

# Ringwood Town Council

Ringwood Gateway, The Furlong, Ringwood, Hampshire BH24 1AT  
Tel: 01425 473883  
www.ringwood.gov.uk

## RECREATION, LEISURE & OPEN SPACES COMMITTEE

Dear Member

31<sup>st</sup> October 2024

A meeting of the above Committee will be held on **Wednesday 6<sup>th</sup> November 2024** at 7.00pm in the Forest Suite, Ringwood Gateway and your attendance is requested.



Mr C Wilkins  
Town Clerk

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### AGENDA

	<u>Time estimate</u>
<b>1. PUBLIC PARTICIPATION</b> There will be an opportunity for public participation at the start of the meeting	Up to 15 minutes
<b>2. APOLOGIES FOR ABSENCE</b>	1 minute
<b>3. DECLARATIONS OF INTEREST</b>	1 minute
<b>4. MINUTES OF THE PREVIOUS MEETING</b> To approve as a correct record the minutes of the meetings held on 2 <sup>nd</sup> October 2024	1 minute
<b>5. CARVERS WORKING PARTY</b> To receive the notes of the Carvers Working Party meeting on 2 <sup>nd</sup> October 2024 ( <i>Report A</i> )	5 minutes
<b>6. EVENTS MANAGEMENT</b> To receive the notes of the Events Management Sub-Committee meeting on 22 <sup>nd</sup> October 2024 ( <i>Report B</i> )	5 minutes
<b>7. COMMITTEE BUDGET 2025-26</b> To consider the Finance Manager's report ( <i>Report C</i> )	15 minutes
<b>8. POULNER LAKES SCHEME</b> To consider the Town Clerk's report ( <i>Report D</i> )	15 minutes

- 9. PROJECTS** (current and proposed)  
To consider the officers' report (*Report E*), receive any verbal updates and agree next steps where necessary
- 10. EXCLUSION OF THE PRESS AND PUBLIC**  
To consider exclusion of the press and public from the meeting, in accordance with the Public Bodies (Admission to Meetings) Act 1960, section 1(2), to transact business for which publicity would be prejudicial to the public interest by reason of its confidential nature
- 11. CLUBHOUSE SOLAR PANELS PROJECT**  
To consider the Town Clerk's report (*Confidential Report F*)

<u>Time estimate</u>
5 minutes
1 minute
15 minutes

If you would like further information on any of the agenda items, please contact Chris Wilkins, Town Clerk on (01425) 484720 or email [chris.wilkins@ringwood.gov.uk](mailto:chris.wilkins@ringwood.gov.uk).

Committee Members

Cllr Andrew Briers (Chair)  
Cllr Becci Windsor (Vice Chair)  
Cllr Philip Day (ex-officio)  
Cllr Gareth Deboos  
Cllr Mary DeBoos  
Cllr Janet Georgiou  
Cllr Rae Frederick (ex-officio)  
Cllr John Haywood  
Cllr Peter Kelleher  
Cllr James Swyer  
Cllr Glenys Turner

Officers

Chris Wilkins, Town Clerk  
Nicola Vodden, Office Manager

*Copied by e-mail to other Members for information*

## Carvers Working Party

### Notes of meeting held at Ringwood Gateway on Wednesday 2<sup>nd</sup> October 2024 at 6pm

Present: Cllr Rae Frederick - Chair  
Cllr Andy Briers  
Cllr Mary DeBoos  
Cllr Janet Georgiou  
Cllr Peter Kelleher

In attendance: Charmaine Bennett  
Christopher Wilkins – Town Clerk

Absent: Cllr Becci Windsor

#### 1. APOLOGIES FOR ABSENCE

No apologies for absence were reported.

#### 2. DECLARATIONS OF INTEREST

No disclosable pecuniary interests were declared.

#### 3. NOTES OF PREVIOUS MEETING

The Notes of the meeting on 11<sup>th</sup> September 2024 were approved for signature by the Chair as a true and correct record.

#### 4. OFFICERS' REPORTS

Members received the following verbal updates from officers:

- (a) The Town Clerk said that revised drawings of the new grounds maintenance building have been prepared and will be considered with the Grounds Manager at a meeting later this week prior to consultations with neighbours.
- (b) The Clubhouse Manager reported that the benches in front of the Clubhouse are only expected to last another few months at best. It was agreed that replacing these is a higher priority than providing additional benches elsewhere on Carvers so officers will investigate if they can be included in the Carvers Phase 1 works now being planned.

#### 5. MASTERPLAN IMPLEMENTATION

The Town Clerk and Clubhouse manager attended the online briefing Veolia Environmental Trust about the process for advancing their grant award and the Carvers Phase 1 project work. They had discussed practical details with Cllrs. M. DeBoos and Frederick and will meet on Friday to discuss the project scope, design and planning in greater detail. In the meanwhile, those councillors and the Clubhouse Manager had had a very positive discussion with the School about the project.

Cllr. Frederick suggested that the planting of the parasol trees in front of the Clubhouse be included in the Carvers Phase 1 project (despite being funded by the RACE grant rather than the Veolia grant) and this was agreed.

Cllr. M. DeBoos reported that RACE is still awaiting a decision on the grant application made to M&G for the further tree-planting.

It was agreed that it would be worth seeking an estimate of the cost of the splash park feature for use with possible future grant applications but no further grant applications or progress can usefully be made at this stage.

**ACTIONS:**

- 1. Town Clerk and Clubhouse Manager to begin detailed project planning for the Carvers Phase 1 work to include replacement of the benches and planting of the parasol trees in front of the Clubhouse and to circulate a project outcome/specification document to all group members**
- 2. Cllr. M DeBoos to investigate cost of splash park feature**

**6. NEXT MEETING**

Wednesday 6<sup>th</sup> November 2024 at 6pm in the Forest Suite.

There being no further business, the meeting closed at 6.53pm.

RECEIVED  
6<sup>th</sup> November 2024

APPROVED  
6<sup>th</sup> November 2024

COMMITTEE CHAIR

WORKING PARTY CHAIR

## Events Management Sub-Committee

### Notes of meeting held on Tuesday 22<sup>nd</sup> October 2024 at 1230, at Ringwood Gateway

Present: Cllr Rae Frederick (Chair)  
Cllr Mary DeBoos  
Cllr Becci Windsor

In attendance:  
Charmaine Bennett, Events Manager  
Sam Bracher, Office Administrator

#### **1. Apologies for Absence**

Cllr John Haywood  
Cllr James Swyer

#### **2. Declarations of interest**

No interests were declared.

#### **3. Minutes of the previous meeting – 18<sup>th</sup> Sept 2024**

**RESOLVED:** That the minutes of the meeting held on 18<sup>th</sup> Sept 2024 having been circulated, approved, and signed as a correct record.

#### **4. Ringwood Grand Fireworks**

CB went through the plans for event day. She asked for all staff helping with set up to be on site for 8.30am and then once finished, back on site for 2.30pm for the main event.

It was agreed that on the run up to the event, promotion needed to be strong with regards to buying tickets online only and that this can be done right up to the start of the event (if there are tickets still available).

Feedback for online tickets have overall been positive and on the date of this meeting, 2173 tickets had already been purchased.

It was acknowledged by the group that the focus on event day will be scanning in tickets as people arrive. As this is a completely new set up the following was discussed:

- Signs have been ordered to direct the crowds as they arrive with instructions on what is needed to be shown on the gate.
- Any card payments taken on the night will need to be counted in to ensure we do not go over maximum capacity.
- All people working on the entrance gates, will have the scanning app set up on their phone and will have had training on how to work this.
- Any problems on the gate will be directed to the councillors stationed there, to try and ensure that crowds flow through as quickly as possible.

A member of the carnival committee has volunteered to run event control from Carvers Clubhouse. This should ensure the Event Manager can be more hands on at the gate to deal with any issues that may arise.

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| <p><b>ACTIONS:</b></p> <ol style="list-style-type: none"><li>1. CB to speak to Carnival team to see if any members are available to help with set up.</li><li>2. Cllr Frederick to speak to local contacts who have had experience with scanning tickets at major events, to see if they are available to be on hand at the gates to offer support.</li></ol> |
|---|

## **5. Winter Wonderland**

SB went through updates for Ringwood Window Display Competition and Reindeer Ramble. There are currently 14 shops signed up to the Christmas Window Decoration Competition and 8 locations confirmed for the Reindeer Ramble children's trail.

CB shared that she has been liaising with Culture in Common New Forest programme, who are currently working with Ringwood School to create two festive sculptures which will be used in the Santa Parade at the event and also looking for possible locations for these to be displayed throughout December.

