Orange City Public Library
FY23 Iowa Public Library General Information Survey

Section A - General Information

(Reporting period July 1, 2022 to June 30, 2023 - unless otherwise specified)
Due October 31, 2023
Review the contact information below. Users cannot directly change data for questions A01 to A10. If any information has changed, answer Yes to number A11 and enter a note for the corresponding question. The State Library will verify and update the data. For Section A, report the most current information available.

A01	Library Name	ORANGE CITY PUBLIC LIBRARY
A02	Library District	NW=Northwest
A03	Street Address	112 ALBANY AVE SE
A04	City	ORANGE CITY
A05	Zip	51041

Mailing Address

A06	Mailing Address	112 ALBANY AVE SE
A07	City	ORANGE CITY
A08	Zip	51041

Other Contact Information

A09	County	SIOUX
A10	Phone	(712) 707-4302
A11	Has any information in questions A1 to A10 changed in the past year? YES, answer YES on the pulldown menu and enter a correction in a note. NO - answer NO on the pulldown menu and continue with question A14.	No
A12	City population (2020 decennial population)	6,267
A13	Library Size Code	E
A14	Library Director/Administrator Name	Lisa Johnson

Section B - Paid Staff and Salary Information

Include all paid staff on the library's payroll. Include unfilled positions if a search is currently underway. Do not report workers paid by other agencies such as Green Thumb employees or work study students. Do not report workers hired through a cleaning or landscape business. Report all positions as of June 30, 2023.

B01	Total number of paid librarians	9
B02	Total number of all paid librarian hours worked per week	238.00
B03	Paid librarians FTE	5.95

B04	Total number of all other paid staff	1
B05	Total number of all other paid staff hours worked per week	20.00
B06	All other paid staff FTE	0.50
B07	Total number of paid staff	10
B08	Total paid staff FTE	6.45

Levels of Education

B09	How many of the paid librarians from line B01 have an ALA accredited masters of library science degree?	1
B10	Total number of hours worked per week by librarians from line B09 with an ALA accredited masters of library science degree	40.00
B11	Total FTE librarians with ALA accredited masters of library science degree	1.00
B12	Starting date of current director in director's position (mm/dd/yyyy)	08/12/2019

Salary Information

Report the hourly salary for the positions listed below if employed by your library. Do not report one staff member more than once even if they perform multiple jobs. Refer to the instructions for more detailed information on each position. Do not report assistant director or department heads unless that role is part of their official job description. Do not report workers paid by other agencies such as Green Thumb employees or work study students. Do not report workers hired through a cleaning or landscape business. Only report janitorial/building maintenance staff if they are an employee of the library. Report hourly salary amounts as of June 30, 2023.

B13	Hourly salary of the director	$38.15
B14	Hourly salary of assistant director	$0.00
B15	Hourly average salary of department heads	$0.00
B16	Hourly salary of the children's librarians	$22.60
B17	Hourly average salary of library clerks	$16.45
B18	Hourly average salary of shelvers or pages	$0.00
B19	Hourly average salary of janitorial or building maintenance employees	$15.00

Section C - Capital Income and Expenditures

Capital income is intended to pay for large one-time library purchases. This section should not reflect any income or expenditure used for the regular operations of the library. If your library had any major one-time capital expenditures during FY23 report them in this section. Otherwise, skip to section D.

For Capital Income and Expenditures
Show all sources of capital funds for FY23 (July 1, 2022 - June 30, 2023).
If your library does not receive capital income from a source, enter a 0 (zero).
If your library receives capital income from a source, but the amount is unknown, enter N/A.
Report all capital income and expenditures in whole dollars only. Round to the nearest dollar.

For Capital Income

Report all income for major capital expenditures, by source of income. Include funds received for:

- Site acquisition
- New buildings, additions to buildings, or renovation of library buildings
- Furnishings, equipment, and initial collections for new buildings, additions, or renovations
- Major building updates or repairs including roof, painting, carpeting, furnace, central air, etc.
- New computer hardware and software used to support library operations, link to networks, or run information products
- Replacement and repair of existing furnishings and equipment
- New vehicles
- Other major one-time projects

DO NOT REPORT INCOME FOR:

- Regular purchase of library materials - Report in section D
- Payments for regular operating costs such as utilities, insurance, etc. - Report in section D
- Investments for capital appreciation
- Income passed through to another agency
- Funds unspent in the previous fiscal year (e.g., carryover).

