

Ringwood Town Council

Ringwood Gateway, The Furlong, Ringwood, Hampshire BH24 1AT
Tel: 01425 473883
www.ringwood.gov.uk

PLANNING, TOWN & ENVIRONMENT COMMITTEE

Dear Member

27th July 2023

A meeting of the above Committee will be held on **Friday 4th August 2023** at 10.00am in the Forest Suite, Ringwood Gateway and your attendance is requested.



Mr C Wilkins
Town Clerk

AGENDA

1. PUBLIC PARTICIPATION

There will be an opportunity for public participation for a period of up to 15 minutes at the start of the meeting

2. APOLOGIES FOR ABSENCE

3. DECLARATIONS OF INTEREST

4. MINUTES OF THE PREVIOUS MEETING

To approve as a correct record the minutes of the meeting held on 7th July 2023

5. PLANNING APPLICATIONS

To consider applications and to note applications determined under delegated powers (*Report A*)

6. RINGWOOD NEIGHBOURHOOD PLAN (RNP)

To note the RNP and supporting documents have now been submitted to NFDC and NFNPA

7. STRATEGIC SITES

To receive updates in relation to strategic sites:-

- i) Land off Crow Lane / Crow Arch Lane (Beaumont Park)
- ii) Land north of Hightown Road
- iii) Land off Moortown Lane
- iv) 2 Market Place and Meeting House Lane

8. PREMISES LICENCE (S17) Ref: LICPR/23/03686

To consider the application for grant of premises licence for Antepi, 24A Meeting House Lane, Ringwood. BH24 1AY (*Report B*) [view online here](#)

9. THRIVING MARKET PLACE – PROJECT ENQUIRY FOR NATIONAL LOTTERY HERITAGE FUNDING

To consider submission of a project enquiry (*Report C*)

10. PROJECTS (current and proposed)

To consider the officers' report (*Report D*), receive any verbal updates and agree next steps where necessary

11. NFDC/NFNPA PLANNING COMMITTEE

To review, if any, applications that are due before NFDC/NFNPA Planning Committee

If you would like further information on any of the agenda items, please contact Jo Hurd, Deputy Town Clerk, on (01425) 484721 or email jo.hurd@ringwood.gov.uk.

Committee Members

Cllr Philip Day (Chairman)
Cllr Glenys Turner (Vice Chairman)
Cllr Andrew Briers
Cllr Luke Dadford
Cllr Ingrid De Bruyn
Cllr Gareth Deboos
Cllr Mary DeBoos
Cllr Rae Frederick
Cllr Janet Georgiou
Cllr Peter Kelleher
Cllr James Swyer
Cllr Becci Windsor

Officers

Jo Hurd, Deputy Town Clerk
Nicola Vodden, Office Manager

Permission (1)	Recommend Permission, but would accept planning officer's decision
Refusal (2)	Recommend Refusal, but would accept planning officer's decision
Permission (3)	Recommend Permission
Refusal (4)	Recommend Refusal
Officer Decision (5)	Will accept planning officer's decision

Number	Name	Address	Proposal	Dead line for comment	<u>Recommendation</u> Permission (1) Recommend Permission, but would accept planning officer's decision Refusal (2) Recommend Refusal, but would accept planning officer's decision (plus reasons) Permission (3) Recommend Permission Refusal (4) Recommend Refusal (plus reasons) Officer Decision (5) Will accept planning officer's decision
23/00658FU LL	Mr S Bourn	Byways, Hightown Hill, Ringwood. BH24 3HG	Construction of track view online here		
23/00707FU LL	Mr and Mrs Baker	Barn House, Crow Hill, Crow, Ringwood. BH24 3DH	One and two storey extensions; replacement roof; porches; alteration to bay window; veranda (AMENDED PLANS) view online here		
23/00765Full	Mr Bourn	ByWays, Hightown Hill, Ringwood. BH24 3HG	Outbuilding (carport); fence and gates view online here	9.8	
23/00824FU LL	Mrs Stewart	Gaddens Close Farm & 2 Close Cottage, Charles's Lane, Crow, Ringwood. BH24 3FB	Two storey extensions to 2no. dwellings including 2no. dormers, alterations to doors and windows of both dwellings and roof alterations; removal 1no. Chimney view online here	16.8	
23/10496	David Lloyd Leisure Ltd	David Lloyd Leisure Centre, 242 Christchurch Road, Ringwood. BH24 3AS	Installation of solar PV system on the rooftops (Prior Approval Application) view online here	9.8	

