



NEW HAMPSHIRE LEGAL ASSISTANCE, INC.

Financial Statements

With Schedule of Expenditures of Federal Awards

December 31, 2023 and 2022

and

Independent Auditor's Report

**Report on Internal Control Over Financial Reporting
and on Compliance and Other Matters Based on an Audit
of Financial Statements Performed in Accordance
With *Government Auditing Standards***

**Report on Compliance for Each Major Federal Program
and Report on Internal Control Over Compliance
Required by the Uniform Guidance**

Schedule of Findings and Questioned Costs

NEW HAMPSHIRE LEGAL ASSISTANCE, INC.
FINANCIAL STATEMENTS
December 31, 2023 and 2022

TABLE OF CONTENTS

	<u>Page(s)</u>
INDEPENDENT AUDITOR'S REPORT	1-3
FINANCIAL STATEMENTS	
Statements of Financial Position	4
Statements of Activities	5
Statements of Functional Expenses	6-7
Statements of Cash Flows	8
NOTES TO FINANCIAL STATEMENTS	9-20
FEDERAL COMPLIANCE	
SCHEDULE:	
I Schedule of Expenditures of Federal Awards	21-22
NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS	23
Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance With <i>Government Auditing Standards</i>	24-25
Report on Compliance for Each Major Federal Program and Report on Internal Control Over Compliance Required by the Uniform Guidance	26-28
Schedule of Findings and Questioned Costs	29-30
SUPPLEMENTAL SCHEDULES	
Combining Statements of Financial Position	31-32
Combining Statements of Activities	33-34

INDEPENDENT AUDITOR'S REPORT

To the Board of Directors
New Hampshire Legal Assistance, Inc.

Report on the Audit of the Financial Statements

Opinion

We have audited the accompanying financial statements of New Hampshire Legal Assistance, Inc. (a nonprofit organization), which comprise the statements of financial position as of December 31, 2023 and 2022, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

In our opinion, the financial statements present fairly, in all material respects, the financial position of New Hampshire Legal Assistance, Inc. as of December 31, 2023 and 2022, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of New Hampshire Legal Assistance, Inc. and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audits. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about New Hampshire Legal Assistance, Inc.'s ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of New Hampshire Legal Assistance, Inc.'s internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about New Hampshire Legal Assistance, Inc.'s ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

Supplementary Information

Our audits were conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying combining statements of financial position and activities are presented for purposes of additional analysis and are not a required part of the financial statements. Additionally, the accompanying schedule of expenditures of federal awards, as required by Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements

themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining statements of financial position and activities and the schedule of expenditures of federal awards are fairly stated, in all material respects, in relation to the financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated April 12, 2024 on our consideration of New Hampshire Legal Assistance, Inc.'s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of New Hampshire Legal Assistance, Inc.'s internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering New Hampshire Legal Assistance, Inc.'s internal control over financial reporting and compliance.

Vachon Clukay & Company PC

Manchester, New Hampshire
April 12, 2024

NEW HAMPSHIRE LEGAL ASSISTANCE, INC.
Statements of Financial Position
December 31, 2023 and 2022

	<u>2023</u>	<u>2022</u>
ASSETS		
CURRENT ASSETS:		
Cash and equivalents	\$ 1,012,818	\$ 1,785,771
Cash, restricted	42,945	15,001
Investments	1,406,582	765,198
Grants and contracts receivable	2,298,149	1,922,250
Contributions receivable, net	113,189	39,344
Prepaid expenses	14,326	70,931
Security deposits	13,925	13,925
TOTAL CURRENT ASSETS	<u>4,901,934</u>	<u>4,612,420</u>
NONCURRENT ASSETS:		
Contributions receivable	-	5,000
Right-of-use assets	846,089	726,261
Property and equipment, net	269,837	248,731
TOTAL NONCURRENT ASSETS	<u>1,115,926</u>	<u>979,992</u>
 TOTAL ASSETS	 <u>\$ 6,017,860</u>	 <u>\$ 5,592,412</u>
LIABILITIES & NET ASSETS		
CURRENT LIABILITIES:		
Accounts payable	\$ 173,750	\$ 100,167
Accrued expenses	318,813	478,464
Deposits held for others	42,945	15,001
Refundable advances	-	19,516
Current portion of lease liability	156,449	124,191
TOTAL CURRENT LIABILITIES	<u>691,957</u>	<u>737,339</u>
NONCURRENT LIABILITIES:		
Lease liability	689,640	602,070
TOTAL NONCURRENT LIABILITIES	<u>689,640</u>	<u>602,070</u>
TOTAL LIABILITIES	<u>1,381,597</u>	<u>1,339,409</u>
NET ASSETS:		
Without donor restrictions:		
Undesignated	2,087,684	1,686,832
Board designated operating reserve	700,000	700,000
With donor restrictions:		
Purpose restrictions	170,112	573,616
Time restrictions for future periods	1,678,467	1,292,555
TOTAL NET ASSETS	<u>4,636,263</u>	<u>4,253,003</u>
 TOTAL LIABILITIES AND NET ASSETS	 <u>\$ 6,017,860</u>	 <u>\$ 5,592,412</u>

See notes to financial statements

NEW HAMPSHIRE LEGAL ASSISTANCE, INC.**Statements of Activities**

For the Years Ended December 31, 2023 and 2022

	<u>2023</u>	<u>2022</u>
CHANGES IN NET ASSETS WITHOUT DONOR RESTRICTIONS		
SUPPORT AND REVENUE:		
New Hampshire Bar Foundation - IOLTA	\$ 430,500	\$ 279,700
Government grants and contracts	3,087,982	2,730,383
United Ways	1,554	17,011
Contributions - Foundations and Other	180,566	185,981
Contributions - Campaign for Legal Services	511,493	457,982
Contributions - Nonfinancial assets	56,352	100,112
Case revenue	33,619	20,866
Miscellaneous	91,608	48,677
Investment income (loss)	87,617	(21,240)
Net assets released from donor restrictions	<u>1,735,358</u>	<u>1,867,997</u>
TOTAL SUPPORT AND REVENUE WITHOUT DONOR RESTRICTIONS	<u>6,216,649</u>	<u>5,687,469</u>
EXPENSES:		
Program services:		
Domestic violence project	1,003,654	866,917
Housing justice project	1,421,205	1,321,753
Justice in aging project	430,298	521,358
Public benefits	426,543	483,137
Immigrant justice project	289,420	314,758
Youth law project	176,723	165,783
Other civil legal services	855,078	609,040
Total program services	<u>4,602,921</u>	<u>4,282,746</u>
Supporting services:		
Fund raising	353,140	295,712
Management and general	859,736	822,341
Total supporting services	<u>1,212,876</u>	<u>1,118,053</u>
TOTAL EXPENSES	<u>5,815,797</u>	<u>5,400,799</u>
INCREASE (DECREASE) IN NET ASSETS WITHOUT DONOR RESTRICTIONS	<u>400,852</u>	<u>286,670</u>
CHANGES IN NET ASSETS WITH DONOR RESTRICTIONS		
New Hampshire Bar Foundation - IOLTA	307,500	186,250
Government grants and contracts	1,125,000	996,252
United Ways	-	88,579
Contributions - Foundations and Other	285,266	219,407
Net assets released from donor restrictions	<u>(1,735,358)</u>	<u>(1,867,997)</u>
INCREASE (DECREASE) IN NET ASSETS WITH DONOR RESTRICTIONS	<u>(17,592)</u>	<u>(377,509)</u>
CHANGE IN NET ASSETS	383,260	(90,839)
NET ASSETS - January 1	<u>4,253,003</u>	<u>4,343,842</u>
NET ASSETS - December 31	<u>\$ 4,636,263</u>	<u>\$ 4,253,003</u>

See notes to financial statements

NEW HAMPSHIRE LEGAL ASSISTANCE, INC.
Statement of Functional Expenses
For the Year Ended December 31, 2023