Did your library have any major one-time capital projects in FY23 YES - check the box and click the SAVE button to display questions C01 - C06. NO - Skip to section D.	Yes

Capital Income

C01	Capital funds from local government (city, county)	$10,972
C02	Capital funds from state sources	$0
C03	Capital funds from federal sources	$0
C04	Capital funds from private sources	$0
C05	Total capital income	$10,972

Capital Expenditures

C06	Total capital expenditures	$10,972

Section D - Operating Income and Expenditures

OPERATING INCOME

Operating income covers the current and recurrent costs necessary to support the provision of library services. Report income used for operating expenditures by source. Include federal, state, local, and non-governmental income.

REPORT ALL SOURCES OF FUNDS FOR FY23 (JULY 1, 2022 - JUNE 30, 2023).

- If your library does not receive operating income from a source enter a 0 (zero)
- If your library receives operating income from a source, but the amount is unknown, enter N/A
- Report all income in whole dollars only. Round to the nearest dollar

DO NOT REPORT

- Income for capital expenditures as reported in Section C
- Contributions to endowments
- Income passed through to another agency
- Funds unspent in the previous fiscal year – carryover
- The value of any contributed or in-kind services
- The value of any non-monetary gifts and donations
- E-Rate discounts as income

Total Governmental Operating Income

D01	City income received from the city's general fund (exclude income from special levies)	$484,925
D02	City income received from special levies	$0
D03	County income received from all counties	$41,513
D04	Income received from contracting cities in Iowa. Do not report income from your own city on this line.	$1,200
D05	Other governmental income received	$0
D06	Total local government operating income received	$527,638
D07	State income received from the State Library of Iowa (Enrich Iowa - Direct State Aid, Open Access, ILL Reimbursement) Prefilled and locked by the State Library.	$7,046
D08	Other income received from the State of Iowa	$0
D09	Total state government operating income received	$7,046
D10	Total federal government income received	$0

Non-Governmental Operating Income

D11	Total non-governmental grants received	$1,750

D12	Endowments and gifts received (only report if money was spent in FY23)	$1,000
D13	Fines and/or fees received	$0
D14	Other income received	$14,871
D15	Total non-governmental operating income received	$17,621

Total Operating Income

D16	Total operating income received	$552,305

OPERATING EXPENDITURES

Operating expenditures are the current and recurrent costs necessary to support the provision of library services. Significant costs, especially benefits and salaries, that are paid by other taxing agencies (government agencies with the authority to levy taxes) "on behalf of" the library may be included if the information is available. Only such funds that are supported by expenditure documents (such as invoices, contracts, payroll records, etc.) at the point of disbursement should be included.

REPORT ALL EXPENDITURES INCLUDING GRANTS AND COOPERATIVE ARRANGEMENTS.

- If your library does not expend operating funds for an item, enter a 0 (zero)
- If your library expends operating funds for an item, but the amount is unknown, enter N/A
- To ensure accurate reporting, consult your business officer or city clerk regarding this section
- Report only money expended during FY23 (July 1, 2022 - June 30, 2023), regardless of when the money may have been received
- Report all expenditures as whole dollars only. Round fractions to the nearest whole dollar

DO NOT REPORT

- The value of free items
- Estimated Costs
- Capital expenditures as reported in Section C
- E-Rate discounts as expenditures

D17	Total salaries and wages expenditures (before deductions)	$268,528
D18	Total employee benefits expenditures (health insurance, Social Security tax, retirement, etc.) This amount cannot be $0. If you are unsure of benefits amount, or this is a volunteer-run library, report N/A.	$69,431
D19	Total staff expenditures	$337,959
D20	Print physical collection expenditures	$39,265
D21	Audio physical collection expenditures -- All physical formats, including tape, CDs, etc. Do not report downloadable expenditures on this line.	$1,211

D22	Video physical collection expenditures -- All physical formats, including tape, Blu-Ray, DVD, etc. Do not report downloadable expenditures on this line.	$6,127
D23	Other physical collection expenditures for any materials not listed above (puzzles, art prints, puppets, cake pans, etc.)	$2,591
D24	Total physical non-print collection expenditures	$9,929
D25	Total physical collection expenditures	$49,194
D26	Bridges e-book collection expenditures. Report Bridges e-book expenditures only. Prefilled and locked by the State Library.	$808
D27	All other e-book collection expenditures. Report Advantage e-book expenditures on this line.	$8,000
D28	Total e-book collection expenditures	$8,808
D29	Bridges downloadable audio collection expenditures. Report Bridges expenditures only. Prefilled and locked by the State Library.	$808
D30	All other downloadable audio collection expenditures. Report Advantage downloadable audio expenditures on this line.	$8,952
D31	Total downloadable audio collection expenditures	$9,760
D32	Total downloadable video collection expenditures. Report Advantage downloadable expenditures on this line.	$28
D33	Total Electronic Information collection expenditures. This includes databases, Freegal, Hoopla, etc. Do not report expenditures for products subsidized or managed by the State Library such as Bridges.	$3,372
D34	Total downloadable and Electronic Information collection expenditures	$21,968
D35	Total collection expenditures	$71,162