23/10511	Mr Morgan	35 Parsonage Barn Lane, Ringwood. BH24 1PS	RE-CONSULTATION:- Roof alterations to create new first floor; front, rear and first floor extensions to existing bungalow view online here		
23/10617	Miss Mio	16A, The Furlong, Ringwood. BH24 1AT	Non illuminated fascia signage on east elevation (Application for Advertisement Consent) view online here	18.8	
23/10680	Balson Homes	41-43 Manor Road, Ringwood. BH24 1RB	Erection of two pairs of semi-detached dwellings (4 in total) with associated access and parking; demolition of the existing pair of semi-detached dwellings view online here	4.8	
23/10701	Furlong Ringwood Ltd	9, Star Lane, Ringwood. BH24 1AL	Change of use from ground floor office (Class E(g)) to residential (Class C3) view online here	11.8	
23/10709	Mr & Mrs King	Lakeside, 63 North Poulner Road, Ringwood. BH24 1SW	Conservatory to north elevation; replacement of two dormer windows with a larger dormer to include sliding doors onto existing balcony; fenestration alterations; glazed balastrade on balcony to replace existing handrail view online here	28.7	
23/10718	Mr & Mrs Powrie	8, Bishop Court, Ringwood. BH24 1PE	Installation of x2no windows view online here	4.8	
23/10721	Mr Dennington - C. Brewer and Sons Limited	8, Carvers Trading Estate, Southampton Road, Ringwood. BH24 1JS	Externally illuminated main corporate signage; x2 no vinyl graphics to front elevation (retrospective) (Application for advertisement consent) view online here	4.8	
23/10732	-- KAMM Group	Bridge House, 21 West Street, Ringwood. BH24 1DY	Install wrought iron gates to vehicular access; electronic entry pad on free standing post (Application for Listed Building Consent) view online here	4.8	

23/10749	Mr Carney	11, Watership Drive, Hightown, Ringwood. BH24 1QY	Front ground floor single-storey extension view online here	11.8	
23/10752	Mr Power	Avon Glen Cottage, 27 Salisbury Road, Ringwood. BH24 1AS	Convert existing garage and office into annex; replacing existing garage door with new front door and window view online here	11.8	
23/10753	Halo Development UK Ltd	11-13 Meeting House Lane, Ringwood. BH24 1AY	Change of use of ground floor from health clinic (Use Class E) to 2No. flats (Use Class C3) (Prior Approval Application) view online here	4.8	
23/10759	Mr & Miss Norcott & Pilley	Rycroft, Crow Lane, Crow, Ringwood. BH24 3DZ	Close the existing vehicular access; create a new vehicular access; sever plot and construct 2no detached bungalows with parking view online here	11.8	
23/10776	Mr Hodgson	11, East View Road, Ringwood. BH24 1PP	Two storey side extension; single store rear extension in place of existing conservatory view online here	18.8	
23/10805	Mr Gollings - Southfield Dental Practice	115, Christchurch Road, Ringwood. BH24 3AQ	Extension of existing dropped kerb view online here	25.8	
CONS/23/03 26	Sovereign Housing	Quaker Court, Enyon Mews, Ringwood, BH24 1EW	Oak x 1 Reduce Hazel x 1 Reduce Beech x 1 Reduce view online here	4.8	
CONS/23/03 45	The Furlong Shopping Centre	Furlong Shopping Centre, The Furlong, Ringwood BH24 1AH	Birch x 1, Maple x 2, Hornbeam x 9 Reduce view online here	16.8	

