

## **MINUTES OF THE MEETING OF THE PLANNING, TOWN & ENVIRONMENT COMMITTEE**

The meeting took place in a virtual environment using “Zoom” video conferencing technology and members of the public and press were given the opportunity to observe or participate in the meeting.

*NOTE: Although participation in or absence from the meeting is recorded below, for legal reasons participation in this meeting by councillors does not qualify as attendance at a meeting for the purposes of the Local Government Act 1972.*

Held on Friday 4<sup>th</sup> February 2022 at 10am

PRESENT: Cllr Philip Day (Chairman)  
Cllr Rae Frederick (Vice Chairman)  
Cllr Gareth Deboos  
Cllr Hilary Edge  
Cllr Peter Kelleher  
Cllr Gloria O’Reilly  
Cllr Tony Ring (*from 10.06am*)  
Cllr Derek Scott  
Cllr Glenys Turner

IN ATTENDANCE: Jo Hurd, Deputy Town Clerk  
Nicola Vodden, Meetings Administrator

ABSENT: Cllr Andy Briers

### **P/5950 PUBLIC PARTICIPATION**

There were four members of the public present for the agenda items on Moortown Lane and the Neighbourhood Plan.

### **P/5951 APOLOGIES FOR ABSENCE**

The Deputy Town Clerk reported that apologies for absence had been received from Cllrs Briers.

### **P/5952 DECLARATIONS OF INTEREST**

No declarations of interest were made at this stage.

### **P/5953 MINUTES OF PREVIOUS MEETING**

**RESOLVED:** That the Minutes of the meeting held on 7<sup>th</sup> January 2022, having been circulated, be approved and signed as a correct record.

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Chairman’s initials

*With agreement of Members, agenda items 6. Neighbourhood Plan and 8. Planning application 21/11723 Land off Moortown Lane were brought forward for the benefit of the members of the public present.*

**P/5954**

**PLANNING APPLICATION 21/11723 LAND OFF MOORTOWN LANE**

Crest Nicholson had invited local residents and councillors to a virtual community information event on Thursday 17 February at 5:30pm. All interested parties are encouraged to register for the meeting.

The Deputy Town Clerk had been in contact with NFDC officers, who had confirmed that a response from the Council was not required by the standard consultation date (i.e.11 February), as it was too early to consider formally. Engagement between NFDC and the Council will be discussed and she expected there to be a similar process and detailed structure as for the 'land north of Hightown Road' site. There will be a special virtual meeting for consideration of the application and to determine observations.

It was noted that there was a lot of interest in the application and a compilation of comments and potential issues was being prepared.

*Cllr Ring joined the meeting at 10:06am.*

Although there had been no formal extension of time given for comments from members of the public, it was expected that comments would be accepted until the determination date. The Chairman added, where possible, comments should be made by the deadline, but there was nothing to prevent additional comments being submitted as more information becomes available.

It was proposed that a task and finish group be established to provide a formal presentation to the special meeting on matters such as how the plans fit with, for example, the National Planning Policy Framework and National Design Guide. Some areas link in with ongoing work on the Neighbourhood Plan. Cllrs Day and Deboos would liaise with other interested parties and those with specialist knowledge, as the application progresses. Cllr Ring would observe rather than participate and Cllr Edge wished to be involved.

- RESOLVED:** 1) That submission of the planning application 21/11723 Land off Moortown Lane be noted;  
2) That consideration of the application be adjourned for a special virtual meeting, dedicated to this application, at the appropriate time; and  
3) That this be a standing item on future Committee agendas.

<b>ACTION</b> Jo Hurd
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Chairman's initials

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**P/5955**

**NEIGHBOURHOOD PLAN (NP)**

The Deputy Town Clerk reported that Mary Deboos had been appointed by the Steering Group as Project Manager. Members wished to express their gratitude to Mary for taking on the role and invited her to the next meeting to take questions.

The report from the GoFour team had been circulated with the agenda (*Annex A*). In future, this will be a joint report from the Steering Group and GoFour group team leads and will include any recommendations to the Council. Feedback was invited on the content of the report and what should be included to enable scrutiny.

A further grant application to Locality for £4950 to cover consultants' costs on work in the Project Plan (up until the end of March 2022) had been successful. There had been no decision from government as to whether the Neighbourhood Plan programme will continue beyond that date.

**RESOLVED:** 1) That the NP progress update from the GoFour team be received; and  
2) That the Project Manager be invited to the next meeting.

<b>ACTION</b> Jo Hurd
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**P/5956**

**PLANNING APPLICATIONS**

*Cllr Ring did not take part in the discussion on application 21/11728 to preserve his position at NFDC Planning Committee. Cllr Frederick left the meeting briefly and was not present for application 21/11728.*

**RESOLVED:** That the observations summarised in *Annex B* be submitted.

<b>ACTION</b> Nicola Vodden / Jo Hurd
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**P/5957**

**STRATEGIC SITES**

The Deputy Town Clerk had circulated the latest report from NFDC Monitoring Officer prior to the meeting (*Annex C*).

**Land off Crow Lane/Crow Arch Lane – Beaumont Park**

An update from HCC officers was provided on footpaths, as follows:-

Making up of Castleman Trailway (east of railway bridge) – HCC's Countryside Services Project Team have now scheduled in the works to extend the Castleman Trailway to Crow Arch Lane Bridge for early spring and, subject to approval by Highway Engineers, this should be completed by Easter 2022.

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Footpath to link from north-east of development to Hightown Road (on west side of Crow Lane)  
– This footpath is currently being progressed by HCC Strategic Transport (Delivery) design team to check whether the original amount of funds allocated is sufficient and to also create a preliminary design.

**Land north of Hightown Road**

The applicant is in the process of updating and providing additional information in relation to the Transport Assessment and sustainability, as well as further detailed drawings on drainage, character areas and design. This information is expected soon and once received the application will be re-advertised by NFDC.

**Land at Market Place and Meeting House Lane** – The architect met with NFDC officers at the end of last year and amended drawings are being reviewed prior to submission of a planning application. This is expected by the end of February.

**RESOLVED:** That the update in respect of strategic sites be noted.

<b>ACTION</b> Jo Hurd
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**P/5958**

**A31 IMPROVEMENT SCHEME**

Members received the notes of the meeting with Highways England on 13<sup>th</sup> January 2022 (*Annex D*). The contraflow is now in operation and the westbound carriageway is closed until completion of the scheme. The need to keep the lane closed on The Furlong as it approaches the town roundabout was questioned. Traffic is much heavier on Southampton Road and Eastfield Lane, sat navs are directing vehicles along Hightown Hill and the traffic heading south out of Ringwood is reportedly very heavy.

There is a concern people are avoiding the area altogether, as traffic nearer the town centre seems to be coping better than expected. It was understood Ringwood Business Association is compiling statistics on the impact of reduced footfall on businesses, although it was reported that some businesses are doing better than expected. HCC were working with National Highways to encourage people to use the official diversion route and not ‘rat-run’ using the local roads.

The next meeting with National Highways and HCC is scheduled for 10<sup>th</sup> February 2022.

**RESOLVED:** That the update on the National Highways scheme be noted.

<b>ACTION</b> Jo Hurd
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**P/5959**

**REAL WORKING PARTY**

The Committee received the notes of the REAL Working Party meeting on 14<sup>th</sup> January 2022 (*Annex E*) and considered approving the recommendation therein.

