

MINUTES OF THE MEETING OF THE PLANNING, TOWN & ENVIRONMENT COMMITTEE

Held on Friday 6th December 2019 at 10.00am at Ringwood Gateway, The Furlong, Ringwood.

PRESENT: Cllr Philip Day (Chairman)
Cllr Rae Frederick (Vice Chairman) (*until 12noon*)
Cllr Andrew Briers
Cllr Gareth Deboos
Cllr Hilary Edge
Cllr Peter Kelleher
Cllr Darren Loose
Cllr Tony Ring
Cllr Glenys Turner

IN ATTENDANCE: Jo Hurd, Deputy Town Clerk
Nicola Vodden, Meetings Administrator
Chris Wilkins, Town Clerk (*for the REAL Working Party item*)

ABSENT: Cllr Christine Ford
Cllr Gloria O'Reilly

P/5659 PUBLIC PARTICIPATION

There were 15 members of the public present for agenda items.

P/5660 APOLOGIES FOR ABSENCE

The Deputy Town Clerk reported that apologies for absence had been received from Cllrs Ford and O'Reilly.

P/5661 DECLARATIONS OF INTEREST

Although they were not disclosable pecuniary interests, Cllr Ring indicated, in relation to applications 19/00814 and 19/11268, that the applicants were personal friends.

Although it was not a disclosable pecuniary interest, Cllr Frederick indicated, in relation to application 19/11339, that the applicant is a family friend.

Cllr Briers declared a disclosable pecuniary interest in relation to application 19/11268, as he is the agent for the applicants.

Cllr Loose declared a disclosable pecuniary interest in relation to application 19/11401, as he owns the property proposed to be demolished.



It was also noted that most Members knew the applicant for TPO/19/0652 as he was a former Town Councillor.

P/5662

MINUTES OF PREVIOUS MEETING

RESOLVED: That the Minutes of the Meeting held on 1st November 2019, having been circulated, be approved and signed as a correct record.

With the agreement of all Members, agenda item 8. REAL Working Party was brought forward to accommodate members of the public present.

P/5663

RINGWOOD ENVIRONMENTAL ACTION LEADERSHIP WORKING PARTY

Members received a presentation from Cllr Deboos on how the REAL Working Party (WP) will operate. The various workstreams will feed into the WP making an agile and efficient process. It was proposed that the Council support the community groups and their projects through the following principles:-

1. Where relevant each workstream will have a Ringwood Community lead enabled by a member of RTC – these form the touchpoints
2. Where possible community lead and members of RTC will cover more than one workstream to create a manageable group
3. Each workstream will present proposals to the most relevant RTC Committee in order to enable efficiency
4. New workstreams can be initiated by either Community and/or RTC members
5. Student members provide a consultancy role across workstreams

It was agreed that the WP report to this Committee, however accepted that in some cases, depending on the nature of the project, it may be more appropriate to report to the Recreation, Leisure and Open Spaces Committee.

Mrs Deboos provided information on the nine workstreams and progress to date and the suggested composition of the WP.

The Town Clerk presented his report which arose from the initial meeting of interested parties and Councillors, explaining how the REAL Working Party could work, its structure, size and membership (*Annex A*).

The Chairman thanked the members of the public for their attendance and for their interest in the working party. He commended Mrs Deboos for a sterling job and indicated that he was astonished at the amount of work that had been achieved. He wished them well with the community projects.

Members considered the issues for decision in the Town Clerk's report.

RESOLVED: 1) That Cllr Deboos be appointed to membership of the REAL WP and that his election as Chairperson of it would be welcomed;



- 2) That the Town Clerk be appointed to (non-voting) membership of REAL WP, *ex officio*;
- 3) That the draft Terms of Reference be amended and approved as follows:-
 - i)The Working Party shall consist of a maximum of 14 persons, not less than two (but no more than five) of which shall be Town Councillors and the remainder to be co-opted, by Councillor members, from concerned parishioners.
 - ii)It shall elect a Chairperson.
 - iii)The Working Party will consider the activities of the Town Council in terms of minimising their impact on the environment and make recommendations accordingly.
 - iv)The Working Party will make recommendations to the Town Council regarding how it might take the lead in promoting initiatives intended to reduce carbon emissions within the Parish and to promote sustainable activities and how to promote the same to Parishioners
 - v)To consider and identify the cost of implementing any initiative identified by the Working Party.
- 4) That Cllrs Frederick, O'Reilly, Ring and Turner be appointed to the REAL WP.
- 5) That a standing item be included on the Committee agenda in future and a written report be prepared should REAL WP be asking the Committee to make a decision.

