

MINUTES OF THE MEETING OF THE PLANNING, TOWN & ENVIRONMENT COMMITTEE

Held on Friday 10th January 2020 at 10.00am at Ringwood Gateway, The Furlong, Ringwood.

PRESENT: Cllr Philip Day (Chairman)
Cllr Rae Frederick (Vice Chairman)
Cllr Andrew Briers
Cllr Gareth Deboos
Cllr Hilary Edge
Cllr Peter Kelleher
Cllr Gloria O'Reilly
Cllr Glenys Turner

IN ATTENDANCE: Jo Hurd, Deputy Town Clerk
Nicola Vodden, Meetings Administrator

ABSENT: Cllr Christine Ford
Cllr Tony Ring

**P/5668
PUBLIC PARTICIPATION**

There was no public participation. Seven members of the public were present, who were interested in items on the agenda.

**P/5669
APOLOGIES FOR ABSENCE**

The Chairman reported apologies for absence had been received from Cllrs Ford and Ring.

**P/5670
DECLARATIONS OF INTEREST**

There were none.

**P/5671
MINUTES OF PREVIOUS MEETING**

RESOLVED: That the Minutes of the Meeting held on 6th December 2019, having been circulated, be approved and signed as a correct record.

With the agreement of Members, planning applications 19/11350, 19/11466 and 19/11534 were brought forward for the benefit of the members of the public present.



P/5672
PLANNING APPLICATIONS

RESOLVED: That the observations summarised in *Annex A* be submitted and the decisions made under delegated powers be noted.

ACTION Nicola Vodden

P/5673
NEW FOREST DISTRICT LOCAL PLAN 2016-2036 PART 1 PLANNING STRATEGY – CONSULTATION ON PROPOSED MAIN MODIFICATIONS

Members considered the Deputy Town Clerk’s report (*Annex B*) and whether to make representations on the main modifications, which the Chairman outlined. He clarified that the consultation related to whether the Local Plan, as modified, is ‘sound’.

Although the Council made representations at the inquiry on 15th July 2019, neither these nor the comments made on 7th August 2018, in response to the consultation from NFDC, had featured in the modifications and this was disappointing. Members concerns remained and they wished to reiterate the Council’s previous comments, but did not add anything further.

The Chairman thanked the Deputy Town Clerk for reading the lengthy document and summarising it in her report. Members also thanked the Chairman for explaining the detail of the modifications.

RESOLVED: 1) That the Deputy Town Clerk’s report be noted;
2) That the Council respond to the consultation on proposed main modifications to NFDC’s Local Plan 2016-2036 Part1 Planning Strategy as follows:-
‘The Town Council is of the view that the Plan with proposed Main Modifications is sound. However, the Council’s previous comments made on 7 August 2018 and at the Examination Hearing on 15 July 2019 remain a concern, and in particular the requirement for improvements to the sewerage infrastructure by increasing capacity to cope with additional demand from SS13 and SS14, and the proposal to include a possible school site on existing playing fields south of SS13, which is contrary to NPPF para 97.’

ACTION Jo Hurd

P/5674
HCC RIGHTS OF WAY CUTTING LIST 2020

Members consider the Deputy Town Clerk’s report (*Annex C*) and approved the recommendation therein.

RESOLVED: That a request be made to Hampshire County Council that there be no change to the existing Rights of Way cutting list.

ACTION Jo Hurd



P/5675

LAMP-POST BANNERS AND OTHER NOTICES

Members considered the Town Clerk's report on lamp-post banners (*Annex D*).

Previously the Council had obtained permission from HCC to erect banners and the grounds team would facilitate this, when required, by either the use of ladders or a scaffolding tower. Following recent training, the use of ladders for this purpose was considered unsafe. Unfortunately, due to the location of some of the lamp posts, the use of the tower was not suitable and an alternative solution was required.

Members agreed that the permanent banners (for Carver Clubhouse and the Charter Market) be considered separately to the temporary ones. In order for a decision to be made on the future use of banners, further information on alternative solutions and costings was requested. A proposal was made that the broken Charter Market banners be replaced, however there is no budget and it would, therefore, need to be a recommendation to the Policy and Finance Committee, in due course.

RESOLVED: That alternative solutions and costings for lamp-post banners be investigated, along with costings for replacement of the Charter Market banners and presented at a future meeting.

ACTION Jo Hurd

P/5676

ALLOCATED SITES

The Committee noted NFDC's Site Monitoring Officer's report (*Annex E*).

In relation to the strategic site north of Hightown Road, the Town Clerk and Deputy Town Clerk attended a meeting with NFDC's Head of Planning, following pre-application advice discussions with Taylor Wimpey, regarding its development. An outline application was expected in March/April.

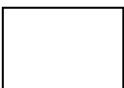
NFDC asked if the Council could provide evidence to support what type of uses for employment land there was demand for in the town, so that this could be incorporated into the plans for both the Crow and Hightown Road sites. In addition, Policy requires that community focal points are provided as part of any major development and assistance was required from the Council in respect of this also. This would require community involvement and talks were ongoing with NFDC on how best to engage the public in this process. A detailed report would be presented at the next meeting.

RESOLVED: That the update from NFDC's Site Monitoring Officer (*Annex E*) and the Deputy Town Clerk in respect of development of allocated sites be received.