	Program Services							Supporting Services			Combined Total	
	Domestic Violence Project	Housing Justice Project	Justice in Aging Project	Benefits Project	Immigrant Justice Project	Youth Law Project	Other Civil Legal Services	Total	Fund Raising	Management and General		Total
Salaries	\$ 614,225	\$ 852,534	\$ 241,029	\$ 282,416	\$ 167,329	\$ 115,222	\$ 575,431	\$ 2,848,186	\$ 115,867	\$ 568,207	\$ 684,074	\$ 3,532,260
Payroll taxes	47,702	66,209	18,719	21,933	12,995	8,948	44,689	221,195	8,177	44,457	52,634	273,829
Employee benefits	103,456	143,595	40,597	47,568	28,184	19,407	96,922	479,729	22,320	98,139	120,459	600,188
Space and occupancy	40,426	56,113	15,864	18,588	11,013	7,584	37,873	187,461		53,648	53,648	241,109
Communications	5,722	7,897	2,233	2,616	1,550	1,067	5,330	26,415		4,415	4,415	30,830
Office supplies and expenses	7,032	16,747	2,762	2,910	1,752	3,367	5,930	40,500	17,696	5,728	23,424	63,924
Library	12,378	13,570	3,865	5,299	2,663	1,834	9,159	48,768		55	55	48,823
Temporaries/contract services	69,851	87,381	23,258	29,579	41,092	11,152	52,688	315,001	6,614	43,674	50,288	365,289
Litigation costs	4,514	7,041	1,395	2,223	9,061	2,229	4,769	31,232				31,232
Training and meetings	4,072	18,129	2,926	1,085	5,369	590	1,418	33,589	3,298	3,976	7,274	40,863
Dues and fees	5,131	7,751	2,187	2,076	1,565	847	4,231	23,788		1,581	1,581	25,369
Insurance	4,750	7,933	1,864	2,495	1,294	891	4,450	23,677		12,692	12,692	36,369
Equipment rental and maintenance	929	1,289	364	427	253	174	870	4,306		866	866	5,172
Postage	1,760	2,453	691	809	548	330	1,649	8,240		964	964	9,204
Sub-grants	42,255	102,292	65,400					209,947				209,947
Travel	26,412	18,350	3,592	2,570	2,413	1,470	1,623	56,430	699	1,139	1,838	58,268
Distributions to campaign partners									143,408		143,408	143,408
Fundraising events									31,306		31,306	31,306
Other expenses	5,131	945	449	313	185	128	638	7,789	3,755	12,863	16,618	24,407
Depreciation	7,908	10,976	3,103	3,636	2,154	1,483	7,408	36,668		7,332	7,332	44,000
Total Functional Expenses	\$ 1,003,654	\$ 1,421,205	\$ 430,298	\$ 426,543	\$ 289,420	\$ 176,723	\$ 855,078	\$ 4,602,921	\$ 353,140	\$ 859,736	\$ 1,212,876	\$ 5,815,797

See notes to financial statements

NEW HAMPSHIRE LEGAL ASSISTANCE, INC.
Statement of Functional Expenses
For the Year Ended December 31, 2022

	Program Services							Supporting Services			Combined Total	
	Domestic Violence Project	Housing Justice Project	Justice in Aging Project	Benefits Project	Immigrant Justice Project	Youth Law Project	Other Civil Legal Services	Total	Fund Raising	Management and General		Total
Salaries	\$ 520,930	\$ 760,220	\$ 282,459	\$ 310,997	\$ 186,053	\$ 108,627	\$ 393,320	\$ 2,562,606	\$ 107,991	\$ 553,340	\$ 661,331	\$ 3,223,937
Payroll taxes	40,893	59,677	22,173	24,413	14,605	8,527	31,407	201,695	8,045	43,227	51,272	252,967
Employee benefits	98,456	143,682	53,385	58,778	35,164	20,531	74,408	484,404	21,833	100,469	122,302	606,706
Space and occupancy	38,105	55,609	20,661	22,749	13,609	7,946	28,771	187,450		49,057	49,057	236,507
Communications	4,847	7,073	2,628	2,894	1,731	1,011	3,660	23,844		3,633	3,633	27,477
Office supplies and expenses	5,397	15,712	4,238	3,222	1,928	1,136	2,582	34,215	23,957	6,090	30,047	64,262
Library	11,558	13,159	4,889	5,383	5,208	1,880	6,808	48,885				48,885
Temporaries/contract services	68,831	103,361	56,514	37,577	38,162	11,253	40,746	356,444	500	51,498	51,998	408,442
Litigation costs	2,119	2,976	5,166	1,475	3,290	50	269	15,345				15,345
Training and meetings	3,272	7,048	1,443	1,913	2,206	480	1,738	18,100	1,025	3,079	4,104	22,204
Dues and fees	3,664	7,119	2,402	2,187	2,797	764	2,766	21,699		1,878	1,878	23,577
Insurance	5,978	8,724	3,242	3,569	2,135	1,247	4,514	29,409		2,237	2,237	31,646
Equipment rental and maintenance	866	1,264	470	517	309	181	654	4,261		726	726	4,987
Postage	1,675	2,400	1,065	987	1,224	341	1,235	8,927		355	355	9,282
Sub-grants	39,773	110,608	53,500				6,317	210,198				210,198
Travel	13,950	13,486	3,543	2,534	3,978	433	1,568	39,492	442	887	1,329	40,821
Distributions to campaign partners									87,803		87,803	87,803
Other expenses	674	983	365	402	241	140	3,800	6,605	44,116	718	44,834	51,439
Depreciation	5,929	8,652	3,215	3,540	2,118	1,236	4,477	29,167		5,147	5,147	34,314
Total Functional Expenses	<u>\$ 866,917</u>	<u>\$ 1,321,753</u>	<u>\$ 521,358</u>	<u>\$ 483,137</u>	<u>\$ 314,758</u>	<u>\$ 165,783</u>	<u>\$ 609,040</u>	<u>\$ 4,282,746</u>	<u>\$ 295,712</u>	<u>\$ 822,341</u>	<u>\$ 1,118,053</u>	<u>\$ 5,400,799</u>

See notes to financial statements

NEW HAMPSHIRE LEGAL ASSISTANCE, INC.**Statements of Cash Flows**

For the Years Ended December 31, 2023 and 2022

	<u>2023</u>	<u>2022</u>
CASH FLOWS FROM OPERATING ACTIVITIES		
Change in net assets	\$ 383,260	\$ (90,839)
Adjustments to reconcile change in net assets to net cash provided (used) by operating activities:		
Depreciation	44,000	34,314
Net change in carrying amount of right-of-use assets	(119,828)	161,478
Unrealized (gains) losses in investments	(42,170)	34,808
Net effect of changes in:		
Grants and contracts receivable	(375,899)	170,637
Contributions receivable, net	(68,845)	(44,271)
Prepaid expenses	56,605	(686)
Accounts payable	73,583	41,475
Accrued expenses	(159,651)	151,966
Deposits held for others	27,944	1,470
Refundable advances	(19,516)	19,516
Lease liability	119,828	(161,478)
Net cash provided (used) by operating activities	<u>(80,689)</u>	<u>318,390</u>
CASH FLOWS FROM INVESTING ACTIVITIES		
Purchase of property and equipment	(65,106)	(67,963)
Purchase of investments	(599,214)	
Net cash provided (used) in investing activities	<u>(664,320)</u>	<u>(67,963)</u>
CASH FLOWS FROM FINANCING ACTIVITIES		
Net cash provided (used) for financing activities	<u>-</u>	<u>-</u>
NET INCREASE (DECREASE) IN CASH AND EQUIVALENTS	(745,009)	250,427
CASH AND EQUIVALENTS - January 1	<u>1,800,772</u>	<u>1,550,345</u>
CASH AND EQUIVALENTS - December 31	<u>\$ 1,055,763</u>	<u>\$ 1,800,772</u>
Non-Cash Supplemental Disclosures:		
In-kind donations received	\$ 56,352	\$ 100,112
In-kind expenses	\$ (56,352)	\$ (100,112)
Right-of-use assets upon ASC 842 implementation:		
Operating leases		\$ 887,739
Right-of-use assets obtained in exchange for new operating lease liabilities	\$ 274,938	
Supplemental Disclosure of Cash Flow Information:		
Operating cash outflows from operating leases	\$ (194,764)	\$ (194,354)

See notes to financial statements

NEW HAMPSHIRE LEGAL ASSISTANCE, INC.
NOTES TO FINANCIAL STATEMENTS
For the Years Ended December 31, 2023 and 2022

NOTE 1--SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Nature of Activities

New Hampshire Legal Assistance, Inc. (NHLA) is a non-profit organization incorporated in 1971. NHLA provides civil legal aid, working alongside clients who have low income and need help with legal problems impacting basic human needs. Services range from basic legal information, to personalized legal advice, to representation in all of New Hampshire's courts and before many local, state, and federal administrative agencies. NHLA offers the following program services.

