

MINUTES OF THE MEETING OF THE PLANNING, TOWN & ENVIRONMENT COMMITTEE

Held on Friday 5th July 2024 at 10.00am at Ringwood Gateway, The Furlong, Ringwood.

PRESENT: Cllr Philip Day (Chairman)
Cllr Glenys Turner (Vice Chairman)
Cllr Luke Dadford
Cllr Gareth DeBoos
Cllr Mary DeBoos
Cllr Janet Georgiou
Cllr James Swyer

IN ATTENDANCE: Mrs Jo Hurd, Deputy Town Clerk
Nicola Vodden, Office Manager

ABSENT: Cllr Rae Frederick
Cllr Peter Kelleher
Cllr Becci Windsor

**P/6311
PUBLIC PARTICIPATION**

There was one member of the public and an NFDC officer present for agenda items.

**P/6312
APOLOGIES FOR ABSENCE**

Apologies for absence had been received from Cllrs Frederick and Kelleher.

**P/6313
DECLARATIONS OF INTEREST**

There were none.

**P/6314
MINUTES OF PREVIOUS MEETING**

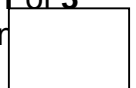
RESOLVED: That the minutes of the meeting held on 7th June 2024, having been circulated, be approved and signed as a correct record.

With the agreement of Members, planning application 24/10527, strategic site update on 2 Market Place and then planning applications 24/10493 and 24/10494 were brought forward on account of the public interest.

**P/6315
PLANNING APPLICATIONS**

RESOLVED: That the observations summarised in *Annex A* be submitted and decisions made under delegated powers be noted.

ACTION Nicola Vodden



P/6316
STRATEGIC SITES - 2 Market Place (23/11255)

The developer addressed the Committee and provided an update on the planning application. There had been a meeting with the new Planning Officer, a site visit had taken place and the application had been withdrawn on his advice. There had also been a discussion with NFDC Conservation Officer. The team are busy working through the comments made and looking at design of the rear extension. He was working towards seeking pre-application advice shortly and hoped to be in a position to submit revised plans in September. Members thanked him for his attendance and for keeping the Council updated.

RESOLVED: That the update on 2 Market Place be noted.

P/6317
RINGWOOD NEIGHBOURHOOD PLAN (RNP)

The Deputy Town Clerk reported that the referendum was held on 4th July 2024. More than 5000 people (83%) voted in favour of the RNP. The Town Clerk had written to those involved to express his congratulations and personal thanks.

The outcome of the referendum will be considered by NFDC's Full Council on 8th July, when it is expected to be formally "made". Once adopted, the RNP will be a statutory planning document, part of the development plan, and used by the planning authorities when determining planning applications. Members thanked the Deputy Town Clerk for her work on the RNP.

RESOLVED: That the update on RNP be received.

P/6318
STRATEGIC SITES

Land off Crow Lane / Crow Arch Lane (Beaumont Park)

The updated report (2nd July 2024) from NFDC Monitoring Officer can be viewed as *Annex B*. Drainage works are being carried out, under permitted development, in the SANG (Suitable Alternative Natural Greenspace) as requested by Wessex Water. Remedial landscape works are continuing across the site. The developer remains responsible for the maintenance of the open spaces (including the play and dog exercise areas), alongside the housing association. NFDC Open Spaces Officer will continue to monitor the site.

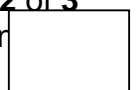
Land north of Hightown Road (21/10042)

Following the last meeting, the Deputy Town Clerk had requested NFDC to:

- i) arrange for the developer's flood mitigation calculations to be checked by an independent Flood Risk engineer; and
- ii) review the costs and procedures for maintaining the proposed flood mitigation measures to ensure they are sufficient.

The Development Management Service Manager had acknowledged the request and said it would be considered.

She had also requested HCC carry out a Section 19 investigation of the area in the vicinity of SS14. No response had been received to date.



Land off Moortown Lane (21/11723 and 23/10707)

The application will be considered by NFDC Planning Committee on 10th July 2024 (*P/6319 refers*).

