

Ringwood Town Council

Ringwood Gateway, The Furlong, Ringwood, Hampshire BH24 1AT
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www.ringwood.gov.uk

PLANNING, TOWN & ENVIRONMENT COMMITTEE

Dear Member

25th May 2023

A meeting of the above Committee will be held on **Friday 2nd June 2023** at 10.00am in the Forest Suite, Ringwood Gateway and your attendance is requested.



Mr C Wilkins
Town Clerk

AGENDA

1. PUBLIC PARTICIPATION

There will be an opportunity for public participation for a period of up to 15 minutes at the start of the meeting

2. APOLOGIES FOR ABSENCE

3. DECLARATIONS OF INTEREST

4. MINUTES OF THE PREVIOUS MEETINGS

To approve as a correct record the minutes of the meetings held on 28th April and 17th May 2023

5. PLANNING APPLICATIONS

To consider applications and to note application determined under delegated powers (*Report A*)

6. RINGWOOD NEIGHBOURHOOD PLAN (RNP)

To receive a summary of the RNP (*Report B*)

7. THRIVING MARKET PLACE

To consider a recommendation from the Neighbourhood Plan Steering Group to submit an Expression of Interest to the National Lottery Heritage Fund (*Report C*)

8. STRATEGIC SITES

To receive updates in relation to strategic sites:-

- i) Land off Crow Lane / Crow Arch Lane (Beaumont Park)
- ii) Land north of Hightown Road
- iii) Land off Moortown Lane
- iv) 2 Market Place and Meeting House Lane

9. GREENING RINGWOOD CAMPAIGN – PHASE 2

To consider proceeding to Phase 2 (*Report D*)

10. NFDC DRAFT PLANNING FOR CLIMATE CHANGE SUPPLEMENTARY PLANNING DOCUMENT (SPD)

To consider responding to the consultation (deadline 11th July) (*Report E*)

11. PROJECTS (current and proposed)

To consider the officers' report (*Report F*), receive any verbal updates and agree next steps where necessary

12. NFDC/NFNPA PLANNING COMMITTEE

To review, if any, applications that are due before NFDC/NFNPA Planning Committee

If you would like further information on any of the agenda items, please contact Jo Hurd, Deputy Town Clerk, on (01425) 484721 or email jo.hurd@ringwood.gov.uk.

Committee Members

Cllr Philip Day (Chairman)
Cllr Glenys Turner (Vice Chairman)
Cllr Andrew Briers
Cllr Luke Dadford
Cllr Ingrid De Bruyn
Cllr Gareth Deboos
Cllr Mary DeBoos
Cllr Rae Frederick
Cllr Janet Georgiou
Cllr Peter Kelleher
Cllr James Swyer
Cllr Becci Windsor

Officers

Jo Hurd, Deputy Town Clerk
Nicola Vodden, Office Manager

Permission (1)	Recommend Permission, but would accept planning officer's decision
Refusal (2)	Recommend Refusal, but would accept planning officer's decision
Permission (3)	Recommend Permission
Refusal (4)	Recommend Refusal
Officer Decision (5)	Will accept planning officer's decision

Number	Name	Address	Proposal	Deadline for comment	P.O. brief	Recommendation Permission (1) Recommend Permission, but would accept planning officer's decision Refusal (2) Recommend Refusal, but would accept planning officer's decision (plus reasons) Permission (3) Recommend Permission Refusal (4) Recommend Refusal (plus reasons) Officer Decision (5) Will accept planning officer's decision
22/11234	Mr & Mrs Andrews	(plots 4 And 5), 8-10 Strides Lane, Ringwood.	Erection of two dwelling houses (revised design of plots 4 and 5 as approved) (AMENDED REASON TO ADVERTISE) view online here	15.6		
23/00568FU LL	Mr Gulliver	Aldermoor's, Hightown Hill, Ringwood. BH24 3HG	Ground-mounted solar panels view online here	2.6		
23/10353	Long	22, Morant Road, Ringwood. BH24 1SX	Conversion of bungalow into chalet bungalow. Roof alterations; rear and front extension; side dormer. view online here	19.5		
23/10369	Mr Lennon	38, Orchard Close, Ringwood. BH24 1LP	Flat roof side extension; front porch view online here	26.5		
23/10426	Mr Scott - Ankers and Rawlings Ltd	9, Fairlie, Ringwood. BH24 1TP	Change of use from timber yard to business premises within Classes E (c), E(d), E(g) (i, ii and iii), and B8 view online here	2.6		
23/10432	Mr Bland	106, The Mount, Poulner, Ringwood. BH24 1XZ	Front porch to replace existing front door canopy view online here	9.6		
23/10438	Dr Williams	35, Northfield Road, Ringwood. BH24 1LS	Single-storey rear extension view online here	19.5		

23/10440	Mr Singleton	62, Eastfield Lane, Ringwood. BH24 1UN	Single-storey rear extension, single-storey side extension; remove single-storey rear building; new rear double gate for vehicular access. view online here	9.6		
23/10467	Mr Hayward - Surereed Ltd	Finn M'Couls, 25 Market Place, Ringwood. BH24 1AN	Replacement of former outbuilding (coach-house); additional dwelling to provide 2no.2-bed cottages view online here	23.6		
23/10469	Mrs Perrem	31, Croft Road, Poulner, Ringwood. BH24 1TA	Single garage conversion; new pitched roof over garage and porch; roof lights; fenestration alterations view online here	9.6		
23/10487	Mr Churchill	11, Northfield Road, Ringwood. BH24 1LS	First floor extension into roof space; roof alterations; front, rear and side dormers; front canopy and fenestration alterations view online here	9.6		
23/10491	Mr and Mrs Conway	Candlestick Cottage, 136 Christchurch Road, Ringwood. BH24 3AP	Severance of plot and erection of 4 no. semi-detached dwellinghouses to rear of Candlestick Cottage with associated landscaping enhancements; erection of a new rear extension to existing listed cottage with partial demolition of modern extensions and outbuildings. view online here	8.6		
23/10492	Mr & Mrs Conway	Candlestick Cottage, 136, Christchurch Road, Ringwood. BH24 3AP	Severance of plot and erection of 4 no. semi-detached dwellinghouses to rear of Candlestick Cottage with associated landscaping enhancements; erection of a new rear extension and internal alterations to existing listed cottage with partial demolition of modern extensions and outbuildings. (Application for Listed Building Consent) view online here	9.6		

23/10511	Mr Morgan	35, Parsonage Barn Lane, Ringwood. BH24 1PS	Roof alterations to create new first floor; front, rear and first floor extensions to existing bungalow view online here	16.6		
23/10524	Mr. Spry	50, Forestside Gardens, Ringwood. BH24 1SZ	Proposed single-storey flat roof extension to rear elevation to form new kitchen/dining area; conversion of 1no garage into utility room area and office/store view online here	23.6		
23/10547	Mr Galloway	8, Morant Road, Ringwood. BH24 1SX	Replacement dwelling; demolish existing bungalow view online here	16.6		
23/10566	Mr & Mrs Duncan	101, Eastfield Lane, Ringwood. BH24 1UW	Garage conversion to provide accessible shower room & dressing room; associated fenestration alterations view online here	23.6		
						<u>Applications considered under delegated powers:-</u>
23/10298		Hoburne Enterprise Park, Embankment Way, Ringwood BH24 1WL	Erect building (Block A) for use as Class Ee, Eg(i) - (iii) , B2 and B8 for use by Dorset Orthopaedic; Erect 3 No units (Block C Units 9 -11) for use as Class Eg(i)-(iii) ,B2 and B8 use classes; parking and landscaping			28.4.23 Officer Decision (5) The Committee had no objection in principle to the application, but noted the objections submitted in relation to HGV access and wished to defer to the Planning Officer on this point. Re-consultation amended site plan 11.5.23 Officer decision (5) The Committee had no objection in principle to the application, but noted the objections submitted in relation to HGV access and wished to defer to the Planning Officer on this point.

Of necessity, a Neighbourhood Plan (NP) is a detailed technical document. The purpose of this document is to summarise the content of the full NP to enable the core purpose and content of the document to be understood by all.

The NP covers the whole of the Ringwood Parish and consists of a Vision together with 12 land use policies. If voted for in a referendum the policies will be taken into account in all planning decisions within the Parish.

It should be noted that the following policies state the types of developments that would be supported **should** planning applications be submitted:

Policy R2: Maintaining a Successful and Prosperous Town Centre

Policy R3: Making better use of Opportunity Areas in the Town Centre.

