

**MINUTES OF THE MEETING OF THE PLANNING, TOWN & ENVIRONMENT COMMITTEE**

Held on Friday 4<sup>th</sup> November 2022 at 10.00am at Ringwood Gateway, The Furlong, Ringwood.

PRESENT: Cllr Philip Day (Chairman) (*until 10:50am*)  
Cllr Rae Frederick (Vice Chairman)  
Cllr Gareth Deboos  
Cllr Hilary Edge  
Cllr Peter Kelleher  
Cllr Gloria O'Reilly  
Cllr Derek Scott  
Cllr Glenys Turner

IN ATTENDANCE: Jo Hurd, Deputy Town Clerk  
Nicola Vodden, Meetings Administrator

ABSENT: Cllr Andrew Briers

**P/6072  
PUBLIC PARTICIPATION**

There were five members of the public present for items on the agenda.

**P/6073  
APOLOGIES FOR ABSENCE**

There were no apologies for absence reported at the meeting.

**P/6074  
DECLARATIONS OF INTEREST**

There were none.

**P/6075  
MINUTES OF PREVIOUS MEETING**

**RESOLVED:** That the Minutes of the Meeting held on 7<sup>th</sup> October 2022, having been circulated, be approved and signed as a correct record.

**P/6076  
PLANNING APPLICATIONS**

*With the agreement of members, application TPO/22/0590 was brought forward and dealt with first, as members of the public were present and interested in the decision.*

*Consideration of the remaining applications was postponed until after the Ringwood Neighbourhood Plan agenda item.*

On resumption of this item, the remaining planning and tree work applications were considered in list order.

*Cllr O'Reilly declared an interest in application 22/1 1234 – Plots 4 & 5, 8-10 Strides Lane, as she was concerned that the proposed development might result in an increase in flooding in the area, which could directly affect her property. She took no part in voting on this application.*

**RESOLVED:** That the observations summarised in *Annex A* be submitted.

<b>ACTION</b> Nicola Vodden
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**P/6077**

**RINGWOOD NEIGHBOURHOOD PLAN**

*This item was interposed between consideration of TPO/22/0590 and the remaining planning / tree applications.*

Members considered the Deputy Town Clerk's covering report (*Annex B*) and the associated reports. Thanks were extended to the Deputy Town Clerk for the work involved in summarising the points for consideration.

The Chairman commented that SPUD have done a lot of work to engage with young people in Ringwood and he was impressed with what had been achieved. The Mayor had personally thanked Ringwood School for its involvement and it is hoped that this contact can continue and help feed into the Carvers development project. Thanks were extended to Mary DeBoos for her organisational and professional skills, particularly in progressing this area of RNP.

Members of the RNP Design and Heritage team were present to answer questions on the proposals for a List of Local Heritage Assets and Building for a Healthy Life assessments.

Listing of Local Heritage Assets would create a list of designated buildings and it would be flagged when planning permission is applied for. It would protect the asset and works would have to be consistent with the heritage status. Currently this happens informally, but there is a national push to formalise non-designated assets, making the information more publicly accessible. This has been taken up by NFNPA, but not NFDC and the RNP Steering Group wish to advance this proposal for the RNP. Suggested assets are still being judged against the criteria and the list will be brought forward in due course. The intention is to write to property owners asking for their agreement to be included in the list.

In respect of 'Building for a Healthy Life', it was noted that this assessment tool had been tested on the Moortown Lane application, and incorporated into the Town Council's formal response. It is now proposed that the NP include a policy to require a BfHL assessment to be submitted with proposals for all major developments, and that the Town Council should carry out its own assessment as part of its response to these applications, in order to ensure they are well designed.

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A meeting was held with NFDC and HCC to consider the Thriving Market Place project. Work is continuing and has gathered some momentum. A concept plan and visualisation is now being prepared and a further meeting is scheduled for 28<sup>th</sup> November 2022.

- RESOLVED:**
- 1) That the notes of the Neighbourhood Plan Steering Group meeting held on 10<sup>th</sup> October 2022 (*Annex C*) be received;
  - 2) That the Draft Vision and Policies (*Annex D*) be noted.
  - 3) That the Ringwood Town Futures – Young People’s Vision report (*Annex E*) be received and that it be:
    - i) Presented to Full Council in November; and
    - ii) Utilised in the following areas of work: Council strategy; Thriving Market Place project; and Carvers Strategic development;
  - 4) That the proposal to adopt a List of Local Heritage Assets, as outlined in *Annex F*, be supported;
  - 5) That the proposal to undertake a Building for a Healthy Life assessment of major planning applications, as set out in *Annex G*, be supported; and
  - 6) That the update on the Thriving Market Place be noted.

<b>ACTION</b> <b>Jo Hurd</b>
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*Cllr Day left the meeting following the Neighbourhood Plan item and handed the Chair over to Cllr Frederick at 10:50am.*

**P/6078**

**STRATEGIC SITES**

Land off Crow Lane / Crown Arch Lane (Beaumont Park)

An update had been received from NFDC Monitoring Officer (*Annex H*) and circulated prior to the meeting. On 2<sup>nd</sup> November, NFDC Cabinet considered allocating additional 106 funds to enable provision of a footpath to the northeast of the Linden homes development on Crow Lane, following HCC advising that the scheme is more complex than originally thought. Works are unlikely to start on site until 2024/25 and public consultation will be required.

Land north of Hightown Road

NFDC confirmed application will not be considered by NFDC Planning Committee until the Council has been briefed and given sufficient time to make formal comments.

Land off Moortown Lane

There was no update to report.

2 Market Place and Meeting House Lane

There was no update to report.

**RESOLVED:** That the update on Strategic Sites be noted.

**P/6079**

**A31 RINGWOOD BRIDGE REPLACEMENT AND WIDENING SCHEME**

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National Highways has announced the scheme will be completed and the A31 will re-open from 6am on 19<sup>th</sup> November. In preparation for this, there will be some overnight closures in the week before. The next meeting is scheduled for 10<sup>th</sup> November 2022.

**RESOLVED:** That the notes of the meeting with National Highways (Annex I) held on 13<sup>th</sup> October 2022 be received.

**P/6080**

**PROJECTS** (current and proposed)

**RESOLVED:** That the update in relation to projects (*Annex J*) be received.

**P/6081**

**NFDC/NFNPA PLANNING COMMITTEE**

There were no applications to report.

There being no further business, the Chairman closed the meeting at 11:37am.

RECEIVED  
30<sup>th</sup> November 2022

APPROVED  
2<sup>nd</sup> December 2022

TOWN MAYOR

COMMITTEE CHAIRMAN

**Note: The text in the Action Boxes above does not form part of these minutes.**

Annex A to Planning, Town Environment Committee Minutes 4th November 2022  
**Ringwood Town Council - Planning Observations - NFDC**

<b>Number</b>	<b>Site Address</b>	<b>Proposal</b>	<b>Observation</b>	<b>Comments</b>
22/11146	102, Northfield Road, Ringwood. BH24 1SU	Demolish existing bungalow and erect 4no. detached houses with new vehicular access and parking (revised scheme)	Refusal (4)	The Committee felt that the plans had not addressed the reasons for refusal for previous application 22/10368 (as per the NFDC decision noticed dated 26/05/2022). The proposal for 4 dwellings is overdevelopment of the site, with poor layout, resulting in overcrowding. There were concerns about overlooking and overshadowing of surrounding properties, particularly the bungalows to the rear and east. There were also concerns about the parking arrangements on site and impact on the highway with 4 properties using one access, close to two junctions. Members were disappointed that the site had been cleared of all mature trees prior to submission of the application and preparation of the Ecological Impact Assessment.
22/11167	Bridge House, 21 West Street, Ringwood. BH24 1DY	Install gates and decorative ironwork to side of listed building (Listed Building Consent)	Permission (1)	

1 - Recommend Permission, but would accept officer's decision 2 - Recommend Refusal but would accept officer's decision 3 - Recommend Permission 4 - Recommend Refusal  
5 - Will accept officer's decision

Number	Site Address	Proposal	Observation	Comments
22/11169	Poulner Farm House, 5 Butlers Lane, Poulner, Ringwood. BH24 1UB	Alterations to the front elevation of the garage; erection of attached outbuilding to garage; removal of 20th Century single storey rear / side extension to be replaced with an enlarged single-storey side / rear extension with terrace area above; pitched roof over existing first floor side window / proposed door on east elevation; replacement of windows; painting of walls of the 19th century addition to an off-white colour	Permission (1)	

1 - Recommend Permission, but would accept officer's decision 2 - Recommend Refusal but would accept officer's decision 3 - Recommend Permission 4 - Recommend Refusal  
5 - Will accept officer's decision

Number	Site Address	Proposal	Observation	Comments
22/11170	Poulner Farm House, 5 Butlers Lane, Poulner, Ringwood. BH24 1UB	Alterations to the front elevation of the garage; erection of attached outbuilding to garage; removal of 20th Century single storey rear / side extension to be replaced with an enlarged single-storey side / rear extension with terrace area above; pitched roof over existing first floor side window / proposed door on east elevation; replacement of windows; painting of walls of the 19th century addition to an off-white colour (Application for Listed Building Consent)	Permission (1)	
22/11186	1, Middleton Road, Ringwood. BH24 1RN	Single storey side extension	Permission (1)	