Land at Snails Lane

It was understood that NFDC is expecting submission of the application at the end of June / early July.

RESOLVED: That the update on Strategic Sites be noted.

P/6319

PROJECTS (current and proposed)

Thriving Market Place – The meeting with HCC Urban Designers will be re-arranged for early September.

Bus shelters – Work on the Action Plan was continuing and information / quotes for repair or replacement were being sought in preparation for a possible bid to HCC for Bus Service Improvement Plan funds. Cllr Turner was looking into the number of people using shelters. Quotes are being sought for a survey to ascertain whether there is asbestos under the roofs of the brick shelters. Findings will be presented to a future meeting.

Ringwood Neighbourhood Plan – This is to be marked as complete and removed from the current projects list.

Crow Stream – There are ongoing discussions about a possible project involving a few local landowners and a report will be brought to a future meeting. It was suggested that advance notice is given for any volunteer opportunities.

Railway Corner – The Meeting House is hosting an exhibition and everyone was encouraged to visit.

RESOLVED: That the update in relation to projects (*Annex C*) be noted.

P/6320

NFDC/NFNPA PLANNING COMMITTEE

Applications 21/11723 and 23/10707 Moortown appear on NFDC's Planning Committee agenda for 10th July 2024. Cllr Day is registered to speak and Cllr G DeBoos will also attend. A discussion followed on how to best address the Committee given the time limitations.

There being no further business, the Chairman closed the meeting at 11:28am.

RECEIVED
31st July 2024

APPROVED
2nd August 2024

TOWN MAYOR

COMMITTEE CHAIRMAN

Note: The text in the Action Boxes above does not form part of these minutes.

Annex A to Planning, Town Environment Committee Minutes 5th July 2024
Ringwood Town Council - Planning Observations - NFDC

Number	Site Address	Proposal	Observation	Comments
24/10245	Land Rear Of Willow Cottage, Hightown Road, Hightown, Ringwood. BH24 3DY	Erection of x2no. identical detached dwellings; x2no. ev charging spaces	Refusal (4)	The Committee felt the amended proposals would still result in overdevelopment of the site and there continues to be a lack of amenity space for plot 2. In addition, there is no flood risk assessment and it is understood that this site is in Flood Zone 3.
24/10466	2, Ashley Close, Ringwood. BH24 1QX	Single-storey front extension with 3 no. rooflights	Permission (1)	
24/10493	Platinum Jubilee Business Park, Hopclover Way, Ringwood. BH24 3FW	Removal of condition 11 of application 17/11358 to allow potential occupiers to install mezzanine floors	Permission (1)	
24/10494	Platinum Jubilee Business Park, Hopclover Way, Ringwood. BH24 3FW	Removal of condition 17 of Planning Permission 20/11208 to remove the requirement for a BREEAM "very good" assessment due to it being unobtainable	Officer Decision (5)	The Council was very disappointed that the developer and NFDC did not actively seek to meet BREEAM 'very good' requirements from the outset, given that this was flagged in 2018 BREEAM Pre-Assessment and carried out for SRE for NFDC, and that NFDC find itself in the position where it is now unobtainable.
24/10509	264 Christchurch Road, Ringwood. BH24 3AS	Side lean-to extension (Lawful Use Certificate for retaining an existing use or operation)		No comment.

1 - Recommend Permission, but would accept officer's decision 2 - Recommend Refusal but would accept officer's decision 3 - Recommend Permission 4 - Recommend Refusal
5 - Will accept officer's decision