Policy R4: Shops and Parades within and outside defined centres

With this Plan, we influence the way Ringwood develops - to ensure a strong and sustainable future for our Parish: with better designed, more energy efficient new homes, enhanced green spaces and greater potential for local people to buy their first home.

The NP sits alongside the New Forest District Local Plan and the New Forest National Park Authority Local Plan and cannot contradict or overturn policies within those plans.

The NP sets out an exciting Community Vision, to create a thriving Town, enhancing the Town Centre to make it a more appealing place for residents, visitors and businesses.

The Plan will further strengthen the heritage of the town and parish establishing a list of locally important buildings and structures.

With the Neighbourhood Plan adopted, the Parish also benefits from increased developer contributions for investment in local infrastructure, known as Community Infrastructure Levy.

A full copy of the pre-submission Plan, together with all appendices, can be found on the NP website: [Ringwood Neighbourhood Plan Pre-Submission Document - Ringwood Neighbourhood Plan \(ringwoodnp.org.uk\)](https://www.ringwoodnp.org.uk)

Our Vision for Ringwood.

We will restore and strengthen Ringwood's status as a Chartered Market Town, making it the heart of civic, commercial and community life in the South-west of the New Forest.

This will not be achieved by trying to turn back the clock. We need to make the town centre attractive, appealing and fit for purpose in a new era, reflecting the way we live now.

Ringwood is an historic market town in a beautiful riverside setting and is a gateway to the New Forest with over half of the parish being in the New Forest National Park. We will mobilise its rich array of heritage assets, ambitious businesses, cultural and community organisations. We will revitalise the Market Place and High Street, establishing an inviting open-air space in the heart of the town. We will improve green spaces and create more opportunities to connect with nature across the whole parish.

We will enhance the first impressions of the Town in keeping with the rural setting of the town and to further build a sustainable economy, we will improve connectivity for walking and cycling.

Ringwood will be recognised as a thriving market town with both historic interest and modern-day appeal, it will become an essential part of the New Forest experience for UK and international visitors. The revived town centre will contribute to an enhanced quality of life, and its cosmopolitan appeal will make it an increasingly popular place to live and work, and especially attractive to young people and families.

Objectives

- 1: To make Ringwood more attractive to a wider cross-section of residents and visitors by revitalising the town centre economy.
- 2: To celebrate Ringwood's historic buildings and townscapes and encourage high quality and sustainable design of new development.
- 3: To put people first by encouraging walking and cycling.
- 4: To ensure Ringwood does not become a 'dormitory town'.
- 5: To maximise the opportunities for the young people of Ringwood to live in Ringwood.
- 6: To ensure that the regeneration of Ringwood town centre positively addresses the New Forest Climate and Nature Emergency Declarations.

Policy R1: A Spatial Plan for Ringwood

A. The focus for new development in the Parish of Ringwood, outside of the National Park will be on reusing brownfield land and on realising other suitable development opportunities within the settlement boundary, as shown on the Ringwood Neighbourhood Plan Policy Map. The principles of 'brownfield first' and of 'gentle densification' in the town will deliver a supply of developable land over the Plan period that will reduce the need for land to be released from the Green Belt for development.

B. The focus on using brownfield land and for gentle densification will contribute to bolstering and sustaining the town centre's vitality and viability as the primary centre for retail and other town centre uses. Market Place and its environs will retain its special clustering of café/restaurant, public houses and niche retail uses. The local centre at Poulner will continue to help meet the day-to-day needs of the local community in line with '20-minute neighbourhood' principles. Outside the town centre, the residential character of the suburban areas of the town will be sustained and enhanced through sensitively designed high quality infill and plot redevelopment.

C. Beyond the settlement boundary the focus will be on enhancing the natural environment, contributing to nature recovery, protecting and enhancing the National Park landscape and maintaining the essential characteristics of openness and permanence of the Green Belt in accordance with national policies, avoiding inappropriate development.

D. The harmful effects of traffic congestion, especially traffic with an origin and destination outside the town centre, will be tackled through the promotion of other means of moving about the town including the delivery of effective walking and cycling measures to better connect the new communities at Moortown Lane and Hightown Road.

Policy R2: Maintaining a Successful and Prosperous Town Centre

A. Proposals to maintain the established mix of town centre retail, commercial, community and residential uses within the town centre boundary, as shown on the Town Centre Inset Policy Map, will be supported.

B. Proposals will also be supported which enable the delivery of the Market Place shared space 'vision' and other heritage and cultural led regeneration initiatives that improve

access from Furlong Drove¹ and Pedlars Walk, and deliver improvements which 'green' the town centre.

C. Proposals for a change of use that will result in the loss of an active retail, commercial, business or service use of a ground floor frontage within the Ringwood Conservation Area will be supported where all of the following criteria are met:

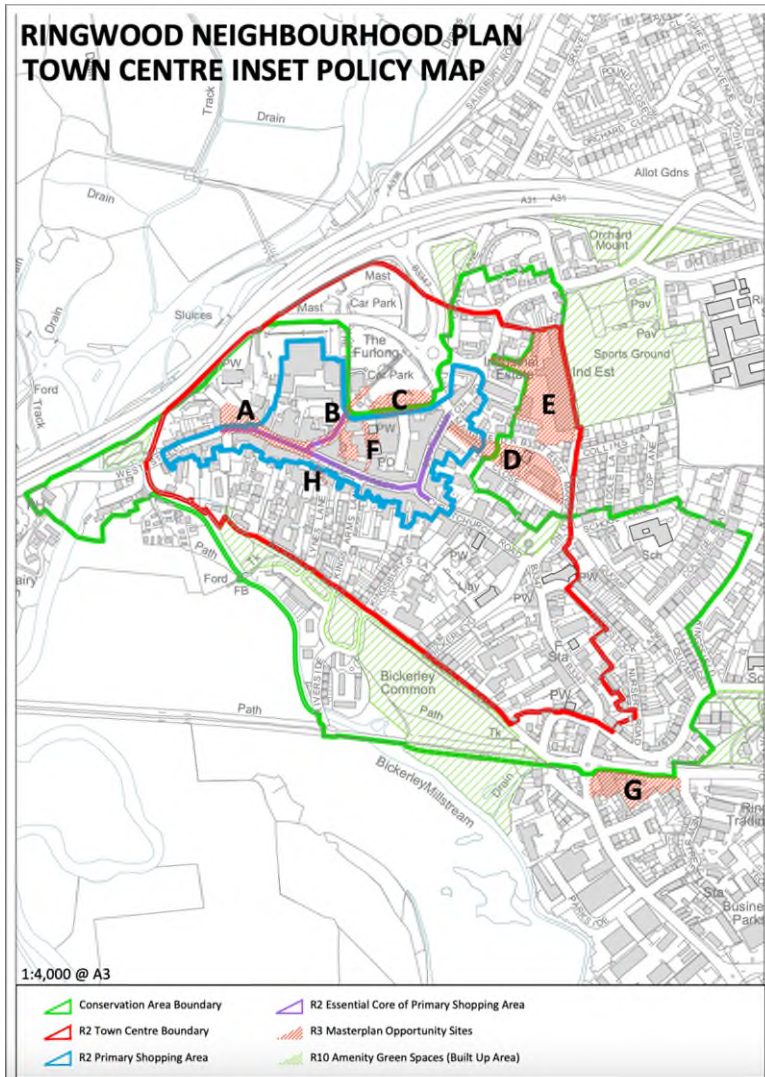
- i) the proposed ground floor use falls within the NPPF definition of a main town centre use;
- ii) the proposed use and any associated physical alterations would maintain an active and publicly accessible ground floor use that enlivens the streetscene;
- iii) the proposed use would not undermine the character and diversity of that part of the Town Centre; and
- iv) the proposed use and associated works would not harm the historic interest and character of the Conservation Area and Listed Buildings.

Policy R3: Making better use of Opportunity Areas in the Town Centre.

A. The Neighbourhood Plan identifies Ringwood Town Centre area for the purpose of supporting regeneration opportunities to deliver retail, cultural, environmental, residential and business investment.

B. Proposals for redevelopment in the eight opportunity areas, as shown on the Town Centre Inset Policy Map (below), will be encouraged provided they demonstrate how they contribute to the Town Centre Vision and accord with the development principles and opportunities for each area as set out in the Ringwood Strategic Masterplan (see Appendix A).