1 - Recommend Permission, but would accept officer's decision 2 - Recommend Refusal but would accept officer's decision 3 - Recommend Permission 4 - Recommend Refusal  
5 - Will accept officer's decision

Number	Site Address	Proposal	Observation	Comments
22/11189	The Railway Pub, 35 Hightown Road, Ringwood. BH24 1NQ	Illuminated and non-illuminated signs to the exterior of the building (Sign A); 2 x sets of individual letters and fret cut secondary text (Sign B); 1 x set of fret cut letters (Sign C); 1 x decorative archway on posts to garden entrance (Sign D) (Application for Advertisement Consent)	Refusal (2)	The proposed perspex signage is an inappropriate material in this location in the Conservation Area, and the signage and proposed colour of the building is out of keeping with the character of the area.
22/11193	Land of 79, Eastfield Lane, Ringwood. BH24 1UN	Sever land and erect 2 chalet bungalows with garages and parking	Refusal (4)	This long row of properties with long gardens is highlighted as a character of this area in the Ringwood Local Distinctiveness SPD, with the gaps between properties also being an important feature. The proposal would erode the character of the area and set a precedent for similar unwelcome development. There are also concerns about the increase in traffic generated by the proposal near a busy junction (Cloughs Road) and near a pinch point.
22/11223	1, Hampton Drive, Ringwood. BH24 1SL	Ground floor rear & side extensions to existing detached bungalow	Permission (1)	
22/11234	(Plots 4 and 5), 8-10 Strides Lane, Ringwood	Erection of two dwelling houses (revised design of plots 4 and 5 as approved)	Permission (1)	

1 - Recommend Permission, but would accept officer's decision 2 - Recommend Refusal but would accept officer's decision 3 - Recommend Permission 4 - Recommend Refusal  
5 - Will accept officer's decision



Number	Site Address	Proposal	Observation	Comments
CONS/22/0572	Quaker Court, Eynon Mews, Ringwood, BH24 1EW	Ash x 1 Prune Sugar Maple x 1 Prune	Permission (1)	
CONS/22/0586	Church Hatch Centre, 22 Market Place, Ringwood. BH24 1AW	Lime x 2 - prune; Ash x 1 - prune	Permission (1)	
CONS/22/0595	36 Kingsburys Lane, Ringwood, BH24 1EL	Birch x 1 - Reduce	Permission (1)	
TPO/22/0506	204 Southampton Road, Ringwood. BH24 1JG	Copper Beech x 1 Reduce	Permission (1)	
TPO/22/0554	Highground, Cowpitts Lane, Poulner, Ringwood. BH24 3JX	Oak x 1 - Reduce	Permission (1)	
TPO/22/0590	31 Eastfield Lane, Ringwood. BH24 1UP	Scots Pine x 1 Fell	Refusal (2)	There is no expert report to say whether the tree is diseased and there is no justification for felling. The tree is of some stature and should remain.

1 - Recommend Permission, but would accept officer's decision 2 - Recommend Refusal but would accept officer's decision 3 - Recommend Permission 4 - Recommend Refusal  
5 - Will accept officer's decision

Applications decided under delegated powers : to be noted on 4<sup>th</sup> November 2022

Number	Site Address	Proposal	Decision
CONS/22/0531	War Memorial, Christchurch Road, Ringwood	Cherry x 1 Fell	18.10.22 P(1) Recommend Permission, but would accept the Tree Officer's decision.
TPO/22/0541	Little Gatton, Linford Road, Poulner, Ringwood, BH24 1TX	Yew x 1 Prune Oak x 1 Prune	18.10.22 P(1) Recommend Permission, but would accept the Tree Officer's decision.
TPO/22/0533	Land North Of 7, Forestside Gardens, Ringwood	Silver Birch x 4 Reduce	18.10.22 P(1) Recommend Permission, but would accept the Tree Officer's decision.

**REPORT TO PLANNING, TOWN & ENVIRONMENT COMMITTEE  
4 NOVEMBER 2022**

**RINGWOOD NEIGHBOURHOOD PLAN (RNP)**

There are several reports relating to work associated with the Ringwood Neighbourhood Plan, as follows:

**1. Notes of Steering Group meeting held on 10 October 2022 (*Report C*)**

Please note that Appendices A (draft policies) and C (engagement with young people) have been removed as the documents have been superseded.

It is RECOMMENDED that the notes be received.

**2. Draft Vision and Policies (*Report D*)**

Members of the RNP team are working with consultants to draft policy detail. A meeting was held with New Forest District Council and the New Forest National Park Authority on 18 October, when the draft policies were discussed.

It is RECOMMENDED that the vision and policies be reviewed and noted, and any comments be fed back to the RNP team.

**3. Engagement with Young People (*Report E*)**

This is the outcome of work carried out by SPUD with young people.

RECOMMENDED that the report be reviewed and Members consider next steps, including:

- i) Presenting the report to Full Council in November;
- ii) Utilising the contents of the report in the following areas of work:
  - Council strategy
  - Thriving Market Place project
  - Carvers Strategic Development

**4. List of Local Heritage Assets (*Report F*)**

Report from the RNP Design and Heritage (D&H) Team, proposing that a List of Local Heritage Assets be prepared, adopted and maintained (see RNP Policy R8).

A list of approximately 250 local heritage assets has been prepared by the D&H Team and it is proposed that this list is presented to the Town Council for approval, after which the Council should consult each property by letter, prior to adopting the list and committing to keep it under review and up to date.

RECOMMENDED that Members consider supporting the proposal, subject to the required information being supplied to the Council in a format ready for mail merge.

**5. Building for a Healthy Life (*Report G*)**

Report from the RNP Design and Heritage (D&H) Team proposing that the Town Council consider undertaking a Building for a Healthy Life (BfHL) assessment of future major planning applications (see RNP Policy R7), and that a panel of councillors and interested parties be convened to undertake an assessment when required.

To view the results of the assessment undertaken on the Moortown Lane application, see here: <https://www.ringwood.gov.uk/admin/resources/minutes-and-annex-a-pte-13-42022-2.pdf> (from page 85).

It is RECOMMENDED that Members consider supporting the proposal.

## **6. Thriving Market Place**

A meeting was held on 17 October with officers from New Forest District Council and Hampshire County Council to explore opportunities to create a more vibrant and pedestrian friendly Market Place, and to consider improvements in the Gateway Square area. It was agreed that a concept plan/visualisation be prepared for the next meeting on 28 November.

For further information, please contact:  
Jo Hurd, Deputy Town Clerk  
01425 484721 or [jo.hurd@ringwood.gov.uk](mailto:jo.hurd@ringwood.gov.uk)



# Ringwood Neighbourhood Plan

# C

## Ringwood Neighbourhood Plan Steering Group

### Notes of meeting held on Monday 10th October at 6pm on Zoom

Present:

- Cllr Gareth DeBoos
- Mary DeBoos (Secretary)
- Janet Georgiou
- Cllr John Haywood (Chair)
- Joe Moorhouse
- Geoff Ridgway
- James Swyer
- Chris Treleaven

1. Apologies were received from Cllr Philip Day, Tim Moxey and Cllr Tony Ring
2. No declarations of interest were made.
3. Notes from the previous meeting were received and accepted.
4. Feedback from RTC Committees

There were no questions arising from RTC committees and there was significant interest in the results of engaging young people.

5. Working Group Updates

DRAFT Policy List (attached in Appendix A) Note - Appendix A removed as list has been updated.

Chris reported that there should be mention of the Community led housing suggestion in the Neighbourhood Plan and that the feasibility of achieving a policy on “Meeting the housing needs of younger people” (R5) would be a subject for the forthcoming discussion with the local planning authorities.

Gareth raised the challenge of completing all the work needed to support R13 “Creating a Sustainable Travel Network”.

**Post meeting note: following Gareth discussion with Jon Dowty this is thought to be achievable.**

Joe noted that Boundary Treatment may become a separate policy.

Any other comments to be sent to Mary by end of Wednesday 12th October, such that the policy list can be circulated ahead of the meeting with NFDC and NFNPA on 18th October

**Action: All**

### Design and Heritage

Joe shared a verbal description of the potential process for completing local listings. The Steering Group agreed that a written proposal should be submitted to the November PT&E meeting

**Action: Joe**

Joe explained that the adoption of the “Building for a Healthy Life” Framework for assessment of major planning applications may require additional work by the Town Council in the future. The Steering Group agreed that a written proposal should be submitted to either the November or December PT&E meeting

**Action: Joe**

### Environment

Gareth described the proposed boundaries for the wildlife / dark skies corridors in the south of the parish. The Steering Group agreed these proposals (see Appendix B)

## 6. Communication and Engagement

The proposed dates for the exhibition in Gateway are 15th to 29th October (inclusive) with the display remaining at Gateway for the November PT&E meeting.

In support of this the following actions were agreed:

- A form for people to complete if they would like email updates. **Action: James**
- The website to be updated with any reference materials. **Action: All to send to James and John before 15th October**
- Feedback forms and suggestion box to be available. **Action: John**
- Boards to be moved to Greyfriars for Ringwood Society Open Meeting on evening of Tuesday 18th October. **Action: John**
- Rota for staffing the exhibition to be circulated. **Action: Mary**
- Press release to be updated. **Action: Mary**

James suggested that we make all the materials from the exhibition available on the website after 29th October.