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Chairman’s initials

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Cllr Frederick provided some background information on the 'Greening Campaign', which is part of HCC's 2050 vision for the future and the Phase 1 pack has been purchased. It highlights how local councils are an important link in tackling climate change and provides a structured approach to guide and drive communities to be more sustainable, by encouraging households to commit to some changes and reduce CO2 emissions. It's an opportunity to engage with the community, report back and share ideas.

The key steps are to agree the funding for the cards, finalise contents of the card to be distributed, deliver the cards, monitor progress and seek feedback. Once phase 1 is complete, the next most appropriate phase would be considered. It is proposed that the cards be funded from the REAL working party budget (up to £400).

Cllr Deboos highlighted the work of Ringwood Community Fridge and particularly for facilitating the collection of 120 fresh turkeys on Christmas Eve. It was noted that although it might appear supermarkets are overordering, they are in fact oversupplied due to the terms of contracts in place with suppliers. Congratulations and thanks were extended to all of the volunteers involved.

**RESOLVED:** That Ringwood Town Council join the Greening Campaign by launching "Greening Ringwood".

**ACTION Jo Hurd**

**P/5960**

### **NFNPA LOCAL LISTS**

Members considered the Deputy Town Clerk's report (*Annex F*) in relation to the Local List of assets of architectural or historic interest, which is being reviewed by NFNPA. No nominations were put forward. The Committee invited anyone with suggestions to submit them for inclusion on the list.

**RESOLVED:** That the NFNPA Local Listing Project be noted.

**ACTION Jo Hurd**

**P/5961**

### **RESIGNATION OF FLOOD WARDEN**

Following Cllr Deboos resignation as a flood warden (*P/5946 refers*), Wessex Water were invited to comment. A response had been received, which addressed the issues relating to storm overflows on the Lower Hampshire Avon; storm overflow monitoring; water quality monitoring and sampling; and PPE.

Cllr DeBoos appreciated the response from Wessex Water, but it had not changed his opinion, as he still felt at risk of exposure from intentional pollution. He indicated there was information on

Wessex Water's website identifying the issues and what they are doing to address them. The Committee thanked Cllr Deboos for an excellent job in highlighting the potential problems and possible issues that need addressing. These are also relevant for the Neighbourhood Plan and development of strategic sites.

**RESOLVED:** That the response from Wessex Water be noted.

**ACTION Jo Hurd**

**P/5962**

**PROJECTS (current and proposed)**

Market Place – A replacement tree has been planted by HCC in Market Place to replace the ground out tree stump, and HCC are obtaining a quote from their contractor to replace the fixings for the missing bench by the Human Sundial.

Human Sundial – Quotes were being sought for an interpretation panel and a local designer had been identified. Ringwood Society were happy to assist with the detail.

Memorial Tree – The proposed location for the memorial tree (English Oak) had been determined as Greyfriars and Mens Shed would build the seat to surround it.

Signage in Gateway Square – A proposal would be forthcoming from Ringwood Society for display of a town map.

Railway Corner – Ringwood Society is working on a project for the derelict patch of land where Hightown Road meets Castleman Way to transform it into a nicely designed garden area, which is specific to railway history.

**RESOLVED:** That the update in respect of projects (*Annex F*) be noted.

**ACTION Jo Hurd**

**P/5963**

**NFDC/NFNPA PLANNING COMMITTEE**

There were no applications to be considered by NFDC/ NFNPA Planning Committee this month.

Officers were asked to monitor applications where the Committee recommends refusal, so there is advance notice of any which will appear before NDFC/NFNPA Planning Committee to enable further consideration of more detailed written representations.

**ACTION Jo Hurd**

There being no further business, the Chairman closed the meeting at 12:59 pm.

RECEIVED  
23<sup>rd</sup> February 2022

APPROVED  
4<sup>th</sup> March 2022

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Chairman's initials

TOWN MAYOR

COMMITTEE CHAIRMAN

**Note: The text in the Action Boxes above does not form part of these minutes.**



## Ringwood Neighbourhood Plan

# A

### NEIGHBOURHOOD PLAN (NP) UPDATE TO PLANNING, TOWN AND ENVIRONMENT COMMITTEE (PT&E)

25th January 2022

This document provides a brief update on progress from the GoFour team to the PT&E Committee

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Overall.

- The NP is on track vs the updated action plan.
- Funding application submitted to Locality for support work by O'Neill Homer to end March
- A summary of key challenges is being collated for discussion at the forthcoming Stakeholder Meeting (10<sup>th</sup> Feb – 4pm) chaired by Neil Homer
- A follow up meeting with a key landowner who is unable to attend will be needed.
- Communication and Engagement progress being assessed against the agreed strategy

Links to LPAs

- A monthly meeting between Claire Upton-Brown (NFDC), Jo Hurd and the GoFour team is being set up in order to ensure a timely and effective communication and engagement process
- David Illsley NFNPA has also suggested a joint meeting with themselves and NFDC regarding the Parish Nature Recovery and the scope and need for this is being worked on

Housing

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- AECOM housing needs assessment completed providing a clear view on the need for Open Market affordable housing and Affordable Housing. The final report will be shared with NFDC and then a meeting will be set up to discuss the implications, Jon Dowty of O'Neill Homer (OH) will attend this meeting
- List of sites has been provided to OH and criteria for assessment are being agreed.
- Draft policy directions have been developed and will be further shaped by upcoming meetings

## Design and Heritage

- Assessment work, including identification of enhancement opportunity sites (and associated illustrations) being consolidated for circulation & use at the Stakeholder Meeting
- Design Code & Masterplan work on temporary hold pending identification of the priority public realm & development sites
- Local Listing long list being finalised for consultation with Conservation teams at NFDC/NPA

## Environment

- Survey results received for Housing standards and Nature Recovery Plan, summaries will be shared prior to the next SG meeting
- Initial feedback on policy directions E1 and E2 received from NFDC and NFNPA
- Green Infrastructure Plan is planned to be available for next SG meeting or, if not, then the March SG

## Town Centre

- Shoppers' survey report completed in November
- Shopkeepers' report completed

## GoFour team members

Cllr Gareth DeBoos  
Mary DeBoos (secretary)  
Janet Georgiou  
Joe Morehouse  
Chris Treleaven

Annex A to Planning, Town Environment Committee Minutes 4th February 2022  
**Ringwood Town Council - Planning Observations - NFDC**

<b>Number</b>	<b>Site Address</b>	<b>Proposal</b>	<b>Observation</b>	<b>Comments</b>
21/11388	24 Southampton Road, Ringwood BH24 1HY	RE-CONSULTATION:- Change of use from vacant retail (Class E) to hot food takeaway (sui generis); installation of extract and ventilation plant and shopfront alterations (AMENDED REASON TO ADVERTISE)	Permission (1)	
21/11578	10, Bishop Court, Ringwood. BH24 1PE	Single-storey pitched/flat roofed rear extension	Officer Decision (5)	The Committee referred to NFDC Planning Officers to deal with the potential issues highlighted by the adjoining neighbour (No 9).
21/11720	1, Holm Close, Poulner, Ringwood. BH24 1TD	Alterations and extensions; replacement fence	Permission (1)	
21/11726	Land of, 2 Cunningham Close, Poulner, Ringwood. BH24 1XW	Proposed two storey dwelling; porch to existing property	Refusal (2)	The Committee felt the proposal was overdevelopment of the site and would result in a loss of amenity to the locality, taking away a green open space. There is a lack of parking provision and it does not satisfy the Parking Standards for a 3 bedroom house. There was also concern over access to the proposed parking as it is on the bend of the road.