Domestic Violence Advocacy Project

The Domestic Violence Advocacy Project (DVAP) provides holistic civil legal services to victims and survivors of domestic violence, stalking, human trafficking, and sexual assault. DVAP advocates primarily represent victims and survivors seeking protective orders and related family law relief (such as divorce and parenting rights).

Housing Justice Project and Other Housing Work

The Housing Justice Project (HJP) focuses on preventing homelessness by working alongside clients to preserve their housing or access to safe and affordable housing options. The HJP handles evictions and other cases involving Section 8 vouchers and federally assisted housing, property taxes, mobile home parks, and dangerous housing conditions (such as childhood lead poisoning). Through the Fair Housing Project, NHLA investigates complaints of housing discrimination and represents people who are victims of housing discrimination. NHLA works with homeowners facing foreclosure and property tax delinquency. The Energy and Utility Justice Project represents clients with issues related to utility disconnections and arrears and problems accessing assistance programs such as the Electric Assistance Program, the Weatherization Assistance Program, the Fuel Assistance Program, and energy efficiency programs.

Benefits Project

The Benefits Project helps individuals with disabilities obtain Social Security Disability Insurance (SSDI), Supplemental Security Income (SSI), and Aid to the Permanently and Totally Disabled (APTD) benefits and access quality health care through the Medicaid and Medicare programs. Benefits Project advocates also represent individuals and families with other assistance programs, such as the Supplemental Nutrition Assistance Program (SNAP, formerly the Food Stamp Program), various cash benefits programs, unemployment insurance, and municipal welfare programs.

Justice in Aging Project

NHLA provides legal services to older adults (persons age 60 or older) through the Justice in Aging Project (JIA Project, formerly known as the Senior Law Project). JIA Project advocates assist older adults with a variety of civil legal problems including illegal and abusive debt collection practices, financial exploitation, long-term care resident rights, public and private housing problems, and denial of government benefits and health care.

NEW HAMPSHIRE LEGAL ASSISTANCE, INC.
NOTES TO FINANCIAL STATEMENTS (CONTINUED)
For the Years Ended December 31, 2023 and 2022

Youth Law Project

NHLA's Youth Law Project (YLP) serves children and adolescents who are at risk of involvement with the juvenile legal system and need civil legal help to access services necessary to graduate from high school. YLP advocates work primarily on special education and school discipline issues, as well as the rights of children and youth in foster care.

Immigrant Justice Project

The Immigrant Justice Project (IJP) provides immigration legal services. IJP advocates focus on cases in which a person is eligible for asylum or other humanitarian immigration relief, as well as cases involving relief for victims of crime, including children. Through our Removal Defense Project, the IJP has a special emphasis on working with clients who are facing removal and detained by Immigration and Customs Enforcement.

Accounting Policies

The accounting policies of New Hampshire Legal Assistance, Inc. (the "Entity"), conform to accounting principles generally accepted in the United States of America as applicable to nonprofit entities except as indicated hereafter. The following is a summary of significant accounting policies.

Basis of Accounting

The financial statements have been prepared on the accrual basis of accounting.

Basis of Presentation

The financial statements have been prepared in accordance with the reporting pronouncements pertaining to Not-for-Profit Entities included within the FASB Accounting Standards Codification. The Entity is required to report information regarding its financial position and activities according to the following net asset classifications:

Net Assets Without Donor Restrictions – Net assets available for use in general operations and not subject to donor or certain grantor restrictions. The governing board has designated, from net assets without donor restrictions, net assets for an operating reserve.

Net Assets With Donor Restrictions – Net assets subject to donor or certain grantor imposed restrictions. Some donor-imposed restrictions are temporary in nature, such as those that will be met by the passage of time or other events specified by the donor. Donor-imposed restrictions are released when a restriction expires, that is, when the stipulated time has elapsed, when the stipulated purpose for which the resource was restricted has been fulfilled, or both.

Recognition of Donor Restrictions

Contributions are recognized when the donor makes a promise to give to the Entity that is, in substance, unconditional. The Entity reports contributions restricted by donors as increases in net assets without donor restrictions if the restrictions expire (that is, when a stipulated time restriction ends or purpose restriction is accomplished) in the reporting period in which the revenue is recognized. All other donor

NEW HAMPSHIRE LEGAL ASSISTANCE, INC.
NOTES TO FINANCIAL STATEMENTS (CONTINUED)
For the Years Ended December 31, 2023 and 2022

restricted contributions are reported as increases in net assets with donor restrictions, depending on the nature of the restrictions. When a restriction expires, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statements of activities as net assets released from restrictions.

Cash and Cash Equivalents

Cash and cash equivalents include cash on hand and other cash accounts with a maturity of 90 days or less. For purposes of the Statements of Cash Flows, cash and cash equivalents consist of the following:

	<u>2023</u>	<u>2022</u>
As presented on the Statements of Financial Position -		
Cash and equivalents	\$ 1,012,818	\$ 1,785,771
Cash, restricted	<u>42,945</u>	<u>15,001</u>
	<u>\$ 1,055,763</u>	<u>\$ 1,800,772</u>

Investments

Investments, which consist of brokered certificates of deposit and U.S. Treasury notes, are reported at their fair values in the statements of financial position. Net investment return/(loss) is reported in the statements of activities and consists of interest income, and unrealized gains and losses, less external and direct internal investment expenses.

Contributions Receivable

Unconditional promises to give (pledges) are recorded as received and are considered available for use unless specifically restricted by the donor. Amounts received that are designated for future periods or restricted by the donor for specific purposes are reported as net assets with donor restrictions, for either time or purpose. Unconditional promises to give due in the next year are reflected as current promises to give and are recorded at their fair value. Unconditional promises to give due in subsequent years are reflected as long-term promises to give and are recorded at their present value. Conditional pledges are recognized only when the conditions on which they depend are substantially met and the pledges become unconditional.

Contributions receivable at December 31, 2022 are expected to be collected as follows:

Year Ended <u>December 31,</u>	
2023	\$ 40,650
2024	<u>5,000</u>
	<u>\$ 45,650</u>

Contributions receivable at December 31, 2023 are current and expected to be collected within one year.

NEW HAMPSHIRE LEGAL ASSISTANCE, INC.
NOTES TO FINANCIAL STATEMENTS (CONTINUED)
For the Years Ended December 31, 2023 and 2022

Bad Debts

The Entity uses the reserve method for accounting for bad debts. It is the Entity’s policy to charge off uncollectible receivables when management determines the receivable will not be collected. Contributions receivable at December 31, 2023 and 2022 are recorded net of an allowance for uncollectible pledges of \$1,750.

Property and Equipment

Property and equipment is recorded at cost for purchased items and at fair value for donated items as of the date of donation. Property and equipment is summarized as follows:

	<u>2023</u>	<u>2022</u>
Land	\$ 10,000	\$ 10,000
Work in Progress		42,029
Building and improvements	484,233	484,233
Leasehold improvements	2,050	2,050
Equipment	<u>416,582</u>	<u>309,447</u>
	912,865	847,759
Less: Accumulated Depreciation	<u>(643,028)</u>	<u>(599,028)</u>
	<u>\$ 269,837</u>	<u>\$ 248,731</u>

Depreciation is computed using the straight-line method covering estimated three to ten-year lives for equipment, seven to forty-year lives for the building and improvements, and over the life of the related lease for leasehold improvements. Expenditures for repairs and maintenance are expensed when incurred and betterments with a useful life in excess of three years are capitalized.