D36	All other operating expenditures (phone, lights, heating, cooling, Internet access, insurance, etc.)	$105,919
D37	Total of all operating expenditures	$515,040

Section E - Library Collection

NUMBER HELD AT START OF YEAR - The number of items owned by the library at the start of the fiscal year (July 1, 2022). To assist with determining this number, we have prefilled lines E01, E09, E17, and E23 based on end of year numbers from last year as reported on lines E04, E12, E20, and E28. Note that these values are not locked, so you can change them if needed.

NUMBER ADDED DURING FISCAL YEAR - The number of items added to the collection during the fiscal year (July 1, 2022 - June 30, 2023) whether through purchase or donation.
NUMBER WITHDRAWN DURING FISCAL YEAR - The number of items withdrawn from the collection during the fiscal year (July 1, 2022 - June 30, 2023) whether through weeding, loss, or other cause.
NUMBER HELD AT END OF YEAR - The number of items owned by the library at the end of the fiscal year (June 30, 2023).

E01	Printed books (# of items), held at start of year	51,905
E02	Printed books (# of items), added during year	3,212
E03	Printed books (# of items), withdrawn during year	5,135
E04	Printed books (# of items), held at end of year	49,982
E05	Bridges e-books, held at end of year. Prefilled and locked by the State Library.	101,997
E06	All other e-books held at end of year. Include Advantage titles here. Do not report downloads from Bridges, Freegal, Freading, Hoopla, etc. here.	604
E07	Total e-books held at end of year	102,601
E08	Total books (print and e-books), held at end of year.	152,583
E09	Audio materials (# of physical items), held at start of year	2,261
E10	Audio materials (# of physical items), added during year	52
E11	Audio materials (# of physical items), withdrawn during year	198
E12	Audio materials (# of physical items), held at end of year	2,115
E13	Bridges downloadable audio materials, held at end of year. Prefilled and locked by State Library.	45,606

E14	All other downloadable audio materials, held at end of year. Include Advantage titles here. Do not report downloads from Bridges, Freegal, Hoopla, etc. here.	675
E15	Total downloadable audio materials, held at end of year	46,281
E16	Total audio materials (physical and downloadable), held at end of year.	48,396
E17	Video materials (# of physical items), held at start of year	7,276
E18	Video materials (# of physical items), added during year	228
E19	Video materials (# of physical items), withdrawn during year	302
E20	Video materials (# of physical items), held at end of year	7,202
E21	Total downloadable video materials, held at end of year. Include Advantage titles here. Do not report downloads from Bridges, Freegal, Hoopla, etc. here.	0
E22	Total video materials (physical and downloadable), held at end of year	7,202
E23	Other library materials (# of physical items), held at start of year	249
E24	Other library materials (# of physical items), added during year	55
E25	Other library materials (# of physical items), withdrawn during year	13
E26	Other library materials (# of physical items), held at end of year	291
E27	Total physical items, held at start of year	61,691
E28	Total physical items, added during year	3,547
E29	Total physical items, withdrawn during year	5,648
E30	Total physical items, held at end of year	59,590
E31	Total downloadable items, held at end of year	148,882
E32	Total physical and downloadable items, held at end of year	208,472

Licensed Databases
Refer to the State Library of Iowa's website to determine how databases and other electronic resources are counted.
https://www.statelibraryofiowa.gov/index.php/libraries/search/survey/cntelecres

E33	Number of licensed databases funded locally or by other non-state funded cooperative agreements (or consortia) within the state or region. Include subscription downloadable services such as Freegal, Freading, Hoopla, etc. here.	3
E34	Number of licensed databases funded by the state government or The State Library of Iowa. Count Brainfuse as 2. Maximum amount for this line is 2. Prefilled and locked by the State Library.	2
E35	Total licensed databases	5

Section F - Circulation and Use Counts

Circulation

Report circulation for FY23 (July 1, 2022 to June 30, 2023). Circulation should only be counted for items checked out of the library's collection for use outside of the library, including renewals. DO NOT count automatic renewals as circulation. DO NOT count in-house use or computer use as circulation.