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|---|
| <p><b>ACTIONS:</b></p> <ol style="list-style-type: none"><li>1. CB to look at putting together a letter for residents affected by the event, to be delivered by councillors.</li><li>2. SB to follow up with Arboro Lounge as final location for the Reindeer Ramble trail.</li><li>3. Cllr DeBoos and Cllr Frederick to deliver the prizes they have sourced for the Reindeer Ramble to the Gateway.</li><li>4. SB to visit shops to encourage more entries for the window competition.</li><li>5. SB to work with designer on window comp map and Reindeer Trail entry forms and look at distributing through school bags.</li><li>6. Cllr Frederick to continue to explore options on if the Christmas Raffle for the Fred Olsan Cruise is viable.</li><li>7. Cllr Frederick to follow up with the company that can provide a Ferris Wheel at the event to look at the option to have this on site.</li><li>8. Cllr Frederick to get back to The Railway Pub on the possibility of sponsoring The Polar Express train ride featured at the event.</li><li>9. Members of the group to approach anyone they think would be interested in having a market stall at the event as we try to fill the last few spots.</li><li>10. Cllr Frederick and Cllr Windsor to look at sourcing a supplier to sell Christmas Trees at the event and supply trees for the Gateway Courtyard, as part of the Grotton experience.</li></ol> |
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No further business to discuss.

There being no further business, the meeting concluded at 14:00

The next Event Sub-Committee meeting – Wednesday 20<sup>th</sup> November at 12:30, 1<sup>st</sup> Floor Meeting Room, Ringwood Gateway.

RECEIVED

APPROVED

RLOS COMMITTEE CHAIRMAN

SUB-COMMITTEE CHAIRMAN

**RECREATION, LEISURE AND OPEN SPACES COMMITTEE**  
**6th NOVEMBER 2024**

**REVISED BUDGET 2024/25 & DRAFT BUDGET 2025/2026**

**1. INTRODUCTION**

**1.1** Members are required to consider the budget proposals for 2024/25 for this Committee and to make recommendations to the Policy and Finance Committee. The budgets include Cemeteries, Allotments, Events and Youth Services (Carvers Clubhouse) as well as the wider Recreation, Leisure and Open Spaces budget.

**1.2** The Town Council faces some difficult challenges both in the 2024/25 revised budget and the 2025/26 draft budget. There are two key issues which are placing a considerable strain on the budget:

- Cemetery income has fallen dramatically this year and is likely to generate barely 50% of the original budget predictions, a shortfall of £18,590.
- The former groundsman's house on Southampton Road has been vacant since the beginning of the year pending a decision on its future and whilst this does not impact this committee directly, the net revenue loss to the council is around £13,500 per annum.
- A predicted reduction in investment income in 2025/26 will add a further £10,000 to the revenue budget.

Together these three issues add around £42,000 to the net revenue budget which, all other things being equal, equates to a 6.5% increase in the Council Tax. This is before any adjustments are made for inflation or growth.

**1.3** To assist Members, the following draft documents are attached:-

**Appendix A:** Shows the progress made on the new expenditure items approved for inclusion in the 2024/25 budget. Proposals for new items or growth have been taken from the project plan.

**Appendix B:** Shows the approved original net budget 2024/25 of £369,269 (including non-recurring growth of £241,040, which is all funded from grants and reserves), the draft revised net budget 2024/25 of £381,976 which reflects the forecast outturn for 2024/25 together with the first draft net budget for 2025/26 of £386,612 which includes capital expenditure, funded from reserves and grants, of £237,840 but excludes any other new bids. The budget increase for 2025/26 is almost entirely due to reductions in predicted cemetery income mitigated by some reductions in expenditure. The revised budget 2024/25 also includes residual investment which was approved during 2023/24, and some elements of growth approved during the year which is mainly funded from reserves or additional income.

For comparison, actual net expenditure in 2023/24 was £435,719 before transfers to and from provisions and £388,014 after transfers.

**2. REVISED BUDGET 2024/25**

**2.1** The revised budget (column 8 Appendix B) shows a net increase of £12,707 over the original budget (column 7). The main reasons for this are:-

Details	£
1. Reduced Cemeteries Income	18,590
2. Reduced fuel costs	-1,000

3. Environment agency monitoring	-1,467
4. Other minor budget adjustments	-3,416
<b>Total</b>	<b>12,707</b>

- 2.2** The most significant budget increase is caused by the lower than expected value of cemetery receipts which, at the end of September, were just 22% of the planned budget figure for the year, an underrecovery to date of £10,500.
- 2.3** A number of budgets have been adjusted to take account of additional expenditure funded by additional income that has been received. For example, expenditure on Carvers Clubhouse has been increased to reflect additional expenditure on activities funded by district council and councillor grants.
- 2.4** Expenditure and income are otherwise broadly on track to meet the original budget estimates, however, it remains possible that some of the revised budgets may not be fully utilised in the current year.

### 3. FIRST DRAFT BUDGET 2025/26

- 3.1** The base budget for 2025/26 has been prepared on an incremental basis by rolling forward the 2024/25 budget and adjusting for nonrecurring expenditure and known cost changes. Initial estimates for inflation have been applied as follows (note the latest RPI (September) is 2.7%):

<b>Inflation</b>	<b>%</b>
- Pay	<b>2.0%</b>
- Utilities	<b>1.5%</b>
- Other Expenditure	<b>1.5%</b>
- Non contractual expenditure	<b>0.0%</b>
- Income	<b>2.5%</b>
- Fixed expenditure (i.e. no inflation)	0.0%
<b>Council Tax Base increase</b>	<b>0.50%</b>
Note, the Council Tax base for 2024/25 is	5,501.6

- 3.2** Pay cost inflation of 3.9% has been assumed for the 2024/25 budget but this pay award has not yet been settled. It is, however, likely to be close to this figure. Staff costs for 2025/26 have been built from scratch rather than rolled over from 2024/25, because staff costs represent such a large component of overall spend (around 62% of gross revenue expenditure). Pay cost inflation of 2%, as modelled, adds around £6,600 to this committee's revenue budgets. It should also be noted that a review of the allocation of staff costs across each budget area has taken place, resulting in a small reduction in cemetery and allotment staff costs.
- 3.3** Page 1 of Appendix B shows the summary budget figures for the Committee, whilst Pages 2-9 show the detailed budgets for each sub committee. The draft budget excludes any new unfunded expenditure bids.
- 3.4** The current fees and charges for all the other activities within this Committee are being reviewed and proposed changes will be brought back to this committee for approval. Total revenue receipts for this committee amount to £166,000 including



café sales of £25,000. However, much of this revenue income is governed by contracts with little flexibility to apply inflationary adjustments.

- 3.5** The Committee is asked to consider the draft budget proposals in Appendix B and whether any new bids should be put forward for consideration. These will then go forward to the Policy & Finance Committee later this month for consideration as part of the Council's total budget. As in previous years, Members will also receive a copy of a budget model from which these figures are derived, by email and are encouraged to model different options and feed any resulting budget suggestions for consideration and possible inclusion in the final budget proposals.
- 3.6** There will be a further opportunity to review all of the budget proposals and fees and charges for 2025/26 at the next meeting of this Committee and again before the budget is finalised in January 2025.

#### **4. NEW BIDS 2025/26**

- 4.1** There are no new recurring bids.
- 4.2** However, there is a proposal to replace some grounds maintenance equipment and provide a multi use games area (MUGA) at Carvers both of which will be funded from grants or reserves. There will also be some residual spend from programmes, such as the football development project, approved from the current and earlier years. These will have no impact on the revenue budget because they are funded from grants or earmarked reserves which will not be drawn down until the expenditure is incurred.

#### **5. RECOMMENDATIONS**

It is recommended that, subject to amendments made at this meeting:

- i) the budgets and proposals in Appendices A and B be approved,
- ii) Consideration be given to any additional proposals or adjustments for inclusion in Appendix A,
- iii) Consideration be given as to what approach should be taken to applying any inflationary changes to fees and charges for 2025/26,

For further information please contact:

Rory Fitzgerald	or	Chris Wilkins
Finance Officer		Town Clerk
Tele: 01425 484723		Tele: 01425 484720

**RECREATION, LEISURE & OPEN SPACES COMMITTEE****REPORT ON APPROVED BUDGET PROPOSALS FOR 2024/25**

NO.	ITEM	REASON	Revised BUDGET 24/25 £	COMMENTS
1.	Football development Project	To provide an all weather football pitch and new pavilion with ancillary parking at Long Lane Recreation Ground	300,000	The artificial turf pitch and new pavilion have now been completed and are in use. There remains some finishing work and contract sign off to release retention funds, some of which will slip into next financial year.
2.	Cemetery development - Columbarium	To design and build a columbarium for the interment of ashes at the cemetery.	13,200	Work is still at the design phase and the overall costs may change. The costs are being met from CIL funds, £14,000 and earmarked reserves, £17,000.
3.	Multi Use Games Area (MUGA) at Carvers	To provide a MUGA at Carvers recreation ground following the successful application for grant funding	6,800	This project will largely be funded by a grant that has been pledged by Veolia with the balance met from CIL funds. The bulk of the project is expected to be delivered in 2025/26.
4.	Skate ramp at North Poulner	Funds have been raised for the provision of Skate ramp at North Poulner	16,290	The total cost has been estimated at £16,290 and will be funded by CIL and a combination of grants and donations.
5.	Grounds Maintenance Equipment	To replace obsolete or worn out equipment in accordance with the equipment replacement schedule	36,000	This is for the replacement of the front deck ride on mower which has become very expensive to maintain. Equipment replacement is funded from the equipment replacement reserve.
		<b>TOTAL COSTS</b>	<b>£372,290</b>	(£0 net of transfers from reserves )