ACTION Jo Hurd

P/5677

RINGWOOD ENVIRONMENTAL ACTION LEADERSHIP WORKING PARTY



Cllr Deboos reported on the first meeting of the REAL Working Party and actions arising. A report would be brought before either this Committee or Recreation, Leisure and Open Spaces Committee at its next meeting, depending on the nature of its recommendations.

RESOLVED: That the notes of the REAL Working Party meeting (*Annex F*) on 16th December 2019 be received.

ACTION Jo Hurd / Cllr Deboos

**P/5678
PROJECTS**

A1 - Neighbourhood Plan – The first meeting is scheduled for 30th January 2020. Interested parties are invited to attend. A report will be brought before the Committee at its next meeting.

C2 – A31 Improvement Scheme – The Deputy Town Clerk reported that a planning application had been submitted by Highways England relating to the impact on habitat and species from the widening of the A31. The Council had not been consulted on this technical matter, which would be steered by Natural England. An environmental assessment had identified that there would be an impact on Atlantic salmon present in the river and this would require some mitigation.

RESOLVED: That the update in respect of projects (*Annex G*) be received.

ACTION Jo Hurd

There being no further business, the Chairman closed the meeting at 11:48am.

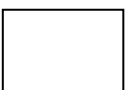
RECEIVED
29th January 2020

APPROVED
7th February 2020

TOWN MAYOR

COMMITTEE CHAIRMAN

Note: The text in the Action Boxes above does not form part of these minutes.



Annex A to Planning, Town Environment Committee Minutes 10th January 2020
Ringwood Town Council - Planning Observations - NFDC

Number	Site Address	Proposal	Observation	Comments
19/11350	48 Seymour Road, Ringwood. BH24 1SH	Extension to rear and new roof; raise ridge height	Permission (1)	
19/11397	1A, East View Road, Ringwood. BH24 1PP	Conservatory extension with utility room	Permission (1)	
19/11433	4, Somerley View, Ringwood. BH24 1BP	Single storey extension at rear and new accommodation in roof	Permission (1)	
19/11466	Cornerways Cottage, Gorley Road, Ringwood. BH24 1TW	First floor side extension, two & single storey rear extension, annexe	Permission (1)	
19/11501	37, Bickerley Road, Ringwood. BH24 1EG	Single-storey rear extension	Permission (1)	
19/11534	Lake House, Woolmer Lane, Blashford, Ringwood. BH24 3PQ	Demolition of existing property and erection of new single-storey 3 bedroom dwelling and separate garage outbuilding with landscape modifications and ecological enhancements	Permission (1)	
CONS/19/0671	9, Deweys Lane, Ringwood. BH24 1AJ	Ash x 1 - Reduce	Permission (1)	
CONS/19/0675	102-104 Christchurch Road, Ringwood, BH24 1DR	Ash x 1 Prune Fir x 1 Prune	Permission (1)	

1 - Recommend Permission, but would accept officer's decision 2 - Recommend Refusal but would accept officer's decision 3 - Recommend Permission 4 - Recommend Refusal
5 - Will accept officer's decision

Ringwood Town Council - Planning Observations - NFNPA

Number	Site Address	Proposal	Observation	Comments
19/00820	Units 1, 2 & 7 Forest Corner Farm, Hangersley Hill, Forest Corner, Hangersley, BH24 3JW	Demolish and replace Units 1 & 2 for D1 use (amendments to planning permission 19/ 00112 & 18/00113); and alterations and change of use of Unit 7 to D1 use (amendment to planning permission 19/00112)	Permission (1)	
19/00919	Littlebrook, Poulner Hill, Poulner, Ringwood. BH24 3HR	Single storey extension; first floor extension	Refusal (2)	The Committee recommended refusal as the proposal appeared to exceed the 30% rule and is therefore contrary to Policy DP36. However, should the Planning Officer conclude that it is not contrary to Policy, Members had no objection to the application in principle.

1 - Recommend Permission, but would accept officer's decision 2 - Recommend Refusal but would accept officer's decision 3 - Recommend Permission 4 - Recommend Refusal
 5 - Will accept officer's decision

Applications decided under delegated powers : to be noted

On 10th January 2020 at 10:00 am

Number	Site Address	Proposal	RTC Recommendation
CONS/19/0789	Lhermitage, Hangersley Hill, Hangersley, Ringwood, BH24 3JP	Fell 1 x group of mixed tree species (G1 on application) Prune 1 x group of mixed tree species (G2 on application) Fell 2 x Hazel trees Fell 1 x Ash tree	Observation 13/12/19:- Refusal (2) There is no objection to the pruning of the G2 group. There are objections to:- 1) the felling of the Hazel and Ash trees as there seems to be no justification for this; and 2) the felling of the trees in what has been described as Group 1. It appears that this group of trees has not been properly managed for a number of years and it is suggested that the applicant look for an alternative, such as pruning and thinning. NO proper justification has been given for their removal.