An interim synopsis of the output from the sessions for engaging young people was shared by Mary (Appendix C). Mary noted that the support from Vicki Lewis at the school was invaluable [Note - Appendix C removed as full report now available.](#)

**Action: Gareth to write a letter of thanks to Vicki**

**Action: Mary to circulate full report once it is available**

7. Review of plan

Mary noted that with the progress on the exhibition and the progress on the DRAFT NP document, the project still appears to be on track to complete in this financial year. However, this may be impacted by the meeting with NFDC and NFNPA and depends on the feedback received from the exhibition.

8. Date of next meeting

Monday 14th November at 6pm

## Appendix B - Wildlife and Dark Skies Corridors

### The Northern Corridor

The next map shows the proposed Green Corridor feature boundaries. On the north edge, which follow existing hedgerows or woodland areas, it starts at the Avon Valley SSSI to the west (415344; 103446), goes along Kingston Common to and across Christchurch Road, along the footpath with recently planted hedging to Long Lane, continues east along Long Lane and then Green Lane to the Upper Kingston byway, east on the byway to Ringwood Road, across and along Barrack Lane to the junction with Crow Hill and then east along Crow Hill to The New Forest SSSI (418234; 103942). On the southern edge, it starts at the Avon Valley SSSI (415170; 103080), goes due east to the edge of the Gaddens SINC woodland (417576; 103080), then on to The New Forest SSSI (418250; 103080).



Hedgerows, SINC's and water courses within the area bounded by the yellow lines and SSSI's are Green Corridor features, as referred to in, and protected by, the putative policies. It is recognised that this corridor does not incorporate the small SSSI area and adjacent SINC at Hightown Copse: integration could be part of a future extension to this plan. Note also that the corridor is over 200m at its narrowest point, in accordance with Natural England 'rule of thumb' guidance for wildlife corridors<sup>\*101</sup>.

### The Southern Corridor

The next map shows the proposed Green Corridor feature boundaries. To the south is the Ringwood Parish Boundary. To the north is a west-east line that runs from the Avon Valley SSSI (413870; 101100), goes through Parsonage Wood and Keeper's Copse SINC's to The New Forest SSSI (418229; 101100). At its narrowest point, the



corridor is about 350m wide, in accordance with Natural England 'rule of thumb' guidance for wildlife corridors<sup>\*101</sup>.



Hedgerows, SINCs and water courses within the area bounded by the yellow line, the SSSI's and the Parish Boundary are Green Corridor features, as referred to in, and protected by, the putative policies.

The HBIC Biosites map has no sites recorded within the proposed Green Corridor.

## RINGWOOD NEIGHBOURHOOD PLAN

### **Our Vision for Ringwood.**

We will restore and strengthen Ringwood's status as a Chartered Market Town, making it the heart of civic, commercial and community life in the South-west of the New Forest.

This will not be achieved by trying to turn back the clock. We need to make the town centre attractive, appealing and fit for purpose in a new era, reflecting the way we live now.

Ringwood is an historic market town in a beautiful riverside setting and is a gateway to the New Forest. We will mobilise its rich array of heritage assets, ambitious businesses, cultural and community organisations. We will revitalise the Market Place and High Street, establishing an inviting open-air space in the heart of the town. We will improve green spaces and create more opportunities to connect with nature.

We will enhance the first impressions of the Town in keeping with the rural setting of the town and to further build a sustainable economy we will improve connectivity for walking and cycling.

Ringwood will be recognised as a thriving market town with both historic interest and modern-day appeal, it will become an essential part of the New Forest experience for UK and international visitors. The revived town centre will contribute to an enhanced quality of life, and its cosmopolitan appeal will make it an increasingly popular place to live and work, and especially attractive to young people and families.

### **This vision addresses the following key challenges:**

Challenge 1: To make Ringwood more attractive to a wider cross-section of residents and visitors by revitalising the town centre economy

Challenge 2: To celebrate Ringwood's historic buildings and townscapes

Challenge 3: To put people first by encouraging walking and cycling

Challenge 4: To ensure Ringwood does not become a dormitory town

Challenge 5: To ensure the young people of Ringwood can live in Ringwood

Challenge 6: To ensure that the regeneration of Ringwood town centre contributes to the New Forest Climate And Nature Emergency Declaration

**Draft Policies List (October 2022) for LPA discussion**

- R1 A Spatial Strategy for the Town
- R2 Maintaining a Successful and Prosperous Town Centre
- R3 Town Centre Retail
- R4 Making Better Use of opportunity sites in the Town Centre
- R5 Meeting the Housing Needs of Local Young People
- R6 The Ringwood Design Code
- R7 'Building for a Healthy Life'
- R8 Conserving Local Heritage Assets
- R9 Creating a Green Infrastructure and Nature Recovery Network
- R10 Dark Skies
- R11 Delivering Zero Carbon Buildings
- R12 Adapting to Climate Change through Urban Greening and improving streetscape
- R13 Creating a Sustainable Travel Network
- R14 Engaging the Community in Planning (not really a policy but see how it goes)

**Projects**

- Market Place/High Street Shared Space (PJA evidence?)
- Other Public Realm improvement projects
- Nature Recovery projects – BNG improvements to Carvers, Jubilee Gdns, Pocket Park
- Safe Routes to Poulner School / other LCWIP type projects
- Community Led Housing

**R1: A Spatial Strategy for the Town** - to articulate the town vision into a spatial strategy of specific elements. Brownfield first; Green Belt Importance and its protection; Thriving Furlong and old town; Conserving Residential Character Areas; Managing traffic.

**Evidence:** OH Vision Paper and Session Notes; SG Vision and Objectives etc

**R2: Maintaining a Successful and Prosperous Town Centre** – to articulate the history and nature of the town centre, its conservation area, High Street to create opportunities for heritage led and community focussed renewal and investment (ECON5) – maintaining a healthy mix of retail and service, ‘greening’ the town centre, improving pedestrian connectivity, creating ‘shared space’ for cultural/art/market purposes.

**Evidence:** TC Report; D&H reports + Townscape Appraisal Map; HCC Townscape Appraisal (old) and CAA. PJA Report?

**R3: Town Centre Retail** – This policy is intended as an interim expression of how the retailers and community wish to see the town centre thrive in a ‘post-Covid’ world. But with great uncertainty on how changes to national policy will affect town centres, it is expected that the new Local Plan will provide a longer-term town centre policy framework. It will have more time, and evidence, to determine how the planning system can best be used to secure the success of the town centre. In the meantime, this policy seeks to sustain and build on the success of the town centre as a vibrant and vital heart of the town and the wider rural area and as a visitor destination.

The policies interim purpose is to “protect the essential core of the primary shopping frontages from change of use to residential e.g. use class MA within the Market Place” by resisting a change of use that will result in the loss of an active commercial, business or service use of a ground floor frontage in the Town Centre.

Refining the mix of the Government’s new Commercial, Business and Service use class order within the town centre primary retail boundaries to encourage and manage positive change.

(note: only one Local Centre boundary defined by ECON6 @ Butlers Lane, Poulner).

**Evidence:** D&H Article 4 evidence - alterations within the Conservation Area which do not require planning permission continue to harm the town centre and the ‘historic market town’ character.

**R4: Making Better Use of opportunity sites in the Town Centre**– to support the redevelopment of brownfield opportunity sites and establish the key development principles, provided they accord with the Design Code and other LP policies, to encourage appropriate planning applications or investment.

**Evidence:** AECOM Town Centre ‘Masterplan’ Report (unseen).

**R5: Meeting the Housing Needs of Local Young People** – to diversify the local housing stock by encouraging a higher proportion of lower cost dwellings for younger people/families with a local connection to Ringwood. The provision of a stock of small housing units would also give the elderly an opportunity, if they wish, to vacate their larger dwellings, yet remain resident in the town and provide an opportunity for younger and/or key worker, one and two person households to find suitable accommodation in the area. Better utilisation of the existing housing stock is unlikely to occur unless smaller units are available either by the construction of new small dwellings or by the conversion of existing properties.

This is a community ambition rather than a requirement, as it stops short of setting out targets and has not been adequately evidenced by the Housing Needs Assessment. It will be a challenging policy to secure given the views already expressed by NFDC.

**Evidence:** AECOM HNA? And/or Housing Addendum Report by Housing Group to respond to NFDC critique.

**R6: The Ringwood Design Code** – to define the essential characteristics of each part of the town, including its Conservation Areas, in order to guide the design of future proposals. Code must reinforce the importance of streetscape character and the value hedge boundary treatment brings to this character (see poor boundary treatment example in the LD SPD page 87 Gravel Lane)

**Evidence:** AECOM Design Code (unseen) and LD SPD. D&H to map areas where cumulative effect of inappropriate boundary treatment undermining character.

**R7: Building for a Healthy Life** – A policy requiring the inclusion of a ‘Building for a healthy Life’ audit report with major applications

**Evidence:** D&H BfHL RAG audit of Beaumont Park

**R8: Conserving Local Heritage Assets** – to identify buildings and structures of local historic and/or architectural interest as guidance for proposals.