**NEW BUDGET PROPOSALS FOR 2024/25**

<b>NO.</b>	<b>ITEM</b>	<b>REASON</b>	<b>25/26 £</b>	<b>26/27 £</b>	<b>27/28 £</b>	<b>Priority</b>
1.	MUGA at Carvers	To provide a Multi Use Games Area	68,080			
2.	Replacement grounds maintenance equipment	To replace equipment in accordance with the equipment replacement programme	19,260	0	39,220	
3.	Football Development Project	Residual costs anticipated in 2025/26	150,000			
		<b>TOTAL COSTS (met from a combination of grants, CIL and earmarked reserves)</b>	<b>237,840</b>	<b>0</b>	<b>39,220</b>	

**RECREATION & LEISURE COMMITTEE**  
**Budget & Revised Budget 2024/25 and Draft Budget 2025/26**

1	2	4	5	6	7	8	9	10	11
	Committee	Actual 20/21 £	Actual 21/22 £	Actual 21/22 £	Budget 24/25 £	Revised 24/25 £	Inflation £	Known Changes* £	Budget 25/26 £
	<b>Recreation &amp; Leisure</b>								
	Expenditure	219,923	244,177	1,069,677	482,427	612,573	4,112	13,468	486,314
	Income	-33,984	-38,289	-517,390	-180,700	-302,548	-251	0	-177,318
	<b>Net Expenditure</b>	<b>185,939</b>	<b>205,888</b>	<b>552,287</b>	<b>301,727</b>	<b>310,025</b>	<b>3,861</b>	<b>13,468</b>	<b>308,996</b>
	Transfers to Reserves	17,900	27,452	17,900	26,900	26,900	0	0	26,900
	Transfers from Reserves	-14,654	-33,684	-365,598	-87,407	-97,922	0	0	-89,416
	Growth bids and adjustments (net of transfers from reserves and income)		0	0	0	0	0	0	0
	<b>Sub Committee net expenditure</b>	<b>189,185</b>	<b>199,656</b>	<b>204,589</b>	<b>241,220</b>	<b>239,003</b>	<b>3,861</b>	<b>13,468</b>	<b>246,480</b>
	<b>Events</b>								
	Expenditure	6,679	17,892	51,702	40,048	40,748	335	0	40,702
	Income	-3,085	-32,425	-35,311	-28,000	-30,000	0	0	-28,000
	<b>Net Expenditure</b>	<b>3,594</b>	<b>-14,533</b>	<b>16,391</b>	<b>12,048</b>	<b>10,748</b>	<b>335</b>	<b>0</b>	<b>12,702</b>
	Transfers to Reserves	0	7,940	0	0	1,999	0	0	0
	Transfers from Reserves	-4,529	0	-10,823	-2,048	-2,748	0	0	-2,702
	Growth bids and adjustments (net of transfers from reserves and income)				0	0	0	0	0
	<b>Sub Committee net expenditure</b>	<b>-935</b>	<b>-6,593</b>	<b>5,568</b>	<b>10,000</b>	<b>10,000</b>	<b>335</b>	<b>0</b>	<b>10,000</b>
	<b>Cemeteries</b>								
	Expenditure	42,913	51,123	63,343	68,802	69,066	1,295	753	69,874
	Income	-36,240	-51,314	-41,041	-37,922	-19,332	-896	11,238	-27,609
	<b>Net Expenditure</b>	<b>6,673</b>	<b>-191</b>	<b>22,302</b>	<b>30,880</b>	<b>49,734</b>	<b>398</b>	<b>11,991</b>	<b>42,265</b>
	Transfers to Reserves	4,000	4,000	2,500	1,000	1,000	0	0	1,000
	Transfers from Reserves	-230	-5,141	-230	-230	-230	0	0	-230
	Growth bids and adjustments (net of transfers from reserves and income)								0
	<b>Sub Committee net expenditure</b>	<b>10,443</b>	<b>-1,332</b>	<b>24,572</b>	<b>31,650</b>	<b>50,504</b>	<b>398</b>	<b>11,991</b>	<b>43,035</b>
	<b>Allotments</b>								
	Expenditure	11,725	13,246	19,577	22,844	22,494	432	0	20,715
	Income	-5,374	-5,585	-5,954	-6,400	-6,400	-160	0	-6,560
	<b>Net Expenditure</b>	<b>6,351</b>	<b>7,661</b>	<b>13,623</b>	<b>16,444</b>	<b>16,094</b>	<b>272</b>	<b>0</b>	<b>14,155</b>
	Transfers to Reserves	0	0	0	0	0	0	0	0
	Transfers from Reserves	0	0	0	0	0	0	0	0
	Growth bids and adjustments (net of transfers from reserves and income)								0
	<b>Sub Committee net expenditure</b>	<b>6,351</b>	<b>7,661</b>	<b>13,623</b>	<b>16,444</b>	<b>16,094</b>	<b>272</b>	<b>0</b>	<b>14,155</b>
	<b>Carvers Clubhouse/ Youth Services</b>								
	Expenditure	55,133	71,445	86,533	47,252	53,602	675	-133	48,284
	Income	-190	-3,446	-2,235	-1,500	-1,800	0	0	-1,500
	Cafe Expenditure	2,213	11,560	14,458	49,204	49,204	672	0	49,658
	Cafe Income	-3,304	-19,677	-24,039	-25,000	-25,000	0	0	-25,000
	<b>Net Expenditure</b>	<b>53,852</b>	<b>59,882</b>	<b>74,717</b>	<b>69,956</b>	<b>76,006</b>	<b>1,347</b>	<b>-133</b>	<b>71,442</b>
	Transfers to Reserves	2,500	2,500	2,500	1,000	1,000	0	-1,500	2,500
	Transfers from Reserves	-2,026	0	-2,841	-1,000	-10,631	0	0	-1,000
	Growth bids and adjustments (net of transfers from reserves and income)								
	<b>Sub Committee net expenditure</b>	<b>54,326</b>	<b>62,382</b>	<b>74,376</b>	<b>69,956</b>	<b>66,376</b>	<b>1,347</b>	<b>-1,633</b>	<b>72,942</b>
	<b>Total Recreation &amp; Leisure Committee Net Expenditure</b>	<b>259,370</b>	<b>261,774</b>	<b>322,728</b>	<b>369,269</b>	<b>381,976</b>	<b>6,212</b>	<b>23,826</b>	<b>386,612</b>