¹ Furlong Drove is the original drovers' route from Gravel Lane through the car park to Market Place.



Policy R4: Shops and Parades within and outside defined centres

A. Proposals to maintain and enhance the established mix of local centre uses at Butlers Lane Poulner, as shown on the Ringwood Neighbourhood Plan Policy Map, will be encouraged.

B. Development proposals that enhance the community function of shops located outside defined centres will be supported.

C. Where it is proposed to change the use of a shop within or outside a centre that falls within the Local Community Use Class F2(a), the applicant will be expected to accompany their application with a robust assessment of its value to the local community.

D. Where evidence suggests that a shop does not fulfil a function or benefit for the local community, or where a community benefit exists to changing the use of a shop to fulfil another non-residential community use, marketing evidence will not be required.

Policy R5: Smaller Housing

Provision should be made for a high proportion of small dwellings, particularly those with one and two bedrooms, in schemes of residential development where this can be achieved without detriment to the amenities and the character of the surrounding area and neighbouring properties.

Policy R6: First Homes

Affordable housing will be supported in new development in areas outside of the New Forest National Park as required by Local Plan Policy HOU2. Within that provision, a minimum of 25% of new affordable homes shall be provided as First Homes.

Policy R7: The Ringwood Design Code

As appropriate to their scale, nature and location, residential development proposals must demonstrate high quality design and legible layouts which, where relevant, have taken account of the positive aspects of local character defined in the Ringwood Design Code (Appendix B), and should also:

- (i) Minimise the impact of development on higher ground by careful siting and by comprehensive landscaping;
- (ii) Include on a Landscape Plan the opportunities to create wildlife corridors and deliver biodiversity net gain;
- (iii) Include amenity space having sufficient size, shape and access to sunlight for the provision of recreational benefits to the occupants;
- (iv) Offer highly permeable residential layouts for cyclists and pedestrians moving within and through the development;
- (v) Front boundary treatments should be in keeping with the historic and rural character of Ringwood (DC.03.02 and DC.05.2). Hard boundary treatments up to 1m high will be permitted, where taller boundaries are deemed appropriate (for example, for clear reasons of security or privacy) this should be achieved by planting unless otherwise justified by historic character. Hard boundaries should be permeable to wildlife; and
- (vi) Be respectful of the tranquil setting of the National Park and protective of its dark skies. Lighting should be fully justified and well-designed to shine only where it is needed.

Policy R8: Building for a Healthy Life

All major development with a residential component should apply the Building for a Healthy Life (BHL) design assessment tool (or equivalent methodology) to inform the design proposals, based on a traffic light system of scoring. As a guide, development should seek to achieve a score of no 'reds', design out all 'ambers' and achieve a majority of 'greens'.

A Building for a Healthy Life Assessment should be included within the Design and Access Statement and submitted with the application.

Policy R9: Conserving Local Heritage Assets

The Neighbourhood Plan identifies Local Heritage Assets, as listed in Appendix D, by way of their local architectural and historic value.

Development proposals that may affect the significance of a Local Heritage Asset must take that significance into account in demonstrating that the scale of any proposed harm to, or loss of, the heritage asset is justified. The loss of the whole or part of a Local Heritage Asset will only be permitted if it can be demonstrated that all reasonable steps will be taken to ensure that the new development will proceed within a year of the loss.

Policy R10: Creating a Green Infrastructure and Nature Recovery Network

A. The Neighbourhood Plan designates a Green Infrastructure and Nature Recovery Network, as shown on the Nature Recovery Policy Map, for the purpose of promoting ecological connectivity, outdoor recreation and sustainable movement through the parish and into the National Park; helping to mitigate climate change. The Network comprises the town's variety of green spaces, ancient woodland, trees and hedgerows, water bodies, assets of biodiversity value, children's play areas and recreational playing fields.

B. Development proposals that lie within or adjoining the Network are required to have full regard to creating, maintaining and improving the Network in the design of their layouts, landscaping schemes and public open space and play provisions. Elsewhere, all proposals should protect and maintain trees and hedgerows; provide for the planting of new trees for flood management and carbon sequestration purposes; and include hedgerows and bulb and wildflower planting where it is compatible with the street scene. The wildlife corridors should also be maintained as dark corridors as far as possible to increase their value for nocturnal species.

C. The Policies Map shows those parts of the designated Network that are known or likely to have biodiversity value either as habitat areas; as hedgerows or lines of trees; or as streams and rivers. For the purpose of calculating Biodiversity Net Gain requirements development proposals located within or adjoining that part of the Network should anticipate achieving at least a medium distinctiveness multiplier score.

D. The Neighbourhood Plan designates Poulner Lakes as shown on the Policies Map, as a Biodiversity Net Gain offsetting site. Proposals for development that will adversely affect the function of the land for that purpose will be resisted.

Policy R11: Zero Carbon Buildings

A. All developments should be 'zero carbon ready' by design to minimise the amount of energy needed to heat and cool buildings through landform, layout, building orientation, massing and landscaping.

B. Wherever feasible, all buildings should be certified to a Passivhaus or equivalent standard with a space heating demand of less than 15KWh/m²/year. Where schemes that maximise

their potential to meet this standard by proposing the use of terraced and/or apartment building forms of plot size, plot coverage and layout that are different to those of the character area within which the proposal is located, this will be supported, provided it can be demonstrated that the scheme will not have a significant harmful effect on the character of the area.

C. All planning permissions granted for new and refurbished buildings should demonstrate that they have been tested to ensure the buildings will perform as predicted prior to occupation.

D. All planning applications for major development² are also required to be accompanied by a Whole Life-Cycle Carbon Emission Assessment, using a recognised methodology, to demonstrate actions taken to reduce embodied carbon resulting from the construction and use of the building over its entire life. Consideration should be given to resource efficiency at the outset and whether existing buildings can be re-used as part of the scheme to capture their embodied carbon.

E. An Energy Statement will be submitted to demonstrate compliance with the policy (except for householder applications). Applicants are directed to the Cotswold Net Zero Toolkit³ for guidance on matters to be addressed at pre-planning and initial design stage. The statement will demonstrate how opportunities to reduce the energy use intensity (EUI) of buildings over the plan period have been maximised in accordance with the energy hierarchy. Designers shall evaluate the operational energy use using realistic information on the intended use, occupancy and operation of the building to minimise any performance gap.

Policy R12: Encouraging Active and Healthy Travel

A. The Neighbourhood Plan identifies the existing Sustainable Travel Network and opportunities for improvements, as shown on the Active Travel Policy Map, for the purpose of prioritising active and healthy travel.

B. Development proposals on land that lies within or adjacent to the Network will be required, where practical, to provide opportunities for a more joined-up Network of walking and cycling routes to the town centre, local schools and community facilities and accessible green space by virtue of their layout, means of access and landscape treatment.

C. Proposals for major development (10 dwellings or above) should adopt the Sustainable Accessibility and Mobility Framework, as illustrated, and demonstrate how they have, in the following priority order:

- (i) sought to minimise the need to travel beyond the parish;
- (ii) for longer trips, sought to encourage and enable the use of active, public and shared forms of transport; and,
- (iii) for trips that must be made by car, sought to encourage and enable the use of zero emission vehicles.

² Major Development is defined in Annex 2 of the NPPF

³ Applicants are directed to page 16 of the [Cotswold Net Zero toolkit](#) for guidance on matters to be addressed at pre-planning and initial design stage. The toolkit is made available by the Local Govt. Association under a 'Creative Common Licence'

**REPORT TO PLANNING, TOWN & ENVIRONMENT COMMITTEE
2 JUNE 2023**

**THRIVING MARKET PLACE – EXPRESSION OF INTEREST FOR NATIONAL LOTTERY
HERITAGE FUNDING FOR AN ART TRAIL**

1. Introduction and reason why report required

1.1 The Vision for Ringwood set out in the emerging Neighborhood Plan highlights the desire to revitalise the historic centre of the town to make it more welcoming, vibrant and interesting. Policy R3 identifies Market Place as an opportunity area where improvements to the public realm could enhance the historic setting and create a more pedestrian friendly space.

1.2 Whilst we continue to work with Hampshire County Council and New Forest District Council on feasibility and options for a shared space and improved pedestrian connections, the NP Steering Group is recommending that consideration be given to submitting an Expression of Interest to the National Lottery Heritage Fund (NLHF) for an art trail in Market Place. This could bring forward ideas suggested by the young people involved in developing the NP, and has the support of Ringwood Society, which would partner with the Town Council on the submission.