Number	Site Address	Proposal	Observation	Comments
24/10526	20, Northfield Road, Ringwood. BH24 1LU	Rear extension and creation of first floor; front dormer, rooflights & fenestration alterations; new porch; render walls	Permission (1)	
24/10527	11-13 Meeting House Lane, Ringwood. BH24 1AY	Erection of x1no. dwelling (Class C3) with associated landscaping and car parking; external alterations to existing 11-13 Meeting House Lane	Permission (1)	
24/10547	Rear of 43-45 High Street, Ringwood. BH24 1AD	Change of use of office to single residential dwelling (Prior Approval Application)	Permission (1)	
CONS/24/0287	Netherbrook House, 86 Christchurch Road, Ringwood. BH24 1DR	Yew Tree x 2 - Reduce by up to 3/4m in height and 3/4m lateral spread and to trim on annually basis for 10 years	Permission (1)	
TPO/24/0270	56, Croft Road, Poulner, Ringwood. BH24 1TG	Oak x 1 Reduce	Permission (1)	
TPO/24/0271	58, Croft Road, Poulner, Ringwood. BH24 1TG	Oak x 1 Reduce	Permission (1)	
TPO/24/0273	54 Croft Road, Poulner, Ringwood, BH24 1TG	Oak x 1 Reduce	Permission (1)	

1 - Recommend Permission, but would accept officer's decision 2 - Recommend Refusal but would accept officer's decision 3 - Recommend Permission 4 - Recommend Refusal
5 - Will accept officer's decision

Applications decided under delegated powers : to be noted on 5th July 2024

Number	Site Address	Proposal	Decision
TPO/24/0236	Waitrose Supermarket Car Park, The Furlong Shopping Centre, Ringwood	Holm Oak x 2 -Reduce Limes x 5 - Reduce	13.6.24 P(1) Recommend permission, but would accept the Tree Officer's decision.
24/00638 TPO	Hurn Farm, Forest Lane, Hightown Hill, Ringwood. BH24 3HF	Fell 2 x Oak trees (T1 and T3 on the plan) Prune 2 x Oak trees (T2 and T4 on the plan) Prune 1 x group of Oak trees (G1 on the plan) (All trees above form part of W2 of TPO: 1332/85)	13.6.24 P(1) Recommend permission, but would accept the Tree Officer's decision.
TPO/24/0252	Highground, Cowpitts Lane, Poulner, Ringwood. BH24 3JX	Oak x 2 Prune	13.6.24 P(1) Recommend permission, but would accept the Tree Officer's decision.
24/10272	49, Kingsfield, Ringwood. BH24 1PJ	RE-CONSULTATION:- Annexe to rear for ancillary use to the main dwelling	20.6.24 R(4) Recommend refusal. The amended plans do not change the observations made previously. The application is for a completely separate dwelling, inappropriate infill and overdevelopment of the site.

RING 3 – Beaumont Park, (Land at Crow Arch Lane and Crow Lane), Crow, Ringwood BH24 3DZ

Planning History:

Planning Permission Refs:	Details granted through	Description
13/11450	Outline	Application 175 dwellings
16/11520	Reserved Matters	Phase 1 - 62 dwellings
17/11358	Reserved Matters	Phase 2/3, care home, business use, POS, landscaping
17/11309	Reserved Matters	Phase 2, 113 dwellings
18/11648	Full Application	Development of 20 dwellings comprised of semi-detached houses; terraces; 1 block of flats, bin & cycle store; detached garages; public open space, landscaping, internal access arrangement and ancillary infrastructure. NFDC new owners of the employment site
20/11208	Full Application	COU of buildings B, C, D, E from B1 (granted under 17/11358) to use E and B8

Developer:

Lindens Homes (now part of Vistry)

Site Update:

The allotments have now been officially opened by the Mayor of Ringwood Town Council.

The required path works have been completed by NFDC as agreed with the developer.

The developer has carried out the remedial works to the dog exercise area equipment.

The Developer remains responsible for the maintenance of the open spaces (including the play and dog exercise areas), alongside the housing association.

Monitoring of this site by the Open Spaces Officer will continue in the short and medium term.