1 - Recommend Permission, but would accept officer's decision 2 - Recommend Refusal but would accept officer's decision 3 - Recommend Permission 4 - Recommend Refusal  
5 - Will accept officer's decision

Number	Site Address	Proposal	Observation	Comments
21/11728	Croquets, Linford Road, Hangersley, Ringwood. BH24 3JN	Alterations to existing dwelling; construction of 4no. new dwellings, associated parking, landscaping and drainage, alterations to site access	Refusal (4)	The Committee felt the proposal was overdevelopment of the site with too many dwellings cramped into the space available and it is out of keeping with the character of the area given the site is on the edge of the National Park and Western Escarpment Area. There is concern in relation to the access road, vehicle congestion, parking and the effect on Linford Road. In addition, there are ecological issues, particularly in relation to bats and the protected trees. Should the application go before NFDC Planning Committee, a more comprehensive response will be submitted.
22/10035	18, Highfield Ave, Ringwood. BH24 1RH	Ground floor front extension	Permission (1)	
22/10041	2, Middle Lane, Ringwood. BH24 1LE	Childrens climbing frame in rear garden (Retrospective)	Permission (1)	
22/10059	37 Fairlie, Ringwood. BH24 1TP	Two-storey porch extension at front; two & single-storey rear extensions; two-storey side extension	Permission (1)	

1 - Recommend Permission, but would accept officer's decision 2 - Recommend Refusal but would accept officer's decision 3 - Recommend Permission 4 - Recommend Refusal  
5 - Will accept officer's decision

Number	Site Address	Proposal	Observation	Comments
22/10063	45, Northfield Road, Ringwood. BH24 1LT	Erection new front boundary treatment. (Retrospective)	Refusal (4)	The Committee felt the proposal was out of character and inappropriate for the area and disputed comments made by the Planning Agent in relation to this, with poor comparisons provided. The proposal is contrary to the Ringwood Local Distinctiveness SPD which states that low hedges and fences predominate, and evidence can be provided to prove this is the case. There is no justification for the height, which also sets the proposal aside from other boundary treatments in the area. The "modest shrubs" that have been planted will take a considerable number of years to soften the impact. Should the application go before NFDC Planning Committee, a more comprehensive response will be submitted.
22/10097	86, Northfield Road, Ringwood. BH24 1ST	First-floor rear extension and dormers; new pitched roof over front dormer	Permission (1)	
CONS/22/0042	Lake House, 23 Christchurch Road, Ringwood, BH24 1DG	2x leylandii - Prune	Permission (1)	
TPO/22/0037	1, Somerley View, Ringwood. BH24 1BP	Prunus x 1 Fell	Permission (1)	
TPO/22/0040	7 Seymour Gardens, Ringwood, BH24 1GS	Lime x 1 - Reduce	Permission (1)	
TPO/22/0043	10 Fairlie Park, Ringwood BH24 1TU	Yew x 1 Reduce	Permission (1)	

1 - Recommend Permission, but would accept officer's decision 2 - Recommend Refusal but would accept officer's decision 3 - Recommend Permission 4 - Recommend Refusal  
5 - Will accept officer's decision

Annex A to Planning, Town Environment Committee Minutes 4th February 2022

## Ringwood Town Council - Planning Observations - NFNPA

Number	Site Address	Proposal	Observation	Comments
21/01113	Hilltops Nursery, Hightown Hill, Ringwood. BH24 3HA	Application for a Certificate of Lawful Development for continued use of land for agricultural and horticultural purposes and the continued siting of a residential mobile home	No comment	
CONS/22/0032	Heathfield, Hangersley Hill, Hangersley, Ringwood, BH24 3JS	Prune 1 x Beech tree Fell 1 x Eucalyptus tree Fell 1 x Silver Birch Prune 2 x Oak trees	Permission (1)	

1 - Recommend Permission, but would accept officer's decision 2 - Recommend Refusal but would accept officer's decision 3 - Recommend Permission 4 - Recommend Refusal  
5 - Will accept officer's decision

**RING 3 – Beaumont Park, (Land at Crow Arch Lane and Crow Lane), Crow, Ringwood BH24 3DZ**  
**Planning Permission Refs: 13/11450 Outline Application 175 dwellings**

**Details granted through:**

**16/11520 – Phase 1 - 62 dwellings;**

**17/11358 – Phase 2/3, care home, business use, POS, landscaping;**

**17/11309 Reserved Matters– Phase 2, 113 dwellings.**

**18/11648 - Development of 20 dwellings comprised of semi-detached houses; terraces; 1 block of flats, bin & cycle store; detached garages; public open space, landscaping, internal access arrangement and ancillary infrastructure.**

**NFDC new owners of the employment site:**

**20/11208 FULL – COU of buildings B, C, D, E from B1 (granted under 17/11358) to use E and B8**

We have a new contact within the Developer's company who has been brought in to bring the site up to a standard ready for transfer. This is very good news and the signs so far are encouraging. The new contact and I had a meeting to go through everything that is required which was really useful. Not all the correct information had got through to them, so I was able to make it clear what is required. Since our meeting we have been in regular contact, alongside other officers, making sure that the right plans and details are being put in place to sort the site out. This will continue.

I informed the contact that the priority, timewise, was to get the remedial planting completed by the end of this current planting season which lasts until the end of March. The process to get this to happen has already started. The Developer also knows that general landscaping maintenance is required across the whole site, in all phases.

There are other works that are required to be carried out across the site and the Developer has had a meeting with their contracts manager to discuss these works. They will organise a programme of works with the aim of carrying them out as soon as possible. They will inform me of all dates when work is due to commence. Some works have already been agreed. We are having a meeting with the Developer, on site, to make sure the contact is clear exactly what is required to be carried out, and in which location. The contact has informed me that they are expecting these works to commence in a couple of weeks.

While works are being undertaken across the site, a works compound will be required. It has been suggested that the Developer temporarily uses some of the land in the Western Linear SANG. This will not damage anything in situ as there are a lot of remedial works due in this area anyway. Also, the area is out of the way of the public.

The contact has been working with our Planner and HCC to get the works for the connection footpaths/cycleways programmed in across the site.

The allotments transfer is being dealt with by the solicitors for the Developer and Ringwood Town Council. The Developer has informed me that the remedial works required to bring the allotments to a satisfactory standard will be carried out nearer to the transfer date to avoid further repetition of work.

The Developer is still responsible for the maintenance of the development currently, alongside the housing association.

Monitoring of this site by the Site Monitoring Officer or the Open Spaces Officer will continue in the short and medium term.