1.3 It should be noted that the Expression of Interest is not binding; the purpose is to establish whether, in principle, NLHF would support a project of this type and to obtain feedback on what more we would need to be done to strengthen the case. It does not provide details of exactly what the trail would be; this would be part of the design stage of any project and would involve public consultation and liaison with landowners, including Hampshire County Council Highways.

1.4 The Expression of Interest is set out below:

National Lottery Heritage Fund Expression of Interest for Celebrating 800 years as a Chartered Market Town.

200 word summary of the project

Ringwood will be celebrating 800 years as a chartered market town in 2026. However, for younger generations the traditions and importance of being a market town have been lost.

This project would reconnect people with the history of what the town once was by creating an art trail celebrating the goods that the market sold as well as the town's connection to the New Forest and the River Avon.

The idea of an Art Trail came from consultation with 30 students at Ringwood School aged from 13 – 16 during our development of a Vision for the Town as part of the Ringwood Neighbourhood Plan.

The trail would include sculptures and arches together with information boards and links to on-line resources. The items within the trail would encourage people to explore and appreciate the heritage of the town including its coaching inns, seed merchants and the significance of the Market Place itself.

Outcomes we plan to achieve (see **Appendix A** for outcomes NLHF requires)

A wider range of people will be involved in heritage by designing the trail, identifying what is interesting to them and what information they would want to see and know more about.

The local area will be a better place to live, work or visit. Currently most people visit the supermarkets and modern shops in the town that are close to the Car Park. The art trail would create desire lines to explore more of the town and improve the visual amenity of some of the less well used routes around the town.

The local economy will be boosted by making Ringwood a more interesting destination for visitors to the New Forest and the South Coast, fuelling economic, social and cultural recovery and breathing new life into it for future generations.

Finally, heritage will be identified and better explained due to improved information about the many listed buildings, the history of the town and how the market was the centre of the town until 40 or 50 years ago.

Tell us about the heritage of the project - Include who it is important to and why.

Ringwood was a bustling market town until the 1980s. The residents that remember it in its heyday with a variety of market stalls as well as livestock auctions feel that this heritage is being lost. As the town has developed, many of the most frequented shops are situated close to the main car park and away from the Market Place itself.

Recently the closure of one of the exit routes from the Market Place has reduced traffic flow which creates an opportunity to create a more vibrant area.

The market continues to operate on a Wednesday but has diminished in size, residents who remember it from the 1980s and before feel strongly that there is a need to re-energise the Market Place and the High Street to ensure the prosperity of the town and the longevity of the market.

What is the need for this project? - What work have you done that shows the potential benefits of the project?

We have recently developed a vision for Ringwood, this was done through consultation with students, shopkeepers, shoppers and business owners as well as 2 public consultation exhibitions.

There was overwhelming agreement of a need to revitalise the historic centre of our town. To make it more welcoming, vibrant and interesting for all generations and to ensure that there is a clear desire line from the car park to the High Street and the Market Place.

The idea for an art trail, that might include light installations and themed bunting and flags as well as sculptures came from a series of workshops conducted with the young people of Ringwood. These workshops were run by a local Urban Design group called SPUD who specialise in engaging young people.

We also have ideas provided by a number of local architects that show how arches and sculptures can create interest that causes people to want to explore more than they would normally do.

How long do you think the project will take? - Tell us an estimated start and end date if you have them.

We think it will take 18 months to complete the project. We would like to start the engagement and consultation in early 2024 and complete the project by the summer of 2025, ahead of the 800th anniversary in 2026.

How much is the project likely to cost? - If you know, tell us about the most important costs. These costs can be estimated.

The most important costs will be for the sculptures themselves in the art trail. We have not conducted a cost assessment as yet but imagine there would be 10 or so sculptures and arches at a cost of £20K each so £200K plus additional costs for the consultation, information boards and on-line resources so circa £250K in total.

2. Issues for decision and any recommendations

Members are asked to consider approving the recommendation from the NP Steering Group to submit the Expression of Interest outlined above to the National Lottery Heritage Fund (NLHF) for an art trail in Market Place.

For further information, contact:

Jo Hurd, Deputy Town Clerk
Direct Dial: 01425 484721
jo.hurd@ringwood.gov.uk

or

Cllr Mary DeBoos
mary.deboos@live.com

Appendix A

NLHF is currently assessing applications against six priority outcomes:

- [a wider range of people will be involved in heritage](#) (every project must achieve this mandatory outcome)
- [the funded organisation will be more resilient](#)
- [people will have greater wellbeing](#)
- [people will have developed skills](#)
- [the local area will be a better place to live, work or visit](#)
- [the local economy will be boosted](#)

Three additional outcomes are:

- [heritage will be in better condition](#)
- [heritage will be identified and better explained](#)
- [people will have learned about heritage, leading to change in ideas and actions](#)

**REPORT TO PLANNING, TOWN & ENVIRONMENT COMMITTEE
2 JUNE 2023**

GREENING CAMPAIGN PHASE 2

1. Introduction and reason why report required

- 1.1 The Town Council supported Phase 1 of the Greening Campaign, which ran from March to September 2022 and aimed to encourage and support local people and businesses to take easy steps to reduce energy consumption and waste.
- 1.2 The organisers are now keen to proceed to Phase 2 and are seeking support from the Town Council, as outlined in the attached proposal (*Appendix A*).
- 1.3 This Committee previously supported a similar proposal in December 2022 (*P/6091 refers*) but agreed to defer implementation until after the elections.

2. Further information

- 2.1 It should be noted that the organisers are seeking leadership, engagement and support from the Council.
- 2.2 A copy of the Terms and Conditions for Phase 2 is attached as *Appendix B*, which sets out the required commitment.

3. Financial Implications

- 3.1 The immediate cost to the Council would be a signing up fee of £50. It is suggested that there may be additional costs of up to £550, although there is no requirement for funds at this stage.
- 3.2 In 2022/23 there was a budget to support the work of the REAL Working Party, and this was used to fund Phase 1. However, this was a non-recurring budget and there is no similar budget allocation in the current financial year.

4. Issues for decision and any recommendations

- 4.1 Members are asked to consider supporting Phase 2 of the Greening Campaign, noting that leadership and commitment are required from the Town Council.
- 4.2 If it is agreed to support Phase 2, consideration will need to be given to how to fund the initial £50 and any additional funding that might be required.

For further information, contact:

Jo Hurd, Deputy Town Clerk
Direct Dial: 01425 484721
jo.hurd@ringwood.gov.uk



Greening Ringwood Campaign Phase 2 Proposal to Ringwood Town Council Friday 2 June 2023

Executive Summary

The Greening Campaign has been adopted by an ever increasing number of 'Green' communities all over the New Forest, and indeed all over Hampshire, and is promoted and subsidised by Hampshire County Council

The Greening Campaign has just received £495,000 to bring expert support into 20 Hampshire communities and Ringwood has been offered one of these places

Building on the success of Phase 1 of the Greening Ringwood Campaign, and in order to take advantage of the momentum gained, the organisers are keen to proceed to Phase 2 and seek the necessary support from Ringwood Town Council to enable this to happen.

Phase 2 Proposal

If approved, Phase 2 would comprise five elements:

- **Making Space for Nature**
- **Energy-Efficient, Greener Homes**
- **Climate impacts on Health and Well-being**
- **Waste Prevention**
- **Cycle of the Seed**

It would run from September 2023 to July 2024

Making Space for Nature

Making use of expert advice from Hampshire & Isle of Wight Wildlife Trust, this element would build on existing initiatives by RACE, Four Acre Farm, Transition Ringwood, Blashford Lakes and many other local organisations, to promote greater appreciation of nature and showcase local activities and opportunities for action. The intention is to encourage householders in Ringwood to 'make a space for nature' in their own outside spaces, and to create a community map of the areas where space for nature can be created or improved.

Energy-Efficient, Greener Homes

Supported by The Greening Campaign this element uses Thermal Imaging Cameras to give householders an image of where heat/money leaves their homes. There is a training video to learn how to use the cameras and the Greening Campaign can send out FLIR cameras for the community to use. Fact sheets from The Sustainability Centre are then available for advice on changes that could improve energy efficiency. There is also a fact sheet householders can use to understand the images they are provided with. Finally, The Sustainability Centre, The Environment Centre and the Greening Campaign can attend an online or in person event giving information on energy saving measures. Grants are also available and are on the way. Advice ranging from insulation and draught proofing, to heat pumps, solar /PV panels. Previous Home Energy Events run by RACE in 2022, and RACE and Greening Ringwood in February this year, were a great success, and with continuing leadership from Ringwood Town Council, we can continue to hold more in the future.