Occupation Status – 23rd May 2024



Occupation Status

- | | |
|----------------------------|--------------------|
| Not commenced construction | Reserved |
| Under construction | Exchanged |
| For Sale | Occupied/Completed |

Current Projects Update



No.	Name	Status	Recent developments	Description and notes	Lead Officer/Member	Financing
Full Council						
FC1	Long Lane Football Facilities Development	In progress (scheduled for completion in 2024)	The artificial turf pitch has been completed and is now in use. Building of the new pavilion has paused pending utility works by statutory undertakers. The new building is expected to be ready for occupation in Summer 2024.	A joint venture with Ringwood Town Football Club and AFC Bournemouth Community Sports Trust to improve the football facilities for shared use by them and the community.	Town Clerk	The current expectation is that the Council's contribution to the project will, in effect, be limited to a modest loss of income from the site (but over a long term).
Planning Town & Environment Committee						
PTE1	Neighbourhood Plan	In progress	Referendum will take place on 04/07/2024, on the same day as the General Election. If the majority of residents vote "yes", the Plan must be adopted (made) by NFDC and NFNPA by 29/08/2024.	To prepare a Neighbourhood Plan for the civil parish of Ringwood but limited in scope to a few specified themes.	Deputy Town Clerk	Spent £25,282.42 (£18,000 funded from Locality grants, £3,650 additional budget agreed for SPUD youth engagement work (F/6061)). £3,167.58 unspent of original RTC budget.
PTE2	Human Sundial	Complete, with exception of interpretation board	Work to refurbish human sundial and install surrounding benches now complete. Time capsule cover stone replaced on 21/07/2023. Interpretation board with details of sundial, Jubilee Lamp etc. to be designed and costed.	Replacement of damaged sundial and surrounding paviers; installation of removable benches to protect it for the future.	Deputy Town Clerk	£10,659.15 spent funded from CIL and contributon from Carnival. Additional £580 for repair of cover funded from CIL (C/6957).
PTE3	Crow Stream Maintenance	Annual recurrent	Spraying of stream banks undertaken 19/06/24, annual flail to be carried out in August and stream clearance by volunteers in September.	Annual maintenance of Crow Ditch and Stream in order to keep it flowing and alleviate flooding	Deputy Town Clerk	Budget of £1,000 funded by transfer from earmarked reserve
PTE6	Shared Space Concept - Thriving Market Place	In progress	£10,000 released by NFDC from UKSPF to undertake options appraisal/feasibility study. Project Brief agreed and HCC instructed to carry out work outlined in Brief. Next meeting of Working Group scheduled for 09/07/2024.	Concept for town centre shared space identified through work on the Neighbourhood Plan. Working in partnership with NFDC and HCC.	Deputy Town Clerk	HCC funded survey work. £10,000 grant from UKSPF (via NFDC).
	Greening Ringwood	In progress	Official launch of Phase 2 held on 20/04/2024 in Gateway Square. Numerous activities taking place.	Greening Campaign Phase 2 to run from Sept 2023 to July 2024, focussing on making space for nature; energy efficient greener homes; climate impacts on health and wellbeing; waste prevention; and cycle of the seed.		£50 signing up fee funded from General Reserve.
	Bus Shelters	In progress	HCC framework contractor has completed survey of shelters free of charge. Action Plan prepared and being worked though with intention of bringing report with recommendations to cttee in next two months.	Review of Council owned bus shelters.		No agreed budget
Projects being delivered by others which are monitored by the Deputy Clerk and reported to this committee:						
	Crow Lane Footpath	In progress	Developers' contributions paid to HCC to implement. Additional funds required to progress and approved by NFDC Cabinet on 02/11/2022 - report indicates delivery in 2024/25. HCC working on design.	New footpath to link Beaumont Park with Hightown Road, alongside west of Crow Lane	Hampshire CC	Developers contributions
	Railway Corner	In progress	Project supported by RTC. Planning application approved (23/11081).	Project to improve and promote historical significance of triangle of land at junction of Hightown Road and Castleman Way.	Ringwood Society	No financial implications.
	Memorial Bench for Michael Lingam-Willgoss	In progress	Consent to install bench has been granted by HCC. Legal fees covered by County Cllr Thierry. Date for installation yet to be agreed.	Provision of memorial bench in Market Place in memory of Michael Lingam-Willgoss.	Ringwood Carnival / Ringwood Rotary	No financial implications.
Policy & Finance Committee						
PF5	Poulner Lakes Lease	On hold	Awaiting track maintenance solution - see Recreation Leisure & Open Spaces Committee item RLOS21.	Negotiating a lease from Ringwood & District Anglers' Association of the part of the site not owned by the Council	Town Clerk	Some provision for legal advice or assistance may be needed eventually.
PF11	92 Southampton Road	In progress (commenced March 2023)	Urgent repairs have been completed. Vacant possession has been recovered. The agents have been asked to advise on re-letting options.	Reviewing the letting of this council-owned house	Town Clerk	Rent receipts and other financial implications of any changes are unclear at present but will be considered as part of the review.

