

MINUTES OF THE POLICY & FINANCE COMMITTEE

Held on Wednesday 21st July 2021 at 7.00pm

The meeting took place in a virtual environment using “Zoom” video conferencing technology and members of the public and press were given the opportunity to observe or participate in the meeting.

NOTE: Although participation in or absence from the meeting is recorded below, for legal reasons participation in this meeting by councillors does not qualify as attendance at a meeting for the purposes of the Local Government Act 1972.

PRESENT: Cllr Jeremy Heron (Chairman)
Cllr Steve Rippon-Swaine (Vice Chairman)
Cllr Philip Day
Cllr John Haywood
Cllr Tony Ring

IN ATTENDANCE: Chris Wilkins, Town Clerk
Rory Fitzgerald, Finance Manager
Nicola Vodden, Meetings Administrator

ABSENT: Cllr Andy Briers
Cllr Peter Kelleher
Cllr Gloria O’Reilly
Cllr Glenys Turner

F/5935 PUBLIC PARTICIPATION

There were no members of the public present.

F/5936 APOLOGIES FOR ABSENCE

Apologies for absence had been received from Cllrs Briers, Kelleher, O’Reilly and Turner.

F/5937 DECLARATIONS OF INTEREST

There were none.

F/5938 MINUTES OF THE PREVIOUS MEETING

The Committee members present agreed:-

That the minutes of the meeting held on 23rd June 2021, having been circulated, be approved and signed by the Chairman as a correct record.

F/5939 FINANCIAL REPORTS

Members considered the financial reports presented as *Annex A*.

In response to a request for an update on the personal injury claim, the Town Clerk and RFO relayed their last communication with the insurance company, who are handling the claim. A declaration had been made to the current provider that the claim was 'ongoing' and, it was thought, this had had minimal impact on the premium.

It was noted that in respect of transaction 1652 and 1655 the description should read 'tree surgery'. *Although, it was not a declarable pecuniary interest, Cllr Heron made Members aware that the payees of both transactions were personal acquaintances.*

The RFO explained that the transfer report covers two months as there is no Committee meeting in August.

A question was raised in respect of provision for this years' Christmas Tree. The Town Clerk indicated that an item would be added to the Full Council agenda.

The RFO commented expenditure was on track to meet the expected budget, with no significant variance identified. He highlighted that there were some larger payments expected towards year end and that the underspend on staffing was expected to catch up. Overall income was tracking very close to budget, although there were some variances, with cemetery receipts slightly less than anticipated and in other areas, for example, Carvers Clubhouse, receipts were slightly more.

The Chairman asked that consideration be given to producing profile budget reports, in addition to the financial reports currently provided.

The Committee members present agreed to recommend to officers their collective preference as follows:

- 1) That the list of payments made on Imprest Account for June be approved;
- 2) That Cllr Heron's verification and signing of quarterly bank reconciliations and statements up to the end of June be noted;
- 3) That the total amount of petty cash payments for June be noted;
- 4) The Statement of Town Council Balances be received and the Inter Account Transfers authorised; and
- 5) The Finance Manager's budgetary monitoring report be received and the budget position and balances of reserves be noted.

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| ACTION R Fitzgerald |
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F/5940

ANNUAL REVIEW OF INSURANCE ARRANGEMENTS

The RFO explained that the current arrangement with the insurance provider had a 5-year term and this was due for renewal on 1st October 2022. This time next year a re-tendering process would be conducted and Members would be updated on progress.

The Committee members present noted:-

The RFO's report confirming arrangements for insurance cover in respect of all insurable risks.

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| ACTION R Fitzgerald / C Wilkins |
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F/5941

PLAYGROUND SAFETY SURFACING

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Members considered and approved the recommendations from Recreation, Leisure and Open Spaces Committee meeting on 7th July 2021 (*OS/6089 refers*) in respect of playground safety surfacing.

The Town Clerk added this was priority work for safety reasons and the formal tendering process would have caused an unacceptable delay. The market had been checked for competitive prices and the costs quoted were in line with this. Whilst expenditure for this work is planned and provision is made annually, quotes received were much higher than initial estimates.

The Committee members present agreed to recommend to officers their collective preference as follows:

- 1) That the departure from Financial Regulations, for the purposes of securing a contractor for the priority playground safety surfacing repairs at Carvers, be approved; and
- 2) That repairs to the safety surfacing at Toad Corner (£2,800) and Ashgrove (£1,740) play areas be funded from the Play Area Reserve.

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| ACTION J Hurd / R Fitzgerald |
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**F/5942
PROJECTS**

Paperless office – The Town Clerk provided an update in respect of current staffing levels. He explained he expected a progressive return to the office, but that an element of working from home would remain. Progress had been made towards a paperless office. There had been a reduction in the generation of paper documents, for example committee papers, financial processes had been streamlined and almost all of the cemetery records had now been digitalised.

Website – Work on the new Council website is ongoing and progress is being made towards a ‘go-live’ date.

The Committee members present agreed to recommend to officers their collective preference as follows:

That the update in respect of projects (*Annex B*) be noted.

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| ACTION C Wilkins |
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There being no further business, the Chairman closed the meeting at 7.41 pm.

Note: The text in the Action Boxes above does not form part of these minutes.

RECEIVED
28th July 2021

APPROVED
22nd September 2021

TOWN MAYOR

COMMITTEE CHAIRMAN

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A

RINGWOOD TOWN COUNCIL

FINANCIAL REPORTS FOR

POLICY & FINANCE COMMITTEE MEETING

21st July 2021

Paid Expenditure Transactions

Start of year 01/04/21



paid between 01/06/21 and 30/06/21

| Cheque | Paid date | Tn no | Order | Gross | Vat | Net | Cttee | Details | Heading |
|------------|-----------|--------|-----------|-----------|---------|-----------|-------|------------------------------|--|
| | | 1599/1 | | £260.02 | £43.34 | £216.68 | RLOS | Scripti Limited | Additional map scanning |
| 400 | 01/06/21 | 1599 | RTC804014 | £260.02 | £43.34 | £216.68 | | Scripti Limited | Cemetery map scanning |
| | | 1600/1 | | £168.00 | £28.00 | £140.00 | RLOS | Tudor Environmental | 8 rolls of strimmer line for strimming. |
| 401 | 01/06/21 | 1600 | RTC803995 | £168.00 | £28.00 | £140.00 | | Tudor Environmental | |
| | | 1601/1 | | £42.48 | £7.08 | £35.40 | RLOS | F H Brundle | Vinylast Black 5l 29RSB05 |
| | | 1601/2 | | £18.60 | £3.10 | £15.50 | RLOS | F H Brundle | Xylene thinners 1L 29002 |
| | | 1601/3 | | £35.52 | £5.92 | £29.60 | RLOS | F H Brundle | Galvafroid 400ml 2903 |
| | | 1601/4 | | £12.00 | £2.00 | £10.00 | RLOS | F H Brundle | Delivery Charge |
| 402 | 01/06/21 | 1601 | RTC804038 | £108.60 | £18.10 | £90.50 | | F H Brundle | Special paints for Acorn Bench |
| 403 | 01/06/21 | 1602 | | £50.06 | £8.34 | £41.72 | P&F | Taste Vending Ltd | Cups for carvers clubhouse and surcharges |
| 404 | 01/06/21 | 1603 | | £83.35 | £12.63 | £70.72 | P&F | Taste Vending Ltd | Cups and lids, cleaning tablets and syrup |
| | | 1604/1 | | £960.00 | £160.00 | £800.00 | P&F | Status Computers | 1,000 support points |
| 405 | 01/06/21 | 1604 | RTC803999 | £960.00 | £160.00 | £800.00 | | Status Computers | IT support |
| 406 | 01/06/21 | 1605 | | £226.73 | £37.79 | £188.94 | P&F | Status Computers | Office 365 subscriptions May 2021 |
| | | 1606/1 | | £783.14 | £130.52 | £652.62 | RLOS | Huck Nets UK (Ltd) | Football goals for use at Carvers Rec Ground |
| | | 1606/2 | | £62.40 | £10.40 | £52.00 | RLOS | Huck Nets UK (Ltd) | carriage |
| 408 | 01/06/21 | 1606 | RTC803980 | £845.54 | £140.92 | £704.62 | | Huck Nets UK (Ltd) | |
| | | 1607/1 | | £1,434.00 | £239.00 | £1,195.00 | P&F | Graffiti Removal (South) Ltd | Chewing gum removal and clean up of tarmac Cravers Clubhouse |
| 409 | 01/06/21 | 1607 | RTC804008 | £1,434.00 | £239.00 | £1,195.00 | | Graffiti Removal (South) Ltd | |
| cancelled | 01/06/21 | 1668 | | £0.00 | £0.00 | £0.00 | RLOS | screwfix | Locking Pliers 7" order cancelled see 803378 |
| | | 1669/1 | | £0.00 | £0.00 | £0.00 | RLOS | screwfix | 7" locking pliers - order cancelled |
| cancelled | 01/06/21 | 1669 | RTC803378 | £0.00 | £0.00 | £0.00 | | screwfix | Locking pliers 7" - contra to order 803411 |
| SO010621 | 01/06/21 | 1709 | | £80.00 | £0.00 | £80.00 | P&F | TLC Online | Website Maintenance June 2021 |
| cancelled | 01/06/21 | 1713 | | £0.00 | £0.00 | £0.00 | P&F | Booker | Order for carvers clubhouse - paid in 2019/20 transaction# 487 |
| DD010621/1 | 01/06/21 | 1714 | | £193.00 | £0.00 | £193.00 | P&F | New Forest District Council | Carvers Clubhouse Rates June 2021 |
| DD010621/3 | 01/06/21 | 1715 | | £409.00 | £0.00 | £409.00 | RLOS | New Forest District Council | Cemetery Rates June 2021 |
| | | 1716/1 | | £7,176.10 | £0.00 | £7,176.10 | P&F | Public Works Loan Board | PWLB Loan repayment June 2021 re the Gateway - Principal |

Paid Expenditure Transactions

Start of year 01/04/21



paid between 01/06/21 and 30/06/21

| Cheque | Paid date | Tn no | Order | Gross | Vat | Net | Cttee | Details | Heading | |
|------------|-----------|-------|-----------|------------|--------|------------|-------|----------------------------|---|-----------|
| | | | 1716/2 | £3,221.89 | £0.00 | £3,221.89 | P&F | Public Works Loan Board | PWLB Loan repayment june 2021 re The Gateway - Interest | 2500/1/1 |
| DD010621/4 | 01/06/21 | 1716 | | £10,397.99 | £0.00 | £10,397.99 | | Public Works Loan Board | PWLB loan repayment re the Gateway | 2500/1/2 |
| | | | 1726/1 | £15.78 | £0.00 | £15.78 | P&F | Booker | Food and supplies no VAT | 2802/3/1 |
| | | | 1726/2 | £145.00 | £24.17 | £120.83 | P&F | Booker | Food for re-sale | 2802/3/1 |
| DD010621/2 | 01/06/21 | 1726 | RTC804019 | £160.78 | £24.17 | £136.61 | | Booker | food for resale | 2802/3/1 |
| itemc | | | | | | | | | | |
| DD010629/2 | 01/06/21 | 1727 | | £11.39 | £0.00 | £11.39 | P&F | Facebook Ads | Family Fun day & Womens fitness facebook ads | 2802/2/1 |
| item a | | | | | | | | | | |
| DD010621/2 | 01/06/21 | 1728 | | £9.31 | £1.56 | £7.75 | P&F | Amazon | Crayola chalk and blackboard | 2802/2/2 |
| item b | | | | | | | | | | |
| DD010621/2 | 01/06/21 | 1729 | | £8.95 | £1.49 | £7.46 | P&F | Amazon | Ground pegs for weed control matting | 2802/2/2 |
| item d | | | | | | | | | | |
| DD010621/2 | 01/06/21 | 1730 | | £4.98 | £0.83 | £4.15 | P&F | Amazon | Sandisk flash memory card - 32GB | 2802/1/2 |
| item e | | | | | | | | | | |
| | | | 1608/1 | £20.00 | £3.33 | £16.67 | RLOS | Hunt Forest Group | New Chain for pole saw. | 3000/3/1 |
| 410 | 02/06/21 | 1608 | RTC803971 | £20.00 | £3.33 | £16.67 | | Hunt Forest Group | | 3000/3/1 |
| | | | 1609/1 | £85.44 | £14.24 | £71.20 | RLOS | Site Safety Ltd | work shorts for Duncan | 3000/1/5 |
| 411 | 02/06/21 | 1609 | RTC803981 | £85.44 | £14.24 | £71.20 | | Site Safety Ltd | | 3000/1/5 |
| | | | 1610/1 | £7.99 | £1.33 | £6.66 | RLOS | screwfix | 1 Replacement tap for UK Allotments | 3300/2/1 |
| 412 | 02/06/21 | 1610 | RTC803983 | £7.99 | £1.33 | £6.66 | | screwfix | | 3300/2/1 |
| | | | 1611/1 | £45.00 | £7.50 | £37.50 | RLOS | R M Smith Fencing Limited | 10 BAGS OF POST FIX FOR WATER CHAMBER AT 10 ACRE | 3000/2/9 |
| 413 | 02/06/21 | 1611 | RTC804003 | £45.00 | £7.50 | £37.50 | | R M Smith Fencing Limited | | 3000/2/9 |
| | | | 1612/1 | £36.14 | £6.02 | £30.12 | RLOS | Eco Sustainable Solutions | Soil for Carvers Playpark. | 3000/2/16 |
| 414 | 02/06/21 | 1612 | RTC804025 | £36.14 | £6.02 | £30.12 | | Eco Sustainable Solutions | | 3000/2/16 |
| | | | 1613/1 | £45.00 | £7.50 | £37.50 | RLOS | R M Smith Fencing Limited | 10 bags of postfix for Castleman Way drop down bollard and new goal posts at Carvers. | 3000/2/3 |
| 415 | 02/06/21 | 1613 | RTC804029 | £45.00 | £7.50 | £37.50 | | R M Smith Fencing Limited | | 3000/2/3 |
| | | | 1614/1 | £33.60 | £5.60 | £28.00 | RLOS | Site Safety Ltd | Work boots for Duncan | 3000/1/5 |
| 416 | 02/06/21 | 1614 | RTC804036 | £33.60 | £5.60 | £28.00 | | Site Safety Ltd | | 3000/1/5 |
| 417 | 02/06/21 | 1615 | | £95.00 | £0.00 | £95.00 | P&F | ICCM | ICCM corporate membership fee | 2000/1/16 |
| | | | 1616/1 | £100.00 | £0.00 | £100.00 | RLOS | Wessex Groundworks Limited | Pre-interment exploratory dig in UH014 | 3200/2/5 |