Depreciation expense for the years ending December 31, 2023 and 2022 was \$44,000 and \$34,314, respectively.

Deposits Held for Others

Deposits held for others consist of funds that are held for the express purpose of third-party individuals and organizations and are therefore not available to support the Entity’s own programs.

Leases

The Entity leases office space (operating lease) in various locations across the State of New Hampshire. The determination of whether an arrangement is a lease is made at the lease’s inception. Under ASC 842, a contract is (or contains) a lease if it conveys the right to control the use of an identified asset for a period of time in exchange for consideration. Control is defined under the standard as having both the right to obtain substantially all of the economic benefits from use of the asset and the right to direct the use of the asset. Management only reassesses its determination if the terms and conditions of the contract are changed.

Operating leases are included in operating lease right-of-use (ROU) assets, other current liabilities, and an operating lease liability on the statements of financial position.

NEW HAMPSHIRE LEGAL ASSISTANCE, INC.
NOTES TO FINANCIAL STATEMENTS (CONTINUED)
For the Years Ended December 31, 2023 and 2022

ROU assets represent the right to use an underlying asset for the lease term, and lease liabilities represent the obligation to make lease payments. Operating lease ROU assets and liabilities are recognized at the lease commencement date based on the present value of the future minimum lease payments over the lease term. The operating leases did not provide an implicit interest rate; therefore the Entity uses their incremental borrowing rate based on the information available at the lease commencement date in determining the present value of lease payments. Lease expense for operating lease payments is recognized on a straight-line basis over the lease term.

Revenue and Revenue Recognition

The Entity recognizes contributions when cash is received. Special events, donations, and other income are recorded as revenues as received. Conditional promises to give, that is, those with a measurable performance or other barrier and a right of return, are not recognized until the conditions on which they depend have been met.

The Entity also has revenue derived from cost-reimbursable federal and state contracts and grants, which are conditional upon certain performance requirements and/or incurrence of allowable qualifying expenses. Amounts received are recognized as revenue without donor restrictions when the Entity has incurred expenditures in compliance with the specific contract or grant provisions. Amounts received prior to incurring qualifying expenditures are reported as refundable advances in the statements of financial position. Due to fixed price contracts, at any time the Entity may receive amounts in advance of qualifying expenditures, in which case, the amount is recorded as a refundable advance liability.

Case Revenue

The Entity receives a regular stream of case revenue from fees in Social Security and SSI disability cases. These fee awards must be approved by the Social Security Administration Administrative Law Judge. From time to time the Entity also receives larger attorney fee awards in individual and class action cases. These class action fee awards are episodic, and it is not possible to predict in advance their amounts or the dates they will be received. Accordingly, case revenue is recognized when cash is received.

Donated Services

The Entity receives donated professional services from a variety of part-time volunteers and interns in the form of administrative assistance, as well as paralegal and legal services. The estimated fair value of these donations is recorded as revenue and expenses in the statements of activities.

Fund Raising Activities

Fund raising expenses represent the allocated costs of the Campaign for Legal Services (See Note 13). Distributions of campaign donations to the Entity's campaign partner agency have been included as fundraising expense because the Entity has an agreement to distribute these funds. These are not typical out-of-pocket operating expenses of the Entity.

Functional Allocation of Expenses

The costs of program and supporting services activities have been summarized on a functional basis in the statements of activities. The statements of functional expenses present the natural classification detail of expenses by function.

NEW HAMPSHIRE LEGAL ASSISTANCE, INC.
NOTES TO FINANCIAL STATEMENTS (CONTINUED)
For the Years Ended December 31, 2023 and 2022

The financial statements report certain categories of expenses that are attributed to more than one program or supporting function. Accordingly, indirect costs have been allocated among the programs and supporting services benefited, based primarily on percentage allocations calculated based on hours worked (time and effort). The expenses that are allocated include payroll taxes, employee benefits, occupancy, office supplies and expenses, postage, equipment rental and maintenance, communications, professional library, insurance, dues and fees, contract services, travel, and depreciation, which are allocated on the basis of time and effort, as noted previously.

Income Taxes

The Entity is exempt from Federal income taxes under Section 501(c)(3) of the Internal Revenue Code and is also exempt from State of New Hampshire income taxes and, therefore, has made no provision for Federal or State income taxes. In addition, the Entity has been determined by the Internal Revenue Service not to be a "Private Foundation" within the meaning of Section 509(a) of the Code. The Entity is annually required to file a Return of Organization Exempt from Income Tax (Form 990) with the IRS. FASB Accounting Standards Codification Topic 740 entitled *Accounting for Income Taxes* requires the Entity to report uncertain tax positions for financial reporting purposes. The Entity had no uncertain tax positions as of December 31, 2023 or 2022 and, accordingly, does not have any unrecognized tax benefits that need to be recognized or disclosed in the financial statements.

Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures during the reporting period. Actual results could differ from those estimates.

Fair Value of Financial Instruments

Cash and equivalents, accounts receivable, accounts payable, and accrued expenses are carried in the financial statements at amounts which approximate fair value due to the inherently short-term nature of the transactions. The fair values determined for financial instruments are estimates, which for certain accounts may differ significantly from the amounts that could be realized upon immediate liquidation.

Reclassifications

Certain reclassifications of amounts previously reported have been made to the accompanying financial statements to maintain consistency between periods presented. The reclassifications had no impact on previously reported net assets.

NOTE 2--LIQUIDITY AND AVAILABILITY

The Entity regularly monitors the availability of resources required to meet its operating needs and other contractual commitments, while also striving to maximize the investment of its available funds. Financial assets in excess of daily cash requirements are invested in brokered certificates of deposit and U.S. Treasury notes.

NEW HAMPSHIRE LEGAL ASSISTANCE, INC.
NOTES TO FINANCIAL STATEMENTS (CONTINUED)
For the Years Ended December 31, 2023 and 2022

The following table reflects the Entity’s financial assets as of December 31, 2023 and 2022, reduced by amounts that are not available to meet general expenditures within one year of the statement of financial position date because of donor and other restrictions or internal board designations. Amounts not available include the board designated operating reserve. In the event the need arises to utilize the board designated reserve funds for liquidity purposes, the reserves could be drawn upon through board resolution. The Entity has a \$500,000 line of credit available to meet cash flow needs if needed.

Financial assets available for general expenditure, reduced by donor or other restrictions limiting their use, within one year of the statement of financial position date, comprise the following:

	<u>2023</u>	<u>2022</u>
Cash and equivalents	\$ 1,012,818	\$ 1,785,771
Investments	1,406,582	765,198
Grants and contracts receivable	2,298,149	1,922,250
Contributions receivable, net	<u>113,189</u>	<u>44,344</u>
Total Financial Assets	4,830,738	4,517,563
Less:		
Noncurrent contributions		(5,000)
Net assets with donor restrictions	(1,848,579)	(1,866,171)
Board designated operating reserve	<u>(700,000)</u>	<u>(700,000)</u>
Financial Assets Available to Meet Cash Needs for General Expenditures Within One Year	<u>\$ 2,282,159</u>	<u>\$ 1,946,392</u>

NOTE 3--SIGNIFICANT CONCENTRATIONS OF CREDIT RISK

The Entity maintains bank deposits at financial institutions with local branches located in New Hampshire. The Entity’s cash balances are insured by the Federal Deposit Insurance Corporation (FDIC) up to a total of \$250,000 for all cash checking and sweep accounts. The Entity has entered into agreements with the financial institutions to move funds in excess of FDIC limits into insured cash sweep accounts. Funds held in the insured cash sweep accounts are placed into FDIC insured deposit accounts with other financial institutions throughout the United States. As of December 31, 2023, deposits of \$44,566 were in excess of FDIC insurance limits and uninsured and uncollateralized. As of December 31, 2022, the Entity’s bank deposits were fully insured.