Circulation Transactions of Physical Items

F01	Adult books	29,868
F02	Young adult books	4,534
F03	Children's books	66,803
F04	Video recordings (physical formats)	18,046
F05	Audio recordings (physical formats)	3,586
F06	Serials (physical formats)	1,274
F07	All other physical items (CD-ROM based products, puzzles, art prints, pamphlets, cake pans, puppets, WiFi Hotspots, tools, video games, etc.)	913
F08	Total PHYSICAL circulation by material type	125,024

Lines F09 and F10 should be reported as individual counts. They do not need to add up to a total. These counts are part of the physical total as reported on line F08. Do not count electronic use for lines F09 or F10.

| F09 | Circulation of physical items to the rural population of your own county: | 11,922 |
| F10 | Total physical circulation of all materials cataloged as "children's" | 67,726 |

Use of Downloadable Material

F11	Bridges e-books, including use of Advantage titles. Prefilled and locked by the State Library.	9,025
F12	All other e-books - do not count downloads from services such as Freegal, Freading, Hoopla, etc. on this line. Report that use on line F21.	705
F13	Total use of e-books	9,730
F14	Total downloadable video recordings - do not count downloads from services such as Freegal, Freading, Hoopla, etc. on this line. Report that use on line F21.	32
F15	Bridges downloadable audio recordings, including use of Advantage titles. Prefilled and locked by the State Library.	10,030
F16	All other downloadable audio recordings - do not count downloads from services such as Freegal, Freading, Hoopla, etc. on this line. Report that use on line F21.	322
F17	Total use of downloadable audio recordings	10,352
F18	Bridges electronic serials - including use of Advantage titles. Prefilled and locked by the State Library.	2,287
F19	All other electronic serials - Include RB Digital or similar	0
F20	Total use of electronic serials	2,287
F21	Total use of downloadable materials	22,401

Successful Retrieval of Electronic Information (Database Use)

F22	Successful retrieval of Electronic Information from Brainfuse. This used to be called Licensed database use. Prefilled and locked by the State Library.	859

F23	Successful retrieval of all other Electronic Information funded locally or by other non-state funded cooperative agreements. Do not count users, sessions, website hits, or online catalog use. This used to be called Licensed database use. Include downloads from services such as Freegal, Freading, Hoopla, etc. on this line.	9,295
F24	Total successful retrieval of Electronic Information.	10,154

Circulation and Use Totals

F25	Total Circulation of physical and downloadable materials (This is the same as Total circulation by material type on previous year's surveys).	147,425
F26	Total Electronic materials use (Total downloadable use plus Total successful retrieval of Electronic Information)	32,555
F27	Total Collection use (Total circulation of physical and downloadable items plus successful retrieval of Electronic Information. This is not the total of F25 – F26).	157,579

ILL and Other Use Counts

Interlibrary Loan
The State Library will automatically fill in data from the SILO ILL service. If your library only uses SILO for ILL, you can skip F28 to F33. Examples of other ILL services are OCLC or print forms.

F28	ILL Received from other libraries using the SILO ILL service. Prefilled and locked by the State Library.	601
F29	ILL Received from other libraries using all other ILL services. Do not report SILO ILL on this line.	670
F30	Total Interlibrary Loan received from other libraries	1,271
F31	ILL Provided to other libraries using the SILO ILL service. Prefilled and locked by the State Library.	763
F32	ILL Provided to other libraries using all other ILL services. Do not report SILO ILL on this line.	513

| F33 | Total Interlibrary Loan provided to other libraries | 1,276 |

Other Use Counts

F34	Current total number of registered users as of June 30, 2023	4,791
F35	Door count annually	51,282
F36	Is annual door count based on an annual count (i.e. with a door counter) or an annual estimate based on a typical week or weeks? Choose one of the options listed below. If unsure, leave blank and skip to F37.	CT - Annual Count
F37	Total number of reference transactions annually	5,023
F38	Is number of annual reference transactions based on annual count (i.e. year-long tally marks) or an annual estimate based on a typical week or weeks? Choose one of the options below. If unsure, leave blank and skip to F39.	CT - Annual Count
F39	Number of Internet computers for public use	14
F40	Number of uses of public Internet computers ANNUALLY (You may count a typical week and multiply by 52)	10,294
F41	Is the number of uses of public Internet computers based on an annual count (i.e., year-long tally marks) or an annual estimate based on a typical week or weeks? Choose one of the options listed below. If unsure, leave blank and skip to F42.	CT - Annual Count
F42	Number of wireless sessions annually - for libraries subscribing to the statewide WhoFi service. Prefilled and locked by the State Library.	8,183
F43	Number of wireless sessions annually - for libraries without the statewide WhoFi service.	0
F44	Total number of wireless sessions annually	8,183

