1,527,125	-	-	2,086,252
Mobile Home Park	-	-	-	139,350	-	-	-	-	139,350
Welcome Cntr & CVB-Economic Development	-	-	-	-	-	-	629,013	-	629,013
Hospital	-	-	-	-	-	-	9,496,230	-	9,496,230
Urban Renewal	-	-	-	-	-	-	6,000	-	6,000
Economic Development	-	-	-	800,200	-	-	-	-	800,200
Transfers Out - Inter	25,593,429	241,315	416,000	14,542,727	-	6,037,518	2,162,709	41,500	49,035,198
Transfers Out - Intra	-	-	-	-	-	-	1,476,274	-	1,476,274
TOTAL	37,404,086	12,981,454	10,477,185	51,078,029	12,951,104	11,915,939	20,362,945	1,701,475	158,872,217

To be adopted by Resolution at the department level.

MIDWEST CITY, OKLAHOMA
RESOLUTION NO. 2014-13

A RESOLUTION APPROVING THE CITY OF MIDWEST CITY, OKLAHOMA
BUDGET FOR THE FISCAL YEAR 2014-2015 AND ESTABLISHING BUDGET
AMENDMENT AUTHORITY

WHEREAS, The City of Midwest City has adopted the provisions of the Oklahoma Municipal Budget Act (the Act) in 11 O.S., Section 17-201 through 17-216; and

WHEREAS, The Chief Executive Officer has prepared a budget for the fiscal year ending June 30, 2015 (FY 2014-2015) consistent with the Act; and

WHEREAS, The Act in Section 17-215 provides for the Chief Executive Office of the City, or designee, as authorized by the governing body, to transfer any unexpended and unencumbered appropriation from one department to another within the same fund; and

WHEREAS, The budget has been formally presented to the City of Midwest City Council at least 30 days prior to the start of the fiscal year in compliance with Section 17-205; and

WHEREAS, The City of Midwest City Council has conducted a public hearing at least 15 days prior to the start of the fiscal year, and published notice of the public hearing in compliance with Section 17-208 of the Act; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF MIDWEST CITY, OKLAHOMA:

SECTION 1. The City Council of the City of Midwest City does hereby adopt the FY 2014-2015 Budget on the 10th day of June 2014 with total resources available in the amount of \$96,162,036 and total fund/departmental appropriations in the amount of \$96,162,036. Legal appropriations (spending/encumbering) limits are hereby established as follows:

2

General Fund:

Departments-Divisions:	
City Manager (010-01110)	\$ 567,812
City Clerk (010-02711-12)	\$ 571,478
Human Resources (010-0310)	\$ 387,037
City Attorney (010-0410)	\$ 99,289
Community Development (010-0510)	\$ 1,738,659
Park & Recreation (010-0610)	\$ 586,191
Finance (010-0810)	\$ 677,337
Street/Parks (010-0910)	\$ 2,957,531
Animal Welfare (010-1010)	\$ 427,334
General Government (010-1410)	\$ 1,118,148
Neighborhood Services (010-1510)	\$ 1,045,065
Information Technology (010-1610)	\$ 452,301
Emergency Management (010-1810)	\$ 907,108
Swimming Pools (010-1910)	\$ 275,368
Transfers Out (010-0000)	\$25,593,429

Police Fund (020-62/10-20): \$12,981,454

Fire Fund (040-64/10-20): \$10,477,186

Special Revenue:

General Government Sales Tax (009)	\$ 862,392
Street and Alley (013-0910)	\$ 610,000
Technology (014-1415)	\$ 515,656

Reimbursed Projects (016-1410/3710/4820)	\$	106,122
Juvenile (025-6211)	\$	163,946
Police Special Projects – Seizures (030-6200)	\$	12,500
Police Special Projects - Misc. (031-6200)	\$	19,000
Police Federal Projects (033-6200)	\$	50,000
Police Lab Fees (034-6210)	\$	14,500
Employee Activity (035-3800)	\$	10,305
Police Jail (036-6230)	\$	204,500
Police Impound Fees (037-6240)	\$	27,491
Welcome Center (045-7410)	\$	226,474
Convention & Visitors Bureau (046-0710/8710)	\$	402,539
Emergency Operations (070-2100)	\$	589,219
Activity (115):		
Parks (115-23/15-20)	\$	61,428
Recreation (115-78/10-22)	\$	145,246
Parks and Recreation (123):		
Park & Recreation (123-0610)	\$	372,158
Parks (123-2310)	\$	49,149
CDBG (141-39/01-99)	\$	511,362
Grants/Housing Activities (142-37/10-30)	\$	221,000
Federal & State Grants (143):		
Emergency Operations (143-2100)	\$	15,000
Police (143-6210)	\$	114,794
Downtown Redevelopment (194-92/10-50)	\$	2,339,786
Urban Renewal (201-9310)	\$	6,000
Animals Best Friends (220-1000)	\$	13,500
Hotel/Motel Tax (225-8700)	\$	635,000
Court Bonds (235-0000)	\$	2,361
Disaster Relief (310-8810)	\$	290,013

Debt Service:

General Obligation Street Bond (350-0000)	\$	1,701,475
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Capital Projects:

General Fund Capital Outlay Reserve (011)	\$	1,305,350
Police Capitalization (021-62/10-99)	\$	504,806
Fire Capitalization (041-64/10-99)	\$	636,397
Dedicated Tax (065-6600)	\$	1,258,412
Capital Improvements (157-5700)	\$	1,527,125
G.O. Bond Debt Service (269-6910)	\$	140,854
Sales Tax Capital Improvements (340-8050)	\$	5,542,595
Tax Increment Financing (351-9210)	\$	1,000,400

Internal Service:

Public Works Administration (075-3010)	\$	922,121
Fleet Maintenance (080-2510)	\$	2,552,290
Surplus Property (081-2610)	\$	49,993
Risk Management (202-29/10-30)	\$	2,214,915
L & H Benefits (240-0310)	\$	7,211,785

Proprietary:

Mobile Home Park (017-1710)	\$	139,350
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SECTION 2. The City Council does hereby authorize the City Manager to transfer any unexpended and unencumbered appropriations, at any time throughout FY 2014-2015, from one line item to another, one object category to another within a department, or one department to another within a fund, without further approval by the City Council.

SECTION 3. All supplemental appropriations or decrease in the total appropriation of a fund shall be adopted at a meeting of the City Council and filed with the State Auditor and Inspector.


PASSED AND APPROVED by the Mayor and Council of the City of Midwest City, Oklahoma, this 10th day of June, 2014.

CITY OF MIDWEST CITY, OKLAHOMA



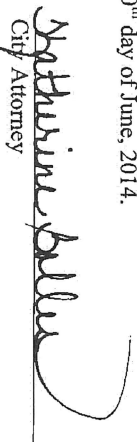
Mayor

ATTEST:



City Clerk

APPROVED as to form and legality this 10th day of June, 2014.



City Attorney

RESOLUTION NO. MA2014-01

A RESOLUTION OF THE MIDWEST CITY MUNICIPAL AUTHORITY ADOPTING ITS BUDGET FOR FISCAL YEAR 2014-2015 IN THE AMOUNT OF \$50,138,479.

WHEREAS, a public hearing was held on June 10th, 2014, for the purpose of receiving citizens' input into the budgeting process;

NOW, THEREFORE, BE IT RESOLVED BY THE CHAIRMAN AND TRUSTEES OF THE MIDWEST CITY MUNICIPAL AUTHORITY that the following budget be adopted for Fiscal Year 2014-2015:

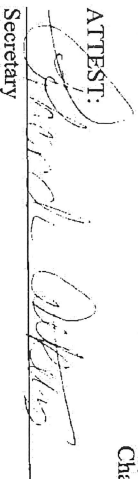
Sanitation (190-4110)	\$ 5,215,202
Utilities – Water (191-4210)	\$ 5,945,337
Utilities – Wastewater (192-4310)	\$ 5,553,370
Hotel/Conference Center (195-40/10-24)	\$ 6,225,365
FF&E (Hotel/Conf Cntr) (196-4010)	\$ 535,800
Golf (197-4710/4810)	\$ 1,115,646
Drainage Tax (050-6500)	\$ 113,769
Capital Drainage (060-7210)	\$ 445,358
Storm Water Quality (061-6110)	\$ 824,346
Capital Water Improvements (172-49/00-10)	\$ 952,500
Construction Payment (178-4200)	\$ 2,202,500
Sewer Backup (184-4310)	\$ 15,500
Sewer Construction (186-4600)	\$ 2,195,620
Utility Services (187-5011)	\$ 1,120,256
Capital Sewer Improvement (188-44/00-10)	\$ 495,100
Utilities Capitalization (189-4210)	\$ 2,381,401
Customer Deposits (230-0000)	\$ 33,174
Debt Service-Revenue Bond (250)	\$14,768,235

PASSED AND APPROVED by the Chairman and Trustees of the Midwest City Municipal Authority this 10th day of June, 2014.

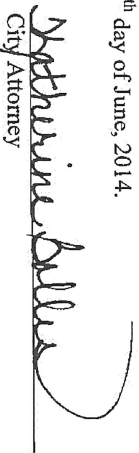
MIDWEST CITY MUNICIPAL AUTHORITY


Chairman

ATTEST:


Secretary

APPROVED as to form and legality this 10th day of June, 2014.


City Attorney

RESOLUTION NO. HA2014-01

A RESOLUTION OF THE MIDWEST CITY MEMORIAL HOSPITAL AUTHORITY
ADOPTING ITS BUDGET FOR FISCAL YEAR 2014-2015 IN THE AMOUNT OF
\$11,771,504.

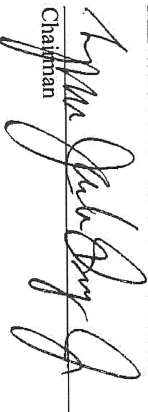
WHEREAS, a public hearing was held on June 10th, 2014 for the purpose of receiving
citizens' input into the budgeting process;

NOW, THEREFORE, BE IT RESOLVED BY THE CHAIRMAN AND
TRUSTEES OF THE MIDWEST CITY MEMORIAL HOSPITAL AUTHORITY that the
following budget be adopted for Fiscal Year 2014-2015:

Hospital Authority Discretionary (425-9050)	\$ 5,563,201
Hospital Authority Compounded Principal (425-9010)	\$ 1,532,624
Hospital Authority Hospital Expansion-Loan Reserve (425-9020)	\$ 52,650
Hospital Authority In Lieu of ROR-Miscellaneous (425-9060)	\$ 4,623,029

PASSED AND APPROVED by the Chairman and Trustees of the Midwest City
Memorial Hospital Authority this 10th day of June, 2014.

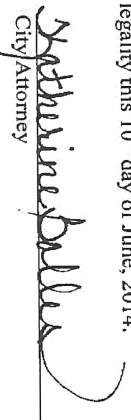
MIDWEST CITY MEMORIAL HOSPITAL AUTHORITY


Chairman

ATTEST:


Secretary

APPROVED as to form and legality this 10th day of June, 2014.


City Attorney

RESOLUTION NO. UA2014-01

A RESOLUTION OF THE MIDWEST CITY UTILITIES AUTHORITY ADOPTING ITS BUDGET FOR FISCAL YEAR 2014-2015 IN THE AMOUNT OF \$800,200.

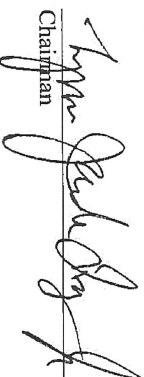
WHEREAS, a public hearing was held on June 10th, 2014 for the purpose of receiving citizens' input into the budgeting process;

NOW, THEREFORE, BE IT RESOLVED BY THE CHAIRMAN AND TRUSTEES OF THE MIDWEST CITY UTILITIES AUTHORITY that the following budget be adopted for Fiscal Year 2014-2015:

Midwest City Utilities Authority (193-8710) \$ 800,200

PASSED AND APPROVED by the Chairman and Trustees of the Midwest City Utilities Authority this 10th day of June, 2014.

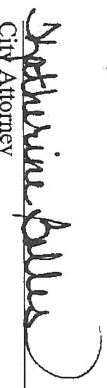
MIDWEST CITY UTILITIES
AUTHORITY


Chairman

ATTEST:


Secretary

APPROVED as to form and legality this 10th day of June, 2014.


City Attorney



City Manager
100 N. Midwest Boulevard
Midwest City, OK 73110
office 405.739.1204

MEMORANDUM

TO: Honorable Mayor and Council

FROM: J. Guy Henson, City Manager

DATE: June 10, 2014

RE: Proposed Operating and Capital Budgets – Fiscal Year 2014-2015

Presented herewith are the proposed operating and capital budgets for Fiscal Year 2014-2015. In all, they represent expenditures of nearly \$158,986,639, which includes \$50,511,472 of inter/intra fund transfers. The City’s operating budgets seek to reflect and implement the City’s Mission Statement: “It is the mission of the City to maximize the quality of life for our citizens through professional services, proper management of existing resources and appropriate planning.”

Overall

The FY 14-15 General Fund budget reflects revenues that will be slightly lower than our year-end estimates for FY 13-14. We expect revenues will be off somewhat as a result of retail competition occurring in adjacent communities. We project General Fund revenues of \$26,347,815 with operating transfers in of \$10,751,358. Of the transfers in, \$8,256,596 is required by the 2011A Revenue Bond Indenture, Sewer Plant. It is anticipated that \$304,913 will be needed from fund balance which will make available funding for FY 14-15 of \$37,404,086. Sales and use taxes represent approximately 77.98% of the total revenues in the General Fund. Of this revenue, \$17,146,797 is transferred into the Police and Fire Department budgets. This, along with other earmarked sales tax and other miscellaneous revenue, will fund this year’s Police Department operating and capital budgets of \$13,570,436. The Fire Department’s operating and capital budgets will be \$10,697,582.

Police Department

Due to decreased revenue and increased operating costs, the Police Department budget contains two less positions: a Community Action Officer (CAO) and a Special Investigations Officer. Eliminating these positions will not impact our ability to meet minimum manning nor our basic patrol functions. In support of these traditional functions, the Department has recently embraced the Omega Group Crime View Dashboard system. This user-friendly Geographic Information System (GIS) has integrated the Department's records and mapping to create a very useful tool. Crime analysis that took weeks can now be done in minutes when viewing crime data on a map instead of a report. This will allow the Department to allocate resources more efficiently. This system will be very beneficial in implementing a \$78,000 grant we received from the Oklahoma Attorney General's office, which will allow us to reestablish overtime employees in high crime areas in the Midwest City.

In the past two years, the Department has absorbed management responsibility for Animal Control and Juvenile programs. The Department will continue to integrate and improve these programs. The Department has also instituted several new jail programs in hopes of providing support and rehabilitation to the inmates. The goal of these programs is to reduce the rate of recidivism. We applaud the Department for undertaking these new initiatives.

Fire Department

The Fire Department's budget does not contain funding for three Sergeant (Apparatus Operators) positions. These positions were created approximately six years ago to provide an officer on Squad 2. When we opened up the sixth station, our two Squad Companies were replaced with one Engine Company (E-6). These positions had been assigned to Station 1 as extra staffing, but have now been vacated through attrition. All Companies are staffed with a Company Officer, one Apparatus Operator, and two Fire Fighters. In addition to our six Companies, each shift is assigned a Shift Commander and Training/Safety Officer for a total of 26 personnel per shift with a minimum daily staffing of nineteen. During this past year, the City's Fire, Water and Emergency Management Departments were evaluated by the Insurance Services Office (ISO). I am pleased to report that as a result of high marks from all three Departments, the City retained its ISO rating of one (1), the highest possible rating. There are only approximately 50 other communities across the United States that have achieved this rating.

In this next year, a new fire station alerting system will be installed and paid for from "Emergency Operations" fund (070). Currently stations are alerted one at a time and when multiple stations are alerted it can cause delays in response time. This new system will allow all stations involved in a call to be alerted simultaneously. This will speed up our response times.

Automated Meter Reading System

This year we will begin implementation of the Automated Meter Reading system (AMR). This is a \$5.1 million project, which will involve replacing all water meters throughout the City. The new meters will feature the ability to electronically read water usage and communicate that information to our Customer Service Department. Some of the meters will also have a remote disconnect function as well. Approximately eighty percent (80%) of this project is funded with cash and the balance through a loan, which will be retired through cost savings from lower personnel and operation cost. We do expect some increases in water and sewer revenues as a result of more accurate readings from the new water meters.

Resource Recovery Plant

This fiscal year, we expect to complete construction of the upgraded Resource Recovery Plant (Wastewater Treatment Plant). The Plant will contain new technology called Moving Bed Biofilm Reactor (MBBR). This process improves reliability, simplifies operations, and requires less space than traditional wastewater treatment systems. With MBBR, we have the capacity to generate compost. In the first half of this fiscal year, we will be purchasing the necessary equipment to transform sludge and wood/grass products into compost. The buildings and structures necessary to perform this work are already under contract and being constructed with a target completion of early 2015. During the next six months, we will also need to make decisions on how to adjust our sanitation collection process to move our grass/wood collections to our composting facility instead of taking these to the landfill.

Utility Infrastructure

In addition to the FY 14-15 upgrades at the Resource Recovery Plant, there will be other improvements to our utility system infrastructure. A new Supervisory Control and Data Acquisition (SCADA) system at the Water Treatment Plant will be installed. Though in the 2013-2014 budget, adequate funding was not available and it had to be carried forward into this year's budget. The new SCADA system will allow staff to monitor from the Water Treatment Plant the entire water production system which includes the Plant, wells, booster station and clear wells. Engineering of the Eastside Booster Station Renovations is nearly complete and we are beginning to evaluate the funding alternatives for the first phase of this project which is estimated to cost \$4.65 million. The budget also contains funds to extend our water system to the S.E. 29th and Hiwassee area of the City to support construction of a new water tower approximately one-half mile east of Hiwassee. We would expect to undertake this project in two to three years. This water line work will also create a looped water system for much of this area of our community. This is important to help improve pressure and our maintenance capacity in these areas.

Streets

During the next fiscal year, we will continue to allocate resources to maintain our residential and arterial street systems. Many arterial streets will either be rotomilled and overlaid or be microsurfaced. These include Reno between Air Depot and Sooner, Sooner Road between Reno and S.E. 29th, Air Depot between S.E. 15th and Reno, and Douglas between S.E. 15th and S.E. 29th. Funds from our Street and Alley revenues will also be used to make necessary residential street repairs throughout the City. This year we will also be participating with Oklahoma Department of Transportation (ODOT) on a significant project to improve the intersection of S.E. 29th /Air Depot and the I-40/Air Depot ramps. This project is a necessity due to the closing of the Eaker Gate at Town Center Drive. Work continues on right-of-way acquisitions and water/sewer utility relocations in anticipation of the S.E. 15th street widening between Lynn Fry and Anderson Road. We were unable to get the project on the Association of Central Oklahoma Government's (ACOG) Transportation Improvement Program (TIP) for FY 14-15, so I would not expect the project to commence until FY 15-16 or FY 16-17.

Quality of Life

Beyond the more traditional infrastructure improvements, this year's budget will continue to fund many quality of life programs and make additional improvements to our parks, which will benefit our community. From the programmatic side, we will host and or help support the following events: Made in Oklahoma Festival, Irish Festival (Our first time held this fall) Fourth of July Tribute to Liberty, Summer and Fall Concert Series, Sunset Cinemas, Veteran's Day Parade, Martin Luther King Prayer Breakfast and Tinker Air Force Base Airshow (when scheduled by the Base). We will also offer our Summer Rec & Roll Program and various other youth activities at the Community Center. Staff will support the local associations that develop and manage youth baseball, softball, football, soccer, and other recreation programs. Some of the improvements to our parks include: bathrooms at Garden Council Pavilion in Regional Park, a neighborhood park in the Traub Addition, additional parking near Reno Swim & Slide, new spray park on the north side of our community and relocate the existing spray park in Lion's Park.

Trails and Sidewalks

In our efforts to promote walkability and a more healthy community, we will continue to add and improve upon our trails and sidewalks. For example, new sidewalks at Reno between Air Depot and Sooner, Sooner Road between Reno and S.E. 29th, Douglas between 10th and 23rd, Maple Drive from 15th to the Midwest City High School, Palmer Loop adjacent to the Glenwood Addition (engineering only) and S.E. 29th from Air Depot to Sooner Road (engineering only). We will also be installing seven new bus shelters along the Bus Route #15, which connects Midwest City to Downtown Oklahoma City. We have also made several grant applications to extend our Solider Creek Trail system to the north and south and hope that we will be successful in at least one of those grant applications.

Economic Development

The City is continuing its effort to develop the Solider Creek Industrial Park on N.E. 23rd street. Grading and site work on Phase One of the Park is nearly complete. This year, funds have been set aside to install public streets into the Park and install the switch to the railroad line abutting the Park. The City will be submitting an Economic Development Administration grant application to help fund some of these improvements. Our hotel and conference center will continue to be the center of activity in the Hospitality District. In an effort to maintain those facilities, we will be spending nearly \$300,000 in hotel room improvements. Many long-standing grant activities will continue to be supported in this year's budget and include: financial support for Autumn House Social Services Program, Before and After School Care, Primary Systems Home Repair, and the Metropolitan Fair Housing Council. We will also be offering the First Time Homebuyer's Assistance Program through a \$100,000 grant from the Oklahoma Housing Finance Authority.

Midwest City Memorial Hospital Authority (the Hospital Authority)

The Hospital Authority's investment value as of April 30, 2014 was \$72,415,866 and the budget proposes \$400,000 available for grants. Other funds in the amount of \$6,760,000 have also been set aside for special projects to be approved by the Trustees in the "Discretionary and In Lieu/ROR/Miscellaneous" accounts of the Hospital Authority.

Human Resources

The City's self-funded Health Plan is a very important component of our overall benefits package. As a result of continued high utilization and increased cost associated with the Affordable Care Act, it has been necessary to increase premiums for our medical plan. As in the past, the City pays the Dental and Life Insurance premiums for all active employees. The new wellness initiatives have been well received by our employees. A total of 182 employees signed up for our Wellness Incentive Program and it appears most will qualify for the \$150 incentive.

Merit Increases

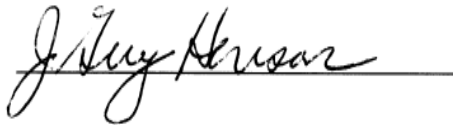
This year's budget provides for merit increases and these are included in the budget numbers for each Department. A 2% cost-of-living raise has been included for all employees with the exception of the Police Department as contract negotiations with the FOP are ongoing.

Cost Increases

We will continue to monitor all our sources of revenue. This year, we have recommended a sewer increase of \$0.32 per 1,000 gallons. In addition, we will also be requesting a small increase in sanitation rates to cover Consumer Price Index (CPI) increases for tipping fees at the landfill and for recycling. These increases are built into our contracts for these services. As in the past, we have tried to keep any increases to the minimum.

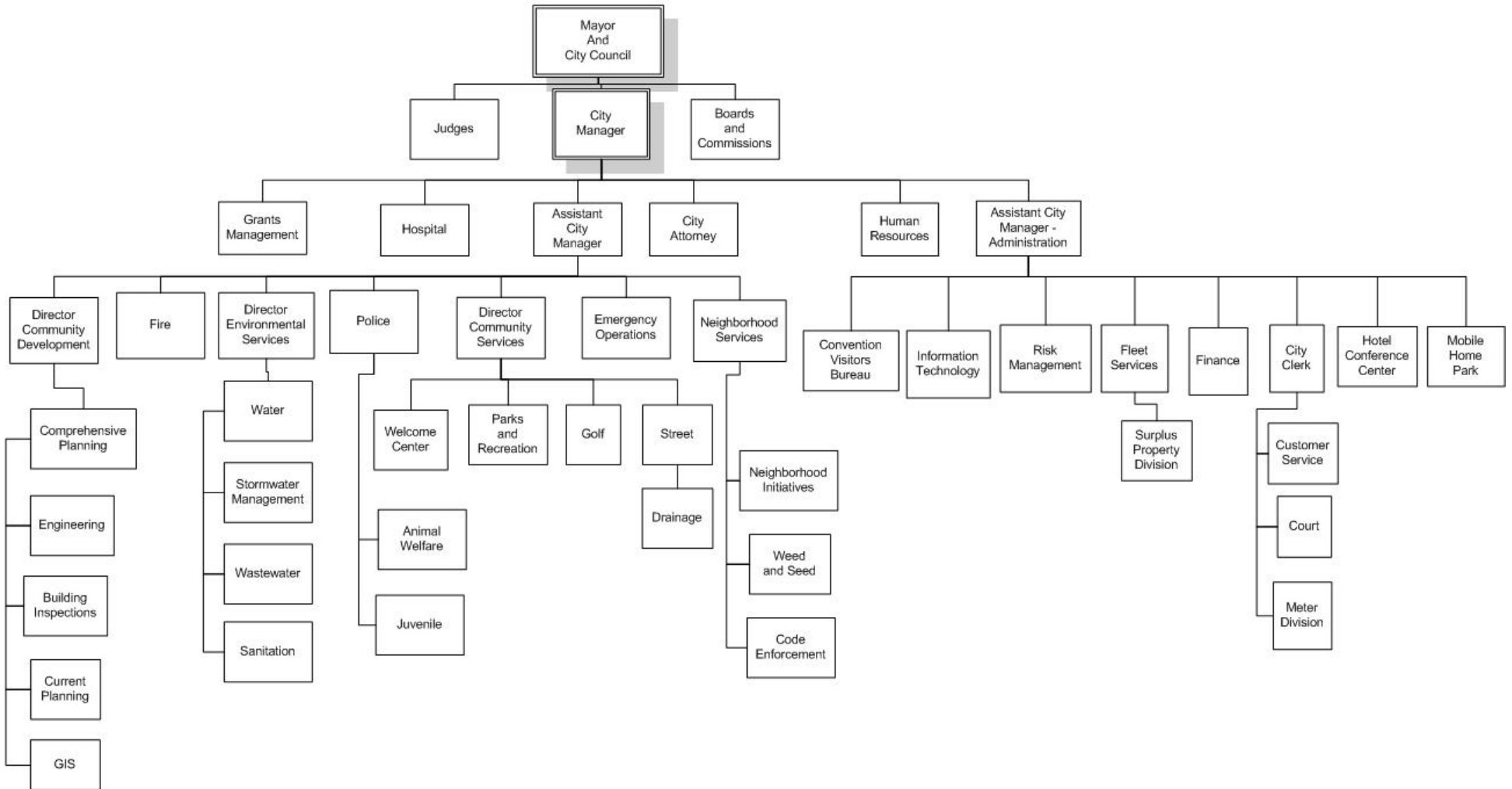
Summary

Over the past year, we have accomplished many projects and made significant progress in improving the quality of life for our residents. This has been supported by having a very qualified and committed workforce. Next year will bring new challenges and opportunities. I am confident that as a team we will navigate through them all, capitalizing on the opportunities, and having another successful year, where we make our community better.

A handwritten signature in black ink, reading "J. Guy Henson", written over a horizontal line.

J. GUY HENSON
City Manager

City of Midwest City Organizational Chart



LEGISLATIVE REQUIREMENTS

The Midwest City budget is prepared following a schedule and mandated requirements. This discussion is presented to help the reader be aware of and better understand these requirements.

The Oklahoma Municipal Budget Act of 1979 requires compliance with several guidelines. Included are:

1. A budget that discloses the complete financial position and condition of the City must be prepared and submitted to Council at least thirty days prior to the beginning of the fiscal year.
2. The budget must contain a summary, a message from the City Manager and a description of important budget features. Actual revenues and expenditures for the immediate prior fiscal year must be included along with revenues and expenditures for the current year; an estimate of the revenues and expenditures for the upcoming fiscal year must be included.
3. The estimate of revenues and expenditures must be accounted for by fund and account. The budget of expenditures for each fund may not exceed the estimated revenues and fund balance. No more than 10 percent of the total budget for any fund may be budgeted for miscellaneous purposes (e.g. contingencies and reserves).
4. No later than 15 days prior to the beginning of the budget year, the Council must issue a notice and hold a public hearing on the proposed budget. The date, time and place of the hearing along with a summary of the budget must be published in a newspaper of general circulation no less than five days before the hearing.
5. After the hearing and at least seven days prior to the beginning of the budget year, Council must adopt the budget by resolution.
6. The adopted budget must be filed with the State Auditor and Inspector and the Municipal Clerk. The adopted budget becomes effective on the first day of the fiscal year.
7. Any taxpayer may protest the adopted budget 15 days after it is filed; if no protest is heard, the budget is deemed legal and final unless amended by the Council by resolution.
8. No expenditures or encumbrances may exceed 90 percent of the appropriation for any fund until revenues in an amount equal to at least 90 percent of the appropriation for the fund are collected.
9. General obligation operating debt and deficit spending are prohibited. Midwest City's debt service requirements are, therefore, budgeted in a Debt-Service Fund. Revenue bonds may be issued by Trusts, while voter-approved general obligation bond issues may be used to finance specific capital projects.
10. The Municipal Budget Act also allows cities to transfer funds from one department to another within a fund. The governing body, by resolution has transferred authority to the chief executive officer or his designee as allowed by Title 11, Section 17-215(a) of the Oklahoma State Statutes. All transfers within a department and or fund are approved by the city manager.

BUDGET FORMAT

The budget for the City of Midwest City contains financial summaries, revenue and expenditure summaries, the capital budget and departmental summaries. The departmental summaries provide a breakdown by classification (Personal Services, Benefits, Materials and Supplies, Other Services and Charges, Capital Outlay, Debt Service and Fund Transfers) and a position classification listing for the department as a whole.

Operational budgets for the organization have goals, objectives and performance measures. Goals, objectives and performance measures are management tools for measuring the performance of City departments and work sections in achieving their stated purposes. Goals are broad, general statements of the department's desired social or organization outcomes.

ACCOUNTING BASIS

The City of Midwest City's budget is best characterized as being developed on a cash basis with the exception of utility receivables. The budget is adopted at the department level as allowed by Title 11, Section 17-215(d). The operating budget is an estimate of revenues and expenditures for one fiscal year. This is in conformance with the Oklahoma Municipal Budget Act which does not allow the cities to incur operating fund obligations for more than one fiscal year.

The Oklahoma Municipal Budget Act requires that municipalities adopt an annual budget. General obligation operating debt and deficit spending are prohibited. Midwest City Debt Service requirements are budgeted in the Debt Service Fund. Revenue bonds may be issued by Trusts, but not by the City Council. Voter approved general obligation bond issues may be used to finance specific capital projects.

2014-2015 BUDGET CALENDAR

March 18, 2014

Submission of budget materials to departments

February 25, 2014

Submission of Service Funds due in order to provide the allocation of expenses to the various departments for finalization of their budgets by March 6th, 2014.

March 28, 2014

Submission of budget request by Department Heads

April 1 through April 15, 2014

Budget review by City Manager and Department Heads

May 2, 2014

Submission of proposed budget to Mayor and City Council

May 8 / 22, 2014

Budget review sessions with Council

June 10, 2014

Budget hearing and adoption by City Council

June 27, 2014

Final Budget back to Department Heads to operate FY14-15 and submitted to the Office of the State Auditor & Inspector.

ENCUMBRANCES AT JUNE 30TH

All appropriations and encumbrances outstanding at year-end lapse and any open commitments to be honored in the subsequent budget year are reappropriated in the new year's budget.

MIDWEST CITY 2014 – 2015

Midwest City was founded by W. P. "Bill" Atkinson in 1941, when he found out that an Air Depot (later to be named Tinker Field) would be built in the area of land that he had acquired. After meeting with Air Force officials he found that the Air Depot would be built south of Southeast 29th Street and that their feelings were that a complete town with shopping centers, schools and churches would be needed rather than just temporary housing. Mr. Atkinson then hired Steward Mot, a master land planner. Ten years later Midwest City was chosen "America's Model City."

The Town of Midwest City was incorporated March 11, 1943 by the Board of County Commissioners. An election was held on January 4, 1943. The population at that time was 366 people - the vote for incorporation was 44 for, 0 against. The area incorporated was 211.7 acres (about 1/3 of a square mile). On August 19, 1948 the first City Charter was filed changing the Town of Midwest City to the City of Midwest City.

The City of Midwest City, the eighth largest city in Oklahoma, now covers approximately 25 square miles and has a population of 54,371 people.

The City of Midwest City is a well-rounded city providing the needs of a community, such as education, shopping centers, recreation facilities, medical facilities, churches and quality city government.

Midwest City is a Council-Manager type of government and provides services such as public safety, water, sewer, garbage and trash removal, and recreation facilities.

The City has 564 lane miles of streets with only one-half mile that is unpaved.

Midwest City's diverse economic base has helped the city weather the drastic blows to the State's mainstay oil and agricultural economy. Some of the larger employers in the area are Tinker Air Force Base, Rose State College, Midwest Regional Medical Center, Boeing, Century Inc., and Mid-Del School System.

Midwest City is located approximately 10 miles from downtown Oklahoma City, which is the largest city in Oklahoma, and also broadens Midwest City's cultural environment for theater, concerts and other forms of entertainment.

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## TOTAL BUILDING PERMITS ISSUED 2004 - 2013

| FISCAL YEAR  | RESIDENTIAL | VALUE          | COMMERCIAL | VALUE          |
|--------------|-------------|----------------|------------|----------------|
| 2004         | 801         | \$ 34,627,558  | 232        | \$ 22,444,891  |
| 2005         | 743         | \$ 41,660,464  | 206        | \$ 25,551,517  |
| 2006         | 644         | \$ 43,632,063  | 276        | \$ 36,892,089  |
| 2007         | 591         | \$ 30,420,559  | 271        | \$ 49,935,889  |
| 2008         | 488         | \$ 25,524,389  | 252        | \$ 21,416,065  |
| 2009         | 515         | \$ 29,178,520  | 203        | \$ 23,937,338  |
| 2010         | 550         | \$ 25,276,279  | 170        | \$ 14,052,174  |
| 2011         | 114         | \$ 13,238,909  | 52         | \$ 52,842,426  |
| 2012         | 112         | \$ 19,020,411  | 27         | \$ 54,561,650  |
| 2013         | 85          | \$ 1,410,896   | 4          | \$ 1,187,500   |
| <b>TOTAL</b> | 4643        | \$ 263,990,048 | 1693       | \$ 302,821,539 |

## FY 14-15 Midwest City Directory of Boards and Commissions

### **Board of Adjustment**

*Mayor appointed - Council approved*

*3-year terms/Meets on call*

Tammy Cook - 11/27/15

Bill Lawrence - 11/27/15

Turner Mann - 05/14/16

Joe Lenoachan - 12/14/16

Eric Sisemore - 12/14/16

### **Builders' Advisory Board**

*Council appointed - approved*

*3-year terms/Meets on call*

Allen Clark - 01/24/15

Charlie Hartley - 02/14/15

Jim Campbell - 05/08/15

Tom Jordan - 03/26/16

Jim McWhirter - 03/26/16

Todd Isaac - 05/23/17

Mike Castleberry - 05/23/17

### **Central Oklahoma Master**

#### **Conservancy District**

*Council recommended - Cleveland*

*County District Judge appointed*

*4-year terms/1st Tuesday at 6:30 p.m.*

Kevin Anders - 08/11/14

William Janacek - 08/11/14

Jim Bennett - 08/11/16

### **Citizens' Advisory Committee on**

#### **Housing & Community Development**

*Mayor - 1 Member*

*Councilmember - each appoints own*

*4-year terms/Meets on call*

Espaniola Bowen - 08/12/15

Elaine Winterink - 09/27/15

Jessie Stone - 09/27/15

Tammy Pote - 09/27/15

John Black - 08/28/16

Mike Anderson - 08/11/17

John Hatfield - 08/11/17

### **Economic Development Commission**

*Members are Mayor & Council*

*4-year terms/2nd Tuesday at 7:00 p.m.*

Mayor - Lynn Jack Fry, Jr. - 04/07/18

W1 - Daniel McClure Jr. - 04/07/18

W2 - Jay Dee Collins - 04/08/16

W3 - Rick Dawkins - 04/07/18

W4 - James L. Ray - 04/08/16

W5 - Christine C. Price Allen - 04/07/18

W6 - Jeff Moore - 04/08/16

### **Electrical Board**

*Mayor appointed - Council approved*

*3-year terms/1st Wednesday or on call*

Doyle Kelso - 10/25/14

Tye Moore - 10/25/14

Mike Gregory - 09/28/16

Steve Flowers - 09/28/16

John Hill - 09/28/16

### **Library Board**

*Mayor appointed - Council approved*

*4-year terms/3rd Wed. in April and Oct.*

Diane Jordan - 02/14/16

Christine Anders - 02/14/16

Sherry Beaird - 02/10/17

Nancy Rice - 02/10/17

### **Metropolitan Library Commission**

*MWC representative - Mayor nominated*

*Council approved - 3-year terms*

Carolyn Leslie - 07/14/15

### **Midwest City Memorial Hospital**

#### **Authority Trust Board of Grantors**

*Council/Chamber appointed*

*4-year terms/Meets on call*

Mayor - Sherry Beaird 04/28/16

W1 - John Cauffiel - 04/28/16

W2 - Charles McDade - 05/13/18

W3 - Glenn Goldschlager - 04/28/16

W4 - Marcia Conner - 04/06/18

W5 - Beverly Young - 04/28/16

W6 - Nancy Rice - 04/28/18

Chamber - Pam Hall - 05/26/16

Chamber - Pam Dimski - 05/13/18

**Midwest City Urban Renewal Authority**

*Mayor appointed - Council approved*

*3- year terms/Meets on call*

Steve Parrot - 07/31/14

Eddie O. Reed - 07/31/15

Carol Judd - 07/31/15

Dave Herbert - 07/31/16

Russell Smith - 07/31/16

**Park & Recreation Board**

*Mayor appointed - Council approved*

*3-year terms/2nd Wednesday at 5:30 p.m.*

John Manning - 07/26/14

Margie Owen - 05/08/15

Rick Allison - 06/12/15

Darby Jackson - 05/15/16

Hazel Craddock - 07/13/16

Casey Hurt - 7/13/16

David Clampitt - 05/10/17

**Parkland Review Committee -**

*Meets on call*

Floyd Wicker

Grace Sullivan

Todd Isaac

Carolyn Burkes - 04/14/16

**Planning Commission**

*Mayor appointed - Council approved*

*3-year terms/1st Tuesday at 7:00 p.m.*

Mayor - Sean Reed - 03/26/16

W1 - Turner Mann - 08/09/14

W2 - Jess Huskey - 03/26/16

W3 - Dean P. Hinton - 08/09/14

W4 - Russell Smith - 01/10/15

W5 - Stan Greil - 03/26/16

W6 - Floyd D. Wicker - 08/09/14

**Plumbing, Gas & Mechanical Board**

*Mayor appointed Council approved by*

*Council for 2- year terms. Meets on call.)*

Steve Franks - 03/13/15

Jerry White - 03/13/15

Keith Mikeman - 04/09/16

Gary Perkins - 04/09/16

Dale Milburn - 04/09/16

Travis Jernigan - 04/09/16

**Traffic & Safety Commission**

*Mayor appointed - Council approved*

*2-year terms/3rd Thursday at 7:00 p.m.*

Nancy Rice - 06/12/14

Cindy Bullen - 06/12/14

Charles Austin - 03/26/15

Kenny Stephenson - 03/26/15

Roger Camp - 03/26/15

Gary Bachman - 03/26/15

Vacancy (1)

**Tree Board**

*Mayor appointed - Council approved*

*3- year terms/2nd Tuesday at 12:00 noon*

Sherry Beaird - 02/14/15

Lou Atkinson - 01/22/16

Grace Sullivan - 04/09/16

Sherri Anderson - 04/09/16

Bob Davis - 04/09/16

Glenn Goldschlager - 02/22/17

Cecil Hewitt - 03/11/17

## ACCOUNT NUMBERS BY CLASSIFICATION

The Oklahoma Statutes, Title 11, Section 17-11, requires that all revenue and expenditures be classified separately by source. It further states that expenditures shall be departmentalized within each fund and shall be classified into at least the following accounts: Personal Services, Materials and Supplies, Other Services and Charges, Capital Outlay, Debt Service and Fund Transfers. The City of Midwest City and its public trusts utilize the following chart of accounts. This list, though not inclusive, reflects the accounts most commonly used.

| Number | Element           | Object                  |
|--------|-------------------|-------------------------|
| 10-01  | PERSONAL SERVICES | SALARY                  |
| 10-02  | PERSONAL SERVICES | WAGES                   |
| 10-03  | PERSONAL SERVICES | OVERTIME                |
| 10-04  | PERSONAL SERVICES | ADDITIONAL PAY          |
| 10-05  | PERSONAL SERVICES | COMMITTEE INCENTIVE PAY |
| 10-06  | PERSONAL SERVICES | TRAVEL & SCHOOL         |
| 10-07  | PERSONAL SERVICES | ALLOWANCES              |
| 10-08  | PERSONAL SERVICES | OVERTIME - OT1          |
| 10-09  | PERSONAL SERVICES | OVERTIME - OT2          |
| 10-10  | PERSONAL SERVICES | LONGEVITY               |
| 10-11  | PERSONAL SERVICES | SL BUYBACK - OVER BANK  |
| 10-12  | PERSONAL SERVICES | VACATION BUYBACK        |
| 10-13  | PERSONAL SERVICES | PDO BUYBACK             |
| 10-14  | PERSONAL SERVICES | SICK LEAVE INCENTIVE    |
| 10-15  | PERSONAL SERVICES | EMT-D                   |
| 10-16  | PERSONAL SERVICES | HAZ MAT PAY             |
| 10-17  | PERSONAL SERVICES | ADDITIONAL INCENTIVE    |
| 10-18  | PERSONAL SERVICES | SEPARATION PAY          |
| 10-19  | PERSONAL SERVICES | ON CALL                 |
| 10-20  | PERSONAL SERVICES | INSURANCE ADD PAY       |
| 15-01  | BENEFITS          | SOCIAL SECURITY         |
| 15-02  | BENEFITS          | RETIREMENT              |
| 15-03  | BENEFITS          | GROUP HEALTH INSURANCE  |
| 15-04  | BENEFITS          | WORKERS COMP INSURANCE  |
| 15-05  | BENEFITS          | SELF INS - UNEMPLOYMENT |
| 15-06  | BENEFITS          | TRAVEL & SCHOOL         |
| 15-07  | BENEFITS          | UNIFORMS                |

| Number | Element                | Object                   |
|--------|------------------------|--------------------------|
| 20-10  | MATERIALS AND SUPPLIES | LAB EXPENSES             |
| 20-27  | MATERIALS AND SUPPLIES | FOOD & BEVERAGE          |
| 20-30  | MATERIALS AND SUPPLIES | POSTAGE                  |
| 20-34  | MATERIALS AND SUPPLIES | MAINTENANCE OF EQUIPMENT |
| 20-35  | MATERIALS AND SUPPLIES | SMALL TOOLS & EQUIPMENT  |
| 20-41  | MATERIALS AND SUPPLIES | SUPPLIES                 |
| 20-46  | MATERIALS AND SUPPLIES | LUBRICANTS               |
| 20-49  | MATERIALS AND SUPPLIES | CHEMICALS                |
| 20-51  | MATERIALS AND SUPPLIES | OTHER EXPENSES           |
| 20-52  | MATERIALS AND SUPPLIES | FEEDING PRISONERS        |
| 20-63  | MATERIALS AND SUPPLIES | FLEET FUEL               |
| 20-64  | MATERIALS AND SUPPLIES | FLEET PARTS              |
| 20-65  | MATERIALS AND SUPPLIES | FLEET LABOR              |

|       |                            |                                  |
|-------|----------------------------|----------------------------------|
| 30-01 | OTHER SERVICES AND CHARGES | UTILITIES / COMMUNICATION        |
| 30-21 | OTHER SERVICES AND CHARGES | SURPLUS PROPERTY                 |
| 30-22 | OTHER SERVICES AND CHARGES | PWA REIMBURSEMENTS               |
| 30-23 | OTHER SERVICES AND CHARGES | UPKEEP OF REAL PROPERTY          |
| 30-40 | OTHER SERVICES AND CHARGES | CONTRACTUAL                      |
| 30-41 | OTHER SERVICES AND CHARGES | CONTRACT LABOR                   |
| 30-49 | OTHER SERVICES AND CHARGES | CREDIT CARD FEES                 |
| 30-51 | OTHER SERVICES AND CHARGES | OTHER EXPENSES                   |
| 30-54 | OTHER SERVICES AND CHARGES | VEHICLE ACCIDENT INSURANCE       |
| 30-72 | OTHER SERVICES AND CHARGES | MEMBERSHIP / SUBSCRIPTIONS       |
| 30-75 | OTHER SERVICES AND CHARGES | LEGAL PUBLICATIONS               |
| 30-81 | OTHER SERVICES AND CHARGES | ADVERTISING                      |
| 30-82 | OTHER SERVICES AND CHARGES | BONDS                            |
| 30-83 | OTHER SERVICES AND CHARGES | ELECTION EXPENSES                |
| 30-85 | OTHER SERVICES AND CHARGES | INSURANCE / FIRE-THEFT-LIABILITY |
| 30-86 | OTHER SERVICES AND CHARGES | ANNUAL AUDIT                     |



| Number | Element | Object |
|--------|---------|--------|
|--------|---------|--------|

|       |                |                                                             |
|-------|----------------|-------------------------------------------------------------|
| 40-01 | CAPITAL OUTLAY | VEHICLES AND HEAVY EQUIPMENT (LARGE ROLLING STOCK)          |
| 40-02 | CAPITAL OUTLAY | MACHINERY, FURNITURE, TOOLS & EQUIPMENT                     |
| 40-03 | CAPITAL OUTLAY | FITNESS EQUIPMENT                                           |
| 40-04 | CAPITAL OUTLAY | PARK IMPROVEMENTS                                           |
| 40-05 | CAPITAL OUTLAY | UTILITY IMPROVEMENTS (WATER, SEWER LINES)                   |
| 40-06 | CAPITAL OUTLAY | INFRASTRUCTURE (STREETS, BRIDGES)                           |
| 40-07 | CAPITAL OUTLAY | BUILDINGS                                                   |
| 40-09 | CAPITAL OUTLAY | LAND                                                        |
| 40-14 | CAPITAL OUTLAY | REMODEL/REFURBISH                                           |
| 40-15 | CAPITAL OUTLAY | IMPROVEMENTS OTHER THAN BUILDINGS (RETAINING WALLS, FENCES) |
| 40-17 | CAPITAL OUTLAY | EASEMENTS (R.O.W. ACQUISITION)                              |
| 40-49 | CAPITAL OUTLAY | COMPUTERS (HARDWARE)                                        |
| 40-50 | CAPITAL OUTLAY | SOFTWARE (MAJOR PURCHASE)                                   |

|       |              |                    |
|-------|--------------|--------------------|
| 71-01 | DEBT SERVICE | INTEREST ON BONDS  |
| 71-02 | DEBT SERVICE | INTEREST ON NOTES  |
| 72-02 | DEBT SERVICE | FISCAL AGENT FEES  |
| 73-01 | DEBT SERVICE | PRINCIPAL ON BONDS |
| 73-02 | DEBT SERVICE | PRINCIPAL ON NOTES |

|       |               |                |
|-------|---------------|----------------|
| 80-12 | TRANSFERS OUT | CAPITAL OUTLAY |
| 80-20 | TRANSFERS OUT | POLICE         |
| 80-25 | TRANSFERS OUT | JUVENILE       |
| 80-40 | TRANSFERS OUT | FIRE           |
| 80-43 | TRANSFERS OUT | GRANTS         |

**2014-2015 Salary Scale for All Midwest City Employees**  
**Effective July 1, 2014 (2% COLA for the Fiscal Year 2014/2015)**

| Grades              | Step 1                                          | Step 2           | Step 3           | Step 4           | Step 5           | Step 6                 | Step 7           | Step 8           | Step 9           | Step 10          | Step 11          | Step 12          | Step 13          | Step 14          | Step 15          | Step 16          | Step 17          |
|---------------------|-------------------------------------------------|------------------|------------------|------------------|------------------|------------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| <b>Grade - A</b>    | <b>\$10.6716</b>                                | <b>\$10.9811</b> | <b>\$11.2995</b> | <b>\$11.6272</b> | <b>\$11.9644</b> | <b>\$12.3114</b>       | <b>\$12.6684</b> | <b>\$13.0358</b> | <b>\$13.4138</b> | <b>\$13.8028</b> | <b>\$14.2031</b> | <b>\$14.6150</b> | <b>\$15.0388</b> | <b>\$15.4750</b> | <b>\$15.9237</b> | <b>\$16.3855</b> | <b>\$16.8607</b> |
| Bi-Weekly           | \$853.73                                        | \$878.49         | \$903.96         | \$930.18         | \$957.15         | \$984.91               | \$1,013.47       | \$1,042.86       | \$1,073.11       | \$1,104.23       | \$1,136.25       | \$1,169.20       | \$1,203.11       | \$1,238.00       | \$1,273.90       | \$1,310.84       | \$1,348.86       |
| Annual              | \$22,196.93                                     | \$22,840.65      | \$23,503.02      | \$24,184.61      | \$24,885.96      | \$25,607.66            | \$26,350.28      | \$27,114.44      | \$27,900.76      | \$28,709.88      | \$29,542.47      | \$30,399.20      | \$31,280.77      | \$32,187.92      | \$33,121.36      | \$34,081.88      | \$35,070.26      |
| COMM. DEV - Janitor | PARK & REC - Janitor                            |                  |                  |                  |                  | WASTEWATER - Laborer I |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |
|                     | PARK & REC - Senior Center Bldg.Attn/Van Driver |                  |                  |                  |                  | WATER - Laborer I      |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |

| Grades                                | Step 1               | Step 2           | Step 3           | Step 4           | Step 5           | Step 6                  | Step 7           | Step 8           | Step 9           | Step 10          | Step 11          | Step 12          | Step 13          | Step 14          | Step 15          | Step 16          | Step 17          |
|---------------------------------------|----------------------|------------------|------------------|------------------|------------------|-------------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| <b>Grade - B</b>                      | <b>\$11.6420</b>     | <b>\$11.9796</b> | <b>\$12.3270</b> | <b>\$12.6845</b> | <b>\$13.0523</b> | <b>\$13.4309</b>        | <b>\$13.8203</b> | <b>\$14.2211</b> | <b>\$14.6336</b> | <b>\$15.0579</b> | <b>\$15.4946</b> | <b>\$15.9439</b> | <b>\$16.4063</b> | <b>\$16.8821</b> | <b>\$17.3717</b> | <b>\$17.8755</b> | <b>\$18.3939</b> |
| Bi-Weekly                             | \$931.36             | \$958.37         | \$986.16         | \$1,014.76       | \$1,044.19       | \$1,074.47              | \$1,105.63       | \$1,137.69       | \$1,170.68       | \$1,204.63       | \$1,239.57       | \$1,275.52       | \$1,312.51       | \$1,350.57       | \$1,389.73       | \$1,430.04       | \$1,471.51       |
| Annual                                | \$24,215.31          | \$24,917.56      | \$25,640.16      | \$26,383.73      | \$27,148.85      | \$27,936.18             | \$28,746.32      | \$29,579.97      | \$30,437.79      | \$31,320.48      | \$32,228.77      | \$33,163.41      | \$34,125.15      | \$35,114.78      | \$36,133.10      | \$37,180.96      | \$38,259.21      |
| CITY CLERK - Billing Technician       | GOLF - Laborer II    |                  |                  |                  |                  | WASTEWATER - Laborer II |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |
| FLEET SERVICES - Service Attendant II | SANITATION - Laborer |                  |                  |                  |                  | WATER - Laborer II      |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |

| Grades                          | Step 1                         | Step 2           | Step 3           | Step 4           | Step 5           | Step 6                           | Step 7           | Step 8           | Step 9           | Step 10          | Step 11                                | Step 12          | Step 13          | Step 14             | Step 15          | Step 16          | Step 17          |
|---------------------------------|--------------------------------|------------------|------------------|------------------|------------------|----------------------------------|------------------|------------------|------------------|------------------|----------------------------------------|------------------|------------------|---------------------|------------------|------------------|------------------|
| <b>Grade - C</b>                | <b>\$12.6123</b>               | <b>\$12.9781</b> | <b>\$13.3545</b> | <b>\$13.7418</b> | <b>\$14.1403</b> | <b>\$14.5503</b>                 | <b>\$14.9723</b> | <b>\$15.4065</b> | <b>\$15.8533</b> | <b>\$16.3130</b> | <b>\$16.7861</b>                       | <b>\$17.2729</b> | <b>\$17.7738</b> | <b>\$18.2892</b>    | <b>\$18.8196</b> | <b>\$19.3654</b> | <b>\$19.9270</b> |
| Bi-Weekly                       | \$1,008.99                     | \$1,038.25       | \$1,068.36       | \$1,099.34       | \$1,131.22       | \$1,164.03                       | \$1,197.78       | \$1,232.52       | \$1,268.26       | \$1,305.04       | \$1,342.89                             | \$1,381.83       | \$1,421.90       | \$1,463.14          | \$1,505.57       | \$1,549.23       | \$1,594.16       |
| Annual                          | \$26,233.69                    | \$26,994.47      | \$27,777.31      | \$28,582.85      | \$29,411.74      | \$30,264.68                      | \$31,142.37      | \$32,045.50      | \$32,974.81      | \$33,931.09      | \$34,915.09                            | \$35,927.62      | \$36,969.52      | \$38,041.63         | \$39,144.84      | \$40,280.04      | \$41,448.16      |
| CITY CLERK - Meter Reader       | FLEET SERVICES - Records Clerk |                  |                  |                  |                  | SANITATION - Route Serviceperson |                  |                  |                  |                  | WASTEWATER - Laborer III               |                  |                  | WATER - Laborer III |                  |                  |                  |
| DRAINAGE - Equipment Operator I | POLICE - Records Clerk         |                  |                  |                  |                  | STREET - Equipment Operator I    |                  |                  |                  |                  | WATER - Inventory Control Technician I |                  |                  |                     |                  |                  |                  |

| Grades                                 | Step 1                                | Step 2           | Step 3           | Step 4           | Step 5           | Step 6                                    | Step 7           | Step 8           | Step 9           | Step 10          | Step 11                         | Step 12          | Step 13          | Step 14                    | Step 15          | Step 16          | Step 17          |
|----------------------------------------|---------------------------------------|------------------|------------------|------------------|------------------|-------------------------------------------|------------------|------------------|------------------|------------------|---------------------------------|------------------|------------------|----------------------------|------------------|------------------|------------------|
| <b>Grade - D</b>                       | <b>\$13.5827</b>                      | <b>\$13.9766</b> | <b>\$14.3819</b> | <b>\$14.7990</b> | <b>\$15.2282</b> | <b>\$15.6698</b>                          | <b>\$16.1242</b> | <b>\$16.5918</b> | <b>\$17.0730</b> | <b>\$17.5681</b> | <b>\$18.0776</b>                | <b>\$18.6018</b> | <b>\$19.1413</b> | <b>\$19.6964</b>           | <b>\$20.2676</b> | <b>\$20.8553</b> | <b>\$21.4602</b> |
| Bi-Weekly                              | \$1,086.62                            | \$1,118.13       | \$1,150.56       | \$1,183.92       | \$1,218.26       | \$1,253.58                                | \$1,289.94       | \$1,327.35       | \$1,365.84       | \$1,405.45       | \$1,446.21                      | \$1,488.15       | \$1,531.30       | \$1,575.71                 | \$1,621.41       | \$1,668.43       | \$1,716.81       |
| Annual                                 | \$28,252.06                           | \$29,071.38      | \$29,914.44      | \$30,781.96      | \$31,674.63      | \$32,593.20                               | \$33,538.41      | \$34,511.01      | \$35,511.84      | \$36,541.68      | \$37,601.39                     | \$38,691.83      | \$39,813.89      | \$40,968.50                | \$42,156.58      | \$43,379.12      | \$44,637.11      |
| CITY CLERK - Clerk(Court)              | FINANCE - Accounting Technician       |                  |                  |                  |                  | FLEET SERVICES - Secretary II             |                  |                  |                  |                  | PWA - Secretary II              |                  |                  | WATER - Maintenance Tech I |                  |                  |                  |
| CITY CLERK - Utilities Service Clerk I | FINANCE - Accounts Payable Technician |                  |                  |                  |                  | GOLF - Groundskeeper                      |                  |                  |                  |                  | WASTEWATER - Maintenance Tech I |                  |                  | WATER - Operator I         |                  |                  |                  |
| COMM. DEV. - Clerk                     | FINANCE - Accounts Receivable Clerk   |                  |                  |                  |                  | PARK & REC - Community Center Coordinator |                  |                  |                  |                  | WASTEWATER - Operator I         |                  |                  |                            |                  |                  |                  |

| Grades                                   | Step 1               | Step 2           | Step 3           | Step 4           | Step 5           | Step 6                               | Step 7           | Step 8           | Step 9           | Step 10          | Step 11                                  | Step 12          | Step 13          | Step 14                                   | Step 15          | Step 16          | Step 17          |
|------------------------------------------|----------------------|------------------|------------------|------------------|------------------|--------------------------------------|------------------|------------------|------------------|------------------|------------------------------------------|------------------|------------------|-------------------------------------------|------------------|------------------|------------------|
| <b>Grade - E</b>                         | <b>\$14.5531</b>     | <b>\$14.9751</b> | <b>\$15.4094</b> | <b>\$15.8563</b> | <b>\$16.3161</b> | <b>\$16.7893</b>                     | <b>\$17.2762</b> | <b>\$17.7772</b> | <b>\$18.2927</b> | <b>\$18.8232</b> | <b>\$19.3691</b>                         | <b>\$19.9308</b> | <b>\$20.5088</b> | <b>\$21.1035</b>                          | <b>\$21.7155</b> | <b>\$22.3453</b> | <b>\$22.9933</b> |
| Bi-Weekly                                | \$1,164.25           | \$1,198.01       | \$1,232.75       | \$1,268.50       | \$1,305.29       | \$1,343.14                           | \$1,382.09       | \$1,422.17       | \$1,463.42       | \$1,505.86       | \$1,549.53                               | \$1,594.46       | \$1,640.70       | \$1,688.28                                | \$1,737.24       | \$1,787.62       | \$1,839.46       |
| Annual                                   | \$30,270.44          | \$31,148.29      | \$32,051.58      | \$32,981.08      | \$33,937.53      | \$34,921.71                          | \$35,934.45      | \$36,976.54      | \$38,048.86      | \$39,152.28      | \$40,287.70                              | \$41,456.05      | \$42,658.27      | \$43,895.36                               | \$45,168.32      | \$46,478.21      | \$47,826.07      |
| CITY ATTORNEY - Administrative Secretary | Fleet - Technician I |                  |                  |                  |                  | FIRE - Administrative Secretary      |                  |                  |                  |                  | HR - Administrative Secretary            |                  |                  | POLICE - Property Room Clerk              |                  |                  |                  |
| CITY CLERK - Utilities Service Clerk II  |                      |                  |                  |                  |                  | FIRE - Public Education Specialist   |                  |                  |                  |                  | NEIGHB SERV - Administrative Secretary   |                  |                  | POLICE - Secretary II/Fiscal Officer      |                  |                  |                  |
| COMM. DEV. - Administrative Secretary    |                      |                  |                  |                  |                  | GOLF - Assistant Golf Superintendent |                  |                  |                  |                  | PARK & REC - Special Events & Rec. Asst. |                  |                  | STREET - Equipment Operator II            |                  |                  |                  |
| DRAINAGE - Equipment Operator II         |                      |                  |                  |                  |                  | GOLF - Mechanic                      |                  |                  |                  |                  | POLICE - Administrative Secretary        |                  |                  | STREET - Inventory Control Technician III |                  |                  |                  |
|                                          |                      |                  |                  |                  |                  |                                      |                  |                  |                  |                  |                                          |                  |                  | WATER - Lab Technician I                  |                  |                  |                  |
|                                          |                      |                  |                  |                  |                  |                                      |                  |                  |                  |                  |                                          |                  |                  | WATER - Operator II                       |                  |                  |                  |

| Grades                                          | Step 1                                   | Step 2           | Step 3           | Step 4           | Step 5           | Step 6                                | Step 7           | Step 8           | Step 9           | Step 10          | Step 11                          | Step 12          | Step 13          | Step 14                     | Step 15          | Step 16          | Step 17          |
|-------------------------------------------------|------------------------------------------|------------------|------------------|------------------|------------------|---------------------------------------|------------------|------------------|------------------|------------------|----------------------------------|------------------|------------------|-----------------------------|------------------|------------------|------------------|
| <b>Grade - F</b>                                | <b>\$15.5235</b>                         | <b>\$15.9737</b> | <b>\$16.4369</b> | <b>\$16.9136</b> | <b>\$17.4040</b> | <b>\$17.9088</b>                      | <b>\$18.4281</b> | <b>\$18.9625</b> | <b>\$19.5124</b> | <b>\$20.0783</b> | <b>\$20.6606</b>                 | <b>\$21.2597</b> | <b>\$21.8763</b> | <b>\$22.5107</b>            | <b>\$23.1635</b> | <b>\$23.8352</b> | <b>\$24.5265</b> |
| Bi-Weekly                                       | \$1,241.88                               | \$1,277.89       | \$1,314.95       | \$1,353.08       | \$1,392.32       | \$1,432.70                            | \$1,474.25       | \$1,517.00       | \$1,561.00       | \$1,606.26       | \$1,652.85                       | \$1,700.78       | \$1,750.10       | \$1,800.85                  | \$1,853.08       | \$1,906.82       | \$1,962.12       |
| Annual                                          | \$32,288.81                              | \$33,225.19      | \$34,188.72      | \$35,180.19      | \$36,200.42      | \$37,250.23                           | \$38,330.49      | \$39,442.07      | \$40,585.89      | \$41,762.88      | \$42,974.00                      | \$44,220.26      | \$45,502.64      | \$46,822.21                 | \$48,180.06      | \$49,577.29      | \$51,015.03      |
| CITY CLERK - Lead Clerk/Trainer (Court)         | NEIGHB SERV - Animal Control Officer     |                  |                  |                  |                  | SANITATION - Equipment Operator II    |                  |                  |                  |                  | WASTEWATER - Lab Technician II   |                  |                  | WATER - Maintenance Tech II |                  |                  |                  |
| CITY CLERK - Utilities Services Trainer         | NEIGHB SERV - Code Officer I             |                  |                  |                  |                  | STORMWATER - Equipment Operator II    |                  |                  |                  |                  | WASTEWATER - Maintenance Tech II |                  |                  | WATER - Operator III        |                  |                  |                  |
| COMM. DEV - Maintenance Technician/Lead Janitor | NEIGHB SERV - Comm. Outreach Specialist. |                  |                  |                  |                  | STREET - Sign-Signal Tech/Eq. Oper II |                  |                  |                  |                  | WASTEWATER - Operator III        |                  |                  |                             |                  |                  |                  |
| DRAINAGE - Equipment Operator III               | POLICE - Jailor                          |                  |                  |                  |                  | WASTEWATER - Crew Leader I            |                  |                  |                  |                  | WATER - Crew Leader I            |                  |                  |                             |                  |                  |                  |
| FLEET SERVICES - Technician II                  | PWA - Systems Application Specialist     |                  |                  |                  |                  | WASTEWATER - Equipment Operator II    |                  |                  |                  |                  | WATER - Lab Technician II        |                  |                  |                             |                  |                  |                  |

**2014-2015 Salary Scale for All Midwest City Employees**  
**Effective July 1, 2014 (2% COLA for the Fiscal Year 2014/2015)**

| Grades           | Step 1                             | Step 2      | Step 3      | Step 4                                              | Step 5      | Step 6      | Step 7                                       | Step 8      | Step 9      | Step 10                           | Step 11     | Step 12     | Step 13     | Step 14     | Step 15     | Step 16     | Step 17     |
|------------------|------------------------------------|-------------|-------------|-----------------------------------------------------|-------------|-------------|----------------------------------------------|-------------|-------------|-----------------------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| <b>Grade - G</b> | \$16.4938                          | \$16.9722   | \$17.4644   | \$17.9708                                           | \$18.4920   | \$19.0282   | \$19.5801                                    | \$20.1479   | \$20.7322   | \$21.3334                         | \$21.9521   | \$22.5887   | \$23.2438   | \$23.9178   | \$24.6114   | \$25.3252   | \$26.0596   |
| Bi-Weekly        | \$1,319.51                         | \$1,357.77  | \$1,397.15  | \$1,437.67                                          | \$1,479.36  | \$1,522.26  | \$1,566.41                                   | \$1,611.83  | \$1,658.57  | \$1,706.67                        | \$1,756.17  | \$1,807.09  | \$1,859.50  | \$1,913.43  | \$1,968.92  | \$2,026.01  | \$2,084.77  |
| Annual           | \$34,307.19                        | \$35,302.10 | \$36,325.86 | \$37,379.31                                         | \$38,463.31 | \$39,578.74 | \$40,726.53                                  | \$41,907.60 | \$43,122.92 | \$44,373.49                       | \$45,660.32 | \$46,984.46 | \$48,347.01 | \$49,749.08 | \$51,191.80 | \$52,676.36 | \$54,203.98 |
|                  | COMM. DEV - Engineering Technician |             |             | FLEET SERVICES - Technician III                     |             |             | POLICE - Crime Analyst/UCR Statistician      |             |             | WASTEWATER - Crew Leader II       |             |             |             |             |             |             |             |
|                  | COMM. DEV - GIS Technician         |             |             | HR - Health Benefits & Wellness Coordinator/HR Gen. |             |             | POLICE - Juvenile Probation Officer          |             |             | WASTEWATER - Maintenance Tech III |             |             |             |             |             |             |             |
|                  | FINANCE - Payroll Coordinator      |             |             | HR - Human Resources Officer                        |             |             | NEIGHB SERV - Neighborhood Initiatives Coord |             |             | WATER - Crew Leader II            |             |             |             |             |             |             |             |
|                  | FINANCE - Staff Accountant I       |             |             | NEIGHB SERV - Code Officer II                       |             |             | SANITATION - Residential Route Coordinator   |             |             | Water - Maintenance Tech III      |             |             |             |             |             |             |             |

| Grades           | Step 1                                      | Step 2      | Step 3      | Step 4                                        | Step 5      | Step 6      | Step 7                                | Step 8      | Step 9      | Step 10             | Step 11     | Step 12     | Step 13                   | Step 14     | Step 15               | Step 16     | Step 17     |
|------------------|---------------------------------------------|-------------|-------------|-----------------------------------------------|-------------|-------------|---------------------------------------|-------------|-------------|---------------------|-------------|-------------|---------------------------|-------------|-----------------------|-------------|-------------|
| <b>Grade - H</b> | \$17.4642                                   | \$17.9707   | \$18.4918   | \$19.0281                                     | \$19.5799   | \$20.1477   | \$20.7320                             | \$21.3332   | \$21.9519   | \$22.5885           | \$23.2436   | \$23.9176   | \$24.6112                 | \$25.3250   | \$26.0594             | \$26.8151   | \$27.5928   |
| Bi-Weekly        | \$1,397.14                                  | \$1,437.65  | \$1,479.35  | \$1,522.25                                    | \$1,566.39  | \$1,611.82  | \$1,658.56                            | \$1,706.66  | \$1,756.15  | \$1,807.08          | \$1,859.49  | \$1,913.41  | \$1,968.90                | \$2,026.00  | \$2,084.75            | \$2,145.21  | \$2,207.42  |
| Annual           | \$36,325.57                                 | \$37,379.01 | \$38,462.99 | \$39,578.43                                   | \$40,726.20 | \$41,907.26 | \$43,122.57                           | \$44,373.12 | \$45,659.94 | \$46,984.08         | \$48,346.62 | \$49,748.67 | \$51,191.38               | \$52,675.94 | \$54,203.54           | \$55,775.44 | \$57,392.93 |
|                  | COMM. DEV - Building Housing Code Inspector |             |             | PARK & REC - Senior Center Coordinator        |             |             | WASTEWATER - Operator IV              |             |             | WATER - Operator IV |             |             | PD - Rookie Officer       |             |                       |             |             |
|                  | EOC - Communication Specialist I            |             |             | PARK & REC - Travel Information Center Coord. |             |             | WASTEWATER - Industrial Waste Monitor |             |             |                     |             |             | Fire - Rookie Firefighter |             | F Rookie-24-\$12.4744 |             |             |

| Grades           | Step 1                                 | Step 2      | Step 3      | Step 4                                          | Step 5      | Step 6      | Step 7                             | Step 8      | Step 9      | Step 10                               | Step 11     | Step 12     | Step 13                   | Step 14     | Step 15     | Step 16     | Step 17     |
|------------------|----------------------------------------|-------------|-------------|-------------------------------------------------|-------------|-------------|------------------------------------|-------------|-------------|---------------------------------------|-------------|-------------|---------------------------|-------------|-------------|-------------|-------------|
| <b>Grade - I</b> | \$18.4346                              | \$18.9692   | \$19.5193   | \$20.0854                                       | \$20.6678   | \$21.2672   | \$21.8839                          | \$22.5186   | \$23.1716   | \$23.8436                             | \$24.5351   | \$25.2466   | \$25.9787                 | \$26.7321   | \$27.5073   | \$28.3051   | \$29.1259   |
| Bi-Weekly        | \$1,474.77                             | \$1,517.54  | \$1,561.54  | \$1,606.83                                      | \$1,653.43  | \$1,701.38  | \$1,750.72                         | \$1,801.49  | \$1,853.73  | \$1,907.49                            | \$1,962.81  | \$2,019.73  | \$2,078.30                | \$2,138.57  | \$2,200.59  | \$2,264.40  | \$2,330.07  |
| Annual           | \$38,343.94                            | \$39,455.92 | \$40,600.14 | \$41,777.54                                     | \$42,989.09 | \$44,235.78 | \$45,518.61                        | \$46,838.65 | \$48,196.98 | \$49,594.68                           | \$51,032.93 | \$52,512.89 | \$54,035.75               | \$55,602.79 | \$57,215.28 | \$58,874.52 | \$60,581.88 |
|                  | COMM. DEV. - Associate Current Planner |             |             | PARK & REC - Aquatics and Recreation Supervisor |             |             | PWA - Office Manager               |             |             | WASTEWATER - Maintenance Supervisor I |             |             | WATER - Supply Supervisor |             |             |             |             |
|                  | FINANCE - Staff Accountant II          |             |             | PARK & REC - Sports & Recreation Supervisor     |             |             | STORMWATER - Stormwater Technician |             |             | WASTEWATER - Sludge Supervisor I      |             |             |                           |             |             |             |             |
|                  | IT - Computer Technician               |             |             | POLICE - Technical Investigator                 |             |             | WASTEWATER - Environmental Chemist |             |             | WATER - Environmental Chemist         |             |             |                           |             |             |             |             |

| Grades           | Step 1                                             | Step 2      | Step 3      | Step 4                                      | Step 5      | Step 6      | Step 7                                     | Step 8      | Step 9      | Step 10                                 | Step 11     | Step 12     | Step 13                        | Step 14     | Step 15     | Step 16     | Step 17     |
|------------------|----------------------------------------------------|-------------|-------------|---------------------------------------------|-------------|-------------|--------------------------------------------|-------------|-------------|-----------------------------------------|-------------|-------------|--------------------------------|-------------|-------------|-------------|-------------|
| <b>Grade - J</b> | \$19.4050                                          | \$19.9677   | \$20.5468   | \$21.1426                                   | \$21.7558   | \$22.3867   | \$23.0359                                  | \$23.7039   | \$24.3913   | \$25.0987                               | \$25.8266   | \$26.5755   | \$27.3462                      | \$28.1393   | \$28.9553   | \$29.7950   | \$30.6591   |
| Bi-Weekly        | \$1,552.40                                         | \$1,597.42  | \$1,643.74  | \$1,691.41                                  | \$1,740.46  | \$1,790.93  | \$1,842.87                                 | \$1,896.31  | \$1,951.31  | \$2,007.90                              | \$2,066.12  | \$2,126.04  | \$2,187.70                     | \$2,251.14  | \$2,316.42  | \$2,383.60  | \$2,452.72  |
| Annual           | \$40,362.32                                        | \$41,532.83 | \$42,737.28 | \$43,976.66                                 | \$45,251.98 | \$46,564.29 | \$47,914.65                                | \$49,304.18 | \$50,734.00 | \$52,205.28                             | \$53,719.23 | \$55,277.10 | \$56,880.13                    | \$58,529.66 | \$60,227.02 | \$61,973.60 | \$63,770.83 |
|                  | CITY CLERK - Meter Reader Coordinator              |             |             | COMM. DEV - Asst. City Eng/Engineer in Trng |             |             | CVB - Special Events and Marketing Manager |             |             | POLICE - Administrative Support Manager |             |             | POLICE - Jail Manager          |             |             |             |             |
|                  | CITY MANAGER - Executive Assistant to the City MGR |             |             | CVB - Convention and Tourism Manager        |             |             | FINANCE - Financial Accountant             |             |             | POLICE - Animal Welfare Supervisor      |             |             | RISK MGMT - Safety Coordinator |             |             |             |             |

| Grades           | Step 1                                      | Step 2      | Step 3      | Step 4                                          | Step 5      | Step 6      | Step 7                                 | Step 8      | Step 9      | Step 10                           | Step 11     | Step 12     | Step 13     | Step 14     | Step 15     | Step 16     | Step 17     |
|------------------|---------------------------------------------|-------------|-------------|-------------------------------------------------|-------------|-------------|----------------------------------------|-------------|-------------|-----------------------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| <b>Grade - K</b> | \$20.3753                                   | \$20.9662   | \$21.5742   | \$22.1999                                       | \$22.8437   | \$23.5062   | \$24.1878                              | \$24.8893   | \$25.6111   | \$26.3538                         | \$27.1181   | \$27.9045   | \$28.7137   | \$29.5464   | \$30.4032   | \$31.2849   | \$32.1922   |
| Bi-Weekly        | \$1,630.03                                  | \$1,677.30  | \$1,725.94  | \$1,775.99                                      | \$1,827.50  | \$1,880.49  | \$1,935.03                             | \$1,991.14  | \$2,048.89  | \$2,108.30                        | \$2,169.44  | \$2,232.36  | \$2,297.10  | \$2,363.71  | \$2,432.26  | \$2,502.80  | \$2,575.38  |
| Annual           | \$42,380.69                                 | \$43,609.74 | \$44,874.42 | \$46,175.77                                     | \$47,514.87 | \$48,892.81 | \$50,310.70                            | \$51,769.70 | \$53,271.03 | \$54,815.89                       | \$56,405.55 | \$58,041.30 | \$59,724.51 | \$61,456.51 | \$63,238.76 | \$65,072.68 | \$66,959.79 |
|                  | COMM. DEV - Property Acquisition Specialist |             |             | GRANTS MGMT - Housing Rehabilitation Specialist |             |             | STREET - Park Project Supervisor       |             |             | WASTEWATER - Operator V           |             |             |             |             |             |             |             |
|                  | COMM. DEV. - Chief Construction Inspector   |             |             | POLICE - Juvenile Court Compliance Coord        |             |             | STREET - Project Supervisor            |             |             | WATER - Maintenance Supervisor II |             |             |             |             |             |             |             |
|                  | FLEET SERVICES - Lead Technician            |             |             | STREET - Facilities Project Supervisor          |             |             | WASTEWATER - Maintenance Supervisor II |             |             | WATER - Operator V                |             |             |             |             |             |             |             |

| Grades           | Step 1                                   | Step 2      | Step 3      | Step 4                             | Step 5      | Step 6      | Step 7                                      | Step 8      | Step 9      | Step 10                            | Step 11     | Step 12     | Step 13     | Step 14     | Step 15     | Step 16     | Step 17     |
|------------------|------------------------------------------|-------------|-------------|------------------------------------|-------------|-------------|---------------------------------------------|-------------|-------------|------------------------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| <b>Grade - L</b> | \$21.8309                                | \$22.4640   | \$23.1154   | \$23.7858                          | \$24.4756   | \$25.1854   | \$25.9157                                   | \$26.6673   | \$27.4407   | \$28.2364                          | \$29.0553   | \$29.8979   | \$30.7649   | \$31.6571   | \$32.5752   | \$33.5199   | \$34.4919   |
| Bi-Weekly        | \$1,746.47                               | \$1,797.12  | \$1,849.24  | \$1,902.86                         | \$1,958.05  | \$2,014.83  | \$2,073.26                                  | \$2,133.38  | \$2,195.25  | \$2,258.91                         | \$2,324.42  | \$2,391.83  | \$2,461.19  | \$2,532.57  | \$2,605.02  | \$2,681.59  | \$2,759.35  |
| Annual           | \$45,408.26                              | \$46,725.10 | \$48,080.13 | \$49,474.45                        | \$50,909.21 | \$52,385.58 | \$53,904.76                                 | \$55,467.99 | \$57,076.56 | \$58,731.79                        | \$60,435.00 | \$62,187.62 | \$63,991.06 | \$65,846.80 | \$67,748.48 | \$69,701.29 | \$71,713.22 |
|                  | IT - Phone/Network Systems Administrator |             |             | CITY CLERK - Office Manager        |             |             | GRANTS MGMT - Planning Assistant            |             |             | WASTEWATER - Collection Foreman    |             |             |             |             |             |             |             |
|                  | IT - Public Safety Systems Administrator |             |             | CITY CLERK - Court Clerk           |             |             | NEIGHB SERV - Neighborhoods In Action Coord |             |             | WASTEWATER - Laboratory Supervisor |             |             |             |             |             |             |             |
|                  | IT - Systems Administrator               |             |             | EOC - Communications Specialist II |             |             | WASTEWATER - Chief Operator/Trainer         |             |             | WATER - Chief Operator/Trainer     |             |             |             |             |             |             |             |
|                  |                                          |             |             |                                    |             |             |                                             |             |             | WATER - Distribution Foreman       |             |             |             |             |             |             |             |

**2014-2015 Salary Scale for All Midwest City Employees**  
**Effective July 1, 2014 (2% COLA for the Fiscal Year 2014/2015)**

| Grades           | Step 1                             | Step 2           | Step 3           | Step 4                      | Step 5           | Step 6           | Step 7              | Step 8           | Step 9           | Step 10                                              | Step 11          | Step 12          | Step 13          | Step 14          |
|------------------|------------------------------------|------------------|------------------|-----------------------------|------------------|------------------|---------------------|------------------|------------------|------------------------------------------------------|------------------|------------------|------------------|------------------|
| <b>Grade - M</b> | <b>\$25.1797</b>                   | <b>\$25.9099</b> | <b>\$26.6613</b> | <b>\$27.4345</b>            | <b>\$28.2301</b> | <b>\$29.0487</b> | <b>\$29.8911</b>    | <b>\$30.7580</b> | <b>\$31.6500</b> | <b>\$32.5678</b>                                     | <b>\$33.5123</b> | <b>\$34.4841</b> | <b>\$35.4842</b> | <b>\$36.5132</b> |
| Bi-Weekly        | \$2,014.37                         | \$2,072.79       | \$2,132.90       | \$2,194.76                  | \$2,258.40       | \$2,323.90       | \$2,391.29          | \$2,460.64       | \$2,532.00       | \$2,605.42                                           | \$2,680.98       | \$2,758.73       | \$2,838.73       | \$2,921.06       |
| Annual           | \$52,373.74                        | \$53,892.57      | \$55,455.46      | \$57,063.67                 | \$58,718.51      | \$60,421.35      | \$62,173.57         | \$63,976.60      | \$65,831.92      | \$67,741.05                                          | \$69,705.54      | \$71,727.00      | \$73,807.09      | \$75,947.49      |
|                  | Assistant Human Resources Director |                  |                  | Code Compliance Supervisor  |                  |                  | Golf Superintendent |                  |                  | Police- Technical Investigations Laboratory Director |                  |                  |                  |                  |
|                  | Assistant City Engineer            |                  |                  | Engineering Project Manager |                  |                  | Risk Manager        |                  |                  |                                                      |                  |                  |                  |                  |

| Grades           | Step 1                  | Step 2           | Step 3           | Step 4              | Step 5           | Step 6                 | Step 7           | Step 8           | Step 9                | Step 10          | Step 11          | Step 12                    | Step 13          | Step 14          |
|------------------|-------------------------|------------------|------------------|---------------------|------------------|------------------------|------------------|------------------|-----------------------|------------------|------------------|----------------------------|------------------|------------------|
| <b>Grade - N</b> | <b>\$27.1574</b>        | <b>\$27.9450</b> | <b>\$28.7554</b> | <b>\$29.5893</b>    | <b>\$30.4474</b> | <b>\$31.3304</b>       | <b>\$32.2390</b> | <b>\$33.1739</b> | <b>\$34.1359</b>      | <b>\$35.1259</b> | <b>\$36.1445</b> | <b>\$37.1927</b>           | <b>\$38.2713</b> | <b>\$39.3812</b> |
| Bi-Weekly        | \$2,172.60              | \$2,235.60       | \$2,300.43       | \$2,367.15          | \$2,435.79       | \$2,506.43             | \$2,579.12       | \$2,653.91       | \$2,730.88            | \$2,810.07       | \$2,891.56       | \$2,975.42                 | \$3,061.70       | \$3,150.49       |
| Annual           | \$56,487.48             | \$58,125.62      | \$59,811.25      | \$61,545.79         | \$63,330.61      | \$65,167.20            | \$67,057.05      | \$69,001.70      | \$71,002.75           | \$73,061.83      | \$75,180.63      | \$77,360.87                | \$79,604.32      | \$81,912.86      |
|                  | Assistant City Attorney |                  |                  | Chief Bldg Official |                  | Park & Recreation Supv |                  |                  | Sanitation Supervisor |                  |                  | Stormwater Quality Manager |                  |                  |

| Grades           | Step 1                      | Step 2           | Step 3                   | Step 4           | Step 5                | Step 6           | Step 7                  | Step 8           | Step 9           | Step 10          | Step 11           | Step 12          | Step 13          | Step 14          |
|------------------|-----------------------------|------------------|--------------------------|------------------|-----------------------|------------------|-------------------------|------------------|------------------|------------------|-------------------|------------------|------------------|------------------|
| <b>Grade - O</b> | <b>\$29.1357</b>            | <b>\$29.9786</b> | <b>\$30.8501</b>         | <b>\$31.7447</b> | <b>\$32.6653</b>      | <b>\$33.6126</b> | <b>\$34.5874</b>        | <b>\$35.5904</b> | <b>\$36.6225</b> | <b>\$37.6846</b> | <b>\$38.7774</b>  | <b>\$39.9020</b> | <b>\$41.0592</b> | <b>\$42.2499</b> |
| Bi-Weekly        | \$2,330.86                  | \$2,398.29       | \$2,468.01               | \$2,539.58       | \$2,613.23            | \$2,689.01       | \$2,766.99              | \$2,847.23       | \$2,929.80       | \$3,014.77       | \$3,102.20        | \$3,192.16       | \$3,284.73       | \$3,379.99       |
| Annual           | \$60,602.26                 | \$62,355.56      | \$64,168.16              | \$66,029.04      | \$67,943.87           | \$69,914.25      | \$71,941.77             | \$74,028.07      | \$76,174.88      | \$78,383.95      | \$80,657.09       | \$82,996.15      | \$85,403.03      | \$87,879.73      |
|                  | Fire Administration Manager |                  | Current Planning Manager |                  | Comprehensive Planner |                  | Deputy Finance Director |                  | GIS Coordinator  |                  | Street Supervisor |                  |                  |                  |

| Grades           | Step 1                                | Step 2           | Step 3                    | Step 4           | Step 5                         | Step 6           | Step 7           | Step 8           | Step 9           | Step 10          | Step 11          | Step 12          | Step 13          | Step 14          |
|------------------|---------------------------------------|------------------|---------------------------|------------------|--------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| <b>Grade - P</b> | <b>\$31.1140</b>                      | <b>\$32.0163</b> | <b>\$32.9447</b>          | <b>\$33.9001</b> | <b>\$34.8832</b>               | <b>\$35.8949</b> | <b>\$36.9373</b> | <b>\$38.0069</b> | <b>\$39.1091</b> | <b>\$40.2433</b> | <b>\$41.4104</b> | <b>\$42.6113</b> | <b>\$43.8170</b> | <b>\$45.1186</b> |
| Bi-Weekly        | \$2,489.12                            | \$2,561.30       | \$2,635.58                | \$2,712.01       | \$2,790.66                     | \$2,871.59       | \$2,954.98       | \$3,040.56       | \$3,128.73       | \$3,219.46       | \$3,312.83       | \$3,408.90       | \$3,505.36       | \$3,609.48       |
| Annual           | \$64,717.04                           | \$66,593.84      | \$68,525.06               | \$70,512.29      | \$72,557.14                    | \$74,661.30      | \$76,829.60      | \$79,054.44      | \$81,347.02      | \$83,706.09      | \$86,133.56      | \$88,631.44      | \$91,139.32      | \$93,846.60      |
|                  | Fleet Services/Transportation Manager |                  | IT- Assistant IT Director |                  | Water & Wastewater Supervisors |                  |                  |                  |                  |                  |                  |                  |                  |                  |

| Grades           | Step 1                        | Step 2           | Step 3           | Step 4           | Step 5           | Step 6           | Step 7           | Step 8           | Step 9           | Step 10          | Step 11          | Step 12          | Step 13          | Step 14          |
|------------------|-------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| <b>Grade - Q</b> | <b>\$34.0811</b>              | <b>\$35.0695</b> | <b>\$36.0865</b> | <b>\$37.1330</b> | <b>\$38.2098</b> | <b>\$39.3179</b> | <b>\$40.4581</b> | <b>\$41.6314</b> | <b>\$42.8387</b> | <b>\$44.0811</b> | <b>\$45.3594</b> | <b>\$46.6748</b> | <b>\$48.0284</b> | <b>\$49.4212</b> |
| Bi-Weekly        | \$2,726.49                    | \$2,805.56       | \$2,886.92       | \$2,970.64       | \$3,056.79       | \$3,145.43       | \$3,236.65       | \$3,330.51       | \$3,427.10       | \$3,526.48       | \$3,628.75       | \$3,733.99       | \$3,842.27       | \$3,953.70       |
| Annual           | \$70,888.69                   | \$72,944.46      | \$75,059.86      | \$77,236.59      | \$79,476.46      | \$81,781.27      | \$84,152.93      | \$86,593.37      | \$89,104.57      | \$91,688.60      | \$94,347.57      | \$97,083.65      | \$99,899.07      | \$102,796.15     |
|                  | Emergency Operations Director |                  |                  | Golf Director    |                  |                  | Grants Manager   |                  |                  |                  |                  |                  |                  |                  |

| Grades           | Step 1                 | Step 2           | Step 3           | Step 4           | Step 5           | Step 6           | Step 7                   | Step 8           | Step 9           | Step 10                        | Step 11          | Step 12          | Step 13          | Step 14          |
|------------------|------------------------|------------------|------------------|------------------|------------------|------------------|--------------------------|------------------|------------------|--------------------------------|------------------|------------------|------------------|------------------|
| <b>Grade - R</b> | <b>\$38.0371</b>       | <b>\$39.1402</b> | <b>\$40.2753</b> | <b>\$41.4432</b> | <b>\$42.6451</b> | <b>\$43.8818</b> | <b>\$45.1544</b>         | <b>\$46.4639</b> | <b>\$47.8113</b> | <b>\$49.1978</b>               | <b>\$50.6246</b> | <b>\$52.0927</b> | <b>\$53.6034</b> | <b>\$55.1579</b> |
| Bi-Weekly        | \$3,042.97             | \$3,131.22       | \$3,222.02       | \$3,315.46       | \$3,411.61       | \$3,510.54       | \$3,612.35               | \$3,717.11       | \$3,824.90       | \$3,935.83                     | \$4,049.97       | \$4,167.42       | \$4,288.27       | \$4,412.63       |
| Annual           | \$79,117.22            | \$81,411.62      | \$83,772.55      | \$86,201.96      | \$88,701.82      | \$91,274.17      | \$93,921.12              | \$96,644.83      | \$99,447.53      | \$102,331.51                   | \$105,299.12     | \$108,352.80     | \$111,495.03     | \$114,728.38     |
|                  | Assistant Police Chief |                  | City Attorney    | City Clerk       | City Engineer    |                  | Human Resources Director |                  |                  | Neighborhood Services Director |                  |                  |                  |                  |

| Grades           | Step 1                         | Step 2           | Step 3                          | Step 4           | Step 5           | Step 6                          | Step 7           | Step 8           | Step 9           | Step 10          | Step 11          | Step 12          | Step 13          | Step 14          |
|------------------|--------------------------------|------------------|---------------------------------|------------------|------------------|---------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| <b>Grade - S</b> | <b>\$41.9936</b>               | <b>\$43.2115</b> | <b>\$44.4646</b>                | <b>\$45.7541</b> | <b>\$47.0809</b> | <b>\$48.4463</b>                | <b>\$49.8512</b> | <b>\$51.2969</b> | <b>\$52.7845</b> | <b>\$54.3153</b> | <b>\$55.8904</b> | <b>\$57.5112</b> | <b>\$59.1791</b> | <b>\$60.8953</b> |
| Bi-Weekly        | \$3,359.49                     | \$3,456.92       | \$3,557.17                      | \$3,660.33       | \$3,766.47       | \$3,875.70                      | \$3,988.10       | \$4,103.75       | \$4,222.76       | \$4,345.22       | \$4,471.23       | \$4,600.90       | \$4,734.32       | \$4,871.62       |
| Annual           | \$87,346.78                    | \$89,879.84      | \$92,486.36                     | \$95,168.46      | \$97,928.35      | \$100,768.26                    | \$103,690.54     | \$106,697.57     | \$109,791.80     | \$112,975.77     | \$116,252.06     | \$119,623.37     | \$123,092.45     | \$126,662.12     |
|                  | Community Development Director |                  | Environmental Services Director |                  |                  | Fire Chief                      |                  |                  | Police Chief     |                  |                  |                  |                  |                  |
|                  | Community Service Director     |                  | Finance Director                |                  |                  | Information Technology Director |                  |                  |                  |                  |                  |                  |                  |                  |

| Grades           | Step 1                              | Step 2           | Step 3           | Step 4           | Step 5           | Step 6           | Step 7           | Step 8           | Step 9           | Step 10          | Step 11          | Step 12          | Step 13          | Step 14          |
|------------------|-------------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| <b>Grade - T</b> | <b>\$45.9497</b>                    | <b>\$47.2822</b> | <b>\$48.6534</b> | <b>\$50.0643</b> | <b>\$51.5162</b> | <b>\$53.0102</b> | <b>\$54.5475</b> | <b>\$56.1293</b> | <b>\$57.7571</b> | <b>\$59.4321</b> | <b>\$61.1556</b> | <b>\$62.9291</b> | <b>\$64.7540</b> | <b>\$66.6319</b> |
| Bi-Weekly        | \$3,675.97                          | \$3,782.58       | \$3,892.27       | \$4,005.15       | \$4,121.30       | \$4,240.81       | \$4,363.80       | \$4,490.35       | \$4,620.57       | \$4,754.56       | \$4,892.45       | \$5,034.33       | \$5,180.32       | \$5,330.55       |
| Annual           | \$95,575.31                         | \$98,346.99      | \$101,199.05     | \$104,133.82     | \$107,153.71     | \$110,261.17     | \$113,458.74     | \$116,749.04     | \$120,134.76     | \$123,618.67     | \$127,203.61     | \$130,892.52     | \$134,688.39     | \$138,594.37     |
|                  | Asst. City Manager - Administration |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |

| Grades           | Step 1                              | Step 2           | Step 3           | Step 4           | Step 5           | Step 6           | Step 7           | Step 8           | Step 9           | Step 10          | Step 11          | Step 12          | Step 13          | Step 14          |
|------------------|-------------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| <b>Grade - U</b> | <b>\$49.9057</b>                    | <b>\$51.3530</b> | <b>\$52.8422</b> | <b>\$54.3746</b> | <b>\$55.9515</b> | <b>\$57.5741</b> | <b>\$59.2437</b> | <b>\$60.9618</b> | <b>\$62.7297</b> | <b>\$64.5488</b> | <b>\$66.4213</b> | <b>\$68.3470</b> | <b>\$70.3290</b> | <b>\$72.3686</b> |
| Bi-Weekly        | \$3,992.45                          | \$4,108.24       | \$4,227.37       | \$4,349.97       | \$4,476.12       | \$4,605.93       | \$4,739.50       | \$4,876.94       | \$5,018.37       | \$5,163.91       | \$5,313.70       | \$5,467.76       | \$5,626.32       | \$5,789.48       |
| Annual           | \$103,803.83                        | \$106,814.14     | \$109,911.75     | \$113,099.19     | \$116,379.07     | \$119,754.06     | \$123,226.93     | \$126,800.51     | \$130,477.72     | \$134,261.58     | \$138,156.20     | \$142,161.66     | \$146,284.35     | \$150,526.60     |
|                  | Assistant City Manager - Operations |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |

**2014-2015 FIRE PAY PLAN  
EFFECTIVE 7-1-14 (2%)**

|                                                | <b>STEP 1</b>  | <b>STEP 2</b>  | <b>STEP 3</b>  | <b>STEP 4</b>  | <b>STEP 5</b>  |
|------------------------------------------------|----------------|----------------|----------------|----------------|----------------|
| <b>FIREFIGHTER</b>                             | <b>13.4718</b> | <b>14.4351</b> | <b>15.3854</b> | <b>16.3430</b> | <b>16.6696</b> |
|                                                | 1508.84        | 1616.73        | 1723.16        | 1830.41        | 1866.99        |
|                                                | 39229.84       | 42034.93       | 44802.21       | 47590.70       | 48541.82       |
| <b>SR. FIREFIGHTER</b>                         | <b>17.6272</b> | <b>18.5812</b> | <b>19.5348</b> | <b>20.4888</b> | <b>21.5787</b> |
|                                                | 1974.24        | 2081.09        | 2187.90        | 2294.75        | 2416.82        |
|                                                | 51330.31       | 54108.35       | 56885.46       | 59663.50       | 62837.30       |
| <b>SERGEANT</b><br>(APPARATUS OPER.)           | <b>22.1152</b> | <b>22.7349</b> | <b>23.3545</b> | <b>24.4318</b> |                |
|                                                | 2476.90        | 2546.30        | 2615.71        | 2736.36        |                |
|                                                | 64399.44       | 66203.91       | 68008.37       | 71145.27       |                |
| <b>LIEUTENANT</b>                              | <b>24.9430</b> | <b>25.4652</b> | <b>25.9977</b> | <b>26.5419</b> |                |
|                                                | 2793.61        | 2852.10        | 2911.74        | 2972.69        |                |
|                                                | 72633.92       | 74154.55       | 75705.32       | 77289.91       |                |
| <b>CAPTAIN</b><br>(COMPANY OFFICER)            | <b>26.8164</b> | <b>27.3777</b> | <b>27.9507</b> | <b>28.5358</b> |                |
|                                                | 3003.44        | 3066.30        | 3130.48        | 3196.01        |                |
|                                                | 78089.44       | 79723.85       | 81392.39       | 83096.30       |                |
| <b>MAJOR</b>                                   | <b>29.1332</b> | <b>29.7430</b> | <b>30.3659</b> | <b>31.0016</b> |                |
|                                                | 3262.92        | 3331.22        | 3400.98        | 3472.18        |                |
|                                                | 84835.87       | 86611.74       | 88425.43       | 90276.63       |                |
| <b>TRAINING MAJOR</b><br><b>RIDE-OUT MAJOR</b> | <b>29.1332</b> | <b>29.7430</b> | <b>30.3659</b> | <b>31.0016</b> | <b>31.6507</b> |
|                                                | 3262.92        | 3331.22        | 3400.98        | 3472.18        | 3544.88        |
|                                                | 84835.87       | 86611.74       | 88425.43       | 90276.63       | 92166.89       |
| <b>SHIFT COMMANDER</b><br>(ASST. CHIEF)        | <b>31.6507</b> | <b>32.3135</b> | <b>32.9903</b> |                |                |
|                                                | 3544.88        | 3619.11        | 3694.91        |                |                |
|                                                | 92166.89       | 94096.81       | 96067.64       |                |                |
| <b>FIRE MARSHAL</b>                            | <b>42.7974</b> | <b>44.0821</b> | <b>44.6099</b> |                |                |
|                                                | 3423.79        | 3526.57        | 3568.79        |                |                |
|                                                | 89018.57       | 91690.82       | 92788.63       |                |                |
| <b>FIRE INSPECTOR</b>                          | <b>34.1557</b> | <b>35.0367</b> | <b>35.8377</b> | <b>36.6386</b> | <b>38.2467</b> |
|                                                | 2732.45        | 2802.94        | 2867.01        | 2931.08        | 3059.74        |
|                                                | 71043.79       | 72876.32       | 74542.36       | 76208.18       | 79553.22       |

ADDENDUM A  
POLICE PAY PLAN  
EFFECTIVE JULY 1, 2013 (2.00%)

| 7/1/2013       | X           | A            | B           | C           | D           | E           | F           | G           | H           | I           | J           | K           |
|----------------|-------------|--------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
|                |             | 1            | 2           | 3           | 4           | 5           | 6           | 7           | 8           | 9           | 10          | 11          |
| <b>Officer</b> |             | <b>Start</b> |             |             |             |             |             |             |             |             |             |             |
| Yearly         | \$35,808.15 | \$42,004.92  | \$43,265.15 | \$44,563.15 | \$45,899.97 | \$47,277.10 | \$48,695.39 |             |             |             |             |             |
| Payday         | \$1,377.24  | \$1,615.57   | \$1,664.04  | \$1,713.97  | \$1,765.38  | \$1,818.35  | \$1,872.90  |             |             |             |             |             |
| Hour           | \$17.2155   | \$20.1947    | \$20.8006   | \$21.4246   | \$22.0673   | \$22.7294   | \$23.4112   |             |             |             |             |             |
| <b>Sgt.</b>    |             |              |             |             |             |             |             |             |             |             |             |             |
| Yearly         |             | \$49,264.61  | \$50,693.30 | \$52,137.90 | \$53,623.86 | \$55,152.26 | \$56,723.95 | \$58,340.61 | \$60,003.30 | \$61,713.53 | \$63,472.33 | \$65,281.21 |
| Payday         |             | \$1,894.79   | \$1,949.74  | \$2,005.30  | \$2,062.46  | \$2,121.24  | \$2,181.69  | \$2,243.87  | \$2,307.82  | \$2,373.60  | \$2,441.24  | \$2,510.82  |
| Hour           |             | \$23.6849    | \$24.3718   | \$25.0663   | \$25.7807   | \$26.5155   | \$27.2711   | \$28.0484   | \$28.8477   | \$29.6700   | \$30.5155   | \$31.3852   |
| <b>Lt.</b>     |             |              |             |             |             |             |             |             |             |             |             |             |
| Yearly         |             | \$68,545.29  | \$70,430.33 | \$72,367.14 | \$74,357.20 |             |             |             |             |             |             |             |
| Payday         |             | \$2,636.36   | \$2,708.86  | \$2,783.35  | \$2,859.89  |             |             |             |             |             |             |             |
| Hour           |             | \$32.9545    | \$33.8607   | \$34.7919   | \$35.7487   |             |             |             |             |             |             |             |
| <b>Capt.</b>   |             |              |             |             |             |             |             |             |             |             |             |             |
| Yearly         |             | \$77,331.47  | \$79,458.16 | \$81,643.20 | \$83,888.49 |             |             |             |             |             |             |             |
| Payday         |             | \$2,974.29   | \$3,056.08  | \$3,140.12  | \$3,226.48  |             |             |             |             |             |             |             |
| Hour           |             | \$37.1786    | \$38.2010   | \$39.2515   | \$40.3310   |             |             |             |             |             |             |             |
| <b>Maj.</b>    |             |              |             |             |             |             |             |             |             |             |             |             |
| Yearly         |             | \$84,500.78  | \$86,613.26 | \$88,778.56 |             |             |             |             |             |             |             |             |
| Payday         |             | \$3,250.03   | \$3,331.28  | \$3,414.56  |             |             |             |             |             |             |             |             |
| Hour           |             | \$40.6254    | \$41.6410   | \$42.6820   |             |             |             |             |             |             |             |             |

## **GLOSSARY OF TERMS**

Account Numbers - An expenditure category, such as salaries, supplies, or professional services.

Appropriation - Authorization granted by the Council to make expenditures and to incur obligations for specific purposes.

Base Budget - An estimate of funding required to carry on existing programs at the current level of services.

Bond - A written promise to pay a sum of money on a specific date at a specified interest rate. The interest payments and the repayment of the principal are detailed in a bond ordinance. Bonds are most frequently used for construction of large capital projects, such as buildings, streets and bridges.

Budget (Operating) - A financial plan containing an estimate of proposed revenues and expenditures for a given period (typically a fiscal year).

Capital Improvement Program - A proposed plan for financing long-term work projects that lead to the physical development of the City.

Debt Service - The City's obligation to pay the principal and interest of all bonds and other debt instruments according to a pre-determined payment schedule.

Department - Identifies the highest level in the formal City organization in which a specific activity is carried out.

Encumbrance - The commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for a future expenditure.

Enterprise Fund - A governmental accounting fund in which the services provided are financed and operated similarly to those of a private business. The rate schedules for these services are established to insure that revenues are adequate to meet all necessary expenditures. Midwest City operates its water, sewer, sanitation and golf courses as enterprise funds.

Estimated Revenue - The amount of projected revenue to be collected during the fiscal year. The amount of revenue appropriated is the amount approved by Council.

## **GLOSSARY (Continued)**

Expenditure - This term refers to the outflow of funds paid or to be paid for an asset obtained or goods and services obtained regardless of when the expense is actually paid. This term applies to all funds. Note: An encumbrance is not an expenditure. An encumbrance reserves funds to be expended.

Fund - An accounting entity that has a set of self-balancing accounts and that records all financial transactions for specific activities or government functions.

General Fund - The General Fund is used to account for all revenues and expenditures not accounted for in some special fund. Expenditures from this fund are authorized in the operating budget.

Goals - Broad, general statements of each division's or section's desired social or organizational outcomes.

Grant - A contribution by a government or other organization to support a particular function. Grants may be classified as either categorical or block depending upon the amount of discretion allowed the grantee.

Inter Service Fund - A fund established to finance and account for services and commodities furnished by one department to other departments on a cost reimbursement basis.

Objectives - Specific statements of desired ends which can be measured.

Revenue - Funds that the government receives as income. It includes such items as tax payments, fees from specific services, receipts from other governments, fines, forfeitures, grants, shared revenues and interest income.

Risk Management - An organized attempt to protect a government's assets against accidental loss in the most economic method.