PF12	Base budget review	Commenced Feb. 2024	Inaugural meeting held on 17th April. Workstreams and lead councillors for each agreed.	A review by members and officers of the council's base (revenue) budget, probably focused on a few types of expenditure or areas of activity, to identify possible options for change and/or savings.	Finance Manager	No anticipated costs other than staff time.
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Recreation, Leisure & Open Spaces Committee

RLOS4	Grounds department sheds replacement	In progress (Commenced design work in April 2021.)	Officers have been working with a planning consultant on project design and two rounds of pre-application planning advice have been completed. A planning application has been prepared in draft and is expected to be submitted soon.	A feasibility study into replacing the grounds maintenance team's temporary, dispersed & sub-standard workshop, garaging and storage facilities. Combined with a possible new car park for use by hirers of and visitors to the club-house.	Town Clerk	Revised capital budget of £4,000 (originally £10,000 until virement to RLOS19)
RLOS5	Cemetery development	In progress (Commenced design work in April 2021. Aiming to complete by December 2024.)	Design and funding arrangements for a memorial wall have been agreed in principle. An architect has been instructed. Only two responses to the public tender were received; both considerably in excess of the agreed budget. Officers are considering next steps and a plan to manage cremated remains in the interim.	Planning best use of remaining space, columbarium, etc.	Town Clerk	Capital cost estimated at £37,500 will be met from a combination of earmarked reserves.
RLOS10	Waste bin replacement programme	In progress (Commenced April 2020)	The final replacements in the current programme will be installed this summer. Future needs will then be re-assessed.	Three-year programme to replace worn-out litter and dog-waste bins	Grounds Manager	Budget of £2,000 a year.
RLOS14	Poulner Lakes waste licence	In progress	Surrender requirements and process have been investigated and discussed with Environment Agency and New Forest District Council. Consultants, ACS Testing, have been engaged to provide technical advice and support. Their report on the recent water sampling and advice on the surrender requirements and process are expected soon.	Arranging to surrender our redundant waste licence to avoid annual renewal fees	Town Clerk	
RLOS19	Carvers Strategic Development	Completed May 2024	The Masterplan prepared by landscape designer New Enclosure, after being consulted upon and revised, was formally adopted on 1st May 2024. It will now serve as a vision to guide future planning and developments but since it will remain a living document subject to potential updating, this item will remain open until further notice.	Devising a strategic vision and plan for the future of Carvers Recreation Ground pulling together proposals for additional play equipment and other features	Carvers Manager	Revised budget of £6,000 (virement from RLOS4).
RLOS21	Poulner Lakes track maintenance	In progress (under discussion since Jan. 2021)	NFDC is developing a concept design of an improved access on the basis that RTC will fund essential maintenance/improvements to the vehicular access element and NFDC will fund the rest. Discussions about the design and proposed works are expected to continue through the Summer.	Devising a sustainable regime for maintaining the access tracks at Poulner Lakes to a more acceptable standard.	Town Clerk	Yet to be settled
RLOS23	North Poulner Play Area skate ramp request	In progress (commenced Mar. 2023)	A 'half-pipe' has been identified as a likely cheaper and easier option. The likely costs and wider implications of installing this are being investigated.	A local resident requested provision of a 'quarter-pipe ramp' at this site and has been fund-raising for it	Deputy Town Clerk	Yet to be quantified and agreed
RLOS24	Poulner Lakes Circular Path	Completed May 2024.	The performance of the reduced and landscaped drainage retention pond has been monitored through the winter. It appears both necessary and effective. This project is therefore now complete.	HCC has funded the creation of a circular path for pedestrians and cyclists to improve accessibility and so encourage greater use	Deputy Town Clerk	Staff time only