F45	Is the number of wireless sessions based on an annual count (i.e. year-long tally marks) or an annual estimate based on a typical week or weeks? Choose one of the options listed below. Libraries that use WhoFi only should report as an annual count. If unsure, leave blank and skip to F46.	CT - Annual Count
F46	Website visits for libraries with a PLOW website annually. Prefilled and locked by the State Library.	0
F47	Website visits for all other libraries annually. Libraries unable to collect a count of their website visits should report N/A. Libraries without websites should report -3.	16,646
F48	Total website visits annually	16,646
F49	Does the library check out WIFI hotspots for use outside the library? (YES/NO)	No
F50	As of June 30, 2023, does the library charge overdue fines to any users when they fail to return physical print materials by the date due? (YES/NO)	No

Section G - Programs and Content Recordings

Intro and Children 0-5

LIBRARY PROGRAMS
Live Program Sessions
A live program session is any planned event which introduces the group attending to library services or which provides information to participants.
Program sessions may cover use of the library, library services, or library tours. Program sessions may also provide cultural, recreational, or educational information. Examples of these types of program sessions include, but are not limited to, film showings, lectures, story hours, literacy programs, citizenship classes, and book discussions.
INCLUDE

- All program sessions that are sponsored or co-sponsored by the library. For a program session to be sponsored or co-sponsored by the library, the library must contribute financial resources or staff time toward the program session. For a program session that is part of a larger community event (such as a farmer's market or festival), it is not necessary for the library to also sponsor or organize the larger event.
- Both on-site and off-site program sessions. For example, include a storytime at a farmer's market or a presentation to a school group about library resources conducted at a school.
- Live-streamed virtual (synchronous) program sessions that are sponsored or co-sponsored by the library.
- Program sessions with attendance of zero or one if they were intended for a group.

EXCLUDE

- Program sessions sponsored by other groups that use library facilities. For example, do not include a homeschooling group hosting a speaker in a meeting room without facilitation from library staff.
- Offsite outreach efforts that do not otherwise meet the definition of a program session. For example, do not include having a library card signup booth at a farmer's market.
- Activities delivered on a one-to-one basis, rather than to a group, such as one-to-one literacy tutoring, services to homebound, homework assistance, mentoring activities, etc.
- Passive or self-directed activities that do not occur at a scheduled time. For example, do not report "make and take" bags or coloring pages as a program. Report these self-directed activities on questions G115 to G123
- Recorded presentations of program content. Report these on questions G109 to G114.
- Programming that is shared on the library's website or social media that is not sponsored or co-sponsored by the library. For example, do not include sharing a video from an author's website of him or her reading a book.

Tips for reporting programs and attendance.

- When reporting the number of programs count the total number of events. A story time held once a week for a year is counted as 52, not as one.
- When reporting attendees count total number of attendees regardless of the age. A children's program attended by 10 children and 10 adults is counted as 20, not as 10.
- Live, virtual programs are conducted via a Web conferencing or webinar platform during which a library staff member (or other party sponsored by the library) is presenting to or interacting with an audience in real-time. These are considered programs for survey purposes and should be added into programming counts as indicated below.
- Recordings of program content include video or audio recordings created by a library staff person (or other party sponsored by the library) and posted to a video or audio hosting platform for the audience to view tor list to on-demand. Do not include promotional or marketing content. Recordings of program content are counted separately from live programs as indicated below.
- If a program is hybrid (i.e., in-person and virtual) then report it as in-person. Do not double count.
- WhoFi/Non-WhoFi - we prefill and lock data from WhoFi for libraries that use that service. If you did not use the WhoFi service fill out the non-WhoFi questions. The total number of WhoFi and non-WhoFi programs will equal the total number of programs offered in each category.

Children Ages 0-5

G01	Total number of live, in-person, onsite library programs for children ages 0-5 from WhoFi. Prefilled and locked by the State Library	43
G02	Total number of live, in-person, onsite library programs for children ages 0-5 non-WhoFi	0
G03	Total number of live, in-person, onsite library programs for children ages 0-5	43
G04	Total number of people attending live, in-person, onsite library programs for children ages 0-5 from WhoFi. Prefilled and locked by the State Library	1,084
G05	Total number of people attending live, in-person, onsite library programs for children ages 0-5 non-WhoFi	0
G06	Total number of people attending live, in-person, onsite library programs for children ages 0-5	1,084
G07	Total number of live, in-person, offsite library programs for children ages 0-5 from WhoFi. Prefilled and locked by the State Library.	6
G08	Total number of live, in-person, offsite library programs for children ages 0-5 non-WhoFI	0
G09	Total number of live, in-person, offsite library programs for children ages 0-5	6
G10	Total number of people attending live, in-person, offsite library programs for children ages 0-5 from WhoFi. Prefilled and locked by the State Library.	36
G11	Total number of people attending live, in-person, offsite library programs for children ages 0-5 non-WhoFi	0
G12	Total number of people attending live, in-person, offsite library programs for children ages 0-5	36