TPO/23/0332	Mr Jenesse	Potters Lodge, The Bickerley, Ringwood. BH24 1ET	Bay x 1 Reduce Birch x 1 Reduce (TPO) Pittosporum x 1 Reduce view online here	22.8	
TPO/23/0358	Mr Darnley	20 Morant Road, Ringwood. BH24 1SX	Monterey Cypress x 1 Prune Pine x 1 Prune view online here	22.8	
TPO/23/0363	Mr Holloway	31 Eastfield Lane, Ringwood. BH24 1UP	Oak x 1 Fell view online here	23.8	
					<u>Applications considered under delegated powers:-</u>
23/00857CO NS	Mr Marlow	Brackenrigg, Hangersley Hill, Hangesley, Ringwood. BH24 3JN	Fell 4 x Monterey Cypress (G-1201, T-1202, T-1203 & T-1204 on the plan) Crown 1 x Monterey Cypress, 1 x Douglas Fir, 1 x Beech, 1 x Lawson Cypress & 1 x Western Hemlock (G-1205 on the plan) Thin 1 x Birch, 1 x Cedar, 1 x Holly, 1 x Oak, 1 x Cherry & 1 x Hazel (G-1206 on the plan) Reduce 1 x Cedar (T-1207 on the plan) Fell 1 x Lawson Cypress (T-1208 on the plan) Reduce 2 x Oak (T-1209 & T-1210 on the plan) Fell 1 x Ash (T-1211 on the plan)	25.7	14.7.23 OD(5) Officer decision, given the sheer number of trees and different works requested.
TPO/23/0320	Miss Bell	8 Eastfield Court, Ringwood. BH24 1US	Ash x 1 Reduce	2.8	14.7.23 P(1) Recommend permission, but would accept the Tree Officer's decision.

Environmental and Regulation

Service Manager: Joanne McClay

B

Mr C Wilkins
Ringwood Town Council
Ringwood Gateway
The Furlong
Ringwood
Hampshire
BH24 1AT

Our Ref: LICPR/23/03686

Your Ref:

19 July 2023

Dear Mr Wilkins

Licensing Act 2003 - Grant of Premises Licence (S17)

Premises: ANTEPLI Antepli, 24A MEETING HOUSE LANE, RINGWOOD, BH24 1AY

Ref: LICPR/23/03686

This letter is sent to you for information as an organisation representing the local area to advise that the above application has been received by the Licensing Authority.

Details of the application are shown below, online at www.newforest.gov.uk/article/1377/Public-registers-of-licences and should also be displayed on the premises. Full details of the application can be viewed at the Council Offices, Appletree Court, Beaulieu Road, Lyndhurst, Hampshire SO43 7PA

The details of the application for a premises licence are as follows:

To permit recorded music indoors 08:00hrs to 01:00hrs Monday to Sunday, performance of dance indoors 12:00hrs to 01:00hrs Monday to Sunday. Late Night Refreshment indoors,. 23:00hrs to 01:00hrs. Sale of alcohol on the premises 12:00hrs to 01:00hrs, Monday to Sunday. Opening hours 08:00hrs to 01:00hrs Monday to Sunday

I would remind you that when considering making a representation, or advising constituents who might wish to make a representation, the Licensing Authority may only consider representations which infringe or violate one or more of the four licensing objectives, which are:

- Prevention of crime and disorder,
- Public safety,
- Prevention of public nuisance,
- Protection of children from harm.

The timescale for representations is laid down in regulations attached to the Act and may only be changed by Parliament. Therefore the final date for representations is **16 August 2023**.

Yours sincerely

Christa Ferguson

Licensing Manager
Licensing Services

Tel: 023 8028 5505
Email: licensing@nfdc.gov.uk

**REPORT TO PLANNING, TOWN & ENVIRONMENT COMMITTEE
4 AUGUST 2023**

**THRIVING MARKET PLACE – PROJECT ENQUIRY FOR NATIONAL LOTTERY
HERITAGE FUNDING**

1. Introduction and reason why report required

- 1.1. At the meeting of this Committee on 2 June 2023, it was agreed to submit an Expression of Interest to the National Lottery Heritage Fund for an arts trail.
- 1.2. The response from NLHF was that “a project that is predominately for arts activity, especially where the majority of costs are for the creation of sculptures is unlikely to be competitive for our funding”. However, it was suggested that we consider an application under £250,000, which is a different funding programme.
- 1.3. The project details have therefore been scaled down and redrafted in order to submit a Project Enquiry Form, if approved. The funding sought would be for an exhibition, festival and a series of physical reminders of the town’s heritage to celebrate 800 years as a Chartered Market Town.
- 1.4. Once again, it should be noted that the enquiry is not binding; the purpose is to establish whether, in principle, NLHF would support a project of this type and to obtain feedback to develop a project that is in line with funding priorities.