Phases 1 and 2

Southern Phases



**Occupation Status**

- Not commenced construction
- Under construction
- For Sale

- Reserved
- Exchanged
- Occupied/Completed

## **A31 Improvement Scheme – Notes of Update Meeting – 13 January 2022**

Present:

Ian Ackerman (IA), NRSWA Permit Scheme Manager / Traffic Manager, Hampshire Highways, HCC

Daniel Kittredge (DK), Project Manager, National Highways

Cllrs Thierry, Heron and Day

Jo Hurd, Deputy Town Clerk, Ringwood Town Council

Representatives from Volker Fitzpatrick and Dorset Council

DK updated on forthcoming works:

- Works in the central reservation due to be finished by 21 January
- Works to install contraflow will begin on the night of 23 January
- Contraflow will be in operation from the morning of 26 January, at this time there will be a full closure of the westbound carriageway. This layout will remain until the end of the project in November 2022.
- NH will continually monitor the impact of the traffic management and will make improvements where possible to keep traffic moving.

All worked through list of issues circulated by RTC prior to the meeting, as follows:

### **Issue 1: Speed of traffic entering westbound off-slip at Poulner**

Traffic is travelling at 70mph when entering the slip road and now encountering traffic queuing at the mini roundabout requiring vehicles to stop (previously this was not the case).

**Suggestion: Slow traffic by limiting speed to 50mph from Picket Post.**

***All agreed this would be a sensible action. DK will discuss with the Police (would require an amendment to the Traffic Order) and will implement if possible. IA supported this proposal.***

### **Issue 2: Speed of traffic on A31 making it difficult to join from westbound on-slip at Poulner.**

Due to traffic using Eastfield Lane to get on to A31 westbound at Poulner and the official diversion route eastbound using Poulner junction, the westbound on-slip has traffic constantly trying to join the A31. Vehicles on the A31 are still travelling at 70mph, despite the 50mph signs at the same junction. The speed of the traffic on the A31 doesn't help with the volume of cars trying to join it.

**Suggestions: Limit speed to 50mph from Picket Post. Install average speed cameras to encourage drivers to comply with speed restrictions.**

***As part of traffic management NH have looked at use of traffic enforcement cameras. They have identified a workable (wireless) solution but this is not supported by Hampshire Police. Their preferred system would be exceptionally difficult to implement as no power/technology within the area. Having discussed this with the Police, they are content that the narrow running lanes are reducing speed naturally and there is no need for cameras to be installed.***



***DK will suggest to the Police that cameras or camera vans be deployed on an ad-hoc basis.***

### **Issue 3: Volume of traffic using Eastfield Lane**

The volume of traffic using Eastfield Lane has increased and there are queues at peak times. There has been an increase in the number of lorries and vans using this road and the pinch points are preventing the free flow of traffic.

**Suggestion: Remove pinch points to improve traffic flow.**

***After discussion, it was agreed not to take this suggestion forward as it would open the road up to increased use and speeds (the pinch points were originally installed to reduce speed). IA suggested a temporary weight limit restriction – this was not supported as there were concerns it could not be enforced.***

### **Issue 4: Speed of traffic using local network**

Local feedback indicates that more traffic is using the local network at speeds over 30mph – Southampton Road and Northfield Road have been cited in particular.

**Suggestion: Increased presence by local Police to enforce speed restrictions – increased use of SIDs and/or SLRs.**

***The Police are aware of the issue, particularly in Northfield Road, and will keep a watching eye on it.***

### **Issue 5: Congestion at junction of A338 Salisbury Road with Northfield Road**

Parked cars in the section of Salisbury Road that joins the A338 and Northfield Road (outside the commercial motor sales company) are preventing the flow of traffic at this junction, which is much busier than usual. No Parking cones have been used in this location, but are moved out of the way to allow parking.

**Suggestion: Introduction of restrictions to prevent parking.**

***IA will consider implementing a Temporary Traffic Restriction Order (TTRO).***

### **Issue 6: Poor visibility at Pedestrian Crossing in Southampton Road (east of junction with Wessex Road)**

See email forwarded by Cllr Philip Day from resident (11/01/2022).

**Suggested improvements:**

- a) Get the tree hard cut back over the pelican crossing
- b) Request warning signs installed for the up coming crossing both directions
- c) Install temporary traffic control lights at crossing

d) Request warden control Lolly-Pop support between two peak time slots above during school terms

***Overhanging vegetation will be removed. Provision of additional signs will be looked at (although there could be issues with liability and maintenance). IA was of the view that traffic lights / school crossing patrol would cause more congestion, but will pass the information to HCC's Safety Team for consideration.***

***It was suggested that repainting the white lines on the crossing would make it more visible.***

***Noted that exiting Eastfield Lane (north) to Southampton Road to turn right is difficult, even more so with increased traffic in the area.***

#### **Issue 7: Signage to discourage rat-running**

See email from Cllr Tony Ring (12/01/2022)

There was a commitment to provision of signage on the A338 and A31 to discourage through traffic from leaving those roads and protecting against rat running along the HCC 'red routes' such as Northfield Road, through Poulner, and Hightown Hill through Hightown. No signs are in place, but there are increased traffic volumes. **Can we expect action on further main route signs?**

***HCC will have a stock of signs to deploy if and when inappropriate use of roads becomes a sustained problem. First signs will be deployed in Kent Lane.***

***NH will deploy signs to encourage vehicles to stay on the A31.***

#### **Issue 8: Increased pressure on Ashley Heath roundabout when westbound off-slip at Verwood closes**

When is it proposed to close this slip road? When it does close, there will be a considerable number of additional displaced vehicles increasing the volume of traffic using the Ashley Heath roundabout (in addition to traffic exiting Verwood and diverting via the roundabout to head eastbound on the A31). **Have any mitigation measures been put in place in anticipation of this?**

***Slip road will close 25/26 January. NH have refined diversion signage as much as possible, and are working with Dorset Council. NH will monitor what happens on site, but additional mitigation is limited. If there are regular saturation issues, will need to work together to come up with a workable strategy.***

#### **Issue 9: Bus use by students**

Many students attending college/university in Bournemouth and Poole use local bus services in Ringwood as there are no college dedicated buses. Consequently, they are being driven to town for drop-off and collection at peak times. If the buses, which now have to route through Poulner, could use the bus stop in Southampton Road used by the Brockenhurst buses, this would reduce the amount of cars on the road, and the parking of cars while waiting for their passengers. **Could this be considered?**

***It was agreed that this was not a workable suggestion. However, if it becomes a pressing issue IA could refer to HCC Passenger Transport team.***

**Other issues raised at the meeting:**

- DK was asked to look at whether the closure of one lane between the two roundabouts was necessary at all times, or whether or it could be shortened to make it easier for drivers, whilst still protecting the workforce. It was noted that the lane would be re-opened on completion of the SWW works (expected to be early March). It was questioned why the closure had extended in to the road to the car parks – DK will look in to this.
- The junction of the A31 eastbound off-slip with Southampton Road has been very busy. It had been agreed to consider changing priority or installing temporary traffic lights here. IA and DK will discuss as traffic backing up on to the A31 was to be avoided if possible.
- There was a suggestion to extend the 50mph speed restriction on the A31 eastbound beyond the Poulner off-slip.
- Planning application 21/11585 for a new access at 115 Eastfield Lane – this is a current application and if approved, any vehicles parking on the road during construction would have an impact on free flow of traffic. IA will look into this.

## Ringwood Environmental Action Leadership (REAL) Working Party

### Notes of meeting held on Friday 14<sup>th</sup> January 2022 at 4pm on Zoom

Present: Lindsay Andrews  
Francis Charlton  
Cllr Gareth DeBoos (Chair)  
Mary DeBoos  
Cllr Tony Ring

In Attendance: Christopher Wilkins – Town Clerk

Absent: Cllr Rae Frederick, Chantelle Monck and Cllr Glenys Turner

#### 1. Apologies for absence

No apologies for absence had been tendered before the meeting (but in the course of it, Cllr Frederick reported technical problems and tendered apologies for her absence).

