



Read Academy

Remote Education – Contingency Plan (Parental Guide)

INTRODUCTION

We have not forgotten how challenging the period of remote teaching and learning was for our families, and the extraordinary lengths that our community went to ensure that the children of Read Academy continued to receive an excellent education.

As a school, we continue to be incredibly grateful to all our staff and families for everything that they did to keep momentum going through the most challenging of periods.

As we are back in school, we hope that we will not have to return to delivering our programme online; however, it is important to be ready for all eventualities and, as such, this Contingency Plan explains how the school will ensure a continuity of education in response to one of three scenarios where children may be required to learn from home. These are:

Level 1. In the event that a pupil or groups of pupils are required to self-isolate for a period of time due to a confirmed positive case or cases of COVID-19.

Level 2. In the event that an entire kingdom (bubble) is required to self-isolate for a period of time due to a confirmed positive case or cases of COVID-19.

Level 3. In the event of multiple COVID-19 cases within the school community or a local outbreak and the school is asked to close by a local health protection team or the local authority.

Having already run a successful and comprehensive remote teaching and learning programme, we are confident that - should the need to relaunch it be necessary - we could do so quickly and effectively. However, this said, there has been considerable reflection on our previous offer, which incorporated the valued feedback we have received from staff, children and parents.

Whilst this Contingency Plan provides insight into how the different aspects of school life will be translated into online provision, we will provide pupils with a **'Self-Isolation Learning Pack'** along with this document with more detailed and updated guidance at the time about the following:

- **Remote Safeguarding**
- **Remote Teaching and Learning**
- **Remote Care and Wellbeing**



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WHOLE SCHOOL OVERVIEW – LEVELS AND RESPONSES

Level 1

In the event that a pupil or a group of pupils are required to self-isolate for a period of time due to a confirmed positive case or cases of COVID-19.



Response 1

Individual home learning provided. (English, Maths, Topic & Islamic Education).

3-4 well-being sessions during period of self-isolation. (10 days)

Provide a designated Q&A time weekly.

Level 2

In the event that an entire kingdom (bubble) is required to self-isolate for a period of time due to a confirmed positive case or cases of COVID-19.



Response 2

Live lessons and following the daily timetable as closely as possible.

2 live well-being sessions during period of isolation. (10 days)

Level 3

In the event of multiple COVID-19 cases within the school community or a local outbreak and the school is asked to close by a local health protection team or the local authority.



Response 3

Live lessons and following the daily timetable as closely as possible.

2 live well-being sessions during period of isolation. (10 days)



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REPLICATING THE CLASSROOM REMOTELY

To enable teaching and learning to continue as effectively as possible during the need for remote learning:

Levels:	The school will:	The pupil will: (if pupil is well)	The parent/carer will:
L1	<ul style="list-style-type: none"> -Provide a guidance letter. -Provide a self- isolation learning pack. -Provide tasks on online platforms. -Provide a daily timetable. -Provide online learning links. -Provide safeguarding information. -Provide a well-being journal. -Provide well-being calls. -Provide a designated Q&A time. -Provide a form of assessment weekly. -Provide feedback on progression at the end of the week. 	<ul style="list-style-type: none"> -Read independently or to their parent/carer for 10-15 minutes every day. -Practice and read the Qaaidah/Qur'aan for 10-15 minutes daily. - Complete the daily tasks and activities set out in the self-isolation learning pack provided by the class teacher. -Complete the well-being journal daily. -Make note of any areas where help is required and ask the class teacher for help during the designated Q&A time. 	<ul style="list-style-type: none"> -Communicate with the school when contacted. - Set a clear routine with the child using the timetable and the daily learning that is set. -Support their children to complete all of the learning set. -Liaise with school staff and seek support on behalf of their child when needed (with class teacher via email.) -Listen to their child read for at least 10 mins per day or encourage independent reading. -Support the learning offered for their children. - Provide access to the learning offered for their children. - Ensuring that their child's school work is completed on time, to the best of their child's ability.
L2 & L3	<ul style="list-style-type: none"> -Expect all pupils to attend the live sessions without fail unless there is a valid reason of absence. -Investigate any unauthorised absences. - Follow the daily timetable as closely as possible. - Provide 2 well-being sessions. -Provide tasks on online platforms. - Provide paper-based work where needed. 	<ul style="list-style-type: none"> -Attend all live sessions. --Read independently or to their parent/carer for 10-15 minutes every day. -Practice and read the Qaaidah/Qur'aan for 10-15 minutes daily. - Complete the daily tasks and activities set out in the self-isolation learning pack provided by the class teacher. -Complete the well-being journal daily. -Ask the class teacher for help when and where support is required. 	<ul style="list-style-type: none"> -Ensure live sessions are attended. -Set a clear routine with the child using the timetable and the daily learning that is set. -Read all communications that come out from the school to ensure they are fully aware and up to date with news. -Support their children to complete all of the learning set - Provide access to the learning offered for their children -Liaise with school staff and seek support on behalf of their child when needed (with class teacher via email) - Ensuring that their child's school work is completed on time, to the best of their child's ability.

We would like all paper-based worksheets, learning packs and any resources returned to us when the pupils finish their self-isolation period and the teacher will produce a mini-report and certificate of completion to celebrate the learning that has been completed and offer any specific feedback for the pupil to focus on back in school.