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RECREATION & LEISURE COMMITTEE												
Col. 1	2	3	4	5	6	7	8	9		10	11	
Code CC	Description	Budget Manager	Actual 20/21 £	Actual 21/22 £	Actual 22/23 £	Budget 24/25 £	Revised 24/25 £	Inflation Type % £		Known Changes* £	Budget 25/26 £	
	<b>Establishment</b>											
3000/1/1	--Electricity	KW	576	842	941	1,701	1,700	2	1.5%	26		1,726
3000/1/2	--Cleaning mats/consumables	KW	87	19	9	52	100	4	0.0%	0		52
3000/1/3	--Environmental Agency	KW	1,050	1,050	1,050	3,167	1,700	3	1.5%	48	-1,467	1,748
3000/1/4	--Health & Safety	KW	562	63	125	233	200	3	1.5%	3		237
3000/1/5	--Protective Clothes	KW	394	695	642	800	500	3	1.5%	12		812
3000/1/6	--Mobile Phones	KW	403	556	942	1,024	1,050	3	1.5%	15		1,040
3000/1/7	--Travel Expense	KW	0			100	50	6	0.0%	0		100
3000/1/8	--Water	KW	1,900	1,124	1,045	1,283	1,250	2	1.5%	19		1,302
3000/1/9	--Playground Inspections	JH	253	272	345	320	300	3	1.5%	5		324
3000/1/10	--Fuel	KW	5,038	6,399	7,594	9,000	8,000	3	1.5%	135	-1,000	8,135
	<b>Total Establishment</b>		<b>10,263</b>	<b>11,020</b>	<b>12,693</b>	<b>17,680</b>	<b>14,850</b>			<b>263</b>	<b>-2,467</b>	<b>15,475</b>
	<b>Maintenance</b>											
3000/2/1	--Buildings	KW	907	6,008	1,838	1,560	1,050	4	0.0%	0		1,560
3000/2/2	--Carvers Pavilion maintenance	KW		404	574	0	75	4	0.0%	0		0
3000/2/3	--Grounds - Carvers	KW	517	158	487	520	520	4	0.0%	0		520
3000/2/4	--Maint in Closed Churchyard	KW				520	0	4	0.0%	0		520
3000/2/5	--Long Lane Mtn	KW	300		378	520	300	4	0.0%	0		520
3000/2/6	--The Bickerley/Pocket Park	KW		379	3,144	0	750	4	0.0%	0		0
3000/2/7	--Poulner Lakes	KW	-13	1,719	370	0		4	0.0%	0		0
3000/2/8	--War Memorial	KW	8,471			0		4	0.0%	0		0
3000/2/9	--Grounds - Other	KW	6,104	8,082	7,049	5,200	5,200	4	0.0%	0		5,200
3000/2/10	--Fencing	KW	798	1,424	275	520	400	4	0.0%	0		520
3000/2/11	--Tree Surgery & Safety Work	KW	9,104	8,823	8,245	10,800	10,000	4	0.0%	0		10,800
3000/2/12	--Tree Safety Surveys	KW	1,276	1,408	1,386	1,680	2,300	4	0.0%	0		1,680
3000/2/13	--Pest Control	KW	120	340	120	500	400	6	0.0%	0		500
3000/2/14	--St Furn paint	KW		91		200	100	6	0.0%	0		200
3000/2/15	--Ash Grove Play Area	KW	6,000	5		0		4	0.0%	0		0
3000/2/16	--Play Areas	KW	3,005	6,762	2,068	1,591	1,250	4	0.0%	0		1,591
3000/2/17	--Waste Bin Replacement Programme	KW	1,937	2,330	82	0		4	0.0%	0		0
3000/2/18	--Footpaths maintenance	KW	0	450	0	780	400	4	0.0%	0		780
	<b>Total Maintenance</b>		<b>38,528</b>	<b>38,383</b>	<b>26,016</b>	<b>24,391</b>	<b>22,745</b>			<b>0</b>	<b>0</b>	<b>24,391</b>

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	<b>Machinery</b>											
3000/3/1	--Small Tools Purchase	KW	638	455	1,196	1,030	750	4	0.0%	0	-280	750
3000/3/2	--Machine Maintenance	KW	11,008	6,959	6,981	8,530	13,000	3	1.5%	128	3,000	11,658
3000/3/3	--Machine Purch	KW	3,574	4,793		6,040	36,000	4	0.0%	0	13,720	19,760
3000/3/4	--Hiring Costs	KW	0			0		4	0.0%	0		0
3000/3/5	--tipper truck service/maint	KW	1,089	656	602	800	500	3	1.5%	12	-300	512
	<b>Total Machinery Costs</b>		<b>16,309</b>	<b>12,863</b>	<b>8,779</b>	<b>16,400</b>	<b>50,250</b>			<b>140</b>	<b>16,140</b>	<b>32,679</b>
	<b>Employee Costs</b>											
	--Staff Recruitment					0		4	0.0%	0		0
3002/1	--Staff Training	CW	980	250	1,250	2,080	1,750	4	0.0%	0	-80	2,000
3001/1	--Office Staff Allocated Costs	CW	33,535	37,687	47,692	50,384	50,384	1	2.0%	1,008		52,000
3001/2	--Groundstaff Allocated Costs	CW	105,510	108,652	114,970	131,459	131,459	1	2.0%	2,629		136,707
	<b>Total Employee Costs</b>		<b>140,025</b>	<b>146,589</b>	<b>163,912</b>	<b>183,923</b>	<b>183,593</b>			<b>3,637</b>	<b>-80</b>	<b>190,707</b>
	<b>Planters</b>											
3000/4	--Planters For Floral Displays	KW	0	0	0	0	0	4	0.0%	0		0
	<b>Total Planters</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>			<b>0</b>	<b>0</b>	<b>0</b>
	<b>Activities Expenses</b>											
3000/5/1	--Cricket	KW			34	125	75	3	1.5%	2	-125	2
3000/5/2	--Floodlighting	KW				0		3	1.5%	0		0
3000/5/3	--Tennis Courts	KW				0		4	0.0%	0		0
3000/5/4	--Poulner School Expenses	KW				0		4	0.0%	0		0
3000/5/5	--Football	KW	868		1,494	0		4	0.0%	0		0
3000/5/6	--Ringwood School Expenses	KW				0		3	1.5%	0		0
3000/5/7	--Rugby	KW				0		4	0.0%	0		0
3000/5/8	--Roundabout Flower Beds	KW	2,452	2,196	1,524	2,417	2,400	3	1.5%	36		2,453
3000/5/9	--Flower Beds	KW	1,005	595	1,492	1,135	1,130	3	1.5%	17		1,152
3000/5/10	--Skate Park Expenses	KW				0		3	1.5%	0		0
3000/5/11	--Young Childrens' Entertain	CB				0		3	1.5%	0		0
	<b>Total Activities Expenses</b>		<b>4,325</b>	<b>2,791</b>	<b>4,544</b>	<b>3,677</b>	<b>3,605</b>			<b>55</b>	<b>-125</b>	<b>3,607</b>
	<b>Other</b>											
3000/6/1	--Dog Waste Collection	KW	896	896	959	1,148	1,150	3	1.5%	17		1,165
3000/6/2	--Dog Waste Bins	KW			115	208	0	4	0.0%	0		208
3000/6/3	--Travellers	KW			0	0		4	0.0%	0		0
	<b>Total Other</b>		<b>896</b>	<b>896</b>	<b>1,074</b>	<b>1,356</b>	<b>1,150</b>			<b>17</b>	<b>0</b>	<b>1,373</b>
	<b>Total Revenue Expenditure</b>		<b>210,346</b>	<b>212,542</b>	<b>217,018</b>	<b>247,427</b>	<b>276,193</b>			<b>4,112</b>	<b>13,468</b>	<b>268,234</b>

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	Capital Expenditure											
3350/1	--Carvers Recreation Ground Improvements	CW	613		2,938	0	90					0
3350/2	--Carvers feasibility	CW				0						0
3350/12	--Skateramp, North Poulner play area	JH				0	16,290					0
3350/13	--MUGA, Carvers	CB					6,800					68,080
3350/8	--Playground Safety surface repairs	JH		14,465		0						0
3350/4	--Pocket Park Boardwalk	CW	4,500			0						0
3350/5	--Open Spaces Security measures		4,465	2,078		0						0
3350/10	--Football Development Project			9,625	848,206	235,000	300,000					150,000
3350/11	--Memorial tree & bench				715	0						0
3350/6	--Cemeteries Digital Records Management			5,467		0						0
3350/7	--Columbarium				800	0	13,200					0
	<b>Total Capital Expenditure</b>		<b>9,578</b>	<b>31,635</b>	<b>852,659</b>	<b>235,000</b>	<b>336,380</b>				<b>0</b>	<b>218,080</b>
	<b>COMMITTEE EXPENDITURE</b>		<b>219,923</b>	<b>244,177</b>	<b>1,069,677</b>	<b>482,427</b>	<b>612,573</b>		<b>4,112</b>		<b>13,468</b>	<b>486,314</b>
	REVENUE INCOME											
300/1	--Wayleaves	RF	-91	-91	-175	-122	-122	5	2.5%	-3		-125
300/2	--The Bickerley	RF	29	-4,209		0		5	2.5%	0		0
300/3	--Carvers	RF	0	-406		0		5	2.5%	0		0
300/4	--Cricket	RF	0	-1,827	-93	-1,683	-2,100	4	0.0%	0		-1,683
300/5	--Floodlighting	RF	0			0		5	2.5%	0		0
300/6	--Tennis	RF	0	-38		0		4	0.0%	0		0
300/7	--Castleman Trail	RF	-817	-1,862	0	-946		5	2.5%	-24		-970
300/8	--Poulner Junior School	RF	-10,233	-11,710	-5,765	-11,125	-11,125	6	0.0%	0		-11,125
300/9	--Poulner Infant School	RF	-2,645	-2,750	-2,570	-2,570	-2,570	6	0.0%	0		-2,570
300/10	--Football	RF	-6,221	-5,596	-2,689	0		6	0.0%	0		0
300/11	--Ringwood School	RF	-665	-85		-238		5	2.5%	-6		-244
300/12	--Ringwood Junior School	RF	-286	-647	-166	-595	-650	5	2.5%	-15		-610
300/13	--Bowling	RF	-1,801	-1,584	-1,310	-1,640	-1,640	6	0.0%	0		-1,640
300/14	--Rugby	RF	-350	0	-730	-297	-800	5	2.5%	-7		-305
300/15	--Grounds - Other Income	RF	-3,740	-3,740	-4,729	-4,759	-4,500	5	2.5%	-119		-4,878
300/16	--Roundabouts Flower Beds	RF	-3,344	-3,744	-4,745	-3,093	-3,000	5	2.5%	-77		-3,170
	<b>Total Revenue Income</b>		<b>-30,164</b>	<b>-38,289</b>	<b>-22,972</b>	<b>-27,067</b>	<b>-26,507</b>			<b>-251</b>	<b>0</b>	<b>-27,318</b>
	CAPITAL INCOME/FINANCE											
350/1	--Capital Grants	RF	-3,820		-494,418	-153,633	-276,041					-150,000
	<b>Total Capital Income/Finance</b>		<b>-3,820</b>	<b>0</b>	<b>-494,418</b>	<b>-153,633</b>	<b>-276,041</b>			<b>0</b>	<b>0</b>	<b>-150,000</b>
	<b>TOTAL COMMITTEE INCOME</b>		<b>-33,984</b>	<b>-38,289</b>	<b>-517,390</b>	<b>-180,700</b>	<b>-302,548</b>			<b>-251</b>	<b>0</b>	<b>-177,318</b>