**Evidence:** D&H LHA assessment (about 80 proposed)

**R9: Creating a Green Infrastructure and Nature Recovery Network** – Protecting and better connecting the town’s network of green infrastructure assets. Encouraging the use of urban and countryside land to define a network of existing green infrastructure assets (e.g. Avon Valley, National Park, priority habitats, parks, play areas) for protection from harmful development; to show opportunities to improve the quality and connectivity of the network as guidance for proposals; to adapt to climate change through woodland planting and flood management risks; to require S106 contributions for investment in new woodland creation/tree planting as part of the Green Infrastructure Network.

**Evidence:** Evt Grp Nature Network reports and maps

**R10: Dark Skies** – to manage the use of external lighting on new development and promote good practice, particularly in areas outside the current settlement boundary

**Evidence:** Evt Grp report

**R11: Delivering Zero Carbon Buildings** – to encourage Zero Carbon ready” buildings and the use of the passive house standard wherever possible and post occupancy evaluation. (reduce fuel poverty)

**Evidence:** Evt Grp Report + OH Background Note + Cotswold Net Zero Toolkit as guidance

**R12: Adapting to Climate Change through Urban Greening** – to require either all or major (> 10 dwellings or > 1000 sq.m. commercial) development schemes to incorporate more and better urban greening (trees, green roofs, green walls, rain gardens etc) by using an Urban Greening Factor measurement scheme. And to encourage improvements to streetscape (boundary treatment) elsewhere

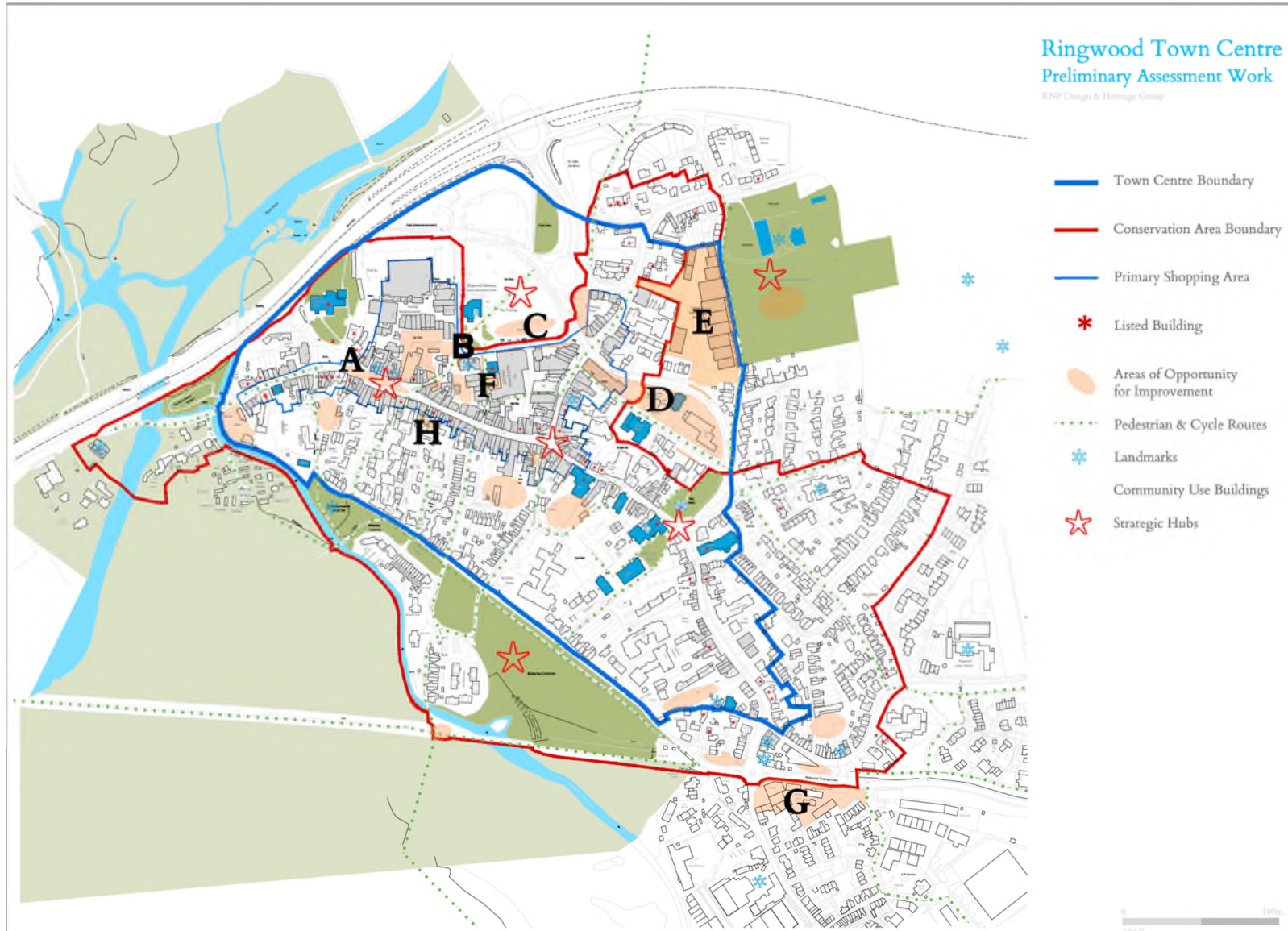
**Evidence:** Tree Canopy map, D&H location of roads with street trees and imp R12 connections without (see NFDC BP32a GI Evidence map)

**R13: Creating a Sustainable Travel Network** – to encourage active and healthy travel by defining a network within and around the town of existing bus routes, cycleways, PROWs and other off-road footpaths for protection from harmful development; to show opportunities to improve the quality and connectivity of the network as guidance for proposals, including ‘Safe Routes to School’ (Poulner particularly from SS’s) ; and to require S106 contributions for improvements

**Evidence:** (No LCWIP) LP Part 2, Greenways, Evt Grp report/mapping. Assessment of Poulner SRtS needed

**R14: Engaging the Community in Planning** – to require procedures for genuine community engagement to be included in the early stage design of a defined type of major development schemes.

**Evidence:** D&H BfHL RAG audit of Beaumont Park



## **Opportunity Site Design Codes**

Site A: Market Place

Site B: The Furlong Drove, Rear 56 High Street,  
Service Yard, Northumberland Court

Site C: Bus Stops/Car Park (Sustainable travel hub)

Site D: M&CO, Catholic Church, BT

Site E: Carvers Industrial

Site F: Pedlars Walk Court, Wall by Furlong Pub

Site G: Ringwood Trading Estate

Site H: Lynes Lane Court

RNP Opportunity Sites														
No	Site Description	TOTAL SCORE	Enhanced attractiveness	Enhancements to heritage	Repair / strengthen urban fabric	Improved connectivity	Possibility of smaller dwellings	Meets Housing Team criteria	Town Centre vitality	Sustainable & active travel	Improved access to open space (5 mins)	Biodiversity Net gains	Availability	Difficulty
A	1 Market Place	12	2	1	1	2			3	2	1			
	2 Old Town Hall	13	3	2	2	2	2		2				IN PROGRESS	
	3 The Furlong Drove	16	3	2	3	3			3	1	1			
B	4 Rear of 56 High Street &	8	3						3	1	1			
	12 Service Yard, Northumberland Court	11	2	2	2	2			2	1				
	5 Rear of 25 Market Place	0												
	6 Rear of Con club & Keystone	9	2		2	1	2		2					
C	7 Bus stops/ car park (sustainable transport hub)	7	1			2			1	3				
	8 Monmouth Court	7	3		2	1				1				
D	9 M&Co / Catholic Church /BT site <i>SPLIT INTO 3?</i>	15	3		3	2	3		2	1	1			
E	10 Carvers Industrial	13	2		1	3	2			2	3			
	11 Kings Arms Row	10	2	1	1		3		2	1				
F	13 Pedlars Walk Court	14	2	3	2	3			3			1		
	15 Wall by Furlong pub	12	2	2	2	3			3					
	14 MHL rear elevations	8	3	1	1		1		2					
	16 Bickerley access to Catleman Trail	1	1											
G	17 Ringwood Trading Estate	16	3	2	2		3		1	2	2	1		
	18 Nursery Road	6	1		1		2		2					
	19 Rear of Co1stone Lane	6	1		1		2		2					
	20 ParkingCourt 124 Christchurch Road	12	2	1	1	2	1		1	2	2		?	MANY OWNERSHIPS
	21 Englands Yard	12	2	2	1	2	1		1	2	1		?	
	22 Carvers Recreation	15	2		1	2			3	2	3	2	IN PROGRESS BY RTC	
	23 Water Meadows	13	1			2			3	2	3	2	NOT AVAILABLE	
	24 Bus Depot	10	2	2	1		2		2	1				
	25 Fridays Court	10	1	1	3	2			2		1			
H	26 Lynes Lane Court	10	2	1	1	2			2	1	1			
	27 Duck Island Lane	6	1	1	2		1		1					
	28 Area beneath A31 roundabout	4	2						2					
	29 Land at Folly Farm (?)	0												
I	30 Town Signage	11	2	2		2			2		3			
	31 Poulner Lakes	4	1								2	1		





Ringwood  
Town Futures  
Young People's Vision



Ringwood  
Town Council



We must remember:

***"Young people are the future inhabitants of our towns and cities, therefore it's critical their voices are heard"***

# Introduction



## Ringwood Neighbourhood Plan

For a Neighbourhood Plan (NP) to have real local credibility, it must be prepared by the community that lives in, works in and uses the Neighbourhood.