PLANNING, TOWN & ENVIRONMENT COMMITTEE – 10 JANUARY 2020

NEW FOREST DISTRICT LOCAL PLAN 2016-2036 PART 1 PLANNING STRATEGY – CONSULTATION ON PROPOSED MAIN MODIFICATIONS

1. New Forest District Council is inviting representations on proposed Main Modifications to the New Forest District Local Plan 2016-2036 Part 1 Planning Strategy, the deadline for which is 31 January 2020. Full details of the consultation can be viewed at <http://www.newforest.gov.uk/article/18663/Local-Plan-Examination>. Representations should be made based on whether the Main Modifications are considered to be ‘sound’ and legally compliant.
2. The Plan is currently being examined by independent Planning Inspectors appointed by the Secretary of State, who have identified that modifications are necessary for it to be found sound.
3. The Town Council agreed its response to the Plan (prior to submission) at Full Council on 25 July 2018 (C/6181 refers) and Planning, Town & Environment Committee on 3 August 2018 (P/5526). A summary of that response is attached as **Annex A**.
4. In addition, the Committee Chairman, Cllr Day, attended and spoke at the Examination Hearing in July 2019 to emphasise the Council’s views on the policies for Strategic Sites 13 and 14 (P/5621 of the PT&E Committee held on 5 July 2019 refers).
5. The Main Modifications include a new policy (8b) relating to development on land within a Minerals Safeguarding or Consultation Area; changes to Policy 10: Mitigating the impact of development on International Nature Conservation Sites; tightening of Policy 12: Green Belt to ensure it accords with national policy; change to Policy 17: Affordable Housing to make affordable housing percentages targets, rather than requirements; and some changes to the Strategic Site policies.
6. It has been made clear that Strategic Site Concept Masterplans “are illustrative rather than prescriptive requirements” and “..layouts and details of development proposals will be subject to further consideration and discussion as sites come forward through the planning application process ..”
7. For Site 13 – Land at Moortown Lane, a change to the explanatory text regarding the proposed reserve site for a school is proposed. The submission document stated “Land reserve for a primary school unless needs can be met by expansion at Ringwood Infant and Junior schools or Poulner Infant and Junior schools.” This is to be replaced with the following text: “Developer Contributions to access, or to provide, school capacity where necessary to meet the educational needs of the development, in a manner and location to be agreed with Hampshire County Council at the point of planning application. Unless confirmed in writing to be unnecessary by Hampshire County Council, two hectares of land will be reserved on-site for a new primary school in a location that is conveniently walkable from both the development and the adjacent settlement.” The Concept Masterplan (**Annex B**) has been amended to show land south of Moortown Lane as a “possible school site” rather than “land reserved for school”.

The Masterplan has also been amended to reflect the revised Strategic Flood Risk Assessment (SFRA) Level 2 flood zones that affect the eastern edges of the site, removing the built development from the flood zone with commensurate increases to built development on the western half of the site.

B

Explanatory paragraphs relating to flood risk and nutrient management have also been amended.

8. For Site 14 – Land to the north of Hightown Road, it is also proposed to change the explanatory text regarding school capacity. The submission document stated “Developer contributions towards expansion of Poulner Infant and Junior Schools or Ringwood Infant and Junior schools.” This is to be replaced with the following text: “Developer Contributions to access, or to provide, school capacity where necessary to meet the educational needs of the development, in a manner and location to be agreed with Hampshire County Council at the point of planning application.”

The Concept Masterplan (**Annex C**) has been amended to adjust the site boundary on the southern edge to exclude Oak Cottage and the adjoining paddock.

Explanatory paragraphs relating to flood risk and nutrient management have also been amended.

9. Members are asked to consider whether the Main Modifications are sound and legally compliant.

For further information, please contact:

Jo Hurd
Deputy Town Clerk
jo.hurd@ringwood.gov.uk
01425 484721

New Forest District (outside the National Park) Local Plan 2016 - 2036 Part 1: Planning Strategy – Ringwood Town Council response

Response submitted to New Forest District Council – 7 August 2018

Ringwood Town Council considered the Plan to be “sound”, and commented specifically on Policy 16, as follows:

Ringwood Town Council welcomes the new Policy 16: housing type, size and choice, which puts a much greater emphasis on the provision of smaller 1 and 2 bedroom homes, affordable rental homes and affordable home ownership.

The Town Council has long been concerned about the lack of affordable housing available in the town for local young people, and has made representations to the District Council to this effect.