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<b>TOTAL NET EXPEND BEFORE TRANS TO/FROM PROVISIONS</b>			<b>185,939</b>	<b>205,888</b>	<b>552,287</b>	<b>301,727</b>	<b>310,025</b>	<b>3,861</b>	<b>13,468</b>	<b>308,996</b>
	<b>Transfer To Provisions</b>									
	--Machinery	RF	11,000	11,000	11,000	20,000	20,000			20,000
	--Play Equipment	RF	6,900	6,900	6,900	6,900	6,900			6,900
	--Other	RF		9,552						
	<b>Total Transfers To Provisions</b>		<b>17,900</b>	<b>27,452</b>	<b>17,900</b>	<b>26,900</b>	<b>26,900</b>		<b>0</b>	<b>26,900</b>
	<b>Transfer From Provisions</b>									
	--Transfer from Provisions (rev)	RF		-29,887		0	-1,576			-1,576
	--Transfer from Provisions (cap)	RF	-9,444	-3,797	-9,913	-6,040	-49,670			-87,840
	--Transfer from FDP Provisions/Loan/grant	RF			-353,788	-81,367	-23,959			
	--Transfer from Devlprs contrib CIL	RF	-5,210		-1,897	0	-22,717			
	<b>Total Transfers From Provisions</b>		<b>-14,654</b>	<b>-33,684</b>	<b>-365,598</b>	<b>-87,407</b>	<b>-97,922</b>		<b>0</b>	<b>-89,416</b>
<b>TOTAL NET EXPENDITURE AFTER TRANS TO/FROM PROVISIONS</b>			<b>189,185</b>	<b>199,656</b>	<b>204,589</b>	<b>241,220</b>	<b>239,003</b>	<b>3,861</b>	<b>13,468</b>	<b>246,480</b>



C

Events											
Col. 1	2	3	4	5	6	6	7	8		9	10
Code CC	Description	Budget Manager	Actual 20/21 £	Actual 21/22 £	Actual 22/23 £	Budget 24/25 £	Revised 24/25 £	Type	Inflation %    £	Known Changes* £	Budget 25/26 £
3100/1	--Support for Fireworks Event	CB	468	8,300	13,416	10,000	10,000				10,000
3100/2	--Support for Christmas activities	CB	5,578	7,512	8,142	8,000	8,000	4	0.0%	0	8,000
3100/3	--Support for Queens Jubilee/Coronation	CB			12,821	0					0
3100/4	--WW1 Commemoration	CB		123	541	312	312	4	0.0%	0	312
3100/5	--Civic Events / Celebrations	CB	633	1,957	982	0	4,500	4	0.0%	0	0
3100/7	--King's Coronation	CB			243	0					0
3100/8	--D Day commemoration					5,000	1,200				5,000
<b>3101</b>	<b>Employee Costs</b>										
3101/1	--Allocated Office Staff	CB			15,557	16,736	16,736	1	2.0%	335	17,390
3101/2	--Allocated Groundstaff	CB						1	2.0%	0	
	<b>TOTAL EXPENDITURE</b>		6,679	17,892	51,702	40,048	40,748		0    335	0	40,702
	<b>INCOME</b>										
310/1	--Fireworks Event	CB	0	-22,353	-23,858	-20,000	-22,000	6	0.0%	0	-20,000
310/2	--Christmas Events	CB	-3,085	-6,102	-6,267	-5,000	-6,000	6	0.0%	0	-5,000
310/3	--Queen's Jubilee/coronation street party	CB		-3,970	-5,186	0					0
310/4	--Remembrance Events	CB									
310/5	--Other Ringwood Events	CB				0	-2,000				0
310/7	--King's Coronation	CB									
310/8	--D Day commemoration					-3,000	0				-3,000
	<b>TOTAL INCOME</b>		-3,085	-32,425	-35,311	-28,000	-30,000			0	-28,000
	<b>TOTAL NET EXPEND BEFORE TRANS TO/FROM PROVISIONS</b>		3,594	-14,533	16,391	12,048	10,748				12,702
	<b>Transfer To Provisions</b>										
	--Events Reserve			7,940		0	1,999				0
	<b>Transfer From Provisions</b>										
	--Events Reserve		-4,529		-10,823	-2,048	-2,748				-2,702
	<b>Total Transfers From Provisions</b>		-4,529	7,940	-10,823	-2,048	-749				-2,702
	<b>TOTAL NET EXPENDITURE AFTER TRANS TO/FROM PROVISIONS</b>		-935	-6,593	5,568	10,000	10,000				10,000

C

CEMETERIES												
Col. 1	2	3	4	5	6	7	8	9		10	11	
Code CC	Description	Budget Manager	Actual 20/21 £	Actual 21/22 £	Actual 22/23 £	Budget 24/25 £	Revised 24/25 £	Type	Inflation %	Known Changes* £	Budget 25/26 £	
	<b>Establishment</b>											
3200/1/1	--Electricity	KW	722	1,226	2,093	1,877	1,800	2	1.5%	28	1,905	
3200/1/2	--Water	KW	349	230	335	362	350	2	1.5%	5	367	
3200/1/3	--Sewerage Expenses	KW	0			204	200	2	1.5%	3	207	
3200/1/4	--Cleaning materials	KW	135	341	127	250	250	3	1.5%	4	253	
3200/1/5	--Business Rates	CW	4,092	4,092	4,092	2,717	2,470	3	1.5%	41	2,510	
3200/1/6	--Telephone	KW	313	260	125	0	0	6	0.0%	0	0	
	<b>Total Establishment</b>		<b>5,610</b>	<b>6,149</b>	<b>6,772</b>	<b>5,408</b>	<b>5,070</b>			<b>81</b>	<b>-247</b>	<b>5,242</b>
	<b>Maintenance</b>											
3200/2/1	--Buildings	KW	576	1,284	1,307	541	400	4	0.0%	0	541	
3200/2/2	--Chemicals	KW				0	1,000	4	0.0%	0	1,000	
3200/2/3	--Trees & Tree Planting Prog	KW				0	0	4	0.0%	0	0	
3200/2/4	--Memorial Safety	KW				260	200	4	0.0%	0	260	
3200/2/5	--Grounds	KW	259	4,971	681	520	400	4	0.0%	0	520	
3200/2/6	--War Graves Maintenance	KW				897	900	6	0.0%	0	897	
3200/2/7	--Digital records Management	KW			90	180	180		0.0%	0	180	
3200/2/8	--Refuse Collection	KW	480	720	865	1,289	1,200	2	1.5%	19	1,308	
3200/2/9	--cemetery memorial purchases	KW	284	459	335	0	10	4	0.0%	0	0	
	<b>Total Maintenance</b>		<b>1,599</b>	<b>7,434</b>	<b>3,278</b>	<b>3,688</b>	<b>4,290</b>			<b>19</b>	<b>1,000</b>	<b>4,707</b>
	<b>Employee Costs</b>											
3201/1	--Allocated Office Staff	CW	8,216	9,233	19,872	21,476	21,476	1	2.0%	430	20,164	
3201/2	--Allocated Groundstaff	CW	27,488	28,307	33,421	38,230	38,230	1	2.0%	765	39,761	
	<b>Total Employee Costs</b>		<b>35,704</b>	<b>37,540</b>	<b>53,293</b>	<b>59,706</b>	<b>59,706</b>			<b>1,194</b>	<b>0</b>	<b>59,925</b>
	<b>TOTAL EXPENDITURE</b>		<b>42,913</b>	<b>51,123</b>	<b>63,343</b>	<b>68,802</b>	<b>69,066</b>			<b>1,295</b>	<b>753</b>	<b>69,874</b>
	<b>INCOME</b>											
320/1	--Burials	CW	-15,080	-24,182	-14,825	-16,000	-8,000	5	2.5%	-400	5000	-11,400
320/2	--Purchase of Plots	CW	-10,769	-10,450	-17,800	-10,000	-5,000	5	2.5%	-250	2500	-7,750
320/3	--Grave Maintenance	CW	-318	-314	-145	-1,000	-1,500	5	2.5%	-25		-1,025
320/4	--Legacy	CW	-115	-118	-120	-107	-100	6	0.0%	0		-107
320/5	--Memorials	CW	-6,271	-11,765	-6,459	-8,250	-3,000	5	2.5%	-206	3000	-5,457
320/6	--War Graves	CW	-832	-832	-832	-832	-832	6	0.0%	0		-832
320/7	--Memorial Benches & Installations	CW	-300	-960	-677	-595	-500	5	2.5%	-15		-610
320/8	--Transfer of exclusive rights of burial	CW	-2,555	-2,655	-183	-1,138	-300	5	2.5%	-28	738	-428
320/9	--Other Cemetery Fees & Charges	CW		-38			-100					
	<b>TOTAL INCOME</b>		<b>-36,240</b>	<b>-51,314</b>	<b>-41,041</b>	<b>-37,922</b>	<b>-19,332</b>			<b>-896</b>	<b>11,238</b>	<b>-27,609</b>
	<b>TOTAL NET EXPEND BEFORE TRANS TO/FROM PROVISIONS</b>		<b>6,673</b>	<b>-191</b>	<b>22,302</b>	<b>30,880</b>	<b>49,734</b>			<b>398</b>	<b>11,991</b>	<b>42,265</b>
	<b>Transfer To Provisions</b>											
	--Cemetery Provision	RF	4,000	4,000	2,500	1,000	1,000					1,000
	<b>Transfer From Provisions</b>											
	--Transfer from Provisions (rev)	RF		-4,911		0						0
	--Transfer from Reserve (Maint)	RF	-230	-230	-230	-230	-230					-230
	<b>Total Transfers From Provisions</b>		<b>-230</b>	<b>-5,141</b>	<b>-230</b>	<b>-230</b>	<b>-230</b>					<b>-230</b>
	<b>TOTAL NET EXPENDITURE AFTER TRANS TO/FROM PROVISIONS</b>		<b>10,443</b>	<b>-1,332</b>	<b>24,572</b>	<b>31,650</b>	<b>50,504</b>			<b>398</b>	<b>11,991</b>	<b>43,035</b>