ACTION C Wilkins / J Hurd

P/5664

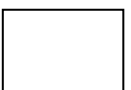
PLANNING APPLICATIONS

The Committee agreed that applications 19/11401, 19/11350, 19/00828 and 19/00829 be brought forward for the benefit of the members of the public present.

Cllr Briers declared a disclosable pecuniary interest in relation to application 19/11268, as he is the agent for the applicants. He took no part in the discussion or determination of the application.

Cllr Loose declared a disclosable pecuniary interest in relation to application 19/11401, as he owns the property proposed to be demolished. He took no part in the discussion or determination of the application.

19/11401 – Site of 14 and Land rear of 14 to 17 Linbrook Drive – A number of people present objected to the application and a representative of the residents of Linbrook Drive addressed the Committee with their concerns. 17 public objections had been submitted online. Although there was no preliminary brief available, the Deputy Town Clerk had spoken to NFDC's Planning Officer and she reported on the issues highlighted. Members agreed to Recommend Refusal (4) and added The Committee recommended refusal on the basis that the proposal was contrary to Policies DM20 (Residential development in the countryside), DM2 (Protection of SINC (Sites of Importance for Nature Conservation)) and NFDC Parking Standards. In addition, there were concerns with regard to the impact of additional traffic, the detrimental impact on



the amenity of the properties in the neighbouring area and environmental concerns, given the site being outside of the built up area and in the countryside.

19/11350 – 48, Seymour Road – A resident of Seymour Gardens addressed the Committee in respect of the detrimental impact of the proposal on her privacy and amenity space. She was unhappy that the Planning Officer had not been in contact with her directly and questioned the officer's report, in terms of the stated proximity of her residence to the application site. Members agreed to Recommend Refusal (2), but would accept the Planning Officer's decision, adding that the Committee was concerned about overlooking and loss of amenity as detailed in the Planning Officer's report, particularly from the dormer window on the side elevation facing No.50.

19/00828 and 19/00829 Old Farm – Members agreed to Recommend Permission (1), but would accept the Planning Officer's decision.

The remainder of the applications were dealt with in list order.

RESOLVED: That the observations summarised in *Annex A* be submitted and the decisions made under delegated powers be noted.

ACTION Nicola Vodden

P/5665

COMMITTEE BUDGET 2020/21

Members considered the RFO's report on the Committee budget for 2020/21 (*Annex B*) and considered bids for inclusion.

It was agreed that the following bids be put forward:-

- REAL Working Party – budget to support its work - £3,000
- Improvements to A31 roundabout (P/5667 refers) – £2,000

Members wished to ensure that funds were available for refurbishment and ongoing maintenance of the Jubilee Lamp and the Deputy Town Clerk agreed to discuss this with the Town Clerk.

RESOLVED: 1) That the budgets and proposal in Appendices A and B be approved; and
2) That budget bids be proposed, as outlined above.

ACTION R Fitzgerald

P/5666

ALLOCATED SITES

Members received the report from NFDC's Site Monitoring Officer and noted that the surface water issues on the SANGS area at the Crow Lane site had improved. Work on preparing the allotments had not commenced and Members asked that NDFC pursue this with the developer and also ensure that planting of trees is undertaken before the season runs out.



The Deputy Town Clerk indicated that the strategic site north of Hightown Road is coming forward for development and that she had been invited to attend a meeting with regard to this, along with the Town Clerk.

RESOLVED: That the update from New Forest District Council's Site Monitoring Officer regarding development of allocated sites (*Annex C*) be received.

ACTION Jo Hurd

**P/5667
PROJECTS**

C2 – A31 Improvement Scheme - The Deputy Town Clerk indicated that the Town Council's proposal for works to improve the roundabout under the A31 would not meet the criteria for Highways England funding. Members understood the position but were keen for improvements to be made, hence the budget bid proposed under P/5665.

HCC's officer had produced details for Phase 1 and 2 of the proposed works included in the scheme and details of the planter on the central reservation in the vicinity of the town roundabout.

Members were content that the officer proceed with the following measures as soon as possible:-

- Strides Lane footpath-widening
- Installation of the gateway/build-outs at the entrance to West Street
- Minor improvements to the footpath at the northern end of Linden Gardens/Gravel Lane (approach to the Zebra crossing)
- Construction of an improved pedestrian crossing between the Furlong Shopping Centre and Ringwood Gateway
- Improvements to the pedestrian crossing on Meeting House Lane (adjacent to the Meeting House)
- Installation of cycle parking in key town centre locations
- Signing and minor improvements to cycle routes linking the town centre and outlying areas. 1) Lidl to the town centre, 2) A338 to the town centre via Gravel Lane and 3) the Furlong Shopping Centre to West Street via Meeting House Lane
- Upgrade of the existing crossing island on Hurn Lane for cyclists to improve connectivity between Ringwood and the Castleman Trailway

With regards to the proposed gateway planter, Members did not see this as a design fitting to the entrance to an historic market town, felt it was out of keeping with existing street furniture and questioned whether all four of the existing planters on this roundabout could be replaced. Members requested that other options for this area be considered.

