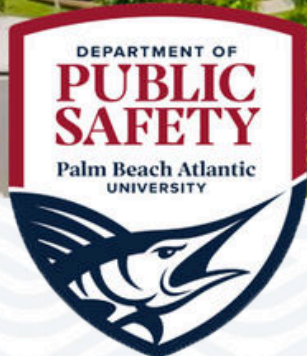


PALM BEACH ATLANTIC UNIVERSITY

Annual Security & Fire Safety Report

2023



Prepared By
Department of Public Safety



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Department of Public Safety



Hello, Palm Beach Atlantic University Community,

The Department of Public Safety upholds the Clery Act and reflects our dedication to fostering a culture of safety and preparedness.

Campus safety is a significant responsibility that begins with you and extends to every member of our community. Your role is integral in the 'See Something, Say Something' initiative, a continuous effort that requires constant vigilance. We are devoted to promoting crime prevention, emergency response readiness, and engaging with all university members to ensure we meet their needs effectively. We believe in the power of collaboration and encourage open communication with our community. If you have any safety concerns, questions, or suggestions, please do not hesitate to contact us. Your feedback is invaluable as we work together to enhance safety and security on our campus.

I would like to express my gratitude to the entire Palm Beach Atlantic University community for their support and trust. United, we can establish an atmosphere that fosters education, development, safety, and wellness for everyone.

Sincerely,

Adam L. Pina
Chief
Department of Public Safety

Campus Security Act: Legal Requirements

This guide is published annually in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (20 U.S.C. Section 1092(f))—part of the Higher Education Act (34 CFR 668.46). All currently registered students, as well as employees, are emailed a notice via their registered university email address by October 1st of each year notifying the campus of the report's availability, the exact electronic address at which the information is posted, a brief description of the report's contents, and a statement that the institution will provide a paper copy of the report upon request to the Department of Public Safety and Security. An electronic copy is available online at www.pba.edu/safety. Printed copies may be requested via email at PublicSafety@pba.edu. Prospective students and employees of the University are informed of the guide's availability, provided with a summary of its contents, and given the opportunity to request a copy from the Department of Public Safety.

To prepare the annual crime statistics disclosure, we gather data from various sources. These include local law enforcement agencies that have authority over each campus, such as the West Palm Beach Police Department and the Orlando Police Department. We record crime statistics based on the year they were reported to any of these sources. We request statistical information annually from all Campus Security Authorities, as defined by federal law. We compile all the statistics we receive and publish them in a report by the PBA Department of Public Safety. This report is then submitted to the Department of Education, and the statistical information becomes available to the public through the Department of Education website.

At Palm Beach Atlantic University, you can rely on our in-house security department. Our safety policy prioritizes the timely and accurate reporting of all crimes and emergencies. If you witness criminal activity or an emergency situation, don't hesitate to report it to the relevant security department listed on the last page of this publication, whether in person or by phone. Reporting crimes is essential for issuing timely warning notices and compiling accurate annual crime statistics for each campus. Below, you'll find the contact numbers for reporting any emergency, crime, or safety/security concerns.

The University has established policies that dictate how Department of Public Safety Officers should respond to criminal activities and other emergencies. Generally, officers will take necessary actions in response to a call, such as dispatching law enforcement personnel or asking the victim to file an incident report. All reported crimes will be investigated by either the University or the relevant local law enforcement agency and may become publicly available (although some reports will remain confidential under FS 119). University incident reports are reviewed by the Office of Residence Life and Student Accountability, which will refer them for appropriate disciplinary action if necessary. Department of Public Safety officers will investigate reports when they are deemed appropriate, and any additional information obtained during the investigation will also be forwarded to the Office of Residence Life and Student Accountability. If the local police or fire department's assistance is required, the responding public safety officers will contact the appropriate agency.

If You Are the Victim of a Crime:

In case of an emergency, please dial 911 to reach the appropriate authorities. For non-emergency situations, you can contact the West Palm Beach Police Department (West Palm Beach Campus) at (561) 822-1900, the Orlando Police Department (Orlando Campus) at (321) 235-5300, or PBA Public Safety at (561) 803-2500. If you are a victim of a crime and do not recognize the perpetrator, try to recall as much information about the individual as possible, such as their gender, race, hair color, mode of transportation, license plate number, car color, or any unique smells. If you observe someone acting suspiciously, please refrain from approaching them. Instead, provide a general description of the suspect(s) and the type of suspicious activity to the authorities. If you belong to the campus community, you can use the PBA Guardian App by RAVE to report suspicious individuals. For more details, please visit go.pba.edu/guardian. If your vehicle is damaged, it is essential to file a police report

to comply with insurance company regulations.

How do I Report an Emergency?

In case of an emergency, dial 911 immediately on any phone or press the red button on a call box within campus boundaries. From PBA, just dial 911. After speaking with the 911 operator, call the Department of Public Safety and inform them of the situation.

How do I Report a Non-Emergency?

For any non-emergency situations that require the intervention of law enforcement, it is necessary to call the non-emergency number of the law enforcement authority in charge of the campus. In case the situation takes place on PBA property, it is recommended to contact the police first and then get in touch with the Department of Public Safety.

What Should I Call For?

If you witness a crime in progress or discover evidence of a crime, it is important to prioritize your safety. Avoid entering the area or room and

try to remain in a safe location within sight of the area. Wait for law enforcement or Department of Public Safety officials to arrive. Additionally, it is crucial to avoid contaminating evidence by refraining from touching or moving any objects. If you notice any suspicious activity, such as unknown vehicles or individuals loitering or unusual vehicular or pedestrian traffic, it may be an indication that someone is monitoring the area. If you see someone entering a residence hall, room, home, or lab without a clear reason for being there, it is important to report it.

Off-Campus Crime Reporting

If the Department of Public Safety receives any information about a member of the University community, they may investigate it thoroughly. If a University member is a victim of a crime, the Department of Public Safety may issue an alert to inform other members of the community about the potential crime or incident and provide helpful crime prevention tips.

Campus	To Report Emergencies	Non-Emergencies (Police Related)	Non-Emergencies Campus Safety
West Palm Beach	911	(561) 822-1900	(561) 803-2500
Orlando	911	(321) 235-5300	(561) 803-2500

Title IX

The Title IX Coordinator is responsible for the coordination of the University's Title IX compliance efforts, including the University's efforts to end Sexual Misconduct, prevent its recurrence, and address its effects. The Title IX Coordinator oversees and monitors the University's overall compliance with Title IX-related policies and developments and the administration of this Policy; the implementation of complaint resolution processes, including investigation and adjudication of all formal complaints of Sexual Misconduct; the provision of educational materials and training for the campus community; and all other aspects of the University's Title IX compliance.

The Title IX Coordinator can be reached at TITLEIX@PBA.EDU or 561-803-2198. To learn more about Palm Beach Atlantic University's sexual misconduct policy visit <https://www.pba.edu/human-resources/title-ix.html>.

Sex Discrimination/Sexual Misconduct

Sex discrimination is prohibited by Title IX of the Education Amendments of 1972, a federal law that provides that: "No person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity receiving Federal financial assistance." In accordance with Title IX and its regulations, this policy addresses the University's prohibition of the following forms of sex discrimination: Title IX Sexual Harassment, Non-Title IX Sexual Harassment, Sexual Assault, Domestic Violence, Dating Violence, Stalking, and Sexual Exploitation. For assistance, questions or to report a complaint, contact TITLEIX@PBA.EDU or by phone at (561) 803- 2198, or in person at Human Resources, 900 South Dixie Highway, West Palm Beach, FL, 33401. To learn more about Palm Beach Atlantic University's nondiscrimination policy visit <https://www.pba.edu/human-resources/title-ix.html>.

Crime as defined by Florida State Statutes:

There are numerous terms used by Palm Beach Atlantic University in our Title IX policy and procedures. The below terms are defined by definitions provided by the Department of Education, the State of Florida and some as defined by University Policy.

Consent: Defined by Florida Statute 794.011(1)(a) as intelligent, knowing, and voluntary consent and does not include coerced submission. "Consent" shall not be deemed or construed to mean the failure by the alleged victim to offer physical resistance to the offender.

Sexual Assault (SA/B): Means an

offense that meets the definition of rape, fondling, incest, or statutory rape as used in the FBI's Uniform Crime Reporting system. A sex offense is any act directed against another person, without the consent of the victim, including instances where the victim is incapable of giving consent.

Rape: Defined as the penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim.

Fondling: Defined as the touching of the private body parts of another person for the purposes of sexual gratification, without the consent of the victim, including

instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity.

Incest: Defined as non-forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

Sexual Battery (SA/B): Defined by Florida Statute 794.011(1)(h) as oral, anal, or vaginal penetration by, or union with, the sexual organ of another or the anal or vaginal penetration of another by any other object; however, sexual battery does not include an act done for a bona fide medical purpose.

Domestic Violence (DV):

1. Felony or misdemeanor crimes of violence committed— a. By a current or former spouse or intimate partner of the victim; b. By a person with whom the victim shares a child in common; c. By a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner; d. By a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred; or e. By any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws

or the jurisdiction in which the crime of violence occurred.

2. For the purposes of complying with the requirements of this section and section 668.41, any incident meeting this definition is considered a crime for the purposes of Clery Act reporting.

Under **Florida Statute 741.28**, **Domestic Violence** is defined as violence committed by a family member or household member as defined below and relates to abuse as well as violation of an injunction for protection. Domestic violence: definitions—as used in FS741.28-741.31:

(1) "Department" means the Florida

Department of Law Enforcement.