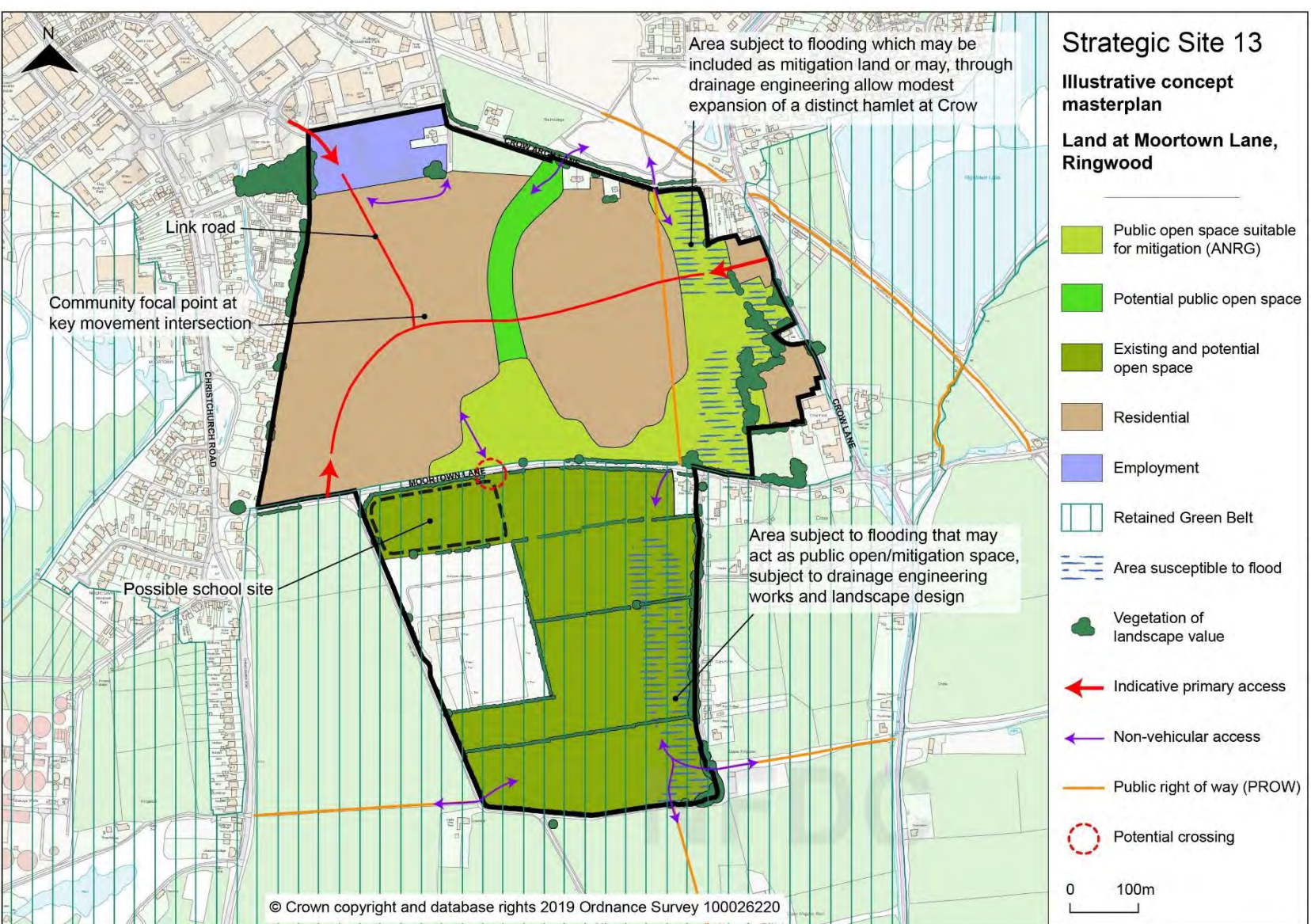
The current mismatch between house prices and levels of earnings is having a detrimental impact on families and households, with young people having little choice but to move out of the town, as they can't afford the cost of housing. Some people commute to work in Ringwood and this has a knock on effect on traffic and parking. Longer term there could be an impact on the demographic profile of the town and its economy.

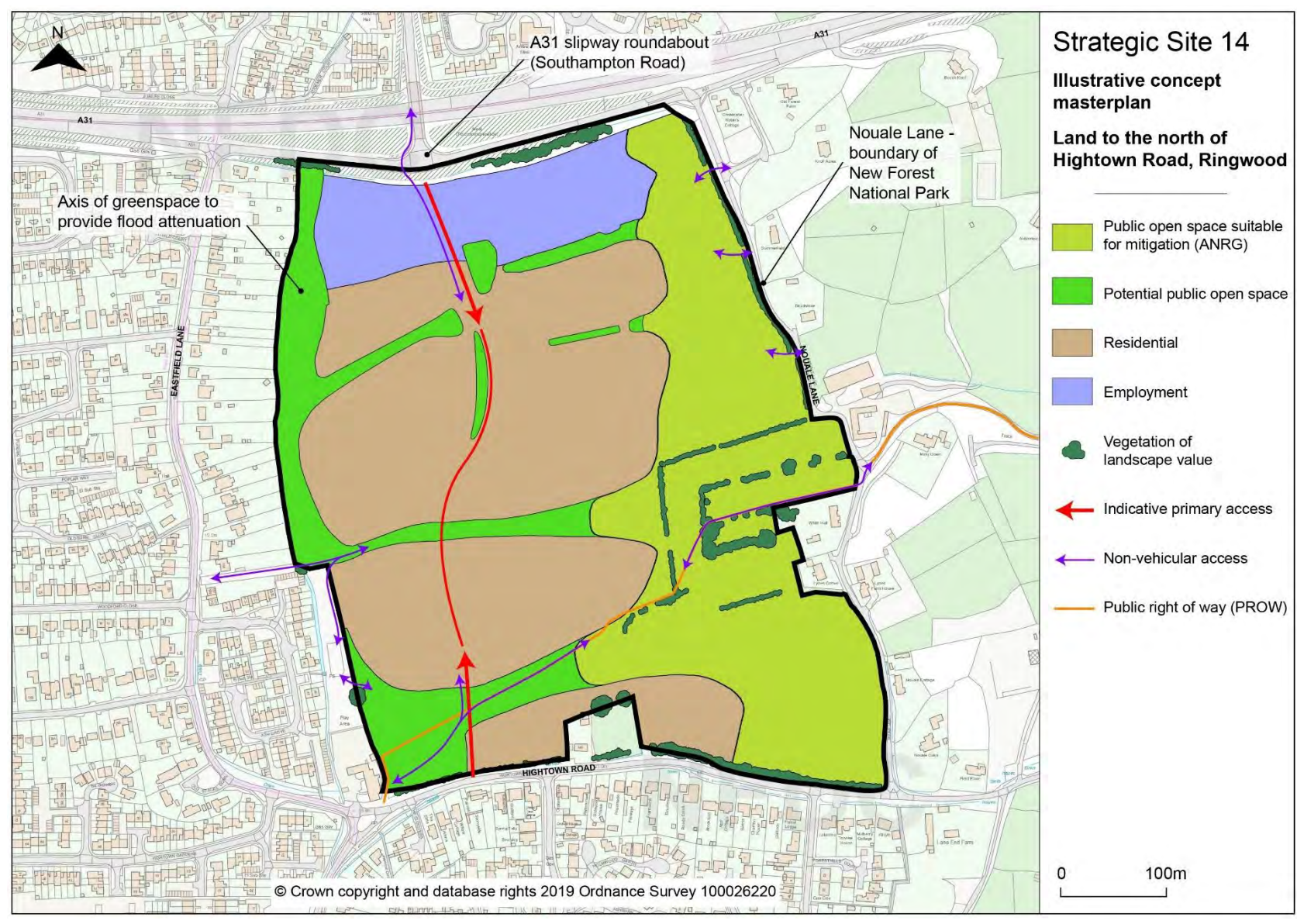
It is hoped that with the introduction of this new Policy, a greater number of affordable dwellings will be provided, enabling local residents to get onto the housing ladder, so that they can continue to live and work in the town.