The proposal to kill the weeds either side of the central reservation (between the A31 and main town roundabouts) and then sealed to prevent regrowth does not feature in Phase 1 and confirmation was requested in relation to this.

Cllr Frederick left the meeting at 12 noon.



Phase 2, which is proposed to take place 'shortly before or after the closure of West Street' includes:

- West Street footway widening and permanent closure of the A31 access
- Potential reversal of the one-way traffic flow on Meeting House Lane

Members agreed with the recommendation from HCC that the reversal of the traffic flow on Meeting House Lane be delayed until after the closure of West Street, giving an opportunity to monitor the impact of the closure on the traffic movements in the town.

In addition, it was noted that the proposed closure of West Street was scheduled for November 2020. Members requested that this not take place until after the Christmas Market and Light 'switch on' Event, which would be held on either 29th November or 6th December 2020.

A1 – Neighbourhood Plan – A meeting is likely to be arranged for late January.

C3 – Moortown Drainage Improvements – The Deputy Town Clerk met with Hampshire Highways officers and Dr Peter Street on site and reported that she was unsure if bringing the Moortown Lane system back into use would happen. There was a view that there would be no benefit from doing this unless measures are first taken to prevent the back flow of water from the Crow Stream.

A3 – Human Sundial – No confirmation of start date. The benches had been delivered and were in storage, as were the sundial stones. The replacement plaque, with revised date, had been funded by HCC.

C1 – Pedestrian Crossings Christchurch Road – NFDC had confirmed that £60,000 of unspent developers' contributions could be diverted to make sure that the crossings will be delivered.

C6 and C7 – Shared Use Path across Carvers and Footpath link in Crow Lane – These projects had been delayed until after 1st April 2020 when HCC would enter into a new term maintenance contract.

RESOLVED: That the update in respect of projects (*Annex E*) be received.

ACTION Jo Hurd

There being no further business, the Chairman closed the meeting at 12.13pm.

RECEIVED
18th December 2019

APPROVED
January 2020

TOWN MAYOR

COMMITTEE CHAIRMAN

Note: The text in the Action Boxes above does not form part of these minutes.



PLANNING, TOWN & ENVIRONMENT COMMITTEE

6th December 2019

Ringwood Environmental Action Leadership Working Party

1. Introduction and reason why decision required

- 1.1 Following the decision taken at the Council meeting on 30th October (item C/6371 refers) the Committee is invited to approve arrangements for the formal establishment of the Ringwood Environmental Action Leadership (REAL) Working Party.

2. Background

- 2.1 At the Council meeting mentioned, everyone interested in the work of the Working Party was invited to contact the Town Clerk. He then arranged a meeting of town councillors and other interested residents to discuss the aims of the Working Party, how it might set about its work and who might be appointed to membership of it. This report reflects the comments and suggestions made at that meeting.

3. Method of working of the REAL Working Party

- 3.1 The primary aim is that the Working Party should drive change by formulating well-founded proposals that, if uncontroversial, can be implemented by officers using delegated powers or, if more sensitive, would be brought to this committee for formal consideration.
- 3.2 It was not felt that this aim could be achieved through large formal meetings. Instead, the Working Party should act as a central steering body for a network of informal self-organized teams. The Working Party would give direction to these about useful areas of focus on which action is needed and the teams would then devise proposals which the Working Party would sift.

4. Membership of the REAL Working Party

- 4.1 The need for ready communication between the Working Party and this Committee seems obvious and agreeing the appointment of a suitable chairperson able to provide this seems a logical starting point. Among those present at the meeting described, there was a general consensus that Cllr. Gareth Deboos was best suited to fulfil this role and he confirmed his willingness to do so.
- 4.2 It would probably be desirable to appoint the Town Clerk to (non-voting) membership of the Working Party, *ex officio*, to enable necessary advice to be available to it and in the interests of good governance.
- 4.3 Cllrs. Frederick, Haywood, O'Reilly, Ring, Rippon-Swaine and Turner have also either expressed an interest or been suggested as suitable candidates for membership. Since much of the "real" work will be done by the informal teams rather than the Working Party, and since membership of the Working Party needs to be kept small if it is to be able to work nimbly and efficiently, the Committee is respectfully urged to limit the number of councillors appointed to it to between 2 and 4 as provisionally agreed by the Council.
- 4.4 Two Ringwood School students expressed a desire to be involved with the Working Party and including some representation is considered desirable. Six other people also expressed a strong interest. Again, these numbers are

A

uncomfortably large to accommodate within the small body envisaged. The Committee could decide to limit the numbers strictly or take a more relaxed view at this stage and allow people to follow their interests and move away from the Working Party to the work teams as their respective roles become clearer in practice.