1.5 The detail for the Project Enquiry Form is set out below:

National Lottery Heritage Fund Expression of Interest for Celebrating 800 years as a Chartered Market Town.

200 word summary of the project

Ringwood will be celebrating 800 years as a chartered market town in 2026. However, for younger generations the traditions and importance of being a market town have been lost.

This project would reconnect people with the history of what the town once was by creating an exhibition and a festival to celebrate the 800th Anniversary including details of how the market evolved over the centuries, the goods sold and how the area has physically changed.

The exhibition and festival will be supplemented by information boards and a series of physical reminders of the heritage such as decorative arches, animal footprint, murals and sculptures to mark the route to market. The idea of the physical reminders comes from consultation with 30 students at Ringwood School aged from 13 – 16 during our development of a Vision for the Town as part of the Ringwood Neighbourhood Plan.

The items within the trail would encourage people to explore and appreciate the heritage of the town including its coaching inns, seed merchants and the significance of the Market Place itself.

Outcomes we plan to achieve – see Appendix A for outcomes NLHF requires

A wider range of people will be involved in heritage by involving young people working with those who remember the market and investigating the longer term history to design the exhibition, information boards and physical reminders. Local artists and performing arts groups would be included in the design and delivery of the festival and the physical

reminders, encouraging them to research the market and create ideas that portray the spirit and atmosphere of our historic market town.

The local area will be a better place to live, work or visit. The exhibition would supplement displays that exist in Ringwood's Meeting House and History Centre, providing more interest for both local people and visitors. The information boards would encourage people to explore the town more widely and the physical reminders would create desire lines to explore more of the town and improve the visual amenity of some of the less well used routes around the town.

The local economy will be boosted by making Ringwood a more interesting destination for visitors to the New Forest and the South Coast, fuelling economic, social and cultural recovery and breathing new life into it for future generations.

Finally, heritage will be identified and better explained due to improved information about the many listed buildings, the history of the town and how the market was the centre of the town until 40 or 50 years ago.

Tell us about the heritage of the project - Include who it is important to and why.

Ringwood was a bustling market town until the 1980s. The residents that remember it in its heyday with a variety of market stalls as well as livestock auctions feel that this heritage is being lost. The old livestock market area is now a shopping centre. Younger generations see just a few market stalls on a Wednesday, this is an opportunity to provide greater insight into the importance of the market to the town.

What is the need for this project? - What work have you done that shows the potential benefits of the project?

We have recently developed a vision for Ringwood, this was done through consultation with students, shopkeepers, shoppers and business owners as well as 2 public consultation exhibitions.

There was overwhelming agreement of a need to make more of our heritage as a chartered market town. To make it more informative, welcoming and interesting for all generations and to ensure that more people explore the Market Place and High Street.

The idea for physical reminders, that might include light installations, murals and themed bunting and flags as well as sculptures came from a series of workshops conducted with the young people of Ringwood. These workshops were run by a local Urban Design group called SPUD who specialise in engaging young people.

We also have ideas provided by a number of local architects that show how arches and sculptures can create interest that causes people to want to explore more than they would normally do.

How long do you think the project will take? - Tell us an estimated start and end date if you have them.

We think it will take 2 years to complete the project. We would like to start the engagement and consultation in early 2024, with an exhibition (on-line and physical) celebrating the history of the market in 2025, followed by the festival and installation of the physical reminders during the year of the 800th anniversary in 2026.

How much is the project likely to cost? - If you know, tell us about the most important costs. These costs can be estimated.

The project broadly breaks into 3 main elements:

- Exhibition including research, development of multi-media content, printing, creating digital resources and engaging young people. We estimate costs for this to be approx. £20K.
- The information boards and physical reminders of the market. It is vital that these are developed in consultation with a cross-section of the public and also with visitors in mind. We estimate this to be approx. £50K.
- The festival to celebrate the 800th anniversary to include appropriate food, entertainment and street decoration. We estimate this to be approx. £15K.

2. Issues for decision and any recommendations

Members are asked to consider approving submission of the Project Enquiry Form outlined above to the National Lottery Heritage Fund (NLHF).