# General Funds

# City of Midwest City, Oklahoma

## General

### Index

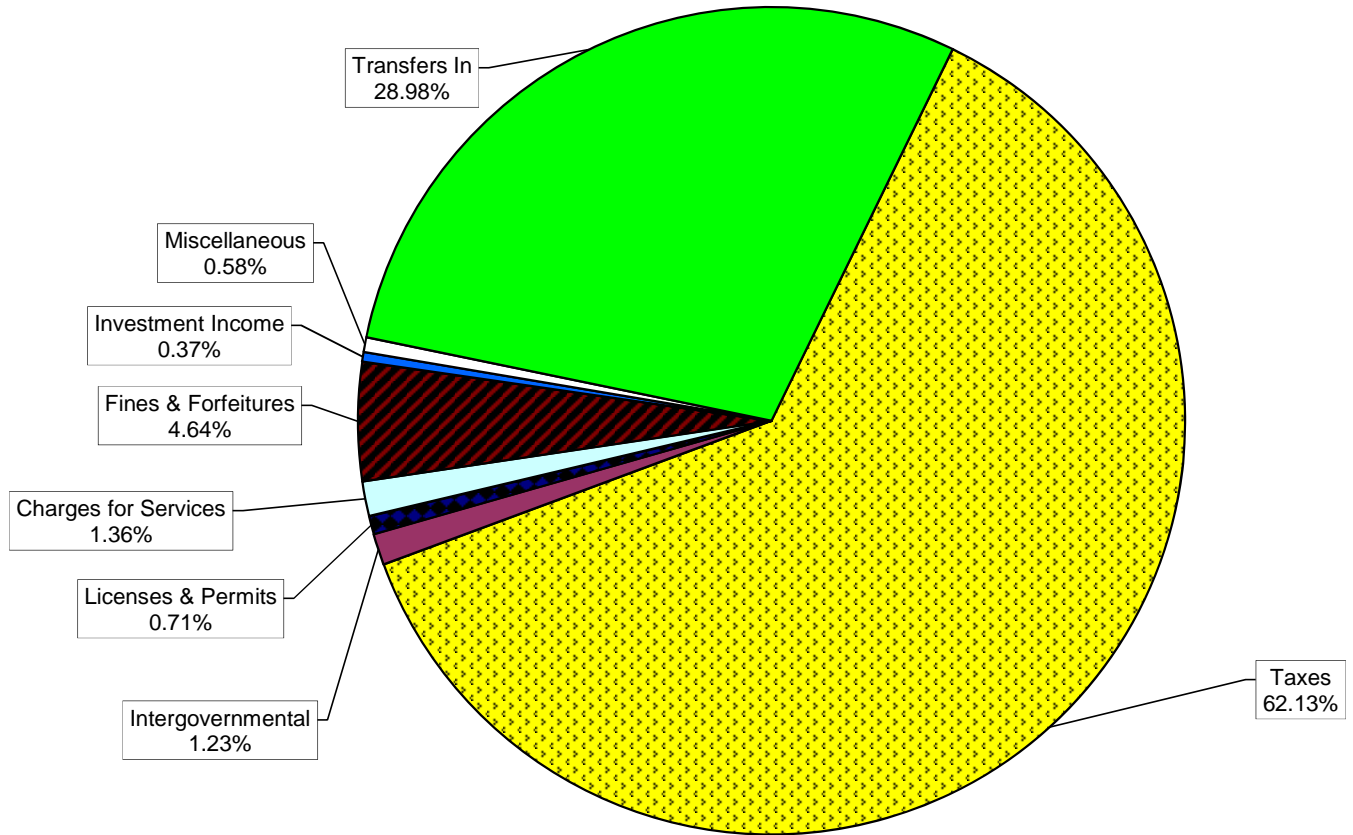
| <u>Fund / Department<br/>*Number</u> | <u>Fund / Department<br/>Description</u> | <u>Page<br/>Number</u> |
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\* **Note:** Three digit codes represent the **Fund** Number  
Two digit codes represent the **Department** Number

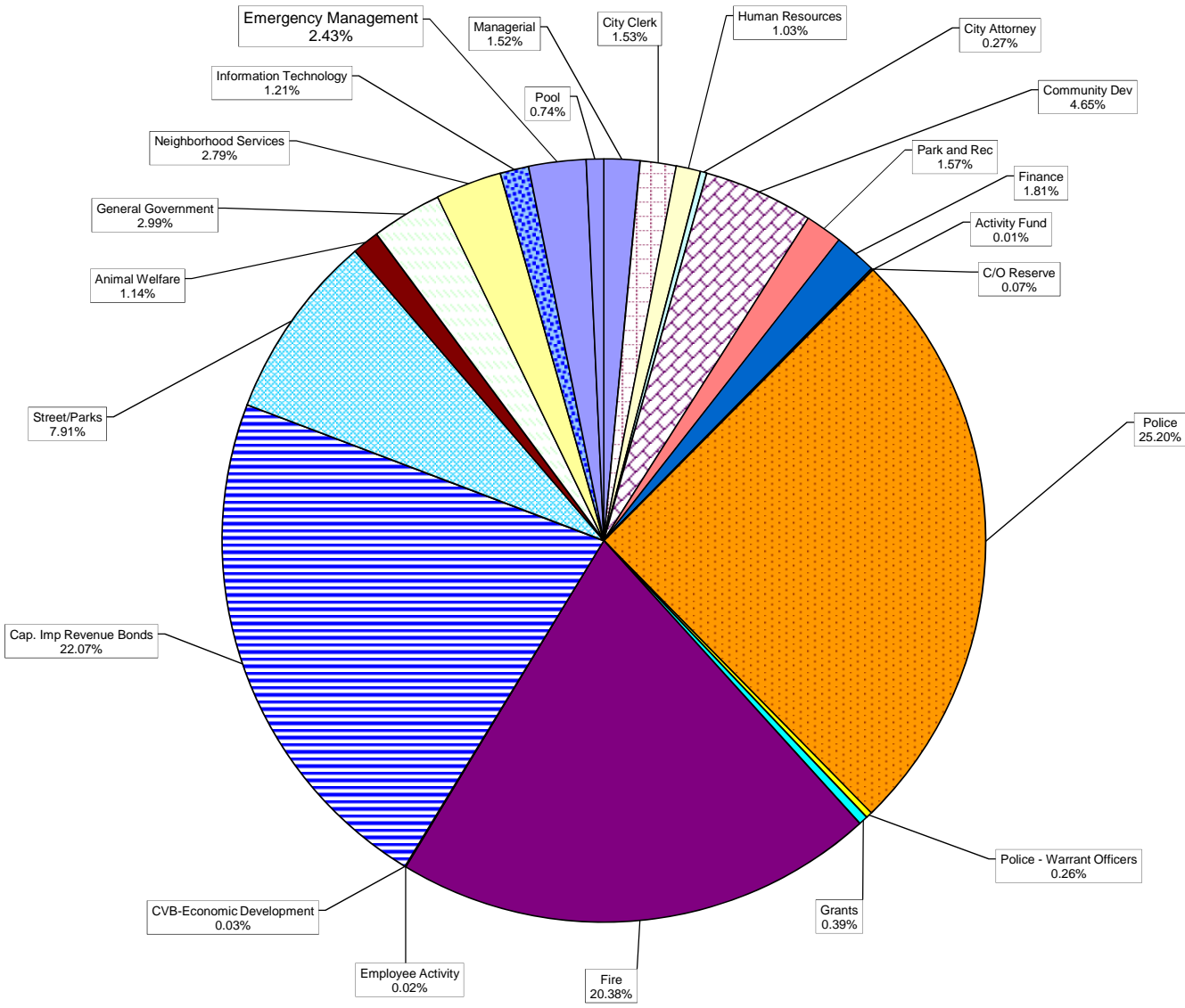
**GENERAL FUND BUDGET SUMMARY - FISCAL YEAR 2014-2015**

|                                | <b>PRIOR YEAR<br/>ACTUAL<br/>FY 12-13</b> | <b>CURRENT YEAR<br/>ADOPTED BUDGET<br/>FY 13-14</b> | <b>CURRENT YEAR<br/>BUDGET AS AMENDED<br/>FY 13-14</b> | <b>CURRENT YEAR<br/>ACTUAL (Est.)<br/>FY 13-14</b> | <b>BUDGET YEAR<br/>FINAL<br/>FY 14-15</b> |
|--------------------------------|-------------------------------------------|-----------------------------------------------------|--------------------------------------------------------|----------------------------------------------------|-------------------------------------------|
| <b>ESTIMATED REVENUE:</b>      |                                           |                                                     |                                                        |                                                    |                                           |
| Taxes                          | 22,898,780                                | 23,124,756                                          | 23,536,936                                             | 23,403,507                                         | 23,050,321                                |
| Intergovernmental              | 492,385                                   | 502,821                                             | 502,821                                                | 474,382                                            | 456,002                                   |
| Licenses & Permits             | 291,341                                   | 300,270                                             | 300,270                                                | 255,529                                            | 264,529                                   |
| Charges for Services           | 468,794                                   | 478,558                                             | 478,558                                                | 499,866                                            | 503,541                                   |
| Fines & Forfeitures            | 1,639,575                                 | 1,709,552                                           | 1,709,552                                              | 1,520,349                                          | 1,721,218                                 |
| Investment Income              | 111,501                                   | 87,879                                              | 87,879                                                 | 144,856                                            | 138,330                                   |
| Miscellaneous                  | 256,120                                   | 280,448                                             | 280,448                                                | 280,064                                            | 213,874                                   |
| Transfers In                   | 10,670,633                                | 2,493,552                                           | 10,769,119                                             | 10,940,786                                         | 10,751,358                                |
| <b>TOTAL REVENUE</b>           | <b>36,829,129</b>                         | <b>28,977,836</b>                                   | <b>37,665,583</b>                                      | <b>37,519,339</b>                                  | <b>37,099,173</b>                         |
| Use / (Gain) of Fund Balance   | (669,346)                                 | 1,783,766                                           | 1,926,937                                              | 1,294,443                                          | 304,913                                   |
| <b>TOTAL RESOURCES</b>         | <b>36,159,783</b>                         | <b>30,761,602</b>                                   | <b>39,592,520</b>                                      | <b>38,813,782</b>                                  | <b>37,404,086</b>                         |
| <b>PROPOSED EXPENDITURES:</b>  |                                           |                                                     |                                                        |                                                    |                                           |
| Managerial                     | 509,257                                   | 545,281                                             | 567,922                                                | 566,804                                            | 567,813                                   |
| City Clerk                     | 561,369                                   | 575,772                                             | 577,578                                                | 533,749                                            | 571,478                                   |
| Human Resources                | 310,027                                   | 372,324                                             | 373,876                                                | 373,876                                            | 387,036                                   |
| City Attorney                  | 147,125                                   | 96,086                                              | 96,146                                                 | 93,840                                             | 99,289                                    |
| Community Development          | 1,626,860                                 | 1,775,819                                           | 1,807,545                                              | 1,624,715                                          | 1,738,659                                 |
| Park and Recreation            | 512,864                                   | 558,369                                             | 558,719                                                | 558,719                                            | 586,191                                   |
| Finance                        | 595,206                                   | 624,662                                             | 632,967                                                | 632,967                                            | 677,336                                   |
| Street/Parks                   | 2,697,925                                 | 2,888,687                                           | 2,943,998                                              | 2,846,127                                          | 2,957,531                                 |
| Animal Welfare                 | -                                         | 433,173                                             | 437,063                                                | 367,976                                            | 427,334                                   |
| General Government             | 934,229                                   | 1,076,046                                           | 1,076,567                                              | 990,654                                            | 1,118,148                                 |
| Neighborhood Services          | 1,508,649                                 | 1,191,583                                           | 1,185,489                                              | 1,099,592                                          | 1,045,065                                 |
| Information Technology         | 377,485                                   | 419,778                                             | 426,767                                                | 413,567                                            | 452,301                                   |
| Emergency Management           | 796,111                                   | 844,298                                             | 845,093                                                | 826,596                                            | 907,108                                   |
| Swimming Pools                 | 242,638                                   | 270,891                                             | 272,394                                                | 257,566                                            | 275,368                                   |
| (Transfers Out:)               |                                           |                                                     |                                                        |                                                    |                                           |
| Police                         | 9,361,708                                 | 9,454,390                                           | 9,570,413                                              | 9,497,049                                          | 9,426,536                                 |
| Police - Warrant Officers      | 98,572                                    | 98,572                                              | 98,572                                                 | 98,572                                             | 98,572                                    |
| Fire                           | 7,569,273                                 | 7,644,210                                           | 7,738,021                                              | 7,678,702                                          | 7,621,689                                 |
| Grants                         | 119,399                                   | 134,132                                             | 136,408                                                | 136,408                                            | 145,536                                   |
| C/O Reserve                    | -                                         | 1,748,029                                           | 1,748,029                                              | 1,748,029                                          | -                                         |
| Capital Outlay                 | 1,099                                     | -                                                   | 8,250                                                  | 8,250                                              | -                                         |
| Activity                       | 2,000                                     | 2,000                                               | 2,000                                                  | 2,000                                              | 2,000                                     |
| Cap Imp Revenue Bonds          | 8,176,376                                 | -                                                   | 8,476,703                                              | 8,446,024                                          | 8,256,596                                 |
| Employee Activity              | 11,611                                    | 7,500                                               | 7,500                                                  | 7,500                                              | 7,500                                     |
| Juvenile                       | -                                         | -                                                   | -                                                      | -                                                  | 25,000                                    |
| CVB-Economic Development       | -                                         | -                                                   | -                                                      | 0                                                  | 10,000                                    |
| Emergency Oper                 | -                                         | -                                                   | 4,500                                                  | 4,500                                              | 0                                         |
| <b>TOTAL EXPENDITURES</b>      | <b>36,159,783</b>                         | <b>30,761,602</b>                                   | <b>39,592,520</b>                                      | <b>38,813,782</b>                                  | <b>37,404,086</b>                         |
| <b>RESERVE OF FUND BALANCE</b> |                                           |                                                     |                                                        |                                                    | <b>1,181,066</b>                          |

**ESTIMATED REVENUES GENERAL FUND**  
**FY 2014-2015**  
**Total \$ 37,099,173**



**ESTIMATED EXPENDITURES GENERAL FUND  
FY 2014-2015  
Total \$37,404,086**



### General Fund Revenue Projections FY 2014-2015

| Description                         | Account Number     | ACTUAL            | ACTUAL            | ACTUAL            | ACTUAL            | ANNUAL BUDGET     | ESTIMATED         | BUDGET            |
|-------------------------------------|--------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
|                                     |                    | 2009-2010         | 2010-2011         | 2011-2012         | 2012-2013         | 2013-2014         | 2013-2014         | PROJECTION        |
|                                     |                    | 2014-2015         |                   |                   |                   |                   |                   |                   |
| SALES TAX                           | 010-0000-313-10-01 | 18,268,071        | 18,926,042        | 19,028,856        | 19,463,862        | 20,109,330        | 20,120,954        | 19,752,258        |
| USE TAX                             | 010-0000-313-10-02 | 727,345           | 687,809           | 781,192           | 978,919           | 916,581           | 788,030           | 795,384           |
| OG&E                                | 010-0000-318-10-21 | 1,360,053         | 1,384,821         | 1,538,348         | 1,457,999         | 1,518,402         | 1,460,389         | 1,462,850         |
| ONG                                 | 010-0000-318-10-23 | 514,899           | 427,989           | 397,421           | 428,350           | 389,335           | 417,920           | 423,615           |
| TELEPHONE                           | 010-0000-318-10-24 | 119,717           | 123,243           | 101,637           | 72,966            | 73,000            | 71,632            | 71,632            |
| CABLE TV                            | 010-0000-318-10-25 | 509,615           | 445,010           | 498,419           | 479,719           | 513,305           | 529,198           | 529,198           |
| 911 EMERGENCY ACT                   | 010-0000-318-10-26 | 24,563            | 21,631            | 19,354            | 16,964            | 16,983            | 15,384            | 15,384            |
| <b>TOTAL TAXES</b>                  |                    | <b>21,524,264</b> | <b>22,016,545</b> | <b>22,365,227</b> | <b>22,898,779</b> | <b>23,536,936</b> | <b>23,403,507</b> | <b>23,050,321</b> |
|                                     |                    |                   |                   |                   |                   |                   |                   |                   |
| BUILDING                            | 010-0000-322-14-41 | 47,210            | 66,637            | 40,641            | 59,559            | 66,856            | 46,502            | 55,612            |
| OIL & GAS PERMITS                   | 010-0000-322-14-42 | 3,500             | 3,500             | 3,500             | 4,780             | 3,500             | 4,300             | 4,300             |
| OCCUPATIONAL                        | 010-0000-322-14-50 | 56,070            | 47,607            | 40,153            | 40,647            | 35,797            | 40,592            | 40,592            |
| SIGNS                               | 010-0000-322-14-51 | 10,650            | 7,850             | 7,110             | 9,150             | 9,028             | 8,037             | 8,037             |
| ELECTRICAL                          | 010-0000-322-14-55 | 60,636            | 54,529            | 49,196            | 63,611            | 65,000            | 47,804            | 47,804            |
| PLUMBING                            | 010-0000-322-14-58 | 36,521            | 35,628            | 32,022            | 38,770            | 43,106            | 35,473            | 35,473            |
| REFRIG & FORCED AIR                 | 010-0000-322-14-65 | 38,077            | 35,866            | 33,961            | 40,886            | 41,441            | 36,904            | 36,904            |
| BURN                                | 010-0000-322-14-66 | 0                 | 0                 | 350               | 225               | 0                 | 0                 | 0                 |
| OTHER LICENSE & PERMITS             | 010-0000-322-14-85 | 40,582            | 40,433            | 36,031            | 33,354            | 35,542            | 35,807            | 35,807            |
| PENDING LIC & PERMITS               | 010-0000-322-14-90 | 798               | -143              | 405               | 360               | 0                 | 110               | 0                 |
| <b>TOTAL LICENSES &amp; PERMITS</b> |                    | <b>294,042</b>    | <b>291,907</b>    | <b>243,369</b>    | <b>291,342</b>    | <b>300,270</b>    | <b>255,529</b>    | <b>264,529</b>    |
|                                     |                    |                   |                   |                   |                   |                   |                   |                   |
| ALCOHOL                             | 010-0000-335-10-32 | 79,337            | 82,309            | 76,641            | 82,959            | 82,640            | 76,384            | 76,384            |
| TOBACCO TAX                         | 010-0000-335-10-35 | 352,502           | 376,305           | 409,723           | 409,426           | 420,181           | 397,998           | 379,618           |
| <b>TOTAL INTERGOVERNMENTAL</b>      |                    | <b>431,839</b>    | <b>458,614</b>    | <b>486,364</b>    | <b>492,385</b>    | <b>502,821</b>    | <b>474,382</b>    | <b>456,002</b>    |
|                                     |                    |                   |                   |                   |                   |                   |                   |                   |
| UNION PAYROLL FEES                  | 010-0000-340-14-10 | 801               | 993               | 889               | 806               | 774               | 710               | 710               |
| MOWING & CLEANUP                    | 010-0000-340-14-12 | -1,425            | -900              | 0                 | -4,524            | 0                 | 0                 | 0                 |
| PAY TELEPHONE                       | 010-0000-340-14-14 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 |
| WRITE-OFFS                          | 010-0000-340-14-44 | -522              | -125              | -8,970            | 0                 | 0                 | 0                 | 0                 |
| BOARD OF ADJUSTMENT                 | 010-0000-341-15-15 | 360               | 1,080             | 120               | 370               | 197               | 593               | 593               |
| OTHER UTILITY BILLING               | 010-0000-341-15-30 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 |
| RECEIVABLES WRITE-OFFS              | 010-0000-344-16-44 | 0                 | 0                 | -162              | -538              | 0                 | -275              | 0                 |
| ANIMAL WELFARE                      | 010-0000-345-15-31 | 0                 | 0                 | -243              | 0                 | 0                 | 0                 | 0                 |
| POOL ADMISSIONS                     | 010-0000-347-16-15 | 145,966           | 162,944           | 159,149           | 176,352           | 170,289           | 165,878           | 165,878           |
| POOL CONCESSIONS                    | 010-0000-347-16-19 | 12,753            | 13,937            | 13,172            | 12,234            | 14,798            | 20,248            | 20,248            |
| POOL RENTAL                         | 010-0000-347-16-22 | 13,336            | 20,549            | 20,625            | 22,750            | 24,721            | 19,070            | 19,070            |
| POOL - SEASON PASSES                | 010-0000-347-16-23 | 51,255            | 64,831            | 56,620            | 63,595            | 69,029            | 73,000            | 76,000            |
| SWIM LESSONS                        | 010-0000-347-16-24 | 7,285             | 5,505             | 8,720             | 1,400             | 2,400             | 850               | 1,250             |
| DISPATCHING SERVICES                | 010-0000-349-16-21 | 187,000           | 187,000           | 196,350           | 196,350           | 196,350           | 219,792           | 219,792           |
| <b>TOTAL CHARGES FOR SERVICES</b>   |                    | <b>416,809</b>    | <b>455,814</b>    | <b>446,270</b>    | <b>468,795</b>    | <b>478,558</b>    | <b>499,866</b>    | <b>503,541</b>    |
|                                     |                    |                   |                   |                   |                   |                   |                   |                   |
| FINES & FORFEITURES                 | 010-0000-351-10-51 | 1,733,921         | 1,697,321         | 1,762,077         | 1,624,724         | 1,693,657         | 1,499,131         | 1,700,000         |
| BONDSMAN / MISC COURT               | 010-0000-351-10-54 | 12,615            | 5,845             | 0                 | 0                 | 0                 | 0                 | 0                 |
| FINES/BONDSMAN FEE                  | 010-0000-351-10-55 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 |
| INCARCERATION 5% COURT              | 010-0000-351-10-57 | 4,527             | 7,506             | 8,578             | 7,163             | 8,083             | 9,906             | 9,906             |

### General Fund Revenue Projections FY 2014-2015

| Description                        | Account Number     | ACTUAL            | ACTUAL            | ACTUAL            | ACTUAL            | ANNUAL BUDGET     | ESTIMATED         | BUDGET            |
|------------------------------------|--------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
|                                    |                    | 2009-2010         | 2010-2011         | 2011-2012         | 2012-2013         | 2013-2014         | 2013-2014         | PROJECTION        |
|                                    |                    | 2014-2015         | 2014-2015         | 2014-2015         | 2014-2015         | 2014-2015         | 2014-2015         | 2014-2015         |
| INCARCERATION FEES                 | 010-0000-351-10-58 | 4,178             | 6,651             | 7,704             | 7,688             | 7,812             | 11,312            | 11,312            |
| <b>TOTAL FINES&amp;FORFEITURES</b> |                    | <b>1,755,242</b>  | <b>1,717,323</b>  | <b>1,778,359</b>  | <b>1,639,575</b>  | <b>1,709,552</b>  | <b>1,520,349</b>  | <b>1,721,218</b>  |
| INVESTMENT INTEREST                | 010-0000-361-41-10 | 52,149            | 54,232            | 68,438            | 92,973            | 68,592            | 128,839           | 122,872           |
| SALES TAX INTEREST                 | 010-0000-361-41-14 | 24,604            | 22,474            | 21,833            | 18,528            | 19,287            | 16,017            | 15,458            |
| <b>TOTAL INTEREST</b>              |                    | <b>76,753</b>     | <b>76,706</b>     | <b>90,271</b>     | <b>111,501</b>    | <b>87,879</b>     | <b>144,856</b>    | <b>138,330</b>    |
| LONG/SHORT COURT                   | 010-0000-370-01-02 | -81               | 33                | 16                | 136               | 0                 | 59                | 0                 |
| L/S - DEVELOPMENT SCVS             | 010-0000-370-01-03 | 34                | -97               | 1                 | 0                 | 0                 | 0                 | 0                 |
| L/S - MISCELLANEOUS                | 010-0000-370-01-04 | 6,326             | 2,634             | 354               | -471              | 0                 | -43               | 0                 |
| L/S - POOL                         | 010-0000-370-01-10 | -101              | 11                | -216              | -119              | 0                 | -41               | 0                 |
| RESALE PROPERTY / TLE 68           | 010-0000-371-14-01 | 0                 | 36,214            | 56,224            | 60,591            | 60,591            | 66,215            | 0                 |
| REMINGTON PARK                     | 010-0000-371-14-02 | 9,503             | 9,553             | 0                 | 0                 | 0                 | 0                 | 0                 |
| REFUND OF OVER PMTS                | 010-0000-371-14-03 | 25                | 776               | 2,804             | 0                 | 0                 | 0                 | 0                 |
| OTHER RECEIPTS                     | 010-0000-371-14-11 | 1,107             | 2,785             | 19,528            | 7,153             | 8,989             | 13,294            | 13,294            |
| DAMAGES                            | 010-0000-371-14-16 | 797               | 7,116             | 1,047             | 0                 | 500               | 0                 | 0                 |
| MISCELLANEOUS                      | 010-0000-371-14-21 | 8,862             | 9,252             | 9,277             | 10,689            | 10,689            | 10,656            | 10,656            |
| COLLECTION AGENCY                  | 010-0000-371-14-26 | 3,255             | 1,739             | 3,923             | 4,024             | 4,221             | 6,567             | 6,567             |
| COMMUNITY CENTER RENTAL            | 010-0000-373-11-04 | 70,421            | 76,045            | 75,050            | 71,238            | 71,481            | 76,130            | 76,130            |
| SENIOR CENTER                      | 010-0000-373-11-05 | 5,861             | 4,875             | 6,000             | 6,150             | 8,081             | 7,068             | 7,068             |
| CITY PROPERTIES                    | 010-0000-373-11-06 | 9,823             | 2,660             | 2,675             | 2,702             | 2,698             | 2,723             | 2,723             |
| REFUNDS-COMMUNITY CENTER           | 010-0000-373-11-12 | -5,980            | -3,629            | -3,618            | -2,599            | -2,432            | -3,873            | -3,873            |
| COPIES                             | 010-0000-377-15-04 | 10,375            | 3,519             | 3,404             | 2,553             | 3,841             | 2,069             | 2,069             |
| PLAT FEES                          | 010-0000-377-15-11 | 4,252             | 2,368             | 1,254             | 2,373             | 1,262             | 3,215             | 3,215             |
| ZONING APPLICATIONS                | 010-0000-377-15-13 | 4,225             | 2,845             | 10,800            | 3,582             | 4,038             | 1,860             | 1,860             |
| ENGINEERING FEES                   | 010-0000-377-15-20 | 16,232            | 30,939            | 21,137            | 23,342            | 43,719            | 24,809            | 24,809            |
| RETURN CHECK FEES                  | 010-0000-377-15-25 | 14,500            | 12,490            | 11,636            | 13,890            | 13,902            | 14,887            | 14,887            |
| ANIMAL WELFARE                     | 010-0000-377-15-31 | 46,341            | 43,196            | 46,773            | 43,849            | 41,520            | 47,203            | 47,203            |
| OTHER FEES                         | 010-0000-377-15-90 | 8,864             | 8,296             | 7,436             | 7,037             | 7,348             | 7,266             | 7,266             |
| <b>TOTAL MISCELLANEOUS</b>         |                    | <b>214,641</b>    | <b>253,620</b>    | <b>275,505</b>    | <b>256,120</b>    | <b>280,448</b>    | <b>280,064</b>    | <b>213,874</b>    |
| MUNICIPAL COURT                    | 010-0000-391-01-13 | 2,688             | 1,664             | 1,744             | 1,856             | 2,361             | 2,361             | 2,361             |
| GRANTS                             | 010-0000-391-01-14 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 |
| CAP IMP REVENUE BOND               | 010-0000-391-01-17 | 0                 | 0                 | 0                 | 8,176,376         | 8,274,357         | 8,446,024         | 8,256,596         |
| MUNICIPAL AUTHORITY                | 010-0000-391-21-01 | 2,326,401         | 2,326,401         | 2,326,401         | 2,326,401         | 2,326,401         | 2,326,401         | 2,326,401         |
| INTERDEPT - FIRE                   | 010-0000-391-21-17 | 166,000           | 88,000            | 166,000           | 166,000           | 166,000           | 166,000           | 166,000           |
| <b>TOTAL TRANSFER IN</b>           |                    | <b>2,495,089</b>  | <b>2,416,065</b>  | <b>2,494,145</b>  | <b>10,670,633</b> | <b>10,769,119</b> | <b>10,940,786</b> | <b>10,751,358</b> |
| <b>FUND TOTAL</b>                  |                    | <b>27,208,679</b> | <b>27,686,594</b> | <b>28,179,510</b> | <b>36,829,130</b> | <b>37,665,583</b> | <b>37,519,339</b> | <b>37,099,173</b> |

**BUDGET SUMMARY BY DEPARTMENT & CATEGORY - FISCAL YEAR 2014-2015 - EXPENDITURES**

|                           | <b>Personal Services</b> | <b>Benefits</b>  | <b>Materials &amp; Supplies</b> | <b>Other Services &amp; Charges</b> | <b>Debt Service</b> | <b>Transfers</b>  | <b>Department Request</b> |
|---------------------------|--------------------------|------------------|---------------------------------|-------------------------------------|---------------------|-------------------|---------------------------|
| City Manager              | 413,975                  | 142,014          | 3,200                           | 8,624                               |                     |                   | 567,813                   |
| City Clerk                | 419,190                  | 136,070          | 6,310                           | 9,908                               |                     |                   | 571,478                   |
| Human Resources           | 251,117                  | 99,919           | 3,500                           | 32,500                              |                     |                   | 387,036                   |
| City Attorney             | 74,274                   | 20,805           | 860                             | 3,350                               |                     |                   | 99,289                    |
| Community Development     | 1,160,760                | 391,596          | 74,128                          | 112,175                             |                     |                   | 1,738,659                 |
| Park and Recreation       | 328,004                  | 125,954          | 29,095                          | 103,138                             |                     |                   | 586,191                   |
| Finance                   | 465,452                  | 202,714          | 4,000                           | 5,170                               |                     |                   | 677,336                   |
| Juvenile                  |                          |                  |                                 |                                     |                     | 25,000            | 25,000                    |
| Activity                  |                          |                  |                                 |                                     |                     | 2,000             | 2,000                     |
| Police                    |                          |                  |                                 |                                     |                     | 9,426,536         | 9,426,536                 |
| Police - Warrant Officers |                          |                  |                                 |                                     |                     | 98,572            | 98,572                    |
| Grants                    |                          |                  |                                 |                                     |                     | 145,536           | 145,536                   |
| Fire                      |                          |                  |                                 |                                     |                     | 7,621,689         | 7,621,689                 |
| Employee Activity         |                          |                  |                                 |                                     |                     | 7,500             | 7,500                     |
| CVB-Economic Development  |                          |                  |                                 |                                     |                     | 10,000            | 10,000                    |
| Cap. Imp Revenue Bonds    |                          |                  |                                 |                                     |                     | 8,256,596         | 8,256,596                 |
| Street/Parks              | 992,158                  | 504,248          | 559,674                         | 901,451                             |                     |                   | 2,957,531                 |
| Animal Welfare            | 257,018                  | 103,317          | 30,149                          | 36,850                              |                     |                   | 427,334                   |
| General Government        | 23,256                   | 155,499          | 68,600                          | 870,793                             |                     |                   | 1,118,148                 |
| Neighborhood Services     | 652,416                  | 234,032          | 46,615                          | 112,002                             |                     |                   | 1,045,065                 |
| Information Technology    | 302,191                  | 108,417          | 19,538                          | 22,155                              |                     |                   | 452,301                   |
| Emergency Management      | 661,095                  | 239,313          | 3,000                           | 3,700                               |                     |                   | 907,108                   |
| Swimming Pool             | 203,691                  | 27,687           | 33,990                          | 10,000                              |                     |                   | 275,368                   |
| <b>TOTAL EXPENDITURES</b> | <b>6,204,597</b>         | <b>2,491,585</b> | <b>882,659</b>                  | <b>2,231,816</b>                    | <b>-</b>            | <b>25,593,429</b> | <b>37,404,086</b>         |



**FUND: GENERAL (010)**  
**DEPARTMENT: CITY MANAGER (01)**  
**DEPARTMENT HEAD: GUY HENSON**

| EXPENDITURES         | AMENDED             |                     | ESTIMATED           |                     |
|----------------------|---------------------|---------------------|---------------------|---------------------|
|                      | ACTUAL<br>2012-2013 | BUDGET<br>2013-2014 | ACTUAL<br>2013-2014 | BUDGET<br>2014-2015 |
| PERSONAL SERVICES    | 385,443             | 424,892             | 419,491             | 413,975             |
| BENEFITS             | 111,537             | 130,880             | 135,938             | 142,014             |
| MATERIALS & SUPPLIES | 898                 | 3,213               | 2,251               | 3,200               |
| OTHER SERVICES       | 11,380              | 8,937               | 9,124               | 8,624               |
| <b>TOTAL</b>         | <b>509,258</b>      | <b>567,922</b>      | <b>566,804</b>      | <b>567,812</b>      |

| PERMANENT STAFFING         | FY 14-15    | FY 13-14    | PERSONNEL<br>POSITIONS<br>SUMMARY: |
|----------------------------|-------------|-------------|------------------------------------|
| City Manager               | 0.925       | 0.925       |                                    |
| Asst. City Manager         | 0.50        | 0.50        | 2005-06 - 4                        |
| Asst. City Manager - Admin | 0.80        | 0.80        | 2006-07 - 5                        |
| Executive Secretary        | 0.80        | 0.80        | 2007-08 - 4                        |
| Administrative Secretary   | 1           | 1           | 2008-09 - 3.5                      |
|                            |             |             | 2009-10 - 3.4                      |
|                            |             |             | 2010-11 - 3.4                      |
|                            |             |             | 2011-12 - 3.3                      |
|                            |             |             | 2012-13 - 3.3                      |
|                            |             |             | 2013-14 - 4.03                     |
|                            |             |             | 2014-15 - 4.03                     |
| <b>TOTAL</b>               | <b>4.03</b> | <b>4.03</b> |                                    |

Executive Secretary - .20% to Hospital Authority - Fund 425  
City Manager - 7.5% to Hospital Authority - Fund 425  
Asst. City Manager - .50% to PWA - Fund 075  
Asst. City Manager - Admin - .20% to Hotel/Conf Cntr - Fund 195

**FINAL BUDGET 2014-2015**

| PERSONAL SERVICES              |                |
|--------------------------------|----------------|
| 10-01 SALARIES                 | 381,841        |
| 10-03 OVERTIME                 | 800            |
| 10-07 ALLOWANCES               | 11,790         |
| 10-07 PHONES                   | 1,736          |
| 10-10 LONGEVITY                | 3,485          |
| 10-11 SL BUYBACK-OVER BANK     | 3,777          |
| 10-12 VACATION BUYBACK         | 6,020          |
| 10-13 PDO BUYBACK              | 2,854          |
| 10-14 SL INCENTIVE PAY         | 998            |
| 10-95 1X SALARY ADJUSTMENT     | 674            |
| <b>TOTAL PERSONAL SERVICES</b> | <b>413,975</b> |

| BENEFITS                        |                |
|---------------------------------|----------------|
| 15-01 SOCIAL SECURITY           | 31,536         |
| 15-02 EMPLOYEES' RETIREMENT     | 55,652         |
| 15-03 GROUP INSURANCE           | 29,928         |
| 15-06 TRAVEL & SCHOOL           | 11,500         |
| 15-13 LIFE                      | 355            |
| 15-14 DENTAL                    | 2,731          |
| 15-20 OVERHEAD HEALTH CARE COST | 2,877          |
| 15-98 RETIREE INSURANCE         | 7,434          |
| <b>TOTAL BENEFITS</b>           | <b>142,014</b> |

| MATERIALS & SUPPLIES                  |              |
|---------------------------------------|--------------|
| 20-34 MAINTENANCE OF EQUIPMENT        | 200          |
| 20-41 SUPPLIES                        | 3,000        |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>3,200</b> |

| OTHER SERVICES & CHARGES                  |              |
|-------------------------------------------|--------------|
| 30-01 UTILITIES/COMMUNICATIONS            | 1,440        |
| 30-40 CONTRACTUAL                         | 1,880        |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS         | 5,304        |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>8,624</b> |

**TOTAL DEPARTMENT REQUEST** 567,812

**FUND: GENERAL**  
**DEPARTMENT: CITY MANAGER**

**SIGNIFICANT EXPENDITURE CHANGES**

**PROGRAM DESCRIPTION**

The City Manager provides direction and supervision to all functions of the City; transmits the policies of the Council into action agendas by the various departments; initiates inquiries in response to citizen requests or complaints; develops a budget designed to implement the policies of the Council; and provides monitoring of expenditures and revenues to ensure fiscal soundness. Serves as manager of the Hospital Authority.

**2014-15 GOALS AND OBJECTIVES**

1. Continue involvement with various civic and community groups to increase shopping in Midwest City.
2. Continue efforts to identify areas where utilization of alternative methods or equipment can reduce needs for manpower, especially in the public works areas.
3. Update and refine the five-year Capital Outlay program.
4. Continue regular meetings with Administrative Staff.
5. Continue monthly meetings with Employee Advisory Committee in order to facilitate employee involvement in planning and operations.

6. Continue to closely monitor the management of the Reed Center and Sheraton Hotel.
7. Oversee contractual requirements of the Redevelopment Agreement and Lease.
8. Continue the marketing program for Midwest City through contract services.
9. Oversee development and marketing of the Soldier Creek Industrial Park.
10. Pursue development opportunities for City owned land on S. E. 29th Street.
11. Oversee assets and budget of Hospital Authority.

**FUND: GENERAL (010)**  
**DEPARTMENT: CITY CLERK (02) CLERK'S OFFICE/MUNICIPAL COURT**  
**DEPARTMENT HEAD: RHONDA ATKINS**

| EXPENDITURES         | ACTUAL         | AMENDED             | ESTIMATED           |                     |
|----------------------|----------------|---------------------|---------------------|---------------------|
|                      | 2012-2013      | BUDGET<br>2013-2014 | ACTUAL<br>2013-2014 | BUDGET<br>2014-2015 |
| PERSONAL SERVICES    | 416,438        | 417,810             | 395,455             | 419,190             |
| BENEFITS             | 132,664        | 145,924             | 125,989             | 136,070             |
| MATERIALS & SUPPLIES | 5,819          | 6,582               | 6,370               | 6,310               |
| OTHER SERVICES       | 4,144          | 6,877               | 5,550               | 9,908               |
| DEBT SERVICE         | 2,304          | 385                 | 385                 | -                   |
| <b>TOTAL</b>         | <b>561,369</b> | <b>577,578</b>      | <b>533,749</b>      | <b>571,478</b>      |

| PERMANENT STAFFING            | FY 14-15    | FY 13-14    |
|-------------------------------|-------------|-------------|
| City Clerk                    | 0.5         | 0.5         |
| Billing Technician            | 0.5         | 0.5         |
| Utilities Service Clerk (PBX) | 0           | 0.5         |
| Assistant City Attorney       | 0.75        | 0.75        |
| Court Clerk                   | 1           | 1           |
| Lead Clerk/Trainer            | 1           | 1           |
| Clerk - Court                 | 3           | 3           |
| <b>TOTAL</b>                  | <b>6.75</b> | <b>7.25</b> |

| PART-TIME                     | FY 14-15 | FY 13-14 |
|-------------------------------|----------|----------|
| Clerk - Court                 | 1        | 1        |
| City Municipal Judge          | 2        | 2        |
| Assoc Mun. Judge (Occasional) | 1        | 1        |

PERSONNEL  
POSITIONS  
SUMMARY:  
2005-06 - 23  
2006-07 - 23.5  
2007-08 - 16.5  
2008-09 - 15  
2009-10 - 15  
2010-11 - 7.5  
2011-12 - 7.25  
2012-13 - 7.5  
2013-14 - 7.25  
2014-15 - 6.75

**FINAL BUDGET 2014-2015**

| <b>CITY CLERK - (0211)</b>                |                |
|-------------------------------------------|----------------|
| <b>PERSONAL SERVICES</b>                  |                |
| 10-01 SALARIES                            | 75,116         |
| 10-03 OVERTIME                            | 268            |
| 10-07 ALLOWANCES                          | 1,800          |
| 10-07 PHONES                              | 390            |
| 10-10 LONGEVITY                           | 1,340          |
| 10-12 VL BUYBACK                          | 243            |
| 10-13 PDO BUYBACK                         | 544            |
| 10-14 SICK LEAVE INCENTIVE                | 900            |
| 10-95 1X SALARY ADJUSTMENT                | 170            |
| <b>TOTAL PERSONAL SERVICES</b>            | <b>80,771</b>  |
| <b>BENEFITS</b>                           |                |
| 15-01 SOCIAL SECURITY                     | 6,149          |
| 15-02 EMPLOYEES' RETIREMENT               | 10,851         |
| 15-03 GROUP INSURANCE                     | 4,565          |
| 15-05 SELF INS - UNEMPLOYMENT             | 4,446          |
| 15-06 TRAVEL & SCHOOL                     | 3,625          |
| 15-13 LIFE                                | 88             |
| 15-14 DENTAL                              | 338            |
| 15-20 OVERHEAD HEALTH CARE COST           | 711            |
| 15-98 RETIREE INSURANCE                   | 1,662          |
| <b>TOTAL BENEFITS</b>                     | <b>32,435</b>  |
| <b>MATERIALS &amp; SUPPLIES</b>           |                |
| 20-41 SUPPLIES                            | 1,650          |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b>     | <b>1,650</b>   |
| <b>OTHER SERVICES &amp; CHARGES</b>       |                |
| 30-40 CONTRACTUAL                         | 800            |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS         | 725            |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>1,525</b>   |
| <b>DIVISION TOTAL</b>                     | <b>116,381</b> |

CONTINUED

**FUND: GENERAL (010)**  
**DEPARTMENT: CITY CLERK (02) CLERK'S OFFICE/MUNICIPAL COURT**  
**PAGE TWO**

|                                                                                                                                                                                                                                                                                                                                                                                                                     |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Utilities Service Clerk (PBX) .50 added FY 13-14<br>Asst City Attorney .25 to Risk (202) FY 13-14<br>Asst City Attorney .25 from Risk (202) FY 12-13<br>Asst City Attorney .25 to Risk (202) FY 11-12<br>Meter Readers to Utility Svcs (187) FY 10-11<br>Warrant Officers to Police Dept (020) FY 10-11<br>Functions of the utility billing and collections have been<br>transferred to Utility Svcs (187) FY 08-09 |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

| <b>COURT (0212)</b>                       |                       |
|-------------------------------------------|-----------------------|
| <b>PERSONAL SERVICES</b>                  |                       |
| 10-01 SALARIES                            | 253,930               |
| 10-02 WAGES                               | 76,480                |
| 10-03 OVERTIME                            | 1,748                 |
| 10-10 LONGEVITY                           | 2,361                 |
| 10-12 VL BUYBACK - OVER BANK              | 868                   |
| 10-13 PDO BUYBACK                         | 992                   |
| 10-14 SICK LEAVE INCENTIVE                | 975                   |
| 10-95 1X SALARY ADJUSTMENT                | <u>1,065</u>          |
| <b>TOTAL PERSONAL SERVICES</b>            | <b>338,419</b>        |
| <b>BENEFITS</b>                           |                       |
| 15-01 SOCIAL SECURITY                     | 25,889                |
| 15-02 EMPLOYEES' RETIREMENT               | 35,362                |
| 15-03 GROUP INSURANCE                     | 30,333                |
| 15-06 TRAVEL & SCHOOL                     | 6,225                 |
| 15-13 LIFE                                | 507                   |
| 15-14 DENTAL                              | 2,578                 |
| 15-20 OVERHEAD HEALTH CARE COST           | 1,466                 |
| 15-98 RETIREE INSURANCE                   | <u>1,275</u>          |
| <b>TOTAL BENEFITS</b>                     | <b>103,635</b>        |
| <b>MATERIALS &amp; SUPPLIES</b>           |                       |
| 20-41 SUPPLIES                            | <u>4,660</u>          |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b>     | <b>4,660</b>          |
| <b>OTHER SERVICES &amp; CHARGES</b>       |                       |
| 30-40 CONTRACTUAL                         | 7,648                 |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS         | <u>735</u>            |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>8,383</b>          |
| <b>DIVISION TOTAL</b>                     | <b><u>455,097</u></b> |
| <b>TOTAL DEPARTMENT REQUEST</b>           | <b><u>571,478</u></b> |

**FUND: GENERAL (010)**

**DEPARTMENT: CITY CLERK – MUNICIPAL COURT (02)**

**PROGRAM DESCRIPTION**

The City Clerk's divisions that are included in the general fund include the Municipal Court Operations, Public Record Custodian, Receptionist and Copy Room.

**STAFFING / PROGRAMS**

During fiscal year 2013-14, the City Clerk's Office was staffed by one full-time City Clerk. The City Clerk performs all the duties of the City Clerk as provided by Oklahoma Statutes, so that the city's administrative operations progress in an efficient, orderly and lawful manner. The City Clerk coordinates and completes Public Records Requests, in compliance with the Oklahoma Open Records Act. The City Clerk attests and maintains custody of all official documents.

The City Clerk has responsibility of maintenance of the official city records and seals. The City Clerk serves as the clerk to the City Council and secretary to the Municipal Trust Authorities. The City Clerk responds to the citizen's general information or code of ordinance questions. The City Clerk handles City Bid Processes. The City Clerk oversees the Receptionist and PBX operator duties, mail processing and distribution, and is the Department Head over the Municipal Court, Utility Customer Service and Meter Reading Departments.

**2014–2015 GOALS AND OBJECTIVES**

**CLERK'S OFFICE:**

1. To provide information upon request of citizens, which may include but is not limited to specific ordinance questions; contracts and agreements; policy request, agenda items, agenda packets; audits, minutes of meetings, certified documents.
2. Preparation of the record retention policy and document preservation plan.
3. Coordinate with IT towards the implementation of a scanning system for more efficient record retrieval.
4. Work with IT on a internet solution for municipal court receipts.
5. Assist in the implementation of scanning – record management solution for the city.
6. Implement better collections solutions and software for the court.
7. Part of project management for large automated reading project for water utility metering.

## **MUNICIPAL COURT:**

### **STAFFING / PROGRAMS**

During fiscal year 2013-14, the Municipal Court was staffed by five full-time employees and one part-time employee. The Municipal Court is tasked to provide an impartial forum for citizens to be heard in a professional and just environment in matters related to violations of city ordinances, upholding the U.S. Constitution, the Statutes of the State of Oklahoma, and the Local Ordinances of the City of Midwest City.

The Municipal Court is responsible for the collection of fines, fees, bonds and state assessed costs. Duties include the filing of citations/complaints; docket scheduling; issuing, tracking and clearing warrants; maintaining court records and collections, convictions, and supporting statistical data.

### **2014–2015 GOALS AND OBJECTIVES**

#### **MUNICIPAL COURT:**

1. Prudent use and management of resources, property and funds judiciously and solely in accordance with prescribed legal procedures.

2. Fully utilize and work to upgrade the court management software to allow improved statistical reporting for auditing purposes.
3. Promote enhanced relations with Police Records, Jail, Property Room, Laboratory and the Warrant Officers by offering training on Court Management Software that would make available additional statistical reports related to their operations.
4. Promote the growth and development of court operations through continued education provided by the Oklahoma Municipal Court Clerks certification program, internal training opportunities and the Character First Program provided by the City.
5. Continue to use all available resources when working with internal and external customers, so that we can provide accurate information in the most efficient manner possible.
6. Continue the full integration of scanning all court documents into their receptive case files that integrated with the Court Management Software in February 2014.
7. The implementation of on-line payments for the Municipal Court.

**FUND: GENERAL (010)**  
**DEPARTMENT: HUMAN RESOURCES (03)**  
**DEPARTMENT HEAD: CATHERINE WILSON**

| <b>EXPENDITURES</b>  | <b>ACTUAL<br/>2012-2013</b> | <b>AMENDED<br/>BUDGET<br/>2013-2014</b> | <b>ESTIMATED<br/>ACTUAL<br/>2013-2014</b> | <b>BUDGET<br/>2014-2015</b> |
|----------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| PERSONAL SERVICES    | 224,013                     | 247,924                                 | 254,819                                   | 251,117                     |
| BENEFITS             | 74,492                      | 92,897                                  | 86,630                                    | 99,919                      |
| MATERIALS & SUPPLIES | 1,422                       | 4,201                                   | 3,000                                     | 3,500                       |
| OTHER SERVICES       | 10,100                      | 28,854                                  | 29,427                                    | 32,500                      |
| <b>TOTAL</b>         | <b>310,027</b>              | <b>373,876</b>                          | <b>373,876</b>                            | <b>387,037</b>              |

| <b>PERMANENT STAFFING</b>    | <b>FY 14-15</b> | <b>FY 13-14</b> |
|------------------------------|-----------------|-----------------|
| Director                     | 1               | 1               |
| Asst Director                | 1               | 1               |
| HR Officer                   | 1               | 1               |
| Health Benefits/HR Coordinat | 0.25            | 0.25            |
| <b>TOTAL</b>                 | <b>3.25</b>     | <b>3.25</b>     |
| <b>PART TIME</b>             | <b>FY 14-15</b> | <b>FY 13-14</b> |
| HR Clerk                     | 1               | 0               |

FY 14-15 - added part time hourly  
FY 13-14 - .75 Health Benefits/HR Coordinator to Fund 240-0310-480-10-01

**PERSONNEL  
POSITIONS  
SUMMARY:**

2005-06 - 6.5  
2006-07 - 7  
2007-08 - 5  
2008-09 - 4  
2008-10 - 4  
2010-11 - 4  
2011-12 - 4  
2012-13 - 3  
2013-14 - 3.25  
2014-15 - 3.25

**FINAL BUDGET 2014-2015**

| <b>PERSONAL SERVICES</b>                  |                |
|-------------------------------------------|----------------|
| 10-01 SALARIES                            | 219,986        |
| 10-02 WAGES                               | 17,185         |
| 10-07 ALLOWANCES                          | 3,600          |
| 10-07 PHONES                              | 780            |
| 10-10 LONGEVITY                           | 2,500          |
| 10-11 SL BUYBACK                          | 2,382          |
| 10-12 VL BUYBACK                          | 584            |
| 10-13 PDO BUYBACK                         | 1,521          |
| 10-14 SL INCENTIVE                        | 2,025          |
| 10-18 SEPARATION PAY                      | 554            |
| <b>TOTAL PERSONAL SERVICES</b>            | <b>251,117</b> |
| <b>BENEFITS</b>                           |                |
| 15-01 SOCIAL SECURITY                     | 19,151         |
| 15-02 EMPLOYEES' RETIREMENT               | 31,476         |
| 15-03 GROUP INSURANCE                     | 28,828         |
| 15-06 TRAVEL & SCHOOL                     | 14,500         |
| 15-13 LIFE                                | 287            |
| 15-14 DENTAL                              | 2,621          |
| 15-20 OVERHEAD HEALTH CARE COST           | 1,704          |
| 15-98 RETIREE INSURANCE                   | 1,353          |
| <b>TOTAL BENEFITS</b>                     | <b>99,919</b>  |
| <b>MATERIALS &amp; SUPPLIES</b>           |                |
| 20-41 SUPPLIES                            | 3,500          |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b>     | <b>3,500</b>   |
| <b>OTHER SERVICES &amp; CHARGES</b>       |                |
| 30-40 CONTRACTUAL                         | 30,000         |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS         | 2,500          |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>32,500</b>  |
| <b>TOTAL DEPARTMENT REQUEST</b>           | <b>387,037</b> |

**FUND: GENERAL**  
**DEPARTMENT: HUMAN RESOURCES**

**SIGNIFICANT EXPENDITURE CHANGES**

None

**PROGRAM DESCRIPTION**

The Human Resources Department is responsible for coordinating the personnel administration, organizational development, employee benefits, labor relations, and other HR activities throughout the City. The Human Resources Department ensures all Merit System, State and Federal guidelines are met.

Major Activities Include: personnel records, salary/benefit surveys, job evaluation, new employee orientation, labor negotiations, contract administration, recruitment and selection, entry level testing, promotional testing, health benefits administration, drug and alcohol testing program, and implementation of personnel policies and procedures.

**2014-15 GOALS AND OBJECTIVES**

1. Implement new software program (ADP) - This will replace our failing time-clocks as well as provide new software for Finance/Payroll and Human Resources.
2. Employee Recruitment – Purchase and implement on-line applicant tracking software to automate the City’s recruitment process through ADP work flows. By doing this we will increase the productivity within our 3.25 person department.
3. New Hire Orientation – Design and re-implement a New Hire Orientation program to introduce the newly hired employees to the City, providing them with information on City departments as well as City policy and procedures. Providing enrollment into the City’s benefits plans and answering any questions on benefits.

4. Employee Training Program –Continue to provide ongoing employee training programs in the areas of performance evaluations, legal aspects of interviewing, and supervisory skills through Strategic Government Resources, as well as sexual harassment prohibition, drug/alcohol prohibitions, customer service and computer software training.
5. Employee Wellness Program – Continue to work on improving our employee wellness program and encourage more participation of all city employees.
6. Document Imaging – Continue to enter all records into Laserfiche document imaging system and develop Supervisor access to the document imaging files pertaining to their department. Begin standardization of all Human Resources forms using the Laserfiche document imaging work flows process. Implementation of an interface between Laserfiche document imaging and ADP work flows to be completely paperless for Personnel Files.
7. City Web Site – Continue to work in conjunction with the IT Department to further develop the City web site to be utilized for advertising job vacancies, announcements, etc., securing application forms online through ADP implementation of ADP job application tracking software.
8. WEB Page-Work with IT to provide a link employees can use to access the City’s Policy and Procedures Manual, FOP and IAFF labor contracts, wellness news and information, and employee access to the most commonly used HR forms.
9. New Supervisor Orientation – Human Resource Director will continue to meet with newly hired/promoted supervisors regarding all aspects of personnel administration and/or labor relations.
10. Substance Abuse Testing – Continue to develop an effective on-going substance abuse testing program in conjunction with an effective Employee Assistance Program.
11. Special Projects – Continue to work with DBSquared regarding the compensation analysis software. Continue to work with DBSquared to train department heads in the use of the software to compose and rank job descriptions so positions can be kept up to date and placed in the compensation matrix.



**FUND: GENERAL (010)**  
**DEPARTMENT: CITY ATTORNEY (04)**  
**DEPARTMENT HEAD: KATHERINE BOLLES**

| <b>EXPENDITURES</b>  | <b>ACTUAL<br/>2012-2013</b> | <b>AMENDED<br/>BUDGET<br/>2013-2014</b> | <b>ESTIMATED<br/>ACTUAL<br/>2013-2014</b> | <b>BUDGET<br/>2014-2015</b> |
|----------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| PERSONAL SERVICES    | 109,061                     | 72,514                                  | 71,059                                    | 74,274                      |
| BENEFITS             | 33,372                      | 19,422                                  | 19,350                                    | 20,805                      |
| MATERIALS & SUPPLIES | 252                         | 860                                     | 860                                       | 860                         |
| OTHER SERVICES       | 4,439                       | 3,350                                   | 2,571                                     | 3,350                       |
| <b>TOTAL</b>         | <b>147,124</b>              | <b>96,146</b>                           | <b>93,840</b>                             | <b>99,289</b>               |

| <b>PERMANENT STAFFING</b>                                   | <b>FY 14-15</b> | <b>FY 13-14</b> | <b>PERSONNEL<br/>POSITIONS<br/>SUMMARY:</b> |
|-------------------------------------------------------------|-----------------|-----------------|---------------------------------------------|
| City Attorney                                               | 0.6             | 0.6             |                                             |
| <b>TOTAL</b>                                                | <b>0.6</b>      | <b>0.6</b>      |                                             |
|                                                             |                 |                 | 2005-06 - 2                                 |
|                                                             |                 |                 | 2006-07 - 2                                 |
|                                                             |                 |                 | 2007-08 - 1.6                               |
|                                                             |                 |                 | 2008-09 - 1.1                               |
|                                                             |                 |                 | 2009-10 - 1.1                               |
|                                                             |                 |                 | 2010-11 - 1.1                               |
|                                                             |                 |                 | 2011-12 - 1.1                               |
|                                                             |                 |                 | 2012-13 - 1.5                               |
|                                                             |                 |                 | 2013-14 - .6                                |
|                                                             |                 |                 | 2014-15 - .6                                |
| .20 City Attorney Salary to Hospital (425) FY 06-07         |                 |                 |                                             |
| .20 City Attorney Salary to Downtown Redevel (194) FY 06-07 |                 |                 |                                             |

**FINAL BUDGET 2014-2015**

| <b>PERSONAL SERVICES</b>       |               |
|--------------------------------|---------------|
| 10-01 SALARIES                 | 66,897        |
| 10-07 ALLOWANCES               | 2,160         |
| 10-07 PHONES                   | 468           |
| 10-10 LONGEVITY                | 1,495         |
| 10-11 SL BUYBACK               | 1,200         |
| 10-12 VL BUYBACK               | 791           |
| 10-13 PDO BUYBACK              | 622           |
| 10-14 SICK LEAVE INCENTIVE     | 540           |
| 10-95 1X SALARY ADJUSTMENT     | 102           |
| <b>TOTAL PERSONAL SERVICES</b> | <b>74,274</b> |

| <b>BENEFITS</b>                 |               |
|---------------------------------|---------------|
| 15-01 SOCIAL SECURITY           | 5,646         |
| 15-02 EMPLOYEES' RETIREMENT     | 9,964         |
| 15-03 GROUP INSURANCE           | 2,739         |
| 15-06 TRAVEL & SCHOOL           | 1,500         |
| 15-13 LIFE                      | 53            |
| 15-14 DENTAL                    | 203           |
| 15-20 OVERHEAD HEALTH CARE COST | 700           |
| <b>TOTAL BENEFITS</b>           | <b>20,805</b> |

| <b>MATERIALS &amp; SUPPLIES</b>       |            |
|---------------------------------------|------------|
| 20-34 MAINTENANCE OF EQUIPMENT        | 125        |
| 20-41 SUPPLIES                        | 735        |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>860</b> |

| <b>OTHER SERVICES &amp; CHARGES</b>       |              |
|-------------------------------------------|--------------|
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS         | 3,250        |
| 30-75 LEGAL PUBLICATIONS                  | 100          |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>3,350</b> |

|                                 |               |
|---------------------------------|---------------|
| <b>TOTAL DEPARTMENT REQUEST</b> | <b>99,289</b> |
|---------------------------------|---------------|

**FUND: GENERAL**  
**DEPARTMENT: CITY ATTORNEY**

**SIGNIFICANT EXPENDITURE CHANGES:**

None

**STAFFING/PROGRAMS**

During the majority of the past fiscal year, 2013-14, the City Attorney's Department was staffed by one full-time attorney. This department remains committed to providing consistently efficient service to its clients and providing continuing legal support to the City's many and varied projects and programs.

The city attorney provides interpretation and advice regarding City ordinances, state statutes and other legal issues to assist City employees in performing their job duties more effectively and efficiently. The city attorney provides legal opinions, makes recommendations upon request and works on various issues pertaining to the City's redevelopment and other projects.

**PROGRAM DESCRIPTION**

The city attorney provides the City and its associated trusts and agencies, and their officers with comprehensive legal services to ensure that the activities of those entities are conducted in accordance with the law. The city attorney currently advises the Midwest City Council, Midwest City Municipal Authority, Midwest City Economic Development Commission, Midwest City Memorial Hospital Authority and

Midwest City Utilities Authority, and all City departments, boards and commissions. The city attorney is appointed by and is responsible to the city manager.

**2014-15 GOALS AND OBJECTIVES**

1. Continue to resolve legal issues pertaining to the City's projects and programs at the earliest possible stage.
2. Continue to resolve legal disputes as quickly and effectively as possible.
3. Continue to update, revise and draft ordinances to reflect new programs and new statutory or case law.

**FUND: GENERAL (010)**  
**DEPARTMENT: COMMUNITY DEVELOPMENT (05)**  
**DEPARTMENT HEAD: BILLY HARLESS**

| EXPENDITURES         | ACTUAL           | AMENDED          | ESTIMATED        |                  |
|----------------------|------------------|------------------|------------------|------------------|
|                      | 2012-2013        | BUDGET 2013-2014 | ACTUAL 2013-2014 | BUDGET 2014-2015 |
| PERSONAL SERVICES    | 1,070,248        | 1,164,681        | 1,091,683        | 1,160,760        |
| BENEFITS             | 390,125          | 389,143          | 358,220          | 391,596          |
| MATERIALS & SUPPLIES | 47,086           | 83,059           | 68,519           | 74,128           |
| OTHER SERVICES       | 119,402          | 170,662          | 106,293          | 112,175          |
| <b>TOTAL</b>         | <b>1,626,861</b> | <b>1,807,545</b> | <b>1,624,715</b> | <b>1,738,659</b> |

| PERMANENT STAFFING              | FY 14-15     | FY 13-14     |                 |
|---------------------------------|--------------|--------------|-----------------|
| Director                        | 1            | 1            |                 |
| Current Planning Manager        | 1            | 1            | PERSONNEL       |
| City Engineer                   | 1            | 1            | POSITIONS       |
| Engineering Project Manager     | 1            | 1            | SUMMARY:        |
| Chief Building Inspector        | 1            | 1            |                 |
| Building Inspector              | 2            | 2            | 2005-06 - 21    |
| Chief Const. Inspector          | 1            | 1            | 2006-07 - 22.5  |
| Associate Current Planner       | 1            | 1            | 2007-08 - 21.75 |
| Administrative Secretary        | 1            | 1            | 2008-09 - 21.75 |
| DS Clerk                        | 1            | 2            | 2009-10 - 21.25 |
| Maintenance Tech/Janitor        | 1            | 1            | 2010-11 - 22.25 |
| Janitor                         | 1.75         | 1.75         | 2011-12 - 21.25 |
| Professional Eng/Asst Eng/EIT   | 1            | 1            | 2012-13 - 20.25 |
| Engineering Technician          | 1            | 1            | 2013-14 - 20.25 |
| Comp. Planner                   | 1            | 1            | 2014-15 - 19    |
| GIS Coordinator                 | 0.5          | 0.5          |                 |
| GIS Technician                  | 1            | 1            |                 |
| Property Acquisition Specialist | 0.75         | 1            |                 |
| <b>TOTAL</b>                    | <b>19.00</b> | <b>20.25</b> |                 |

.25 Property Acquisition Specialist moved to fund 269 FY 14-15

**FINAL BUDGET 2014-2015**

| PERSONAL SERVICES          |           |
|----------------------------|-----------|
| 10-01 SALARIES             | 1,084,347 |
| 10-02 WAGES                | 20,400    |
| 10-03 OVERTIME             | 557       |
| 10-07 ALLOWANCES           | 14,400    |
| 10-07 PHONES               | 4,620     |
| 10-10 LONGEVITY            | 14,969    |
| 10-11 SL BUYBACK           | 4,157     |
| 10-12 VL BUYBACK           | 3,264     |
| 10-13 PDO BUYBACK          | 3,060     |
| 10-14 SICK LEAVE INCENTIVE | 8,175     |
| 10-95 1X SALARY ADJUSTMENT | 2,812     |

**TOTAL PERSONAL SERVICES 1,160,760**

| BENEFITS                        |         |
|---------------------------------|---------|
| 15-01 SOCIAL SECURITY           | 88,445  |
| 15-02 EMPLOYEES' RETIREMENT     | 153,325 |
| 15-03 GROUP INSURANCE           | 100,624 |
| 15-06 TRAVEL & SCHOOL           | 23,500  |
| 15-07 UNIFORMS                  | 2,500   |
| 15-13 LIFE                      | 1,764   |
| 15-14 DENTAL                    | 8,380   |
| 15-20 OVERHEAD HEALTH CARE COST | 5,532   |
| 15-98 RETIREE INSURANCE         | 7,526   |

**TOTAL BENEFITS 391,596**

| MATERIALS & SUPPLIES           |        |
|--------------------------------|--------|
| 20-34 MAINTENANCE OF EQUIPMENT | 11,820 |
| 20-35 SMALL TOOLS & EQUIPMENT  | 1,000  |
| 20-41 SUPPLIES                 | 38,759 |
| 20-63 FLEET FUEL               | 14,289 |
| 20-64 FLEET PARTS              | 4,038  |
| 20-65 FLEET LABOR              | 4,222  |

**TOTAL MATERIAL & SUPPLIES 74,128**

**(CONTINUED)**

**FUND: GENERAL (010)**  
**DEPARTMENT: COMMUNITY DEVELOPMENT (05)**  
**DEPARTMENT HEAD: BILLY HARLESS**  
**PAGE TWO**

**CONTRACTUAL (30-40)**

|                                      |               |
|--------------------------------------|---------------|
| Tropical Plant Lease                 | 900           |
| Sooner Copy Machine                  | 2,800         |
| KIP/HP Plotter                       | 1,180         |
| Visual Studio                        | 250           |
| ESRI                                 | 16,100        |
| Shi (Software)                       | 1,200         |
| Traffic Engineering                  | 12,000        |
| Miscellaneous                        | 6,643         |
| Document Imaging Forms               | 9,120         |
| Strip and Wax City Hall Floors       | 2,400         |
| Premium Care for City Hall Restrooms | 4,100         |
| <b>TOTAL</b>                         | <b>56,693</b> |

|                                           |                         |
|-------------------------------------------|-------------------------|
| <b>OTHER SERVICES &amp; CHARGES</b>       |                         |
| 30-23 UPKEEP REAL PROPERTY                | 28,729                  |
| 30-40 CONTRACTUAL                         | 56,693                  |
| 30-49 CREDIT CARD FEES                    | 4,500                   |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS         | 7,855                   |
| 30-85 INSURANCE                           | 14,398                  |
|                                           | <hr/>                   |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>112,175</b>          |
| <br>                                      |                         |
| <b>TOTAL DEPARTMENT REQUEST</b>           | <b><u>1,738,659</u></b> |

**FUND: GENERAL (010)**

**DEPARTMENT: COMMUNITY DEVELOPMENT (05)**

**DEPARTMENT HEAD: Billy Harless**

## **PROGRAM DEVELOPMENT**

The Community Development Department consists of several city functions. These include Current Planning, Comprehensive Planning, Engineering, Building Inspections, Geographic Information Systems and Building Maintenance.

The Current Planning Division is responsible for the review of subdivisions, zoning, signs, building permit applications, Board of Adjustment applications, and other development related matters. Current Planning is also involved in developing and coordinating through appropriate boards/commissions proposed changes to the city's development policies, procedures and regulations.

The Comprehensive Planning Division is responsible for long-term planning efforts of the City. Current efforts include the 29<sup>th</sup> Street redevelopment area, compliance with the Comprehensive Plan, North Oaks Plan Implementation, Original Square Mile redevelopment, Ponies on Parade Public Art Committee, neighborhood redevelopment and continuing assistance with the zoning and subdivision applications for compliance with regulations.

The Engineering Division is responsible for reviewing and inspecting those elements of land development that ultimately come under control and ownership of the city. Typically these include water and sewer lines, drainage structures, and streets. Engineering is involved in the review process of all new development proposals, i.e., building

permits, subdivisions, and is responsible for administering the city's floodplain management program. It also prepares construction plans for small improvement projects and provides technical and inspection services to other City departments. Engineering is principally responsible for the acquisition of easements associated with public construction projects undertaken by the City. Engineering also works with Comprehensive Planning and the GIS Coordinator in utilizing computer aided drafting to prepare maps in the development of the City's Geographic Information Systems (GIS).

The Building Inspections Division is responsible for administering and enforcing the City's building related codes. These codes include building, electrical, plumbing, mechanical and existing structures. These codes are applied to new construction, remodeling and day-to-day repairs to existing structures. In carrying out these functions, Building Inspections reviews building plans, performs field inspections of work, and issues notices and subsequent filings in Municipal Court when compliance cannot be secured for violation of ordinances and regulations. The licensing of the various trades is supervised by Building Inspections. As needed, it also works with other departments in correcting problems in these areas. Building Inspections also manages the custodial requirements for the Municipal Building, Police Department, Fire Station-Headquarters, and Municipal Court.

The Geographic Information Systems (GIS) Division is responsible for developing, organizing and managing the City's GIS activities. This division continues to work with every department to gather information and distribute the data and deployment of spatial analysis and mapping capabilities enterprise wide through a web-enabled viewer. The division will continue to provide technical expertise and

supervision for day-to-day implementation and operation of the GIS activities.

**2014-2015 GOALS AND OBJECTIVES:**

1. Continue to improve our quality of customer service through staff development as well as technical development.
2. Continue to provide staff support to City Council, Memorial Hospital Authority, Traffic and Safety Commission, Planning Commission, Board of Adjustment, Builders' Advisory Board, Park Land Review Committee, Sidewalk Committee, Ponies on Parade Public Art Committee, Capital Improvements Program Committee, Library Board, and various building trade boards.
3. Coordinate implementation of Capital Improvements projects consisting of streets, drainage, water, and sewer infrastructure, by providing overall management, surveys, drafting, technical review, inspection and contract administration.
4. Continue the implementation and maintenance of the Town Center Project.
5. Continue the development and organization of the City's Geographic Information System.
6. Continue to engineer, manage and administer projects utilizing existing staff whenever feasible.
7. When cost effective, utilize private contractors to

perform work instead of adding permanent staff.

8. Replace worn out operating equipment to increase efficiency and productivity.
9. Continue to digitally scan and file all address and building files, "as-built" and construction drawings, PC cases, Short Form Plats and easements so they may be integrated into the GIS.
10. Develop an in-house digital inspection system for Engineering Construction Inspections.
11. Continue to work with regional planning agency to develop Commuter/Light Rail Plan.
12. Continue to work on the development of Soldier Creek Industrial Park.
13. Neighborhood Stabilization Program – Construct a Single family houses as infill housing focusing on foreclosed/abandonment risk areas.
14. Coordinate the "Self Evaluation" and the development of a "Transition Plan" identifying all issues concerning Section 504 of the American Disabilities Act within the public rights of way and public buildings.
15. Continue to design and coordinate sidewalk projects.
16. Provide both data & mapping support during the implementation of external systems including a new CAD/RMS for Emergency Services and a GIS-based work order system for Public Works.

**FUND: GENERAL (010)**  
**DEPARTMENT: PARK & RECREATION (06)**  
**DEPARTMENT HEAD: VAUGHN SULLIVAN**

| <b>EXPENDITURES</b>  | <b>ACTUAL<br/>2012-2013</b> | <b>AMENDED<br/>BUDGET<br/>2013-2014</b> | <b>ESTIMATED<br/>ACTUAL<br/>2013-2014</b> | <b>BUDGET<br/>2014-2015</b> |
|----------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| PERSONAL SERVICES    | 296,697                     | 324,843                                 | 319,600                                   | 328,004                     |
| BENEFITS             | 108,744                     | 118,385                                 | 121,369                                   | 125,954                     |
| MATERIALS & SUPPLIES | 29,224                      | 25,690                                  | 27,998                                    | 29,095                      |
| OTHER SERVICES       | 78,199                      | 89,801                                  | 89,752                                    | 103,138                     |
| <b>TOTAL</b>         | <b>512,864</b>              | <b>558,719</b>                          | <b>558,719</b>                            | <b>586,191</b>              |

| <b>PERMANENT STAFFING</b>   | <b>FY 14-15</b> | <b>FY 13-14</b> |
|-----------------------------|-----------------|-----------------|
| Park & Rec Supervisor       | 0.67            | 0.67            |
| Aquatic & Rec Supervisor    | 0.5             | 0.5             |
| Sports & Rec Supervisor     | 0.75            | 0.75            |
| Community Center Coord      | 1               | 1               |
| Senior Center Coord         | 1               | 1               |
| Special Events & Rec Asst   | 1               | 1               |
| Janitor                     | 1               | 1               |
| Senior Center Bus Driver    | 1               | 1               |
| <b>TOTAL</b>                | <b>6.92</b>     | <b>6.92</b>     |
| <b>WAGES</b>                | <b>FY 14-15</b> | <b>FY 13-14</b> |
| Building Attend - Part Time | 1               | 1               |
| Secretary - Part Time       | 1               | 1               |

Part Time Secretary - FY 13-14  
.25 Sports & Rec Supervisor to Park & Rec (123) FY 09-10  
.50 Aquatic & Rec Supervisor to Swimming Pools (010-19) FY 08-09  
.33 Park & Rec Supervisor to Park & Rec (123) FY 07-08

**PERSONNEL  
POSITIONS  
SUMMARY:**

2005-06 - 9  
2006-07 - 8  
2007-08 - 7.67  
2008-09 - 7.17  
2009-10 - 7.17  
2010-11 - 6.92  
2011-12 - 6.92  
2012-13 - 6.92  
2013-14 - 6.92  
2014-15 - 6.92

**FINAL BUDGET 2014-2015**

**PERSONAL SERVICES**

|                                |                |
|--------------------------------|----------------|
| 10-01 SALARIES                 | 283,419        |
| 10-02 WAGES                    | 19,333         |
| 10-03 OVERTIME                 | 612            |
| 10-07 ALLOWANCES               | 1,620          |
| 10-07 PHONES                   | 924            |
| 10-10 LONGEVITY                | 7,496          |
| 10-11 SL BUYBACK               | 3,721          |
| 10-12 VL BUYBACK               | 2,439          |
| 10-13 PDO BUYBACK              | 1,755          |
| 10-14 SICK LEAVE INCENTIVE     | 5,333          |
| 10-95 1X SALARY ADJUSTMENT     | 1,351          |
| <b>TOTAL PERSONAL SERVICES</b> | <b>328,004</b> |

**BENEFITS**

|                                 |                |
|---------------------------------|----------------|
| 15-01 SOCIAL SECURITY           | 25,022         |
| 15-02 EMPLOYEES' RETIREMENT     | 41,546         |
| 15-03 GROUP INSURANCE           | 46,598         |
| 15-06 TRAVEL & SCHOOL           | 5,500          |
| 15-07 UNIFORMS                  | 400            |
| 15-13 LIFE                      | 611            |
| 15-14 DENTAL                    | 4,512          |
| 15-20 OVERHEAD HEALTH CARE COST | 1,766          |
| <b>TOTAL BENEFITS</b>           | <b>125,954</b> |

**MATERIALS & SUPPLIES**

|                                       |               |
|---------------------------------------|---------------|
| 20-34 MAINTENANCE OF EQUIPMENT        | 7,000         |
| 20-35 SMALL TOOLS & EQUIPMENT         | 450           |
| 20-41 SUPPLIES                        | 13,400        |
| 20-63 FLEET MAINTENANCE - FUEL        | 2,613         |
| 20-64 FLEET MAINTENANCE - PARTS       | 1,889         |
| 20-65 FLEET MAINTENANCE - LABOR       | 3,743         |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>29,095</b> |

**OTHER SERVICES & CHARGES**

|                                           |                |
|-------------------------------------------|----------------|
| 30-01 UTILITIES & COMMUNICATIONS          | 27,000         |
| 30-23 UPKEEP REAL PROPERTY                | 11,500         |
| 30-40 CONTRACTUAL                         | 15,500         |
| 30-43 HARDWARE/SOFTWARE MAINTENANCE       | 1,141          |
| 30-49 CREDIT CARD FEES                    | 1,000          |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS         | 1,000          |
| 30-85 INSURANCE-FIRE, THEFT, LIAB         | 45,997         |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>103,138</b> |

**TOTAL DEPARTMENT REQUEST** **586,191**

*Note: Above includes Senior Center Expenses*

**FUND: GENERAL**

**DEPARTMENT: RECREATION**

**SIGNIFICANT EXPENDITURES CHANGES**

None

**2014-2015 GOALS AND OBJECTIVES**

1. Maintain the high use of the Nick Harroz Community Center by continuing to replace worn chairs and tables for the Bomber and Titan rooms for the comfort of patrons. Work toward making the building more energy efficient by replacing the outer doors. Replace all vinyl flooring, which was damaged by flooding, with tile.
2. Continue to improve the promotion and awareness of events and activities the Parks and Recreation Department offers to the public by using social media, publications and other media outlets as well as expand the participation of sponsors and volunteers in the community.
3. Improve public awareness of the activities and programs offered through the Midwest City Senior Center through social media outlets.
4. Continue to improve “quality of life” events such as concerts in the park, sunset cinema and Tribute to Liberty for the citizens of Midwest City while continuing to support special events and recreation programs as resources allow.

5. Maintain and improve existing adult sports programs and implement new leagues such as pickle ball and basketball.
6. Work to improve the level of involvement in healthy activities through awareness of the Renaissance Run 5K, Nightlight Run 5K and availability of nature trail.
7. Use the new mobile stage to improve the visual appeal of our events and maintain the professionalism of our performers at events such as Tribute to Liberty and the Veterans Day Parade.

**PROGRAM DESCRIPTION**

The Recreation Department is responsible for the following facilities; Nick Harroz Community Center, Senior Center, newly renovated Reno Swim and Slide, sports complexes and various parks and pavilions throughout the City. The newest facilities are the basketball courts located in Joe B. Barnes Regional Park.

The Recreation Department is also active in assisting with community events such as the Martin Luther King Prayer Breakfast, Tinker Inter-Tribal Pow Wow, Holiday Lights Spectacular, Mopar Car Show, Trick or Treat City, Daddy Daughter Dance, Mommy/Son Luau, summer and fall concert series in the park, and outdoor cinema. Parks and Recreation is working to expand and improve some



of our larger events like Tribute to Liberty and Veterans Day Parade.

The Recreation Department offers adult sports programs such as softball, flag football, soccer, and tennis.

Various classes are offered for children at the Nick Harroz Community Center including Pom and Cheer, Ballet, Jazz, Tumbling and Beam, and Self Defense. During the summer months, the Parks Department offers a summer recreation program at two of our parks.

**FUND: GENERAL (010)**  
**DEPARTMENT: FINANCE (08)**  
**DEPARTMENT HEAD: JUDY SIEMENS**

| EXPENDITURES         | ACTUAL         | AMENDED             | ESTIMATED           | BUDGET              |
|----------------------|----------------|---------------------|---------------------|---------------------|
|                      | 2012-2013      | BUDGET<br>2013-2014 | ACTUAL<br>2013-2014 | BUDGET<br>2014-2015 |
| PERSONAL SERVICES    | 428,633        | 445,338             | 440,982             | 465,452             |
| BENEFITS             | 153,161        | 174,517             | 182,631             | 202,714             |
| MATERIALS & SUPPLIES | 4,071          | 6,123               | 3,734               | 4,000               |
| OTHER SERVICES       | 9,341          | 6,989               | 5,620               | 5,170               |
| <b>TOTAL</b>         | <b>595,206</b> | <b>632,967</b>      | <b>632,967</b>      | <b>677,337</b>      |

| PERMANENT STAFFING          | FY 14-15    | FY 13-14    |
|-----------------------------|-------------|-------------|
| Finance Director            | 1           | 1           |
| Deputy Finance Director     | 1           | 1           |
| Financial Accountant        | 0.75        | 0.75        |
| Staff Accountant            | 2           | 2           |
| Accounts Payable Technician | 1           | 1           |
| Accounting Technician       | 1           | 1           |
| Payroll Coordinator         | 1           | 1           |
| <b>TOTAL</b>                | <b>7.75</b> | <b>7.75</b> |

| PART TIME: | FY 14-15 | FY 13-14 |
|------------|----------|----------|
| Accountant | 0.18     | 0.18     |

.25 Financial Accountant funded by Hotel/Conf Center (195)

**FINAL BUDGET 2014-2015**

| PERSONAL SERVICES          |         |
|----------------------------|---------|
| 10-01 SALARIES             | 436,439 |
| 10-02 WAGES                | 7,956   |
| 10-03 OVERTIME             | 2,185   |
| 10-07 ALLOWANCES           | 3,600   |
| 10-07 PHONES               | 780     |
| 10-10 LONGEVITY            | 3,916   |
| 10-12 VL BUYBACK           | 2,040   |
| 10-13 PDO BUYBACK          | 2,856   |
| 10-14 SICK LEAVE INCENTIVE | 4,275   |
| 10-95 1X SALARY ADJUSTMENT | 1,406   |

**TOTAL PERSONAL SERVICES** 465,452

| BENEFITS                    |        |
|-----------------------------|--------|
| 15-01 SOCIAL SECURITY       | 35,547 |
| 15-02 EMPLOYEES' RETIREMENT | 61,657 |
| 15-03 GROUP INSURANCE       | 71,263 |
| 15-06 TRAVEL & SCHOOL       | 19,049 |
| 15-13 LIFE                  | 684    |
| 15-14 DENTAL                | 6,809  |
| 15-20 INSURANCE OVERHEAD    | 2,905  |
| 15-98 RETIREE INSURANCE     | 4,800  |

**TOTAL BENEFITS** 202,714

| MATERIALS & SUPPLIES |       |
|----------------------|-------|
| 20-41 SUPPLIES       | 4,000 |

**TOTAL MATERIALS & SUPPLIES** 4,000

| OTHER SERVICES & CHARGES          |       |
|-----------------------------------|-------|
| 30-40 CONTRACTUAL                 | 540   |
| 30-43 COMPUTER SOFTWARE MAINT.    | 2,676 |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS | 1,794 |
| 30-81 ADVERTISING                 | 160   |

**TOTAL OTHER SERVICES & CHARGES** 5,170

**TOTAL DEPARTMENT REQUEST** 677,337

**FUND: GENERAL (010)**  
**DEPARTMENT: FINANCE (08)**

**SIGNIFICANT EXPENDITURE CHANGES**

- Original budget for FY 13-14 was \$624,661. Proposed FY 14-15 is \$667,722. This is an increase of \$43,061 or 6.89%.

|                      | <u>Original</u><br>FY 13-14 | <u>Proposed</u><br>FY 14-15 | <u>\$</u><br>Diff | <u>%</u><br>Diff |
|----------------------|-----------------------------|-----------------------------|-------------------|------------------|
| Personal Services    | \$445,338                   | \$456,600                   | \$ 11,262         | 2.53%            |
| Benefits             | \$ 168,810                  | \$ 201,952                  | \$ 33,142         | 19.63%           |
| Materials & Supplies | \$ 5,649                    | \$ 4,000                    | \$ (1,649)        | -29.19%          |
| Other Serv & Charges | \$ 4,864                    | \$ 5,170                    | \$ 306            | 6.29%            |

**PROGRAM DESCRIPTION**

**Accounting:**

The Finance Department is responsible for a multitude of functions.

Functions are as follows:

- Budget Preparation & Control
- Cash Records
- Investments
- Daily Banking Activities
- Financial Statement Preparation
- Capital Assets
- Accounts Payable
- Accounts Receivable
- Payroll Processing
- Sales Tax Compliance
- Hotel / Conference Center Analysis
- Grant Compliance
- Project Accounting

Specific activities include:

- Preparation of the annual budget including all revenue projections and estimated actual expense for estimated actual fund balance for current fiscal year end
- Preparation of monthly financial statements
- Preparation of annual financial statements and related disclosure notes in accordance with all Government Accounting Standards Board (GASB) requirements
- Coordination of annual financial audit and other type audits such as sales tax and other post-employment benefits
- Reconciliation of all bank accounts and analyze cash flow requirements
- Manage the investment of excess funds not required for cash flow purposes
- Daily entries of all cash records and daily deposits
- Invoice city commitments and produce checks necessary for payment. Maintain A/P records according to IRS requirements, including filing annual 1099's.
- Process payroll for all city employees, including bi-weekly checks, tracking of earned vacation and sick leave benefits, and all related federal and state payroll taxes reporting. Including filing form 941 & W-2 per IRS requirements
- Maintain capital asset records for all city purchases over \$1,000. This is any item that is not consumed or sold during the normal course of business, such as land, buildings, equipment, machinery, vehicles, leasehold improvements and other such items
- Monitoring sales and use tax revenue and generating analytic sales and use tax reports

## **2014–2015 GOALS AND OBJECTIVES**

### **Accounting and Compliance Division:**

1. Increased utilization of the Report Writer (COGNOS Impromptu) for the HTE financial system for all staff positions.
2. Continue cross training for all staff and improve customer service skills.
3. Continue upgrading information in the capital asset system and update the physical inventory throughout the City.
4. Continue to assist other City departments with financial analysis and support.
5. Study the possibility of ACH payment method for allowing retirees to pay their insurance premiums.
6. Implement ACH payments to accounts payable vendors.
7. Monitor sales and use tax payments to business activities in Midwest City.
8. Monitor the establishment of new businesses and provide educational materials as it relates to sales tax collections, laws and compliance.
9. Monitor collateral monthly of bank accounts to ensure safety of deposits.
10. Safekeeping Pooled Investments and maximizing investment return.
11. Engage in training and conference opportunities to remain well-informed of changes in laws and regulations and best practices for financial reporting.
12. Completion of the document imaging system and reorganizing storage areas.
13. Research software applications for better project accounting and capital asset accounting.
14. Assist and complete the implementation of the new ADP payroll software and time and attendance system.
15. Monitoring “Affordable Care Act” which is required by federal government. Maintain financial compliance and reporting as necessary.
16. Providing assistance and accounting service for Tinker Air Force Base privatization projects.

**FUND: GENERAL (010)**  
**DEPARTMENT: STREET (09)**  
**DEPARTMENT HEAD: VAUGHN SULLIVAN**

| EXPENDITURES         | ACTUAL           | AMENDED          | ESTIMATED        |                  |
|----------------------|------------------|------------------|------------------|------------------|
|                      | 2012-2013        | BUDGET 2013-2014 | ACTUAL 2013-2014 | BUDGET 2014-2015 |
| PERSONAL SERVICES    | 900,202          | 966,411          | 926,288          | 992,158          |
| BENEFITS             | 440,924          | 481,956          | 447,125          | 504,248          |
| MATERIALS & SUPPLIES | 482,115          | 540,200          | 546,931          | 559,674          |
| OTHER SERVICES       | 874,685          | 950,282          | 920,634          | 901,451          |
| CAPITAL OUTLAY       | -                | 5,149            | 5,149            | -                |
| <b>TOTAL</b>         | <b>2,697,926</b> | <b>2,943,998</b> | <b>2,846,127</b> | <b>2,957,531</b> |

| PERMANENT STAFFING          | FY 14-15     | FY 13-14     |
|-----------------------------|--------------|--------------|
| Street Supervisor           | 0.75         | 0.75         |
| Street Project Supervisor   | 0.5          | 0.5          |
| Facility Project Supervisor | 0.5          | 0.5          |
| Equipment Operator II       | 6            | 6            |
| Equipment Operator I        | 14           | 14           |
| Sign/Signal Technician      | 1            | 1            |
| Inventory Control Tech III  | 1            | 1            |
| Irrigation Technician       | 1            | 1            |
| Park Project Supervisor     | 1            | 1            |
| <b>TOTAL</b>                | <b>25.75</b> | <b>25.75</b> |

.25 Street Supervisor to Drainage (060)  
.50 Street Project Supervisor to Drainage (060)  
.25 Facility Project Supervisor to Welcome Center (045)  
.25 Facility Project Supervisor to Downtown Redev (194)

**FINAL BUDGET 2014-2015**

| <b>PERSONAL SERVICES - (0910)</b> |                |
|-----------------------------------|----------------|
| 10-01 SALARIES                    | 906,208        |
| 10-02 WAGES                       | 14,994         |
| 10-03 OVERTIME                    | 12,852         |
| 10-07 ALLOWANCES                  | 3,960          |
| 10-07 PHONES                      | 1,800          |
| 10-10 LONGEVITY                   | 17,577         |
| 10-11 SL BUYBACK - OVERBANK       | 1,029          |
| 10-12 VACATION BUYBACK            | 1,456          |
| 10-13 PDO BUYBACK                 | 972            |
| 10-14 SL INCENTIVE                | 12,525         |
| 10-18 SEPARATION PAY              | 9,485          |
| 10-19 ON CALL                     | 5,082          |
| 10-95 1X SALARY ADJUSTMENT        | 4,218          |
| <b>TOTAL PERSONAL SERVICES</b>    | <b>992,158</b> |

| <b>BENEFITS - (0910)</b>        |                |
|---------------------------------|----------------|
| 15-01 SOCIAL SECURITY           | 75,762         |
| 15-02 EMPLOYEES' RETIREMENT     | 131,674        |
| 15-03 GROUP INSURANCE           | 161,516        |
| 15-04 WORKER'S COMP INSURANCE   | 80,779         |
| 15-06 TRAVEL & SCHOOL           | 6,000          |
| 15-07 UNIFORMS                  | 17,100         |
| 15-13 LIFE                      | 2,271          |
| 15-14 DENTAL                    | 15,054         |
| 15-20 OVERHEAD HEALTH CARE COST | 6,566          |
| 15-98 RETIREE INSURANCE         | 7,526          |
| <b>TOTAL BENEFITS</b>           | <b>504,248</b> |

| <b>MATERIALS &amp; SUPPLIES</b>       |                |
|---------------------------------------|----------------|
| 20-34 MAINTENANCE OF EQUIPMENT        | 2,400          |
| 20-35 SMALL TOOLS & EQUIPMENT         | 3,000          |
| 20-41 SUPPLIES                        | 158,000        |
| 20-49 CHEMICALS                       | 24,000         |
| 20-63 FLEET MAINTENANCE - FUEL        | 118,878        |
| 20-64 FLEET MAINTENANCE - PARTS       | 144,839        |
| 20-65 FLEET MAINTENANCE - LABOR       | 108,557        |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>559,674</b> |

**(CONTINUED)**

**FUND: GENERAL (010)**  
**DEPARTMENT: STREET/PARKS (09)**  
**DEPARTMENT HEAD: VAUGHN SULLIVAN**  
**PAGE TWO**

**CONTRACTUAL (30-40)**

|                            |                |
|----------------------------|----------------|
| Traffic Signal Maintenance | 75,000         |
| Street Repair              | 30,000         |
| Tree Maintenance           | 5,000          |
| Electrical                 | 5,000          |
| Miscellaneous              | 5,000          |
| TOTAL                      | <u>120,000</u> |

**OTHER SERVICES & CHARGES**

|                                           |                             |
|-------------------------------------------|-----------------------------|
| 30-01 UTILITIES & COMMUNICATIONS          | 500,000                     |
| 30-22 PWA REIMBURSEMENT                   | 118,707                     |
| 30-23 UPKEEP REAL PROPERTY                | 9,000                       |
| 30-40 CONTRACTUAL                         | 120,000                     |
| 30-41 CONTRACT LABOR                      | 130,000                     |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS         | 1,200                       |
| 30-85 INSURANCE-FIRE, THEFT, LIAB         | <u>22,544</u>               |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | 901,451                     |
| <br><b>TOTAL DEPARTMENT REQUEST</b>       | <br><u><u>2,957,531</u></u> |

**FUND: GENERAL**  
**DEPARTMENT: STREET/PARKS**

**PROGRAM DESCRIPTION**

Maintenance and repair of all streets, parks, trails, drainage channels, right-of-ways and appurtenances. Installation and improvement of landscape, irrigation, trees, plant material, turf, signs, signals, and pavement markings.

**2014-2015 GOALS AND OBJECTIVES:**

**CROSS TRAINING:**

Through training, internal and external, continue to increase knowledge and understanding of all aspects of the departments responsibilities increasing the investment in the employees while benefiting the city through a highly knowledgeable staff.

**STREETS SIGNS:**

Develop and implement a sign inspection and maintenance plan that meets the new federal standards for reflectivity and have it incorporated into the City Works Program.

**PAVEMENT MARKINGS:**

Continue making pavement-marking improvements in anticipation of FHWA minimum reflectivity standards. Develop a comprehensive striping plan for major arterial streets and intersections.

**PAVEMENT REPAIRS:**

Continue to develop a computerized pavement evaluation system to assist with determining street repair priorities. Complete street repairs and improvements funded by GO bond.

**URBAN FOREST:**

Continue to maintain existing trees with regular pruning and watering. Keep adding to our existing irrigation systems to reduce the amount of hand watering. Continue to add trees to the city right

of ways, parks, and trail system in a way that is sustainable for the city crews.

**TRAFFIC SIGNALS/LOCATES:**

Expand our use of city personnel for minor signal maintenance, to expand beyond just bulb replacement.

**VEGETATION MANAGEMENT:**

Continue improvements using balanced herbicide and fertilization products. This program reduces mowing cost and enhances lawn quality throughout our parks, trails, and facilities. Improve integrated pest management practices in all applicable areas.

**GRAPHIC INFORMATION SYSTEM (GIS):**

Continue developing a GIS system, integrating engineering based new construction and maintenance infrastructure, for the purpose of developing a single source point of reference for all assets owned by the city.

**PARKS:**

Continue parking lot repairs and improvements at city parks. Start replacing old concrete picnic tables and benches. Continue to replace old playground equipment and convert playground areas to rubber mulch.

**TRAILS:**

Continue to implement our maintenance program for trail system, as well as improvements to bridges and walkways.

**BEAUTIFICATION:** Continue to improve all aspects of the cities landscape. From well kept planting beds to clean litter free rights-of-ways. Focusing special attention on keeping planting areas well populated with annual flowers and free of grass and weeds. The Street Department intends to develop the quality of life for our citizens and improve the experience of all visitors to our community.

**FUND: GENERAL (010)**  
**DEPARTMENT: ANIMAL WELFARE (10)**  
**DEPARTMENT HEAD: BRANDON CLABES**

| EXPENDITURES         | ACTUAL    | AMENDED BUDGET | ESTIMATED ACTUAL | BUDGET         |
|----------------------|-----------|----------------|------------------|----------------|
|                      | 2012-2013 | 2013-2014      | 2013-2014        | 2014-2015      |
| PERSONAL SERVICES    | -         | 266,825        | 219,366          | 257,018        |
| BENEFITS             | -         | 106,454        | 93,504           | 103,317        |
| MATERIALS & SUPPLIES | -         | 25,148         | 25,148           | 30,149         |
| OTHER SERVICES       | -         | 38,636         | 29,958           | 36,850         |
| <b>TOTAL</b>         | <b>-</b>  | <b>437,063</b> | <b>367,976</b>   | <b>427,334</b> |

| PERMANENT STAFFING        | FY 14-15 | FY 13-14 |
|---------------------------|----------|----------|
| Animal Welfare Supervisor | 1        | 1        |
| Animal Control Officer    | 4        | 4        |
| <b>TOTAL</b>              | <b>5</b> | <b>5</b> |
| PART TIME                 | FY 14-15 | FY 13-14 |
| Volunteer Coordinator     | 1        | 0        |

**NOTE:**  
 FY 2007 through 2012 Animal Welfare was included in Fund 010-15 Neighborhood Services.  
 FY 13-14 Animal Welfare is a department within the General Fund 010-10.

**FINAL BUDGET 2014-2015**

| PERSONAL SERVICES              |                |
|--------------------------------|----------------|
| 10-01 SALARIES                 | 202,409        |
| 10-02 WAGES                    | 20,400         |
| 10-03 OVERTIME                 | 21,420         |
| 10-10 LONGEVITY                | 3,269          |
| 10-12 VACATION BUYBACK         | 1,956          |
| 10-13 PDO BUYBACK              | 1,304          |
| 10-14 SL INCENTIVE             | 2,300          |
| 10-19 ON CALL                  | 3,108          |
| 10-95 1X SALARY ADJUSTMENT     | 852            |
| <b>TOTAL PERSONAL SERVICES</b> | <b>257,018</b> |

| BENEFITS                        |                |
|---------------------------------|----------------|
| 15-01 SOCIAL SECURITY           | 19,662         |
| 15-02 EMPLOYEES' RETIREMENT     | 31,943         |
| 15-03 GROUP INSURANCE           | 43,437         |
| 15-06 TRAVEL & SCHOOL           | 1,000          |
| 15-07 UNIFORMS                  | 1,500          |
| 15-13 LIFE                      | 441            |
| 15-14 DENTAL                    | 4,059          |
| 15-20 OVERHEAD HEALTH CARE COST | 1,275          |
| <b>TOTAL BENEFITS</b>           | <b>103,317</b> |

| MATERIALS & SUPPLIES                  |               |
|---------------------------------------|---------------|
| 20-34 MAINTENANCE OF EQUIPMENT        | 500           |
| 20-41 SUPPLIES                        | 7,000         |
| 20-63 FLEET MAINTENANCE - FUEL        | 14,504        |
| 20-64 FLEET MAINTENANCE - PARTS       | 4,367         |
| 20-65 FLEET MAINTENANCE - LABOR       | 3,778         |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>30,149</b> |

| OTHER SERVICES & CHARGES                  |               |
|-------------------------------------------|---------------|
| 30-01 UTILITIES & COMMUNICATIONS          | 12,500        |
| 30-23 UPKEEP REAL PROPERTY                | 7,000         |
| 30-40 CONTRACTUAL                         | 16,000        |
| 30-49 CREDIT CARD FEES                    | 1,000         |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS         | 350           |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>36,850</b> |

**TOTAL DEPARTMENT REQUEST** 427,334



**FUND: GENERAL (010) Animal Welfare**  
**DEPARTMENT: Police**

**SIGNIFICANT EXPENDITURE CHANGES:**

**STAFFING/PROGRAMS**

Have added a part-time position to coordinate the volunteer and other duties.

**PROGRAM DESCRIPTION**

**2014-2015 GOALS AND OBJECTIVES**

**Animal Welfare - General**

- Continue to provide professional services to the citizens of our city
- Improve call response times and efficiency.
- Promote the spaying and neutering of animals through services and education.
- Continue the partnership that has been formed between the Shelter and volunteers.
- Utilize the volunteer program to increase the percentage of “live release” animals.
- Get a cover installed over the new incinerator
- Have security cameras installed inside and out of the facility
- “Facelift” the dog room to include fresh paint and kennel doors/hardware
- Renovate the cat room into a “free roam” facility
- Complete and outfit the sick quarantine room (old break room)
- Fence the outside area in a manner to provide exercise runs for the adoptable dogs.
- Insure the animals which are brought into the facility have their needs taken care of.
- Insure a clean and sterile environment to include; office area, kennels, rabies room, as well as the outside.
- Continue and improve protocol to minimize disease in the shelter environment.

- Provide all Animal Control employees with at least the minimum amount of training to keep certifications current.
- Provide training in other areas such as fire-arms safety, taser, OC spray, as well as driving training.
- Continue to provide shelter services to contracted agencies. This also includes our contractual responsibilities for emergency calls for Choctaw and Forest Park.
- Insure the safety of customers and employees through a maintenance program designed to repair and or replace lighting or other fixtures associated facility plumbing.
- To insure that the overall appearance of the Midwest City Police Department Animal Welfare building and property by utilizing trustees to keep the facility clean, and the overall grounds maintained.
- Produce PSA to increase animal adoptions

**FUND: GENERAL (010)**  
**DEPARTMENT: GENERAL GOVERNMENT (14)**  
**DEPARTMENT HEAD: GUY HENSON**

| EXPENDITURES         | AMENDED             |                     | ESTIMATED           |                     |
|----------------------|---------------------|---------------------|---------------------|---------------------|
|                      | ACTUAL<br>2012-2013 | BUDGET<br>2013-2014 | ACTUAL<br>2013-2014 | BUDGET<br>2014-2015 |
| PERSONAL SERVICES    | 16,800              | 16,800              | 16,800              | 23,256              |
| BENEFITS             | 167,982             | 104,542             | 103,788             | 155,499             |
| MATERIALS & SUPPLIES | 65,118              | 71,291              | 69,637              | 68,600              |
| OTHER SERVICES       | 684,329             | 883,934             | 800,429             | 870,793             |
| <b>TOTAL</b>         | <b>934,229</b>      | <b>1,076,567</b>    | <b>990,654</b>      | <b>1,118,148</b>    |

| PERMANENT STAFFING | FY 14-15 | FY 13-14 |
|--------------------|----------|----------|
| Mayor - Council    | 7        | 7        |
| <b>TOTAL</b>       | <b>7</b> | <b>7</b> |

**CONTRACTUAL (30-40)**

|                                        |                |
|----------------------------------------|----------------|
| POSTAGE METER RENTAL (PITNEY BOWES)    | 3,924          |
| COPIERS (PRINT RM,CITY MGR, 1ST FLOOR) | 10,800         |
| MID-DEL YOUTH & FAMILY CENTER          | 50,000         |
| TRANSIT EMBARK                         | 150,718        |
| ACOG                                   | 33,540         |
| COUNTY ASSESSOR ( BOARD OF CNTY COMM)  | 12,000         |
| OKLAHOMA MUNICIPAL LEAGUE              | 34,142         |
| MLK BREAKFAST                          | 5,000          |
| YOUTH EXCEL                            | 5,000          |
| CODE SUPPLEMENTS                       | 6,500          |
| ADVERTISING                            | 2,000          |
| ANNUAL AWARDS BANQUET                  | 3,000          |
| DOCUMENT DESTRUCTION                   | 1,500          |
| DOCUMENT SCANNING (VAULT)              | 10,000         |
| OMRF STATEMENTS                        | 1,500          |
| MISCELLANEOUS                          | 15,000         |
| <b>TOTAL</b>                           | <b>344,624</b> |

**PERSONNEL  
POSITIONS  
SUMMARY:**

2005-06 - 7  
2006-07 - 7  
2007-08 - 7  
2008-09 - 7  
2009-10 - 7  
2010-11 - 7  
2011-12 - 7  
2012-13 - 7  
2013-14 - 7  
2014-15 - 7

**FINAL BUDGET 2014-2015**

**PERSONAL SERVICES**

|                                |               |
|--------------------------------|---------------|
| 10-02 WAGES                    | 23,256        |
| <b>TOTAL PERSONAL SERVICES</b> | <b>23,256</b> |

**BENEFITS**

|                                 |                |
|---------------------------------|----------------|
| 15-01 SOCIAL SECURITY           | 1,779          |
| 15-03 GROUP INSURANCE           | 23,511         |
| 15-04 WORKERS COMP INSURANCE    | 93,294         |
| 15-06 TRAVEL & SCHOOL           | 18,195         |
| 15-13 LIFE                      | 441            |
| 15-14 DENTAL                    | 2,567          |
| 15-20 OVERHEAD HEALTH CARE COST | 1,275          |
| 15-98 RETIREE INSURANCE         | 14,437         |
| <b>TOTAL BENEFITS</b>           | <b>155,499</b> |

**MATERIALS & SUPPLIES**

|                                       |               |
|---------------------------------------|---------------|
| 20-30 POSTAGE                         | 36,000        |
| 20-34 MAINTENANCE OF EQUIPMENT        | 2,000         |
| 20-41 SUPPLIES                        | 30,000        |
| 20-51 OTHER GOVT. EXPENSE             | 600           |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>68,600</b> |

**OTHER SERVICES & CHARGES**

|                                           |                |
|-------------------------------------------|----------------|
| 30-01 UTILITIES & COMMUNICATIONS          | 170,000        |
| 30-21 SURPLUS PROPERTY                    | 10,906         |
| 30-40 CONTRACTUAL                         | 344,624        |
| 30-43 HARDWARE/SOFTWARE MAINT             | 19,776         |
| 30-47 HR / PAYROLL LEASE                  | 43,143         |
| 30-49 CREDIT CARD FEES                    | 20,000         |
| 30-51 OTHER GOVERNMENT EXPENSE            | 7,900          |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS         | 3,813          |
| 30-75 LEGAL PUBLICATIONS                  | 6,000          |
| 30-82 BONDS                               | 1,290          |
| 30-83 ELECTION EXPENSES                   | 20,500         |
| 30-85 INSURANCE                           | 93,610         |
| 30-86 AUDIT                               | 74,731         |
| 30-90 PUBLIC RELATIONS                    |                |
| A) CONTRACTUAL                            | 49,500         |
| B) ADVERTISING                            | 5,000          |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>870,793</b> |

**TOTAL DEPARTMENT REQUEST** **1,118,148**

**FUND: GENERAL (010)**  
**DEPARTMENT: GENERAL GOVERNMENT (14)**

**SIGNIFICANT EXPENDITURE CHANGES**

Increase of Health insurance expense.

**PROGRAM DESCRIPTION**

General Government assumes fiscal responsibility for functions not directly attributable to other departments. Examples are unemployment compensation, city organizational memberships, city council expenditures, elections and payment for the city's auditors.

This program has seven major service activities:

1. To fund dues and obligations of the City of Midwest City that is required because of contractual arrangements, state statutes or civic obligations and the dues to organizations to which it is prudent that the city belong.
2. To fund the several employee benefits that are not directly assignable to any one given department such as the city's portion of the unemployment insurance.
3. To fund the purchase by lease, of certain equipment that benefits all departments, but not necessarily assignable to any one given department.

4. To fund miscellaneous expenditures such as elections, municipal code supplements, refunds for over-payments and permits.
5. To fund auditing obligations for the city.
6. Contract obligations such as Mid-Del Youth and Family Center, COPTA, ACOG and others.

**2014-2015 GOALS AND OBJECTIVES**

1. Implementation of scanning system for document retention.
2. Continue to improve and explore new ways to enhance citizen access to and involvement in municipal government.
3. Continue present efforts to "go green" and save on utilities and other expenses.