G13	Total number of live, virtual library programs for children ages 0-5 from WhoFi. Prefilled and locked by the State Library.	0
G14	Total number of live, virtual library programs for children ages 0-5 non-WhoFi	0
G15	Total number of live, virtual library programs for children ages 0-5	0
G16	Total number of people attending live, virtual library programs for children ages 0-5 from WhoFi. Prefilled and locked by the State Library.	0
G17	Total number of people attending live, virtual library programs for children ages 0-5 non-WhoFi	0
G18	Total number of people attending live, virtual library program for children ages 0-5	0
G19	Total number of library programs for children ages 0-5	49
G20	Total number of people attending library programs for children ages 0-5	1,120

Children 6-11

Children Ages 6-11

G21	Total number of live, in-person, onsite library programs for children ages 6-11 from WhoFi. Prefilled and locked by the State Library.	108
G22	Total number of live, in-person, onsite library programs for children ages 6-11 non-WhoFi	0
G23	Total number of live, in person, onsite library programs for children ages 6-11	108
G24	Total number of people attending live, in-person, onsite library programs for children ages 6-11 from WhoFi. Prefilled and locked by the State Library.	1,662

G25	Total number of people attending live, in-person, onsite library programs for children ages 6-11 non-WhoFi	0
G26	Total number of people attending live, in-person, onsite library programs for children ages 6-11	1,662
G27	Total number of live, in-person, offsite library programs for children ages 6-11 from WhoFi. Prefilled and locked by the State Library.	11
G28	Total number of live, in-person, offsite library programs for children ages 6-11 non-WhoFi	0
G29	Total number of live, in-person, offsite library programs for children ages 6-11	11
G30	Total number of people attending live, in-person, offsite library programs for children ages 6-11 from WhoFi. Prefilled and locked by the State Library.	529
G31	Total number of people attending live, in-person, offsite library programs for children ages 6-11 non-WhoFi	0
G32	Total number of people attending live, in-person, offsite library programs for children ages 6-11	529
G33	Total number of live, virtual library programs for children ages 6-11 from WhoFi. Prefilled and locked by the State Library.	0
G34	Total number of live, virtual library programs for children ages 6-11 non-WhoFi	0
G35	Total number of live, virtual library programs for children ages 6-11	0
G36	Total number of people attending live, virtual library programs for children ages 6-11 from WhoFi. Prefilled and locked by the State Library.	0
G37	Total number of people attending live, virtual library programs for children ages 6-11 non-WhoFi	0

G38	Total number of people attending live, virtual library programs for children ages 6-11	0
G39	Total number of library programs for children ages 6-11	119
G40	Total number of people attending library program for children ages 6-11	2,191

Young Adults

Young Adults Ages 12-18

G41	Total number of live, in-person, onsite library programs for young adults from WhoFi. Prefilled and locked by the State Library.	19
G42	Total number of live, in-person, onsite library programs for young adults non-WhoFi	0
G43	Total number of live, in person, onsite library program for young adults	19
G44	Total number of people attending live, in-person, onside library programs for young adults from WhoFi. Prefilled and locked by the State Library.	204
G45	Total number of people attending live, in-person, onsite library programs for young adults non-WhoFi	0
G46	Total number of people attending live, in-person, onsite library programs for young adults	204
G47	Total number of live, in-person, offsite library programs for young adults prefilled from WhoFi. Prefilled and locked by the State Library.	0
G48	Total number of live, in-person, offsite library programs for young adults non-Who-fi	0
G49	Total number of live, in-person, offsite library programs for young adults	0

G50	Total number of people attending live, in-person, offsite library programs for young adults from WhoFi. Prefilled and locked by the State Library.	0
G51	Total number of people attending live, in-person, offsite library programs for young adults non-WhoFi	0
G52	Total number of people attending live, in-person, offsite library programs for young adults	0
G53	Total number of live, virtual library programs for young adults from WhoFi. Prefilled and locked by the State Library.	0
G54	Total number of live, virtual library programs for young adults non-WhoFi	0
G55	Total number of live, virtual library programs for young adults	0
G56	Total number of people attending live, virtual library programs for young adults from WhoFi. Prefilled and locked by the State Library.	0
G57	Total number of people attending live, virtual library programs for young adults non-WhoFi	0
G58	Total number of people attending live, virtual library program for young adults	0
G59	Total number of library programs for young adults	19
G60	Total number of people attending library program for young adults	204