Paid Expenditure Transactions

Start of year 01/04/21

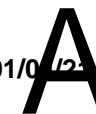


paid between 01/06/21 and 30/06/21

| Cheque | Paid date | Tn no | Order | Gross | Vat | Net | Cttee | Details | Heading | |
|--------|-----------|--------|-----------|------------|-----------|------------|-------|---------------------------------|---|-----------|
| 418 | 02/06/21 | 1616 | RTC803943 | £100.00 | £0.00 | £100.00 | | Wessex Groundworks Limited | Grave-digging | 3200/2/5 |
| | | 1617/1 | | £2,078.00 | £0.00 | £2,078.00 | RLOS | Peter Wiseman | To Supply about and Materials for Bunds at Castlemanway. | 3350/5 |
| 419 | 02/06/21 | 1617 | RTC804006 | £2,078.00 | £0.00 | £2,078.00 | | Peter Wiseman | | 3350/5 |
| 420 | 02/06/21 | 1618 | | £278.46 | £46.41 | £232.05 | P&F | Central Computer Management Ltd | Payroll processing Q1 April to June 2021 | 2310/1 |
| 421 | 02/06/21 | 1619 | | £96.00 | £16.00 | £80.00 | P&F | Forest Newspapers Ltd | Advert for Kickstart position at Carvers Clubhouse | 2802/2/1 |
| 422 | 02/06/21 | 1620 | | £70.00 | £0.00 | £70.00 | P&F | New Forest District Council | Premises Licence Annual Fee - Bickerley | 2400/14 |
| | | 1621/1 | | £288.00 | £48.00 | £240.00 | RLOS | New Forest Aggregates Ltd | Compost for Roundabout Flower Beds. | 3000/5/8 |
| 423 | 02/06/21 | 1621 | RTC804031 | £288.00 | £48.00 | £240.00 | | New Forest Aggregates Ltd | | 3000/5/8 |
| | | 1622/1 | | £4,858.67 | £809.78 | £4,048.89 | P&F | Clyde & Co Claims LLP | Personal Injury Insurance claim VAT | 9999 |
| | | 1622/2 | | -£4,048.89 | £0.00 | -£4,048.89 | P&F | Clyde & Co Claims LLP | Personal Injury Insurance claim ex VAT | 9999 |
| 424 | 02/06/21 | 1622 | | £809.78 | £809.78 | £0.00 | | Clyde & Co Claims LLP | Personal Injury claim VAT only | 9999 |
| | | 1623/1 | | £8,809.20 | £1,468.20 | £7,341.00 | P&F | Clyde & Co Claims LLP | Personal Injury Claim VAT | 9999 |
| | | 1623/2 | | -£7,341.00 | £0.00 | -£7,341.00 | P&F | Clyde & Co Claims LLP | Personal Injury claim ex VAT | 9999 |
| 425 | 02/06/21 | 1623 | | £1,468.20 | £1,468.20 | £0.00 | | Clyde & Co Claims LLP | Personal Injury Claim | 9999 |
| | | 1624/1 | | £810.00 | £135.00 | £675.00 | P&F | Clyde & Co Claims LLP | Personal Injury Claim VAT | 9999 |
| | | 1624/2 | | -£675.00 | £0.00 | -£675.00 | P&F | Clyde & Co Claims LLP | Personal Injury Claim ex VAT | 9999 |
| 426 | 02/06/21 | 1624 | | £135.00 | £135.00 | £0.00 | | Clyde & Co Claims LLP | Personal Injury Claim | 9999 |
| | | 1625/1 | | £2,470.50 | £411.75 | £2,058.75 | P&F | Clyde & Co Claims LLP | Personal Injury Claim VAT | 9999 |
| | | 1625/2 | | -£2,058.75 | £0.00 | -£2,058.75 | P&F | Clyde & Co Claims LLP | Personal Injury Claim ex VAT | 9999 |
| 427 | 02/06/21 | 1625 | | £411.75 | £411.75 | £0.00 | | Clyde & Co Claims LLP | Personal Injury Claim | 9999 |
| 428 | 07/06/21 | 1635 | | £212.74 | £35.46 | £177.28 | P&F | Status Computers | Office 365 April 2021 | 2000/1/15 |
| 429 | 07/06/21 | 1636 | | £83.21 | £0.00 | £83.21 | P&F | Water2Business | Greenways water October 20 to April 21 | 2100/1 |
| 430 | 07/06/21 | 1637 | | £126.92 | £0.00 | £126.92 | RLOS | Water2Business | Mount Pleasant sports Ground Sewerage October to April 21 | 3000/1/8 |
| 431 | 07/06/21 | 1638 | | £128.63 | £0.00 | £128.63 | RLOS | Water2Business | Mount Pleasant Sports Ground Water Oct to April 2021 | 3000/1/8 |
| 432 | 07/06/21 | 1639 | | £129.16 | £0.00 | £129.16 | P&F | Water2Business | Carver Clubhouse sewerage chrges Oct 2020 April 2021 | 2802/1/4 |
| 433 | 07/06/21 | 1640 | | £98.80 | £16.47 | £82.33 | P&F | Taste Vending Ltd | Coffee machine rental Carver Clubhouse | 2802/3/1 |

Paid Expenditure Transactions

Start of year 01/01/21



paid between 01/06/21 and 30/06/21

| Cheque | Paid date | Tn no | Order | Gross | Vat | Net | Cttee | Details | Heading |
|--------|-----------|--------|-----------|-----------|-------|-----------|-------|-----------------------------------|---|
| 434 | 07/06/21 | 1641 | | £18.00 | £3.00 | £15.00 | RLOS | Insight Security & Facilities Ltd | Alarm call out March 2020 3000/2/1 |
| 435 | 07/06/21 | 1642 | | £48.34 | £0.00 | £48.34 | RLOS | Source 4 Business | Ringwood cemetery water October to april 2021 3200/1/2 |
| 436 | 07/06/21 | 1643 | | £16.73 | £0.00 | £16.73 | RLOS | Source 4 Business | Bickerley rd standpipe water Oct to April 2021 3000/1/8 |
| 437 | 07/06/21 | 1644 | | £34.19 | £0.00 | £34.19 | P&F | Source 4 Business | Greenways Water Charges October to April 2021 2100/1 |
| 438 | 07/06/21 | 1645 | | £4.92 | £0.00 | £4.92 | RLOS | Source 4 Business | Southampton rd Allotments water Oct - April 2021 3300/1/1 |
| 439 | 07/06/21 | 1646 | | £29.09 | £0.00 | £29.09 | RLOS | Source 4 Business | Long Lane allotments water Oct-April 2021 3300/1/1 |
| 440 | 08/06/21 | 1647 | | £1,049.75 | £0.00 | £1,049.75 | RLOS | Environment Agency | Poulner Lakes permit reference 023650 - closed landfill authorised to accept inert waste, now subject to monitoring. Period 1/4/21 to 31/3/22 3000/1/3 |
| | | 1648/1 | | £8.16 | £0.00 | £8.16 | RLOS | ██████████ | HRM02 - Refund allotment rent 3300/4 |
| | | 1648/2 | | £24.00 | £0.00 | £24.00 | P&F | ██████████ | HRM02 - Refund ground deposit 9999 |
| 441 | 08/06/21 | 1648 | RTC804026 | £32.16 | £0.00 | £32.16 | | ██████████ | HRM02 - Refund of allotment rent (from 5.5.21 to 30.9.21) and ground deposit. Allotment plot vacated following inspection. 3300/4 |
| | | 1649/1 | | £10.00 | £0.00 | £10.00 | P&F | ██████████ | Refund of key deposit (UK33 153640 31.7.16) 9999 |
| | | 1649/2 | | £10.00 | £0.00 | £10.00 | P&F | ██████████ | Refund of key deposit (UK33A 154372 31.8.17) 9999 |
| | | 1649/3 | | £15.23 | £0.00 | £15.23 | RLOS | ██████████ | Refund part of annual rent on double plot (15.5.21 - 30.9.21) 3300/4 |
| 442 | 08/06/21 | 1649 | RTC804033 | £35.23 | £0.00 | £35.23 | | ██████████ | Double plot (UK33 and UK33A) vacated following routine check. Part of annual rent (paid up to 30.9.21) refunded. 2 x keys returned (NV checked 2 issued). 9999 |
| | | 1650/1 | | £20.00 | £0.00 | £20.00 | RLOS | ██████████ | UK31 Refund of allotment rent (6 months) 3300/4 |
| | | 1650/2 | | £10.00 | £0.00 | £10.00 | P&F | ██████████ | UK31 Refund of key deposit 9999 |
| 443 | 08/06/21 | 1650 | RTC804007 | £30.00 | £0.00 | £30.00 | | ██████████ | Allotment UK31 £20 rent refund (half year) £10 return of key deposit 3300/4 |
| | | 1651/1 | | £24.00 | £0.00 | £24.00 | RLOS | ██████████ | Refund of ground deposit HRM04 3300/4 |

Paid Expenditure Transactions

Start of year 01/04/21



paid between 01/06/21 and 30/06/21

| Cheque | Paid date | Tn no | Order | Gross | Vat | Net | Cttee | Details | Heading |
|----------|-----------|--------|-----------|-----------|---------|-----------|-------|-----------------------------|---|
| 444 | 08/06/21 | 1651 | RTC803824 | £24.00 | £0.00 | £24.00 | | ██████████ | Refund of ground deposit - allotment HRM04 3300/4 |
| DD090621 | 09/06/21 | 1718 | | £47.44 | £7.91 | £39.53 | RLOS | UK Fuels Ltd | Unleaded fuel for EF66AVD June 2021 3000/1/10 |
| | | 1652/1 | | £1,901.58 | £316.93 | £1,584.65 | RLOS | The Tree Management Company | Tree survey work at Toad Corner and The Mount. 3000/2/11 |
| 445 | 14/06/21 | 1652 | RTC804023 | £1,901.58 | £316.93 | £1,584.65 | | The Tree Management Company | 3000/2/11 |
| 446 | 14/06/21 | 1653 | | £157.92 | £0.00 | £157.92 | P&F | Taste Vending Ltd | Coffee and supplies for resale at Clubhouse 2802/3/1 |
| | | 1654/1 | | £141.31 | £23.55 | £117.76 | RLOS | Hunt Forest Group | 4 jockey wheels for J/D Ride on mower deck. 3000/3/2 |
| 447 | 14/06/21 | 1654 | RTC804034 | £141.31 | £23.55 | £117.76 | | Hunt Forest Group | 3000/3/2 |
| | | 1655/1 | | £240.00 | £40.00 | £200.00 | RLOS | Pete Best | To remove large tree branch that had split and fallen but still attached to tree about 18ft above gr 3000/2/11 |
| 448 | 14/06/21 | 1655 | RTC804040 | £240.00 | £40.00 | £200.00 | | Pete Best | 3000/2/11 |
| | | 1656/1 | | £36.37 | £6.06 | £30.31 | RLOS | Fleet Line Markers | a NEW COMPLETE NOZZLE KIT FOR THE KOMBI LINE MARKING MACHINE 3000/3/2 |
| 449 | 14/06/21 | 1656 | RTC804053 | £36.37 | £6.06 | £30.31 | | Fleet Line Markers | 3000/3/2 |
| | | 1657/1 | | £30.12 | £5.02 | £25.10 | RLOS | Eco Sustainable Solutions | Soil for Fordingbridge Town Council Recreationn ground contract. 3000/2/9 |
| 450 | 14/06/21 | 1657 | RTC804054 | £30.12 | £5.02 | £25.10 | | Eco Sustainable Solutions | 3000/2/9 |
| 457 | 14/06/21 | 1658 | | £120.00 | £0.00 | £120.00 | P&F | Steamship Circus Ltd | Deposit of 40% of pre-agreed fee for pick up and play circus workshops 2802/2/1 |
| | | 1659/1 | | £114.43 | £19.07 | £95.36 | RLOS | Ringwood Motor Company Ltd | To fit new tyre and adjust the tracking. 3000/3/5 |
| 458 | 14/06/21 | 1659 | RTC804065 | £114.43 | £19.07 | £95.36 | | Ringwood Motor Company Ltd | 3000/3/5 |
| | | 1660/1 | | £75.84 | £12.64 | £63.20 | RLOS | R M Smith Fencing Limited | post fix for the hight barrier at the lakes road. 3000/2/7 |
| 459 | 14/06/21 | 1660 | RTC804067 | £75.84 | £12.64 | £63.20 | | R M Smith Fencing Limited | 3000/2/7 |
| | | 1661/1 | | £6.99 | £1.16 | £5.83 | RLOS | screwfix | New llamp for shower room at Carvers Pavilion. 3000/2/1 |
| 460 | 14/06/21 | 1661 | RTC804039 | £6.99 | £1.16 | £5.83 | | screwfix | 3000/2/1 |
| BGC | 14/06/21 | 1690 | | £156.60 | £26.10 | £130.50 | P&F | Austin & Wyatt | Fees June 2021 2400/19 |
| | | 1634/1 | | £0.00 | £0.00 | £0.00 | P&F | Nick Wilson | To repair frame and replace door on Cemetery toilets that was damaged due to vandilism. 2100/4 |

Paid Expenditure Transactions

Start of year 01/07/21



paid between 01/06/21 and 30/06/21

| Cheque | Paid date | Tn no | Order | Gross | Vat | Net | Cttee | Details | Heading | |
|----------------------|-----------|--------|-----------|-----------|-----------|-----------|-------|----------------------------------|---|-----------|
| 462 | 15/06/21 | 1634 | RTC803882 | £0.00 | £0.00 | £0.00 | | Nick Wilson | Order cancelled and replaced with order to Trevor Spencer 15/6/21 | 2100/4 |
| | | 1662/1 | | £1,305.49 | £217.58 | £1,087.91 | RLOS | WP Group (Upton Oil) | White diesel for Cemetery Fuel Tanks. | 3000/1/10 |
| | | 1662/2 | | £361.00 | £17.19 | £343.81 | RLOS | WP Group (Upton Oil) | Red Diesel for Cemetery Fuel Tank. | 3000/1/10 |
| 461 | 15/06/21 | 1662 | RTC803994 | £1,666.49 | £234.77 | £1,431.72 | | WP Group (Upton Oil) | | 3000/1/10 |
| | | 1663/1 | | £270.00 | £0.00 | £270.00 | P&F | Daniel Joy | To replace bricks under 2 windows that have been constantly vandalized. | 2802/1/2 |
| 464 | 15/06/21 | 1663 | RTC803883 | £270.00 | £0.00 | £270.00 | | Daniel Joy | | 2802/1/2 |
| | | 1664/1 | | £186.60 | £31.10 | £155.50 | PT&E | Barriers Direct | 10 high security padlocks for bike stands in market place. | 4000/1/1 |
| 465 | 15/06/21 | 1664 | RTC804063 | £186.60 | £31.10 | £155.50 | | Barriers Direct | | 4000/1/1 |
| 468 | 15/06/21 | 1665 | | £100.00 | £0.00 | £100.00 | P&F | Drainline Services Limited | For the supply of a 6 bay trailer of toilets for event to be held on 15 August 21. Deposit, remainder to follow | 2400/14 |
| 466 | 15/06/21 | 1666 | | £200.00 | £0.00 | £200.00 | P&F | Pitney Bowes | Franking Machine pre-pay top up | 2000/1/10 |
| 467 | 15/06/21 | 1667 | | £0.01 | £0.00 | £0.01 | P&F | Pitney Bowes | franking machine rental quarterly in advance | 2000/1/10 |
| 463 | 16/06/21 | 1670 | | £7,332.21 | £0.00 | £7,332.21 | P&F | Hampshire County Council | Pensions May payroll | 2600/1/3 |
| | | 1671/1 | | £5.47 | £0.91 | £4.56 | RLOS | Elliott Brothers Ltd | Bolts nuts and washers for Ash Grove Playpark to put signs on new fence. | 3000/2/15 |
| 469 | 16/06/21 | 1671 | RTC803946 | £5.47 | £0.91 | £4.56 | | Elliott Brothers Ltd | | 3000/2/15 |
| | | 1672/1 | | £312.00 | £52.00 | £260.00 | RLOS | Central Southern Security | Annual security alarm maintenance fees - Carvers Tractor sheds | 3000/2/1 |
| | | 1672/2 | | £312.00 | £52.00 | £260.00 | RLOS | Central Southern Security | Annual security alarm maintenance fees - Cemetery | 3200/2/1 |
| | | 1672/3 | | £378.00 | £63.00 | £315.00 | P&F | Central Southern Security | Annual security alarms maintenance fees - Cravers Clubhouse | 2802/1/2 |
| 470 | 16/06/21 | 1672 | | £1,002.00 | £167.00 | £835.00 | | Central Southern Security | Annual security alarm maintenance fees | 3000/2/1 |
| 471 | 16/06/21 | 1673 | | £537.58 | £89.60 | £447.98 | RLOS | New Forest District Council | Dog Waste Collection April to September 2021 | 3000/6/1 |
| | | 1674/1 | | £6,300.72 | £1,050.12 | £5,250.60 | RLOS | Pear Technology Services Limited | Scanning cemetery registers and preparing digital map | 3350/6 |
| 472 | 16/06/21 | 1674 | RTC803945 | £6,300.72 | £1,050.12 | £5,250.60 | | Pear Technology Services Limited | Scanning and mapping services | 3350/6 |
| cancelled 16/6/21 | 16/06/21 | 1675 | | £0.00 | £0.00 | £0.00 | P&F | Abbas Cabins | 4 units and one urinal for VE day event - order cancelled | 2400/14 |