**FUND: GENERAL (010)**  
**DEPARTMENT: NEIGHBORHOOD SERVICES (15)**  
**DEPARTMENT HEAD: MIKE STROH**

| EXPENDITURES         | ACTUAL           | AMENDED BUDGET   | ESTIMATED ACTUAL | ESTIMATED BUDGET |
|----------------------|------------------|------------------|------------------|------------------|
|                      | 2012-2013        | 2013-2014        | 2013-2014        | 2014-2015        |
| PERSONAL SERVICES    | 957,648          | 710,925          | 705,843          | 652,416          |
| BENEFITS             | 317,245          | 301,381          | 240,717          | 234,032          |
| MATERIALS & SUPPLIES | 64,979           | 52,342           | 49,353           | 46,615           |
| OTHER SERVICES       | 168,777          | 120,841          | 103,679          | 112,002          |
| <b>TOTAL</b>         | <b>1,508,649</b> | <b>1,185,489</b> | <b>1,099,592</b> | <b>1,045,065</b> |

| PERMANENT STAFFING        | FY 14-15  | FY 13-14    | PERSONNEL POSITIONS SUMMARY:                                  |
|---------------------------|-----------|-------------|---------------------------------------------------------------|
|                           | Director  | 0           |                                                               |
| Lead Code Officer/Trainer | 1         | 1           | 2005-06-12                                                    |
| Neighborhood Init Coord   | 3         | 3           | 2006-07-17                                                    |
| NIA Coordinator           | 1         | 1           | 2007-08-17                                                    |
| Comm. Outreach Specialist | 1         | 0.9         | 2008-09-16                                                    |
| Code Enforce Officer FT   | 5         | 5           | 2009-10-16                                                    |
| Staff Secretary           | 1         | 1           | 2010-11-16                                                    |
| <b>TOTAL</b>              | <b>12</b> | <b>12.9</b> | 2011-12-18.32<br>2012-13-18.54<br>2013-14-12.9<br>2014-15- 12 |

| PART TIME                   | FY 14-15 | FY 13-14 |
|-----------------------------|----------|----------|
| Comm. Services/Truancy Tech | 1        | 1        |

FY 14-15 Moved Director to Fund 310 (Disaster Relief & Nbhd Svcs Cleanup)  
**FY 13-14** Animal Control Supervisor and Animal Control Officers transferred to the General Fund, Department 10, under the supervision of the Police Department.

*Note: Neighborhoods in Action (Division 1530) formerly in Fund 143, Grants, prior to FY11-12*

**(CONTINUED)**

**FINAL BUDGET 2014-2015**

**NEIGHBORHOOD SERVICES (1510)**

| PERSONAL SERVICES              |                |
|--------------------------------|----------------|
| 10-01 SALARIES                 | 481,748        |
| 10-07 PHONES                   | 480            |
| 10-10 LONGEVITY                | 17,854         |
| 10-11 SL BUYBACK               | 5,798          |
| 10-12 VL BUYBACK               | 3,604          |
| 10-13 PDO BUYBACK              | 4,064          |
| 10-14 SL INCENTIVE             | 2,700          |
| 10-95 1X SALARY ADJUSTMENT     | 1,875          |
| <b>TOTAL PERSONAL SERVICES</b> | <b>518,122</b> |

| BENEFITS                        |                |
|---------------------------------|----------------|
| 15-01 SOCIAL SECURITY           | 39,600         |
| 15-02 EMPLOYEES' RETIREMENT     | 69,882         |
| 15-03 GROUP INSURANCE           | 60,849         |
| 15-06 TRAVEL & SCHOOL           | 7,000          |
| 15-07 UNIFORMS                  | 5,400          |
| 15-13 LIFE                      | 882            |
| 15-14 DENTAL                    | 6,021          |
| 15-20 OVERHEAD HEALTH CARE COST | 2,550          |
| <b>TOTAL BENEFITS</b>           | <b>192,183</b> |

| MATERIALS & SUPPLIES                  |               |
|---------------------------------------|---------------|
| 20-34 MAINTENANCE OF EQUIPMENT        | 2,000         |
| 20-41 SUPPLIES                        | 8,000         |
| 20-63 FLEET MAINTENANCE - FUEL        | 15,397        |
| 20-64 FLEET MAINTENANCE - PARTS       | 4,495         |
| 20-65 FLEET MAINTENANCE - LABOR       | 10,723        |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>40,615</b> |

| OTHER SERVICES & CHARGES                  |               |
|-------------------------------------------|---------------|
| 30-01 UTILITIES & COMMUNICATIONS          | 25,000        |
| 30-23 UPKEEP REAL PROPERTY                | 2,000         |
| 30-40 CONTRACTUAL                         | 25,000        |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS         | 500           |
| 30-85 INSURANCE FIRE-THEFT-LIABILITY      | 7,502         |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>60,002</b> |

**TOTAL DIVISION REQUEST** 810,922

**FUND: GENERAL (010)**  
**DEPARTMENT: NEIGHBORHOOD SERVICES (15)**  
**DEPARTMENT HEAD: MIKE STROH**  
**PAGE TWO**

**NOTE:** In previous years the fire department has been responsible for funding three (3) code enforcement personnel and half (.5) of a secretary. Previous years the expenditures related to these positions have been expensed to the fire dept. In FY 06-07, the fire department will continue to fund these positions through an operating transfer to the General Fund, Neighborhood Services, in the amount of \$166,000.

| <b>NEIGHBORHOODS IN ACTION (1530)</b>     |                  |
|-------------------------------------------|------------------|
| <b>PERSONAL SERVICES</b>                  |                  |
| 10-01 SALARIES                            | 107,005          |
| 10-02 WAGES                               | 18,299           |
| 10-07 ALLOWANCES                          | 1,800            |
| 10-07 PHONES                              | 480              |
| 10-10 LONGEVITY                           | 2,500            |
| 10-12 VL BUYBACK                          | 1,194            |
| 10-13 PDO BUYBACK                         | 807              |
| 10-14 SL INCENTIVE                        | 1,800            |
| 10-95 1X SALARY ADJUSTMENT                | 409              |
| <b>TOTAL PERSONAL SERVICES</b>            | <b>134,294</b>   |
| <b>BENEFITS</b>                           |                  |
| 15-01 SOCIAL SECURITY                     | 10,237           |
| 15-02 EMPLOYEES' RETIREMENT               | 15,595           |
| 15-03 GROUP INSURANCE                     | 12,816           |
| 15-06 TRAVEL & SCHOOL                     | 1,500            |
| 15-13 LIFE                                | 177              |
| 15-14 DENTAL                              | 1,014            |
| 15-20 OVERHEAD HEALTH CARE COST           | 510              |
| <b>TOTAL BENEFITS</b>                     | <b>41,848</b>    |
| <b>MATERIALS &amp; SUPPLIES</b>           |                  |
| 20-41 SUPPLIES                            | 6,000            |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b>     | <b>6,000</b>     |
| <b>OTHER SERVICES &amp; CHARGES</b>       |                  |
| 30-01 UTILITIES & COMMUNICATIONS          | 13,000           |
| 30-23 UPKEEP REAL PROPERTY                | 4,000            |
| 30-40 CONTRACTUAL                         | 35,000           |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>52,000</b>    |
| <b>TOTAL DIVISION REQUEST</b>             | <b>234,143</b>   |
| <b>TOTAL DEPARTMENT REQUEST</b>           |                  |
|                                           | <b>1,045,065</b> |

**FUND: GENERAL**  
**DEPARTMENT: NEIGHBORHOOD SERVICES**

**PROGRAM DESCRIPTION**

The Neighborhood Services Department consists of a Department Secretary, five full time Code Officers, three Neighborhood Initiative Coordinators, Lead Code Officer, Neighborhoods In Action Coordinator, Community Outreach Technician, and a part-time Community Service/Truancy Technician all under the direct supervision and guidance of the Neighborhood Services Director.

The purpose of this department is to combine the efforts of the sub-divisions to function in a more efficient, productive and organized manner in dealing with quality of life issues. No single division can solve the complex social problems alone. A combined effort from all divisions of Neighborhood Services and Police CAO division will help restore the safety to our neighborhoods and allows all the divisions to coordinate for special emphasis projects, target houses and to accomplish a special task.

**Code Enforcement:**

The Code Enforcement Division consists of five full time Code Officers and a Lead Code Officer. The intent of this division and its officers is to enforce codes and ordinances adopted by the City's elected officials that are not enforced through the Fire Prevention Bureau, Building Officials or Police Department. Actions taken by these officers interact with each of these other local enforcement agencies, in addition to county and state agencies, and closely support their efforts.

The Code Enforcement Division is responsible for the enforcement of City ordinances, which pertain to childcare facilities, litter, nuisances, tall grass and weeds, peddlers/solicitors. Code Enforcement is also responsible for the

enforcement of zoning and Property Maintenance. The efforts of these officers help to eliminate acts or conditions that are offensive, annoying or damaging to the public. The Code Enforcement Office is often called upon to assist other agencies that are trying to correct violations of ordinances, regulations and laws. This effort improves the services that are provided to our citizens by each of these agencies.

Many of the ordinances enforced by this office reduce fire and safety risks to the public. Through their actions, these officers also help keep Midwest City an attractive community for visitors, homebuyers and business investors. Their actions help maintain property values for all Midwest City property owners. The quality of life within Midwest City is directly influenced through adoption of appropriate codes and ordinances as well as their enforcement. Strong support for this division and its officers has proven to be of best interests.

The Code Enforcement Division is responsible for the enforcement of the International Property Maintenance Code, which pertains to the exterior of existing structures. They also enforce the zoning ordinances, prepare documentation for procurement of demolition and clearance of dilapidated properties, as well as manage contracts and monitor demolition activities. Code Enforcement manages and implements the Operation Paintbrush program, which includes loaning of the needed equipment and organization of the volunteers to assist those in need of assistance.

Through the enforcement of the International Codes and the Operation Paintbrush program, the housing stock of Midwest City should not deteriorate. Nice looking homes improve the neighborhood appearance and in return increase the property values and attractiveness of the community.

### **Neighborhood Initiative:**

The Neighborhood Initiative Division consists of three Neighborhood Initiative Coordinators. The intent of this division and the coordinators is to serve as a catalyst for our neighborhoods. The coordinators are to identify the needs of families living in an area and link them with a particular program or agency, which can be of assistance. They also help form neighborhood associations, watch groups and similar aids. They attempt to provide services which may be unique to a particular area or need. Neighborhood Initiative also provides ready access or a contact with City Hall.

Neighborhood associations act as a stabilizing force in a neighborhood by bringing people together to address their needs, problems or issues. Neighborhood Initiative works to support the associations and to promote programs like Citizens on Patrol and Neighborhood Watch. Neighborhood associations become a partner with our City and help us build strong relationships with our citizens and encourage involvement in their community.

Through problem solving together, they encourage our citizens to make their neighborhood more enjoyable. They are building bridges through partnerships, trust and respect that gives, hope, strength and an overall healthy, attractive and safe environment for our residents. This process has proven to increase the property values and the attractiveness of our community.

### **Community Action Officers:**

The Community Action Officer Program consists of three Commissioned Police Officers that work out of the Police Department Patrol Division and are assigned to work closely with Neighborhood Services. The intent of this program is to work with the citizens of Midwest City dealing with quality of life issues and problems that are normally handled on a quick fix basis. Community Action Officers help solve problems on a

long-term basis by using traditional and non-traditional police methods by developing partnerships with citizens of Midwest City. Community Action Officers are able to devote as much time as needed to problems since they are not used for manning purposes and do not normally respond to calls for police services.

The Community Action Officers also work closely with City/County Health, Child Protective Services, as well as most of the departments within the City when dealing with individual residences needs, and other quality of life issues. Community Action Officers enforce all criminal and traffic violations as well as working issues that are not necessarily of a criminal or traffic related nature. The quality of life issues are normally not criminal or traffic violations.

The work of the Community Action Officers dealing with quality of life issues as well as many other problems not criminal or traffic in nature helps improve the quality of life for the citizens of Midwest City. By working closely with the other departments within Midwest City, these quality of life issues are solved on a long-term basis. The Community Action Officers interaction with the citizens in Midwest City has fostered good relationships between the City of Midwest City and the citizens we serve. This relationship has helped to decrease crime in the majority of the high crime areas which has helped increase property value, as well as making Midwest City a safer place to live.

### **Neighborhoods in Action Program:**

The Midwest City Neighborhoods in Action Program is an adapted continuation of the Department of Justice Weed and Seed Program that Midwest City had implemented for 5 years. Programs will continue



to focus on neighborhoods and residents located in the original 5 square mile weed and seed target area. A newly renovated community facility, located at 1124 N. Douglas Blvd. (formerly fire station no. 4) will house the program along with the Community Action Agency of Oklahoma City and Oklahoma/Canadian Counties, Inc., as their Midwest City District Office.

Programs and activities to be implemented from the Neighborhoods in Action Center include, an After School Homework Assistance Program, GED Program, Community Service/Truancy Management Program, OK County Health Department Clinic and Wellness Program, Neighborhood Housing Information/Referrals, Summer Youth Camp, Student Internship Program, Faith Based Coalition/Transformers Program, Community Garden, and Bicycle Repair Program. Other activities sponsored by the center include the Volunteer Income Tax Assistance (VITA) Program, AARP work site training and community wide events. Future activities include computer literacy, career search activities and senior programming. The facility also provides meeting space for local neighborhood associations, Dana Brown Cooper Head Start and the Community Advisory Board.

The Community Action Agency of Oklahoma City and Oklahoma/Canadian Counties, inc. – Midwest City District Office provides social service assistance to residents in the form of referrals, utility and food assistance, Weatherization Program, transportation/bus tokens, Christmas assistance, neighborhood assistance/graffiti removal and senior services.

### **2014-2015 GOALS AND OBJECTIVES**

1. Continue support for active neighborhood associations.
2. Continue a proactive approach in Code Enforcement.

3. Improve of our codes and procedures to allow for better enforcement.
4. Obtain certifications to improve enforcement in property maintenance and zoning.

**FUND: GENERAL (010)**  
**DEPARTMENT: IT (16)**  
**DEPARTMENT HEAD: RYAN RUSHING**

| EXPENDITURES         | ACTUAL         | AMENDED          | ESTIMATED        |                  |
|----------------------|----------------|------------------|------------------|------------------|
|                      | 2012-2013      | BUDGET 2013-2014 | ACTUAL 2013-2014 | BUDGET 2014-2015 |
| PERSONAL SERVICES    | 250,737        | 290,541          | 279,602          | 302,191          |
| BENEFITS             | 85,630         | 100,082          | 98,438           | 108,417          |
| MATERIALS & SUPPLIES | 18,164         | 21,626           | 20,655           | 19,538           |
| OTHER SERVICES       | 22,954         | 14,518           | 14,872           | 22,155           |
| <b>TOTAL</b>         | <b>377,485</b> | <b>426,767</b>   | <b>413,567</b>   | <b>452,301</b>   |

| PERMANENT STAFFING          | FY 14-15        | FY 13-14        | PERSONNEL POSITIONS SUMMARY: |
|-----------------------------|-----------------|-----------------|------------------------------|
| IT Director                 | 1               | 1               |                              |
| Assistant IT Director       | 1               | 1               | 2005-06 - 6                  |
| Systems Administrator       | 1               | 1               | 2006-07 - 6                  |
| Public Safety Systems Admin | 0.2             | 0.2             | 2007-08 - 4.7                |
| Radio Technician            | 0.105           | 0               | 2008-09 - 4.7                |
| <b>TOTAL</b>                | <b>3.305</b>    | <b>3.2</b>      | 2009-10 - 4                  |
|                             |                 |                 | 2010-11 - 4                  |
|                             |                 |                 | 2011-12 - 4                  |
| <b>PART TIME:</b>           | <b>FY 14-15</b> | <b>FY 13-14</b> | 2012-13 - 4                  |
| Technician                  | 1               | 1               | 2013-14 - 3.2                |
|                             |                 |                 | 2014-15 - 3.305              |

FY 14-15 - Added Radio Technician @ 10.5%  
 FY 13-14 - Moved .80% of Public Safety Adm to Tech Fund 014  
 FY 12-13 - Added Assistant IT Director in Feb 2013

**FINAL BUDGET 2014-2015**

| <b>PERSONAL SERVICES</b>       |                |
|--------------------------------|----------------|
| 10-01 SALARIES                 | 257,373        |
| 10-02 WAGES                    | 17,136         |
| 10-03 OVERTIME                 | 14,242         |
| 10-07 ALLOWANCES               | 3,600          |
| 10-07 PHONES                   | 2,578          |
| 10-10 LONGEVITY                | 2,457          |
| 10-13 PDO BUYBACK              | 1,431          |
| 10-14 SICK LEAVE INCENTIVE     | 900            |
| 10-19 ON CALL                  | 1,843          |
| 10-95 1X SALARY ADJUSTMENT     | 631            |
| <b>TOTAL PERSONAL SERVICES</b> | <b>302,191</b> |

| <b>BENEFITS</b>                 |                |
|---------------------------------|----------------|
| 15-01 SOCIAL SECURITY           | 22,920         |
| 15-02 EMPLOYEES' RETIREMENT     | 38,134         |
| 15-03 GROUP INSURANCE           | 30,347         |
| 15-06 TRAVEL & SCHOOL           | 12,500         |
| 15-13 LIFE                      | 282            |
| 15-14 DENTAL                    | 2,945          |
| 15-20 OVERHEAD HEALTH CARE COST | 1,288          |
| <b>TOTAL BENEFITS</b>           | <b>108,417</b> |

| <b>MATERIALS &amp; SUPPLIES</b>       |               |
|---------------------------------------|---------------|
| 20-34 MAINTENANCE OF EQUIPMENT        | 8,000         |
| 20-35 SMALL TOOLS AND EQUIPMENT       | 5,000         |
| 20-41 SUPPLIES                        | 4,500         |
| 20-63 FLEET FUEL                      | 1,052         |
| 20-64 FLEET PARTS                     | 368           |
| 20-65 FLEET LABOR                     | 618           |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>19,538</b> |

| <b>OTHER SERVICES &amp; CHARGES</b>       |               |
|-------------------------------------------|---------------|
| 30-40 CONTRACTUAL                         | 19,700        |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS         | 1,000         |
| 30-85 INSURANCE/FIRE, THEFT, LIABILITY    | 1,455         |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>22,155</b> |

**TOTAL DEPARTMENT REQUEST** 452,301

**FUND:** Technology  
**DEPARTMENT:** Information Technology

**2014-2015 GOALS AND OBJECTIVES**

**SIGNIFICANT EXPENDITURE CHANGES**

1. There are no significant changes in the Technology Fund budget.

**PROGRAM DESCRIPTION**

The IT Department has responsibility for all functions dealing directly with computer hardware, software, and their connectivity. This includes systems administration, maintenance, and purchases. The department also maintains the local area network (LAN) and the wide area network (WAN) as well as the infrastructure to support it. The department is currently working 33 projects and provides support for 70 virtual servers as well 75 major applications running throughout the City.

1. Deploy a new Automated Metering Infrastructure.
2. Deploy an access control system for City Hall.
3. Update and add additional security cameras for many City buildings.
4. Upgrade Network SAN and additional network infrastructure.
5. Upgrade Council Chambers projector.
6. Design and implement a new City website.
7. Coordinate all purchases of technology related equipment.
8. Provide technical support for application software and hardware.
9. Provide administration, maintenance, and upgrade support for the computer installed base and for the LAN/WAN.
10. Work closely with vendors to upgrade integrated solutions to constantly improve the security of the City computer systems.
11. Work with various departments on 33 City wide projects.

**FUND: GENERAL (010)**  
**DEPARTMENT: EMERGENCY RESPONSE CENTER (18)**  
**DEPARTMENT HEAD: MIKE BOWER**

| <b>EXPENDITURES</b>  | <b>ACTUAL<br/>2012-2013</b> | <b>AMENDED<br/>BUDGET<br/>2013-2014</b> | <b>ESTIMATED<br/>ACTUAL<br/>2013-2014</b> | <b>BUDGET<br/>2014-2015</b> |
|----------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| PERSONAL SERVICES    | 587,152                     | 623,022                                 | 611,687                                   | 661,095                     |
| BENEFITS             | 205,407                     | 215,309                                 | 211,279                                   | 239,313                     |
| MATERIALS & SUPPLIES | 1,810                       | 3,163                                   | 1,500                                     | 3,000                       |
| OTHER SERVICES       | 1,742                       | 3,599                                   | 2,130                                     | 3,700                       |
| <b>TOTAL</b>         | <b>796,111</b>              | <b>845,093</b>                          | <b>826,596</b>                            | <b>907,108</b>              |

| <b>PERMANENT STAFFING</b>            | <b>FY 14-15</b> | <b>FY 13-14</b> | <b>PERSONNEL<br/>POSITIONS<br/>SUMMARY:</b> |
|--------------------------------------|-----------------|-----------------|---------------------------------------------|
| Communication Spec II                | 0.5             | 0.5             | 2005-06 - 15                                |
| Communication Spec I                 | 12              | 12              | 2006-07 - 14.5                              |
| Radio Technician                     | 0.26            | 0               | 2007-08 - 14                                |
| <b>TOTAL</b>                         | <b>12.76</b>    | <b>12.5</b>     | 2008-09 - 14                                |
| EOC Manager in Fund 70               |                 |                 | 2009-10 - 14                                |
| 1 Comm Spec II to Fund 70 FY 10-11   |                 |                 | 2010-11 - 13                                |
| .50 Comm Spec II to Fund 70 FY 11-12 |                 |                 | 2011-12 - 12.5                              |
| .26 Radio Technician added FY 14-15  |                 |                 | 2012-13 - 12.5                              |
|                                      |                 |                 | 2013-14 - 12.5                              |
|                                      |                 |                 | 2014-15 - 12.76                             |

**FINAL BUDGET 2014-2015**

| <b>PERSONAL SERVICES</b>                  |                |
|-------------------------------------------|----------------|
| 10-01 SALARIES                            | 609,342        |
| 10-07 PHONES                              | 203            |
| 10-10 LONGEVITY                           | 13,210         |
| 10-11 SL BUYBACK                          | 3,876          |
| 10-12 VACATION BUYBACK                    | 1,765          |
| 10-13 PDO BUYBACK                         | 11,220         |
| 10-14 SL INCENTIVE                        | 7,950          |
| 10-19 ON CALL                             | 5,400          |
| 10-27 SHIFT DIFFERENTIAL                  | 6,000          |
| 10-95 1X SALARY ADJUSTMENT                | 2,130          |
| <b>TOTAL PERSONAL SERVICES</b>            | <b>661,095</b> |
| <b>BENEFITS</b>                           |                |
| 15-01 SOCIAL SECURITY                     | 50,558         |
| 15-02 EMPLOYEES' RETIREMENT               | 89,220         |
| 15-03 GROUP INSURANCE                     | 76,340         |
| 15-06 TRAVEL & SCHOOL                     | 7,000          |
| 15-13 LIFE                                | 1,103          |
| 15-14 DENTAL                              | 7,674          |
| 15-20 OVERHEAD HEALTH CARE COST           | 3,187          |
| 15-98 RETIREE INSURANCE                   | 4,230          |
| <b>TOTAL BENEFITS</b>                     | <b>239,313</b> |
| <b>MATERIALS &amp; SUPPLIES</b>           |                |
| 20-41 SUPPLIES                            | 3,000          |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b>     | <b>3,000</b>   |
| <b>OTHER SERVICES &amp; CHARGES</b>       |                |
| 30-40 CONTRACTUAL                         | 3,100          |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS         | 600            |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>3,700</b>   |
| <b>TOTAL DEPARTMENT REQUEST</b>           | <b>907,108</b> |

**FUND: GENERAL**

**DEPARTMENT: EMERGENCY OPERATIONS CENTER**

**SIGNIFICANT EXPENDITURES CHANGES**

1. Complete P25 radio compliance
2. Install IP alerting system for Fire response
3. Completion of Shelter Grant
4. Complete 911 system upgrade

**PROGRAM DESCRIPTION**

The Emergency Operations Center operates in accordance with federal, local and state guidelines to coordinate Emergency Management functions for the City of Midwest City, including mitigation, preparedness, response, and recovery.

EOC is a public safety answering point (PSAP) and dispatch point for police, fire, emergency medical and emergency management services within Midwest City. The mission of the EOC is to serve as the communications link between citizens and the public safety and to provide fast and accurate activation of public safety and support agencies.

In addition, the EOC monitors potential threatening weather and utilizes the public warning notification system to warn citizens of threats created by natural and man made disasters. The Emergency Operations Center serves as the command center for public officials during emergencies.

The Emergency Operations Center will continue with revisions of all its policies and procedures to reflect continuing changes in the public service agencies that we serve.

The EOC recognizes that service is our number one priority to the citizens as well as response agencies that we dispatch. We will always strive to Increase our efficiency by providing continuing professional education and training of our communication specialist staff. Training records for each employee are kept In order to document all training goals are met annually.

We also recognize that our strength and success is tied directly to the individual and unique contributions of each employee working in a spirit of cooperation and teamwork with our public safety associates both within and outside of the Emergency Operations Center. We will continue to foster positive working relationships with our public safety partners.

The Emergency Management Director is responsible for coordinating all phases of emergency management including response, recovery, mitigation and preparedness. He insures that the emergency operations plan is frequently exercised and insures that all public safety officials and department heads are provided with a copy of the plan and understand there role. The Emergency Manager coordinates all required federal training for Midwest City officials. He also serves as point of contact for communicating with state offices of emergency management, and the Office of Homeland Security and State Health Department.

## **GOALS AND OBJECTIVES FOR 2014-2015**

1. Update emergency operations plan to ESF format
2. Update equipment in EOC, radios, projector and lighting
3. Complete NIMS cast for MWC
4. Close out safe room program
5. Conduct training on light plants and generators
6. Conduct training Exercise
7. Complete all SLA required training
8. Evaluate location for alternate EOC site
9. Continuing Education for APCO P33 standards and Next Gen/911 requirements

**FUND: GENERAL (010)**  
**DEPARTMENT: SWIMMING POOLS (19)**  
**DEPARTMENT HEAD: VAUGHN SULLIVAN**

| EXPENDITURES         | ACTUAL         | AMENDED             | ESTIMATED           | BUDGET              |
|----------------------|----------------|---------------------|---------------------|---------------------|
|                      | 2012-2013      | BUDGET<br>2013-2014 | ACTUAL<br>2013-2014 | BUDGET<br>2014-2015 |
| PERSONAL SERVICES    | 178,657        | 184,577             | 185,292             | 203,691             |
| BENEFITS             | 20,714         | 44,885              | 24,509              | 27,687              |
| MATERIALS & SUPPLIES | 32,937         | 35,032              | 35,523              | 33,990              |
| OTHER SERVICES       | 10,329         | 7,900               | 12,242              | 10,000              |
| <b>TOTAL</b>         | <b>242,637</b> | <b>272,394</b>      | <b>257,566</b>      | <b>275,368</b>      |

| PERMANENT STAFFING       | FY 14-15 | FY 13-14 |
|--------------------------|----------|----------|
| Aquatic & Rec Supervisor | 0.5      | 0.5      |

| SEASONAL STAFFING       | FY 14-15  | FY 13-14  |
|-------------------------|-----------|-----------|
| Pool Manager            | 1         | 1         |
| Assistant Manager       | 1         | 1         |
| Guard Supervisors       | 3         | 3         |
| Senior Guard            | 3         | 3         |
| Lifeguards              | 45        | 45        |
| Head Cashier            | 1         | 1         |
| Cashiers                | 10        | 10        |
| Life Guard Instructor   | 1         | 1         |
| Water Safety Instructor | 5         | 5         |
| Seasonal Maintenance    | 1         | 1         |
| <b>TOTAL</b>            | <b>71</b> | <b>71</b> |

Effective 09-10 Lifeguards were increased to accommodate a 3-Shift System. No impact on wages.

**FINAL BUDGET 2014-2015**

**PERSONAL SERVICES**

|                                |                |
|--------------------------------|----------------|
| 10-01 SALARY                   | 24,797         |
| 10-02 WAGES                    | 168,147        |
| 10-03 OVERTIME                 | 1,788          |
| 10-04 ADDITIONAL PAY           | 6,000          |
| 10-07 PHONES                   | 240            |
| 10-10 LONGEVITY                | 1,250          |
| 10-11 SL BUYBACK               | 445            |
| 10-12 VL BUYBACK               | 294            |
| 10-13 PDO BUYBACK              | 195            |
| 10-14 SL INCENTIVE             | 450            |
| 10-95 1X SALARY ADJUSTMENT     | 85             |
| <b>TOTAL PERSONAL SERVICES</b> | <b>203,691</b> |

**BENEFITS**

|                                 |               |
|---------------------------------|---------------|
| 15-01 SOCIAL SECURITY           | 15,564        |
| 15-02 RETIREMENT                | 4,766         |
| 15-03 GROUP HEALTH INSURANCE    | 5,593         |
| 15-06 TRAVEL & SCHOOL           | 1,000         |
| 15-13 LIFE                      | 44            |
| 15-14 DENTAL                    | 593           |
| 15-20 OVERHEAD HEALTH CARE COST | 127           |
| <b>TOTAL BENEFITS</b>           | <b>27,687</b> |

**MATERIALS & SUPPLIES**

|                                       |               |
|---------------------------------------|---------------|
| 20-35 SMALL TOOLS & EQUIPMENT         | 1,000         |
| 20-41 SUPPLIES                        | 7,000         |
| 20-49 CHEMICALS                       | 23,500        |
| 20-63 FLEET MAINTENANCE - FUEL        | 1,110         |
| 20-64 FLEET MAINTENANCE - PARTS       | 738           |
| 20-65 FLEET MAINTENANCE - LABOR       | 642           |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>33,990</b> |

**OTHER SERVICES & CHARGES**

|                                           |               |
|-------------------------------------------|---------------|
| 30-01 UTILITIES & COMMUNICATIONS          | 1,000         |
| 30-18 REFUNDS                             | 2,000         |
| 30-23 UPKEEP REAL PROPERTY                | 6,000         |
| 30-49 CREDIT CARD FEES                    | 1,000         |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>10,000</b> |

**TOTAL DEPARTMENT REQUEST**

**275,368**

**FUND: GENERAL**

**DEPARTMENT: SWIMMING POOL**

**SIGNIFICANT EXPENDITURES CHANGES**

None

**2014-2015 GOALS AND OBJECTIVES**

1. Continue to maintain and improve the high standard of security and safety for patrons and staff, while creating a fun and friendly environment.
2. Increase amount of employee training pertaining to handling fecal incidents.
3. Increase customer service training of employees to improve the quality of service patrons receive at the facility. Also increase customer convenience by installing a credit card machine.
4. Work on retaining staff throughout the season as well as for future seasons through raises and stipends.
5. Increase employee training pertaining to injuries of patrons and staff.

**PROGRAM DESCRIPTION**

The swimming pool budget provides for the operation and upkeep of Reno Swim and Slide and Lions Spray Park. Reno Swim and Slide opens Memorial Day weekend and will be open through Labor Day with weekend operation once the school year starts. Renovations to Reno Swim and Slide have updated not only the appearance of the pool facility, but the general cleanliness as well. The renovations were highly celebrated by patrons for the 2013 season. Lions Spray Park opens early spring and stays open as long as the weather is warm.



**FUND: GENERAL (010)**  
**DEPARTMENT: 00 TRANSFERS OUT**  
**DEPARTMENT HEAD: GUY HENSON**

|                                     | <b>ACTUAL</b>     | <b>AMENDED</b>    | <b>ESTIMATED</b>  |                   |
|-------------------------------------|-------------------|-------------------|-------------------|-------------------|
| <b>INTERFUND TRANSFERS (010-00)</b> | <b>2012-2013</b>  | <b>BUDGET</b>     | <b>ACTUAL</b>     | <b>BUDGET</b>     |
|                                     |                   | <b>2013-2014</b>  | <b>2013-2014</b>  | <b>2014-2015</b>  |
| C/O RESERVE (011)                   | -                 | 1,748,029         | 1,748,029         | -                 |
| CAPITAL OUTLAY (012)                | 1,099             | 8,250             | 8,250             | -                 |
| ACTIVITY (115)                      | 2,000             | 2,000             | 2,000             | 2,000             |
| POLICE (020)                        | 9,361,708         | 9,570,413         | 9,497,049         | 9,426,536         |
| POLICE - WARRANT OFFICERS (020)     | 98,572            | 98,572            | 98,572            | 98,572            |
| EMPLOYEE ACTIVITY (035)             | 11,611            | 7,500             | 7,500             | 7,500             |
| CDBG (141-039)                      | 119,399           | 136,408           | 136,408           | 145,536           |
| CAP IMP REVENUE BONDS (250)         | 8,176,376         | 8,476,703         | 8,446,024         | 8,256,596         |
| JUVENILE (025)                      | -                 | -                 | -                 | 25,000            |
| FIRE (040)                          | 7,569,273         | 7,738,021         | 7,678,702         | 7,621,689         |
| EMERGENCY OPER (070)                | -                 | 4,500             | 4,500             | -                 |
| CVB - ECONOMIC DEVELOPMENT (046)    | -                 | -                 | -                 | 10,000            |
| <b>TOTAL</b>                        | <b>25,340,038</b> | <b>27,790,396</b> | <b>27,627,034</b> | <b>25,593,429</b> |

**FINAL BUDGET 2014-2015**

**TRANSFERS OUT**

|                                    |                   |
|------------------------------------|-------------------|
| 80-11 C/O RESERVE                  |                   |
| 80-15 ACTIVITY - ARTS GRANT MATCH  | 2,000             |
| 80-20 POLICE                       | 9,426,536         |
| 80-62 POLICE - WARRANT OFFICERS    | 98,572            |
| 80-33 DEBT SERVICE (250)           | 8,256,596         |
| 80-35 EMPLOYEE ACTIVITY            | 7,500             |
| 80-39 GRANTS CONTRIBUTION FOR CDBG | 145,536           |
| 80-XX JUVENILE                     | 25,000            |
| 80-40 FIRE                         | 7,621,689         |
| 80-46 CVB - ECONOMIC DEVELOPMENT   | 10,000            |
| <b>TOTAL TRANSFERS OUT</b>         | <b>25,593,429</b> |

# Police Fund

# City of Midwest City, Oklahoma

## Police

### Index

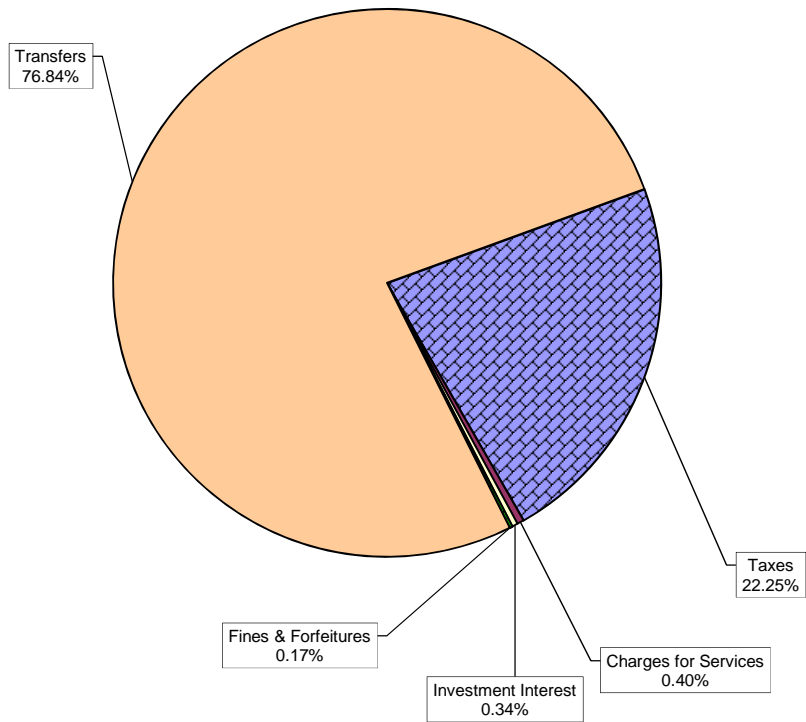
| <u>Fund / Department<br/>*Number</u> | <u>Fund / Department<br/>Description</u> | <u>Page<br/>Number</u> |
|--------------------------------------|------------------------------------------|------------------------|
| 020                                  | Budget Summary                           | 82                     |
| 020                                  | Budget Chart                             | 83                     |
| 020                                  | <b>Individual Fund:</b><br>Police        | 84                     |

\* **Note:** Three digit codes represent the Fund Number  
Two digit codes represent the Department Number

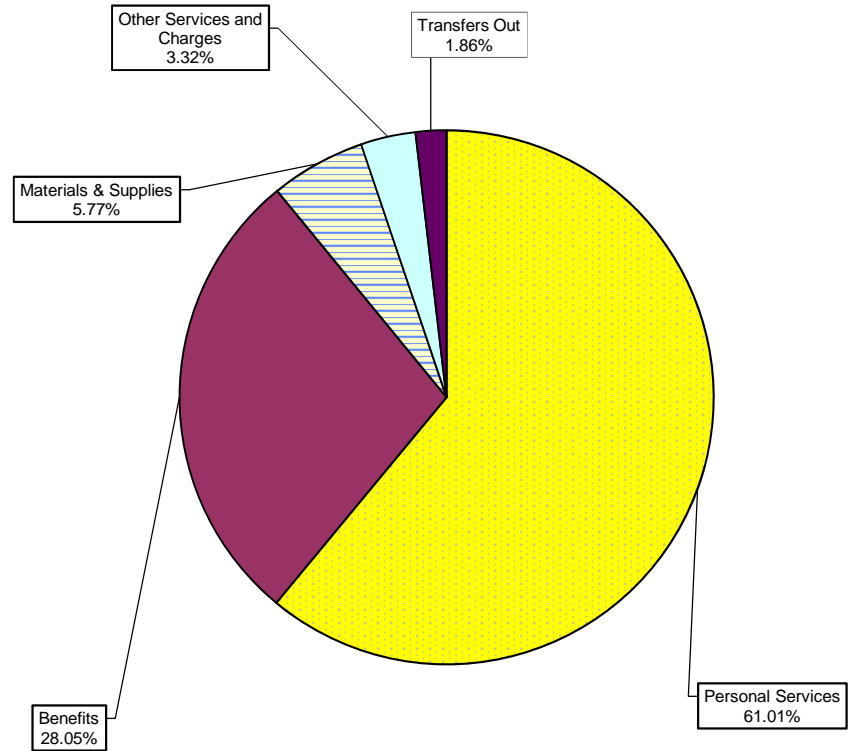
**POLICE FUND BUDGET SUMMARY - FISCAL YEAR 2014-2015**

|                                       | PRIOR YEAR<br>ACTUAL<br>FY 12-13 | CURRENT YEAR<br>BUDGET AS AMENDED<br>FY 13-14 | CURRENT YEAR<br>ACTUAL (Est.)<br>FY 13-14 | BUDGET YEAR<br>FINAL<br>FY 14-15 |
|---------------------------------------|----------------------------------|-----------------------------------------------|-------------------------------------------|----------------------------------|
| <b>ESTIMATED REVENUE:</b>             |                                  |                                               |                                           |                                  |
| Taxes                                 | 2,743,738                        | 2,766,683                                     | 2,806,308                                 | 2,757,812                        |
| Charges for Services                  | -                                | 50,000                                        | 50,000                                    | 50,000                           |
| Investment Interest                   | 36,915                           | 30,726                                        | 45,951                                    | 42,129                           |
| Fines & Forfeitures                   | 20,273                           | 21,000                                        | 20,704                                    | 21,000                           |
| Miscellaneous                         | 19,560                           | 10,000                                        | 3,059                                     | -                                |
| Transfers                             | 9,460,280                        | 9,668,985                                     | 9,598,534                                 | 9,525,108                        |
| <b>TOTAL REVENUE</b>                  | <b>12,280,766</b>                | <b>12,547,394</b>                             | <b>12,524,556</b>                         | <b>12,396,049</b>                |
| Use / (Gain) of Fund Balance          | (409,970)                        | 830,186                                       | 220,920                                   | 585,405                          |
| <b>TOTAL RESOURCES</b>                | <b>11,870,796</b>                | <b>13,377,580</b>                             | <b>12,745,476</b>                         | <b>12,981,454</b>                |
| <b>PROPOSED EXPENDITURES:</b>         |                                  |                                               |                                           |                                  |
| <b>Police Department - Operations</b> |                                  |                                               |                                           |                                  |
| Personal Services                     | 7,438,341                        | 8,038,696                                     | 7,740,783                                 | 7,919,881                        |
| Benefits                              | 2,979,319                        | 3,412,940                                     | 3,278,070                                 | 3,641,445                        |
| Materials & Supplies                  | 609,160                          | 760,903                                       | 644,501                                   | 748,425                          |
| Other Services and Charges            | 296,900                          | 494,428                                       | 411,509                                   | 430,388                          |
| Transfers Out                         | 547,076                          | 670,613                                       | 670,613                                   | 241,315                          |
| <b>TOTAL EXPENDITURES</b>             | <b>11,870,796</b>                | <b>13,377,580</b>                             | <b>12,745,476</b>                         | <b>12,981,454</b>                |
| <b>RESERVE OF FUND BALANCE</b>        |                                  |                                               |                                           | <b>637,007</b>                   |

**ESTIMATED REVENUES POLICE FUND  
FY 2014-15  
Total \$12,396,049**



**ESTIMATED EXPENDITURES POLICE FUND  
FY 2014-15  
TOTAL \$12,981,454**



FUND: POLICE (020)  
DEPARTMENT: POLICE (62)  
DEPARTMENT HEAD: BRANDON CLABES

| EXPENDITURES         | ACTUAL<br>2012-2013 | AMENDED<br>BUDGET<br>2013-2014 | ESTIMATED<br>ACTUAL<br>2013-2014 | BUDGET<br>2014-2015 |
|----------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| PERSONAL SERVICES    | 7,438,341           | 8,038,696                      | 7,740,783                        | 7,919,881           |
| BENEFITS             | 2,979,319           | 3,412,940                      | 3,278,070                        | 3,641,445           |
| MATERIALS & SUPPLIES | 609,160             | 760,903                        | 644,501                          | 748,425             |
| OTHER SERVICES       | 296,900             | 494,428                        | 411,509                          | 430,388             |
| TRANSFERS OUT        | 547,076             | 670,613                        | 670,613                          | 241,315             |
| <b>TOTAL</b>         | <b>11,870,796</b>   | <b>13,377,580</b>              | <b>12,745,476</b>                | <b>12,981,454</b>   |

| REVENUES             | ACTUAL<br>2012-2013 | AMENDED<br>BUDGET<br>2013-2014 | ESTIMATED<br>ACTUAL<br>2013-2014 | BUDGET<br>2014-2015 |
|----------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| TAXES                | 2,743,738           | 2,766,683                      | 2,806,308                        | 2,757,812           |
| CHARGES FOR SERVICES | -                   | 50,000                         | 50,000                           | 50,000              |
| INVESTMENT INTEREST  | 36,915              | 30,726                         | 45,951                           | 42,129              |
| FINE & FORFEITURES   | 20,273              | 21,000                         | 20,704                           | 21,000              |
| MISCELLANEOUS        | 19,560              | 10,000                         | 3,059                            | -                   |
| TRANSFERS            | 9,460,280           | 9,668,985                      | 9,598,534                        | 9,525,108           |
| <b>TOTAL</b>         | <b>12,280,766</b>   | <b>12,547,394</b>              | <b>12,524,556</b>                | <b>12,396,049</b>   |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES   | EXPENSES               | FUND<br>BALANCE   |
|----------------------------|---------------------|------------|------------------------|-------------------|
| 6/30/2010                  | 1,270,034           | 11,854,080 | 11,074,349             | 2,049,765         |
| 6/30/2011                  | 2,049,765           | 12,040,345 | 12,838,359             | 1,251,751         |
| 6/30/2012                  | 1,251,751           | 12,280,766 | 11,870,796             | 1,661,721         |
| 6/30/2013                  | 1,661,721           | 12,524,556 | 12,745,476             | 1,440,801         |
| 6/30/2014                  | 1,440,801           | 12,396,049 | 12,981,454             | 855,396           |
|                            |                     |            | Excludes Transfers Out | (637,007)         |
|                            |                     |            |                        | <b>5% Reserve</b> |
|                            |                     |            |                        | <b>218,389</b>    |

(CONTINUED)

FINAL BUDGET 2014-2015

PERSONAL SERVICES (6210)

Police Sworn Employees

|                            |           |
|----------------------------|-----------|
| 10-01 SALARIES             | 5,621,304 |
| 10-04 ADDITIONAL PAY       | 14,680    |
| 10-06 COLLEGE INCENTIVE    | 43,810    |
| 10-07 ALLOWANCES           | 118,300   |
| 10-09 OVERTIME 2           | 125,000   |
| 10-10 LONGEVITY            | 135,256   |
| 10-11 SL BUYBACK-OVER BANK | 63,051    |
| 10-12 VACATION BUYBACK     | 142,279   |
| 10-13 PDO BUYBACK          | 127,325   |
| 10-14 SL INCENTIVE         | 53,200    |
| 10-17 ADDITIONAL INCENTIVE | 13,100    |
| 10-18 SEPARATION PAY       | 25,000    |
| 10-26 K-9 OVER OT BANK     | 6,000     |
| 10-27 SHIFT DIFFERENTIAL   | 2,000     |
| 10-95 1X SALARY ADJUSTMENT | 16,618    |

PERSONAL SERVICES - SWORN 6,506,923

PERSONAL SERVICES (6220)

Police Civilian Employees

|                            |           |
|----------------------------|-----------|
| 10-01 SALARIES             | 1,279,291 |
| 10-03 OVERTIME             | 21,787    |
| 10-04 ADDITIONAL PAY       | 16,371    |
| 10-07 ALLOWANCES           | 7,200     |
| 10-07 PHONES               | 983       |
| 10-10 LONGEVITY            | 19,900    |
| 10-11 SL BUYBACK-OVER BANK | 6,682     |
| 10-12 VACATION BUYBACK     | 2,550     |
| 10-13 PDO BUYBACK          | 4,414     |
| 10-14 SL INCENTIVE         | 17,000    |
| 10-17 ADDITIONAL INCENTIVE | 1,800     |
| 10-18 SEPARATION PAY       | 10,200    |
| 10-19 ON CALL              | 4,080     |
| 10-27 SHIFT DIFFERENTIAL   | 15,600    |
| 10-95 1X SALARY ADJUSTMENT | 5,100     |

PERSONAL SERVICES - CIVILIAN 1,412,958

**TOTAL PERSONAL SERVICES 7,919,881**

**FUND: POLICE (020)**  
**DEPARTMENT: POLICE (62)**  
**DEPARTMENT HEAD: BRANDON CLABES**  
**PAGE TWO**

| PERMANENT STAFFING       | FY 14-15      | FY 13-14      |
|--------------------------|---------------|---------------|
| <b>Division 6210</b>     |               |               |
| Major                    | 2             | 2             |
| Captain                  | 4             | 4             |
| Lieutenant               | 13            | 12            |
| Sergeant                 | 58            | 59            |
| Police Officer           | 13            | 15            |
| Warrant Officers         | 2             | 2             |
|                          | <u>92</u>     | <u>94</u>     |
| <b>Division 6220</b>     |               |               |
| Police Chief             | 1             | 1             |
| Asst Chief               | 1             | 1             |
| Jail Manager             | 1             | 1             |
| Jail Matron/Jailer       | 12            | 12            |
| Civilian Support Manager | 1             | 1             |
| Records Clerk            | 6             | 6             |
| UCR/Clerk                | 1             | 1             |
| Adm. Secretary           | 1             | 1             |
| Fiscal Officer           | 1             | 1             |
| Lab Technician           | 2             | 2             |
| Lab Supervisor           | 1             | 1             |
| Property Room Clerk      | 1             | 1             |
| Janitor                  | 0.25          | 0.25          |
| Radio Technician         | 0.26          | 0             |
|                          | <u>29.51</u>  | <u>29.25</u>  |
| <b>TOTAL</b>             | <b>121.51</b> | <b>123.25</b> |

| Part Time:     | FY 14-15 | FY 13-14 |
|----------------|----------|----------|
| Property Clerk | 0        | 1        |

.26 Radio Technician added FY 14-15

PERSONNEL  
POSITIONS  
SUMMARY:

2004-05 - 117  
2005-06 - 117  
2006-07 - 118  
2007-08 - 120.25  
2008-09 - 120.25  
2009-10 - 120.25  
2010-11 - 122.25  
2011-12 - 122.25  
2012-13 - 122.25  
2013-14 - 123.25  
2014-15 - 121.51

**BENEFITS (6210)**  
**Police Sworn Employees**

|                                 |                |
|---------------------------------|----------------|
| 15-01 SOCIAL SECURITY           | 470,190        |
| 15-02 EMPLOYEES' RETIREMENT     | 1,047,058      |
| 15-03 GROUP INSURANCE           | 764,693        |
| 15-04 WORKERS COMP INSURANCE    | 478,409        |
| 15-05 SELF INS - UNEMPLOYMENT   | 3,000          |
| 15-06 TRAVEL & SCHOOL           | 115,900        |
| 15-07 UNIFORMS                  | 29,400         |
| 15-13 LIFE                      | 8,379          |
| 15-14 DENTAL                    | 79,010         |
| 15-20 OVERHEAD HEALTH CARE COST | 24,224         |
| 15-98 RETIREE INSURANCE         | <u>159,923</u> |

**BENEFITS-SWORN** 3,180,186

**Police Civilian Employees (6220)**

|                                 |              |
|---------------------------------|--------------|
| 15-01 SOCIAL SECURITY           | 104,063      |
| 15-02 EMPLOYEES' RETIREMENT     | 177,013      |
| 15-03 GROUP INSURANCE           | 147,391      |
| 15-13 LIFE                      | 2,403        |
| 15-14 DENTAL                    | 13,307       |
| 15-20 OVERHEAD HEALTH CARE CARE | 7,877        |
| 15-98 RETIREE INSURANCE         | <u>9,205</u> |

**BENEFITS-CIVILIAN** 461,259

**TOTAL BENEFITS** 3,641,445

**MATERIALS & SUPPLIES (6210)**

|                                  |                |
|----------------------------------|----------------|
| 20-34 MAINTENANCE OF EQUIPMENT   | 16,000         |
| 20-41 SUPPLIES                   | 115,450        |
| 20-54 VEHICLE ACCIDENT INSURANCE | 15,000         |
| 20-63 FLEET MAINTENANCE - FUEL   | 299,941        |
| 20-64 FLEET MAINTENANCE - PARTS  | 133,165        |
| 20-65 FLEET MAINTENANCE - LABOR  | <u>168,869</u> |

**TOTAL MATERIALS & SUPPLIES** 748,425

(CONTINUED)

**FUND: POLICE (020)**  
**DEPARTMENT: POLICE (62)**  
**DEPARTMENT HEAD: BRANDON CLABES**  
**PAGE THREE**

| <b>CONTRACTUAL (30-40)</b>           | <b>13-14</b>  | <b>14-15</b>   |
|--------------------------------------|---------------|----------------|
| Labor Relations/Arbitration          | 10,000        | 10,000         |
| Cont (Groupwise Lic Fee)             | 300           | 300            |
| Criss Cross Lease                    | 900           | 900            |
| OLETS Fee                            | 11,000        | 11,000         |
| 5 Year Phy 25 @ \$435.00             | 1,500         | 4,500          |
| Immunizations                        | 250           | 400            |
| TB Tine Tests                        | 500           | 500            |
| PreEmp Officers / Reserve            | 1,500         | 3,000          |
| Physical Fit for Duty Testing        | 1,000         | 1,000          |
| FCE Testing                          | 1,000         | 1,000          |
| MMPI/CPI Testing                     | 750           | 750            |
| Pre Employment Jailers               | 500           | 500            |
| Literacy Testing                     | 500           | 500            |
| Substance Abuse Testing              | 150           | 150            |
| Exposure Baseline Testing            | 5,000         | 5,000          |
| Vigilant Video                       | 1,500         | 1,500          |
| Tyler Software - After hours support | 2,000         | 2,000          |
| Dowley Security                      | 3,000         | 5,000          |
| CSC Credit Services                  | 1,500         | 1,500          |
| Metrosearch                          | 700           | 700            |
| CLEAR (WEST Thompson)                | 5,000         | 5,500          |
| Air Card for SIU (Pole Cam)          | 750           | 750            |
| ODIS                                 | 1,250         | 1,500          |
| UDS (Utility Data Services)          | 6,000         | 6,000          |
| Leads on Line                        | 800           | 800            |
| Copier Lease                         | 6,500         | 6,500          |
| DPS (fee for Cad)                    | 300           | 300            |
| Watchguard Annual Maintenance        | 3,200         | 13,000         |
| Bosch Crash Data Retrieval           | 1,000         | 1,000          |
| Cell Bright Maintenance              | 2,000         | 2,000          |
| Data Sharing with OKC                | 15,000        | 15,000         |
| Conversion Costs                     | 9,120         | 9,120          |
| US Fleet Tracking (GPS)              | 960           | 960            |
| OMEGA Group Maintenance (Crime View) | -             | 4,000          |
| <b>TOTALS</b>                        | <b>95,430</b> | <b>116,630</b> |

| <b>OTHER SERVICES &amp; CHARGES (6210)</b> |         |
|--------------------------------------------|---------|
| 30-01 UTILITIES & COMMUNICATIONS           | 127,950 |
| 30-21 SURPLUS PROPERTY                     | 6,523   |
| 30-23 UPKEEP REAL PROPERTY                 | 7,000   |
| 30-40 CONTRACTUAL                          | 116,630 |
| 30-42 SPECIAL INVESTIGATIONS               | 8,000   |
| 30-43 HARDWARE/SOFTWARE MAINT              | 9,508   |
| 30-47 HR / PAYROLL LEASE                   | 31,077  |
| 30-72 MEMBERSHIPS & SUBSCRIPS              | 6,390   |
| 30-75 LEGAL PUBLICATIONS                   | 2,500   |
| 30-85 INSURANCE - FIRE/THEFT               | 103,336 |
| 30-86 AUDIT                                | 2,490   |

**TOTAL OTHER SERVICES & CHARGES** 421,404

| <b>OTHER SERVICES &amp; CHARGES (6220)</b> |       |
|--------------------------------------------|-------|
| 30-47 H/R PAYROLL LEASE                    | 8,984 |

**TOTAL OTHER SERVICES & CHARGES** 8,984

| <b>TRANSFERS (6210)</b> |         |
|-------------------------|---------|
| 80-21 CAPITALIZATION    | 241,315 |

**TOTAL TRANSFERS OUT** 241,315

**TOTAL DEPARTMENT REQUEST** 12,981,454

| <b>UTILITIES (30-01)</b>      |                |
|-------------------------------|----------------|
| EOC Dispatch Phone            | 900            |
| Gas and Electric              | 45,000         |
| SIU Phone Service             | 1,600          |
| Cell Phone Use                | 4,000          |
| SIU Electric bill             | 4,000          |
| SIU Gas bill                  | 2,000          |
| Utilities for Crime Lab       | 6,000          |
| Gun Range Phone               | 850            |
| City Hall (Phones) 33%        | 12,000         |
| MI-FI Use                     | 48,000         |
| Cox Modem                     | 1,800          |
| SIU Alarm Monitoring          | 300            |
| SIU Surveillance Wire Minutes | 1,500          |
| <b>TOTAL</b>                  | <b>127,950</b> |



**FUND: GENERAL (020)**  
**DEPARTMENT: Police**

**SIGNIFICANT EXPENDITURE CHANGES:**

Personnel cost and associated benefits continue to increase due to natural roll ups. In addition, group health insurance is on a sharp rise. As a result, one police officer position is being eliminated from this fiscal year to offset these expenses. We continue to recapitalize our fleet and all associated cost. Ever changing technology adds additional expenditures to ensure our personnel have the tools necessary to provide excellent service. The School Resource Officer program was initiated last budget year and plans are to expand the program if possible. Budgeting for labor negotiations and arbitrations continue also.

**STAFFING/PROGRAMS**

**PROGRAM DESCRIPTION**

**2014-2015 GOALS AND OBJECTIVES**

**Patrol Division - General**

- Complete ongoing training of the goals of the Data-Driven Approaches to Crime and Traffic Safety (DDACTS) so that all supervisors/shifts are on the same page.
- Equip line-up room to have available the current crime trends on the Crime View Dashboard at all times. Uti-

lize this information during line-up briefing to assist in addressing trends.

- Utilize NIMS training with large city events (i.e. July 4, parades, etc.) for continuity and training purposes.
- Be responsive to citizens concerns and complaints regarding traffic violations and criminal activity.
- Expand the Community Oriented Policing concepts to all the businesses in the City.

**Establish an Impact Team to Address Specific Crime Trends**

- Assemble team of officers from different shifts, divisions and units of the department, on a volunteer basis to address crime trends identified by the DDACTS model.

**Advanced Traffic Collision Investigation Team**

- Investigate all fatality and serious injury traffic collisions at a level of professionalism and proficiency which protects the interests of all involved parties and accurately identifies and documents all causes and influences related to the collision.

**Selective Traffic Enforcement Program**

- Aggressively enforce traffic safety issues such as seat belt violations, child restraint ordinances, excessive speed and improper turn movements.
- Aggressively monitor problem areas in the City, paying special attention to school zones, areas with high traffic collision problems.

### **Tactical Unit**

- Diffuse or minimize high-risk situations through the use of highly trained and skilled tactical officers equipped with specialized equipment, weapons and tactics.
- Provide in service training to the Department in relation to building search, active shooter, and patrol tactics.

### **Range**

- Provide Semi-annual firearms qualifications
- Upgrade existing equipment and range facility through the budget process and alternative funding.

### **Field Training Officer Program**

- Maintain Certified Field Training Officers on all three shifts.
- Establish continuing education for Field Training Officers.

### **Law Enforcement Driver Training Program**

- Provide the highest quality, most currently available emergency and non-emergency driver training to department officers.
- Ensure semi-annual law enforcement driver training for all commissioned personnel.

### **Crisis Negotiator Program**

- Neutralize or minimize high-risk crisis/hostage situations through the use of skilled negotiation officers.
- In-service training for all members assigned to the negotiations team

### **Honor Guard**

- Represent the Midwest City Police Department, its officers and the City of Midwest City in a highly positive and professional manner through presentations and performances at events.

### **K-9 Program**

- Ensure all K-9 officers are aware of the standards for certification and establish training objectives to meet the standards.

### **Community Action Officers**

- Continue a positive working relationship with the Neighborhood Initiative Coordinators and City Services in meeting community and neighborhood needs.
- Support Neighborhood Watch programs in partnership with the Neighborhood Initiative Office.
- Provide continued community outreach programs that target at risk youth to include such programs as, Bicycle Safety Fair, Shop with a Cop and other such efforts in partnership with private citizens, corporations and businesses in the community.

- Provide business owners and their employees with prevention and safety programs at their request in an effort to keep them free of crime and personal attacks.
- Maintain crime free and rental registration project. Including enforcement actions by police and code enforcement for those not participating in the Crime Free program.
- Maintain or assist with maintaining the Police Departments Website/Facebook/Other media.

#### **Bicycle Officer Program**

- Utilize the bicycle officers to improve community relations by going to schools, churches and other groups to encourage the use of bicycle safety helmets.

#### **Reserve Officer Program**

- Manage the Reserve Officer program so their monthly activity can be effectively utilized with the needs of the department and monitored more closely.

#### **Law Enforcement Explorer Post**

- Develop programs that assist explorer understanding of the law enforcement function.

#### **Professional Standards and Accreditation**

- Insure that Department policy and procedure meet Oklahoma Association of Chiefs of Police accreditation standards at all times.

#### **Explosive Ordinance Disposal**

- Provide continued training in the expectant hazardous materials that maybe encountered by unit members.
- Ensure close coordination with similar units at the local, state and federal levels of governmental response to homeland security issues and response protocols.

#### **Criminal Investigations**

- Ensure that Detectives job skills are kept up to date with changing trends and Investigative techniques, through continued education and training.
- Ensure that we follow up with victims and witnesses in cases we are actively working. Be sure to advise victims of the disposition of cases when known, to maintain a positive relationship with those citizens.
- Continue actively and aggressively keeping track of registered sex offenders within our city. Keep track of offenders by checking our RMS to insure the offenders are complying with probation or parole criteria.
- Continue with our joint Memorandum of Understanding with police agencies and the YWCA "SANE" program.
- When integrated video monitor system (Department Television Information Scroll) is implemented; keep

system updated with crime trends and suspect information from investigations division.

- Develop and a policy and procedure in regards to releasing active crime information/suspect information/community information/BOLO's on social media sites i.e. Twitter/Face book and the cities TV broadcast.
  - Building a training center facility at the gun range.
- Special Investigations Unit**
- Improve quality of investigations through training and application of effective investigative methods. Identify specialized schools related to drug enforcement.
  - Continue working relationship with citizens and confidential informants that provide valuable intelligence information.
  - Ensure that all new investigators attend Basic Narcotics Investigation schools provided by OBN and DEA, and are Clan-Lab Certified.
  - Monitor illicit websites to become proactive against the problem of prostitution. Target suspects that are soliciting their services to residents of our community.
  - Expand investigations to adapt with the changing trends of recovering stolen property. Encourage victims to canvass classified ads, publications, or any form of social media. Educate victims to re-

port findings, conduct follow up investigations, and prosecute offenders.

- Increase the potential recruitment of confidential informants by conducting jail interdiction interviews.
- Broaden the seizure of vehicles to include the efforts of the Patrol Division.
- Participate in the Oklahoma Internet Crimes Against Children Task Force (ICAC).

**Crime Lab (Includes Property Room)**

- Continue to develop all management system documents to include the Quality Manual, Health and Safety Manual, Training Manual, and all technical protocols.
- Establish a Quality Manager position for the laboratory. The Quality Manager position is essential in the development of the laboratory's quality system.
- Provide updates and training to patrol officers on forensic investigative methods and evidence handling guidelines.

**Property Room**

- Work with Tyler or a third-party software developer to resolve current inventory and scanner issues.

- Develop and implement an audit system designed to assess the quality of the Property Room. A new system should seek to audit the daily duties of Property Room personnel as well as additional duties such as conversion lists.
- Continue to create an open dialogue with Patrol Officers as to proper packaging techniques through the use of memos, line-up visits, and packaging guidelines.

### **Records**

- Provide secure and accurate document/records control within the Midwest City Police Department to include reports data input, archival document scanning, record filing, data reports, and records retrieval.
- Provide customer service to department officers and staff, the general public, insurance companies, law firms, District and Municipal Courts, and various law enforcement agencies.
- Adhere to policies regarding the release of information in accordance with the Oklahoma Open Records Act, Title 51, Oklahoma Statutes 24A.1-24A.24.
- Implement new OLETS Messenger program and hardware. (Pending approval and release by OLETS)

### **CRIME ANALYSIS**

- Provide analysis and predictive information and services to the personnel of the department.
- Expand the application of mapping software in furtherance of the analysis process.
- Continue partnerships with other criminal justice agencies by participating in weekly conference calls with the Oklahoma Information Fusion Center.

### **UCR**

- Continue relationship with members of department, OSBI, and the Weed and Seed Program by providing needed UCR statistics and citations statistics.

# Fire Fund

# City of Midwest City, Oklahoma

## Fire

### Index

| <u>Fund / Department<br/>*Number</u> | <u>Fund / Department<br/>Description</u> | <u>Page<br/>Number</u> |
|--------------------------------------|------------------------------------------|------------------------|
| 040                                  | Budget Summary                           | 94                     |
| 040                                  | Budget Chart                             | 95                     |
| 040                                  | <b>Individual Fund:</b><br>Fire          | 96                     |

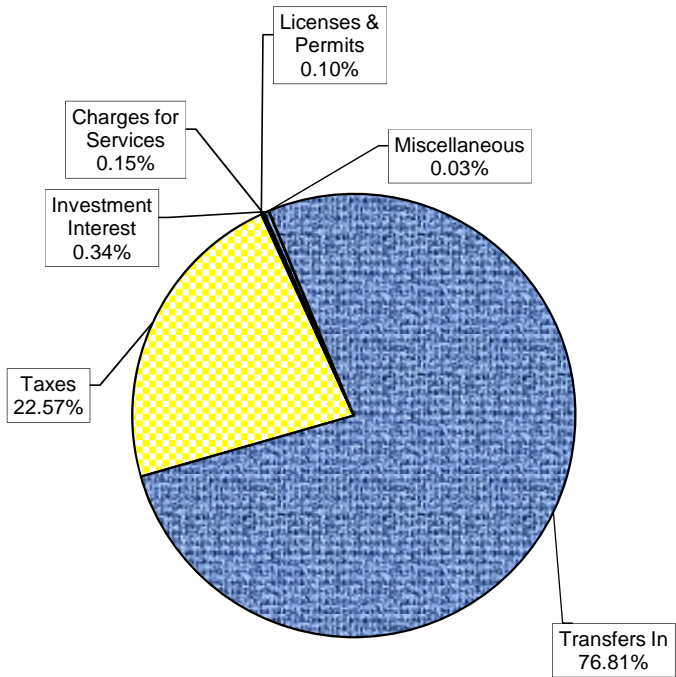
\* **Note:** Three digit codes represent the **Fund** Number  
Two digit codes represent the **Department** Number

**FIRE FUND BUDGET SUMMARY - FISCAL YEAR 2014-2015**

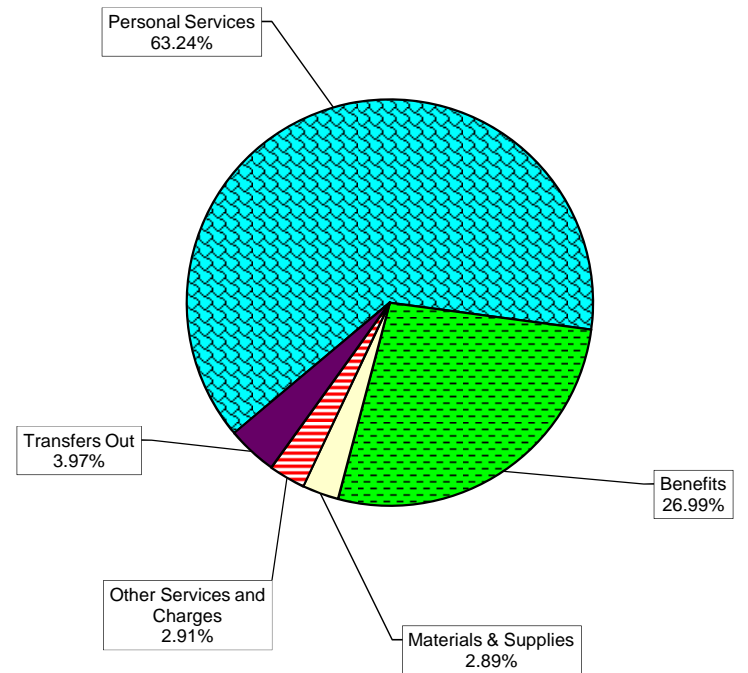
|                                    | <b>PRIOR YEAR<br/>ACTUAL<br/>FY 12-13</b> | <b>CURRENT YEAR<br/>BUDGET AS AMENDED<br/>FY 13-14</b> | <b>CURRENT YEAR<br/>ACTUAL (Est.)<br/>FY 13-14</b> | <b>BUDGET YEAR<br/>FINAL<br/>FY 14-15</b> |
|------------------------------------|-------------------------------------------|--------------------------------------------------------|----------------------------------------------------|-------------------------------------------|
| <b>ESTIMATED REVENUE:</b>          |                                           |                                                        |                                                    |                                           |
| Taxes                              | 2,228,482                                 | 2,247,117                                              | 2,279,303                                          | 2,239,913                                 |
| Licenses & Permits                 | 9,550                                     | 7,000                                                  | 11,565                                             | 10,178                                    |
| Charges for Services               | 24,210                                    | 12,500                                                 | 15,120                                             | 15,120                                    |
| Investment Interest                | 24,491                                    | 18,064                                                 | 36,390                                             | 33,364                                    |
| Miscellaneous                      | 6,286                                     | 3,500                                                  | 3,405                                              | 2,500                                     |
| Transfers In                       | 7,569,273                                 | 7,742,096                                              | 7,680,727                                          | 7,621,689                                 |
| <b>TOTAL REVENUE</b>               | <b>9,862,292</b>                          | <b>10,030,277</b>                                      | <b>10,026,510</b>                                  | <b>9,922,764</b>                          |
| Use / (Gain) of Fund Balance       | (883,498)                                 | 288,239                                                | 84,295                                             | 554,421                                   |
| <b>TOTAL RESOURCES</b>             | <b>8,978,794</b>                          | <b>10,318,516</b>                                      | <b>10,110,805</b>                                  | <b>10,477,185</b>                         |
| <b>PROPOSED EXPENDITURES:</b>      |                                           |                                                        |                                                    |                                           |
| <b>Fire Department - Operating</b> |                                           |                                                        |                                                    |                                           |
| Personal Services                  | 6,364,160                                 | 6,668,054                                              | 6,520,090                                          | 6,625,751                                 |
| Benefits                           | 2,032,391                                 | 2,630,333                                              | 2,612,715                                          | 2,827,349                                 |
| Materials & Supplies               | 228,326                                   | 266,342                                                | 241,138                                            | 303,236                                   |
| Other Services and Charges         | 187,917                                   | 287,787                                                | 270,862                                            | 304,849                                   |
| Transfers Out                      | 166,000                                   | 466,000                                                | 466,000                                            | 416,000                                   |
| <b>TOTAL EXPENDITURES</b>          | <b>8,978,794</b>                          | <b>10,318,516</b>                                      | <b>10,110,805</b>                                  | <b>10,477,185</b>                         |
| <b>RESERVE OF FUND BALANCE</b>     |                                           |                                                        |                                                    | <b>503,059</b>                            |



**ESTIMATED REVENUES FIRE FUND  
FY 2014-2015  
Total \$9,922,764**



**ESTIMATED EXPENDITURES FIRE FUND  
FY 2014-2015  
Total \$10,477,185**



**FUND: FIRE (040)**  
**DEPARTMENT: FIRE (64)**  
**DEPARTMENT HEAD: JARETT METHENY**

| EXPENDITURES         | ACTUAL           | AMENDED           | ESTIMATED         |                   |
|----------------------|------------------|-------------------|-------------------|-------------------|
|                      | 2012-2013        | BUDGET 2013-2014  | ACTUAL 2013-2014  | BUDGET 2014-2015  |
| PERSONAL SERVICES    | 6,364,160        | 6,668,054         | 6,520,090         | 6,625,751         |
| BENEFITS             | 2,032,391        | 2,630,333         | 2,612,715         | 2,827,349         |
| MATERIALS & SUPPLIES | 228,326          | 266,342           | 241,138           | 303,236           |
| OTHER SERVICES       | 187,917          | 287,787           | 270,862           | 304,849           |
| TRANSFERS            | 166,000          | 466,000           | 466,000           | 416,000           |
| <b>TOTAL</b>         | <b>8,978,794</b> | <b>10,318,516</b> | <b>10,110,805</b> | <b>10,477,186</b> |

| REVENUES             | ACTUAL           | AMENDED           | ESTIMATED         |                  |
|----------------------|------------------|-------------------|-------------------|------------------|
|                      | 2012-2013        | BUDGET 2013-2014  | ACTUAL 2013-2014  | BUDGET 2014-2015 |
| TAXES                | 2,228,482        | 2,247,117         | 2,279,303         | 2,239,913        |
| LICENSES & PERMITS   | 9,550            | 7,000             | 11,565            | 10,178           |
| CHARGES FOR SERVICES | 24,210           | 12,500            | 15,120            | 15,120           |
| INVESTMENT INTEREST  | 24,491           | 18,064            | 36,390            | 33,364           |
| MISCELLANEOUS        | 6,286            | 3,500             | 3,405             | 2,500            |
| TRANSFERS IN         | 7,569,273        | 7,742,096         | 7,680,727         | 7,621,689        |
| <b>TOTAL</b>         | <b>9,862,292</b> | <b>10,030,277</b> | <b>10,026,510</b> | <b>9,922,764</b> |

| BUDGETARY FUND BALANCE: | BUDGET FUND BAL. | REVENUES   | EXPENSES               | FUND BALANCE      |
|-------------------------|------------------|------------|------------------------|-------------------|
| 6/30/2010               | 533,697          | 9,498,939  | 9,161,521              | 871,115           |
| 6/30/2011               | 871,115          | 9,654,490  | 10,190,775             | 334,830           |
| 6/30/2012               | 334,830          | 9,862,292  | 8,978,794              | 1,218,328         |
| 6/30/2013               | 1,218,328        | 10,026,510 | 10,110,805             | 1,134,033         |
| 6/30/2014               | 1,134,033        | 9,922,764  | 10,477,186             | 579,611           |
|                         |                  |            | Excludes Transfers Out | -503,059          |
|                         |                  |            |                        | <b>5% Reserve</b> |
|                         |                  |            |                        | <b>76,552</b>     |

**FINAL BUDGET 2014-2015**

| PERSONAL SERVICES (SWORN EMPLOYEES)  |           |
|--------------------------------------|-----------|
| 10-01 SALARIES                       | 5,447,079 |
| 10-05 COMMITTEE INCENTIVE PAY        | 23,403    |
| 10-06 COLLEGE INCENTIVE              | 24,440    |
| 10-07 ALLOWANCES-PHONE               | 480       |
| 10-08 OVERTIME OT1                   | 146,880   |
| 10-09 CONSTANT MANNING OT2           | 35,700    |
| 10-10 LONGEVITY                      | 88,247    |
| 10-11 SICK LEAVE BUYBACK - OVER BANK | 74,460    |
| 10-12 VACATION BUYBACK               | 23,460    |
| 10-13 PDO BUYBACK                    | 149,854   |
| 10-14 SICK LEAVE INCENTIVE           | 72,900    |
| 10-15 EMT-D                          | 112,156   |
| 10-16 HAZ MAT PAY                    | 89,721    |
| 10-17 ADDITIONAL INCENTIVE           | 5,400     |
| 10-19 INSPECTOR ON CALL              | 5,712     |
| 10-24 STATE INSPECTOR                | 2,754     |
| 10-95 1X SALARY ADJUSTMENT           | 13,325    |

**TOTAL PERSONAL SERVICES 6,315,972**

| PERSONAL SERVICES (CIVILIAN EMPLOYEES) |         |
|----------------------------------------|---------|
| 10-01 SALARIES                         | 291,429 |
| 10-04 ADDITIONAL PAY                   | 3,600   |
| 10-05 COMMITTEE INCENTIVE PAY          | 600     |
| 10-07 ALLOWANCES                       | 1,260   |
| 10-07 PHONES                           | 211     |
| 10-10 LONGEVITY                        | 3,781   |
| 10-12 VACATION BUYBACK                 | 3,208   |
| 10-13 PDO BUYBACK                      | 2,139   |
| 10-14 SICK LEAVE INCENTIVE             | 2,700   |
| 10-95 1X SALARY ADJUSTMENT             | 851     |

**TOTAL PERSONAL SERVICES 309,779**

(CONTINUED)

**FUND: FIRE (040)**  
**DEPARTMENT: FIRE (64)**  
**DEPARTMENT HEAD: JARETT METHENY**  
**PAGE TWO**

**PERMANENT STAFFING**      **FY 14-15**      **FY 13-14**

**Division 6410**

|                         |           |           |
|-------------------------|-----------|-----------|
| Shift Commander         | 3         | 3         |
| Training Major          | 3         | 3         |
| Ride Out Major          | 0         | 3         |
| Fire Marshall           | 1         | 1         |
| Fire Inspector          | 0         | 3         |
| Fire Prevention Officer | 2         | 0         |
| Captain/Major           | 18        | 15        |
| Apparatus Operator/Lt.  | 18        | 21        |
| Firefighter             | 36        | 36        |
|                         | <u>81</u> | <u>85</u> |

**Division 6420**

|                             |             |             |
|-----------------------------|-------------|-------------|
| Public Education Specialist | 1           | 1           |
| Admin. Secretary            | 1           | 1           |
| Fire Chief                  | 1           | 1           |
| Programs Manager            | 1           | 1           |
| Deputy Chief                | 0           | 0.50        |
| Radio Technician            | 0.27        | 0           |
|                             | <u>4.27</u> | <u>4.50</u> |

**TOTAL**                      85.27                      89.50

**CONTRACTUAL (30-40)**

|                                     |                      |
|-------------------------------------|----------------------|
| Copy Rental and Supplies            | 2,300                |
| Pest Control                        | 2,000                |
| Employment Ads                      | 450                  |
| Printing and Literature             | 1,000                |
| Insurance Liability                 | 5,800                |
| Polygraphs for New Hires            | 750                  |
| Contract Negotiations & Arbitration | 10,000               |
| <b>TOTAL</b>                        | <b><u>22,300</u></b> |

**PERSONNEL  
POSITIONS  
SUMMARY:**

2005-06 - 92.5  
2006-07 - 92.5  
2007-08 - 89.75  
2008-09 - 89  
2009-10 - 89  
2010-11 - 89  
2011-12 - 87  
2012-13 - 89  
2013-14 - 89.5  
2014-15 - 85.27

**BENEFITS (SWORN EMPLOYEES)**

|                                     |                |
|-------------------------------------|----------------|
| 15-01 SOCIAL SECURITY               | 81,339         |
| 15-02 EMPLOYEES' RETIREMENT         | 1,102,248      |
| 15-03 GROUP INSURANCE               | 726,624        |
| 15-04 WORKERS COMP INSURANCE        | 348,538        |
| 15-06 TRAVEL & SCHOOL               | 15,000         |
| 15-07 UNIFORMS & PROTECTIVE GEAR    | 25,000         |
| 15-08 100% LOCAL OPT LIFE INSURANCE | 12,000         |
| 15-13 LIFE                          | 7,145          |
| 15-14 DENTAL                        | 74,834         |
| 15-20 OVERHEAD HEALTH COST          | 20,654         |
| 15-98 RETIREE INSURANCE             | 304,566        |
|                                     | <u>304,566</u> |

**TOTAL BENEFITS**                                              2,717,948

**BENEFITS (CIVILIAN EMPLOYEES)**

|                             |              |
|-----------------------------|--------------|
| 15-01 SOCIAL SECURITY       | 10,244       |
| 15-02 EMPLOYEES' RETIREMENT | 51,160       |
| 15-03 GROUP INSURANCE       | 41,141       |
| 15-13 LIFE                  | 353          |
| 15-14 DENTAL                | 3,894        |
| 15-20 OVERHEAD HEALTH COST  | 2,610        |
|                             | <u>2,610</u> |

**TOTAL BENEFITS**                                              109,402

**MATERIALS & SUPPLIES**

|                                |               |
|--------------------------------|---------------|
| 20-34 MAINTENANCE OF EQUIPMENT | 21,000        |
| 20-35 SMALL TOOLS & EQUIP      | 30,000        |
| 20-41 SUPPLIES                 | 28,000        |
| 20-63 FLEET FUEL               | 79,450        |
| 20-64 FLEET PARTS              | 81,653        |
| 20-65 FLEET LABOR              | 57,443        |
|                                | <u>57,443</u> |

**TOTAL MATERIALS & SUPPLIES**                                              297,546

**(CONTINUED)**

**FUND: FIRE (040)**  
**DEPARTMENT: FIRE (64)**  
**DEPARTMENT HEAD: JARETT METHENY**  
**PAGE THREE**

**NOTE:** The department has been responsible for funding three (3) code enforcement personnel and half (.50) of a secretary. In previous years the expenditures related to these positions have been expensed to the fire department. Starting in fiscal year 05-06 and continuing to the present, the fire department will fund these positions through an operating transfer to the General Fund, Neighborhood Services, in the amount of \$166,000.

A capital outlay fund for Fire was created in 04-05. The funding source for the capitalization of Fund 041, came from transfers out of the operational account, 040. A new sales tax for fire capital outlay effective 1-1-12 also contributes to the funding.

| <b>OTHER SERVICES &amp; CHARGES (SWORN EMPLOYEES)</b> |        |
|-------------------------------------------------------|--------|
| 30-21 SURPLUS PROPERTY                                | 5,737  |
| 30-23 UPKEEP REAL PROPERTY                            | 20,000 |
| 30-40 CONTRACTUAL                                     | 22,300 |
| 30-43 ANNUAL SOFTWARE MAINTENANCE                     | 28,000 |
| 30-47 HR / PAYROLL LEASE                              | 27,516 |
| 30-54 VEHICLE ACCIDENT INSURANCE                      | 6,000  |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS                     | 7,000  |
| 30-85 INSUR: FIRE, THEFT, LIAB, LABOR RELATIONS       | 70,629 |
| 30-86 AUDIT                                           | 2,022  |
| 31-01 UTILITIES                                       | 58,000 |
| 31-02 COMMUNICATIONS                                  | 8,000  |

**TOTAL OTHER SERVICES & CHARGES** 255,204

| <b>OTHER SERVICES &amp; CHARGES (CIVILIAN EMPLOYEES)</b> |       |
|----------------------------------------------------------|-------|
| 30-47 HR/PAYROLL LEASE                                   | 1,295 |

**TOTAL OTHER SERVICES & CHARGES** 1,295

**FIRE PREVENTION SECTION**

| <b>MATERIALS &amp; SUPPLIES</b> |       |
|---------------------------------|-------|
| 20-34 MAINTENANCE OF EQUIPMENT  | 350   |
| 20-41 SUPPLIES                  | 4,540 |

**TOTAL MATERIALS & SUPPLIES** 4,890

| <b>OTHER SERVICES &amp; CHARGES</b> |       |
|-------------------------------------|-------|
| 30-72 MEMBERSHIPS/SUBSCRIPTIONS     | 1,450 |
| 30-73 PUBLICATIONS                  | 500   |

**TOTAL OTHER SERVICES & CHARGES** 1,950

(CONTINUED)

FUND: FIRE (040)  
 DEPARTMENT: FIRE (64)  
 DEPARTMENT HEAD: JARETT METHENY  
 PAGE FOUR

| <b>TRAINING SECTION</b>                    |                                     |
|--------------------------------------------|-------------------------------------|
| <b>MATERIALS &amp; SUPPLIES</b>            |                                     |
| 20-34 MAINTENANCE OF EQUIPMENT             | 300                                 |
| 20-41 SUPPLIES                             | 500                                 |
|                                            | <hr/>                               |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b>      | <b>800</b>                          |
| <b>OTHER SERVICES &amp; CHARGES</b>        |                                     |
| 30-40 CONTRACTUAL                          | 3,400                               |
| 30-73 PUBLICATIONS                         | 4,000                               |
| 30-74 MED/5YR HAZ MAT, ENTRY, HEARING, HEP | 22,000                              |
| 30-75 TUITION/FEES FOR TRAINING & CONF     | 7,000                               |
| 30-76 TRAVEL AND MEALS                     | 10,000                              |
|                                            | <hr/>                               |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b>  | <b>46,400</b>                       |
| <b>TRANSFERS OUT</b>                       |                                     |
| 80-33 OPERATING TRANSFER (010)             | 166,000                             |
| 80-41 FIRE CAPITALIZATION (041)            | 250,000                             |
|                                            | <hr/>                               |
| <b>TOTAL TRANSFERS OUT</b>                 | <b>416,000</b>                      |
| <br><b>TOTAL DEPARTMENT REQUEST</b>        | <br><b><u><u>10,477,186</u></u></b> |



**FUND: Fire (040)**

**DEPARTMENT: Fire Department**

**SIGNIFICANT EXPENDITURE CHANGES:**

None

**STAFFING/PROGRAMS**

The mission of the Midwest City Fire Department is to reduce risk, respond to emergencies, and add value to our community. During fiscal year 2013-14, the Fire Department was staffed with 86 personnel, with 3 budgeted vacancies. The mission is achieved through four sections: administration, prevention, operations, and training/safety.

**Administration**

The Administration Section consists of the Fire Chief, Administration Major, and an Administrative Secretary. This section is responsible for the development of department of policies, procedures, and programs. The Fire Chief also serves as the Assistant Emergency Manager and the Administration Major serves as the Department's Public Information Officer (PIO) and our Communications Leader. The Administrative Section manages the budget, including short and long term planning for the department.

**Prevention**

The Prevention section consists of the Fire Marshal, two Fire Inspectors and a Public Education Specialist. They reduce risk in our community through public education, prevention, and fire cause determination.

Public education programs are provided through the leadership of the Public Education Specialist. Programs include Operation Fire Safe (juvenile fire setter intervention), Learn Not to Burn, Children's Fire Safety Fair, Child Passenger Safety, Kitchen Safety, Smoke Detector Program, Senior Safety, Risk Watch, civic and religious organization presentations, school and business fire drills, nursing center in-service training, Latchkey training, CPR training, and the scheduling of all tours. They also newest area of work is the coordinate efforts with Neighborhood service to connect with neighborhood associations.

The Fire Inspector's perform approximately 2000 annual fire and construction inspections. The inspections are provided in accordance with local ordinances complying with the International Code Council "ICC" Fire Codes. Fire Inspectors also guide the construction of new and renovated structures through plans review, site inspections, and providing certificate of occupancies according to the ICC Building Codes. The Section maintains records of hazardous materials, oil and gas well inspection and permitting, hydrant flow test, and coordinates pre-fire planning efforts. They are responsible for complying with the National Fire Incident Reporting System (NFIRS) and managing burn permits.

## **Operations**

The Operations Section consists of 81 personnel divided into three shifts to provide continuous emergency response services to the citizens of Midwest City. Each of these shifts is under the direction of a Shift Commander, supervising six (6) fire stations. Services include emergency medical services, technical rescue operations, fire suppression, hazardous materials operation, and other hazard mitigation duties during man-made or natural disasters.

In addition to emergency response, these personnel provide assistance and support to other divisions in the area of public education, building pre-fire planning, inspections, enforcement, hydrant testing, and training. They also perform maintenance and testing on all fire equipment including apparatus and fire stations. Daily schedules for this division are primarily designed to ensure emergency response capabilities are maintained at all times, with other available time being used to support the department's efforts to reduce risk to our community.

The Department is part of the Oklahoma County Wild Land Firefighting Task Force, which deploys to other counties for mutual aid to assist with large grass fires. The Department is also part of the Oklahoma Homeland Security Regional Response System.

## **Training and Safety**

The Training and Safety Section of the Department is led by three Shift Training/Safety Officers (Major's).

The Training Officers work under the direction of the Shift Commander and the Fire Chief. The Training Section is responsible for planning, developing, coordinating, and delivering training programs to department personnel. The Section develops and administers promotion testing and is responsible for maintaining a complete record of all training to ensure competencies to meet federal, state, and department mandates. The Training Officers assist with planning, coordinating, and evaluating disaster drills. The Shift Training Officers also serve as incident safety officers and are members of the command staff.

Through the use of well-developed training programs, our department maintains proficiency in the services provided. The safety of the public and our own personnel is directly related to the amount and quality of training our personnel receives.

The Fire Department plays an active role in providing training to other City personnel. Some of these classes include: CPR, First Aid, Confined Space Rescue, Rope Rescue, and Hazardous Materials Safety Training. The use of trained Fire Department personnel to deliver training to other City personnel not only reduces the cost of such deliveries, but enhances interdepartmental relationships to work together in the event of an emergency or disaster.

## **2014-2015 GOALS AND OBJECTIVES**

The Midwest City Fire Department strives to provide the maximum services possible with the funds and resources available. Programs such as those that supply public safety education and smoke detectors to homes on limited incomes cannot always be funded through city budgets. The Midwest City Fire Department believes these programs are vital to its primary mission of providing fire and life safety to the community. Therefore, the department has obtained the necessary funding for such programs through grants and donations.

The 2014-2015 budget will provide the resources to continue our high level of service and training as we have in past in addition to the following:

1. Implement a Command Training Center using computer simulation and nationally recognized curriculum. This project has been funded through the Hospital Grant Authority.
2. Implement a new Records Management System (RMS) to provide inventory management, personnel records, emergency incident data, training records, building inspection records, and public education data. The RMS will provide resources to conduct performance measurements.
3. Conduct a comprehensive community risk analysis using data from the RMS and GIS in order to develop standards of cover that provide optimum effectiveness and efficiency.
4. Being a 5-year plan to revise and implement new standard operating procedures.
5. Facilitate a strategic planning process.
6. Purchase a new Fire Marshal's vehicle and two brush pumpers.
7. Begin 5-year capital replacement funds for fire apparatus and Self-Contained Breathing Apparatus (SCBA).
8. Realign committees to provide increased effectiveness and project management.
9. Create an Administrative Coordinator to assist with the day-to-day operations of the organization.
10. Provide facility improvements through cosmetic remodels and functional repairs.



# Special Funds

## City of Midwest City, Oklahoma

### Special Revenue - Index

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## City of Midwest City, Oklahoma

### Special Revenue - Index

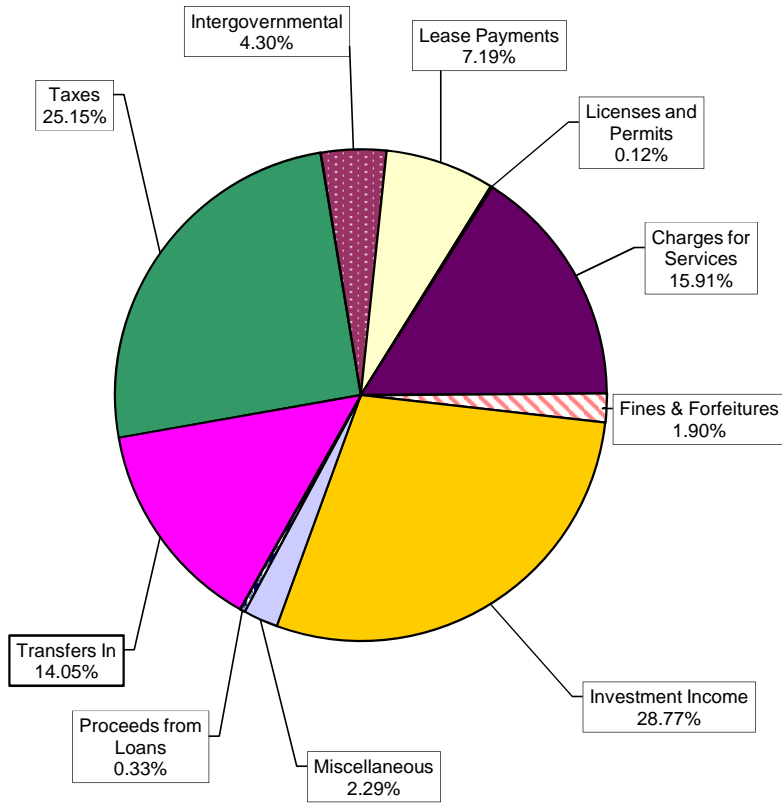
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\* **Note:** Three digit codes represent the **Fund** Number  
Two digit codes represent the **Department** Number

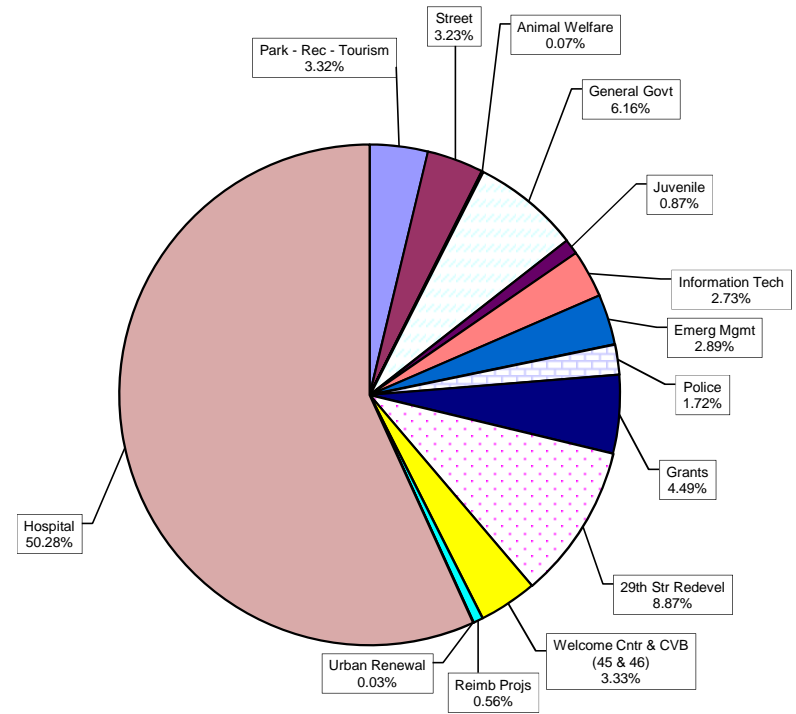
**SPECIAL REVENUE FUNDS BUDGET SUMMARY - FISCAL YEAR 2014-2015**

|                                   | <b>PRIOR YEAR<br/>ACTUAL<br/>FY 12-13</b> | <b>CURRENT YEAR<br/>BUDGET AS AMENDED<br/>FY 13-14</b> | <b>CURRENT YEAR<br/>ACTUAL (Est.)<br/>FY 13-14</b> | <b>BUDGET YEAR<br/>FINAL<br/>FY 14-15</b> |
|-----------------------------------|-------------------------------------------|--------------------------------------------------------|----------------------------------------------------|-------------------------------------------|
| <b>ESTIMATED REVENUE:</b>         |                                           |                                                        |                                                    |                                           |
| Taxes                             | 2,534,831                                 | 3,042,100                                              | 3,150,364                                          | 3,136,855                                 |
| Intergovernmental                 | 2,055,985                                 | 3,737,722                                              | 3,421,771                                          | 536,232                                   |
| Lease Payments                    | -                                         | -                                                      | -                                                  | 896,934                                   |
| Licenses and Permits              | 13,200                                    | 12,900                                                 | 15,183                                             | 15,183                                    |
| Charges for Services              | 1,857,232                                 | 1,925,998                                              | 2,018,429                                          | 1,984,086                                 |
| Fines & Forfeitures               | 271,130                                   | 263,377                                                | 258,146                                            | 236,761                                   |
| Investment Income                 | 11,428,288                                | 3,158,395                                              | 3,564,464                                          | 3,589,156                                 |
| Miscellaneous                     | 251,479                                   | 792,583                                                | 10,065,136                                         | 285,525                                   |
| Proceeds from Loans               | 1,306,716                                 | -                                                      | 38,594                                             | 40,569                                    |
| Transfers In                      | 1,237,913                                 | 2,250,536                                              | 1,575,375                                          | 1,752,534                                 |
| <b>TOTAL REVENUE</b>              | <b>20,956,774</b>                         | <b>15,183,611</b>                                      | <b>24,107,462</b>                                  | <b>12,473,835</b>                         |
| Use / (Gain) of Fund Balance      | (10,706,936)                              | 7,664,293                                              | (7,577,341)                                        | 6,412,836                                 |
| <b>TOTAL RESOURCES</b>            | <b>10,249,838</b>                         | <b>22,847,904</b>                                      | <b>16,530,121</b>                                  | <b>18,886,671</b>                         |
| <b>PROPOSED EXPENDITURES:</b>     |                                           |                                                        |                                                    |                                           |
| Park - Recreation - Tourism       | 2,097,413                                 | 1,159,615                                              | 1,074,190                                          | 626,981                                   |
| Street                            | 373,178                                   | 993,771                                                | 940,509                                            | 610,000                                   |
| Animal Welfare                    | 7,469                                     | 28,000                                                 | 8,174                                              | 13,500                                    |
| General Government (09, 35 & 310) | 136,743                                   | 1,443,809                                              | 848,395                                            | 1,162,710                                 |
| Juvenile                          | 145,613                                   | 160,170                                                | 158,603                                            | 163,946                                   |
| Information Technology            | 325,058                                   | 493,339                                                | 464,965                                            | 515,656                                   |
| Emergency Management              | 400,543                                   | 442,065                                                | 433,574                                            | 545,721                                   |
| Police                            | 234,938                                   | 384,818                                                | 359,701                                            | 325,491                                   |
| Grants                            | 1,302,960                                 | 1,787,982                                              | 1,418,019                                          | 847,156                                   |
| 29th Street Redevelopment         | 537,193                                   | 1,782,060                                              | 1,644,813                                          | 1,675,436                                 |
| Welcome Cntr & CVB (45 & 46)      | 530,237                                   | 658,025                                                | 609,217                                            | 629,013                                   |
| Reimbursed Projects               | 161,516                                   | 736,674                                                | 374,329                                            | 106,122                                   |
| Urban Renewal                     | 13                                        | 6,000                                                  | 1,000                                              | 6,000                                     |
| Hospital                          | 2,633,818                                 | 9,493,646                                              | 4,899,200                                          | 9,496,230                                 |
| Transfers                         | 1,363,146                                 | 3,277,930                                              | 3,295,432                                          | 2,162,709                                 |
| <b>TOTAL EXPENDITURES</b>         | <b>10,249,838</b>                         | <b>22,847,904</b>                                      | <b>16,530,121</b>                                  | <b>18,886,671</b>                         |
| <b>RESERVE OF FUND BALANCE</b>    |                                           |                                                        |                                                    | <b>38,496</b>                             |

**ESTIMATED REVENUES SPECIAL REVENUE FUNDS  
FY 2014-2015  
Total \$12,473,835**



**ESTIMATED EXPENDITURES SPECIAL REVENUE FUNDS  
FY 2014-2015  
Total \$18,886,671**



**BUDGET SUMMARY BY DEPARTMENT & CATEGORY FISCAL YEAR 2014 - 2015 EXPENDITURES**

| FUND NO. | FUND DESCRIPTION                    | PERSONAL SERVICES | BENEFITS | MATERIALS & SUPPLIES | HOS. AUTHO. EXP-RETAINER | OTHER SVCS & CHARGES | CAPITAL OUTLAY | DEBT SERVICE | TRANSFERS | GRANT ACTIV EXP | DEPT REQUEST |
|----------|-------------------------------------|-------------------|----------|----------------------|--------------------------|----------------------|----------------|--------------|-----------|-----------------|--------------|
| 9        | GENERAL GOVT SALES TAX              |                   |          |                      |                          | 35,387               | 827,005        |              |           |                 | 862,392      |
| 13       | STREET AND ALLEY                    |                   |          | 40,000               |                          |                      | 570,000        |              |           |                 | 610,000      |
| 14       | TECHNOLOGY                          | 140,315           | 52,877   |                      |                          | 302,464              | 20,000         |              |           |                 | 515,656      |
| 16       | REIMBURSED PROJECTS                 |                   |          | 42,240               |                          | 13,000               |                | 50,882       |           |                 | 106,122      |
| 25       | JUVENILE                            | 115,625           | 40,356   | 3,409                |                          | 2,557                | 2,000          |              |           |                 | 163,947      |
| 30       | POLICE STATE SEIZURES               |                   | 4,000    | 2,500                |                          | 1,000                | 5,000          |              |           |                 | 12,500       |
| 31       | SPECIAL POLICE PROJECTS             |                   |          | 5,000                |                          | 9,000                | 5,000          |              |           |                 | 19,000       |
| 33       | POLICE FEDERAL PROJECTS             |                   | 10,000   | 5,000                |                          | 5,000                | 30,000         |              |           |                 | 50,000       |
| 34       | POLICE LAB FEE                      |                   | 6,500    | 6,000                |                          | 2,000                |                |              |           |                 | 14,500       |
| 35       | EMPLOYEE ACTIVITY                   |                   |          | 2,700                |                          | 7,605                |                |              |           |                 | 10,305       |
| 36       | POLICE JAIL                         |                   | 11,000   | 122,500              |                          | 67,000               | 4,000          |              |           |                 | 204,500      |
| 37       | POLICE IMPOUND FEES                 | 12,719            | 10,973   |                      |                          |                      | 1,299          |              | 2,500     |                 | 27,491       |
| 45       | WELCOME CENTER                      | 113,799           | 35,015   | 15,150               |                          | 44,697               | 17,813         |              |           |                 | 226,474      |
| 46       | CONVENTION & VISITORS BUREAU        | 175,890           | 67,170   | 3,000                |                          | 155,029              | 1,450          |              |           |                 | 402,539      |
| 70       | EMERGENCY OPERATIONS                | 283,408           | 61,098   | 2,677                |                          | 29,492               | 169,045        |              | 43,498    |                 | 589,218      |
| 115      | ACTIVITY - 2310 PARKS/PARK PLAY     |                   |          | 1,000                |                          |                      |                |              |           |                 | 1,000        |
| 115      | ACTIVITY - 2315 HOLIDAY LIGHTS      | 2,720             | 208      | 18,000               |                          | 32,500               |                |              |           |                 | 53,428       |
| 115      | ACTIVITY - 2320 NIGHT LIGHT RUN     |                   |          | 5,000                |                          | 2,000                |                |              |           |                 | 7,000        |
| 115      | ACTIVITY - 7810 SOFTBALL            | 20,668            | 1,581    | 18,000               |                          | 17,147               | 6,600          |              |           |                 | 63,996       |
| 115      | ACTIVITY - 7813 PAVILIONS           |                   |          |                      |                          | 18,500               |                |              |           |                 | 18,500       |
| 115      | ACTIVITY - 7815 MISC. PROGRAMS      |                   |          | 26,500               |                          | 10,250               |                |              |           |                 | 36,750       |
| 115      | ACTIVITY - 7816 NATURE TRAILS       |                   |          | 500                  |                          |                      |                |              |           |                 | 500          |
| 115      | ACTIVITY - 7817 TREE BOARD          |                   |          |                      |                          | 10,000               |                |              |           |                 | 10,000       |
| 115      | ACTIVITY - 7822 RENAISSANCE RUN     |                   |          | 7,500                |                          | 7,000                |                |              |           |                 | 14,500       |
| 123      | PARK & RECREATION - 06 PARK & REC   | 51,411            | 23,236   | 5,000                |                          | 147,512              | 145,000        |              |           |                 | 372,159      |
| 123      | PARK & RECREATION - 23 PARK PLAY    | 30,516            | 5,791    | 5,782                |                          | 7,059                |                |              |           |                 | 49,148       |
| 141      | CDBG - GRANTS MGMT                  | 235,646           | 94,918   | 1,155                |                          | 4,217                | 1,000          |              |           | 174,427         | 511,363      |
| 142      | GRANTS - 37 HOUSING                 |                   |          |                      |                          | 221,000              |                |              |           |                 | 221,000      |
| 143      | GRANTS - 21 EMERGENCY OPERATIONS    |                   |          |                      |                          |                      |                |              | 15,000    |                 | 15,000       |
| 143      | GRANTS - 62 POLICE                  | 96,288            | 18,506   |                      |                          |                      |                |              |           |                 | 114,794      |
| 194      | DOWNTOWN REDEVELOPMENT              | 50,853            | 18,848   | 300                  |                          | 100,435              | 1,505,000      |              | 664,350   |                 | 2,339,786    |
| 201      | URBAN RENEWAL                       |                   |          |                      |                          | 6,000                |                |              |           |                 | 6,000        |
| 220      | ANIMALS BEST FRIEND                 |                   |          | 5,000                |                          |                      | 8,500          |              |           |                 | 13,500       |
| 225      | HOTEL/MOTEL                         |                   |          |                      |                          |                      |                |              | 635,000   |                 | 635,000      |
| 235      | MUNICIPAL COURT                     |                   |          |                      |                          |                      |                |              | 2,361     |                 | 2,361        |
| 310      | DISASTER RELIEF                     | 97,690            | 27,323   |                      |                          | 165,000              |                |              |           |                 | 290,013      |
| 425      | HOSPITAL AUTHORITY COMPOUNDED PRINC |                   |          |                      |                          | 110,000              |                |              |           |                 | 110,000      |
| 425      | HOSPITAL AUTHORITY EXPANSION        |                   |          |                      |                          |                      |                |              |           |                 | 0            |
| 425      | HOSPITAL AUTHORITY IN LIEU OF TAXES |                   | 6,500    |                      | 140,000                  | 10,000               | 1,810,000      | 1,856,529    | 800,000   |                 | 4,623,029    |
| 425      | HOSPITAL AUTHORITY DISCRETIONARY    | 64,015            | 22,414   | 2,000                |                          | 474,772              | 5,000,000      |              |           |                 | 5,563,201    |
| TOTAL    |                                     | 1,491,563         | 518,314  | 345,913              | 140,000                  | 2,017,623            | 10,128,712     | 1,907,411    | 2,162,709 | 174,427         | 18,886,672   |

**FUND: GENERAL GOVERNMENT SALES TAX (09)**  
**DEPARTMENT: GENERAL GOVERNMENT (1410)**  
**DEPARTMENT HEAD: GUY HENSON**

| EXPENDITURES   | ACTUAL        | AMENDED             | ESTIMATED           | BUDGET              |
|----------------|---------------|---------------------|---------------------|---------------------|
|                | 2012-2013     | BUDGET<br>2013-2014 | ACTUAL<br>2013-2014 | BUDGET<br>2014-2015 |
| OTHER SERVICES | -             | 13,884              | 16,034              | 35,387              |
| CAPITAL OUTLAY | 30,230        | 732,927             | 718,699             | 827,005             |
| <b>TOTAL</b>   | <b>30,230</b> | <b>746,811</b>      | <b>734,733</b>      | <b>862,392</b>      |

| REVENUES      | ACTUAL         | AMENDED             | ESTIMATED           | BUDGET              |
|---------------|----------------|---------------------|---------------------|---------------------|
|               | 2012-2013      | BUDGET<br>2013-2014 | ACTUAL<br>2013-2014 | BUDGET<br>2014-2015 |
| TAXES         | 425,086        | 428,641             | 434,780             | 427,267             |
| INTEREST      | 9,381          | 6,915               | 17,867              | 36,452              |
| MISCELLANEOUS | -              | -                   | -                   | 7,577               |
| TRANSFER IN   | -              | 792,058             | 144,677             | 541,500             |
| <b>TOTAL</b>  | <b>434,467</b> | <b>1,227,614</b>    | <b>597,324</b>      | <b>1,012,796</b>    |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES  | EXPENSES | FUND<br>BALANCE |
|----------------------------|---------------------|-----------|----------|-----------------|
| 6/30/2011                  | -                   | 154,853   | -        | 154,853         |
| 6/30/2012                  | 154,853             | 434,467   | 30,230   | 559,090         |
| 6/30/2013                  | 559,090             | 597,324   | 734,733  | 421,681         |
| 6/30/2014                  | 421,681             | 1,012,796 | 862,392  | 572,085         |

**FY 11-12**

*New Fund created under Ordinance 3145. Funding from sales tax effective January 1, 2012. Restricted for operating & capital outlay of the General Fund Departments.*

**FINAL BUDGET 2014-2015**

| <b>OTHER SERVICES &amp; CHARGES</b>       |               |
|-------------------------------------------|---------------|
| 30-40 CONTRACTUAL (Website Design)        | 35,000        |
| 30-86 AUDIT (SALES TAX)                   | 387           |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>35,387</b> |

| <b>CAPITAL OUTLAY</b>                   |                |
|-----------------------------------------|----------------|
| 40-01 VEHICLES                          | 232,500        |
| 40-02 EQUIPMENT                         | 252,070        |
| 40-06 INFRASTRUCTURE                    | 57,000         |
| 40-14 REMODEL                           | 126,500        |
| 40-15 IMPROVEMENTS OTHER THAN BUILDINGS | 105,250        |
| 40-49 COMPUTERS                         | 34,800         |
| 40-50 SOFTWARE                          | 18,885         |
| <b>TOTAL CAPITAL OUTLAY</b>             | <b>827,005</b> |

**TOTAL DEPARTMENT REQUEST** 862,392

*See schedule for detail of items by department*

**TRANSFERS IN DETAIL:**

|                              |                |
|------------------------------|----------------|
| Sinking Fund (350)           | 41,500         |
| Capital Outlay Reserve (011) | 500,000        |
| <b>TOTAL</b>                 | <b>541,500</b> |

**FY 14-15**

A decision was made to close the Capital Outlay Fund, 012 into Fund 09 at the end of June 30, 2014. See Fund 012 for a more detailed explanation of this decision.