NOTE 4--INVESTMENTS

Fair Value Measurements

Fair value is the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction in the principal, or most advantageous, market at the measurement date under current market conditions regardless of whether that price is directly observable or estimated using another valuation technique. The Entity reports under the Fair Value Measurements pronouncements of the FASB Accounting Standards Codification (FASB ASC 820-10), which establishes a framework for measuring fair value. That framework provides a fair value hierarchy that prioritizes the inputs of valuation techniques used to measure fair value. The hierarchy gives the highest priority to unadjusted quoted prices in active markets for identical assets or liabilities (level 1 measurement) and the lowest priority to unobservable inputs (level 3 measurements). The three levels of the fair value hierarchy are described below.

NEW HAMPSHIRE LEGAL ASSISTANCE, INC.
NOTES TO FINANCIAL STATEMENTS (CONTINUED)
For the Years Ended December 31, 2023 and 2022

Level 1 – Inputs to the valuation methodology are unadjusted quoted prices for identical assets or liabilities in active markets that the Entity has the ability to access at the measurement date.

Level 2 – Inputs to the valuation include:

- Quoted prices for similar assets or liabilities in active markets;
- Quoted prices for identical or similar assets or liabilities in markets that are not active;
- Inputs other than quoted prices that are observable for the asset or liability;
- Inputs that are derived principally from or corroborated by observable market data by correlation or other means.

If the asset or liability has a specified (contractual) term, the Level 2 input must be observable for substantially the full term of the asset or liability.

Level 3 – Inputs to the valuation methodology are unobservable and significant to the fair value measurement.

In some cases, the inputs used to measure the fair value of an asset or a liability might be categorized within different levels of the fair value hierarchy. In those cases, the fair value measurement is categorized in its entirety in the same level of the fair value hierarchy as the lowest level input that is significant to the entire measurement. Assessing the significance of a particular input to entire measurement requires judgment, taking into account factors specific to the asset or liability. The categorization of an asset within the hierarchy is based upon the pricing transparency of the asset and does not necessarily correspond to our assessment of the quality, risk, or liquidity profile of the asset or liability.

A significant portion of the Entity’s investments is in brokered certificates of deposit and U.S. Treasury notes. The brokered certificates of deposit and U.S. Treasury notes are valued by the custodians of the securities using pricing models based on credit quality, time to maturity, stated interest rates, and market-rate assumptions, and are classified within Level 2.

The following tables set forth by level, within the fair value hierarchy, the Entity’s assets measured at fair value on a recurring basis, as of December 31, 2023 and 2022:

	Assets at Fair Value as of December 31, 2023			
	<u>Level 1</u>	<u>Level 2</u>	<u>Level 3</u>	<u>Total</u>
Certificates of deposit		\$ 389,121		\$ 389,121
U.S. Treasury notes		1,017,461		1,017,461
Total Assets at Fair Value	<u>\$ -</u>	<u>\$ 1,406,582</u>	<u>\$ -</u>	<u>\$ 1,406,582</u>

	Assets at Fair Value as of December 31, 2022			
	<u>Level 1</u>	<u>Level 2</u>	<u>Level 3</u>	<u>Total</u>
Certificates of deposit		\$ 765,198		\$ 765,198
Total Assets at Fair Value	<u>\$ -</u>	<u>\$ 765,198</u>	<u>\$ -</u>	<u>\$ 765,198</u>

NEW HAMPSHIRE LEGAL ASSISTANCE, INC.
NOTES TO FINANCIAL STATEMENTS (CONTINUED)
For the Years Ended December 31, 2023 and 2022

NOTE 5--GRANTS AND CONTRACTS RECEIVABLE

Grants and contracts receivable, by funding category, consist of the following at December 31, 2023 and 2022:

	<u>2023</u>	<u>2022</u>
State of New Hampshire and Federal - Departments and Agencies	\$ 1,592,070	\$ 1,372,666
New Hampshire Bar Foundation - IOLTA	369,000	223,500
United Way (various branches)	33,744	84,362
Foundations and Other	<u>303,335</u>	<u>241,722</u>
	<u>\$ 2,298,149</u>	<u>\$ 1,922,250</u>

NOTE 6--LEASE LIABILITY

For the years ended December 31, 2023 and 2022, the Entity has four operating leases for office buildings throughout the State of New Hampshire. The Entity leases its current Manchester, New Hampshire office building under an agreement that commenced October 1, 2014, and which was amended through March 30, 2028. The Entity leases its Concord, New Hampshire office under an agreement that commenced November 19, 2014, which extends through November 18, 2024. The Entity leases its Berlin, New Hampshire office under an agreement that commenced May 26, 2021, expiring May 31, 2024. The Entity leases its Claremont, New Hampshire under a one-year lease. The general terms of the lease extend through December 2024. The terms of all of the Entity's leases, with the exception of the Claremont office, contain a provision that allows the Entity to terminate the lease prior to the end of the lease term in the event of a funding reduction.

Lease options that the Entity believes are reasonably certain to be exercised are included in the measurement of the lease assets and liabilities. The lease term is used for the amortization/depreciation life of lease assets.

The maturities of the lease liability as of December 31, 2023 are as follows:

Year Ended <u>December 31,</u>	<u>Operating</u>
2024	\$ 196,042
2025	176,938
2026	178,255
2027	179,592
2028	129,491
Thereafter	<u>102,357</u>
Total Lease payments	962,675
Less: Interest	<u>(116,586)</u>
Present value of Lease Liability	<u>\$ 846,089</u>

The following summarizes the line items in the statements of activities which include the components of lease expense and costs for the years ended December 31, 2023 and 2022:

NEW HAMPSHIRE LEGAL ASSISTANCE, INC.
NOTES TO FINANCIAL STATEMENTS (CONTINUED)
For the Years Ended December 31, 2023 and 2022

	<u>2023</u>	<u>2022</u>
Operating lease expense included in program services and management and general expenses	<u>\$ 194,764</u>	<u>\$ 194,354</u>

The following additional information is deemed relevant and useful as the Entity has four operating leases as of December 31, 2023 and 2022.

	<u>2023</u>	<u>2022</u>
Weighted-average remaining lease term	5.31 years	6.43 years
Weighted-average discount rate	5.10%	3.75%

NOTE 7--ACCRUED VACATION LEAVE

Employees earn annual vacation leave as they provide services. Pursuant to Entity policy, employees may accumulate, subject to certain limitations, unused vacation leave, and upon termination of employment be compensated for such amounts at current rates of pay. Employees may not “cash out” their accumulated vacation leave at any time during their employment. Accumulated earned vacation leave at December 31, 2023 and 2022 was \$142,232 and \$138,761, respectively, and has been included as part of the ‘Accrued expenses’ liability in the statements of financial position.

NOTE 8--NET ASSETS WITH DONOR RESTRICTIONS

Net assets with donor restrictions have been restricted for the following as of December 31, 2023 and 2022:

	<u>2023</u>	<u>2022</u>
Subject to expenditure for specified purpose:		
Civil legal services	\$ 4,218	\$ 54,217
Fair Housing legal services		243,841
Aging related legal services	78,544	167,905
Health Care Access	1,525	21,102
Medical legal partnership		15,991
Consumer protection	23,325	48,149
COVID-19		2,411
Immigration	62,500	20,000
	<u>170,112</u>	<u>573,616</u>
Subject to expenditure for specified period and purpose:		
Civil legal services	1,091,245	1,070,612
Domestic Violence	375,000	
Aging related legal services	65,000	65,000
COVID-19		28,500
Immigration	100,000	
Health Care Access	3,000	3,000
Medical legal partnership	39,222	74,143
Campaign	5,000	51,300
	<u>1,678,467</u>	<u>1,292,555</u>
Total Net Assets With Donor Restrictions	<u>\$ 1,848,579</u>	<u>\$ 1,866,171</u>

NEW HAMPSHIRE LEGAL ASSISTANCE, INC.
NOTES TO FINANCIAL STATEMENTS (CONTINUED)
For the Years Ended December 31, 2023 and 2022

NOTE 9--REVENUE FROM CONTRACTS WITH CUSTOMERS

The following tables provide information about significant changes in the contracts with customers in effect for the years ended December 31, 2023 and 2022:

	<u>2023</u>	<u>2022</u>
Contracts receivable, beginning of year	\$ -	\$ -
New contracts awarded	14,906	29,000
Cash received	<u>(13,275)</u>	<u>(29,000)</u>
Contracts receivable, end of year	<u>\$ 1,631</u>	<u>\$ -</u>

The Entity reported no other balances of contract assets or contract liabilities associated with revenue from contracts with customers as of December 31, 2023, December 31, 2022, or January 1, 2022.