In addition, a letter (also dated 7 August 2018) was submitted raising the following concerns, whilst acknowledging that these issues did not relate to the soundness of the Plan:

- 1) It is recommended that SS14 (Land to the north of Hightown Road) should be developed before SS13 (Land at Moortown Lane), which is designated Green Belt land, but that neither site should be developed without the supporting road infrastructure being put in place first, in order to alleviate traffic congestion.
- 2) It is essential that the new junction from the A31 is created prior to development of SS14.
- 3) It is recommended that the maximum number of dwellings for each site should be defined.
- 4) Measures should be put in place to protect the Green Belt from further erosion and provision must be made for suitable alternative land to compensate for the potential loss of Open Space/sports facilities, resulting from the proposal to reserve the north-west corner of the plot to the south of Moortown Lane for a school.
- 5) It is recommended that the area allocated for employment development on SS14, adjacent to A31, be considered for housing.
- 6) The building line on the western boundary of SS13 should be moved to create a buffer of open space and provide a level of protection to existing properties on Christchurch Road, where there is significant risk of overlooking due to the proximity. This is unlike SS14 where the building line is a distance from existing dwellings on Eastfield Lane and shows new housing separated by an area of open space.

- 7) It is essential that confirmation is sought from Wessex Water that the sewage treatment works can be expanded (at Hampshire Hatches) to cope with the increased capacity required from the new development proposals, and that the pipework from the pumping station at Bickerley to the sewage treatment works will be upgraded. If the required improvements cannot be achieved, this would result in the Plan being unsound.
- 8) The proposed vehicle accesses to SS13 from Moortown Lane should be reviewed, taking into account proposed development of the recreation facilities to the south, which would require an additional entrance to the east of Long Lane.
- 9) Ringwood School has made representation to the Council that the school has no capacity to accommodate additional applicants arising from new housing development. It is expected that the School will respond to this consultation with supporting evidence of this position, and this is supported by the Town Council.





**PLANNING, TOWN & ENVIRONMENT COMMITTEE – 10 JANUARY 2020
HAMPSHIRE COUNTY COUNCIL RIGHTS OF WAY CUTTING LIST**

1. Hampshire County Council is in the process of reviewing its Rights of Way Vegetation Priority Cutting List. The Town Council has been given the opportunity to review the list for Ringwood and suggest any alterations for the 2020 programme.
2. This time last year, the Town Council put forward 9 paths for the 2019 programme, only 7 of which, as listed below, were included, all scheduled for cutting in June.

37 – Hightown Hill to Crow Hill
40 – Forestlake Avenue east
41a – Forestlake Avenue to Crow (south of Hightown Lake)
53 – Christchurch Road to end of Hampshire Hatches Lane
54 – End of Hampshire Hatches Lane to south of sewage works
82 – Green Lane east (south of Upper Kingston Farm)
83 – Green Lane to Crow (south of Hightown Lake)

The two paths that were not included were:

15 – Narrow Lane
42 – Hightown Lane to Crow Hill

3. An additional 4 paths were also included, all of which are on the route of the Avon Valley Path:

55 – Bickerley Road to Hampshire Hatches
69 – Hampshire Hatches to B3347 at Kingston
71 – Hurst Road to Headlands Business Park
73 – Woottons Ford Lane to B3347 (St Paul's Church, Bisterne)

Full details can be viewed here:

<http://documents.hants.gov.uk/countryside/CountrysideAccessTeam-PriorityCuttingList.pdf>

4. This year, as was the case last year, we are being asked to reduce the number of paths to 5; to list the paths in priority order; and to add comments to explain why one path should be cut over another, for example if it is used as a route to school.
5. As is normal practice, the Ringwood and Fordingbridge Footpath Society has been consulted on the proposals. The Society suggests that the current 2019 cutting list is as much as can be expected in 2020 due to the very limited resources of Hampshire County Council's Rights of Way team.
6. It is RECOMMENDED that Members request there be no change to the existing Rights of Way cutting list.