**FUND: STREET & ALLEY (013)**  
**DEPARTMENT: STREET (09)**  
**DEPARTMENT HEAD: VAUGHN SULLIVAN**

| <b>EXPENDITURES</b>  | <b>ACTUAL<br/>2012-2013</b> | <b>AMENDED<br/>BUDGET<br/>2013-2014</b> | <b>ESTIMATED<br/>ACTUAL<br/>2013-2014</b> | <b>BUDGET<br/>2014-2015</b> |
|----------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| MATERIALS & SUPPLIES | 48,857                      | 60,000                                  | 56,738                                    | 40,000                      |
| OTHER SVCS & CHARGES | -                           | 65,000                                  | 65,000                                    | -                           |
| CAPITAL OUTLAY       | 324,321                     | 868,771                                 | 818,771                                   | 570,000                     |
| <b>TOTAL</b>         | <b>373,178</b>              | <b>993,771</b>                          | <b>940,509</b>                            | <b>610,000</b>              |

| <b>REVENUES</b>   | <b>ACTUAL<br/>2012-2013</b> | <b>AMENDED<br/>BUDGET<br/>2013-2014</b> | <b>ESTIMATED<br/>ACTUAL<br/>2013-2014</b> | <b>BUDGET<br/>2014-2015</b> |
|-------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| TAXES             | 494,170                     | 497,782                                 | 521,651                                   | 493,424                     |
| INTEREST          | 23,307                      | 17,455                                  | 25,365                                    | 24,579                      |
| TRANSFER IN (191) | 49,579                      | 200,000                                 | 200,000                                   | 50,000                      |
| <b>TOTAL</b>      | <b>567,056</b>              | <b>715,237</b>                          | <b>747,016</b>                            | <b>568,003</b>              |

| <b>BUDGETARY<br/>FUND BALANCE:</b> | <b>BUDGET<br/>FUND BAL.</b> | <b>REVENUES</b> | <b>EXPENSES</b> | <b>FUND<br/>BALANCE</b> |                 |
|------------------------------------|-----------------------------|-----------------|-----------------|-------------------------|-----------------|
| 6/30/2009                          | 1,161,875                   | 542,933         | 455,124         | 1,249,684               | 6/30/2010       |
| 6/30/2010                          | 1,249,684                   | 893,872         | 1,145,461       | 998,095                 | 6/30/2011       |
| 6/30/2011                          | 998,095                     | 501,656         | 656,554         | 843,197                 | 6/30/2012       |
| 6/30/2012                          | 843,197                     | 567,056         | 373,178         | 1,037,075               | 6/30/2013       |
| 6/30/2013                          | 1,037,075                   | 747,016         | 940,509         | 843,582                 | 6/30/2014 - EST |
| 6/30/2014                          | 843,582                     | 568,003         | 610,000         | 801,585                 | 6/30/2015 - EST |

**FINAL BUDGET 2014-2015**

|                                       |               |
|---------------------------------------|---------------|
| <b>MATERIALS &amp; SUPPLIES</b>       |               |
| 20-41 MATERIALS (CRACKSEAL SUPPLIES)  | 40,000        |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>40,000</b> |

|                             |                |
|-----------------------------|----------------|
| <b>CAPITAL OUTLAY</b>       |                |
| 40-06 CAPITAL OUTLAY        | 570,000        |
| <b>TOTAL CAPITAL OUTLAY</b> | <b>570,000</b> |

**TOTAL DEPARTMENT REQUEST 610,000**

**CAPITAL OUTLAY DETAIL**

|                                            |                |
|--------------------------------------------|----------------|
| Micro Surface Air Depot (SE 15th to Reno)  | 160,000        |
| Micro Surface Douglas (SE 29th to SE 15th) | 160,000        |
| Residential Street Repair                  | 200,000        |
| Repairs Due to Water Line Breaks           | 50,000         |
| <b>TOTAL</b>                               | <b>570,000</b> |



**FUND: TECHNOLOGY (014)**  
**DEPARTMENT: GENERAL GOVERNMENT (14)**  
**DEPARTMENT HEAD: RYAN RUSHING**

| <b>EXPENDITURES</b> | <b>ACTUAL<br/>2012-2013</b> | <b>AMENDED<br/>BUDGET<br/>2013-2014</b> | <b>ESTIMATED<br/>ACTUAL<br/>2013-2014</b> | <b>BUDGET<br/>2014-2015</b> |
|---------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| PERSONAL SERVICES   | 83,724                      | 132,297                                 | 130,896                                   | 140,315                     |
| BENEFITS            | 30,033                      | 49,130                                  | 48,867                                    | 52,877                      |
| OTHER SERVICES      | 206,391                     | 291,912                                 | 265,202                                   | 302,464                     |
| CAPITAL OUTLAY      | 4,910                       | 20,000                                  | 20,000                                    | 20,000                      |
| <b>TOTAL</b>        | <b>325,058</b>              | <b>493,339</b>                          | <b>464,965</b>                            | <b>515,656</b>              |

| <b>REVENUES</b>      | <b>ACTUAL<br/>2012-2013</b> | <b>AMENDED<br/>BUDGET<br/>2013-2014</b> | <b>ESTIMATED<br/>ACTUAL<br/>2013-2014</b> | <b>BUDGET<br/>2014-2015</b> |
|----------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| LICENSES & PERMITS   | 13,200                      | 12,900                                  | 15,183                                    | 15,183                      |
| CHARGES FOR SERVICES | 303,131                     | 348,768                                 | 266,800                                   | 302,551                     |
| FINES & FORFEITURES  | 38,137                      | 40,000                                  | 34,595                                    | 34,525                      |
| INVESTMENT INTEREST  | 11,110                      | 8,116                                   | 12,865                                    | 12,468                      |
| TRANSFERS IN (070)   | 42,498                      | 43,498                                  | 43,498                                    | 43,498                      |
| <b>TOTAL</b>         | <b>408,076</b>              | <b>453,282</b>                          | <b>372,941</b>                            | <b>408,225</b>              |

| <b>BUDGETARY<br/>FUND BALANCE:</b> | <b>BUDGET<br/>FUND BAL.</b> | <b>REVENUES</b> | <b>EXPENSES</b> | <b>FUND<br/>BALANCE</b> |
|------------------------------------|-----------------------------|-----------------|-----------------|-------------------------|
| 6/30/2010                          | 428,579                     | 320,022         | 309,127         | 439,474                 |
| 6/30/2011                          | 439,474                     | 331,487         | 325,930         | 445,031                 |
| 6/30/2012                          | 445,031                     | 408,076         | 325,058         | 528,049                 |
| 6/30/2013                          | 528,049                     | 372,941         | 464,965         | 436,025                 |
| 6/30/2014                          | 436,025                     | 408,225         | 515,656         | 328,594                 |

Propose \$5.00 increase FY 14-15 not reported in current revenue

**FINAL BUDGET 2014-2015**

| <b>PERSONAL SERVICES</b>       |                |
|--------------------------------|----------------|
| 10-01 SALARY                   | 125,366        |
| 10-03 OVERTIME                 | 7,380          |
| 10-07 PHONES                   | 2,184          |
| 10-10 LONGEVITY                | 1,770          |
| 10-13 PDO BUYBACK              | 262            |
| 10-19 ON CALL                  | 2,876          |
| 10-95 1X SALARY ADJUSTMENT     | 477            |
| <b>TOTAL PERSONAL SERVICES</b> | <b>140,315</b> |

| <b>BENEFITS</b>                 |               |
|---------------------------------|---------------|
| 15-01 SOCIAL SECURITY           | 10,567        |
| 15-02 RETIREMENT                | 18,648        |
| 15-03 GROUP INSURANCE           | 18,077        |
| 15-06 TRAVEL & SCHOOL           | 3,000         |
| 15-13 LIFE                      | 247           |
| 15-14 DENTAL                    | 1,624         |
| 15-20 OVERHEAD HEALTH CARE COST | 714           |
| <b>TOTAL BENEFITS</b>           | <b>52,877</b> |

| <b>OTHER SERVICES &amp; CHARGES</b>       |                |
|-------------------------------------------|----------------|
| 30-40 CONTRACTUAL                         | 25,000         |
| 30-43 HARDWARE/SOFTWARE MAINT.            | 276,558        |
| 30-47 HR / PAYROLL LEASE                  | 906            |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>302,464</b> |

| <b>CAPITAL OUTLAY</b>       |               |
|-----------------------------|---------------|
| 40-02 EQUIPMENT             | 20,000        |
| <b>TOTAL CAPITAL OUTLAY</b> | <b>20,000</b> |

**TOTAL DEPARTMENT REQUEST** **515,656**

*Note: Technology fee increase from \$25 to \$40 on municipal citations, effective 7-1-12*

(CONTINUED)

**FUND: TECHNOLOGY (014)**  
**DEPARTMENT: GENERAL GOVERNMENT (14)**  
**DEPARTMENT HEAD: RYAN RUSHING**  
**PAGE TWO**

| PERMANENT STAFFING   | FY 14-15   | FY 13-14   |
|----------------------|------------|------------|
| Computer Tech        | 2          | 2          |
| System Administrator | 0.8        | 0.8        |
| <b>TOTAL</b>         | <b>2.8</b> | <b>2.8</b> |

***FY 12-13:** Increase in Computer Tech due to department no longer responsible for Hotel/Conference Center therefore expense had to come back to City.*

***FY 13-14:** Exchanged Computer Tech position, for Assistant IT Director. Moved 80% of a Systems Administrator from General Fund 010-1610.*

**PERSONNEL**  
**POSITIONS SUMMARY:**  
 2008-09 - 1  
 2009-10 - 1.7  
 2010-11 - 1.7  
 2011-12 - 2.7  
 2012-13 - 3  
 2013-14 - 2.8  
 2014-15 - 2.8

**HARDWARE/SOFTWARE MAINTENANCE (30-43)**

|                               |                |
|-------------------------------|----------------|
| HTE Software Maintenance      | 81,900         |
| Tyler                         | 110,856        |
| IBM/VAR Hardware              | 3,500          |
| Viruscan                      | 8,000          |
| Check Writer                  | 160            |
| Novell                        | 7,247          |
| Vmware                        | 17,000         |
| NetMail                       | 3,800          |
| Whats UP-Gold                 | 4,600          |
| Veeam                         | 1,700          |
| Cisco Smart Net               | 2,500          |
| HelpSystems Robot Software    | 1,200          |
| Barracuda                     | 2,300          |
| Agenda Pal                    | 4,800          |
| Rental Reg                    | 4,500          |
| Handheld Meter Reading System | 3,495          |
| PC Computer Maintenance       | 19,000         |
| <b>TOTAL</b>                  | <b>276,558</b> |

**FUND:** Technology  
**DEPARTMENT:** Information Technology

**2014-2015 GOALS AND OBJECTIVES**

**SIGNIFICANT EXPENDITURE CHANGES**

1. There are no significant changes in the Technology Fund budget.

**PROGRAM DESCRIPTION**

The IT Department has responsibility for all functions dealing directly with computer hardware, software, and their connectivity. This includes systems administration, maintenance, and purchases. The department also maintains the local area network (LAN) and the wide area network (WAN) as well as the infrastructure to support it. The department is currently working 33 projects and provides support for 70 virtual servers as well 75 major applications running throughout the City.

1. Deploy a new Automated Metering Infrastructure.
2. Deploy an access control system for City Hall.
3. Update and add additional security cameras for many City buildings.
4. Upgrade Network SAN and additional network infrastructure.
5. Upgrade Council Chambers projector.
6. Design and implement a new City website.
7. Coordinate all purchases of technology related equipment.
8. Provide technical support for application software and hardware.
9. Provide administration, maintenance, and upgrade support for the computer installed base and for the LAN/WAN.
10. Work closely with vendors to upgrade integrated solutions to constantly improve the security of the City computer systems.
11. Work with various departments on 33 City wide projects.

**FUND: REIMBURSED PROJECTS (016)**  
**DEPARTMENT: VARIOUS**  
**DEPARTMENT HEAD: VARIOUS**

| <b>EXPENDITURES</b>  | <b>ACTUAL<br/>2012-2013</b> | <b>AMENDED<br/>BUDGET<br/>2013-2014</b> | <b>ESTIMATED<br/>ACTUAL<br/>2013-2014</b> | <b>BUDGET<br/>2014-2015</b> |
|----------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| PERSONAL SERVICES    | 15,984                      | 3,617                                   | 3,519                                     | -                           |
| BENEFITS             | 6,562                       | 1,322                                   | 1,221                                     | -                           |
| MATERIALS & SUPPLIES | 31,795                      | 129,531                                 | 76,274                                    | 42,240                      |
| OTHERS SERVICES      | 21,410                      | 139,045                                 | 122,210                                   | 13,000                      |
| CAPITAL OUTLAY       | 34,882                      | 412,276                                 | 120,223                                   | -                           |
| DEBT SERVICES        | 50,882                      | 50,883                                  | 50,882                                    | 50,882                      |
| <b>TOTAL</b>         | <b>161,516</b>              | <b>736,674</b>                          | <b>374,329</b>                            | <b>106,122</b>              |

| <b>REVENUES</b>      | <b>ACTUAL<br/>2012-2013</b> | <b>AMENDED<br/>BUDGET<br/>2013-2014</b> | <b>ESTIMATED<br/>ACTUAL<br/>2013-2014</b> | <b>BUDGET<br/>2014-2015</b> |
|----------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| INTERGOVERNMENTAL    | 238,613                     | 287,500                                 | 76,772                                    | 45,000                      |
| CHARGES FOR SERVICES | 90,730                      | 74,300                                  | 88,629                                    | 90,635                      |
| MISCELLANEOUS        | 25,606                      | 9,815                                   | 23,443                                    | 24,552                      |
| INTEREST             | 6,900                       | 3,387                                   | 10,110                                    | 9,809                       |
| TRANSFERS IN         | -                           | 85,317                                  | 80,000                                    | -                           |
| <b>TOTAL</b>         | <b>361,849</b>              | <b>460,319</b>                          | <b>278,954</b>                            | <b>169,996</b>              |

| <b>PERMANENT STAFFING</b> | <b>FY 14-15</b> | <b>FY 13-14</b> | <b>PERSONNEL<br/>POSITIONS<br/>SUMMARY:</b> |
|---------------------------|-----------------|-----------------|---------------------------------------------|
| Comm. Outreach Specialist | 0.00            | 0.10            | 2011-12 - .68                               |
|                           |                 |                 | 2012-13 - .46                               |
| <b>TOTAL</b>              | <b>0.00</b>     | <b>0.10</b>     | 2013-14 - .10                               |
|                           |                 |                 | 2014-15 - 0                                 |

FY 14-15 Comm. Outreach Specialist moved to General Fund, Neighborhood Services, Neighborhoods in Action 010-1530

**FINAL BUDGET 2014-2015**

| <b>DEPT. 0510 - COMMUNITY DEVELOPMENT</b> |              |
|-------------------------------------------|--------------|
| <b>MATERIALS &amp; SUPPLIES</b>           |              |
| 20-41 SUPPLIES                            | 2,240        |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b>     | <b>2,240</b> |
| <b>TOTAL DIVISION REQUEST</b>             | <b>2,240</b> |

| <b>DEPT. 1410 - GENERAL GOVT (Clock Tower Debt &amp; Utilities at Water Plant)</b> |               |
|------------------------------------------------------------------------------------|---------------|
| <b>OTHER SERVICES &amp; CHARGES</b>                                                |               |
| 30-01 UTILITIES                                                                    | 7,000         |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b>                                          | <b>7,000</b>  |
| <b>DEBT SERVICES (Clock Tower Loan)</b>                                            |               |
| 71-02 INTEREST ON NOTES                                                            | 10,313        |
| 73-02 PRINCIPAL ON NOTES                                                           | 40,569        |
| <b>TOTAL DEBT SERVICES</b>                                                         | <b>50,882</b> |
| <b>TOTAL DIVISION REQUEST</b>                                                      | <b>57,882</b> |

| <b>DEPT. 1510 - NEIGHBORHOODS SERVICES</b> |               |
|--------------------------------------------|---------------|
| <b>MATERIALS &amp; SUPPLIES</b>            |               |
| 20-01 NEIGHBORHOOD INITIATIVE              | 40,000        |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b>      | <b>40,000</b> |
| <b>TOTAL DIVISION REQUEST</b>              | <b>40,000</b> |

**(CONTINUED)**

**FUND: REIMBURSED PROJECTS (016)**  
**DEPARTMENT: VARIOUS**  
**DEPARTMENT HEAD: VARIOUS**  
**PAGE TWO**

| FUND BALANCE ESTIMATED ACTUAL AT 6-30-14 |                      |                    |                    |                      |
|------------------------------------------|----------------------|--------------------|--------------------|----------------------|
| DEPT/DIVISION                            | 6/30/13 FUND BALANCE | ESTIMATED REVENUES | ESTIMATED EXPENSES | 6/30/14 FUND BALANCE |
| 05 - COMMUNITY DEV.                      | 9,574                | 2,240              | 3,294              | 8,520                |
| 06 - PARK & REC                          | 62                   | -                  | 62                 | -                    |
| 11 - WEED & SEED                         | 2,105                | -                  | 2,090              | 15                   |
| 15 - NEIGHBORHOOD SVCS                   | 84,805               | 61,806             | 81,064             | 65,547               |
| 39 - GRANTS MGMT                         | 42,972               | 22,105             | 65,077             | -                    |
| 47 - REGIONAL GOLF                       | 50,000               | -                  | 50,000             | -                    |
| 48 - MUNICIPAL GOLF                      | 9,390                | 4,040              | 13,430             | -                    |
| 61 - STORMWATER                          | 27,875               | 15,836             | 12,500             | 31,211               |
| 64 - FIRE                                | 14,898               | -                  | 14,898             | -                    |
| 37 - HOUSING                             | 35,002               | 80,920             | 36,000             | 79,922               |
| 14 - GENERAL GOV'T                       | (270,523)            | 81,897             | 60,914             | (212,824) *          |
| 78 - RECREATION UNRESERVED               | 35,000               | -                  | 35,000             | -                    |
| INTEREST                                 | 2,531                | -                  | -                  | 2,531                |
|                                          | 55,986               | 10,110             | -                  | 66,096               |
|                                          | <b>99,677</b>        | <b>278,954</b>     | <b>374,329</b>     | <b>41,018</b>        |

| FUND BALANCE ESTIMATED ACTUAL AT 6-30-15 |                      |                    |                    |                      |
|------------------------------------------|----------------------|--------------------|--------------------|----------------------|
| DEPT/DIVISION                            | 6/30/14 FUND BALANCE | ESTIMATED REVENUES | ESTIMATED EXPENSES | 6/30/15 FUND BALANCE |
| 05 - COMMUNITY DEV.                      | 8,520                | 2,240              | 2,240              | 8,520                |
| 11 - WEED & SEED                         | 15                   | -                  | -                  | 15                   |
| 15 - NEIGHBORHOOD SVCS                   | 65,547               | 51,400             | 40,000             | 76,947               |
| 48 - MUNICIPAL GOLF                      | -                    | 5,000              | 5,000              | -                    |
| 61 - STORMWATER                          | 31,211               | 16,312             | -                  | 47,523               |
| 37 - HOUSING                             | 79,922               | 1,000              | 1,000              | 79,922               |
| 14 - GENERAL GOV'T                       | (212,824)            | 84,235             | 57,882             | (147,877) *          |
| UNRESERVED                               | 2,531                | -                  | -                  | 2,531                |
| INTEREST                                 | 66,096               | 9,809              | -                  | 75,905               |
|                                          | <b>41,018</b>        | <b>169,996</b>     | <b>106,122</b>     | <b>143,486</b>       |

**DEPT. 3710 - HOUSING**

|                                           |              |
|-------------------------------------------|--------------|
| <b>OTHER SERVICES &amp; CHARGES</b>       |              |
| 30-51 OTHER EXPENSE                       | 1,000        |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>1,000</b> |
| <b>TOTAL DIVISION REQUEST</b>             |              |
|                                           | <b>1,000</b> |

**DEPT. 4820 - CREDIT UNION**

|                                           |                |
|-------------------------------------------|----------------|
| <b>OTHER SERVICES &amp; CHARGES</b>       |                |
| 30-23 UPKEEP REAL PROPERTY                | 5,000          |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>5,000</b>   |
| <b>TOTAL DIVISION REQUEST</b>             |                |
|                                           | <b>5,000</b>   |
| <b>TOTAL DEPARTMENT REQUEST</b>           | <b>106,122</b> |

\*Due to clock tower loan balance of \$224,689.56 at 6/30/14 and \$184,120.55 at 6/30/15

FUND: JUVENILE (025)  
DEPARTMENT: JUVENILE  
DEPARTMENT HEAD: BRANDON CLABES

| EXPENDITURES         | ACTUAL         | AMENDED          | ESTIMATED        | BUDGET           |
|----------------------|----------------|------------------|------------------|------------------|
|                      | 2012-2013      | BUDGET 2013-2014 | ACTUAL 2013-2014 | BUDGET 2014-2015 |
| PERSONAL SERVICES    | 106,248        | 110,486          | 109,423          | 115,625          |
| BENEFITS             | 35,822         | 36,145           | 36,127           | 40,356           |
| MATERIALS & SUPPLIES | 2,282          | 3,962            | 3,962            | 3,409            |
| OTHER SERVICES       | -              | 1,732            | 1,246            | 2,557            |
| CAPITAL OUTLAY       | 1,261          | 7,845            | 7,845            | 2,000            |
| <b>TOTAL</b>         | <b>145,613</b> | <b>160,170</b>   | <b>158,603</b>   | <b>163,946</b>   |

| REVENUES              | ACTUAL         | AMENDED          | ESTIMATED        | BUDGET           |
|-----------------------|----------------|------------------|------------------|------------------|
|                       | 2012-2013      | BUDGET 2013-2014 | ACTUAL 2013-2014 | BUDGET 2014-2015 |
| FINES & FORFEITURES   | 138,611        | 139,090          | 104,249          | 104,249          |
| INTEREST              | 3,272          | 2,214            | 3,421            | 2,918            |
| TRANSFER IN (GENERAL) | -              | -                | -                | 25,000           |
| <b>TOTAL</b>          | <b>141,883</b> | <b>141,304</b>   | <b>107,670</b>   | <b>132,167</b>   |

| BUDGETARY FUND BALANCE: | BUDGET FUND BAL. | REVENUES | EXPENSES                | FUND BALANCE  |                 |
|-------------------------|------------------|----------|-------------------------|---------------|-----------------|
| 6/30/2010               | 171,242          | 119,472  | 137,300                 | 153,414       | 6/30/2011       |
| 6/30/2011               | 153,414          | 140,330  | 143,422                 | 150,322       | 6/30/2012       |
| 6/30/2012               | 150,322          | 141,883  | 145,613                 | 146,592       | 6/30/2013       |
| 6/30/2013               | 146,592          | 107,670  | 158,603                 | 95,659        | 6/30/2014 - EST |
| 6/30/2014               | 95,659           | 132,167  | 163,946                 | 63,880        | 6/30/2015 - EST |
|                         |                  |          | Excludes Capital Outlay | -8,097        | 5% Reserve      |
|                         |                  |          |                         | <u>55,782</u> |                 |

FINAL BUDGET 2014-2015 Original

| PERSONAL SERVICES          |         |         |
|----------------------------|---------|---------|
| 10-01 SALARIES             | 111,206 | 109,025 |
| 10-10 LONGEVITY            | 2,246   | 2,246   |
| 10-12 VACATION BUYBACK     | 570     | 559     |
| 10-13 PDO BUYBACK          | 362     | 355     |
| 10-14 SICK LEAVE INCENTIVE | 900     | 900     |
| 10-95 1X SALARY ADJUSTMENT | 341     | 341     |

**TOTAL PERSONAL SERVICES** 115,625 113,426

| BENEFITS                        |        |        |
|---------------------------------|--------|--------|
| 15-01 SOCIAL SECURITY           | 8,845  | 8,677  |
| 15-02 RETIREMENT                | 15,609 | 15,313 |
| 15-03 GROUP INSURANCE           | 9,912  | 9,912  |
| 15-04 WORKERS COMP INSURANCE    | 1,688  | 1,688  |
| 15-06 TRAVEL & SCHOOL           | 2,000  | 2,000  |
| 15-07 UNIFORMS                  | 500    | 500    |
| 15-13 LIFE                      | 176    | 176    |
| 15-14 DENTAL                    | 1,115  | 1,115  |
| 15-20 OVERHEAD HEALTH CARE COST | 510    | 510    |

**TOTAL BENEFITS** 40,356 39,891

| MATERIALS & SUPPLIES |       |       |
|----------------------|-------|-------|
| 20-41 SUPPLIES       | 2,000 | 2,000 |
| 20-63 FLEET FUEL     | 142   | 142   |
| 20-64 FLEET PARTS    | 345   | 345   |
| 20-65 FLEET LABOR    | 922   | 922   |

**TOTAL MATERIALS & SUPPLIES** 3,409 3,409

| OTHER SERVICES & CHARGES      |     |     |
|-------------------------------|-----|-----|
| 30-40 CONTRACTUAL             | 450 | 450 |
| 30-43 HARDWARE/SOFTWARE MAINT | 761 | 761 |
| 30-47 HR / PAYROLL LEASE      | 647 | 647 |
| 30-72 MEMBERSHIPS/SUBS        | 450 | 450 |
| 30-85 INSURANCE-FIRE & THEFT  | 249 | 249 |

**TOTAL OTHER SERVICES & CHARGES** 2,557 2,557

(CONTINUED)

**FUND: JUVENILE (025)**  
**DEPARTMENT: JUVENILE**  
**DEPARTMENT HEAD: BRANDON CLABES**  
**PAGE TWO**

| PERMANENT STAFFING           | FY 14-15 | FY 13-14 |
|------------------------------|----------|----------|
| Court Compliance Coordinator | 1        | 1        |
| Juvenile Probation Officer   | 1        | 1        |
|                              | <u>2</u> | <u>2</u> |

2006-07 - 2  
 2007-08 - 2.5  
 2008-09 - 2.5  
 2009-10 - 2.5  
 2010-11 - 2.5  
 2011-12 - 2  
 2012-13 - 2  
 2013-14 - 2  
 2014-15 - 2

| <b>CAPITAL OUTLAY</b>           |                       |                       |
|---------------------------------|-----------------------|-----------------------|
| 40-49 COMPUTERS                 | <u>2,000</u>          | <u>2,000</u>          |
| <b>TOTAL CAPITAL OUTLAY</b>     | 2,000                 | 2,000                 |
| <b>TOTAL DEPARTMENT REQUEST</b> | <u><b>163,946</b></u> | <u><b>161,283</b></u> |

| <b>CAPITAL OUTLAY</b> |       |                     |
|-----------------------|-------|---------------------|
| Computers (2)         |       | <u>2,000</u>        |
|                       | TOTAL | <u><b>2,000</b></u> |

**FUND: JUVENILE (025)**  
**DEPARTMENT: POLICE**

**SIGNIFICANT EXPENDITURE CHANGES:**

None

**STAFFING/PROGRAMS**

**Juvenile Probation Officer:**

The intent of the Probation Officer is to hold the juveniles referred to the division, via citations from the Police Department, accountable for their delinquent actions, as well as provide resources or assistance to schools and parents of youth not in the system.

The responsibilities of the Probation Officer are to conduct office and field visits on juveniles referred to eligibility for probation.

During these visits, information is gathered on the living arrangements, family structure, school, and other pertinent information regarding the current juvenile and current offense. After all information is gathered, the Probation Officer formulates a probation plan suitable for each juvenile. Monitoring of the juveniles is done at schools, employment, community service sites, office, court, etc.

The Probation Officer works very closely with the various schools, and other agencies that provide services to the juveniles/families. Testimony from the Probation Officer is given in court on juveniles regarding their progress with their probation plans via positive or negative.

**Juvenile Probation Supervisor:**

The intent of the Probation Supervisor is to coordinate and supervise the Juvenile Division and programs utilized to ensure effectiveness in meeting the needs of the community and the goals of the organization. The Probation Supervisor supervises the Juvenile Probation Officer in the performance of duties; assist with overall municipal court operations and needs related to drug testing for both juveniles and adults. The Supervisor maintains monthly statistics showing the activities of juveniles from total number of charges to a breakdown of demographics and types of charges committed.

The Probation Supervisor continuously monitors effectiveness in assessment tools and programs utilized with the juveniles. The main goal is to provide each juvenile an opportunity to change their negative todays into positive tomorrows by introducing alternative options to the life of crime through education, employment, and positive influences/role models.

**PROGRAM DESCRIPTION**

**PROGRAM DESCRIPTION**

The Juvenile Division consists of a Probation Officer and a Probation Supervisor under the supervision of the Support Services Commander.

The purpose of this division is to provide rehabilitative services to youth and their families through education, community-based programs and referrals and enforcement to decrease Incidences of juvenile delinquency.



## 2014-2015 GOALS AND OBJECTIVES

- Uphold the mission of the Juvenile Division
- Incorporate non-traditional methods; mentoring, counseling, tutoring, supervision, program referrals and community service to eliminate re-offenders.
- Continue to identify, utilize and assess appropriate programs to meet the needs of the youth and their families.
- Create individualized Probation or Diversion plans to address accountability and inspire success.
- Provide appropriate supervision based on risk level.
- Provide resources to address psychological/behavioral needs of youth in our community.
- Share vital information with the criminal justice system to eliminate the habitual offenders. In addition to accessing the JOLTS system as a “read only” fill.
- Continue to seek and partner with agencies for programs addressing the changing needs of youth as they evolve.
- Continue to assess the juvenile program and services through methods such as, customer surveys, continuous review of referral programs and monitor monthly statistics to identify trends in crimes.
- Attend specialized training for juvenile probation and community supervision in regards to alternatives to incarceration; how to provide quality service with limited resources and funding.

**FUND: POLICE STATE SEIZURES (030)**  
**DEPARTMENT: POLICE (62)**  
**DEPARTMENT HEAD: BRANDON CLABES**

| <b>EXPENDITURES</b> | <b>ACTUAL<br/>2012-2013</b> | <b>AMENDED<br/>BUDGET<br/>2013-2014</b> | <b>ESTIMATED<br/>ACTUAL<br/>2013-2014</b> | <b>BUDGET<br/>2014-2015</b> |
|---------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| BENEFITS            | 353                         | 4,000                                   | 4,000                                     | 4,000                       |
| MATERIAL & SUPPLIES | -                           | 2,500                                   | 2,500                                     | 2,500                       |
| OTHER SERVICES      | -                           | 1,000                                   | 1,000                                     | 1,000                       |
| CAPITAL OUTLAY      | -                           | 5,000                                   | 5,000                                     | 5,000                       |
| <b>TOTAL</b>        | <b>353</b>                  | <b>12,500</b>                           | <b>12,500</b>                             | <b>12,500</b>               |

| <b>REVENUES</b>     | <b>ACTUAL<br/>2012-2013</b> | <b>AMENDED<br/>BUDGET<br/>2013-2014</b> | <b>ESTIMATED<br/>ACTUAL<br/>2013-2014</b> | <b>BUDGET<br/>2014-2015</b> |
|---------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| FINES & FORFEITURES | 4,926                       | -                                       | 10,911                                    | -                           |
| INVESTMENT INTEREST | 421                         | 269                                     | 779                                       | 763                         |
| <b>TOTAL</b>        | <b>5,347</b>                | <b>269</b>                              | <b>11,690</b>                             | <b>763</b>                  |

| <b>BUDGETARY<br/>FUND BALANCE:</b> | <b>BUDGET<br/>FUND BAL.</b> | <b>REVENUES</b> | <b>EXPENSES</b> | <b>FUND<br/>BALANCE</b> |                 |
|------------------------------------|-----------------------------|-----------------|-----------------|-------------------------|-----------------|
| 6/30/2010                          | 16,509                      | 6,619           | 4,432           | 18,696                  | 6/30/2011       |
| 6/30/2011                          | 18,696                      | 800             | 2,876           | 16,620                  | 6/30/2012       |
| 6/30/2012                          | 16,620                      | 5,347           | 353             | 21,614                  | 6/30/2013       |
| 6/30/2013                          | 21,614                      | 11,690          | 12,500          | 20,804                  | 6/30/2014 - EST |
| 6/30/2014                          | 20,804                      | 763             | 12,500          | 9,067                   | 6/30/2015 - EST |

**FINAL BUDGET 2014-2015**

|                                           |               |
|-------------------------------------------|---------------|
| <b>BENEFITS</b>                           |               |
| 15-06 TRAVEL & SCHOOL                     | 4,000         |
| <b>TOTAL BENEFITS</b>                     | <b>4,000</b>  |
| <b>MATERIALS &amp; SUPPLIES</b>           |               |
| 20-34 MAINTENANCE OF EQUIPMENT            | 1,500         |
| 20-41 SUPPLIES                            | 1,000         |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b>     | <b>2,500</b>  |
| <b>OTHER SERVICES &amp; CHARGES</b>       |               |
| 30-23 UPKEEP REAL PROPERTY                | 1,000         |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>1,000</b>  |
| <b>CAPITAL OUTLAY</b>                     |               |
| 40-02 EQUIPMENT (UNDESIGNATED)            | 5,000         |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>5,000</b>  |
| <b>TOTAL DEPARTMENT REQUEST</b>           | <b>12,500</b> |

FUND: POLICE SPECIAL PROJECTS (031)  
DEPARTMENT: POLICE (62)  
DEPARTMENT HEAD: BRANDON CLABES

| EXPENDITURES        | ACTUAL<br>2012-2013 | AMENDED<br>BUDGET<br>2013-2014 | ESTIMATED<br>ACTUAL<br>2013-2014 | BUDGET<br>2014-2015 |
|---------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| MATERIAL & SUPPLIES | 1,394               | 5,000                          | 2,500                            | 5,000               |
| OTHER SERVICES      | 5,200               | 11,000                         | 5,600                            | 9,000               |
| CAPITAL OUTLAY      | -                   | 5,000                          | 5,000                            | 5,000               |
| <b>TOTAL</b>        | <b>6,594</b>        | <b>21,000</b>                  | <b>13,100</b>                    | <b>19,000</b>       |

| REVENUES      | ACTUAL<br>2012-2013 | AMENDED<br>BUDGET<br>2013-2014 | ESTIMATED<br>ACTUAL<br>2013-2014 | BUDGET<br>2014-2015 |
|---------------|---------------------|--------------------------------|----------------------------------|---------------------|
| INTEREST      | 1,102               | 772                            | 1,381                            | 1,396               |
| MISCELLANEOUS | 4,897               | 5,500                          | 13,872                           | 8,800               |
| <b>TOTAL</b>  | <b>5,999</b>        | <b>6,272</b>                   | <b>15,253</b>                    | <b>10,196</b>       |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES | EXPENSES | FUND<br>BALANCE |                 |
|----------------------------|---------------------|----------|----------|-----------------|-----------------|
| 6/30/2010                  | 67,744              | 9,946    | 15,114   | 62,576          | 6/30/2011       |
| 6/30/2011                  | 62,576              | 6,450    | 19,989   | 49,037          | 6/30/2012       |
| 6/30/2012                  | 49,037              | 5,999    | 6,594    | 48,442          | 6/30/2013       |
| 6/30/2013                  | 48,442              | 15,253   | 13,100   | 50,595          | 6/30/2014 - EST |
| 6/30/2014                  | 50,595              | 10,196   | 19,000   | 41,791          | 6/30/2015 - EST |

**FINAL BUDGET 2014-2015**

|                                         |               |
|-----------------------------------------|---------------|
| <b>MATERIALS &amp; SUPPLIES</b>         |               |
| 20-41 SUPPLIES                          | 5,000         |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b>   | <b>5,000</b>  |
| <b>OTHER SERVICES AND CHARGES</b>       |               |
| 31-08 SHOP WITH A COP                   | 4,000         |
| 31-41 DONATIONS EXPENSE                 | 5,000         |
| <b>TOTAL OTHER SERVICES AND CHARGES</b> | <b>9,000</b>  |
| <b>CAPITAL OUTLAY</b>                   |               |
| 40-02 EQUIPMENT (UNDESIGNATED)          | 5,000         |
| <b>TOTAL CAPITAL OUTLAY</b>             | <b>5,000</b>  |
| <b>TOTAL DEPARTMENT REQUEST</b>         | <b>19,000</b> |

FUND: POLICE FEDERAL PROJECTS (033)  
DEPARTMENT: POLICE (62)  
DEPARTMENT HEAD: BRANDON CLABES

| EXPENDITURES             | ACTUAL<br>2012-2013 | AMENDED<br>BUDGET<br>2013-2014 | ESTIMATED<br>ACTUAL<br>2013-2014 | BUDGET<br>2014-2015 |
|--------------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| BENEFITS                 | -                   | 5,000                          | 5,000                            | 10,000              |
| MATERIALS & SUPPLIES     | 984                 | 5,000                          | 3,750                            | 5,000               |
| OTHER SERVICES & CHARGES | -                   | 2,500                          | 2,500                            | 5,000               |
| CAPITAL OUTLAY           | 17,847              | 14,200                         | 14,200                           | 30,000              |
| <b>TOTAL</b>             | <b>18,831</b>       | <b>26,700</b>                  | <b>25,450</b>                    | <b>50,000</b>       |

| REVENUES      | ACTUAL<br>2012-2013 | AMENDED<br>BUDGET<br>2013-2014 | ESTIMATED<br>ACTUAL<br>2013-2014 | BUDGET<br>2014-2015 |
|---------------|---------------------|--------------------------------|----------------------------------|---------------------|
| MISCELLANEOUS | (2,516)             | -                              | 73,263                           | -                   |
| INTEREST      | 637                 | 485                            | 2,218                            | 2,318               |
| <b>TOTAL</b>  | <b>(1,879)</b>      | <b>485</b>                     | <b>75,481</b>                    | <b>2,318</b>        |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES | EXPENSES | FUND<br>BALANCE |
|----------------------------|---------------------|----------|----------|-----------------|
| 6/30/2010                  | 118,680             | 9,631    | 52,523   | 75,788          |
| 6/30/2011                  | 75,788              | 2,365    | 9,977    | 68,176          |
| 6/30/2012                  | 68,176              | (1,879)  | 18,831   | 47,466          |
| 6/30/2013                  | 47,466              | 75,481   | 25,450   | 97,497          |
| 6/30/2014                  | 97,497              | 2,318    | 50,000   | 49,815          |

**CAPITAL OUTLAY**

|                                                    |               |
|----------------------------------------------------|---------------|
| Laptops, Desktops and IPADS for SIU or other needs | 30,000        |
| <b>TOTAL</b>                                       | <b>30,000</b> |

**FINAL BUDGET 2014-2015**

|                                           |               |
|-------------------------------------------|---------------|
| <b>BENEFITS</b>                           |               |
| 15-06 TRAVEL & SCHOOL                     | 10,000        |
| <b>TOTAL BENEFITS</b>                     | <b>10,000</b> |
| <b>MATERIALS &amp; SUPPLIES</b>           |               |
| 20-34 MAINTENANCE OF EQUIPMENT            | 2,500         |
| 20-41 SUPPLIES                            | 2,500         |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b>     | <b>5,000</b>  |
| <b>OTHER SERVICES &amp; CHARGES</b>       |               |
| 30-23 UPKEEP REAL PROPERTY                | 5,000         |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>5,000</b>  |
| <b>CAPITAL OUTLAY</b>                     |               |
| 40-02 EQUIPMENT (UNDESIGNATED)            | 11,500        |
| 40-07 BUILDING (UNDESIGNATED)             | 10,000        |
| 40-49 COMPUTERS                           | 8,500         |
| <b>TOTAL CAPITAL OUTLAY</b>               | <b>30,000</b> |
| <b>TOTAL DEPARTMENT REQUEST</b>           | <b>50,000</b> |

**CAPITAL OUTLAY DESIGNATED FOR FY 14-15**

|                                    |       |
|------------------------------------|-------|
| Upgrade I-Pad for CPTED compliance | 4,000 |
| Replace I-Pads - 5                 | 4,500 |

**FUND: POLICE LAB FEES (034)**  
**DEPARTMENT: POLICE (62)**  
**DEPARTMENT HEAD: BRANDON CLABES**

| <b>EXPENDITURES</b>    | <b>ACTUAL<br/>2012-2013</b> | <b>AMENDED<br/>BUDGET<br/>2013-2014</b> | <b>ESTIMATED<br/>ACTUAL<br/>2013-2014</b> | <b>BUDGET<br/>2014-2015</b> |
|------------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| BENEFITS               | 6,149                       | 18,178                                  | 13,220                                    | 6,500                       |
| MATERIALS AND SUPPLIES | 6,584                       | 8,023                                   | 9,141                                     | 6,000                       |
| OTHER SERVICES         | 105                         | 1,000                                   | 1,000                                     | 2,000                       |
| <b>TOTAL</b>           | <b>12,838</b>               | <b>27,201</b>                           | <b>23,361</b>                             | <b>14,500</b>               |

| <b>REVENUES</b>     | <b>ACTUAL<br/>2012-2013</b> | <b>AMENDED<br/>BUDGET<br/>2013-2014</b> | <b>ESTIMATED<br/>ACTUAL<br/>2013-2014</b> | <b>BUDGET<br/>2014-2015</b> |
|---------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| FINES & FORFEITURES | 11,838                      | 13,527                                  | 13,571                                    | 13,571                      |
| INTEREST            | 563                         | 400                                     | 617                                       | 608                         |
| MISCELLANEOUS       | -                           | -                                       | 655                                       | -                           |
| <b>TOTAL</b>        | <b>12,401</b>               | <b>13,927</b>                           | <b>14,843</b>                             | <b>14,179</b>               |

**FINAL BUDGET 2014-2015**

| <b>BENEFITS</b>                           |               |
|-------------------------------------------|---------------|
| 15-06 TRAVEL & SCHOOL                     | 5,000         |
| 15-07 UNIFORMS                            | 1,500         |
| <b>TOTAL BENEFITS</b>                     | <b>6,500</b>  |
| <b>MATERIALS AND SUPPLIES</b>             |               |
| 20-34 MAINTENANCE                         | 1,000         |
| 20-41 SUPPLIES                            | 5,000         |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b>     | <b>6,000</b>  |
| <b>OTHER SERVICES &amp; CHARGES</b>       |               |
| 28-10 MAINTENANCE - CRIME LAB             | 2,000         |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>2,000</b>  |
| <b>TOTAL DEPARTMENT REQUEST</b>           | <b>14,500</b> |

| <b>BUDGETARY<br/>FUND BALANCE:</b> | <b>BUDGET<br/>FUND BAL.</b> | <b>REVENUES</b> | <b>EXPENSES</b> | <b>FUND<br/>BALANCE</b> |                 |
|------------------------------------|-----------------------------|-----------------|-----------------|-------------------------|-----------------|
| 6/30/2010                          | 29,224                      | 17,142          | 15,378          | 30,988                  | 6/30/2011       |
| 6/30/2011                          | 30,988                      | 16,053          | 22,765          | 24,276                  | 6/30/2012       |
| 6/30/2012                          | 24,276                      | 12,401          | 12,838          | 23,839                  | 6/30/2013       |
| 6/30/2013                          | 23,839                      | 14,843          | 23,361          | 15,321                  | 6/30/2014 - EST |
| 6/30/2014                          | 15,321                      | 14,179          | 14,500          | 15,000                  | 6/30/2015 - EST |

FUND: EMPLOYEE ACTIVITY FUND (035)  
DEPARTMENT: MWC ACTIVITIES (38)  
DEPARTMENT HEAD: CATHERINE WILSON

| EXPENDITURES           | ACTUAL        | AMENDED             | ESTIMATED           | BUDGET              |
|------------------------|---------------|---------------------|---------------------|---------------------|
|                        | 2012-2013     | BUDGET<br>2013-2014 | ACTUAL<br>2013-2014 | BUDGET<br>2014-2015 |
| MATERIALS AND SUPPLIES | 2,407         | 2,477               | 2,700               | 2,700               |
| OTHER SERVICES         | 9,872         | 8,500               | 7,605               | 7,605               |
| <b>TOTAL</b>           | <b>12,279</b> | <b>10,977</b>       | <b>10,305</b>       | <b>10,305</b>       |

| REVENUES           | ACTUAL        | AMENDED             | ESTIMATED           | BUDGET              |
|--------------------|---------------|---------------------|---------------------|---------------------|
|                    | 2012-2013     | BUDGET<br>2013-2014 | ACTUAL<br>2013-2014 | BUDGET<br>2014-2015 |
| INTEREST           | 149           | 37                  | 374                 | 431                 |
| MISCELLANEOUS      | (1,738)       | 3,460               | 3,570               | 3,700               |
| TRANSFERS IN (010) | 11,611        | 7,500               | 7,500               | 7,500               |
| <b>TOTAL</b>       | <b>10,022</b> | <b>10,997</b>       | <b>11,444</b>       | <b>11,631</b>       |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES | EXPENSES | FUND<br>BALANCE |                 |
|----------------------------|---------------------|----------|----------|-----------------|-----------------|
| 6/30/2010                  | 9,402               | 11,678   | 12,538   | 8,542           | 6/30/2011       |
| 6/30/2011                  | 8,542               | 10,070   | 7,925    | 10,687          | 6/30/2012       |
| 6/30/2012                  | 10,687              | 10,022   | 12,279   | 8,430           | 6/30/2013       |
| 6/30/2013                  | 8,430               | 11,444   | 10,305   | 9,569           | 6/30/2014 - EST |
| 6/30/2014                  | 9,569               | 11,631   | 10,305   | 10,895          | 6/30/2015 - EST |

**FINAL BUDGET 2014-2015**

**MATERIALS & SUPPLIES**

|                       |       |
|-----------------------|-------|
| 20-11 SWIM PARTY      | 600   |
| 20-12 CHRISTMAS PARTY | 2,100 |

**TOTAL MATERIALS & SUPPLIES** 2,700

**OTHER SERVICES & CHARGES**

|                       |       |
|-----------------------|-------|
| 30-11 SWIM PARTY      | 500   |
| 30-12 CHRISTMAS PARTY | 7,105 |

**TOTAL OTHER SERVICES & CHARGES** 7,605

**TOTAL DEPARTMENT REQUEST** 10,305

FUND: POLICE - JAIL (036)  
DEPARTMENT: POLICE (62)  
DEPARTMENT HEAD: BRANDON CLABES

| EXPENDITURES           | ACTUAL<br>2012-2013 | AMENDED<br>BUDGET<br>2013-2014 | ESTIMATED<br>ACTUAL<br>2013-2014 | BUDGET<br>2014-2015 |
|------------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| BENEFITS               | 4,863               | 11,000                         | 11,000                           | 11,000              |
| MATERIALS AND SUPPLIES | 93,145              | 107,594                        | 107,594                          | 122,500             |
| OTHER SERVICES         | 22,600              | 38,000                         | 38,000                           | 67,000              |
| CAPITAL OUTLAY         | 23,552              | 53,208                         | 53,208                           | 4,000               |
| <b>TOTAL</b>           | <b>144,160</b>      | <b>209,802</b>                 | <b>209,802</b>                   | <b>204,500</b>      |

| REVENUES              | ACTUAL<br>2012-2013 | AMENDED<br>BUDGET<br>2013-2014 | ESTIMATED<br>ACTUAL<br>2013-2014 | BUDGET<br>2014-2015 |
|-----------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| CHARGES FOR SERVICES  | 42,954              | 46,762                         | 48,170                           | 48,170              |
| FINES AND FORFEITURES | 65,341              | 56,719                         | 80,378                           | 70,416              |
| INVESTMENT INTEREST   | 5,021               | 3,693                          | 5,002                            | 4,616               |
| <b>TOTAL</b>          | <b>113,316</b>      | <b>107,174</b>                 | <b>133,550</b>                   | <b>123,202</b>      |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES | EXPENSES | FUND<br>BALANCE |
|----------------------------|---------------------|----------|----------|-----------------|
| 6/30/2010                  | 60,234              | 115,701  | 19,775   | 156,160         |
| 6/30/2011                  | 156,160             | 117,306  | 28,539   | 244,927         |
| 6/30/2012                  | 244,927             | 113,316  | 144,160  | 214,083         |
| 6/30/2013                  | 214,083             | 133,550  | 209,802  | 137,831         |
| 6/30/2014                  | 137,831             | 123,202  | 204,500  | 56,533          |

**FINAL BUDGET 2014-2015**

| <b>BENEFITS</b>       |               |
|-----------------------|---------------|
| 15-06 TRAVEL & SCHOOL | 6,000         |
| 15-07 UNIFORMS        | 5,000         |
| <b>TOTAL BENEFITS</b> | <b>11,000</b> |

| <b>MATERIALS AND SUPPLIES</b>         |                |
|---------------------------------------|----------------|
| 20-41 SUPPLIES                        | 22,500         |
| 20-52 FEEDING PRISONERS               | 100,000        |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>122,500</b> |

| <b>OTHER SERVICES &amp; CHARGES</b>       |               |
|-------------------------------------------|---------------|
| 30-23 UPKEEP OF REAL PROPERTY             | 30,000        |
| 30-40 CONTRACTUAL                         | 37,000        |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>67,000</b> |

| <b>CAPITAL OUTLAY</b>       |              |
|-----------------------------|--------------|
| 40-49 COMPUTERS             | 4,000        |
| <b>TOTAL CAPITAL OUTLAY</b> | <b>4,000</b> |

**TOTAL DEPARTMENT REQUEST** **204,500**

| <b>CAPITAL OUTLAY:</b>                  |              |
|-----------------------------------------|--------------|
| Computer to display CrimeView Dashboard | 4,000        |
| <b>TOTAL</b>                            | <b>4,000</b> |

**FUND: GENERAL (036) Jail**  
**DEPARTMENT: Police**

**SIGNIFICANT EXPENDITURE CHANGES:**

**STAFFING/PROGRAMS**

**PROGRAM DESCRIPTION**

**2014-2015 GOALS AND OBJECTIVES**

**Jail - General**

- Provide all Detention Facility staff with the minimum twenty-four hours of mandated, certified training which shall include defensive tactics training.
- Insure that all Detention Facility staff is state certified on the Intoxilyzer 8000, and maintain yearly certification.
- Insure that all Detention Facility staff is state certified on Live Scan through OSBI and maintain yearly certification.
- Continue to provide housing to contracted agencies which include the Cities of Choctaw, Del City, Forest Park, Harrah, Jones, Nicoma Park, Luther, Rose State, Spencer, Tinker Air Force Base and Moore, Oklahoma.
- Insure the health and safety of inmates and staff through a maintenance program designed to guarantee-needed repairs and replacement of fixtures associated with Detention Facility plumbing.
- To insure that the overall appearance of the Midwest City Police Department and the Jail Facility is maintained by utilizing trustees to keep the facility clean, and the overall grounds of the municipal complex free of litter.
- To insure that trustees are available to assist City employees in keeping up the grounds of the golf course, keeping city streets free of litter, clean up and maintenance of the animal welfare, and assisting city employees in any project to beautify the City. Also will provide trustee labor to clean the Police Department and City Hall in the absence of city janitors.
- To upgrade aging internal audio communication devices throughout the living quarters of the jail and office area.
- To continue to upgrade the security inside the jail by adding additional cameras with audio capability in different areas within the living quarters.



- To have installed a key pad entry access point at “Door 3”.
- To continue finding ways to increase jail revenue such as implementing an inmate commissary.
- Support the Jail Diversionary Program and actively identify persons in our facility which may need mental health or substance abuse help.
- Support and assist with moving of inmates who seek to speak to the Chaplain through our Jail Ministry Program.
- Submit via Budget Line Item in the 2014-2015 Budget Submission, Video Arraignment Capability to allow prisoners to be arraigned on their charges without leaving the secure confines of our Jail Facility.
- A complete makeover/update of the Jail Facility to include painting, refurbishing, and remodeling within the Jail.
- Secure Federal Grant Funding to transform the Jail Bay into a functioning Sally Port, allowing for the secure handling of prisoners when they are being removed from patrol cars to enter the Jail Facility.

### **Mental Health/Jail Diversionary Program**

- Provide access to substance abuse/mental health treatment options for inmates and those involved in the justice system.
- Partner with the Oklahoma Department of Mental Health and Substance Abuse and Red Rock Behavior Health Services.
- Provide mental health services and guidance to CIT officers.
- Reduce money spent on jail services and cost by reducing recidivism.
- Provide positive guidance and life changing tools for inmates.

### **Jail Ministry/Jail Chaplin Program**

- Establish new and useful Chaplin services for the jail.
- Successfully educate and minister to Midwest City Police Jail Inmates.
- Provide counseling and spiritual guidance to Jail Staff and Inmates.
- Partner with Jail Diversionary staff to refer inmates in need of counseling and guidance on life issues.

- Provide separate support and spiritual guidance to jail staff.
- Provide print materials to inmates, flyers and bibles they take with them after release.
- Continue individual counseling on Tues, Thursdays and Saturdays of each week.

**FUND: POLICE IMPOUND FEES (37)**  
**DEPARTMENT: POLICE (62)**  
**DEPARTMENT HEAD: BRANDON CLABES**

| <b>EXPENDITURES</b> | <b>ACTUAL<br/>2012-2013</b> | <b>AMENDED<br/>BUDGET<br/>2013-2014</b> | <b>ESTIMATED<br/>ACTUAL<br/>2013-2014</b> | <b>BUDGET<br/>2014-2015</b> |
|---------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| PERSONAL SERVICES   | 12,288                      | 15,300                                  | 9,989                                     | 12,719                      |
| BENEFITS            | 4,406                       | 9,670                                   | 9,674                                     | 10,973                      |
| CAPITAL OUTLAY      | 35,468                      | 62,645                                  | 55,825                                    | 1,299                       |
| TRANSFERS OUT       | 3,156                       | 6,894                                   | 6,894                                     | 2,500                       |
| <b>TOTAL</b>        | <b>55,318</b>               | <b>94,509</b>                           | <b>82,382</b>                             | <b>27,491</b>               |

| <b>REVENUES</b>      | <b>ACTUAL<br/>2012-2013</b> | <b>AMENDED<br/>BUDGET<br/>2013-2014</b> | <b>ESTIMATED<br/>ACTUAL<br/>2013-2014</b> | <b>BUDGET<br/>2014-2015</b> |
|----------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| CHARGES FOR SERVICES | 58,300                      | 60,000                                  | 52,030                                    | 52,030                      |
| INVESTMENT INTEREST  | 1,547                       | 1,195                                   | 1,786                                     | 1,532                       |
| <b>TOTAL</b>         | <b>59,847</b>               | <b>61,195</b>                           | <b>53,816</b>                             | <b>53,562</b>               |

| <b>BUDGETARY<br/>FUND BALANCE:</b> | <b>BUDGET<br/>FUND BAL.</b> | <b>REVENUES</b> | <b>EXPENSES</b> | <b>FUND<br/>BALANCE</b> |                 |
|------------------------------------|-----------------------------|-----------------|-----------------|-------------------------|-----------------|
| 6/30/2010                          | 63,309                      | 57,399          | 47,536          | 73,172                  | 6/30/2011       |
| 6/30/2011                          | 73,172                      | 61,899          | 81,374          | 53,697                  | 6/30/2012       |
| 6/30/2012                          | 53,697                      | 59,847          | 55,318          | 58,226                  | 6/30/2013       |
| 6/30/2013                          | 58,226                      | 53,816          | 82,382          | 29,660                  | 6/30/2014 - EST |
| 6/30/2014                          | 29,660                      | 53,562          | 27,491          | 55,731                  | 6/30/2015 - EST |

**FINAL BUDGET 2014-2015**

|                                 |               |
|---------------------------------|---------------|
| <b>PERSONAL SERVICES</b>        |               |
| 10-03 OVERTIME                  | 12,719        |
| <b>TOTAL PERSONAL SERVICES</b>  | 12,719        |
| <b>BENEFITS</b>                 |               |
| 15-01 SOCIAL SECURITY           | 973           |
| 15-06 TRAVEL & SCHOOL           | 10,000        |
| <b>TOTAL BENEFITS</b>           | 10,973        |
| <b>CAPITAL OUTLAY</b>           |               |
| 40-02 EQUIPMENT                 | 1,000         |
| 40-50 SOFTWARE/MAJOR PURCHASE   | 299           |
| <b>TOTAL CAPITAL OUTLAY</b>     | 1,299         |
| <b>TRANSFERS</b>                |               |
| 80-05 GRANTS (FUND 143)         | 2,500         |
| <b>TOTAL TRANSFERS</b>          | 2,500         |
| <b>TOTAL DEPARTMENT REQUEST</b> | <b>27,491</b> |

**CAPITAL DETAIL**

|               |              |
|---------------|--------------|
| Breath Tester | 1,000        |
| ARC license   | 299          |
| <b>TOTAL</b>  | <b>1,299</b> |

**Proposed fee change from \$100 to \$150.**  
**Is approved before final submission, change estimated revenue to \$78,045**

**FUND: WELCOME CENTER (045)**  
**DEPARTMENT: WELCOME CENTER (74)**  
**DEPARTMENT HEAD: VAUGHN SULLIVAN**

| EXPENDITURES         | ACTUAL         | AMENDED          | ESTIMATED        |                  |
|----------------------|----------------|------------------|------------------|------------------|
|                      | 2012-2013      | BUDGET 2013-2014 | ACTUAL 2013-2014 | BUDGET 2014-2015 |
| PERSONAL SERVICES    | 100,531        | 109,779          | 105,275          | 113,799          |
| BENEFITS             | 30,471         | 39,350           | 31,877           | 35,015           |
| MATERIALS & SUPPLIES | 23,301         | 14,784           | 16,140           | 15,150           |
| OTHER SERVICES       | 22,363         | 37,687           | 38,491           | 44,697           |
| CAPITAL OUTLAY       | 5,296          | 21,377           | 21,377           | 17,813           |
| TRANSFERS OUT        | -              | 2,165            | 2,165            | -                |
| <b>TOTAL</b>         | <b>181,962</b> | <b>225,142</b>   | <b>215,325</b>   | <b>226,474</b>   |

| REVENUES            | ACTUAL         | AMENDED          | ESTIMATED        |                  |
|---------------------|----------------|------------------|------------------|------------------|
|                     | 2012-2013      | BUDGET 2013-2014 | ACTUAL 2013-2014 | BUDGET 2014-2015 |
| INVESTMENT INTEREST | 6,532          | 4,685            | 8,372            | 7,837            |
| MISCELLANEOUS       | 15,812         | 8,992            | 18,843           | 13,703           |
| TRANSFERS IN- (225) | 177,762        | 177,600          | 185,940          | 190,500          |
| <b>TOTAL</b>        | <b>200,106</b> | <b>191,277</b>   | <b>213,155</b>   | <b>212,040</b>   |

| BUDGETARY FUND BALANCE: | BUDGET FUND BAL. | REVENUES                                | EXPENSES | FUND BALANCE        |
|-------------------------|------------------|-----------------------------------------|----------|---------------------|
| 6/30/2010               | 227,854          | 177,545                                 | 149,231  | 256,168             |
| 6/30/2011               | 256,168          | 183,304                                 | 157,390  | 282,082             |
| 6/30/2012               | 282,082          | 200,106                                 | 181,962  | 300,226             |
| 6/30/2013               | 300,226          | 213,155                                 | 215,325  | 298,056             |
| 6/30/2014               | 298,056          | 212,040                                 | 226,474  | 283,622             |
|                         |                  | Excludes Capital Outlay & Transfers Out |          | (10,433) 5% Reserve |
|                         |                  |                                         |          | <b>273,189</b>      |

Note: Transfer in comes from 30% of the distribution of the Hotel / Motel Tax Fund (225)

**FINAL BUDGET 2014-2015**

| PERSONAL SERVICES          |        |
|----------------------------|--------|
| 10-01 SALARIES             | 69,239 |
| 10-02 WAGES                | 33,946 |
| 10-03 OVERTIME             | 1,185  |
| 10-07 ALLOWANCES           | 1,240  |
| 10-07 PHONES               | 600    |
| 10-10 LONGEVITY            | 1,124  |
| 10-13 PDO BUYBACK          | 441    |
| 10-14 SICK LEAVE INCENTIVE | 900    |
| 10-18 SEPARATION PAY       | 4,742  |
| 10-95 1X SALARY ADJUSTMENT | 383    |

**TOTAL PERSONAL SERVICES 113,799**

| BENEFITS                        |        |
|---------------------------------|--------|
| 15-01 SOCIAL SECURITY           | 8,660  |
| 15-02 EMPLOYEES' RETIREMENT     | 10,699 |
| 15-03 GROUP INSURANCE           | 6,489  |
| 15-04 WORKER'S COMP INSURANCE   | 2,480  |
| 15-06 TRAVEL & SCHOOL           | 2,997  |
| 15-07 UNIFORMS                  | 2,400  |
| 15-13 LIFE                      | 110    |
| 15-14 DENTAL                    | 861    |
| 15-20 OVERHEAD HEALTH CARE COST | 319    |

**TOTAL BENEFITS 35,015**

| MATERIALS & SUPPLIES                    |               |
|-----------------------------------------|---------------|
| 20-34 MAINTENANCE OF EQUIPMENT          | 1,150         |
| 20-35 SMALL TOOLS & EQUIPMENT           | 1,000         |
| 20-41 SUPPLIES                          | 4,500         |
| 20-44 GIFT SHOP SUPPLIES                | 8,500         |
| <b>E TOTAL MATERIALS &amp; SUPPLIES</b> | <b>15,150</b> |

(CONTINUED)

**FUND: WELCOME CENTER (045)**  
**DEPARTMENT: WELCOME CENTER (74)**  
**DEPARTMENT HEAD: VAUGHN SULLIVAN**  
**PAGE TWO**

| <u>PERMANENT STAFFING</u>     | <u>FY 14-15</u> | <u>FY 13-14</u> |
|-------------------------------|-----------------|-----------------|
| Travel Info Cntr Coordinator  | 1               | 1               |
| Facilities Project Supervisor | 0.25            | 0.25            |
| <b>TOTAL</b>                  | <b>1.25</b>     | <b>1.25</b>     |
| <u>PART TIME:</u>             | <u>FY 14-15</u> | <u>FY 13-14</u> |
| Info Cntr Asst                | 3               | 3               |

**PERSONNEL  
POSITIONS  
SUMMARY:**

2006-07 - 4  
2007-08 - 3.25  
2008-09 - 3.67  
2009-10 - 3.25  
2010-11 - 3.25  
2011-12 - 3.25  
2012-13 - 3.35  
2013-14 - 4.25  
2014-15 - 4.25

FY 13-14: Eliminated Administrative Sec and added Part-time Info Cntr Asst @ 16 hours per week  
FY 12-13: Administrative Sec. - Allocation of 10%  
.25 Facilities Project Supervisor from 010-09 Street Dept

**OTHER SERVICES & CHARGES**

|                                     |        |
|-------------------------------------|--------|
| 30-01 UTILITIES & COMMUNICATIONS    | 11,500 |
| 30-23 UPKEEP REAL PROPERTY          | 10,500 |
| 30-40 CONTRACTUAL                   | 10,500 |
| 30-43 HARDWARE/SOFTWARE MAINTENANCE | 380    |
| 30-47 HR / PAYROLL LEASE            | 890    |
| 30-49 CREDIT CARD FEES              | 1,100  |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS   | 500    |
| 30-81 ADVERTISING/PROMOTION         | 3,400  |
| 30-81 ADVERTISING/PROMO - BILLBOARD | 3,400  |
| 30-85 INSURANCE                     | 2,527  |

**TOTAL OTHER SERVICES & CHARGES** 44,697

**CAPITAL OUTLAY**

|                          |       |
|--------------------------|-------|
| 40-02 EQUIPMENT          | 7,500 |
| 40-14 REMODEL/REFURISH   | 8,313 |
| 40-49 COMPUTERS/HARDWARE | 1,000 |
| 40-50 SOFTWARE           | 1,000 |

**TOTAL CAPITAL OUTLAY** 17,813

**TOTAL DEPARTMENT REQUEST** 226,474

**FUND: WELCOME CENTER (045)**  
**DEPARTMENT: WELCOME CENTER (74)**

**SIGNIFICANT EXPENDITURE CHANGES:**

Replacement of counter tops in two public restrooms, upgrade conference room furniture, repaint and caulk exterior building and install complete security camera system.

**STAFFING/PROGRAMS**

The Midwest City Tourist Information Center is staffed by a full-time manager, three part-time staff assistants and volunteers. In FY 2013-14 we added our third part-time staff assistant to have ample coverage since we are open 7 days per week. We also increased the number of volunteers from 8 to 10 and have 2 volunteers for occasional fill-in if needed.

The Tourist Information Center was opened in 1998, the first TIC in the state to be operated by an entity other than the State of Oklahoma. The Center was built by the State, and is operated and maintained by the City under an agreement which strictly governs most aspects of the Center's operation and maintenance.

Many improvements were made to the Center in FY 2013-14 including the replacement of 3 A/C condensing units; replacement of 2 broken skylights; roof repair; repair and painting of the lobby, restrooms and storage

area. All lobby lighting was replaced with LED's bulbs and outside under eave lighting was replaced as well, which has made an impact on energy savings.

**PROGRAM DESCRIPTION**

The Midwest City Tourist Information Center displays and distributes travel materials, brochures and booklets provided by the Oklahoma Tourism and Recreation Department (OTRD). The Center also maintains an inventory of Midwest City information as well. The materials are provided to travelers and guests who visit the Center and are supplemented by our staff's additional knowledge of attractions and events both locally and throughout the state. The Center's staff also responds to requests received via mail, email, and phone for local and state information. The staff might also represent Midwest City at travel shows, fairs and special events in cooperation with CVB, OTRD and the Frontier Country Marketing Association.

The Tourist Information Center records visitor traffic by means of a register kept at the front desk which guests are asked to sign. A door counter also tracks the number of visitors to the Center. The registration book count and the door count are used to compile a State Monthly Report submitted to OTRD as part of the State Marketing Program.

The TIC operates a gift shop featuring “Made in Oklahoma” products, Oklahoma apparel, along with some fun and affordable Oklahoma-themed souvenirs. A variety of other merchandise is also available for sale such as coffee mugs, post cards, magnets, snacks and cold drinks.

The Tourist Information Center in Midwest City operates under the same regulations and guidelines as the other State run TICs. OTRD marketing efforts for the TIC’s is on-going. Marketing efforts include space on the website, location information on the Oklahoma State Map and information about the TIC’s in the Oklahoma State Vacation Guide. TIC information has become more accessible through the OTRD website. OTRD will provide on-going training for the TIC manager on the navigation of the new website. The website makes it easier for travelers and visitors to locate the TICs on the TIC map provided by the website. Travelers can pin point the location of the TIC on the map and include the TICs in their itinerary while traveling through the State; this will create more opportunity for the TIC staff to promote its community as well as the state attractions and events.

## **2014-15 GOALS AND OBJECTIVES**

1. Entice visitors and travelers to stay in Midwest City by promoting Midwest City hospitality, special events and shopping venues to visitors and travelers while promoting the state and local attractions and events.
2. Promote and develop tourism in Midwest City.
3. Provide updated training for paid staff and volunteers of travel and attractions for the State of Oklahoma.
4. The age of the building is requiring a renewed focus on maintenance and upkeep of facility which we are estimating at 70% completion.
5. Continue to increase profit from gift shop sales by utilizing effective advertising opportunities. Also adding gifts and souvenirs that are more appealing and affordable to travelers, in addition, placing an emphasis on the reduction of outdated inventory.
6. Creation and establishment of new downtown special events and entertainment. A new venue “Cruise in for Coffee” began spring 2014. A free seasonal event for car and motorcycle enthusiasts to meet and socialize the 3<sup>rd</sup> Saturday of each month from 8:00 am to 11:00 am.

FUND: CONVENTION AND VISITOR BUREAU / ECONOMIC DEVELOPMENT (046)  
DEPARTMENT: CONVENTION AND VISITOR BUREAU (07) & ECONOMIC DEVELOPMENT (87)  
DEPARTMENT HEAD: GUY HENSON/TIM LYON

FINAL BUDGET 2014-2015

**CVB - 0710**

| EXPENDITURES         | ACTUAL<br>2012-2013 | AMENDED<br>BUDGET<br>2013-2014 | ESTIMATED<br>ACTUAL<br>2013-2014 | BUDGET<br>2014-2015 |
|----------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| PERSONAL SERVICES    | 86,731              | 90,696                         | 88,800                           | 175,890             |
| BENEFITS             | 34,094              | 31,586                         | 31,387                           | 67,170              |
| MATERIALS & SUPPLIES | 1,594               | 1,000                          | 1,000                            | 3,000               |
| OTHER SERVICES       | 225,074             | 309,461                        | 272,565                          | 155,029             |
| CAPITAL OUTLAY       | 782                 | 2,305                          | 2,305                            | 1,450               |
| TRANSFER OUT         | -                   | 2,000                          | -                                | -                   |
| <b>TOTAL</b>         | <b>348,275</b>      | <b>437,048</b>                 | <b>396,057</b>                   | <b>402,539</b>      |

| REVENUES      | ACTUAL<br>2012-2013 | AMENDED<br>BUDGET<br>2013-2014 | ESTIMATED<br>ACTUAL<br>2013-2014 | BUDGET<br>2014-2015 |
|---------------|---------------------|--------------------------------|----------------------------------|---------------------|
| MISCELLANEOUS | 19,272              | 71,240                         | 22,670                           | 50,000              |
| INTEREST      | 1,946               | 1,389                          | 2,553                            | 2,521               |
| TRANSFERS IN  | 331,822             | 331,520                        | 347,088                          | 365,600             |
| <b>TOTAL</b>  | <b>353,040</b>      | <b>404,149</b>                 | <b>372,311</b>                   | <b>418,121</b>      |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES                                           | EXPENSES | FUND<br>BALANCE |
|----------------------------|---------------------|----------------------------------------------------|----------|-----------------|
| 6/30/2010                  | 49,946              | 323,370                                            | 314,378  | 58,938          |
| 6/30/2011                  | 58,938              | 356,223                                            | 340,782  | 74,379          |
| 6/30/2012                  | 74,379              | 353,040                                            | 348,275  | 79,144          |
| 6/30/2013                  | 79,144              | 372,311                                            | 396,057  | 55,398          |
| 6/30/2014                  | 55,398              | 418,121                                            | 402,539  | 70,980          |
|                            |                     | <i>Excludes Capital Outlay &amp; Transfers Out</i> |          | <u>(20,054)</u> |
|                            |                     |                                                    |          | <b>50,926</b>   |

Note: Transfer in comes from 56% of the distribution of the Hotel / Motel Tax Fund (225)

| PERSONAL SERVICES          |        |
|----------------------------|--------|
| 10-01 SALARIES             | 88,054 |
| 10-07 ALLOWANCES           | 1,872  |
| 10-07 PHONES               | 749    |
| 10-10 LONGEVITY            | 1,432  |
| 10-11 SL BUYBACK           | 345    |
| 10-13 PDO BUYBACK          | 263    |
| 10-95 1X SALARY ADJUSTMENT | 266    |

**TOTAL PERSONAL SERVICES** 92,980

| BENEFITS                        |        |
|---------------------------------|--------|
| 15-01 SOCIAL SECURITY           | 7,056  |
| 15-02 EMPLOYEES' RETIREMENT     | 12,451 |
| 15-03 GROUP INSURANCE           | 7,121  |
| 15-06 TRAVEL & SCHOOL           | 5,355  |
| 15-13 LIFE                      | 138    |
| 15-14 DENTAL                    | 527    |
| 15-20 OVERHEAD HEALTH CARE COST | 398    |

**TOTAL BENEFITS** 33,046

| MATERIALS & SUPPLIES |       |
|----------------------|-------|
| 20-41 SUPPLIES       | 1,000 |

**TOTAL MATERIALS & SUPPLIES** 1,000

| OTHER SERVICES & CHARGES         |        |
|----------------------------------|--------|
| 30-40 CONTRACTUAL                | 10,000 |
| 30-46 CONFERENCE INCENTIVE FUNDS | 10,000 |
| 30-47 HR / PAYROLL LEASE         | 505    |
| 30-69 FESTIVAL                   | 75,000 |
| 30-72 MEMBERSHIP/SUBSCRIPTIONS   | 1,200  |
| 30-81 ADVERTISING / PROMOTION    | 20,000 |

**TOTAL OTHER SERVICES & CHARGES** 116,705

(CONTINUED)



**FUND: CONVENTION AND VISITOR BUREAU / ECONOMIC DEVELOPMENT (046)**  
**DEPARTMENT: CONVENTION AND VISITOR BUREAU (07) & ECONOMIC DEVELOPMENT (87)**  
**DEPARTMENT HEAD: GUY HENSON/TIM LYON**  
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| PERMANENT STAFFING                                          | FY 14-15    | FY 13-14    |
|-------------------------------------------------------------|-------------|-------------|
| <b>CVB - 0710</b>                                           |             |             |
| Convention/Tourism Mgr                                      | 1           | 1           |
| Sp Events & Marketing Mgr                                   | 0.56        | 0.56        |
|                                                             | <u>1.56</u> | <u>1.56</u> |
| Special Events & Marketing Mgr 44% to Fund 123, Parks & Rec |             |             |
| <b>Economic Dev - 8710</b>                                  |             |             |
| Economic Dev Director                                       | 1           | 0           |
|                                                             | <u>1</u>    | <u>0</u>    |
| Economic Development Director added in FY 14-15             |             |             |
| <b>TOTAL</b>                                                | <b>2.56</b> | <b>1.56</b> |

PERSONNEL  
POSITIONS  
SUMMARY:  
2006-07 - 1  
2007-08 - 1  
2008-09 - 1.14  
2009-10 - 1.56  
2010-11 - 1.56  
2011-12 - 1.56  
2012-13 - 1.56  
2013-14 - 1.56  
2014-15 - 2.56

(CONTINUED)

|                               |                       |
|-------------------------------|-----------------------|
| <b>CAPITAL OUTLAY</b>         |                       |
| 40-49 COMPUTERS               | <u>1,450</u>          |
| <b>TOTAL CAPITAL OUTLAY</b>   | 1,450                 |
| <b>TOTAL DIVISION REQUEST</b> | <u><u>245,181</u></u> |

| <b>ECONOMIC DEVELOPMENT - 8710</b>        |                       |
|-------------------------------------------|-----------------------|
| <b>PERSONAL SERVICES</b>                  |                       |
| 10-01 SALARIES                            | 78,540                |
| 10-07 ALLOWANCES                          | 3,600                 |
| 10-07 PHONES                              | 600                   |
| 10-95 1X SALARY ADJUSTMENT                | <u>170</u>            |
| <b>TOTAL PERSONAL SERVICES</b>            | 82,910                |
| <b>BENEFITS</b>                           |                       |
| 15-01 SOCIAL SECURITY                     | 6,297                 |
| 15-02 EMPLOYEES' RETIREMENT               | 11,112                |
| 15-03 GROUP INSURANCE                     | 11,185                |
| 15-06 TRAVEL & SCHOOL                     | 4,000                 |
| 15-13 LIFE                                | 89                    |
| 15-14 DENTAL                              | 1,186                 |
| 15-20 OVERHEAD HEALTH CARE COST           | <u>255</u>            |
| <b>TOTAL BENEFITS</b>                     | 34,124                |
| <b>MATERIALS &amp; SUPPLIES</b>           |                       |
| 20-41 SUPPLIES                            | <u>2,000</u>          |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b>     | 2,000                 |
| <b>OTHER SERVICES &amp; CHARGES</b>       |                       |
| 30-16 CHAMBER EXPENSES                    | 36,000                |
| 30-47 HR / PAYROLL LEASE                  | 324                   |
| 30-72 MEMBERSHIP/SUBSCRIPTIONS            | <u>2,000</u>          |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | 38,324                |
| <b>TOTAL DIVISION REQUEST</b>             | <u><u>157,358</u></u> |
| <b>TOTAL DEPARTMENT REQUEST</b>           | <u><u>402,539</u></u> |

FUND: CONVENTION AND VISITOR BUREAU / ECONOMIC DEVELOPMENT (046)  
 DEPARTMENT: CONVENTION AND VISITOR BUREAU (07) & ECONOMIC DEVELOPMENT (87)  
 DEPARTMENT HEAD: GUY HENSON/TIM LYON  
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**ADVERTISING & PROMOTION (30-81)**

|                                                 |        |
|-------------------------------------------------|--------|
| OTRD State Travel Guide                         | 3,500  |
| FCMA Vacation Guide                             | 2,450  |
| Tinker Base Guide & Directory                   | 1,500  |
| Chamber of Commerce Directory                   | 800    |
| Meeting Planner Guide                           | 3,400  |
| Added Value Advertising Opportunities           | 2,000  |
| Graphic Design for Ads                          | 2,000  |
| OTIA Governor's Conference Sponsorship          | 500    |
| OSAE Conference Corporate Sponsorship           | 1,000  |
| National Travel & Tourism Week                  | 150    |
| Tinker Take Off Living in OK Insert             | 800    |
| Co-Op Distribution Opportunities                | 800    |
| One Page Promotional Sheet for Meeting Planners | 800    |
| Silent Auction Item Gifts                       | 300    |
| TOTAL                                           | 20,000 |

**FESTIVAL REVENUE:**

|                                       |        |
|---------------------------------------|--------|
| Made in Oklahoma Wine, Beer and Food: |        |
| Sponsorships                          | 25,000 |
| Sales                                 | 10,000 |
| Shamrock Street Fest:                 |        |
| Sponsorships                          | 13,000 |
| Sales                                 | 2,000  |
| TOTAL                                 | 50,000 |

**FUND: 046**

**DEPARTMENT: CVB - 0710**

**PROGRAM DESCRIPTION**

The mission of the Convention & Visitors Bureau is to stimulate Midwest City's economic vitality through tourism by positioning and selling the community in partnership with public and private sectors as a premier destination for conventions, tradeshow, corporate meetings, group tours, and individual leisure travel. In pursuit of its mission, the CVB generates increased visitor spending for the overall business community through creative marketing programs, attractive incentive packages, and special events.

The Midwest City Convention & Visitors Bureau is an energetic and dedicated team of professionals who fulfill the Bureau's mission by setting high performance standards, expectations and goals. The Bureau works within the community to develop and maintain progressive relationships, while serving as a reliable and credible source for the Midwest City tourism industry.

**2014-2015 GOALS AND OBJECTIVES**

**MEETING PLANNERS:**

Assist meeting planners in all areas of meeting preparation to include site inspections, familiarization tours, on-site logistics and registration. Offer strategy sessions with meeting planners to encourage creative application of conference incentive funds. Routine strategy meetings often provide an opportunity to capture increased revenue for food, beverage or other types of amenities while providing complimentary or budget relieving services.

The CVB will continue to cultivate a professional working relationship with the Sheraton/Reed Conference Center sales staff to solicit new conference business that produces overflow guestrooms to other Midwest City hotel properties. The CVB will actively participate with the Reed Center sales team in sales blitzes to help realize the

aforementioned new business and develop new meeting planner relationships.

**PROMOTIONAL MATERIAL:**

In an effort to better solicit and serve meeting planners, the CVB will continue to develop an 8.5" x 11" double-sided document that will serve as a selling and quick reference tool that outlines Midwest City meeting facilities, hotels, points of interest, amenities, and location. This promotional piece is estimated to be produced and available for distribution in August 2014.

The Midwest City pad map will be updated as needed, offering visitors a quick reference tool comprised of a comprehensive map and points of interest. The 8 1/2 X 14 printed tear away style map will include a legend of Midwest City shopping, dining, hospitality district, and other key interests that will enhance experiences for both residents and visitors. The pads will contain 100 copies and will be distributed to the MWC Welcome Center and all hotels/ motels in the hospitality district. The pad map will prove to be a condensed resource of information while being budget relieving to the production of multi-page Visitors Guides.

The new visitors guide produced in FY 2013-2014 will be made available by download on the CVB website in FY 2014-2015.

A monthly e-newsletter comprised of the latest CVB activities, accomplishments, available services, and upcoming events will be distributed to a host of recipients to include those who have requested a Visitors Guide, visited [www.visitmidwestcity.com](http://www.visitmidwestcity.com) and [www.madeinoklahomafestival.com](http://www.madeinoklahomafestival.com), community partners, industry partners, residents, and colleagues. To accomplish many goals, the e-newsletter will be used as an efficient communication tool to educate, inform, advocate, promote, influence, sell, and to simply connect with stakeholders. Internal relations, public relations, and marketing and promotion are the primary focus behind the e-newsletter.

## **MEETING PLANNER AND MARKETING ASSOCIATIONS:**

The CVB will maintain membership in OSAE (Oklahoma Society of Association Executives) for the opportunity to have a monthly interaction with meeting planners who represent various associations throughout the state. Attending local luncheons hosted by these organizations provides a means of networking between suppliers and meeting planners and is a crucial resource to stay connected within the industry. As a member benefit, the CVB will exhibit at OSAE's Annual Conference to gain exposure to Midwest City's hotels and all available meeting space to a captured audience. Participating as an active sponsoring partner with organizations provides many cost effective benefits such as quarterly ads and sponsor recognitions in e-newsletters, sponsor signage and identification at monthly meetings, annual conferences, and on organization web sites, as well as one paid registration to the annual conference. The CVB will also continue to meet on a quarterly membership fee free basis with fellow Convention & Visitors Bureaus from across the state to stay abreast of new industry trends, share marketing and tourism ideas, and gain insights on various industry-related business segments.

Involvement with meeting planner and tourism organizations not only reinforces Midwest City's commitment to eagerly support and serve businesses who actively participate in the local meetings market, but provides a means to cross promote Midwest City as a destination and aids in tracking tourism dollars. In an effort to further promote these ideals, the CVB will continue to foster relationships with all Midwest City hoteliers in the hospitality district by organizing and conducting bi-monthly meetings or as needed based upon incoming business.

Membership in Frontier Country Marketing Association will remain strong as a multitude of co-op marketing opportunities are available as a member's only benefit. Many of these ads are used to promote the services of the CVB as well as the special events produced in the CVB as well as Parks and Recreation.

The CVB will continue grooming a partnership with the OKC CVB for major sporting events that OKC is unable to accommodate.

OTIA (Oklahoma Travel Industry Association) provides tourism education and lobbying on behalf of the tourism industry as well as supports the efforts of the Oklahoma Tourism and Recreation Department in its funding of the State's tourism promotion campaign. Our membership will remain active with this organization.

## **CONFERENCE INCENTIVE FUNDS:**

Conference incentive funds are utilized to present attractive sponsorship opportunities for meeting planners to choose Midwest City as their destination meeting place. The incentive funds offer the meeting planner budget relieving opportunities for costly items such as marketing, incidentals, transportation or other various unplanned expenses that arise during the decision making, event planning stages, or the execution process of the conference. The strategy of offering supplemental funding is particularly significant when alternate cities or venues are also under consideration. Applying organizations will be required to qualify for the funding assistance based upon an economic impact assessment that includes room night revenue, catering revenue, hotel occupancy tax, local sales tax, market segment, rebooking probability, and potential industry prospects. Throughout the evaluation process, it is the goal of the CVB to ensure the City of Midwest City is featured as a highlighted sponsor by negotiating benefits such as endorsement in printed collateral, viral marketing, social media, audio visual presentations, complimentary tradeshow space, branded logo signage and verbal recognition.

## **SPECIAL EVENTS:**

The CVB will effectively strategize, develop, and execute the Made in Oklahoma Wine, Beer, and Food Festival implementing enhancements and positive changes to increase attendance, vendor participation, and sponsorships for its fourth year in 2015. The CVB looks forward to increasing sponsorship sales and maintaining those relationships created over the past three years. The sponsorship with OFMO has deemed success in securing 16 homegrown talent bands to perform at the festival. Media partners/sponsors have grown offering a greater demographic reach via a multitude of platforms. Some forms of marketing will continue to be created with tracking devices such as coupons and QR codes ultimately pushing people to visit the festival website. Repeat and

new vendors will be sought to grow and enhance the festival. The new car show partnership with Cruisin with Cops is planned to continue in the future. ABLE Commission laws make it very difficult for main portions of this event to survive so it would be in our best interest to pursue legislation for a change.

The CVB will introduce a fresh, new event to Midwest City in the fall of 2014. Town Center Plaza, specifically the Charles J. Johnson Park is the proposed venue for an Irish themed event featuring classic Irish musical entertainment, dance, cuisine, specialty beverage and merchandise. The inaugural “Shamrock Street Fest” is scheduled for October 18, 2014.

The intention of the two specially created special events is three fold: to increase spending throughout the community, to construct and streamline potential revenue opportunities, and to create brand imaging for the City while providing additional quality of life experiences for our residents – all of which results in economic vitality. To accomplish this goal, the CVB is currently and will continue to research competitive markets to successfully design and implement the two special events that reinforce the on-going message Midwest City is a community on the rise, an attractive destination to visit and a place to consider for business enterprise.

### **MARKETING:**

The CVB continues to brand the successful and innovative WE Are campaign as it is easily adaptable to specific Midwest City features. Advertisements have the ability of exclaiming WE Are Hospitality, WE Are Dining, WE Are History, WE Are Attractions, WE Are Parks, WE Are Recreation, WE Are Entertainment, WE Are Community, WE Are Midwest City. Based on the particular advertising opportunity, our story is told by projecting our brand and image with the logo, website, visitors guide and new to come, e-newsletter.

Advertising in publications that are designed specifically for meeting planners such as The Meeting Planner Guide and OSAE’s monthly e-newsletters is essential to remain in the forefront of meeting planners as they search for their next meeting destination. The CVB also plans

to maintain advertising strategies that work essentially for meeting planners, tour operators, and leisure travelers such as OTRD’s State Travel Guide, FCMA’s Vacation Guide, and Event Rack Cards. The newly designed and printed Midwest City Visitors Guide will be distributed through leads generated by various mediums including Certified Folder Display, the OTRD Fulfillment Program, FCMA website requests, CVB website requests, convention goody bags, and local businesses such as the Chamber of Commerce.

The Special Event marketing campaigns are designed to attract both residents and visitors to contribute to Midwest City’s economy by attending both the spring and fall festivals. To date, several publications and promotional avenues are being considered to include, print, TV, radio, viral marketing and social media. Media sponsors add a highly valuable benefit to marketing the festivals. If effective, many media mediums implemented in the 2013-2014 marketing plan for the Made in Oklahoma Wine, Beer and Food Festival will be reinstated in FY2014-2015.

The CVB will continue to foster interactions with internal media sources (Midwest Media) to showcase all Midwest City has to offer. The purpose will be to capitalize on free publicity through local print publications and viral mediums. The CVB will submit news worthy narratives to Midwest Media and Marketing Company in effort to elevate public perceptions and promote the city as an ideal place to live, visit, shop and dine.

The CVB will continue its Social Media campaign garnered through a contractual agreement with Vann & Associates who will continue to provide Facebook, YouTube, Twitter services, and website updates.

### **TRAINING:**

The MWC CVB will continue its affiliate membership with the Texas Association of Convention & Visitors Bureau (TACVB), as Oklahoma does not offer an equivalent association. This organization hosts two conferences a year that is comprised of plenary assembly featuring industry specialists, multiple continuing education sessions and a forum to examine travel industry changes and updates on a national level. The association provides beneficial information pertaining to industry

resources to cultivate relationships with hotel/motel owners and operators, state specific hotel and lodging associations, and restaurant associations. Membership and conference attendance provides a unique opportunity for the Midwest City Convention & Visitors Bureau to network with other affiliate Oklahoma CVB members to stay up-to-date on Oklahoma travel and tourism industry news and current events.

### **COMMUNITY RELATIONS:**

The CVB will continue to serve as a proactive participant in monthly marketing meetings orchestrated by the Chamber of Commerce. This meeting provides a forum for Midwest City marketing entities to share information in an effort to cross promote all Midwest City events and activities while avoiding any potential “double bookings”.

The CVB will continue meeting with all Midwest City hoteliers in the hospitality district by organizing and conducting regular meetings. The MWC Hotel/Motel Assembly meetings have proven to be beneficial to the communication efforts between the hoteliers, MWCPD, and the CVB in serving Midwest City city-wide group business. This hands-on approach provides guests a unique experience, ensuring an enjoyable stay which will ultimately encourage repeat visitation.

The CVB maintains an active partnership with the Midwest City Police Department and Community Action officers to continue to deliver an enjoyable environment to guests visiting the Midwest City hospitality district. Providing pertinent information has proven to be useful to public safety officers in determining potential high traffic areas and peak activity times throughout the city in an attempt to anticipate the needs of both visitors and residents.

In the sustained efforts to provide a unique experience for visiting guests, The MWC CVB has established a strong relationship with the Office of the Mayor to recognize key groups by acknowledging their visit, thanking them for choosing Midwest City as a place to do business. High profile organizations may be greeted with a welcome speech or honored with a framed proclamation.

### **DEPARTMENT: ECONOMIC DEVELOPMENT - 8710**

In years past, the City has contracted with the Midwest City Chamber of Commerce for various economic development activities.

This year, the City will continue to contract with the Chamber for certain initiatives involving Tinker Air Force Base and job recruitment.

The balance of the Economic Development program will be coordinated through a new position located within the city administration. The focus will be:

- 1) Promote the new Soldier Creek Industrial Park
- 2) Develop written retail incentive policies
- 3) Work to retain existing business within the community.