The Ringwood Neighbourhood Plan Team wants to ensure community engagement and participation not just simple consultation. To encourage an active dialogue with the younger people of the town, the team chose to work with SPUD to run workshops and drop in sessions that would capture their concerns, ideas and thoughts.

This report is the output from those sessions.

The team was encouraged by the quality of the thinking and delighted by the fresh ideas that were put forward for the future of Ringwood.



# Workshops

## Giving Young People a Voice

A series of group workshops for young people were organised by charity SPUD during October 2022. Drop-in workshops took place at the Carver Clubhouse and Skatepark and at Ringwood School. In total 30 young people took part and had an opportunity to share their ideas, through a series of written, visual and mapping activities. The following report pulls together their various thoughts and ideas and identifies some of their key priorities for potential change.





# Key Outcomes

## What matters most...

- Green spaces
- Better lighting and lighting displays
- Skate Park facilities
- Limited shops of interest to young people
- Poor bus station area
- Nothing to do in the town centre
- The old cinema to be re-used
- Attractive public art







# Green Spaces

Young people repeatedly talked about the importance of green spaces in Ringwood. They referred to Bickerley Common, the Castleman Trail, Carvers Park and the various pocket parks around the town. These were important spaces for them to 'hang out' and enjoy themselves with friends or family.

They also wanted to see improvements to some of these areas including:

- fitness trail/equipment along the Castleman Trail. Possible low level led, solar lighting for night use.
- lighting and a toddlers skatepark at Carvers
- a covered area over the skatepark, to make it usable year round
- better entrances and attractive picnic seating in the pocket parks
- lack of greenery/green spaces in the centre of town, especially on the High Street





# Bus Station

The area of the bus station/bus stops came up repeatedly in conversation. It was felt that the area was not attractive and there was nothing to do or see there. This made it feel unsafe and unwelcoming, especially at a key location in town for potential visitors.

Young people felt the area had the potential for some colour, artwork, planting and improved lighting. The back of the supermarket building was identified as a key area to improve.





# Public Art

A broad range of conversations were had around public art that already existed in town or could be created. Young people quickly identified the acorn bench, Furlong horses and Jubilee lamp-post as examples.

There were some great ideas to create an art trail to guide visitors into the heart of the town using the symbolism of acorns, oak leaves and trees. This could be extended into seating designs and way-markers.

Young people like the Christmas lights, but wanted to see light and colour all year round. One suggestion was to have a canopy of illuminated art strung across the High Street, possibly with a nature theme.

It was also felt that a landmark piece of sculpture was needed to act either as a gateway or to identify the centre of the town. This could also double up as some form of shelter and seating space. A covered area was something that young people wanted as a casual meeting space.



Acorn Bench



# Shops & Cafes

Young people understand that a local authority does not have the power to determine which shops occupy its town centre, but they felt that there was a strong case for making the High Street and Market Place more attractive areas so people want to spend time, shop and in turn attract new retail businesses.

It was felt strongly that there was little on offer for young people in the High Street and that most of the shops served an older audience. In fact most young people made it clear that they only ventured as far as Sainsburys or that the High Street was just an area they passed through on the way to somewhere else. None of the youngsters said they spent any time there.

Young people found themselves travelling to Bournemouth or Southampton for shopping and 'young people friendly' cafes, but again mentioned the often prohibitive cost of public transport.



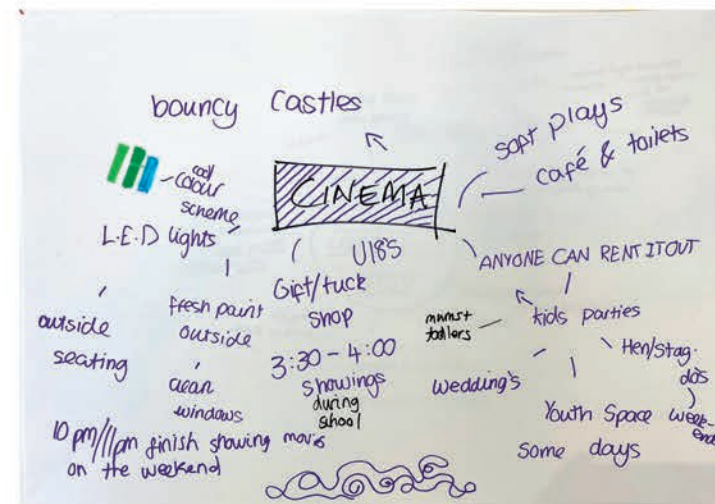


# Old Cinema

Out of all the buildings in the Town Centre, the 'old cinema' on Market Place was mentioned repeatedly. Many young people said they'd love to have a cinema back in town, especially as public transport was so expensive to get to cinemas at neighbouring towns such as Bournemouth.

They also understood that sustaining a cinema in town could be difficult and suggested that the building could also have alternative uses, such as soft play, bouncy castle, party venue, cafe and that films be shown just at weekends.

The young people were also keen that the building be renovated to improve the look of the street. It could be illuminated for different holidays such as Christmas and Halloween to make an eye-catching focal point.





# Youth Space

There was a lot of conversation around a space for young people to 'hang out' and spend time with friends. Some of this linked back to the Carver clubhouse. Youngsters were not looking for a programmed youth club, but rather an informal space where they could meet, spend time with friends, buy a drink and snacks. The requirements for a space like this varied from it being fun and having music, to also having quite spaces to read and relax.

The idea of cooking facilities came up to - with young people saying they wanted to be able to cook properly and learn how to cook - not simply a meal pinged in a microwave.

Any development of a new youth space needs the input of young people from the start to gather a clear understanding of what they want, rather than make assumptions such as putting a table tennis table in.





# What Next

## Sharing young peoples ideas

The map on the following page pulls together many of the young peoples ideas and presents them in a visually cohesive and stimulating way. The map was created during the workshops with young people and illustrated by artist and local resident Daisy Kate. The map and report will be shared with the Ringwood Town Council, Ringwood School and online at:

[www.spud.org.uk/spudyouthringwood](http://www.spud.org.uk/spudyouthringwood)

These ideas will be used to shape the vision of Ringwood in the Neighbourhood Plan, they will be shared with the whole of town. The Ringwood Neighbourhood Plan Team will provide feedback to those who took part and plans to continued to work with the young people of Ringwood to further develop some of the ideas.





# Get Involved

To find out more about the Ringwood Neighbourhood Plan and next steps get in touch at:

## Email

[john.haywood@ringwoodnp.org.uk](mailto:john.haywood@ringwoodnp.org.uk)

## Neighbourhood Plan Website

[www.ringwoodnp.org.uk](http://www.ringwoodnp.org.uk)

## spudYOUTH Website

[www.spud.org.uk/spudyouthringwood](http://www.spud.org.uk/spudyouthringwood)

Report created by SPUD C.I.O: [www.spud.org.uk](http://www.spud.org.uk)

Illustrations by Daisy Kate: [www.daisykate.me](http://www.daisykate.me)

## **PROPOSED PROCESS FOR MAKING THE RINGWOOD LIST OF LOCAL HERITAGE ASSETS**

### **Purpose of the report**

To update on the progress of the Local List work and propose that RTC adopt the following process of making the Ringwood List of Local Heritage Assets identified by the Neighbourhood Plan Team.

### **About Local Heritage Listing**

The National Planning Policy Framework (NPPF) requires Local Planning Authorities to adopt suitable policies to protect historic assets. Whilst there is a statutorily designated list of nationally important historic assets, in addition there are also a wealth of non-designated heritage assets in each area which are locally significant and make a positive contribution to their locale.

New Forest District Council does not currently have a local list. The closest thing available for the area is the 'Hampshire Treasures' volume for the district which was instigated as a result of the two "Countryside in 1970" conferences called on the Duke of Edinburgh's initiative in November 1963 and 1965. Hampshire began a pilot survey of 'Treasures' in 1967-68 and subsequently rolled out across the county to produce draft reports. The revision of these draft reports lead to the definitive lists of 'treasures' published by Hampshire County Council between 1979 and 1986. The New Forest volume was published in 1981 and has not been updated since. In addition it also includes buildings which were and have since become nationally listed, and 'Hampshire Treasures' is no longer publicised by Hampshire County Council.

In October 2019 the government announced a now £1,500,000 local heritage campaign to develop and update local lists within a series of pilot areas across the country. <https://questions-statements.parliament.uk/written-statements/detail/2019-10-23/hcws31> The county of Hampshire was awarded a grant to support such projects within the county, although not all Local Planning Authorities within the county chose to participate. Cllrs may be familiar with the current local listing project being run by the New Forest National Park Authority (NFNPA) to update and expand their existing local list. <https://www.newforestnpa.gov.uk/planning/heritage-conservation/buildings-local-interest/>

Members of the Ringwood Design & Heritage team have collaborated with the NFNPA conservation officers running that project and have benefited from the expertise of the conservation officers.

Historic England have published an Advice Note: Local Heritage Listing: Identifying and Conserving Local Heritage (Historic England Advice Note 7 (2nd Edition)), and this sets out advice on how such lists are compiled, updated and provides criteria against which assets can be evaluated. The Neighbourhood Plan team has publicised a process for nominating assets online based on the Advice Note.

## **THE PROCESS**

### **Invite nominations (Complete)**

Nominations are invited from members of the public via the RNP website.

