

PROVIDENCE ETHICS

Providence Ethics Commission: § 17-33(i)

Purpose: To provide a local forum for consideration and investigation of ethical problems and issues.

Duties and Powers: § 17-33(i)(2)

a. **Advisory Opinions:** Officials or employees may submit, in writing, facts to the ethics commission for an advisory opinion.

b. **Investigation:** Shall investigate situations which appear to, or may potentially, violate the city ethics code.

c. **Conduct prohibited by the state ethics code:** Shall report potential violations of the state code to the state ethics commission.

d. **Unlawful conduct:** Shall report any circumstance/situation appearing to constitute a crime to the city solicitor.

e. **Rules and regulations:** Shall promulgate rules and regulations as necessary.

h. **Recommendations to Council:** May recommend remedial or preventative legislation to city council.

i. **Report to council:** Shall submit annual report to city council.

↓ Seeks Legal Advice/Support

City Solicitor's Office: Direct requests for legal support/advice to Attorney designated by the city solicitor (Deputy Solicitor Southgate).

Ethics Education Coordinator

Provide Ethics training and develop ethics educational materials.

PEC and MIO: Establish and monitor a toll free hotline. § 17-33(i)(2)(g) and § 17-33(j)(4)(c).

PEC shall assist the **MIO** in preparation of written materials and educational programs. § 17-33(i)(2)(f).

MIO: Recommend changes to this code and other laws. § 17-33(j)(4)(f).
Liaise between the ethics commission and the officials and employees of the city.
§ 17-33(j)(4)(g).

Municipal Integrity Officer: § 17-33(j)

Mission: Encourage officials and employees to act in an ethical manner. § 17-33(j)(3)

Duties: § 17-33(j)(4)

a. **Education and training:** Develop training and education programs in coordination with the city ethics commission and state ethics commission.

b. **Written materials:** Develop printed educational materials.

d. **Website:** Develop and publish a website related to city ethics.

e. **Information advice:** Be available on a confidential basis to answer questions regarding ethics and may provide informal advice.

h. **Liaison with state ethics commission:** Maintain liaison with the executive director and education coordinator of the state ethics commission.

i. **Personnel and legal liaison:** Maintain liaison with the director of human resources and the city solicitor.

j. **[MIO]:** May seek opinions from ethics commission on interpretation of her duties or the code.