For further information, please contact:

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Deputy Town Clerk
jo.hurd@ringwood.gov.uk
01425 484721

Lamp-Post Banners and other Notices

1. Introduction and reason for report

- 1.1 At its meeting on 7th June 2019 this committee considered policy on this subject and agreed (i) that the Council apply for planning consent for the temporary erection of lamppost banners to promote community events in 12 locations around the town; (ii) that the Council apply for planning consent for the permanent erection of a lamppost banner to promote Carvers and Carvers Clubhouse; (iii) That the Council apply for planning consent for the permanent display of the 2 lamppost banners promoting the Charter Market; and (iv) that there be no review, at this time, of how the Council currently manages the removal of banners on property in the ownership of the District and County Councils. (A decision on the fee charged was postponed.) (Item P/5613 refers).
- 1.2 On 7th November 2019 both planning applications were granted. However, in the meanwhile, officers received advice that the previous practice whereby grounds maintenance staff installed banners on the lamp-post mounts by working from ladders is not a safe system of work and therefore breaches health and safety legislation. Any alternative (safe) system of work would be significantly more expensive. Furthermore, one of the “permanent” banners advertising the Charter Market was damaged when one of the brackets broke recently and is now unusable and the other is showing its age. It therefore appears desirable to review the previous decisions and consider the fee.

2. Background information and options

- 2.1 The Council has been offering local charitable groups (and some other parties) temporary use of 10 lamp-post mounts for a fee, which for local charitable groups was fixed at £100 per occasion and extended to all 10 sites (i.e. the charge was effectively £10 per post). This did not cover the full cost to the Council of the staff time required but there is anecdotal evidence that it was nevertheless sufficient to deter some potential users (some of whom may then have resorted to fly-posting or other promotional techniques).
- 2.2 Various options exist for a safe method of work in respect of putting the banners up or taking them down. A mobile work platform or “cherry-picker” could be hired on the relevant days. It may be possible to find independent specialist contractors prepared to do the work for a fee (though initial approaches have been unproductive).
- 2.3 It would not be possible simply to leave the other party involved to put their banners up and take them down in whatever manner they see fit without enquiring too closely as to their methodology. The mounts are a Town Council facility and the Council will always retain some level of liability for any persons who work on them. For this reason, it is now normal practice for staff to require all persons working on Council property or assets to produce evidence of appropriate insurance, method statements and risk assessments and to carry out spot-checks to verify compliance. Moreover, some users might not actually be independent of the Council anyway (e.g. the Ringwood Events Team).
- 2.4 Any feasible safe system of work will be significantly more expensive than the previous arrangements. However, it seems unlikely that other parties will be willing to pay significantly more than the current charge. Accordingly, before researching costs further officers seek an indication that members are willing in principle that this Council continue to offer this facility at an even greater subsidy than at present.

D

2.5 Slightly different considerations apply to the cost of replacing and installing the two banners advertising the Charter Market. On the one hand it may be judged that there is a public interest in promoting this sufficient to justify these costs being incurred by this Council (in which the costs of fabricating new banners every 2 or 3 years and arranging their installation would need to added to the Council's budget from now on). On the other hand, the Charter Market is owned privately and generates no direct financial benefit to the Council or the wider public so it could be considered only fair that these banners be fully paid for by the market rights owner or not provided any longer.

3. Issues for decision and any recommendations

3.1 *Should officers research the cost of a safe system for putting up and taking down "temporary" banners so that use of the lamp-post banner mounts for this purpose can continue to be offered and, if so, should the charge be changed?*

3.2 *Should the "permanent" banners for the Charter Market be renewed and, if so, at whose expense?*

For further information, contact:

Christopher Wilkins, Town Clerk
Direct Dial: 01425 484720
Email: chris.wilkins@ringwood.gov.uk

Jo Hurd, Deputy Town Clerk
01425 484721
jo.hurd@ringwood.gov.uk

Strategic Sites Update (December 2019)

RING 3 – Beaumont Park, (Land at Crow Arch Lane and Crow Lane), Crow, Ringwood BH24 3DZ

Planning Permission Refs: 13/11450 Outline Application 175 dwellings

Details granted through: 16/11520 – Phase 1 - 62 dwellings;

17/11358 – Phase 2/3, care home, business use, POS, landscaping;

17/11309 Reserved Matters– Phase 2, 113 dwellings.

Current application: 18/11648 - Development of 20 dwellings comprised of semi-detached houses; terraces; 1 block of flats, bin & cycle store; detached garages; public open space, landscaping, internal access arrangement and ancillary infrastructure.