### **Prepare the draft List of Local Heritage Assets (Substantially Complete)**

RNP Design & Heritage team prepare a list of local heritage assets (not already nationally listed) in communication with the RNP Steering Group, making specific reference to the Historic England Criteria. The list is then circulated to RTC for information. This work is already well advanced and the team anticipates approximately 250 list entries. The NFNPA are already aware of 82 of these, which fall within the Parish *and* NFNPA area.

### **Notify Building owners & publish the *proposed* list (Not Yet Commenced)**

RTC uses the list to write to each address, outlining the project & giving notice of the intention to include that asset in the list. The criteria for inclusion of each is included on the letter tailored for



each property. Alternatively, to facilitate more standard letters, this detail could simply be included on the published list. A minimum of 28 days will be allowed for responses.

### **Receive additional information, comments & objections and reply to consultees accordingly (Not Yet Commenced)**

Owners may wish to offer additional information and/or corrections. The Design & Heritage group does not expect RTC to include assets on the local list against the wishes of the owner, other than in exceptional circumstances. e.g. an extremely important building in the core of our town centre. RTC to provide consultation responses to the RNP Design & Heritage team to enable additional information to be included in the list and any updates to be made.

### **Update the List (Not Yet Commenced)**

RNP Design & Heritage team make any necessary updates to the list following consultation.

### **Adopt the List (Not Yet Commenced)**

Include the list of local heritage assets, including supporting assessment against the selection criteria within the Neighbourhood Plan.

### **Use the List (Not Yet Commenced)**

The list will be used by RTC to inform their responses to planning applications & by the planning authorities in responding to pre-application enquiries & determining applications.

### **Maintain the List (Not Yet Commenced)**

Undertake a review of the Ringwood Local List after a period of 5 years, whether or not as part of the Neighbourhood Plan cycle. If outside of the Neighbourhood Plan cycle, RTC will convene a panel to undertake this review. The panel may include Town Councillors and members from other groups such as (though not specifically) the Neighbourhood Plan and Ringwood Society. RTC can at any time repeat the steps above to amend the list, adding, removing or updating entries.



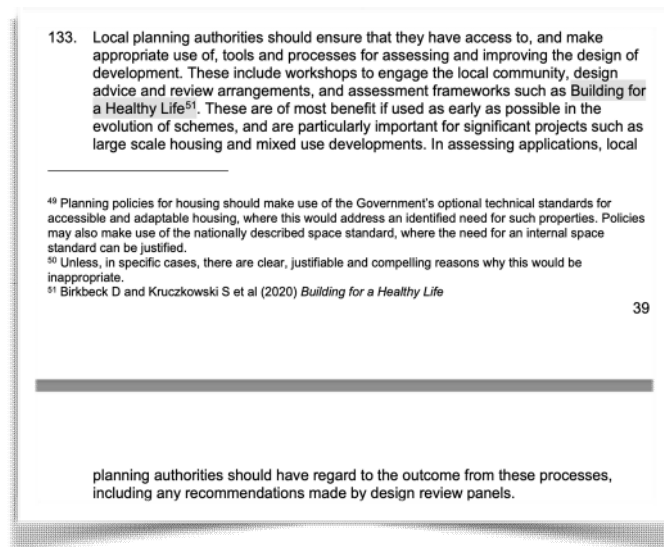
## CONSULTATION ON RTC OBLIGATIONS OF PROPOSED RNP DESIGN QUALITY POLICY

### **Purpose of the report.**

To update on the progress of the Design & Heritage team’s proposed policy for assessing design quality of significant applications and seek the opinion of the PTE committee with regard to obligations placed on it by the proposed policy.

### **The importance of Good Design**

Paragraph 133 of the current [NPPF](#) requires planning authorities to make use of design assessment tools although we do not believe NFDC are making use of any published tools or processes.



Paragraph 134 clearly states that ‘development that is not well designed should be refused’.

### **The Building for A Healthy Life policy**

Following an informal review of the Beaumont Park development, the RNP Design & Heritage Team identified shortcomings which they felt could have been designed out if an assessment tool like the [Building for A Healthy Life](#) (BfHL) had been used.

The BfHL tool is a useful framework for understanding how well a proposal performs in relation to 12 clear criteria.

14 INTEGRATED NEIGHBOURHOODS
Natural connections
Walking, cycling and public transport
Facilities and services
Homes for everyone

38 DISTINCTIVE PLACES
Making the most of what's there
A memorable character
Well defined streets and spaces
Easy to find your way around

62 STREETS FOR ALL
Healthy streets
Cycle and car parking
Green and blue infrastructure
Back of pavement, front of home

The RNP D&H team tested the BfHL tool on the [Moortown Lane application 21/11723](#) and found that the development was not well designed. RTC incorporated the team's assessment into its formal response to the application. The subsequent NFDC Landscape officer's response to the application validated the conclusions of the BfHL assessment. As a result, it is proposed that a policy requiring use of the tool is included in the Ringwood Neighbourhood Plan.

## **PROPOSED POLICY OBLIGATION ON RTC**

In order that developers are not allowed to simply 'mark their own homework' it is proposed that RTC undertake their own assessment for major applications (typically developments of more than 10 homes).

For all major applications Ringwood Town Council will convene a panel which will complete a BfHL assessment to be submitted as part of its formal response to the planning authority. The panel will be covered by Ringwood Town Council and may include members from other groups such as (though not necessarily) the Neighbourhood Plan and Ringwood Society.

Of course, there would be nothing to stop use of the panel from being convened for smaller applications when deemed appropriate.

## **BENEFITS OF USING BfHL TO ASSESS MAJOR APPLICATIONS**

Major applications are often complex and difficult to assess, especially in relation to design quality. As mentioned above, design, more so than any other aspect of a scheme such as impact on local infrastructure is a pre-requisite for approval.

- **Ringwood Town Council will be better able to demand that developments in the parish are well designed.**
- **The assessment can form the basis for a structured assessment and response to major applications.**
- **Ringwood Town Council Responses will carry greater weight.**
- **Use of the tool will develop assessment skills and improve responses to other schemes.**

## Strategic Sites Update (November 2022)



**RING 3 – Beaumont Park, (Land at Crow Arch Lane and Crow Lane), Crow, Ringwood BH24 3DZ**  
**Planning Permission Refs: 13/11450 Outline Application 175 dwellings**

**Details granted through:**

**16/11520 – Phase 1 - 62 dwellings;**

**17/11358 – Phase 2/3, care home, business use, POS, landscaping;**

**17/11309 Reserved Matters– Phase 2, 113 dwellings.**

**18/11648 - Development of 20 dwellings comprised of semi-detached houses; terraces; 1 block of flats, bin & cycle store; detached garages; public open space, landscaping, internal access arrangement and ancillary infrastructure.**

**NFDC new owners of the employment site:**

**20/11208 FULL – COU of buildings B, C, D, E from B1 (granted under 17/11358) to use E and B8**

**Developer: Lindens Homes (now part of Vistry)**

The Developer informed me that they are now 1<sup>st</sup> in the queue with Land Registry for getting the access right of way proof sorted. There should be some movement soon. The Developer has let Ringwood Town Council know.

The annual Autumn tree inspection has taken place and the remedial planting plans have been passed to the Developer to make sure that all failed trees are replaced this coming planting season.

We have informed the Developer that plant bedding and POS (Public Open Space) maintenance is required across the whole site to remove the docks, thistles etc. This is due to lack of ongoing maintenance by the Developer. Carrying out this work will help to get the land up to the standard required for transfer. The Developer is in the process of getting this work booked in. The mowing of the site has been carried out regularly since it was flagged up to the Developer.

Hampshire County Council have been to site to assess what works need carrying out to deal with the two piles of spoil on land adjoining the NFDC flats at Yarrow Lane and the Castleman Trail. They are going to let the Developer know when the works are going to be carried out when they've been programmed in.

The Developer is still responsible for the maintenance of the development currently, alongside the housing association.

Monitoring of this site by the Site Monitoring Officer or the Open Spaces Officer will continue in the short and medium term.

## **A31 Ringwood Improvement Scheme**

### **Meeting with Ringwood Town Council – 13/10/2022**

#### **Attendees:**

Cllr Gareth DeBoos (GD) – Ringwood Town Council  
Cllr Steve Rippon-Swaine (SRS) – Ringwood Town Council  
Cllr Philip Day (PD) – Ringwood Town Council  
Cllr Jeremy Heron (JHe) – Ringwood Town Council  
Ian Ackerman (IA) – Hampshire County Council  
Dan Kittredge (DK) – National Highways (Project Manager)  
Alex Skinner (AS) - VolkerFitzpatrick

#### **Apologies:**

Jo Hurd (JHu) – Ringwood Town Council

#### **Distribution:**

As above

#### **Speed camera**

No further visits are planned.

Reported that general speed through site is acceptable.

#### **A338 Ashley Heath northbound**

Dorset attend fortnightly meetings and have not reported any further concerns and content that review of possible actions had been taken and resolved where possible.

#### **Southampton Road pedestrian crossing**

IA reported painting had taken place. Awaiting tree-cutting.

## Rat-running on local roads

DK had previously notified SatNav companies of the works and requested they keep people on A31.

## Southampton Road – Poulner Slip Road

IA confirmed the works had been lifted.

## Entrance to West Street

No through traffic sign installed.