**FUND: EMERGENCY OPERATIONS (070)**  
**DEPARTMENT: EMERG OPERATION FUND (21)**  
**DEPARTMENT HEAD: MIKE BOWER**

| <b>EXPENDITURES</b>  | <b>ACTUAL<br/>2012-2013</b> | <b>AMENDED<br/>BUDGET<br/>2013-2014</b> | <b>ESTIMATED<br/>ACTUAL<br/>2013-2014</b> | <b>BUDGET<br/>2014-2015</b> |
|----------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| PERSONAL SERVICES    | 245,761                     | 235,814                                 | 248,124                                   | 283,408                     |
| BENEFITS             | 58,387                      | 63,351                                  | 55,502                                    | 61,098                      |
| MATERIALS & SUPPLIES | 427                         | 2,069                                   | 3,668                                     | 2,677                       |
| OTHER SERVICES       | 32,282                      | 34,516                                  | 27,465                                    | 29,492                      |
| CAPITAL OUTLAY       | 63,686                      | 106,315                                 | 98,815                                    | 169,045                     |
| TRANSFERS OUT        | 42,498                      | 43,498                                  | 43,498                                    | 43,498                      |
| <b>TOTAL</b>         | <b>443,041</b>              | <b>485,563</b>                          | <b>477,072</b>                            | <b>589,219</b>              |

| <b>REVENUES</b>      | <b>ACTUAL<br/>2012-2013</b> | <b>AMENDED<br/>BUDGET<br/>2013-2014</b> | <b>ESTIMATED<br/>ACTUAL<br/>2013-2014</b> | <b>BUDGET<br/>2014-2015</b> |
|----------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| TAXES                | 347,798                     | 350,706                                 | 355,730                                   | 349,581                     |
| INVESTMENT INTEREST  | 16,548                      | 12,044                                  | 19,064                                    | 18,498                      |
| CHARGES FOR SERVICES | 27,250                      | 27,250                                  | 27,250                                    | 27,250                      |
| MISCELLANEOUS        | -                           | -                                       | 7,137                                     | -                           |
| TRANSFERS IN         | 29,882                      | 29,000                                  | 18,500                                    | 15,000                      |
| <b>TOTAL</b>         | <b>421,478</b>              | <b>419,000</b>                          | <b>427,681</b>                            | <b>410,329</b>              |

| <b>BUDGETARY<br/>FUND BALANCE:</b> | <b>BUDGET<br/>FUND BAL.</b> | <b>REVENUES</b> | <b>EXPENSES</b> | <b>FUND<br/>BALANCE</b> |
|------------------------------------|-----------------------------|-----------------|-----------------|-------------------------|
| 6/30/2010                          | 727,006                     | 400,051         | 392,435         | 734,622                 |
| 6/30/2011                          | 734,622                     | 435,158         | 418,356         | 751,424                 |
| 6/30/2012                          | 751,424                     | 421,478         | 443,041         | 729,861                 |
| 6/30/2013                          | 729,861                     | 427,681         | 477,072         | 680,470                 |
| 6/30/2014                          | 680,470                     | 410,329         | 589,219         | 501,580                 |

**FINAL BUDGET 2014-2015**

| <b>PERSONAL SERVICES</b>       |                |
|--------------------------------|----------------|
| 10-01 SALARIES                 | 196,450        |
| 10-02 WAGES                    | 278            |
| 10-03 OVERTIME                 | 53,433         |
| 10-04 ADDITIONAL PAY           | 12,639         |
| 10-07 ALLOWANCES               | 3,000          |
| 10-07 PHONES                   | 780            |
| 10-10 LONGEVITY                | 4,571          |
| 10-11 SL BUYBACKS              | 2,444          |
| 10-12 VL BUYBACKS              | 2,295          |
| 10-13 PDO BUYBACKS             | 3,541          |
| 10-14 SICK LEAVE INCENTIVE     | 2,250          |
| 10-19 ON CALL                  | 840            |
| 10-27 SHIFT DIFFERENTIAL       | 461            |
| 10-95 1X SALARY ADJUSTMENT     | 426            |
| <b>TOTAL PERSONAL SERVICES</b> | <b>283,408</b> |

| <b>BENEFITS</b>                 |               |
|---------------------------------|---------------|
| 15-01 SOCIAL SECURITY           | 21,621        |
| 15-02 EMPLOYEE'S RETIREMENT     | 21,569        |
| 15-03 GROUP INSURANCE           | 15,097        |
| 15-13 LIFE                      | 221           |
| 15-14 DENTAL                    | 1,182         |
| 15-20 OVERHEAD HEALTH CARE COST | 1,408         |
| <b>TOTAL BENEFITS</b>           | <b>61,098</b> |

| <b>MATERIALS AND SUPPLIES</b>       |              |
|-------------------------------------|--------------|
| 20-64 FLEET PARTS                   | 1,244        |
| 20-65 FLEET LABOR                   | 1,433        |
| <b>TOTAL MATERIALS AND SUPPLIES</b> | <b>2,677</b> |

| <b>OTHER SERVICES AND CHARGES</b>       |               |
|-----------------------------------------|---------------|
| 30-02 SMALL TOOLS AND EQUIPMENT         | 4,000         |
| 30-21 SURPLUS PROPERTY                  | 1,367         |
| 30-24 MAINTENANCE OF EQUIPMENT          | 9,000         |
| 30-40 CONTRACTUAL                       | 3,000         |
| 30-43 HARDWARE/SOFTWARE MAINTENANCE     | 11,000        |
| 30-47 HR / PAYROLL LEASE                | 809           |
| 30-86 AUDIT                             | 316           |
| <b>TOTAL OTHER SERVICES AND CHARGES</b> | <b>29,492</b> |

(CONTINUED)

**FUND: EMERGENCY OPERATIONS (070)**  
**DEPARTMENT: EMERG OPERATION FUND (21)**  
**DEPARTMENT HEAD: MIKE BOWER**  
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| PERMANENT STAFFING    | FY 14-15   | FY 13-14   |
|-----------------------|------------|------------|
| EOC Manager           | 1          | 1          |
| Communication Spec II | 1.5        | 1.5        |
| <b>TOTAL</b>          | <b>2.5</b> | <b>2.5</b> |

**PERSONNEL  
POSITIONS  
SUMMARY:**

2006-07 - .5  
2007-08 - 1  
2008-09 - 1  
2009-10 - 1  
2010-11 - 2  
2011-12 - 2.5  
2012-13 - 2.5  
2013-14 - 2.5  
2014-15 - 2.5

| <b>CAPITAL OUTLAY</b>                |                |
|--------------------------------------|----------------|
| 40-02 FIXTURES, FURNITURE, EQUIPMENT | 166,845        |
| 40-49 COMPUTERS                      | 2,200          |
| <b>TOTAL CAPITAL OUTLAY</b>          | <b>169,045</b> |

| <b>TRANSFERS OUT</b>                     |               |
|------------------------------------------|---------------|
| 80-14 TRANSFERS OUT (TECHNOLOGY FUND 14) | 43,498        |
| <b>TOTAL TRANSFERS OUT</b>               | <b>43,498</b> |

**TOTAL DEPARTMENT REQUEST** 589,219

| <b>CAPITAL OUTLAY FY 14-15</b>       |                |
|--------------------------------------|----------------|
| Upgrade Fire Station Alerting System | 166,845        |
| 2 Laptop Computers                   | 2,200          |
| <b>TOTAL</b>                         | <b>169,045</b> |



FUND: ACTIVITY (115)  
DEPARTMENT: RECREATION (78)  
DEPARTMENT HEAD: VAUGHN SULLIVAN

| EXPENDITURES          | ACTUAL<br>2012-2013 | AMENDED<br>BUDGET<br>2013-2014 | ESTIMATED<br>ACTUAL<br>2013-2014 | BUDGET<br>2014-2015 |
|-----------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| PERSONAL SERVICES     | 21,077              | 30,300                         | 20,186                           | 23,388              |
| BENEFITS              | 1,613               | 2,319                          | 1,544                            | 1,789               |
| MATERIALS & SUPPLIES  | 89,831              | 87,563                         | 76,325                           | 76,500              |
| OTHER SERVICES        | 93,164              | 91,646                         | 76,560                           | 97,397              |
| CAPITAL OUTLAY        | 98,236              | 110,105                        | 110,105                          | 6,600               |
| TRANSFERS OUT - INTRA | 5,374               | 722                            | 722                              | 1,000               |
| <b>TOTAL</b>          | <b>309,295</b>      | <b>322,655</b>                 | <b>285,442</b>                   | <b>206,674</b>      |

| REVENUES             | ACTUAL<br>2012-2013 | AMENDED<br>BUDGET<br>2013-2014 | ESTIMATED<br>ACTUAL<br>2013-2014 | BUDGET<br>2014-2015 |
|----------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| CHARGES FOR SERVICES | 108,700             | 111,700                        | 91,550                           | 89,950              |
| INTEREST             | 6,343               | 5,000                          | 6,953                            | 6,326               |
| MISCELLANEOUS        | 93,136              | 88,185                         | 91,995                           | 92,926              |
| TRANSFERS IN         | 72,000              | 4,051                          | 4,051                            | 2,000               |
| TRANSFERS IN - INTRA | 5,374               | 722                            | 722                              | 1,000               |
| <b>TOTAL</b>         | <b>285,553</b>      | <b>209,658</b>                 | <b>195,271</b>                   | <b>192,202</b>      |

FINAL BUDGET 2014-2015

| 2310 - Parks/Park Play                |              |
|---------------------------------------|--------------|
| <b>MATERIALS &amp; SUPPLIES</b>       |              |
| 20-41 SUPPLIES                        | 1,000        |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>1,000</b> |
| <b>TOTAL DIVISION REQUEST</b>         | <b>1,000</b> |

| 2315 - Holiday Lights          |              |
|--------------------------------|--------------|
| <b>PERSONAL SERVICES</b>       |              |
| 10-02 WAGES                    | 2,550        |
| 10-95 1X SALARY ADJUSTMENT     | 170          |
| <b>TOTAL PERSONAL SERVICES</b> | <b>2,720</b> |
| <b>BENEFITS</b>                |              |
| 15-01 SOCIAL SECURITY          | 208          |
| <b>TOTAL BENEFITS</b>          | <b>208</b>   |

|                                           |               |
|-------------------------------------------|---------------|
| <b>MATERIALS &amp; SUPPLIES</b>           |               |
| 20-34 MAINTENANCE OF EQUIPMENT            | 3,000         |
| 20-41 SUPPLIES                            | 15,000        |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b>     | <b>18,000</b> |
| <b>OTHER SERVICES &amp; CHARGES</b>       |               |
| 30-01 UTILITIES/COMMUNICATIONS            | 9,000         |
| 30-40 CONTRACTUAL                         | 5,000         |
| 30-41 CONTRACT LABOR                      | 9,000         |
| 30-81 ADVERTISING - PROMOTION             | 8,000         |
| 30-82 REVENUE SHARING COSTS               | 1,500         |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>32,500</b> |
| <b>TOTAL DIVISION REQUEST</b>             | <b>53,428</b> |

(CONTINUED)

**FUND: ACTIVITY (115)**  
**DEPARTMENT: RECREATION (78)**  
**DEPARTMENT HEAD: VAUGHN SULLIVAN**  
**PAGE TWO**

| FUND BALANCE ESTIMATED ACTUAL AT 6-30-14 |                         |                       |                       |                         |
|------------------------------------------|-------------------------|-----------------------|-----------------------|-------------------------|
| DEPT/DIVISION                            | 6/30/13 FUND<br>BALANCE | ESTIMATED<br>REVENUES | ESTIMATED<br>EXPENSES | 6/30/14 FUND<br>BALANCE |
| 7810 - SOFTBALL                          | 114,946                 | 46,383                | 140,867               | 20,462                  |
| 7812 - BASEBALL                          | 358                     | -                     | -                     | 358                     |
| 7813 - PAVILIONS                         | 76,866                  | 22,626                | 13,952                | 85,540                  |
| 7814 - PARK FACILITIES                   | 9,449                   | 25,143                | 3,639                 | 30,953                  |
| 7815 - MISC PROGRAMS                     | 34,914                  | 32,044                | 35,884                | 31,074                  |
| 7816/910 - NATURE TRAIL                  | -                       | 675                   | 500                   | 175                     |
| 7817 - TREE BOARD                        | 43,566                  | 2,801                 | 2,751                 | 43,616                  |
| 7819 - ART BOARD                         | (372)                   | 4,000                 | -                     | 3,628                   |
| 7820 - SPECIAL EVENTS                    | 300                     | -                     | -                     | 300                     |
| 7822 - RENAISSANCE RUN                   | 8,822                   | 9,546                 | 7,500                 | 10,868                  |
| 2310 - PARK PLAY                         | -                       | 722                   | 722                   | -                       |
| 2315/2320 HOL LIGHTS/RUN                 | 24,841                  | 43,298                | 58,883                | 9,256                   |
| 2325 DOG PARKS                           | -                       | 650                   | -                     | 650                     |
| UNDESIGNATED-INTEREST                    | 19,072                  | 7,383                 | 722                   | 25,733                  |
|                                          | <b>332,762</b>          | <b>195,271</b>        | <b>265,420</b>        | <b>262,613</b>          |

| FUND BALANCE ESTIMATED ACTUAL AT 6-30-15 |                         |                       |                       |                         |
|------------------------------------------|-------------------------|-----------------------|-----------------------|-------------------------|
| DEPT/DIVISION                            | 6/30/14 FUND<br>BALANCE | ESTIMATED<br>REVENUES | ESTIMATED<br>EXPENSES | 6/30/15 FUND<br>BALANCE |
| 7810 - SOFTBALL                          | 20,462                  | 43,100                | 63,562                | -                       |
| 7812 - BASEBALL                          | 358                     | -                     | -                     | 358                     |
| 7813 - PAVILIONS                         | 85,540                  | 20,000                | 18,500                | 87,040                  |
| 7814 - PARK FACILITIES                   | 30,953                  | 23,101                | -                     | 54,054                  |
| 7815 - MISC PROGRAMS                     | 31,074                  | 28,700                | 36,750                | 23,024                  |
| 7816/910 - NATURE TRAIL                  | 175                     | 325                   | 500                   | -                       |
| 7817 - TREE BOARD                        | 43,616                  | -                     | 10,000                | 33,616                  |
| 7819 - ART BOARD                         | 3,628                   | 4,000                 | -                     | 7,628                   |
| 7820 - SPECIAL EVENTS                    | 300                     | -                     | -                     | 300                     |
| 7822 - RENAISSANCE RUN                   | 10,868                  | 9,000                 | 14,500                | 5,368                   |
| 2310 - PARK PLAY                         | -                       | 1,000                 | 1,000                 | -                       |
| 2315/2320 HOL LIGHTS/RUN                 | 9,256                   | 56,000                | 60,374                | 4,882                   |
| 2325 DOG PARKS                           | 650                     | 650                   | -                     | 1,300                   |
| UNDESIGNATED-INTEREST                    | 25,733                  | 6,326                 | 1,000                 | 31,059                  |
|                                          | <b>262,613</b>          | <b>192,202</b>        | <b>206,186</b>        | <b>248,629</b>          |

**2320 - Night Light Run**

|                                           |              |
|-------------------------------------------|--------------|
| <b>MATERIALS &amp; SUPPLIES</b>           |              |
| 20-41 SUPPLIES                            | 5,000        |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b>     | <b>5,000</b> |
| <b>OTHER SERVICES &amp; CHARGES</b>       |              |
| 30-41 CONTRACT LABOR                      | 2,000        |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>2,000</b> |
| <b>TOTAL DIVISION REQUEST</b>             | <b>7,000</b> |

**7810 - Softball**

|                                           |               |
|-------------------------------------------|---------------|
| <b>PERSONAL SERVICES</b>                  |               |
| 10-02 WAGES                               | 20,583        |
| 10-95 1X SALARY ADJUSTMENT                | 85            |
| <b>TOTAL PERSONAL SERVICES</b>            | <b>20,668</b> |
| <b>BENEFITS</b>                           |               |
| 15-01 SOCIAL SECURITY                     | 1,581         |
| <b>TOTAL BENEFITS</b>                     | <b>1,581</b>  |
| <b>MATERIALS &amp; SUPPLIES</b>           |               |
| 20-41 SUPPLIES                            | 18,000        |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b>     | <b>18,000</b> |
| <b>OTHER SERVICES &amp; CHARGES</b>       |               |
| 30-01 UTILITIES/COMMUNICATIONS            | 2,500         |
| 30-23 UPKEEP REAL PROPERTY                | 10,000        |
| 30-40 CONTRACTUAL                         | 4,000         |
| 30-47 H/R/PAYROLL LEASE                   | 647           |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>17,147</b> |

(CONTINUED)

FUND: ACTIVITY (115)  
DEPARTMENT: RECREATION (78)  
DEPARTMENT HEAD: VAUGHN SULLIVAN  
PAGE THREE

|                                           |               |
|-------------------------------------------|---------------|
| <b>CAPITAL OUTLAY</b>                     |               |
| 40-02 EQUIPMENT (Scoreboard)              | 6,600         |
| <b>TOTAL CAPITAL OUTLAY</b>               | <b>6,600</b>  |
| <b>TOTAL DIVISION REQUEST</b>             | <b>63,996</b> |
| <b>7813 - Pavilions</b>                   |               |
| <b>OTHER SERVICES &amp; CHARGES</b>       |               |
| 30-18 REFUNDS                             | 500           |
| 30-23 UPKEEP REAL PROPERTY                | 6,000         |
| 30-40 CONTRACTUAL                         | 12,000        |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>18,500</b> |
| <b>TOTAL DIVISION REQUEST</b>             | <b>18,500</b> |
| <b>7815 - Miscellaneous Programs</b>      |               |
| <b>MATERIALS &amp; SUPPLIES</b>           |               |
| 20-01 MISCELLANEOUS                       | 2,000         |
| 20-42 TRICK OR TREAT                      | 7,500         |
| 20-43 RECREATION CLASSES                  | 100           |
| 20-47 DANCE & TUMBLING                    | 500           |
| 20-49 HERSHEY TRACK MEET                  | 1,500         |
| 20-56 5TH & 6TH GRADE DANCE               | 1,400         |
| 20-57 FLAG FOOTBALL                       | 5,000         |
| 20-58 FATHER-DAUGHTER DANCE               | 8,000         |
| 20-68 MOM/SON BEACH PARTY                 | 500           |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b>     | <b>26,500</b> |
| <b>OTHER SERVICES &amp; CHARGES</b>       |               |
| 30-18 REFUNDS                             | 250           |
| 30-40 CONTRACTUAL - Instructors           | 10,000        |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>10,250</b> |
| <b>TOTAL DIVISION REQUEST</b>             | <b>36,750</b> |

(CONTINUED)

FUND: ACTIVITY (115)  
 DEPARTMENT: RECREATION (78)  
 DEPARTMENT HEAD: VAUGHN SULLIVAN  
 PAGE FOUR

| <b>7816 - Nature Trails</b>               |                |
|-------------------------------------------|----------------|
| <b>MATERIALS &amp; SUPPLIES</b>           |                |
| 20-41 SUPPLIES                            | 500            |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b>     | <b>500</b>     |
| <b>TOTAL DIVISION REQUEST 500</b>         |                |
| <b>7817 - Tree Board</b>                  |                |
| <b>OTHER SERVICES &amp; CHARGES</b>       |                |
| 20-07 TREES                               | 10,000         |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>10,000</b>  |
| <b>TOTAL DIVISION REQUEST 10,000</b>      |                |
| <b>7822 - Renaissance Run</b>             |                |
| <b>MATERIALS &amp; SUPPLIES</b>           |                |
| 20-41 SUPPLIES                            | 7,500          |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b>     | <b>7,500</b>   |
| <b>OTHER SERVICES &amp; CHARGES</b>       |                |
| 30-09 GRANTS                              | 5,000          |
| 30-40 CONTRACTUAL                         | 2,000          |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>7,000</b>   |
| <b>TOTAL DIVISION REQUEST 14,500</b>      |                |
| <b>00 - Undesignated</b>                  |                |
| <b>TRANSFERS INTRA-OUT</b>                |                |
| 80-23 TO PARK PLAY                        | 1,000          |
| <b>TOTAL TRANSFERS</b>                    | <b>1,000</b>   |
| <b>TOTAL DIVISION REQUEST 1,000</b>       |                |
| <b>TOTAL DEPARTMENT REQUEST</b>           | <b>206,674</b> |

FUND: PARK & RECREATION PROJECTS (123)  
DEPARTMENT: MWC PARKS & REC (06) & (23)  
DEPARTMENT HEAD: VAUGHN SULLIVAN

| EXPENDITURES         | ACTUAL           | AMENDED          | ESTIMATED        | BUDGET           |
|----------------------|------------------|------------------|------------------|------------------|
|                      | 2012-2013        | BUDGET 2013-2014 | ACTUAL 2013-2014 | BUDGET 2014-2015 |
| PERSONAL SERVICES    | 78,336           | 82,947           | 77,313           | 81,927           |
| BENEFITS             | 20,632           | 27,423           | 24,303           | 29,027           |
| MATERIALS & SUPPLIES | 6,695            | 12,861           | 9,061            | 10,782           |
| OTHER SERVICES       | 152,557          | 187,661          | 152,002          | 154,571          |
| CAPITAL OUTLAY       | 1,471,733        | 374,297          | 374,297          | 145,000          |
| DEBT SERVICE         | 63,539           | 152,493          | 152,494          | -                |
| TRANSFERS OUT        | 70,000           | 103,317          | 100,000          | -                |
| <b>TOTAL</b>         | <b>1,863,492</b> | <b>940,999</b>   | <b>889,470</b>   | <b>421,307</b>   |

| REVENUES             | ACTUAL           | AMENDED          | ESTIMATED        | BUDGET           |
|----------------------|------------------|------------------|------------------|------------------|
|                      | 2012-2013        | BUDGET 2013-2014 | ACTUAL 2013-2014 | BUDGET 2014-2015 |
| TAXES                | 429,380          | 432,971          | 439,172          | 431,583          |
| CHARGES FOR SERVICES | 12,700           | 3,850            | 11,000           | 6,500            |
| INTEREST             | 13,453           | 13,000           | 13,704           | 13,657           |
| MISCELLANEOUS        | 18               | -                | 25               | -                |
| TRANSFERS IN         | 1,416,494        | 186,690          | 150,819          | 88,900           |
| <b>TOTAL</b>         | <b>1,872,045</b> | <b>636,511</b>   | <b>614,720</b>   | <b>540,640</b>   |

| BUDGETARY     | BUDGET    |           |           | FUND    |              |
|---------------|-----------|-----------|-----------|---------|--------------|
| FUND BALANCE: | FUND BAL. | REVENUES  | EXPENSES  | BALANCE |              |
| 6/30/2010     | 225,123   | 500,350   | 268,222   | 457,251 | 06/30/11     |
| 6/30/2011     | 457,251   | 578,692   | 613,822   | 422,121 | 06/30/12     |
| 6/30/2012     | 422,121   | 1,872,045 | 1,863,492 | 430,674 | 06/30/13     |
| 6/30/2013     | 430,674   | 614,720   | 889,470   | 155,924 | 06/30/14 EST |
| 6/30/2014     | 155,924   | 540,640   | 421,307   | 275,257 | 06/30/15 EST |

Note: Transfer in comes from 14% of the distribution of the Hotel / Motel Tax Fund (225)

(CONTINUED)

FINAL BUDGET 2014-2015

PARK AND RECREATIONS (06)

| PERSONAL SERVICES              |               |
|--------------------------------|---------------|
| 10-01 SALARIES                 | 47,546        |
| 10-07 ALLOWANCES               | 1,308         |
| 10-07 PHONES                   | 367           |
| 10-10 LONGEVITY                | 935           |
| 10-11 SL BUYBACK               | 363           |
| 10-12 VL BUYBACK               | 262           |
| 10-13 PDO BUYBACK              | 206           |
| 10-14 SICK LEAVE INCENTIVE     | 293           |
| 10-95 1X SALARY ADJUSTMENT     | 130           |
| <b>TOTAL PERSONAL SERVICES</b> | <b>51,411</b> |

| BENEFITS                        |               |
|---------------------------------|---------------|
| 15-01 SOCIAL SECURITY           | 3,905         |
| 15-02 EMPLOYEES' RETIREMENT     | 6,891         |
| 15-03 GROUP INSURANCE           | 5,644         |
| 15-06 TRAVEL & SCHOOL           | 6,000         |
| 15-13 LIFE                      | 67            |
| 15-14 DENTAL                    | 534           |
| 15-20 OVERHEAD HEALTH CARE COST | 195           |
| <b>TOTAL BENEFITS</b>           | <b>23,236</b> |

| MATERIALS & SUPPLIES                  |              |
|---------------------------------------|--------------|
| 20-41 SUPPLIES - PARKS/REC & ROLL     | 5,000        |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>5,000</b> |

| OTHER SERVICES & CHARGES                  |                |
|-------------------------------------------|----------------|
| 30-01 UTILITIES/COMMS                     | 40,000         |
| 30-21 SURPLUS PROPERTY                    | 473            |
| 30-23 UPKEEP                              | 30,000         |
| 30-40 CONTRACTUAL                         | 30,000         |
| 30-47 HR/PAYROLL LEASE                    | 249            |
| 30-86 AUDIT                               | 390            |
| 30-91 SPECIAL EVENTS                      | 46,400         |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>147,512</b> |

| CAPITAL OUTLAY              |                |
|-----------------------------|----------------|
| 40-04 PARK IMPROVEMENTS     | 105,000        |
| 40-14 REMODEL               | 40,000         |
| <b>TOTAL CAPITAL OUTLAY</b> | <b>145,000</b> |

|                                 |                |
|---------------------------------|----------------|
| <b>TOTAL DEPARTMENT REQUEST</b> | <b>372,158</b> |
|---------------------------------|----------------|

**FUND: PARK & RECREATION PROJECTS (123)**  
**DEPARTMENT: MWC PARKS & REC (06) & (23)**  
**DEPARTMENT HEAD: VAUGHN SULLIVAN**  
**PAGE TWO**

| PERMANENT STAFFING             | FY 14-15    | FY 13-14    |
|--------------------------------|-------------|-------------|
| Park & Rec Supervisor          | 0.33        | 0.33        |
| Sports & Rec Supervisor        | 0.25        | 0.25        |
| Special Events & Marketing Mgr | 0.44        | 0.44        |
| <b>TOTAL</b>                   | <b>1.02</b> | <b>1.02</b> |

| SEASONAL  | FY 14-15 | FY 13-14 |
|-----------|----------|----------|
| PARK PLAY | 9        | 9        |

**CAPITAL OUTLAY DETAIL FY 14-15:**

|                                                       |                |
|-------------------------------------------------------|----------------|
| Additional Basketball, Vet Memorial and Trail Parking | 65,000         |
| Community Center Exterior Water Proofing              | 40,000         |
| Garden Pavillion, Tennis & Basketball Restroom        | 40,000         |
| <b>TOTAL</b>                                          | <b>145,000</b> |

**APPROVED BUT UNFUNDED HIGH RANKING**

**Five Year Plan:**

|                                   |    |   |
|-----------------------------------|----|---|
| Original Square Mile Central Park | \$ | * |
| Athletic Facility Improvements    | \$ | * |
| *To Be Determined                 |    |   |

**SPECIAL EVENTS (30-91):**

|                                       |               |
|---------------------------------------|---------------|
| Pow Wow                               | 1,500         |
| Tribute to Liberty                    | 25,000        |
| Veterans Day Parade                   | 5,000         |
| Concerts in Park                      | 8,500         |
| Sunset Cinema                         | 2,400         |
| Other Special Event Programming Funds | 4,000         |
| <b>TOTAL</b>                          | <b>46,400</b> |

PERSONNEL  
POSITIONS  
SUMMARY:  
2006-07 - 0  
2007-08 - .33  
2008-09 - .77  
2009-10 - .77  
2010-11 - 1.08  
2011-12 - 1.02  
2012-13 - 1.02  
2013-14 - 1.02  
2014-15 - 1.02

**PARK PLAY (23)**

**PERSONAL SERVICES**

|                                |               |
|--------------------------------|---------------|
| 10-01 SALARY - REC & ROLL      | 12,929        |
| 10-02 WAGES - REC & ROLL       | 16,699        |
| 10-07 PHONES                   | 120           |
| 10-10 LONGEVITY                | 284           |
| 10-12 VACATION BUYBACK         | 130           |
| 10-13 PDO BUYBACK              | 87            |
| 10-14 SL INCENTIVE             | 225           |
| 10-95 1X SALARY ADJUSTMENT     | 43            |
| <b>TOTAL PERSONAL SERVICES</b> | <b>30,516</b> |

**BENEFITS**

|                                 |              |
|---------------------------------|--------------|
| 15-01 SOCIAL SECURITY           | 2,325        |
| 15-02 RETIREMENT                | 1,849        |
| 15-03 GROUP INSURANCE           | 1,337        |
| 15-13 LIFE                      | 22           |
| 15-14 DENTAL                    | 194          |
| 15-20 OVERHEAD HEALTH CARE COST | 64           |
| <b>TOTAL BENEFITS</b>           | <b>5,791</b> |

**MATERIALS & SUPPLIES**

|                                       |              |
|---------------------------------------|--------------|
| 20-41 SUPPLIES - PARKS/REC & ROLL     | 3,500        |
| 20-63 FLEET MAINTENANCE - FUEL        | 974          |
| 20-64 FLEET MAINTENANCE - PARTS       | 310          |
| 20-65 FLEET MAINTENANCE - LABOR       | 998          |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>5,782</b> |

**OTHER SERVICES & CHARGES**

|                                           |              |
|-------------------------------------------|--------------|
| 30-01 UTILITIES/COMMS - REC & ROLL        | 250          |
| 30-40 CONTRACTUAL - REC & ROLL            | 6,000        |
| 30-47 HR/PAYROLL LEASE                    | 809          |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>7,059</b> |

**TOTAL DEPARTMENT REQUEST 49,149**

**TOTAL FUND REQUEST 421,307**

FUND: CDBG (141)  
DEPARTMENT: GRANTS MANAGEMENT  
DEPARTMENT HEAD: TERRI CRAFT  
NON-FISCAL FUND

| EXPENDITURES         | ACTUAL<br>2012-2013 | AMENDED<br>BUDGET<br>2013-2014 | ESTIMATED<br>ACTUAL<br>2013-2014 | BUDGET<br>2014-2015 |
|----------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| PERSONAL SERVICES    | 219,425             | 225,321                        | 224,816                          | 235,646             |
| BENEFITS             | 76,160              | 94,370                         | 85,923                           | 94,918              |
| MATERIALS & SUPPLIES | 1,069               | 2,951                          | 1,203                            | 1,155               |
| OTHER SERVICES       | 3,843               | 5,262                          | 4,315                            | 4,217               |
| GRANT ACTIVITY       | 311,000             | 341,903                        | 257,688                          | 174,427             |
| CAPITAL OUTLAY       | 14,099              | 31,501                         | 12,041                           | 1,000               |
| TOTAL                | 625,596             | 701,308                        | 585,986                          | 511,362             |

| REVENUES          | ACTUAL<br>2012-2013 | AMENDED<br>BUDGET<br>2013-2014 | ESTIMATED<br>ACTUAL<br>2013-2014 | BUDGET<br>2014-2015 |
|-------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| INTERGOVERNMENTAL | 498,874             | 564,889                        | 448,087                          | 365,826             |
| MISCELLANEOUS     | 2,169               | -                              | -                                | -                   |
| TRANSFER IN       | 119,399             | 136,408                        | 136,408                          | 145,536             |
| TOTAL             | 620,442             | 701,297                        | 584,495                          | 511,362             |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES | EXPENSES | FUND<br>BALANCE |
|----------------------------|---------------------|----------|----------|-----------------|
| 6/30/2010                  | 6,794               | 760,866  | 760,250  | 7,410           |
| 6/30/2011                  | 7,410               | 637,293  | 635,403  | 9,300           |
| 6/30/2012                  | 9,300               | 620,442  | 625,596  | 4,146           |
| 6/30/2013                  | 4,146               | 584,495  | 585,986  | 2,655           |
| 6/30/2014                  | 2,655               | 511,362  | 511,362  | 2,655           |

(CONTINUED)

FINAL BUDGET 2014-2015

**CDBG PROGRAMS (3901)**

| PERSONAL SERVICES          |        |
|----------------------------|--------|
| 10-01 SALARY               | 49,474 |
| 10-07 PHONES               | 480    |
| 10-10 LONGEVITY            | 1,077  |
| 10-95 1X SALARY ADJUSTMENT | 170    |

**TOTAL PERSONAL SERVICES** 51,201

| BENEFITS                        |       |
|---------------------------------|-------|
| 15-01 SOCIAL SECURITY           | 3,880 |
| 15-02 RETIREMENT                | 6,847 |
| 15-03 GROUP HEALTH INSURANCE    | 5,348 |
| 15-04 WORKERS COMP INSURANCE    | 756   |
| 15-13 LIFE                      | 88    |
| 15-14 DENTAL                    | 777   |
| 15-20 OVERHEAD HEALTH CARE COST | 255   |

**TOTAL BENEFITS** 17,952

| OTHER SERVICES & CHARGES        |     |
|---------------------------------|-----|
| 30-47 H/R/PAYROLL LEASE         | 324 |
| 30-85 INSURANCE/FIRE-THEFT-LIAB | 214 |

**TOTAL OTHER SERVICES & CHARGES** 538

**TOTAL DIVISION REQUEST** 69,691

**CDBG PROGRAMS (3902)**

| PERSONAL SERVICES (HOUSING REHAB) |               |
|-----------------------------------|---------------|
| 10-01 SALARY                      | 41,456        |
| 10-10 LONGEVITY                   | 2,500         |
| 10-95 1X SALARY ADJUSTMENT        | 170           |
| <b>TOTAL PERSONAL SERVICES</b>    | <u>44,126</u> |

**FUND: CDBG (141)**  
**DEPARTMENT: GRANTS MANAGEMENT**  
**DEPARTMENT HEAD: TERRI CRAFT**  
**NON-FISCAL FUND**  
**PAGE TWO**

| PERMANENT STAFFING | FY 14-15   | FY 13-14   |
|--------------------|------------|------------|
| Director           | 0.9        | 0.9        |
| Housing Rehab.     | 1          | 1          |
| Secretary          | 1          | 1          |
| Planning Assistant | 1          | 1          |
| <b>TOTAL</b>       | <b>3.9</b> | <b>3.9</b> |

.10 of Director to Hospital (425) FY 09-10

**PERSONNEL  
POSITIONS  
SUMMARY:**

- 2006-07 - 4
- 2007-08 - 4
- 2008-09 - 4
- 2009-10 - 3.9
- 2010-11 - 3.9
- 2011-12 - 3.9
- 2012-13 - 3.9
- 2013-14 - 3.9
- 2014-15 - 3.9

**(CONTINUED)**

| <b>BENEFITS</b>                 |       |
|---------------------------------|-------|
| 15-01 SOCIAL SECURITY           | 3,376 |
| 15-02 RETIREMENT                | 5,957 |
| 15-03 GROUP HEALTH INSURANCE    | 8,251 |
| 15-04 WORKERS COMP INSURANCE    | 756   |
| 15-13 LIFE                      | 88    |
| 15-14 DENTAL                    | 777   |
| 15-20 OVERHEAD HEALTH CARE COST | 255   |

**TOTAL BENEFITS** 19,460

| <b>OTHER SERVICES &amp; CHARGES</b> |     |
|-------------------------------------|-----|
| 30-47 H/R/PAYROLL LEASE             | 323 |
| 30-85 INSURANCE/FIRE-THEFT-LIAB     | 213 |

**TOTAL OTHER SERVICES & CHARGES** 536

**TOTAL DIVISION REQUEST** 64,121

**CDBG PROGRAMS (3903)**

| <b>PERSONAL SERVICES (HOUSING REHAB)</b> |        |
|------------------------------------------|--------|
| 10-01 SALARY                             | 54,816 |
| 10-07 PHONES                             | 480    |
| 10-10 LONGEVITY                          | 2,500  |
| 10-95 1X SALARY ADJUSTMENT               | 170    |

**TOTAL PERSONAL SERVICES** 57,966

| <b>BENEFITS</b>                 |        |
|---------------------------------|--------|
| 15-01 SOCIAL SECURITY           | 4,398  |
| 15-02 RETIREMENT                | 7,761  |
| 15-03 GROUP HEALTH INSURANCE    | 11,186 |
| 15-04 WORKERS COMP INSURANCE    | 756    |
| 15-13 LIFE                      | 88     |
| 15-14 DENTAL                    | 777    |
| 15-20 OVERHEAD HEALTH CARE COST | 255    |

**TOTAL BENEFITS** 25,220



FUND: CDBG (141)  
DEPARTMENT: GRANTS MANAGEMENT  
DEPARTMENT HEAD: TERRI CRAFT  
NON-FISCAL FUND  
PAGE THREE

|                                           |                       |
|-------------------------------------------|-----------------------|
| <b>OTHER SERVICES &amp; CHARGES</b>       |                       |
| 30-47 H/R PAYROLL LEASE                   | 324                   |
| 30-85 INSURANCE/FIRE-THEFT-LIAB           | <u>214</u>            |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | 538                   |
| <b>TOTAL DIVISION REQUEST</b>             | <u><u>83,724</u></u>  |
| <b>GRANT ACTIVITY (3924)</b>              |                       |
| <b>MATERIALS &amp; SUPPLIES</b>           |                       |
| 20-63 FLEET FUEL                          | 391                   |
| 20-64 FLEET PARTS                         | 49                    |
| 20-65 FLEET LABOR                         | <u>215</u>            |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b>     | 655                   |
| <b>EXPENDITURES</b>                       |                       |
| 30-08 HOUSING REHABILITATION ADMIN        | 3,000                 |
| 30-09 PROPERTY MAINT ADMIN (Code Enf.)    | 6,415                 |
| 30-10 GENERAL ADMINISTRATION              | 3,000                 |
| 30-11 FAIR HOUSING SERVICES               | 8,000                 |
| 30-12 CONTINGENCY                         | 12,312                |
| 30-13 AUTUMN HOUSE SOCIAL SERVICE         | 14,000                |
| 30-15 BEFORE/AFTER SCHOOL                 | 14,000                |
| 30-16 AT RISK YOUTH & FAMILY PR           | 11,500                |
| 30-17 SLUM/BLIGHT IMPROVEMENTS            | 15,000                |
| 30-18 PRIMARY SYSTEM HOME REPAIRS         | 80,000                |
| 30-19 SHARE-A-FARE PROGRAM                | 2,200                 |
| 30-21 SR MED RIDE PROGRAM                 | <u>5,000</u>          |
| <b>TOTAL EXPENDITURES</b>                 | 174,427               |
| <b>CAPITAL OUTLAY</b>                     |                       |
| 40-49 COMPUTER                            | <u>1,000</u>          |
| <b>TOTAL CAPITAL OUTLAY</b>               | 1,000                 |
| <b>TOTAL DIVISION REQUEST</b>             | <u><u>176,082</u></u> |

(CONTINUED)

FUND: CDBG (141)  
DEPARTMENT: GRANTS MANAGEMENT  
DEPARTMENT HEAD: TERRI CRAFT  
NON-FISCAL FUND  
PAGE FOUR

| <b>ADMINISTRATIVE STAFF (3999)</b>        |                |
|-------------------------------------------|----------------|
| <b>PERSONAL SERVICES (GRANTS MGMT.)</b>   |                |
| 10-01 SALARY                              | 75,738         |
| 10-07 ALLOWANCES                          | 2,700          |
| 10-07 PHONES                              | 702            |
| 10-10 LONGEVITY                           | 2,250          |
| 10-14 SICK LEAVE INCENTIVE                | 810            |
| 10-95 1X SALARY ADJUSTMENT                | 153            |
| <b>TOTAL PERSONAL SERVICES</b>            | <b>82,353</b>  |
| <b>BENEFITS</b>                           |                |
| 15-01 SOCIAL SECURITY                     | 6,246          |
| 15-02 RETIREMENT                          | 11,023         |
| 15-03 GROUP HEALTH INSURANCE              | 10,067         |
| 15-04 WORKERS COMP INSURANCE              | 757            |
| 15-06 TRAVEL & SCHOOL                     | 2,000          |
| 15-13 LIFE                                | 79             |
| 15-14 DENTAL                              | 1,067          |
| 15-20 OVERHEAD HEALTH CARE COST           | 1,047          |
| <b>TOTAL BENEFITS</b>                     | <b>32,286</b>  |
| <b>MATERIALS &amp; SUPPLIES</b>           |                |
| 20-41 SUPPLIES                            | 500            |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b>     | <b>500</b>     |
| <b>OTHER SERVICES &amp; CHARGES</b>       |                |
| 30-47 H/R/PAYROLL LEASE                   | 291            |
| 30-72 MEMBERSHIP/SUBSCRIPTIONS            | 2,100          |
| 30-85 INSURANCE/FIRE-THEFT-LIAB           | 214            |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>2,605</b>   |
| <b>TOTAL DIVISION REQUEST</b>             | <b>117,744</b> |
| <b>TOTAL DEPARTMENT REQUEST</b>           | <b>511,362</b> |

FUND: COMMUNITY DEVELOPMENT BLOCK GRANT  
(141)

activities and services provided to Midwest City residents.

Community Development Block Grant (CDBG) funds are appropriated by the U.S. Department of Housing and Urban Development to assist in the development of viable urban communities, including decent housing, a suitable living environment and expanded economic opportunities, principally for persons of low to moderate income. The city estimates \$365,825 in new CDBG funding this year. The following is a summary of CDBG projects and activities planned for FY2014-15.

Funding for the Property Maintenance Program and Slum Blight Improvement Program will continue in FY'2015 at reduced levels. Funds will also continue to be used for the Primary Systems Home Repair Program, Before and After School Care Scholarships, Senior Social Services, At-Risk Youth and Family Program, Share-A-Fare Program, Med Ride and Fair Housing Services.

Community Development Block Grant staff continue to manage the Transitional Housing Program; Housing Rehabilitation Loan Program; Homebuyer Assistance Program; the Purchase/Rehab/Infill Program; Volunteer Income Tax Assistance (VITA) Program; Emergency Utility Assistance Program, and the Community Facility Grant Program.

The CDBG funded Grants Management staff also provides grant oversight for other grant programs and projects operated by the city. Staff will continue to seek compatible housing and community development program funding to expand upon and add to existing

FUND: GRANTS/HOUSING ACTIVITIES (142)  
DEPARTMENT: GRANTS MANAGEMENT DIVISION  
DEPARTMENT HEAD: TERRI CRAFT

| EXPENDITURES   | ACTUAL<br>2012-2013 | AMENDED<br>BUDGET<br>2013-2014 | ESTIMATED<br>ACTUAL<br>2013-2014 | BUDGET<br>2014-2015 |
|----------------|---------------------|--------------------------------|----------------------------------|---------------------|
| OTHER SERVICES | 44,956              | 290,500                        | 114,865                          | 221,000             |
| TOTAL          | 44,956              | 290,500                        | 114,865                          | 221,000             |

| REVENUES               | ACTUAL<br>2012-2013 | AMENDED<br>BUDGET<br>2013-2014 | ESTIMATED<br>ACTUAL<br>2013-2014 | BUDGET<br>2014-2015 |
|------------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| INTEREST               | 47                  | -                              | 59                               | -                   |
| INTERGOVERNMENTAL-3710 | 2                   | -                              | -                                | -                   |
| MISCELLANEOUS-3710     | 11,952              | -                              | 8,234                            | -                   |
| MISCELLANEOUS-3720     | 9,555               | 4,800                          | 9,985                            | 7,200               |
| MISCELLANEOUS-3730     | 3,413               | 13,089                         | -                                | -                   |
| INTERGOVERNMENTAL-3731 | 35,000              | 95,000                         | 100,000                          | -                   |
| TOTAL                  | 59,969              | 112,889                        | 118,278                          | 7,200               |

FINAL BUDGET 2014-2015

**HOUSING - SPECIAL PROJECTS (3710)**

| OTHER SERVICES & CHARGES   |         |
|----------------------------|---------|
| 30-04 OTHER EXPENSES       | 16,500  |
| 30-07 H REHAB LOAN PROGRAM | 100,000 |
| 30-23 UPKEEP REAL PROPERTY | 3,500   |

**TOTAL OTHER SERVICES & CHARGES** 120,000

**TOTAL DIVISION REQUEST** 120,000

**HOUSING - TRANSITIONAL HOUSING (3720)**

| OTHER SERVICES & CHARGES      |       |
|-------------------------------|-------|
| 30-01 UTILITIES/COMMUNICATION | 3,000 |
| 30-02 APPLIANCES/EQUIPMENT    | 500   |
| 30-03 MOWING                  | 2,000 |
| 30-04 OTHER EXPENSES          | 500   |
| 30-23 UPKEEP REAL PROPERTY    | 2,000 |

**TOTAL OTHER SERVICES & CHARGES** 8,000

**TOTAL DIVISION REQUEST** 8,000

**HOUSING - HOME - PROGRAM (3730)**

| OTHER SERVICES & CHARGES |        |
|--------------------------|--------|
| 30-04 OTHER EXPENSES     | 93,000 |

**TOTAL OTHER SERVICES & CHARGES** 93,000

**TOTAL DIVISION REQUEST** 93,000

**TOTAL DEPARTMENT REQUEST** 221,000

(CONTINUED)

FUND: GRANTS/HOUSING ACTIVITIES (142)  
 DEPARTMENT: GRANTS MANAGEMENT DIVISION  
 DEPARTMENT HEAD: TERRI CRAFT  
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**EXPENDITURES**

**HOUSING - SPECIAL PROJECTS (3710)**

|                | ACTUAL<br>2012-2013 | AMENDED<br>BUDGET<br>2013-2014 | ESTIMATED<br>ACTUAL<br>2013-2014 | BUDGET<br>2014-2015 |
|----------------|---------------------|--------------------------------|----------------------------------|---------------------|
| OTHER SERVICES | 4,921               | 108,500                        | 24,865                           | 120,000             |
| TOTAL          | 4,921               | 108,500                        | 24,865                           | 120,000             |

**HOUSING - TRANSITIONAL HOUSING - PROGRAM (3720)**

|                | ACTUAL<br>2012-2013 | AMENDED<br>BUDGET<br>2013-2014 | ESTIMATED<br>ACTUAL<br>2013-2014 | BUDGET<br>2014-2015 |
|----------------|---------------------|--------------------------------|----------------------------------|---------------------|
| OTHER SERVICES | 20,035              | 10,000                         | 10,000                           | 8,000               |
| TOTAL          | 20,035              | 10,000                         | 10,000                           | 8,000               |

**HOUSING - HOME - PROGRAM (3730)**

|                | ACTUAL<br>2012-2013 | AMENDED<br>BUDGET<br>2013-2014 | ESTIMATED<br>ACTUAL<br>2013-2014 | BUDGET<br>2014-2015 |
|----------------|---------------------|--------------------------------|----------------------------------|---------------------|
| OTHER SERVICES | -                   | 92,000                         | -                                | 93,000              |
| TOTAL          | -                   | 92,000                         | -                                | 93,000              |

**HOUSING - HOME - GRANT (3731)**

|                | ACTUAL<br>2012-2013 | AMENDED<br>BUDGET<br>2013-2014 | ESTIMATED<br>ACTUAL<br>2013-2014 | BUDGET<br>2014-2015 |
|----------------|---------------------|--------------------------------|----------------------------------|---------------------|
| OTHER SERVICES | 20,000              | -                              | 80,000                           | -                   |
| TOTAL          | 20,000              | -                              | 80,000                           | -                   |

(CONTINUED)

FUND: GRANTS/HOUSING ACTIVITIES (142)  
DEPARTMENT: GRANTS MANAGEMENT DIVISION  
DEPARTMENT HEAD: TERRI CRAFT  
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|                                                               | BUDGET    |          |          | FUND     |                    |
|---------------------------------------------------------------|-----------|----------|----------|----------|--------------------|
|                                                               | FUND BAL. | REVENUES | EXPENSES | BALANCE  |                    |
| <b><u>HOUSING - SPECIAL PROJECTS (3710)</u></b>               |           |          |          |          |                    |
| 06/30/09                                                      | 104,402   | 17,672   | 10,150   | 111,924  | 06/30/10           |
| 06/30/10                                                      | 111,924   | 33,177   | 25,444   | 119,657  | 06/30/11           |
| 06/30/11                                                      | 119,657   | -        | 6,405    | 149,883  | 06/30/12           |
| 06/30/12                                                      | 149,883   | 11,954   | 4,921    | 156,916  | 06/30/13           |
| 06/30/13                                                      | 156,916   | 8,234    | 24,865   | 140,285  | 06/30/14 ESTIMATED |
| 06/30/14                                                      | 140,285   | -        | 120,000  | 20,285   | 06/30/15 ESTIMATED |
| <b><u>HOUSING - TRANSITIONAL HOUSING - PROGRAM (3720)</u></b> |           |          |          |          |                    |
| 06/30/09                                                      | 16,428    | 3,285    | 75       | 19,638   | 06/30/10           |
| 06/30/10                                                      | 19,638    | 2,128    | 2,107    | 19,659   | 06/30/11           |
| 06/30/11                                                      | 19,659    | 11,311   | 8,808    | 22,162   | 06/30/12           |
| 06/30/12                                                      | 22,162    | 9,555    | 20,035   | 11,682   | 06/30/13           |
| 06/30/13                                                      | 11,682    | 9,985    | 6,398    | 15,269   | 06/30/14 ESTIMATED |
| 06/30/14                                                      | 15,269    | 7,200    | 8,000    | 14,469   | 06/30/15 ESTIMATED |
| <b><u>HOUSING - TRANSITIONAL HOUSING - GRANT (3721)</u></b>   |           |          |          |          |                    |
| 06/30/09                                                      | (3,750)   | 5,785    | 7,918    | (5,883)  | 06/30/10           |
| 06/30/10                                                      | (5,883)   | 11,295   | 9,014    | (3,602)  | 06/30/11           |
| 06/30/11                                                      | (3,602)   | -        | -        | (3,602)  | 06/30/12           |
| 06/30/12                                                      | (3,602)   | -        | -        | (3,602)  | 06/30/13           |
| 06/30/13                                                      | (3,602)   | -        | (3,602)  | 0        | 06/30/14 ESTIMATED |
| 06/30/14                                                      | 0         | -        | -        | 0        | 06/30/15 ESTIMATED |
| <b><u>HOUSING - HOME - PROGRAM (3730)</u></b>                 |           |          |          |          |                    |
| 06/30/09                                                      | 155,986   | 80,409   | 5,920    | 230,475  | 06/30/10           |
| 06/30/10                                                      | 230,475   | 2,900    | 119,777  | 113,598  | 06/30/11           |
| 06/30/11                                                      | 113,598   | 13,084   | 21,760   | 104,922  | 06/30/12           |
| 06/30/12                                                      | 104,922   | 3,412    | -        | 108,334  | 06/30/13           |
| 06/30/13                                                      | 108,334   | -        | -        | 108,334  | 06/30/14 ESTIMATED |
| 06/30/14                                                      | 108,334   | -        | 93,000   | 15,334   | 06/30/15 ESTIMATED |
| <b><u>HOUSING - HOME - GRANT (3731)</u></b>                   |           |          |          |          |                    |
| 06/30/09                                                      | -         | 75,000   | 75,000   | -        | 06/30/10           |
| 06/30/10                                                      | -         | -        | -        | -        | 06/30/11           |
| 06/30/11                                                      | -         | 50,000   | 75,000   | (25,000) | 06/30/12           |
| 06/30/12                                                      | (25,000)  | 35,000   | 20,000   | (10,000) | 06/30/13           |
| 06/30/13                                                      | (10,000)  | 100,000  | 80,000   | 10,000   | 06/30/14 ESTIMATED |
| 06/30/14                                                      | 10,000    | -        | -        | 10,000   | 06/30/15 ESTIMATED |

NOTE: Grants Division acknowledges the negative fund balance.

FUND: GRANTS/HOUSING ACTIVITIES (142)  
DEPARTMENT: HOUSING

Grants Management staff provides management of the above activities in conjunction with CDBG funded activities.

The Grants/Housing Activities Fund supports three program areas: Housing – Special Projects; Housing – Transitional Housing Program; and Housing – HOME Projects. A variety of grants, loan repayments, program income and rental proceeds provide funding for activities.

Special Projects for 2015 include the Housing Rehabilitation Loan Program and property upkeep of (6) residential lots in the Original Mile.

The Transitional Housing Program supports four city-owned residential properties for transitional housing for homeless families. Travelers Aid Society DBA Upward Transitions provides case management through the Family Outreach Services Program for homeless families.

HOME Investment Partnerships Act (HOME) projects are supported through new grants applied for through the Oklahoma Housing Finance Agency (OHFA) and program income generated from existing housing activities. The Homebuyer Assistance Program will continue with new HOME funding. Due to rule changes with the HOME Program, staff will be evaluating and planning for new eligible activities. HOME also funds housing surveys, fair housing activities, and other eligible administrative expenses.

FUND: GRANTS (143)  
DEPARTMENTS: VARIOUS  
DEPARTMENT HEAD: GUY HENSON

| EXPENDITURES         | ACTUAL<br>2012-2013 | AMENDED<br>BUDGET<br>2013-2014 | ESTIMATED<br>ACTUAL<br>2013-2014 | BUDGET<br>2014-2015 |
|----------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| PERSONAL SERVICES    | 82,075              | 105,688                        | 49,584                           | 96,288              |
| BENEFITS             | 11,108              | 5,201                          | 3,558                            | 18,506              |
| MATERIALS & SUPPLIES | 6,685               | 7,211                          | 7,211                            | -                   |
| OTHER SERVICES       | 410,944             | 586,726                        | 586,726                          | -                   |
| CAPITAL OUTLAY       | 121,596             | 91,348                         | 70,089                           | -                   |
| TRANSFERS OUT        | 140,984             | 2,006,582                      | 2,001,602                        | 15,000              |
| <b>TOTAL</b>         | <b>773,392</b>      | <b>2,802,756</b>               | <b>2,718,770</b>                 | <b>129,794</b>      |

| REVENUES          | ACTUAL<br>2012-2013 | AMENDED<br>BUDGET<br>2013-2014 | ESTIMATED<br>ACTUAL<br>2013-2014 | BUDGET<br>2014-2015 |
|-------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| INTERGOVERNMENTAL | 773,526             | 2,790,333                      | 2,698,855                        | 125,406             |
| TRANSFERS IN      | 3,156               | 6,894                          | 6,894                            | 2,500               |
| <b>TOTAL</b>      | <b>776,682</b>      | <b>2,797,227</b>               | <b>2,705,749</b>                 | <b>127,906</b>      |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES  | EXPENSES  | FUND<br>BALANCE |              |
|----------------------------|---------------------|-----------|-----------|-----------------|--------------|
| 6/30/2010                  | 16,252              | 2,468,926 | 2,476,709 | 8,469           | 6/30/2011    |
| 6/30/2011                  | 8,469               | 1,104,425 | 1,103,163 | 9,731           | 6/30/2012    |
| 6/30/2012                  | 9,731               | 836,682   | 773,392   | 73,021          | 6/30/2013    |
| 6/30/2013                  | 73,021              | 2,705,749 | 2,718,770 | 60,000          | 6/30/14-EST* |
| 6/30/2014                  | 60,000              | 127,906   | 129,794   | 58,112          | 6/30/15-EST* |

\*6/30/14 and 6/30/15 est fund balances include \$60,000 in vacant lots acquired with Neighborhood Stabilization Grant funding and held for investment purposes.

FINAL BUDGET 2014-2015

| 2100 - Emergency Operations      |                |
|----------------------------------|----------------|
| <b>TRANSFER OUT</b>              |                |
| 80-70 EMERGENCY OPERATIONS (070) | 15,000         |
| <b>TOTAL TRANSFER OUT</b>        | <b>15,000</b>  |
| <b>TOTAL DEPARTMENT REQUEST</b>  | <b>15,000</b>  |
| 6210 - Police                    |                |
| <b>PERSONAL SERVICES</b>         |                |
| 10-03 OVERTIME                   | 96,288         |
| <b>TOTAL PERSONAL SERVICES</b>   | <b>96,288</b>  |
| <b>BENEFITS</b>                  |                |
| 15-01 SOCIAL SECURITY            | 7,274          |
| 15-02 RETIREMENT                 | 11,232         |
| <b>TOTAL BENEFITS</b>            | <b>18,506</b>  |
| <b>TOTAL DEPARTMENT REQUEST</b>  | <b>114,794</b> |
| <b>TOTAL FUND REQUEST</b>        | <b>129,794</b> |



FUND: DOWNTOWN REDEVELOPMENT (194)  
DEPARTMENT: REDEVELOPMENT (92)  
DEPARTMENT HEAD: GUY HENSON

| EXPENDITURES         | ACTUAL<br>2012-2013 | AMENDED<br>BUDGET<br>2013-2014 | ESTIMATED<br>ACTUAL<br>2013-2014 | BUDGET<br>2014-2015 |
|----------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| PERSONAL SERVICES    | 40,295              | 45,941                         | 47,089                           | 50,853              |
| BENEFITS             | 14,659              | 18,328                         | 17,885                           | 18,848              |
| MATERIALS & SUPPLIES | 71                  | 300                            | 300                              | 300                 |
| OTHER SERVICES       | 42,560              | 108,786                        | 69,079                           | 100,435             |
| CAPITAL OUTLAY       | 439,608             | 1,608,705                      | 1,510,460                        | 1,505,000           |
| TRANSFER OUT         | 505,247             | 459,350                        | 459,350                          | 664,350             |
| <b>TOTAL</b>         | <b>1,042,440</b>    | <b>2,241,410</b>               | <b>2,104,163</b>                 | <b>2,339,786</b>    |

| REVENUES             | ACTUAL<br>2012-2013 | AMENDED<br>BUDGET<br>2013-2014 | ESTIMATED<br>ACTUAL<br>2013-2014 | BUDGET<br>2014-2015 |
|----------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| CHARGES FOR SERVICES | 1,205,786           | 1,208,368                      | 1,385,000                        | 1,322,000           |
| INTEREST             | 51,959              | 27,483                         | 63,815                           | 60,817              |
| MISCELLANEOUS        | -                   | -                              | 1,040                            | -                   |
| LOAN PROCEEDS        | 36,716              | -                              | 38,594                           | 40,569              |
| TRANSFERS IN         | 6,865               | -                              | -                                | -                   |
| <b>TOTAL</b>         | <b>1,301,326</b>    | <b>1,235,851</b>               | <b>1,488,449</b>                 | <b>1,423,386</b>    |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES | EXPENSES | FUND<br>BALANCE |
|----------------------------|---------------------|----------|----------|-----------------|
|----------------------------|---------------------|----------|----------|-----------------|

|           |           |           |           |           |               |
|-----------|-----------|-----------|-----------|-----------|---------------|
| 6/30/2010 | 1,971,192 | 944,016   | 656,524   | 2,258,684 | 6/30/2011     |
| 6/30/2011 | 2,258,684 | 1,119,333 | 907,733   | 2,470,284 | 6/30/2012     |
| 6/30/2012 | 2,470,284 | 1,301,326 | 1,042,440 | 2,729,170 | 6/30/2013     |
| 6/30/2013 | 2,729,170 | 1,488,449 | 2,104,163 | 2,113,456 | 6/30/14 - EST |
| 6/30/2014 | 2,113,456 | 1,423,386 | 2,339,786 | 1,197,055 | 6/30/15 - EST |

Restricted Fund Balance: held by the Ok County Court Clerk for 29th Street Property (687,000)

FY 13-14 Clock Tower Loan \$224,690 (224,690)

Accounts Receivable - Sooner Town Center (67,208)

218,157

FINAL BUDGET 2014-2015

**(9210) Special Projects**

| CAPITAL OUTLAY                          |                  |
|-----------------------------------------|------------------|
| 40-06 INFRASTRUCTURE                    | 350,000          |
| 40-14 REMODEL                           | 50,000           |
| 40-15 IMPROVEMENTS OTHER THAN BUILDINGS | 105,000          |
| 40-XX PROJECTS APPROVED BY COUNCIL      | 1,000,000        |
| <b>TOTAL CAPITAL OUTLAY</b>             | <b>1,505,000</b> |

| TRANSFER OUT                            |                |
|-----------------------------------------|----------------|
| 80-XX UTILITIES AUTHORITY (193)         | 250,000        |
| 80-17 TRAILER PARK (017)                | 139,350        |
| 80-90 RETURN ON OWNERS INV (425) C PRIN | 275,000        |
| <b>TOTAL TRANSFER OUT</b>               | <b>664,350</b> |

**(9250) General Operations**

| PERSONAL SERVICES              |               |
|--------------------------------|---------------|
| 10-01 SALARIES                 | 34,146        |
| 10-02 WAGES                    | 7,956         |
| 10-03 OVERTIME                 | 1,051         |
| 10-07 ALLOWANCES               | 760           |
| 10-07 PHONES                   | 276           |
| 10-10 LONGEVITY                | 630           |
| 10-11 SL BUYBACK               | 497           |
| 10-12 VL BUYBACK               | 263           |
| 10-13 PDO BUYBACK              | 276           |
| 10-14 SL INCENTIVE             | 180           |
| 10-18 SEPARATION PAY           | 4,742         |
| 10-95 1X SALARY ADJUSTMENT     | 77            |
| <b>TOTAL PERSONAL SERVICES</b> | <b>50,853</b> |

| BENEFITS                      |       |
|-------------------------------|-------|
| 15-01 SOCIAL SECURITY         | 3,869 |
| 15-02 RETIREMENT              | 5,754 |
| 15-03 GROUP INSURANCE         | 2,054 |
| 15-04 WORKER'S COMP INSURANCE | 682   |
| 15-06 TRAVEL & SCHOOL         | 6,000 |

(CONTINUED)

**FUND: DOWNTOWN REDEVELOPMENT (194)**  
**DEPARTMENT: REDEVELOPMENT (92)**  
**DEPARTMENT HEAD: GUY HENSON**  
**PAGE TWO**

| PERMANENT STAFFING            | FY 14-15        | FY 13-14        |
|-------------------------------|-----------------|-----------------|
| Facilities Project Supervisor | 0.25            | 0.25            |
| City Attorney                 | 0.20            | 0.20            |
| <b>TOTAL</b>                  | <b>0.45</b>     | <b>0.45</b>     |
| <b>PART TIME:</b>             | <b>FY 14-15</b> | <b>FY 13-14</b> |
| Accountant                    | 0.18            | 0.18            |

City Attorney - .20 Downtown Redev (194); .20 Hosp Auth (425); .60 City Attorney (010-04)  
 Facilities Project Spvr - .25 (Fund 194); .25 Welcome Cntr (045); .50 Street (010-09)

**CAPITAL OUTLAY DETAIL: FY 14-15**

|                                                                                              |                  |
|----------------------------------------------------------------------------------------------|------------------|
| Sewer Line Extension SE 29th & Douglas<br>(Includes engineering, easements and construction) | 350,000          |
| Wayfinding Signage for City Hall                                                             | 30,000           |
| ADA Transitional Plan Implementation                                                         | 75,000           |
| Security Access Control - City Hall                                                          | 50,000           |
| Projects approved by Council                                                                 | 1,000,000        |
|                                                                                              | <u>1,505,000</u> |

**PERSONNEL  
 POSITIONS  
 SUMMARY:**

|               |
|---------------|
| 2006-07 - .25 |
| 2007-08 - .70 |
| 2008-09 - .70 |
| 2009-10 - .45 |
| 2010-11 - .45 |
| 2011-12 - .45 |
| 2012-13 - .45 |
| 2013-14 - .45 |
| 2014-15 - .45 |

**(9250) General Operations**

|                                 |               |
|---------------------------------|---------------|
| 15-13 LIFE                      | 40            |
| 15-14 DENTAL                    | 152           |
| 15-20 OVERHEAD HEALTH CARE COST | 297           |
| <b>TOTAL BENEFITS</b>           | <u>18,848</u> |

**MATERIALS & SUPPLIES**

|                                      |            |
|--------------------------------------|------------|
| 20-41 SUPPLIES                       | 300        |
| <b>TOTAL MATERIAL &amp; SUPPLIES</b> | <u>300</u> |

**OTHER SERVICES & CHARGES**

|                                              |                |
|----------------------------------------------|----------------|
| 30-40 CONTRACTUAL - FIREWORKS                | 25,000         |
| 30-40 CONTRACTUAL - SE 29TH CHRISTMAS LIGHTS | 20,000         |
| 30-40 CONTRACTUAL - MISCELLANEOUS            | 12,000         |
| 30-40 STRATEGIC PLANNING                     | 20,000         |
| 30-40 SHOP LOCAL CAMPAIGN                    | 8,000          |
| 30-40 CITY VIDEO PROGRAMING                  | 15,000         |
| 30-47 HR/PAYROLL LEASE                       | 186            |
| 30-85 INS/FIRE/THEFT/LIABILITY               | 249            |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b>    | <u>100,435</u> |

**TOTAL DEPARTMENT REQUEST**

**2,339,786**

**CAPITAL OUTLAY DETAIL: FY 13-14**

|                               |                  |
|-------------------------------|------------------|
| AIR DEPOT UTILITY LINE        | 434,621          |
| Land Acquisition              | 75,920           |
| Mid-America Park Construction | 113,000          |
| Pool Marquee                  | 43,800           |
| Match for Golf Course Fence   | 54,900           |
| MIDWEST BLVD FENCE            | 215,690          |
| Midwest Blvd Fence            | 50,000           |
| ORIG SQ MILE MONUMENTS        | 96,980           |
| RECONSTRUCT (MID-AMER/RIC)    | 194,310          |
| LAND ACQUISITION              | 161,239          |
| MID AMERICA PARK DESIGN       | 70,000           |
|                               |                  |
|                               |                  |
| <b>TOTAL</b>                  | <b>1,510,460</b> |

FUND: URBAN RENEWAL (201)  
 DEPARTMENT: URBAN RENEWAL  
 DEPARTMENT HEAD: GUY HENSON

**FINAL BUDGET 2014-2015**

| EXPENDITURES   | ACTUAL    | AMENDED   | ESTIMATED | BUDGET    |
|----------------|-----------|-----------|-----------|-----------|
|                | 2012-2013 | BUDGET    | ACTUAL    | BUDGET    |
|                | 2013-2014 | 2013-2014 | 2013-2014 | 2014-2015 |
| OTHER SERVICES | 13        | 6,000     | 1,000     | 6,000     |
| TOTAL          | 13        | 6,000     | 1,000     | 6,000     |

| OTHER SERVICES & CHARGES                  |              |
|-------------------------------------------|--------------|
| 30-44 ADMIN/PROFESSIONAL SERVICES         | 5,000        |
| 30-51 OTHER GOVT EXPENSE                  | 1,000        |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>6,000</b> |
| <b>TOTAL DEPARTMENT REQUEST</b>           | <b>6,000</b> |

| REVENUES            | ACTUAL    | AMENDED   | ESTIMATED | BUDGET    |
|---------------------|-----------|-----------|-----------|-----------|
|                     | 2012-2013 | BUDGET    | ACTUAL    | BUDGET    |
|                     | 2013-2014 | 2013-2014 | 2013-2014 | 2014-2015 |
| INVESTMENT INTEREST | 353       | 248       | 424       | 397       |
| TOTAL               | 353       | 248       | 424       | 397       |

| BUDGETARY     | BUDGET    |          |          | FUND    |                 |
|---------------|-----------|----------|----------|---------|-----------------|
| FUND BALANCE: | FUND BAL. | REVENUES | EXPENSES | BALANCE |                 |
| 6/30/2010     | 16,757    | 322      | 1,581    | 15,498  | 6/30/2011       |
| 6/30/2011     | 15,498    | 302      | 463      | 15,337  | 6/30/2012       |
| 6/30/2012     | 15,337    | 353      | 13       | 15,677  | 6/30/2013       |
| 6/30/2013     | 15,677    | 424      | 1,000    | 15,101  | 6/30/2014 - EST |
| 6/30/2014     | 15,101    | 397      | 6,000    | 9,498   | 6/30/2015 - EST |

**FUND: ANIMALS BEST FRIEND - (220)**  
**DEPARTMENT: ANIMAL WELFARE**  
**DEPARTMENT HEAD: BRANDON CLABES**

**FINAL BUDGET 2014-2015**

| <b>EXPENDITURES</b>    | <b>ACTUAL<br/>2012-2013</b> | <b>AMENDED<br/>BUDGET<br/>2013-2014</b> | <b>ESTIMATED<br/>ACTUAL<br/>2013-2014</b> | <b>BUDGET<br/>2014-2015</b> |
|------------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| MATERIALS AND SUPPLIES | 519                         | 3,000                                   | 3,174                                     | 5,000                       |
| OTHER SERVICES         | -                           | 6,000                                   | -                                         | -                           |
| CAPITAL OUTLAY         | 6,950                       | 19,000                                  | 5,000                                     | 8,500                       |
| TRANSFERS              | -                           | 20,000                                  | 20,000                                    | -                           |
| <b>TOTAL</b>           | <b>7,469</b>                | <b>48,000</b>                           | <b>28,174</b>                             | <b>13,500</b>               |

|                                    |                      |
|------------------------------------|----------------------|
| <b>MATERIALS AND SUPPLIES</b>      |                      |
| 20-41 SUPPLIES                     | <u>5,000</u>         |
| <b>TOTAL MATERIAL AND SUPPLIES</b> | 5,000                |
| <b>CAPITAL OUTLAY</b>              |                      |
| 40-14 REMODEL                      | <u>8,500</u>         |
| <b>TOTAL CAPITAL OUTLAY</b>        | 8,500                |
| <b>TOTAL DEPARTMENT REQUEST</b>    | <u><b>13,500</b></u> |

| <b>REVENUES</b>     | <b>ACTUAL<br/>2012-2013</b> | <b>AMENDED<br/>BUDGET<br/>2013-2014</b> | <b>ESTIMATED<br/>ACTUAL<br/>2013-2014</b> | <b>BUDGET<br/>2014-2015</b> |
|---------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| FINES & FORFEITURES | 12,394                      | 14,041                                  | 14,442                                    | 14,000                      |
| INTEREST            | 1,290                       | 907                                     | 1,172                                     | 1,075                       |
| MISCELLANEOUS       | 1,323                       | 1,000                                   | 140                                       | -                           |
| <b>TOTAL</b>        | <b>15,007</b>               | <b>15,948</b>                           | <b>15,754</b>                             | <b>15,075</b>               |

| <b>BUDGETARY<br/>FUND BALANCE:</b> | <b>BUDGET<br/>FUND BAL.</b> | <b>REVENUES</b> | <b>EXPENSES</b> | <b>FUND<br/>BALANCE</b> |                 |
|------------------------------------|-----------------------------|-----------------|-----------------|-------------------------|-----------------|
| 6/30/2010                          | 24,805                      | 10,927          | 2,922           | 32,810                  | 6/30/2011       |
| 6/30/2011                          | 32,810                      | 22,179          | 659             | 54,330                  | 6/30/2012       |
| 6/30/2012                          | 54,330                      | 15,007          | 7,469           | 61,868                  | 6/30/2013       |
| 6/30/2013                          | 61,868                      | 15,754          | 28,174          | 49,448                  | 6/30/2014 - EST |
| 6/30/2014                          | 49,448                      | 15,075          | 13,500          | 51,023                  | 6/30/2015 - EST |

FUND: HOTEL/MOTEL (225)  
DEPARTMENT: ECONOMIC (87)  
DEPARTMENT HEAD: GUY HENSON

| EXPENDITURES  | ACTUAL<br>2012-2013 | AMENDED<br>BUDGET<br>2013-2014 | ESTIMATED<br>ACTUAL<br>2013-2014 | BUDGET<br>2014-2015 |
|---------------|---------------------|--------------------------------|----------------------------------|---------------------|
| TRANSFERS OUT | 592,540             | 592,000                        | 619,799                          | 635,000             |
| TOTAL         | 592,540             | 592,000                        | 619,799                          | 635,000             |

| REVENUES | ACTUAL<br>2012-2013 | AMENDED<br>BUDGET<br>2013-2014 | ESTIMATED<br>ACTUAL<br>2013-2014 | BUDGET<br>2014-2015 |
|----------|---------------------|--------------------------------|----------------------------------|---------------------|
| TAXES    | 592,540             | 592,000                        | 619,799                          | 635,000             |
| TOTAL    | 592,540             | 592,000                        | 619,799                          | 635,000             |

**FINAL BUDGET 2014-2015**

| TRANSFERS OUT                        |                |
|--------------------------------------|----------------|
| 80-23 PARK & REC (123) 14%           | 88,900         |
| 80-46 ECONOMIC DEVELOPMENT (046) 56% | 355,600        |
| 80-74 WELCOME CENTER (045) 30%       | 190,500        |
| <b>TOTAL TRANSFERS OUT</b>           | <b>635,000</b> |
| <b>TOTAL DEPARTMENT REQUEST</b>      | <b>635,000</b> |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES | EXPENSES | FUND<br>BALANCE   |
|----------------------------|---------------------|----------|----------|-------------------|
| 6/30/2009                  | -                   | 564,315  | 564,315  | - 6/30/2010       |
| 6/30/2010                  | -                   | 549,000  | 549,000  | - 6/30/2011       |
| 6/30/2011                  | -                   | 571,541  | 571,541  | - 6/30/2012       |
| 6/30/2012                  | -                   | 592,540  | 592,540  | - 6/30/2013       |
| 6/30/2013                  | -                   | 619,799  | 619,799  | - 6/30/2014 - EST |
| 6/30/2014                  | -                   | 635,000  | 635,000  | - 6/30/2015 - EST |

FUND: COURT BONDS (235)  
 DEPT: CITY CLERK  
 DEPT HEAD: RHONDA ATKINS

| EXPENDITURES  | ACTUAL<br>2012-2013 | AMENDED<br>BUDGET<br>2013-2014 | ESTIMATED<br>ACTUAL<br>2013-2014 | BUDGET<br>2014-2015 |
|---------------|---------------------|--------------------------------|----------------------------------|---------------------|
| TRANSFERS OUT | 1,856               | 2,361                          | 2,361                            | 2,361               |
| TOTAL         | 1,856               | 2,361                          | 2,361                            | 2,361               |

| REVENUES | ACTUAL<br>2012-2013 | AMENDED<br>BUDGET<br>2013-2014 | ESTIMATED<br>ACTUAL<br>2013-2014 | BUDGET<br>2014-2015 |
|----------|---------------------|--------------------------------|----------------------------------|---------------------|
| INTEREST | 1,856               | 2,361                          | 2,361                            | 2,361               |
|          | 1,856               | 2,361                          | 2,361                            | 2,361               |

**FINAL BUDGET 2014-2015**

|                                 |                     |
|---------------------------------|---------------------|
| <b>TOTAL TRANSFERS</b>          |                     |
| 80-04 GENERAL FUND (010)        | <u>2,361</u>        |
| <b>TOTAL TRANSFERS</b>          | 2,361               |
| <b>TOTAL DEPARTMENT REQUEST</b> | <u><u>2,361</u></u> |

**FUND: DISASTER RELIEF & NBHD SVCS CLEANUP (310)**  
**DEPARTMENT: DISASTER RELIEF (88) & NBHD SVCS CLEANUP (15)**  
**DEPARTMENT HEAD: GUY HENSON**

| EXPENDITURES           | ACTUAL        | AMENDED             | ESTIMATED           | BUDGET              |
|------------------------|---------------|---------------------|---------------------|---------------------|
|                        | 2012-2013     | BUDGET<br>2013-2014 | ACTUAL<br>2013-2014 | BUDGET<br>2014-2015 |
| PERSONAL SERVICES      | 17,129        | -                   | -                   | 97,690              |
| BENEFITS               | 2,312         | -                   | -                   | 27,323              |
| MATERIALS AND SUPPLIES | 6,014         | 976                 | 2,075               | -                   |
| OTHER SERVICES         | 68,779        | 685,045             | 100,040             | 165,000             |
| CAPITAL OUTLAY         | -             | -                   | 1,242               | -                   |
| TRANSFER OUT           | -             | 39,763              | 39,763              | -                   |
| <b>TOTAL</b>           | <b>94,234</b> | <b>725,784</b>      | <b>143,120</b>      | <b>290,013</b>      |

| REVENUES                             | ACTUAL        | AMENDED             | ESTIMATED           | BUDGET              |
|--------------------------------------|---------------|---------------------|---------------------|---------------------|
|                                      | 2012-2013     | BUDGET<br>2013-2014 | ACTUAL<br>2013-2014 | BUDGET<br>2014-2015 |
| INTERGOVERNMENTAL                    | 12,644        | -                   | 98,057              | -                   |
| CHARGES FOR SERVICES                 | 48,186        | 60,000              | 64,000              | 60,000              |
| WRITE OFFS - 25% Current & Prior Yrs | (40,504)      | (15,000)            | (16,000)            | (15,000)            |
| INTEREST                             | 24,636        | 17,725              | 32,650              | 32,066              |
| MISCELLANEOUS - Adm Fee              | 64,403        | 79,336              | 84,700              | 80,222              |
| WRITE OFFS - 25% Current & Prior Yrs | (11,445)      | (19,834)            | (21,175)            | (20,055)            |
| MISCELLANEOUS - Non-Gov't Grants     | -             | 520,000             | -                   | -                   |
| <b>TOTAL</b>                         | <b>97,920</b> | <b>642,227</b>      | <b>242,232</b>      | <b>137,233</b>      |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES  | EXPENSES | FUND<br>BALANCE |           |             |
|----------------------------|---------------------|-----------|----------|-----------------|-----------|-------------|
|                            | 6/30/2010           | 1,406,993 | 206,709  | 363,582         | 1,250,120 | 6/30/11     |
|                            | 6/30/2011           | 1,250,120 | 77,897   | 87,628          | 1,240,389 | 6/30/12     |
|                            | 6/30/2012           | 1,240,389 | 97,920   | 94,234          | 1,244,075 | 6/30/13     |
|                            | 6/30/2013           | 1,244,075 | 242,232  | 143,120         | 1,343,187 | 6/30/14 EST |
|                            | 6/30/2014           | 1,343,187 | 137,233  | 290,013         | 1,190,407 | 6/30/15 EST |

**Estimated Fund Balance at 06/30/14:**

|                     |                  |
|---------------------|------------------|
| Cash                | 1,278,910        |
| Accounts Receivable | 257,110          |
| Deferred revenue    | (192,833)        |
| <b>TOTAL</b>        | <b>1,343,187</b> |

**FINAL BUDGET 2014-2015**

**1510 - NEIGHBORHOOD SERVICES**

| PERSONAL SERVICES              |               |
|--------------------------------|---------------|
| 10-01 SALARY                   | 93,922        |
| 10-07 PHONE ALLOWANCE          | 780           |
| 10-10 LONGEVITY                | 2,088         |
| 10-14 SL INCENTIVE             | 900           |
| <b>TOTAL PERSONAL SERVICES</b> | <b>97,690</b> |

| BENEFITS                        |               |
|---------------------------------|---------------|
| 15-01 SOCIAL SECURITY           | 7,414         |
| 15-02 RETIREMENT                | 13,083        |
| 15-03 GROUP HEALTH INSURANCE    | 5,348         |
| 15-13 LIFE                      | 88            |
| 15-14 DENTAL                    | 777           |
| 15-20 OVERHEAD HEALTH CARE COST | 614           |
| <b>TOTAL BENEFITS</b>           | <b>27,323</b> |

| OTHER SERVICES & CHARGES                  |                |
|-------------------------------------------|----------------|
| 30-40 CONTRACTUAL                         | 105,000        |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>105,000</b> |

|                               |                |
|-------------------------------|----------------|
| <b>TOTAL DIVISION REQUEST</b> | <b>230,013</b> |
|-------------------------------|----------------|

**8810 - SAFETY**

| OTHER SERVICES & CHARGES                  |               |
|-------------------------------------------|---------------|
| 30-40 CONTRACTUAL                         | 10,000        |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>10,000</b> |

|                               |               |
|-------------------------------|---------------|
| <b>TOTAL DIVISION REQUEST</b> | <b>10,000</b> |
|-------------------------------|---------------|

**8890 - DISASTER**

| OTHER SERVICES & CHARGES                  |               |
|-------------------------------------------|---------------|
| 30-40 CONTRACTUAL                         | 50,000        |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>50,000</b> |

|                               |               |
|-------------------------------|---------------|
| <b>TOTAL DIVISION REQUEST</b> | <b>50,000</b> |
|-------------------------------|---------------|

|                                 |                |
|---------------------------------|----------------|
| <b>TOTAL DEPARTMENT REQUEST</b> | <b>290,013</b> |
|---------------------------------|----------------|

FUND: HOSPITAL AUTHORITY (425)  
DEPARTMENT: COMPOUNDED PRINCIPAL 9010  
DEPARTMENT HEAD: GUY HENSON

FINAL BUDGET 2014-2015

**COMPOUNDED PRINCIPAL**

**EXPENDITURES**

|                          | ACTUAL<br>2012-2013 | AMENDED<br>BUDGET<br>2013-2014 | ESTIMATED<br>ACTUAL<br>2013-2014 | BUDGET<br>2014-2015 |
|--------------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| OTHER SERVICES & CHARGES | 97,919              | 810,000                        | 810,000                          | 110,000             |
| TRANSFER OUT-INTRA       | 1,138,800           | 1,272,233                      | 1,282,411                        | 1,422,624           |
| <b>TOTAL</b>             | <b>1,236,719</b>    | <b>2,082,233</b>               | <b>2,092,411</b>                 | <b>1,532,624</b>    |

**REVENUES**

|                           | ACTUAL<br>2012-2013 | AMENDED<br>BUDGET<br>2013-2014 | ESTIMATED<br>ACTUAL<br>2013-2014 | BUDGET<br>2014-2015 |
|---------------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| INVEST. INT. & DIVIDEND   | 766,500             | 642,323                        | 882,951                          | 910,000             |
| UNREALIZED GAINS / LOSSES | 7,400,763           | -                              | 7,961,552                        | -                   |
| MISCELLANEOUS             | -                   | -                              | 8,561                            | -                   |
| EARNED LEASE INCOME       | -                   | -                              | 896,934                          | 896,934             |
| TRANSFERS IN (194) ROI    | 250,000             | 250,000                        | 250,000                          | 275,000             |
| <b>TOTAL</b>              | <b>8,417,263</b>    | <b>892,323</b>                 | <b>9,999,998</b>                 | <b>2,081,934</b>    |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES | EXPENSES | FUND<br>BALANCE |
|----------------------------|---------------------|----------|----------|-----------------|
|----------------------------|---------------------|----------|----------|-----------------|

|           |            |             |            |            |               |
|-----------|------------|-------------|------------|------------|---------------|
| 6/30/2008 | 56,000,887 | (9,854,763) | 1,202,564  | 44,943,560 | 6/30/2009     |
| 6/30/2009 | 44,943,560 | 4,732,503   | 976,588    | 48,699,475 | 6/30/2010     |
| 6/30/2010 | 48,699,475 | 11628466    | 2163244    | 58,164,697 | 6/30/2011     |
| 6/30/2011 | 58,164,697 | 45,976      | 1,270,673  | 56,940,000 | 6/30/2012     |
| 6/30/2012 | 56,940,000 | 8,417,263   | 1,236,719  | 64,120,544 | 6/30/2013     |
| 7/1/2012  | 64,120,544 |             | 11,585,392 | 52,535,152 | Note (1)      |
| 6/30/2013 | 52,535,152 | 9,999,998   | 2,092,411  | 60,442,739 | 6/30/2014-EST |
| 6/30/2014 | 60,442,739 | 2,081,934   | 1,532,624  | 60,992,049 | 6/30/2015-EST |

Loan to Sooner Town Center-3      See Note (2)      3,400,000

**COMPOUNDED PRINCIPAL (90-10)**

**OTHER SERVICES AND CHARGES**

|                                         |                |
|-----------------------------------------|----------------|
| 29-02 TRUSTEE FEES                      | 110,000        |
| <b>TOTAL OTHER SERVICES AND CHARGES</b> | <b>110,000</b> |

**TRANSFERS OUT**

|                             |                  |
|-----------------------------|------------------|
| 80-01 2% TO DISCRETIONARY   | 1,422,624        |
| <b>TOTAL TRANSFERS- OUT</b> | <b>1,422,624</b> |

**TOTAL COMPOUND PRINCIPAL REQUEST      1,532,624**

**COMPOUNDED 06/30/2014 ESTIMATED**

|                                   |                   |
|-----------------------------------|-------------------|
| CASH                              | 2,480,741         |
| REAL ESTATE                       | 1,027,245         |
| INV-JP MORGAN                     | 64,326,894        |
| HELD BY OTHERS                    | 4,193,251         |
| LIABILITIES-DEFERRED REVENUES HMA | (11,585,392)      |
| <b>FUND BALANCE</b>               | <b>60,442,739</b> |

**COMPOUNDED 06/30/2015 ESTIMATED**

|                                   |                   |
|-----------------------------------|-------------------|
| CASH                              | 921,935           |
| CASH                              | 1,314,449         |
| REAL ESTATE                       | 1,027,245         |
| INV-JP MORGAN                     | 64,223,628        |
| HELD BY OTHERS                    | 4,193,251         |
| LIABILITIES-DEFERRED REVENUES HMA | (10,688,459)      |
| <b>FUND BALANCE</b>               | <b>60,992,049</b> |

**NOTE DISCLOSURE:**

- (1) Recorded prepaid rent liability 7/1/2013 not previously recorded.
- (2) A loan of \$3.4 million to Sooner Town Center -3 will be needed for phase three of the Town Center Project. The project will consist of construction for Old Navy and Bersona projects.



FUND: HOSPITAL AUTHORITY (425)  
 DEPARTMENT: LOAN RESERVE - 9020  
 DEPARTMENT HEAD: GUY HENSON

**FINAL BUDGET 2014-2015**

**HOSPITAL EXPANSION-LOAN RESERVE**

**EXPENDITURES**

|                    | ACTUAL<br>2012-2013 | AMENDED<br>BUDGET<br>2013-2014 | ESTIMATED<br>ACTUAL<br>2013-2014 | BUDGET<br>2014-2015 |
|--------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| TRANSFER INTRA-OUT | 49,133              | 50,844                         | 50,844                           | 52,650              |
| <b>TOTAL</b>       | <b>49,133</b>       | <b>50,844</b>                  | <b>50,844</b>                    | <b>52,650</b>       |

**REVENUES**

|                         | ACTUAL<br>2012-2013 | AMENDED<br>BUDGET<br>2013-2014 | ESTIMATED<br>ACTUAL<br>2013-2014 | BUDGET<br>2014-2015 |
|-------------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| INVEST. INT. & DIVIDEND | 49,133              | 50,844                         | 50,844                           | 52,650              |
| <b>TOTAL</b>            | <b>49,133</b>       | <b>50,844</b>                  | <b>50,844</b>                    | <b>52,650</b>       |

|           | BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES | EXPENSES | FUND<br>BALANCE |
|-----------|----------------------------|---------------------|----------|----------|-----------------|
| 6/30/2008 |                            | 2,500,000           | 19,976   | 9,988    | 2,509,988       |
| 6/30/2009 |                            | 2,509,988           | 88,505   | 44,253   | 2,554,240       |
| 6/30/2010 |                            | 2,554,240           | 46,973   | -        | 2,601,213       |
| 6/30/2011 |                            | 2,601,213           | 47,725   | 148,938  | 2,500,000       |
| 6/30/2012 |                            | 2,500,000           | 49,133   | 49,133   | 2,500,000       |
| 6/30/2013 |                            | 2,500,000           | 50,844   | 50,844   | 2,500,000       |
| 6/30/2014 |                            | 2,500,000           | 52,650   | 52,650   | 2,500,000       |

|                                   |               |
|-----------------------------------|---------------|
| <b>TRANSFERS OUT</b>              |               |
| 80-94 INTRA TO 9060               | 52,650        |
| <b>TOTAL TRANSFERS OUT</b>        | <b>52,650</b> |
| <b>TOTAL LOAN RESERVE REQUEST</b> | <b>52,650</b> |

**LOAN RESERVE 06/30/2014 ESTIMATED**

|                                    |                  |
|------------------------------------|------------------|
| BANCFIRST                          | 2,997,826        |
| DEFERRED REVENUE                   | (248,913)        |
| DUE TO 9060 IN LIEU OF/ ROR/ MISC. | (248,913)        |
| <b>FUND BALANCE</b>                | <b>2,500,000</b> |

**LOAN RESERVE 06/30/2015 ESTIMATED**

|                                    |                  |
|------------------------------------|------------------|
| BANCFIRST                          | 3,103,126        |
| DEFERRED REVENUE                   | (301,563)        |
| DUE TO 9060 IN LIEU OF/ ROR/ MISC. | (301,563)        |
| <b>FUND BALANCE</b>                | <b>2,500,000</b> |

FUND: HOSPITAL AUTHORITY (425)  
DEPARTMENT: DISCRETIONARY 9050  
DEPARTMENT HEAD: GUY HENSON

FINAL BUDGET 2014-2015

**DISCRETIONARY FUNDS**

**EXPENDITURES**

|                      | ACTUAL<br>2012-2013 | AMENDED<br>BUDGET<br>2013-2014 | ESTIMATED<br>ACTUAL<br>2013-2014 | BUDGET<br>2014-2015 |
|----------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| PERSONAL SERVICES    | 31,508              | 62,692                         | 60,481                           | 64,015              |
| BENEFITS             | 10,410              | 19,540                         | 19,757                           | 22,414              |
| MATERIALS & SUPPLIES | 311                 | 500                            | 500                              | 2,000               |
| OTHER SERVICES       | 363,352             | 419,552                        | 412,854                          | 474,772             |
| CAPITAL OUTLAY       | 28,690              | 3,500,000                      | 1,232,579                        | 5,000,000           |
| TRANSFERS OUT        | 6,865               | -                              | -                                | -                   |
| <b>TOTAL</b>         | <b>441,136</b>      | <b>4,002,284</b>               | <b>1,726,171</b>                 | <b>5,563,201</b>    |

**REVENUES**

| REVENUES                          | ACTUAL<br>2012-2013 | AMENDED<br>BUDGET<br>2013-2014 | ESTIMATED<br>ACTUAL<br>2013-2014 | BUDGET<br>2014-2015 |
|-----------------------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| INTEREST                          | 117,718             | 96,823                         | 159,132                          | 144,316             |
| UNREALIZED GAINS / LOSSES         | 666,987             | -                              | 849,089                          | -                   |
| MISCELLANEOUS                     | 15,505              | 7,000                          | 10,603                           | 16,900              |
| TRANSFER INTRA-IN (2% MARKET VAL) | 1,138,800           | 1,272,233                      | 1,282,411                        | 1,422,624           |
| <b>TOTAL</b>                      | <b>1,939,010</b>    | <b>1,376,056</b>               | <b>2,301,235</b>                 | <b>1,583,840</b>    |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES | EXPENSES | FUND<br>BALANCE |
|----------------------------|---------------------|----------|----------|-----------------|
|----------------------------|---------------------|----------|----------|-----------------|

|           |           |           |           |           |                |
|-----------|-----------|-----------|-----------|-----------|----------------|
| 6/30/2008 | 1,993,861 | 1,479,399 | 1,344,508 | 2,128,752 | 6/30/2009      |
| 6/30/2009 | 2,128,752 | 1,721,283 | 1,042,112 | 2,807,923 | 6/30/2010      |
| 6/30/2010 | 2,807,923 | 4,014,549 | 2,760,000 | 4,062,472 | 6/30/2011      |
| 6/30/2011 | 4,062,472 | 1,240,078 | 961,547   | 4,341,003 | 6/30/2012      |
| 6/30/2012 | 4,341,003 | 1,939,010 | 441,136   | 5,838,877 | 6/30/2013      |
| 6/30/2013 | 5,838,877 | 2,301,235 | 1,726,171 | 6,413,941 | 06/30/14 - EST |
| 6/30/2014 | 6,413,941 | 1,583,840 | 5,563,201 | 2,434,580 | 06/30/15 - EST |

**DISCRETIONARY FUNDS (90-50)**

**PERSONAL SERVICES**

|                            |        |
|----------------------------|--------|
| 10-01 SALARIES             | 51,946 |
| 10-02 WAGES                | 7,956  |
| 10-03 OVERTIME             | 54     |
| 10-07 ALLOWANCES           | 1,470  |
| 10-07 PHONES               | 293    |
| 10-10 LONGEVITY            | 936    |
| 10-11 SL BUYBACK           | 442    |
| 10-12 VL BUYBACK           | 334    |
| 10-13 PDO BUYBACK          | 195    |
| 10-14 SL INCENTIVE         | 293    |
| 10-95 1X SALARY ADJUSTMENT | 97     |

**TOTAL PERSONAL SERVICES** 64,015

**BENEFITS**

|                                 |       |
|---------------------------------|-------|
| 15-01 SOCIAL SECURITY           | 4,875 |
| 15-02 RETIREMENT                | 7,528 |
| 15-03 HEALTH INSURANCE          | 4,611 |
| 15-04 WORKERS COMP INSURANCE    | 882   |
| 15-06 TRAVEL & SCHOOL           | 3,500 |
| 15-13 LIFE                      | 51    |
| 15-14 DENTAL                    | 448   |
| 15-20 OVERHEAD HEALTH CARE COST | 519   |

**TOTAL BENEFITS** 22,414

**MATERIALS & SUPPLIES**

|                |       |
|----------------|-------|
| 20-41 SUPPLIES | 2,000 |
|----------------|-------|

**TOTAL MATERIALS & SUPPLIES** 2,000

(CONTINUED)

**FUND: HOSPITAL AUTHORITY (425)**  
**DEPARTMENT: DISCRETIONARY 9050**  
**DEPARTMENT HEAD: GUY HENSON**  
**PAGE TWO**

| PERMANENT STAFFING    | FY 14-15    | FY 13-14    |
|-----------------------|-------------|-------------|
| Grants Manager        | 0.10        | 0.10        |
| City Attorney         | 0.20        | 0.20        |
| Executive Secretary   | 0.20        | 0.20        |
| Trust General Manager | 0.08        | 0.08        |
| <b>TOTAL</b>          | <b>0.58</b> | <b>0.58</b> |

| PART TIME  | FY 14-15 | FY 13-14 |
|------------|----------|----------|
| Accountant | 0.18     | 0.18     |

**CAPITAL OUTLAY FY 13-14**

|                                 |                         |
|---------------------------------|-------------------------|
| LAND - 2901 WOODSIDE DRIVE      | 45,904                  |
| LAND - 8826/8828 SE 29TH STREET | <u>1,186,675</u>        |
|                                 | <u><b>1,232,579</b></u> |

**PERSONNEL  
POSITIONS  
SUMMARY:**

2006-07 - 0  
2007-08 - .20  
2008-09 - .20  
2009-10 - .30  
2010-11 - .30  
2011-12 - .30  
2012-13 - .30  
2013-14 - .58  
2014-15 - .58

**OTHER SERVICES & CHARGES**

|                                |              |
|--------------------------------|--------------|
| 30-01 UTILITIES                | 2,500        |
| 30-02 TRUSTEE FEES             | 11,000       |
| 30-06 DISABILITY PAYROLL       | 15,567       |
| 30-07 WORKERS COMP             | 2,500        |
| 30-11 GRANTS                   | 400,000      |
| 30-12 OTHER EXPENDITURES       | 12,000       |
| 30-23 UPKEEP OF OTHER PROPERTY | 15,000       |
| 30-40 CONTRACTUAL              | 10,000       |
| 30-47 H/R/PAYROLL              | 227          |
| 30-85 INSURANCE                | 1,725        |
| 30-86 AUDIT                    | <u>4,253</u> |

**TOTAL OTHER SERVICES & CHARGES** 474,772

**CAPITAL OUTLAY**

|                                    |               |
|------------------------------------|---------------|
| 40-06 SPECIAL PROJECTS BY TRUSTEES | 4,950,000     |
| 40-06 DEMOLITION ON 8826/8828      | <u>50,000</u> |

**TOTAL CAPITAL OUTLAY** 5,000,000

**TOTAL DISCRETIONARY REQUEST** 5,563,201

**DISCRETIONARY 06/30/2014 ESTIMATED**

|                                  |                  |
|----------------------------------|------------------|
| CASH & INV -JP MORGAN            | 4,734,696        |
| MOBILE HOME PARK NOTE RECEIVABLE | 391,666          |
| REAL ESTATE                      | <u>1,287,579</u> |
| <b>FUND BALANCE</b>              | <b>6,413,941</b> |

**DISCRETIONARY 06/30/2015 ESTIMATED**

|                               |                  |
|-------------------------------|------------------|
| CASH & INV -JP MORGAN         | 858,654          |
| RV SALES/MOBILE HOME PARK N/R | 289,774          |
| REAL ESTATE                   | <u>1,287,579</u> |
| <b>FUND BALANCE</b>           | <b>2,436,007</b> |

FUND: HOSPITAL AUTHORITY (425)  
DEPARTMENT: In Lieu/ROR/Misc. 9060  
DEPARTMENT HEAD: GUY HENSON

**FINAL BUDGET 2014-2015**

**IN LIEU OF TAXES / RETURN ON RISK / MISCELLANEOUS**

**EXPENDITURES**

|                          | ACTUAL<br>2012-2013 | AMENDED<br>BUDGET<br>2013-2014 | ESTIMATED<br>ACTUAL<br>2013-2014 | BUDGET<br>2014-2015 |
|--------------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| BENEFITS                 | 5,099               | 6,500                          | 6,500                            | 6,500               |
| HOS. AUTHO. EXP-RETAINER | 140,000             | 148,333                        | 140,000                          | 140,000             |
| OTHER SERVICES & CHARGES | -                   | 360,000                        | 360,000                          | 10,000              |
| CAPITAL OUTLAY           | 100,000             | 2,310,000                      | -                                | 1,810,000           |
| DEBT SERVICE             | 1,856,529           | 1,856,529                      | 1,856,529                        | 1,856,529           |
| TRANSFER OUT             | -                   | -                              | -                                | 800,000             |
| <b>TOTAL</b>             | <b>2,101,628</b>    | <b>4,681,362</b>               | <b>2,363,029</b>                 | <b>4,623,029</b>    |

**REVENUES**

|                   | ACTUAL<br>2012-2013 | AMENDED<br>BUDGET<br>2013-2014 | ESTIMATED<br>ACTUAL<br>2013-2014 | BUDGET<br>2014-2015 |
|-------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| IN LIEU OF TAXES  | 740,027             | 740,000                        | 779,232                          | 800,000             |
| INTEREST REVENUE  | 2,238,814           | 2,238,625                      | 2,238,625                        | 2,238,745           |
| TRANSFER INTRA-IN | 49,133              | 50,844                         | 50,844                           | 52,650              |
| <b>TOTAL</b>      | <b>3,027,974</b>    | <b>3,029,469</b>               | <b>3,068,701</b>                 | <b>3,091,395</b>    |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES  | EXPENSES  | FUND<br>BALANCE |
|----------------------------|---------------------|-----------|-----------|-----------------|
| 6/30/2011                  | -                   | 3,094,529 | 2,273,925 | 820,604         |
| 6/30/2012                  | 820,604             | 3,027,974 | 2,101,628 | 1,746,950       |
| 6/30/2013                  | 1,746,950           | 3,068,701 | 2,363,029 | 2,452,622       |
| 6/30/2014                  | 2,452,622           | 3,091,395 | 4,623,029 | 920,988         |

|                                         |                  |
|-----------------------------------------|------------------|
| <b>BENEFITS</b>                         |                  |
| 15-06 TRAVEL                            | 6,500            |
| <b>TOTAL BENEFITS</b>                   | <b>6,500</b>     |
| <b>HOSPITAL AUTHORITY EXPENSE</b>       |                  |
| 29-13 RETAINER                          | 140,000          |
| <b>TOTAL HOSPITAL AUTHORITY EXPENSE</b> | <b>140,000</b>   |
| <b>OTHER SERVICES AND CHARGES</b>       |                  |
| 30-40 CONTACTUAL                        | 10,000           |
| <b>TOTAL OTHER SERVICES AND CHARGES</b> | <b>10,000</b>    |
| <b>CAPITAL OUTLAY</b>                   |                  |
| 40-06 SPECIAL PROJECTS BY TRUSTEES      | 1,810,000        |
| <b>TOTAL CAPITAL OUTLAY</b>             | <b>1,810,000</b> |
| <b>DEBT SERVICE</b>                     |                  |
| 71-01 INTEREST                          | 1,277,523        |
| 73-02 PRINCIPAL                         | 579,006          |
| <b>TOTAL DEBT SERVICE</b>               | <b>1,856,529</b> |
| <b>TRANSFERS OUT</b>                    |                  |
| 80-87 UTILITIES AUTHORITY (193)         | 800,000          |
| <b>TOTAL TRANSFERS OUT</b>              | <b>800,000</b>   |
| <b>TOTAL DEPARTMENT REQUEST</b>         | <b>4,623,029</b> |

**IN LIEU OF TAXES / ROR / MISC 06/30/2015 ESTIMATED**

|                         |                |
|-------------------------|----------------|
| CASH & INV -JP MORGAN   | 1,075,702      |
| LOAN RESERVE PREPAYMENT | (154,711)      |
| <b>FUND BALANCE</b>     | <b>920,991</b> |

# Capital Outlay Funds

# City of Midwest City, Oklahoma

## Capital Projects - Index

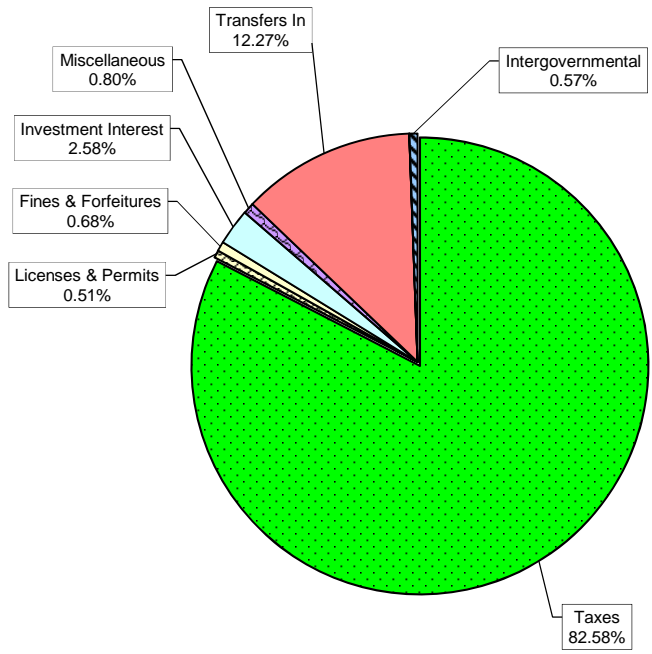
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\* **Note:** Three digit codes represent the Fund Number

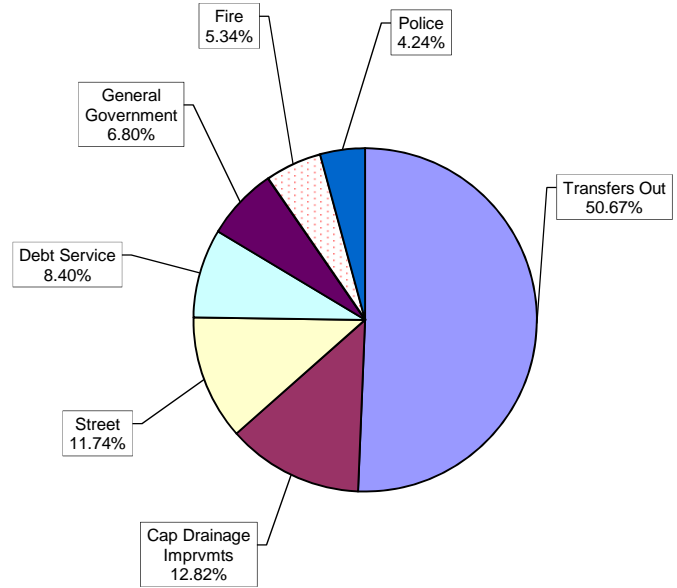
**CAPITAL OUTLAY FUNDS BUDGET SUMMARY - FISCAL YEAR 2014-201!**

|                               | <b>PRIOR YEAR<br/>ACTUAL<br/>FY 12-13</b> | <b>CURRENT YEAR<br/>BUDGET AS AMENDED<br/>FY 13-14</b> | <b>CURRENT YEAR<br/>ACTUAL (Est.)<br/>FY 13-14</b> | <b>BUDGET YEAR<br/>FINAL<br/>FY 14-15</b> |
|-------------------------------|-------------------------------------------|--------------------------------------------------------|----------------------------------------------------|-------------------------------------------|
| <b>ESTIMATED REVENUE:</b>     |                                           |                                                        |                                                    |                                           |
| Taxes                         | 7,141,481                                 | 7,621,421                                              | 7,614,259                                          | 7,478,052                                 |
| Licenses & Permits            | 78,421                                    | 86,487                                                 | 46,622                                             | 46,622                                    |
| Fines & Forfeitures           | 58,373                                    | 65,577                                                 | 51,584                                             | 61,200                                    |
| Investment Interest           | 227,464                                   | 164,150                                                | 270,338                                            | 233,405                                   |
| Miscellaneous                 | 21,809                                    | 148,331                                                | 268,951                                            | 72,650                                    |
| Transfers In                  | 2,101,483                                 | 4,665,854                                              | 4,604,494                                          | 1,111,459                                 |
| Proceeds from Loans           | 1,950,000                                 | -                                                      | -                                                  | -                                         |
| Intergovernmental             | 343,854                                   | -                                                      | 23,338                                             | 51,824                                    |
| <b>TOTAL REVENUE</b>          | <b>11,922,885</b>                         | <b>12,751,820</b>                                      | <b>12,879,586</b>                                  | <b>9,055,212</b>                          |
| Use / (Gain) of Fund Balance  | (46,657)                                  | 8,881,189                                              | 5,822,643                                          | 2,860,727                                 |
| <b>TOTAL RESOURCES</b>        | <b>11,876,228</b>                         | <b>21,633,009</b>                                      | <b>18,702,229</b>                                  | <b>11,915,939</b>                         |
| <b>PROPOSED EXPENDITURES:</b> |                                           |                                                        |                                                    |                                           |
| Managerial                    | 5,813                                     | -                                                      | -                                                  | -                                         |
| City Clerk                    | 9,739                                     | 11,912                                                 | 11,912                                             | -                                         |
| Human Resources               | -                                         | 1,800                                                  | 1,800                                              | -                                         |
| City Attorney                 | 1,615                                     | -                                                      | -                                                  | -                                         |
| Community Development         | 108,036                                   | 309,427                                                | 309,427                                            | -                                         |
| Park and Recreation           | 92,578                                    | 186,000                                                | 186,000                                            | -                                         |
| Police                        | 444,035                                   | 1,618,764                                              | 1,518,764                                          | 504,806                                   |
| Fire                          | 2,317,353                                 | 1,080,022                                              | 1,078,460                                          | 636,397                                   |
| Finance                       | 5,788                                     | 7,075                                                  | 7,075                                              | -                                         |
| Street                        | 253,442                                   | 4,673,580                                              | 3,829,375                                          | 1,399,266                                 |
| Animal Welfare                | -                                         | 73,000                                                 | 73,000                                             | -                                         |
| General Government            | 1,125,389                                 | 2,457,060                                              | 1,133,451                                          | 810,427                                   |
| Neighborhood Services         | 82,048                                    | 62,709                                                 | 62,709                                             | -                                         |
| Information Technology        | 102,748                                   | 233,726                                                | 233,726                                            | -                                         |
| Swimming Pools                | 13,355                                    | -                                                      | -                                                  | -                                         |
| Senior Center Bond (012-55)   | 51,633                                    | 27,000                                                 | 27,000                                             | -                                         |
| Debt Service                  | 1,015,703                                 | 1,000,300                                              | 1,000,300                                          | 1,000,400                                 |
| Capital Drainage Improvements | -                                         | 3,316,197                                              | 3,290,096                                          | 1,527,125                                 |
| Recreation (78)               | -                                         | -                                                      | -                                                  | -                                         |
| Transfers Out                 | 6,246,953                                 | 6,574,437                                              | 5,939,134                                          | 6,037,518                                 |
| <b>TOTAL EXPENDITURES</b>     | <b>11,876,228</b>                         | <b>21,633,009</b>                                      | <b>18,702,229</b>                                  | <b>11,915,939</b>                         |

**ESTIMATED REVENUES-CAPITAL PROJECTS**  
**FY 2014-2015**  
**Total \$ 9,055,212**



**ESTIMATED EXPENDITURES-CAPITAL PROJECTS**  
**FY 2014-2015**  
**Total \$ 11,915,939**





**CAPITAL OUTLAY FUND SUMMARY - FISCAL YEAR 2014-2015**

|                                       | PRIOR YEAR<br>ACTUAL<br>FY 12-13 | CURRENT YEAR<br>BUDGET<br>FY 13-14 | CURRENT YEAR<br>ACTUAL (Est.)<br>FY 13-14 | BUDGET YEAR<br>FINAL<br>FY 14-15 |
|---------------------------------------|----------------------------------|------------------------------------|-------------------------------------------|----------------------------------|
| Gen Fund C/O Reserve (011) - Revenues | 17,173                           | 1,759,844                          | 1,766,924                                 | 17,350                           |
| Gen Fund C/O Reserve (011) - Expenses | (100,000)                        | (2,503,802)                        | (1,180,193)                               | (1,305,350)                      |
| USE OF FUND BALANCE:                  | (82,827)                         | (743,958)                          | 586,731                                   | (1,288,000)                      |
| Capital Outlay (012) - Revenues       | 303,417                          | 309,175                            | 423,939                                   | -                                |
| Capital Outlay (012) - Expenses       | (571,559)                        | (1,960,752)                        | (1,325,449)                               | -                                |
| USE OF FUND BALANCE:                  | (268,142)                        | (1,651,577)                        | (901,510)                                 | -                                |
| Police C/O (021) - Revenues           | 762,875                          | 863,273                            | 865,038                                   | 433,560                          |
| Police C/O (021) - Expenses           | (444,035)                        | (1,618,764)                        | (1,518,764)                               | (504,806)                        |
| TOTAL USE OF FUND BALANCE:            | 318,840                          | (755,491)                          | (653,726)                                 | (71,246)                         |
| Fire C/O (041) - Revenues             | 2,340,210                        | 734,576                            | 747,268                                   | 649,138                          |
| Fire C/O (041) - Expenses             | (2,317,353)                      | (1,080,022)                        | (1,078,460)                               | (636,397)                        |
| TOTAL USE OF FUND BALANCE:            | 22,857                           | (345,446)                          | (331,192)                                 | 12,741                           |
| Street Tax (065) - Revenues           | 441,765                          | 435,225                            | 450,906                                   | 444,175                          |
| Street Tax (065) - Expenses           | (146,819)                        | (908,252)                          | (64,047)                                  | (1,258,412)                      |
| TOTAL USE OF FUND BALANCE:            | 294,946                          | (473,027)                          | 386,859                                   | (814,237)                        |

**CAPITAL OUTLAY FUND SUMMARY - FISCAL YEAR 2014-2015**

|                                        | PRIOR YEAR<br>ACTUAL<br>FY 12-13 | CURRENT YEAR<br>BUDGET<br>FY 13-14 | CURRENT YEAR<br>ACTUAL (Est.)<br>FY 13-14 | BUDGET YEAR<br>FINAL<br>FY 14-15 |
|----------------------------------------|----------------------------------|------------------------------------|-------------------------------------------|----------------------------------|
| Capital Improvements (157) - Revenues  | 1,348,592                        | 1,907,757                          | 1,863,920                                 | 870,435                          |
| Capital Improvements (157) - Expenses  | (1,068,737)                      | (3,298,697)                        | (3,272,596)                               | (1,527,125)                      |
| TOTAL USE OF FUND BALANCE:             | 279,855                          | (1,390,940)                        | (1,408,676)                               | (656,690)                        |
| <hr/>                                  |                                  |                                    |                                           |                                  |
| 2002 G. O. Bond (269) - Revenues       | 79,336                           | 58,718                             | 93,410                                    | 97,559                           |
| 2002 G. O. Bond (269) - Expenses       | (128,608)                        | (3,594,539)                        | (3,594,539)                               | (140,854)                        |
| TOTAL USE OF FUND BALANCE:             | (49,272)                         | (3,535,821)                        | (3,501,129)                               | (43,295)                         |
| <hr/>                                  |                                  |                                    |                                           |                                  |
| Sales Tax Capital Improvements (340)   | 5,613,814                        | 5,682,952                          | 5,667,881                                 | 5,542,595                        |
| Sales Tax Capital Improvements (340)   | (6,083,414)                      | (5,667,881)                        | (5,667,881)                               | (5,542,595)                      |
| TOTAL USE OF FUND BALANCE:             | (469,600)                        | 15,071                             | -                                         | -                                |
| <hr/>                                  |                                  |                                    |                                           |                                  |
| Tax Increment Financing (351) Revenues | 1,015,703                        | 1,000,300                          | 1,000,300                                 | 1,000,400                        |
| Tax Increment Financing (351) Expenses | (1,015,703)                      | (1,000,300)                        | (1,000,300)                               | (1,000,400)                      |
| TOTAL USE OF FUND BALANCE:             | -                                | -                                  | -                                         | -                                |

FUND: GENERAL FUND C/O RESERVE (011)  
 DEPARTMENT: GENERAL GOVERNMENT (1410)  
 DEPARTMENT HEAD: GUY HENSON

FINAL BUDGET 2014-2015

| EXPENDITURES   | ACTUAL<br>2012-2013 | AMENDED<br>BUDGET<br>2013-2014 | ESTIMATED<br>ACTUAL<br>2013-2014 | BUDGET<br>2014-2015 |
|----------------|---------------------|--------------------------------|----------------------------------|---------------------|
| CAPITAL OUTLAY | -                   | 1,323,609                      | -                                | 805,350             |
| DEBT SERVICE   | -                   | 1,117,664                      | 1,117,664                        | -                   |
| TRANSFERS      | 100,000             | 62,529                         | 62,529                           | 500,000             |
| <b>TOTAL</b>   | <b>100,000</b>      | <b>2,503,802</b>               | <b>1,180,193</b>                 | <b>1,305,350</b>    |

| REVENUES                  | ACTUAL<br>2012-2013 | AMENDED<br>BUDGET<br>2013-2014 | ESTIMATED<br>ACTUAL<br>2013-2014 | BUDGET<br>2014-2015 |
|---------------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| TRANSFER IN - General 010 | -                   | 1,748,029                      | 1,748,029                        | -                   |
| INTEREST                  | 17,173              | 11,815                         | 18,895                           | 17,350              |
| <b>TOTAL</b>              | <b>17,173</b>       | <b>1,759,844</b>               | <b>1,766,924</b>                 | <b>17,350</b>       |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES  | EXPENSES  | FUND<br>BALANCE |
|----------------------------|---------------------|-----------|-----------|-----------------|
| 6/30/2010                  | 1,033,046           | 20,919    | -         | 1,053,965       |
| 6/30/2011                  | 1,053,965           | 16,683    | 241,169   | 829,479         |
| 6/30/2012                  | 829,479             | 17,173    | 100,000   | 746,652         |
| 6/30/2013                  | 746,652             | 1,766,924 | 1,180,193 | 1,333,383       |
| 6/30/2014                  | 1,333,383           | 17,350    | 1,305,350 | 45,383          |

6/30/11  
 6/30/12  
 6/30/13  
 6/30/2014 EST  
 6/30/2015 EST

| CAPITAL OUTLAY              |                |
|-----------------------------|----------------|
| 40-01 VEHICLES              | 470,500        |
| 40-02 EQUIPMENT             | 239,000        |
| 40-15 IOB                   | 33,250         |
| 40-49 COMPUTERS             | 62,000         |
| 40-50 SOFTWARE              | 600            |
| <b>TOTAL CAPITAL OUTLAY</b> | <b>805,350</b> |

| TRANSFERS OUT              |                |
|----------------------------|----------------|
| 80-09 TRANSFER TO FUND 009 | 500,000        |
| <b>TOTAL TRANSFERS OUT</b> | <b>500,000</b> |

**TOTAL DEPARTMENT REQUEST** 1,305,350

| CAPITAL PLANNING |                |                |                |                |
|------------------|----------------|----------------|----------------|----------------|
|                  | 2015-16        | 2016-17        | 2017-18        | 2018-19        |
| VEHICLES-01      | 133,275        | 130,550        | 130,075        | 76,600         |
| EQUIPMENT-02     | 74,750         | 38,600         | 34,300         | 91,350         |
| IOB-15           | 33,250         | -              | -              | -              |
| COMPUTERS-49     | 17,250         | 11,000         | 23,750         | 10,000         |
| SOFTWARE-50      | -              | -              | 600            | -              |
| <b>TOTAL</b>     | <b>258,525</b> | <b>180,150</b> | <b>188,725</b> | <b>177,950</b> |

**FUND: CAPITAL OUTLAY (012)**  
**DEPARTMENT: VARIOUS**  
**DEPARTMENT HEAD: GUY HENSON**

| <b>EXPENDITURES</b> | <b>ACTUAL<br/>2012-2013</b> | <b>AMENDED<br/>BUDGET<br/>2013-2014</b> | <b>ESTIMATED<br/>ACTUAL<br/>2013-2014</b> | <b>BUDGET<br/>2014-2015</b> |
|---------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| CAPITAL OUTLAY      | 571,559                     | 1,180,772                               | 1,180,772                                 | -                           |
| TRANSFER OUT        | -                           | 779,980                                 | 144,677                                   | -                           |
| <b>TOTAL</b>        | <b>571,559</b>              | <b>1,960,752</b>                        | <b>1,325,449</b>                          | <b>-</b>                    |

| <b>REVENUES</b> | <b>ACTUAL<br/>2012-2013</b> | <b>AMENDED<br/>BUDGET<br/>2013-2014</b> | <b>ESTIMATED<br/>ACTUAL<br/>2013-2014</b> | <b>BUDGET<br/>2014-2015</b> |
|-----------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| INTEREST        | 24,412                      | 18,608                                  | 23,416                                    | -                           |
| MISCELLANEOUS   | 15,505                      | 43,160                                  | 163,780                                   | -                           |
| TRANSFER IN     | 263,500                     | 247,407                                 | 236,743                                   | -                           |
| <b>TOTAL</b>    | <b>303,417</b>              | <b>309,175</b>                          | <b>423,939</b>                            | <b>-</b>                    |

| <b>BUDGETARY<br/>FUND BALANCE:</b> | <b>BUDGET<br/>FUND BAL.</b> | <b>REVENUES</b> | <b>EXPENSES</b> | <b>FUND<br/>BALANCE</b> |                 |
|------------------------------------|-----------------------------|-----------------|-----------------|-------------------------|-----------------|
| 6/30/2010                          | 2,008,776                   | 1,040,339       | 1,689,489       | 1,359,626               | 6/30/2011       |
| 6/30/2011                          | 1,359,626                   | 917,714         | 1,107,688       | 1,169,652               | 6/30/2012       |
| 6/30/2012                          | 1,169,652                   | 303,417         | 571,559         | 901,510                 | 6/30/2013       |
| 6/30/2013                          | 901,510                     | 423,939         | 1,325,449       | 0                       | 6/30/2014 - EST |

**FINAL BUDGET 2014-2015**

| <b>CAPITAL OUTLAY</b>           |          |
|---------------------------------|----------|
| 40-01 VEHICLES                  | -        |
| 40-02 EQUIPMENT                 | -        |
| 40-06 INFRASTRUCTURE            | -        |
| 40-14 REMODEL                   | -        |
| 40-15 IOB                       | -        |
| <b>TOTAL CAPITAL OUTLAY</b>     | <b>-</b> |
| <b>TOTAL DEPARTMENT REQUEST</b> | <b>-</b> |

**FY 01-02**

Fund was created by depositing penalties from Utility services into the fund. The revenue source was used to fund governmental capital outlay purchases.