Adult

Adults Aged 19 or Older

G61	Total number of live, in-person, onsite library programs for adults prefilled from WhoFi. Prefilled and locked by the State Library.	91
G62	Total number of live, in-person, onsite library programs for adults non-WhoFi	0

G63	Total number of live, in person, onsite library program for adults	91
G64	Total number of people attending live, in-person, onside library programs for adults prefilled from WhoFi. Prefilled and locked by the State Library.	758
G65	Total number of people attending live, in-person, onsite library programs for adults non-WhoFi	0
G66	Total number of people attending live, in-person, onsite library programs for adults	758
G67	Total number of live, in-person, offsite library programs for adults prefilled from WhoFi. Prefilled and locked by the State Library.	27
G68	Total number of live, in-person, offsite library programs for adults non-WhoFI	0
G69	Total number of live, in-person, offsite library programs for adults	27
G70	Total number of people attending live, in-person, offsite library programs for adults prefilled from WhoFi. Prefilled and locked by the State Library.	354
G71	Total number of people attending live, in-person, offsite library programs for adults non-WhoFi	0
G72	Total number of people attending live, in-person, offsite library programs for adults	354
G73	Total number of live, virtual library programs for adults prefilled from WhoFi. Prefilled and locked by the State Library.	0
G74	Total number of live, virtual library programs for adults non-WhoFi	0
G75	Total number of live, virtual library programs for adults	0
G76	Total number of people attending live, virtual library programs for adults prefilled from WhoFi. Prefilled and locked by the State Library.	0

G77	Total number of people attending live, virtual library programs for adults non-WhoFi	0
G78	Total number of people attending live, virtual library program for adults	0
G79	Total number of library programs for adults	118
G80	Total number of people attending library program for adults	1,112

General Interest

General Interest - For All Ages

G81	Total number of live, in-person, onsite, general interest library programs from WhoFi. Prefilled and locked by the State Library.	27
G82	Total number of live, in-person, onsite general interest library programs non-WhoFi	0
G83	Total number of live, in person, onsite general interest library programs	27
G84	Total number of people attending live, in-person, onsite general interest library programs prefilled from WhoFi. Prefilled and locked by the State Library.	546
G85	Total number of people attending live, in-person, onsite general interest library programs non-WhoFi	0
G86	Total number of people attending live, in-person, onsite general interest library programs	546
G87	Total number of live, in-person, offsite general interest library programs prefilled from WhoFi. Prefilled and locked by the State Library.	7
G88	Total number of live, in-person, offsite general interest library programs non-WhoFI	0
G89	Total number of live, in-person, offsite general interest library programs	7

G90	Total number of people attending live, in-person, offsite general interest library programs prefilled from WhoFi. Prefilled and locked by the State Library.	2,390
G91	Total number of people attending live, in-person, offsite general interest library programs non-WhoFi	0
G92	Total number of people attending live, in-person, offsite general interest library programs	2,390
G93	Total number of live, virtual, general interest library programs prefilled from WhoFi. Prefilled and locked by the State Library.	0
G94	Total number of live, virtual, general interest library programs non-WhoFi	0
G95	Total number of live, virtual, general interest, library programs	0
G96	Total number of people attending live, virtual, general interest programs prefilled from WhoFi. Prefilled and locked by the State Library.	0
G97	Total number of people attending live, virtual, general interest programs non-WhoFi	0
G98	Total number of people attending live, general interest, virtual library programs	0
G99	Total number of live general interest library programs	34
G100	Total number of people attending live general interest library programs	2,936
G101	Total number of live, in-person, onsite library programs	288
G102	Total number of live, in-person, offsite library programs	51
G103	Total number of live, virtual library programs	0
G104	Total number of people attending live, in-person, onsite library programs	4,254
G105	Total number of people attending live, in-person, offsite library programs	3,309

G106	Total number of people attending live, virtual library programs	0
G107	Total number of live library programs	339
G108	Total number of people attending live library programs	7,563

Content Recordings and Patron Directed Activities

Program Content Recordings

A program content recording is any recording of program content that cannot be viewed live as it unfolds (i.e., on-demand streaming). Only include program presentations posted during the reporting period. Regardless of the number of platforms on which a presentation is posted, count each unique presentation only once. Include program sessions hosted on Facebook Premiere that are not facilitated by a staff member.