Climate impacts on Health and Wellbeing

The World Health Organisation has stated that the most important thing to do around Health and Climate is to raise awareness of the impending impacts so we can become informed and therefore more resilient. The impacts range from sun stroke through to a range of new insects with new dangers, new diseases etc. By addressing these issues in an informal and sensitive way we can make sure people are safer in the near future. We also address Climate Anxiety via Climate Cafes, with professional input to support those struggling, collaborating with other local organisations that already promote art, music and nature-based activities, we can have fun together whilst raising awareness. A Well Being professional will be provided by The Greening Campaign to support us. We already have several local individuals and organisations lined up to help with this, but again leadership and support from the Council would give more weight to the importance of Health and Well Being.

Waste Prevention

The Waste Prevention activities are run in partnership with Hampshire County Council Waste Prevention Team and the Greening Campaign. This looks at the very first and most important step in relation to waste – preventing it happening in the first place ie reducing consumption of goods. It looks at effective ways to drive incentives and brings the community together to think about waste differently.

Cycle of the Seed

The expert partner is just being signed off for this, but it is a National organisation with wonderful expertise. This programme looks at planting food, eating food, understanding food security, understanding the importance of soil health, composting and food waste.

Summary of the 5 elements

All the above overlap and this is one of the most important parts of the programme, and the expertise of the Greening Campaign, brings this together to provide more ingrained learning and change across all areas.

University of Southampton

The University of Southampton is partnering with The Greening Campaign to carry out robust Monitoring and Evaluation, so we can learn how much of a difference we made and what actually happened. This will feed into a large report and if the outcomes are successful, further funding for the targeted communities and a wider reach.

Resources required and Commitments for Ringwood Town Council

Money – Like Phase 1, Phase 2 would be subsidised by Hampshire County Council. Upon Ringwood Council's payment of £50 access would be gained to the experts required to support the five elements. It would also be prudent to provide for some further expenses such as hall hire (say £50) and possible further events (say £500).

Commitment - Voluntary Ringwood organisations are already becoming increasingly focussed on mitigating climate change. Ringwood Town Councillors are central to the Greening Campaign and their engagement and support is key. That commitment need not be in actual working hours but without their conviction this project cannot reach optimum community engagement.

Here's a link with more details on Phase 2 of the Greening Campaign <https://greening-campaign.org/phase-two/>

The Greening Campaign Phase 2 Community Order Form

Main Contact

Main Contact name	
Position of main contact	
Organisation	
Email address	

Where are you based?

Name of community	
District Council	
County Council	

Data Protection (see below)

We agree to the GC holding our data as supplied on this form	Agree	(please tick)
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Terms and Conditions **(Please make sure you read this – you are agreeing to certain activities)**

We agree to follow the T&C's listed in this document	Signed Print name Date
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Phase 2 of the Greening Campaign includes the 5 Pillars who are linked to funded support:

- Space for Nature
- Energy Efficient Warmer Homes
- Climate Impacts on Health & Wellbeing
- Cycle of the Seed
- Waste Prevention
- Please note – we do not pay for the printing costs of posters or hall hire or other associated costs. We can provide advice on where funding is likely to be available.

Invoice made out to	
Address	
Email address to send invoice	

Please return this completed form to TerenaPlowright@gmail.com

You will then receive your invoice for the cost of £50 (the programme expertise and resources is fully funded by the National Lottery Community Fund)

The Greening Campaign is a Community Interest Company No 13099158

Please see the Terms and Conditions below

Terms and Conditions for Phase 2 Greening Campaign

We are assuming that by signing up to Phase 2 of the Greening Campaign you mean to run a **serious programme** that will raise awareness throughout your community, whilst demonstrating solutions to various Climate Change linked challenges being faced by our society and the natural world we live within. This will require a level of input from a range of individuals, it is not designed to be run by a single person, this is about the community coming together to act.

These T&Cs have been developed to ensure that the proven success of the campaign is not diluted or altered without evidence of improvement to the campaign or approval of the central Greening Campaign. You need to agree to the T&Cs to allow you to use label 'Greening (village/town/other)', and to access the funded expert support and materials.

We have secured funding from the **National Lottery Community Fund** and it has taken lots of hard work from the lead organisations to obtain this funding. With this in mind, we ask that you take this project seriously and work alongside the Pillars using their expertise. The success of each community will be **measured with the support of the University of Southampton** and this will reflect on the organisations supporting you and the ability for us to get further funding. **Please respect this.**

We have designed the programme so residents with an interest in certain subjects ie waste or wildlife, can focus on their passion but be a part of a wider range of actions taking place across the community together. This means that the workload is spread across 5 separate groups of people making the workload achievable and realistic. The most effective method of achieving a range of lead people is via a well advertised Public Meeting which also invites specific community groups.

Your community agrees:

- At least 2 residents from your community will attend an on-line Introductory Phase 2 Information Event or book a presentation specifically addressing your group.
- To stay within the outlines of the packs and to work with the support provided.
- You agree to **set a date for the Public Meeting** within 2 months of signing up – Terena will attend the Public Meeting to support you so it must be agreed and in her diary.
- You agree to run a Public Meeting where residents can sign up to run/take part in a Pillar of their passion.
- You agree to run at least 4 Pillars (one of which **must be Climate Impacts on Health & Wellbeing**)
- You agree to arrange proper and thorough **advertising for your events**, designed to reach all sectors of the community.
- Your separate Pillars agree to **meet with their Pillar Lead** (their Expert support) within 1 month of the Public Meeting. Eg Space for Nature meet with the Hampshire & Isle of Wight Wildlife Trust.
- You agree to run a final **Greening Event** and set the date 2 months after the Public Meeting. The Green Event will have all Pillars taking part showcasing your achievements.
- You agree to take part in the **Monitoring & Evaluation** process to support us providing reports to the National Lottery and allow us to meet our funding commitments.

The logos

Your Greening Campaign logo and National Lottery Logo must be displayed on all display cards and public notices. Specific Pillar events must also include the Expert organisation logo (eg HIWWT).

Greening Campaign and partners Logos

Your Greening Campaign logo and the partners logos may not be altered or adapted.

Website

We encourage all groups to set up their own community website, facebook page, or link to an existing Parish/Town etc website. That website could also link to the Greening Campaign website and the website of supporting partners.

Other points

The Central Greening Campaign or partners specific to that pillar, must be kept informed of activity dates where the members of your community will be in attendance.

The Greening Campaign does not control the Data Protection of our supporting organisations, does not control their method of working, or control their level of expertise. We suggest that as you move through the Phase 2 process, you ask our supporting partners for their Terms and Conditions of service and Data Protection information.

Politics & Religion

The Greening Campaign is not a political or religious organisation and is not linked to any political or religious organisations or affiliated to such organisations. The Greening Campaign will therefore not support any 'Greening Committee' that allows party politics to be promoted or advertised at any event, or on any information, or that accepts political funding, donations or support of any kind. If this does occur The Greening Campaign will immediately withdraw its support from the local campaign including the use of the copyright campaign logo. The Greening Campaign is inclusive of all religions and does not allow the promotion of a single religion with the exclusion of others. The Greening Campaign receives financial support from non-political organisations and any hint of political preference, support or approval would seriously jeopardise the work of The Greening Campaign. Nor would The Greening Campaign wish to be associated with any political party or linked to a single religious organisation. Locally organised full cross party debate on Climate Change may be possible but would need agreement in writing from all local political parties and from the Greening Campaign.

Thank you for protecting the effectiveness of this campaign. Without following the T&Cs the local campaigns often completely fail and that reflects on everyone.

Data protection statement – Greening Campaign

Data regarding all communities is held on a single, secure, server. This server is not accessible without a password. This data is only shared with the relevant local councils who have provided support for the programme or organisations who are delivering the various pillars. The information is only used to inform the data owners about information regarding the Greening Campaign.

The law states the following and we have listed our reasons for holding the data alongside the specific legal requirement.