#### 2. Declarations of interest

No disclosable pecuniary interests were declared.

#### 3. To agree notes of last meeting

The notes of the last meeting were agreed as accurate.

#### 4. Feedback from Ringwood Town Council Committees

Cllr DeBoos reported that he had resigned as a Flood Warden owing to the risks of contact with water contaminated by wastes which the water company had intentionally released and the failure of that company to provide PPE to mitigate those risks. He said he felt he could better serve the community as a private individual in the event of a flood.

#### 5. Ringwood Neighbourhood Plan Update

GD reported that MD has kindly agreed to assist the work by providing project management support.

It has also been agreed that the Neighbourhood Plan group will take the lead for the parish in producing the Parish Nature Recovery Document discussed at the last meeting, with support from other organisations (both local and national) and local experts.

#### 6. Greening Campaign

CW explained that the campaign is about leadership at parish level for measures to encourage individual households to take action to reduce carbon emissions and other harmful impacts on the environment. He added that the campaign is supported by Hampshire County Council which is subsidising the costs; making it cheaper for parishes to participate. If RTC decides to participate, the first step is to apply for a Phase 1 pack containing the materials required to get started. This can only be done by a community organisation (such as RTC) and will cost £50.

LA explained that a key element of the pack is the “challenge card” – a postcard containing a number of actions householders can take. This would need to be designed for Ringwood, printed and then delivered to every household. She proposed that RTC show leadership by supporting the principle of “Greening Ringwood” and apply for the pack, paying for it out of the funds in this working party’s budget. She acknowledged that the Campaign is about action not just statements

and challenged all town councillors to provide practical support by agreeing to help hand-deliver the cards, canvass support for it and monitor responses. MD supported LA's proposal and added that there will be support for the Campaign from many others; including local young people who are keen to volunteer for precisely this kind of action.

**RECOMMENDATION TO PLANNING, TOWN & ENVIRONMENT COMMITTEE:  
That Ringwood Town Council join the Greening Campaign by launching  
"Greening Ringwood"**

**RESOLUTION: That the Phase 1 pack be ordered immediately and paid for from the Working party's budget**

Action: CW to order the Phase 1 pack

**7. Any other business**

LA reported that the Community Fridge project is really hitting its stride now with substantial quantities of food going to needy households instead of landfill. As an example, on Christmas Eve this included 120 turkeys.

On Thursday 24<sup>th</sup> February there will be a Home Energy event at Trinity Hall. This will include information about the retro-fitting of solar panels, heat pumps and insulation and an offer of thermal imaging photos for homes. An Eventbrite link is available.

**8. Date of next meeting – to note the following details**

Friday 11<sup>th</sup> March 2022 at 4pm (Zoom)

There being no further business, the meeting closed at 4.45pm.

**REPORT TO PLANNING, TOWN & ENVIRONMENT COMMITTEE  
4 FEBRUARY 2022**

**NEW FOREST NATIONAL PARK LOCAL LISTING PROJECT – CALL FOR  
NOMINATIONS**

1. The New Forest National Park Authority holds a Local List of assets of architectural or historic interest which contribute to the character and appearance of the National Park. This list is being reviewed and the NFNPA is inviting nominations for buildings and other features in the landscape to be recognised and protected through 'local listing'.
2. The Local List includes buildings that are not of sufficient national interest to be listed (Grade I, II\* or II) by Historic England, but are considered important enough locally for their character and appearance to be preserved. It also includes landscape features such as monuments, parks, gardens, street furniture and public works of art.
3. The criteria for nominations include age, rarity, architectural and artistic interest, group value, historic interest, community/social value and landmark status.
4. Full details, including the current Local List, can be found at [www.newforestnpa.gov.uk/local-list](http://www.newforestnpa.gov.uk/local-list). Attached is a presentation given to a recent meeting of the NFNPA South West Quadrant, which gives examples of the type of asset that could be considered.
5. Once submitted, nominations will be assessed by a Local Listing Review Panel and the NFNPA Planning Committee. If approved, they will be added to the Local List and the Historic Environment Record.
6. It should be noted that the Neighbourhood Plan Design & Heritage team has carried out some public consultation on local listing and will be recommending assets for inclusion on the Local List.
7. It is **RECOMMENDED** that Members consider whether to nominate any heritage assets for inclusion on the NFNP Local List.

For further information, please contact:  
Jo Hurd, Deputy Town Clerk  
01425 484721 or [jo.hurd@ringwood.gov.uk](mailto:jo.hurd@ringwood.gov.uk)

# Local Heritage List

F





# What is the Local Heritage List? F

The Local List celebrates heritage assets which make a positive contribution to the character of the New Forest, its communities and local heritage.

‘A heritage asset is a building, monument, site, place, area or landscape identified as having a degree of significance meriting consideration in planning decisions, because of its heritage interest’.

National Planning Policy Framework (NPPF)



Historic England

Local Heritage Listing:  
Identifying and Conserving Local Heritage

Historic England Advice Note 7 (Second Edition)





# What is already on the local List? F

<https://www.newforestnpa.gov.uk/planning/conservation-information/buildings-local-interest/>

The screenshot shows the website's navigation menu with links for Blog, News, Jobs, About Us, Contact us, and Search. The main navigation bar includes DISCOVER, CONSERVATION, COMMUNITIES, PLANNING, THINGS TO DO, and VISITING. The page title is "Local List of Heritage Assets". A breadcrumb trail shows: HOME > PLANNING > CONSERVATION INFORMATION > LOCAL LIST OF HERITAGE ASSETS. The main content area features a purple button for "Local List of Heritage Assets" and a descriptive paragraph: "The local list is a list of assets of architectural or historic interest which contribute to the character and appearance of the National Park. Special consideration is given to assets of local interest when planning proposals are submitted to us." Below this is a smaller paragraph: "The local list is a non-statutory, local designation and differs from the designated Statutory List which is managed by Historic England and includes Grade I, II\* and II listed buildings. The main difference is the level of control which is explained below. For guidance on statutory listed buildings please refer to the section on Listed Buildings." On the right side, there are four purple buttons: "CHECK YOUR PROPERTY IS IN THE NATIONAL PARK", "LOCAL LIST OF NON-DESIGNATED HERITAGE ASSETS", "HERITAGE ASSETS PLANNING GUIDANCE NOTE", and "LOCAL LISTING FAQs".

CHECK YOUR PROPERTY IS IN THE NATIONAL PARK

LOCAL LIST OF NON-DESIGNATED HERITAGE ASSETS

# Map of Assets

F

The screenshot shows a web-based map interface. At the top right, there is a search bar with the text "Search..." and a "Clear" button. On the left side, there is a navigation menu with four items: "Map Features" (circled in red), "Local Knowledge™", "Place point", and "Desktop". The map itself shows the Ringwood area in New Forest, with roads labeled A31, A35, A337, and M27. A red outline on the map indicates a specific area of interest. On the right side, a "Map Features" panel is open, listing various map layers and their status:

- Drawing Layer
- Conservation Areas
- Boundaries ▲
- Planning Applications ▲
- Listed Buildings
  - Listed Buildings
- Buildings with Vernacular Detailing/Local Historic Interest
- Locally Listed Buildings
- Article 4 Directions
- Site Allocations ▲

# Brockenhurst Assets Mapped

F





# Brockenhurst Assets Mapped

F



# What could you nominate? 8 Criteria:

# F

## Age

An asset that displays national or local trends/practices/way of life that is representative of a historic period or changes over time. Broadly speaking the older the asset is, the rarer it is likely to be.