The Phase 2 development continues with construction of the houses at the Northern end of the site varying from construction of the roofline through to the internal fixes.

The second section of Phase 2, adjoining the Southern SANG (Suitable Alternative Natural Green space), is continuing at foundation and ground levels.

Thirty-five houses of the privately-owned properties in the Phase 2 development are occupied, four are reserved and nine have exchanged contracts. The show home is still for sale.

Five of the houses have been sold off plan for Phase 3 and one has been sold off plan for Phase 4.

The Central Park play equipment has been installed and the landscaping company has commenced work on the soft landscaping. There are still some details to be agreed with the developer before works on this area can be fully implemented.

The remedial planting in the Open Space and SANG (Suitable Alternative Natural Green space) areas appears to have been completed. This is subject to a site inspection by our Landscape Architect.

The following snags in these areas are still due to be addressed:

- Fitting of the extended handles on the pedestrian gates.
- Installation the new hoggin path leading into the play area.
- More hoggin to be laid to level the paths off on the SANG to avoid water pooling on the pathways adjoining the old people's flats area and by the SuDS area (both sides of the SuDS (Sustainable Drainage System) area).
- Repairing the crack in the tarmac close to the SuDS area.
- Installation of the play area and dog area signage.

The SANG still appears to be draining correctly. The initial rip of the soil bed appears to have worked. This area will be monitored as part of my regular checks.

The dry pond/SuDS area is holding some water as it is designed to do.

The maintenance of the general planting areas next to house no. 12 (phase 1) and house no.23 (phase 2) has now been addressed. The general maintenance of the site is much improved and ongoing maintenance is taking place. The developer has been maintaining the hedge on the side adjoining the site. There has been some query as to who should be maintaining the far side of the

E

hedge. Following liaison with the planner and the developer it has been confirmed that the responsibility of the hedgerow maintenance adjoining the highway is that of Hampshire Highways.

The waste bins are being emptied.

Linden have been reminded of their obligation to create the allotments. They advise that they are ready to go on this, having cut the entrance and the required materials are being stored on site, but they are waiting for a break in the weather so they can get this constructed properly. Once the rain eases up they will be able to commence the work. The site manager is aiming to have everything in place by the end of January 2020. The transfer can take place after this is complete.

Regular monitoring of this site by the Site Monitoring Officer will continue in the short, medium and long term.

Ringwood Environmental Action Leadership (REAL) Working Party

Notes of meeting held on Monday 16th December 2019 at 11.00am in the First Floor Meeting Room, Ringwood Gateway, The Furlong, Ringwood BH24 1AT

Present: Cllr Gareth Deboos (GD)
Cllr Rae Frederick (RF)
Cllr Glenys Turner (GT)

In attendance: Christopher Wilkins (CW)

Absent: Cllr Tony Ring (TR)
Cllr Gloria O'Reilly (GO)

1. ELECTION OF A CHAIRMAN

Cllr. Gareth Deboos was proposed by Cllr. Frederick and seconded by Cllr. Turner. There were no other nominations.

RESOLVED: That Cllr Deboos be elected as Chairman of the REAL Working Party for the ensuing year.

2. APOLOGIES FOR ABSENCE

Apologies for absence had been tendered by Cllrs. O'Reilly and Ring and were accepted.

3. DECLARATIONS OF INTEREST

No disclosable pecuniary interests were declared.

4. APPOINTMENT OF WORKING PARTY MEMBERS

RESOLVED:

That the following non-councillors be appointed members of the REAL Working Party:

**Colin and Lindsay Andrews
Jackie Burgess
Hailey Higgins
Chantelle Monck
Leon Thompson
Ruth Port
Toby Dedrick**

ACTION: CW to notify them accordingly

5. CO-ORDINATION WITH WORK-GROUPS

CW asked if it would be helpful for all the members to meet so he could explain how proposals for action by the Council could be brought forward. It was agreed that this would be useful and would also enable members to discuss and agree how they will stay in touch, work together and enable the Working Party to monitor progress.

RESOLVED:

F

To invite all members to a meeting in the Forest Suite at Ringwood Gateway on Monday 13th January at or about 4pm (time to be confirmed).

ACTION: GD to finalize meeting details. CW to issue invitations.

6. “DOING OUR BIT” WORKSTREAM

GD explained the need for a top-level strategy and proposed that this focus on achieving measurable reductions in greenhouse gas emissions from Council operations (including emissions “embedded” in purchases). He suggested that we could usefully adapt the methodology used by Eastleigh Borough Council and publicize positive impacts when these can be demonstrated.

RESOLVED:

To focus this workstream on achieving reductions in greenhouse gas emissions from Council activities and to begin by developing a suitable methodology to measure these.

ACTION: GD

7. EMERGENCY FLOOD PLAN

GD explained that he and GO need help to develop the plan.

RESOLVED:

**CW should forward contact details for the other flood wardens and a template plan to GD
GD should forward the draft plan to RF for comment**

ACTION: CW. GD.