(2) "**Domestic Violence**" means any assault, aggravated assault, battery, aggravated battery, sexual assault, sexual battery, stalking, aggravated stalking, kidnapping, false imprisonment, or any criminal offense resulting in physical injury or death of one family or household member by another family or household member.

(3) "Family or Household Member" means spouses, former spouses, persons related by blood or marriage, persons who are presently residing together as if a family or who have resided together in the past as if a family,

and persons who are parents of a child in common regardless of whether they have been married. With the exceptions of persons who have a child in common, the family or household members must be currently residing or have in the past together in the same single dwelling unit.

(4) "Law Enforcement Officer" means any person who is elected, appointed, or employed by any municipality or the state or any political subdivision thereof who meets the minimum qualifications in FS 943.13 and is certified as a law enforcement officer under FS 943.1395.

Dating Violence (DAV):

1. Who is or has been in a social relationship of a romantic or intimate nature with the victim,
2. The existence of such a relationship shall be based on the reporting party's statement and with consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship.

For the purposes of this definition:

1. Dating violence includes, but is not limited to, sexual or physical abuse, such as physical harm, bodily injury or criminal assault, or the threat of such abuse.
2. Dating violence does not include acts covered under the definition of domestic violence.
3. For the purposes of complying with the requirements of this

section and section 668.41, any incident meeting this definition is considered a crime for the purposes of Clery Act reporting.

Dating Violence is defined in Florida Statute 784.046(1) (d) as violence between individuals who have or have had a continuing and significant relationship of a romantic or intimate nature. The existence of such a relationship shall be determined based on the consideration of the following factors:

1. A dating relationship must have existed within the past six months;
2. The nature of the relationship must have been characterized by the expectation of affection or sexual involvement between the parties;
3. The frequency and type of interaction between the persons involved in the relationship must have included that the persons have been involved over time and on a continuous basis during the course of the relationship.

The term does not include violence in a casual acquaintanceship or violence between individuals who only have engaged in ordinary fraternization in a business or social context.

Stalking (ST):

1. Engaging in the course of conduct directed at a specific person that would cause a reasonable person to: a. Fear for their safety or the safety of others; or b. Suffer substantial

emotional distress.

2. For the purposes of this definition: a. Course of conduct means two or more acts, including, but not limited to, acts in which the stalker directly, indirectly, or through others, by any action, method, device, or means follows, monitors, observes, surveils, threatens, or communicates to or about, a person, or interferes with a person's property. b. Substantial emotional distress means significant mental suffering or anguish that may, but does not necessarily, require medical or other professional treatment or counseling. a. Reasonable person means a reasonable person under similar circumstances and with similar identities to the victim.
3. For the purposes of complying with the requirements of this section and section 668.41, any incident meeting this definition is considered a crime for the purposes of Clery Act reporting.

Stalking is defined in **Florida Statute 784.048** as:

- 1) As used in this section, the term: a. "Harass" means to engage in a course of conduct directed at a specific person which causes substantial emotional distress to that person and serves no legitimate purpose. b. "Course of Conduct" means a pattern of conduct composed of a series of

acts over a period of time, however short, which evidences a continuity of purpose. The term does not include constitutionally protected activity such as picketing or other organized protests. c. "Credible Threat" means a verbal or nonverbal threat, or combination of the two, including threats delivered by electronic communication or implied by a pattern of conduct, which places the person who is the target of the threat in reasonable fear for his or her safety or the safety of his or her family members or individuals closely associated with the person, and which is made with the apparent ability to carry out the threat to cause such harm. It is not necessary to prove that the person making the threat had the intent to actually carry out the threat.

The present incarceration of their person making the threat is not a bar to prosecution under this section.

d. "Cyberstalk" means to engage in a course of conduct to communicate, or to cause to be communicated, words, images, or language by or through the use of electronic mail or electronic communication, directed at a specific person, causing substantial emotional distress to that person and serving no legitimate purpose.

2) A person, who willfully, maliciously, and repeatedly follows, harasses, or cyberstalks another person commits the offense of stalking, a

misdemeanor of the first degree, punishable as provided in s. 775.082 or s. 775.083.

3) A person who willfully, maliciously, and repeatedly follows, harasses, or cyberstalks another person and makes a credible threat to that person commits the offense of aggravated stalking, a felony of the third degree, punishable as provided in s. 775.082, s. 775.083 or s. 775.084.

4) A person who, after an injunction for protection against repeat violence, sexual violence, or dating violence pursuant to s. 784.046, or an injunction for protection against domestic violence pursuant to

5) s. 741.30, or after any other court-imposed prohibition of conduct toward the subject person or that person's property, knowingly, willfully, maliciously, and repeatedly follows, harasses, or cyberstalks another person commits the offense of aggravated stalking, a felony of the third-degree, punishable as provided in s. 775.082, s. 775.083 or s. 775.084.

6) A person who willfully, maliciously, and repeatedly follows, harasses, or cyberstalks a child under 16 years of age commits the offense of aggravated stalking, a felony of the third degree, punishable as provided in s. 775.082, s. 775.083 or s. 775.084.

7) A law enforcement officer may arrest, without a warrant, any

person that he or she has probable cause to believe has violated this section.

8) A person who, after having been sentenced for a violation of s. 794.011, s.800.04, or s.847.0135(5) and prohibited from contacting the victim of the offense under s. 921.244, willfully, maliciously, and repeatedly follows, harasses, or cyberstalks the victim commits the offense of aggravated stalking, a felony of the third degree, punishable as provided in s. 775.082, s. 775.083 or s. 775.084.

9) The punishment imposed under this section shall run consecutive to any former sentence imposed for a conviction for any offense under s. 794.011, s.800.04, or s. 847.0135(5).

10) (a) (b) a. The sentencing court shall consider, as a part of any sentence, issuing an order restraining the defendant from any contact with the victim, which may be valid for up to 10 years, as determined by the court. It is the intent of the Legislature that the length of any such order is based upon the seriousness of the facts before the court, the probability of future violations by the perpetrator, and the safety of the victim and his or her family members or individuals closely associated with the victim. b. The order may be issued by the court even if the defendant is sentenced to a state prison or a county jail or even if the imposition of the sentence is suspended and the defendant is placed on probation.

Palm Beach Atlantic University Staff Handbook provides the following University Policy:

Sexual Misconduct Policy

Palm Beach Atlantic University ("PBA" or the "University") is deeply committed to creating and sustaining an educational, working, and living environment that is conducive to learning and scholarship and is supportive of students and employees. This Policy outlines the University's community expectations to ensure a campus free from Sexual Misconduct, the steps for recourse for those individuals who have been subject to Sexual Misconduct, and the procedures for determining whether a violation of University policy has occurred.

This Policy applies to the following forms of sex discrimination, which are referred to collectively as "Sexual Misconduct": Title IX Sexual Harassment, Non-Title IX Sexual Harassment, Sexual Assault, Domestic Violence, Dating Violence, Stalking, and Sexual Exploitation. For the University's general non-discrimination policy, Non-discrimination and Harassment Policy. Allegations of sex discrimination that do not involve Sexual Misconduct will be handled in accordance with the Non-discrimination and Harassment Policy. Where the content of this Policy conflicts with other similar policies set forth in the student and/or Faculty and Employee handbooks, the requirements of this Policy shall prevail.

PBA is a Christian university dedicated to equipping students to grow in wisdom, lead with conviction and serve God boldly. We uphold Biblical principles, including those related to sexual purity. We believe in the divine inspiration of the Bible, that the physical and emotional intimacy of sex is designed beautifully and specifically to unite a couple living in a loving marital, lifelong commitment to each other. While aspects of our policy may reference intimate or sexual activities outside of marriage, this is not an endorsement of such actions. We do not condone any form of sexual misconduct against any individual. PBA is committed to ensuring a safe environment for everyone and will address all instances of sexual misconduct regardless. Reporting Procedures: If an incident of sexual misconduct occurs, it is important to preserve evidence so that the option of pursuing successful criminal prosecution (or a protection order) remains available.

The University encourages anyone who has experienced or knows of Sexual Misconduct to report the incident to the University. An individual may report Sexual Misconduct to the University by contacting the following:

- Wispeny Ellis, Title IX and Section 504 Coordinator, (561) 803-2198 or TitleIX@pba.edu
- Department of Public Safety, (561) 803-2500 (24 hours).

Reports can be made by telephone, via email, via mail, or in person. Reports may be made at any time, including non-business hours by phone, email, mail, or the University's website. Reports to the University should include as much information as possible, including the names of the complainant, respondent, and other involved individuals, and the date, time, place, and circumstances of the incidents, to enable the University to respond appropriately. Upon receiving a report of Sexual Misconduct, the Title IX Coordinator will promptly contact the complainant to discuss the availability of supportive measures with or without the filing of a formal complaint and to explain the process of filing a formal complaint. In addition, when a student or employee reports to the University that they have been a victim of Sexual Assault, Dating Violence, Domestic Violence, or Stalking, whether the offense occurred on or off campus, the University will provide the student or employee with a written explanation of the student's or employee's rights and options, along with the procedures victims should follow.

If an individual has made a report to a University employee who is not a confidential resource and has not yet heard from the Title IX Coordinator, please report directly to the Title IX Coordinator. The individuals listed above – the Title IX Coordinator, and the Chief of Public Safety, along with the President, the Provost, the Vice President for Student Development, and the Vice President for Human Resources, are considered officials with authority to institute corrective measures on behalf of the University.