Paid Expenditure Transactions

Start of year 01/06/21



paid between 01/06/21 and 30/06/21

| Cheque | Paid date | Tn no | Order | Gross | Vat | Net | Cttee | Details | Heading |
|-----------|-----------|--------|-----------|-----------|---------|-----------|-------|-------------------------------|--|
| 473 | 16/06/21 | 1676 | | £84.00 | £14.00 | £70.00 | P&F | Concentrate Limited | Carvers Clubhouse Wordpress security updates |
| | | 1678/1 | | £62.56 | £10.43 | £52.13 | P&F | Letters & Logos Ltd | Vinyl Sticker LARGE 1m by 1m as menu |
| | | 1678/2 | | £10.80 | £1.80 | £9.00 | P&F | Letters & Logos Ltd | vinyl stickers clubhouse logo for marketing |
| | | 1678/3 | | £18.16 | £3.03 | £15.13 | P&F | Letters & Logos Ltd | poster A1 size |
| 474 | 16/06/21 | 1678 | RTC804028 | £91.52 | £15.26 | £76.26 | | Letters & Logos Ltd | Menu for wall, A1 poster and vinyl logos |
| | | 1679/1 | | £2,501.16 | £416.86 | £2,084.30 | RLOS | Pete Best | Tree Survey work at Ash Grove & Forest Edge. |
| 475 & 484 | 16/06/21 | 1679 | RTC804024 | £2,501.16 | £416.86 | £2,084.30 | | Pete Best | |
| 476 | 16/06/21 | 1680 | | £37.55 | £0.00 | £37.55 | P&F | Taste Vending Ltd | Milkshake supplies for resale |
| | | 1681/1 | | £119.00 | £0.00 | £119.00 | P&F | SLCC Enterprises Ltd | Arnold-Baker on Local Council Admin |
| | | 1681/2 | | £4.80 | £0.80 | £4.00 | P&F | SLCC Enterprises Ltd | Delivery charge |
| 477 | 16/06/21 | 1681 | RTC804046 | £123.80 | £0.80 | £123.00 | | SLCC Enterprises Ltd | Book purchase for office |
| | | 1682/1 | | £20.93 | £3.49 | £17.44 | RLOS | Peter Noble Ltd | Puncture repair to mower |
| 478 | 16/06/21 | 1682 | RTC804048 | £20.93 | £3.49 | £17.44 | | Peter Noble Ltd | Puncture repair |
| | | 1683/1 | | £286.93 | £47.82 | £239.11 | RLOS | Peter Noble Ltd | To replace Stub Axle on J/D Ride on mower. |
| 479 | 16/06/21 | 1683 | RTC804037 | £286.93 | £47.82 | £239.11 | | Peter Noble Ltd | |
| 480 | 16/06/21 | 1684 | | £15.00 | £0.00 | £15.00 | P&F | Windowsmith Window Cleaner | Monthly clean for Clubhouse |
| | | 1685/1 | | £9.98 | £1.66 | £8.32 | RLOS | screwfix | box of ten metal cutting discs. |
| 481 | 16/06/21 | 1685 | RTC804057 | £9.98 | £1.66 | £8.32 | | screwfix | |
| | | 1686/1 | | £75.84 | £12.64 | £63.20 | RLOS | R M Smith Fencing Limited | Another 16 bags of postfix for lakes Barrier. |
| 482 | 16/06/21 | 1686 | RTC804073 | £75.84 | £12.64 | £63.20 | | R M Smith Fencing Limited | |
| 483 | 16/06/21 | 1687 | | £341.82 | £56.97 | £284.85 | P&F | Edge IT Systems Ltd | End of Year accountancy support |
| | | 1688/1 | | £1,546.92 | £257.82 | £1,289.10 | RLOS | Peter Noble Ltd | To repair roller bearings and replace springs bolts etc and replace pto shaft gard and |
| 485 | 16/06/21 | 1688 | RTC803991 | £1,546.92 | £257.82 | £1,289.10 | | Peter Noble Ltd | |
| | | 1689/1 | | £79.01 | £13.17 | £65.84 | RLOS | Peter Noble Ltd | To weld a fixing on the aerator Roller that broke off. |
| 486 | 16/06/21 | 1689 | RTC804022 | £79.01 | £13.17 | £65.84 | | Peter Noble Ltd | |
| | | 1720/1 | | £431.64 | £71.94 | £359.70 | P&F | Zoom Video Communications Inc | Zoom subscription renewal for 2021-22. 3 accounts. |

Paid Expenditure Transactions

Start of year 01/04/21

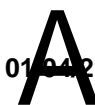


paid between 01/06/21 and 30/06/21

| Cheque | Paid date | Tn no | Order | Gross | Vat | Net | Cttee | Details | Heading |
|----------------------|-----------|--------|-----------|------------|--------|------------|-------|---|---|
| DD170621 - crdt card | 17/06/21 | 1720 | RTC804017 | £431.64 | £71.94 | £359.70 | | Zoom Video Communications Inc | 2000/1/15 |
| | | 1721/1 | | £9.40 | £0.00 | £9.40 | P&F | Worldpay | Basic transaction charges no VAT |
| | | 1721/2 | | £7.49 | £1.25 | £6.24 | P&F | Worldpay | Fee Charges (Vatable) |
| DD210621 | 21/06/21 | 1721 | | £16.89 | £1.25 | £15.64 | | Worldpay | Transaction Charges for May 2021 |
| DD220621/1 | 22/06/21 | 1722 | | £312.71 | £52.12 | £260.59 | P&F | Elite Business Systems UK Ltd (EBS Telecoms)/BT Openreach | Telephone and Broadband charges June 2021 |
| DD220621/2 | 22/06/21 | 1723 | | £5,435.43 | £0.00 | £5,435.43 | P&F | Inland Revenue | Income tax & NI May 2021 |
| DD250621 | 25/06/21 | 1724 | | £24,223.36 | £0.00 | £24,223.36 | P&F | Salaries | Monthly Payroll BACS June 2021 |
| PAY250621 | 25/06/21 | 1725 | | £26.27 | £0.00 | £26.27 | P&F | Lloyds Bank | Lloyds Bank service charges June 2021 |
| | | 1731/1 | | £24.74 | £0.00 | £24.74 | P&F | Booker | Food purchases for resale - no VAT |
| | | 1731/2 | | £83.28 | £13.88 | £69.40 | P&F | Booker | Food purchases for re-sale vatable |
| DD290621 item 1 | 29/06/21 | 1731 | RTC804043 | £108.02 | £13.88 | £94.14 | | Booker | Food for resale |
| | | 1732/1 | | £12.75 | £0.00 | £12.75 | P&F | Booker | Food purchases no VAT |
| | | 1732/2 | | £90.67 | £15.11 | £75.56 | P&F | Booker | Food purchases with VAT |
| DD290621 item 2 | 29/06/21 | 1732 | | £103.42 | £15.11 | £88.31 | | Booker | Food purchases for re-sale |
| DD290621 item3 | 29/06/21 | 1733 | | £18.84 | £3.14 | £15.70 | P&F | Amazon | Kids picnic food boxes x 60 |
| DD290621 item4 | 29/06/21 | 1734 | | £10.99 | £1.83 | £9.16 | P&F | Canva | Subscription to CANVA Pro - graphic design system |
| | | 1691/1 | | £65.00 | £0.00 | £65.00 | RLOS | Anthony Ives Memorials | Overpaid memorial fee |
| 487 | 30/06/21 | 1691 | RTC804093 | £65.00 | £0.00 | £65.00 | | Anthony Ives Memorials | Refund of overpaid cemetery fee (coded to 320/5) |
| 488 | 30/06/21 | 1692 | | £70.00 | £0.00 | £70.00 | P&F | New Forest District Council | Annual Licence Fee Ringwood Market Place |
| 489 | 30/06/21 | 1693 | | £192.86 | £32.14 | £160.72 | P&F | New Forest Ice Cream | Ice cream for resale |
| | | 1694/1 | | £325.00 | £0.00 | £325.00 | RLOS | Trevor Spencer | To replace door on Cemetery toilets that was vandilized |
| 490 | 30/06/21 | 1694 | RTC804076 | £325.00 | £0.00 | £325.00 | | Trevor Spencer | This order replaces order number 803882 (Nick Wilson) 25/11/20 that has been cancelled and set to zero. |
| | | 1695/1 | | £425.00 | £0.00 | £425.00 | RLOS | Ringwood Pest Control | Service Agreement for pest controll at UK Allotments. |

Paid Expenditure Transactions

Start of year 01/04/21



paid between 01/06/21 and 30/06/21

| Cheque | Paid date | Tn no | Order | Gross | Vat | Net | Cttee | Details | Heading | |
|------------|-----------|--------|-----------|---------|--------|---------|-------|----------------------------|---|-----------|
| 491 | 30/06/21 | 1695 | RTC804079 | £425.00 | £0.00 | £425.00 | | Ringwood Pest Control | 3300/2/1 | |
| | | 1696/1 | | £10.00 | £1.67 | £8.33 | P&F | Community First New Forest | Associate membership | 2000/1/16 |
| 492 | 30/06/21 | 1696 | RTC804088 | £10.00 | £1.67 | £8.33 | | Community First New Forest | Annual subscription 2021-22 | 2000/1/16 |
| 493 | 30/06/21 | 1697 | | £15.00 | £0.00 | £15.00 | P&F | Windowsmith Window Cleaner | june clean of clubhouse | 2802/2/1 |
| 494 | 30/06/21 | 1698 | | £98.80 | £16.47 | £82.33 | P&F | Taste Vending Ltd | Coffee machine rental June 2021 | 2802/3/1 |
| | | 1699/1 | | £60.00 | £10.00 | £50.00 | P&F | I-Hasco | level 2 food hygiene for assistants | 2802/2/6 |
| 495 | 30/06/21 | 1699 | RTC804087 | £60.00 | £10.00 | £50.00 | | I-Hasco | Level 2 food hygiene | 2802/2/6 |
| 496 | 30/06/21 | 1700 | | £4.38 | £0.73 | £3.65 | P&F | Itec | photocopying charges April 2021 | 2000/1/9 |
| 497 | 30/06/21 | 1701 | | £7.56 | £1.26 | £6.30 | P&F | Itec | Photocopier gold support vJune 2021 | 2000/1/9 |
| 498 | 30/06/21 | 1702 | | £8.41 | £1.40 | £7.01 | P&F | Itec | photocopier charges May 2021 | 2000/1/9 |
| 499 | 30/06/21 | 1703 | | £7.56 | £1.26 | £6.30 | P&F | Itec | Photocopier gold support June 2021 | 2000/1/9 |
| 500 | 30/06/21 | 1704 | | £11.99 | £0.00 | £11.99 | P&F | TLC Online | renew SSL cert for 1 year | 2000/1/14 |
| | | 1705/1 | | £1.39 | £0.00 | £1.39 | P&F | Carvers Clubhouse | Café exps 17&24/5 | 2802/2/1 |
| | | 1705/2 | | £30.59 | £0.00 | £30.59 | P&F | Carvers Clubhouse | Café expenses 17&24/5 | 2802/2/2 |
| DEP | 30/06/21 | 1705 | | £31.98 | £0.00 | £31.98 | | Carvers Clubhouse | Café expenses 17 & 24/5 | 2802/2/1 |
| DEP | 30/06/21 | 1706 | | £78.00 | £0.00 | £78.00 | P&F | Carvers Clubhouse | Transfer to summer float from income for 17&24/5 | 9999 |
| DEP | 30/06/21 | 1707 | | £88.57 | £0.00 | £88.57 | P&F | Carvers Clubhouse | Expenses 31/5,7/6,14/6 | 2802/2/2 |
| DEP | 30/06/21 | 1708 | | £16.00 | £0.00 | £16.00 | P&F | Carvers Clubhouse | Transfer to Summer float from takings 31/5,7/6 & 14/6 | 9999 |
| | | 1735/1 | | £30.00 | £5.00 | £25.00 | RLOS | Utility Warehouse | Grounds staff mobile phones June 2021 | 3000/1/6 |
| | | 1735/2 | | £31.20 | £5.20 | £26.00 | RLOS | Utility Warehouse | Cemetery landline and broadband June 2021 | 3200/1/6 |
| | | 1735/3 | | £69.81 | £3.33 | £66.48 | RLOS | Utility Warehouse | Cemetery Electricity june 2021 | 3200/1/1 |
| | | 1735/4 | | £2.40 | £0.40 | £2.00 | RLOS | Utility Warehouse | UW Club fees June 2021 | 3000/1/1 |
| DD300621/2 | 30/06/21 | 1735 | | £133.41 | £13.93 | £119.48 | | Utility Warehouse | Cemetery utility charges June 2021 | 3000/1/6 |
| | | 1736/1 | | £17.30 | £2.89 | £14.41 | P&F | Utility Warehouse | Youth Service mobile phone June 2021 | 2802/2/5 |
| | | 1736/2 | | £32.74 | £5.46 | £27.28 | P&F | Utility Warehouse | Carvers Clubhouse landline & Broadband June 2021 | 2802/2/5 |
| | | 1736/3 | | £158.26 | £7.54 | £150.72 | P&F | Utility Warehouse | Carvers Clubhouse Electricity June 2021 | 2802/1/3 |
| | | 1736/4 | | £2.40 | £0.40 | £2.00 | P&F | Utility Warehouse | Utility warehouse Clubfees June 2021 | 2802/1/3 |

Paid Expenditure Transactions

Start of year 2021/22



paid between 01/06/21 and 30/06/21

| Cheque | Paid date | Tn no | Order | Gross | Vat | Net | Cttee | Details | Heading |
|--------------|-----------|--------|-------|------------|-----------|------------|-------|-------------------|---|
| DD300621/3 | 30/06/21 | 1736 | | £210.70 | £16.29 | £194.41 | | Utility Warehouse | Carvers Clubhouse utilities June 2021 |
| | | 1737/1 | | £38.70 | £1.85 | £36.85 | RLOS | Utility Warehouse | Electricity charges June 2021 |
| | | 1737/2 | | £2.40 | £0.40 | £2.00 | RLOS | Utility Warehouse | UW club fees June 2021 |
| DD300621/1 | 30/06/21 | 1737 | | £41.10 | £2.25 | £38.85 | | Utility Warehouse | Sports pavilion Electricity Charges June 2021 |
| Total | | | | £82,049.96 | £6,880.86 | £75,169.10 | | | |