5. Terms of Reference for the REAL Working Party

- 5.1 Draft Terms of Reference were included in the motion approved by Council and for convenience are set out in the Appendix below. These may be adopted by this Committee or altered as desired.
- 5.2 The Committee is invited to consider whether it is necessary or desirable to require a report from the Working Party at each meeting of this Committee or whether such reports should be specified only when the Working Party wishes to raise an issue or this Committee has requested a report.

6. Issues for decision and any recommendations

- 6.1 **Whether to appoint Cllr. Gareth Deboos to membership of the REAL Working Party and indicate that his election as Chairperson of it would be welcomed.**
- 6.2 **Whether to appoint the Town Clerk to (non-voting) membership of the REAL Working Party, *ex officio*.**
- 6.3 **Whom else to appoint to membership of the REAL Working Party.**
- 6.4 **Whether to approve the draft Terms of Reference (with or without alterations).**

For further information, contact:

Christopher Wilkins, Town Clerk
Direct Dial: 01425 484720
Email: chris.wilkins@ringwood.gov.uk

Appendix

(Extract from Town Council resolution agreed on 30th October 2019)

“The draft Terms of Reference shall be as follows:

The working party shall consist of a maximum of 10 persons, not less than two (but no more than four) of which shall be Ringwood Town Councillors and the remainder to be co-opted from concerned Parishioners.

It shall elect a Chairperson.

The working party will consider the activities of the Town Council in terms of minimising their impact on the environment and make recommendations accordingly. The working party will make recommendations to the Town Council regarding how it might take the lead in promoting initiatives intended to reduce carbon emissions within the Parish and to promote sustainable activities and how to promote the same to Parishioners.

To consider and identify the cost of implementing any initiative identified by the working party.”

Annex A to Planning, Town Environment Committee Minutes 6th December 2019
Ringwood Town Council - Planning Observations - NFDC

Number	Site Address	Proposal	Observation	Comments
19/11078	The Ringwood Meeting House, 22, Meeting House Lane, Ringwood. BH24 1EY	Installation of alarm system (Application for Listed Building Consent)	Permission (1)	
19/11079	10, Fairlie Park, Ringwood. BH24 1TU	Variation of condition 2 of planning permission 18/11517 to allow revised plan numbers	Permission (1)	
19/11119	Church Hatch Centre, 22, Market Place, Ringwood. BH24 1AW	Remove, reform and replace one ground floor window known as W011; refurbish front gate; renew northwest elevation guttering at Northern side location to and including downpipe outlet position on the Southern side	Permission (1)	The Committee supported the Conservation Officer's comments.
19/11120	Church Hatch Centre, 22, Market Place, Ringwood. BH24 1AW	Remove, reform and replace one ground floor window known as W011; refurbish front gate; renew northwest elevation guttering at northern side location to and including downpipe outlet position on the southern side (Application for Listed Building Consent)	Permission (1)	The Committee supported the Conservation Officer's comments.

1 - Recommend Permission, but would accept officer's decision 2 - Recommend Refusal but would accept officer's decision 3 - Recommend Permission 4 - Recommend Refusal
5 - Will accept officer's decision





Number	Site Address	Proposal	Observation	Comments
19/11218	Willowmede, 12, New Road, Ringwood. BH24 3AU	Porch on front elevation	Permission (1)	
19/11268	9, Westbury Road, Ringwood. BH24 1PG	Single-storey side and rear extension and minor external alterations	Permission (1)	
19/11283	1, Pedlars Walk, Ringwood. BH24 1EZ	Use of office as orthodontic practice (use class D1)	Permission (1)	The Committee supported the Environmental Health Officer's comment in relation to a restriction on class D1 use.
19/11284	1, Pedlars Walk, Ringwood. BH24 1EZ	Display 1 non-illuminated fascia sign; 1 illuminated double sided hanging sign (Application for Advertisement Consent)	Officer Decision (5)	
19/11308	35, Kingfisher Way, Ringwood. BH24 3LP	Two-storey side extension to no.35 replacing existing single-storey structure(s), to accommodate new master bedroom and en suite		Decision made before observation submitted. Extension agreed but decision made anyway.
19/11323	14, Clough's Road, Ringwood. BH24 1UX	Single-storey side extension; demolition of garage; new fence to rear boundary	Permission (1)	
19/11338	22, Fairlie, Ringwood. BH24 1TS	Proposed ground floor side infill extension; garage conversion; front porch; floor plan redesign and all associated works	Permission (1)	