The count of views of asynchronous program presentations for a period of THIRTY (30) days after the presentation was posted, even if that period extends beyond the survey reporting period (or fiscal year). For program presentations made available via Facebook, count unique 1-minute views of each video. For those made available via other platforms, count unique views of each video. For recorded program presentations that are recordings of live, virtual program sessions, exclude live attendance; live attendance should have already been counted on lines G18, G29, G55, G78, or G95.

G109	Total number of program content recordings from WhoFi. Prefilled and locked by the State Library	0
G110	Total number of program content recordings non-WhoFi	0
G111	Total number of program content recordings	0
G112	Total number of views of program content recordings from WhoFi. Prefilled and locked by the State Library	0
G113	Total number of views of program content recordings non-WhoFi	0
G114	Total number of views of program content recordings	0

Patron-Directed Activities

Below is a list of activities that are patron directed and sometimes known as passive, self-directed, or indirect programming. All answers are prefilled with 0. If you do not provide a listed service you can leave it as a 0. If you provide a service but are unsure of how many times it was used, answer with an estimate, or N/A. Otherwise provide the number of times each service is used ANNUALLY. Do not count the number of items created, only count the number of times a service is used. Do not include anything provided as a part of a library sponsored, in-person, program. These counts should be accounted for in the programming counts listed above. For example, do not count coloring sheets used as part of a live, in-person, program as an indirect activity.

G115	Total number of make and take kits provided	100
G116	Total number of coloring sheets provided	3,500
G117	Total number of scavenger hunt participants	1,500
G118	Total number of trivia contest participants	15

G119	Total use of library's maker space service	25
G120	Total use of STEAM/STEM services	14,000
G121	Total number of story-walk participants	3,500
G122	Total number of reading log participants	787

G123 List any other patron-directed activities, list one activity per box. To add more than one activity, click the "Add Activity" button.

Name of activity only, do not include a use count.

Section H - Library Buildings - Hours and Square Footage

Make sure to consider closures for all reasons when calculating number of hours and weeks open. For example, if your library is normally open for 52 weeks, but was closed for 20 weeks and open for 32 weeks in FY23, report 32 on line H02.

| H01 | Total number of hours open to the public during FY23 (July 1, 2022 to June 30, 2023) at the main library only. Report actual number of hours open rather than scheduled hours open. | 2,718 |
| H02 | Total number of weeks open to the public during FY23 (July 1, 2022 to June 30, 2023) at the main library only (round to the nearest whole number of weeks). Report actual weeks open rather than scheduled weeks open. | 52 |
| H03 | Square footage of main library. Prefilled and locked by the State Library. | 16,330 |

Section H Totals

H08	Total number of hours open annually at the main library and all branches. (Click the SAVE button to calculate the total.)	2,718
H09	Total number of weeks open annually at the main library and all branches (Click the SAVE button to calculate the total.)	52
H10	Total square footage of main and all branch libraries (Click the "SAVE" button to calculate the total.)	16,330

Signature Page

IMPORTANT - PLEASE READ: All libraries submitting an annual survey must also submit a Signature Page to certify accuracy. This document is also included in the Print Application Form. Follow the link below to electronically sign the form. Please do not fax or mail copies of this form to us.

Signature Page
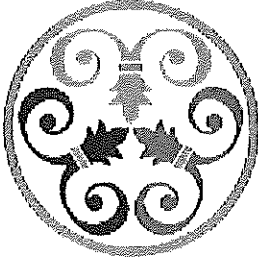
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ANNUAL SURVEY SIGNATURE PAGE FY23

The library director and board president must sign this form to complete the annual survey. To fill out the form:

1. Fill out the library name and director's printed name. Date is filled in automatically.
2. Click on the "Signature Here" box on the "Signed (Director)" line.
3. Fill in your full legal name and valid email address. Your signature will automatically fill in using the "Type" option. Click one of the other radial buttons if you wish to use on of the other options.
4. Once you have filled out the signature page, check the "I agree..." box, and then click on the blue "Apply Signature" button.
5. Once the director has signed the form they need to send it to their board president. Click on the orange "Finalize & Submit" button.
6. A box will pop up requiring the board president's full name and valid email address. Fill those out and click the orange "Continue" button. You will receive a Thank You page and an email message as receipts.
7. The board president should receive an email asking them to sign the document. They should click on the "Sign Document" button.
8. The board president should finish filling out the form. Once ready, click the orange "Finalize & Submit" button.
9. The board president will receive a Thank You page and an email message as receipts.

I certify that the 2023 Iowa Public Library General Information Survey is correct to the best of my knowledge.

Library Orange City Public Library   Date 09-13-2023

Printed Name (Director) Lisa Johnson   Signed (Director) _Lisa Johnson_

Printed Name (Board President) John Buntsma   Signed (Board President) _John Buntsma_