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ALLOTMENTS											
Col. 1	2	3	4	5	6	7	8	9		10	11
Code CC	Description	Budget Manager	Actual 20/21 £	Actual 21/22 £	Actual 22/23 £	Budget 24/25 £	Revised 24/25 £	Type	Inflation %    £	Known Changes* £	Budget 25/26 £
3300/1/1	EXPENDITURE Establishment --Water	KW	1,607	912	1,341	1,206	1,000	2	1.5%    18		1,224
	<b>Total Establishment</b>		1,607	912	1,341	1,206	1,000		18	0	1,224
3300/2/1	Maintenance --Allotments Maintenance	KW	736	1,502	182	520	400	4	0.0%    0		520
3300/2/2	--Pest Control	KW	50	485	505	511	500	3	1.5%    8		519
	<b>Total Maintenance</b>		786	1,987	687	1,031	900		8	0	1,039
3301/1	Employee Costs --Allocated Office Staff	CW	7,713	8,668	8,942	10,722	10,722	1	2.0%    214		8,185
3301/2	--Allocated Groundstaff	CW	1,388	1,430	8,355	9,572	9,572	1	2.0%    191		9,955
	<b>Total Employee Costs</b>		9,101	10,098	17,297	20,294	20,294		406	0	18,140
3300/3/1	Other --Competition	NV	230	249	252	312	300	4	0.0%    0		312
	<b>Total Other</b>		230	249	252	312	300		0	0	312
	<b>TOTAL EXPENDITURE</b>		11,725	13,246	19,577	22,844	22,494		432	0	20,715
330/1	INCOME --Allotment Rents	CW	-5,374	-5,585	-5,954	-6,400	-6,400	5	2.5%    -160		-6,560
330/2	--Other Allotment Income	CW									
	<b>TOTAL INCOME</b>		-5,374	-5,585	-5,954	-6,400	-6,400		-160	0	-6,560
	Transfer From Provisions --Transfer from Provisions (rev)			-950							
	<b>TOTAL NET EXPENDITURE</b>		6,351	7,661	13,623	16,444	16,094		272	0	14,155

C

CARVERS CLUBHOUSE												
Col. 1	2	3	4	5	6	7	8	9		10	11	
Code CC	Description	Budget Manager	Actual 20/21 £	Actual 21/22 £	Actual 22/23 £	Budget 24/25 £	Revised 24/25 £	Inflation Type % £		Known Changes* £	Budget 25/26 £	
<b>EXPENDITURE</b>												
<b>Premises related expenditure</b>												
3802/1/1	Reactive Maintenance	CB	1,722	4,088	4,807	2,948	3,500	3	1.5%	44		2,992
3802/1/2	Vandalism Repairs & prevention	CB	133	1,500	1,010	1,000	500	6	0.0%	0		1,000
3802/1/3	Electricity	CB	2,297	2,440	7,804	5,833	5,000	2	1.5%	87		5,920
3802/1/4	Water Charges	CB	491	524	388	603	600	2	1.5%	9		612
3802/1/5	Health & Safety	CB	63	0	5	104	100	4	0.0%	0		104
3802/1/6	Business Rates	RF	2,320	2,320	2,320	2,478	2,345	3	1.5%	37	-133	2,382
<b>Total Premises Related</b>			7,028	10,872	16,334	12,965	12,045			178	-133	13,010
<b>Supplies &amp; Services</b>												
3802/2/1	Hired & Contracted (general supplies)	CB	3,385	7,273	5,906	6,438	6,500	4	0.0%	0		6,438
3802/2/2	Equipment purchases	CB	2,225	944	423	708	750	4	0.0%	0		708
3802/2/3	Furniture	CB			2,672	1,664	1,992	4	0.0%	0		1,664
3802/2/4	Hired & Contracted (grant funded)	CB	111			0	7,000	4	0.0%	0		0
3802/2/5	Telephone Line & Broadband	CB	376	369	318	492	350	2	1.5%	7		500
3802/2/6	Training	CB	284	50	444	520	500	4	0.0%	0		520
3802/2/7	Young Persons Activities	CB			2,134	0						0
<b>Total Supplies &amp; Services</b>			0	6,381	8,636	11,897	9,822	17,092		7	0	9,829
<b>Employee Costs</b>												
3801/1	Youth Services Salary Allocation exc café	CB	41,724	51,937	58,302	24,465	24,465	1	2.0%	489		25,445
<b>TOTAL EXPENDITURE</b>			55,133	71,445	86,533	47,252	53,602			675	-133	48,284
<b>TRADING ACTIVITIES</b>												
380/1	Room hire	CB	-159	-3,446	-1,485	-1,500	-1,500	6	0.0%	0		-1,500
	Activities	CB			-750							
380/2	cafe sales	CB	-3,304	-19,677	-24,039	-25,000	-25,000	6	0.0%	0		-25,000
3802/3/1	Food Purchases for re-sale	CB	1,993	11,405	14,433	15,600	15,600	4	0.0%	0		15,600
3801/2	Café & caretaking staff cost	CB	220	155	25	33,604	33,604	1	2.0%	672		34,058
<b>Net Trading Expenditure</b>			-1,250	-11,563	-11,816	22,704	22,704			672	0	23,158
<b>OTHER REVENUE INCOME</b>												
380/3	Grant Income	CB	-31			0	-300	4	0.0%	0		0
<b>Total Other Revenue Income</b>			-31	0	0	0	-300			0	0	0
<b>NET EXPENDITURE BEFORE TRANSFERS TO PROVISIONS</b>			53,852	59,882	74,717	69,956	76,006			1,347	-133	71,442
<b>TRANSFERS TO PROVISIONS</b>												
	Contribution to clubhouse equipment reset	RF	2,500	2,500	2,500	1,000	1,000	6	0.0%	0	-1500	2,500
	Transfer from clubhouse reserve		-2,026		-2,841	-1,000	-500					-1,000
	Transfer from other reserves				-2,134	0	-10,131					0
<b>NET EXPENDITURE AFTER TRANSFERS</b>			54,326	62,382	72,242	69,956	66,376			1,347	-1,633	72,942

## RECREATION, LEISURE & OPEN SPACES COMMITTEE

6<sup>th</sup> November 2024

### Poulner Lakes Access Improvement

1. Introduction and reason for report

- 1.1. Members will recall approving the scheme proposed by NFDC officers at the committee meeting on 4<sup>th</sup> September (minute ref. OS/6389) and directing officers to open negotiations with the neighbours. Those negotiations have concluded swiftly but give rise to further issues requiring member decisions.

