QUALITY MANAGEMENT SYSTEMS POLICY

General Requirement

It is the policy of Phoenix Safe Company Ltd to distribute fire resistant data safes, filing cabinets, cupboards and security equipment that exceed customer requirements.

- We will consider quality as of paramount importance to all of our customers
- We will exceed our customers requirements
- We will meet all relevant legislation
- We will maintain an ISO9001:2015 Quality System in the UK
- We are committed to the continual improvement of our QMS & its processes
- We will set targets and objectives and review these a minimum of once a year

All staff are encouraged to work to high quality standards and to contribute towards quality management. It is a mandatory condition of employment that all staff follow set procedures to ensure we continue to maintain the highest quality levels at all times.

This policy is communicated to all staff and is accessible to all on the I: Drive on our computer system. All staff are encouraged to have a full understanding of the policy and to support its implementation.

Where approved sub-contractors undertake processes on behalf of Phoenix Safe Company Ltd, we will ensure that any work undertaken will be as per agreed procedures and to a high standard of quality and service.

Signed

Daniel Thompson, Managing Director
22/10/24