

MINUTES OF THE MEETING OF RINGWOOD TOWN COUNCIL

Held on Wednesday 27th September 2023 at 7pm at Ringwood Gateway, The Furlong, Ringwood

PRESENT: Cllr Rae Frederick (Deputy Chair)
Cllr Andrew Briers
Cllr Luke Dadford
Cllr Janet Georgiou
Cllr John Haywood
Cllr Peter Kelleher
Cllr James Swyer
Cllr Michael Thierry
Cllr Glenys Turner

IN ATTENDANCE: Mr Chris Wilkins, Town Clerk
Nicola Vodden, Office Manager
District Cllr Jeremy Heron
District Councillor Steve Rippon-Swaine

ABSENT: Cllr Philip Day
Cllr Ingrid De Bruyn
Cllr Gareth DeBoos (Chairman)
Cllr Mary DeBoos
Cllr Becci Windsor

At the start of the meeting, the Town Clerk reported that regular fire drills are held during the working day. It is important to test evacuation of the building in all circumstances which would include Council meetings. He asked Members, in the event of hearing the fire alarm sound, to act accordingly and follow instructions given.

C/7014 PUBLIC PARTICIPATION

There were no members of the public present.

C/7015 APOLOGIES FOR ABSENCE

The Town Clerk reported that apologies had been received from Cllrs Day, G DeBoos, M DeBoos and Windsor and District Councillor Nigel Linford.

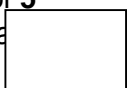
C/7016 DECLARATIONS OF INTEREST

There were none.

C/7017 MINUTES OF PREVIOUS MEETING

RESOLVED: That the minutes of the meeting held on 26th July 2023, having been circulated, be approved and signed as a correct record.

C/7018 RECREATION, LEISURE AND OPEN SPACES COMMITTEE



Cllr Briers presented the minutes of the Recreation, Leisure and Open Spaces Committee meeting on 6th September 2023. All items were resolved, with the exception of OS/6277, which was recommended to Policy and Finance Committee.

RESOLVED: That the minutes of the Recreation, Leisure and Open Spaces Committee meeting on 6th September 2023 be received.

**C/7019
PLANNING, TOWN & ENVIRONMENT COMMITTEE**

Cllr Turner presented the minutes of the Planning, Town & Environment Committee meetings held on 4th August and 1st September 2023. All items were resolved.

RESOLVED: That the minutes of the Planning, Town & Environment Committee meetings held on 4th August and 1st September 2023 be received.

**C/7020
POLICY AND FINANCE COMMITTEE**

Cllr Kelleher presented the minutes of the Policy and Finance Committee meeting on 20th September 2023. All items were resolved with the exceptions, of F/6225 and F/6226, which were recommended to the Council as separate agenda items at this meeting (*C/7021 and C7022 refers*).

RESOLVED: That the minutes of the Policy and Finance Committee meeting on 20th September 2023, with the exception of F/6225 and F/6226, be received.

**C/7021
BANKING ARRANGEMENTS**

The Council considered a recommendation from Policy and Finance Committee in relation to banking arrangements (*F/6225 refers*).

RESOLVED: That the Council's bank mandate be amended by adding Cllr G DeBoos (Town Mayor), Cllr M DeBoos (Chair of Policy and Finance Committee), Cllr Kelleher (Vice Chair of Policy and Finance Committee), Cllr Frederick and Cllr Day as signatories.

ACTION R Fitzgerald

**C/7022
FINANCIAL RISK ASSESSMENT**

The Council considered the recommendation from Policy and Finance Committee in relation to the financial risk assessment.

RESOLVED: That the annual risk assessment and review of policy statements and management arrangements be noted (*F/6226 refers*).

**C/7023
EXTERNAL AUDIT 2022/23**

The Town Clerk explained this would ordinarily be presented to the Policy and Finance Committee, but the report had only been received on 26th September, so in order to comply with

the Council's statutory obligations to publish it by the end of September, it was brought to this Council meeting. He was pleased to report the external auditor's opinion (*Annex A*) is as follows:-

'On the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), in our opinion the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.'

The external auditor had no other matters to draw to the Council's attention. This is a good outcome for the Council. It is required to prepare a public 'notice of conclusion of audit' which is displayed on the website and noticeboard by the end of September.

RESOLVED: 1) That the findings of the external auditor be noted;
2) That the notice be published on the Council website and noticeboard; and
3) That copies of the Annual Governance and Accountability Return 2022-23 be available, on request, for the sum of £2.00 per copy.