POLICY AND FINANCE COMMITTEE 21st JULY 2021**BANK BALANCES & PROPOSED TRANSFERS**

| Account Name | Predicted | Actual at | Predicted | Proposed Transfers | | Predicted |
|--------------------------------|------------------|------------------|------------------|---------------------------|-----------------|------------------|
| | 30-Jun-21 | | | 30-Jun-21 | Movement | |
| | £ | £ | £ | £ | £ | £ |
| Imprest (Current) Account | 80,739 | 95,603 | -90,000 | | 100,000 | 105,603 |
| Business Account | 51,548 | 51,549 | | | | 51,549 |
| Investment Accounts | 600,000 | 600,000 | | -100,000 | | 500,000 |
| Greenways Rent Deposit | 10,663 | 10,656 | | | | 10,656 |
| Petty Cash - Imprest | 113 | 56 | | | | 56 |
| Petty Cash - Carvers Clubhouse | 50 | 144 | | | | 144 |
| VIC Change Float | 50 | 50 | | | | 50 |
| Information Desk Float | 75 | 75 | | | | 75 |
| TOTAL BANK BALANCES | 743,238 | 758,133 | -90,000 | -100,000 | 100,000 | 668,133 |

nb all balances, other than the investment accounts, are held with Lloyds Bank plc unless otherwise stated

PROPOSED TRANSFER AUTHORISATIONS:

DATE

21st July 2021

21st July 2021

| | | |
|---------------------|-------------|----------------|
| Investment Accounts | CCLA | Instant access |
|---------------------|-------------|----------------|

Notes:

- 1 **Imprest Account** £
Anticipated net expenditure to end August 90,000

- Net anticipated movement on imprest account **90,000**

- 2 **Investment Maturity**
No investments due to mature

- 3 The bank accounts were reconciled as at 30th June 2021
- 4 With reference to the Greenways Rent Deposit Accounts, the ground Floor deposit is £7,000 and the 1st floor deposit is £2,637. These sums will be paid over to the tenant at the end of the tenancy, with interest accrued, subject to the Council having no cause to claim funds for damages.
- 5 A temporary nominal account has been implemented to act as a change float for the VIC. This will be in operation only for the period when the VIC is open during the spring and summer at weekends and bank holidays. The balance is £50.00.
- 6 A nominal account has been implemented to reflect the float of £75.00 held by the Information Desk.
- 7 The Town Council's Imprest and Business bank accounts are held with Lloyds Bank plc

Bank Account Reconciled Statement

Imprest - Lloyds Bank

00215966

30-97-08

| | | | |
|--------------------------------|-------------|--------------------|----------|
| Statement Number | 23 | Bank Statement No. | 23 |
| Statement Opening Balance | £130,739.40 | Opening Date | 01/06/21 |
| Statement Closing Balance | £95,602.72 | Closing Date | 30/06/21 |
| True/ Cashbook Closing Balance | £95,502.72 | | |

| Date | Cheque/ Ref. | Supplier/ Customer | Debit (£) | Credit (£) | Balance (£) |
|----------|-------------------|---|-----------|------------|-------------|
| 01/06/21 | 400 | Scripti Limited | 260.02 | 0.00 | 130,479.38 |
| 01/06/21 | 401 | Tudor Environmental | 168.00 | 0.00 | 130,311.38 |
| 01/06/21 | 402 | F H Brundle | 108.60 | 0.00 | 130,202.78 |
| 01/06/21 | 403 | Taste Vending Ltd | 50.06 | 0.00 | 130,152.72 |
| 01/06/21 | 404 | Taste Vending Ltd | 83.35 | 0.00 | 130,069.37 |
| 01/06/21 | 405 | Status Computers | 960.00 | 0.00 | 129,109.37 |
| 01/06/21 | 406 | Status Computers | 226.73 | 0.00 | 128,882.64 |
| 01/06/21 | 408 | Huck Nets UK (Ltd) | 845.54 | 0.00 | 128,037.10 |
| 01/06/21 | 409 | Graffiti Removal (South) Ltd | 1,434.00 | 0.00 | 126,603.10 |
| 01/06/21 | cancelled | Multiple Suppliers/ Customers | 0.00 | 0.00 | 126,603.10 |
| 01/06/21 | DD010621/1 | New Forest District Council | 193.00 | 0.00 | 126,410.10 |
| 01/06/21 | DD010621/2 item b | Amazon | 9.31 | 0.00 | 126,400.79 |
| 01/06/21 | DD010621/2 item d | Amazon | 8.95 | 0.00 | 126,391.84 |
| 01/06/21 | DD010621/2 item e | Amazon | 4.98 | 0.00 | 126,386.86 |
| 01/06/21 | DD010621/2 itemc | Booker | 160.78 | 0.00 | 126,226.08 |
| 01/06/21 | DD010621/3 | New Forest District Council | 409.00 | 0.00 | 125,817.08 |
| 01/06/21 | DD010621/4 | Public Works Loan Board | 10,397.99 | 0.00 | 115,419.09 |
| 01/06/21 | DD010629/2 item a | Facebook Ads | 11.39 | 0.00 | 115,407.70 |
| 01/06/21 | FPI | Ringwood Town Football & Social Club | 0.00 | 132.00 | 115,539.70 |
| 01/06/21 | SO010621 | TLC Online | 80.00 | 0.00 | 115,459.70 |
| 02/06/21 | 410 | Hunt Forest Group | 20.00 | 0.00 | 115,439.70 |
| 02/06/21 | 411 | Site Safety Ltd | 85.44 | 0.00 | 115,354.26 |
| 02/06/21 | 412 | screwfix | 7.99 | 0.00 | 115,346.27 |
| 02/06/21 | 413 | R M Smith Fencing Limited | 45.00 | 0.00 | 115,301.27 |
| 02/06/21 | 414 | Eco Sustainable Solutions | 36.14 | 0.00 | 115,265.13 |
| 02/06/21 | 415 | R M Smith Fencing Limited | 45.00 | 0.00 | 115,220.13 |
| 02/06/21 | 416 | Site Safety Ltd | 33.60 | 0.00 | 115,186.53 |
| 02/06/21 | 417 | ICCM | 95.00 | 0.00 | 115,091.53 |
| 02/06/21 | 418 | Wessex Groundworks Limited | 100.00 | 0.00 | 114,991.53 |
| 02/06/21 | 419 | Peter Wiseman | 2,078.00 | 0.00 | 112,913.53 |

Bank Account Reconciled Statement

| | | | | | |
|----------|----------|-----------------------------------|----------|----------|------------|
| 02/06/21 | 420 | Central Computer Management Ltd | 278.46 | 0.00 | 112,635.07 |
| 02/06/21 | 421 | Forest Newspapers Ltd | 96.00 | 0.00 | 112,539.07 |
| 02/06/21 | 422 | New Forest District Council | 70.00 | 0.00 | 112,469.07 |
| 02/06/21 | 423 | New Forest Aggregates Ltd | 288.00 | 0.00 | 112,181.07 |
| 02/06/21 | 424 | Clyde & Co Claims LLP | 809.78 | 0.00 | 111,371.29 |
| 02/06/21 | 425 | Clyde & Co Claims LLP | 1,468.20 | 0.00 | 109,903.09 |
| 02/06/21 | 426 | Clyde & Co Claims LLP | 135.00 | 0.00 | 109,768.09 |
| 02/06/21 | 427 | Clyde & Co Claims LLP | 411.75 | 0.00 | 109,356.34 |
| 02/06/21 | 500694 | Co-Op Funerals | 0.00 | 1,120.00 | 110,476.34 |
| 02/06/21 | BGC | CCLA Investment Management Ltd | 0.00 | 14.48 | 110,490.82 |
| 04/06/21 | BGC | Verderers of The New Forest | 0.00 | 120.00 | 110,610.82 |
| 07/06/21 | 428 | Status Computers | 212.74 | 0.00 | 110,398.08 |
| 07/06/21 | 429 | Water2Business | 83.21 | 0.00 | 110,314.87 |
| 07/06/21 | 430 | Water2Business | 126.92 | 0.00 | 110,187.95 |
| 07/06/21 | 431 | Water2Business | 128.63 | 0.00 | 110,059.32 |
| 07/06/21 | 432 | Water2Business | 129.16 | 0.00 | 109,930.16 |
| 07/06/21 | 433 | Taste Vending Ltd | 98.80 | 0.00 | 109,831.36 |
| 07/06/21 | 434 | Insight Security & Facilities Ltd | 18.00 | 0.00 | 109,813.36 |
| 07/06/21 | 435 | Source 4 Business | 48.34 | 0.00 | 109,765.02 |
| 07/06/21 | 436 | Source 4 Business | 16.73 | 0.00 | 109,748.29 |
| 07/06/21 | 437 | Source 4 Business | 34.19 | 0.00 | 109,714.10 |
| 07/06/21 | 438 | Source 4 Business | 4.92 | 0.00 | 109,709.18 |
| 07/06/21 | 439 | Source 4 Business | 29.09 | 0.00 | 109,680.09 |
| 07/06/21 | 500694 | SSE | 0.00 | 8.00 | 109,688.09 |
| 07/06/21 | BGC | Tappers | 0.00 | 560.00 | 110,248.09 |
| 08/06/21 | 440 | Environment Agency | 1,049.75 | 0.00 | 109,198.34 |
| 08/06/21 | 441 | ██████████ | 32.16 | 0.00 | 109,166.18 |
| 08/06/21 | 442 | ██████████ | 35.23 | 0.00 | 109,130.95 |
| 08/06/21 | 443 | ██████████ | 30.00 | 0.00 | 109,100.95 |
| 08/06/21 | 444 | ██████████ | 24.00 | 0.00 | 109,076.95 |
| 08/06/21 | FPI | Bluestone Vineyards | 0.00 | 50.00 | 109,126.95 |
| 08/06/21 | FPI - NV | Allotment Holders | 0.00 | 46.60 | 109,173.55 |
| 09/06/21 | DD090621 | UK Fuels Ltd | 47.44 | 0.00 | 109,126.11 |
| 09/06/21 | FPI | Oak Mount Care | 0.00 | 120.00 | 109,246.11 |
| 10/06/21 | BGC | Tappers | 0.00 | 840.00 | 110,086.11 |
| 10/06/21 | DEP | Carvers Clubhouse | 0.00 | 105.00 | 110,191.11 |
| 10/06/21 | FPI | Berrington Brownie | 0.00 | 50.00 | 110,241.11 |

Bank Account Reconciled Statement

| | | | | | |
|----------|-----------|----------------------------------|----------|-----------|------------|
| 14/06/21 | 445 | The Tree Management Company | 1,901.58 | 0.00 | 108,339.53 |
| 14/06/21 | 446 | Taste Vending Ltd | 157.92 | 0.00 | 108,181.61 |
| 14/06/21 | 447 | Hunt Forest Group | 141.31 | 0.00 | 108,040.30 |
| 14/06/21 | 448 | Pete Best | 240.00 | 0.00 | 107,800.30 |
| 14/06/21 | 449 | Fleet Line Markers | 36.37 | 0.00 | 107,763.93 |
| 14/06/21 | 450 | Eco Sustainable Solutions | 30.12 | 0.00 | 107,733.81 |
| 14/06/21 | 457 | Steamship Circus Ltd | 120.00 | 0.00 | 107,613.81 |
| 14/06/21 | 458 | Ringwood Motor Company Ltd | 114.43 | 0.00 | 107,499.38 |
| 14/06/21 | 459 | R M Smith Fencing Limited | 75.84 | 0.00 | 107,423.54 |
| 14/06/21 | 460 | screwfix | 6.99 | 0.00 | 107,416.55 |
| 14/06/21 | BGC | Multiple Suppliers/ Customers | 156.60 | 27,540.87 | 134,800.82 |
| 14/06/21 | DEP | Mrs J A Grimble | 0.00 | 108.00 | 134,908.82 |
| 14/06/21 | FPI | Ms S A Holden-Parker | 0.00 | 108.00 | 135,016.82 |
| 15/06/21 | 461 | WP Group (Upton Oil) | 1,666.49 | 0.00 | 133,350.33 |
| 15/06/21 | 462 | Nick Wilson | 0.00 | 0.00 | 133,350.33 |
| 15/06/21 | 464 | Daniel Joy | 270.00 | 0.00 | 133,080.33 |
| 15/06/21 | 465 | Barriers Direct | 186.60 | 0.00 | 132,893.73 |
| 15/06/21 | 466 | Pitney Bowes | 200.00 | 0.00 | 132,693.73 |
| 15/06/21 | 467 | Pitney Bowes | 0.01 | 0.00 | 132,693.72 |
| 15/06/21 | 468 | Drainline Services Limited | 100.00 | 0.00 | 132,593.72 |
| 15/06/21 | BGC | South West Water | 0.00 | 3,000.00 | 135,593.72 |
| 15/06/21 | FPI | Multiple Suppliers/ Customers | 0.00 | 221.00 | 135,814.72 |
| 16/06/21 | 463 | Hampshire County Council | 7,332.21 | 0.00 | 128,482.51 |
| 16/06/21 | 469 | Elliott Brothers Ltd | 5.47 | 0.00 | 128,477.04 |
| 16/06/21 | 470 | Central Southern Security | 1,002.00 | 0.00 | 127,475.04 |
| 16/06/21 | 471 | New Forest District Council | 537.58 | 0.00 | 126,937.46 |
| 16/06/21 | 472 | Pear Technology Services Limited | 6,300.72 | 0.00 | 120,636.74 |
| 16/06/21 | 473 | Concentrate Limited | 84.00 | 0.00 | 120,552.74 |
| 16/06/21 | 474 | Letters & Logos Ltd | 91.52 | 0.00 | 120,461.22 |
| 16/06/21 | 475 & 484 | Pete Best | 2,501.16 | 0.00 | 117,960.06 |
| 16/06/21 | 476 | Taste Vending Ltd | 37.55 | 0.00 | 117,922.51 |
| 16/06/21 | 477 | SLCC Enterprises Ltd | 123.80 | 0.00 | 117,798.71 |
| 16/06/21 | 478 | Peter Noble Ltd | 20.93 | 0.00 | 117,777.78 |
| 16/06/21 | 479 | Peter Noble Ltd | 286.93 | 0.00 | 117,490.85 |
| 16/06/21 | 480 | Windowsmith Window Cleaner | 15.00 | 0.00 | 117,475.85 |
| 16/06/21 | 481 | screwfix | 9.98 | 0.00 | 117,465.87 |



