


Ringwood Town Council
Council Summons and Agenda
Ringwood Gateway, The Furlong, Ringwood, Hampshire BH24 1AT
Tel: 01425 473883
www.ringwood.gov.uk

Dear Member

19th May 2022

You are hereby summoned to attend the **ANNUAL MEETING** of the Town Council at the Forest Suite, Ringwood Gateway on **Wednesday 25th May 2022** at 7pm.



Mr C Wilkins
Town Clerk

Note: there is no public participation at the Annual Meeting – *Handbook Section 29 – Procedure for Public Participation at Meetings 5.5.1 adopted 13.01.10 refers.*

AGENDA

1. Election of Town Mayor
2. Declaration of Acceptance of Office by the Town Mayor
3. To receive Apologies for Absence
4. To receive Declarations of Interest
5. Appointment of Deputy Town Mayor
6. Declaration of Acceptance of Office by the Deputy Town Mayor
7. Membership of Committees

- i) To note that members have been appointed to:-
 - a. Recreation, Leisure and Open Spaces Committee;
 - b. Planning, Town & Environment Committee; and
 - c. Staffing Committee

The current list is attached as *Report A*. In the event that any councillor wishes to relinquish membership of a committee, a replacement be appointed. The appointment of Members to the Policy & Finance Committee will be dealt with after the adjournment at Agenda Item 9 below.

(Note: Standing Orders provide for Councillors to be appointed for a 4-year period (2019 - 23) subject to amendments referred to above being possible at each Annual Meeting. The Mayor and Deputy Mayor are ex officio members of all committees.)

- ii) To note that Cllr Loose and Cllr Briers (deputy) are the Council's representative on the Sports Development at Long Lane Steering Group.
8. Adjournment of Meeting
To adjourn the meeting to allow for meetings of Recreation, Leisure & Open Spaces

Committee and Planning, Town & Environment Committee, at which each will elect their Chairman and Vice Chairman and make appointments to sub-committees and working parties

[Resumption of Meeting]

9. Membership of Policy and Finance Committee
To appoint members to Policy & Finance Committee taking account of existing protocol that the Mayor, Deputy Mayor, and Chairmen of the Recreation, Leisure & Open Spaces Committee and the Planning, Town & Environment Committee are automatically appointed to that Committee.

10. Adjournment of Meeting
To adjourn the meeting to allow for a meeting of Policy & Finance Committee, at which to elect a Chairman and Vice-Chairman and to consider appointments to sub-committees and working parties.

[Resumption of Meeting]

11. To approve as a correct record the minutes of the meeting held on 27th April 2022

12. FUTURE MEETING ARRANGEMENTS
To receive a verbal report and advice from the Town Clerk on the lawfulness of using remote technology to hold meetings after 25th May and decide how such meetings shall be held.

13. Representatives on Outside Bodies
To note that representatives to outside bodies have been appointed, until the next elections in 2023 (*current list attached as Report B*). However, in the event of any councillor wishing to relinquish an appointment, to appoint a replacement.

14. To receive Minutes of Committee:
- | | |
|-----------------------------------|---------------------------------|
| RECREATION, LEISURE & OPEN SPACES | DATE: 4 th May 2022 |
| PLANNING, TOWN & ENVIRONMENT | DATE: 6 th May 2022 |
| POLICY & FINANCE | DATE: 18 th May 2022 |

15. Delegation of Annual Governance Reviews
To approve delegation of the annual governance reviews to the Policy and Finance Committee

16. To receive such communications as the Town Mayor may desire to lay before the Council (Councillors are reminded that no decision taking may take place as a result of this item)

17. To receive Reports from Ringwood Town Councillors (Councillors are reminded that no decision taking may take place as a result of this item)

18. To receive Reports from County and District Councillors (Councillors are reminded that no decision taking may take place, as a result of this item)

19. Forthcoming Meetings – to note the following dates:

Recreation, Leisure & Open Spaces	7.00 pm	Wednesday 1 st June 2022
Planning, Town & Environment	10.00 am	Friday 10 th June 2022
Policy & Finance	7.00 pm	Wednesday 22 nd June 2022
Full Council	7.00 pm	Wednesday 29 th June 2022

If you would like further information on any of the agenda items, please contact Mr Chris Wilkins, Town Clerk, on 01425 473883 or chris.wilkins@ringwood.gov.uk

Council Members:

Cllr Andy Briers
Cllr Philip Day
Cllr Gareth Deboos
Cllr Hilary Edge
Cllr Rae Frederick
Cllr John Haywood
Cllr Jeremy Heron

Cllr Peter Kelleher
Cllr Darren Loose
Cllr Gloria O'Reilly
Cllr Tony Ring
Cllr Steve Rippon-Swaine
Cllr Derek Scott
Cllr Glenys Turner