For further information, contact:

Jo Hurd, Deputy Town Clerk
Direct Dial: 01425 484721
jo.hurd@ringwood.gov.uk

or

Cllr Mary DeBoos
mary.deboos@live.com

Appendix A

NLHF is currently assessing applications against six priority outcomes:

- [a wider range of people will be involved in heritage](#) (every project must achieve this mandatory outcome)
- [the funded organisation will be more resilient](#)
- [people will have greater wellbeing](#)
- [people will have developed skills](#)
- [the local area will be a better place to live, work or visit](#)
- [the local economy will be boosted](#)

Three additional outcomes are:

- [heritage will be in better condition](#)
- [heritage will be identified and better explained](#)
- [people will have learned about heritage, leading to change in ideas and actions](#)

D

Current Projects Update

Note: Projects marked as "on hold awaiting officer availability" are reviewed fortnightly. Numbers (where given) indicate position in the queue for resumption.

No.	Name	Status	Recent developments	Description and notes	Lead Officer/Member	Financing
Full Council						
FC1	Long Lane Football Facilities Development	In progress (scheduled for completion in early 2024)	The artificial turf pitch has been completed and is now in use. The PWLB loan has been drawn down. A Pre-contract Services Agreement and a Letter of Intent for the pavilion and other works have been entered into. Work on these started on 5th June and is scheduled to finish on 12th February 2024.	A joint venture with Ringwood Town Football Club and AFC Bournemouth Community Sports Trust to improve the football facilities for shared use by them and the community.	Town Clerk	The current expectation is that the Council's contribution to the project will, in effect, be limited to a modest loss of income from the site (but over a long term).
Planning Town & Environment Committee						
PTE1	Neighbourhood Plan	In progress	Draft Plan, Basic Conditions Statement and Consultation Statement approved for submission to LPAs by Full Council 26/07/2023.	To prepare a Neighbourhood Plan for the civil parish of Ringwood but limited in scope to a few specified themes.	Deputy Clerk	Spent £24,957.42 (£18,000 funded from Locality grants, £3,650 additional budget agreed for SPUD youth engagement work (F/6061)). £3,492.58 remaining of original RTC budget.
PTE2	Human Sundial	Complete, with exception of interpretation board	Work to refurbish human sundial and install surrounding benches now complete. Time capsule cover stone replaced on 21/07/2023. Interpretation board with details of sundial, Jubilee Lamp etc. to be designed and costed.	Replacement of damaged sundial and surrounding paviers; installation of removable benches to protect it for the future.	Deputy Clerk	£10,659.15 spent funded from CIL and contribution from Carnival. Additional £580 for repair of cover funded from CIL (C/6957).
PTE3	Crow Stream Maintenance	Annual recurrent	Spraying of stream banks undertaken 05/05/2023, annual flail to be carried out in August and stream clearance by volunteers planned for 2809/2023 - new volunteers welcome.	Annual maintenance of Crow Ditch and Stream in order to keep it flowing and alleviate flooding	Deputy Clerk	Budget of £1,000 funded by transfer from earmarked reserve
PTE5	Bus Shelter Agreement	In progress	Response awaited from ClearChannel on the financial complications and on request for use of advertising space.	Request by ClearChannel in Nov. 2020 for RTC to licence the bus shelters in Meeting House Lane and the advertising on them. Completion dependent on clarification of financial issues (VAT treatment and non-domestic rates revaluation).	Town Clerk	No financial implications
PTE6	Shared Space Concept - Thriving Market Place	In progress	Meeting held with NFDC & HCC on 28/11/2022 to consider a draft concept plan. Both authorities will now discuss internally to consider scope and resources required, prior to carrying out community engagement. HCC carried out survey work in May to establish travel and parking patterns and vehicle, pedestrian and cyclist counts.	Concept for town centre shared space identified through work on the Neighbourhood Plan. Working in partnership with NFDC and HCC.	Deputy Town Clerk	HCC funded survey work. No other identified budget.
Projects being delivered by others which are monitored by the Deputy Clerk and reported to this committee:						
	Crow Lane Footpath	In progress	Developers' contributions paid to HCC to implement. Additional funds required to progress and approved by NFDC Cabinet on 02/11/2022 - report indicates delivery in 2024/25.	New footpath to link Beaumont Park with Hightown Road, alongside west of Crow Lane	Hampshire CC	Developers contributions
	Railway Corner	In progress	Project supported by RTC.	Project to improve and promote historical significance of triangle of land at junction of Hightown Road and Castleman Way.	Ringwood Society	No financial implications.
Policy & Finance Committee						
PF5	Poulner Lakes Lease	On hold	Awaiting track maintenance solution - see Recreation Leisure & Open Spaces Committee item RLOS21.	Negotiating a lease from Ringwood & District Anglers' Association of the part of the site not owned by the Council	Town Clerk	Some provision for legal advice or assistance may be needed eventually.
PF8	Bickerley legal title	In progress (Commenced Dec 2020. Resolution expected in July 2023.)	The Council has resolved to maintain its objection to the application and this will now be considered by the Tribunal. For legal reasons, only basic information will appear here. Councillors can obtain further details from the Town Clerk if needed.	An application to remove land from the Council's title has been made	Town Clerk	Staff time plus cost of external legal support (one-off budget agreed so far by members)