Bank Account Reconciled Statement

| | | | | | |
|----------|----------------------|---|-----------|----------|------------|
| 16/06/21 | 482 | R M Smith Fencing Limited | 75.84 | 0.00 | 117,390.03 |
| 16/06/21 | 483 | Edge IT Systems Ltd | 341.82 | 0.00 | 117,048.21 |
| 16/06/21 | 485 | Peter Noble Ltd | 1,546.92 | 0.00 | 115,501.29 |
| 16/06/21 | 486 | Peter Noble Ltd | 79.01 | 0.00 | 115,422.28 |
| 16/06/21 | cancelled 16/6/21 | Abbas Cabins | 0.00 | 0.00 | 115,422.28 |
| 16/06/21 | FPI | Quantuma | 0.00 | 1,375.00 | 116,797.28 |
| 17/06/21 | DD170621 - crdt card | Zoom Video Communications Inc | 431.64 | 0.00 | 116,365.64 |
| 18/06/21 | FPI | Buttons & Bows | 0.00 | 35.00 | 116,400.64 |
| 21/06/21 | 500696 C9711 | Excalibur | 0.00 | 465.00 | 116,865.64 |
| 21/06/21 | 500696 C9772 | Tappers | 0.00 | 65.00 | 116,930.64 |
| 21/06/21 | BGC | Poulner Junior School | 0.00 | 208.08 | 117,138.72 |
| 21/06/21 | DD210621 | Worldpay | 16.89 | 0.00 | 117,121.83 |
| 21/06/21 | FPI | Multiple Suppliers/ Customers | 0.00 | 204.85 | 117,326.68 |
| 22/06/21 | DD220621/1 | Elite Business Systems UK Ltd (EBS Telecoms)/BT Openreach | 312.71 | 0.00 | 117,013.97 |
| 22/06/21 | DD220621/2 | Inland Revenue | 5,435.43 | 0.00 | 111,578.54 |
| 24/06/21 | BGC | Carvers To Connect4 | 0.00 | 1,111.00 | 112,689.54 |
| 25/06/21 | BGC | Tappers | 0.00 | 140.00 | 112,829.54 |
| 25/06/21 | DD250621 | Salaries | 24,223.36 | 0.00 | 88,606.18 |
| 25/06/21 | PAY250621 | Lloyds Bank | 26.27 | 0.00 | 88,579.91 |
| 28/06/21 | 500697 | Multiple Suppliers/ Customers | 0.00 | 1,002.50 | 89,582.41 |
| 29/06/21 | BGC | Worldpay | 0.00 | 1,303.05 | 90,885.46 |
| 29/06/21 | DD290621 item 1 | Booker | 108.02 | 0.00 | 90,777.44 |
| 29/06/21 | DD290621 item 2 | Booker | 103.42 | 0.00 | 90,674.02 |
| 29/06/21 | DD290621 item3 | Amazon | 18.84 | 0.00 | 90,655.18 |
| 29/06/21 | DD290621 item4 | Canva | 10.99 | 0.00 | 90,644.19 |
| 29/06/21 | FPI | Sally Adams Danceworks | 0.00 | 27.00 | 90,671.19 |
| 30/06/21 | 487 | Anthony Ives Memorials | 65.00 | 0.00 | 90,606.19 |
| 30/06/21 | 488 | New Forest District Council | 70.00 | 0.00 | 90,536.19 |
| 30/06/21 | 489 | New Forest Ice Cream | 192.86 | 0.00 | 90,343.33 |
| 30/06/21 | 490 | Trevor Spencer | 325.00 | 0.00 | 90,018.33 |
| 30/06/21 | 491 | Ringwood Pest Control | 425.00 | 0.00 | 89,593.33 |
| 30/06/21 | 492 | Community First New Forest | 10.00 | 0.00 | 89,583.33 |
| 30/06/21 | 493 | Windowsmith Window Cleaner | 15.00 | 0.00 | 89,568.33 |
| 30/06/21 | 494 | Taste Vending Ltd | 98.80 | 0.00 | 89,469.53 |
| 30/06/21 | 495 | I-Hasco | 60.00 | 0.00 | 89,409.53 |
| 30/06/21 | 496 | Itec | 4.38 | 0.00 | 89,405.15 |

Bank Account Reconciled Statement

| | | | | | |
|----------|------------|--------------------------------------|--------|----------|-----------|
| 30/06/21 | 497 | Itec | 7.56 | 0.00 | 89,397.59 |
| 30/06/21 | 498 | Itec | 8.41 | 0.00 | 89,389.18 |
| 30/06/21 | 499 | Itec | 7.56 | 0.00 | 89,381.62 |
| 30/06/21 | 500 | TLC Online | 11.99 | 0.00 | 89,369.63 |
| 30/06/21 | BGC | Worldpay | 0.00 | 190.80 | 89,560.43 |
| 30/06/21 | BP | Fordingbridge Town Council | 0.00 | 4,487.81 | 94,048.24 |
| 30/06/21 | DD300621/1 | Utility Warehouse | 41.10 | 0.00 | 94,007.14 |
| 30/06/21 | DD300621/2 | Utility Warehouse | 133.41 | 0.00 | 93,873.73 |
| 30/06/21 | DD300621/3 | Utility Warehouse | 210.70 | 0.00 | 93,663.03 |
| 30/06/21 | DEP | Carvers Clubhouse | 214.55 | 654.24 | 94,102.72 |
| 30/06/21 | FPI | Ringwood Town Football & Social Club | 0.00 | 1,500.00 | 95,602.72 |

Uncleared and unrepresented effects

| | | | | | |
|----------|-----|---------------------------|---------------|--|-----------|
| 10/02/20 | 120 | Ringwood First Responders | 100.00 | | 95,502.72 |
| | | Total | 100.00 | | |

Reconciled by Rory Fitzgerald

Signed _____

Clerk / Responsible Financial Officer

Chair

Date _____



The Town Council of Ringwood
RINGWOOD GATEWAY
THE FURLONG
RINGWOOD
HAMPSHIRE
BH24 1AT

Your Account

Sort Code [REDACTED]
Account Number [REDACTED]

BUSINESS ACCOUNT

01 June 2021 to 30 June 2021

| | | | |
|------------------|------------|--------------------------------|-------------|
| Money In | £46,542.13 | Balance on 01 June 2021 | £130,796.55 |
| Money Out | £81,678.81 | Balance on 30 June 2021 | £95,602.72 |

Your Transactions

| Date | Description | Type | Money In (£) | Money Out (£) | Balance (£) |
|-----------|---|------|--------------|---------------|-------------|
| 01 Jun 21 | WORLDPAY 2605 03139431 | BGC | 57.15 | | 130,796.55 |
| 01 Jun 21 | MR J M BROWN | SO | | 80.00 | 130,716.55 |
| 01 Jun 21 | NEW FOREST DC 30322049 | DD | | 193.00 | 130,523.55 |
| 01 Jun 21 | BCARD COMMERCIAL 5566771260527321 | DD | | 195.41 | 130,328.14 |
| 01 Jun 21 | NEW FOREST DC 30029945 | DD | | 409.00 | 129,919.14 |
| 01 Jun 21 | PUBLIC WORKS LOANS RINGWOOD | DD | | 10,397.99 | 119,521.15 |
| 01 Jun 21 | RINGWOOD TOWN FOOT RTC600317 | FPI | 132.00 | | 119,653.15 |
| 01 Jun 21 | SCRIPTI LTD 200000000763046668 RINGWD | FPO | | 260.02 | 119,393.13 |
| 01 Jun 21 | TUDOR ENVIRONMENTA 100000000763510111 RIN005 | FPO | | 168.00 | 119,225.13 |
| 01 Jun 21 | F H BRUNDLE 400000000769815555 S40102 | FPO | | 108.60 | 119,116.53 |
| 01 Jun 21 | TASTE VENDING LTD 300000000768400447 RTC INV | FPO | | 50.06 | 119,066.47 |
| 01 Jun 21 | TASTE VENDING LTD 600000000764831639 RTC INV | FPO | | 83.35 | 118,983.12 |
| 01 Jun 21 | STATUS COMPUTERS 400000000769823708 RINGTC | FPO | | 960.00 | 118,023.12 |
| 01 Jun 21 | STATUS COMPUTERS 100000000763523144 RINGTC | FPO | | 226.73 | 117,796.39 |
| 01 Jun 21 | HUCK NETS LTD 600000000764839877 RINGES | FPO | | 845.54 | 116,950.85 |
| 01 Jun 21 | GRAFFITI REMOVAL 200000000763069600 RTC | FPO | | 1,434.00 | 115,516.85 |

(Continued on next page)

BUSINESS ACCOUNT

Sort Code ██████
 Account Number ██████████

Your Transactions

| Date | Description | Type | Money In (£) | Money Out (£) | Balance (£) |
|-----------|--|------|--------------|---------------|-------------|
| 02 Jun 21 | PUBLIC SECTOR DEPO 0674750001PI | BGC | 14.48 | | 115,531.33 |
| 02 Jun 21 | WORLDPAY 2705 03139431 | BGC | 37.20 | | 115,568.53 |
| 02 Jun 21 | HUNT FOREST GROUP 100000000763862058 600552 | FPO | | 20.00 | 115,548.53 |
| 02 Jun 21 | SITE SAFETY LTD 100000000763863118 RTC | FPO | | 85.44 | 115,463.09 |
| 02 Jun 21 | R M SMITH FENCING 200000000763402534 RTC INV | FPO | | 45.00 | 115,418.09 |
| 02 Jun 21 | ECO 500000000765409502 C- RINGWOODT651870 406135 | FPO | | 36.14 | 115,381.95 |
| 02 Jun 21 | R M SMITH FENCING 300000000768748222 RTC INV | FPO | | 45.00 | 115,336.95 |
| 02 Jun 21 | SITE SAFETY LTD 100000000763867973 RTC | FPO | | 33.60 | 115,303.35 |
| 02 Jun 21 | ICCM 500000000765411731 4296/2021/22 600909 10 | FPO | | 95.00 | 115,208.35 |
| 02 Jun 21 | TRADE UK 100000000763871103 | FPO | | 7.99 | 115,200.36 |
| 02 Jun 21 | WESSEX GROUNDWORKS 600000000765341040 INV | FPO | | 100.00 | 115,100.36 |
| 02 Jun 21 | NEW FOREST AGGREGA 300000000768913207 INVOICE | FPO | | 288.00 | 114,812.36 |
| 02 Jun 21 | P WISEMAN 100000000764032758 RTC | FPO | | 2,078.00 | 112,734.36 |
| 02 Jun 21 | CENTRAL COMP MANAG 400000000770337020 RTC | FPO | | 278.46 | 112,455.90 |
| 02 Jun 21 | FOREST NEWSPAPERS 600000000765347231 RTC 807 | FPO | | 96.00 | 112,359.90 |
| 02 Jun 21 | NFDC 200000000763579095 BICKERLEY GN 808/2 308063 | FPO | | 70.00 | 112,289.90 |
| 02 Jun 21 | CLYDE & CO 200000000763581314 INV 1110- | FPO | | 809.78 | 111,480.12 |
| 02 Jun 21 | CLYDE & CO 500000000765586357 INV 1110- | FPO | | 1,468.20 | 110,011.92 |
| 02 Jun 21 | CLYDE & CO 200000000763585784 INV 1110- | FPO | | 135.00 | 109,876.92 |
| 02 Jun 21 | CLYDE & CO 600000000765357647 INV 1110- | FPO | | 411.75 | 109,465.17 |
| 03 Jun 21 | WORLDPAY 2805 03139431 | BGC | 50.40 | | 109,515.57 |
| 04 Jun 21 | VERDERERS OF THE N RTC600315 | BGC | 120.00 | | 109,635.57 |

(Continued on next page)

BUSINESS ACCOUNT

 Sort Code [REDACTED]
 Account Number [REDACTED]

Your Transactions

| Date | Description | Type | Money In (£) | Money Out (£) | Balance (£) |
|-----------|--|------|--------------|---------------|-------------|
| 07 Jun 21 | WORLDPAY 0206 03139431 | BGC | 79.55 | | 109,715.12 |
| 07 Jun 21 | TAPPER & SON (POOL TAPPER - P BRYAN | BGC | 560.00 | | 110,275.12 |
| 07 Jun 21 | 500694 | DEP | 1,128.00 | | 111,403.12 |
| 07 Jun 21 | STATUS COMPUTERS 60000000767721515 RINGTC | FPO | | 212.74 | 111,190.38 |
| 07 Jun 21 | WATER2BUSINESS 200000000765949494 | FPO | | 83.21 | 111,107.17 |
| 07 Jun 21 | WATER2BUSINESS 200000000765949882 | FPO | | 126.92 | 110,980.25 |
| 07 Jun 21 | WATER2BUSINESS 600000000767725417 | FPO | | 128.63 | 110,851.62 |
| 07 Jun 21 | WATER2BUSINESS 100000000766412580 | FPO | | 129.16 | 110,722.46 |
| 07 Jun 21 | TASTE VENDING LTD 100000000766413468 RTC INV | FPO | | 98.80 | 110,623.66 |
| 07 Jun 21 | INSIGHT SEC & FACI 500000000767960882 RTC | FPO | | 18.00 | 110,605.66 |
| 07 Jun 21 | SOUTH WEST WATER B 400000000772723492 34434196 | FPO | | 48.34 | 110,557.32 |
| 07 Jun 21 | SOUTH WEST WATER B 100000000766418117 34434196 | FPO | | 4.92 | 110,552.40 |
| 07 Jun 21 | SOUTH WEST WATER B 500000000767965124 | FPO | | 16.73 | 110,535.67 |
| 07 Jun 21 | SOUTH WEST WATER B 200000000765957940 | FPO | | 34.19 | 110,501.48 |
| 07 Jun 21 | SOUTH WEST WATER B 500000000767967102 | FPO | | 29.09 | 110,472.39 |
| 08 Jun 21 | WORLDPAY 0306 03139431 | BGC | 201.15 | | 110,673.54 |
| 08 Jun 21 | ENVIRONMENT AGENCY 500000000768224098 | FPO | | 1,049.75 | 109,623.79 |
| 08 Jun 21 | SARAH READ 500000000768228952 | FPO | | 32.16 | 109,591.63 |
| 08 Jun 21 | MCCARTNE UK41A MCCARTNEY | FPI | 46.60 | | 109,638.23 |
| 08 Jun 21 | L MARTIN 500000000768267895 RINGWOOD TC 207501 10 | FPO | | 35.23 | 109,603.00 |
| 08 Jun 21 | ANNE-MARIE ROSE 400000000773027933 | FPO | | 30.00 | 109,573.00 |
| 08 Jun 21 | KRISTIAN WANSTALL 300000000771605991 | FPO | | 24.00 | 109,549.00 |

(Continued on next page)

BUSINESS ACCOUNT

Sort Code [REDACTED]
Account Number [REDACTED]**Your Transactions**

| Date | Description | Type | Money In (£) | Money Out (£) | Balance (£) |
|-----------|--|------|--------------|---------------|-------------|
| 08 Jun 21 | BLUESTONE VINEYARD BLUESTONE | FPI | 50.00 | | 109,599.00 |
| 09 Jun 21 | WORLDPAY 0506 03139431 | BGC | 78.30 | | 109,677.30 |
| 09 Jun 21 | WORLDPAY 0406 03139431 | BGC | 133.50 | | 109,810.80 |
| 09 Jun 21 | UK FUELS LTD 00041307 | DD | | 47.44 | 109,763.36 |
| 09 Jun 21 | O M C HO LTD SW RTC600321 RP4679967737711900 207929 | FPI | 120.00 | | 109,883.36 |
| 10 Jun 21 | TAPPER & SON (POOL TAPPER - DART | BGC | 280.00 | | 110,163.36 |
| 10 Jun 21 | TAPPER & SON (POOL TAPPER - COOMBES | BGC | 560.00 | | 110,723.36 |
| 10 Jun 21 | RINGWOOD | DEP | 160.26 | | 110,883.62 |
| 10 Jun 21 | SAMANTHA BERRINGTO BERRINGTON BROWNIE | FPI | 50.00 | | 110,933.62 |
| 14 Jun 21 | WORLDPAY 0906 03139431 | BGC | 107.90 | | 111,041.52 |
| 14 Jun 21 | COUNTRYWIDE RESIDE WSB- 1991 | BGC | 943.40 | | 111,984.92 |
| 14 Jun 21 | NEW FOREST DC | BGC | 26,440.87 | | 138,425.79 |
| 14 Jun 21 | CHEQUE DEPOSIT LOYD 25 HIGH STREE | DEP | 108.00 | | 138,533.79 |
| 14 Jun 21 | HOLDEN-PARKE RTC600322 073163146221416001 404101 | FPI | 108.00 | | 138,641.79 |
| 14 Jun 21 | TREE MANAGEMENT CO 40000000775627661 A/C104 | FPO | | 1,901.58 | 136,740.21 |
| 14 Jun 21 | TASTE VENDING LTD 60000000770639015 RTC INV | FPO | | 157.92 | 136,582.29 |
| 14 Jun 21 | HUNT FOREST GROUP 50000000770872368 600552 | FPO | | 141.31 | 136,440.98 |
| 14 Jun 21 | PETER BEST 30000000774208868 RTC | FPO | | 240.00 | 136,200.98 |
| 14 Jun 21 | FLEET LTD 10000000769326714 C09331 | FPO | | 36.37 | 136,164.61 |
| 14 Jun 21 | ECO 30000000774212007 C- RINGWOODT653411 406135 | FPO | | 30.12 | 136,134.49 |
| 14 Jun 21 | STEAMSHIP CIRCUS 30000000774214160 CHAR02 | FPO | | 120.00 | 136,014.49 |
| 14 Jun 21 | RINGWOOD MOTOR CO 30000000774216107 RIN003 | FPO | | 114.43 | 135,900.06 |