NOTE 10--CONTRIBUTED NONFINANCIAL ASSETS

The Entity recognized contributed nonfinancial assets within revenue and program expenses, which did not have donor-imposed restrictions. Contributed services recognized comprise of professional services from paralegals and attorneys advising on various legal matters. Contributed services are valued and are reported at the estimated fair value in the financial statements based on current rates for similar legal services provided by the Entity.

For the years ended December 31, 2023 and 2022, contributed nonfinancial assets recognized within the statements of activities included:

	<u>2023</u>	<u>2022</u>
Volunteer Paralegal hours	\$ 49,536	\$ 41,837
Volunteer Attorney hours	<u>6,816</u>	<u>58,275</u>
Contributions - Nonfinancial assets	<u>\$ 56,352</u>	<u>\$ 100,112</u>

NOTE 11--PENSION PLAN

The Entity operates a 401(k)-retirement plan, and under the plan's "safe harbor" rules, the Entity contributes 3% of all employees' salaries to the plan. Under the terms of the plan, the Entity has the discretion to make a higher level of contribution to the plan but is not obligated. For the years ended December 31, 2023 and 2022, the Entity's discretionary contribution was up to a 2% match of contributing employees' salaries. In addition, the Entity contributed an additional employer non-elective discretionary contribution of 2% for all employees for the year ended December 31, 2022. Contributions to the plan for the years ended December 31, 2023 and 2022 totaled \$158,998 and \$210,992, respectively.

NOTE 12--ECONOMIC DEPENDENCY

For the years ended December 31, 2023 and 2022, approximately 38.2% and 30.2%, respectively, of total support and revenue was derived from an appropriation from the State of New Hampshire. The discontinuation or reduction of the State appropriation would likely result in a decrease in services provided by the Entity, until alternative revenues could be obtained.

NEW HAMPSHIRE LEGAL ASSISTANCE, INC.
NOTES TO FINANCIAL STATEMENTS (CONTINUED)
For the Years Ended December 31, 2023 and 2022

NOTE 13--CAMPAIGN FOR LEGAL SERVICES

In June 2005, the Entity assumed administration of the Campaign for Legal Services (the Campaign) from the New Hampshire Bar Foundation. The Campaign is a joint fundraising effort on behalf of the Entity and 603 Legal Aid, a not-for-profit entity providing civil legal services to low-income people in the State of New Hampshire. Revenue and expenses of these activities have been reported as contributions received and made, and as fund-raising expenses in these financial statements. For the years ended December 31, 2023 and 2022, the Campaign had total unrestricted revenue and support of \$564,602 and \$458,025, respectively, and total expenses, excluding distributions, of \$209,732 and \$207,909, respectively.

Distributions to the Campaign partners during the years ended December 31, 2023 and 2022 totaled \$354,871 and \$250,865, respectively. Distributions were allocated and made as follows for the years ended December 31, 2023 and 2022: the Entity received \$211,463 and \$163,062, respectively, and 603 Legal Aid received \$143,408 and \$87,803, respectively.

NOTE 14--LINE OF CREDIT

The Entity has an available line of credit with its primary bank for up to \$500,000. For the years ended December 31, 2023 and 2022, the interest rate was 9.00% and 8.00%, respectively. No amounts have been drawn on the line of credit and there was no outstanding balance due as of December 31, 2023 or 2022.

NOTE 15--CONTINGENCIES

The Entity participates in a number of Federal and State assisted grant programs and contracts. Such programs may be subject to financial and compliance audits by the grantors or their representatives. The amounts, if any, of expenses which may be disallowed by a grantor agency cannot be determined at this time, although the Entity expects such amounts, if any, to be immaterial.

NOTE 16--SUBSEQUENT EVENTS

Subsequent events have been evaluated through April 12, 2024 which is the date the financial statements were available to be issued.

SCHEDULE I
NEW HAMPSHIRE LEGAL ASSISTANCE, INC.
Schedule of Expenditures of Federal Awards
For the Year Ended December 31, 2023

Federal Grantor / Pass-Through Grantor / Program or Cluster Title	Assistance Listing Number	Pass-Through Entity Identifying Number	Total Federal Expenditures	Expenditures to Subrecipients
DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT				
Direct Award Program				
Fair Housing Initiatives Program	14.408	#FPEI210005	\$ 423,867	\$ -
Direct Award Program				
Education and Outreach Initiatives	14.416	#FEOI210075	101,200	-
Direct Award Program				
Private Enforcement Initiatives	14.418	#FPEI2122031	155,439	-
Total Department of Housing and Urban Development			680,506	-
DEPARTMENT OF JUSTICE				
Pass Through Payments from the County of Strafford, New Hampshire				
Justice Systems Response to Families	16.021	N/A	12,783	-
Direct Award Program				
Legal Assistance for Victims	16.524	15JOVW-22-GG-00297	125,221	35,039
Pass Through Payments from the New Hampshire Department of Justice				
Violence Against Women Formula Grants	16.588	#2023VAW17	45,000	-
Total Department of Justice			183,004	35,039

See notes to schedule of expenditures of federal awards

SCHEDULE I

NEW HAMPSHIRE LEGAL ASSISTANCE, INC.

Schedule of Expenditures of Federal Awards (Continued)

For the Year Ended December 31, 2023

Federal Grantor / Pass-Through Grantor / Program or Cluster Title	Assistance Listing Number	Pass-Through Entity Identifying Number	Total Federal Expenditures	Expenditures to Subrecipients
DEPARTMENT OF THE TREASURY				
Pass Through Payments from the State of New Hampshire Governor's Office COVID-19 - Emergency Rental Assistance Program	21.023	N/A	173,151	-
Pass Through Payments from the State of New Hampshire Governor's Office COVID-19 - Coronavirus State and Local Fiscal Recovery Funds	21.027	2023ARPVS20	324,628	
Pass Through Payments from the State of New Hampshire Governor's Office COVID-19 - Coronavirus State and Local Fiscal Recovery Funds	21.027	2024ARPVS20	333,998	
			<u>658,626</u>	-
Total Department of the Treasury			<u>831,777</u>	-
DEPARTMENT OF HEALTH AND HUMAN SERVICES				
Pass Through Payments from New Hampshire Bureau of Elderly and Adult Services				
<i>Aging Cluster:</i>				
Special Programs for the Aging - Title III, Part B - Grants for Supportive Services and Senior Centers	93.044	SS-2023-BEAS-02- Legal-01	78,750	
Total Aging Cluster			<u>78,750</u>	-
Total Department of Health and Human Services			<u>78,750</u>	-
Total Expenditures of Federal Awards			<u>\$ 1,774,037</u>	<u>\$ 35,039</u>

See notes to schedule of expenditures of federal awards

NEW HAMPSHIRE LEGAL ASSISTANCE, INC.
NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
For the Year Ended December 31, 2023

NOTE 1--BASIS OF PRESENTATION

The accompanying Schedule of Expenditures of Federal Awards (the "Schedule") includes the federal award activity of New Hampshire Legal Assistance, Inc. under programs of the federal government for the year ended December 31, 2023. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of New Hampshire Legal Assistance, Inc., it is not intended to and does not present the financial position, changes in net assets, or cash flows of New Hampshire Legal Assistance, Inc.