## Rarity/Representativity

An asset that is characteristic of the New Forest. Or a rare survival of an asset type less commonly found in the New Forest, e.g. encroachment cottage or a commemorative monument.



## Architectural/Artistic Interest

The intrinsic design and aesthetic value of an asset relating to local and/or national styles, materials, construction and craft techniques, or any other distinctive characteristics. This could be an example of outstanding modern design.





# Group Value

F

Multiple assets meeting the criteria that are linked by design or historic association. Related or designed landscapes that directly contribute to the setting of other assets should also be included under these criteria e.g. boundary walls or railings, or groups of estate buildings, terraces of cottages etc.





## Archaeological interest

The potential for evidence of past human activity above or below ground or in the wider landscape to add archaeological knowledge e.g barrows, WW2 military remains etc.



## Historic interest

The asset has links to nationally or locally notable people, events, economic trends, or social/cultural history e.g. architects such as Heywood Sumner, or Arthur Hugh Clough, munition works, or Jubilee/Millennial commemorations.





## Landmark Status

F

An asset that is recognised as a landmark or a communal gathering point in the local area e.g. a village green, railway station, clock tower or memorial etc.



## Community / Social Value

F

An asset that creates a sense of belonging and/or shared identity and is valued by its local community or other interested communities. This could be because of the history, the spiritual association or how it is/was used within the community e.g. village hall or meeting room.





# Street furniture, monuments, public works of art **F**



# How can you nominate?

F

<https://www.newforestnpa.gov.uk/planning/conservation-information/buildings-local-interest/>

The screenshot shows the website's navigation menu with options: DISCOVER, CONSERVATION, COMMUNITIES, PLANNING, THINGS TO DO, VISITING. The main heading is "Local List of Heritage Assets". Below the heading is a breadcrumb trail: HOME > PLANNING > CONSERVATION INFORMATION > LOCAL LIST OF HERITAGE ASSETS. A purple button labeled "Local List of Heritage Assets" is on the left. The main content area has the title "Local List of Heritage Assets" and a paragraph: "The local list is a list of assets of architectural or historic interest which contribute to the character and appearance of the National Park. Special consideration is given to assets of local interest when planning proposals are submitted to us." Below this is a sub-heading "Nominate an asset for the Local List:" followed by a paragraph explaining the list's non-statutory nature and management by Historic England. At the bottom, it states: "Planning authorities are encouraged by Historic England to identify assets of local interest. When we reviewed our conservation areas (between 2008 and 2010) extensive survey work was carried out to identify features which contributed to the". On the right side of the page, there are five purple buttons: "NOMINATE AN ASSET FOR THE LOCAL LIST", "CHECK YOUR PROPERTY IS IN THE NATIONAL PARK", "LOCAL LIST OF NON-DESIGNATED HERITAGE ASSETS", "HERITAGE ASSETS PLANNING GUIDANCE NOTE", and "LOCAL LISTING FAQs".

**NOMINATE AN ASSET FOR THE LOCAL LIST**



# Nomination Form

# F

## Local Heritage Asset List

A Heritage Asset is defined as a 'building, monument, site, place, area or landscape identified as having a degree of significance meriting consideration in planning decisions because of its heritage interest'. (Historic England Advice Note 7).

### Asset Type

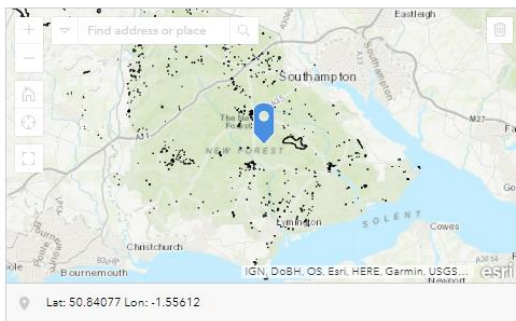
-Please Select-

### Description of the asset

Please provide details such as shape, size, materials, etc.

### Location

Zoom in to pinpoint the location of the asset. Current locally listed assets are shown in black, nationally listed buildings in pink and scheduled monuments in blue. Only nominations within the New Forest boundary will be considered for inclusion on the list.



### Address (if known)

### Parish (if known)

-Please Select-

### Criteria

Please select one or more criteria which you believe applies to this asset.

- Age     Rarity     Architectural & Artistic Interest
- Archaeological Interest     Historic Interest
- Community/Social Value     Landmark Status

### Supporting Information

Why are you nominating this asset for inclusion on the Local List? Please make reference to your selected criteria above.

### Please add a photograph of the asset (max size 10 MB)

By submitting an image you are agreeing to its use by the New Forest NPA for the purposes of the Local Heritage List.



### Your name (optional)

### Your email address (optional)

### Do you own this property?

Yes

No

### How we will use your information.

Thank you for submitting details of this heritage asset. If you choose to submit your name and email address, it will be used should any further information be required from you. Your details will not be used for any purpose other than the Local List. The lawful basis for our use of this information under the GDPR is Article 6(1)(a) where the data subject has given consent to the processing of their name for this purpose. You can withdraw consent at any time by contacting [buildingconservation@newforestnpa.gov.uk](mailto:buildingconservation@newforestnpa.gov.uk)

Your information will be held securely and will not be used for any other purposes. More details on how we hold personal information and your rights can be found at: <http://www.newforestnpa.gov.uk/privacyandcookies> or by contacting our Information & Data Protection Officer on [dpo@newforestnpa.gov.uk](mailto:dpo@newforestnpa.gov.uk).

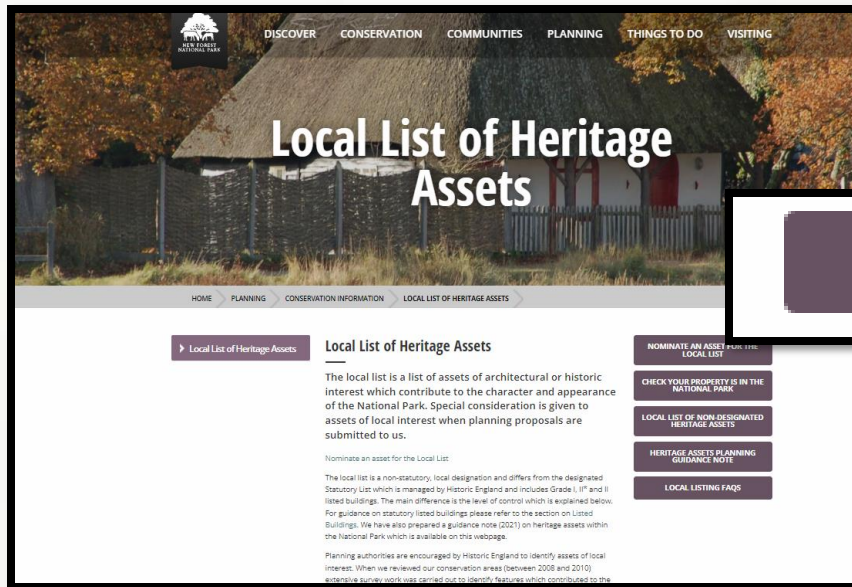
Submit



# Links

F

<https://www.newforestnpa.gov.uk/planning/conservation-information/buildings-local-interest/>