Staffing Committee

None

Proposed/Emerging Projects Update

No.	Name	Description	Lead	Recent developments	Progress / Status Stage reached	Estimated cost	Funding sources
Full Council							
	None						
Planning Town & Environment Committee							
	Roundabout under A31	Planting and other environmental enhancements		Area being used by National Highways for storage of materials during works to widen the A31.	Floated as possible future project		
	Lynes Lane re-paving Rear of Southampton Road	Ringwood Society proposal Proposal by Ringwood Society to improve appearance from The Furlong Car Park and approaches			Floated as possible future project Floated as possible future project		
	Dewey's Lane wall	Repair of historic wall		Re-build/repair options and costs are being investigated	Shelved as a TC project		
	Signage Review	Review of signs requiring attention - e.g. Castleman Trailway, Pocket Park, Gateway Square	Cllr Day		Floated as possible future project		
	Crow ditch	Investigate works required to improve capacity and flow of ditch alongside Crow Lane, between Hightown Road and Moortown Lane					Developers contributions
Policy & Finance Committee							
	Paperless office	Increasing efficiency of office space use	Cllr. Heron	Discussions with Town Clerk and Finance Manager			
Recreation, Leisure & Open Spaces Committee							
	None	(Current projects expected to absorb available resources for several years)					
Staffing Committee							
	None						