(Continued on next page)



BUSINESS ACCOUNT

Sort Code
Account Number

Your Transactions

| Date | Description | Type | Money In (£) | Money Out (£) | Balance (£) |
|-----------|---|------|--------------|---------------|-------------|
| 14 Jun 21 | R M SMITH FENCING 400000000775639108 RTC INV | FPO | | 75.84 | 135,824.22 |
| 14 Jun 21 | TRADE UK 600000000770650471 INV | FPO | | 6.99 | 135,817.23 |
| 15 Jun 21 | WORLDPAY 1006 03139431 | BGC | 22.30 | | 135,839.53 |
| 15 Jun 21 | SOUTH WEST WATER 034507A0000059193 | BGC | 3,000.00 | | 138,839.53 |
| 15 Jun 21 | DANIEL JOY 300000000774575054 RE | FPO | | 270.00 | 138,569.53 |
| 15 Jun 21 | J9 LTD T/A BARRIER 300000000774579309 202562 | FPO | | 186.60 | 138,382.93 |
| 15 Jun 21 | PITNEY BOWES LTD 300000000774587768 BI195919 | FPO | | 200.00 | 138,182.93 |
| 15 Jun 21 | WINDWARD DAY SERVI UK37 GREEN 210615112946765614 | FPI | 74.00 | | 138,256.93 |
| 15 Jun 21 | SALLY ADAMS DANCEW RTC600323 | FPI | 147.00 | | 138,403.93 |
| 15 Jun 21 | PITNEY BOWES LTD 400000000776173574 | FPO | | 0.01 | 138,403.92 |
| 15 Jun 21 | WESSEX PETROLEUM L 400000000776175557 INV | FPO | | 1,666.49 | 136,737.43 |
| 15 Jun 21 | DRAINLINE SERVICES 600000000771187089 | FPO | | 100.00 | 136,637.43 |
| 16 Jun 21 | WORLDPAY 1306 03139431 | BGC | 11.95 | | 136,649.38 |
| 16 Jun 21 | WORLDPAY 1206 03139431 | BGC | 71.50 | | 136,720.88 |
| 16 Jun 21 | WORLDPAY 1106 03139431 | BGC | 87.95 | | 136,808.83 |
| 16 Jun 21 | HANTS PENSION FUND | BP | | 7,332.21 | 129,476.62 |
| 16 Jun 21 | QUANTUMA ADV LTD 500793 MF003226D05A18D300 203647 | FPI | 1,375.00 | | 130,851.62 |
| 16 Jun 21 | ELLIOTTS 500000000771721849 RINGTC SI7825358 406135 10 | FPO | | 5.47 | 130,846.15 |
| 16 Jun 21 | CENTRAL SOUTHERN S 600000000771489024 RING5001 | FPO | | 1,002.00 | 129,844.15 |
| 16 Jun 21 | NFDC 500000000771724915 INV 41032088 308063 10 16JUN21 | FPO | | 537.58 | 129,306.57 |
| 16 Jun 21 | PEAR TECHNOLOGY SE 500000000771726637 INV | FPO | | 6,300.72 | 123,005.85 |
| 16 Jun 21 | CONCENTRATE LTD 600000000771529726 RTC | FPO | | 84.00 | 122,921.85 |

(Continued on next page)

BUSINESS ACCOUNT

Sort Code ██████
Account Number ██████████**Your Transactions**

| Date | Description | Type | Money In (£) | Money Out (£) | Balance (£) |
|-----------|--|------|--------------|---------------|-------------|
| 16 Jun 21 | LETTERS & LOGOS 200000000769757309 RTC | FPO | | 91.52 | 122,830.33 |
| 16 Jun 21 | PETER BEST 100000000770217782 RTC | FPO | | 1,809.18 | 121,021.15 |
| 16 Jun 21 | TASTE VENDING LTD 600000000771532947 RTC INV | FPO | | 37.55 | 120,983.60 |
| 16 Jun 21 | SLCC 200000000769760123 ORD 507839 608301 10 | FPO | | 123.80 | 120,859.80 |
| 16 Jun 21 | PETER NOBLE 300000000775104497 INV | FPO | | 20.93 | 120,838.87 |
| 16 Jun 21 | PETER NOBLE 400000000776527651 INV | FPO | | 286.93 | 120,551.94 |
| 16 Jun 21 | Y J SMITH 600000000771537282 | FPO | | 15.00 | 120,536.94 |
| 16 Jun 21 | TRADE UK 200000000769764265 INV | FPO | | 9.98 | 120,526.96 |
| 16 Jun 21 | R M SMITH FENCING 200000000769764943 RTC INV | FPO | | 75.84 | 120,451.12 |
| 16 Jun 21 | EDGE 300000000775109676 RTC 35161 202355 10 | FPO | | 341.82 | 120,109.30 |
| 16 Jun 21 | PETER BEST 100000000770232634 RTC | FPO | | 691.98 | 119,417.32 |
| 16 Jun 21 | PETER NOBLE 200000000769795463 INV | FPO | | 1,546.92 | 117,870.40 |
| 16 Jun 21 | PETER NOBLE 100000000770256272 INV | FPO | | 79.01 | 117,791.39 |
| 17 Jun 21 | BUSINESS CRDT CD 5328650000181996 | DD | | 431.64 | 117,359.75 |
| 18 Jun 21 | GREEN KL BUTTONS BOWS 02095135539225000N 522134 | FPI | 35.00 | | 117,394.75 |
| 21 Jun 21 | WORLDPAY 1606 03139431 | BGC | 71.30 | | 117,466.05 |
| 21 Jun 21 | HAMPSHIRE COUNTY C 1000 9705313408 K | BGC | 208.08 | | 117,674.13 |
| 21 Jun 21 | WORLDPAY AC3799 154491265 | DD | | 16.89 | 117,657.24 |
| 21 Jun 21 | TUNNICLIFF AJ UK18TUNNICLIFFE | FPI | 44.85 | | 117,702.09 |
| 21 Jun 21 | 500696 | DEP | 530.00 | | 118,232.09 |
| 21 Jun 21 | BISCUIT MARKETING RTC600311 | FPI | 160.00 | | 118,392.09 |
| 22 Jun 21 | WORLDPAY 1706 03139431 | BGC | 39.00 | | 118,431.09 |

(Continued on next page)

BUSINESS ACCOUNT

Sort Code
Account Number

Your Transactions

| Date | Description | Type | Money In (£) | Money Out (£) | Balance (£) |
|-----------|---|------|--------------|---------------|-------------|
| 22 Jun 21 | ELITE BUSINESS SYS 203086 | DD | | 312.71 | 118,118.38 |
| 22 Jun 21 | MONTHLY PAYROLL BACS | DD | | 5,435.43 | 112,682.95 |
| 23 Jun 21 | WORLDPAY 1806 03139431 | BGC | 8.60 | | 112,691.55 |
| 23 Jun 21 | WORLDPAY 2006 03139431 | BGC | 10.50 | | 112,702.05 |
| 23 Jun 21 | WORLDPAY 1906 03139431 | BGC | 62.40 | | 112,764.45 |
| 23 Jun 21 | CARVERS CLUB HOUSE | DEP | 384.43 | | 113,148.88 |
| 24 Jun 21 | THE ROMSEY SCHOOL INV. RTC600316 | BGC | 1,111.00 | | 114,259.88 |
| 25 Jun 21 | TAPPER & SON (POOL TAPPER - B HOLDER | BGC | 140.00 | | 114,399.88 |
| 25 Jun 21 | MONTHLY PAYROLL BACS | DD | | 24,223.36 | 90,176.52 |
| 25 Jun 21 | SERVICE CHARGES REF : 341220214 | PAY | | 26.27 | 90,150.25 |
| 28 Jun 21 | WORLDPAY 2306 03139431 | BGC | 115.90 | | 90,266.15 |
| 28 Jun 21 | 500697 | DEP | 1,002.50 | | 91,268.65 |
| 29 Jun 21 | WORLDPAY 2406 03139431 | BGC | 56.50 | | 91,325.15 |
| 29 Jun 21 | BCARD COMMERCIAL 5566771260527321 | DD | | 241.27 | 91,083.88 |
| 29 Jun 21 | SALLY ADAMS DANCEW RTC600332 | FPI | 27.00 | | 91,110.88 |
| 30 Jun 21 | WORLDPAY 2706 03139431 | BGC | 27.85 | | 91,138.73 |
| 30 Jun 21 | WORLDPAY 2506 03139431 | BGC | 67.95 | | 91,206.68 |
| 30 Jun 21 | WORLDPAY 2606 03139431 | BGC | 95.00 | | 91,301.68 |
| 30 Jun 21 | FORDINGBRIDGE TOWN RTC600040 | BP | 4,487.81 | | 95,789.49 |
| 30 Jun 21 | UTILITY WAREHOUSE 7660541/7660541/16 | DD | | 41.10 | 95,748.39 |
| 30 Jun 21 | UTILITY WAREHOUSE 7670257/7670257/16 | DD | | 133.41 | 95,614.98 |
| 30 Jun 21 | UTILITY WAREHOUSE 7653616/7653616/16 | DD | | 210.70 | 95,404.28 |

(Continued on next page)

BUSINESS ACCOUNT

Sort Code
Account Number

Your Transactions

| Date | Description | Type | Money In (£) | Money Out (£) | Balance (£) |
|-----------|--|------|--------------|---------------|-------------|
| 30 Jun 21 | ANTHONY IVES MEMOR 400000000783012250 | FPO | | 65.00 | 95,339.28 |
| 30 Jun 21 | NFDC 600000000778022486 MKT PL RNGWD 785/2 308063 | FPO | | 70.00 | 95,269.28 |
| 30 Jun 21 | NEW FOREST ICE CRE 400000000783016353 RTC001 | FPO | | 192.86 | 95,076.42 |
| 30 Jun 21 | TREVOR SPENCER 200000000776251430 RTC | FPO | | 325.00 | 94,751.42 |
| 30 Jun 21 | RINGWOOD PEST CONT 600000000778029065 RTC | FPO | | 425.00 | 94,326.42 |
| 30 Jun 21 | COMM FIRST WESSEX 500000000778256861 RTC | FPO | | 10.00 | 94,316.42 |
| 30 Jun 21 | Y J SMITH 600000000778034675 | FPO | | 15.00 | 94,301.42 |
| 30 Jun 21 | TASTE VENDING LTD 600000000778035837 RTC INV | FPO | | 98.80 | 94,202.62 |
| 30 Jun 21 | I-HASCO 100000000776718261 RTC 264256 090127 10 | FPO | | 60.00 | 94,142.62 |
| 30 Jun 21 | RINGWOOD TOWN YO RTC600334 | FPI | 1,500.00 | | 95,642.62 |
| 30 Jun 21 | ITEC 100000000776918127 INV573940 600402 10 | FPO | | 4.38 | 95,638.24 |
| 30 Jun 21 | ITEC 100000000776919691 INV573943 600402 10 | FPO | | 7.56 | 95,630.68 |
| 30 Jun 21 | ITEC 100000000776920191 INV573947 600402 10 | FPO | | 8.41 | 95,622.27 |
| 30 Jun 21 | ITEC 300000000781805610 INV573948 600402 10 | FPO | | 7.56 | 95,614.71 |
| 30 Jun 21 | TLC ONLINE 100000000776923855 RTC INV- | FPO | | 11.99 | 95,602.72 |

Transaction types

| | | | |
|------------------------------|-------------------------------|------------------------------|-------------------------------|
| BGC Bank Giro Credit | BP Bill Payments | CHG Charge | CHQ Cheque |
| COR Correction | CPT Cashpoint | DD Direct Debit | DEB Debit Card |
| DEP Deposit | FEE Fixed Service | FPI Faster Payment In | FPO Faster Payment Out |
| MPI Mobile Payment In | MPO Mobile Payment Out | PAY Payment | SO Standing Order |
| TFR Transfer | | | |

Bank Account Reconciled Statement

Business Instant Access

| | | | |
|--------------------------------|------------|--------------------|----------|
| Statement Number | 22 | Bank Statement No. | 22 |
| Statement Opening Balance | £51,548.46 | Opening Date | 31/05/21 |
| Statement Closing Balance | £51,548.88 | Closing Date | 30/06/21 |
| True/ Cashbook Closing Balance | £51,548.88 | | |

| Date | Cheque/ Ref. | Supplier/ Customer | Debit (£) | Credit (£) | Balance (£) |
|----------|-----------------|--------------------|-----------|------------|-------------|
| 09/06/21 | Interest 090621 | Lloyds | 0.00 | 0.42 | 51,548.88 |

Uncleared and unrepresented effects

Total

Reconciled by Rory Fitzgerald

Signed _____

Clerk / Responsible Financial Officer

Chair

Date _____



BUS BANK INSTANT Statement

Printed: 15 July 2021

The Town Council of Ringwood Sort code 30-97-08 Account number 01706998

RINGWOOD GATEWAY
THE FURLONG
RINGWOOD
HAMPSHIRE
BH24 1AT

The data shown on your statement was correct at the time of printing. Please remember, this isn't an official bank copy.

Please check your statement. If you think that something looks incorrect, please call us on 0345 072 5555 Monday to Friday, 7:00am - 8:00pm; Saturday, 9:00am - 2:00pm (+44 (0) 1733 347 338, from outside the UK). Or Textphone 0345 601 6909.

| Date | Description | Type | In (£) | Out (£) | Balance (£) |
|-----------|------------------|------|--------|---------|-------------|
| 09 Jun 21 | INTEREST (GROSS) | | 0.42 | | 51548.88 |
| 10 May 21 | INTEREST (GROSS) | | 0.44 | | 51548.46 |

Lloyds Bank plc Registered Office: 25 Gresham Street, London EC2V 7HN. Registered in England and Wales no. 2065. Telephone: 0207 626 1500.

Authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority under Registration Number 119278.

Eligible deposits with us are protected by the Financial Services Compensation Scheme (FSCS). We are covered by the Financial Ombudsman Service (FOS). Please note that due to FSCS and FOS eligibility criteria not all business customers will be covered. For further information about the compensation provided by the FSCS, refer to the FSCS website at www.FSCS.org.uk/.