Data may not be processed unless there is at least one lawful basis to do so:^[21]

- The data subject has given consent to the processing of personal data for one or more specific purposes – you can ask to be removed from the data list at any time. All those who are emailed gave their details to the Greening Campaign for the purpose of receiving emails about the Greening Campaign.
- Processing is necessary for the performance of a contract to which the data subject is party or to take steps at the request of the data subject prior to entering into a contract.- once the community has filled in a form we need to retain the form as a type of contract which links to the terms and conditions governing the Greening Campaign.

- Processing is necessary for compliance with a legal obligation to which the controller is subject.- We need to process the data to be sure they have proceeded through the Greening Campaign process and the outcomes are reached.
- Processing is necessary to protect the vital interests of the data subject or of another natural person.- We need to hold the data to protect the interests of those providing funding or support for the individual campaigns.
- Processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller.- We need to be sure that all relevant documentation is held for that community so the public they serve have access to the programme.
- Processing is necessary for the purposes of the legitimate interests pursued by the controller or by a third party unless such interests are overridden by the interests or [fundamental rights](#) and freedoms of the data subject, which require protection of personal data, in particular if the data subject is a child.- We hold the data to inform communities of further Phases, provide updates, and to link communities for support events. Each email holds the option for them to be removed from our data collected.

Please note that as part of our legitimate interests, we will need to share your contact details with the relevant Expert organisations such as the Hampshire & Isle of Wight Wildlife Trust or our Health Professional. This is on condition that they do not use your information for anything other to contact you in matters concerning this project. Please request their Data Protection Statement if you require it.

All Greening Campaign CIC held data is held at 171 Hilltop, Cocking, Midhurst, West Sussex GU29 0HT by Terena Plowright.

**REPORT TO PLANNING, TOWN & ENVIRONMENT COMMITTEE
2 JUNE 2023**

**CONSULTATION ON DRAFT PLANNING FOR CLIMATE CHANGE SUPPLEMENTARY
PLANNING DOCUMENT**

1. Introduction and reason why report required

- 1.1 New Forest District Council (NFDC) is consulting on a Draft Planning for Climate Change Supplementary Planning Document (SPD). This clarifies how climate change should be addressed in planning applications in order to meet Local Plan policy requirements, by setting out best practice approaches or standards that developers are encouraged to target or to adopt.
- 1.2 The key objectives of the SPD are to encourage the development industry to take all reasonable steps to reduce carbon emissions when designing and constructing new buildings, and to make new development more sustainable and resilient to climate extremes.
- 1.3 The draft SPD, and supporting documentation, can be viewed in full here: <https://newforest.gov.uk/PlanningforClimateChange>. The consultation closes on 11 July 2023. Comments are requested via the online comment form – a copy of the questionnaire is attached as **Appendix A** for ease of reference.

2. Issues for decision and any recommendations

Members are asked to consider whether the Town Council should respond to this consultation and, if so, whether comments can be agreed at this meeting or a small Working Group should be established to prepare a draft response for approval by this Committee at its next meeting on 7 July 2023.

For further information, contact:

Jo Hurd, Deputy Town Clerk
Direct Dial: 01425 484721
jo.hurd@ringwood.gov.uk

Planning for climate change

Supplementary Planning Document Representation Form

New Forest District Council has prepared a draft Supplementary Planning Document (SPD) on the above topic to provide further details on certain policies contained within the adopted New Forest district (outside of the National Park) Local Plan 2016-2036 Part 1: Planning Strategy

The Council is inviting comments on the draft Climate Change Supplementary Planning Document (SPD). The consultation period runs from 23 May 2023 to 11 July (4pm). Your consultation feedback is important to us and will help us to finalise the SPD document, before the council considers it for formal adoption in the autumn

Part A

1. Personal Details*

2. Agent's Details (if applicable)

*If an agent is appointed, please complete only the Title, Name and Organisation boxes below but complete the full contact details of the agent in 2.

Title First Name Last Name Job Title Organisation

(where relevant)

Address Line 1 Address Line 2 Address Line 3 Postal Town Post Code Telephone Number Email Address

(where an email address is given, this will be used as the primary means of contact)

Signature: Date:

Would you like to hear from us in the future?

I would like to be added to the database to receive updates on the Local Plan Please do not contact me again

The Council is inviting comments on the draft Climate Change Supplementary Planning Document (SPD). The consultation period runs from 23 May 2023 to 11 July (4pm). Your consultation feedback is important to us and will help us to finalise the SPD document, before the council considers it for formal adoption in the autumn.

The SPD provides supporting guidance on the interpretation and implementation of climate change related policies in the adopted [Local Plan 2016-2036 Part 1: Planning Strategy](#). It will be used in the determination of planning applications for the construction of new homes and for other developments in the New Forest district area outside of the National Park.

The key objectives of this SPD are to encourage the development industry to take all reasonable steps to reduce carbon emissions when designing and constructing new buildings, and to make new development more sustainable and resilient to likely climate extremes. The SPD sets out best practice approaches or standards that developers are encouraged to target or to adopt.

Questions

SPD Section A: Introduction

Purpose and objectives

Q1. What are your views on the main aims of the CC SPD as summarised in paragraph 3? (Section A provides general context, including on the role of the planning system).

- Neutral or no opinion / Goes too far / About right / Does not go far enough

If you think that the mains aims go too far, or not far enough, please explain why and what additional or alternative aims would you suggest instead. [

Benefits and costs of Net Zero carbon development

Q2. Would you be prepared to pay more to rent or purchase a home or premises that had higher energy efficiency standards and that was more climate change resilient, but was otherwise of a comparable standard to current new builds? (If you are responding as an agent or behalf of an organisation you may wish to omit the first part of question 3)

- Could not afford to pay more
- May be able to afford to pay more but not prepared to do so
- May pay more if the standards achieved were commensurately higher.

Please add any comments you wish to make about the benefits and costs of achieving higher than regulatory minimum standards for energy efficient and low or zero carbon development.

SPD Section B: Planning application Climate Change Statements (CCS).

You can also use these questions to comment on the further information on the relevant best practice objectives provided in Section C.

Minimising energy demand targeting net zero carbon in operation (CCS1)

Q3. What are your views on the proposed best practice objective that new buildings should be zero carbon in operation wherever possible, and at the very least future proofed to be zero carbon ready?

- Neutral or no opinion / Goes too far / About right / Does not go far enough

Add any other comments you wish to make on CCS1, or on the further information provided in SPD Section C relevant to this objective. If you think that the proposed best practice objective goes too far, or not far enough, please explain why and what additional or alternative aims would you suggest instead.

On-site renewable energy generation (CCS2)

Q4. What are your views on the proposed best practice objective that new buildings should, wherever practicable, provide sufficient renewable energy generation on-site to run the building? [Agree/ Disagree / No comment or don't know]

- Neutral or no opinion / Goes too far / About right / Does not go far enough

Add any other comments you wish to make on CCS2, or on the further information provided in SPD Section C relevant to this objective. If you think that the proposed best practice objective goes too far, or not far enough, please explain why and what additional or alternative aims would you suggest instead.

Reducing embodied carbon emissions (CCS3)

Q5. What are your views on the proposed interim best practice objective that developers take all practicable steps to reduce carbon embodied in construction processes?

Add any other comments you wish to make on CCS3, or on the further information provided in SPD Section C relevant to this objective. If you think that the proposed best

practice objective goes too far, or not far enough, please explain why and what additional or alternative aims would you suggest instead.

Sustainable travel (CCS4)

Q6. What are your views on the proposed requirements to help encourage more sustainable travel (note: these should be read alongside the general requirements set out in Local Plan policy CCC2: Safe and Sustainable Travel, summarised in Appendix 1).

- Neutral or no opinion / Goes too far / About right / Does not go far enough

Add any other comments you wish to make on CCS4, or on the further information provided in SPD Section C relevant to this objective. If you think that the proposals go too far, or not far enough, please explain why and what additions or alternatives you suggest instead.

Avoiding overheating (CCS5)

Q7. What are your views on the proposed best practice objective that developments are designed to enable urban cooling and to reduce overheating risks?

- Neutral or no opinion / Goes too far / About right / Does not go far enough

Add any other comments you wish to make on CCS5, or on the further information provided in SPD Section C relevant to this objective. If you think that the proposals go too far, or not far enough, please explain why and what additions or alternatives you suggest instead.

Flood risk reduction and sustainable urban drainage (CCS6)

Q8. What are your views on the proposed best practice objective to naturally and safely manage surface water run off, including under extreme climate conditions.