1 - Recommend Permission, but would accept officer's decision 2 - Recommend Refusal but would accept officer's decision 3 - Recommend Permission 4 - Recommend Refusal
5 - Will accept officer's decision

Number	Site Address	Proposal	Observation	Comments
19/11339	Northcott, 10A Fairlie Park, Ringwood. BH24 1TU	Variation of condition 2 of planning permission 18/11517 to allow alteration of materials, installation of sun pipes, fenestration & garage door replaced with window	Permission (1)	
19/11350	48, Seymour Road, Ringwood. BH24 1SH	Extension to rear and new roof; raise ridge height	Refusal (2)	The Committee were concerned about overlooking and loss of amenity as detailed in the Planning Officer's report, particularly from the dormer window on the side elevation facing No.50.
19/11355	Plot 9, Forest Gate Business Park, Spring Lane, Ringwood. BH24 1PD	Two-storey office building (development B1); parking	Refusal (4)	Members recommended refusal on the basis that the proposal is contrary to NFDC Parking Standards and the loss of the overflow parking would result in an insufficient number of spaces for the business park.
19/11369	25-27 Southampton Road, Ringwood. BH24 1HB	Convert first-storey to residential use; add two additional storeys to create six residential apartments; Improvements to front and rear elevations; Improvements to rear service yard including demolition of existing cold store and rebuild to form new cold store, bicycle and bin store with associated planting	Refusal (4)	The Committee had no objection to one additional storey, but considered that the resulting height created by a second additional storey would be out of keeping with the surrounding buildings. Members also supported the Planning Officer's comments with regard to the cycle store and bin shed.

1 - Recommend Permission, but would accept officer's decision 2 - Recommend Refusal but would accept officer's decision 3 - Recommend Permission 4 - Recommend Refusal
5 - Will accept officer's decision





Number	Site Address	Proposal	Observation	Comments
19/11386	21, Broadshard Lane, Ringwood. BH24 1RP	Extensions	Permission (1)	
19/11398	69, Eastfield Lane, Ringwood. BH24 1UN	Single-storey rear extension	Permission (1)	
19/11401	Site of 14 and Land rear of 14 to 17, Linbrook Drive, Ringwood. BH24 3LG	Demolition of existing dwelling at No 14 Lin Brook Drive; erection of 9 No. dwellinghouses; formation of an access and associated parking and landscaping (Outline application with details only of access, appearance,	Refusal (4)	The Committee recommended refusal on the basis that the proposal was contrary to Policies DM20 (Residential development in the countryside), DM2 (Protection of SINC (Sites of Importance for Nature Conservation)) and NFDC Parking Standards. In addition, there were concerns with regard to the impact of additional traffic, the detrimental impact on the amenity of the properties in the neighbouring area and environmental concerns, given the site being outside of the built up area and in the countryside.
19/11426	2, Old Stacks Gardens, Ringwood. BH24 3EP	Rear extension	Permission (1)	
19/11448	16, Audemer Court, Ringwood. BH24 1YB	Single storey at front of bungalow	Permission (1)	
TPO/19/0652	24 Gravel Lane, Ringwood. BH24 1LN	Sweet Gum x 1 Reduce	Permission (1)	

1 - Recommend Permission, but would accept officer's decision 2 - Recommend Refusal but would accept officer's decision 3 - Recommend Permission 4 - Recommend Refusal
5 - Will accept officer's decision

Ringwood Town Council - Planning Observations - NFNPA

Number	Site Address	Proposal	Observation	Comments
19/00787	Linford Park Nursing Home, Linford Road, Linford, Ringwood. BH24 3HX	Installation of sewer system and pumping station	Officer Decision (5)	
19/00814	Comyn Crest, Cowpitts Lane, Poulner Common, Ringwood. BH24 3LB	Application to vary condition 1 and remove condition 5 of planning permission reference 18/00816 to allow permitted rights	Withdrawn	
19/00828	Old Farm, Cowpitts Lane, Poulner, Ringwood. BH24 3JX	Single storey extensions; demolition of existing extensions	Permission (1)	
19/00829	Old Farm, Cowpitts Lane, Poulner, Ringwood. BH24 3JX	Single storey extensions; demolition of existing extensions (Application for Listed Building Consent)	Permission (1)	

1 - Recommend Permission, but would accept officer's decision 2 - Recommend Refusal but would accept officer's decision 3 - Recommend Permission 4 - Recommend Refusal
5 - Will accept officer's decision



B

Applications decided under delegated powers : to be noted

On 6th December 2019 at 10:00 am

Number	Applicant	Site Address	Proposal
CONS/19/0601		Quaker Court, Eynon Mews, Ringwood, BH24 1EW	Silver Maple x 3 Reduce Ash x 1 Reduce <u>RTC observation 14/11/19:</u> P(1) Recommend permission, but would accept the Tree Officer's decision.
CONS/19/0614		White Lion Courtyard, Deweys Lane, Ringwood, BH24 1AJ	Liquid Amber x 1 - Fell <u>RTC observation 14/11/19:</u> P(1) Recommend permission, but would accept the Tree Officer's decision.