## Business Liaison Group

The last meeting was held on 28 September. JHu, DK and AS attended. Discussions were held about the opening of the A31 with date to be shared once confirmed. Next meeting 26 October.



## Ringwood Church acoustic fence

Meeting held 13 October. Discussion held regarding requirements to agree and proceed with work. C Wilkins was in attendance. Minutes will be circulated.

## Landscaping

Work has begun to begin planting along the A31. Due to approaching end of works, and lack of available resources, it has been decided to make a contribution to RACE. Further details will be shared.

## Upcoming road closures

Overnight works, 8pm to 6am

- Tue 18 to Thu 20 October – within the closed westbound section
- Fri 21 and Sat 22 October – westbound (M27 J1 Cadnam to A338 Ashley Heath)
- Sun 23 October – eastbound (Ashley Heath to M27 J1 Cadnam)
- Mon 24 to Fri 28 October – Ringwood Flyover closed east and westbound, diversion off and back on A31 via slip roads

Note: the Ringwood westbound entry slip will be open as part of the off-on diversion only. It will be closed during the day and then until the road is fully re-opened.

From 6am Sun 23 October, A31 lanes 1 and 2 westbound will be open, the westbound Verwood exit slip will also be re-opened. The eastbound lanes formerly used as a contraflow will remain closed to accommodate central reservation works.

### **Pedestrian / cycle path across garage forecourt**

JHe expressed concern that West Street closure will result in road users approaching the forecourt turning at higher speeds than previous.

DK advised that the longer lead-in to the turn into the petrol station will allow greater visibility and is expected to be safer than previous layout. The scheme is subject to a Road Safety Audit which will identify issues to be addressed.

### **Any other business**

PD and JHe mentioned the misspelling of Wimborne. DK advised this had been an unfortunate oversight; new plates are on order and expected to be installed before the westbound lanes are reopened to traffic on 23 October.

**Update:** sign to be corrected by 17 November, 3 week lead time to manufacture the replacement sections.

### **Date of Next Meeting**

2pm on Thursday 10 November.



## Current Projects Update

Note: Projects marked as "on hold awaiting officer availability" are reviewed fortnightly. Numbers (where given) indicate position in the queue for resumption.

No.	Name	Status	Recent developments	Description and notes	Lead Officer/Member	Financing
<b>Full Council</b>						
FC1	Long Lane Football Facilities Development	In progress (phase 1 works scheduled for completion in 2023)	All of the required funding has now been confirmed and the Football Foundation grant offers have been accepted. The application for the PWLB loan is with DLUHC. Essential pre-commencement planning conditions have been complied with. Work on the artificial turf pitch is on schedule.	A joint venture with Ringwood Town Football Club and AFC Bournemouth Community Sports Trust to improve the football facilities for shared use by them and the community.	Town Clerk	The current expectation is that the Council's contribution to the project will, in effect, be limited to a modest loss of income from the site (but over a long term).
FC2	Strategic Plan	Work resumed in March 2022	The first full draft will be considered at the meeting on 26th October.	Exploring ideas for medium term planning. Aim to have complete for start of budget-planning in Autumn 2022.	Town Clerk	Staff time only
<b>Planning Town &amp; Environment Committee</b>						
PTE1	Neighbourhood Plan	In progress	Work continues on building evidence and drafting policies, with the Plan focussing on 4 themes - Town Centre, Design & Heritage, Environment and Housing.	To prepare a Neighbourhood Plan for the civil parish of Ringwood but limited in scope to a few specified themes.	Deputy Clerk	Budget of £21,500 (£3,800 in 2021/22 budget, £3,000 in General Reserve and £14,700 to be funded by Locality grant)
PTE2	Human Sundial	Complete, with exception of interpretation board	Work to refurbish human sundial and install surrounding benches now complete. Interpretation board with details of sundial, Jubilee lamp etc. to be designed and costed.	Replacement of damaged sundial and surrounding paviers; installation of removable benches to protect it for the future - working with HCC (Principal Designer and Contractor)	Deputy Clerk	£5,295.15 spent from budget of £10,657 to be funded from CL and contribution of £5,249.15 from Carnival
PTE3	Crow Stream Maintenance	Annual recurrent	Spraying of stream banks undertaken 21/04/2022, annual flail carried out in August and stream clearance carried out on 29th September.	Annual maintenance of Crow Ditch and Stream in order to keep it flowing and alleviate flooding	Deputy Clerk	£1,120 spent to be funded by transfer from earmarked reserve
PTE4	Climate Emergency	In progress	Funds used to support Greening Campaign, community litter-pick and Flood Action Plan leaflets.	Minor funding to support local initiatives.	Cllr Deboos	Budget of £1,000
PTE5	Bus Shelter Agreement	In progress	Response awaited from ClearChannel on the financial complications and on request for use of advertising space.	Request by ClearChannel in Nov. 2020 for RTC to licence the bus shelters in Meeting House Lane and the advertising on them. Completion dependent on clarification of financial issues (VAT treatment and non-domestic rates revaluation).	Town Clerk	No financial implications
PTE6	Shared Space Concept - Thriving Market Place	In progress	Meeting held with NFDC & HCC on 17/10/2022 to consider desires and opportunities in more detail. Further meeting scheduled for 28/11/2022. NFDC preparing a concept plan/visualisation.	Concept for town centre shared space identified through work on the Neighbourhood Plan.	Deputy Town Clerk	
Projects being delivered by others which are monitored by the Deputy Clerk and reported to this committee:						
	A31 widening scheme	In progress	Scheme in progress and due for completion by end November 2022.	Widening of A31 westbound carriageway between Ringwood and Verwood off slip to improve traffic flow; associated town centre improvements utilising HE Designated Funds	Highways England (HE)	HE funded
	SWW Water Main Diversion (associated with A31 widening scheme)	Complete	Bickerley reinstatement works being monitored.	Diversion of water main that runs along the A31 westbound carriageway.	South West Water / Kier	HE funded
	Moortown drainage improvements	In progress		HCC considering a controlled opening of the system in Moortown Lane to alleviate highway flooding	Hampshire CC	Developers contributions
	Pedestrian crossing Castleman Way	On hold	Site does not meet HCC criteria for toucan crossing. Agreed to revisit following promotion of cycle path through Forest Gate Business Park.	Toucan crossing in Castleman Way to improve pedestrian and cycle route between town centre and Moortown	Hampshire CC	Developers contributions
	Crow Lane Footpath	In progress	Developers' contributions paid to HCC to implement. Additional funds required to progress - NFDC Cabinet considering allocating S106 funds on 02/11/2022 - report indicates delivery in 2024/25.	New footpath to link Beaumont Park with Hightown Road, alongside west of Crow Lane	Hampshire CC	Developers contributions
	Surfacing of Castleman Trailway	Complete	Surfacing works completed early April 2022.	Dedication and surfacing of bridleway between old railway bridge eastwards to join existing surfacing	Hampshire CC	Developers contributions
	Railway Corner	In progress	Project supported by RTC.	Project to improve and promote historical significance of triangle of land at junction of Hightown Road and Castleman Way.	Ringwood Society	



**Policy & Finance Committee**

PF5	Poulner Lakes Lease	On hold	Awaiting track maintenance solution - see Recreation Leisure & Open Spaces Committee item RLOS21.	Negotiating a lease from Ringwood & District Anglers' Association of the part of the site not owned by the Council	Town Clerk	Some provision for legal advice or assistance may be needed eventually.
PF6	Health & Safety Management Support Re-procurement	In progress (commenced mid-2021 and aiming complete actions from initial audit by 31 Dec. 2022)	Worknest appointed. The initial audit report has now been received and officers are dealing with the recommended actions in priority order.	Re-procuring specialist advice and support for discharge of health and safety duties	Town Clerk	Support cost is included in contract for both H&S and employment support and factored into relevant budget. The costs of all control measures needed will be assessed and factored into the next budget round.
PF8	Bickerley legal title	In progress (Commenced Dec 2020. Progress dependent on legal procedures)	The Council has resolved to maintain its objection to the application and this will now be considered by the Tribunal. For legal reasons, only basic information will appear here. Councillors can obtain further details from the Town Clerk if needed.	An application to remove land from the Council's title has been made	Town Clerk	Staff time plus cost of external legal support (one-off budget agreed so far by members)
PF9	Greenways office leases	In progress (Commenced June 2021. Aiming to complete on or before 1st November)	A schedule of condition has been prepared. Dilapidations and other works are being addressed. Legal documents have been settled and sealed in escrow in readiness for completion.	The tenant of the first floor suite has given notice and left. The building is to be re-let as a whole to the tenant of the ground floor suite.	Town Clerk	There will be a temporary loss of rental income and some cost of repairs and re-decorating. These costs are currently being established.
PF10	Councillors' use of email	In progress (Commenced May 2022. Aiming to incorporate agreed plan in budget for 2023-24)	The Council's IT support provider has advised on options. The committee agreed further steps in September.	Researching options and costs for equipping councillors with official email accounts and devices to facilitate compliance with data protection laws.	Town Clerk	The research phase is not expected to cost anything but staff time. Final costs will depend on member decisions yet to be made.