ACTION R Fitzgerald

**C/7024
GRANT AID AWARDS**

RESOLVED: That Grant Aid awards to Avon Valley Concerts of £250, Ringwood Rotary Club of £250 and Ringwood Junior School PTA of £2,000 (*F/6221 refers*) be noted.

**C/7025
STRATEGY REVIEW**

Members considered the Town Clerk's report and revised Council Strategy (*Annex B*).

RESOLVED: 1) That the revised Council Strategy be approved;
2) That a Communications Plan Task and Finish Group be created with the Terms of Reference set out in *Annex A*; and
3) That Cllrs M DeBoos, Frederick, Georgiou and Swyer be appointed to the Task and Finish Group.

ACTION C Wilkins

**C/7026
TOWN CENTRE CCTV PROPOSAL**

Members considered the Town Clerk's report and issue for decision therein (*Annex C*). The Service Manager at NFDC suggested these locations in response to a request from the police. The capital cost is funded by NFDC and the Council was being asked for a contribution to the running and maintenance of the CCTV's.

Some members were supportive in principle but wished to find out more information as to why those locations were chosen, obtain data from relevant authorities and consider further the impact on residential and business properties. However, others were content with the proposals as they stood. A proposal was put forward to accept the proposals and this was agreed by majority.

The Town Clerk has a CCTV location map and offered to arrange a visit to CCTV control room, should Members wish.

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RESOLVED: That the offer of the additional CCTV cameras be accepted and the increase to the annual contributions be approved.

ACTION C Wilkins / R Fitzgerald

C/7027

SAFER NEW FOREST ANNUAL SURVEY

The Town Clerk indicated that last year Members were invited to respond to the survey (*Annex D*) individually and perhaps the purpose was for a collective response. It was agreed that a Town Council response should be submitted, but that there should also be some public consultation. Cllr Georgiou agreed to work with Cllr Swyers on the format this should take and collate responses. It would be added to the website and social media.

RESOLVED: That a survey be formulated and responses from consultation be collated and fed into the Council's response to this survey.

ACTION C Wilkins

C/7028

SPORTS DEVELOPMENT PROJECT AT LONG LANE

Update

The Town Clerk indicated the construction works were proceeding, the steel skeleton was in place and the project remained broadly on track for a February finish. There was some work being done to nail down costings and budget for utilities and highways work, along with some legal formalities and other matters.

The artificial pitch is in use and the Community Trust expanding the activities on offer as promised at the outset. It has also been in touch with the manager of Carvers Clubhouse to discuss advertising what's available for young people, as part of a community partnership.

In answer to a question in relation to the boundary hedge, he advised the architect is working on a revised landscape plan and when available it will be shared with parties, including the allotment association, with a view to reaching an agreement on scheme and any temporary measures identified.

Consultant Collateral Warranty

The Town Clerk referred to his report (*Annex D*). This was a technical matter for which he sought the Council's approval to use the Common Seal on the relevant document.

RESOLVED: 1) That the update be received; and
2) That the use of the Council's Common Seal to execute the Consultant Collateral Warranty be approved.

ACTION C Wilkins

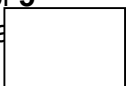
C/7029

COMMUNICATIONS TO BE RECEIVED

The Deputy Town Mayor read a statement prepared by the Town Mayor.

Since July full council meeting there have been a lot of events to cover, too many to mention but the highlights are:-

- Presentation of the Ringwood Art Society Awards



- 50th anniversary of Bickley Green
- Opening of The White Company and Lewis Manning Hospice charity shops
- Helping out at the Ringwood Business Awards ceremony. It was a joy to present awards to local businesses including Eden Funeral Directors, Framptons and With Grace the shop on the High Street
- Cutting cake at the veteran's hub in the wonderful Ringwood asset Greyfriars
- And of course, there was Ringwood Carnival, which was an absolutely amazing event this year. Thanks were extended to the brilliant team of volunteers for their work and dedication.

C/7030

REPORTS FROM COUNTY AND DISTRICT COUNCILLORS

County Councillor Thierry's report would be delayed this month as the County Council meeting was not scheduled until 28th September 2023.

District Councillor Rippon-Swaine

In answer to questions, he provided more detail on his written report (*Annex E*), which lists three recommendations from NFDC Place and Sustainability Overview and Scrutiny Panel to NFDC Cabinet and Council when it meets in October. In relation to the framework for CIL expenditure, explanatory information will be provided to Town and Parish Councils. Regarding the increase to car parking charges, he would provide the Town Clerk with some background information provided to the panel.