LOCAL LISTING FAQS

[building.conservation@newforestnpa.gov.uk](mailto:building.conservation@newforestnpa.gov.uk)







## Current Projects Update

No.	Name	Status	Recent developments	Description and notes	Lead Officer/Member	Financing
<b>Full Council</b>						
FC1	Long Lane Football Facilities Development	In progress	Planning permission has been granted subject to conditions. VAT consultant's initial advice on business arrangements received. Business and legal arrangements being placed with lawyers. AGP contract awarded. Preferred partner for other contracts now identified. The total project cost is now clearer and funding arrangements are being discussed and finalized between the parties.	A joint venture with Ringwood Town Football Club and AFC Bournemouth Community Sports Trust to improve the football facilities for shared use by them and the community.	Town Clerk	No financial commitment yet
FC2	Strategic Plan	On hold - awaiting officer availability		Exploring ideas for medium term planning	Town Clerk	N/A
<b>Planning Town &amp; Environment Committee</b>						
PTE1	Neighbourhood Plan	In progress	Work continues on building evidence and drafting policies, with the Plan focussing on 4 themes - Town Centre, Design & Heritage, Environment and Housing.	To prepare a Neighbourhood Plan for the civil parish of Ringwood but limited in scope to a few specified themes.	Deputy Clerk	Budget of £21,500 (£3,800 in 2021/22 budget, £3,000 in General Reserve and £14,700 to be funded by Locality grant)
PTE2	Human Sundial	Complete, with exception of interpretation board	Work to refurbish human sundial and install surrounding benches now complete. Interpretation board with details of sundial, Jubilee lamp etc. to be designed and costed.	Replacement of damaged sundial and surrounding paviers; installation of removable benches to protect it for the future - working with HCC (Principal Designer and Contractor)	Deputy Clerk	£5,295.15 spent from budget of £10,657 to be funded from CIL and contribution of £5,249.15 from Carnival
PTE3	Crow Stream Maintenance	Annual recurrent	Spraying of stream banks completed on 1 April. Annual stream clearance carried out by volunteers on 9 September.	Annual maintenance of Crow Ditch and Stream in order to keep it flowing and alleviate flooding	Deputy Clerk	£1,120 spent to be funded by transfer from earmarked reserve
PTE4	Climate Emergency	In progress	REAL WP recommend supporting free bus initiative currently being investigated. A further £1,000 has been put forward for inclusion in 2022/23 budget.	Minor funding to support local initiatives.	Cllr Deboos	Budget of £1,000
PTE5	Bus Shelter Agreement	In progress	Response awaited on issues raised by councillors	Request by ClearChannel for RTC to licence the bus shelters in Meeting House Lane and the advertising on them	Town Clerk	No financial implications
Projects being delivered by others which are monitored by the Deputy Clerk and reported to this committee:						
	A31 widening scheme	In progress	Scheme in progress. Contraflow in place from 26 January 2022. Due for completion by end November 2022.	Widening of A31 westbound carriageway between Ringwood and Verwood off slip to improve traffic flow; associated town centre improvements utilising HE Designated Funds	Highways England (HE)	HE funded
	SWW Water Main Diversion (associated with A31 widening scheme)	In progress	Work on highway complete. Some work still required on Bickerley - land to be fully restored by SWW. Site compound remains in place at the southern end of Bickerley.	Diversion of water main that runs along the A31 westbound carriageway.	South West Water / Kier	HE funded
	Moortown drainage improvements	In progress		HCC considering a controlled opening of the system in Moortown Lane to alleviate highway flooding	Hampshire CC	Developers contributions
	Pedestrian crossing Castleman Way	On hold	Site does not meet HCC criteria for toucan crossing. Agreed to revisit following promotion of cycle path through Forest Gate Business Park.	Toucan crossing in Castleman Way to improve pedestrian and cycle route between town centre and Moortown	Hampshire CC	Developers contributions
	Crow Lane Footpath	In progress	Developers' contributions paid to HCC to implement. Now at preliminary design stage.	New footpath to link Beaumont Park with Hightown Road, alongside west of Crow Lane	Hampshire CC	Developers contributions
	Surfacing of Castleman Trailway	In progress	RTC carried out clearance on behalf of HCC so that the path was accessible through the summer, prior to surfacing. Work scheduled for early Spring for completion by Easter, subject to approval by Highway engineers.	Dedication and surfacing of bridleway between old railway bridge eastwards to join existing surfacing	Hampshire CC	Developers contributions
	Replacement Tree - Market Place	In progress	Tree stump has been ground out and replacement tree (Field Maple) will be planted in its place by end March 2022.	New tree to replace tree stump in Market Place.	Hampshire CC	HCC funded
	Railway Corner	In progress	Project supported by RTC.	Project to improve and promote historical significance of triangle of land at junction of Hightown Road and Castleman Way.	Ringwood Society	