- Neutral or no opinion / Goes too far / About right / Does not go far enough

Add any other comments you wish to make on CCS6, or on the further information provided in SPD Section C relevant to this objective. If you think that the proposals go too far, or not far enough, please explain why and what additions or alternatives you suggest instead

Drought resilience and using water efficiently (CCS7)

Q9. What are your views on the proposed best practice objective to use mains and surface water more efficiently to improve drought resilience.

- Neutral or no opinion / Goes too far / About right / Does not go far enough

Add any other comments you wish to make on CCS7, or on the further information provided in SPD Section C relevant to this objective. If you think that the proposals go too far, or not far enough, please explain why and what additions or alternatives you suggest instead.

Any other matters

Q10. Do you have any other comments on the Climate Change SPD? Specify the paragraph number(s) that you are commenting on wherever applicable.

Current Projects Update

F

Note: Projects marked as "on hold awaiting officer availability" are reviewed fortnightly. Numbers (where given) indicate position in the queue for resumption.

No.	Name	Status	Recent developments	Description and notes	Lead Officer/Member	Financing
Full Council						
FC1	Long Lane Football Facilities Development	In progress (scheduled for completion in early 2024)	The application for the PWLB loan has been approved. The artificial turf pitch has been completed and handed over. A Pre-contract Services Agreement for the pavilion and other works has been entered into and a Pre-Start Meeting scheduled for 24th May.	A joint venture with Ringwood Town Football Club and AFC Bournemouth Community Sports Trust to improve the football facilities for shared use by them and the community.	Town Clerk	The current expectation is that the Council's contribution to the project will, in effect, be limited to a modest loss of income from the site (but over a long term).
Planning Town & Environment Committee						
PTE1	Neighbourhood Plan	In progress	Pre-submission draft Plan approved by Full Council 25/01/2023. Regulation 14 public consultation completed - responses have been reviewed by NP Steering Group and recommended amendments will be brought to this Committee in July.	To prepare a Neighbourhood Plan for the civil parish of Ringwood but limited in scope to a few specified themes.	Deputy Clerk	Budget of £21,500 (£3,800 in 2021/22 budget, £3,000 in General Reserve and £14,700 to be funded by Locality grant)
PTE2	Human Sundial	Complete, with exception of interpretation board	Work to refurbish human sundial and install surrounding benches now complete. Repair of original time capsule cover stone has failed and has been removed for repair. Interpretation board with details of sundial, Jubilee Lamp etc. to be designed and costed.	Replacement of damaged sundial and surrounding paviers; installation of removable benches to protect it for the future - working with HCC (Principal Designer and Contractor)	Deputy Clerk	£5,295.15 spent from budget of £10,657 to be funded from CIL and contribution of £5,249.15 from Carnival
PTE3	Crow Stream Maintenance	Annual recurrent	Spraying of stream banks undertaken 05/05/2023, annual flail to be carried out in August and stream clearance by volunteers in September.	Annual maintenance of Crow Ditch and Stream in order to keep it flowing and alleviate flooding	Deputy Clerk	£1,120 spent to be funded by transfer from earmarked reserve
PTE4	Climate Emergency	In progress	Funds used to support Greening Campaign, community litter-pick and Flood Action Plan leaflets.	Minor funding to support local initiatives.	Cllr Deboos	Budget of £1,000
PTE5	Bus Shelter Agreement	In progress	Response awaited from ClearChannel on the financial complications and on request for use of advertising space.	Request by ClearChannel in Nov. 2020 for RTC to licence the bus shelters in Meeting House Lane and the advertising on them. Completion dependent on clarification of financial issues (VAT treatment and non-domestic rates revaluation).	Town Clerk	No financial implications
PTE6	Shared Space Concept - Thriving Market Place	In progress	Meeting held with NFDC & HCC on 28/11/2022 to consider a draft concept plan. Both authorities will now discuss internally to consider scope and resources required, prior to carrying out community engagement. HCC carried out survey work in May to establish travel and parking patterns and vehicle, pedestrian and cyclist counts.	Concept for town centre shared space identified through work on the Neighbourhood Plan.	Deputy Town Clerk	

Projects being delivered by others which are monitored by the Deputy Clerk and reported to this committee:

A31 widening scheme	Complete	Scheme complete and road re-opened on 19 November.	Widening of A31 westbound carriageway between Ringwood and Verwood off slip to improve traffic flow; associated town centre improvements utilising HE Designated Funds	Highways England (HE)	HE funded
SWW Water Main Diversion (associated with A31 widening scheme)	Complete	Bickerley reinstatement works being monitored.	Diversion of water main that runs along the A31 westbound carriageway.	South West Water / Kier	HE funded
Moortown drainage improvements	In progress		HCC considering a controlled opening of the system in Moortown Lane to alleviate highway flooding	Hampshire CC	Developers contributions
Pedestrian crossing Castleman Way	On hold	Site does not meet HCC criteria for toucan crossing. Agreed to revisit following promotion of cycle path through Forest Gate Business Park.	Toucan crossing in Castleman Way to improve pedestrian and cycle route between town centre and Moortown	Hampshire CC	Developers contributions
Crow Lane Footpath	In progress	Developers' contributions paid to HCC to implement. Additional funds required to progress and approved by NFDC Cabinet on 02/11/2022 - report indicates delivery in 2024/25.	New footpath to link Beaumont Park with Hightown Road, alongside west of Crow Lane	Hampshire CC	Developers contributions
Surfacing of Castleman Trailway	Complete	Surfacing works completed early April 2022.	Dedication and surfacing of bridleway between old railway bridge eastwards to join existing surfacing	Hampshire CC	Developers contributions



	Railway Corner	In progress	Project supported by RTC.	Project to improve and promote historical significance of triangle of land at junction of Hightown Road and Castleman Way.	Ringwood Society	
Policy & Finance Committee						
PF5	Poulner Lakes Lease	On hold	Awaiting track maintenance solution - see Recreation Leisure & Open Spaces Committee item RLOS21.	Negotiating a lease from Ringwood & District Anglers' Association of the part of the site not owned by the Council	Town Clerk	Some provision for legal advice or assistance may be needed eventually.
PF8	Bickerley legal title	In progress (Commenced Dec 2020. Resolution expected in July 2023.)	The Council has resolved to maintain its objection to the application and this will now be considered by the Tribunal. For legal reasons, only basic information will appear here. Councillors can obtain further details from the Town Clerk if needed.	An application to remove land from the Council's title has been made	Town Clerk	Staff time plus cost of external legal support (one-off budget agreed so far by members)
PF10	Councillors' use of email	In progress (Commenced May 2022. Aiming to complete initial actions by end of July 2023.)	Official email accounts for all councillors in post following the recent election have been arranged and officers are planning a roll-out imminently.	Researching options and costs for equipping councillors with official email accounts and devices to ease compliance with data protection laws.	Town Clerk	The research phase has not cost anything but staff time. Ongoing software licence fees and setup and support costs will fall on annual budgets. Whether the figures agreed for these for 2033-24 will only become clear in time.
Recreation, Leisure & Open Spaces Committee						
RLOS4	Grounds department sheds replacement	In progress (Commenced design work in April 2021. Aiming to establish planning prospects and likely cost by April 2023.)	Initial drawings prepared by Cllr Briers and showing the scale and overall design concept were considered and approved by Carvers Working Party when it met in May 2022. Pre-application planning advice has been received from NFDC and considered. Officers are in discussions with a planning consultant.	A feasibility study into replacing the grounds maintenance team's temporary, dispersed & sub-standard workshop, garaging and storage facilities. Combined with a possible new car park for use by hirers of and visitors to the club-house.	Town Clerk	Revised capital budget of £4,000 (originally £10,000 until virement to RLOS19)
RLOS5	Cemetery development	In progress (Commenced design work in April 2021. Aiming to establish planning prospects and likely cost by April 2023.)	CDS has produced a detailed design which was approved in principle at the committee meeting in September. Funding arrangements were agreed at the Policy & Finance Committee meeting on 21st September. Officers proceeding with contract procurement.	Planning best use of remaining space, columbarium, etc.	Town Clerk	Capital budget of £25,000 (carried into an earmarked reserve)
RLOS7	Bowling Club lease	In progress (Club renewed request for new lease in Jan 2022. Progress depends on negotiations.)	Renewal terms have been agreed in outline. Negotiations over the details are ongoing and decisions from members will be sought when needed.	Request by Ringwood Bowling Club for existing lease to be renewed (current lease expires at the end of April 2023). The lease terms will also be reviewed for suitability to current and future needs.	Town Clerk	Staff time only (unless outside legal assistance is deemed necessary). The rental income will be reviewed as part of the renewal.
RLOS8	Ringwood Youth Club	In progress (aiming to complete by August 2023)	Charity Commission has been informed of the Club's dissolution.	Winding up the redundant CIO to terminate filing requirements	Town Clerk	
RLOS10	Waste bin replacement programme	In progress (Commenced April 2020)	The replacements scheduled in years 1 and 2 have been completed. The final round of replacements will be determined and arranged by March 2024.	Three-year programme to replace worn-out litter and dog-waste bins	Grounds Manager	Budget of £2,000 a year.
RLOS14	Poulner Lakes waste licence	In progress	Surrender requirements and process are being investigated and discussed with Environment Agency and New Forest District Council.	Arranging to surrender our redundant waste licence to avoid annual renewal fees	Town Clerk	
RLOS17	New allotments site	In progress (Commenced March 2020, aiming to complete in or about April 2023)	Land transfer deed was sealed following the Council meeting on 25 January. The developer is preparing the site for handover around the end of May.	The transfer to this Council (pursuant to a s.106 agreement) of a site for new allotments off Crow Arch Lane	Town Clerk	Staff time only
RLOS18	Cemetery map and registers digitisation	On hold.	All registers have been scanned. A digital map is now live. Costs estimate for completing data entry from registers requested but not received in time for inclusion in 2023-24 budget. Work will be resumed in Autumn 2023.	Digitisation of cemetery records to facilitate remote working, greater efficiency and, eventually, direct public access	Town Clerk	Revised capital budget of £5,467 (originally £5,000).
RLOS19	Carvers Strategic Development	In progress (Commenced Feb. 2021)	The draft sketch Masterplan prepared by landscape designer New Enclosure was discussed by the Carvers Working Party on 3rd March. Refinements to this will be considered over the coming weeks and a public consultation is being planned for early summer.	Devising a strategic vision and plan for the future of Carvers Recreation Ground pulling together proposals for additional play equipment and other features	Carvers Manager	Revised budget of £6,000 (virement from RLOS4).