NOTE 2--SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accompanying Schedule is presented using the accrual basis of accounting, which is described in Note 1 to New Hampshire Legal Assistance, Inc.'s financial statements. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursements.

NOTE 3--INDIRECT COST RATE

New Hampshire Legal Assistance, Inc. has not elected to use the 10-percent de minimis indirect cost rate allowed under the Uniform Guidance.

**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING
AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT
OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE
WITH *GOVERNMENT AUDITING STANDARDS***

Independent Auditor's Report

To the Board of Directors
New Hampshire Legal Assistance, Inc.

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of New Hampshire Legal Assistance, Inc. (a nonprofit organization), which comprise the statement of financial position as of December 31, 2023, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated April 12, 2024.

Report on Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered New Hampshire Legal Assistance, Inc.'s internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of New Hampshire Legal Assistance, Inc.'s internal control. Accordingly, we do not express an opinion on the effectiveness of New Hampshire Legal Assistance, Inc.'s internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether New Hampshire Legal Assistance, Inc.'s financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Vachon Clukay & Company PC

Manchester, New Hampshire
April 12, 2024

**REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM
AND ON INTERNAL CONTROL OVER COMPLIANCE
REQUIRED BY THE UNIFORM GUIDANCE**

Independent Auditor's Report

To the Board of Directors
New Hampshire Legal Assistance, Inc.

Report on Compliance for Each Major Federal Program

Opinion on Each Major Federal Program

We have audited New Hampshire Legal Assistance, Inc.'s compliance with the types of compliance requirements identified as subject to audit in the OMB *Compliance Supplement* that could have a direct and material effect on each of New Hampshire Legal Assistance, Inc.'s major federal programs for the year ended December 31, 2023. New Hampshire Legal Assistance, Inc.'s major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

In our opinion, New Hampshire Legal Assistance, Inc. complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended December 31, 2023.

Basis for Opinion on Each Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of New Hampshire Legal Assistance, Inc. and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of New Hampshire Legal Assistance, Inc.'s compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to New Hampshire Legal Assistance, Inc.'s federal programs.

Auditor's Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on New Hampshire Legal Assistance, Inc.'s compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore it is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material, if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about New Hampshire Legal Assistance, Inc.'s compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding New Hampshire Legal Assistance, Inc.'s compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of New Hampshire Legal Assistance, Inc.'s internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of New Hampshire Legal Assistance, Inc.'s internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Report on Internal Control Over Compliance

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all

deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Vachon Clukay & Company PC

Manchester, New Hampshire
April 12, 2024

New Hampshire Legal Assistance, Inc.
Schedule of Findings and Questioned Costs
For the Year Ended December 31, 2023

Section I--Summary of Auditor's Results

Financial Statements

Type of auditor's report issued on whether the financial statements audited were prepared in accordance with GAAP: Unmodified

Internal control over financial reporting:

Material weakness(es) identified? _____ yes X no
Significant deficiency(ies) identified? _____ yes X none reported

Noncompliance material to financial statements noted? _____ yes X no

Federal Awards

Internal control over major federal programs:

Material weakness(es) identified? _____ yes X no
Significant deficiency(ies) identified? _____ yes X none reported

Type of auditor's report issued on compliance for major federal programs: Unmodified

Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516(a)? _____ yes X no

Identification of major federal program(s):

Assistance Listing Number(s)

21.027

Name(s) of Federal Program or Cluster

Coronavirus State and Local Fiscal Recovery Funds

Dollar threshold used to distinguish between Type A and Type B programs: \$ 750,000

Auditee qualified as low-risk auditee? X yes _____ no

Section II--Financial Statement Findings

There were no findings relating to the financial statements required to be reported by GAGAS.

Section III--Federal Award Findings and Questioned Costs

There were no findings and questioned costs as defined under 2 CFR 200.516(a).

NEW HAMPSHIRE LEGAL ASSISTANCE, INC.
Combining Statement of Financial Position
December 31, 2023

	<u>New Hampshire Legal Assistance</u>	<u>Campaign for Legal Services</u>	<u>Eliminations</u>	<u>Total</u>
ASSETS				
CURRENT ASSETS:				
Cash and equivalents	\$ 719,826	\$ 292,992		\$ 1,012,818
Cash, restricted	42,945			42,945
Investments	1,406,582			1,406,582
Grants and contracts receivable	2,298,149			2,298,149
Contributions receivable, net	293,070	106,602	\$ (286,483)	113,189
Prepaid expenses	13,928	398		14,326
Security deposits	13,925			13,925
TOTAL CURRENT ASSETS	<u>4,788,425</u>	<u>399,992</u>	<u>(286,483)</u>	<u>4,901,934</u>
NONCURRENT ASSETS:				
Right-of-use assets	846,089			846,089
Property and equipment, net	269,837			269,837
TOTAL NONCURRENT ASSETS	<u>1,115,926</u>	<u>-</u>	<u>-</u>	<u>1,115,926</u>
TOTAL ASSETS	<u>\$ 5,904,351</u>	<u>\$ 399,992</u>	<u>\$ (286,483)</u>	<u>\$ 6,017,860</u>
LIABILITIES & NET ASSETS				
CURRENT LIABILITIES:				
Accounts payable	\$ 76,626	\$ 383,607	\$ (286,483)	\$ 173,750
Accrued expenses	308,428	10,385		318,813
Deposits held for others	42,945			42,945
Current portion of lease liability	156,449			156,449
TOTAL CURRENT LIABILITIES	<u>584,448</u>	<u>393,992</u>	<u>(286,483)</u>	<u>691,957</u>
NONCURRENT LIABILITIES:				
Lease liability	689,640			689,640
TOTAL NONCURRENT LIABILITIES	<u>689,640</u>	<u>-</u>	<u>-</u>	<u>689,640</u>
TOTAL LIABILITIES	<u>1,274,088</u>	<u>393,992</u>	<u>(286,483)</u>	<u>1,381,597</u>
NET ASSETS:				
Without donor restrictions:				
Undesignated	2,086,684	1,000		2,087,684
Board designated operating reserve	700,000			700,000
With donor restrictions:				
Purpose restrictions	170,112			170,112
Time restrictions for future periods	1,673,467	5,000		1,678,467
TOTAL NET ASSETS	<u>4,630,263</u>	<u>6,000</u>	<u>-</u>	<u>4,636,263</u>
TOTAL LIABILITIES AND NET ASSETS	<u>\$ 5,904,351</u>	<u>\$ 399,992</u>	<u>\$ (286,483)</u>	<u>\$ 6,017,860</u>

NEW HAMPSHIRE LEGAL ASSISTANCE, INC.
Combining Statement of Financial Position
December 31, 2022