PLANNING, TOWN AND ENVIRONMENT COMMITTEE
6th DECEMBER 2019

DRAFT BUDGET 2020/2021

1. INTRODUCTION

1.1 Members are required to consider the budget proposals for 2020/21 for this Committee and to make recommendations to the Policy and Finance Committee.

1.2 To assist Members, the following draft documents are attached:-

Appendix A: Shows the progress made on the new expenditure items approved for inclusion in the 2019/20 budget together with proposals for new expenditure bids for 2020/21.

Appendix B: Shows the approved original budget 2019/20 of £16,700 (including non-recurring growth of £12,000, all of which is to be funded from grants and reserves), the draft revised budget 2019/20 of £15,350 which reflects the forecast outturn for 2019/20 together with the first draft budget for 2020/21 of £16,590 which excludes any new bids.

For comparison, actual net expenditure in 2018/19 was £17,999 before transfers to and from provisions and £16,784 after transfers.

2. REVISED BUDGET 2019/20

2.1 The revised budget (column 4 Appendix B) shows a net decrease of £1,350 over the original budget (column 3). The main reasons for this are:-

Details	£
1. Reduced Employee costs	-1,245
2. Expenditure on the Human Sundial (to be funded from reserves)	1,151
3. Increased transfer from reserves for Human Sundial	-1,151
4. Other minor decreases in expenditure	-105
Total	-1,350

2.2 The work on Crow Lane maintenance is funded by developer's contributions. This is being written down annually and the balance at the end of March 2020 is expected to be £2,704.

2.3 The revised budget includes updated budgets in a number of areas where it is apparent that current budgets are unlikely to be spent and there is some evidence that the full budgets are not likely to be required in the current year.

3. FIRST DRAFT BUDGET 2020/21

3.1 The base budget for 2020/21 has been prepared on an incremental basis by rolling forward the 2020/21 budget and adjusting for non recurring expenditure and known inflationary cost changes. Other than for pay costs, there will only be general inflationary increases of 2.0% applied where budgets are typically largely spent or overspent. Other specific adjustments for inflation have been applied where these are known and unavoidable.

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- 3.2 Appendix B show sets out the summary budget figures for the Committee. The draft budget excludes any new expenditure bids. At present, no new bids have been brought forward for consideration.
- 3.4 The Committee is asked to consider the draft budget proposals in Appendix B. These will then go forward to the Policy & Finance Committee later in December for consideration as part of the Council's total budget. Members will also have received, by email, a copy of a budget "model" to enable the modelling of different budget assumptions, budget changes and funding options. Members are encouraged to use this model and provide feedback to assist with the further development of the 2020/21 budget.
- 3.5 There will be a further opportunity to review the budget proposals at the next meeting of this Committee in January 2020.

4. **NEW BIDS 2020/21**

- 4.1 No new bids have been proposed.

5. **RECOMMENDATIONS**

It is recommended that, subject to amendments made at this meeting:

- i) the budgets and proposals in Appendices A and B be approved,
- ii) Members use the budget model to explore further opportunities and provide feedback and suggestions for further amendments to the proposed budget.

For further information please contact:

Rory Fitzgerald
Finance Officer
Tele: 01425 484723

or

Chris Wilkins
Town Clerk
Tele: 01425 484720

PLANNING, TOWN & ENVIRONMENT COMMITTEE**PROGRESS ON APPROVED BUDGET PROPOSALS FOR 2019/20**

NO.	ITEM	REASON	BUDGET 18/19 £	COMMENTS
1.	Neighbourhood Plan	A scoping exercise is underway.	12,000	£3,000 deferred from 2018/19 (held in reserves) with a further £9,000 expected to be grant funded.
		Less funded from grants and reserves	-12,000	
		TOTAL NET COSTS	0	

NEW BUDGET PROPOSALS FOR 2020/21

NO.	ITEM	REASON	19/20 £	20/21 £	21/22 £	Priority
1.						
2.						
3.						
		TOTAL NET COSTS	0	0	0	