**Recreation, Leisure & Open Spaces Committee**

RLOS4	Grounds department sheds replacement	In progress (Commenced design work in April 2021. Aiming to establish planning prospects and likely cost by December 2022.)	Initial drawings prepared by Cllr Briers and showing the scale and overall design concept were considered and approved by Carvers Working Party when it met on 4th May. Pre-application planning advice has been received from NFDC and considered. Officers are in discussions with a planning consultant.	A feasibility study into replacing the grounds maintenance team's temporary, dispersed & sub-standard workshop, garaging and storage facilities. Combined with a possible new car park for use by hirers of and visitors to the club-house.	Town Clerk	Revised capital budget of £4,000 (originally £10,000 until virement to RLOS19)
RLOS5	Cemetery development	In progress (Commenced design work in April 2021. Aiming to establish planning prospects and likely cost by December 2022.)	CDS has produced a detailed design which was approved in principle at the committee meeting in September. Funding arrangements were agreed at the Policy & Finance Committee meeting on 21st September.	Planning best use of remaining space, columbarium, etc.	Town Clerk	Capital budget of £25,000 (carried into an earmarked reserve)
RLOS7	Bowling Club lease	In progress (Club renewed request for new lease in Jan 2022. Progress depends on negotiations.)	Draft heads of terms of new lease were considered at the committee meeting on 21st September and guidance given to the Council's representatives for the conduct of further negotiations.	Request by Ringwood Bowling Club for existing lease to be renewed (current lease expires at the end of April 2023 and does not include the site of the proposed new club-house). The lease terms will also be reviewed for suitability to current and future needs.	Town Clerk	Staff time only (unless outside legal assistance is deemed necessary). The rental income will be reviewed as part of the renewal.
RLOS8	Ringwood Youth Club	In progress	Winding-up process and requirements are being researched.	Winding up the redundant CIO to terminate filing requirements	Town Clerk	
RLOS10	Waste bin replacement programme	In progress (Commenced April 2020)	The first 17 bins have been installed. The next batch have been received and will be installed by Christmas.	Three-year programme to replace worn-out litter and dog-waste bins	Grounds Manager	Budget of £2,000 a year.
RLOS12	Van replacement	On hold awaiting officer availability. 1		Replacing the grounds department diesel van with an electric vehicle	Grounds Manager	
RLOS14	Poulner Lakes waste licence	In progress	Surrender requirements are being researched.	Arranging to surrender our redundant waste licence to avoid annual renewal fees	Town Clerk	
RLOS17	New allotments site	In progress (Commenced March 2020, progress dependent on progress of legal formalities with other party)	Decision to proceed agreed. Legal work has been held up by a pending application to Land Registry.	The transfer to this Council (pursuant to a s.106 agreement) of a site for new allotments off Crow Arch Lane	Town Clerk	Staff time only
RLOS18	Cemetery map and registers digitisation	In progress (Commenced September 2020 and proceeding in phases)	All registers have been scanned. A digital map is now live. Options for completing data entry from registers are being researched.	Digitisation of cemetery records to facilitate remote working, greater efficiency and, eventually, direct public access	Town Clerk	Revised capital budget of £5,467 (originally £5,000).

RLOS19	Carvers Strategic Development	In progress (Commenced Feb. 2021)	Landscape designer New Enclosure has been appointed and met with members. A topographic survey has been done.	Devising a strategic vision and plan for the future of Carvers Recreation Ground pulling together proposals for additional play equipment and other features	Carvers Manager	Revised budget of £6,000 (virement from RLOS4).
RLOS21	Poulner Lakes track maintenance	In progress (under discussion since Jan. 2021)	Costs estimates for re-surfacing schemes obtained from two suppliers. NFDC officers have been consulted about related mitigation schemes and possible support.	Devising a sustainable regime for maintaining the access tracks at Poulner Lakes to a more acceptable standard.	Town Clerk	Yet to be settled
RLOS22	Bickerley parking problem	In progress (under discussion since Jan. 2019)	"No Parking" signs have been installed. Replacement timber for "dragon's teeth" has been bought and is being installed progressively. A decorative sign reinforcing the message has also been installed.	Unauthorised parking on the tracks crossing the Bickerley is causing damage and obstruction	Town Clerk	The Council is wholly responsible for the cost of whatever measures are taken including staff time. Six No Parking signs cost £156.72. Estimated cost of decorative sign is £1,244.

#### Staffing Committee

S3	Re-grading of staff posts	In progress (Commenced May 2022).	The committee agreed a response to the recommendations of the external consultant and officers when it met on 19th October.	A comprehensive review of staff posts to ensure that the pay grades for each are fair	Town Clerk	Consultants fees to be met from general reserve. The changes proposed will affect payroll budgets from 2022-23 onwards.
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## Proposed/Emerging Projects Update

No.	Name	Description	Lead	Recent developments	Progress / Status Stage reached	Estimated cost	Funding sources
<b>Full Council</b>							
	None						
<b>Planning Town &amp; Environment Committee</b>							
	Roundabout under A31	Planting and other environmental enhancements		Area being used by National Highways for storage of materials during works to widen the A31.	Floated as possible future project		
	Lynes Lane re-paving Rear of Southampton Road	Ringwood Society proposal Proposal by Ringwood Society to improve appearance from The Furlong Car Park and approaches			Floated as possible future project Floated as possible future project		
	Dewey's Lane wall	Repair of historic wall		Re-build/repair options and costs are being investigated	Shelved as a TC project		
	Signage Review	Review of signs requiring attention - e.g. Castleman Trailway, Pocket Park, Gateway Square	Cllr Day		Floated as possible future project		
	Crow ditch	Investigate works required to improve capacity and flow of ditch alongside Crow Lane, between Hightown Road and Moortown Lane					Developers contributions
<b>Policy &amp; Finance Committee</b>							
	Paperless office	Increasing efficiency of office space use	Cllr. Heron	Discussions with Town Clerk and Finance Manager			
<b>Recreation, Leisure &amp; Open Spaces Committee</b>							
	None	(Current projects expected to absorb available resources for several years)					
<b>Staffing Committee</b>							
	None						

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## Closed Projects Report

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No.	Name	Description	Outcome	Notes
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### Full Council

#### Planning, Town & Environment Committee

Pedestrian Crossings - Christchurch Road	Informal pedestrian crossings to the north and south of roundabout at junction of Christchurch Road with Wellworthy Way (Lidl)	Completed by HCC	
Cycleway signage and improvements	New signage and minor improvements to cycleway between Forest Gate Business Park and Hightown Road	Completed by HCC	
Carvers footpath/cycle-way improvement	Creation of shared use path across Carvers between Southampton Road and Mansfield Road	Completed by HCC	
Replacement Tree - Market Place	New Field Maple tree to replace tree stump in Market Place.	Completed in January 2022 by HCC	

#### Policy & Finance Committee

PF1	New Council website	Arranging a new website that is more responsive, directly editable by Council staff and compliant with accessibility regulations.	Completed	
PF2	Greenways planning permission	Consideration of applying to renew planning permission for bungalow in garden previously obtained	Decided not to renew	
PF3	Detached youth outreach work	To provide youth workers for trial of detached outreach work	Transferred to Recreation Leisure & Open Spaces Committee (see RLOS20)	
PF4	Review of governance documents	A major overhaul of standing orders, financial regulations, committee terms of reference, delegated powers, etc. Routine periodic reviews will follow completion of this work.	Completed in July 2022	All governance documents will now receive routine annual reviews.
PF7	Financial Procedures Manual	Preparation of a new manual for budget managers and other staff detailing financial roles, responsibilities and procedures	Completed in September 2022	Will be updated by Finance Manager as necessary

#### Recreation, Leisure & Open Spaces Committee

RLOS1	War Memorial Repair	Repair by conservation specialists with Listed Building Consent with a re-dedication ceremony after.	Completed in 2021-22	
RLOS2	Bickerley Tracks Repair	Enhanced repair of tracks to address erosion and potholes (resurfacing is ruled out by town green status) and measures to control parking.	Fresh gravel laid in 2021-22.	No structural change is feasible at present.
RLOS3	Public open spaces security	Review of public open spaces managed by the Council and implementation of measures to protect the highest priority sites from unauthorised encampments and incursions by vehicles	Completed in 2021-22	
RLOS6	Community Allotment	Special arrangement needed for community growing area at Southampton Road	Ongoing processes adapted	Agreed to adopt as informal joint venture with the tenants' association
RLOS9	Aerator Repair	Major overhaul to extend life of this much-used attachment	Completed in 2021-22	
RLOS11	Ash Grove fence repair	Replacing the worn-out fence around the play area	Completed in 2021-22	
RLOS13	Bickerley compensation claim	Statutory compensation claim for access and damage caused by drainage works	Completed March 2022	Settlement achieved with professional advice
RLOS15	Acorn bench at Friday's Cross	Arranging the re-painting of this bespoke art-work	Completed in 2021-22	Labour kindly supplied by Men's Shed
RLOS16	Town Safe	Possible re-paint of this important survival, part of a listed structure	Suspended indefinitely in September 2022	Complexity and cost judged disproportionate to benefit
RLOS20	Detached youth outreach work	Trialling the provision of detached outreach work by specialist youth workers.	Completed in May 2022	

#### Staffing Committee

S1	HR support contract renewal	Renewal of contract for the supply to the Council of specialist human resources law and management support	Completed in 2021-22	
S2	Finance Staffing Review	Reassessing staffing requirements and capacity for finance functions and re-negotiating staff terms	Completed in 2021-22	