	<u>New Hampshire Legal Assistance</u>	<u>Campaign for Legal Services</u>	<u>Eliminations</u>	<u>Total</u>
ASSETS				
CURRENT ASSETS:				
Cash and equivalents	\$ 1,524,506	\$ 261,265		\$ 1,785,771
Cash, restricted	15,001			15,001
Investments	765,198			765,198
Grants and contracts receivable	1,922,250			1,922,250
Contributions receivable, net	182,514	38,900	\$ (182,070)	39,344
Prepaid expenses	70,134	797		70,931
Security deposits	13,925			13,925
TOTAL CURRENT ASSETS	<u>4,493,528</u>	<u>300,962</u>	<u>(182,070)</u>	<u>4,612,420</u>
NONCURRENT ASSETS:				
Contributions receivable		5,000		5,000
Right-of-use assets	726,261			726,261
Property and equipment, net	248,731			248,731
TOTAL NONCURRENT ASSETS	<u>974,992</u>	<u>5,000</u>	<u>-</u>	<u>979,992</u>
TOTAL ASSETS	<u>\$ 5,468,520</u>	<u>\$ 305,962</u>	<u>\$ (182,070)</u>	<u>\$ 5,592,412</u>
LIABILITIES & NET ASSETS				
CURRENT LIABILITIES:				
Accounts payable	\$ 41,959	\$ 240,278	\$ (182,070)	\$ 100,167
Accrued expenses	465,081	13,383		478,464
Deposits held for others	15,001			15,001
Refundable advances	19,516			19,516
Current portion of lease liability	124,191			124,191
TOTAL CURRENT LIABILITIES	<u>665,748</u>	<u>253,661</u>	<u>(182,070)</u>	<u>737,339</u>
NONCURRENT LIABILITIES:				
Lease liability	602,070			602,070
TOTAL NONCURRENT LIABILITIES	<u>602,070</u>	<u>-</u>	<u>-</u>	<u>602,070</u>
TOTAL LIABILITIES	<u>1,267,818</u>	<u>253,661</u>	<u>(182,070)</u>	<u>1,339,409</u>
NET ASSETS:				
Without donor restrictions:				
Undesignated	1,685,831	1,001		1,686,832
Board designated operating reserve	700,000			700,000
With donor restrictions:				
Purpose restrictions	573,616			573,616
Time restrictions for future periods	1,241,255	51,300		1,292,555
TOTAL NET ASSETS	<u>4,200,702</u>	<u>52,301</u>	<u>-</u>	<u>4,253,003</u>
TOTAL LIABILITIES AND NET ASSETS	<u>\$ 5,468,520</u>	<u>\$ 305,962</u>	<u>\$ (182,070)</u>	<u>\$ 5,592,412</u>

NEW HAMPSHIRE LEGAL ASSISTANCE, INC.
Combining Statement of Activities
For the Year Ended December 31, 2023

	<u>New Hampshire Legal Assistance</u>	<u>Campaign for Legal Services</u>	<u>Eliminations</u>	<u>Total</u>
CHANGES IN NET ASSETS WITHOUT DONOR RESTRICTIONS				
SUPPORT AND REVENUE:				
New Hampshire Bar Foundation - IOLTA	\$ 430,500			\$ 430,500
Government grants and contracts	3,087,982			3,087,982
United Ways	1,554			1,554
Contributions - Foundations and Other	180,566			180,566
Contributions - Campaign for Legal Services	211,463	\$ 511,493	\$ (211,463)	511,493
Contributions - Nonfinancial assets	56,352			56,352
Case revenue	33,619			33,619
Miscellaneous	91,608			91,608
Investment income (loss)	85,808	1,809		87,617
Net assets released from donor restrictions	<u>1,684,058</u>	<u>51,300</u>		<u>1,735,358</u>
TOTAL SUPPORT AND REVENUE WITHOUT DONOR RESTRICTIONS	<u>5,863,510</u>	<u>564,602</u>	<u>(211,463)</u>	<u>6,216,649</u>
EXPENSES:				
Program services:				
Domestic violence project	1,003,654			1,003,654
Housing justice project	1,421,205			1,421,205
Justice in aging project	430,298			430,298
Public benefits	426,543			426,543
Immigrant justice project	289,420			289,420
Youth law project	176,723			176,723
Other civil legal services	<u>855,078</u>			<u>855,078</u>
Total program services	<u>4,602,921</u>	<u>-</u>	<u>-</u>	<u>4,602,921</u>
Supporting services:				
Fund raising		564,603	(211,463)	353,140
Management and general	<u>859,736</u>			<u>859,736</u>
Total supporting services	<u>859,736</u>	<u>564,603</u>	<u>(211,463)</u>	<u>1,212,876</u>
TOTAL EXPENSES	<u>5,462,657</u>	<u>564,603</u>	<u>(211,463)</u>	<u>5,815,797</u>
 INCREASE (DECREASE) IN NET ASSETS WITHOUT DONOR RESTRICTIONS	 <u>400,853</u>	 <u>(1)</u>	 <u>-</u>	 <u>400,852</u>
CHANGES IN NET ASSETS WITH DONOR RESTRICTIONS				
New Hampshire Bar Foundation - IOLTA	307,500			307,500
Government grants and contracts	1,125,000			1,125,000
Contributions - Foundations and Other	280,266	5,000		285,266
Net assets released from donor restrictions	<u>(1,684,058)</u>	<u>(51,300)</u>		<u>(1,735,358)</u>
INCREASE (DECREASE) IN NET ASSETS WITH DONOR RESTRICTIONS	<u>28,708</u>	<u>(46,300)</u>	<u>-</u>	<u>(17,592)</u>
CHANGE IN NET ASSETS	<u>429,561</u>	<u>(46,301)</u>	<u>-</u>	<u>383,260</u>
NET ASSETS - January 1	<u>4,200,702</u>	<u>52,301</u>	<u>-</u>	<u>4,253,003</u>
NET ASSETS - December 31	<u>\$ 4,630,263</u>	<u>\$ 6,000</u>	<u>\$ -</u>	<u>\$ 4,636,263</u>

NEW HAMPSHIRE LEGAL ASSISTANCE, INC.
Combining Statement of Activities
For the Year Ended December 31, 2022

	<u>New Hampshire Legal Assistance</u>	<u>Campaign for Legal Services</u>	<u>Eliminations</u>	<u>Total</u>
CHANGES IN NET ASSETS WITHOUT DONOR RESTRICTIONS				
SUPPORT AND REVENUE:				
New Hampshire Bar Foundation - IOLTA	\$ 279,700			\$ 279,700
Government grants and contracts	2,730,383			2,730,383
United Ways	17,011			17,011
Contributions - Foundations and Other	185,981			185,981
Contributions - Campaign for Legal Services	163,062	\$ 457,982	\$ (163,062)	457,982
Contributions - Nonfinancial assets	100,112			100,112
Case revenue	20,866			20,866
Miscellaneous	48,677			48,677
Investment income (loss)	(21,283)	43		(21,240)
Net assets released from donor restrictions	<u>1,867,997</u>			<u>1,867,997</u>
TOTAL SUPPORT AND REVENUE WITHOUT DONOR RESTRICTIONS	<u>5,392,506</u>	<u>458,025</u>	<u>(163,062)</u>	<u>5,687,469</u>
EXPENSES:				
Program services:				
Domestic violence project	866,917			866,917
Housing justice project	1,321,753			1,321,753
Justice in aging project	521,358			521,358
Public benefits	483,137			483,137
Immigrant justice project	314,758			314,758
Youth law project	165,783			165,783
Other civil legal services	609,040			609,040
Total program services	<u>4,282,746</u>	<u>-</u>	<u>-</u>	<u>4,282,746</u>
Supporting services:				
Fund raising		458,774	(163,062)	295,712
Management and general	822,341			822,341
Total supporting services	<u>822,341</u>	<u>458,774</u>	<u>(163,062)</u>	<u>1,118,053</u>
TOTAL EXPENSES	<u>5,105,087</u>	<u>458,774</u>	<u>(163,062)</u>	<u>5,400,799</u>
INCREASE (DECREASE) IN NET ASSETS WITHOUT DONOR RESTRICTIONS	<u>287,419</u>	<u>(749)</u>	<u>-</u>	<u>286,670</u>
CHANGES IN NET ASSETS WITH DONOR RESTRICTIONS				
New Hampshire Bar Foundation - IOLTA	186,250			186,250
Government grants and contracts	996,252			996,252
United Ways	88,579			88,579
Contributions - Foundations and Other	168,107	51,300		219,407
Net assets released from donor restrictions	<u>(1,867,997)</u>			<u>(1,867,997)</u>
INCREASE (DECREASE) IN NET ASSETS WITH DONOR RESTRICTIONS	<u>(428,809)</u>	<u>51,300</u>	<u>-</u>	<u>(377,509)</u>
CHANGE IN NET ASSETS	<u>(141,390)</u>	<u>50,551</u>	<u>-</u>	<u>(90,839)</u>
NET ASSETS - January 1	<u>4,342,092</u>	<u>1,750</u>	<u>-</u>	<u>4,343,842</u>
NET ASSETS - December 31	<u>\$ 4,200,702</u>	<u>\$ 52,301</u>	<u>\$ -</u>	<u>\$ 4,253,003</u>