Investigation and Confidentiality: The University takes seriously the sensitive nature of sexual assault, domestic violence, dating violence, and stalking incidents. In this regard, the University is committed to protecting the privacy of students and employees who report incidents of abuse, to the extent permitted by law, and consistent with the University's need to protect the safety of the community. If the University is required to disclose information regarding an incident, to the extent permitted by law, the University will keep the identity of the victim anonymous or will redact any personal identifying information specific to the victim. Retaliation or intimidation against an individual who brings a complaint or participates in an investigation of sexual misconduct or pursues legal action is prohibited and will not be tolerated. Reports of suspected retaliation or intimidation should be made using the same reporting procedure described in this policy.

Discipline and Accommodations: If the results of the investigation indicate sexual misconduct has occurred, the University will take appropriate action. For students found to have committed sexual misconduct, such actions may include, but are not limited to, education, counseling, and loss of privileges, housing restrictions, probation, suspension, or expulsion. For faculty and staff, such action may include but is not limited to, education, counseling, oral and/or written warnings, probation, suspension, or termination of employment. Moreover, the University may issue no-contact orders and/ or no-trespass orders. Both the complainant and the (alleged) perpetrator will be informed of the outcome of the investigation. Both the complainant and the accused will have the opportunity to be present during any disciplinary proceeding and will have the opportunity to be accompanied by an advisor of his or her choice.

Regardless of whether a student or employee reports an incident of sexual assault, domestic violence, dating violence, or stalking to law enforcement or pursues any formal action, the University is committed to providing a safe learning and work environment. Accordingly, upon request, the University will make any reasonably available change to a victim's academic, living, transportation, and working situation.

The University will ensure that orders of protection issued by courts are fully upheld on all University property. Accordingly, if a student or employee of the University obtains an order of protection or restraining order, he or she should promptly inform Palm Beach Atlantic University Department of Public Safety and provide them with a copy of that order. Source: The Navigator (2023)

Regardless of whether a student or employee reports an incident of sexual assault, domestic violence, dating violence, or stalking to law enforcement or pursues any formal action, the University is committed to providing a safe learning and work environment. Accordingly, upon request, the University will make any reasonably available change to a victim's academic, living, transportation, and working situation. The University will ensure that orders of protection issued by courts are fully upheld on all University property. Accordingly, if a student or employee of the University obtains an order of protection or restraining order, he or she should promptly inform Palm Beach Atlantic University Department of Public Safety and provide them with a copy of that order. Source: The Navigator (2023) Provides an overview of the information in the Annual Security Report in compliance with the Clery Act.

The University has developed an annual education campaign consisting of presentations that include distributing educational materials to new students, participating in and presenting information and materials during new employee orientation, and ongoing educational awareness programs.

Reporting sexual assault, domestic violence, dating violence, and stalking.

The University has procedures in place that serve to be sensitive to those who report sexual assault, domestic violence, dating violence, and stalking, including informing individuals about their right to file criminal charges as well as the availability of counseling, health, mental health, victim advocacy, legal assistance, visa and immigration assistance and other services on and/or off campus as well as additional remedies to prevent contact between an

accused party, such as housing, academic, transportation and working accommodations, if reasonably available. The University will make such accommodations if the victim requests them and if they are reasonably available, regardless of whether the victim chooses to report the crime to the Department of Public Safety or to contact local law enforcement. Students and employees should contact the Title IX Coordinator. After an incident of sexual assault and domestic violence, the victim should consider seeking medical attention from an area emergency room as soon as possible.

In Florida, evidence may be collected even if you choose not to make a report to law enforcement and all services offered are confidential. It is important that a victim of sexual assault not bathe, douche, smoke, change clothing or clean the bed/linen/area where they were assaulted if the offense occurred within the past 72 hours so that evidence may be preserved that may assist in proving that the alleged criminal offense

occurred/or is occurring or may be helpful in obtaining a protection order.

In circumstances of sexual assault, if victims do not opt for forensic evidence collection, healthcare providers can still treat and take steps to address concerns of pregnancy and/or sexually transmitted diseases. Victims of sexual assault, sexual battery, domestic violence, stalking, and dating violence are encouraged to also preserve evidence by saving text messages, instant messages, social networking pages, and other communications, and keeping picture logs or other copies of documents, if they have any, that would be useful to University investigators or police. Although the University strongly encourages all members of its community to report violations of this policy to law enforcement, it is the victim's choice whether or not to make such a report, and the victims have the right to decline involvement with the police. The University will assist victims with notifying local police if they so desire. The local law enforcement agencies are:

West Palm Beach Police Department	600 Banyan Blvd. West Palm Beach, FL 33401	(561) 822-1900	https://www.wpb.org/government/policy-department/departments-overview
Palm Beach County Sheriff's Office	3228 Gun Club Rd. West Palm Beach, FL 33406	(561) 688-3000	https://www.pbso.org/
Orlando Police Department	100 S Hughey Ave Orlando, FL 32801	(321) 235-5300	https://www.orlando.gov/Our-Government/Departments-Offices/Orlando-Police-Department
Orange County Sheriff's Office	2500 W Colonial Dr. Orlando, FL 32804	(407) 836-4357	https://www.ocso.com/en-us/

Report incidents of domestic violence, dating violence, sexual assault, or stalking immediately to the Title IX Coordinator. Call 561-803- 2198, visit HR in person, or go to the Department of Public Safety.

The University offers resources for medical and mental health and will apply disciplinary procedures for violators of this policy. Procedures ensure a prompt and fair response while maintaining confidentiality.

Preservation of Evidence

Over time, evidence related to an incident may disappear or become unavailable, which can make it harder to investigate, prosecute, or obtain protection from abuse orders (injunctions). Even if a victim chooses not to file a complaint, they should still consider speaking with law enforcement to preserve evidence in case they change their mind later. If the University receives a report of domestic violence, dating violence, sexual assault, or stalking, they will follow specific procedures. During any student judicial hearing on campus related to the report, the standard of evidence used will be preponderance of the evidence.

Education and Prevention Programs

The University engages in comprehensive, intentional, and integrated programming, initiatives, strategies, and campaigns intended to bring awareness to and end dating violence, domestic violence, sexual assault, and stalking that:

Are culturally relevant, inclusive of diverse communities and identifies, sustainable, responsive to community needs, and informed by research, or assessed for value, effectiveness, or outcome; and consider environmental risk and protective factors as they occur on the individual, relationship, institutional community, and societal levels

Educational programming consists of primary prevention and awareness programs for all incoming students and new employees and ongoing awareness and prevention campaigns for students and employees that:

Identifies domestic violence, dating violence, sexual assault, and stalking as prohibited conduct;

Defines using definitions provided by both the Department of Education as well as Florida Statute, what behavior constitutes domestic violence, dating violence, sexual assault, and stalking;

Defines what behavior and actions constitute consent to sexual activity in the State of Florida;

Provides a description of safe and positive options by an individual or individuals to prevent harm or intervene when there is a risk of dating violence, domestic violence, sexual assault, or stalking. Bystander intervention includes recognizing situations of potential harm, understanding the institutional structure and cultural conditions that facilitate violence, overcoming barriers to intervening, identifying safe and effective intervention options, and acting to intervene;

Information on risk reduction. Risk reduction means options designated to decrease perpetration and bystander inaction and to increase empowerment for victims in order to promote safety and to help individuals and communities address conditions that facilitate violence.

Incident Being Reported

Procedure Palm Beach Atlantic University Will Follow:

**Sexual Assault
(and Sexual
Battery)**

1. Depending on when reported (immediate vs. delayed report), institution will provide complainant with access to medical care.
2. Institution will assess immediate safety needs of complainant.
3. Institution will assist complainant with contacting local law enforcement if complainant requests and complainant provided with contact information for local police department. Institution will provide complainant with referrals to on and off campus resources.
4. Institution will assess need to implement interim or long-term protective measures, such as housing changes, changes in class schedule, "No Contact" directive between both parties, change in supervisor, or work location.
5. Institution will provide written instructions on how to apply for Injunction for Protection.
6. Institution will provide a copy of the applicable sexual misconduct policy to complainant.
7. Institution will inform the complainant of the outcome of the investigation, whether or not the accused will be administratively charged and what the outcome of the discipline meeting is.
8. Institution will enforce the anti-retaliation policy and take immediate and separate action against parties that retaliate against a person for complaining of sex-based discrimination.

Stalking

1. Institution will assess immediate safety needs of complainant.
2. Institution will assist complainant with contacting local law enforcement if complainant requests and complainant provided with contact information for local police department.
3. Institution will provide written instructions on how to apply for Injunction for Protection.
4. Institution will provide written information to complainant on how to preserve evidence.
5. Institution will assess need to implement interim or long-term protective measures to protect the complainant, if appropriate.
6. Institution will provide a "No Trespass" directive to accused party if deemed appropriate.

Dating Violence

1. Institution will assess immediate safety needs of complainant.
2. Institution will assist complainant with contacting local law enforcement if complainant requests and complainant provided with contact information for local police department.
3. Institution will provide written instructions on how to apply for Injunction for Protection.
4. Institution will provide written information to complainant on how to preserve evidence.
5. Institution will assess need to implement interim or long-term protective measures to protect the complainant, if appropriate.
6. Institution will provide a "No Trespass" directive to accused party if deemed appropriate.