Closed Projects Report

No.	Name	Description	Outcome	Notes
Full Council				
FC2	Strategic Plan	Exploring ideas for medium term planning. Aim to have complete for start of budget-planning in Autumn 2022.	Completed in October 2022	
Planning, Town & Environment Committee				
	Pedestrian Crossings - Christchurch Road	Informal pedestrian crossings to the north and south of roundabout at junction of Christchurch Road with Wellworthy Way (Lidl)	Completed by HCC	
	Cycleway signage and improvements	New signage and minor improvements to cycleway between Forest Gate Business Park and Hightown Road	Completed by HCC	
	Carvers footpath/cycle-way improvement	Creation of shared use path across Carvers between Southampton Road and Mansfield Road	Completed by HCC	
	Replacement Tree - Market Place	New Field Maple tree to replace tree stump in Market Place.	Completed in January 2022 by HCC	
PTe4	Climate Emergency	Funds used to support Greening Campaign, community litter-pick and Flood Action Plan leaflets.	Completed March 2023	
	A31 widening scheme	Widening of A31 westbound carriageway between Ringwood and Verwood off slip to improve traffic flow; associated town centre improvements utilising HE Designated Funds	Scheme completed by National Highways and road re-opened in November 2022.	
	SWW Water Main Diversion (associated with A31 widening scheme)	Diversion of water main that runs along the A31 westbound carriageway. Diversion route included land in RTC's ownership at The Bickerley.	Scheme completed by SWW in 2022.	
	Surfacing of Castleman Trailway	Dedication and surfacing of bridleway between old railway bridge eastwards to join existing surfacing.	Surfacing works completed by HCC early April 2022.	
	Bus Shelter Agreement	Request by ClearChannel in Nov. 2020 for RTC to licence the bus shelters in Meeting House Lane and the advertising on them. Despite various communications, we have had no contact for over a year and therefore regard the original request to be defunct.	Request not followed up by ClearChannel, therefore defunct and removed from project list October 2023.	
PTe5				
Policy & Finance Committee				
PF1	New Council website	Arranging a new website that is more responsive, directly editable by Council staff and compliant with accessibility regulations.	Completed	
PF2	Greenways planning permission	Consideration of applying to renew planning permission for bungalow in garden previously obtained	Decided not to renew	
PF3	Detached youth outreach work	To provide youth workers for trial of detached outreach work	Transferred to Recreation Leisure & Open Spaces Committee (see RLOS20)	
PF4	Review of governance documents	A major overhaul of standing orders, financial regulations, committee terms of reference, delegated powers, etc. Routine periodic reviews will follow completion of this work.	Completed in July 2022	All governance documents will now receive routine annual reviews.
PF6	Health & Safety Management Support Re-procurement	Re-procuring specialist advice and support for discharge of health and safety duties	Completed in February 2023	
PF7	Financial Procedures Manual	Preparation of a new manual for budget managers and other staff detailing financial roles, responsibilities and procedures	Completed in September 2022	Will be updated by Finance Manager as necessary
PF8	Bickerley Legal Title	An application to remove land from the Council's title was made	Completed in October 2023	Application successfully resisted
PF9	Greenways office leases	The tenant of the first floor suite gave notice and left. The building was re-let as a whole to the tenant of the ground floor suite.	Completed in November 2022	
PF10	Councillors' Email Accounts	Providing councillors with official email accounts (and devices, if required) to facilitate compliance with data protection laws.	Completed in August 2023	
Recreation, Leisure & Open Spaces Committee				
RLOS1	War Memorial Repair	Repair by conservation specialists with Listed Building Consent with a re-dedication ceremony after.	Completed in 2021-22	
RLOS2	Bickerley Tracks Repair	Enhanced repair of tracks to address erosion and potholes (resurfacing is ruled out by town green status) and measures to control parking.	Fresh gravel laid in 2021-22.	No structural change is feasible at present.
RLOS3	Public open spaces security	Review of public open spaces managed by the Council and implementation of measures to protect the highest priority sites from unauthorised encampments and incursions by vehicles	Completed in 2021-22	
RLOS6	Community Allotment	Special arrangement needed for community growing area at Southampton Road	Ongoing processes adapted	Agreed to adopt as informal joint venture with the tenants' association
RLOS7	Bowling Club lease	Renewal of lease that expired in April 2023.	Completed in July 2023	New lease granted for 14 years.
RLOS8	Ringwood Youth Club	Dissolution of redundant Charitable Incorporated Organisation	Completed in July 2023	Charity removed from Register of Charities
RLOS9	Aerator Repair	Major overhaul to extend life of this much-used attachment	Completed in 2021-22	
RLOS11	Ash Grove fence repair	Replacing the worn-out fence around the play area	Completed in 2021-22	
RLOS12	Van replacement	Replacing the grounds department diesel van with an electric vehicle	Suspended in 2023	Van will be replaced in accordance with Vehicle & Machinery replacement plan
RLOS13	Bickerley compensation claim	Statutory compensation claim for access and damage caused by drainage works	Completed March 2022	Settlement achieved with professional advice
RLOS15	Acorn bench at Friday's Cross	Arranging the re-painting of this bespoke art-work	Completed in 2021-22	Labour kindly supplied by Men's Shed
RLOS16	Town Safe	Possible re-paint of this important survival, part of a listed structure	Suspended indefinitely in September 2022	Complexity and cost judged disproportionate to benefit
RLOS17	Crow Arch Lane Allotments Site	The transfer to this Council (pursuant to a s.106 agreement) of a site for new allotments off Crow Arch Lane	Completed in November 2023	
RLOS18	Cemetery Records Upgrade	Creation of interactive digital cemetery map and scanning of cemetery registers as first stage in digitizing all cemetery records to facilitate remote working, greater efficiency and improved public accessibility.	Completed in 2021	Cost £5,467. Further upgrades are needed to digitize the records fully
RLOS20	Detached youth outreach work	Trialling the provision of detached outreach work by specialist youth workers.	Completed in May 2022	
RLOS22	Bickerley parking problem	Unauthorised parking on the tracks crossing the Bickerley is causing damage and obstruction	Closed off in September 2023	Additional signage has been installed. An estimate of £5,510 to move the "dragon's teeth" was judged disproportionate to the problem.
Staffing Committee				
S1	HR support contract renewal	Renewal of contract for the supply to the Council of specialist human resources law and management support	Completed in 2021-22	
S2	Finance Staffing Review	Reassessing staffing requirements and capacity for finance functions and re-negotiating staff terms	Completed in 2021-22	