

Faculty Women in STEM committee notes from Tuesday 22 January 2019

Review how our committee sends out information to its member departments

Regular posts on women in STEM website and Twitter account plus.....

Maths & Stats – direct email to staff/HDR

Physics & astronomy – direct email to staff/HDR

Biology – weekly dept newsletter - celebrate HDR submission, new papers, research proposal deadlines, Media Matters, journal articles automated template for submission.

Molecular Sciences -

Engineering – direct email to staff/HDR

Chiropractic -

Earth & Planetary Science and Environment – direct email to staff/HDR and dept newsletter

Computing - direct email to staff/HDR

Plans for 2019

Calendar for department morning/afternoon teas next year – offer ice breaker or speaker if possible

Jan 31 Maths and Stats **DILSHARA**

February Molecular Sciences **DOMINIC, ALISON and CHERYL**

March Physics and Astronomy **EMMA/JUDITH**

April Earth and Planetary Science **HEATHER**

May Biology - new biology building on Culloden road **FLEUR**

June Chiropractic – **ROSEMARY and ASHLEY WHEELER**

August Faculty Office – **IRINA**

September TBC

October Environment **KERRIE**

November Engineering + Computing in BD building **DEBORAH with CANDACE**

Develop a negotiation skills workshop. **CALLING FOR SUGGESTIONS**

Take a photo of the group during the IWD Morning tea – display on our website **SOMEONE**

Invite special event speakers – **SUGGESTIONS SOUGHT**

Fatemah & Naila: give a talk at a morning tea or write report (blog for website) on Women in Engineering Leadership summit - their experiences/impressions. **FATEMAH and NAILA**

Advertise a Women in STEM consultation on preparing for promotion – feedback on CV, what do you need? **COORDINATOR**

Follow up from promotion consultation - one on one mentoring (cross-department) for promotion applications.... **CALL FOR MENTORS**

Send women to leadership summit and ask them to do a report/seminar on their experience.

Are any members of the committee interested in a specific workshop/summit?

Announce the day for Women and Girls in Science Monday 11 February 2019.

<http://www.un.org/en/events/women-and-girls-in-science-day/>

Put on website **JUDITH/MEREDITH**

Suggestions for committee webpage

Need to keep updated **JUDITH + MEREDITH LOWE + CASUAL WEB SUPPORT – (must know Squiz)**

- Make the website as accordion – tabs, add more pictures

Topics for committee meeting

Mental health –Several 2 day courses in Feb. (Now oversubscribed). Also Field friendly software for managing fieldwork/travel includes mental health. **ROB HARCOURT**

Campus well-being offers online 4 week course for students eg stress writing up thesis. Offers chat online with counsellor

#MeToo – Suggestion to share stories from women? (Didthisreallyhappen? – comic strips about experiences). Consistently raise awareness.

Post on our website links to University policy on harassment and code of conduct

Also post on website guide on HDR supervision. **JUDITH/MEREDITH**

(Find other resources....) **EVERYONE**

Bullying – promote university code of conduct – post on website

Thoughts on the survey? **JUDITH**

Share the results of the survey with HoDs and Dean eg at DAC meeting.

Discuss plans to address issues – next meeting.

Plans for Gender Equity Week in the first week of March (with International Womens Day).

Faculty morning tea with speaker –**NOMINATIONS**

Brief discussion on a proposal for Women's week at MQ offered by In Situ Science. Decided that we should aim for different activities

Take turns for women in STEM twitter handle for a week. eg the dept hosting the morning tea that month.

Please give Heather suggestions for people to twitter for each dept. **HEATHER**

Budget for the committee Check with Chris Evans **JUDITH**

Our PR

What should our logo look like? Run a competition! Get a banner to display at events. **VOLUNTEER?**

Propose an award for Women in STEM Advocacy in the Faculty awards concerning advocacy and impact for women in STEM discuss with Emma Bowen **JUDITH**

Committee membership in 2019 **JUDITH**

Contact relevant HODs to review membership of the committee – seek volunteers, not nominations.

Establish expectations for attendance, committee participation and share information.