PF10	Councillors' use of email	In progress (Commenced May 2022. Aiming to complete initial actions by end of July 2023.)	Official email accounts for all councillors in post following the recent election have been arranged and are being rolled-out now.	Researching options and costs for equipping councillors with official email accounts and devices to ease compliance with data protection laws.	Town Clerk	The research phase has not cost anything but staff time. Ongoing software licence fees and setup and support costs will fall on annual budgets. Whether the figures agreed for these for 2033-24 will only become clear in time.
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Recreation, Leisure & Open Spaces Committee

RLOS4	Grounds department sheds replacement	In progress (Commenced design work in April 2021. Aiming to establish planning prospects and likely cost by April 2023.)	Initial drawings prepared by Cllr Briers and showing the scale and overall design concept were considered and approved by Carvers Working Party when it met in May 2022. Pre-application planning advice has been received from NFDC and considered. Revised drawings are now being considered with the planning consultant.	A feasibility study into replacing the grounds maintenance team's temporary, dispersed & sub-standard workshop, garaging and storage facilities. Combined with a possible new car park for use by hirers of and visitors to the club-house.	Town Clerk	Revised capital budget of £4,000 (originally £10,000 until virement to RLOS19)
RLOS5	Cemetery development	In progress (Commenced design work in April 2021. Aiming to establish planning prospects and likely cost by April 2023.)	CDS has produced a detailed design which was approved in principle at the committee meeting in September. Funding arrangements were agreed at the Policy & Finance Committee meeting on 21st September. Officers proceeding with contract procurement.	Planning best use of remaining space, columbarium, etc.	Town Clerk	Capital budget of £25,000 (carried into an earmarked reserve)
RLOS7	Bowling Club lease	In progress (Club renewed request for new lease in Jan 2022. Progress depends on negotiations.)	A form of lease has been agreed and authority to seal it will be sought at the Council meeting on 26th July.	Request by Ringwood Bowling Club for existing lease to be renewed (current lease expires at the end of April 2023). The lease terms will also be reviewed for suitability to current and future needs.	Town Clerk	Staff time only (unless outside legal assistance is deemed necessary). The rental income will be reviewed as part of the renewal.
RLOS8	Ringwood Youth Club	In progress (aiming to complete by August 2023)	Charity Commission has been informed of the Club's dissolution.	Winding up the redundant CIO to terminate filing requirements	Town Clerk	
RLOS10	Waste bin replacement programme	In progress (Commenced April 2020)	The replacements scheduled in years 1 and 2 have been completed. The final round of replacements will be determined and arranged by March 2024.	Three-year programme to replace worn-out litter and dog-waste bins	Grounds Manager	Budget of £2,000 a year.
RLOS14	Poulner Lakes waste licence	In progress	Surrender requirements and process have been investigated and discussed with Environment Agency and New Forest District Council. Consultants, ACS Testing, have been engaged to provide technical advice and support.	Arranging to surrender our redundant waste licence to avoid annual renewal fees	Town Clerk	
RLOS17	New allotments site	In progress (Commenced March 2020, aiming to complete in or about April 2023)	Land transfer deed was sealed following the Council meeting on 25 January. The developer has prepared the site for handover, which is expected imminently.	The transfer to this Council (pursuant to a s.106 agreement) of a site for new allotments off Crow Arch Lane	Town Clerk	Staff time only
RLOS19	Carvers Strategic Development	In progress (Commenced Feb. 2021)	The Masterplan prepared by landscape designer New Enclosure was approved by the Carvers Working Party on 5th July. A public consultation is now being arranged.	Devising a strategic vision and plan for the future of Carvers Recreation Ground pulling together proposals for additional play equipment and other features	Carvers Manager	Revised budget of £6,000 (virement from RLOS4).
RLOS21	Poulner Lakes track maintenance	In progress (under discussion since Jan. 2021)	Costs estimates for re-surfacing schemes obtained from two suppliers. NFDC officers have been consulted about related mitigation schemes and possible support.	Devising a sustainable regime for maintaining the access tracks at Poulner Lakes to a more acceptable standard.	Town Clerk	Yet to be settled
RLOS22	Bickerley parking problem	In progress (under discussion since Jan. 2019)	"No Parking" signs have been installed. Replacement timber for "dragon's teeth" has been bought and is being installed progressively. A decorative sign reinforcing the message has also been installed. The cost of relocating the dragon's teeth to narrow the tracks is being investigated.	Unauthorised parking on the tracks crossing the Bickerley is causing damage and obstruction	Town Clerk	The Council is wholly responsible for the cost of whatever measures are taken including staff time. Six No Parking signs cost £156.72. The decorative sign cost £1,244.
RLOS23	North Poulner Play Area skate ramp request	In progress (commenced Mar. 2023)	A 'half-pipe' has been identified as a likely cheaper and easier option. The likely costs and wider implications of installing this are being investigated.	A local resident requested provision of a 'quarter-pipe ramp' at this site and has been fund-raising for it	Deputy Town Clerk	Yet to be quantified and agreed