	RINGWOOD TOWN COUNCIL				
	COMMITTEE MEMBERSHIP 2021-22 (updated 6.10.21)				
	FULL COUNCIL	PLANNING, TOWN & ENVIRONMENT	RECREATION, LEISURE & OPEN SPACES	POLICY & FINANCE	STAFFING COMMITTEE
Chairman	Cllr Tony Ring	Cllr Philip Day	Cllr Andy Briers	Cllr Jeremy Heron	
Vice Chairman	Cllr Philip Day	Cllr Rae Frederick	Cllr Darren Loose	Cllr Steve Rippon-Swaine	
Members & Ex officio Members (NB Town Mayor and Deputy Mayor are entitled to be ex officio members of all committees)	Cllr Andrew Briers Cllr Gareth Deboos Cllr Hilary Edge Cllr Rae Frederick Cllr John Haywood Cllr Jeremy Heron Cllr Peter Kelleher Cllr Darren Loose Cllr Gloria O'Reilly Cllr Steve Rippon-Swaine Cllr Derek Scott Cllr Glenys Turner	Cllr Andy Briers Cllr Gareth Deboos Cllr Hilary Edge Cllr Peter Kelleher Cllr Gloria O'Reilly Cllr Tony Ring Cllr Derek Scott Cllr Glenys Turner	Cllr Philip Day Cllr Gareth Deboos Cllr Hilary Edge Cllr Rae Frederick Cllr John Haywood Cllr Peter Kelleher Cllr Gloria O'Reilly Cllr Tony Ring Cllr Glenys Turner	Cllr Andy Briers Cllr Philip Day Cllr John Haywood Cllr Peter Kelleher Cllr Gloria O'Reilly Cllr Tony Ring Cllr Glenys Turner	Town Mayor Chairman of P+F Cllr John Haywood Cllr Gloria O'Reilly Cllr Glenys Turner
Ex-Officio Members					
Student Advisors					

RINGWOOD TOWN COUNCIL

Representatives on Outside Bodies 2019-23 – From 15th May 2019 – confirmed at AM on 5th May 2021 (amended 24.11.22)

ORGANISATION / POSITION	Representative	COMMENTS
New Forest Association of Local Councils (NFALC)	Cllr John Haywood Cllr Jeremy Heron	Two councillors needed. Representatives from every town and parish council in New Forest district are invited to meet quarterly to consider reports from NFDC and NFNPA and other issues of mutual interest
Flood Wardens	Cllr Gloria O'Reilly	Two councillors needed to join two co-opted volunteers: Norman Light and Peter Street. Invited to attend meetings of the Flood Action Working Party, held as required (but not usually more than twice a year) Cllr Deboos resignation was noted by FC on 24.11.21
New Forest Business Partnership	Cllr Jeremy Heron Cllr Tony Ring	Appointed at FC 26.6.19, Meeting 11.7.19
New Forest Consultative Panel	Cllr John Haywood	One councillor needed
New Forest National Park Authority - South West Quadrant	Cllr Gareth Deboos	One councillor needed Representatives from every town and parish council in the SW quadrant of the National Park are invited to meet quarterly to consider relevant National Park issues and initiatives
Ringwood Twinning Association	Cllr Tony Ring 2 others required. Deferred until after the Twinning Association AGM on 20Jun19	The Mayor is President <i>ex officio</i> Two other councillors are needed. Organizes exchange visits and fund-raising.
A31 Development meeting/forum	Cllr Philip Day Cllr Tony Ring	Town Mayor and Chairman of PT&E represent the Town Council at meetings with Highways England to consider issues relating to the A31 Improvement Scheme. District and County Councillors also attend.
The Ringwood Society	Cllr Rae Frederick Cllr Glenys Turner	Two councillors needed. Monthly meetings to monitor planning applications and discuss local development issues.
Tree Warden	Cllr Glenys Turner	One councillor needed. Works with Town Clerk and other staff on tree management issues especially those involving members of the public.
Western Escarpment Conservation Area Steering Group	Cllr Gareth Deboos	One councillor needed. Representatives from every town and parish council in this Conservation Area on the edge of the National Park are invited to meet quarterly to consider relevant National Park issues and initiatives
Gateway Project Board	Cllr Andy Briers	One councillor appointed. Last recorded meeting in Jan. 2017.
Ringwood United Charities	Cllr John Haywood Cllr Jeremy Heron Cllr Steve Rippon-Swaine	Three councillors have been appointed but their status is unclear. If they are trustees, it is doubtful this is a valid appointment procedure. If financial oversight is still needed, would the annual report to the Town Assembly and/or the P&F committee suffice?

	It was determined at the Annual meeting on 5 th May 2021 that there would no longer be Council representatives appointed to the following bodies:-	
Hampshire Association of Local Councils (HALC)		The Council has not renewed its membership to HALC for 2021/22