District Councillor Heron

Reported on the sharing out of the £1,000,000 prosperity fund. Totton is the first town centre to be focused on, so will predominantly be spent there. It had been confirmed Ringwood would receive £15,000.

The contract for the Hardley depot for the waste lorries had been awarded to Knights Brown. Work should start at the end of October and take a year to construct.

C/7031

REPORTS FROM TOWN COUNCILLORS

Cllr Frederick – Attended the BBC Radio Solent 'Make a difference awards' where Cllr Mary DeBoos won the Green Award, which was brilliant for Ringwood.

C/7032

FORTHCOMING MEETINGS

Forthcoming Meetings – to note the following dates:

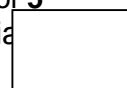
Recreation, Leisure & Open Spaces	7.00pm	Wednesday 4 th October 2023
Planning, Town and Environment	10.00am	Friday 6 th October 2023
Policy & Finance	7.00pm	Wednesday 18 th October 2023
Full Council	7.00pm	Wednesday 25 th October 2023

There being no further business, the Town Mayor closed the meeting at 8.15pm.

APPROVED

25th October 2023

TOWN MAYOR



Ringwood Town Council

Notice of conclusion of audit

Annual Governance & Accountability Return for the year ended 31 March 2023

Sections 20(2) and 25 of the Local Audit and Accountability Act 2014

Accounts and Audit Regulations 2015 (SI 2015/234)

	Notes
<p>1. The audit of accounts for Ringwood Town Council for the year ended 31 March 2023 has been completed and the accounts have been published.</p>	<p>This notice and Sections 1, 2 & 3 of the AGAR must be published by 30 September. This must include publication on the smaller authority's website. The smaller authority must decide how long to publish the Notice for; the AGAR and external auditor report must be publicly available for 5 years.</p>
<p>2. The Annual Governance & Accountability Return is available for inspection by any local government elector of the area of Ringwood Town Council on application to:</p> <p>(a) <u>Rory Fitzgerald, Responsible Finance Officer</u> - <u>Ringwood Gateway, The Furlong,</u> - <u>Ringwood BH24 1AT</u> -</p> <p>(b) <u>Monday to Friday</u> <u>09:30am to 16:30, (by appointment)</u></p>	<p>(a) Insert the names, position and address of the person to whom local government electors should apply to inspect the AGAR.</p> <p>(b) Insert the hours during which the inspection rights may be exercised.</p>
<p>3. Copies will be provided to any person on payment of £2.00 for each copy of the Annual Governance & Accountability Return.</p>	<p>(c) Insert a reasonable sum for copying costs.</p>
<p>(d) Announcement made: <u>Christopher Wilkins</u> <u>Town Clerk</u></p>	<p>(d) Insert the name and position of person placing the notice.</p>
<p>(e) Date of announcement: 27th September 2023</p>	<p>(e) Insert the date of placing of the notice.</p>

A

Section 1 – Annual Governance Statement 2022/23



We acknowledge as the members of:

Ringwood Town Council

our responsibility for ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statements. We confirm, to the best of our knowledge and belief, with respect to the Accounting Statements for the year ended 31 March 2023, that:

	Agreed		*Yes* means that this authority:
	Yes	No*	
1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.	✓		<i>prepared its accounting statements in accordance with the Accounts and Audit Regulations.</i>
2. We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.	✓		<i>made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.</i>
3. We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances.	✓		<i>has only done what it has the legal power to do and has complied with Proper Practices in doing so.</i>
4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.	✓		<i>during the year gave all persons interested the opportunity to inspect and ask questions about this authority's accounts.</i>
5. We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.	✓		<i>considered and documented the financial and other risks it faces and dealt with them properly.</i>
6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.	✓		<i>arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls meet the needs of this smaller authority.</i>
7. We took appropriate action on all matters raised in reports from internal and external audit.	✓		<i>responded to matters brought to its attention by internal and external audit.</i>
8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this authority and, where appropriate, have included them in the accounting statements.	✓		<i>disclosed everything it should have about its business activity during the year including events taking place after the year end if relevant.</i>
9. (For local councils only) Trust funds including charitable. In our capacity as the sole managing trustee we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit.	Yes	No	N/A
	✓		

***Please provide explanations to the external auditor on a separate sheet for each 'No' response and describe how the authority will address the weaknesses identified. These sheets must be published with the Annual Governance Statement.**