**Domestic
Violence**

1. Institution will assess immediate safety needs of complainant.
2. Institution will assist complainant with contacting local law enforcement if complainant requests and complainant provided with contact information for local police department.
3. Institution will provide written instructions on how to apply for Injunction for Protection.
4. Institution will provide written information to complainant on how to preserve evidence.
5. Institution will assess need to implement interim or long-term protective measures to protect the complainant, if appropriate.
6. Institution will provide a "No Trespass" directive to accused party if deemed appropriate.

Sex Offender Registry

Registered Sex Offender Information

The Clery Act and the Federal Campus Sex Crimes Prevention Act requires institutions of higher education colleges and universities to issue a statement advising the campus community where state law enforcement agency information concerning registered sex offender may be obtained. The act also requires registered sex offenders/predators to provide appropriate state officials notice of each institution of higher education in that state at which the offender/predator is employed, carries on a vocation, or is a student. Below are links to sex offender registry information at the local/county, state, and federal/ national levels:

Palm Beach County: <https://www.pbso.org/spot-unit/>
State of Florida: <https://offender.fdle.state.fl.us/offender/sops/search.jsf>
Toll-free: 1-888-357-7332
National: <https://www.nsopw.gov/>

Upon notification of the presence of an offender/predator, it is the responsibility of the law enforcement agency with jurisdiction over the offender/predator's address to inform the Palm Beach Atlantic University Department of Public Safety that the offender/predator has stated that he/she is currently enrolled at, living on campus, or employed by the University. The Department of Public Safety can then make all prudent notifications to members of the campus community.

Assistance for Victims

Regardless of whether a victim elects to pursue a criminal complaint or whether the offense is alleged to have occurred on or off campus, the University will assist victims of sexual assault, domestic violence, dating violence, and stalking and will provide each victim with a written explanation of their rights and options as defined by the Clery Act as amended by the 2013 Reauthorization of the Violence Against Women Act.

Crime Victim Bill of Rights

Victims including the next of kin of a homicide victim, have the right to be informed, to be present, and to be heard when relevant at all crucial stages of a criminal

proceeding, to the extent that this right does not interfere with the constitutional rights of the accused. In the case of a minor, the victim's parent or guardian and the next of kin of a homicide victim are given notification.

What Rights Are the Victim Entitled To?

1. Information concerning available crisis intervention services, supportive or bereavement counseling, community-based victim treatment programs, the availability of crime protection services and crime victim compensation.
2. Information about the role of the victim in the criminal justice system, the stages in the criminal and juvenile justice process which are of significance to a crime victim, and the manner in which such information can be obtained.
3. Information concerning steps that are available to Law Enforcement Officers and State Attorneys to protect victims and witnesses from intimidation.
4. Advance notification of judicial and post-judicial proceedings which relate to the offender's arrest, release or community work release, provided that the victim gives the State Attorney's Office her/his current name and address.
5. In felony crimes or homicide, consultation by the State Attorney's Office to obtain the view of the victim or in the case of a minor child, the guardian, or the victim's family regarding the release of the accused, plea arguments, participation in pretrial diversion programs, and the sentencing of the accused.
6. Return of the victim's property collected by Law Enforcement or the State Attorney's Office for evidentiary purposes.
7. Assistance from Law Enforcement or the State Attorney's Office, when requested by victims, to inform the victim's employer about necessary absences from work and to explain to the victim's creditors about serious financial hardships incurred as a result of the crime.
8. Request restitution from the offender for certain out-of-pocket losses. The State Attorney shall inform the victim if and when restitution is ordered.
9. Submit a Victim Impact Statement orally, or in writing, to the judge, prior to the sentencing of an

- offender who pleads guilty, nolo contendere, or is convicted of a felony crime.
10. Information concerning the escape of the offender from a state correctional institution, county jail, juvenile detention facility, or involuntary commitment facility.
 11. Accompaniment by a victim advocate during any deposition of the victim or testimony of the victim of a sexual offense.
 12. Request HIV testing of the person charged with committing any sexual offense (F.S.S. 775.0877 / F.S.S. 794.011 which involves the transmission of body fluids). HIV test results shall be disclosed to the victim or the victim's legal guardian, if the victim is a minor.
 13. Prompt and timely disposition of the court case (as long as this right does not interfere with the constitutional rights of the accused).
 14. In the case of minors, if the victim or any sibling of the victim and the offender attend the same school, the victim and their siblings have the right to request that the offender be required to attend a different school.
 15. A victim of a sexual offense shall be informed of the right to have the courtroom cleared of certain persons as provided in F.S.S. 918.16, when the victim is testifying concerning that offense.
 16. The victims of domestic violence shall be provided with information regarding the address confidentiality program as provided in F.S.S. 741.465

For further information or clarification and to access a complete list of Victim's Rights in the State of Florida, please call 1 (800) 226-6667 or visit the Florida Office of the Attorney General at Florida Attorney General - Crime Victims Services (myfloridalegal.com)

Injunctions for Protection

Palm Beach Atlantic University complies with Florida law in recognizing orders of protection or restraining orders, which are called "Injunctions for Protection" in Florida by encouraging any person who obtains an injunction from Florida or any state within the United States to provide a copy to the University's Department of Public Safety, as well as a copy to the Title IX Coordinator. Below is information on the kinds of injunctions available, how to get help with filing an injunction, information on locating an Intake Center and appropriate courthouse locations based on jurisdiction, the hearing process and other applicable information. If your questions are not answered below, contact the Palm Beach County Domestic Violence Hotline at 1 (866) 891-7273.

What kinds of injunctions are available?

There are four types of injunctions that you may qualify for under Florida State Statute 784.046. You may file an injunction for protection against violence, repeat violence, dating violence, or sexual violence. The initial intake counselor will provide you with information to determine what criteria match your particular circumstances.

Where do I go for help with filing an injunction (restraining order)?

Palm Beach County offers 24/7 assistance to domestic violence victims. Call (866) 891- 7273 to find the closest intake center.

How does the injunction process work?

The injunction process begins when you file for an injunction. The Intake Unit staff will help you complete the necessary paperwork, which is taken to a judge for review. If the judge decides the sworn allegations contained in the paperwork meet the requirements of Florida law for the issuance of an injunction, the judge will enter a Temporary Injunction, which will be valid for 15 days. A hearing will be set within 15 days, and the sheriff's office will attempt to personally serve the person who the injunction is filed against with the injunction paperwork.

How much does it cost for an injunction?

No fees are required to petition for protection against domestic, repeat, dating, or sexual violence. If the respondent violates the injunction, call 911 to report the violation. For other violations, go to the intake location to file for an injunction violation.

Who do I call if I am a person with a disability who needs assistance?

If you are hearing or voice impaired, you may call 711 and the Florida Relay Service will assist you with your call. Whether or not a complainant is granted

an injunction, they may then meet with the Office of Residence Life and Student Accountability to develop a Safety Action Plan, which is a plan for the University and the victim to reduce the risk of harm while on campus or coming and going from campus.

Resources for Victims of Domestic Violence, Dating Violence, Sexual Assault and Battery

Resource:	Contact	Address
On-Campus at no cost		
Title IX Coordinator	(561)-803-2198	900 S Dixie Highway, West Palm Beach, FL 33401
Vice President of Student Development	(561)-803-2663	900 S Olive Ave, West Palm Beach, FL 33401
Department of Public safety	(561)-803-2500	1301 S Olive Ave, West Palm Beach, FL 33401
Counseling and Wellness	(561)-803-2563	1000 S Dixie Highway, West Palm Beach, FL 33401
Off-Campus at little to no cost		
Palm Beach County Victims Services	(866)-891-7273	205 N Dixie Highway, West Palm Beach, FL 33401
National Domestic Violence Hotline	(800)-799-7233	
YWCA Domestic Violence Shelter	(800)-973-9922	2200 N Florida Mango Rd, West Palm Beach, FL
Clerk of the Court	(561)-624-6650	205 N Dixie Highway, West Palm Beach, FL 33401
Palm Beach County Courthouse	(561)-355-2431	205 N Dixie Highway, West Palm Beach, FL 33401
Aid to Victim of Domestic Violence	(800)-355-8547	PO Box 667, Delray Beach, FL 33447
Counseling Services at minimal to no cost		
Florida Domestic Violence Hotline	(800)-500-1119	

How to be an Active Bystander

Bystanders play a critical role in the prevention of sexual and relationship violence. They are “individuals who observe violence or witness the condition that perpetuates violence. They are not directly involved but have the choice to intervene, speak up, or do something about it.” We want to promote a culture of community accountability where bystanders are actively engaged in the prevention of violence without causing further harm. We may not always know what to do even if we want to help. Below you will find a list of some ways to be an active bystander. If you or someone else is in immediate danger, dial 911. This could be when a person is yelling at or being physically abusive towards another and it is not safe for you to interrupt.

1. Watch out for your friends and fellow students/employees. If you see someone who looks like they could be in trouble or need help, ask if they are okay.
2. Confront people who engage in making sexual advances with people who are incapacitated.
3. Speak up when someone discusses plans to take sexual advantage of another person.
4. Believe someone who disclosed sexual assault/battery, abusive behavior, or experience with stalking.
5. Refer people to on or off-campus resources listed in this document for support in health, counseling, or with legal assistance. For tips on reducing the risk of becoming a victim of sexual assault, go to www.rainn.org.

University Policy and Judicial Action

For non-Title IX disciplinary actions involving staff and/or faculty, the University will use the Corrective Action Process outlined in the Employee Handbook.

Violations of the student code may also result in disciplinary action by the University. If public authorities charge the accused student for an act that is also a violation of university policies or procedures, the University may wait until the criminal investigation has concluded to begin its own investigation, but the discipline process cannot wait for the conclusion of a criminal court case to proceed. The Vice President of Student Development oversees all University judicial proceedings involving violation of university policy. The Vice President of Student Development, along with the Title IX Coordinator oversees all proceedings involving sexual misconduct of students.