2. Background information and options

- 2.1 Before the scheme can proceed it is necessary to resolve some boundary discrepancies so that this Council will own all the land affected by the scheme. The neighbour has agreed to the relevant land swap (subject to some changes in the project design).
- 2.2 The drawing attached as Annexe 1 shows the scheme as revised to address the concerns raised by the neighbour. Subject to members approval of this revision, officers are ready to confirm to NFDC that the scheme can proceed and instruct solicitors to deal with the land transfer.

3. Issues for decision and any recommendations

**3.1 Whether to approve the revised design.**

**3.2 Whether to authorise officers to instruct NFDC and solicitors to proceed with implementation of the scheme and land transfer.**

For further information, contact:

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Email: [chris.wilkins@ringwood.gov.uk](mailto:chris.wilkins@ringwood.gov.uk)







## Current Projects Update

E

No.	Name	Status	Recent developments	Description and notes	Lead Officer/Member	Financing
<b>Full Council</b>						
FC1	Long Lane Football Facilities Development	In progress (scheduled for completion in 2024)	The artificial turf pitch and the new pavilion are both now completed and in use. The old pavilion has been demolished. A formal opening ceremony/open day has been arranged.	A joint venture with Ringwood Town Football Club and AFC Bournemouth Community Sports Trust to improve the football facilities for shared use by them and the community.	Town Clerk	The current expectation is that the Council's contribution to the project will, in effect, be limited to a modest loss of income from the site (but over a long term).
<b>Planning Town &amp; Environment Committee</b>						
PTE1	Neighbourhood Plan	Complete	83% of residents voted "yes" in the Referendum on 04/07/2024. The Plan has been adopted (made) by NFDC and NFNPA and is now part of the Development Plans for both authorities and must be taken into consideration in the determination of planning applications.	To prepare a Neighbourhood Plan for the civil parish of Ringwood but limited in scope to a few specified themes.	Deputy Town Clerk	Spent £25,282.42 (£18,000 funded from Locality grants, £3,650 additional budget agreed for SPUD youth engagement work (F/6061)). £3,167.58 unspent of original RTC budget.
PTE3	Crow Stream Maintenance	Annual recurrent	Spraying of stream banks undertaken 19/06/24, annual flail was carried out in August and stream clearance by volunteers on 3 October. Working with various agencies and local landowners on developing wider project on holding back flood water and increasing outflow.	Annual maintenance of Crow Ditch and Stream in order to keep it flowing and alleviate flooding	Deputy Town Clerk	Budget of £1,000 funded by transfer from earmarked reserve
PTE6	Shared Space Concept - Thriving Market Place	In progress	£10,000 released by NFDC from UKSPF to undertake options appraisal/feasibility study. Project Brief agreed and HCC instructed to carry out work outlined in Brief. Members received an informal briefing on draft proposals on 25/09/2024, prior to consultation with stakeholders.	Concept for town centre shared space identified through work on the Neighbourhood Plan. Working in partnership with NFDC and HCC.	Deputy Town Clerk	HCC funded survey work. £10,000 grant from UKSPF (via NFDC). NFDC Cabinet agreed on 02/10/2024 to allocate a share of £4.5 million CIL funds to the scheme.
	Greening Ringwood	In progress	Official launch of Phase 2 held on 20/04/2024 in Gateway Square. Update on activities presented to Committee in September 2024.	Greening Campaign Phase 2 to run from Sept 2023 to July 2024, focussing on making space for nature; energy efficient greener homes; climate impacts on health and wellbeing; waste prevention; and cycle of the seed.		£50 signing up fee funded from General Reserve.
	Bus Shelters	In progress	HCC framework contractor has completed survey of shelters free of charge. Action Plan prepared and being worked through with intention of bringing report with recommendations to cttee in December.	Review of Council owned bus shelters.		No agreed budget
Projects being delivered by others which are monitored by the Deputy Clerk and reported to this committee:						
	Crow Lane Footpath	In progress	Developers' contributions paid to HCC to implement. Additional funds required to progress and approved by NFDC Cabinet on 02/11/2022. HCC working on design, with expected delivery in summer 2025.	New footpath to link Beaumont Park with Hightown Road, alongside west of Crow Lane	Hampshire CC	Developers contributions
	Railway Corner	In progress	Project supported by RTC. Planning application approved (23/11081).	Project to improve and promote historical significance of triangle of land at junction of Hightown Road and Castleman Way.	Ringwood Society	No financial implications.
	Memorial Bench for Michael Lingam-Willgoss	In progress	Consent to install bench has been granted by HCC. Legal fees covered by County Cllr Thierry. Date for installation yet to be agreed.	Provision of memorial bench in Market Place in memory of Michael Lingam-Willgoss.	Ringwood Carnival / Ringwood Rotary	No financial implications.
<b>Policy &amp; Finance Committee</b>						
PF5	Poulner Lakes Lease	On hold	Awaiting track maintenance solution - see Recreation Leisure & Open Spaces Committee item RLOS21.	Negotiating a lease from Ringwood & District Anglers' Association of the part of the site not owned by the Council	Town Clerk	Some provision for legal advice or assistance may be needed eventually.
PF11	92 Southampton Road	In progress (commenced March 2023)	Vacant possession has been recovered. The property will now be re-furbished so it can be re-let.	Reviewing the letting of this council-owned house	Town Clerk	The refurbishment will be funded from the buildings reserve.

PF12	Base budget review	Commenced Feb. 2024	Inaugural meeting held on 17th April. Four workstreams with lead councillors for each agreed and in progress.	A review by members and officers of the council's base (revenue) budget, probably focused on a few types of expenditure or areas of activity, to identify possible options for change and/or savings.	Finance Manager	No anticipated costs other than staff time.
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**Recreation, Leisure & Open Spaces Committee**

RLOS4	Grounds department sheds replacement	In progress (Commenced design work in April 2021.)	Officers have consulted neighbours on the latest design and expect a planning application to be submitted shortly.	A feasibility study into replacing the grounds maintenance team's temporary, dispersed & sub-standard workshop, garaging and storage facilities. Combined with a possible new car park for use by hirers of and visitors to the club-house.	Town Clerk	Revised capital budget of £4,000 (originally £10,000 until virement to RLOS19)
RLOS5	Cemetery development	In progress (Commenced design work in April 2021. Aiming to complete by December 2024.)	Design and funding arrangements for a memorial wall have been agreed in principle. The response to the public tender was very disappointing. The project is being re-appraised alongside the cemetery base budget review (see PF12)	Planning best use of remaining space, columbarium, etc.	Town Clerk	Capital cost estimated at £37,500 will be met from a combination of earmarked reserves.
RLOS10	Waste bin replacement programme	In progress (Commenced April 2020)	The final replacements in the current programme will be installed this autumn. Future needs will then be re-assessed.	Three-year programme to replace worn-out litter and dog-waste bins	Grounds Manager	Budget of £2,000 a year.
RLOS14	Poulner Lakes waste licence	In progress	Draft surrender report and application have been prepared for submission to Environment Agency once their requirements have been clarified. It is currently expected that this will be done by the end of October.	Arranging to surrender our redundant waste licence to avoid annual renewal fees	Town Clerk	
RLOS21	Poulner Lakes track maintenance	In progress (under discussion since Jan. 2021)	NFDC has developed a concept design of an improved access on the basis that RTC will fund essential maintenance/improvements to the vehicular access element and NFDC will fund the rest. Officers have consulted the Anglers' Association about the proposal and are working to resolve the boundary discrepancies.	Devising a sustainable regime for maintaining the access tracks at Poulner Lakes to a more acceptable standard.	Town Clerk	Yet to be settled
RLOS23	North Poulner Play Area skate ramp request	In progress (commenced Mar. 2023)	A 'half-pipe' has been identified as a likely cheaper and easier option. The costs are now clearer and the funding arrangements were agreed at the P&F meeting on 18th September.	A local resident requested provision of a 'quarter-pipe ramp' at this site and has been fund-raising for it	Deputy Town Clerk	Yet to be quantified and agreed
RLOS25	Open Spaces Management Review	Commenced September 2024	The task and finish group has agreed a list of sites. Additional practical information about these will be considered at a meeting scheduled for 13th November.	A strategic priority project to review the council's management of all its public open and green spaces	Town Clerk	Staff time only
RLOS26	Carvers Development Phase 1	Commenced Sept. 2024	Work on formally designing and planning the project is under way.	Replacing the tennis courts with a multi-use games area, creating a timber log walk with benches and boulders and pollinator planting.	Town Clerk	£68,072 (90% grant from Veolia Environmental Trust and 10% from RTC's CIL reserve)