PLANNING, TOWN & ENVIRONMENT COMMITTEE						
Col. 1	2	3	4	5	6	7
Code CC	Description	Budget Manager	Actual 2018/19 £	Budget 2019/20 £	Revised Budget 19/20 £	Draft Budget 20/21 £
	EXPENDITURE					
	Maintenance					
4000/1/1	--Built Environment-Furniture	JH		100	50	100
4000/1/2	--Carvers Street Lighting	JH	496	547	550	558
4000/1/3	--Flood defence	JH	208	0	0	0
4000/1/4	--Bus Shelters	JH	10	408	350	408
4000/1/5	--Sign Painting Fridays Cross	JH	1,553	0	0	0
4000/1/6	--Neighbourhood Plan			12,000	12,000	0
4000/1/7	--Crow Lane Maintenance		459	1,000	1,000	1,000
	Total Maintenance		2,726	14,055	13,950	2,066
	Employee Costs					
4001/1	--Allocated Office Staff	CW	16,623	16,745	15,500	16,624
	Total Employee Costs		16,623	16,745	15,500	16,624
	Total Revenue Expenditure		19,349	30,800	29,450	18,690
	Capital Expenditure					
4050/1	--Human Sundial	JH	500	0	1,151	0
	Total Capital Schemes		500	0	1,151	0
	TOTAL EXPENDITURE		19,849	30,800	30,601	18,690
	INCOME/FINANCE					
400/1	--Grants Received	JH	-1,850	-1,100	-1,100	-1,100
	TOTAL INCOME		-1,850	-1,100	-1,100	-1,100
	TOTAL NET EXPEND BEFORE TRANS TO/FROM PROVISIONS		17,999	29,700	29,501	17,590
	Transfer To Provisions					
	--Transfer To Provisions	RF		0		0
	Total Transfer To Provisions		0	0	0	0
	Transfer From Provisions					
	--Transfer from Provisions (cap)	RF	-960	0	-1,151	0
	--Transfer from Provisions (revp)	RF		0	0	0
	--Transfer from Dev Cont	RF	-255	-13,000	-13,000	-1,000
	Total Transfer From Provisions		-1,215	-13,000	-14,151	-1,000
	TOTAL NET EXPENDITURE AFTER TRANS TO/FROM PROVISIONS		16,784	16,700	15,350	16,590

Strategic Sites Update (November 2019)

RING 3 – Beaumont Park, (Land at Crow Arch Lane and Crow Lane), Crow, Ringwood BH24 3DZ

Planning Permission Refs: 13/11450 Outline Application 175 dwellings

Details granted through: 16/11520 – Phase 1 - 62 dwellings;

17/11358 – Phase 2/3, care home, business use, POS, landscaping;

17/11309 Reserved Matters– Phase 2, 113 dwellings.

Current application: 18/11648 - Development of 20 dwellings comprised of semi-detached houses; terraces; 1 block of flats, bin & cycle store; detached garages; public open space, landscaping, internal access arrangement and ancillary infrastructure.

The Phase 2 development continues with the houses at the Northern end of the site progressing well. The top end of the site consists of mainly Social Rent and Shared Ownership housing. The development in this area varies from construction of the 1st storey walls through to roofline and the first internal fix.

The second section of Phase 2, adjoining the Southern SANG (Suitable Alternative Natural Green space), is continuing at foundation level and is progressing to DPC (Damp Proof Course) level.

Three more houses in Phase 2 will be occupied soon and two more have been reserved. Two have been sold off plan for Phase 3.

The maintenance of the POS (Public Open Space) areas owned by the developer has improved. I will monitor the site as a whole to make sure that this continues.

All the POS areas being maintained by Radian Housing are now being maintained properly. I will also continue to monitor these areas.

The allotments have not commenced development yet.

There are still some minor snags to be addressed on site with regards to the SANG areas. I have reminded the Site Manager that these need to be dealt with in the short term. He is going to action the points I have raised.

During my last site inspection I noted that the landscaping company have commenced the remedial planting as it is now the planting season (October-March). The planting stock is present on site.

Following the situation last Winter where the SANG was holding water I have been monitoring the situation. Our Landscape Architect requested a rip of the soil bed (cuts made on two diagonals) during the Summer and this appears to have made a difference. I attended site the day after very heavy rains to see what difference the remedial works have made. There was some water puddling in a small number of spaces. This is expected. There was not the complete covering of water across the whole SANG. This is good and the initial rip appears to have improved the situation. I will continue to monitor matters and will refer them to our Landscape Architect in case another rip is thought to be required.

Regular monitoring of this site by the Site Monitoring Officer will continue in the short, medium and long term.