- Students charged with violations of the Navigator and Residence Life Handbook will be given adequate notice of the charges and allegations against them and be provided an opportunity to address these charges during an accountability meeting.
- The academic and on-campus living situations of either the alleged victim or the accused may be changed upon request.
- Both the accuser and the accused are entitled to the same opportunities to have support and resources from the University. Complete information on the University’s Student Accountability process can be found in the Navigator at [Student Accountability | PBA • Palm Beach Atlantic University](#).

Alcohol Use

The unlawful manufacture, sale, distribution, promotion, possession, or use of alcohol are prohibited in and on owned, leased, or controlled property of Palm Beach Atlantic University. The enforcement of federal, state and local laws pertaining to underage drinking; possession, use, and sale of alcohol on property, including

false identification cases, is handled by the Office of Residence Life and Student Accountability, or by local law enforcement. The alcohol policy can be found in its entirety in the Student Navigator, found at go.pba.edu/navigator.

Drug Use

The unlawful manufacture, sale, distribution, promotion,

possession, or use of drugs are prohibited in and on owned, leased, or controlled property of Palm Beach Atlantic University. The enforcement of federal, state, and local laws pertaining to the possession, use, and sale of drugs on property, including false identification cases, is handled by the Office of Residence Life and Student Accountability or

by local law enforcement. The drug policy can be found in its entirety in the Student Navigator, found at go.pba.edu/navigator.

Weapons on Campus

Firearms, weapons, fireworks, and explosives are not allowed on Palm Beach Atlantic University property, including on-campus housing. This includes any device or weapon as defined by Florida Statute. Even those with a Carry Concealed Weapons license are not exempt. Only active law enforcement officers or retired law enforcement officers that qualify under the Law Enforcement Officers Safety Act of 2004 and have met PBA's requirements are exempt.

Access and Security in the Residential Halls

A variety of systems are in place in the residential halls to provide security:

- Access to the residence halls is restricted by electronic card access 24 hours, except for Coastal Towers, Weyenberg, Arkona and Malverne Apartments.
- Some of the Fire Exit Doors are equipped with an alarm that will sound if opened.
- During the individual dorm's visitation hours, the opposite gender visitor must sign in and indicate who and where they are visiting the resident.

Persons who fail to comply with this request will not be granted access for visitation. The Area Coordinator regulates visitation for their respective residence hall.

- Upper-class student housing facilities have less-restrictive visitation. However, at 2:00am, there should be no people of the opposite gender in the dorm room. Visitation privileges may be revoked for persons who are violating this policy through the disciplinary process.
- Unauthorized visitors will be escorted out by the Department of Public Safety. Residents are helpful when they do not allow unauthorized guests and visitors access to the buildings. If a resident sees someone who does not belong, call the Department of Public Safety to report the individual, their location and their physical description.
- Department of Public Safety officers make themselves available to Area Coordinators to conduct presentations and training to the residents of the hall at the Area Coordinator's discretion.

Access and Security in Academic and Administrative Buildings

The academic and administrative buildings are open to the public, at a minimum, during normal business hours. Most facilities have individual hours, and the hours may vary at different times of the year. Access to some of these buildings is also controlled by card access after normal business hours, and buildings have varied levels of access. Although some academic and administrative buildings do not have a Department of Public Safety officer assigned to them, officers conduct security patrols of these buildings on a regular basis.

Workplace/Campus Violence

Palm Beach Atlantic University will not tolerate violence or threats on campus or in connection with any University events. Individuals who violate this policy statement may be subject to disciplinary action up to expulsion or termination from the University. Individuals who intentionally bring false charges against another will also be subject to action up to expulsion or termination from the University.

Staying Informed for Safety

The Department of Public Safety actively works to keep the University community informed about safety and security on all campuses. The University conducts at least one quarterly test of the Emergency Notification System, which rapidly sends out text messages, emails, and computer screen takeover in case of a dangerous situation that could threaten those on campus.

Crime Advisories

Timely warning notices are reports issued to the campus community whenever a Clery crime or incident is reported that is considered a serious or continuing threat to other students and employees. These reports aid in preventing similar occurrences by being provided to students and employees in a timely manner. Crime advisories are issued for arson, aggravated assault, burglary, criminal homicide, motor vehicle theft, sex offenses, and robbery. Cases of aggravated assault and sex offenses are considered on a case-by-case basis, depending on the facts of the case and the information known to the Department of Public Safety and/or law enforcement. For example, if an assault/battery occurs between two students who have a disagreement, there may be no on-going threat to other PBA community members, and a Crime Advisory would not be distributed. In cases involving sexual assault, they are often reported long after the incident has occurred, thus disrupting the ability to distribute a “timely” warning notice to the community. All crimes or suspicious activity should be reported as it is happening or immediately after so that resources can be dedicated to apprehension and investigation in a timely manner. Criminal offenses will be assessed on a case-by-case basis, taking into account when and where the incident occurred, when it was reported, and how much information is known by Public Safety and/or law enforcement. PBA will notify the campus community of Clery Act crimes occurring on campus or in non-campus buildings owned and controlled by PBA and used for educational or institutional purposes that represent a serious or continued threat to students

and employees. All reported Clery Act crimes will be evaluated to determine if a timely warning is required, and the Department of Public Safety maintains a daily log that includes the nature, date, time, and general location of each reported crime in addition to the disposition of the complaint, if known.

Public Inspection of Daily Crime Logs

The Department of Public Safety, located at 1301 South Olive Avenue in West Palm Beach, FL 33401, makes the daily crime log available for public viewing. The hours of availability are 8:00 am to 5:00 pm Monday through Friday, and 8:00 am to 3:00 pm on Saturdays and Sundays, excluding holidays.

Confidential Reporting

The Department of Public Safety allows individuals to voluntarily and confidentially report a crime, which may be included in annual crime statistics and considered for timely reporting. However, disclosure of identity may be required for prosecution of reported crimes. If a crime victim shares confidential information with a University-affiliated professional (such as a Campus Pastor or University Counselor) within a privileged relationship (counselor-patient, clergy-parishioner, etc.), the professional may report the information to the Department of Public Safety and law enforcement, but only at their discretion and for the purposes of including the information in annual crime statistics and considering timely warning reports.

All students are welcome to personally report crime victimization confidentially or non-confidentially to the Department of Public Safety.

Emergency Response and Evacuation Procedures

Palm Beach Atlantic University, in partnership with Rave Guardian, presents PBA Alert—an Emergency Notification Network (ENN) designed to ensure community safety. Immediate alerts for life-threatening emergencies on any campus are a cornerstone of this system, utilizing diverse methods like email, SMS, push alerts, and desktop takeovers. Learn more about the RAVE Guardian safety App at <https://www.ravemobilesafety.com/rave-guardian-app/>. For hurricane preparedness, we offer vital resources via various electronic platform such as email list-servs, campus systems, and our website. It is important to keep emergency contact info current with the university at all times.

Your safety is our top priority. If you encounter any dangerous situations or threats within the PBA community, take decisive action. Do not hesitate to call 911 or contact our Department of Public Safety at (561) 803-2500. Rest assured that emergencies reported involving imminent danger or harm will be promptly addressed.

Both local law enforcement and our dedicated Department of Public Safety are unwavering in their commitment to prompt and comprehensive investigations. Your well-being is our paramount concern.

In tandem with first responders, the Department of Public Safety effectively coordinates emergency responses. Depending on the circumstances, other university departments, as well as local, state, and federal agencies, may also play a role in ensuring a swift and effective resolution.

Immediate Notification

In response to emergencies that threaten campus safety, we have a collaborative process involving police/security, University Administrators, local responders, and the National Weather Service. The campus-wide PBA Alert is issued once confirmed, and the alerts are tailored to the emergency's nature and affected areas. PBA has an Emergency Management Team (EMT) to assess threats for both the West Palm Beach and Orlando campuses.

Immediate Life-Threatening Emergency

Refers to situations on campus where there is confirmed ongoing risk of loss of life or severe bodily harm, or where such danger is visibly imminent.

Potential Life-Threatening Emergency

Involves unconfirmed potential for harm or operational impact, based on factors like weapon presence or gas leaks. Usually addressed by emergency response before harm occurs. Situations can escalate swiftly to Immediate life-threatening emergencies.

Palm Beach Atlantic University prioritizes notifications that pertain to the community's health and safety. During emergencies, updates will be posted on the University website for the PBA community. Communication avenues such as voice calls, emails, and text messages may also be employed.

Registration for direct text messages, emails, and voice calls from the PBA Alert System is exclusively available to current students and employees. For members of the broader community—alumni, parents, visitors, and the public—seeking information about campus emergencies, updates can be accessed on the PBA webpage at www.PBA.edu.

Emergency Response Options: Evacuation, Shelter-in-Place, and Lockdown

When you receive a PBA Alert through the Emergency Notification Network, quickly assess your surroundings for safety. The three main responses to a campus emergency are EVACUATE, SHELTER-IN-PLACE AND LOCK DOWN. Trust your intuition and awareness to make the right choice.

Evacuate

Evacuation aims to create distance between you and the hazard. Follow these guidelines for any evacuation scenario:

- Leave promptly, taking essentials like keys and cell phones if safe to do so.
- Assist those with disabilities.
- Walk, do not run.
- Do not use elevators.
- Go to designated evacuation areas, unless told otherwise.
- Be cautious in corridors.
- Share important info with emergency responders.
- Do not return until authorized.