Bank Account Reconciled Statement

Client Deposit Account

| | | | |
|--------------------------------|------------|--------------------|----------|
| Statement Number | 22 | Bank Statement No. | 22 |
| Statement Opening Balance | £10,663.15 | Opening Date | 01/06/21 |
| Statement Closing Balance | £10,656.15 | Closing Date | 30/06/21 |
| True/ Cashbook Closing Balance | £10,656.15 | | |

| Date | Cheque/ Ref. | Supplier/ Customer | Debit (£) | Credit (£) | Balance (£) |
|----------|--------------|--------------------|-----------|------------|-------------|
| 21/06/21 | PAY 210621 | Lloyds Bank | 7.00 | 0.00 | 10,656.15 |

Uncleared and unrepresented effects

Total

Reconciled by Rory Fitzgerald

Signed _____
Clerk / Responsible Financial Officer

Chair

Date _____

The Town Council of Ringwood
RINGWOOD GATEWAY
THE FURLONG
RINGWOOD
HAMPSHIRE
BH24 1AT

Your Account

Sort Code [REDACTED]
Account Number [REDACTED]

BUSINESS ACCOUNT

01 June 2021 to 30 June 2021

| | | | |
|------------------|-------|--------------------------------|------------|
| Money In | £0.00 | Balance on 01 June 2021 | £10,663.15 |
| Money Out | £7.00 | Balance on 30 June 2021 | £10,656.15 |

Your Transactions

| Date | Description | Type | Money In (£) | Money Out (£) | Balance (£) |
|-----------|------------------------------------|------|--------------|---------------|-------------|
| 21 Jun 21 | SERVICE CHARGES REF : 342215687 | PAY | | 7.00 | 10,656.15 |

Transaction types

| | | | |
|------------------------------|-------------------------------|------------------------------|-------------------------------|
| BGC Bank Giro Credit | BP Bill Payments | CHG Charge | CHQ Cheque |
| COR Correction | CPT Cashpoint | DD Direct Debit | DEB Debit Card |
| DEP Deposit | FEE Fixed Service | FPI Faster Payment In | FPO Faster Payment Out |
| MPI Mobile Payment In | MPO Mobile Payment Out | PAY Payment | SO Standing Order |
| TFR Transfer | | | |

Bank Account Reconciled Statement

CCLA Public Sector Deposit Fund [REDACTED]

| | | | |
|--------------------------------|-------------|--------------------|----------|
| Statement Number | 22 | Bank Statement No. | 22 |
| Statement Opening Balance | £600,000.00 | Opening Date | 01/06/21 |
| Statement Closing Balance | £600,000.00 | Closing Date | 30/06/21 |
| True/ Cashbook Closing Balance | £600,000.00 | | |

| Date | Cheque/ Ref. | Supplier/ Customer | Debit (£) | Credit (£) | Balance (£) |
|------|--------------|--------------------|-----------|------------|-------------|
| | No activity | | 0.00 | 0.00 | 600,000.00 |

Uncleared and unrepresented effects

Total

Reconciled by Rory Fitzgerald

Signed _____
Clerk / Responsible Financial Officer

Chair

Date _____



STATEMENT

Mr Rory Fitzgerald
Ringwood Gateway
The Furlong
Ringwood
Hampshire
BH24 1AT

CLIENT: RINGWOOD TOWN COUNCIL

ACCOUNT NAME: Ringwood Town Council

ACCOUNT NUMBER: [REDACTED]

Statement at 30 June 2021

| Date | Description | Value of shares sold £ | Value of shares bought £ | Balance of shares held £ | Share Class |
|----------|-----------------|------------------------|--------------------------|--------------------------|-------------|
| 01/06/21 | Brought Forward | | | 600,000.00 | |
| 30/06/21 | Carried Forward | | | 600,000.00 | |

Statement of Dividends paid during the month to 30 June 2021

| Date | Receiving Account | Amount Paid £ |
|----------|------------------------|---------------|
| 30-06-21 | Nominated bank account | 15.43 |

From May 2020, prices and yields for CCLA's Funds will no longer appear in the Financial Times. To view the fund prices and yields, please visit www.ccla.co.uk

REPORT TO POLICY & FINANCE COMMITTEE – 21st July 2021**BUDGETARY CONTROL Quarter 1 – April to June 2021****1. BACKGROUND**

- 1.1 The purpose of this report is to provide Members with the first quarter budget monitoring report for the year 2021-22.
- 1.2 A summary income & expenditure comparison report is included at Appendix 1. This compares actual income and expenditure for the new year to date, together with outstanding commitments, with the approved budget for the year. The planned net budget deficit reported, of £25,399 is the figure before approved transfers to and from reserves.
- 1.3 Planned transfers to reserves amount to £38,400 whilst scheduled transfers from reserves, in support of revenue expenditure, amount to £2,230. Additional transfers of £57,500 from reserves in support of new bids and growth activity in 2021/22 were also included in the budget. A further £4,071 application of Covid Grant received in 2020/21 and held in reserves was also approved. The result is a balanced budget with no requirement to draw on the General Reserve. An updated analysis of planned reserves movements including receipts for the year is included at Appendix 2.

2. INCOME & EXPENDITURE TO THE END OF JUNE 2021

- 2.1 Expenditure to the end of June totalled £151,087. A credit balance on the tax and pensions control account, pending settlement of monies due to the Inland Revenue and Hampshire County Council adds a further £13,028 making expenditure to the end of June £164,085. However, this figure includes £4,670 unplanned expenditure in respect of repairs to the cemetery gates which is being funded by an insurance claim. The expenditure figure also excludes a payment made in advance in 2020/21 of £4,625 in respect of the current year insurance premium. Spend to the end of June against the budget is therefore £164,040 which is 20.5% of the annual budget. This represents an underspend to date, assuming linear spend, of approximately £36,000.
- 2.2 Payroll budgets, including member allowances, amount to £463,799 which represent 58% of the gross budget. Payroll costs are normally fairly evenly spread throughout the year with some minor variation due to seasonal work and overtime. At the end of June these budgets were underspent by £6,600. Of the remaining underspend around £19,000 is due to the slow start of the projects included as new bids in the budget, which total £77,750, for which very little expenditure has been incurred to date. The remaining underspend is due to two significant budgets, The annual Gateway contribution to NFDC of £33,600 and the Christmas lights budget of £17,255 which will incur expenditure later in the year. The underspend to date is therefore almost entirely explained by timing differences. The small payroll underspend is likely to be largely absorbed by the costs of replacing the caretaker and increased costs generally as Covid restrictions are eased.
- 2.3 Income received to date amounts to £72,986, excluding the precept. However, the income received figure includes a CIL receipt of £4,274, a payment from South West Water of £3,000 for a licence fee for works at the Bickerley and an insurance receipt of £4,775 in respect of damage to the cemetery gate, none of which were included in the budget. Therefore the actual receipts in respect of budgeted income in the first quarter of the year amount to £61,039, or just over 25% of the planned amount. Members should note that whilst overall income receipts are tracking the budget very closely, there are some notable variances. Cemetery income, at £8,948, is around £2,500 less than anticipated at this stage of the year, although this is very difficult to predict. Similarly, activities and events income is disappointing although it may pick up as lockdown restrictions are eased. On the

other hand, Carvers Clubhouse income from café sales and room hire are both performing much better than anticipated. Income performance otherwise gives no cause for concern.

- 2.4 It is still too early to make any year end predictions, however income and expenditure are tracking reasonably close to budget at the end of the first quarter. The current and predicted balances on reserves also provide some additional assurance that sufficient funds are available to manage net expenditure.

3. RESERVES & BALANCES

- 3.1 At the end of 2020/21 the total balance on reserves was £565,380. A further £14,616 was held in the form of key deposits on behalf of tenants, sports clubs and allotment holders, making total reserves of £579,996. A CIL receipt of £4,172.11 and a licence fee from South West Water of £3,000 have been taken directly to reserves and the predicted balance at March 2022 is now £561,767 including key deposits, a net reduction on the year of £18,229. The revised schedule of reserves, together with planned movements for the year, is illustrated at Appendix 2.

4. RECOMMENDATION

It is **recommended** that: -

- 4.1 The budget monitoring position is noted.
- 4.2 Members note the balances of Reserves.

For further information please contact:

Rory Fitzgerald, Finance Manager or

Tel: 01425 484723

rory.fitzgerald@ringwood.gov.uk

For further information please contact:

Chris Wilkins, Town Clerk

Tel: 01425 484720

Chris.wilkins@ringwood.gov.uk

Financial Budget Comparison

Comparison between 01/04/21 and 30/06/21 inclusive.

Excludes transactions with an invoice date prior to 01/04/21

| | 2021/22 | Reserve Movements | Actual Net | Balance | |
|--|---------------------------|----------------------|------------------|--------------------|---------------------|
| INCOME | | | | | |
| Policy & Finance | | | | | |
| 200 | Revenue Income | £132,970.00 | £0.00 | £46,651.16 | -£86,318.84 |
| 280 | Carvers Club House Income | £12,170.00 | £0.00 | £4,500.40 | -£7,669.60 |
| 999 | Suspense | £0.00 | £7,172.11 | £44.85 | -£7,127.26 |
| Total Policy & Finance | | £145,140.00 | £0.00 | £51,196.41 | -£93,943.59 |
| Recreation, Leisure & Open Spaces | | | | | |
| 300 | Revenue Income (RLOS) | £31,658.00 | £0.00 | £6,645.21 | -£25,012.79 |
| 320 | Cemetery Income | £46,031.00 | £0.00 | £8,948.45 | -£37,082.55 |
| 330 | Allotment Income | £5,306.00 | £0.00 | £96.00 | -£5,210.00 |
| 350 | Capital Income | £0.00 | £0.00 | £0.00 | £0.00 |
| Total Recreation, Leisure & Open Spaces | | £82,995.00 | £0.00 | £15,689.66 | -£67,305.34 |
| Planning, Town & Environment | | | | | |
| 400 | Income | £15,650.00 | £0.00 | £6,100.00 | -£9,550.00 |
| Total Planning, Town & Environment | | £15,650.00 | £0.00 | £6,100.00 | -£9,550.00 |
| Council | | | | | |
| 100 | Precept | £531,856.00 | £0.00 | £265,928.00 | -£265,928.00 |
| 102 | Interest Business A/c | £0.00 | £0.00 | £0.00 | £0.00 |
| 110 | Client Deposits | £0.00 | £0.00 | £0.00 | £0.00 |
| Total Council | | £531,856.00 | £0.00 | £265,928.00 | -£265,928.00 |
| Total Income | | £775,641.00 | £7,172.11 | £338,914.07 | -£443,899.04 |

Financial Budget Comparison

Comparison between 01/04/21 and 30/06/21 inclusive.

Excludes transactions with an invoice date prior to 01/04/21

| | 2021/22 | Reserve Movements | Actual Net | Balance | |
|--|---|----------------------|--------------|-------------------|--------------------|
| EXPENDITURE | | | | | |
| Policy & Finance | | | | | |
| 2000 | Establishment | £105,150.00 | £0.00 | £20,624.38 | £84,525.62 |
| 2100 | Maintenance | £34,655.00 | £0.00 | £1,010.37 | £33,644.63 |
| 2200 | Democratic Process (members Costs) | £10,992.00 | £0.00 | £2,215.61 | £8,776.39 |
| 2210 | Grants | £7,000.00 | £0.00 | £0.00 | £7,000.00 |
| 2300 | Employee Costs- Allocated Office Staff | £122,543.00 | £0.00 | £28,570.05 | £93,972.95 |
| 2310 | Employee overhead Costs | £5,091.00 | £0.00 | £262.05 | £4,828.95 |
| 2400 | Other | £50,140.00 | £0.00 | £731.50 | £49,408.50 |
| 2500 | Capital Financing | £31,546.00 | £0.00 | £15,772.95 | £15,773.05 |
| 2501 | Capital | £0.00 | £0.00 | £0.00 | £0.00 |
| 2600 | Wages Control Account | £0.00 | £0.00 | -£13,027.71 | £13,027.71 |
| 2801 | Carvers Employee Costs | £50,044.00 | £0.00 | £11,140.18 | £38,903.82 |
| 2802 | Carvers Club House- Expenditure | £25,234.00 | £0.00 | £5,235.64 | £19,998.36 |
| 9999 | Suspense | £0.00 | £0.00 | £94.00 | -£94.00 |
| Total Policy & Finance | | £442,395.00 | £0.00 | £72,629.02 | £369,765.98 |
| Recreation, Leisure & Open Spaces | | | | | |
| 3000 | Recreation & Leisure (Other) | £55,762.00 | £0.00 | £16,112.84 | £39,649.16 |
| 3001 | RL&OS -Employee Costs | £145,740.00 | £0.00 | £35,584.18 | £110,155.82 |
| 3002 | Employee Costs | £2,000.00 | £0.00 | £0.00 | £2,000.00 |
| 3200 | Cemetery | £9,451.00 | £0.00 | £2,620.88 | £6,830.12 |
| 3201 | Cemetery -Employee Costs | £37,282.00 | £0.00 | £9,132.02 | £28,149.98 |
| 3300 | Allotments | £2,503.00 | £0.00 | £856.31 | £1,646.69 |
| 3301 | Allotments -Employee Costs | £10,164.00 | £0.00 | £2,403.77 | £7,760.23 |
| 3350 | Capital Expenditure | £54,500.00 | £0.00 | £7,545.28 | £46,954.72 |

Financial Budget Comparison

Comparison between 01/04/21 and 30/06/21 inclusive.