## Policy &amp; Finance Committee



PF1	Website renewal	In progress - nearing completion	Transition to the new site and hosting arrangements has completed. Site is being checked for errors and updated.	Arranging a new website that is more responsive, directly editable by Council staff and compliant with accessibility regulations.	Town Clerk	Funded from agreed budget.
PF4	Review of governance documents	In progress	Revisions to Financial Regulations completed in September. Committee terms of reference and the Scheme of Delegation will be considered next.	Periodic review of standing orders, financial regulations, committee terms of reference, delegated powers, etc. to maintain suitability and fitness	Town Clerk	
PF5	Poulner Lakes Lease	On hold	Awaiting track maintenance solution - see Recreation Leisure & Open Spaces Committee item RLOS21.	Negotiating a lease from Ringwood & District Anglers' Association of the part of the site not owned by the Council	Town Clerk	
PF6	Health & Safety Management Support	In progress	Worknest appointed. Revised policy and manual prepared for approval. Collating materials for initial review of documents and arrangements.	Re-procuring specialist advice and support for discharge of health and safety duties	Town Clerk	
PF7	Financial Procedures Manual	In progress	Initial drafting in hand	Preparation of a new manual for budget managers and other staff detailing financial roles, responsibilities and procedures	Finance Manager	
PF8	Bickerley legal title	In progress	Negotiations are ongoing. For legal reasons only basic information will appear here. Councillors can obtain further details from officers if needed.	An application to remove land from the Council's title has been made	Town Clerk	
PF9	Greenways office leases	In progress	A schedule of condition has been prepared and heads of terms are now being discussed.	The tenant of the first floor suite has given notice and left. The building is to be re-let as a whole to the tenant of the ground floor suite.	Town Clerk	
<b>Recreation, Leisure &amp; Open Spaces Committee</b>						
RLOS4	Grounds department sheds replacement	In progress	Cllr Briers has kindly produced some initial drawings which are being considered.	A feasibility study into replacing the grounds maintenance team's temporary, dispersed & sub-standard workshop, garaging and storage facilities. Combined with a possible new car park for use by hirers of and visitors to the club-house.	Town Clerk	Capital budget of £10,000
RLOS5	Cemetery development	In progress	An update on the columbarium proposal was given at the meeting on 6th October and further planning of the work is proceeding.	Planning best use of remaining space, columbarium, etc.	Town Clerk	Capital budget of £25,000 (but unlikely to finish in 2021-22 and therefore to be carried into an earmarked reserve)
RLOS7	Bowling Club lease	In progress	Draft heads of terms of new lease under discussion	Request by Ringwood Bowling Club for existing lease to be renewed. The lease terms will also be reviewed for suitability to current and future needs.	Town Clerk	
RLOS8	Ringwood Youth Club	On hold awaiting officer availability		Winding up the redundant CIO to terminate filing requirements	Town Clerk	
RLOS10	Waste bin replacement programme	In progress	The first 17 bins have been delivered and are being installed as pressure of work allows. More will be ordered later this year.	Three-year programme to replace worn-out litter and dog-waste bins	Grounds Foreman	
RLOS12	Van replacement	On hold awaiting officer availability		Replacing the grounds foreman's diesel van with an electric vehicle	Grounds Foreman	
RLOS13	Bickerley compensation claim	In progress	A final settlement has been agreed in principle and should be concluded this financial year.	Statutory compensation claim for access and damage caused by drainage works	Deputy Clerk	
RLOS14	Poulner Lakes waste licence	On hold awaiting officer availability		Arranging to surrender our redundant waste licence to avoid annual renewal fees	Town Clerk	
RLOS16	Town Safe	On hold awaiting officer availability		Possible re-paint of this important survival, part of a listed structure	Town Clerk	
RLOS17	New allotments site	In progress	Practical Completion of site agreed following inspection. Decision to proceed agreed at February meeting. Legal work in progress.	The transfer to this Council (pursuant to a s.106 agreement) of a site for new allotments off Crow Arch Lane	Town Clerk	
RLOS18	Cemetery map and registers digitisation	In progress	Registers have been scanned. Digital map is being prepared.	Digitisation of cemetery records to facilitate remote working, greater efficiency and, eventually, direct public access	Town Clerk	Capital budget of £5,000
RLOS19	Carvers Strategic Development	In progress	The Carvers Working Party met on 30 November to consider service proposals from landscape designers. Further proposals are being sought.	Devising a strategic vision and plan for the future of Carvers Recreation Ground pulling together proposals for additional play equipment and other features	Carvers Manager	
RLOS20	Detached youth outreach work	In progress	Work trial has concluded. A report is being prepared for consideration by Carvers Working Party in first instance	Trialling the provision of detached outreach work by specialist youth workers.	Carvers Manager	Funded from agreed budget
RLOS21	Poulner Lakes track maintenance		Costs estimates for re-surfacing schemes obtained from two suppliers. Consulting officers at other councils about related mitigation schemes and possible funding.	Devising a sustainable regime for maintaining the access tracks at Poulner Lakes to a more acceptable standard.	Town Clerk	Yet to be settled



RLOS22	Bickerley parking problem	In progress	"No Parking" signs and replacement timber for "dragon's teeth" have been ordered and will be installed shortly. Designs for a decorative sign are being arranged.	Unauthorised parking on the tracks crossing the Bickerley is causing damage and obstruction	Town Clerk
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**Staffing Committee**

No current projects

## Proposed/Emerging Projects Update

No.	Name	Description	Lead	Recent developments	Progress / Status Stage reached	Estimated cost	Funding sources
<b>Full Council</b>							
None							
<b>Planning Town &amp; Environment Committee</b>							
	Roundabout under A31	Planting and other environmental enhancements		Area being used by National Highways for storage of materials during works to widen the A31.	Floated as possible future project		
	Lynes Lane re-paving Rear of Southampton Road	Ringwood Society proposal Proposal by Ringwood Society to improve appearance from The Furlong Car Park and approaches			Floated as possible future project Floated as possible future project		
	Dewey's Lane wall	Repair of historic wall		Re-build/repair options and costs are being investigated	Shelved as a TC project		
	Signage Review	Review of signs requiring attention - e.g. Castleman Trailway, Pocket Park, Gateway Square	Cllr Day		Floated as possible future project		
	Crow ditch	Investigate works required to improve capacity and flow of ditch alongside Crow Lane, between Hightown Road and Moortown Lane					Developers contributions
<b>Policy &amp; Finance Committee</b>							
	Paperless office	Increasing efficiency of office space use	Cllr. Heron	Discussions with Town Clerk and Finance Manager			
<b>Recreation, Leisure &amp; Open Spaces Committee</b>							
	Poulner Lakes	Developing and improving facilities	Cllr Heron		Floated as possible future project		
	Brockey Sands	Environmental enhancements to this area between the Bickerley and the Millstream	Cllr Day	Judged to be unviable. Written report to follow.	Floated as possible future project		
	Land at Folly Farm	Developing and improving this woodland site	Cllrs Heron & Ring		Floated as possible future project		
<b>Staffing Committee</b>							
None							

## Closed Projects Report

No.	Name	Description	Outcome	Notes
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### Full Council

### Planning, Town & Environment Committee

	Pedestrian Crossings - Christchurch Road	Informal pedestrian crossings to the north and south of roundabout at junction of Christchurch Road with Wellworthy Way (Lidl)	Completed by HCC	
	Cycleway signage and improvements	New signage and minor improvements to cycleway between Forest Gate Business Park and Hightown Road	Completed by HCC	
	Carvers footpath/cycle-way improvement	Creation of shared use path across Carvers between Southampton Road and Mansfield Road	Completed by HCC	

### Policy & Finance Committee

PF2	Greenways planning permission	Consideration of applying to renew planning permission for bungalow in garden previously obtained	Decided not to renew	
PF3	Detached youth outreach work	To provide youth workers for trial of detached outreach work	Transferred to Recreation Leisure & Open Spaces Committee (see RLOS20)	

### Recreation, Leisure & Open Spaces Committee

RLOS1	War Memorial Repair	Repair by conservation specialists with Listed Building Consent with a re-dedication ceremony after.	Completed in 2021-22	
RLOS2	Bickerley Tracks Repair	Enhanced repair of tracks to address erosion and potholes (resurfacing is ruled out by town green status) and measures to control parking.	Fresh gravel laid in 2021-22.	No structural change is feasible at present.
RLOS3	Public open spaces security	Review of public open spaces managed by the Council and implementation of measures to protect the highest priority sites from unauthorised encampments and incursions by vehicles	Completed in 2021-22	
RLOS6	Community Allotment	Special arrangement needed for community growing area at Southampton Road	Ongoing processes adapted	Agreed to adopt as informal joint venture with the tenants' association
RLOS9	Aerator Repair	Major overhaul to extend life of this much-used attachment	Completed in 2021-22	
RLOS11	Ash Grove fence repair	Replacing the worn-out fence around the play area	Completed in 2021-22	
RLOS15	Acorn bench at Friday's Cross	Arranging the re-painting of this bespoke art-work	Completed in 2021-22	Labour kindly supplied by Men's Shed

### Staffing Committee

S1	HR support contract renewal	Renewal of contract for the supply to the Council of specialist human resources law and management support	Completed in 2021-22	
S2	Finance Staffing Review	Reassessing staffing requirements and capacity for finance functions and re-negotiating staff terms	Completed in 2021-22	