Shelter-In-Place

This means staying indoors is safer. Prioritize safety by creating barriers between you and the hazard. Follow these general guidelines:

- Identify a safe spot nearby.
- Secure doors and windows.
- Avoid hazard-exposed areas.
- Create protective barriers.
- Await further instructions.

Lockdown

During a lockdown, people stay indoors for safety until the situation is resolved. Follow these guidelines:

- Secure: Lock doors, close blinds, turn off lights, and stay quiet.
- Safety: Find cover away from windows and doors, stay low if visible.
- Silence phones: Switch off or silence cell phones.
- Don't open doors without verification.
- Stay informed through reliable sources.
- Wait for clearance signal before leaving.

In all cases, prioritize safety and follow authorities' guidance.

Missing Person Policy at Palm Beach Atlantic University

Palm Beach Atlantic University (PBA) is committed to ensuring the safety and security of our on-campus and affiliated housing communities by upholding the principles of the Clery Act. This policy outlines the procedures we follow to promptly notify designated emergency contacts or parents/guardians if a student residing in on-campus or affiliated housing is determined to be missing.

Immediate Reporting

We want to clarify that a missing person report can be initiated whenever there's a belief that an individual might be missing. This extends to anyone who may be concerned – friends, relatives, coworkers, and more. In instances where someone has not returned home, attended work, class, or appointments as expected, or if suspicions arise, including concerns about potential foul play, such situations must be promptly conveyed to the Department of Public Safety.

Reporting Process

Should any member of the PBA community suspect that a student living in on-campus or affiliated housing is missing, they must immediately reach out to the Palm Beach Atlantic University Department of Public Safety at 561-803-2500. Our Department of Public Safety will immediately engage with the West Palm Beach Police Department, initiating a thorough and comprehensive missing person investigation.

Emergency Contact Registration

In compliance with federal regulations, PBA provides students with the option to designate a missing person contact. During the enrollment process, students can specify this individual. As per the law, an emergency contact must be notified within 24 hours of a student being reported missing. For students under 18 years old and not emancipated, their custodial parent or guardian will also receive notification, along with any other listed emergency or missing persons contacts.

Confidentiality Assured

We emphasize that the contact details shared by students will be held in the strictest confidence. Only authorized campus officials will have access to this information. It will solely be disclosed to law enforcement personnel when necessary to facilitate the ongoing missing person investigation.

Swift Notification Protocol

Upon discovering a student's absence, Residence Life will promptly inform the Department of Public Safety, unless the Department of Public Safety was the initial entity to establish the student's missing status. Communication with Designated Contacts:

In cases where a student has designated a contact person, PBA officials commit to notifying the specified individual within 24 hours of confirming the student's missing status.

Palm Beach Atlantic University's commitment to the safety and well-being of our community is unwavering. This policy reflects our dedication to taking swift and decisive action whenever a student in on-campus or affiliated housing is determined to be missing.

Prioritizing Your Safety and Security

At Palm Beach Atlantic University (PBA), we are deeply committed to maintaining a secure environment, both within our on-campus and affiliated housing communities. This guide underscores our unwavering dedication to ensuring your well-being and outlines the crucial role every individual plays in preventing crime and prioritizing personal safety.

Empowering Anti-Theft Practices

- Secure your dorm room door, ensuring the locking mechanism functions properly.
- Always lock your office when vacant.
- Avoid propping doors open, maintaining secure access.
- Safeguard valuable office equipment by anchoring it.
- Document serial numbers of all equipment.
- Create duplicates of important documents and cards, stored separately from your wallet or purse.

Enhancing Personal Safety in Your Vehicle

- Keep car doors locked at all times.
- Avoid providing rides to strangers.
- Prior to entering your car, inspect the back seat.
- Maintain proper vehicle upkeep and maintain a minimum of a quarter-tank of gas.
- Store valuables in the trunk rather than on the seats.
- Equip your vehicle with a spare tire and jack.
- In case of a breakdown on campus, await assistance with your vehicle and contact AAA or the Department of Public Safety. If off campus, call AAA or the police—never accept a ride from a stranger.
- If being followed, head toward a well-lit, populated area like a police or fire station.
- Keep a copy of your vehicle registration both at home and in your wallet, with the original in your car.

Fostering Personal Safety at Home

- Maintain locked doors and windows, drawing shades for privacy.
- Prior to opening your door, use the peephole.
- Equip yourself with self-defense skills and continually hone them.
- Refrain from leaving spare keys outdoors.
- Utilize initials only on mailboxes.
- Ensure your home's exterior is well-lit.

Strengthening Personal Safety Away from Home

- Frequent well-lit areas when walking, exercising, or parking.
- Keep keys accessible for swift building or vehicle access.
- Stay alert to your surroundings and individuals nearby.
- Avoid excessive display of jewelry.
- Refrain from wearing air pods/earbuds in both ears.
- Opt for a waist pack instead of a purse in crowded spaces.
- Select well-lit ATMs in busy locales.
- Avoid studying or working in public areas after hours.

Safety and Security Initiatives at PBA

- Security Awareness Programs: Our Department of Public Safety offers diverse programs to educate and inform on crime prevention, campus security protocols, and personal safety. We can also customize sessions for specific groups upon request.
- Orientation Integration: During new student and employee orientations, our Chief or their designee shares insights into university policies and safety measures.
- Public Safety Seminars: Throughout the year, we conduct seminars on various topics, such as active shooters, suspicious activities, and emergency procedures. To schedule tailored training, contact the Department of Safety and Security at (561) 803-2500.

- Engagement via social media: Regular updates on safety, events, and new initiatives are shared via social media platforms and email.
- Student Government Collaboration: Our department collaborates with the Student Government to address safety concerns within the campus and its surroundings.
- Safety Escort Service: We offer free on-campus escorts 24/7 to ensure your safety.
- Timely Publications: Access safety and security publications in both print and electronic formats, including Rave Guardian, Annual Security Report, and alerts.

Promoting Bicycle Safety

- In Florida, bicycles are legally considered vehicles—abide by traffic laws.
- Wear a helmet to safeguard against head injuries.
- Wear light-colored clothing and illuminated lights at night.
- Ride with traffic, not against it.
- Register your bicycle with our Department of Public Safety and secure it at bike racks when not in use.

Emphasizing Pedestrian Safety

- Exercise vigilance around vehicular traffic on and off campus.
- Pay attention to traffic control devices and adhere to road rules.
- Faculty, staff, and students must extend courtesy to pedestrians and cyclists.
- In case of a motor vehicle accident involving pedestrians, promptly call 911, even if injuries aren't apparent.

Accessibility to AEDs

- Automated External Defibrillators (AEDs) are strategically located across campuses.
- These devices can save lives in cardiac arrest situations, even without prior training.
- Consider enrolling in courses that offer AED, CPR, and First Aid training.

At PBA, your safety and security are paramount. By embracing these practices and engaging with our programs, you play an integral role in maintaining a secure and welcoming campus community.

Lightning Alert System

All lightning and severe weather monitoring at Palm Beach Atlantic University home athletic events is coordinated by the certified Athletic Trainer on site at the field or court of competition. Should threatening weather enter the area, the Athletic Training staff onsite receives notification to their cell phone using the paid service Weather Sentry. They continue to receive updates of lightning strikes within 15 miles of the venue. If the weather reaches within a radius of eight miles, the venue is cleared, and shelter is required. Once into a lightning delay, the Athletic Trainer will inform the Game Management Coordinator who will proceed to assist in getting all teams, coaches, game officials and fans out of harm's way and seeking shelter. There must be no further lightning strikes for a 30-minute consecutive period before teams may return to the field of play.

Blue-Light Telephones

With emergency call boxes strategically located across all areas of campus, you'll never be far from security assistance. These call boxes are well-lit, and you can use them to make on-campus or 911 calls.

They also feature a 911 button in cases of extreme emergencies, which dials directly to West Palm Beach Police.

Enhancing Your Safety with RAVE GUARDIAN Mobile Safety App & Safety in Numbers

To ensure your well-being both on and around the West Palm Beach campus, we strongly recommend taking advantage of the following resources:

Safety Escort Services by Department of Public Safety

For a secure means of travel, the Department of Public Safety offers safety escort services to students and employees at the Main-West Palm Beach campus, available 24 hours a day. To request an escort, contact the Department of Public Safety office at (561) 803-2500 or conveniently utilize the blue-light telephones stationed across campus.

Furthermore, you have the option to arrange a courtesy escort via the RAVE GUARDIAN app by simply accessing "PBA Security Chat". Please note that escort services are confined to the geographic boundaries of the West Palm Beach campus.

RAVEGuardian: Safety Made Simple



With access to PBA's mass-notification alert system, and with vital personal safety features made easy, Rave Guardian helps you stay safe, on and off-campus.



Set a safety timer and notify friends or family to check in with you if you are alone or in an unfamiliar place.



Want to request a courtesy escort, or report something suspicious? Use the PBA Safety Chat feature to message Public Safety Dispatchers!



Get the free app today for iPhone and Android.

To learn more about Rave Guardian, visit go.pba.edu/guardian



Informing Others of Downtown Plans

If your plans involve heading downtown to Clematis Street or Rosemary Square (CityPlace), it's wise to communicate your intentions with those who may be traveling in the same direction. During nighttime excursions, consider walking alongside friends for added security.