**FY 07-08**

Penalties on utility accounts was moved to Fund 189, Utilities Capital Outlay. Fund 189 was created in this fiscal year to help fund the capital needs of the MWC Municipal Authority.

Revenue sources for Fund 012, Capital Outlay Fund, consisted of donations, interest income, closing of Fund Fund 255, Sr. Center Bond, transfers in of G. O. Bond interest earnings as allowed by OK Statutes and transfers from other funds as needed to appropriately fund the appropriations of the governmental capital outlay needs.

**FY 14-15**

With the creation of the dedicated Sales Tax Fund 09, in FY 11-12, a decision was made to close the Capital Outlay Fund, 012 into Fund 09 at the end of June 30, 2014. Fund 09, allows for operational and capital outlay expenditures. More importantly, the fund has a re-occurring revenue source, sales tax.

FUND: POLICE CAPITALIZATION (021)  
DEPARTMENT: POLICE (62)  
DEPARTMENT HEAD: BRANDON CLABES

| EXPENDITURES   | ACTUAL<br>2012-2013 | AMENDED<br>BUDGET<br>2013-2014 | ESTIMATED<br>ACTUAL<br>2013-2014 | BUDGET<br>2014-2015 |
|----------------|---------------------|--------------------------------|----------------------------------|---------------------|
| OTHER SERVICES | -                   | 5,423                          | 5,423                            | 96                  |
| CAPITAL OUTLAY | 444,035             | 1,613,341                      | 1,513,341                        | 504,710             |
| <b>TOTAL</b>   | <b>444,035</b>      | <b>1,618,764</b>               | <b>1,518,764</b>                 | <b>504,806</b>      |

| REVENUES            | ACTUAL<br>2012-2013 | AMENDED<br>BUDGET<br>2013-2014 | ESTIMATED<br>ACTUAL<br>2013-2014 | BUDGET<br>2014-2015 |
|---------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| TAXES               | 106,272             | 107,376                        | 108,696                          | 106,816             |
| FINES & FORFEITURES | 58,373              | 65,577                         | 51,584                           | 61,200              |
| INVESTMENT INTEREST | 14,542              | 10,181                         | 24,619                           | 24,229              |
| MISCELLANEOUS       | 6,128               | -                              | -                                | -                   |
| TRANSFERS           | 577,560             | 680,139                        | 680,139                          | 241,315             |
| <b>TOTAL</b>        | <b>762,875</b>      | <b>863,273</b>                 | <b>865,038</b>                   | <b>433,560</b>      |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES  | EXPENSES  | FUND<br>BALANCE |                 |
|----------------------------|---------------------|-----------|-----------|-----------------|-----------------|
| 6/30/2010                  | 963,250             | 386,932   | 1,046,199 | 303,983         | 6/30/2011       |
| 6/30/2011                  | 303,983             | 1,200,271 | 1,011,944 | 492,310         | 6/30/2012       |
| 6/30/2012                  | 492,310             | 762,875   | 444,035   | 811,150         | 6/30/2013       |
| 6/30/2013                  | 811,150             | 865,038   | 1,518,764 | 157,424         | 6/30/2014 - EST |
| 6/30/2014                  | 157,424             | 433,560   | 504,806   | 86,178          | 6/30/2015 - EST |

FINAL BUDGET 2014-2015

|                            |    |
|----------------------------|----|
| OTHER SERVICES AND CHARGES |    |
| 30-86 AUDIT                | 96 |

|                                         |           |
|-----------------------------------------|-----------|
| <b>TOTAL OTHER SERVICES AND CHARGES</b> | <b>96</b> |
|-----------------------------------------|-----------|

|                                   |                |
|-----------------------------------|----------------|
| CAPITAL OUTLAY                    |                |
| 40-01 VEHICLES                    | 201,000        |
| 40-02 MACH, FURNITURE & EQUIPMENT | 285,710        |
| 40-49 COMPUTERS                   | 18,000         |
| <b>TOTAL CAPITAL OUTLAY</b>       | <b>504,710</b> |

|                                 |                |
|---------------------------------|----------------|
| <b>TOTAL DEPARTMENT REQUEST</b> | <b>504,806</b> |
|---------------------------------|----------------|

| CAPITAL OUTLAY DETAIL                                       |                |
|-------------------------------------------------------------|----------------|
| Vehicles: 4 Patrol, 2 Motorcycles, 1 SIU,                   | 201,000        |
| Equipment for Vehicles: 4 Patrol, 2 Motorcycles, 1 SIU, 1 K | 122,610        |
| MCT's for Patrol                                            | 25,000         |
| In Car Cameras - 16                                         | 80,000         |
| New Radios - 4                                              | 15,600         |
| Drive Array - Video Storage                                 | 21,000         |
| Refrigerators for Property - 2                              | 2,000          |
| Computers - 18                                              | 18,000         |
| IPOK Kits (hemorrhage control kit)                          | 5,000          |
| SWATT Tactical Vests - 5                                    | 9,500          |
| Replace Thermal Zebra Printers                              | 5,000          |
| <b>Total</b>                                                | <b>504,710</b> |

**FUND: FIRE CAPITALIZATION (041)**  
**DEPARTMENT: FIRE (64)**  
**DEPARTMENT HEAD: JARETT METHENY**

| <b>EXPENDITURES</b> | <b>ACTUAL<br/>2012-2013</b> | <b>AMENDED<br/>BUDGET<br/>2013-2014</b> | <b>ESTIMATED<br/>ACTUAL<br/>2013-2014</b> | <b>BUDGET<br/>2014-2015</b> |
|---------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| OTHER SERVICES      | -                           | 1,953                                   | 1,952                                     | 289                         |
| CAPITAL OUTLAY      | 1,067,315                   | 840,433                                 | 842,364                                   | 401,964                     |
| DEBT SERVICE        | 1,250,038                   | 237,636                                 | 234,144                                   | 234,144                     |
| <b>TOTAL</b>        | <b>2,317,353</b>            | <b>1,080,022</b>                        | <b>1,078,460</b>                          | <b>636,397</b>              |

| <b>REVENUES</b>    | <b>ACTUAL<br/>2012-2013</b> | <b>AMENDED<br/>BUDGET<br/>2013-2014</b> | <b>ESTIMATED<br/>ACTUAL<br/>2013-2014</b> | <b>BUDGET<br/>2014-2015</b> |
|--------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| TAXES              | 318,815                     | 321,264                                 | 326,086                                   | 320,450                     |
| INTEREST           | 17,841                      | 10,441                                  | 18,311                                    | 18,688                      |
| MISCELLANEOUS      | -                           | 1,561                                   | 1,561                                     | -                           |
| ASSET RETIREMENT   | -                           | 101,310                                 | 101,310                                   | 60,000                      |
| PROCEEDS FROM LOAN | 1,950,000                   | -                                       | -                                         | -                           |
| TRANSFERS          | 53,554                      | 300,000                                 | 300,000                                   | 250,000                     |
| <b>TOTAL</b>       | <b>2,340,210</b>            | <b>734,576</b>                          | <b>747,268</b>                            | <b>649,138</b>              |

**FINAL BUDGET 2014-2015**

|                                     |     |
|-------------------------------------|-----|
| <b>OTHER SERVICES &amp; CHARGES</b> |     |
| 30-86 AUDIT                         | 289 |

|                                           |     |
|-------------------------------------------|-----|
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | 289 |
|-------------------------------------------|-----|

|                         |         |
|-------------------------|---------|
| <b>CAPITAL OUTLAY</b>   |         |
| 40-01 VEHICLES          | 275,000 |
| 40-02 EQUIPMENT         | 111,864 |
| 40-14 REMODEL/REFURBISH | 7,000   |
| 40-49 COMPUTERS         | 8,100   |

|                             |         |
|-----------------------------|---------|
| <b>TOTAL CAPITAL OUTLAY</b> | 401,964 |
|-----------------------------|---------|

|                                      |         |
|--------------------------------------|---------|
| <b>DEBT SERVICE</b>                  |         |
| 70-01 PRINCIPAL PAYMENT FOR FY 14-15 | 179,952 |
| 71-01 INTEREST                       | 54,192  |

|                           |         |
|---------------------------|---------|
| <b>TOTAL DEBT SERVICE</b> | 234,144 |
|---------------------------|---------|

|                                 |                |
|---------------------------------|----------------|
| <b>TOTAL DEPARTMENT REQUEST</b> | <b>636,397</b> |
|---------------------------------|----------------|

(SEE NEXT PAGE FOR DETAIL OF CAPITAL OUTLAY)

| <b>BUDGETARY<br/>FUND BALANCE:</b> | <b>BUDGET<br/>FUND BAL.</b> | <b>REVENUES</b> | <b>EXPENSES</b> | <b>FUND<br/>BALANCE</b> |                 |
|------------------------------------|-----------------------------|-----------------|-----------------|-------------------------|-----------------|
| 6/30/2010                          | 497,273                     | 1,305,451       | 1,281,314       | 521,410                 | 6/30/2011       |
| 6/30/2011                          | 521,410                     | 379,370         | 403,563         | 497,217                 | 6/30/2012       |
| 6/30/2012                          | 497,217                     | 2,340,210       | 2,317,353       | 520,074                 | 6/30/2013       |
| 6/30/2013                          | 520,074                     | 747,268         | 1,078,460       | 188,882                 | 6/30/2014 - EST |
| 6/30/2014                          | 188,882                     | 649,138         | 636,397         | 201,623                 | 6/30/2015 - EST |

(CONTINUED)

**FUND: FIRE CAPITALIZATION (041)**  
**DEPARTMENT: FIRE (64)**  
**DEPARTMENT HEAD: JARETT METHENY**  
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***Loan Information (Refinanced 03/01/2011)***

A loan of \$275,000 to occur during Fiscal Year 08-09 - funding related to completion of the new fire stations.  
 Debt service to begin June, 2009 on an eight year, 5% note.

A loan of \$225,000 to occur during Fiscal Year 09-10 - funding related to the remodel of stations 1 and 5.  
 Debt service to begin August, 2009 on an eight year, 5% note.

A loan of \$245,000 to occur during Fiscal Year 09-10 - funding remaining balance due on Engine #4.  
 Debt service to begin May, 2009 on an eight year, 5% note.

***FY 10-11 Loan***

loan of \$1,145,000 during Fiscal Year 10-11. Loan refinanced previous 3 loans and is funding for a new roof-Station 1, aerial apparatus & misc. Debt service to begin March 1, 2011, on a ten year, 5% note.

***FY 12-13 Loan***

A loan of \$1,950,000 at 3.75% occurred on July 1, 2012. Proceeds will payoff existing loan of \$1,035,000. The additional proceeds of the loan will purchase aerial apparatus, rescue engine, brusher pump and demo apparatus. **Loan will term 7-1-2022**

**CAPITAL OUTLAY DETAIL:**

|                                                            |                |
|------------------------------------------------------------|----------------|
| (25) Personal Protective Equipment                         | 55,000         |
| (20) Firefighting Boots                                    | 8,000          |
| (2) Brush Pumper                                           | 150,000        |
| Five Year Fire Truck Replacement Fund                      | 100,000        |
| Five Year SCBA Equipment Compliance Upgrade                | 25,000         |
| Fire Marshal Vehicle                                       | 25,000         |
| Knox Box Re-establishment Program                          | 13,000         |
| (6) Computer Workstations                                  | 6,000          |
| (10) Kenwood TK2180 VHF Handheld Radio w/antenna & battery | 6,000          |
| (4) Petzl Navaho Bod Full Body Harness                     | 1,500          |
| (4) Petzl Vertex Best Helmet w/lights                      | 688            |
| (10) Omega Pacific 1/2" Std D Caribiner                    | 256            |
| (4) Ludell 60" Pinch Point Heavy Duty Bars                 | 120            |
| (2) Dishwashers                                            | 1,800          |
| (1) Ice Maker                                              | 500            |
| (1) Remodel Station 1 Living Quarters Kitchen              | 7,000          |
| (3) Ipads                                                  | 2,100          |
| <b>TOTAL</b>                                               | <b>401,964</b> |

**FUND: STREET TAX (065)**

**DEPARTMENT: DEDICATED TAX: STREET / PARKS / TRAILS & SIDEWALKS / PUBLIC TRANSPORTATION**

**DEPARTMENT HEAD: GUY HENSON**

| EXPENDITURES   | ACTUAL<br>2012-2013 | AMENDED<br>BUDGET<br>2013-2014 | ESTIMATED<br>ACTUAL<br>2013-2014 | BUDGET<br>2014-2015 |
|----------------|---------------------|--------------------------------|----------------------------------|---------------------|
| CAPITAL OUTLAY | 83,280              | 844,205                        | -                                | 1,258,412           |
| TRANSFERS OUT  | 63,539              | 64,047                         | 64,047                           | -                   |
| <b>TOTAL</b>   | <b>146,819</b>      | <b>908,252</b>                 | <b>64,047</b>                    | <b>1,258,412</b>    |

| REVENUES     | ACTUAL<br>2012-2013 | AMENDED<br>BUDGET<br>2013-2014 | ESTIMATED<br>ACTUAL<br>2013-2014 | BUDGET<br>2014-2015 |
|--------------|---------------------|--------------------------------|----------------------------------|---------------------|
| TAXES        | 425,086             | 428,641                        | 434,780                          | 427,267             |
| INTEREST     | 8,591               | 6,584                          | 16,126                           | 16,908              |
| TRANSFERS    | 8,088               | -                              | -                                | -                   |
| <b>TOTAL</b> | <b>441,765</b>      | <b>435,225</b>                 | <b>450,906</b>                   | <b>444,175</b>      |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES | EXPENSES  | FUND<br>BALANCE |                 |
|----------------------------|---------------------|----------|-----------|-----------------|-----------------|
| 6/30/2010                  | 22,818              | 440      | 3,244     | 20,014          | 6/30/2011       |
| 6/30/2011                  | 20,014              | 155,246  | -         | 175,260         | 6/30/2012       |
| 6/30/2012                  | 175,260             | 441,765  | 146,819   | 470,206         | 6/30/2013       |
| 6/30/2013                  | 470,206             | 450,906  | 64,047    | 857,065         | 6/30/2014 - EST |
| 6/30/2014                  | 857,065             | 444,175  | 1,258,412 | 42,828          | 6/30/2015 - EST |

*Funding from Ordinance 3145. Sales Tax effective January 1, 2012.  
Restricted for Streets, Parks, Trails & Sidewalks and Public Transportation  
as approved by the City Council.*

**APPROVED BUT UNFUNDED HIGH RANKING - TRAILS & SIDEWALKS**

**Five Year Plan:**

|                               |        |
|-------------------------------|--------|
| Sooner Rd - Reno to Damron Dr | 75,000 |
| NE 10th St - Douglas to Post  | 30,000 |
| Post Rd - NE 10th to Reno     | 30,000 |

**FINAL BUDGET 2014-2015**

| <b>STREETS (066)</b>            |                |
|---------------------------------|----------------|
| <b>CAPITAL OUTLAY</b>           |                |
| 40-08 TO BE APPROVED BY COUNCIL | 241,577        |
| <b>TOTAL DIVISION REQUEST</b>   | <b>241,577</b> |

| <b>PARKS (023)</b>                 |                |
|------------------------------------|----------------|
| <b>CAPITAL OUTLAY</b>              |                |
| 40-08 TO BE APPROVED BY COUNCIL    | 141,247        |
| 40-09 TRAUB PARK (2 Lots)          | 30,000         |
| 40-15 MID AMERICA PARK IMPROVEMENT | 50,000         |
| 40-15 SPRAY PARK RE-LOCATION       | 75,000         |
| <b>TOTAL CAPITAL OUTLAY</b>        | <b>296,247</b> |
| <b>TOTAL DIVISION REQUEST</b>      | <b>296,247</b> |

| <b>TRAILS &amp; SIDEWALKS (006)</b>      |                |
|------------------------------------------|----------------|
| <b>CAPITAL OUTLAY</b>                    |                |
| 40-08 TO BE DETERMINED BY SIDEWALK CMTEE | 33,247         |
| 40-15 IMPROVEMENTS OTHER THAN BUILDINGS  | 327,047        |
| <i>(See Project Detail Below)</i>        |                |
| <b>TOTAL DIVISION REQUEST</b>            | <b>360,294</b> |

| <b>PUBLIC TRANSPORTATION (087)</b>   |                  |
|--------------------------------------|------------------|
| <b>CAPITAL OUTLAY</b>                |                  |
| 40-08 TO BE APPROVED BY COUNCIL      | 276,294          |
| 40-15 BUS SHELTERS (7@\$12,000 each) | 84,000           |
| <b>TOTAL DIVISION REQUEST</b>        | <b>360,294</b>   |
| <b>TOTAL DEPARTMENT REQUEST</b>      | <b>1,258,412</b> |

| <b>CAPITAL OUTLAY - TRAILS &amp; SIDEWALKS - FY 14-15</b> |                |
|-----------------------------------------------------------|----------------|
| Douglas - NE 10th - NE 23rd St                            | 148,000        |
| Maple Drive - SE 15th St to MWC High School               | 47,047         |
| Palmer Loop - Engineering Only                            | 75,000         |
| Douglas & Wonga                                           | 7,000          |
| SE 29th St - Air Depot to Sooner Rd - Engineering Only    | 50,000         |
| <b>TOTAL</b>                                              | <b>327,047</b> |



**FUND: STREET TAX (065)**

**DEPARTMENT: DEDICATED TAX: STREET / PARKS / TRAILS & SIDEWALKS / PUBLIC TRANSPORTATION**

**DEPARTMENT HEAD: GUY HENSON**

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| FUND BALANCE ACTUAL AT 6-30-12 |                                    |          |                 |                      |
|--------------------------------|------------------------------------|----------|-----------------|----------------------|
| DIVISION/DEPT                  | 6/30/11 FUND 25% SALES TAX BALANCE | REVENUES | ACTUAL EXPENSES | 6/30/12 FUND BALANCE |
| STREETS - 066                  | 20,014                             | 38,510   | -               | 58,524               |
| PARKS - 023                    | -                                  | 38,510   | -               | 38,510               |
| TRAILS & SIDEWALKS - 006       | -                                  | 38,510   | -               | 38,510               |
| PUBLIC TRANSPORTATION - 087    | -                                  | 38,510   | -               | 38,510               |
| INTEREST                       | -                                  | 1,206    | -               | 1,206                |
|                                | 20,014                             | 155,246  | -               | 175,260              |

| FUND BALANCE ACTUAL AT 6-30-13    |                                    |          |                 |                      |
|-----------------------------------|------------------------------------|----------|-----------------|----------------------|
| DIVISION/DEPT                     | 6/30/12 FUND 25% SALES TAX BALANCE | REVENUES | ACTUAL EXPENSES | 6/30/13 FUND BALANCE |
| STREETS - 066 (Tax & Transfer In) | 58,524                             | 114,360  | 146,819         | 26,065               |
| PARKS - 023                       | 38,510                             | 106,272  | -               | 144,782              |
| TRAILS & SIDEWALKS - 006          | 38,510                             | 106,272  | -               | 144,782              |
| PUBLIC TRANSPORTATION - 087       | 38,510                             | 106,272  | -               | 144,782              |
| INTEREST                          | 1,206                              | 8,589    | -               | 9,795                |
|                                   | 175,260                            | 441,765  | 146,819         | 470,206              |

| FUND BALANCE ESTIMATED ACTUAL AT 6-30-14 |                                    |          |                 |                      |
|------------------------------------------|------------------------------------|----------|-----------------|----------------------|
| DIVISION/DEPT                            | 6/30/13 FUND 25% SALES TAX BALANCE | REVENUES | ACTUAL EXPENSES | 6/30/14 FUND BALANCE |
| STREETS - 066                            | 26,065                             | 108,695  | -               | 134,760              |
| PARKS - 023                              | 144,782                            | 108,695  | 64,047          | 189,430              |
| TRAILS & SIDEWALKS - 006                 | 144,782                            | 108,695  | -               | 253,477              |
| PUBLIC TRANSPORTATION - 087              | 144,782                            | 108,695  | -               | 253,477              |
| INTEREST                                 | 9,795                              | 16,126   | -               | 25,921               |
|                                          | 470,206                            | 450,906  | 64,047          | 857,065              |

| FUND BALANCE ESTIMATED ACTUAL AT 6-30-15 |                                    |          |                 |                      |
|------------------------------------------|------------------------------------|----------|-----------------|----------------------|
| DIVISION/DEPT                            | 6/30/14 FUND 25% SALES TAX BALANCE | REVENUES | ACTUAL EXPENSES | 6/30/15 FUND BALANCE |
| STREETS - 066                            | 134,760                            | 106,817  | 241,577         | -                    |
| PARKS - 023                              | 189,430                            | 106,817  | 296,247         | -                    |
| TRAILS & SIDEWALKS - 006                 | 253,477                            | 106,817  | 360,294         | -                    |
| PUBLIC TRANSPORTATION - 087              | 253,477                            | 106,817  | 360,294         | -                    |
| INTEREST                                 | 25,921                             | 16,906   | -               | 42,827               |
|                                          | 857,065                            | 444,174  | 1,258,412       | 42,827               |

**FUND: CAPITAL IMPROVEMENTS (157)**  
**DEPARTMENT: CAPITAL IMPROVEMENT (57)**  
**DEPARTMENT: GUY HENSON**

| EXPENDITURES          | ACTUAL           | AMENDED             | ESTIMATED           | BUDGET              |
|-----------------------|------------------|---------------------|---------------------|---------------------|
|                       | 2012-2013        | BUDGET<br>2013-2014 | ACTUAL<br>2013-2014 | BUDGET<br>2014-2015 |
| MATERIALS AND SUPPLIE | -                | 17,500              | 17,500              | -                   |
| OTHER SERVICES        | 32,875           | -                   | -                   | -                   |
| CAPITAL OUTLAY        | 1,035,862        | 3,281,197           | 3,255,096           | 1,527,125           |
| <b>TOTAL</b>          | <b>1,068,737</b> | <b>3,298,697</b>    | <b>3,272,596</b>    | <b>1,527,125</b>    |

| REVENUES                  | ACTUAL           | AMENDED             | ESTIMATED           | BUDGET              |
|---------------------------|------------------|---------------------|---------------------|---------------------|
|                           | 2012-2013        | BUDGET<br>2013-2014 | ACTUAL<br>2013-2014 | BUDGET<br>2014-2015 |
| TAXES                     | -                | 96,259              | 82,759              | 83,531              |
| LICENSES & PERMITS        | 78,421           | 86,487              | 46,622              | 46,622              |
| INTERGOVERNMENTAL         | 25,039           | -                   | 23,338              | 51,824              |
| INTEREST                  | 46,175           | 34,732              | 71,618              | 68,314              |
| TRANSFERS IN (143) Grants | 22,524           | 975,956             | 975,956             | -                   |
| TRANSFERS IN (340) Cap im | 816,257          | 354,323             | 303,627             | 260,144             |
| TRANSFERS IN (195) Hotel  | 360,000          | 360,000             | 360,000             | 360,000             |
| MISCELLANEOUS             | 176              | -                   | -                   | -                   |
| <b>TOTAL</b>              | <b>1,348,592</b> | <b>1,907,757</b>    | <b>1,863,920</b>    | <b>870,435</b>      |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES  | EXPENSES  | FUND<br>BALANCE |
|----------------------------|---------------------|-----------|-----------|-----------------|
| 6/30/2010                  | 1,971,527           | 557,541   | 260,495   | 2,268,573       |
| 6/30/2011                  | 2,268,573           | 524,138   | 157,261   | 2,635,450       |
| 6/30/2012                  | 2,635,450           | 1,348,592 | 1,068,737 | 2,915,305       |
| 6/30/2013                  | 2,915,305           | 1,863,920 | 3,272,596 | 1,506,629       |
| 6/30/2014                  | 1,506,629           | 870,435   | 1,527,125 | 849,939         |

NOTE: Due to cash flow issues at the hotel/conference center, the management company has not transferred the \$30,000 per month for the past 9.67 months creating an accounts receivable of \$290,000. This amount needs to be considered against fund balance at 6-30-2014. If this issue continues, then FY 14-15 expenditures may have to be adjusted accordingly.

**FINAL BUDGET 2014-2015**

| CAPITAL OUTLAY                     |                  |
|------------------------------------|------------------|
| 40-06 CAPITAL OUTLAY               | 1,027,125        |
| 40-08 PROJECTS APPROVED BY COUNCIL | 500,000          |
| <b>TOTAL CAPITAL OUTLAY</b>        | <b>1,527,125</b> |
| <b>TOTAL DEPARTMENT REQUEST</b>    | <b>1,527,125</b> |

**FY 13-14 TRANSFERS IN FROM GRANT FUND (143):**

|              |                |
|--------------|----------------|
| STP Grant    | 475,000        |
| Sidewalks    | 500,956        |
| <b>TOTAL</b> | <b>975,956</b> |

**FY 14-15 Capital Outlay**

|                                          |                  |
|------------------------------------------|------------------|
| Air Depot to SE 29th to I40 Intersection | 1,000,000        |
| City Wide Striping                       | 15,000           |
| Sidewalks (Various Projects)             | 12,125           |
| Project Approved by Council              | 500,000          |
| <b>TOTAL</b>                             | <b>1,527,125</b> |

**Sidewalks FY 14-15**

|                                   |               |
|-----------------------------------|---------------|
| W. Elm - Maple Dr. to High School | 4,800         |
| E. Elm - Felix Pl. to High School | 4,325         |
| Douglas & Wonga SE Corner         | 3,000         |
| <b>TOTAL</b>                      | <b>12,125</b> |

**APPROVED BUT UNFUNDED HIGH RANKING SIDEWALKS**

| Five Year Plan:                                  |                |
|--------------------------------------------------|----------------|
| S Post Road - SE 10th st to SE 15th              | 31,625         |
| W. Fairchild - Air Depot to Jarman Middle School | 36,470         |
| Adair - Harr Drive to Rose State College         | 32,327         |
| Felix - SE 15th St to E Northup                  | 14,000         |
| <b>TOTAL</b>                                     | <b>114,422</b> |

**FUND: CAPITAL IMPROVEMENTS (157)**  
**DEPARTMENT: CAPITAL IMPROVEMENT (57)**  
**DEPARTMENT: GUY HENSON**  
**PAGE TWO**

**Five Year Plan: Approved but Unfunded High Ranking**

|          |                                                                                      |           |
|----------|--------------------------------------------------------------------------------------|-----------|
| FY 15-16 | Douglas Blvd. from NE 10th to SE 4th<br>(Local: \$100,000/ ACOG TIP \$400,000)       | 500,000   |
|          | SE 15th St. from Sandra to Midwest Blvd.<br>(Local: \$88,000/ ACOG TIP \$352,000)    | 440,000   |
| FY 16-17 | SE 29th St. from Arthur Harris to Sooner<br>(Local: \$46,000/ ACOG TIP \$184,000)    | 230,000   |
|          | SE 29th St from Douglas to Midwest Blvd.<br>(Local: \$660,000/ ACOG TIP \$2,640,000) | 3,300,000 |
| FY 17-18 | Midwest Blvd. from SE 29th to SE 15th<br>(Local: \$166,000/ ACOG TIP \$664,000)      | 830,000   |
|          | Reno Ave. from Douglas to Acres<br>(Local: \$154,000/ ACOG TIP \$616,000)            | 770,000   |
| FY 18-19 | Westminister from Reno to NE 10th<br>(Local: \$62,000/ ACOG TIP \$248,000)           | 310,000   |

**FY 13-14 Capital Outlay**

|                                                                         |                  |
|-------------------------------------------------------------------------|------------------|
| Sooner Rd - RR Tracks North to NE 23rd St                               | 256,000          |
| Sooner Rd - Reno to SE 29th St - Overlay and Sidewalks Joint w Del City | 350,000          |
| Painting of Street Light Fixtures                                       | 13,750           |
| Gabion Baskets                                                          | 125,000          |
| Survey Douglas Blvd. from NE 10th to SE 4th                             | 20,000           |
| Survey SE 15th from Sandra to Midwest Blvd                              | 20,000           |
| Pedestrian Signage Upgrade - City Wide                                  | 45,392           |
| I-40/HUDIBURG GRANT                                                     | 593,750          |
| Sidewalks 2 - Grant                                                     | 500,956          |
| Sidewalks 2 - Match                                                     | 132,355          |
| Match for Bridge                                                        | 162,000          |
| N Oaks Neighborhood Park Signage                                        | 49,074           |
| N Water Spray Park                                                      | 150,000          |
| Golf Course Fencing Match                                               | 6,287            |
| Omni Park Improvements                                                  | 6,322            |
| Engineering Sooner Road from Reno to SE 29th Joint with Del City        | 149,923          |
| Mill, Overlay & Sidewalks Reno -Air Depot to Sooner                     | 200,000          |
| N Oaks Phase 2 - Cul-de-sac                                             | 240,000          |
| Air Depot I-40 Boeing (Additional Lane)                                 | 10,388           |
| Survey & Engineering SE 29th from Douglas to Midwest Blvd               | 250,000          |
| <b>TOTAL</b>                                                            | <b>3,281,197</b> |

FUND: 2002 G.O. BOND (269)  
DEPARTMENT: STREET BOND (69)  
DEPARTMENT HEAD: VAUGHN SULLIVAN

| EXPENDITURES      | ACTUAL<br>2012-2013 | AMENDED<br>BUDGET<br>2013-2014 | ESTIMATED<br>ACTUAL<br>2013-2014 | BUDGET<br>2014-2015 |
|-------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| PERSONAL SERVICES | -                   | -                              | -                                | 17,331              |
| BENEFITS          | -                   | -                              | -                                | 4,977               |
| OTHER SERVICES    | 4,500               | 2,300                          | 2,300                            | 4,265               |
| CAPITAL OUTLAY    | 124,108             | 3,592,239                      | 3,592,239                        | 114,281             |
| <b>TOTAL</b>      | <b>128,608</b>      | <b>3,594,539</b>               | <b>3,594,539</b>                 | <b>140,854</b>      |

| REVENUES      | ACTUAL<br>2012-2013 | AMENDED<br>BUDGET<br>2013-2014 | ESTIMATED<br>ACTUAL<br>2013-2014 | BUDGET<br>2014-2015 |
|---------------|---------------------|--------------------------------|----------------------------------|---------------------|
| RENTAL INCOME | -                   | 2,300                          | 2,300                            | 12,650              |
| INTEREST      | 79,336              | 56,418                         | 91,110                           | 84,909              |
|               | 79,336              | 58,718                         | 93,410                           | 97,559              |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES | EXPENSES  | FUND<br>BALANCE |               |
|----------------------------|---------------------|----------|-----------|-----------------|---------------|
| 6/30/2010                  | 3,933,352           | 71,900   | 400,453   | 3,604,799       | 6/30/2011     |
| 6/30/2011                  | 3,604,799           | 70,165   | 81,666    | 3,593,298       | 6/30/2012     |
| 6/30/2012                  | 3,593,298           | 79,336   | 128,608   | 3,544,026       | 6/30/2013     |
| 6/30/2013                  | 3,544,026           | 93,410   | 3,594,539 | 42,897          | 6/30/2014-EST |
| 6/30/2014                  | 42,897              | 97,559   | 140,854   | -               | 6/30/2015-EST |

| PERMANENT STAFFING              | FY 14-15    | FY 13-14 | PERSONNEL<br>POSITIONS<br>SUMMARY: |
|---------------------------------|-------------|----------|------------------------------------|
| Property Acquisition Specialist | 0.25        | 0        |                                    |
| <b>TOTAL</b>                    | <b>0.25</b> | <b>0</b> | <b>2014-15 - .25</b>               |

FINAL BUDGET 2014-2015

| PERSONAL SERVICES              |               |
|--------------------------------|---------------|
| 10-01 SALARIES                 | 16,740        |
| 10-10 LONGEVITY                | 366           |
| 10-14 SL INCENTIVE             | 225           |
| <b>TOTAL PERSONAL SERVICES</b> | <b>17,331</b> |

| BENEFITS                        |              |
|---------------------------------|--------------|
| 15-01 SOCIAL SECURITY           | 1,326        |
| 15-02 RETIREMENT                | 2,340        |
| 15-03 GROUP HEALTH INSURANCE    | 1,141        |
| 15-13 LIFE                      | 22           |
| 15-14 DENTAL                    | 84           |
| 15-20 OVERHEAD HEALTH CARE COST | 64           |
| <b>TOTAL BENEFITS</b>           | <b>4,977</b> |

| OTHER SERVICES & CHARGES                  |              |
|-------------------------------------------|--------------|
| 30-40 CONTACTUAL                          | 4,265        |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>4,265</b> |

| CAPITAL OUTLAY              |                |
|-----------------------------|----------------|
| 40-06 STREET PROJECTS       | 114,281        |
| <b>TOTAL CAPITAL OUTLAY</b> | <b>114,281</b> |

**TOTAL DEPARTMENT REQUEST** **140,854**

| CAPITAL OUTLAY: FY 13-14                         |                  |
|--------------------------------------------------|------------------|
| Post Road Widen - 690905                         | 2,289            |
| 15th and Douglas Intersection - 691101           | 450,000          |
| Post - Reno to 15th - 691102                     | 25,860           |
| SE 15TH Widening - Lynn Fry to Anderson - 691104 | 3,114,090        |
| <b>TOTAL</b>                                     | <b>3,592,239</b> |

| CAPITAL OUTLAY: FY 14-15                         |         |
|--------------------------------------------------|---------|
| SE 15TH Widening - Lynn Fry to Anderson - 691104 | 114,281 |

**FUND: SALES TAX CAPITAL IMPROVEMENTS (340)**  
**DEPARTMENT HEAD: GUY HENSON**

| EXPENDITURES                   | ACTUAL<br>2012-2013 | AMENDED<br>BUDGET<br>2013-2014 | ESTIMATED<br>ACTUAL<br>2013-2014 | BUDGET<br>2014-2015 |
|--------------------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| TRANSFER OUT<br>OTHER SERVICES | 6,083,414           | 5,667,881                      | 5,667,881                        | 5,537,518           |
|                                | -                   | -                              | -                                | 5,077               |
| <b>TOTAL</b>                   | <b>6,083,414</b>    | <b>5,667,881</b>               | <b>5,667,881</b>                 | <b>5,542,595</b>    |

| REVENUES     | ACTUAL<br>2012-2013 | AMENDED<br>BUDGET<br>2013-2014 | ESTIMATED<br>ACTUAL<br>2013-2014 | BUDGET<br>2014-2015 |
|--------------|---------------------|--------------------------------|----------------------------------|---------------------|
| TAXES        | 5,594,822           | 5,667,881                      | 5,661,938                        | 5,539,988           |
| INTEREST     | 18,992              | 15,071                         | 5,943                            | 2,607               |
| <b>TOTAL</b> | <b>5,613,814</b>    | <b>5,682,952</b>               | <b>5,667,881</b>                 | <b>5,542,595</b>    |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES  | EXPENSES  | FUND<br>BALANCE |
|----------------------------|---------------------|-----------|-----------|-----------------|
| 6/30/2010                  | 147,431             | 2,066,060 | 1,998,858 | 214,633         |
| 6/30/2011                  | 214,633             | 3,339,813 | 3,084,846 | 469,600         |
| 6/30/2012                  | 469,600             | 5,613,814 | 6,083,414 | -               |
| 6/30/2013                  | -                   | 5,667,881 | 5,667,881 | -               |
| 6/30/2014                  | -                   | 5,542,595 | 5,542,595 | -               |

| FY 13-14 TAXES | HOTEL<br>2011 | SEWER<br>2011-A | TOTAL     |
|----------------|---------------|-----------------|-----------|
| Sales          | 2,123,334     | 3,403,396       | 5,526,730 |
| Use            | -             | 135,208         | 135,208   |
| Interest       | 1,248         | 4,695           | 5,943     |

| FY 14-15 TAXES | HOTEL<br>2011 | SEWER<br>2011-A | TOTAL     |
|----------------|---------------|-----------------|-----------|
| Sales          | 2,074,381     | 3,331,456       | 5,405,837 |
| Use            | -             | 134,151         | 134,151   |
| Interest       | 977           | 1,630           | 2,607     |

**FINAL BUDGET 2014-2015**

| <b>TRANSFERS OUT</b>                      |                  |
|-------------------------------------------|------------------|
| 80-50 TRANSFERS OUT (250) - SEWER         | 3,464,108        |
| 80-50 TRANSFERS OUT (250) - HOTEL         | 1,813,266        |
| 80-57 TRANSFERS OUT (157)                 | 260,144          |
| <b>TOTAL TRANSFERS OUT</b>                | <b>5,537,518</b> |
| <b>OTHER SERVICES &amp; CHARGES</b>       |                  |
| 30-86 AUDIT (SEWER)                       | 3,129            |
| 30-86 AUDIT (HOTEL)                       | 1,948            |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>5,077</b>     |
| <b>TOTAL DEPARTMENT REQUEST</b>           | <b>5,542,595</b> |

**FUTURE DEBT REQUIREMENT:**

| <b>Hotel / Conference Center</b>           |                  |
|--------------------------------------------|------------------|
| 2011 Bond Series Deposit Requirements      |                  |
| Jul - Aug @ 150,658                        | 301,316          |
| Sep - Jun @ 150,945                        | 1,509,450        |
| Trustee Fee                                | 2,500            |
|                                            | 1,813,266        |
| <i>Revenue Bonds O/S \$24,915,000</i>      |                  |
| <i>Debt Service Matures Sept. 1, 2033</i>  |                  |
| <b>Sewer Plant</b>                         |                  |
| 2011A Bond Series Deposit Requirements     |                  |
| Jul - Feb @ 392,584                        | 3,140,672        |
| Mar - Jun @ 392,639                        | 1,570,556        |
| Trustee Fee                                | 3,500            |
|                                            | 4,714,728        |
| <i>Revenue Bonds O/S \$40,930,000</i>      |                  |
| <i>Debt Service Matures March 1, 2025</i>  |                  |
| Amount to be paid from Fund 186, sewer fee | (1,250,620)      |
| <b>TOTAL</b>                               | <b>5,277,374</b> |

**FUND: TAX INCREMENT FINANCING (351)**  
**DEPARTMENT: 29TH STREET (92)**  
**DEPARTMENT HEAD: GUY HENSON**

| <b>EXPENDITURES</b>      | <b>ACTUAL<br/>2012-2013</b> | <b>AMENDED<br/>BUDGET<br/>2013-2014</b> | <b>ESTIMATED<br/>ACTUAL<br/>2013-2014</b> | <b>BUDGET<br/>2014-2015</b> |
|--------------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| OTHER SERVICES & CHARGES | 425                         | 425                                     | 367                                       | 367                         |
| DEBT SERVICE             | 1,015,278                   | 999,875                                 | 999,933                                   | 1,000,033                   |
| <b>TOTAL</b>             | <b>1,015,703</b>            | <b>1,000,300</b>                        | <b>1,000,300</b>                          | <b>1,000,400</b>            |

| <b>REVENUES</b> | <b>ACTUAL<br/>2012-2013</b> | <b>AMENDED<br/>BUDGET<br/>2013-2014</b> | <b>ESTIMATED<br/>ACTUAL<br/>2013-2014</b> | <b>BUDGET<br/>2014-2015</b> |
|-----------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| TAXES           | 1,015,301                   | 1,000,000                               | 1,000,000                                 | 1,000,000                   |
| INTEREST        | 402                         | 300                                     | 300                                       | 400                         |
| <b>TOTAL</b>    | <b>1,015,703</b>            | <b>1,000,300</b>                        | <b>1,000,300</b>                          | <b>1,000,400</b>            |

**FINAL BUDGET 2014-2015**

|                                           |                         |
|-------------------------------------------|-------------------------|
| <b>OTHER SERVICES &amp; CHARGES</b>       |                         |
| 30-75 LEGAL PUBLICATIONS                  | <u>367</u>              |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>367</b>              |
| <b>DEBT SERVICE</b>                       |                         |
| 71-01 INTEREST ON NOTE                    | 92,863                  |
| 73-02 PRINCIPAL                           | <u>907,170</u>          |
| <b>TOTAL DEBT SERVICE</b>                 | <b>1,000,033</b>        |
| <b>TOTAL DEPARTMENT REQUEST</b>           | <b><u>1,000,400</u></b> |

**Outstanding Principal:**

|                   |                |
|-------------------|----------------|
| Fiscal Year 13-14 | 2,222,537      |
| Fiscal Year 14-15 | 1,315,366      |
| Fiscal Year 15-16 | <u>369,572</u> |

# **G.O. Debt Fund**

**City of Midwest City, Oklahoma**  
Debt Service – Index (Governmental Debt Only)

| <u>Fund / Department<br/>*Number</u> | <u>Fund / Department<br/>Description</u> | <u>Page<br/>Number</u> |
|--------------------------------------|------------------------------------------|------------------------|
| 350                                  | Fund Summary                             | 191                    |
| 350                                  | Summary of Outstanding Debt              | 192                    |
| 350                                  | Net Assessed Valuation                   | 193                    |
| 350                                  | MWC Ad Valorem Tax Rate                  | 194                    |

\* **Note:** Three digit codes represent the Fund Number  
Two digit codes represent the Department Number



**FUND: G. O. DEBT SERVICE (350)**  
**DEPARTMENT: DEBT SERVICE (GENERAL OBLIGATION BONDS)**  
**DEPARTMENT HEAD: JUDY SIEMENS**

| <b>EXPENDITURES</b> | <b>ACTUAL<br/>2012-2013</b> | <b>AMENDED<br/>BUDGET<br/>2013-2014</b> | <b>ESTIMATED<br/>ACTUAL<br/>2013-2014</b> | <b>BUDGET<br/>2014-2015</b> |
|---------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| DEBT SERVICE        | 1,793,150                   | 1,726,562                               | 1,726,562                                 | 1,659,975                   |
| TRANSFER OUT (012)  | 35,361                      | 44,782                                  | 44,782                                    | 41,500                      |
| <b>TOTAL</b>        | <b>1,828,511</b>            | <b>1,771,344</b>                        | <b>1,771,344</b>                          | <b>1,701,475</b>            |

| <b>REVENUES</b> | <b>ACTUAL<br/>2012-2013</b> | <b>AMENDED<br/>BUDGET<br/>2013-2014</b> | <b>ESTIMATED<br/>ACTUAL<br/>2013-2014</b> | <b>BUDGET<br/>2014-2015</b> |
|-----------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| TAXES           | 1,736,750                   | 1,726,562                               | 1,693,959                                 | 1,659,975                   |
| INTEREST        | 35,361                      | 44,782                                  | 44,782                                    | 41,500                      |
| <b>TOTAL</b>    | <b>1,772,111</b>            | <b>1,771,344</b>                        | <b>1,738,741</b>                          | <b>1,701,475</b>            |

| <b>BUDGETARY<br/>FUND BALANCE:</b> | <b>BUDGET<br/>FUND BAL.</b> | <b>REVENUES</b> | <b>EXPENSES</b> | <b>FUND<br/>BALANCE</b> |                 |
|------------------------------------|-----------------------------|-----------------|-----------------|-------------------------|-----------------|
| 6/30/2010                          | 1,622,410                   | 1,931,316       | 1,958,251       | 1,595,475               | 6/30/2011       |
| 6/30/2011                          | 1,595,475                   | 1,901,213       | 1,891,297       | 1,605,391               | 6/30/2012       |
| 6/30/2012                          | 1,605,391                   | 1,772,111       | 1,828,511       | 1,548,991               | 6/30/2013       |
| 6/30/2013                          | 1,548,991                   | 1,738,741       | 1,771,344       | 1,516,388               | 6/30/2014 - EST |
| 6/30/2014                          | 1,516,388                   | 1,701,475       | 1,701,475       | 1,516,388               | 6/30/2015 - EST |

**FINAL BUDGET 2014-2015**

| <b>DEBT SERVICE</b>                        |                  |
|--------------------------------------------|------------------|
| 70-01 PRINCIPAL STREET (2-1-09)            | 1,075,000        |
| 70-01 PRINCIPAL FIRE/POLICE(5-1-09)        | 325,000          |
| 71-01 INTEREST STREET (FEB 1 & AUG 1)      | 169,313          |
| 71-01 INTEREST FIRE/POLICE (MAY 1 & NOV 1) | 89,862           |
| 72-02 FISCAL AGENT FEES - STREET           | 400              |
| 72-02 FISCAL AGENT FEES - FIRE/POLICE      | 400              |
| <b>TOTAL DEBT SERVICE</b>                  | <b>1,659,975</b> |
| <b>TRANSFERS</b>                           |                  |
| 80-09 CAPITALIZATION (009)                 | 41,500           |
| <b>TOTAL TRANSFERS OUT</b>                 | <b>41,500</b>    |
| <b>TOTAL DEPARTMENT REQUEST</b>            | <b>1,701,475</b> |

**OUTSTANDING BONDS AS OF 6-30-14**

|                                        |           |
|----------------------------------------|-----------|
| 2006 PUBLIC SAFETY (MATURITY 5-1-2021) | 2,275,000 |
| 2002 STREET (MATURITY 2-1-2017)        | 3,225,000 |

The Debt Service Fund is the fund established to pay the City of Midwest City's indebtedness for judgments against the City, and bond issues that have been approved by a vote of the citizens. These bonds have been issued for specific projects which Midwest City was unable to fund from normal revenue sources. This differs from the Capital Outlay requests of the department's budgets because of the large amount of money required for the projects.

The following is a description of the type of bond issue that the City utilizes:

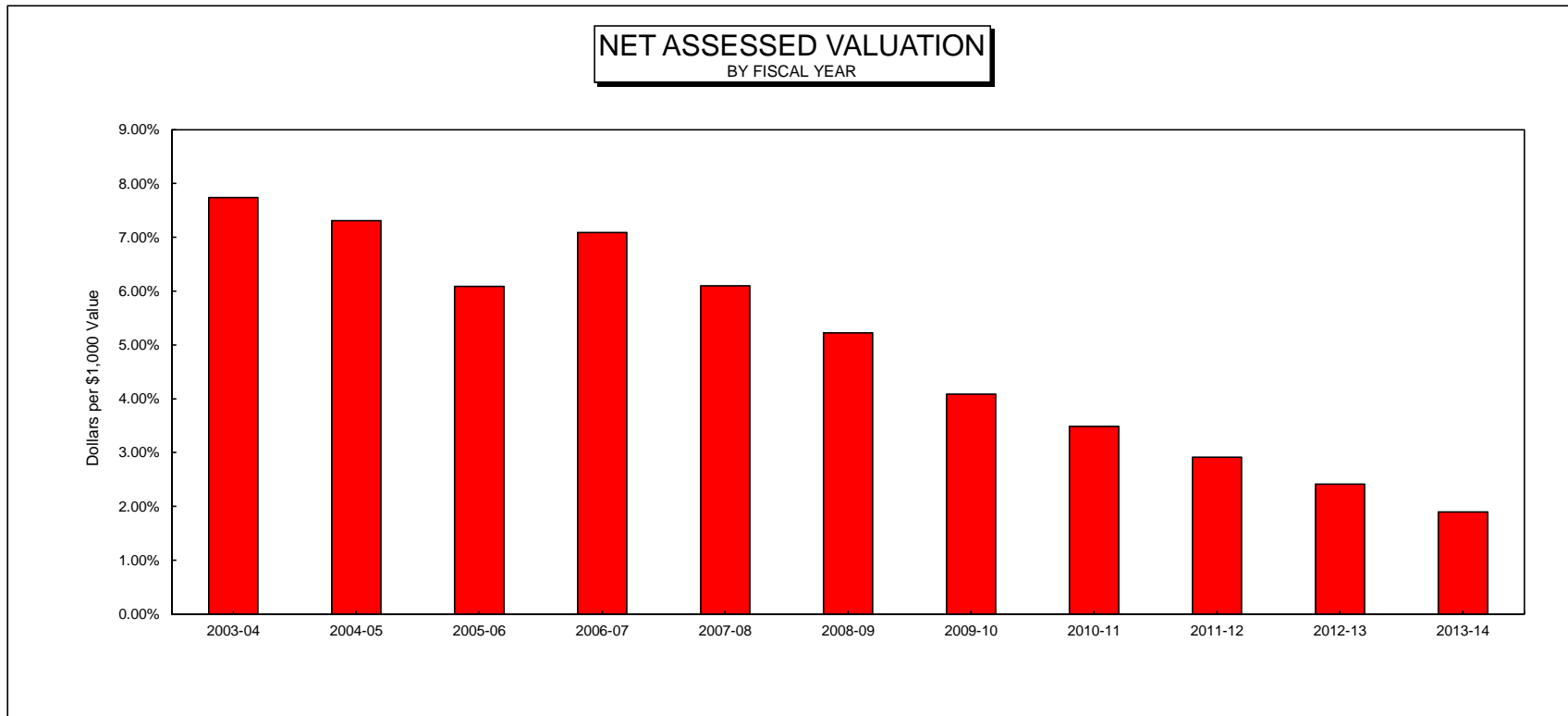
General Obligation Bond Issue: This type of bond must be voted upon by the citizens of Midwest City and is paid for by the citizens through the ad valorem tax process, such as property tax and personal property tax. No legal limit is set, but a rule of thumb is 25% of the assessed valuation. (See next page for more details of ad valorem taxes.)

**DEBT SERVICE FUND - SUMMARY OF G.O. BONDS OUTSTANDING**

| <u>TYPE BOND</u>         | <u>ISSUE DATE</u> | <u>MATURITY DATE</u> | <u>ORIGINAL ISSUE AMT</u> | <u>PAID THRU 06/30/14</u> | <u>AMOUNT OUTSTANDING 07/01/14</u> |
|--------------------------|-------------------|----------------------|---------------------------|---------------------------|------------------------------------|
| G O 2006 - Public Safety | 05/01/06          | 05/01/21             | 4,500,000                 | 2,225,000                 | 2,275,000                          |
| G O 2002 - Street        | 12/28/01          | 02/01/17             | 15,000,000                | 11,775,000                | 3,225,000                          |
|                          |                   | <b>TOTALS</b>        | <u>19,500,000</u>         | <u>14,000,000</u>         | <u>5,500,000</u>                   |

**GENERAL STATISTICAL INFORMATION**

| Fiscal Year | Net Assessed Valuation | Outstanding Bonds Beginning of Year | Ratio of Debt To Valuation |
|-------------|------------------------|-------------------------------------|----------------------------|
| 2003-04     | 186,124,535            | 15,675,000                          | 7.74%                      |
| 2004-05     | 197,256,591            | 14,425,000                          | 7.31%                      |
| 2005-06     | 215,484,762            | 13,125,000                          | 6.09%                      |
| 2006-07     | 230,176,896            | 16,325,000                          | 7.09%                      |
| 2007-08     | 245,582,102            | 14,975,000                          | 6.10%                      |
| 2008-09     | 259,653,914            | 13,575,000                          | 5.23%                      |
| 2009-10     | 271,469,612            | 11,100,000                          | 4.09%                      |
| 2010-11     | 278,216,075            | 9,700,000                           | 3.49%                      |
| 2011-12     | 284,605,074            | 8,300,000                           | 2.92%                      |
| 2012-13     | 285,884,862            | 6,900,000                           | 2.41%                      |
| 2013-14     | 289,374,229            | 5,500,000                           | 1.90%                      |

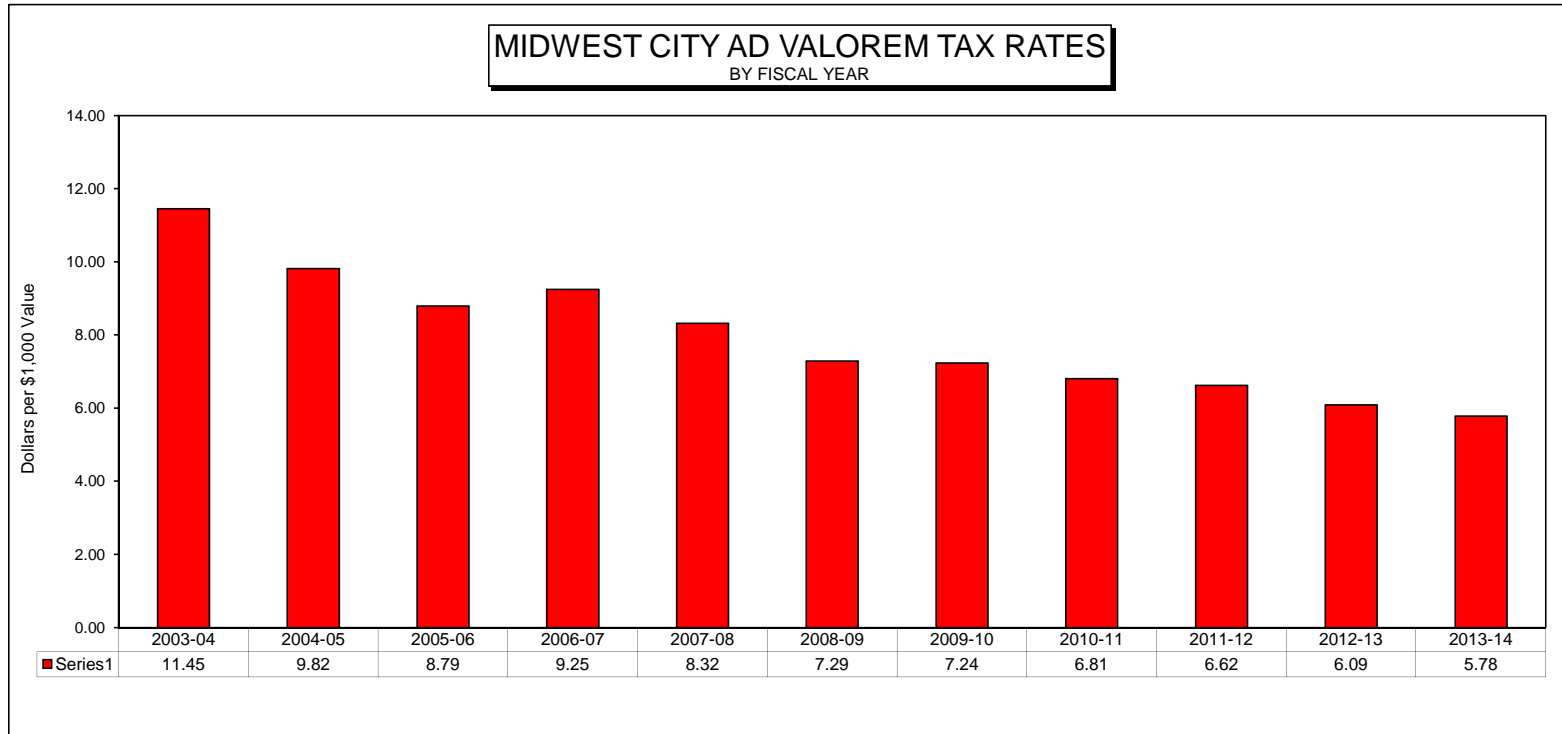


**ACTUAL TAX RATES AS LEVIED PER \$1,000 ASSESSED VALUATION**

| Fiscal Year | City Tax Rate | County Tax Rate | Rose State College Tax Rate | MWC School Tax Rate | Choctaw School Tax Rate | Oklahoma City School Tax Rate | Crutcho School Tax Rate |
|-------------|---------------|-----------------|-----------------------------|---------------------|-------------------------|-------------------------------|-------------------------|
| 2003-04     | 11.45         | 23.15           | 16.62                       | 61.83               | 63.85                   | 54.44                         | 49.47                   |
| 2004-05     | 9.82          | 22.99           | 16.50                       | 61.11               | 61.33                   | 57.84                         | 46.68                   |
| 2005-06     | 8.79          | 22.90           | 16.35                       | 59.96               | 62.33                   | 58.02                         | 48.6                    |
| 2006-07     | 9.25          | 22.81           | 18.29                       | 62.79               | 62.60                   | 57.07                         | 47.56                   |
| 2007-08     | 8.32          | 22.29           | 17.67                       | 64.31               | 63.11                   | 56.73                         | 48.14                   |
| 2008-09     | 7.29          | 23.18           | 17.30                       | 65.05               | 66.66                   | 52.48                         | 48.18                   |
| 2009-10     | 7.24          | 24.79           | 17.40                       | 65.83               | 68.50                   | 58.43                         | 46.96                   |
| 2010-11     | 6.81          | 24.27           | 17.32                       | 65.60               | 69.41                   | 58.70                         | 64.02                   |
| 2011-12     | 6.62          | 24.06           | 17.18                       | 64.64               | 70.22                   | 62.09                         | 62.01                   |
| 2012-13     | 6.09          | 23.97           | 17.10                       | 66.55               | 72.49                   | 59.29                         | 63.87                   |
| 2013-14     | 5.78          | 23.87           | 17.02                       | 64.96               | 76.19                   | 60.39                         | 59.95                   |

Note: There are four school districts within the City Limits of Midwest City. To know your total tax rate you would follow the below listed formula:

City Rate + County Rate + Rose State Rate + School Rate = Total Tax Rate



# Internal Funds

# City of Midwest City, Oklahoma

## Internal Service

### Index

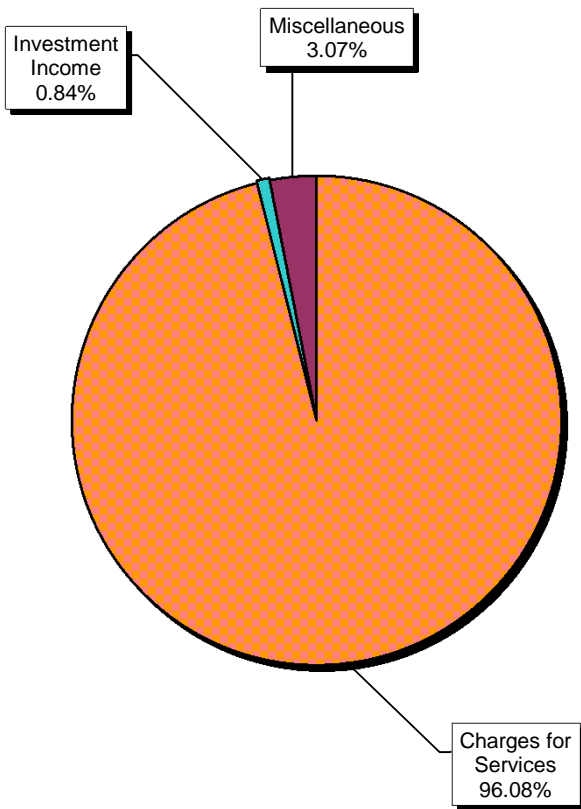
| <u>Fund / Department<br/>*Number</u> | <u>Fund / Department<br/>Description</u> | <u>Page<br/>Number</u> |
|--------------------------------------|------------------------------------------|------------------------|
|                                      | Fund Summary                             | 197                    |
|                                      | Budget Charts                            | 198                    |
|                                      | Fund Balance Summary                     | 199                    |
|                                      | <b>Individual Funds:</b>                 |                        |
| 075                                  | Public Works Administration              | 200                    |
| 080                                  | Fleet Services                           | 204                    |
| 081                                  | Surplus Property                         | 207                    |
| 202                                  | Risk Management                          | 210                    |
| 240                                  | Life & Health Benefits                   | 213                    |

\* **Note:** Three digit codes represent the Fund Number  
Two digit codes represent the Department Number

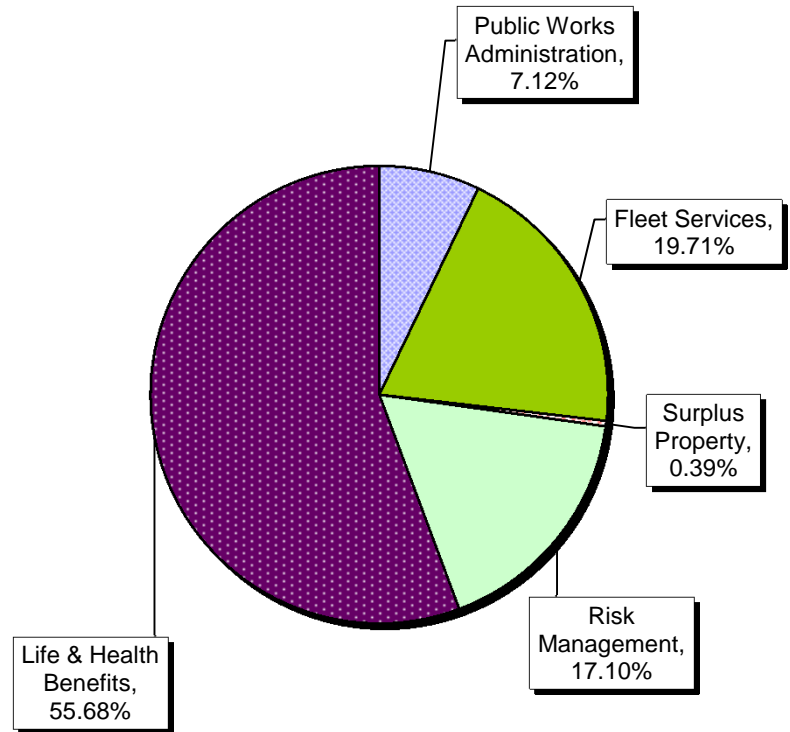
**INTERNAL SERVICE FUNDS BUDGET SUMMARY - FISCAL YEAR 2014-2015**

|                               | <b>PRIOR YEAR<br/>ACTUAL<br/>FY 12-13</b> | <b>CURRENT YEAR<br/>BUDGET AS AMENDED<br/>FY 13-14</b> | <b>CURRENT YEAR<br/>ACTUAL (Est.)<br/>FY 13-14</b> | <b>BUDGET YEAR<br/>FINAL<br/>FY 14-15</b> |
|-------------------------------|-------------------------------------------|--------------------------------------------------------|----------------------------------------------------|-------------------------------------------|
| <b>ESTIMATED REVENUE:</b>     |                                           |                                                        |                                                    |                                           |
| Charges for Services          | 10,469,839                                | 11,628,576                                             | 11,511,472                                         | 12,919,830                                |
| Investment Income             | 98,361                                    | 65,787                                                 | 114,404                                            | 113,201                                   |
| Miscellaneous                 | 134,671                                   | 518,445                                                | 603,334                                            | 413,249                                   |
| Intergovernmental             | 147,190                                   |                                                        | -                                                  | -                                         |
| Transfers In                  | -                                         |                                                        |                                                    | -                                         |
| <b>TOTAL REVENUE</b>          | <b>10,850,061</b>                         | <b>12,212,808</b>                                      | <b>12,229,210</b>                                  | <b>13,446,280</b>                         |
| Use / (Gain) of Fund Balance  | 269,709                                   | 1,706,209                                              | 1,710,076                                          | (495,176)                                 |
| <b>TOTAL RESOURCES</b>        | <b>11,119,770</b>                         | <b>13,919,017</b>                                      | <b>13,939,286</b>                                  | <b>12,951,104</b>                         |
| <b>PROPOSED EXPENDITURES:</b> |                                           |                                                        |                                                    |                                           |
| Public Works Administration   | 841,839                                   | 918,887                                                | 911,769                                            | 922,121                                   |
| Fleet Services                | 2,526,778                                 | 2,497,398                                              | 2,343,537                                          | 2,552,290                                 |
| Surplus Property              | 39,557                                    | 51,012                                                 | 43,616                                             | 49,993                                    |
| Risk Management               | 1,536,737                                 | 3,904,558                                              | 4,085,875                                          | 2,214,915                                 |
| Life & Health Benefits        | 6,174,859                                 | 6,537,636                                              | 6,544,963                                          | 7,211,785                                 |
| Transfers                     |                                           | 9,526                                                  | 9,526                                              | -                                         |
| <b>TOTAL EXPENDITURES</b>     | <b>11,119,770</b>                         | <b>13,919,017</b>                                      | <b>13,939,286</b>                                  | <b>12,951,104</b>                         |

**ESTIMATED REVENUES-INTERNAL SERVICE**  
**FY 2014-2015**  
**Total \$13,446,280**



**ESTIMATED EXPENSES-INTERNAL SERVICE**  
**FY 2014-2015**  
**Total \$12,951,104**





**INTERSERVICE FUND BUDGET SUMMARY - FISCAL YEAR 2014-2015**

|                                        | <b>PRIOR YEAR<br/>ACTUAL<br/>FY 12-13</b> | <b>CURRENT YEAR<br/>BUDGET<br/>FY 13-14</b> | <b>CURRENT YEAR<br/>ACTUAL (Est.)<br/>FY 13-14</b> | <b>BUDGET YEAR<br/>FINAL<br/>FY 14-15</b> |
|----------------------------------------|-------------------------------------------|---------------------------------------------|----------------------------------------------------|-------------------------------------------|
| Public Works Administration - Revenues | 879,784                                   | 879,583                                     | 882,725                                            | 903,971                                   |
| Public Works Administration - Expenses | (841,839)                                 | (918,887)                                   | (911,769)                                          | (922,121)                                 |
| <b>USE OF FUND BALANCE:</b>            | <b>37,945</b>                             | <b>(39,304)</b>                             | <b>(29,044)</b>                                    | <b>(18,150)</b>                           |
| Interservice - Revenues                | 2,335,394                                 | 2,463,231                                   | 2,334,272                                          | 2,532,631                                 |
| Interservice - Expenses                | (2,526,778)                               | (2,497,398)                                 | (2,343,537)                                        | (2,552,290)                               |
| <b>TOTAL USE OF FUND BALANCE:</b>      | <b>(191,384)</b>                          | <b>(34,167)</b>                             | <b>(9,265)</b>                                     | <b>(19,659)</b>                           |
| Surplus Property - Revenues            | 42,828                                    | 42,194                                      | 48,409                                             | 54,332                                    |
| Surplus Property - Expenses            | (39,557)                                  | (51,012)                                    | (43,616)                                           | (49,993)                                  |
| <b>TOTAL USE OF FUND BALANCE:</b>      | <b>3,271</b>                              | <b>(8,818)</b>                              | <b>4,793</b>                                       | <b>4,339</b>                              |
| Risk Management - Revenues             | 2,029,611                                 | 2,310,288                                   | 2,343,104                                          | 2,160,339                                 |
| Risk Management - Expenses             | (1,536,737)                               | (3,914,084)                                 | (4,095,401)                                        | (2,214,915)                               |
| <b>TOTAL USE OF FUND BALANCE:</b>      | <b>492,874</b>                            | <b>(1,603,796)</b>                          | <b>(1,752,297)</b>                                 | <b>(54,576)</b>                           |
| Life & Health - Revenues               | 5,562,444                                 | 6,517,512                                   | 6,620,700                                          | 7,795,007                                 |
| Life & Health - Expenses               | (6,174,859)                               | (6,537,636)                                 | (6,544,963)                                        | (7,211,785)                               |
| <b>TOTAL USE OF FUND BALANCE:</b>      | <b>(612,415)</b>                          | <b>(20,124)</b>                             | <b>75,737</b>                                      | <b>583,222</b>                            |

FUND: PUBLIC WORKS ADMINISTRATION (075)  
DEPARTMENT: PUBLIC WORKS ADMINISTRATION (30)  
DEPARTMENT HEAD: BILL JANACEK

| EXPENDITURES         | ACTUAL<br>2012-2013 | AMENDED<br>BUDGET<br>2013-2014 | ESTIMATED<br>ACTUAL<br>2013-2014 | BUDGET<br>2014-2015 |
|----------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| PERSONAL SERVICES    | 533,877             | 550,003                        | 540,021                          | 577,725             |
| BENEFITS             | 183,686             | 194,560                        | 202,386                          | 219,142             |
| MATERIALS & SUPPLIES | 1,994               | 7,011                          | 4,668                            | 6,010               |
| OTHER SERVICES       | 102,382             | 114,343                        | 111,724                          | 94,328              |
| CAPITAL OUTLAY       | 19,900              | 52,970                         | 52,970                           | 24,916              |
| <b>TOTAL</b>         | <b>841,839</b>      | <b>918,887</b>                 | <b>911,769</b>                   | <b>922,121</b>      |

| REVENUES             | ACTUAL<br>2012-2013 | AMENDED<br>BUDGET<br>2013-2014 | ESTIMATED<br>ACTUAL<br>2013-2014 | BUDGET<br>2014-2015 |
|----------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| CHARGES FOR SERVICES | 876,546             | 877,992                        | 877,992                          | 899,580             |
| INTEREST             | 3,238               | 1,591                          | 4,733                            | 4,391               |
| <b>TOTAL</b>         | <b>879,784</b>      | <b>879,583</b>                 | <b>882,725</b>                   | <b>903,971</b>      |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES | EXPENSES | FUND<br>BALANCE |
|----------------------------|---------------------|----------|----------|-----------------|
| 6/30/2010                  | 120,407             | 749,181  | 761,843  | 107,745         |
| 6/30/2011                  | 107,745             | 802,885  | 794,242  | 116,388         |
| 6/30/2012                  | 116,388             | 879,784  | 841,839  | 154,333         |
| 6/30/2013                  | 154,333             | 882,725  | 911,769  | 125,289         |
| 6/30/2014                  | 125,289             | 903,971  | 922,121  | 107,139         |

(CONTINUED)

FINAL BUDGET 2014-2015

| PERSONAL SERVICES              |                |
|--------------------------------|----------------|
| 10-01 SALARIES                 | 537,578        |
| 10-03 OVERTIME                 | 4,019          |
| 10-07 ALLOWANCES               | 9,600          |
| 10-07 PHONES                   | 2,416          |
| 10-10 LONGEVITY                | 8,563          |
| 10-11 SL BUYBACK               | 4,824          |
| 10-12 VL BUYBACK               | 2,754          |
| 10-13 PDO BUYBACK              | 3,358          |
| 10-14 SL INCENTIVE             | 3,200          |
| 10-95 1X SALARY ADJUSTMENT     | 1,414          |
| <b>TOTAL PERSONAL SERVICES</b> | <b>577,725</b> |

| BENEFITS                        |                |
|---------------------------------|----------------|
| 15-01 SOCIAL SECURITY           | 44,011         |
| 15-02 EMPLOYEES' RETIREMENT     | 77,667         |
| 15-03 GROUP INSURANCE           | 60,096         |
| 15-04 WORKERS COMP INSURANCE    | 6,624          |
| 15-05 SELF INS - UNEMPLOYMENT   | 7,334          |
| 15-06 TRAVEL & SCHOOL           | 6,500          |
| 15-13 LIFE                      | 732            |
| 15-14 DENTAL                    | 5,459          |
| 15-20 OVERHEAD HEALTH CARE COST | 4,561          |
| 15-98 RETIREE INSURANCE         | 6,158          |
| <b>TOTAL BENEFITS</b>           | <b>219,142</b> |

| MATERIALS & SUPPLIES                  |              |
|---------------------------------------|--------------|
| 20-34 MAINTENANCE OF EQUIPMENT        | 500          |
| 20-41 SUPPLIES                        | 5,510        |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>6,010</b> |

| OTHER SERVICES & CHARGES                  |               |
|-------------------------------------------|---------------|
| 30-23 UPKEEP REAL PROPERTY                | 1,000         |
| 30-40 CONTRACTUAL                         | 3,868         |
| 30-43 HARDWARE/SOFTWARE MAINT             | 63,500        |
| 30-47 HR / PAYROLL                        | 2,687         |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS         | 567           |
| 30-85 INSURANCE-FLEET/LIABILITY           | 5,715         |
| 30-86 AUDIT                               | 491           |
| 30-90 PUBLIC RELATIONS - CONTRACTUAL      | 16,500        |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>94,328</b> |

**FUND: PUBLIC WORKS ADMINISTRATION (075)**  
**DEPARTMENT: PUBLIC WORKS ADMINISTRATION (30)**  
**DEPARTMENT HEAD: BILL JANACEK**  
**PAGE TWO**

| PERMANENT STAFFING        | FY 14-15     | FY 13-14    |
|---------------------------|--------------|-------------|
| Environmental Service Dir | 1            | 1           |
| Community Service Dir     | 1            | 1           |
| Office Manager            | 1            | 1           |
| Secretary II              | 3            | 3           |
| Systems Application Spec  | 1            | 1           |
| Safety Coordinator        | 0.8          | 0.8         |
| Assistant City Manager    | 0.5          | 0.5         |
| Radio Technician          | 0.105        | 0.0         |
| <b>TOTAL</b>              | <b>8.405</b> | <b>8.30</b> |

.80 Safety Coord from Risk (202) FY 12-13  
.105 Radio Technician added FY 14-15

**PERSONNEL  
POSITIONS  
SUMMARY:**

2005-06 - 7.5  
2006-07 - 6.75  
2007-08 - 5.75  
2008-09 - 7  
2009-10 - 7.5  
2010-11 - 7.5  
2011-12 - 7.5  
2012-13 - 8.30  
2013-14 - 8.30  
2014-15 - 8.405

| <b>CAPITAL OUTLAY</b>       |               |
|-----------------------------|---------------|
| 40-02 EQUIPMENT             | 7,789         |
| 40-49 COMPUTERS             | 4,000         |
| 40-50 SOFTWARE              | 13,127        |
| <b>TOTAL CAPITAL OUTLAY</b> | <b>24,916</b> |

**TOTAL DEPARTMENT REQUEST 922,121**

**SOURCES OF REVENUE BY DEPARTMENT**

|              |                |
|--------------|----------------|
| Sanitation   | 185,543        |
| Water        | 197,898        |
| Wastewater   | 224,142        |
| Street       | 118,707        |
| Drainage     | 36,428         |
| Golf Courses | 34,600         |
| Storm Water  | 102,262        |
| <b>TOTAL</b> | <b>899,580</b> |

**CAPITAL OUTLAY FY 14-15**

|                                                   |               |
|---------------------------------------------------|---------------|
| Desk, Chairs, Filing Cabinets, Refrig & Microwave | 7,789         |
| Replace Computers                                 | 4,000         |
| Software - Micro Fiche                            | 13,127        |
| <b>TOTAL</b>                                      | <b>24,916</b> |

FUND: PUBLIC WORKS ADMINISTRATION (075)  
DEPARTMENT: PUBLIC WORKS ADMINISTRATION

### **PROGRAM DESCRIPTION**

The Public Works Administration provides for the design, construction, management and maintenance of the City's infrastructure, including streets, sidewalks and pathways; creeks, sewers and storm drains; building and structures; vehicles and equipment; street lights and traffic signals; sanitation and utilities. In addition, the agency is responsible for related activities such as community clean up (especially along public right-of-ways), graffiti abatement and facilitating environmental compliance. The goal of the PWA office is to provide top quality professional, effective, and timely delivery of services to residents, businesses and city departments to assure customer satisfaction. We accomplish this through a centralization of the administrative resources necessary for quality Public Works solutions. Various departmental interactions are administrative streamlined and therefore, eliminate duplicated efforts. We have updated our work order system to G.I.S. based "City Works" Computer System.

The purpose of the Public Works Administration office is to provide a professional level of customer service, and to provide administrative services to all departments. The City of Midwest City, has earned national recognition in several areas, which is a direct result of strong leadership and the hard work of public works personnel. Public Works is a diverse department that shares one

common goal, **working to improve the quality of life in Midwest City.**

Public Works Administration provides administrative services such as requisitions, evaluations, publications for bids, grants encumbrances, centralized mail distribution, print and assist department heads with budgets, take complaints and request for service from citizens, fill out work request and enter into the computer, do sanitation billing and cart request, call in and fill out underground locates, handle emergency communication between employees and EOC via 2-way radio, fill out injury reports and schedule employees for work related medical visits, fill out training request and research fees involved in making sure the employee is taken care of while at conferences and training. File and maintain all paperwork for the following departments:

Regional and Municipal Golf Courses, Street/Parks, Recreation, Forestry and Facility, Supply, Drainage, Welcome Center, Senior Center, Pools, Water, Waste Water, Sanitation, Storm Water Quality, Tree Board, Adopt-A-Street.

- Improve communication between departments, employees and citizens in Midwest City

### **2014-2015 GOALS AND OBJECTIVES**

- To provide a centralized receiving area for all Public Works interaction. This includes citizens' complaints, vendor meetings and administration reviews.
- Provide outside training to enhance professional development.
- Emphasize customer satisfaction.
- Improve effectiveness.
- Promote staff and community pride
- Clarify budget needs
- Identify operation and management needs
- Enhance professional image
- Promote team work and staff development
- Encourage interdepartmental coordination
- Identify duplication and wasted effort
- Promote public awareness

**FUND: INTERSERVICE (080)**  
**DEPARTMENT: FLEET SERVICES (25)**  
**DEPARTMENT HEAD: TIM LYON**

| EXPENDITURES         | ACTUAL           | AMENDED          | ESTIMATED        | BUDGET           |
|----------------------|------------------|------------------|------------------|------------------|
|                      | 2012-2013        | BUDGET 2013-2014 | ACTUAL 2013-2014 | BUDGET 2014-2015 |
| PERSONAL SERVICES    | 484,298          | 505,485          | 482,121          | 539,301          |
| BENEFITS             | 190,560          | 201,715          | 200,566          | 231,604          |
| MATERIALS & SUPPLIES | 1,461,341        | 1,642,460        | 1,519,651        | 1,637,000        |
| OTHER SERVICES       | 88,873           | 101,607          | 95,069           | 102,384          |
| CAPITAL OUTLAY       | 301,706          | 46,131           | 46,130           | 42,000           |
| <b>TOTAL</b>         | <b>2,526,778</b> | <b>2,497,398</b> | <b>2,343,537</b> | <b>2,552,290</b> |

| REVENUES             | ACTUAL           | AMENDED          | ESTIMATED        | BUDGET           |
|----------------------|------------------|------------------|------------------|------------------|
|                      | 2012-2013        | BUDGET 2013-2014 | ACTUAL 2013-2014 | BUDGET 2014-2015 |
| INTERGOVERNMENTAL    | 147,190          | -                | -                | -                |
| CHARGES FOR SERVICES | 2,185,003        | 2,461,583        | 2,332,230        | 2,531,065        |
| INVESTMENT INTEREST  | 2,817            | 1,648            | 2,042            | 1,566            |
| MISCELLANEOUS        | 384              | -                | -                | -                |
| <b>TOTAL</b>         | <b>2,335,394</b> | <b>2,463,231</b> | <b>2,334,272</b> | <b>2,532,631</b> |

| BUDGETARY     | BUDGET    |           |           | FUND    |               |
|---------------|-----------|-----------|-----------|---------|---------------|
| FUND BALANCE: | FUND BAL. | REVENUES  | EXPENSES  | BALANCE |               |
| 6/30/2010     | 133,301   | 2,027,665 | 2,057,524 | 103,442 | 6/30/2011     |
| 6/30/2011     | 103,442   | 2,402,334 | 2,236,504 | 269,272 | 6/30/2012     |
| 6/30/2012     | 269,272   | 2,335,394 | 2,526,778 | 77,888  | 6/30/2013     |
| 6/30/2013     | 77,888    | 2,334,272 | 2,343,537 | 68,623  | 6/30/2014-EST |
| 6/30/2014     | 68,623    | 2,532,631 | 2,552,290 | 48,964  | 6/30/2015-EST |

**FINAL BUDGET 2014-2015**

| <b>PERSONAL SERVICES - (2510)</b> |         |
|-----------------------------------|---------|
| 10-01 SALARIES                    | 476,041 |
| 10-02 WAGES                       | 10,608  |
| 10-03 OVERTIME                    | 2,448   |
| 10-07 ALLOWANCES                  | 12,780  |
| 10-07 PHONES                      | 528     |
| 10-10 LONGEVITY                   | 8,807   |
| 10-11 SICK LEAVE BUYBACK          | 1,781   |
| 10-12 VL BUYBACK                  | 5,461   |
| 10-13 PDO BUYBACK                 | 3,162   |
| 10-14 SICK LEAVE INCENTIVE        | 11,700  |
| 10-19 ON CALL                     | 4,008   |
| 10-95 1X SALARY ADJUSTMENT        | 1,977   |

**TOTAL PERSONAL SERVICES** 539,301

| <b>BENEFITS - (2510)</b>        |        |
|---------------------------------|--------|
| 15-01 SOCIAL SECURITY           | 41,216 |
| 15-02 EMPLOYEES' RETIREMENT     | 71,302 |
| 15-03 GROUP INSURANCE           | 70,621 |
| 15-04 WORKERS COMP INSURANCE    | 6,927  |
| 15-06 TRAVEL & SCHOOL           | 8,000  |
| 15-07 UNIFORMS                  | 4,000  |
| 15-13 LIFE                      | 1,023  |
| 15-14 DENTAL                    | 5,899  |
| 15-20 OVERHEAD HEALTH CARE COST | 2,958  |
| 15-98 RETIREE INSURANCE         | 19,658 |

**TOTAL BENEFITS** 231,604

| <b>MATERIALS &amp; SUPPLIES</b> |         |
|---------------------------------|---------|
| 20-34 MAINTENANCE OF EQUIPMENT  | 720,000 |
| 20-35 SMALL TOOLS & EQUIP       | 3,000   |
| 20-41 SUPPLIES                  | 14,000  |
| 20-45 FUEL                      | 900,000 |

**TOTAL MATERIALS & SUPPLIES** 1,637,000

(CONTINUED)

**FUND: INTERSERVICE (080)**  
**DEPARTMENT: FLEET SERVICES (25)**  
**DEPARTMENT HEAD: TIM LYON**  
**PAGE TWO**

| <u>PERMANENT STAFFING</u>     | <u>FY 14-15</u> | <u>FY 13-14</u> |
|-------------------------------|-----------------|-----------------|
| Fleet Supervisor              | 1               | 1               |
| Records Clerk                 | 1               | 1               |
| Secretary II (Inv Contr Tech) | 0.5             | 0.5             |
| Lead Technician               | 1               | 1               |
| Technician II                 | 2               | 4               |
| Service Attendant             | 6               | 4               |
| Safety Coordinator            | 0.1             | 0.1             |
| <b>TOTAL</b>                  | <b>11.6</b>     | <b>11.6</b>     |

| <u>WAGES</u>               | <u>FY 14-15</u> | <u>FY 13-14</u> |
|----------------------------|-----------------|-----------------|
| OJT Technician - Part Time | 1               | 1               |

**CAPITAL OUTLAY 14-15**

|                                                 |               |
|-------------------------------------------------|---------------|
| Mobile CNG Fuel Truck Skid Unit                 | 10,000        |
| Diagnostic Oscilloscope                         | 5,000         |
| Indirect Heat Heaters, Explosion Proof Lighting | 20,000        |
| Three PC's & Printer                            | 3,000         |
| Software for Diagnostic Computers               | 4,000         |
| <b>TOTAL</b>                                    | <b>42,000</b> |

**PERSONNEL  
POSITIONS  
SUMMARY:**

2006-07 - 13  
2007-08 - 12  
2008-09 - 12  
2009-10 - 12  
2010-11 - 12  
2011-12 - 12.5  
2012-13 - 12.6  
2013-14 - 12.6  
2014-15 - 12.6

**OTHER SERVICES & CHARGES**

|                                   |        |
|-----------------------------------|--------|
| 30-01 UTILITIES                   | 4,500  |
| 30-23 UPKEEP REAL PROPERTY        | 7,000  |
| 30-40 CONTRACTUAL                 | 2,200  |
| 30-41 CONTRACTUAL LABOR           | 70,000 |
| 30-47 HR / PAYROLL LEASE          | 3,917  |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS | 2,000  |
| 30-81 ADVERTISING                 | 1,000  |
| 30-85 INSURANCE - FLEET/LIABILITY | 9,804  |
| 30-86 AUDIT                       | 1,963  |

**TOTAL OTHER SERVICES & CHARGES** 102,384

**CAPITAL OUTLAY**

|                                   |        |
|-----------------------------------|--------|
| 40-01 VEHICLE AND HEAVY EQUIPMENT | 10,000 |
| 40-02 EQUIPMENT                   | 5,000  |
| 40-14 REMODEL                     | 20,000 |
| 40-49 COMPUTERS                   | 3,000  |
| 40-50 SOFTWARE                    | 4,000  |

**TOTAL CAPITAL OUTLAY** 42,000

**TOTAL DEPARTMENT REQUEST** 2,552,290

FUND: INTERSERVICE  
DEPARTMENT: FLEET SERVICES

### SIGNIFICANT EXPENDITURE CHANGES FY 14-15

1. None.

### PROGRAM DESCRIPTION

Fleet Services Department performs routine repairs and scheduled maintenance on 1,400 different pieces of equipment. Fleet also provides equipment acquisition; make ready and cost control services for all customer departments. Additionally, the Surplus property division of Fleet Services provides surplus property disposition.

### MISSION STATEMENT

The mission of the Midwest City Fleet Services Department is to provide high quality, proactive, environmentally friendly, customer service oriented vehicle services for the City of Midwest City.

### 2014-2015 GOALS AND OBJECTIVES

#### CUSTOMER SERVICE:

Promote professionalism through our facility's appearance and the department's procedures. This will be accomplished by continually monitoring fleet operations and improving our methods to meet or exceed the private sector.

Promote the **Character First** program by identifying and rewarding individuals that exhibit great character traits.

Continue to offer loaner cars for operators to use when assigned units are being repaired. By reducing downtime for our customer

departments, we help increase the productivity and efficiency of their departmental operations.

#### CERTIFICATION:

Maintain the certification levels of our technician through the ASE program.

Train and certify technicians for alternative fuel vehicles.

#### GOING GREEN:

Continue to pursue hybrid and alternative fueled vehicles and alternative fuel fueling infrastructures. Purchase propane powered mowing and lawn care equipment where feasible.

#### PRODUCTIVITY:

1. Pursue the purchase of state of the art electronic test equipment and updated software for existing equipment.
2. Up-fitting new vehicles in an assembly line fashion increases efficiency and reduces down time for our customers.
3. Pursue Clean Air grants to purchase Hybrid vehicles and alternative fueled vehicles when funding is available.
4. Continue the partnership with the Mid-Del and Francis Tuttle Technology Center's Automotive Technology Departments by accepting one outstanding senior level student technician per year into an O.J.T. position.



**FUND: SURPLUS PROPERTY (081)**  
**DEPARTMENT: SURPLUS PROPERTY (26)**  
**DEPARTMENT HEAD: TIM LYON**

| EXPENDITURES         | ACTUAL        | AMENDED          | ESTIMATED        | BUDGET           |
|----------------------|---------------|------------------|------------------|------------------|
|                      | 2012-2013     | BUDGET 2013-2014 | ACTUAL 2013-2014 | BUDGET 2014-2015 |
| PERSONAL SERVICES    | 16,185        | 15,804           | 16,928           | 19,046           |
| BENEFITS             | 6,969         | 9,008            | 9,151            | 10,385           |
| MATERIALS & SUPPLIES | 597           | 2,178            | 1,803            | 1,700            |
| OTHER SERVICES       | 15,806        | 14,022           | 13,234           | 13,862           |
| CAPITAL OUTLAY       | -             | 10,000           | 2,500            | 5,000            |
| <b>TOTAL</b>         | <b>39,557</b> | <b>51,012</b>    | <b>43,616</b>    | <b>49,993</b>    |

| REVENUES             | ACTUAL        | AMENDED          | ESTIMATED        | BUDGET           |
|----------------------|---------------|------------------|------------------|------------------|
|                      | 2012-2013     | BUDGET 2013-2014 | ACTUAL 2013-2014 | BUDGET 2014-2015 |
| CHARGES FOR SERVICES | 36,476        | 31,003           | 31,003           | 42,973           |
| INTEREST             | 5,930         | 3,691            | 9,865            | 11,359           |
| MISCELLANEOUS        | 422           | -                | 41               | -                |
| ASSET RETIREMENT     | -             | 7,500            | 7,500            | -                |
| <b>TOTAL</b>         | <b>42,828</b> | <b>42,194</b>    | <b>48,409</b>    | <b>54,332</b>    |

| BUDGETARY     | BUDGET    |          |          | FUND    |
|---------------|-----------|----------|----------|---------|
| FUND BALANCE: | FUND BAL. | REVENUES | EXPENSES | BALANCE |
| 6/30/2010     | 99,647    | 41,591   | 105,270  | 35,968  |
| 6/30/2011     | 35,968    | 47,612   | 47,111   | 36,469  |
| 6/30/2012     | 36,469    | 42,828   | 39,557   | 39,740  |
| 6/30/2013     | 39,740    | 48,409   | 43,616   | 44,533  |
| 6/30/2014     | 44,533    | 54,332   | 49,993   | 48,872  |

**FINAL BUDGET 2014-2015**

**PERSONAL SERVICES**

|                              |        |
|------------------------------|--------|
| 10-01 SALARIES               | 17,255 |
| 10-07 ALLOWANCES             | 80     |
| 10-10 LONGEVITY              | 394    |
| 10-12 VL BUYBACK - OVER BANK | 199    |
| 10-13 PDO BUYBACK            | 133    |
| 10-14 SICK LEAVE INCENTIVE   | 900    |
| 10-95 1X SALARY ADJUSTMENT   | 85     |

**TOTAL PERSONAL SERVICES** 19,046

**BENEFITS**

|                                 |       |
|---------------------------------|-------|
| 15-01 SOCIAL SECURITY           | 1,457 |
| 15-02 EMPLOYEES' RETIREMENT     | 2,571 |
| 15-03 GROUP INSURANCE           | 5,593 |
| 15-13 LIFE                      | 44    |
| 15-14 DENTAL                    | 593   |
| 15-20 OVERHEAD HEALTH CARE COST | 127   |

**TOTAL BENEFITS** 10,385

**MATERIALS & SUPPLIES**

|                           |       |
|---------------------------|-------|
| 20-35 SMALL TOOLS & EQUIP | 500   |
| 20-41 SUPPLIES            | 1,200 |

**TOTAL MATERIALS & SUPPLIES** 1,700

**OTHER SERVICES & CHARGES**

|                                  |       |
|----------------------------------|-------|
| 30-01 UTILITIES & COMMUNICATIONS | 5,000 |
| 30-23 UPKEEP REAL PROPERTY       | 2,200 |
| 30-40 CONTRACTUAL                | 500   |
| 30-41 SELLER FEES                | 3,500 |
| 30-47 HR / PAYROLL LEASE         | 162   |
| 30-87 SHIPPING                   | 1,500 |
| 30-89 EBAY FEES                  | 1,000 |

**TOTAL OTHER SERVICES & CHARGES** 13,862

Note: Sales are recorded to the balance sheet.

(CONTINUED)

**FUND: SURPLUS PROPERTY (081)**  
**DEPARTMENT: SURPLUS PROPERTY (26)**  
**DEPARTMENT HEAD: TIM LYON**  
**PAGE TWO**

| <u>PERMANENT STAFFING</u> | <u>FY 14-15</u> | <u>FY 13-14</u> |
|---------------------------|-----------------|-----------------|
| Inv Control Tech - Sec II | 0.5             | 0.5             |
| <b>TOTAL</b>              | <b>0.5</b>      | <b>0.5</b>      |

**PERSONNEL  
POSITIONS  
SUMMARY:**

2007-08 - 2  
2008-09 - .5  
2009-10 - .5  
2009-10 - .5  
2010-11 - .5  
2011-12 - .5  
2012-13 - .5  
2013-14 - .5  
2014-15 - .5

| <b>CAPITAL OUTLAY</b>           |                      |
|---------------------------------|----------------------|
| 40-02 EQUIPMENT                 | 3,935                |
| 40-49 COMPUTERS                 | 1,065                |
| <b>TOTAL CAPITAL OUTLAY</b>     | <b>5,000</b>         |
| <b>TOTAL DEPARTMENT REQUEST</b> | <b><u>49,993</u></b> |

**SOURCES OF REVENUE BY DEPARTMENT**

|                         |               |
|-------------------------|---------------|
| Parks                   | 473           |
| General Fund            | 10,906        |
| Hotel/Conference Center | 3,739         |
| Sanitation              | 8,319         |
| Water                   | 1,238         |
| Sewer                   | 2,767         |
| Golf                    | 752           |
| Stormwater              | 1,152         |
| Police                  | 6,523         |
| Fire                    | 5,737         |
| Emergency Operations    | 1,367         |
| <b>TOTAL</b>            | <b>42,973</b> |

FUND: INTERSERVICE  
DEPARTMENT: SURPLUS PROPERTY DIV.

### SIGNIFICANT EXPENDITURE CHANGES FY 14-15

1. None

### PROGRAM DESCRIPTION

SPD collects, processes and disposes of unneeded property generated by the City. This will be achieved while complying with city, state and federal regulations.

### MISSION STATEMENT

SPD will efficiently and effectively collect, process, redistribute and dispose of unneeded surplus property generated by the City of Midwest City and its departments.

### 2014-2015 GOALS AND OBJECTIVES

#### CUSTOMER SERVICE:

Promote professionalism through our facility's appearance and the department's procedures. This will be accomplished by continually monitoring surplus operations and improving our methods to meet or exceed the private sector.

Our goals are to provide innovative solutions for surplus property disposition; give appropriate information on current procedures, policies and regulations; and provide assistance to support successful surplus business operations.

Promote the **Character First** program by identifying and rewarding individuals that exhibit great character traits.

#### PRODUCTIVITY:

Operating the surplus property division as a division of the fleet services department will allow us to properly monitor profits and losses associated with the disposition of surplus city property.