This Annual Governance Statement was approved at a meeting of the authority on:

28/06/2023

and recorded as minute reference:

C/6991/1

Signed by the Chairman and Clerk of the meeting where approval was given:

Chairman

Clerk

<https://www.ringwood.gov.uk/>



Section 2 – Accounting Statements 2022/23 for

Ringwood Town Council



	Year ending		Notes and guidance
	31 March 2022 £	31 March 2023 £	
1. Balances brought forward	579,996	618,049	Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.
2. (+) Precept or Rates and Levies	531,856	553,949	Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.
3. (+) Total other receipts	295,346	1,217,530	Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.
4. (-) Staff costs	383,644	425,748	Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments.
5. (-) Loan interest/capital repayments	31,546	31,546	Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).
6. (-) All other payments	373,959	1,297,773	Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).
7. (=) Balances carried forward	618,049	634,461	Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6).
8. Total value of cash and short term investments	639,322	537,023	The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.
9. Total fixed assets plus long term investments and assets	3,695,684	3,721,632	The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.
10. Total borrowings	329,470	308,383	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).

For Local Councils Only	Yes	No	N/A	
11a. Disclosure note re Trust funds (including charitable)	✓			The Council, as a body corporate, acts as sole trustee and is responsible for managing Trust funds or assets.
11b. Disclosure note re Trust funds (including charitable)	✓			The figures in the accounting statements above do not include any Trust transactions.

I certify that for the year ended 31 March 2023 the Accounting Statements in this Annual Governance and Accountability Return have been prepared on either a receipts and payments or income and expenditure basis following the guidance in Governance and Accountability for Smaller Authorities – a Practitioners' Guide to Proper Practices and present fairly the financial position of this authority.

Signed by Responsible Financial Officer before being presented to the authority for approval

Henry Ufford
7th June 2023

Date

I confirm that these Accounting Statements were approved by this authority on this date:

28/06/2023

as recorded in minute reference:

C/6991/2

Signed by Chairman of the meeting where the Accounting Statements were approved

[Signature]

Section 3 – External Auditor’s Report and Certificate 2022/23

In respect of

EN Ringwood Town Council TY

1 Respective responsibilities of the auditor and the authority

Our responsibility as auditors to complete a **limited assurance review** is set out by the National Audit Office (NAO). A limited assurance review is **not a full statutory audit**, it does not constitute an audit carried out in accordance with International Standards on Auditing (UK & Ireland) and hence it **does not** provide the same level of assurance that such an audit would. The UK Government has determined that a lower level of assurance than that provided by a full statutory audit is appropriate for those local public bodies with the lowest levels of spending.

Under a limited assurance review, the auditor is responsible for reviewing Sections 1 and 2 of the Annual Governance and Accountability Return in accordance with NAO Auditor Guidance Note 02 (AGN 02) as issued by the NAO on behalf of the Comptroller and Auditor General. AGN 02 is available from the NAO website – <https://www.nao.org.uk/code-audit-practice/guidance-and-information-for-auditors/> .

This authority is responsible for ensuring that its financial management is adequate and effective and that it has a sound system of internal control. The authority prepares an Annual Governance and Accountability Return in accordance with *Proper Practices* which:

- summarises the accounting records for the year ended 31 March 2023; and
- confirms and provides assurance on those matters that are relevant to our duties and responsibilities as external auditors.

2 External auditor’s limited assurance opinion 2022/23

On the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return, in our opinion the information in Sections 1 and 2 of the Annual Governance and Accountability Return is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

Other matters not affecting our opinion which we draw to the attention of the authority:

None

3 External auditor certificate 2022/23

We certify that we have completed our review of Sections 1 and 2 of the Annual Governance and Accountability Return, and discharged our responsibilities under the Local Audit and Accountability Act 2014, for the year ended 31 March 2023.

External Auditor Name

BDO LLP Southampton INTERNAL AUDITOR

External Auditor Signature

DocuSigned by:
BDO LLP
2BE8056D80974E4

SIGNATURE REQUIRED

Date

25 September 2023

TOWN COUNCIL**27th September 2023****Strategy Review****1. Introduction and reason for report**

- 1.1 The review of the Council's strategy, initiated following the election earlier this year, can now be completed.