Excludes transactions with an invoice date prior to 01/04/21

| | 2021/22 | Reserve Movements | Actual Net | Balance |
|--|--------------------|----------------------|--------------------|--------------|
| Total Recreation, Leisure & Open Spaces | £317,402.00 | £0.00 | £74,255.28 | £243,146.72 |
| Planning, Town & Environment | | | | |
| 4000 Planning, Town & Environment | £24,366.00 | £0.00 | £155.50 | £24,210.50 |
| 4001 Employee Costs | £16,877.00 | £0.00 | £4,016.73 | £12,860.27 |
| 4050 Capital Expenditure | £0.00 | £0.00 | £0.00 | £0.00 |
| Total Planning, Town & Environment | £41,243.00 | £0.00 | £4,172.23 | £37,070.77 |
| Council | | | | |
| 10000 Petty Cash - Office | £0.00 | £0.00 | £0.00 | £0.00 |
| 10001 Petty Cash - Youth | £0.00 | £0.00 | £0.00 | £0.00 |
| 10002 Petty Cash - Visitor Information Centre | £0.00 | £0.00 | £0.00 | £0.00 |
| 10003 Petty Cash - Information Desk | £0.00 | £0.00 | £0.00 | £0.00 |
| 10110 Deposit Refunds | £0.00 | £0.00 | £0.00 | £0.00 |
| 10111 Bank Charges | £0.00 | £0.00 | £0.00 | £0.00 |
| Total Council | £0.00 | £0.00 | £0.00 | £0.00 |
| Total Expenditure | £801,040.00 | £0.00 | £151,056.53 | £649,983.47 |
| Total Income | £775,641.00 | £7,172.11 | £338,914.07 | £-443,899.04 |
| Total Expenditure | £801,040.00 | £0.00 | £151,056.53 | £649,983.47 |
| Total Net Balance | -£25,399.00 | | £187,857.54 | |

RESERVES AND PROVISIONS - PLANNED MOVEMENT & ESTIMATED BALANCES 2021/22

1st April 2021 to 31st March 2022

APPENDIX 2



| | Actual Balance 01/04/21 £ | Planned and Proposed Movements 2021/22: | | | | | Estimated Balance 31/03/22 £ |
|--|------------------------------------|---|------------------|----------------|----------------------------------|----------------------------|---------------------------------------|
| | | from Revenue £ | to revenue | | Capital & Other Receipts £ | between provisions £ | |
| | | | base budget £ | Growth £ | | | |
| <u>EARMARKED PROVISIONS</u> | | | | | | | |
| I.T. & Equipment | 13,900 | 4,500 | | 0 | | | 18,400 |
| Gateway | 25,000 | 0 | | 0 | | | 25,000 |
| Cemetery | 18,000 | 4,000 | | -22,000 | | | 0 |
| Buildings Reserve | 28,567 | 5,000 | | 0 | | | 33,567 |
| Election | 11,274 | 1,500 | | 0 | | | 12,774 |
| Vehicle & Machinery | 16,365 | 11,000 | | 0 | | | 27,365 |
| Play Equipment | 15,258 | 6,900 | | -14,500 | | | 7,658 |
| Memorials | 3,000 | | | 0 | | | 3,000 |
| Christmas Lights | 0 | | | 0 | | | 0 |
| Carvers Clubhouse | 27,025 | 2,500 | | 0 | | | 29,525 |
| Ringwood Events | 8,828 | | -1,000 | 0 | | | 7,828 |
| Memorial Lantern | 1,354 | | | 0 | | | 1,354 |
| Carvers Grounds | 11,300 | | | -10,000 | | | 1,300 |
| Infrastructure & Open Spaces | 19,343 | 3,000 | | 0 | | | 22,343 |
| Neighbourhood Plan | 3,000 | | | -3,000 | | | 0 |
| Total Provisions | 202,215 | 38,400 | -1,000 | -49,500 | 0 | 0 | 190,115 |
| <u>RESERVES</u> | | | | | | | |
| Earmarked Reserves: | | | | | | | |
| Dev Contribs | 3,663 | | -1,000 | 0 | | | 2,663 |
| Cem Maint | 1,210 | | -230 | 0 | | | 980 |
| Dev Cons(CIL) | 45,635 | | | -8,000 | 4,172 | | 41,807 |
| Capital Receipts | 13,125 | | | 0 | 3,000 | | 16,125 |
| Grants Unapplied | 6,988 | | -4,071 | 0 | | 0 | 2,917 |
| Loans Unapplied | 0 | | | 0 | 0 | | 0 |
| Total Earmarked Reserves and Provisions | 272,835 | 38,400 | -6,301 | -57,500 | 7,172 | 0 | 254,606 |
| General Reserve | 292,545 | 0 | 0 | | | 0 | 292,545 |
| Total Reserves | 565,380 | 38,400 | -6,301 | -57,500 | 7,172 | 0 | 547,151 |

| | | |
|---------------------|---------------|--------|
| Key deposits | 14,616 | 14,616 |
|---------------------|---------------|--------|

| | | |
|-------------------------------------|----------------|----------------|
| Balance Sheet reconciliation | 579,996 | 561,767 |
|-------------------------------------|----------------|----------------|

Current Projects Update

| No. | Name | Status | Recent developments | Description and notes | Lead Officer/Member | Financing |
|--|--|---|---|---|-------------------------|--|
| Full Council | | | | | | |
| FC1 | Long Lane Football Facilities Development | In progress | Pre-application planning advice received. VAT consultant's initial advice on business arrangements received. Discussions on the detail of business and legal arrangements commenced. Surveys required for planning application ordered. AGP tenders received. Other procurement being planned. | A joint venture with Ringwood Town Football Club and AFC Bournemouth Community Sports Trust to improve the football facilities for shared use by them and the community. | Town Clerk | No financial commitment yet |
| FC2 | Strategic Plan | On hold - awaiting officer availability | | Exploring ideas for medium term planning | Town Clerk | N/A |
| Planning Town & Environment Committee | | | | | | |
| PTE1 | Neighbourhood Plan | In progress | Steering Group met to consider risks associated with NFDC Local Plan Part 2 review; changes in national policy; and resourcing the project. Agreed to continue to prepare NP, with 4 Team leads project managing for the time being. Grant of £5,000 awarded to cover consultants' fees, as per the Project Plan. | To prepare a Neighbourhood Plan for the civil parish of Ringwood but limited in scope to a few specified themes. | Deputy Clerk | Budget of £21,500 (£3,800 in 2021/22 budget, £3,000 in General Reserve and £14,700 to be funded by Locality grant) |
| PTE2 | Human Sundial | In progress | HCC has appointed contractors and confirmed works will be carried out in August 2021, following completion of the works in West Street. | Replacement of damaged sundial and surrounding paviers; installation of removable benches to protect it for the future - working with HCC (Principal Designer and Contractor) | Deputy Clerk | £5,295.15 spent from budget of £10,657 to be funded from CIL and contribution of £5,249.15 from Carnival |
| PTE3 | Crow Stream Maintenance | Annual recurrent | Spraying of stream banks completed on 1 April. Annual stream clearance to be carried out by volunteers in September. | Annual maintenance of Crow Ditch and Stream in order to keep it flowing and alleviate flooding | Deputy Clerk | £1,120 spent to be funded by transfer from earmarked reserve |
| Projects being delivered by others which are monitored by the Deputy Clerk and reported to this committee: | | | | | | |
| | A31 widening scheme | In progress | West Street junction with A31 closed and traffic flow reversed in Meeting House Lane. Works in West Street ongoing to end July 2021. Works to divert water main commenced. Works on A31 to commence October 2021 and due for completion by November 2022. | Widening of A31 westbound carriageway between Ringwood and Verwood off slip to improve traffic flow; associated town centre improvements utilising HE Designated Funds | Highways England (HE) | HE funded |
| | SWW Water Main Diversion (associated with A31 widening scheme) | In progress | Work in Mansfield Road delayed until September. Pipe laying across Bickerley has commenced. Work to begin in Bickerley Gardens in August. Site compound in place at the southern end of Bickerley until end of year. | Diversion of water main that runs along the A31 westbound carriageway. | South West Water / Kier | HE funded |
| | Pedestrian crossings Christchurch Road | Completed | | Informal pedestrian crossings to the north and south of roundabout at junction of Christchurch Road with Wellworthy Way (Lidl) | Hampshire CC | Developers contributions |
| | Moortown drainage improvements | In progress | | HCC considering a controlled opening of the system in Moortown Lane to alleviate highway flooding | Hampshire CC | Developers contributions |
| | Pedestrian crossing Castleman Way | On hold | Site does not meet HCC criteria for toucan crossing. Agreed to revisit following promotion of cycle path through Forest Gate Business Park. | Toucan crossing in Castleman Way to improve pedestrian and cycle route between town centre and Moortown | Hampshire CC | Developers contributions |
| | Cycleway signage and improvements | Completed | | New signage and minor improvements to cycleway between Forest Gate Business Park and Hightown Road | Hampshire CC | HE Designated Funds |
| | Carvers footpath/cycle-way improvement | Completed | | Creation of shared use path across Carvers between Southampton Road and Mansfield Road | Hampshire CC | Developers contributions |
| | Crow Lane Footpath | In progress | Developers' contributions paid to HCC to implement. | New footpath to link Beaumont Park with Hightown Road, alongside west of Crow Lane | Hampshire CC | Developers contributions |
| | Surfacing of Castleman Trailway | In progress | Developers' contributions paid to HCC to implement. RTC carried out clearance on behalf of HCC so that the path is accessible through the summer, prior to surfacing. | Dedication and surfacing of bridleway between old railway bridge eastwards to join existing surfacing | Hampshire CC | Developers contributions |
| Policy & Finance Committee | | | | | | |
| PF1 | Website renewal | In progress | The basic structure and layout of the new site has been agreed and created. Work on filling in the content (both new and by transfer from the existing site) is continuing. | Arranging a new website that is more responsive, directly editable by Council staff and compliant with accessibility regulations. | Town Clerk | Funded from agreed budget. |

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| PF2 | Greenways planning permission renewal | Cancelled | Committee decided on 17 Feb 2021 not to seek renewal | Preparing a planning application to renew the lapsed permission for a detached bungalow | Town Clerk |
| PF3 | Youth Detached Outreach work | In progress | A third party provider has been appointed and is recruiting the workers needed. | To provide youth workers for detached outreach work | Carvers Manager |
| PF4 | Review of governance documents | In progress | Intermediate review of Financial Regulations will be undertaken over the summer. | Periodic review of standing orders, financial regulations, committee terms of reference, delegated powers, etc. to maintain suitability and fitness | Town Clerk |
| PF5 | Poulner Lakes Lease | On hold - awaiting track maintenance solution | A site meeting to assess technical options for future track maintenance was held on 9th March. A report will be presented to the Recreation Committee for consideration at its meeting on 7th July. | Negotiating a lease from Ringwood & District Anglers' Association of the part of the site not owned by the Council | Town Clerk |

Recreation, Leisure & Open Spaces Committee

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|--------|---|--|--|---|-----------------|---|
| RLOS1 | War Memorial repair | In progress | The repair has been completed. An inspection and maintenance regime is being devised and a re-dedication ceremony is being planned, with a provisional date of 15th August 2021. | Repair by conservation specialists with Listed Building Consent with a re-dedication ceremony to follow. | Town Clerk | £8,596 spent. Grant award leaves £4,776 to be funded from donations and general reserve. |
| RLOS2 | Bickerley tracks | Completed | Fresh gravel has been laid. No structural change is feasible at present. | Enhanced repair of tracks to address erosion and potholes (resurfacing is ruled out by town green status) and measures to control parking. | Town Clerk | Nothing yet committed or agreed |
| RLOS3 | Public open spaces security | In progress | The agreed works have all now been completed and a proposal by community groups to plant the new earth bunds has been accepted. | Review of public open spaces managed by the Council and measures to protect them from unauthorised encampments and incursions by vehicles | Town Clerk | Revised budget of £6,300 for emergency measures agreed. |
| RLOS4 | Grounds department sheds replacement | In progress | Clr Briers met grounds staff to define needs and the project scope in order to prepare an outline specification. | A feasibility study into replacing the grounds maintenance team's temporary, dispersed & sub-standard workshop, garaging and storage facilities. Combined with a possible new car park for use by hirers of and visitors to the club-house. | Town Clerk | Capital budget of £10,000 |
| RLOS5 | Cemetery development | In progress | Contact has been re-established with the firm previously consulted about building a columbarium. A report will be given to the Committee meeting on 7th July. | Planning best use of remaining space, columbarium, etc. | Town Clerk | Capital budget of £25,000 (but unlikely to finish in 2021-22 and therefore to be carried into an earmarked reserve) |
| RLOS6 | Community Allotment | Concluded by adapting to ongoing processes | Agreed to treat as an informal joint venture between the Council and the tenants' association. | Special arrangement needed for community growing area at Southampton Road | Town Clerk | |
| RLOS7 | Bowling Club lease | On hold during pandemic restrictions | | Request by Ringwood Bowling Club for lease to be extended in space and term for a replacement club-house. | Town Clerk | |
| RLOS8 | Ringwood Youth Club | On hold awaiting officer availability | | Winding up the redundant CIO to terminate filing requirements | Town Clerk | |
| RLOS9 | Aerator repair | Completed | The attachment has been returned and is back in service following the overhaul. | Major overhaul to extend life of this much-used attachment | Grounds Foreman | |
| RLOS10 | Waste bin replacement programme | In progress | The first 17 bins have been delivered and are being installed as pressure of work allows. More will be ordered later this year. | Three-year programme to replace worn-out litter and dog-waste bins | Grounds Foreman | |
| RLOS11 | Ash Grove Fence repair | Completed | The grounds foreman has inspected the completed fence and signed off the final payment to the contractor. | Replacing the worn-out fence around the play area | Grounds Foreman | |
| RLOS12 | Van replacement | On hold awaiting officer availability | | Replacing the grounds foreman's diesel van with an electric vehicle | Grounds Foreman | |
| RLOS13 | Bickerley compensation claim | In progress | Officers presented a report at the meeting on 21st April. | Statutory compensation claim for access and damage caused by drainage works | Deputy Clerk | |
| RLOS14 | Poulner Lakes waste licence | On hold awaiting officer availability | | Arranging to surrender our redundant waste licence to avoid annual renewal fees | Town Clerk | |
| RLOS15 | Acorn bench at Friday's Cross | Completed | Men's Shed have completed the refurbishment to the specification agreed with the original supplier. | Arranging the re-painting of this bespoke art-work | Town Clerk | |
| RLOS16 | Town Safe | On hold awaiting officer availability | Preliminary contacts with PCC and Conservation Officer | Possible re-paint of this important survival, part of a listed structure | Town Clerk | |
| RLOS17 | New allotments site | In progress | Practical Completion of site agreed following inspection. Decision to proceed agreed at February meeting. Legal work in progress. | The transfer to this Council (pursuant to a s.106 agreement) of a site for new allotments off Crow Arch Lane | Town Clerk | |
| RLOS18 | Cemetery map and registers digitisation | In progress | Registers have been scanned. Digital map is being prepared. | Digitisation of cemetery records to facilitate remote working, greater efficiency and, eventually, direct public access | Town Clerk | Capital budget of £5,000 |
| RLOS19 | Carvers Strategic Development | In progress | A recommendation from the Carvers Working Party will be considered at the meeting on 7th July. | Devising a strategic vision and plan for the future of Carvers Recreation Ground pulling together proposals for additional play equipment and other features | Carvers Manager | |

Staffing Committee

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|----|-----------------------------|-------------|--|---|
| S1 | HR support contract renewal | In progress | Discussions initiated. | Town Clerk |
| S2 | Finance Staffing review | In progress | Agreed changes (both temporary and permanent) are being implemented. | Reassessing staffing requirements and capacity for finance functions and re-negotiating staff terms Town Clerk |



B Proposed/Emerging Projects Update

| No. | Name | Description | Lead | Recent developments | Progress / Status Stage reached | Estimated cost | Funding sources |
|--|--|--|--------------------|---|--|----------------|-----------------|
| Full Council | | | | | | | |
| None | | | | | | | |
| Planning Town & Environment Committee | | | | | | | |
| | Climate emergency | Minor funding to support local initiatives | Cllr DeBoos | REAL WP debating vision and plans for 2021 | Budget bid to undertake in 2021-22 approved | £1,000 | |
| | Roundabout under A31 | Planting and other environmental enhancements | | Area being used by Highways England for storage of materials during works to widen the A31. | Floated as possible future project | | |
| | Lynes Lane re-paving Rear of Southampton Road | Ringwood Society proposal Proposal by Ringwood Society to improve appearance from The Furlong Car Park and approaches | | | Floated as possible future project Floated as possible future project | | |
| | Dewey's Lane wall | Repair of historic wall | | Re-build/repair options and costs are being investigated | Shelved as a TC project | | |
| | Signage Review | Review of signs requiring attention - e.g. Castleman Trailway, Pocket Park, Gateway Square | Cllr Day | | Floated as possible future project | | |
| Policy & Finance Committee | | | | | | | |
| | Paperless office | Increasing efficiency of office space use | Cllr. Heron | Discussions with Town Clerk and Finance Manager | | | |
| Recreation, Leisure & Open Spaces Committee | | | | | | | |
| | Poulner Lakes | Developing and improving facilities | Cllr Heron | | Floated as possible future project | | |
| | Brockey Sands | Environmental enhancements to this area between the Bickerley and the Millstream | Cllr Day | | Floated as possible future project | | |
| | Land at Folly Farm | Developing and improving this woodland site | Cllrs Heron & Ring | | Floated as possible future project | | |
| Staffing Committee | | | | | | | |
| None | | | | | | | |