RLOS21	Poulner Lakes track maintenance	In progress (under discussion since Jan. 2021)	Costs estimates for re-surfacing schemes obtained from two suppliers. NFDC officers have been consulted about related mitigation schemes and possible support.	Devising a sustainable regime for maintaining the access tracks at Poulner Lakes to a more acceptable standard.	Town Clerk	Yet to be settled
RLOS22	Bickerley parking problem	In progress (under discussion since Jan. 2019)	"No Parking" signs have been installed. Replacement timber for "dragon's teeth" has been bought and is being installed progressively. A decorative sign reinforcing the message has also been installed. The cost of relocating the dragon's teeth to narrow the tracks is being investigated.	Unauthorised parking on the tracks crossing the Bickerley is causing damage and obstruction	Town Clerk	The Council is wholly responsible for the cost of whatever measures are taken including staff time. Six No Parking signs cost £156.72. The decorative sign cost £1,244.



Staffing Committee

None

Proposed/Emerging Projects Update

F

No.	Name	Description	Lead	Recent developments	Progress / Status Stage reached	Estimated cost	Funding sources
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Full Council
None

Planning Town & Environment Committee

	Roundabout under A31	Planting and other environmental enhancements		Area being used by National Highways for storage of materials during works to widen the A31.	Floated as possible future project		
	Lynes Lane re-paving Rear of Southampton Road	Ringwood Society proposal Proposal by Ringwood Society to improve appearance from The Furlong Car Park and approaches			Floated as possible future project Floated as possible future project		
	Dewey's Lane wall	Repair of historic wall		Re-build/repair options and costs are being investigated	Shelved as a TC project		
	Signage Review	Review of signs requiring attention - e.g. Castleman Trailway, Pocket Park, Gateway Square	Cllr Day		Floated as possible future project		
	Crow ditch	Investigate works required to improve capacity and flow of ditch alongside Crow Lane, between Hightown Road and Moortown Lane					Developers contributions

Policy & Finance Committee

	Paperless office	Increasing efficiency of office space use	Cllr. Heron	Discussions with Town Clerk and Finance Manager			
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Recreation, Leisure & Open Spaces Committee

	None	(Current projects expected to absorb available resources for several years)					
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Staffing Committee

	None						
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Closed Projects Report

No.	Name	Description	Outcome	Notes
Full Council				
FC2	Strategic Plan	Exploring ideas for medium term planning. Aim to have complete for start of budget-planning in Autumn 2022.	Completed in October 2022	
Planning, Town & Environment Committee				
	Pedestrian Crossings - Christchurch Road	Informal pedestrian crossings to the north and south of roundabout at junction of Christchurch Road with Wellworthy Way (Lidl)	Completed by HCC	
	Cycleway signage and improvements	New signage and minor improvements to cycleway between Forest Gate Business Park and Hightown Road	Completed by HCC	
	Carvers footpath/cycle-way improvement	Creation of shared use path across Carvers between Southampton Road and Mansfield Road	Completed by HCC	
	Replacement Tree - Market Place	New Field Maple tree to replace tree stump in Market Place.	Completed in January 2022 by HCC	
Policy & Finance Committee				
PF1	New Council website	Arranging a new website that is more responsive, directly editable by Council staff and compliant with accessibility regulations.	Completed	
PF2	Greenways planning permission	Consideration of applying to renew planning permission for bungalow in garden previously obtained	Decided not to renew	
PF3	Detached youth outreach work	To provide youth workers for trial of detached outreach work	Transferred to Recreation Leisure & Open Spaces Committee (see RLOS20)	
PF4	Review of governance documents	A major overhaul of standing orders, financial regulations, committee terms of reference, delegated powers, etc. Routine periodic reviews will follow completion of this work.	Completed in July 2022	All governance documents will now receive routine annual reviews.
PF6	Health & Safety Management Support Re-procurement	Re-procuring specialist advice and support for discharge of health and safety duties	Completed in February 2023	
PF7	Financial Procedures Manual	Preparation of a new manual for budget managers and other staff detailing financial roles, responsibilities and procedures	Completed in September 2022	Will be updated by Finance Manager as necessary
PF9	Greenways office leases	The tenant of the first floor suite gave notice and left. The building was re-let as a whole to the tenant of the ground floor suite.	Completed in November 2022	
Recreation, Leisure & Open Spaces Committee				
RLOS1	War Memorial Repair	Repair by conservation specialists with Listed Building Consent with a re-dedication ceremony after.	Completed in 2021-22	
RLOS2	Bickerley Tracks Repair	Enhanced repair of tracks to address erosion and potholes (resurfacing is ruled out by town green status) and measures to control parking.	Fresh gravel laid in 2021-22.	No structural change is feasible at present.
RLOS3	Public open spaces security	Review of public open spaces managed by the Council and implementation of measures to protect the highest priority sites from unauthorised encampments and incursions by vehicles	Completed in 2021-22	
RLOS6	Community Allotment	Special arrangement needed for community growing area at Southampton Road	Ongoing processes adapted	Agreed to adopt as informal joint venture with the tenants' association
RLOS9	Aerator Repair	Major overhaul to extend life of this much-used attachment	Completed in 2021-22	
RLOS11	Ash Grove fence repair	Replacing the worn-out fence around the play area	Completed in 2021-22	
RLOS12	Van replacement	Replacing the grounds department diesel van with an electric vehicle	Suspended in 2023	Van will be replaced in accordance with Vehicle & Machinery replacement plan
RLOS13	Bickerley compensation claim	Statutory compensation claim for access and damage caused by drainage works	Completed March 2022	Settlement achieved with professional advice
RLOS15	Acorn bench at Friday's Cross	Arranging the re-painting of this bespoke art-work	Completed in 2021-22	Labour kindly supplied by Men's Shed
RLOS16	Town Safe	Possible re-paint of this important survival, part of a listed structure	Suspended indefinitely in September 2022	Complexity and cost judged disproportionate to benefit
RLOS20	Detached youth outreach work	Trialling the provision of detached outreach work by specialist youth workers.	Completed in May 2022	
Staffing Committee				
S1	HR support contract renewal	Renewal of contract for the supply to the Council of specialist human resources law and management support	Completed in 2021-22	
S2	Finance Staffing Review	Reassessing staffing requirements and capacity for finance functions and re-negotiating staff terms	Completed in 2021-22	

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