By embracing these proactive measures and leveraging the capabilities of the RAVE GUARDIAN mobile safety app, you contribute to fostering a safer environment for yourself and the entire PBA community. Remember, your safety is our priority.

Annual Security Report

The Clery Annual Security Report is a comprehensive document that universities and colleges in the United States are required to produce and distribute to provide transparency regarding campus safety and security. It is named after the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, a federal law enacted in 1990 that mandates the reporting of campus crime data and the implementation of safety policies.

Palm Beach Atlantic University is committed to upholding a secure campus environment for its students, faculty, and staff. This commitment is not only a collective effort but also entails personal responsibility for our individual safety. By collaboratively addressing safety concerns, we can work towards ensuring that PBA's campuses rank among the safest in the nation.

Campus Security Authorities (CSA's)

In compliance with the Clery Act Reporting requirements, Campus Security Authorities (CSA's) at Palm Beach Atlantic University are key officials entrusted with significant responsibilities related to student and campus activities. This includes, but is not limited to, overseeing student activities, housing, athletics, judicial and disciplinary proceedings, clubs and organizations, and mentorship/advisement. The following functions exemplify roles that qualify as CSA's, although this list is not exhaustive. The PBA Human Resource Department maintains the most up-to-date list of Campus Security Authorities.

Student Development Division:

- Vice President for Student Development
- Associate Vice President for Student Development
- Director of Residence Life
- Assistant Director of Residence Life
 - Area Coordinators
 - Resident Directors
- Director of Counseling and Wellness
 - Employees of Counseling and Wellness

Department of Public Safety:

- All members of the Department of Public Safety

Athletics:

- Athletics Director, Assistant Athletic Directors & All Coaching Staff
- Director of Campus Recreation
- Members of Campus Recreation Staff

Academics:

- Deans of the Respective Schools
- Consultation and Advisory Level Faculty or Staff

Human Resources:

- Associate Vice President of Human Resources
- Director of Human Resources
- Human Resources Staff

It is imperative for CSA's to promptly report any incidents brought to their attention to the Clery Compliance Officer (CCO). However, CSA's should refrain from attempting to validate or investigate the claim independently without first seeking guidance from the CCO.

Your commitment as a CSA ensures that accurate and timely reporting under the Clery Act is maintained, contributing to a safer and more informed campus environment.

Clery Crime Definitions

Geographical Classifications

On Campus: Statistics in this category refer to crime and fire activity occurring in the immediate vicinity of the main campus grounds, including academic and research areas, dormitories, athletic fields and buildings, arenas, apartment complexes, chapels, churches, and parking lots.

Non-Campus: This classification pertains to crime and fire incidents taking place in buildings, grounds, or property not situated on the University's main campus, but still owned or controlled by Palm Beach Atlantic University.

Public Property: Statistics in this category cover crime and fire incidents on public streets, sidewalks, and parking facilities that may be adjacent to campus but are not considered part of the campus grounds.

Crime Classifications

Murder/Non-Negligent Manslaughter: The intentional killing of one human being by another, excluding cases of negligence, attempted murder, assaults to kill, suicides, accidental deaths, and justifiable homicides.

Negligent Manslaughter: The unintentional killing of another person through gross negligence.

Robbery: The act of taking or attempting to take anything of value from someone's custody or control through force, threat of force, violence, or intimidation.

Burglary: Unlawfully entering a structure with the intent to commit a felony or theft. This includes breaking and entering, as well as attempts to commit the aforementioned acts.

Motor Vehicle Theft: The theft or attempted theft of a motor vehicle, including cases where vehicles are unlawfully taken and later abandoned.

Arson: The intentional burning or attempt to burn a dwelling, house, public building, motor vehicle, aircraft, or personal property of another.

Weapons Law Violations: Violations of laws or ordinances related to weapon offenses, such as manufacturing, selling, or possessing deadly weapons.

Drug Abuse Violations: Violations of state and local laws concerning the unlawful possession, sale, use, growth, manufacturing, or making of narcotic drugs and other controlled substances.

Liquor Law Violations: Violations of laws or ordinances that prohibit the manufacture, sale, transportation, possession, or consumption of alcoholic beverages.

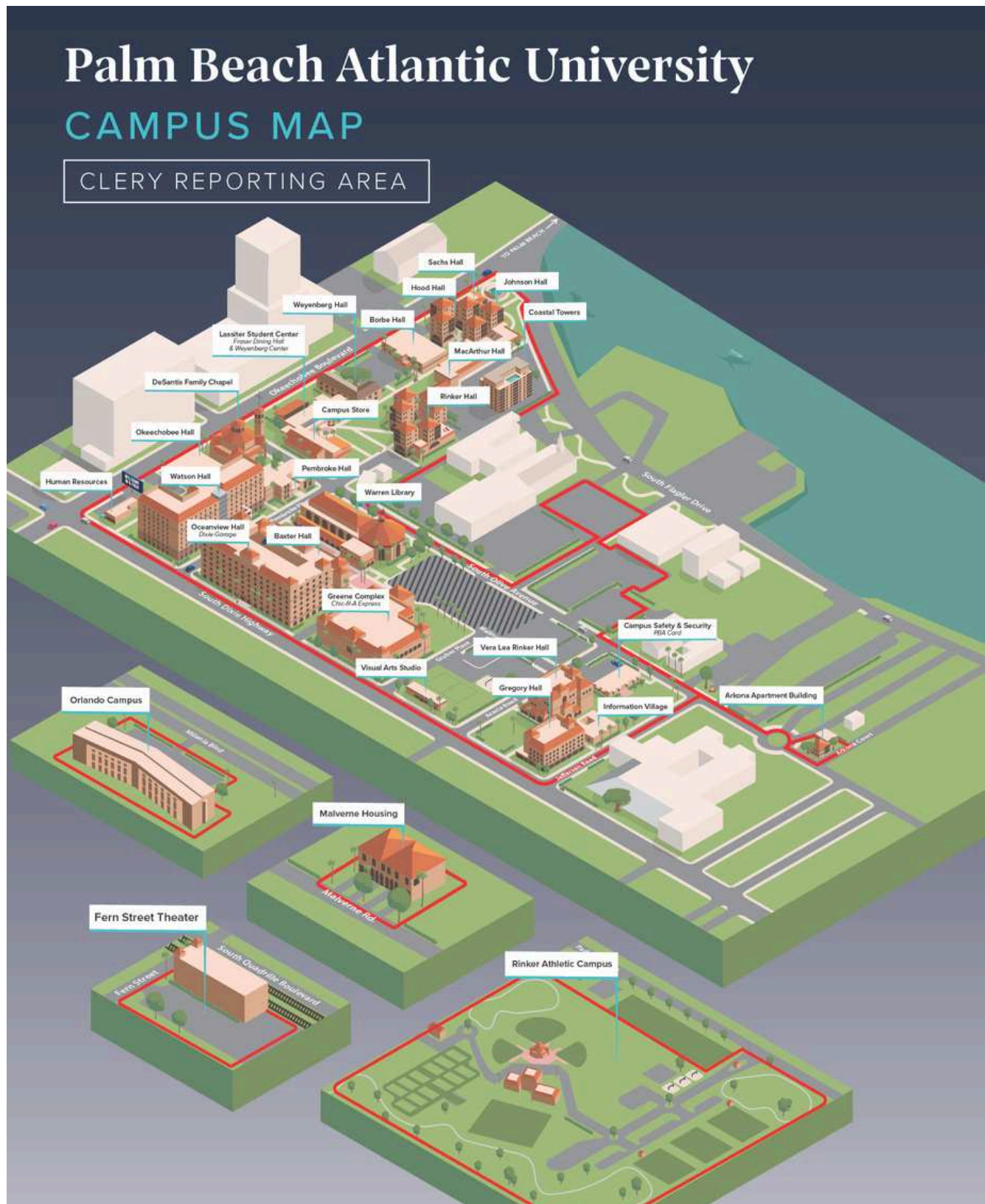
Hate Crime Violations: Incidents involving intimidation, vandalism, larceny, simple assault, or other bodily injury motivated by bias based on race, religion, ethnicity, gender, sexual orientation, or disability.

Crime Statistics

Crime Statistics: This report provides data on reported crimes that have occurred on campus, in nearby areas, and on public properties adjacent to the campus. This data is categorized by type of crime and location. Crime and fire statistics reported to the Palm Beach Atlantic University Department of Public Safety, local police, and county authorities are provided. Confidential disclosures to university-affiliated professionals may be included in crime statistics disclosure for the purpose of annual reporting or timely warning issuance.

Hate Crime Statistics

There have been no reported Hate Crime offenses for the last three years.