Item No.	Name	Recent developments	Resource use				Finish in 2019-20?	Notes
			Finance			Staff time		
			Cost & Source	Spent to date	Predicted out-turn			
Projects with budgetary implications (bids included in 2019-20 budget)								
A1	Neighbourhood Plan	The Council has agreed to proceed towards adopting a Neighbourhood Plan (C/6352 11/09/2019) and Members have been appointed to a Steering Group.	£12,000 Annual Budget	£0	£0	Could be significant	No	It is expected that £9,000 would be funded by grants available.
A2	Crow Stream Maintenance	Linden Homes/HCC looking at options to reinstate access chamber to allow maintenance of twin pipes beneath access road. HCC looking into collapse of ditch at bottom of Crow Hill.	£1,000 Transfer from Dev Conts	£420	£1,000	Moderate	Probable	Stream banks sprayed in Spring. Annual flail and clearance by volunteers completed.
A3	Human Sundial	HCC delayed start of works – revised start date currently expected to be late January/early February 2020.	£10,657 CIL & contribution from Carnival (£5249.15)	£1651.15	£10,657	Moderate	Probable	Project overseen by Town Centre Working Party To be funded by CIL receipts (Agreed by P&F 13/12/18 (F/5518) & 19/6/19 (F/5700))
A4	Cycle Stands	Carried forward from 2018-19. It is proposed to install cycle stands in Market Place/High Street as part of HCC improvements funded by HE.	£500 Provision	£0	£500	Minimal	Probable	Included in plans for Market Place improvements. Additional cycle storage also included in HCC scheme to improve access for cyclists and pedestrians.
A5	Street-lighting in Kings Arms Lane	Carried forward from 2018-19	£800 CIL	£0	£800	Minimal	Possible	To be funded by CIL receipts (Agreed by P&F 19/10/17 (F/5497))
Projects with budgetary implications (not included in 2019-20 budget but added since)								
B								

Projects with no budgetary implications in 2019-20



Item No.	Name	Recent developments	Resource use				Finish in 2019-20?	Notes
			Finance			Staff time		
			Cost & Source	Spent to date	Predicted out-turn			
C1	Pedestrian Crossings Christchurch Road	Works due to be carried out late Summer, following completion of works on A338. NFDC Portfolio Holder agreed to divert up to £60K unspent developers' contributions to the provision of the crossing on the south side of the Lidl roundabout.				Minimal	Probable	Scheme includes changes to Castleman Way/Bickerley Road roundabout to improve crossing facilities for pedestrians and cyclists.
C2	A31 improvement scheme	HCC working on detailed design of various cycling, safety and integration (CSI) town centre improvements to be funded by HE designated funds.				Moderate	No	Start date for main scheme expected to be end March 2021.
C3	Moortown drainage improvements	HCC considering a controlled opening of the system as cost of feasibility work higher than expected. Site meeting held 14/11/19.				Moderate	Probable	To be funded from Linden Homes developer contribution (£50,000 allocated for flood alleviation works).
C4	Pedestrian Crossing Castleman Way	Developers' contributions allocated but site does not meet HCC criteria for toucan crossing. Agreed to revisit following promotion of cycle path through Forest Gate Business Park.				Minimal	No	Dependent on C5.
C5	Improved signage for cycle path through Forest Gate Business Park	HCC agreed to include in the scheme for C1 above. Now also being considered for inclusion in CSI works (in C2 above).				Minimal	Probable	
C6	Shared Use Path across Carvers	Developers' contributions allocated. HCC has now appointed a designer to bring this scheme forward.				Minimal	Probable	Path for cyclists and pedestrians, to link Mansfield Road and Southampton Road.
C7	New footpath to link Linden Homes site with Hightown Road (alongside west of Crow Lane)	Developers' contributions allocated. HCC has now appointed a designer to bring this scheme forward.				Minimal	Probable	To be funded from Linden Homes developer contribution.



Item No.	Name	Brief description & notes (define scope and quality requirements)	Resource requirements				Budget Bid Priority (specify number)
			Finance		Time and attention		
			Estimated costs (recurrent and non-recurrent), possible sources, other implications, etc.		Members	Staff	
Projects with budgetary implications (for inclusion as bids in 2020-21 budget)							
A							
Projects with budgetary implications (for possible inclusion as bids in later budgets)							
B1	Rear of Southampton Road	To improve the aspect of the rear of buildings in Southampton Road to Meeting House Lane (Ringwood Society)	Unresearched at this time				
B2	Lynes Lane re-paving	Remove street features and re-pave (Town Centre Working Party/Ringwood Society)	Unresearched at this time				
Projects with no budgetary implications							
C							