2. Background information and options

- 2.1 A draft revision of the Council's strategy has been prepared following discussions between officers and members and is attached.
- 2.2 Changes to the attached draft can, of course, be proposed, discussed and agreed at the meeting, if desired.
- 2.3 One new element in the strategy is the proposal that a communications plan be developed. It is suggested that the Council form a small task and finish group to prepare this and bring it to Council for approval in due course. Officers further suggest that the future of the Student Advisor Scheme (and any replacement of it) be included in this plan. Draft terms of reference for such a group are also attached.

3. Issues for decision and any recommendations**Issues for decision:**

- 3.1 Whether to approve the revised Council Strategy.**
- 3.2 Whether to establish the task and finish group with the terms of reference suggested and, if so, whom to appoint to membership of it.**

For further information, contact:

Christopher Wilkins, Town Clerk
Direct Dial: 01425 484720
Email: chris.wilkins@ringwood.gov.uk

RINGWOOD TOWN COUNCIL

COMMUNICATIONS PLAN TASK AND FINISH GROUP

TERMS OF REFERENCE

1. The primary functions of the Communications Plan Task and Finish Group shall be:
 - a. To advise the Town Council and its relevant committees on:-
 - i) The preparation and approval of a Communications Plan intended to improve how the Town Council engages with local residents and businesses (including but not necessarily limited to press releases, consultations, newsletters, email distribution lists and use of the Council's website and social media accounts); and
 - ii) The future of the Council's Student Advisor Scheme and alternative options for engaging with teenage residents
2. The voting members of this Group shall be the Town Clerk, the Deputy Town Clerk and such councillors as shall be appointed to voting membership of it by the Council. The quorum for meetings of the Group shall be three voting members.

DELEGATED POWERS

1. To co-opt additional, non-voting members to itself as it shall deem expedient.

Approved:



Ringwood Town Council – Strategy 2023-2026

VISION

Our Council tightly focussed on helping our market town to thrive by improving the things that matter most to Ringwood residents, businesses and visitors

TODAY
Ringwood Town Council is known for organizing great events, providing oversight of planning applications, looking after valued green spaces and being a good employer

<p>Y3 – 2025-26 Identify gaps in open space provision and options to fill them</p>	<p>Y3 – 2025-26 Plan celebration of Market Charter anniversary in 2026</p>	<p>Y3 – 2025-26</p>	<p>Y3 – 2025-26</p>
<p>Y2 – 2024-25 Complete new grounds department facility Agree management plan for every open space</p>	<p>Y2 – 2024-25 Inaugurate a new event specifically to support town centre retail businesses Agree advance plan for major events</p>	<p>Y2 – 2024-25 Promote/facilitate a business community network</p>	<p>Y2 – 2024-25 Identify needs of growing population and gaps in provision</p>
<p>Y1 – 2023-24 Complete football pavilion Complete Columbarium Agree strategic plan for Carvers Complete our Neighbourhood Plan</p>	<p>Y1 – 2023-24 Recruit local businesses to provide stalls at events in place of businesses from out of town</p>	<p>Y1 - 2023-24 Identify priorities & present weaknesses Agree a communications strategy</p>	<p>Y1 – 2023-24 Explore scope for improving major development decisions Develop Thriving Market Place concept</p>
<p>Improving our facilities, services & green spaces</p>	<p>Developing events</p>	<p>Improving communication with residents and businesses</p>	<p>Implementing our Neighbourhood Plan</p>

THE FUTURE
Ringwood Town Council is

- Known for organizing great events, providing oversight of planning applications, Looking after valued green spaces and being a good employer.
- The first point of contact for all local public services in Ringwood
- Proactively engaging local people about issues that matter to them
- providing valued support to Ringwood businesses and the local economy

ENABLERS and DISRUPTORS
Skills of councillors and staff - We will encourage more training and improve our performance management processes. [Events Management Sub-Committee](#).
Volunteers. Neighbourhood Plan
Budget pressures and inflation – We will review our budgetary control and management of reserves

TOWN COUNCIL

27th September 2023

Town Centre CCTV proposal

1. Introduction and reason for report

- 1.1 The Council has been offered an extension to the coverage of the town centre CCTV system subject to an increased contribution to costs. (Owing to pressure of other business for the Policy & Finance Committee, where matters of this kind would normally be considered, this matter is, exceptionally, being brought straight to the full Council.)