2021 - 2023 Clery Crime Statistics for West Palm Beach Campus

Crime Classification	On-Campus Building or Property						Non Campus Building or Property			Public Property			Unfounded		
	2021		2022		2023		2021	2022	2023	2021	2022	2023	2021	2022	2023
	Total	Student Housing	Total	Student Housing	Total	Student Housing	Total	Total	Total	Total	Total	Total	Total	Total	Total
Murder/ Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	1	1	0	0	0	0	0	0	0	0	0
Fondling	1	0	0	0	2	1	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	1	1	0	0	0	0	0	0	0	0	0
Burglary	0	0	1	1	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	2	0	2	1	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
VAWA Offenses															
Domestic Violence	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Dating Violence	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Stalking	0	0	0	0	1	1	0	0	0	0	0	0	0	0	0
Arrests															
Weapons Arrests	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Drug Law Arrests	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Liquor Law Arrests	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Disciplinary Referrals															
Weapons Referrals	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Drug Law Referrals	7	7	3	3	3	3	0	0	0	0	0	0	0	0	0
Liquor Law Referrals	42	39	78	76	22	22	0	0	0	0	0	0	0	0	0

2021 - 2023 Clery Crime Statistics for Orlando Campus

Crime Classification	On-Campus Building or Property						Non Campus Building or Property			Public Property			Unfounded		
	2021		2022		2023		2021	2022	2023	2021	2022	2023	2021	2022	2023
	Total	Student Housing	Total	Student Housing	Total	Student Housing	Total	Total	Total	Total	Total	Total	Total	Total	Total
Murder/ Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
VAWA Offenses															
Domestic Violence	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Dating Violence	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Stalking	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Arrests															
Weapons Arrests	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Drug Law Arrests	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Liquor Law Arrests	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Disciplinary Referrals															
Weapons Referrals	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Drug Law Referrals	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Liquor Law Referrals	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Fire Safety Right-to-Know

This guide is prepared on an annual basis to adhere to the mandates of the Campus Fire Safety Right-to-Know Act, which is a component of the Higher Education Act (34 CFR 668.49). Every presently enrolled student and staff member receives a direct notification (via their registered email account) by October 1 each year. This notification includes information regarding the report's accessibility, the precise electronic location where the report is hosted, a concise overview of the report's contents, and a confirmation that the institution will provide a physical copy of the report, free of charge, upon request to the Department of Public Safety. If desired, printed copies can be requested by contacting Campus Safety at (561) 803-2500.

Fire Log

The Department of Public Safety meticulously maintains a digital fire log that provides a clear record of all fires reported by date. This log encompasses fires occurring within on-campus student housing, academic buildings, and business establishments. Each entry includes details such as the nature of the fire, the date, the time, and the general location. This fire log is accessible to the public at the Department of Public Safety, located at 1301 South Olive Avenue, West Palm Beach, FL, 33401.

Fire Safety Systems, Drills, and Training

Basic fire safety training is extended to all students residing in campus dormitories as part of the orientation program held at the start of each academic term, presented by the Office of Residence Life. New employees also undergo basic fire safety training during the New Employee Orientation conducted by the Office of Human Resources. Housing and residential life staff members receive further comprehensive fire safety training at the onset of each semester. All rooms across campus, whether in dormitories, classrooms, or business structures, are equipped with evacuation notices that prominently feature the building's address and emergency contact numbers. Fire drills, including those with fire alarms, are conducted in every residence hall each semester.

Fire Safety Tips

For both students and employees, adhering to general fire safety procedures is crucial:

- Immediately activate the fire alarm and call 911 and the Department of Public Safety upon sighting a fire.
- Provide accurate information about the fire's size and location.
- The Department of Public Safety will verify the situation and notify the relevant fire department.
- Evacuate the building without attempting to enter a burning structure.
- If you suspect someone is inside a burning building, inform the Department of Public Safety.
- Report all fires, even if they have been extinguished.
- Notify the Department of Public Safety about vandalized or discharged fire extinguishers.
- Familiarize yourself with the sound of your building's fire alarm/smoke detectors.
- Know at least two evacuation routes and designated staging areas.
- Close doors to impede the fire's spread.
- Do not open doors if you suspect fire on the other side. Check for heat using the back of your hand. If it's hot, do not open the door.
- Stay close to the ground and cover your mouth with a wet cloth to facilitate breathing in smoky conditions.
- Do not prop open or lock fire exits; they must remain accessible.
- In line with university policy, buildings must be evacuated when a fire alarm sounds.

Smoking Policy

All campuses of Palm Beach Atlantic University are designated as smoke-free zones. This entails the prohibition of inhaling, exhaling, burning, or carrying any lit cigarette, electronic cigarette, vape, vape pen, cigar, pipe, or similar devices containing tobacco or other smoke-producing substances in any area of the campuses.

Evacuation Procedures

Upon detecting a fire or hearing the fire alarm, immediate evacuation is crucial. Close doors as you exit to contain the fire. Do not attempt to extinguish fires larger than the capacity of a fire extinguisher. Activate the nearest fire alarm if not already triggered and report the fire to the Department of Public Safety. When the fire alarm sounds, evacuate the building via stairs and exits – do not use elevators. Once outside, proceed to your designated staging area and await further instructions from public safety officials. Re-entry to the building is only allowed upon explicit confirmation from Department of Public Safety officials that it is safe to do so. Any instance of a swiftly extinguished fire or evidence of recent fires must be immediately reported to Residence Life Officials or Department of Public Safety officials for documentation.

Fire Inspection and Prevention-Related Policies

Palm Beach Atlantic University holds the responsibility to maintain a safe environment for faculty, staff, students, and visitors by minimizing potential fire hazards. This includes proactive measures like conducting periodic fire safety inspections of all campus buildings, enhancing fire safety awareness through training programs, and executing fire safety audits. Certain items, such as open-flame devices, barbecue grills, compressed gases, and more, are strictly prohibited within university-owned or operated facilities to mitigate fire risks. The university's commitment to safety involves the promotion of fire prevention practices and rapid response strategies to safeguard the campus community.

Residential Facilities and Fire Equipment

Residential Facilities	Smoke Detector	Fire Alarm	Sprinkler System	Fire Extinguishers	Redundant Monitoring
Baxter Residence Hall	Yes	Yes	Yes	Yes	Yes
Coastal Towers Residence Hall	Yes	Yes	Yes	Yes	Yes
Johnson Residence Hall	Yes	Yes	Yes	Yes	Yes
Malverne Apts 233,235,237,239	Yes	No	No	Yes	No
Oceanview Residence Hall	Yes	Yes	Yes	Yes	Yes
Pembroke Hall	Yes	Yes	Yes	Yes	Yes
Rinker Residence Hall	Yes	Yes	Yes	Yes	Yes
Weyenberg Residence Hall	Yes	Yes	Yes	Yes	Yes
Watson Hall	Yes	Yes	Yes	Yes	Yes
1000 South Olive Ave	Yes	No	No	Yes	No
Arkona Apts 1,2,3,4	Yes	No	No	Yes	No

Fire Report 2023

Residential Facilities 2023	No. of Fires	Cause of Fire	Injury Related to Fire	Deaths Related to Fire	Value of Property Damage
Baxter Residence Hall	0	0	0	0	0
Coastal Towers Residence Hall	0	0	0	0	0
Johnson Residence Hall	0	0	0	0	0
Malverne Apartment 233	0	0	0	0	0
Malverne Apartment 235	0	0	0	0	0
Malverne Apartment 237	0	0	0	0	0
Malverne Apartment 239	0	0	0	0	0
Oceanview Residence Hall	0	0	0	0	0
Pembroke Hall	0	0	0	0	0
Rinker Residence Hall	0	0	0	0	0
Weyenberg Residence Hall	0	0	0	0	0
Watson Hall	0	0	0	0	0
1000 South Olive Ave	0	0	0	0	0
Arkona Apartment 1	0	0	0	0	0
Arkona Apartment 2	0	0	0	0	0
Arkona Apartment 3	0	0	0	0	0
Arkona Apartment 4	0	0	0	0	0

Fire Report 2022

Residential Facilities 2022	No. of Fires	Cause of Fire	Injury Related to Fire	Deaths Related to Fire	Value of Property Damage
Baxter Residence Hall	0	0	0	0	0
Coastal Towers Residence Hall	0	0	0	0	0
Johnson Residence Hall	0	0	0	0	0
Malverne Apartment 233	0	0	0	0	0
Malverne Apartment 235	0	0	0	0	0

Fire Report 2022

Residential Facilities 2022	No. of Fires	Cause of Fire	Injury Related to Fire	Deaths Related to Fire	Value of Property Damage
Malverne Apartment 237	0	0	0	0	0
Malverne Apartment 239	0	0	0	0	0
Oceanview Residence Hall	0	0	0	0	0
Pembroke Hall	0	0	0	0	0
Rinker Residence Hall	0	0	0	0	0
Weyenberg Residence Hall	0	0	0	0	0
Watson Hall	1	Grease	0	0	500.00
1000 South Olive Ave	0	0	0	0	0
Arkona Apartment 1	0	0	0	0	0
Arkona Apartment 2	0	0	0	0	0
Arkona Apartment 3	0	0	0	0	0
Arkona Apartment 4	0	0	0	0	0

Fire Report 2021

Residential Facilities 2021	No. of Fires	Cause of Fire	Injury Related to Fire	Deaths Related to Fire	Value of Property Damage
Baxter Residence Hall	0	0	0	0	0
Coastal Towers Residence Hall	0	0	0	0	0
Flagler Towers Residence Hall	0	0	0	0	0
Johnson Residence Hall	0	0	0	0	0
Lakeview Residence Hall	0	0	0	0	0
Oceanview Residence Hall	0	0	0	0	0
Rinker Residence Hall	0	0	0	0	0
Weyenberg Residence Hall	0	0	0	0	0
Watson Hall	0	0	0	0	0

Safety Resource Contact Information

Campus and Community Safety Resources

EMERGENCY AT ANY
CAMPUS LOCATION **911**

Department	Phone Number
University Main Number	561-803-2000
Department of Public Safety	561-803-2500
Department of Public Safety On-Campus Quick Dial	3-2500
Greene Complex Front Desk	561-803-2334
Dean of Students Office	561-803-2457
Counseling and Wellness Center	561-803-2576
Residence Life Office	561-803-2555
Rinker Athletic Complex Security Office	561-803-2457
Title IX Coordinator	561-803-2171



Palm Beach Atlantic
UNIVERSITY

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