**Staffing Committee**

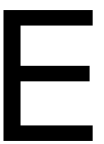
None



## Proposed/Emerging Projects Update

No.	Name	Description	Lead	Recent developments	Progress / Status Stage reached	Estimated cost	Funding sources
<b>Full Council</b>							
	None						
<b>Planning Town &amp; Environment Committee</b>							
	Roundabout under A31	Planting and other environmental enhancements		Area being used by National Highways for storage of materials during works to widen the A31.	Floated as possible future project		
	Lynes Lane re-paving Rear of Southampton Road	Ringwood Society proposal Proposal by Ringwood Society to improve appearance from The Furlong Car Park and approaches			Floated as possible future project Floated as possible future project		
	Dewey's Lane wall	Repair of historic wall		Re-build/repair options and costs are being investigated	Shelved as a TC project		
	Signage Review	Review of signs requiring attention - e.g. Castleman Trailway, Pocket Park, Gateway Square	Cllr Day		Floated as possible future project		
	Crow ditch	Investigate works required to improve capacity and flow of ditch alongside Crow Lane, between Hightown Road and Moortown Lane					Developers contributions
<b>Policy &amp; Finance Committee</b>							
	Paperless office	Increasing efficiency of office space use	Cllr. Heron	Discussions with Town Clerk and Finance Manager			
<b>Recreation, Leisure &amp; Open Spaces Committee</b>							
	None	(Current projects expected to absorb available resources for several years)					
<b>Staffing Committee</b>							
	None						

## Closed Projects Report



No.	Name	Description	Outcome	Notes
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### Full Council

FC2	Strategic Plan	Exploring ideas for medium term planning. Aim to have complete for start of budget-planning in Autumn 2022.	Completed in October 2022	
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### Planning, Town & Environment Committee

	Pedestrian Crossings - Christchurch Road	Informal pedestrian crossings to the north and south of roundabout at junction of Christchurch Road with Wellworthy Way (Lidl)	Completed by HCC	
	Cycleway signage and improvements	New signage and minor improvements to cycleway between Forest Gate Business Park and Hightown Road	Completed by HCC	
	Carvers footpath/cycle-way improvement	Creation of shared use path across Carvers between Southampton Road and Mansfield Road	Completed by HCC	
	Replacement Tree - Market Place	New Field Maple tree to replace tree stump in Market Place.	Completed in January 2022 by HCC	
PTE4	Climate Emergency	Funds used to support Greening Campaign, community litter-pick and Flood Action Plan leaflets.	Completed March 2023	
	A31 widening scheme	Widening of A31 westbound carriageway between Ringwood and Verwood off slip to improve traffic flow; associated town centre improvements utilising HE Designated Funds	Scheme completed by National Highways and road re-opened in November 2022.	
	SWW Water Main Diversion (associated with A31 widening scheme)	Diversion of water main that runs along the A31 westbound carriageway. Diversion route included land in RTC's ownership at The Bickerley.	Scheme completed by SWW in 2022.	
	Surfacing of Castleman Trailway	Dedication and surfacing of bridleway between old railway bridge eastwards to join existing surfacing.	Surfacing works completed by HCC early April 2022.	
	Bus Shelter Agreement	Request by ClearChannel in Nov. 2020 for RTC to licence the bus shelters in Meeting House Lane and the advertising on them. Despite various communications, we have had no contact for over a year and therefore regard the original request to be defunct.	Request not followed up by ClearChannel, therefore defunct and removed from project list October 2023.	
PTE5	Human Sundial	Work to refurbish human sundial and install surrounding benches complete. Time capsule cover stone replaced on 21/07/2023. Interpretation board with details of sundial, Jubilee Lamp etc. to be considered as part of Thriving Market Place project.	Completed.	
PTE2				

### Policy & Finance Committee

PF1	New Council website	Arranging a new website that is more responsive, directly editable by Council staff and compliant with accessibility regulations.	Completed	
PF2	Greenways planning permission	Consideration of applying to renew planning permission for bungalow in garden previously obtained	Decided not to renew	
PF3	Detached youth outreach work	To provide youth workers for trial of detached outreach work	Transferred to Recreation Leisure & Open Spaces Committee (see RLOS20)	
PF4	Review of governance documents	A major overhaul of standing orders, financial regulations, committee terms of reference, delegated powers, etc. Routine periodic reviews will follow completion of this work.	Completed in July 2022	All governance documents will now receive routine annual reviews.
PF6	Health & Safety Management Support Re-procurement	Re-procuring specialist advice and support for discharge of health and safety duties	Completed in February 2023	
PF7	Financial Procedures Manual	Preparation of a new manual for budget managers and other staff detailing financial roles, responsibilities and procedures	Completed in September 2022	Will be updated by Finance Manager as necessary
PF8	Bickerley Legal Title	An application to remove land from the Council's title was made	Completed in October 2023	Application successfully resisted
PF9	Greenways office leases	The tenant of the first floor suite gave notice and left. The building was re-let as a whole to the tenant of the ground floor suite.	Completed in November 2022	
PF10	Councillors' Email Accounts	Providing councillors with official email accounts (and devices, if required) to facilitate compliance with data protection laws.	Completed in August 2023	

### Recreation, Leisure & Open Spaces Committee

RLOS1	War Memorial Repair	Repair by conservation specialists with Listed Building Consent with a re-dedication ceremony after.	Completed in 2021-22	
RLOS2	Bickerley Tracks Repair	Enhanced repair of tracks to address erosion and potholes (resurfacing is ruled out by town green status) and measures to control parking.	Fresh gravel laid in 2021-22.	No structural change is feasible at present.

RLOS3	Public open spaces security	Review of public open spaces managed by the Council and implementation of measures to protect the highest priority sites from unauthorised encampments and incursions by vehicles	Completed in 2021-22	
RLOS6	Community Allotment	Special arrangement needed for community growing area at Southampton Road	Ongoing processes adapted	Agreed to adopt as informal joint venture with the tenants' association
RLOS7	Bowling Club lease	Renewal of lease that expired in April 2023.	Completed in July 2023	New lease granted for 14 years.
RLOS8	Ringwood Youth Club	Dissolution of redundant Charitable Incorporated Organisation	Completed in July 2023	Charity removed from Register of Charities
RLOS9	Aerator Repair	Major overhaul to extend life of this much-used attachment	Completed in 2021-22	
RLOS11	Ash Grove fence repair	Replacing the worn-out fence around the play area	Completed in 2021-22	
RLOS12	Van replacement	Replacing the grounds department diesel van with an electric vehicle	Suspended in 2023	Van will be replaced in accordance with Vehicle & Machinery replacement plan
RLOS13	Bickerley compensation claim	Statutory compensation claim for access and damage caused by drainage works	Completed March 2022	Settlement achieved with professional advice
RLOS15	Acorn bench at Friday's Cross	Arranging the re-painting of this bespoke art-work	Completed in 2021-22	Labour kindly supplied by Men's Shed
RLOS16	Town Safe	Possible re-paint of this important survival, part of a listed structure	Suspended indefinitely in September 2022	Complexity and cost judged disproportionate to benefit
RLOS17	Crow Arch Lane Allotments Site	The transfer to this Council (pursuant to a s.106 agreement) of a site for new allotments off Crow Arch Lane	Completed in November 2023	
RLOS18	Cemetery Records Upgrade	Creation of interactive digital cemetery map and scanning of cemetery registers as first stage in digitizing all cemetery records to facilitate remote working, greater efficiency and improved public accessibility.	Completed in 2021	Cost £5,467. Further upgrades are needed to digitize the records fully
RLOS19	Carvers Masterplan	Devising a strategic vision and plan for the future of Carvers Recreation Ground pulling together proposals for additional play equipment and other features	Completed in 2024 but subject to implementation and review	Completed within the £6,000 budget.
RLOS20	Detached youth outreach work	Trialling the provision of detached outreach work by specialist youth workers.	Completed in May 2022	
RLOS22	Bickerley parking problem	Unauthorised parking on the tracks crossing the Bickerley is causing damage and obstruction	Closed off in September 2023	Additional signage has been installed. An estimate of £5,510 to move the "dragon's teeth" was judged disproportionate to the problem.
RLOS24	Poulner Lakes circular path	HCC has funded the creation of a circular path for pedestrians and cyclists to improve accessibility and so encourage greater use	Completed in May 2024	RTC is now responsible for maintenance

#### Staffing Committee

S1	HR support contract renewal	Renewal of contract for the supply to the Council of specialist human resources law and management support	Completed in 2021-22
S2	Finance Staffing Review	Reassessing staffing requirements and capacity for finance functions and re-negotiating staff terms	Completed in 2021-22