**FUND: RISK (202)**  
**DEPARTMENT: RISK MANAGEMENT (29)**  
**DEPARTMENT HEAD: TIM LYON**

| EXPENDITURES         | ACTUAL<br>2012-2013 | AMENDED             | ESTIMATED           | BUDGET<br>2014-2015 |
|----------------------|---------------------|---------------------|---------------------|---------------------|
|                      |                     | BUDGET<br>2013-2014 | ACTUAL<br>2013-2014 |                     |
| PERSONAL SERVICES    | 95,088              | 105,313             | 107,674             | 112,429             |
| BENEFITS             | 31,491              | 43,541              | 44,061              | 46,986              |
| MATERIALS & SUPPLIES | 5,860               | 11,056              | 6,165               | 6,364               |
| OTHER SERVICES       | 19,898              | 862,045             | 874,829             | 835,806             |
| CAPITAL OUTLAY       | 590                 | 8,145               | 8,146               | 30,000              |
| TRANSFERS OUT        | -                   | 9,526               | 9,526               | -                   |
| INSURANCE RELATED    | 1,383,810           | 2,874,458           | 3,045,000           | 1,183,330           |
| <b>TOTAL</b>         | <b>1,536,737</b>    | <b>3,914,084</b>    | <b>4,095,401</b>    | <b>2,214,915</b>    |

| REVENUES             | ACTUAL<br>2012-2013 | AMENDED             | ESTIMATED           | BUDGET<br>2014-2015 |
|----------------------|---------------------|---------------------|---------------------|---------------------|
|                      |                     | BUDGET<br>2013-2014 | ACTUAL<br>2013-2014 |                     |
| CHARGES FOR SERVICES | 1,953,332           | 2,088,930           | 2,088,932           | 2,089,160           |
| INVESTMENT INTEREST  | 58,094              | 40,246              | 71,628              | 71,179              |
| MISCELLANEOUS        | 18,185              | 181,112             | 182,544             | -                   |
| <b>TOTAL</b>         | <b>2,029,611</b>    | <b>2,310,288</b>    | <b>2,343,104</b>    | <b>2,160,339</b>    |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES  | EXPENSES  | FUND<br>BALANCE |                 |
|----------------------------|---------------------|-----------|-----------|-----------------|-----------------|
| 6/30/2010                  | 2,083,330           | 1,658,276 | 1,353,242 | 2,388,364       | 6/30/2011       |
| 6/30/2011                  | 2,388,364           | 1,647,089 | 1,530,609 | 2,504,844       | 6/30/2012       |
| 6/30/2012                  | 2,504,844           | 2,029,611 | 1,536,737 | 2,997,718       | 6/30/2013       |
| 6/30/2013                  | 2,997,718           | 2,343,104 | 4,095,401 | 1,245,421       | 6/30/2014 - EST |
| 6/30/2014                  | 1,245,421           | 2,160,339 | 2,214,915 | 1,190,845       | 6/30/2015 - EST |

*Estimated Actual includes prior year required reserves of \$3,045,000. See detail on next page.*

The IBNR, incurred but not reported, per actuarial report as of 6/30/2013.  
 Workers Comp: \$1,353,000 General Liability: \$539,000 Total of \$1,892,000

**FINAL BUDGET 2014-2015**

| PERSONAL SERVICES - OPERATIONAL |                |
|---------------------------------|----------------|
| 10-01 SALARIES                  | 101,953        |
| 10-07 ALLOWANCES                | 2,416          |
| 10-07 PHONES                    | 528            |
| 10-10 LONGEVITY                 | 2,832          |
| 10-11 SL BUYBACK                | 1,450          |
| 10-12 VL BUYBACK                | 1,136          |
| 10-13 PDO BUYBACK               | 758            |
| 10-14 SICK LEAVE INCENTIVE      | 1,125          |
| 10-95 1X SALARY ADJUSTMENT      | 230            |
| <b>TOTAL PERSONAL SERVICES</b>  | <b>112,429</b> |

| BENEFITS - OPERATIONAL          |               |
|---------------------------------|---------------|
| 15-01 SOCIAL SECURITY           | 8,560         |
| 15-02 EMPLOYEES' RETIREMENT     | 15,107        |
| 15-03 GROUP INSURANCE           | 14,807        |
| 15-06 TRAVEL AND SCHOOLS        | 6,500         |
| 15-13 LIFE                      | 119           |
| 15-14 DENTAL                    | 1,549         |
| 15-20 OVERHEAD HEALTH CARE COST | 344           |
| <b>TOTAL BENEFITS</b>           | <b>46,986</b> |

| MATERIALS AND SUPPLIES - OPERATIONAL |              |
|--------------------------------------|--------------|
| 20-41 MATERIALS AND SUPPLIES         | 3,000        |
| 20-63 FLEET FUEL                     | 1,703        |
| 20-64 FLEET PARTS                    | 759          |
| 20-65 FLEET LABOR                    | 902          |
| <b>TOTAL MATERIALS AND SUPPLIES</b>  | <b>6,364</b> |

| OTHER SERVICES AND CHARGES - OPERATIONAL   |                |
|--------------------------------------------|----------------|
| 30-02 DRUG SCREENING                       | 6,000          |
| 30-07 EXCESS WORKERS COMP                  | 233,809        |
| 30-33 PROPERTY INSURANCE                   | 379,500        |
| 30-40 CONTRACTUAL                          | 434            |
| 30-44 PROFESSIONAL SERVICES (TPA)          | 40,380         |
| 30-47 HR/PAYROLL LEASE                     | 437            |
| 30-51 OTHER GOVERNMENT EXPENSES            | 20,000         |
| 30-54 VEHICLE INSURANCE                    | 45,000         |
| 30-72 MEMBERSHIPS/SUBSCRIPTIONS            | 1,300          |
| 30-85 GENERAL LIABILITY - EXCESS INSURANCE | 108,128        |
| 30-86 AUDIT                                | 818            |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b>  | <b>835,806</b> |

(CONTINUED)

**FUND: RISK (202)**  
**DEPARTMENT: RISK MANAGEMENT (28)**  
**DEPARTMENT HEAD: TIM LYON**  
**PAGE TWO**

| PERMANENT STAFFING      | FY 14-15    | FY 13-14    |
|-------------------------|-------------|-------------|
| Risk Manager            | 1           | 1           |
| Assistant City Attorney | 0.25        | 0.25        |
| Safety Coordinator      | 0.1         | 0.1         |
| <b>TOTAL</b>            | <b>1.35</b> | <b>1.35</b> |

- .25 Worker's Comp Coord moved to L & H (240) FY 12-13
- .50 Admin Sec moved to City Attorney (010-04) FY 12-13
- .25 Assit City Attorney moved to City Clerk (010-02) FY 12-13
- .80 Safety Coord moved to PWA (075) FY 12-13

**SOURCES OF REVENUE**

| DEPARTMENT                       | W/COMP           | LIABILITY      | PROPERTY       |
|----------------------------------|------------------|----------------|----------------|
| Utility Services                 | 6,902            | 18,870         | -              |
| Community Development            | -                | 14,398         | -              |
| Street/Park Maintenance/Forestry | 80,779           | 22,544         | -              |
| General Government               | 93,294           | 72,190         | 21,420         |
| Neighborhood Services            | -                | 3,607          | 3,895          |
| Information Technology           | -                | 1,455          | -              |
| Parks/Recreation/Pools           | -                | 19,511         | 13,243         |
| Welcome Center                   | 2,480            | 969            | 1,558          |
| Senior Center                    | -                | -              | 13,243         |
| Hotel/Conference Center          | -                | -              | 158,916        |
| Police Department                | 478,409          | 92,819         | 10,517         |
| Fire Department                  | 348,538          | 33,626         | 37,003         |
| Sanitation                       | 37,434           | 76,721         | 1,169          |
| Water                            | 61,109           | 24,343         | 27,265         |
| Wastewater                       | 133,955          | 31,206         | 79,458         |
| Golf                             | 6,499            | 1,780          | 7,790          |
| Stormwater                       | 3,761            | 1,055          | 3,895          |
| Fleet Services                   | 6,927            | 4,351          | 5,453          |
| Public Works Administration      | 6,624            | 1,430          | 4,285          |
| Drainage Division                | 2,289            | 820            | -              |
| CDBG                             | 3,025            | 855            | -              |
| Downtown Redevelopment           | 682              | 249            | -              |
| Hospital Authority               | 882              | 1,335          | 390            |
| Juvenile                         | 1,688            | 249            | -              |
| <b>TOTALS</b>                    | <b>1,275,277</b> | <b>424,383</b> | <b>389,500</b> |

**PERSONNEL  
POSITIONS  
SUMMARY:**

- 2006-2007 - 0
- 2007-2008 - 1
- 2008-2009 - 2.5
- 2009-2010 - 3
- 2010-2011 - 3
- 2011-2012 - 3.25
- 2012-2013 - 1.35
- 2013-2014 - 1.35
- 2014-2015 - 1.35

**INSURANCE RELATED / 14-15**

|                                        |                  |
|----------------------------------------|------------------|
| 20-64 FLEET PARTS                      | 616              |
| 20-65 FLEET LABOR                      | 714              |
| 30-07 WORKERS COMPENSATION             | 933,000          |
| 30-26 LIABILITY LAWSUITS               | 249,000          |
| <b>TOTAL INSURANCE RELATED / 14-15</b> | <b>1,183,330</b> |

**CAPITAL OUTLAY**

|                             |               |
|-----------------------------|---------------|
| 40-01 VEHICLES              | 28,000        |
| 40-49 COMPUTERS             | 1,500         |
| 40-50 SOFTWARE              | 500           |
| <b>TOTAL CAPITAL OUTLAY</b> | <b>30,000</b> |

**TOTAL DEPARTMENT REQUEST**

**2,214,915**

**INFORMATIONAL ONLY:** (Estimated for prior fiscal years in FY 14-15 per actuarial report dated 6/30/2013)

|                                        | Required Reserves<br>(Exhibit VIII) | Cash Flow<br>(Exhibit X) |
|----------------------------------------|-------------------------------------|--------------------------|
| <b>INSURANCE RELATED / 13-14</b>       |                                     |                          |
| 30-07 WORKERS COMPENSATION             | -                                   | 244,500                  |
| 30-26 LIABILITY LAWSUITS               | -                                   | 55,000                   |
| <b>TOTAL INSURANCE RELATED / 13-14</b> | <b>-</b>                            | <b>299,500</b>           |
| <b>INSURANCE RELATED / 12-13</b>       |                                     |                          |
| 30-07 WORKERS COMPENSATION             | 692,000                             | 138,400                  |
| 30-26 LIABILITY LAWSUITS               | 164,000                             | 37,800                   |
| <b>TOTAL INSURANCE RELATED / 12-13</b> | <b>856,000</b>                      | <b>176,200</b>           |
| <b>INSURANCE RELATED / 11-12</b>       |                                     |                          |
| 30-07 WORKERS COMPENSATION             | 487,000                             | 88,300                   |
| 30-26 LIABILITY LAWSUITS               | 203,000                             | 44,000                   |
| <b>TOTAL INSURANCE RELATED / 11-12</b> | <b>690,000</b>                      | <b>132,300</b>           |
| <b>INSURANCE RELATED / 10-11</b>       |                                     |                          |
| 30-07 WORKERS COMPENSATION             | 246,000                             | 40,900                   |
| 30-26 LIABILITY LAWSUITS               | 79,000                              | 16,200                   |
| <b>TOTAL INSURANCE RELATED / 10-11</b> | <b>325,000</b>                      | <b>57,100</b>            |
| <b>INSURANCE RELATED / 09-10</b>       |                                     |                          |
| 30-07 WORKERS COMPENSATION             | 126,000                             | 19,200                   |
| 30-26 LIABILITY LAWSUITS               | 79,000                              | 15,400                   |
| <b>TOTAL INSURANCE RELATED / 09-10</b> | <b>205,000</b>                      | <b>34,600</b>            |

**(CONTINUED)**

FUND: RISK (202)  
DEPARTMENT: RISK MANAGEMENT (28)  
DEPARTMENT HEAD: TIM LYON  
PAGE THREE

|                                                 | Required Reserves<br>(Exhibit VIII) | Cash Flow<br>(Exhibit X) |
|-------------------------------------------------|-------------------------------------|--------------------------|
| <b>INSURANCE RELATED / 08-09</b>                |                                     |                          |
| 30-07 WORKERS COMPENSATION                      | 216,000                             | 30,100                   |
| 30-26 LIABILITY LAWSUITS                        | 22,000                              | 4,100                    |
| <b>TOTAL INSURANCE RELATED / 08-09</b>          | <b>238,000</b>                      | <b>34,200</b>            |
| <b>INSURANCE RELATED / 07-08</b>                |                                     |                          |
| 30-07 WORKERS COMPENSATION                      | 66,000                              | 8,500                    |
| <b>TOTAL INSURANCE RELATED / 07-08</b>          | <b>66,000</b>                       | <b>8,500</b>             |
| <b>INSURANCE RELATED / 06-07</b>                |                                     |                          |
| 30-07 WORKERS COMPENSATION                      | 33,000                              | 3,900                    |
| <b>TOTAL INSURANCE RELATED / 06-07</b>          | <b>33,000</b>                       | <b>3,900</b>             |
| <b>INSURANCE RELATED / 05-06</b>                |                                     |                          |
| 30-07 WORKERS COMPENSATION                      | 40,000                              | 4,400                    |
| <b>TOTAL INSURANCE RELATED / 05-06</b>          | <b>40,000</b>                       | <b>4,400</b>             |
| <b>INSURANCE RELATED / 04-05</b>                |                                     |                          |
| 30-07 WORKERS COMPENSATION                      | 43,000                              | 4,400                    |
| <b>TOTAL INSURANCE RELATED / 04-05</b>          | <b>43,000</b>                       | <b>4,400</b>             |
| <b>INSURANCE RELATED / 03-04</b>                |                                     |                          |
| 30-07 WORKERS COMPENSATION                      | 106,000                             | 10,100                   |
| <b>TOTAL INSURANCE RELATED / 03-04</b>          | <b>106,000</b>                      | <b>10,100</b>            |
| <b>INSURANCE RELATED / 02-03</b>                |                                     |                          |
| 30-07 WORKERS COMPENSATION                      | 44,000                              | 4,000                    |
| <b>TOTAL INSURANCE RELATED / 02-03</b>          | <b>44,000</b>                       | <b>4,000</b>             |
| <b>INSURANCE RELATED / Prior to 02-03</b>       |                                     |                          |
| 30-07 WORKERS COMPENSATION                      | 399,000                             | 25,400                   |
| <b>TOTAL INSURANCE RELATED / Prior to 02-03</b> | <b>399,000</b>                      | <b>25,400</b>            |
| <b>TOTAL FOR PRIOR FISCAL YEARS</b>             | <b>3,045,000</b>                    | <b>794,600</b>           |

FUND: L & H - (240)  
DEPARTMENT: BENEFITS (0310)  
DEPARTMENT HEAD: CATHERINE WILSON

| EXPENDITURES             | ACTUAL    | AMENDED   | ESTIMATED |           |
|--------------------------|-----------|-----------|-----------|-----------|
|                          | 2012-2013 | BUDGET    | ACTUAL    | BUDGET    |
|                          | 2012-2013 | 2013-2014 | 2013-2014 | 2014-2015 |
| PERSONAL SERVICES        | 37,963    | 41,497    | 39,786    | 27,561    |
| BENEFITS                 | 6,114,840 | 6,472,071 | 6,477,926 | 7,150,911 |
| OTHER SERVICES & CHARGES | 22,056    | 24,068    | 27,251    | 33,313    |
| TOTAL                    | 6,174,859 | 6,537,636 | 6,544,963 | 7,211,785 |

| REVENUES                   | ACTUAL    | AMENDED   | ESTIMATED |           |
|----------------------------|-----------|-----------|-----------|-----------|
|                            | 2012-2013 | BUDGET    | ACTUAL    | BUDGET    |
|                            | 2012-2013 | 2013-2014 | 2013-2014 | 2014-2015 |
| CFS - PREMIUM              | 5,234,902 | 6,169,068 | 6,181,315 | 7,357,052 |
| INTEREST                   | 28,282    | 18,611    | 26,136    | 24,706    |
| MISCELLANEOUS - RX Rebates | 81,774    | 66,312    | 66,643    | 66,643    |
| MISC. - OIL ROYALTIES      | 33,905    | 31,739    | 71,407    | 71,407    |
| MISC. - STOP LOSS          | 183,580   | 172,196   | 170,865   | 170,865   |
| MISC. - SUBROGATION        | -         | 59,586    | 104,334   | 104,334   |
| TOTAL                      | 5,562,443 | 6,517,512 | 6,620,700 | 7,795,007 |

| BUDGETARY     | BUDGET    |           |           | FUND      |                 |
|---------------|-----------|-----------|-----------|-----------|-----------------|
| FUND BALANCE: | FUND BAL. | REVENUES  | EXPENSES  | BALANCE   |                 |
| 6/30/2010     | 1,933,061 | 4,473,618 | 5,028,103 | 1,378,576 | 6/30/2011       |
| 6/30/2011     | 1,378,576 | 5,433,437 | 5,159,585 | 1,652,428 | 6/30/2012       |
| 6/30/2012     | 1,652,428 | 5,562,443 | 6,174,859 | 1,040,012 | 6/30/2013       |
| 6/30/2013     | 1,040,012 | 6,620,700 | 6,544,963 | 1,115,749 | 6/30/2014 - EST |
| 6/30/2014     | 1,115,749 | 7,795,007 | 7,211,785 | 1,698,971 | 6/30/2015 - EST |

(CONTINUED)

FINAL BUDGET 2014-2015

| PERSONAL SERVICES          |        |
|----------------------------|--------|
| 10-01 SALARY               | 26,535 |
| 10-13 PDO BUYBACK          | 222    |
| 10-14 SICK LEAVE INCENTIVE | 675    |
| 10-95 1X SALARY ADJUSTMENT | 128    |

**TOTAL PERSONAL SERVICES 27,561**

| BENEFITS                        |           |
|---------------------------------|-----------|
| 15-01 SOCIAL SECURITY           | 2,108     |
| 15-02 RETIREMENT                | 3,721     |
| 15-03 GROUP HEALTH INSURANCE    | 3,423     |
| 15-06 TRAVEL & SCHOOL           | 3,000     |
| 15-13 LIFE                      | 66        |
| 15-14 DENTAL                    | 254       |
| 15-20 OVERHEAD HEALTH CARE COST | 212       |
| 15-21 AGGREGATE STOP LOSS       | 9,947     |
| 15-39 LIFE INSURANCE            | 44,500    |
| 15-40 DENTAL                    | 391,950   |
| 15-41 CLAIMS                    | 5,028,858 |
| 15-42 PRESCRIPTIONS             | 715,420   |
| 15-43 ADMINISTRATION            | 406,000   |
| 15-44 OTHER FEES                | 150,000   |
| 15-45 INDIVIDUAL STOP LOSS      | 300,564   |
| 15-47 DENTAL PLAN - ADMIN EXP   | 34,000    |
| 15-48 WELLNESS                  | 56,000    |
| 15-98 RETIREE INSURANCE         | 888       |

**TOTAL BENEFITS 7,150,911**

| OTHER SERVICES & CHARGES         |        |
|----------------------------------|--------|
| 30-18 REFUND OF PREMIUM OVERPYMT | 1,000  |
| 30-40 CONTRACTUAL                | 27,817 |
| 30-47 H/R/PAYROLL LEASE          | 243    |
| 30-86 AUDIT                      | 4,253  |

**TOTAL OTHER SERVICES & CHARGES 33,313**

**TOTAL DEPARTMENT REQUEST 7,211,785**

FUND: L & H - (240)  
 DEPARTMENT: BENEFITS (0310)  
 DEPARTMENT HEAD: CATHERINE WILSON  
 PAGE TWO

| PERMANENT STAFFING             | FY 14-15 | FY 13-14 |
|--------------------------------|----------|----------|
| Health Benefits/HR Coordinator | 0.75     | 0.75     |
| TOTAL                          | 0.75     | 0.75     |

FY 13-14 - .25 Health Benefits/HR Coordinator to General Fund 010-03 - Human Resources

PERSONNEL  
POSITIONS

SUMMARY:  
 2007-08 - 0  
 2008-09 - .50  
 2009-10 - .50  
 2010-11 - .50  
 2011-12 - .50  
 2012-13 - .75  
 2013-14 - .75  
 2014-15 - .75

CONTRIBUTIONS FY 14-15 % by Group

|                                  |       |           |
|----------------------------------|-------|-----------|
| Employee - Active                | 28.55 | 1,646,794 |
| City - Active                    | 71.45 | 4,120,524 |
| Retiree                          | 62.90 | 990,505   |
| City                             | 37.10 | 584,229   |
| Cobra (No Participation by City) |       | 15,000    |
| TOTAL                            |       | 7,357,052 |

TOTAL CONTRIBUTIONS % by Category

|          |       |           |
|----------|-------|-----------|
| Employee | 22.38 | 1,646,794 |
| City     | 63.96 | 4,704,753 |
| Retiree  | 13.46 | 990,505   |
| Cobra    | .20   | 15,000    |
| TOTAL    |       | 7,357,052 |



# Enterprise Funds

# City of Midwest City, Oklahoma

## Enterprise

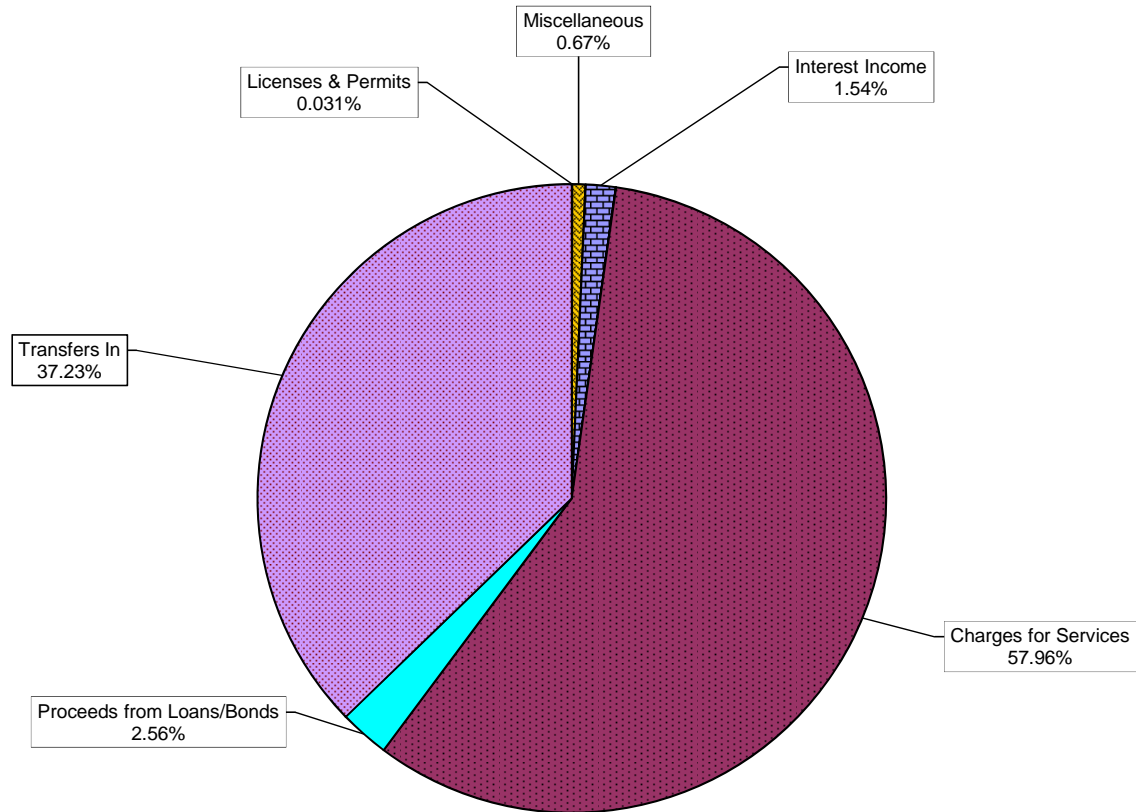
| <u>*Number</u> | <u>Index<br/>Description</u>             | <u>Page<br/>Number</u> |
|----------------|------------------------------------------|------------------------|
|                | Budget Summary                           | 217                    |
|                | Budget Charts                            | 218                    |
|                | Expense Category Summary                 | 220                    |
|                | Fund Balance Summary                     | 221                    |
|                | <b>Individual Funds:</b>                 |                        |
| 190            | Sanitation                               | 225                    |
| 191            | Water                                    | 228                    |
| 192            | Wastewater                               | 232                    |
| 193            | MWC Utilities Authority                  | 235                    |
| 195            | Hotel/Conference Center                  | 236                    |
| 196            | FF&E Reserve for Hotel/Conference Center | 239                    |
| 197            | Golf                                     | 240                    |
| 017            | Mobile Home Park                         | 244                    |
| 050            | Drainage Tax                             | 245                    |
| 060            | Capital Drainage                         | 246                    |
| 061            | Storm Water Quality                      | 249                    |
| 172            | Capital Water Improvement                | 252                    |
| 178            | Construction Loan Payment                | 253                    |
| 184            | Sewer Backup                             | 254                    |
| 186            | Sewer Construction                       | 255                    |
| 187            | Utility Services                         | 256                    |
| 188            | Capital Sewer                            | 260                    |
| 189            | Utilities Capital Outlay                 | 261                    |
| 230            | Customer Deposits                        | 262                    |
| 250            | Capital Improvement Revenue Bond         | 263                    |

\* **Note:** Three digit codes represent the **Fund** Number

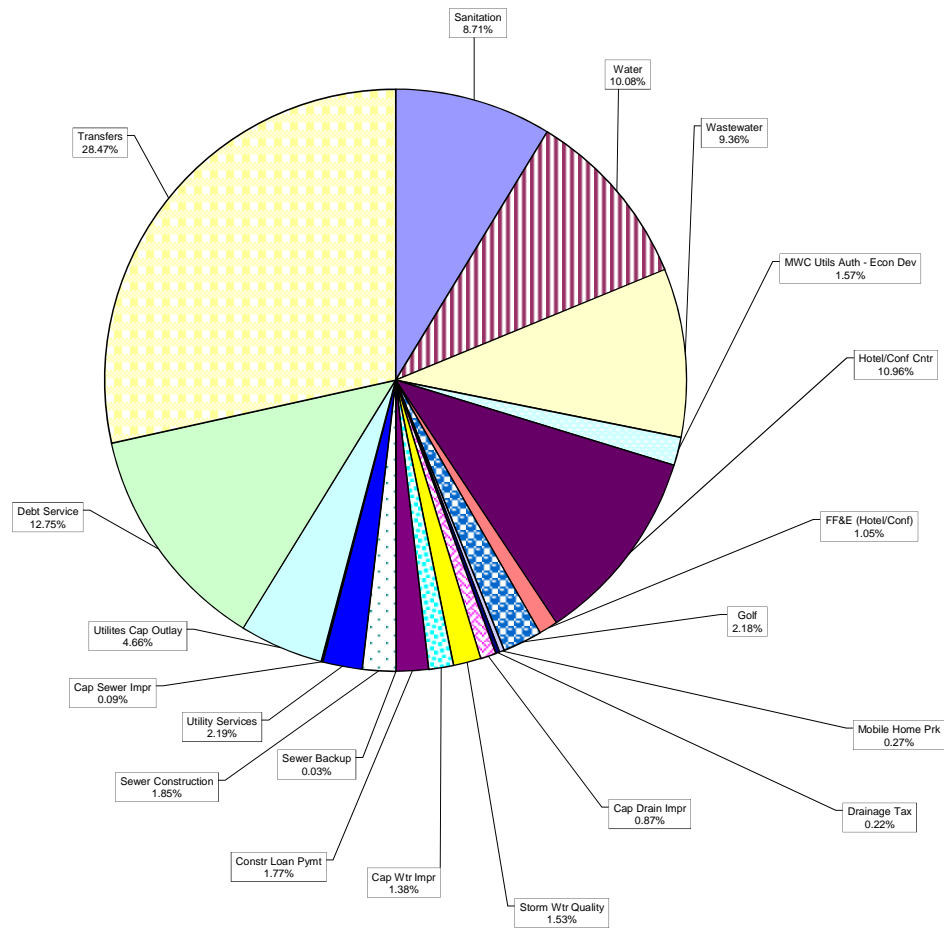
**ENTERPRISE FUND BUDGET SUMMARY - FISCAL YEAR 2014-2015**

|                                      | <b>PRIOR YEAR<br/>ACTUAL<br/>FY 12-13</b> | <b>CURRENT YEAR<br/>BUDGET AS AMENDED<br/>FY 13-14</b> | <b>CURRENT YEAR<br/>ACTUAL (Est.)<br/>FY 13-14</b> | <b>BUDGET YEAR<br/>FINAL<br/>FY 14-15</b> |
|--------------------------------------|-------------------------------------------|--------------------------------------------------------|----------------------------------------------------|-------------------------------------------|
| <b>ESTIMATED REVENUE:</b>            |                                           |                                                        |                                                    |                                           |
| Licenses & Permits                   | 24,145                                    | 21,328                                                 | 15,288                                             | 15,288                                    |
| Miscellaneous                        | 120,727                                   | 358,230                                                | 538,629                                            | 331,240                                   |
| Interest Income                      | 738,404                                   | 574,431                                                | 799,164                                            | 757,460                                   |
| Other Revenue                        | -                                         | -                                                      | -                                                  | -                                         |
| Charges for Services                 | 26,574,705                                | 28,290,419                                             | 27,200,737                                         | 28,446,765                                |
| Proceeds from Loans/Bonds/Bond Prems | 89,502                                    | 95,496                                                 | 95,496                                             | 1,258,863                                 |
| Transfers In                         | 42,629,335                                | 33,339,046                                             | 33,506,495                                         | 18,273,050                                |
| <b>TOTAL REVENUE</b>                 | <b>70,176,818</b>                         | <b>62,678,950</b>                                      | <b>62,155,809</b>                                  | <b>49,082,666</b>                         |
| Use / (Gain) of Fund Balance         | 26,921,132                                | 33,601,646                                             | 33,649,364                                         | 1,995,363                                 |
| <b>TOTAL RESOURCES</b>               | <b>97,097,950</b>                         | <b>96,280,596</b>                                      | <b>95,805,173</b>                                  | <b>51,078,029</b>                         |
| <b>PROPOSED EXPENSES:</b>            |                                           |                                                        |                                                    |                                           |
| Sanitation                           | 3,932,425                                 | 5,070,666                                              | 5,122,431                                          | 4,451,266                                 |
| Water                                | 4,850,554                                 | 5,131,926                                              | 4,922,575                                          | 5,146,878                                 |
| Wastewater                           | 4,215,166                                 | 4,644,059                                              | 4,422,486                                          | 4,781,271                                 |
| MWC Utils Auth - Economic Dev        | 32,409                                    | 2,020,451                                              | 2,020,451                                          | 800,200                                   |
| Hotel/Conference Center              | 4,956,795                                 | 5,204,883                                              | 5,309,918                                          | 5,599,429                                 |
| FF&E (Hotel/Conf Cntr)               | 380,879                                   | 466,943                                                | 450,943                                            | 535,800                                   |
| Golf                                 | 1,104,171                                 | 1,228,324                                              | 1,206,104                                          | 1,115,646                                 |
| Mobile Home Park                     | 133,751                                   | 129,350                                                | 129,350                                            | 139,350                                   |
| Drainage Tax                         | 81,090                                    | 1,173,435                                              | 1,173,435                                          | 113,769                                   |
| Capital Drainage Improvements        | 341,370                                   | 498,193                                                | 475,451                                            | 445,358                                   |
| Storm Water Quality                  | 630,498                                   | 796,866                                                | 762,185                                            | 782,439                                   |
| Capital Water Improvements           | 192,293                                   | 684,960                                                | 684,960                                            | 702,500                                   |
| Construction Loan Payment            | 20,744                                    | 1,790,676                                              | 1,790,676                                          | 902,500                                   |
| Sewer Backup                         | 3,400                                     | 15,500                                                 | 5,633                                              | 15,500                                    |
| Sewer Construction                   | 28,240,045                                | 26,513,662                                             | 26,513,662                                         | 945,000                                   |
| Utility Services                     | 1,003,525                                 | 1,113,132                                              | 1,073,891                                          | 1,120,256                                 |
| Capital Sewer Improvements           | 475,340                                   | 419,057                                                | 298,547                                            | 45,100                                    |
| Utilites Capital Outlay              | 10,024                                    | 3,058,903                                              | 3,009,426                                          | 2,381,401                                 |
| Debt Service                         | 6,519,971                                 | 6,512,962                                              | 6,512,962                                          | 6,511,639                                 |
| Transfers                            | 39,943,691                                | 29,806,648                                             | 29,884,431                                         | 14,542,727                                |
| <b>TOTAL EXPENSES</b>                | <b>97,097,950</b>                         | <b>96,280,596</b>                                      | <b>95,805,173</b>                                  | <b>51,078,029</b>                         |
| <b>RESERVE OF FUND BALANCE</b>       |                                           |                                                        |                                                    | <b>1,412,191</b>                          |

**ESTIMATED REVENUES ENTERPRISE FUND**  
**FY 2014-2015**  
**Total \$49,082,666**



**ESTIMATED EXPENSES ENTERPRISE FUND  
FY 2014-2015  
Total \$51,078,029**



**BUDGET SUMMARY BY DEPARTMENT & CATEGORY - FISCAL YEAR 2014-2015 - EXPENDITURES**

| Fund Number               | Fund Description         | Personal Services | Benefits         | Materials & Supplies | Other Services & Charges | Capital Outlay   | Transfers & Reimbs | Debt Service     | Department Request |
|---------------------------|--------------------------|-------------------|------------------|----------------------|--------------------------|------------------|--------------------|------------------|--------------------|
| 190                       | Sanitation               | 767,104           | 375,062          | 732,033              | 2,108,757                | 468,310          | 763,936            | -                | 5,215,202          |
| 191                       | Water                    | 1,603,962         | 690,802          | 897,196              | 1,625,340                | 105,800          | 798,459            | 223,778          | 5,945,337          |
| 192                       | Sewer                    | 2,061,322         | 969,676          | 601,199              | 1,064,634                | 84,440           | 772,099            | -                | 5,553,370          |
| 193                       | Utilities                | -                 | -                | -                    | 200                      | 800,000          | -                  | -                | 800,200            |
| 195                       | Hotel/Conference Cntr    | 1,659,904         | 509,914          | 1,697,662            | 1,731,949                | -                | 625,936            | -                | 6,225,365          |
| 196                       | Hotel/Conf Cntr FF&E     | -                 | -                | -                    | -                        | 535,800          | -                  | -                | 535,800            |
| 197                       | Golf                     | 551,189           | 154,035          | 221,230              | 131,643                  | 5,000            | -                  | 52,549           | 1,115,646          |
| 17                        | Mobile Home Park         | -                 | -                | -                    | 15,000                   | -                | -                  | 124,350          | 139,350            |
| 50                        | Drainage Tax             | -                 | -                | -                    | -                        | 113,769          | -                  | -                | 113,769            |
| 60                        | Capital Drainage         | 184,786           | 77,168           | 97,942               | 53,462                   | 32,000           | -                  | -                | 445,358            |
| 61                        | Storm Water Quality      | 357,983           | 148,270          | 68,602               | 165,034                  | 42,550           | 41,907             | -                | 824,346            |
| 172                       | Capital Water Imp.       | -                 | -                | -                    | 2,500                    | 700,000          | 250,000            | -                | 952,500            |
| 178                       | Construction Loan Pymt   | -                 | -                | -                    | 2,500                    | 900,000          | 1,300,000          | -                | 2,202,500          |
| 184                       | Sewer Backup             | -                 | -                | -                    | 15,500                   | -                | -                  | -                | 15,500             |
| 186                       | Sewer Construction       | -                 | -                | -                    | -                        | 945,000          | 1,250,620          | -                | 2,195,620          |
| 187                       | Utility Services         | 590,465           | 260,271          | 185,092              | 71,158                   | 13,270           | -                  | -                | 1,120,256          |
| 188                       | Capital Sewer            | -                 | -                | -                    | 11,100                   | 34,000           | 450,000            | -                | 495,100            |
| 189                       | Utilities Capital Outlay | -                 | -                | -                    | -                        | 2,381,401        | -                  | -                | 2,381,401          |
| 230                       | Customer Deposits        | -                 | -                | -                    | -                        | -                | 33,174             | -                | 33,174             |
| 250                       | Debt Service             | -                 | -                | -                    | -                        | -                | 8,256,596          | 6,511,639        | 14,768,235         |
| <b>TOTAL EXPENDITURES</b> |                          | <b>7,776,715</b>  | <b>3,185,198</b> | <b>4,500,956</b>     | <b>6,998,777</b>         | <b>7,161,340</b> | <b>14,542,727</b>  | <b>6,912,316</b> | <b>51,078,029</b>  |

**ENTERPRISE FUND BUDGET SUMMARY - FISCAL YEAR 2014-2015**

|                                          | PRIOR YEAR<br>ACTUAL<br>FY 12-13 | CURRENT YEAR<br>BUDGET<br>FY 13-14 | CURRENT YEAR<br>ACTUAL (Est.)<br>FY 13-14 | BUDGET YEAR<br>FINAL<br>FY 14-15 |
|------------------------------------------|----------------------------------|------------------------------------|-------------------------------------------|----------------------------------|
| Sanitation (190) - Revenues              | 4,519,628                        | 5,326,855                          | 5,545,183                                 | 5,263,025                        |
| Sanitation (190) - Expenses              | (4,696,361)                      | (5,834,602)                        | (5,886,367)                               | (5,215,202)                      |
| <b>TOTAL USE OF FUND BALANCE:</b>        | <b>(176,733)</b>                 | <b>(507,747)</b>                   | <b>(341,184)</b>                          | <b>47,823</b>                    |
| Water (191) - Revenues                   | 5,740,066                        | 5,919,553                          | 5,131,745                                 | 5,336,348                        |
| Water (191) - Expenses                   | (5,648,592)                      | (6,230,385)                        | (6,021,034)                               | (5,945,337)                      |
| <b>TOTAL USE OF FUND BALANCE:</b>        | <b>91,474</b>                    | <b>(310,832)</b>                   | <b>(889,289)</b>                          | <b>(608,989)</b>                 |
| Sewer (192) - Revenues                   | 4,825,487                        | 5,184,795                          | 4,998,913                                 | 5,665,232                        |
| Sewer (192) - Expenses                   | (4,987,265)                      | (5,416,158)                        | (5,194,585)                               | (5,553,370)                      |
| <b>TOTAL USE OF FUND BALANCE:</b>        | <b>(161,778)</b>                 | <b>(231,363)</b>                   | <b>(195,672)</b>                          | <b>111,862</b>                   |
| MWC Utilities Authority (193) - Revenues | 23,812                           | 1,016,925                          | 1,023,963                                 | 1,069,696                        |
| MWC Utilities Authority (193) - Expenses | (32,409)                         | (2,020,451)                        | (2,020,451)                               | (800,200)                        |
| <b>TOTAL USE OF FUND BALANCE:</b>        | <b>(8,597)</b>                   | <b>(1,003,526)</b>                 | <b>(996,488)</b>                          | <b>269,496</b>                   |
| Reed Center/Hotel (195) - Revenues       | 5,363,965                        | 6,193,793                          | 6,235,568                                 | 6,640,008                        |
| Reed Center/Hotel (195) - Expenses       | (5,531,354)                      | (5,812,635)                        | (5,917,590)                               | (6,225,365)                      |
| <b>TOTAL USE OF FUND BALANCE:</b>        | <b>(167,389)</b>                 | <b>381,158</b>                     | <b>317,978</b>                            | <b>414,643</b>                   |
| FF&E Reserve (196) - Revenues            | 214,559                          | 247,752                            | 362,478                                   | 265,936                          |
| FF&E Reserve (196) - Expenses            | (380,879)                        | (466,943)                          | (450,943)                                 | (535,800)                        |
| <b>TOTAL USE OF FUND BALANCE:</b>        | <b>(166,320)</b>                 | <b>(219,191)</b>                   | <b>(88,465)</b>                           | <b>(269,864)</b>                 |

**ENTERPRISE FUND BUDGET SUMMARY - FISCAL YEAR 2014-2015**

|                                      | PRIOR YEAR<br>ACTUAL<br>FY 12-13 | CURRENT YEAR<br>BUDGET<br>FY 13-14 | CURRENT YEAR<br>ACTUAL (Est.)<br>FY 13-14 | BUDGET YEAR<br>FINAL<br>FY 14-15 |
|--------------------------------------|----------------------------------|------------------------------------|-------------------------------------------|----------------------------------|
| Golf (197) - Revenues                | 1,063,359                        | 1,156,741                          | 1,117,516                                 | 1,136,170                        |
| Golf (197) - Expenses                | (1,112,259)                      | (1,228,324)                        | (1,206,104)                               | (1,115,646)                      |
| <b>TOTAL USE OF FUND BALANCE:</b>    | <b>(48,900)</b>                  | <b>(71,583)</b>                    | <b>(88,588)</b>                           | <b>20,524</b>                    |
| Mobile Home Park (017) - Revenues    | 223,253                          | 224,846                            | 224,846                                   | 241,242                          |
| Mobile Home Park (017) -Expenditures | (133,751)                        | (129,350)                          | (129,350)                                 | (139,350)                        |
| <b>TOTAL USE OF FUND BALANCE:</b>    | <b>89,502</b>                    | <b>95,496</b>                      | <b>95,496</b>                             | <b>101,892</b>                   |
| Drainage Tax (050) - Revenues        | 28,792                           | 20,575                             | 27,226                                    | 19,400                           |
| Drainage Tax (050) - Expenses        | (81,090)                         | (1,173,435)                        | (1,173,435)                               | (113,769)                        |
| <b>TOTAL USE OF FUND BALANCE:</b>    | <b>(52,298)</b>                  | <b>(1,152,860)</b>                 | <b>(1,146,209)</b>                        | <b>(94,369)</b>                  |
| Capital Drainage (060) - Revenues    | 403,019                          | 452,220                            | 440,712                                   | 440,450                          |
| Capital Drainage (060) - Expenses    | (341,370)                        | (498,193)                          | (475,451)                                 | (445,358)                        |
| <b>TOTAL USE OF FUND BALANCE:</b>    | <b>61,649</b>                    | <b>(45,973)</b>                    | <b>(34,739)</b>                           | <b>(4,908)</b>                   |
| Stormwater Quality (061) - Revenues  | 724,943                          | 703,864                            | 742,552                                   | 741,702                          |
| Stormwater Quality (061) - Expenses  | (672,405)                        | (838,773)                          | (804,092)                                 | (824,346)                        |
| <b>TOTAL USE OF FUND BALANCE:</b>    | <b>52,538</b>                    | <b>(134,909)</b>                   | <b>(61,540)</b>                           | <b>(82,644)</b>                  |
| Capital Water Imp (172) - Revenues   | 511,017                          | 535,039                            | 425,729                                   | 976,224                          |
| Capital Water Imp (172) - Expenses   | (192,293)                        | (1,184,960)                        | (1,184,960)                               | (952,500)                        |
| <b>TOTAL USE OF FUND BALANCE:</b>    | <b>318,724</b>                   | <b>(649,921)</b>                   | <b>(759,231)</b>                          | <b>23,724</b>                    |



**ENTERPRISE FUND BUDGET SUMMARY - FISCAL YEAR 2014-2015**

|                                           | PRIOR YEAR<br>ACTUAL<br>FY 12-13 | CURRENT YEAR<br>BUDGET<br>FY 13-14 | CURRENT YEAR<br>ACTUAL (Est.)<br>FY 13-14 | BUDGET YEAR<br>FINAL<br>FY 14-15 |
|-------------------------------------------|----------------------------------|------------------------------------|-------------------------------------------|----------------------------------|
| Construction Loan Pmt (178) - Revenues    | 816,095                          | 837,364                            | 720,259                                   | 717,025                          |
| Construction Loan Pmt (178) - Expenses    | (20,744)                         | (1,790,676)                        | (1,790,676)                               | (2,202,500)                      |
| <b>TOTAL USE OF FUND BALANCE:</b>         | <b>795,351</b>                   | <b>(953,312)</b>                   | <b>(1,070,417)</b>                        | <b>(1,485,475)</b>               |
| Sewer Backup (184) - Revenues             | 1,808                            | 1,500                              | 2,142                                     | 1,948                            |
| Sewer Backup (184) - Expenses             | (3,400)                          | (15,500)                           | (5,633)                                   | (15,500)                         |
| <b>TOTAL USE OF FUND BALANCE:</b>         | <b>(1,592)</b>                   | <b>(14,000)</b>                    | <b>(3,491)</b>                            | <b>(13,552)</b>                  |
| Sewer Construction (186) - Revenues       | 29,374,731                       | 17,638,216                         | 17,671,552                                | 1,793,758                        |
| Sewer Construction (186) - Expenses       | (29,359,192)                     | (27,751,520)                       | (27,683,563)                              | (2,195,620)                      |
| <b>TOTAL USE OF FUND BALANCE:</b>         | <b>15,539</b>                    | <b>(10,113,304)</b>                | <b>(10,012,011)</b>                       | <b>(401,862)</b>                 |
| Utility Services (187) - Revenues         | 1,245,823                        | 1,028,827                          | 1,081,985                                 | 1,040,947                        |
| Utility Services (187) - Expenses         | (1,003,525)                      | (1,313,132)                        | (1,273,891)                               | (1,120,256)                      |
| <b>TOTAL USE OF FUND BALANCE:</b>         | <b>242,298</b>                   | <b>(284,305)</b>                   | <b>(191,906)</b>                          | <b>(79,309)</b>                  |
| Capital Sewer (188) - Revenues            | 423,055                          | 422,823                            | 406,981                                   | 407,407                          |
| Capital Sewer (188) - Expenses            | (583,656)                        | (819,057)                          | (698,547)                                 | (495,100)                        |
| <b>TOTAL USE OF FUND BALANCE:</b>         | <b>(160,601)</b>                 | <b>(396,234)</b>                   | <b>(291,566)</b>                          | <b>(87,693)</b>                  |
| Utilities Capital Outlay (189) - Revenues | 51,263                           | 926,916                            | 997,109                                   | 2,502,969                        |
| Utilities Capital Outlay (189) - Expenses | (10,024)                         | (3,058,903)                        | (3,009,426)                               | (2,381,401)                      |
| <b>TOTAL USE OF FUND BALANCE:</b>         | <b>41,239</b>                    | <b>(2,131,987)</b>                 | <b>(2,012,317)</b>                        | <b>121,568</b>                   |

**ENTERPRISE FUND BUDGET SUMMARY - FISCAL YEAR 2014-2015**

|                                    | PRIOR YEAR<br>ACTUAL<br>FY 12-13 | CURRENT YEAR<br>BUDGET<br>FY 13-14 | CURRENT YEAR<br>ACTUAL (Est.)<br>FY 13-14 | BUDGET YEAR<br>FINAL<br>FY 14-15 |
|------------------------------------|----------------------------------|------------------------------------|-------------------------------------------|----------------------------------|
| Customer Deposits (230) - Revenues | 29,809                           | 25,847                             | 35,656                                    | 33,174                           |
| Customer Deposits (230) - Expenses | (29,809)                         | (25,847)                           | (35,656)                                  | (33,174)                         |
| <b>TOTAL USE OF FUND BALANCE:</b>  | -                                | -                                  | -                                         | -                                |
| Debt Service (250) - Revenues      | 14,592,334                       | 14,814,499                         | 14,963,694                                | 14,790,005                       |
| Debt Service (250) - Expenses      | (42,277,572)                     | (30,671,752)                       | (30,843,419)                              | (14,768,235)                     |
| <b>TOTAL USE OF FUND BALANCE:</b>  | (27,685,238)                     | (15,857,253)                       | (15,879,725)                              | 21,770                           |

FUND: ENTERPRISE - SANITATION (190)  
DEPARTMENT: SANITATION (41)  
DEPARTMENT HEAD: BILL JANACEK

| EXPENDITURES         | ACTUAL<br>2012-2013 | AMENDED<br>BUDGET<br>2013-2014 | ESTIMATED<br>ACTUAL<br>2013-2014 | BUDGET<br>2014-2015 |
|----------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| PERSONAL SERVICES    | 756,185             | 786,138                        | 784,111                          | 767,104             |
| BENEFITS             | 320,600             | 331,987                        | 330,408                          | 375,062             |
| MATERIALS & SUPPLIES | 621,461             | 655,560                        | 704,345                          | 732,033             |
| OTHER SERVICES       | 1,394,820           | 2,095,440                      | 2,102,026                        | 2,108,757           |
| CAPITAL OUTLAY       | 839,359             | 1,201,541                      | 1,201,541                        | 468,310             |
| TRANSFERS OUT        | 763,936             | 763,936                        | 763,936                          | 763,936             |
| <b>TOTAL</b>         | <b>4,696,361</b>    | <b>5,834,602</b>               | <b>5,886,367</b>                 | <b>5,215,202</b>    |

| REVENUES             | ACTUAL<br>2012-2013 | AMENDED<br>BUDGET<br>2013-2014 | ESTIMATED<br>ACTUAL<br>2013-2014 | BUDGET<br>2014-2015 |
|----------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| ASSET RETIREMENT     | -                   | 241,338                        | 314,543                          | -                   |
| CHARGES FOR SERVICES | 4,461,470           | 5,033,424                      | 5,159,517                        | 5,207,234           |
| INTEREST             | 32,641              | 23,414                         | 37,487                           | 25,791              |
| MISCELLANEOUS        | 25,517              | 28,679                         | 33,636                           | 30,000              |
| <b>TOTAL</b>         | <b>4,519,628</b>    | <b>5,326,855</b>               | <b>5,545,183</b>                 | <b>5,263,025</b>    |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES                                | EXPENSES  | FUND<br>BALANCE |
|----------------------------|---------------------|-----------------------------------------|-----------|-----------------|
| 6/30/2010                  | 1,493,582           | 4,434,021                               | 4,073,855 | 1,853,748       |
| 6/30/2011                  | 1,853,748           | 4,513,480                               | 4,761,952 | 1,605,276       |
| 6/30/2012                  | 1,605,276           | 4,519,628                               | 4,696,361 | 1,428,543       |
| 6/30/2013                  | 1,428,543           | 5,545,183                               | 5,886,367 | 1,087,359       |
| 6/30/2014                  | 1,087,359           | 5,263,025                               | 5,215,202 | 1,135,182       |
|                            |                     | Excludes Capital Outlay & Transfers Out |           | -199,148        |
|                            |                     |                                         |           | <b>936,034</b>  |

Note: \$50,528 fund balance committed for golf loan (Payoff Oct 2014)

FINAL BUDGET 2014-2015

| PERSONAL SERVICES (4110)       |                |
|--------------------------------|----------------|
| 10-01 SALARIES                 | 683,192        |
| 10-03 OVERTIME                 | 43,350         |
| 10-07 ALLOWANCES               | 2,400          |
| 10-07 PHONES                   | 960            |
| 10-10 LONGEVITY                | 25,577         |
| 10-11 SL BUYBACK               | 1,564          |
| 10-12 VL BUYBACK               | 2,360          |
| 10-13 PDO BUYBACK              | 1,374          |
| 10-14 SICK LEAVE INCENTIVE     | 3,600          |
| 10-95 1X SALARY ADJUSTMENT     | 2,727          |
| <b>TOTAL PERSONAL SERVICES</b> | <b>767,104</b> |

| BENEFITS (4110)                 |                |
|---------------------------------|----------------|
| 15-01 SOCIAL SECURITY           | 58,610         |
| 15-02 EMPLOYEES' RETIREMENT     | 103,429        |
| 15-03 GROUP INSURANCE           | 140,026        |
| 15-04 WORKERS COMP INSURANCE    | 37,434         |
| 15-06 TRAVEL & SCHOOL           | 6,615          |
| 15-07 UNIFORMS                  | 6,000          |
| 15-13 LIFE                      | 1,411          |
| 15-14 DENTAL                    | 14,318         |
| 15-20 OVERHEAD HEALTH CARE COST | 4,080          |
| 15-98 RETIREE INSURANCE         | 3,139          |
| <b>TOTAL BENEFITS</b>           | <b>375,062</b> |

| MATERIALS & SUPPLIES                  |                |
|---------------------------------------|----------------|
| 20-34 MAINTENANCE OF EQUIPMENT        | 22,218         |
| 20-41 SUPPLIES                        | 35,000         |
| 20-49 CHEMICALS                       | 5,020          |
| 20-63 FLEET FUEL                      | 255,421        |
| 20-64 FLEET PARTS                     | 274,250        |
| 20-65 FLEET LABOR                     | 140,124        |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>732,033</b> |

5% Reserve (CONTINUED)

**FUND: ENTERPRISE - SANITATION (190)**  
**DEPARTMENT: SANITATION (41)**  
**DEPARTMENT HEAD: BILL JANACEK**  
**PAGE TWO**

| PERMANENT STAFFING       | FY 14-15  | FY 13-14  |
|--------------------------|-----------|-----------|
| Supervisor               | 1         | 1         |
| Residential Route Coord. | 1         | 1         |
| Route Serviceperson      | 8         | 9         |
| Laborer                  | 1         | 1         |
| Equipment Operator II    | 5         | 4         |
| <b>TOTAL</b>             | <b>16</b> | <b>16</b> |

**APPROVED BUT UNFUNDED HIGH RANKING**  
**Five Year Plan:**

|                                         |         |
|-----------------------------------------|---------|
| Front End Loader/CNG                    | 285,000 |
| Side Loader/CNG                         | 285,000 |
| Grapple & Bed Install on Roll Off Truck | 280,000 |

**PERSONNEL**

**POSITIONS SUMMARY:**

- 2005-06 - 21
- 2006-07 - 21
- 2007-08 - 21
- 2008-09 - 19
- 2009-10 - 19
- 2010-11 - 17
- 2011-12 - 17
- 2012-13 - 17
- 2013-14 - 16
- 2014-15 - 16

**OTHER SERVICES & CHARGES**

|                                           |                  |
|-------------------------------------------|------------------|
| 30-01 UTILITIES & COMMUNICATIONS          | 5,000            |
| 30-21 SURPLUS PROPERTY                    | 8,319            |
| 30-22 PWA REMIBURSEMENT                   | 185,543          |
| 30-23 UPKEEP REAL PROPERTY                | 2,000            |
| 30-40 CONTRACTUAL                         | 1,675,971        |
| 30-41 CONTRACT LABOR                      | 130,930          |
| 30-43 HARDWARE/SOFTWARE MAINTENANCE       | 380              |
| 30-47 H/R/PAYROLL LEASE                   | 5,180            |
| 30-49 CREDIT CARD FEES                    | 14,000           |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS         | 600              |
| 30-85 INSURANCE/FIRE, THEFT, LIAB         | 77,890           |
| 30-86 AUDIT                               | 2,944            |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>2,108,757</b> |

**CAPITAL OUTLAY**

|                             |                |
|-----------------------------|----------------|
| 40-01 VEHICLES              | 353,848        |
| 40-02 EQUIPMENT             | 112,462        |
| 40-49 COMPUTERS             | 2,000          |
| <b>TOTAL CAPITAL OUTLAY</b> | <b>468,310</b> |

**TRANSFER TO OTHER FUNDS**

|                                      |                |
|--------------------------------------|----------------|
| 80-33 GENERAL FUND                   | 763,936        |
| <b>TOTAL TRANSFER TO OTHER FUNDS</b> | <b>763,936</b> |

**TOTAL DEPARTMENT REQUEST**

**5,215,202**

**CAPITAL OUTLAY DETAIL:**

|                                           |                |
|-------------------------------------------|----------------|
| 168 Sharp Containers                      | 9,218          |
| 25-4 Yard Dumpsters                       | 16,250         |
| 30-6 Yard Dumpsters                       | 28,500         |
| 30-8 Yard Dumpsters                       | 33,000         |
| 324-65 Gallon Poly-carts                  | 14,013         |
| 243-95 Gallon Poly-carts                  | 11,481         |
| One (1) Set Truck                         | 83,295         |
| One (1) Fully Automated Side Loader Truck | 270,553        |
| Replacement of Two (2) Computers          | 2,000          |
| <b>TOTAL</b>                              | <b>468,310</b> |

**FUND: ENTERPRISE - SANITATION (190)**

**DEPARTMENT: SANITATION**

**SIGNIFICANT EXPENDITURE CHANGES**

**CAPITAL OUTLAY:**

168 Sharp Containers  
25-4-yard dumpsters  
30-6-yard dumpsters  
30-8-yard dumpsters  
324-65 gallon poly-carts  
243-95 gallon poly-carts  
One Set Truck  
One Fully Automated Side Loader Truck  
Two Transfer Trailers Repaired  
Two Computer Replacement

**PROGRAM DESCRIPTION**

The Sanitation Department's primary responsibility is to collect and dispose all accumulated refuse for the City of Midwest City.

Additional services are provided on a request basis every Wednesday by way of special pickups and/or brush pickup. The City operates a Recycling Collection Center for certain recyclable items. The Transfer Station is available on Saturdays from 0800 to 1600 hours for our citizen's use. Customer Service is "Job 1" along with providing services that are needed and desired by our citizens.

**2014-2015 GOALS AND OBJECTIVES**

Our goal is to improve the customer service aspect of the cart system in order to provide quality and economical service to each resident. Continue to provide a safe solution for the disposal of "sharps containers" therefore removing them from the solid waste stream.

Continue with our container replacement program in the apartment complexes within the city to enhance the aesthetic appearance of the properties and replace the containers used past their expected life span. This program will be coordinated through a containers maintenance company at a fraction of the cost due to the ability of the company to refurbish old containers.

FUND: ENTERPRISE - WATER (191)  
DEPARTMENT: UTILITIES - WATER (42)  
DEPARTMENT HEAD: BILL JANACEK

| EXPENDITURES         | ACTUAL<br>2012-2013 | AMENDED<br>BUDGET<br>2013-2014 | ESTIMATED<br>ACTUAL<br>2013-2014 | BUDGET<br>2014-2015 |
|----------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| PERSONAL SERVICES    | 1,496,652           | 1,545,742                      | 1,516,323                        | 1,603,962           |
| BENEFITS             | 571,426             | 619,151                        | 590,924                          | 690,802             |
| MATERIALS & SUPPLIES | 797,425             | 808,063                        | 767,012                          | 897,196             |
| OTHER SERVICES       | 1,644,548           | 1,740,120                      | 1,665,489                        | 1,625,340           |
| CAPITAL OUTLAY       | 117,586             | 159,327                        | 159,327                          | 105,800             |
| TRANSFER OUT         | 798,038             | 1,098,459                      | 1,098,459                        | 798,459             |
| DEBT SERVICE         | 222,917             | 259,523                        | 223,500                          | 223,778             |
| <b>TOTAL</b>         | <b>5,648,592</b>    | <b>6,230,385</b>               | <b>6,021,034</b>                 | <b>5,945,337</b>    |

| REVENUES             | ACTUAL<br>2012-2013 | AMENDED<br>BUDGET<br>2013-2014 | ESTIMATED<br>ACTUAL<br>2013-2014 | BUDGET<br>2014-2015 |
|----------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| CHARGES FOR SERVICES | 5,607,470           | 5,837,244                      | 5,062,746                        | 5,281,174           |
| INTEREST             | 43,566              | 31,462                         | 19,583                           | 12,000              |
| MISCELLANEOUS        | 59,221              | 25,000                         | 13,760                           | 10,000              |
| TRANSFERS IN         | 29,809              | 25,847                         | 35,656                           | 33,174              |
| <b>TOTAL</b>         | <b>5,740,066</b>    | <b>5,919,553</b>               | <b>5,131,745</b>                 | <b>5,336,348</b>    |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES  | EXPENSES  | FUND<br>BALANCE             |
|----------------------------|---------------------|-----------|-----------|-----------------------------|
| 6/30/2010                  | 184,879             | 5,932,366 | 4,907,699 | 1,209,546                   |
| 6/30/2011                  | 1,209,546           | 5,886,670 | 5,152,350 | 1,943,866                   |
| 6/30/2012                  | 1,943,866           | 5,740,066 | 5,648,592 | 2,035,340                   |
| 6/30/2013                  | 2,035,340           | 5,131,745 | 6,021,034 | 1,146,051                   |
| 6/30/2014                  | 1,146,051           | 5,336,348 | 5,908,836 | 573,563                     |
|                            |                     |           |           | <u>(252,054)</u> 5% Reserve |
|                            |                     |           |           | <b>321,509</b>              |

Excludes Capital Outlay & Transfers Out

FINAL BUDGET 2014-2015

| PERSONAL SERVICES (4210)   |           |
|----------------------------|-----------|
| 10-01 SALARIES             | 1,479,143 |
| 10-03 OVERTIME             | 18,571    |
| 10-07 ALLOWANCES           | 5,664     |
| 10-07 PHONES               | 960       |
| 10-10 LONGEVITY            | 43,443    |
| 10-11 SL BUYBACK           | 4,852     |
| 10-12 VL BUYBACK           | 4,023     |
| 10-13 PDO BUYBACK          | 6,377     |
| 10-14 SICK LEAVE INCENTIVE | 21,750    |
| 10-19 ON CALL              | 5,434     |
| 10-27 SHIFT DIFFERENTIAL   | 8,264     |
| 10-95 1X SALARY ADJUSTMENT | 5,481     |

**TOTAL PERSONAL SERVICES** 1,603,962

| BENEFITS (4210)                 |         |
|---------------------------------|---------|
| 15-01 SOCIAL SECURITY           | 122,630 |
| 15-02 EMPLOYEE'S RETIREMENT     | 216,405 |
| 15-03 GROUP INSURANCE           | 233,722 |
| 15-04 WORKERS COMP INSURANCE    | 61,109  |
| 15-06 TRAVEL & SCHOOL           | 7,678   |
| 15-07 UNIFORMS                  | 12,000  |
| 15-13 LIFE                      | 3,013   |
| 15-14 DENTAL                    | 21,121  |
| 15-20 OVERHEAD HEALTH CARE COST | 8,710   |
| 15-98 RETIREE INSURANCE         | 4,414   |

**TOTAL BENEFITS** 690,802

| MATERIALS & SUPPLIES           |         |
|--------------------------------|---------|
| 20-34 MAINTENANCE OF EQUIPMENT | 45,000  |
| 20-41 SUPPLIES                 | 140,000 |
| 20-45 FUEL & LUBRICANTS        | 1,000   |
| 20-49 CHEMICALS                | 566,080 |
| 20-63 FLEET FUEL               | 61,208  |
| 20-64 FLEET PARTS              | 48,847  |
| 20-65 FLEET LABOR              | 35,061  |

**TOTAL MATERIALS & SUPPLIES** 897,196

(CONTINUED)

**FUND: ENTERPRISE - WATER (191)**  
**DEPARTMENT: UTILITIES - WATER (42)**  
**DEPARTMENT HEAD: BILL JANACEK**  
**PAGE TWO**

**RATE INCREASES FY10-11**

|                                                         |
|---------------------------------------------------------|
| Increase base rate by \$.50                             |
| Increase \$.50 per 1,000 on consumption above base rate |
| 20% Increase in Revenue Over FY 09-10                   |

| PERMANENT STAFFING   | FY 14-15     | FY 13-14     |
|----------------------|--------------|--------------|
| Inv. Con. Technician | 0.5          | 0.5          |
| Supply Supervisor    | 0.5          | 0.5          |
| Water Supervisor     | 1.0          | 1.0          |
| Lab Technician II    | 1.0          | 1.0          |
| Maint. Supervisor II | 1.0          | 1.0          |
| Maint. Supervisor I  | 0.0          | 1.0          |
| Maint Technician     | 2.0          | 2.0          |
| Chief Operator       | 1.0          | 1.0          |
| Operator IV          | 3.0          | 3.0          |
| Operator V           | 1.0          | 1.0          |
| Operator             | 9.0          | 9.0          |
| Crew Leader          | 6.0          | 6.0          |
| Laborer              | 6.0          | 6.0          |
| Distribution Foreman | 1.0          | 1.0          |
| GIS Coordinator      | 0.16         | 0.16         |
| <b>TOTAL</b>         | <b>33.16</b> | <b>34.16</b> |

**DEBT SERVICE FY 14-15**

|                                                      | Principal | Interest |
|------------------------------------------------------|-----------|----------|
| Central OK Master Conservancy (Final Pmt: Sept 2016) | 206,380   | 17,398   |

**OTHER SERVICES & CHARGES**

|                                     |           |
|-------------------------------------|-----------|
| 30-01 UTILITIES & COMMUNICATIONS    | 210,000   |
| 30-21 SURPLUS PROPERTY              | 1,238     |
| 30-22 PWA REIMBURSEMENT             | 197,898   |
| 30-23 UPKEEP REAL PROPERTY          | 10,000    |
| 30-40 CONTRACTUAL                   | 1,087,811 |
| 30-43 HARDWARE/SOFTWARE MAINTENANCE | 1,141     |
| 30-47 H/R/PAYROLL                   | 11,058    |
| 30-49 CREDIT CARD FEES              | 18,000    |
| 30-54 VEHICLE ACCIDENT INSURANCE    | 1,000     |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS   | 3,000     |
| 30-85 INSURANCE                     | 80,269    |
| 30-86 AUDIT                         | 3,925     |

**TOTAL OTHER SERVICES & CHARGES** 1,625,340

**CAPITAL OUTLAY**

|                        |        |
|------------------------|--------|
| 40-01 VEHICLES         | 26,000 |
| 40-02 EQUIPMENT        | 42,800 |
| 40-05 UTILITY PROPERTY | 35,000 |
| 40-49 COMPUTERS        | 2,000  |

**TOTAL CAPITAL OUTLAY** 105,800

**DEBT SERVICE**

|                                         |         |
|-----------------------------------------|---------|
| 71-02 INTEREST ON DEBTS (MASTER CONSV)  | 17,398  |
| 73-02 PRINCIPAL ON DEBTS (MASTER CONSV) | 206,380 |

**TOTAL DEBT SERVICE** 223,778

**TRANSFER OUT**

|                                  |         |
|----------------------------------|---------|
| 80-13 STREET & ALLEY             | 50,000  |
| 80-33 GENERAL FUND REIMBURSEMENT | 748,459 |

**TOTAL TRANSFERS OUT** 798,459

**TOTAL DEPARTMENT REQUEST** 5,945,337

(CONTINUED)

FUND: ENTERPRISE - WATER (191)  
 DEPARTMENT: UTILITIES - WATER (42)  
 DEPARTMENT HEAD: BILL JANACEK  
 PAGE THREE

**CONTRACTUAL DETAIL (30-40)**

|                                                               |                  |
|---------------------------------------------------------------|------------------|
| Analytical Services Company (Recalibration of Lab Scales)     | 320              |
| HACO Water Works (Elevated Tanks)                             | 2,000            |
| Department of Environmental Quality                           | 43,000           |
| COMCD (Operations & Maintenance)                              | 1,011,491        |
| Consumer Confidence Report                                    | 3,000            |
| Verizon Data Plan/Annual                                      | 500              |
| OWRB (Annual Groundwater Right Admin Fee)                     | 500              |
| EPA Testing (Unregulated Contaminated Monitoring Regulations) | 27,000           |
| <b>TOTAL</b>                                                  | <b>1,087,811</b> |

**CAPITAL OUTLAY DETAIL FY 14-15**

|                                                 |                |
|-------------------------------------------------|----------------|
| 60HP Submersible Water Well Pump                | 13,500         |
| Computers/Desk Tops                             | 2,000          |
| Fire Hydrants                                   | 20,000         |
| 6ft John Deere Front End Bucket                 | 1,400          |
| Yeoman 7.5 hp Submersible Sludge Transfer Pump  | 25,900         |
| Water Meters                                    | 15,000         |
| Plasma Cutter                                   | 2,000          |
| 1/2 Ton 4 Wheel Drive Pickup w/mounted Tool Box | 26,000         |
| <b>TOTAL</b>                                    | <b>105,800</b> |

**APPROVED BUT UNFUNDED HIGH RANKING**

**Five Year Plan:**

|                      |         |
|----------------------|---------|
| 3 Ton Dump Truck     | 170,000 |
| Trackhoe and Trailer | 97,000  |



**FUND: ENTERPRISE – WATER (191)**  
**DEPARTMENT: UTILITIES WATER**

**SIGNIFICANT EXPENDITURE CHANGES:**

Fire Hydrants  
½ Pickup  
Crane for Truck (42-03-08)  
7.5 HP Submersible Sludge Pump  
6 ft. Bucket for John Deere  
7.5 HP AC Condensing Unit  
Plasma Cutting Unit  
60 HP Submersible water well pump

**PROGRAM DESCRIPTION**

Midwest City provides its citizens with a quality product by means of a thirteen (13) MGD water treatment facility. Water demand is also supplemented by the addition of twelve (12) deep wells and eleven (11) in-line wells. The department is also responsible for 320 miles of water lines ranging from 2” to 36”.

**2014-2015 GOALS AND OBJECTIVES**

1. Continue fire hydrant change out program.
2. Annual Consumer Confidence Report
3. Continue hydraulic analysis and engineering report on water distribution system and booster station well system.
4. Continue to strive for knowledge and new technology in the water field to produce water that excels in all regulations set by EPA and the Oklahoma State Department of Health

FUND: SEWER (192)  
DEPARTMENT: UTILITIES - WASTEWATER (43)  
DEPARTMENT HEAD: BILL JANACEK

| EXPENDITURES         | ACTUAL           | AMENDED          | ESTIMATED        | BUDGET           |
|----------------------|------------------|------------------|------------------|------------------|
|                      | 2012-2013        | BUDGET 2013-2014 | ACTUAL 2013-2014 | BUDGET 2014-2015 |
| PERSONAL SERVICES    | 1,917,709        | 2,028,946        | 1,845,214        | 2,061,322        |
| BENEFITS             | 933,610          | 990,640          | 902,957          | 969,676          |
| MATERIALS & SUPPLIES | 550,584          | 686,391          | 533,046          | 601,199          |
| OTHER SERVICES       | 760,833          | 841,595          | 1,044,782        | 1,064,634        |
| CAPITAL OUTLAY       | 52,430           | 96,487           | 96,487           | 84,440           |
| TRANSFERS OUT        | 772,099          | 772,099          | 772,099          | 772,099          |
| <b>TOTAL</b>         | <b>4,987,265</b> | <b>5,416,158</b> | <b>5,194,585</b> | <b>5,553,370</b> |

| REVENUES             | ACTUAL           | AMENDED          | ESTIMATED        | BUDGET           |
|----------------------|------------------|------------------|------------------|------------------|
|                      | 2012-2013        | BUDGET 2013-2014 | ACTUAL 2013-2014 | BUDGET 2014-2015 |
| CHARGES FOR SERVICES | 4,702,321        | 4,776,680        | 4,586,605        | 5,168,626        |
| INTEREST             | 8,224            | 5,906            | 7,333            | 6,499            |
| MISCELLANEOUS        | 6,626            | 2,209            | 4,975            | 40,107           |
| TRANSFERS            | 108,316          | 400,000          | 400,000          | 450,000          |
| <b>TOTAL</b>         | <b>4,825,487</b> | <b>5,184,795</b> | <b>4,998,913</b> | <b>5,665,232</b> |

| BUDGETARY FUND BALANCE: | BUDGET FUND BAL. | REVENUES                                | EXPENSES  | FUND BALANCE      |
|-------------------------|------------------|-----------------------------------------|-----------|-------------------|
| 6/30/2010               | 706,477          | 4,751,896                               | 4,744,068 | 714,305           |
| 6/30/2011               | 714,305          | 4,979,583                               | 5,009,990 | 683,898           |
| 6/30/2012               | 683,898          | 4,825,487                               | 4,987,265 | 522,120           |
| 6/30/2013               | 522,120          | 4,998,913                               | 5,194,585 | 326,448           |
| 6/30/2014               | 326,448          | 5,665,232                               | 5,553,370 | 438,310           |
|                         |                  | Excludes Capital Outlay & Transfers Out |           | -234,842          |
|                         |                  |                                         |           | <b>5% Reserve</b> |
|                         |                  |                                         |           | <b>203,468</b>    |

**FINAL BUDGET 2014-2015**

| <b>PERSONAL SERVICES (4310)</b> |                  |
|---------------------------------|------------------|
| 10-01 SALARIES                  | 1,935,582        |
| 10-03 OVERTIME                  | 29,495           |
| 10-07 ALLOWANCES                | 5,688            |
| 10-07 PHONES                    | 1,920            |
| 10-10 LONGEVITY                 | 39,386           |
| 10-11 SL BUYBACK                | 2,954            |
| 10-12 VACATION BUYBACK          | 3,434            |
| 10-13 PDO BUYBACK               | 2,624            |
| 10-14 SL INCENTIVE              | 14,458           |
| 10-19 ON CALL                   | 12,086           |
| 10-27 SHIFT DIFFERENTIAL        | 6,678            |
| 10-95 1X SALARY ADJUSTMENT      | 7,016            |
| <b>TOTAL PERSONAL SERVICES</b>  | <b>2,061,322</b> |

| <b>BENEFITS (4310)</b>          |                |
|---------------------------------|----------------|
| 15-01 SOCIAL SECURITY           | 157,544        |
| 15-02 EMPLOYEES' RETIREMENT     | 278,019        |
| 15-03 GROUP INSURANCE           | 312,184        |
| 15-04 WORKERS COMP INSURANCE    | 133,955        |
| 15-06 TRAVEL & SCHOOL           | 15,000         |
| 15-07 UNIFORMS                  | 16,000         |
| 15-13 LIFE                      | 4,102          |
| 15-14 DENTAL                    | 27,512         |
| 15-20 OVERHEAD HEALTH CARE COST | 11,860         |
| 15-98 RETIREE INSURANCE         | 13,500         |
| <b>TOTAL BENEFITS</b>           | <b>969,676</b> |

| <b>MATERIALS &amp; SUPPLIES</b>       |                |
|---------------------------------------|----------------|
| 20-34 MAINTENANCE OF EQUIPMENT        | 95,000         |
| 20-41 SUPPLIES                        | 105,000        |
| 20-45 FUEL & LUBRICANTS               | 2,500          |
| 20-49 CHEMICALS                       | 85,000         |
| 20-63 FLEET FUEL                      | 113,909        |
| 20-64 FLEET PARTS                     | 114,829        |
| 20-65 FLEET LABOR                     | 84,961         |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>601,199</b> |

(CONTINUED)

**FUND: SEWER (192)**  
**DEPARTMENT: UTILITIES - WASTEWATER (43)**  
**DEPARTMENT HEAD: BILL JANACEK**  
**PAGE TWO**

| PERMANENT STAFFING       | FY 14-15     | FY 13-14     |
|--------------------------|--------------|--------------|
| Inventory Control Tech   | 0.5          | 0.5          |
| Supply Supervisor        | 0.5          | 0.5          |
| Wastewater Supervisor    | 1            | 1            |
| Industrial Waste Monitor | 1            | 1            |
| Lab Supervisor           | 1            | 1            |
| Sludge Supervisor        | 1            | 1            |
| Heavy Equip. Operator II | 3            | 3            |
| Lab Technician           | 3.34         | 3            |
| Maint. Supervisor II     | 1            | 1            |
| Chief Operator           | 1            | 1            |
| Operator V               | 1            | 1            |
| Operator IV              | 3            | 3            |
| Operator                 | 7            | 8            |
| Maint. Technician        | 5            | 5            |
| Collection Foreman       | 1            | 1            |
| Crew Leader              | 5            | 5            |
| Laborer                  | 9            | 10           |
| GIS Coordinator          | 0.17         | 0.17         |
| <b>TOTAL</b>             | <b>44.51</b> | <b>46.17</b> |

.17% GIS Coordinator from 010-05 Comm Development Eff. FY 07-08  
.66 Lab Technician moved to fund 061 Stormwater FY 14-15

**FY 14-15 RATE INCREASE**

.64 on base rate  
.32 per 1,000 gallons thereafter  
Approx 20% of residential customers are at minimum consumption.  
The average family uses 5,360 gallons per month. For billing that would be 6,000 or an increase of \$1.92 per month.  
Revenue projection estimated increase of \$500,000

PERSONNEL  
POSITIONS  
SUMMARY:  
2006-07 - 52  
2007-08 - 52.17  
2008-09 - 52.17  
2009-10 - 52.17  
2010-11 - 52.17  
2011-12 - 49.17  
2012-13 - 48.17  
2013-14 - 46.17  
2014-15 - 44.51

**OTHER SERVICES & CHARGES**

|                                           |                  |
|-------------------------------------------|------------------|
| 30-01 UTILITIES & COMMUNICATIONS          | 650,000          |
| 30-21 SURPLUS PROPERTY                    | 2,767            |
| 30-22 PWA REIMBURSEMENT                   | 224,142          |
| 30-23 UPKEEP REAL PROPERTY                | 14,000           |
| 30-40 CONTRACTUAL                         | 52,000           |
| 30-43 HARDWARE/SOFTWARE MAINTENANCE       | 1,521            |
| 30-47 H/R/PAYROLL                         | 15,594           |
| 30-49 CREDIT CARD FEES                    | 16,000           |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS         | 3,700            |
| 30-85 INSURANCE/FIRE, THEFT, LIAB         | 80,003           |
| 30-86 AUDIT                               | 4,907            |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>1,064,634</b> |

**CAPITAL OUTLAY**

|                             |               |
|-----------------------------|---------------|
| 40-01 VEHICLES              | 71,000        |
| 40-02 EQUIPMENT             | 10,440        |
| 40-49 COMPUTERS             | 3,000         |
| <b>TOTAL CAPITAL OUTLAY</b> | <b>84,440</b> |

**TRANSFERS OUT**

|                                  |                |
|----------------------------------|----------------|
| 80-33 GENERAL FUND REIMBURSEMENT | 772,099        |
| <b>TOTAL TRANSFERS OUT</b>       | <b>772,099</b> |

**TOTAL DEPARTMENT REQUEST** 5,553,370

**CAPITAL OUTLAY DETAIL FY 14-15**

|                                      |               |
|--------------------------------------|---------------|
| 1 Ton Truck w/Utility Bed & Hoist    | 45,000        |
| 1/2 Ton Pickup w/Lights & Tool Boxes | 26,000        |
| Incubator                            | 4,100         |
| Replacement of Three (3) Computers   | 3,000         |
| Safety Equipment                     | 5,000         |
| Upgrade Linko Data System            | 1,340         |
| <b>TOTAL</b>                         | <b>84,440</b> |

**APPROVED BUT UNFUNDED HIGH RANKING**

**Five Year Plan:**

|                        |         |
|------------------------|---------|
| Trailer Flusher        | 80,000  |
| Backhoe                | 90,000  |
| Camera Van & Equipment | 160,000 |
| Flusher Truck          | 350,000 |

**FUND: ENTERPRISE (192)**

**DEPARTMENT: UTILITIES- WASTEWATER (43)**

**SIGNIFICANT EXPENDITURE CHANGES**

(2) Skid Steer loader for composting  
Boiler for Sludge Digestion  
1 ton Maintenance Vehicle  
½ Ton Pickup Truck  
Microwave Digestion Unit  
Centrifugal pump for Edgewood  
Safety Equipment  
Computers

**PROGRAM DESCRIPTION**

The Water Pollution Control Department is responsible for collection, cleansing and purifying an average of 5.5 MGD of polluted water. The Wastewater Department is responsible for 286 miles of wastewater lines, 13 lift stations, and a 12-MGD Treatment plant. The preventive maintenance of the collection system is a critical part of the treatment process. If the polluted water doesn't reach the plant prior to going septic, proper treatment is compromised. The plant personnel make the necessary changes to the treatment process to handle the quality of waste water that enters the treatment plant.

**2014-2015 GOALS AND OBJECTIVES**

1. Continue with the root and grease program to reduce the stoppages in the collection system.
2. Evaluate our preventive maintenance program and continue reducing the amount of sanitary sewer overflows.
3. Continue our public education program for Fats Oils and Greases
4. Raise 30 manhole rings to above the ground level in order to prevent infiltration.
5. Identify and repair/replace main line problems that cause inflow/infiltration
6. Continue trying to reduce vehicle maintenance and fuel expenditures.
7. Re-evaluate our utility expenditures and implement a more aggressive utility conservation program to keep the utility cost to a minimal.
8. Continue with a reduction of Tort Claims filed by residents.
9. Continue with inspection of manholes and repair if necessary.
10. Continue reviewing Sewer Maps for GIS mapping.

FUND: MWC UTILITIES AUTH (193)  
DEPARTMENT: UTILITIES - (87) (89)  
DEPARTMENT HEAD: GUY HENSON

| EXPENDITURES           | ACTUAL<br>2012-2013 | AMENDED<br>BUDGET<br>2013-2014 | ESTIMATED<br>ACTUAL<br>2013-2014 | BUDGET<br>2014-2015 |
|------------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| MATERIALS AND SUPPLIES | -                   | 100                            | 100                              | -                   |
| OTHER SERVICES         | 200                 | 200                            | 200                              | 200                 |
| CAPITAL OUTLAY         | 32,209              | 2,020,151                      | 2,020,151                        | 800,000             |
| <b>TOTAL</b>           | <b>32,409</b>       | <b>2,020,451</b>               | <b>2,020,451</b>                 | <b>800,200</b>      |

| REVENUES                | ACTUAL<br>2012-2013 | AMENDED<br>BUDGET<br>2013-2014 | ESTIMATED<br>ACTUAL<br>2013-2014 | BUDGET<br>2014-2015 |
|-------------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| INTEREST                | 23,812              | 16,925                         | 23,963                           | 19,696              |
| TRANSFERS IN (425-9060) | -                   | -                              | -                                | 800,000             |
| TRANSFERS IN (143)      | -                   | 1,000,000                      | 1,000,000                        | -                   |
| TRANSFERS IN (194)      | -                   | -                              | -                                | 250,000             |
| <b>TOTAL</b>            | <b>23,812</b>       | <b>1,016,925</b>               | <b>1,023,963</b>                 | <b>1,069,696</b>    |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES  | EXPENSES  | FUND<br>BALANCE |                 |
|----------------------------|---------------------|-----------|-----------|-----------------|-----------------|
| 6/30/2010                  | 471,840             | 11,283    | 30,933    | 452,190         | 6/30/2011       |
| 6/30/2011                  | 452,190             | 731,672   | 105,679   | 1,078,183       | 6/30/2012       |
| 6/30/2012                  | 1,078,183           | 23,812    | 32,409    | 1,069,586       | 6/30/2013       |
| 6/30/2013                  | 1,069,586           | 1,023,963 | 2,020,451 | 73,098          | 6/30/2014 - EST |
| 6/30/2014                  | 73,098              | 1,069,696 | 800,200   | 342,594         | 6/30/2015 - EST |

FINAL BUDGET 2014-2015

**8710 - ECONOMIC DEVELOPMENT**

| OTHER SERVICES & CHARGES |     |
|--------------------------|-----|
| 30-86 AUDIT              | 200 |

|                                           |            |
|-------------------------------------------|------------|
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>200</b> |
|-------------------------------------------|------------|

| CAPITAL OUTLAY                   |         |
|----------------------------------|---------|
| 40-06 INFRASTRUCTURE/DEVELOPMENT | 800,000 |

|                             |                |
|-----------------------------|----------------|
| <b>TOTAL CAPITAL OUTLAY</b> | <b>800,000</b> |
|-----------------------------|----------------|

|                               |                |
|-------------------------------|----------------|
| <b>TOTAL DIVISION REQUEST</b> | <b>800,200</b> |
|-------------------------------|----------------|

|                                 |                |
|---------------------------------|----------------|
| <b>TOTAL DEPARTMENT REQUEST</b> | <b>800,200</b> |
|---------------------------------|----------------|

**CAPITAL OUTLAY DETAIL: FY 13-14**

|                                                                                                                                                         |                  |
|---------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|
| <b>Soldier Creek Industrial Park</b>                                                                                                                    | 2,020,151        |
| (Site grading, storm sewer, channel stabilization, water lines, sewer lines & contingency) Phase 1 Funding<br><i>\$1,000,000 to be funded by grant.</i> |                  |
| <b>TOTAL</b>                                                                                                                                            | <b>2,020,151</b> |

**CAPITAL OUTLAY DETAIL: FY 14-15**

|                                                                                                            |         |
|------------------------------------------------------------------------------------------------------------|---------|
| <b>Soldier Creek Industrial Park</b>                                                                       | 800,000 |
| (Site grading, storm sewer, channel stabilization, water lines, sewer lines & contingency) Phase 2 Funding |         |

FUND: HOTEL/CONFERENCE CENTER OPERATIONS (195)  
DEPARTMENT: HOTEL/CONFERENCE CENTER (40)  
DEPARTMENT HEAD: TIM LYON

| EXPENDITURES      | ACTUAL<br>2012-2013 | AMENDED<br>BUDGET<br>2013-2014 | ESTIMATED<br>ACTUAL<br>2013-2014 | BUDGET<br>2014-2015 |
|-------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| PERSONAL SERVICES | 1,569,999           | 1,620,041                      | 1,650,783                        | 1,659,904           |
| BENEFITS          | 490,502             | 467,543                        | 476,233                          | 509,914             |
| OTHER SERVICES    | 1,514,765           | 1,525,375                      | 1,645,564                        | 1,711,949           |
| COST OF SALES     | 1,381,529           | 1,591,924                      | 1,537,338                        | 1,697,662           |
| TRANSFERS         | 574,559             | 607,752                        | 607,672                          | 625,936             |
| AUDIT             | -                   | -                              | -                                | 20,000              |
| <b>TOTAL</b>      | <b>5,531,354</b>    | <b>5,812,635</b>               | <b>5,917,591</b>                 | <b>6,225,365</b>    |

| REVENUES             | ACTUAL<br>2012-2013 | AMENDED<br>BUDGET<br>2013-2014 | ESTIMATED<br>ACTUAL<br>2013-2014 | BUDGET<br>2014-2015 |
|----------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| CHARGES FOR SERVICES | 5,363,965           | 6,193,793                      | 6,235,568                        | 6,640,008           |
| <b>TOTAL</b>         | <b>5,363,965</b>    | <b>6,193,793</b>               | <b>6,235,568</b>                 | <b>6,640,008</b>    |
| NET INCOME           | (167,389)           | 381,158                        | 317,978                          | 414,643             |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES  | EXPENSES  | FUND<br>BALANCE |                 |
|----------------------------|---------------------|-----------|-----------|-----------------|-----------------|
| 6/30/2009                  | 546,385             | 4,849,214 | 4,756,584 | 639,015         | 6/30/2010       |
| 6/30/2010                  | 639,015             | 4,566,572 | 4,955,396 | 250,191         | 6/30/2011       |
| 6/30/2011                  | 250,191             | 5,070,517 | 5,386,135 | (65,426)        | 6/30/2012       |
| 6/30/2012                  | (65,426)            | 5,363,965 | 5,531,354 | (232,815)       | 6/30/2013       |
| 6/30/2013                  | (232,815)           | 6,235,568 | 5,917,591 | 85,162          | 6/30/2014 - EST |
| 6/30/2014                  | 85,162              | 6,640,008 | 6,225,365 | 499,805         | 6/30/2015 - EST |

Excludes Transfers Out & Capital Outlay (278,971) 5% Reserve  
**220,834**

FINAL BUDGET 2014-2015

| MUNICIPAL AUTHORITY ADMINISTRATION - 4010 |               |
|-------------------------------------------|---------------|
| PERSONAL SERVICES                         | 42,857        |
| BENEFITS                                  | 13,949        |
| AUDIT                                     | 20,000        |
| <b>TOTAL DIVISION REQUEST</b>             | <b>76,806</b> |

| ROOMS - 4012                  |                |
|-------------------------------|----------------|
| PERSONAL SERVICES             | 454,799        |
| BENEFITS                      | 135,612        |
| OTHER SERVICES & CHARGES      | 342,721        |
| <b>TOTAL DIVISION REQUEST</b> | <b>933,133</b> |

| FOOD - 4013                   |                  |
|-------------------------------|------------------|
| PERSONAL SERVICES             | 490,800          |
| BENEFITS                      | 167,754          |
| OTHER SERVICES & CHARGES      | 242,839          |
| COST OF SALES                 | 579,094          |
| <b>TOTAL DIVISION REQUEST</b> | <b>1,480,487</b> |

| TELEPHONE - 4014              |               |
|-------------------------------|---------------|
| COST OF SALES                 | 15,987        |
| <b>TOTAL DIVISION REQUEST</b> | <b>15,987</b> |

| MISCELLANEOUS - 4015          |                |
|-------------------------------|----------------|
| COST OF SALES                 | 247,885        |
| <b>TOTAL DIVISION REQUEST</b> | <b>247,885</b> |

(CONTINUED)

**FUND: HOTEL/CONFERENCE CENTER OPERATIONS (195)**  
**DEPARTMENT: HOTEL/CONFERENCE CENTER (40)**  
**DEPARTMENT HEAD: TIM LYON**  
**PAGE TWO**

| PERMANENT STAFFING            | FY 14-15  |           | FY 13-14  |           |
|-------------------------------|-----------|-----------|-----------|-----------|
|                               | Full Time | Part Time | Full Time | Part Time |
| Accountant (City)             | 0.25      | -         | 0.25      | -         |
| Asst City Mgrn - Admin (City) | 0.20      | -         | 0.20      | -         |
| General Manager               | 1         | -         | 1         | -         |
| Asst General Manager          | 1         | -         | -         | -         |
| Front Office Manager          | -         | -         | 1         | -         |
| AM/PM Front Desk Sprvs        | 2         | -         | 1         | -         |
| Front Desk Clerks             | 2         | 2         | 2         | 3         |
| Night Auditors                | 1         | 1         | 2         | -         |
| Housekeeping Manager          | 1         | -         | 1         | -         |
| Housekeeping Supervisor       | 1         | -         | 1         | 1         |
| Inspectress                   | 1         | -         | 1         | -         |
| Room Attendants               | 10        | -         | 10        | -         |
| House person                  | 1         | -         | 1         | -         |
| Lobby Attendant               | 2         | -         | 2         | -         |
| Laundry Attendant             | 2         | -         | 2         | -         |
| Food & Beverage Manager       | 1         | -         | 1         | -         |
| Bartenders                    | 2         | 2         | 2         | 3         |
| Restaurant Supervisor         | 2         | -         | 2         | -         |
| Restaurant Cooks              | 3         | -         | 3         | -         |
| Restaurant Servers            | 2         | 2         | 2         | 2         |
| Club Level Attendant          | 1         | 1         | -         | 2         |
| Admin Coord/Sales Admin       | 1         | -         | 1         | -         |
| Maintenance Tech              | 4         | -         | 4         | -         |
| Director of Sales & Mrktg     | 1         | -         | 1         | -         |
| Sales Manager                 | 2         | -         | 2         | -         |
| Executive Meeting Manager     | 1         | -         | 1         | -         |
| Sales Coordinator             | 1         | -         | 1         | -         |
| Convention Services Mgr       | 1         | -         | 1         | -         |
| Accounting Director           | 1         | -         | 1         | -         |
| Accts Rec/Payroll Coord       | -         | -         | 1         | -         |
| Executive Chef                | -         | -         | -         | -         |
| Sous Chef                     | 1         | -         | 1         | -         |
| Banquet Cooks                 | 2         | 2         | 2         | 1         |
| Dishwashers                   | 1         | 2         | 1         | 2         |
| Lead Cook                     | 1         | -         | 1         | -         |

(CONTINUED)

| ADMINISTRATION - 4016         |                |
|-------------------------------|----------------|
| PERSONAL SERVICES             | 199,652        |
| BENEFITS                      | 65,537         |
| OTHER SERVICES & CHARGES      | 515,032        |
| <b>TOTAL DIVISION REQUEST</b> | <b>780,220</b> |

| SALES & MARKETING - 4017      |                |
|-------------------------------|----------------|
| PERSONAL SERVICES             | 294,448        |
| BENEFITS                      | 81,243         |
| OTHER SERVICES & CHARGES      | 250,136        |
| <b>TOTAL DIVISION REQUEST</b> | <b>625,827</b> |

| MAINTENANCE - 4018            |                |
|-------------------------------|----------------|
| PERSONAL SERVICES             | 141,006        |
| BENEFITS                      | 45,820         |
| OTHER SERVICES & CHARGES      | 221,925        |
| <b>TOTAL DIVISION REQUEST</b> | <b>408,750</b> |

| FRANCHISE FEES - 4019         |                |
|-------------------------------|----------------|
| COST OF SALES                 | 366,351        |
| <b>TOTAL DIVISION REQUEST</b> | <b>366,351</b> |

| ENERGY COST - 4020            |                |
|-------------------------------|----------------|
| COST OF SALES                 | 436,584        |
| <b>TOTAL DIVISION REQUEST</b> | <b>436,584</b> |

| CAPITAL - 4021                |                |
|-------------------------------|----------------|
| OTHER SERVICES & CHARGES      | 139,296        |
| TRANSFERS (4% FF&E)           | 265,936        |
| <b>TOTAL DIVISION REQUEST</b> | <b>405,232</b> |

(CONTINUED)

FUND: HOTEL/CONFERENCE CENTER OPERATIONS (195)  
 DEPARTMENT: HOTEL/CONFERENCE CENTER (40)  
 DEPARTMENT HEAD: TIM LYON  
 PAGE THREE

| (Continued)<br>PERMANENT STAFFING | FY 14-15  |           | FY 13-14  |           |
|-----------------------------------|-----------|-----------|-----------|-----------|
|                                   | Full Time | Part Time | Full Time | Part Time |
| Banquet Captain                   | 2         | -         | 2         | -         |
| Banquet Setup                     | 2         | 2         | 2         | 2         |
| Banquet Servers                   | -         | 15        | -         | 15        |
| Banquet Bartenders                | -         | 3         | -         | 3         |
|                                   | 57.45     | 32.00     | 57.45     | 34.00     |

Note: Part Time includes Occasional Staff

PERSONNEL POSITIONS SUMMARY:

2006-07 - 84.25  
 2007-08 - 84.00  
 2008-09 - 60.00 Full Time  
 2008-09 - 40.00 Part Time  
 2009-10 - 60.65 Full Time  
 2009-10 - 40.00 Part Time  
 2010-11 - 62.65 Full Time  
 2010-11 - 56.00 Part Time  
 2011-12 - 62.75 Full Time  
 2011-12 - 52.00 Part Time  
 2012-13 - 59.45 Full Time  
 2012-13 - 41.00 Part Time  
 2013-14 - 57.45 Full Time  
 2013-14 - 34.00 Part Time  
 2014-15 - 57.45 Full Time  
 2014-15 - 32.00 Part Time

| RETURN ON INVESTMENT - 4022     |                  |
|---------------------------------|------------------|
| TRANSFERS (157)                 | 360,000          |
| <b>TOTAL DIVISION REQUEST</b>   | <b>360,000</b>   |
| BEVERAGE - 4024                 |                  |
| PERSONAL SERVICES               | 36,342           |
| COST OF SALES                   | 51,760           |
| <b>TOTAL DIVISION REQUEST</b>   | <b>88,102</b>    |
| <b>TOTAL DEPARTMENT REQUEST</b> | <b>6,225,365</b> |



FUND: FF&E RESERVE (196)  
 DEPARTMENT: HOTEL/CONFERENCE CENTER (40)  
 DEPARTMENT HEAD: TIM LYON

FINAL BUDGET 2014-2015

**MUNICIPAL AUTHORITY ADMINISTRATION - 4010**

|                               |                |
|-------------------------------|----------------|
| CAPITAL OUTLAY                | 535,800        |
| <b>TOTAL DIVISION REQUEST</b> | <b>535,800</b> |

| EXPENDITURES   | ACTUAL<br>2012-2013 | AMENDED<br>BUDGET<br>2013-2014 | ESTIMATED<br>ACTUAL<br>2013-2014 | BUDGET<br>2014-2015 |
|----------------|---------------------|--------------------------------|----------------------------------|---------------------|
| OTHER SERVICES |                     | 8,500                          | 8,500                            | -                   |
| CAPITAL OUTLAY | 380,879             | 458,443                        | 442,443                          | 535,800             |
| <b>TOTAL</b>   | <b>380,879</b>      | <b>466,943</b>                 | <b>450,943</b>                   | <b>535,800</b>      |

**CAPITAL OUTLAY DETAIL FY 14-15**

|                                               |                |
|-----------------------------------------------|----------------|
| Guest Room Carpet (151 Rooms)                 | 175,000        |
| Guest Room Bathroom Tile                      | 150,000        |
| Guest Room Bathroom Walls                     | 35,000         |
| Texture & Paint Sher. Main Floor Restrooms    | 3,000          |
| Texture & Paint Rice Room                     | 2,500          |
| Dance Floor Replacement                       | 6,300          |
| Computer and Printers                         | 15,000         |
| Starwood - Guest Trash Cans                   | 2,500          |
| Reed Center Grease Trap Replacement           | 15,000         |
| 10 Aluminum Tables (Bars & Catering)          | 8,500          |
| Pool Equipment Shelter                        | 7,500          |
| Monument Sign Paint                           | 500            |
| Upgrade Light Dimming System (2nd Yr Funding) | 15,000         |
| To Be Determined                              | 100,000        |
| <b>TOTAL</b>                                  | <b>535,800</b> |

| REVENUES      | ACTUAL<br>2012-2013 | AMENDED<br>BUDGET<br>2013-2014 | ESTIMATED<br>ACTUAL<br>2013-2014 | BUDGET<br>2014-2015 |
|---------------|---------------------|--------------------------------|----------------------------------|---------------------|
| MISCELLANEOUS | -                   | -                              | 114,806                          | -                   |
| TRANSFERS     | 214,559             | 247,752                        | 247,672                          | 265,936             |
| <b>TOTAL</b>  | <b>214,559</b>      | <b>247,752</b>                 | <b>362,478</b>                   | <b>265,936</b>      |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES | EXPENSES | FUND<br>BALANCE |                 |
|----------------------------|---------------------|----------|----------|-----------------|-----------------|
|                            | 1,332,371           | 182,571  | 104,374  | 1,410,568       | 6/30/2011       |
|                            | 1,410,568           | 203,008  | 74,202   | 1,539,374       | 6/30/2012       |
|                            | 1,539,374           | 214,559  | 380,879  | 1,373,054       | 6/30/2013       |
|                            | 1,373,054           | 362,478  | 450,943  | 1,284,589       | 6/30/2014 - EST |
|                            | 1,284,589           | 265,936  | 535,800  | 1,014,726       | 6/30/2015 - EST |

FUND: GOLF (197)  
DEPARTMENT: GOLF (47/48)  
DEPARTMENT HEAD: VAUGHN SULLIVAN

| EXPENDITURES         | ACTUAL<br>2012-2013 | AMENDED<br>BUDGET<br>2013-2014 | ESTIMATED<br>ACTUAL<br>2013-2014 | BUDGET<br>2014-2015 |
|----------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| PERSONAL SERVICES    | 503,012             | 518,903                        | 528,720                          | 551,189             |
| BENEFITS             | 141,577             | 146,860                        | 142,720                          | 154,035             |
| MATERIALS & SUPPLIES | 191,104             | 248,774                        | 222,404                          | 221,230             |
| OTHER SERVICES       | 130,885             | 127,292                        | 125,765                          | 131,643             |
| CAPITAL OUTLAY       | 85,044              | 133,946                        | 133,946                          | 5,000               |
| TRANSFER OUT         | 8,088               | -                              | -                                | -                   |
| DEBT SERVICE         | 52,549              | 52,549                         | 52,549                           | 52,549              |
| TOTAL                | 1,112,259           | 1,228,324                      | 1,206,104                        | 1,115,646           |

| REVENUES             | ACTUAL<br>2012-2013 | AMENDED<br>BUDGET<br>2013-2014 | ESTIMATED<br>ACTUAL<br>2013-2014 | BUDGET<br>2014-2015 |
|----------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| CHARGES FOR SERVICES | 1,048,838           | 1,136,251                      | 1,097,807                        | 1,132,077           |
| INVESTMENT INTEREST  | 2,963               | 1,286                          | 4,400                            | 3,110               |
| MISCELLANEOUS        | 3,908               | 8,404                          | 809                              | 983                 |
| ASSET RETIREMENT     | 7,650               | 10,800                         | 14,500                           | -                   |
| TOTAL                | 1,063,359           | 1,156,741                      | 1,117,516                        | 1,136,170           |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES                                | EXPENSES  | FUND<br>BALANCE |
|----------------------------|---------------------|-----------------------------------------|-----------|-----------------|
| 6/30/2010                  | 33,858              | 1,057,196                               | 953,671   | 137,383         |
| 6/30/2011                  | 137,383             | 1,115,284                               | 1,078,836 | 173,831         |
| 6/30/2012                  | 173,831             | 1,063,359                               | 1,112,259 | 124,931         |
| 6/30/2013                  | 124,931             | 1,117,516                               | 1,206,104 | 36,343          |
| 6/30/2014                  | 36,343              | 1,136,170                               | 1,115,646 | 56,867          |
|                            |                     | Excludes Transfers Out & Capital Outlay |           | -55,532         |
|                            |                     |                                         |           | <u>1,335</u>    |

FINAL BUDGET 2014-2015

| PERSONAL SERVICES (4710 - JOHN CONRAD) |         |
|----------------------------------------|---------|
| 10-01 SALARIES                         | 230,107 |
| 10-02 WAGES                            | 136,286 |
| 10-03 OVERTIME                         | 3,120   |
| 10-07 ALLOWANCES                       | 432     |
| 10-07 PHONES                           | 1,152   |
| 10-10 LONGEVITY                        | 7,175   |
| 10-11 SL BUYBACK                       | 1,403   |
| 10-12 VL BUYBACK                       | 2,478   |
| 10-13 PDO BUYBACK                      | 1,915   |
| 10-14 SL INCENTIVE                     | 3,680   |
| 10-95 1X SALARY ADJUSTMENT             | 2,624   |

**TOTAL PERSONAL SERVICES** 390,371

| PERSONAL SERVICES (4810 - HIDDEN CREEK) |        |
|-----------------------------------------|--------|
| 10-01 SALARIES                          | 95,469 |
| 10-02 WAGES                             | 55,029 |
| 10-03 OVERTIME                          | 1,336  |
| 10-07 ALLOWANCES                        | 208    |
| 10-07 PHONES                            | 288    |
| 10-10 LONGEVITY                         | 3,729  |
| 10-11 SL BUYBACK                        | 983    |
| 10-12 VL BUYBACK                        | 1,018  |
| 10-13 PDO BUYBACK                       | 568    |
| 10-14 SL INCENTIVE                      | 1,320  |
| 10-95 1X SALARY ADJUSTMENT              | 869    |

**TOTAL PERSONAL SERVICES** 160,818

| BENEFITS (4710 - JOHN CONRAD)   |        |
|---------------------------------|--------|
| 15-01 SOCIAL SECURITY           | 29,775 |
| 15-02 EMPLOYEES' RETIREMENT     | 34,146 |
| 15-03 GROUP INSURANCE           | 29,283 |
| 15-04 WORKERS COMP INSURANCE    | 4,550  |
| 15-06 TRAVEL & SCHOOL           | 3,480  |
| 15-07 UNIFORMS                  | 1,498  |
| 15-13 LIFE                      | 476    |
| 15-14 DENTAL                    | 2,417  |
| 15-20 OVERHEAD HEALTH CARE COST | 1,377  |

**TOTAL BENEFITS** 107,002

(CONTINUED)

**FUND: GOLF (197)**  
**DEPARTMENT: GOLF (47/48)**  
**DEPARTMENT HEAD: VAUGHN SULLIVAN**  
**PAGE TWO**

| PERMANENT STAFFING         | FY 14-15 | FY 13-14 |
|----------------------------|----------|----------|
| Golf Director              | 1        | 1        |
| Golf Superintendent        | 1        | 1        |
| Asst Greens Superintendent | 1        | 1        |
| Golf Car Mechanic          | 1        | 1        |
| Groundskeeper              | 1        | 1        |
| Laborer I                  | 1        | 1        |
| <b>TOTAL</b>               | <b>6</b> | <b>6</b> |

| PART TIME STAFFING | FY 14-15 | FY 13-14 |
|--------------------|----------|----------|
|                    | 2        | 1        |

| SEASONAL STAFFING | FY 14-15 | FY 13-14 |
|-------------------|----------|----------|
|                   | 25       | 26       |

**CAPITAL OUTLAY DETAIL FY 14-15**

|                      |              |
|----------------------|--------------|
| Range Ball Dispenser | 5,000        |
| <b>TOTAL</b>         | <b>5,000</b> |

**DEBT SERVICE LOAN BALANCE O/S:**

|                                        |        |
|----------------------------------------|--------|
| Fiscal Year 14-15 Balance              | 50,528 |
| Final payment to be made October, 2014 |        |

**PERSONNEL  
POSITIONS  
SUMMARY:**

2006-07 - 9  
2007-08 - 9  
2008-09 - 8  
2009-10 - 6  
2010-11 - 6  
2011-12 - 6  
2012-13 - 6  
2013-14 - 6  
2014-15 - 6

**BENEFITS (4810 - HIDDEN CREEK)**

|                                 |               |
|---------------------------------|---------------|
| 15-01 SOCIAL SECURITY           | 12,281        |
| 15-02 EMPLOYEES' RETIREMENT     | 14,243        |
| 15-03 GROUP INSURANCE           | 14,637        |
| 15-04 WORKERS COMP INSURANCE    | 1,949         |
| 15-06 TRAVEL & SCHOOL           | 660           |
| 15-07 UNIFORMS                  | 800           |
| 15-13 LIFE                      | 229           |
| 15-14 DENTAL                    | 1,572         |
| 15-20 OVERHEAD HEALTH CARE COST | 663           |
| <b>TOTAL BENEFITS</b>           | <b>47,033</b> |

**TOTAL BENEFITS**

47,033

**MATERIALS & SUPPLIES (4710 - JOHN CONRAD)**

|                                       |                |
|---------------------------------------|----------------|
| 20-27 FOOD & BEVERAGES                | 47,000         |
| 20-34 MAINTENANCE OF EQUIPMENT        | 25,000         |
| 20-41 SUPPLIES                        | 20,000         |
| 20-49 CHEMICALS                       | 45,500         |
| 20-63 FLEET FUEL                      | 17,855         |
| 20-64 FLEET PARTS                     | 3,691          |
| 20-65 FLEET LABOR                     | 2,243          |
| 20-66 IRRIGATION UPKEEP               | 9,000          |
| 20-67 GOLF CART MAINTENANCE           | 11,000         |
| 20-71 BOTANICAL                       | 6,500          |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>187,789</b> |

**TOTAL MATERIALS & SUPPLIES**

187,789

**MATERIALS & SUPPLIES (4810 - HIDDEN CREEK)**

|                                       |               |
|---------------------------------------|---------------|
| 20-27 FOOD & BEVERAGES                | 12,000        |
| 20-34 MAINTENANCE OF EQUIPMENT        | 2,000         |
| 20-41 SUPPLIES                        | 3,200         |
| 20-49 CHEMICALS                       | 8,000         |
| 20-63 FLEET FUEL                      | 1,241         |
| 20-66 IRRIGATION UPKEEP               | 3,500         |
| 20-67 GOLF CART MAINTENANCE           | 1,500         |
| 20-71 BOTANICAL                       | 2,000         |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>33,441</b> |

**TOTAL MATERIALS & SUPPLIES**

33,441

**(CONTINUED)**

FUND: GOLF (197)  
DEPARTMENT: GOLF (47/48)  
DEPARTMENT HEAD: VAUGHN SULLIVAN  
PAGE THREE

|                                                           |                                |
|-----------------------------------------------------------|--------------------------------|
| <b>OTHER SERVICES &amp; CHARGES (4710 - JOHN CONRAD)</b>  |                                |
| 30-01 UTILITIES & COMMUNICATIONS                          | 15,600                         |
| 30-21 SURPLUS PROPERTY                                    | 752                            |
| 30-22 PWA REIMBURSEMENT                                   | 24,220                         |
| 30-23 UPKEEP REAL PROPERTY                                | 5,000                          |
| 30-40 CONTRACTUAL                                         | 13,500                         |
| 30-43 HARDWARE/SOFTWARE MAINTENANCE                       | 380                            |
| 30-47 HR/PAYROLL LEASE                                    | 5,018                          |
| 30-49 CREDIT CARD FEES                                    | 19,062                         |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS                         | 1,500                          |
| 30-81 ADVERTISING                                         | 7,000                          |
| 30-85 INSURANCE/FIRE, THEFT, LIAB                         | 6,699                          |
| 30-86 AUDIT                                               | 654                            |
|                                                           | <hr/>                          |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b>                 | <b>99,385</b>                  |
| <b>OTHER SERVICES &amp; CHARGES (4810 - HIDDEN CREEK)</b> |                                |
| 30-01 UTILITIES & COMMUNICATIONS                          | 8,200                          |
| 30-22 PWA REIMBURSEMENT                                   | 10,380                         |
| 30-40 CONTRACTUAL                                         | 3,000                          |
| 30-47 HR/PAYROLL LEASE                                    | 1,133                          |
| 30-49 CREDIT CARD FEES                                    | 5,000                          |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS                         | 520                            |
| 30-81 ADVERTISING                                         | 500                            |
| 30-85 INSURANCE/FIRE, THEFT, LIAB                         | 2,871                          |
| 30-86 AUDIT                                               | 654                            |
|                                                           | <hr/>                          |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b>                 | <b>32,258</b>                  |
| <b>CAPITAL OUTLAY</b>                                     |                                |
| 40-02 EQUIPMENT                                           | 5,000                          |
|                                                           | <hr/>                          |
| <b>TOTAL CAPITAL OUTLAY</b>                               | <b>5,000</b>                   |
| <b>DEBT SERVICE</b>                                       |                                |
| 71-02 INTEREST ON NOTES                                   | 2,021                          |
| 73-02 PRINCIPAL ON NOTES                                  | 50,528                         |
|                                                           | <hr/>                          |
| <b>TOTAL DEBT SERVICE</b>                                 | <b>52,549</b>                  |
| <b>TOTAL DEPARTMENT REQUEST</b>                           | <b><u><u>1,115,646</u></u></b> |

FUND: GENERAL (197)  
DEPARTMENT: GOLF (47)

#### 2014-2015 GOALS

1. Generate more rounds played at both facilities.
2. Increase tournament play
3. Improve landscaping around proshop
4. Remove mound behind hole number 1.
5. Provide more targets on range.
6. Advertise effectively both facilities.
7. Increase food and beverage profits.
8. Install additional bunker on practice green.
9. Improve turf conditions on range
10. Install bunker on hole number 6 at Hidden Creek.
11. Increase participation in the HC junior league.
12. Make myself more available to Hidden Creek.