2. Background information and options

- 2.1 Ringwood currently has 12 CCTV cameras in public locations. These are monitored by New Forest District Council (NFDC) staff and used to provide information and imagery to Hampshire & Isle of Wight Constabulary when appropriate.
- 2.2 This Council contributes £8,790 a year (£732.50 per camera) towards the costs of the system. This amount has not changed for several years.
- 2.3 The NFDC service manager has reported that enhancing the system is a strategic priority for NFDC and additional capital funding is available for this purpose. Following a review two potentially worthwhile locations have been identified in Ringwood:
- The roundabout at the junction of Christchurch Road and Wellworthy Way; and
 - The mini-roundabout at the junction of Southampton Road and Gorley Road.

(Both locations are approximate only at this stage.)

- 2.4 The service manager has also provided the following further information

“CCTV network feed costs 80k annually for the public space network. As we add additional cameras to this, it will increase incrementally per connection. In addition to this we have an annual maintenance contract which as it is currently out for tender, I will not be in a position to disclose publicly.

Installations will require an IP upgrade for an area where there is no existing network, costs can vary greatly due to the variance in each location but this is in the region of 8k. The cost of each camera and pole again has variations but each is in the region of 10k to 14k. There are ancillary costs covering maintenance, software etc approx. £2400 per camera location.

In addition to this, I will need to upgrade the storage in the control room to store the extra data which is an additional 20k and increase control room monitoring screens costing approx. 11k.

All of the above is being met via NFDC and we are asking for partnership contributions at the same rate per camera at approx £734.”

- 2.5 If we accept the two additional cameras, therefore, our annual contributions can be expected to increase by about £1,465.

2.6 By the Crime & Disorder Act 1998, this Council must exercise its functions “with due regard” to their likely effect, if any, on crime and disorder (including anti-social and other behaviour affecting the local environment, the misuse of drugs, alcohol and other substances and re-offending in its area and the need to prevent them. It seems reasonable to assume that the proposed additional cameras will have positive effects in these respects (albeit modest ones). Members should also weigh the likely effects on general public amenity and the sensitivity of public surveillance. The burdens of data protection compliance fall on NFDC not this Council.

3. Issues for decision and any recommendations

Issue for decision:

Whether to accept the offer of the additional CCTV cameras and approve the increase in annual contributions.

For further information, contact:

Christopher Wilkins, Town Clerk
Direct Dial: 01425 484720
Email: chris.wilkins@ringwood.gov.uk



SURVEY

The New Forest is one of the safest places in the United Kingdom to live, work and visit. However some of us do suffer from crime and anti-social behaviour and the Safer New Forest partnership works hard to prevent and reduce any reported incidents.

This survey is being undertaken to check that we are working on the issues that are important to you.

Your answers will be kept strictly confidential and will only be used to compile an overall report.

Town / Parish Council

.....

1. What is going well in your town / parish?

i.e. partnership working, community engagement, voluntary services

2. What (if any) are your concerns for your town / parish regarding crime and anti-social behaviour?

3. If you have outlined concerns within question 2, what could improve your area?

i.e. town and parish, partnership working, other services

Thank you for taking the time to complete this questionnaire.

W safer.newforest.gov.uk **E** safernewforest@nfdc.gov.uk **T** 023 8028 5438 (office hours only)

 [newforestdc](https://twitter.com/newforestdc) #SaferNewForest

RINGWOOD TOWN COUNCIL

FULL COUNCIL MEETING

27th September 2023

DISTRICT COUNCILLOR'S REPORT

NFDC PLACE & SUSTAINABILITY OVERVIEW & SCRUTINY PANEL Meeting 14 September 2023.

(Recommendations to NFDC Cabinet and Council to meet in October 2023.)

- 1. Discussion of Motion Submitted to Council Seeking New Forest District Councils Support For The Proposed Climate And Ecology Bill.**
 - lack of financial costings and other unknown consequences predetermined an In Principle support, subject to a Task & Finish Group being set up to monitor the progress of the Bill through Government.

- 2. Car Parking Charges for 2024.**
 - 1-hour tariff to remain the same.
 - Short Stay Annual Clock to increase from £30.00 to £40.00
 - Long Stay Annual Clock to increase from £140.00 to £220.00
 - NFDC to allocate 4 days of free parking to support local businesses during December 2023.

- 3. Community Infrastructure Levy – Framework for CIL Expenditure.**
 - establish a Task & Finish Group as part of a framework to review proposed CIL allocations to align funds to identified infrastructure needs.
 - Agree to release £1m of CIL in 2023/2024 to fund local infrastructure in the short term.

**Clr W Steve Rippon-Swaine FRICS DipGS
New Forest Councillor for Ringwood South**