Staffing Committee

None

Proposed/Emerging Projects Update

No.	Name	Description	Lead	Recent developments	Progress / Status Stage reached	Estimated cost	Funding sources
Full Council							
	None						
Planning Town & Environment Committee							
	Roundabout under A31	Planting and other environmental enhancements		Area being used by National Highways for storage of materials during works to widen the A31.	Floated as possible future project		
	Lynes Lane re-paving Rear of Southampton Road	Ringwood Society proposal Proposal by Ringwood Society to improve appearance from The Furlong Car Park and approaches			Floated as possible future project Floated as possible future project		
	Dewey's Lane wall	Repair of historic wall		Re-build/repair options and costs are being investigated	Shelved as a TC project		
	Signage Review	Review of signs requiring attention - e.g. Castleman Trailway, Pocket Park, Gateway Square	Cllr Day		Floated as possible future project		
	Crow ditch	Investigate works required to improve capacity and flow of ditch alongside Crow Lane, between Hightown Road and Moortown Lane					Developers contributions
Policy & Finance Committee							
	Paperless office	Increasing efficiency of office space use	Cllr. Heron	Discussions with Town Clerk and Finance Manager			
Recreation, Leisure & Open Spaces Committee							
	None	(Current projects expected to absorb available resources for several years)					
Staffing Committee							
	None						