#### 2014-2015 OBJECTIVE

The objective is always focused towards improving both facilities and never being satisfied with just maintaining both facilities. The City is always seeking better procedures to benefit the entire operation. Making sure every player enjoys his or her experience is the number one objective.

FUND: MOBILE HOME PARK (017)  
DEPARTMENT: PROPERTY MGMT - TRAILER PARK  
DEPARTMENT HEAD: TIM LYON

| EXPENDITURES   | ACTUAL<br>2012-2013 | AMENDED<br>BUDGET<br>2013-2014 | ESTIMATED<br>ACTUAL<br>2013-2014 | BUDGET<br>2014-2015 |
|----------------|---------------------|--------------------------------|----------------------------------|---------------------|
| OTHER SERVICES | 9,401               | 5,000                          | 5,000                            | 15,000              |
| DEBT SERVICE   | 124,350             | 124,350                        | 124,350                          | 124,350             |
| <b>TOTAL</b>   | <b>133,751</b>      | <b>129,350</b>                 | <b>129,350</b>                   | <b>139,350</b>      |

| REVENUES             | ACTUAL<br>2012-2013 | AMENDED<br>BUDGET<br>2013-2014 | ESTIMATED<br>ACTUAL<br>2013-2014 | BUDGET<br>2014-2015 |
|----------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| CHARGES FOR SERVICES | 1,004               | -                              | -                                | -                   |
| TRANSFERS IN (194)   | 132,747             | 129,350                        | 129,350                          | 139,350             |
| PRINCIPAL RETIREMENT | 89,502              | 95,496                         | 95,496                           | 101,892             |
| <b>TOTAL</b>         | <b>223,253</b>      | <b>224,846</b>                 | <b>224,846</b>                   | <b>241,242</b>      |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES | EXPENSES | FUND<br>BALANCE |               |
|----------------------------|---------------------|----------|----------|-----------------|---------------|
| 6/30/2010                  | 4,689,632           | 233,362  | 156,336  | 4,766,658       | 6/30/2011     |
| 6/30/2011                  | 4,766,658           | 299,551  | 142,873  | 4,923,336       | 6/30/2012     |
| 6/30/2012                  | 4,923,336           | 223,253  | 133,751  | 5,012,838       | 6/30/2013     |
| 6/30/2013                  | 5,012,838           | 224,846  | 129,350  | 5,108,334       | 6/30/14 - EST |
| 6/30/2014                  | 5,108,334           | 241,242  | 139,350  | 5,210,226       | 6/30/15 - EST |

Jan. 2018 is scheduled final on note payment.

FINAL BUDGET 2014-2015

|                                           |                |
|-------------------------------------------|----------------|
| <b>OTHER SERVICES AND CHARGES</b>         |                |
| 30-40 CONTRACTUAL (Demolition of House)   | 15,000         |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>15,000</b>  |
| <b>DEBT SERVICE</b>                       |                |
| 71-02 INTEREST ON NOTES                   | 22,458         |
| 73-02 PRINCIPAL ON NOTES                  | 101,892        |
| <b>DEBT SERVICE</b>                       | <b>124,350</b> |
| <b>TOTAL DEPARTMENT REQUEST</b>           | <b>139,350</b> |

BUDGETARY FUND BALANCE ESTIMATED AT 06-30-14

|                          |                  |
|--------------------------|------------------|
| LAND                     | 5,500,000        |
| <b>TOTAL ASSETS</b>      | <b>5,500,000</b> |
| NOTE PAYABLE             | 391,666          |
| <b>TOTAL LIABILITIES</b> | <b>391,666</b>   |
| <b>FUND BALANCE</b>      | <b>5,108,334</b> |

FUND: DRAINAGE TAX (050)  
 DEPARTMENT: DRAINAGE (65)  
 DEPARTMENT HEAD: GUY HENSON

FINAL BUDGET 2014-2015

| EXPENDITURES   | ACTUAL    | AMENDED             | ESTIMATED           |                     |
|----------------|-----------|---------------------|---------------------|---------------------|
|                | 2012-2013 | BUDGET<br>2013-2014 | ACTUAL<br>2013-2014 | BUDGET<br>2014-2015 |
| CAPITAL OUTLAY | 81,090    | 1,173,435           | 1,173,435           | 113,769             |
| TOTAL          | 81,090    | 1,173,435           | 1,173,435           | 113,769             |

|                                 |                |
|---------------------------------|----------------|
| <b>CAPITAL OUTLAY</b>           |                |
| 40-05 UTILITY PROPERTY          | 113,769        |
| <b>TOTAL CAPITAL OUTLAY</b>     | 113,769        |
| <b>TOTAL DEPARTMENT REQUEST</b> | <b>113,769</b> |

| REVENUES      | ACTUAL    | AMENDED             | ESTIMATED           |                     |
|---------------|-----------|---------------------|---------------------|---------------------|
|               | 2012-2013 | BUDGET<br>2013-2014 | ACTUAL<br>2013-2014 | BUDGET<br>2014-2015 |
| INTEREST      | 27,991    | 19,775              | 26,426              | 18,600              |
| MISCELLANEOUS | 800       | 800                 | 800                 | 800                 |
| TOTAL         | 28,791    | 20,575              | 27,226              | 19,400              |

| CAPITAL OUTLAY DETAIL: FY 13-14    |                  |
|------------------------------------|------------------|
| GUY DRIVE / W RIDGEWOOD DRAINAGE   | 27,639           |
| GUY DRIVE / W RIDGEWOOD DRAINAGE   | 165,000          |
| WONGA/BOULDER RIDGE DRAIN          | 78,934           |
| DRAINAGE CHANNEL - WILSON ADDITION | 346,619          |
| 15TH/SOLDIER CRK TO PINE           | 143,165          |
| CHANNEL REPLACEMENT                | 412,078          |
| <b>TOTAL</b>                       | <b>1,173,435</b> |

| CAPITAL OUTLAY DETAIL: FY 14-15  |                |
|----------------------------------|----------------|
| GUY DRIVE / W RIDGEWOOD DRAINAGE | 113,769        |
| <b>TOTAL</b>                     | <b>113,769</b> |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL | REVENUES | EXPENSES  | FUND<br>BALANCE |               |
|----------------------------|--------------------|----------|-----------|-----------------|---------------|
| 6/30/2010                  | 1,664,472          | 30,148   | 387,753   | 1,306,867       | 6/30/2011     |
| 6/30/2011                  | 1,306,867          | 26,355   | 30,885    | 1,302,337       | 6/30/2012     |
| 6/30/2012                  | 1,302,337          | 28,791   | 81,090    | 1,250,038       | 6/30/2013     |
| 6/30/2013                  | 1,250,038          | 27,226   | 1,173,435 | 103,829         | 6/30/2014 EST |
| 6/30/2014                  | 103,829            | 19,400   | 113,769   | 9,460           | 6/30/2015 EST |

**FUND: CAPITAL DRAINAGE (060)**  
**DEPARTMENT: DRAINAGE IMPROVEMENTS (072)**  
**DEPARTMENT HEAD: VAUGHN SULLIVAN**

| <b>EXPENDITURES</b>  | <b>ACTUAL<br/>2012-2013</b> | <b>AMENDED<br/>BUDGET<br/>2013-2014</b> | <b>ESTIMATED<br/>ACTUAL<br/>2013-2014</b> | <b>BUDGET<br/>2014-2015</b> |
|----------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| PERSONAL SERVICES    | 167,576                     | 177,985                                 | 175,212                                   | 184,786                     |
| BENEFITS             | 66,700                      | 71,944                                  | 71,690                                    | 77,168                      |
| MATERIALS & SUPPLIES | 60,518                      | 168,852                                 | 149,078                                   | 97,942                      |
| OTHER SERVICES       | 45,807                      | 61,912                                  | 61,971                                    | 53,462                      |
| CAPITAL OUTLAY       | 769                         | 17,500                                  | 17,500                                    | 32,000                      |
| <b>TOTAL</b>         | <b>341,370</b>              | <b>498,193</b>                          | <b>475,451</b>                            | <b>445,358</b>              |

| <b>REVENUES</b>  | <b>ACTUAL<br/>2012-2013</b> | <b>AMENDED<br/>BUDGET<br/>2013-2014</b> | <b>ESTIMATED<br/>ACTUAL<br/>2013-2014</b> | <b>BUDGET<br/>2014-2015</b> |
|------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| MISCELLANEOUS    | 8                           | -                                       | -                                         | -                           |
| CHARGES FOR SVCS | 398,111                     | 448,697                                 | 434,586                                   | 434,555                     |
| INTEREST         | 4,900                       | 3,523                                   | 6,126                                     | 5,895                       |
| <b>TOTAL</b>     | <b>403,019</b>              | <b>452,220</b>                          | <b>440,712</b>                            | <b>440,450</b>              |

| <b>BUDGETARY<br/>FUND BALANCE:</b> | <b>BUDGET<br/>FUND BAL.</b> | <b>REVENUES</b> | <b>EXPENSES</b>         | <b>FUND<br/>BALANCE</b> |
|------------------------------------|-----------------------------|-----------------|-------------------------|-------------------------|
| 6/30/2010                          | 237,384                     | 397,946         | 397,435                 | 237,895                 |
| 6/30/2011                          | 237,895                     | 399,113         | 441,943                 | 195,065                 |
| 6/30/2012                          | 195,065                     | 403,019         | 341,370                 | 256,714                 |
| 6/30/2013                          | 256,714                     | 440,712         | 475,451                 | 221,975                 |
| 6/30/2014                          | 221,975                     | 440,450         | 445,358                 | 217,067                 |
|                                    |                             |                 | Excludes Capital Outlay | -20,668                 |
|                                    |                             |                 |                         | <b>5% Reserve</b>       |
|                                    |                             |                 |                         | <b>196,399</b>          |

**FINAL BUDGET 2014-2015**

| <b>PERSONAL SERVICES (7210)</b> |                |
|---------------------------------|----------------|
| 10-01 SALARY                    | 173,564        |
| 10-03 OVERTIME                  | 2,185          |
| 10-07 ALLOWANCES                | 600            |
| 10-07 PHONES                    | 360            |
| 10-10 LONGEVITY                 | 5,525          |
| 10-12 VACATION BUYBACK          | 502            |
| 10-13 PDO BUYBACK               | 242            |
| 10-14 SICK LEAVE INCENTIVE      | 675            |
| 10-19 ONCALL                    | 494            |
| 10-95 1X SALARY ADJUSTMENT      | 639            |
| <b>TOTAL PERSONAL SERVICES</b>  | <b>184,786</b> |

| <b>BENEFITS (7210)</b>          |               |
|---------------------------------|---------------|
| 15-01 SOCIAL SECURITY           | 14,109        |
| 15-02 EMPLOYEES' RETIREMENT     | 24,897        |
| 15-03 GROUP INSURANCE           | 29,079        |
| 15-04 WORKER'S COMP INSURANCE   | 2,289         |
| 15-06 TRAVEL & SCHOOL           | 1,500         |
| 15-07 UNIFORMS                  | 1,343         |
| 15-13 LIFE                      | 331           |
| 15-14 DENTAL                    | 2,664         |
| 15-20 OVERHEAD HEALTH CARE COST | 956           |
| <b>TOTAL BENEFITS</b>           | <b>77,168</b> |

| <b>MATERIALS &amp; SUPPLIES</b>       |               |
|---------------------------------------|---------------|
| 20-41 SUPPLIES                        | 50,000        |
| 20-63 FLEET FUEL                      | 19,209        |
| 20-64 FLEET PARTS                     | 16,805        |
| 20-65 FLEET LABOR                     | 11,928        |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>97,942</b> |

| <b>OTHER SERVICES</b>             |               |
|-----------------------------------|---------------|
| 30-22 PWA REIMBURSEMENT           | 36,428        |
| 30-40 CONTRACTUAL                 | 14,000        |
| 30-41 CONTRACT LABOR              | 1,000         |
| 30-47 HR / PAYROLL LEASE          | 1,214         |
| 30-85 INSURANCE-FIRE, THEFT, LIAB | 820           |
| <b>TOTAL OTHER SERVICES</b>       | <b>53,462</b> |

(CONTINUED)



**FUND: CAPITAL DRAINAGE (060)**  
**DEPARTMENT: DRAINAGE IMPROVEMENTS (072)**  
**DEPARTMENT HEAD: VAUGHN SULLIVAN**  
**PAGE TWO**

| <u>PERMANENT STAFFING</u> | <u>FY 14-15</u> | <u>FY 13-14</u> |
|---------------------------|-----------------|-----------------|
| Street Supervisor         | 0.25            | 0.25            |
| Street Project Supervisor | 0.50            | 0.50            |
| Equipment Operator III    | 1               | 1               |
| Equipment Operator II     | 1               | 1               |
| Equipment Operator I      | 1               | 1               |
| <b>TOTAL</b>              | <b>3.75</b>     | <b>3.75</b>     |

**PERSONNEL  
POSITIONS  
SUMMARY:**

2006-07 - 4  
2007-08 - 4  
2008-09 - 4  
2009-10 - 3.75  
2010-11 - 3.75  
2011-12 - 3.75  
2012-13 - 3.75  
2013-14 - 3.75  
2014-15 - 3.75

|                             |               |
|-----------------------------|---------------|
| <b>CAPITAL OUTLAY</b>       |               |
| 40-02 EQUIPMENT             | 32,000        |
| <b>TOTAL CAPITAL OUTLAY</b> | <u>32,000</u> |

**TOTAL DEPARTMENT REQUEST** 445,358

**CAPITAL OUTLAY FY 14-15:**

|                                     |        |
|-------------------------------------|--------|
| Skid Steer Track Loader             | 32,000 |
| <i>1ST YEAR OF A 2 YEAR FUNDING</i> |        |

**FUND: GENERAL (010)**  
**DEPARTMENT: CAPITAL DRAINAGE**

**SIGNIFICANT EXPENDITURE CHANGES:**

None

**STAFFING/PROGRAMS**

This department is staffed by three full time employees, an Equipment Operator I, Equipment Operator II, and an Equipment Operator III. Department supervision is the Street Project Manager at 50% of his salary and the Street/Parks Supervisor at 25% of his salary.

**PROGRAM DESCRIPTION**

Maintenance and repair of all improved drainage structures, unimproved drainage ditches with city right-of-ways, drainage channels and creeks.

**2014-2015 GOALS AND OBJECTIVES**

1. Continue to replace broken and deteriorated concrete in improved channels.
2. Continue regular inspection of drainage structures and channels.
3. Continue to work on improvements of Soldier Creek, Crutcho Creek, and all tributary's in Midwest City.
4. Planed channel repair at W. Lockheed, Jarman Drive, Meadowbrook Drive, E. Campbell, NE 16<sup>th</sup> & Marydale, Woodside & Holly, and Big Oak.

FUND: STORM WATER QUALITY (061)  
DEPARTMENT: STORM WATER QUALITY (61)  
DEPARTMENT HEAD: BILL JANACEK

FINAL BUDGET 2014-2015

| EXPENDITURES         | ACTUAL<br>2012-2013 | AMENDED<br>BUDGET<br>2013-2014 | ESTIMATED<br>ACTUAL<br>2013-2014 | BUDGET<br>2014-2015 |
|----------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| PERSONAL SERVICES    | 294,723             | 306,761                        | 304,338                          | 357,983             |
| BENEFITS             | 106,110             | 125,499                        | 124,968                          | 148,270             |
| MATERIALS & SUPPLIES | 53,566              | 73,278                         | 57,201                           | 68,602              |
| OTHER SERVICES       | 147,507             | 173,171                        | 157,521                          | 165,034             |
| CAPITAL OUTLAY       | 28,592              | 118,157                        | 118,157                          | 42,550              |
| TRANSFERS OUT        | 41,907              | 41,907                         | 41,907                           | 41,907              |
| <b>TOTAL</b>         | <b>672,405</b>      | <b>838,773</b>                 | <b>804,092</b>                   | <b>824,346</b>      |

| PERSONAL SERVICES (6110)   |         |
|----------------------------|---------|
| 10-01 SALARIES             | 328,321 |
| 10-02 WAGES                | 6,991   |
| 10-03 OVERTIME             | 1,366   |
| 10-07 ALLOWANCES           | 1,048   |
| 10-07 PHONES               | 480     |
| 10-10 LONGEVITY            | 8,010   |
| 10-11 SL BUYBACK           | 928     |
| 10-12 VL BUYBACK           | 1,589   |
| 10-13 PDO BUYBACK          | 972     |
| 10-14 SICK LEAVE INCENTIVE | 3,092   |
| 10-19 ON CALL              | 4,305   |
| 10-95 1X SALARY ADJUSTMENT | 881     |

**TOTAL PERSONAL SERVICES** 357,983

| REVENUES             | ACTUAL<br>2012-2013 | AMENDED<br>BUDGET<br>2013-2014 | ESTIMATED<br>ACTUAL<br>2013-2014 | BUDGET<br>2014-2015 |
|----------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| LICENSES & PERMITS   | 3,595               | 1,582                          | 2,280                            | 2,280               |
| CHARGES FOR SERVICES | 692,412             | 688,788                        | 717,395                          | 717,395             |
| INTEREST             | 17,580              | 12,494                         | 22,077                           | 21,027              |
| MISCELLANEOUS        | 11,357              | 1,000                          | 800                              | 1,000               |
| <b>TOTAL</b>         | <b>724,944</b>      | <b>703,864</b>                 | <b>742,552</b>                   | <b>741,702</b>      |

| BENEFITS (6110)                 |        |
|---------------------------------|--------|
| 15-01 SOCIAL SECURITY           | 27,349 |
| 15-02 EMPLOYEES' RETIREMENT     | 47,319 |
| 15-03 GROUP INSURANCE           | 52,593 |
| 15-04 WORKER'S COMP INSURANCE   | 3,761  |
| 15-06 TRAVEL & SCHOOL           | 6,571  |
| 15-07 UNIFORMS                  | 3,605  |
| 15-13 LIFE                      | 514    |
| 15-14 DENTAL                    | 5,072  |
| 15-20 OVERHEAD HEALTH CARE COST | 1,486  |

**TOTAL BENEFITS** 148,270

|                         | 2012   | 2013   | EST 2014 | BUDGET 2015 |
|-------------------------|--------|--------|----------|-------------|
| CHARGES TO OTHER CITIES | 23,269 | 24,246 | 24,618   | 24,618      |

| MATERIALS & SUPPLIES           |        |
|--------------------------------|--------|
| 20-34 MAINTENANCE OF EQUIPMENT | 5,250  |
| 20-41 SUPPLIES                 | 30,800 |
| 20-49 CHEMICALS                | 11,000 |
| 20-63 FLEET FUEL               | 7,824  |
| 20-64 FLEET PARTS              | 7,523  |
| 20-65 FLEET LABOR              | 6,205  |

**TOTAL MATERIALS & SUPPLIES** 68,602

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES | EXPENSES | FUND<br>BALANCE |
|----------------------------|---------------------|----------|----------|-----------------|
| 6/30/2010                  | 875,755             | 652,741  | 744,368  | 784,128         |
| 6/30/2011                  | 784,128             | 657,399  | 659,955  | 781,572         |
| 6/30/2012                  | 781,572             | 724,944  | 672,405  | 834,111         |
| 6/30/2013                  | 834,111             | 742,552  | 804,092  | 772,571         |
| 6/30/2014                  | 772,571             | 741,702  | 824,346  | 689,927         |

Excludes Capital Outlay & Transfers Out -36,994 5% Reserve

**652,933**

(CONTINUED)

**FUND: STORM WATER QUALITY (061)**  
**DEPARTMENT: STORM WATER QUALITY (61)**  
**DEPARTMENT HEAD: BILL JANACEK**  
**PAGE TWO**

| PERMANENT STAFFING       | FY 14-15    | FY 13-14    |
|--------------------------|-------------|-------------|
| Storm Water Quality Mgr  | 1           | 1           |
| Storm Water Quality Tech | 4           | 4           |
| GIS Coordinator          | 0.17        | 0.17        |
| Lab Technician           | 0.66        | 0           |
| <b>TOTAL</b>             | <b>5.83</b> | <b>5.17</b> |

.66 Lab Technician added in FY 14-15  
.34 Lab Technician left in fund 192 FY 14-15

**CAPITAL OUTLAY DETAIL:**

|                                                               |               |
|---------------------------------------------------------------|---------------|
| IDEXX Quanti-Tray Sealer                                      | 6,000         |
| Fencing for new HHW Building                                  | 13,500        |
| Repair the Wood Floor and Replace the Floor in Front of Doors | 20,000        |
| Desktop Computer Replacement                                  | 1,050         |
| Laptop Replacement                                            | 2,000         |
| <b>TOTAL</b>                                                  | <b>42,550</b> |

**CONTRACTUAL (30-40):**

|                          |               |
|--------------------------|---------------|
| HHW Disposal at Facility | 21,000        |
| Janitorial Service       | 5,450         |
| COSWA Radio Ad           | 2,000         |
| <b>TOTAL</b>             | <b>28,450</b> |

**PERSONNEL  
POSITIONS  
SUMMARY:**

2006-07 - 5  
2007-08 - 6.17  
2008-09 - 7.17  
2009-10 - 7.17  
2010-11 - 6.17  
2011-12 - 6.17  
2012-13 - 5.17  
2013-14 - 5.17  
2014-15 - 5.83

| <b>OTHER SERVICES &amp; CHARGES</b> |         |
|-------------------------------------|---------|
| 30-01 UTILITIES & COMMUNICATIONS    | 12,000  |
| 30-21 SURPLUS PROPERTY              | 1,152   |
| 30-22 PWA REIMBURSEMENT             | 102,262 |
| 30-23 UPKEEP REAL PROPERTY          | 10,000  |
| 30-40 CONTRACTUAL                   | 28,450  |
| 30-43 HARDWARE/SOFTWARE MAINT       | 761     |
| 30-47 HR / PAYROLL LEASE            | 1,674   |
| 30-49 CREDIT CARD FEES              | 2,494   |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS   | 800     |
| 30-85 INSURANCE - FIRE, THEFT, LIAB | 4,950   |
| 30-86 ANNUAL AUDIT                  | 491     |

**TOTAL OTHER SERVICES & CHARGES** 165,034

**CAPITAL OUTLAY**

|                 |        |
|-----------------|--------|
| 40-02 EQUIPMENT | 6,000  |
| 40-14 REMODEL   | 20,000 |
| 40-15 IOB       | 13,500 |
| 40-49 COMPUTERS | 3,050  |

**TOTAL CAPITAL OUTLAY** 42,550

**TRANSFERS OUT**

|                 |        |
|-----------------|--------|
| 80-33 TRANSFERS | 41,907 |
|-----------------|--------|

**TOTAL TRANSFERS OUT** 41,907

**TOTAL DEPARTMENT REQUEST** 824,346

**FUND: ENTERPRISE  
DEPARTMENT: STORMWATER QUALITY 61**

**SIGNIFICANT EXPENDITURE CHANGES:**  
N.A.

**STAFFING/PROGRAMS**

During the past fiscal year, 2013-14 the Stormwater Quality Management Department was staffed by: the stormwater quality manager, four stormwater quality technicians and Stormwater/GIS Intern(s). All positions except the Intern are full time permanent employees. Stormwater quality management remains committed to serving citizens of Midwest City by maintaining and improving stormwater quality in creeks and water ways.

The department strives to educate and involve citizens in the prevention of storm water pollution and conducts water quality screening to detect, track and eliminate pollutants affecting water quality. Additionally, it enforces Midwest City's stormwater ordinances and manages a curbside recycling program that is responsible for diverting recyclable materials from the solid waste stream. Lastly they provide safe and proper disposal of unwanted household hazardous waste to all Midwest City residents

**PROGRAM DESCRIPTION:**

The purpose of the Stormwater Quality Management Department is to promote public health, safety and welfare by maintaining and improving the quality of stormwater discharging to conveyances within Midwest City and all receiving waters of the State. Stormwater Quality has been tasked with ensuring that any applicable regulations of the Oklahoma Department of Environmental Quality and Environmental Protection Agency regarding stormwater discharges are being met. In order to maintain compliance with these regulations, Stormwater Quality has implemented several distinct programs such as:

- 1. Construction Site Inspections**
- 2. Illicit Discharge Detection and Elimination (IDDE).**
- 3. Curbside Recycling**
- 4. Household Hazardous Waste Disposal**
- 5. Public Education and Participation**
- 6. Complaints**

**2014-2015 Goals and Objectives:**

**Provide a safe and clean environment for our residents through the following:**

1. Distributing educational materials to Increase public awareness and participation in City Programs including Household Hazardous Waste Disposal, Recycling, Adopt a Street, and Adopt a Creek. We will achieve this through the use of presenting educational material quarterly at the Neighborhood Association meetings, attending events such as Association Celebration, National Night Out, etc and creating various newsletters to be distributed to city employees and residents.
2. Continue operation of the Household Hazardous Waste program 3 days a week. Utilize feedback from residents to increase participation, thus decreasing illicit dumping into the stormwater conveyances. Provide opportunities for surrounding municipalities to schedule mobile collection events as part of the HHW program.
3. Decrease the amount of trash and debris making its way into stormwater conveyances through a continued curbside recycling program as well as increasing trash and recycling receptacles in parks and city facilities.
4. Partner with Mid-Del and Choctaw-Nicoma Park School Districts and other civic organizations in order to develop an environmental education outreach program.

**Support the Clean Water Act and the updated ODEQ permitting through the following:**

1. Continue with Stormwater construction inspections to help ensure site compliance with City ordinances and the Clean Water Act. Follow-up with non-compliance issues to ensure the each site is acting with a sense of urgency when erosion and sediment control issues arise.
2. Develop and implement an industrial stormwater permit program and a commercial cosmetic cleaning program.
3. Meet all terms and conditions of the City's Stormwater Management Plan as required by ODEQ. Modify such plans when the new ODEQ permit is issued and implement required TMDL elements. This includes modifications being made to the current water quality monitoring program set forth for sections of Crutcho Creek and the North Canadian River to monitor Total Coliform, E. Coli, and Enterococci bacteria.
4. Develop and implement a training program for builders, contractors, and developers in regards to the Clean Water Act, NPDES permitting, and City Ordinances.

**FUND: CAPITAL WATER IMPROVEMENTS (172) (Walker Fund)**  
**DEPARTMENT: CAPITAL WATER IMPROVEMENT (49)**  
**DEPARTMENT HEAD: BILL JANACEK**

| EXPENDITURES   | ACTUAL         | AMENDED             | ESTIMATED           | BUDGET         |
|----------------|----------------|---------------------|---------------------|----------------|
|                | 2012-2013      | BUDGET<br>2013-2014 | ACTUAL<br>2013-2014 | 2014-2015      |
| OTHER SERVICES | 1,961          | 2,500               | 2,500               | 2,500          |
| CAPITAL OUTLAY | 190,332        | 682,460             | 682,460             | 700,000        |
| TRANSFERS OUT  | -              | 500,000             | 500,000             | 250,000        |
| <b>TOTAL</b>   | <b>192,293</b> | <b>1,184,960</b>    | <b>1,184,960</b>    | <b>952,500</b> |

| REVENUES                | ACTUAL         | AMENDED             | ESTIMATED           | BUDGET         |
|-------------------------|----------------|---------------------|---------------------|----------------|
|                         | 2012-2013      | BUDGET<br>2013-2014 | ACTUAL<br>2013-2014 | 2014-2015      |
| LICENSES & PERMITS      | 11,100         | 9,300               | 6,690               | 6,690          |
| CHARGES FOR SERVICES    | 486,239        | 516,213             | 409,811             | 409,811        |
| INTEREST                | 13,678         | 9,526               | 9,228               | 9,723          |
| TRANSFERS IN (FROM 178) | -              | -                   | -                   | 550,000        |
| <b>TOTAL</b>            | <b>511,017</b> | <b>535,039</b>      | <b>425,729</b>      | <b>976,224</b> |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES | EXPENSES  | FUND<br>BALANCE |                 |
|----------------------------|---------------------|----------|-----------|-----------------|-----------------|
| 6/30/2010                  | 99,692              | 494,744  | 403,251   | 191,185         | 6/30/2011       |
| 6/30/2011                  | 191,185             | 533,027  | 279,024   | 445,188         | 6/30/2012       |
| 6/30/2012                  | 445,188             | 511,017  | 192,293   | 763,912         | 6/30/2013       |
| 6/30/2013                  | 763,912             | 425,729  | 1,184,960 | 4,681           | 6/30/2014 - EST |
| 6/30/2014                  | 4,681               | 976,224  | 952,500   | 28,405          | 6/30/2015 - EST |

**FINAL BUDGET 2014-2015**

|                                           |              |
|-------------------------------------------|--------------|
| <b>OTHER SERVICES &amp; CHARGES</b>       |              |
| 30-49 CREDIT CARD FEES                    | 2,500        |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>2,500</b> |

|                             |                |
|-----------------------------|----------------|
| <b>CAPITAL OUTLAY</b>       |                |
| 40-05 UTILITY PROPERTY      | 700,000        |
| <b>TOTAL CAPITAL OUTLAY</b> | <b>700,000</b> |

|                                                                             |                |
|-----------------------------------------------------------------------------|----------------|
| <b>TRANSFERS OUT</b>                                                        |                |
| 80-89 UTILITIES AUTHORITY (189)<br>(Automated Meter Reading System Funding) | 250,000        |
| <b>TOTAL TRANSFERS OUT</b>                                                  | <b>250,000</b> |

|                                 |                |
|---------------------------------|----------------|
| <b>TOTAL DEPARTMENT REQUEST</b> | <b>952,500</b> |
|---------------------------------|----------------|

**CAPITAL OUTLAY FY 13-14**

|                                                        |                |
|--------------------------------------------------------|----------------|
| NE 10th St and Air Depot Loop Boring Project           | 47,960         |
| SCADA System ( 1st year funding) (491402)              | 250,000        |
| Eastside Booster Renovations (491201) Engineering Only | 384,500        |
| <b>TOTAL</b>                                           | <b>682,460</b> |

**CAPITAL OUTLAY FY 14-15**

|                                                                                                 |                |
|-------------------------------------------------------------------------------------------------|----------------|
| Rehabilitation of 3 Water Wells                                                                 | 150,000        |
| Supervisory Control and Data Acquisition Water Treatment Plant<br>(2nd year funding) - (491402) | 550,000        |
| <b>TOTAL</b>                                                                                    | <b>700,000</b> |

**FUND: CONSTRUCTION LOAN PMT (178)**  
**DEPARTMENT: DEBT SERVICE (42)**  
**DEPARTMENT HEAD: GUY HENSON**

| EXPENDITURES   | ACTUAL<br>2012-2013 | AMENDED<br>BUDGET<br>2013-2014 | ESTIMATED<br>ACTUAL<br>2013-2014 | BUDGET<br>2014-2015 |
|----------------|---------------------|--------------------------------|----------------------------------|---------------------|
| OTHER SERVICES | 2,966               | 2,700                          | 2,700                            | 2,500               |
| CAPITAL OUTLAY | 17,778              | 1,787,976                      | 1,787,976                        | 900,000             |
| TRANSFERS OUT  | -                   | -                              | -                                | 1,300,000           |
| <b>TOTAL</b>   | <b>20,744</b>       | <b>1,790,676</b>               | <b>1,790,676</b>                 | <b>2,202,500</b>    |

| REVENUES             | ACTUAL<br>2012-2013 | AMENDED<br>BUDGET<br>2013-2014 | ESTIMATED<br>ACTUAL<br>2013-2014 | BUDGET<br>2014-2015 |
|----------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| CHARGES FOR SERVICES | 765,593             | 800,548                        | 647,798                          | 647,798             |
| INTEREST             | 50,502              | 36,816                         | 72,461                           | 69,227              |
| <b>TOTAL</b>         | <b>816,095</b>      | <b>837,364</b>                 | <b>720,259</b>                   | <b>717,025</b>      |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES  | EXPENSES  | FUND<br>BALANCE |                 |
|----------------------------|---------------------|-----------|-----------|-----------------|-----------------|
| 6/30/2010                  | 3,110,095           | 1,211,142 | 3,447,791 | 873,446         | 6/30/2011       |
| 6/30/2011                  | 873,446             | 956,226   | 65,572    | 1,764,100       | 6/30/2012       |
| 6/30/2012                  | 1,764,100           | 816,095   | 20,744    | 2,559,451       | 6/30/2013       |
| 6/30/2013                  | 2,559,451           | 720,259   | 1,790,676 | 1,489,034       | 6/30/2014 - EST |
| 6/30/2014                  | 1,489,034           | 717,025   | 2,202,500 | 3,559           | 6/30/2015 - EST |

**FINAL BUDGET 2014-2015**

|                                                                                                                                     |                  |
|-------------------------------------------------------------------------------------------------------------------------------------|------------------|
| <b>OTHER SERVICES &amp; CHARGES</b>                                                                                                 |                  |
| 30-49 CREDIT CARD FEES                                                                                                              | 2,500            |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b>                                                                                           | <b>2,500</b>     |
| <b>CAPITAL OUTLAY</b>                                                                                                               |                  |
| 40-05 UTILITY IMPROVEMENTS                                                                                                          | 900,000          |
| <b>TOTAL CAPITAL OUTLAY</b>                                                                                                         | <b>900,000</b>   |
| <b>TRANSFERS OUT</b>                                                                                                                |                  |
| 80-72 CAP WATER IMPROVEMENTS (172) (WALKER FUND)<br><small>(Supervisory Control and Data Acquisition Water Treatment Plant)</small> | 550,000          |
| 80-89 UTILITIES AUTHORITY (189)<br><small>(Automated Meter Reading System Funding)</small>                                          | 750,000          |
| <b>TOTAL TRANSFERS OUT</b>                                                                                                          | <b>1,300,000</b> |
| <b>TOTAL DEPARTMENT REQUEST</b>                                                                                                     | <b>2,202,500</b> |

**Capital Outlay FY 13-14**

|                                                                                                                                   |                  |
|-----------------------------------------------------------------------------------------------------------------------------------|------------------|
| <b>Eastside Distribution Improvement Phase I</b><br><i>Westminster to Anderson North of SE 29th St.</i>                           | 437,476          |
| <b>Eastside Distribution Improvement Phase II</b><br><i>Anderson to Forest Glen North of 29th St./ Hiwassee to Golden Oak Way</i> | 545,500          |
| <b>SE 15th St Widening Relocation Project</b>                                                                                     | 805,000          |
| <b>TOTAL</b>                                                                                                                      | <b>1,787,976</b> |

**Capital Outlay FY 14-15**

|                                                                                                      |                |
|------------------------------------------------------------------------------------------------------|----------------|
| <b>Eastside Distribution Improvement Phase III</b><br><i>Hiwassee to Timberline Mobile Home Park</i> | 350,000        |
| <b>Eastside Booster Station-Construction Phase I</b><br><small>(Initial Funding)</small>             | 550,000        |
| <b>TOTAL</b>                                                                                         | <b>900,000</b> |

FUND: SEWER BACKUP (184)  
 DEPARTMENT: SEWER BACKUP CLAIMS (43)  
 DEPARTMENT HEAD: TIM LYON

FINAL BUDGET 2014-2015

| EXPENDITURES             | ACTUAL<br>2012-2013 | AMENDED<br>BUDGET<br>2013-2014 | ESTIMATED<br>ACTUAL<br>2013-2014 | BUDGET<br>2014-2015 |
|--------------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| OTHER SERVICES & CHARGES | 3,400               | 15,500                         | 5,633                            | 15,500              |
| TOTAL                    | 3,400               | 15,500                         | 5,633                            | 15,500              |

| OTHER SERVICES & CHARGES                  |               |
|-------------------------------------------|---------------|
| 30-02 CLAIMS-COUNCIL APPROVED             | 15,500        |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>15,500</b> |
| <b>TOTAL DEPARTMENT REQUEST</b>           | <b>15,500</b> |

| REVENUES | ACTUAL<br>2012-2013 | AMENDED<br>BUDGET<br>2013-2014 | ESTIMATED<br>ACTUAL<br>2013-2014 | BUDGET<br>2014-2015 |
|----------|---------------------|--------------------------------|----------------------------------|---------------------|
| INTEREST | 1,808               | 1,500                          | 2,142                            | 1,948               |
| TOTAL    | 1,808               | 1,500                          | 2,142                            | 1,948               |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES | EXPENSES | FUND<br>BALANCE |                 |
|----------------------------|---------------------|----------|----------|-----------------|-----------------|
| 6/30/2009                  | 80,404              | 2,262    | 3,500    | 79,166          | 6/30/2010       |
| 6/30/2010                  | 79,166              | 1,600    | 1,079    | 79,687          | 6/30/2011       |
| 6/30/2011                  | 79,687              | 1,575    | 327      | 80,935          | 6/30/2012       |
| 6/30/2012                  | 80,935              | 1,808    | 3,400    | 79,343          | 6/30/2013       |
| 6/30/2013                  | 79,343              | 2,142    | 5,633    | 75,852          | 6/30/2014 - EST |
| 6/30/2014                  | 75,852              | 1,948    | 15,500   | 62,300          | 6/30/2015 - EST |

ORDINANCE APPROVED IN 08-09, THE MINIMUM IS \$50,000.



FUND: SEWER CONSTRUCTION (186)  
DEPARTMENT: SEWER CONSTRUCTION (46)  
DEPARTMENT HEAD: BILL JANACEK

| EXPENDITURES           | ACTUAL           | ACTUAL           | ACTUAL            | AMENDED           | ESTIMATED         | BUDGET           |
|------------------------|------------------|------------------|-------------------|-------------------|-------------------|------------------|
|                        | PRIOR TO         |                  |                   | BUDGET            | BUDGET            |                  |
|                        | 2011-2012        | 2011-2012        | 2012-2013         | 2013-2014         | 2013-2014         | 2014-2015        |
| MATERIALS AND SUPPLIES | -                | 7,800            | -                 | -                 | -                 | -                |
| CAPITAL OUTLAY         | 3,010,171        | 6,535,270        | 28,240,045        | 26,513,662        | 26,513,662        | 945,000          |
| TRANSFERS OUT (250)    | -                | 455,063          | 1,119,147         | 1,237,858         | 1,169,901         | 1,250,620        |
| <b>TOTAL</b>           | <b>3,010,171</b> | <b>6,998,133</b> | <b>29,359,192</b> | <b>27,751,520</b> | <b>27,683,563</b> | <b>2,195,620</b> |

| REVENUES                   | ACTUAL           | ACTUAL           | ACTUAL            | AMENDED           | ESTIMATED         | BUDGET           |
|----------------------------|------------------|------------------|-------------------|-------------------|-------------------|------------------|
|                            | PRIOR TO         |                  |                   | BUDGET            | BUDGET            |                  |
|                            | 2011-2012        | 2011-2012        | 2012-2013         | 2013-2014         | 2013-2014         | 2014-2015        |
| CHARGES FOR SERVICES       | -                | 710,486          | 1,409,618         | 1,433,718         | 1,387,436         | 1,387,436        |
| INTEREST                   | 360,759          | 154,268          | 214,712           | 152,528           | 268,990           | 275,629          |
| INTEREST-TIF LOAN          | 499,709          | 200,107          | 166,036           | 167,537           | 130,693           | 130,693          |
| MISCELLANEOUS              | -                | -                | 3,140             | -                 | -                 | -                |
| TRANSFER IN (Bond Premium) | 900,000          | 6,551,510        | 27,581,225        | 15,884,433        | 15,884,433        | -                |
| <b>TOTAL</b>               | <b>1,760,468</b> | <b>7,616,371</b> | <b>29,374,731</b> | <b>17,638,216</b> | <b>17,671,552</b> | <b>1,793,758</b> |

| BUDGETARY                      | BUDGET                                 | REVENUES   | EXPENSES   | FUND             |                 |
|--------------------------------|----------------------------------------|------------|------------|------------------|-----------------|
| FUND BALANCE:                  | FUND BAL.                              |            |            | BALANCE          |                 |
| 6/30/2010                      | 13,807,306                             | 985,531    | 2,467,925  | 12,324,912       | 6/30/2011       |
| 6/30/2011                      | 12,324,912                             | 7,616,371  | 6,998,133  | 12,943,150       | 6/30/2012       |
| 6/30/2012                      | 12,943,150                             | 29,374,731 | 29,359,192 | 12,958,689       | 6/30/2013       |
| 6/30/2013                      | 12,958,689                             | 17,671,552 | 27,683,563 | 2,946,678        | 6/30/2014 - EST |
| 6/30/2014                      | 2,946,678                              | 1,793,758  | 2,195,620  | 2,544,816        | 6/30/2015 - EST |
|                                |                                        |            | Sewer Fee  | (900,245)        | Reserve         |
|                                |                                        |            |            | <b>1,644,571</b> |                 |
| Contingency Request from B & V | Sewer Plant Construction per Cash Flow |            |            | <b>(755,875)</b> |                 |
|                                |                                        |            |            | <b>888,696</b>   |                 |

Compost Facility rolling stock requirements: horizontal grinder, trommel screen, Roto-Mix truck, two (2) bob cats for compost facility

FINAL BUDGET 2014-2015

|                             |                |
|-----------------------------|----------------|
| <b>CAPITAL OUTLAY</b>       |                |
| 40-02 EQUIPMENT             | 945,000        |
| <b>TOTAL CAPITAL OUTLAY</b> | <b>945,000</b> |

|                                             |                  |
|---------------------------------------------|------------------|
| <b>TRANSFERS OUT</b>                        |                  |
| 80-50 TRANSFERS OUT (250 ) for Debt Service | 1,250,620        |
| <b>TOTAL TRANSFERS OUT</b>                  | <b>1,250,620</b> |
| <b>TOTAL DEPARTMENT REQUEST</b>             | <b>2,195,620</b> |

CAPITAL OUTLAY DETAIL FY 14-15

|                                                          |                |
|----------------------------------------------------------|----------------|
| Boiler #2                                                | 375,000        |
| Equipment composting facility 2nd Yr Funding (461402)    | 570,000        |
| <i>(2 Yr Funding of Equipment will be \$1.3 million)</i> |                |
| <b>TOTAL</b>                                             | <b>945,000</b> |

CAPITAL OUTLAY DETAIL FY 13-14:

|                                                       |                   |
|-------------------------------------------------------|-------------------|
| Equipment composting facility 1st Yr Funding (461402) | 730,000           |
| Engineering sewer plant (461001)                      | 1,532,784         |
| Sewer plant construction (461101)                     | 15,176,983        |
| Biosolids comp facility (461301)                      | 8,848,895         |
| Compost/yard facility (461401)                        | 225,000           |
| <b>TOTAL</b>                                          | <b>26,513,662</b> |

Estimated Fund Balance Reserve from Sewer Fee:

|                   |                |
|-------------------|----------------|
| Fiscal Year 11-12 | 255,423        |
| Fiscal Year 12-13 | 290,471        |
| Fiscal Year 13-14 | 217,535        |
| Fiscal Year 14-15 | 136,816        |
| <b>TOTAL</b>      | <b>900,245</b> |

Outstanding Principal On TIF Loan:

|                   |           |
|-------------------|-----------|
| Fiscal Year 13-14 | 2,222,537 |
| Fiscal Year 14-15 | 1,315,466 |
| Fiscal Year 15-16 | 369,777   |

**FUND: UTILITY SERVICES (187)**  
**DEPARTMENT: CITY CLERK (50) UTILITY SERVICES**  
**DEPARTMENT HEAD: RHONDA ATKINS**

| EXPENDITURES         | ACTUAL           | AMENDED             | ESTIMATED           | BUDGET              |
|----------------------|------------------|---------------------|---------------------|---------------------|
|                      | 2012-2013        | BUDGET<br>2013-2014 | ACTUAL<br>2013-2014 | BUDGET<br>2014-2015 |
| PERSONAL SERVICES    | 544,694          | 556,963             | 537,795             | 590,465             |
| BENEFITS             | 235,004          | 252,303             | 243,433             | 260,271             |
| MATERIALS & SUPPLIES | 175,358          | 185,898             | 180,917             | 185,092             |
| OTHER SERVICES       | 44,809           | 76,399              | 70,177              | 71,158              |
| CAPITAL OUTLAY       | 3,660            | 41,569              | 41,569              | 13,270              |
| TRANSFERS OUT        | -                | 200,000             | 200,000             | -                   |
| <b>TOTAL</b>         | <b>1,003,525</b> | <b>1,313,132</b>    | <b>1,273,891</b>    | <b>1,120,256</b>    |

| REVENUES             | ACTUAL           | AMENDED             | ESTIMATED           | BUDGET              |
|----------------------|------------------|---------------------|---------------------|---------------------|
|                      | 2012-2013        | BUDGET<br>2013-2014 | ACTUAL<br>2013-2014 | BUDGET<br>2014-2015 |
| CHARGES FOR SERVICES | 1,236,427        | 1,021,770           | 1,074,883           | 1,034,066           |
| INTEREST             | 9,395            | 7,057               | 7,102               | 6,881               |
| <b>TOTAL</b>         | <b>1,245,822</b> | <b>1,028,827</b>    | <b>1,081,985</b>    | <b>1,040,947</b>    |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES                                           | EXPENSES  | FUND<br>BALANCE            |
|----------------------------|---------------------|----------------------------------------------------|-----------|----------------------------|
| 6/30/2010                  | 175,194             | 924,801                                            | 873,492   | 226,503                    |
| 6/30/2011                  | 226,503             | 992,171                                            | 964,675   | 253,999                    |
| 6/30/2012                  | 253,999             | 1,245,822                                          | 1,003,525 | 496,296                    |
| 6/30/2013                  | 496,296             | 1,081,985                                          | 1,273,891 | 304,390                    |
| 6/30/2014                  | 304,390             | 1,040,947                                          | 1,120,256 | 225,081                    |
|                            |                     | <i>Excludes Transfers Out &amp; Capital Outlay</i> |           | <b>(55,349) 5% Reserve</b> |
|                            |                     |                                                    |           | <u>169,732</u>             |

**FINAL BUDGET 2014-2015**

| PERSONAL SERVICES          |         |
|----------------------------|---------|
| 10-01 SALARIES             | 544,432 |
| 10-02 WAGES                | 6,962   |
| 10-03 OVERTIME             | 9,417   |
| 10-07 ALLOWANCES           | 2,440   |
| 10-07 PHONES               | 390     |
| 10-10 LONGEVITY            | 11,029  |
| 10-11 SL BUYBACK           | 975     |
| 10-12 VL BUYBACK           | 1,674   |
| 10-13 PDO BUYBACK          | 1,932   |
| 10-14 SICK LEAVE INCENTIVE | 9,000   |
| 10-95 1X SALARY ADJUSTMENT | 2,215   |

**TOTAL PERSONAL SERVICES** 590,465

| BENEFITS                        |        |
|---------------------------------|--------|
| 15-01 SOCIAL SECURITY           | 45,141 |
| 15-02 EMPLOYEES' RETIREMENT     | 78,720 |
| 15-03 GROUP INSURANCE           | 91,171 |
| 15-04 WORKER'S COMP INSURANCE   | 6,902  |
| 15-05 SELF INS - UNEMPLOYMENT   | 4,446  |
| 15-06 TRAVEL & SCHOOL           | 10,767 |
| 15-07 UNIFORMS                  | 1,963  |
| 15-13 LIFE                      | 1,235  |
| 15-14 DENTAL                    | 8,558  |
| 15-20 OVERHEAD HEALTH CARE COST | 4,026  |
| 15-98 RETIREE INSURANCE         | 7,342  |

**TOTAL BENEFITS** 260,271

| MATERIALS & SUPPLIES           |         |
|--------------------------------|---------|
| 20-30 POSTAL EXPENSE           | 118,000 |
| 20-34 MAINTENANCE OF EQUIPMENT | 1,000   |
| 20-41 SUPPLIES                 | 34,680  |
| 20-63 FLEET FUEL               | 12,884  |
| 20-64 FLEET PARTS              | 8,115   |
| 20-65 FLEET LABOR              | 10,413  |

**TOTAL MATERIALS & SUPPLIES** 185,092

(CONTINUED)

**FUND: UTILITY SERVICES (187)**  
**DEPARTMENT: CITY CLERK (02) UTILITY SERVICES**  
**DEPARTMENT HEAD: RHONDA ATKINS**  
**PAGE TWO**

| PERMANENT STAFFING          | FY 14-15  | FY 13-14    |
|-----------------------------|-----------|-------------|
| City Clerk                  | 0.5       | 0.5         |
| Billing Technician          | 0.5       | 0.5         |
| Office Manager - City Clerk | 1         | 1           |
| Utility Service Clk/Trainer | 1         | 1           |
| Utility Service Clerk       | 6         | 6.5         |
| Meter Reader Coordinator    | 1         | 1           |
| Meter Reader                | 4         | 4           |
| <b>TOTAL</b>                | <b>14</b> | <b>14.5</b> |

| PART TIME: | FY 14-15 | FY 13-14 |
|------------|----------|----------|
| Accountant | 0.18     | 0.18     |

*Note:*  
*New fund created FY08-09 for functions of the Utility Billing and Customer Service.*  
*The funding source is from penalties related to utilities.*  
*Effective FY10-11 Meter Readers were added (previously City Clerk)*  
*FY 13-14 PBX Receptionist reclassified to Utility Service Clerk*

PERSONNEL  
POSITIONS  
SUMMARY:  
2007-08 - 7.0  
2008-09 - 8.5  
2009-10 - 8.5  
2010-11 - 13.5  
2011-12 - 14.5  
2012-13 - 14.5  
2013-14 - 14.5  
2014-15 - 14

| <b>OTHER SERVICES &amp; CHARGES</b> |        |
|-------------------------------------|--------|
| 30-40 CONTRACTUAL                   | 44,230 |
| 30-43 HARDWARE/SOFTWARE MAINT       | 1,141  |
| 30-47 HR/PAYROLL LEASE              | 4,734  |
| 30-49 CREDIT CARD FEES              | 1,668  |
| 30-72 MEMBERSHIPS/SUBSCRIPTIONS     | 515    |
| 30-85 INSURANCE/FIRE,THEFT,LIAB     | 18,870 |

**TOTAL OTHER SERVICES & CHARGES** 71,158

| <b>CAPITAL OUTLAY</b> |       |
|-----------------------|-------|
| 40-02 EQUIPMENT       | 6,670 |
| 40-49 COMPUTERS       | 6,600 |

**TOTAL CAPITAL OUTLAY** 13,270

**TOTAL DEPARTMENT REQUEST** 1,120,256

| <b>Contractual (30-40)</b> |               |
|----------------------------|---------------|
| Smart Mailer System        | 2,440         |
| BOK Lockbox Fees           | 10,540        |
| Pre-Employment Expense     | 550           |
| Contractual Staffing       | 13,600        |
| Billing - Outsource        | 17,100        |
| <b>TOTAL</b>               | <b>44,230</b> |

| <b>Capital Outlay Detail FY 14-15</b> |               |
|---------------------------------------|---------------|
| Office Furniture ( (3) Chairs)        | 1,470         |
| Receipt Printers                      | 3,200         |
| Copier/Printer                        | 1,700         |
| Computers                             | 6,600         |
| Headsets                              | 300           |
| <b>TOTAL</b>                          | <b>13,270</b> |

**FUND: UTILITY SERVICES (187)**  
**DEPARTMENT: CITY CLERK**

**PROGRAM DESCRIPTION**

The Utility Service Fund is responsible for the following functions:

Utility Customer Service  
Utility Billing  
Meter Reading

**Customer Service Division:**

**Staffing/Programs**

During the past fiscal year 2013-2014, the Customer Service Department was staffed by one Office Manager, Utility Service Trainer, Billing Technician, 7 Customer Service Representatives. Our department remains committed to providing excellent customer service in a timely and efficient manner.

**Program Description**

Customer service provides exceptional service to over 20,000 water, sewer and sanitation customers each month. Customer service works closely with each customer to set up new accounts, process transfers or final accounts. Customer service is responsible for all utility billing, posting over 21,000

payments a month and sending out over 293,000 utility bills and disconnect notices. Customer service issues over 2,000 new licenses a year and processes approximately 6,000 renewals. Customer service investigates and works to provide information and resolve all customer inquiries.

**Meter Readers -**

**Staffing/Programs**

During the past fiscal year 2013-2014, the meter reader division was staffed by one Meter Reader Coordinator and four Meter Reading Staff. This division remains committed to providing timely service to the public for billing inquiries and new service request.

**Program Description**

Meter Readers will record water usage on a monthly basis for billing purposes. Meter Readers handle turning on and off water services daily as necessary. Meter readers will work directly with the public and customer service staff as needed. Meter readers maintain computer work involving hand held meter reading versa terms, new account sequencing, evaluating reading reports, keeping up with meter exchanges and any other billing issues or reports. This staff reads over 20,500 meters each month with 99.6% accuracy.

## **2014–2015 GOALS AND OBJECTIVES**

### **Customer Service Division:**

1. With council approval we will implement an automatic meter reading system to increase accuracy and allow for more efficient billing.
2. Continue to promote paperless billing by allowing customers to sign up online.
3. Improve Customer Service with continual training and positive supervision.
4. Continue to promote Internet Services available to our customers to allow for ACH and recurring credit card payments online.
5. Continue to train staff on effectively using Laserfiche to allow for better record retention.
6. Implement effective strategies to ensure customer receives solutions to issues involving their bills.
7. Implementation of two kiosks for customers to use in customer service for new services, licensing and permits.
8. Work with meter department to ensure any billing issues or resolved in a timely manner.

9. Continue to cross train customer service clerks to be efficient in all areas of department.
10. Outsource our utility billing locally to ensure timely delivery of our utility information.

### **Meter Reading Division:**

1. Continue to read approximately 20,500 meters each month while maintaining 99.6% accuracy or better while maintaining a monthly schedule.
2. Continue to complete approximately 1,600 work orders a month on a daily basis as needed in a timely and accurate manner.
3. Continue to have a professional work relationship with the public.
4. Continue to have good work relationship with customer service.
5. Implement new meter reading technologies to increase efficiency and accuracy.
6. Continue to train staff in all areas of meter reading to include new learning all about new technology to be implemented in the future.

**FUND: CAPITAL SEWER (188) (STROTHMANN FUND)**  
**DEPARTMENT: SEWER IMPROVEMENTS**  
**DEPARTMENT HEAD: BILL JANACEK**

| <b>EXPENDITURES</b>      | <b>ACTUAL<br/>2012-2013</b> | <b>AMENDED<br/>BUDGET<br/>2013-2014</b> | <b>ESTIMATED<br/>ACTUAL<br/>2013-2014</b> | <b>BUDGET<br/>2014-2015</b> |
|--------------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| OTHER SERVICES & CHARGES | 47,797                      | 32,447                                  | 32,547                                    | 11,100                      |
| CAPITAL OUTLAY           | 427,543                     | 386,610                                 | 266,000                                   | 34,000                      |
| TRANSFER OUT             | 108,316                     | 400,000                                 | 400,000                                   | 450,000                     |
| <b>TOTAL</b>             | <b>583,656</b>              | <b>819,057</b>                          | <b>698,547</b>                            | <b>495,100</b>              |

| <b>REVENUES</b>      | <b>ACTUAL<br/>2012-2013</b> | <b>AMENDED<br/>BUDGET<br/>2013-2014</b> | <b>ESTIMATED<br/>ACTUAL<br/>2013-2014</b> | <b>BUDGET<br/>2014-2015</b> |
|----------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| LICENSES & PERMITS   | 9,450                       | 10,446                                  | 6,318                                     | 6,318                       |
| CHARGES FOR SERVICES | 401,235                     | 403,293                                 | 386,585                                   | 386,585                     |
| INTEREST             | 12,370                      | 9,084                                   | 14,078                                    | 14,504                      |
| <b>TOTAL</b>         | <b>423,055</b>              | <b>422,823</b>                          | <b>406,981</b>                            | <b>407,407</b>              |

| <b>BUDGETARY<br/>FUND BALANCE:</b> | <b>BUDGET<br/>FUND BAL.</b> | <b>REVENUES</b> | <b>EXPENSES</b> | <b>FUND<br/>BALANCE</b> |
|------------------------------------|-----------------------------|-----------------|-----------------|-------------------------|
| 6/30/2010                          | 1,271,861                   | 429,771         | 706,241         | 995,391                 |
| 6/30/2011                          | 995,391                     | 439,902         | 871,332         | 563,961                 |
| 6/30/2012                          | 563,961                     | 423,055         | 583,656         | 403,360                 |
| 6/30/2013                          | 403,360                     | 406,981         | 698,547         | 111,794                 |
| 6/30/2014                          | 111,794                     | 407,407         | 495,100         | 24,101                  |

**FINAL BUDGET 2014-2015**

|                                         |                |
|-----------------------------------------|----------------|
| <b>OTHER SERVICE &amp; CHARGE</b>       |                |
| 30-40 CONTRACTUAL                       | 10,000         |
| 30-49 CREDIT CARD FEES                  | 1,100          |
| <b>TOTAL OTHER SERVICE &amp; CHARGE</b> | <b>11,100</b>  |
| <b>CAPITAL OUTLAY</b>                   |                |
| 40-05 UTILITY PROPERTY                  | 34,000         |
| <b>TOTAL CAPITAL OUTLAY</b>             | <b>34,000</b>  |
| <b>TRANSFER OUT</b>                     |                |
| 80-92 SEWER (192)                       | 450,000        |
| <b>TOTAL TRANSFERS OUT</b>              | <b>450,000</b> |
| <b>TOTAL DEPARTMENT REQUEST</b>         | <b>495,100</b> |

**CAPITAL OUTLAY DETAIL FY 13-14:**

|                                      |                |
|--------------------------------------|----------------|
| Edgewood Lift Station Pump Pump 1    | 31,000         |
| Boiler Repair                        | 90,000         |
| SE 15th St Widening Relocation-Sewer | 145,000        |
| <b>TOTAL</b>                         | <b>266,000</b> |

**CAPITAL OUTLAY DETAIL FY 14-15:**

|                              |        |
|------------------------------|--------|
| Edgewood Lift Station Pump 2 | 34,000 |
|------------------------------|--------|

FUND: UTILITIES CAPITAL OUTLAY (189)  
DEPARTMENT: CAPITAL OUTLAY  
DEPARTMENT HEAD: GUY HENSON

| EXPENDITURES   | ACTUAL<br>2012-2013 | AMENDED<br>BUDGET<br>2013-2014 | ESTIMATED<br>ACTUAL<br>2013-2014 | BUDGET<br>2014-2015 |
|----------------|---------------------|--------------------------------|----------------------------------|---------------------|
| CAPITAL OUTLAY | 10,024              | 3,058,903                      | 3,009,426                        | 2,381,401           |
| TOTAL          | 10,024              | 3,058,903                      | 3,009,426                        | 2,381,401           |

| REVENUES      | ACTUAL<br>2012-2013 | AMENDED<br>BUDGET<br>2013-2014 | ESTIMATED<br>ACTUAL<br>2013-2014 | BUDGET<br>2014-2015 |
|---------------|---------------------|--------------------------------|----------------------------------|---------------------|
| INTEREST      | 48,763              | 34,751                         | 104,944                          | 97,648              |
| MISCELLANEOUS | 2,500               | 40,000                         | 40,000                           | 248,350             |
| TRANSFER IN   | -                   | 852,165                        | 852,165                          | 1,000,000           |
| LOAN PROCEEDS | -                   | -                              | -                                | 1,156,971           |
| TOTAL         | 51,263              | 926,916                        | 997,109                          | 2,502,969           |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES  | EXPENSES  | FUND<br>BALANCE |                 |
|----------------------------|---------------------|-----------|-----------|-----------------|-----------------|
| 6/30/2009                  | 2,900,608           | 964,161   | 283,488   | 3,581,281       | 6/30/2010       |
| 6/30/2010                  | 3,581,281           | 490,161   | 1,869,386 | 2,202,056       | 6/30/2011       |
| 6/30/2011                  | 2,202,056           | 50,934    | 154,570   | 2,098,420       | 6/30/2012       |
| 6/30/2012                  | 2,098,420           | 51,263    | 10,024    | 2,139,659       | 6/30/2013       |
| 6/30/2013                  | 2,139,659           | 997,109   | 3,009,426 | 127,342         | 6/30/2014 - EST |
| 6/30/2014                  | 127,342             | 2,502,969 | 2,381,401 | 248,910         | 6/30/2015 - EST |

APPROVED BUT UNFUNDED HIGH RANKING

Five Year Plan:

|                                            |              |
|--------------------------------------------|--------------|
| Clear Well and Booster Station Replacement | \$ 4,650,000 |
|--------------------------------------------|--------------|

FINAL BUDGET 2014-2015

| CAPITAL OUTLAY                       |                  |
|--------------------------------------|------------------|
| 40-05 AUTOMATED METER READING SYSTEM | 2,381,401        |
| <b>TOTAL CAPITAL OUTLAY</b>          | <b>2,381,401</b> |
| <b>TOTAL DEPARTMENT REQUEST</b>      | <b>2,381,401</b> |

FY 13-14

|                                      |                  |
|--------------------------------------|------------------|
| 40-05 AUTOMATED METER READING SYSTEM | 2,966,949        |
| 40-15 PONY PROJECT                   | 42,477           |
| <b>TOTAL</b>                         | <b>3,009,426</b> |

FY 14-15

|                                      |           |
|--------------------------------------|-----------|
| 40-05 AUTOMATED METER READING SYSTEM | 2,381,401 |
|--------------------------------------|-----------|

NOTE: AMRS funding will require a loan in the amount of \$1,156,971 to be paid off in 10 years at an interest rate of 3.75%.

Total appropriations for the automated meter reading system is \$5,348,350. The sale of the old meters will value approximately \$248,350.

The loan will not be issued until all existing funds are spent. The loan is anticipated to be issued in the 4th quarter of fiscal year 14-15.

Funding for the loan repayment will come from Fund 187, Utility Services and Fund 191, Water.

TRANSFERS IN DETAIL:

|                                  |                  |
|----------------------------------|------------------|
| Capital Water Improvements (172) | 250,000          |
| Const Loan Fund (178)            | 750,000          |
| <b>TOTAL</b>                     | <b>1,000,000</b> |

**FUND: CUSTOMER DEPOSITS (230)**  
**DEPARTMENT: NON-DEPARTMENTAL**  
**DEPARTMENT HEAD: RHONDA ATKINS**

| <b>EXPENDITURES</b> | <b>ACTUAL<br/>2012-2013</b> | <b>AMENDED<br/>BUDGET<br/>2013-2014</b> | <b>ESTIMATED<br/>ACTUAL<br/>2013-2014</b> | <b>BUDGET<br/>2014-2015</b> |
|---------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| TRANSFERS OUT       | 29,809                      | 25,847                                  | 35,656                                    | 33,174                      |
| <b>TOTAL</b>        | <b>29,809</b>               | <b>25,847</b>                           | <b>35,656</b>                             | <b>33,174</b>               |

| <b>REVENUES</b> | <b>ACTUAL<br/>2012-2013</b> | <b>AMENDED<br/>BUDGET<br/>2013-2014</b> | <b>ESTIMATED<br/>ACTUAL<br/>2013-2014</b> | <b>BUDGET<br/>2014-2015</b> |
|-----------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| INTEREST        | 29,809                      | 25,847                                  | 35,656                                    | 33,174                      |
| <b>TOTAL</b>    | <b>29,809</b>               | <b>25,847</b>                           | <b>35,656</b>                             | <b>33,174</b>               |

**FINAL BUDGET 2014-2015**

|                                 |                      |
|---------------------------------|----------------------|
| <b>TOTAL TRANSFERS</b>          |                      |
| 80-91 WATER (FUND 191)          | <u>33,174</u>        |
| <b>TOTAL TRANSFERS</b>          | 33,174               |
| <b>TOTAL DEPARTMENT REQUEST</b> | <u><u>33,174</u></u> |



**FUND: CAPITAL IMPROVEMENTS REVENUE BOND (250)**  
**DEPARTMENT: DEBT SERVICE (REVENUE BONDS) (42)**  
**DEPARTMENT HEAD: JUDY SIEMENS**

**FINAL BUDGET 2014-2015**

| EXPENDITURES                          | ACTUAL            | AMENDED             | ESTIMATED           | BUDGET            |
|---------------------------------------|-------------------|---------------------|---------------------|-------------------|
|                                       | 2012-2013         | BUDGET<br>2013-2014 | ACTUAL<br>2013-2014 | 2014-2015         |
| DEBT SERVICE (2011 Series) Hotel/Conf | 1,805,410         | 1,795,800           | 1,795,800           | 1,794,625         |
| DEBT SERVICE (2011A Series) Sewer     | 4,708,251         | 4,711,162           | 4,711,162           | 4,711,014         |
| DEBT SERVICE (Fiscal Agent Fees)      | 6,310             | 6,000               | 6,000               | 6,000             |
| TRANSFER OUT (186)                    | 27,581,225        | 15,884,433          | 15,884,433          | -                 |
| TRANSFER OUT (010)                    | 8,176,376         | 8,274,357           | 8,446,024           | 8,256,596         |
| <b>TOTAL</b>                          | <b>42,277,572</b> | <b>30,671,752</b>   | <b>30,843,419</b>   | <b>14,768,235</b> |

| REVENUES                          | ACTUAL            | AMENDED             | ESTIMATED           | BUDGET            |
|-----------------------------------|-------------------|---------------------|---------------------|-------------------|
|                                   | 2012-2013         | BUDGET<br>2013-2014 | ACTUAL<br>2013-2014 | 2014-2015         |
| INTEREST                          | 29,655            | 15,000              | 6,475               | 5,415             |
| TRANSFERS IN:                     |                   |                     |                     |                   |
| Sales Tax (010) General           | 8,176,376         | 8,502,977           | 8,446,024           | 8,256,596         |
| Sales Tax (340) Hotel/Conf Center | 1,808,437         | 1,810,530           | 1,810,530           | 1,813,266         |
| Sales Tax (340) Sewer             | 4,577,867         | 3,476,754           | 3,530,764           | 3,464,108         |
| User Fee (186) - Sewer            | -                 | 1,237,858           | 1,169,901           | 1,250,620         |
| <b>TOTAL</b>                      | <b>14,592,335</b> | <b>15,043,119</b>   | <b>14,963,694</b>   | <b>14,790,005</b> |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES     | EXPENSES   | FUND<br>BALANCE              |
|----------------------------|---------------------|--------------|------------|------------------------------|
| 6/30/2010                  | 1,008,242           | (23,790,727) | 1,989,550  | (24,772,035) 6/30/2011       |
| 6/30/2011                  | (24,772,035)        | 52,858,655   | 7,003,186  | 21,083,434 6/30/2012         |
| 6/30/2012                  | 21,083,434          | 14,592,335   | 42,277,572 | (6,601,803) 6/30/2013        |
| 6/30/2013                  | (6,601,803)         | 14,963,694   | 30,843,419 | (22,481,528) 6/30/2014 - EST |
| 6/30/2014                  | (22,481,528)        | 14,790,005   | 14,768,235 | (22,459,758) 6/30/2015 - EST |

NOTE: The negative fund balance is due to the debt being paid from Fund 250 with the asset showing in Fund 195, Hotel and Conference Center and the Sewer Plant

**(22,459,758)**

| DEBT SERVICE                        |                   |
|-------------------------------------|-------------------|
| 70-01 PRINCIPAL (2011 BOND SERIES)  | 885,000           |
| 71-01 INTEREST (2011 BOND SERIES)   | 909,625           |
| 70-01 PRINCIPAL (2011A BOND SERIES) | 3,045,000         |
| 71-01 INTEREST (2011A BOND SERIES)  | 1,666,014         |
| 72-02 FISCAL AGENT FEES             | 6,000             |
| <b>TOTAL DEBT SERVICE</b>           | <b>6,511,639</b>  |
| 80-33 TRANSFERS OUT (010)           | 8,256,596         |
| <b>TOTAL TRANSFERS OUT</b>          | <b>8,256,596</b>  |
| <b>TOTAL DEPARTMENT REQUEST</b>     | <b>14,768,235</b> |

| DEBT REQUIREMENT:                                   |                  |
|-----------------------------------------------------|------------------|
| <b>Hotel / Conference Center (2011 Bond Series)</b> |                  |
| 9/1/2014 Principal                                  | 885,000          |
| 9/1/2014 Interest                                   | 461,450          |
| 3/1/2015 Interest                                   | 448,175          |
| Trustee Fee                                         | 2,500            |
|                                                     | <b>1,797,125</b> |
| <i>Revenue Bonds O/S \$24,915,000</i>               |                  |
| <i>Debt Service Matures Sept. 1, 2033</i>           |                  |
| <b>Sewer Plant (2011A Bond Series)</b>              |                  |
| 9/1/2014 Interest                                   | 833,007          |
| 3/1/2015 Principal                                  | 3,045,000        |
| 3/1/2015 Interest                                   | 833,007          |
| Trustee Fee                                         | 3,500            |
|                                                     | <b>4,714,514</b> |
| <i>Revenue Bonds O/S \$40,930,000</i>               |                  |
| <i>Debt Service Matures March 1, 2025</i>           |                  |
| <b>TOTAL</b>                                        | <b>6,511,639</b> |

# **Capital Outlay - All Funds with Project Codes**

**CAPITAL OUTLAY - ALL FUNDS**  
**Request for Fiscal Year 2014-2015**

| Department                       | Items to be Purchased                                      | 2013-2014 | 2014-2015      | PROJECT       | ACCOUNT |
|----------------------------------|------------------------------------------------------------|-----------|----------------|---------------|---------|
| (009) City Manager               | (6) Reception Chairs                                       |           | 3,600          | 011501        | 40-02   |
| (009) City Manager               | (2) Side Tables                                            |           | 600            | 011502        | 40-02   |
| (009) City Manager               | Mural                                                      |           | 1,300          | 011503        | 40-02   |
| (009) City Manager               | New Carpet                                                 |           | 14,000         | 011504        | 40-14   |
| (009) City Manager               | Computers                                                  |           | 3,400          | 011505        | 40-49   |
|                                  |                                                            |           | <b>2,250</b>   | <b>22,900</b> |         |
| (009) City Clerk                 | Headsets                                                   |           | 900            | 021501        | 40-02   |
| (009) City Clerk                 | Replacement of Computers and Computer Equipment (Monitors) |           | 5,000          | 021502        | 40-50   |
| (009) City Clerk/Municipal Court | Tyler Collection Software                                  |           | 2,750          | 021503        | 40-50   |
|                                  |                                                            |           | <b>25,804</b>  | <b>8,650</b>  |         |
| (009) Human Resources            | 4-Drawer File Cabinet                                      |           | 600            | 031501        | 40-02   |
| (009) Human Resources            | Computers                                                  |           | 1,200          | 031502        | 40-49   |
|                                  |                                                            |           | <b>1,800</b>   | <b>1,800</b>  |         |
| (009) Community Development      | Digital Orthophotos - Aerials                              |           | 7,000          | 051501        | 40-02   |
| (009) Community Development      | Drinking Fountains with Bottle Filter (2)                  |           | 4,000          | 051502        | 40-02   |
| (009) Community Development      | Plotter/Scanner & Supplies                                 |           | 11,550         | 051503        | 40-02   |
| (009) Community Development      | Replace Horizontal Pressure Relief Dampers in Stairways    |           | 20,000         | 051504        | 40-14   |
| (009) Community Development      | Replace Carpet in Community Development                    |           | 10,000         | 051505        | 40-14   |
| (009) Community Development      | Men's Restrooms                                            |           | 30,000         | 051506        | 40-15   |
| (009) Community Development      | Personal Computers for Workstations                        |           | 6,000          | 051507        | 40-49   |
| (009) Community Development      | I-pads                                                     |           | 1,800          | 051508        | 40-49   |
| (009) Community Development      | HVAC Software License for JAVA 7.25                        |           | 600            | 051509        | 40-50   |
| (009) Community Development      | 2009 Plan Analyst Software (IBC & IRC Combo)               |           | 535            | 051510        | 40-50   |
|                                  |                                                            |           | <b>348,227</b> | <b>91,485</b> |         |
| (009) Parks and Recreation       | Blade & Spreader for Snow Removal                          |           | 10,500         | 061501        | 40-02   |
| (009) Parks and Recreation       | Commercial Refrigerator for Bomber Room                    |           | 1,300          | 061502        | 40-02   |
| (009) Parks and Recreation       | Commercial Freezer for Senior Center                       |           | 2,300          | 061503        | 40-02   |
| (009) Parks and Recreation       | (40) Chairs for Community Center                           |           | 3,000          | 061504        | 40-02   |
| (009) Parks and Recreation       | Battwing Parks Mower                                       |           | 45,000         | 061505        | 40-02   |
| (009) Parks and Recreation       | (10) 60" Round Tables                                      |           | 4,000          | 061506        | 40-02   |
| (009) Parks and Recreation       | John Deere Tractor                                         |           | 23,160         | 061507        | 40-02   |
| (009) Parks and Recreation       | Mop Sink for Community Center                              |           | 5,000          | 061508        | 40-02   |
| (009) Parks and Recreation       | Pool Vacuum                                                |           | 5,500          | 061509        | 40-02   |

**CAPITAL OUTLAY - ALL FUNDS**  
**Request for Fiscal Year 2014-2015**

| Department                             | Items to be Purchased                                                      | 2013-2014      | 2014-2015      | PROJECT | ACCOUNT |
|----------------------------------------|----------------------------------------------------------------------------|----------------|----------------|---------|---------|
| (009) Parks and Recreation             | Replace Nature Trail Asphalt with Concrete - Wooden Bridge to Century Blvd |                | 50,000         | 061510  | 40-06   |
| (009) Parks and Recreation             | Phase 2 Community Center Flooring                                          |                | 45,000         | 061511  | 40-14   |
| (009) Parks and Recreation             | Bathroom Stalls & Doors                                                    |                | 5,000          | 061512  | 40-14   |
| (009) Parks and Recreation             | Portable Restrooms for Telstar Football Complex                            |                | 33,250         | 061513  | 40-15   |
| (009) Parks and Recreation             | Outdoor Exercise Station                                                   |                | 15,000         | 061514  | 40-15   |
| (009) Parks and Recreation             | Computers (3)                                                              |                | 4,500          | 061515  | 40-49   |
|                                        |                                                                            | <b>192,000</b> | <b>252,510</b> |         |         |
| (009) Finance                          | Formax AutoSeal FD 1500                                                    |                | 3,865          | 081501  | 40-02   |
| (009) Finance                          | Computer (1)                                                               |                | 1,000          | 081502  | 40-49   |
|                                        |                                                                            | <b>8,887</b>   | <b>4,865</b>   |         |         |
| (009) Street                           | Zero Turn Mower                                                            | 7,666          | 8,200          | 091404  | 40-02   |
| (009) Street                           | Sign/Signal Truck                                                          | 42,000         | 42,000         | 091407  | 40-01   |
| (009) Street                           | Single Axle Dump Truck w/Spreader and Plow                                 |                | 67,000         | 091501  | 40-01   |
| (009) Street                           | 3/4 Ton Pickup                                                             |                | 28,000         | 091502  | 40-01   |
| (009) Street                           | Salt Spreader and Snow Plow                                                |                | 33,000         | 091503  | 40-01   |
| (009) Street                           | Weedeaters & Blowers Weedeaters/Blowers/Edgers                             |                | 2,000          | 091504  | 40-02   |
|                                        |                                                                            | <b>234,836</b> | <b>180,200</b> |         |         |
| (009) Animal Welfare                   | I-Pads (4) for Animal Welfare Trucks & Office                              |                | 3,500          | 101501  | 40-49   |
|                                        |                                                                            | <b>73,000</b>  | <b>3,500</b>   |         |         |
| (009) General Government               | Electronic Bulletin Boards                                                 |                | 27,000         | 141501  | 40-15   |
| (009) General Government               | Remodel and Office Furniture for Economic Development Director             |                | 12,500         | 141502  | 40-14   |
|                                        |                                                                            | <b>399,019</b> | <b>39,500</b>  |         |         |
| (009) Neighborhood Services            | 1/2 Ton 4X4 Extended Cab Truck                                             |                | 35,500         | 151501  | 40-01   |
| (009) Neighborhood Services            | Headache Racks, etc for Two Existing Trucks                                |                | 7,000          | 151502  | 40-01   |
| (009) Neighborhood Services            | Sprinkler System at NIA Office                                             |                | 7,000          | 151503  | 40-06   |
| (009) Neighborhood Services            | Repair Wood Floor in Charles Johnson Building                              |                | 20,000         | 151504  | 40-14   |
| (009) Neighborhood Services/ In Action | Computers                                                                  |                | 8400           | 151505  | 40-49   |
|                                        |                                                                            | <b>66,709</b>  | <b>77,900</b>  |         |         |
| (009) Information Technology           | 2010 or Newer Dodge Grand Caravan                                          |                | 20,000         | 161501  | 40-01   |
| (009) Information Technology           | Security Cameras at City Hall, NIA & Charles Johnson Bldg                  |                | 72,000         | 161502  | 40-02   |
| (009) Information Technology           | Council Chambers Projector                                                 |                | 5,000          | 161503  | 40-02   |
| (009) Information Technology           | EMC VNX Disk Array Enclosure                                               |                | 24,395         | 161504  | 40-02   |
| (009) Information Technology           | A/V Enhancements for Training Room                                         |                | 7,300          | 161505  | 40-02   |

**CAPITAL OUTLAY - ALL FUNDS**  
Request for Fiscal Year 2014-2015

| Department                   | Items to be Purchased                | 2013-2014        | 2014-2015      | PROJECT | ACCOUNT |
|------------------------------|--------------------------------------|------------------|----------------|---------|---------|
| (009) Information Technology | Computer Usage and Analysis Tools    |                  | 15,000         | 161506  | 40-50   |
|                              |                                      | <b>504,589</b>   | <b>143,695</b> |         |         |
|                              |                                      | <b>27,000</b>    | <b>0</b>       |         |         |
|                              |                                      | <b>17,500</b>    | <b>0</b>       |         |         |
|                              | <b>SUBTOTAL (009) CAPITAL OUTLAY</b> | <b>1,901,621</b> | <b>827,005</b> |         |         |
| (013) Street & Alley         | Residential Street Repair            |                  | 200,000        | 091505  | 40-06   |
| (013) Street & Alley         | Micro Air Depot (SE 15th to Reno)    |                  | 160,000        | 091506  | 40-06   |
| (013) Street & Alley         | Micro Douglas (SE 29th to SE 15th)   |                  | 160,000        | 091507  | 40-06   |
| (013) Street & Alley         | Repairs due to Water Line Breaks     |                  | 50,000         | 091508  | 40-06   |
|                              |                                      | <b>868,771</b>   | <b>570,000</b> |         |         |
| (014) Technology             | Equipment                            |                  | 20,000         | 141503  | 40-02   |
|                              |                                      | <b>20,000</b>    | <b>20,000</b>  |         |         |
|                              |                                      | <b>412,276</b>   | <b>-</b>       |         |         |
| (21) Police                  | Vehicles (4 Patrol)                  |                  | 128,000        | 621524  | 40-01   |
| (21) Police                  | 2 Motorcycles                        |                  | 58,000         | 621502  | 40-01   |
| (21) Police                  | Equipment for Vehicles               |                  | 122,610        | 621503  | 40-02   |
| (21) Police                  | SIU VEHICLE                          |                  | 15,000         | 621504  | 40-01   |
| (21) Police                  | MCT's for patrol                     |                  | 25,000         | 621505  | 40-02   |
| (21) Police                  | Wireless In-Car Cameras (16)         |                  | 80,000         | 621506  | 40-02   |
| (21) Police                  | (4) New Radios                       |                  | 15,600         | 621507  | 40-02   |
| (21) Police                  | Drive Array - Video Storage          |                  | 21,000         | 621508  | 40-02   |
| (21) Police                  | (2) Refrigerator for Property        |                  | 2,000          | 621509  | 40-02   |
| (21) Police                  | Computers(18)                        |                  | 18,000         | 621510  | 40-49   |
| (21) Police                  | IPOK Kits(hemorrhage control kit)    |                  | 5,000          | 621511  | 40-02   |
| (21) Police                  | SWATT Tactical Vests(5)              |                  | 9,500          | 621512  | 40-02   |
| (21) Police                  | Replace Thermal Zebra Printers       |                  | 5,000          | 621513  | 40-02   |
|                              |                                      | <b>1,613,341</b> | <b>504,710</b> |         |         |
| (25) Juvenile                | Computers                            |                  | 2,000          | 621514  | 40-49   |
|                              |                                      | <b>7,845</b>     | <b>2,000</b>   |         |         |
| (30) Police State Seizures   | Equipment - Undesignated             |                  | 5,000          | 621515  | 40-02   |
|                              |                                      | <b>5,000</b>     | <b>5,000</b>   |         |         |
| (31) Police Special Projects | Equipment - Undesignated             |                  | 5,000          | 621516  | 40-02   |
|                              |                                      | <b>5,000</b>     | <b>5,000</b>   |         |         |
| (33) Police Federal Projects | Mach, Furn, Equip                    |                  | 11,500         | 621517  | 40-02   |

**CAPITAL OUTLAY - ALL FUNDS**  
**Request for Fiscal Year 2014-2015**

| Department                   | Items to be Purchased                                 | 2013-2014      | 2014-2015      | PROJECT | ACCOUNT |
|------------------------------|-------------------------------------------------------|----------------|----------------|---------|---------|
| (33) Police Federal Projects | Building - Undesignated                               |                | 10,000         | 621518  | 40-07   |
| (33) Police Federal Projects | Upgrade I-Pads for CPTED compliance                   |                | 4,000          | 621519  | 40-49   |
| (33) Police Federal Projects | Replace 5 I-Pads                                      |                | 4,500          | 621520  | 40-49   |
|                              |                                                       | <b>14,200</b>  | <b>30,000</b>  |         |         |
|                              |                                                       | <b>5,200</b>   | <b>-</b>       |         |         |
| (36) Police - Jail           | Computer - Crime View Dashboard                       |                | 4,000          | 621521  | 40-49   |
|                              |                                                       | <b>53,208</b>  | <b>4,000</b>   |         |         |
| (37) Police - Impound Fees   | Breath Tester                                         |                | 1,000          | 621522  | 40-02   |
| (37) Police - Impound Fees   | ARC License                                           |                | 299            | 621523  | 40-50   |
|                              |                                                       | <b>62,645</b>  | <b>1,299</b>   |         |         |
| (41) Fire                    | Personal Protective Equipment (Bunker Gear)           |                | 55,000         | 641501  | 40-02   |
| (41) Fire                    | Firefighting Boots                                    |                | 8,000          | 641502  | 40-02   |
| (41) Fire                    | Brush Pumper                                          |                | 150,000        | 641503  | 40-01   |
| (41) Fire                    | Five Year Fire Truck Replacement Fund                 |                | 100,000        | 641504  | 40-01   |
| (41) Fire                    | Five Year SCBA Equipment Compliance Upgrade           |                | 25,000         | 641505  | 40-02   |
| (41) Fire                    | Fire Marshal Vehicle                                  |                | 25,000         | 641506  | 40-01   |
| (41) Fire                    | Knox Box Restablishment Program                       |                | 13,000         | 641507  | 40-02   |
| (41) Fire                    | Computer Workstations                                 |                | 6,000          | 641508  | 40-49   |
| (41) Fire                    | Kenwood TK2180 VHF - KRA-25 Antenna - KNB-33L Battery |                | 6,000          | 641509  | 40-02   |
| (41) Fire                    | Petzl Navaho Bod Full Body Harness                    |                | 1,500          | 641510  | 40-02   |
| (41) Fire                    | Petzl Vertex Best Helmet w/ lights                    |                | 688            | 641511  | 40-02   |
| (41) Fire                    | Omega Pacific 1/2" Std D Caribiner                    |                | 256            | 641512  | 40-02   |
| (41) Fire                    | Ludell 60" Pinch Point Heavy Duty Bars                |                | 120            | 641513  | 40-02   |
| (41) Fire                    | Dishwashers                                           |                | 1,800          | 641514  | 40-02   |
| (41) Fire                    | Ice Maker                                             |                | 500            | 641515  | 40-02   |
| (41) Fire                    | Station 1 Living Quarters Kitchen                     |                | 7,000          | 641516  | 40-14   |
| (41) Fire                    | Ipad's                                                |                | 2,100          | 641517  | 40-49   |
|                              |                                                       | <b>840,433</b> | <b>401,964</b> |         |         |
| (45) Welcome Center          | Conf Table & 10 Chairs                                |                | 2,000          | 741501  | 40-02   |
| (45) Welcome Center          | Chest/Server & Laptop for Conf Room                   |                | 500            | 741502  | 40-02   |
| (45) Welcome Center          | Security Camera System                                |                | 5,000          | 741503  | 40-02   |
| (45) Welcome Center          | Replace Countertops in Public Restrooms               |                | 3,963          | 741504  | 40-14   |
| (45) Welcome Center          | Paint/Seal/Caulk of Exterior Building                 |                | 4,350          | 741505  | 40-14   |
| (45) Welcome Center          | Replace Computers                                     |                | 1,000          | 741506  | 40-49   |

**CAPITAL OUTLAY - ALL FUNDS**  
Request for Fiscal Year 2014-2015

| Department                          | Items to be Purchased                                   | 2013-2014        | 2014-2015        | PROJECT | ACCOUNT |
|-------------------------------------|---------------------------------------------------------|------------------|------------------|---------|---------|
| (45) Welcome Center                 | Intuit Quicken Software                                 |                  | 1,000            | 741507  | 40-50   |
|                                     |                                                         | <b>21,377</b>    | <b>17,813</b>    |         |         |
| (46) CVB                            | Computer                                                |                  | 1,450            | 071501  | 40-49   |
|                                     |                                                         | <b>2,305</b>     | <b>1,450</b>     |         |         |
| (50) Drainage Tax                   | W RIDGEWOOD DRAINAGE                                    | 42,639           | 113,769          | 651203  | 40-05   |
|                                     |                                                         | <b>1,173,435</b> | <b>113,769</b>   |         |         |
| (060) Capital Drainage Improvements | Skid Steer Track Loader                                 |                  | 32,000           | 721501  | 40-02   |
|                                     |                                                         | <b>17,500</b>    | <b>32,000</b>    |         |         |
| (61) Stormwater                     | Tray Sealer                                             |                  | 6,000            | 611501  | 40-02   |
| (61) Stormwater                     | Desktop Computer Replacement                            |                  | 1,050            | 611502  | 40-49   |
| (61) Stormwater                     | Fencing for new HHW Building                            |                  | 13,500           | 611503  | 40-15   |
| (61) Stormwater                     | Laptop Replacement                                      |                  | 2,000            | 611504  | 40-49   |
| (61) Stormwater                     | Repair Wood Floor in Charles Johnson Building           |                  | 20,000           | 611505  | 40-14   |
|                                     |                                                         | <b>118,157</b>   | <b>42,550</b>    |         |         |
| (65) Street Tax                     | Other Projects to be Approved by Council (66)           |                  | 241,577          | 661501  | 40-08   |
| (65) Street Tax                     | Other Projects to be Approved by Council (23)           |                  | 141,247          | 231501  | 40-08   |
| (65) Street Tax                     | Traub Park                                              |                  | 30,000           | 231502  | 40-09   |
| (65) Street Tax                     | Mid America Park Improvement                            |                  | 50,000           | 231503  | 40-15   |
| (65) Street Tax                     | Spray Park Relocation                                   |                  | 75,000           | 231504  | 40-15   |
| (65) Street Tax                     | Other Projects to be Approved by Sidewalk Committee     |                  | 33,247           | 061516  | 40-08   |
| (65) Street Tax                     | Douglas - NE 10th - NE 23rd St                          |                  | 148,000          | 061517  | 40-15   |
| (65) Street Tax                     | Maple Drive - SE 15th St to MWC High School             |                  | 47,047           | 061518  | 40-15   |
| (65) Street Tax                     | Palmer Loop                                             |                  | 75,000           | 061519  | 40-15   |
| (65) Street Tax                     | Douglas & Wonga                                         |                  | 7,000            | 061520  | 40-15   |
| (65) Street Tax                     | SE 29th St - Air Depot to Sooner Rd                     |                  | 50,000           | 061521  | 40-15   |
| (65) Street Tax                     | Other Projects to be Approved by Council (87)           |                  | 276,294          | 871501  | 40-08   |
| (65) Street Tax                     | Bus Shelters                                            |                  | 84,000           | 871502  | 40-15   |
|                                     |                                                         | <b>844,205</b>   | <b>1,258,412</b> |         |         |
| (70) Emergency Operations           | 2 Laptop Computers                                      |                  | 2,200            | 211501  | 40-49   |
| (70) Emergency Operations           | Upgrade Zetron Module                                   |                  | 166,845          | 211502  | 40-02   |
|                                     |                                                         | <b>106,315</b>   | <b>169,045</b>   |         |         |
| (75) Public Works Authority         | Desk, Chairs, Filing Cabinets, Refrigerator & Microwave |                  | 7,789            | 301501  | 40-02   |
| (75) Public Works Authority         | Replace Computers & Hardware                            |                  | 4,000            | 301502  | 40-49   |
| (75) Public Works Authority         | Software                                                |                  | 13,127           | 301503  | 40-50   |

**CAPITAL OUTLAY - ALL FUNDS**  
Request for Fiscal Year 2014-2015

| Department                       | Items to be Purchased                                 | 2013-2014         | 2014-2015        | PROJECT | ACCOUNT |
|----------------------------------|-------------------------------------------------------|-------------------|------------------|---------|---------|
|                                  |                                                       | <b>54,010</b>     | <b>24,916</b>    |         |         |
| (80) Fleet Services              | Mobile CNG Fuel Truck Skid Unit                       |                   | 10,000           | 251501  | 40-01   |
| (80) Fleet Services              | Diagnostic Oscilloscope                               |                   | 5,000            | 251502  | 40-02   |
| (80) Fleet Services              | Indirect Heat Heaters, Explosion Proof Lighting       |                   | 20,000           | 251503  | 40-14   |
| (80) Fleet Services              | Three PC's & Printer                                  |                   | 3,000            | 251504  | 40-49   |
| (80) Fleet Services              | Software for Diagnostic Computers                     |                   | 4,000            | 251505  | 40-50   |
|                                  |                                                       | <b>48,081</b>     | <b>42,000</b>    |         |         |
| (81) Surplus                     | Computers                                             |                   | 1,065            | 261501  | 40-49   |
| (81) Surplus                     | Equipment                                             |                   | 3,935            | 261502  | 40-02   |
|                                  |                                                       | <b>10,000</b>     | <b>5,000</b>     |         |         |
| (115) Activity Fund (7810)       | Score Board for Softball Field                        | 6,500             | 6,600            | 781501  | 40-02   |
|                                  |                                                       | <b>110,105</b>    | <b>6,600</b>     |         |         |
| (123) Parks & Recreation         | Additional Basketball, Vet Memorial and Trail Parking |                   | 65,000           | 061522  | 40-04   |
| (123) Parks & Recreation         | Community Center Exterior Water Proofing              |                   | 40,000           | 061523  | 40-14   |
| (123) Parks & Recreation         | Garden Pavillion, Tennis & Basketball Restroom        |                   | 40,000           | 061524  | 40-04   |
|                                  |                                                       | <b>374,297</b>    | <b>145,000</b>   |         |         |
| (141) CDBG                       | Replace Computer                                      |                   | 1,000            | 391501  | 40-49   |
|                                  |                                                       | <b>31,501</b>     | <b>1,000</b>     |         |         |
| (157) Capital Improvements       | Air Depot to SE 29th to I-40 Intersection             |                   | 1,000,000        | 571501  | 40-06   |
| (157) Capital Improvements       | Sidewalks (Various Projects)                          |                   | 12,125           | 579901  | 40-06   |
| (157) Capital Improvements       | Projects Approved by Council                          |                   | 500,000          | 571503  | 40-08   |
| (157) Capital Improvements       | City Wide Striping                                    |                   | 15,000           | 571504  | 40-06   |
|                                  |                                                       | <b>3,281,197</b>  | <b>1,527,125</b> |         |         |
| (172) Capital Water Improvements | SCADA System                                          | 250,000           | 550,000          | 491402  | 40-05   |
| (172) Capital Water Improvements | Rehabilitation of 3 Water Wells                       | 147,983           | 150,000          | 491403  | 40-05   |
|                                  |                                                       | <b>807,483</b>    | <b>700,000</b>   |         |         |
| (178) Construction Loan Payment  | Eastside Distribution Improvements Ph 3               |                   | 350,000          | 421501  | 40-05   |
| (178) Construction Loan Payment  | Eastside Booster Station - Construction Ph 1          |                   | 550,000          | 421502  | 40-05   |
|                                  |                                                       | <b>3,287,976</b>  | <b>900,000</b>   |         |         |
| (186) Sewer Construction         | Boiler #2                                             |                   | 375,000          | 461501  | 40-02   |
| (186) Sewer Construction         | Equipment for Composting Facility                     | 730,000           | 570,000          | 461402  | 40-02   |
|                                  |                                                       | <b>26,513,662</b> | <b>945,000</b>   |         |         |
| (187) Utility Services           | Furniture                                             |                   | 1,470            | 501501  | 40-02   |
| (187) Utility Services           | Receipt Printers                                      |                   | 3,200            | 501502  | 40-02   |



**CAPITAL OUTLAY - ALL FUNDS**  
Request for Fiscal Year 2014-2015

| Department                     | Items to be Purchased                   | 2013-2014        | 2014-2015        | PROJECT | ACCOUNT |
|--------------------------------|-----------------------------------------|------------------|------------------|---------|---------|
| (187) Utility Services         | Computers & Equip.                      |                  | 6,600            | 501503  | 40-49   |
| (187) Utility Services         | Headsets                                |                  | 300              | 501504  | 40-02   |
| (187) Utility Services         | Copier                                  |                  | 1,700            | 501505  | 40-02   |
|                                |                                         | <b>41,569</b>    | <b>13,270</b>    |         |         |
| (188) Capital Sewer            | Edgewood Lift Station Pump              | 31,000           | 34,000           | 441403  | 40-05   |
|                                |                                         | <b>386,610</b>   | <b>34,000</b>    |         |         |
| (189) Utilities Capital Outlay | Automated Meter Reading System          | 4,416,949        | 2,381,401        | 501004  | 40-05   |
|                                |                                         | <b>4,508,903</b> | <b>2,381,401</b> |         |         |
| (190) Sanitation               | 4 Yard Dumpsters @ \$650 each           | -                | 16,250           | 411403  | 40-02   |
| (190) Sanitation               | 8 Yard Dumpsters @ \$1,100 each         |                  | 33,000           | 411501  | 40-02   |
| (190) Sanitation               | 6 Yard Dumpsters                        |                  | 28,500           | 411502  | 40-02   |
| (190) Sanitation               | 168 Sharp Containers                    |                  | 9,218            | 411503  | 40-02   |
| (190) Sanitation               | Replacement of Computers @ \$1,000 each |                  | 2,000            | 411504  | 40-49   |
| (190) Sanitation               | 324 65-Gallon Polycarts                 |                  | 14,013           | 411505  | 40-02   |
| (190) Sanitation               | 243 95-Gallon Polycarts                 |                  | 11,481           | 411506  | 40-02   |
| (190) Sanitation               | Set Truck                               |                  | 83,295           | 411507  | 40-01   |
| (190) Sanitation               | Automated Side Loader                   |                  | 270,553          | 411508  | 40-01   |
|                                |                                         | <b>1,194,207</b> | <b>468,310</b>   |         |         |
| (191) Water                    | 60 HP Submersible Pump                  |                  | 13,500           | 421503  | 40-02   |
| (191) Water                    | Desktop Computers                       |                  | 2,000            | 421504  | 40-49   |
| (191) Water                    | Fire Hydrants                           |                  | 20,000           | 421505  | 40-05   |
| (191) Water                    | 6 ft Front End Bucket                   |                  | 1,400            | 421506  | 40-02   |
| (191) Water                    | 7.5 HP Submersible Sludge Transfer Pump |                  | 25,900           | 421507  | 40-02   |
| (191) Water                    | Water Meters                            |                  | 15,000           | 421508  | 40-05   |
| (191) Water                    | Plasma Cutter                           |                  | 2,000            | 421509  | 40-02   |
| (191) Water                    | Pickup Truck                            |                  | 26,000           | 421510  | 40-01   |
|                                |                                         | <b>170,940</b>   | <b>105,800</b>   |         |         |
| (192) Sewer                    | Safety Equipment                        |                  | 5,000            | 431501  | 40-02   |
| (192) Sewer                    | Replacement of Three Computers          |                  | 3,000            | 431502  | 40-49   |
| (192) Sewer                    | 1/2 Ton Full Size Pickup                |                  | 26,000           | 431503  | 40-01   |
| (192) Sewer                    | 1 Ton Truck                             |                  | 45,000           | 431504  | 40-01   |
| (192) Sewer                    | Upgrade Linko Data System               |                  | 1,340            | 431505  | 40-02   |
| (192) Sewer                    | Incubator                               |                  | 4,100            | 431506  | 40-02   |
|                                |                                         | <b>96,487</b>    | <b>84,440</b>    |         |         |

**CAPITAL OUTLAY - ALL FUNDS**  
**Request for Fiscal Year 2014-2015**

| Department                   | Items to be Purchased                         | 2013-2014        | 2014-2015        | PROJECT | ACCOUNT |
|------------------------------|-----------------------------------------------|------------------|------------------|---------|---------|
| (193) Utilities Authority    | Soldier Creek Industrial Park                 | 2,020,151        | 800,000          | 871001  | 40-06   |
|                              |                                               | <b>2,020,151</b> | <b>800,000</b>   |         |         |
| (194) Downtown Redevelopment | Sewer Line Extension SE 29th & Douglas        |                  | 350,000          | 921501  | 40-06   |
| (194) Downtown Redevelopment | Wayfinding Signage for City Hall              |                  | 30,000           | 921502  | 40-15   |
| (194) Downtown Redevelopment | ADA Transitional Plan Implementation          |                  | 75,000           | 921503  | 40-15   |
| (194) Downtown Redevelopment | Security Access Control - City Hall           |                  | 50,000           | 921504  | 40-14   |
| (194) Downtown Redevelopment | Projects approved by Council                  |                  | 1,000,000        | 921505  | 40-08   |
|                              |                                               | <b>1,608,705</b> | <b>1,505,000</b> |         |         |
| (196) FF & E Reserve         | Guest Room Carpet (151 Rooms)                 |                  | 175,000          | 401501  | 40-14   |
| (196) FF & E Reserve         | Guest Room Bathroom Tile                      |                  | 150,000          | 401502  | 40-14   |
| (196) FF & E Reserve         | Guest Room Bathroom Walls                     |                  | 35,000           | 401503  | 40-14   |
| (196) FF & E Reserve         | Texture & Paint Sher. Main Floor Restrooms    |                  | 3,000            | 401504  | 40-14   |
| (196) FF & E Reserve         | Texture & Paint Rice Room                     |                  | 2,500            | 401505  | 40-14   |
| (196) FF & E Reserve         | Dance Floor Replacement                       |                  | 6,300            | 401506  | 40-14   |
| (196) FF & E Reserve         | Computer and Printers                         |                  | 15,000           | 401507  | 40-49   |
| (196) FF & E Reserve         | Starwood - Guest Trash Cans                   |                  | 2,500            | 401508  | 40-02   |
| (196) FF & E Reserve         | Reed Center Grease Trap Replacement           |                  | 15,000           | 401509  | 40-14   |
| (196) FF & E Reserve         | 10 Aluminum Tables (Bars & Catering)          |                  | 8,500            | 401510  | 40-02   |
| (196) FF & E Reserve         | Pool Equipment Shelter                        |                  | 7,500            | 401511  | 40-14   |
| (196) FF & E Reserve         | Monument Sign Paint                           |                  | 500              | 401512  | 40-14   |
| (196) FF & E Reserve         | Upgrade Light Dimming System (2nd Yr Funding) |                  | 15,000           | 401513  | 40-14   |
| (196) FF & E Reserve         | To Be Determined                              |                  | 100,000          | 401514  | 40-08   |
|                              |                                               | <b>458,443</b>   | <b>535,800</b>   |         |         |
| (197) Golf Courses           | Range Ball Dispenser                          |                  | 5,000            | 471501  | 40-02   |
|                              |                                               | <b>133,946</b>   | <b>5,000</b>     |         |         |
| (202) Risk Management        | Truck                                         |                  | 28,000           | 291501  | 40-01   |
| (202) Risk Management        | Desktop Computer                              |                  | 1,500            | 291502  | 40-49   |
| (202) Risk Management        | Software                                      |                  | 500              | 291503  | 40-50   |
|                              |                                               | <b>8,145</b>     | <b>30,000</b>    |         |         |
| (220) Animals Best Friend    | Remodel                                       |                  | 8,500            | 101502  | 40-14   |
|                              |                                               | <b>19,000</b>    | <b>8,500</b>     |         |         |
|                              |                                               | <b>1,000</b>     | <b>-</b>         |         |         |
| (269) GO Bond                | SE 15th Widening - Lynn Fry to Anderson       | 3,114,090        | 114,281          | 691104  | 40-06   |
|                              |                                               | <b>3,592,239</b> | <b>114,281</b>   |         |         |

**CAPITAL OUTLAY - ALL FUNDS**  
**Request for Fiscal Year 2014-2015**

| <b>Department</b>        | <b>Items to be Purchased</b>                                            | <b>2013-2014</b>  | <b>2014-2015</b>  | <b>PROJECT</b> | <b>ACCOUNT</b> |
|--------------------------|-------------------------------------------------------------------------|-------------------|-------------------|----------------|----------------|
| (425) Hospital Authority | Discretionary - Special Projects to be Approved by Trustees             |                   | 4,950,000         | 901501         | 40-06          |
| (425) Hospital Authority | Demolition on 8826/8828                                                 |                   | 50,000            | 901502         | 40-06          |
| (425) Hospital Authority | In Lieu of Taxes/ROR/Misc - Special Projects to be Approved by Trustees |                   | 1,810,000         | 901503         | 40-06          |
|                          |                                                                         | <b>5,810,000</b>  | <b>6,810,000</b>  |                |                |
|                          | <b>GRAND TOTAL CAPITAL OUTLAY</b>                                       | <b>62,661,491</b> | <b>21,198,460</b> |                |                |