8. INFORMATION FROM MEMBERS

- (a) GD reported that RACE has ordered 1200 trees and he is arranging to meet Colin Andrews and Kelvin Wentworth at the Council-owned land at Poulner Lakes to discuss the 400 trees to be planted there.
- (b) RF reported that work is progressing on the water bottle refill and “reverse-recycling” (in-store removal of unnecessary packaging) schemes and she hopes to work up a detailed report of the proposals.
- (c) GT sought clarification of her role and it was agreed that all councillor members of this working party should aim to build contacts within their allocated workstreams and facilitate communication between the community groups/individuals involved and the Council (officers, this working party or the relevant committee).

There being no further business, the meeting closed at 12.02pm.

Item No.	Name	Recent developments	Resource use				Finish in 2019-20?	Notes
			Finance			Staff time		
			Cost & Source	Spent to date	Predicted out-turn			
Projects with budgetary implications (bids included in 2019-20 budget)								
A1	Neighbourhood Plan	The Council has agreed to proceed towards adopting a Neighbourhood Plan (C/6352 11/09/2019) and Members have been appointed to a Steering Group. Meeting of interested parties to be arranged in the New Year.	£12,000 Annual Budget	£0	£0	Could be significant	No	It is expected that £9,000 would be funded by grants available.
A2	Crow Stream Maintenance	Linden Homes/HCC looking at options to reinstate access chamber to allow maintenance of twin pipes beneath access road. HCC looking into collapse of ditch at bottom of Crow Hill.	£1,000 Transfer from Dev Conts	£420	£1,000	Moderate	Probable	Stream banks sprayed in Spring. Annual flail and clearance by volunteers completed.
A3	Human Sundial	HCC delayed start of works – revised start date currently expected to be late January/early February 2020.	£10,657 CIL & contribution from Carnival (£5249.15)	£2075.15	£10,657	Moderate	Probable	Project overseen by Town Centre Working Party To be funded by CIL receipts (Agreed by P&F 13/12/18 (F/5518) & 19/6/19 (F/5700))
A4	Cycle Stands	Carried forward from 2018-19. It is proposed to install cycle stands in Market Place/High Street as part of HCC improvements funded by HE.	£500 Provision	£0	£500	Minimal	Probable	Included in plans for Market Place improvements. Additional cycle storage also included in HCC scheme to improve access for cyclists and pedestrians.
A5	Street-lighting in Kings Arms Lane	Carried forward from 2018-19	£800 CIL	£0	£800	Minimal	Possible	To be funded by CIL receipts (Agreed by P&F 19/10/17 (F/5497))
Projects with budgetary implications (not included in 2019-20 budget but added since)								
B								

Projects with no budgetary implications in 2019-20



Item No.	Name	Recent developments	Resource use				Finish in 2019-20?	Notes
			Finance			Staff time		
			Cost & Source	Spent to date	Predicted out-turn			
C1	Pedestrian Crossings Christchurch Road	NFDC Portfolio Holder agreed to divert up to £60K unspent developers' contributions to the provision of the crossing on the south side of the Lidl roundabout.				Minimal	Probable	Scheme includes changes to Castleman Way/Bickerley Road roundabout to improve crossing facilities for pedestrians and cyclists.
C2	A31 improvement scheme	HCC working on detailed design of various cycling, safety and integration (CSI) town centre improvements to be funded by HE designated funds.				Moderate	No	Start date for main scheme expected to be end March 2021.
C3	Moortown drainage improvements	HCC considering a controlled opening of the system as cost of feasibility work higher than expected. Site meeting held 14/11/19.				Moderate	Probable	To be funded from Linden Homes developer contribution (£50,000 allocated for flood alleviation works).
C4	Pedestrian Crossing Castleman Way	Developers' contributions allocated but site does not meet HCC criteria for toucan crossing. Agreed to revisit following promotion of cycle path through Forest Gate Business Park.				Minimal	No	Dependent on C5.
C5	Improved signage for cycle path through Forest Gate Business Park	HCC agreed to include in the scheme for C1 above. Now also being considered for inclusion in CSI works (in C2 above).				Minimal	Probable	
C6	Shared Use Path across Carvers	Developers' contributions allocated. HCC has now appointed a designer to bring this scheme forward.				Minimal	Probable	Path for cyclists and pedestrians, to link Mansfield Road and Southampton Road.
C7	New footpath to link Linden Homes site with Hightown Road (alongside west of Crow Lane)	Developers' contributions allocated. HCC has now appointed a designer to bring this scheme forward.				Minimal	Probable	To be funded from Linden Homes developer contribution.



Item No.	Name	Brief description & notes (define scope and quality requirements)	Resource requirements				Budget Bid Priority (specify number)
			Finance		Time and attention		
			Estimated costs (recurrent and non-recurrent), possible sources, other implications, etc.		Members	Staff	
Projects with budgetary implications (for inclusion as bids in 2020-21 budget)							
A1	Environmental Issues	Budget to support work of REAL Working Party	£3,000				
A2	Roundabout under A31	To improve the roundabout with clearance works and new planting	£2,000				
Projects with budgetary implications (for possible inclusion as bids in later budgets)							
B1	Rear of Southampton Road	To improve the aspect of the rear of buildings in Southampton Road to Meeting House Lane (Ringwood Society)	Unresearched at this time				
B2	Lynes Lane re-paving	Remove street features and re-pave (Town Centre Working Party/Ringwood Society)	Unresearched at this time				
Projects with no budgetary implications							
C							