Closed Projects Report

No.	Name	Description	Outcome	Notes
Full Council				
FC2	Strategic Plan	Exploring ideas for medium term planning. Aim to have complete for start of budget-planning in Autumn 2022.	Completed in October 2022	
Planning, Town & Environment Committee				
	Pedestrian Crossings - Christchurch Road	Informal pedestrian crossings to the north and south of roundabout at junction of Christchurch Road with Wellworthy Way (Lidl)	Completed by HCC	
	Cycleway signage and improvements	New signage and minor improvements to cycleway between Forest Gate Business Park and Hightown Road	Completed by HCC	
	Carvers footpath/cycle-way improvement	Creation of shared use path across Carvers between Southampton Road and Mansfield Road	Completed by HCC	
	Replacement Tree - Market Place	New Field Maple tree to replace tree stump in Market Place.	Completed in January 2022 by HCC	
PTE4	Climate Emergency	Funds used to support Greening Campaign, community litter-pick and Flood Action Plan leaflets.	Completed March 2023	
	A31 widening scheme	Widening of A31 westbound carriageway between Ringwood and Verwood off slip to improve traffic flow; associated town centre improvements utilising HE Designated Funds	Scheme completed by National Highways and road re-opened in November 2022.	
	SWW Water Main Diversion (associated with A31 widening scheme)	Diversion of water main that runs along the A31 westbound carriageway. Diversion route included land in RTC's ownership at The Bickerley.	Scheme completed by SWW in 2022.	
	Surfacing of Castleman Trailway	Dedication and surfacing of bridleway between old railway bridge eastwards to join existing surfacing.	Surfacing works completed by HCC early April 2022.	
Policy & Finance Committee				
PF1	New Council website	Arranging a new website that is more responsive, directly editable by Council staff and compliant with accessibility regulations.	Completed	
PF2	Greenways planning permission	Consideration of applying to renew planning permission for bungalow in garden previously obtained	Decided not to renew	
PF3	Detached youth outreach work	To provide youth workers for trial of detached outreach work	Transferred to Recreation Leisure & Open Spaces Committee (see RLOS20)	
PF4	Review of governance documents	A major overhaul of standing orders, financial regulations, committee terms of reference, delegated powers, etc. Routine periodic reviews will follow completion of this work.	Completed in July 2022	All governance documents will now receive routine annual reviews.
PF6	Health & Safety Management Support Re-procurement	Re-procuring specialist advice and support for discharge of health and safety duties	Completed in February 2023	
PF7	Financial Procedures Manual	Preparation of a new manual for budget managers and other staff detailing financial roles, responsibilities and procedures	Completed in September 2022	Will be updated by Finance Manager as necessary
PF9	Greenways office leases	The tenant of the first floor suite gave notice and left. The building was re-let as a whole to the tenant of the ground floor suite.	Completed in November 2022	
Recreation, Leisure & Open Spaces Committee				
RLOS1	War Memorial Repair	Repair by conservation specialists with Listed Building Consent with a re-dedication ceremony after.	Completed in 2021-22	
RLOS2	Bickerley Tracks Repair	Enhanced repair of tracks to address erosion and potholes (resurfacing is ruled out by town green status) and measures to control parking.	Fresh gravel laid in 2021-22.	No structural change is feasible at present.
RLOS3	Public open spaces security	Review of public open spaces managed by the Council and implementation of measures to protect the highest priority sites from unauthorised encampments and incursions by vehicles	Completed in 2021-22	
RLOS6	Community Allotment	Special arrangement needed for community growing area at Southampton Road	Ongoing processes adapted	Agreed to adopt as informal joint venture with the tenants' association
RLOS9	Aerator Repair	Major overhaul to extend life of this much-used attachment	Completed in 2021-22	
RLOS11	Ash Grove fence repair	Replacing the worn-out fence around the play area	Completed in 2021-22	
RLOS12	Van replacement	Replacing the grounds department diesel van with an electric vehicle	Suspended in 2023	Van will be replaced in accordance with Vehicle & Machinery replacement plan
RLOS13	Bickerley compensation claim	Statutory compensation claim for access and damage caused by drainage works	Completed March 2022	Settlement achieved with professional advice
RLOS15	Acorn bench at Friday's Cross	Arranging the re-painting of this bespoke art-work	Completed in 2021-22	Labour kindly supplied by Men's Shed
RLOS16	Town Safe	Possible re-paint of this important survival, part of a listed structure	Suspended indefinitely in September 2022	Complexity and cost judged disproportionate to benefit
RLOS18	Cemetery Records Upgrade	Creation of interactive digital cemetery map and scanning of cemetery registers as first stage in digitizing all cemetery records to facilitate remote working, greater efficiency and improved public accessibility.	Completed in 2021	Cost £5,467. Further upgrades are needed to digitize the records fully
RLOS20	Detached youth outreach work	Trialling the provision of detached outreach work by specialist youth workers.	Completed in May 2022	
Staffing Committee				
S1	HR support contract renewal	Renewal of contract for the supply to the Council of specialist human resources law and management support	Completed in 2021-22	
S2	Finance Staffing Review	Reassessing staffing requirements and capacity for finance functions and re-negotiating staff terms	Completed in 2021-22	