

# Ringwood Town Council

Ringwood Gateway, The Furlong, Ringwood, Hampshire BH24 1AT

Tel: 01425 473883

www.ringwood.gov.uk

## RECREATION, LEISURE & OPEN SPACES COMMITTEE

Dear Member

28<sup>th</sup> December 2017

A meeting of the above Committee will be held in the Forest Suite at Ringwood Gateway on **Wednesday 3<sup>rd</sup> January 2018** at 7.00pm\* or at the conclusion of the public participation session and your attendance is requested.

Mr C Wilkins  
Town Clerk

### **PUBLIC PARTICIPATION:**

\*If required, the meeting will be preceded by a public participation period of up to 10 minutes at 7.00pm. Members of the public are also entitled to speak, during the meeting, on agenda items.

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### **RECORDING (AUDIO AND/OR VIDEO) OF COUNCIL MEETINGS AND USE OF SOCIAL MEDIA**

During this meeting the public are allowed to record the Committee and officers from the front of the public seating area only, providing it does not disrupt the meeting. Any items in the Exempt Part of an agenda cannot be recorded and no recording device is to be left behind. If another member of the public objects to being recorded, the person(s) recording must stop doing so until that member of the public has finished speaking. The use of social media is permitted, but all members of the public are requested to switch their mobile devices to silent for the duration of the meeting.

### **MOBILE PHONES**

Members and the public are reminded that the use of mobile phones (other than on silent) is prohibited at Town Council and Committee meetings.

## **AGENDA**

### **1. APOLOGIES FOR ABSENCE**

### **2. DECLARATIONS OF INTEREST**

### **3. MINUTES OF THE PREVIOUS MEETING**

To approve as a correct record the minutes of the meeting held on 6<sup>th</sup> December 2017

### **4. THE PLACE**

To receive a verbal report from the Town Clerk

### **5. EVENTS**

To consider an annual programme of events (to include speciality fairs)

**6. PROJECT OVERSIGHT**

To review the progress of current projects (*Report A*)

**7. COMMITTEE BUDGET 2018/19**

To give further consideration to the inclusion and prioritisation of new projects in the Committee's budget for 2018/19 (*Report B*)

**8. GROUND SLITTER ATTACHMENT**

To consider report on the replacement of the ground slitter attachment (*Report C*)

If you would like further information on any of the agenda items, please contact Chris Wilkins, Town Clerk on (01425) 484720 or email [chris.wilkins@ringwood.gov.uk](mailto:chris.wilkins@ringwood.gov.uk).

Committee Members

Cllr Andrew Briers (Chairman)  
Cllr Angela Wiseman (Vice Chairman)  
Cllr Darren Loose  
Cllr Anne Murphy  
Cllr Gloria O'Reilly  
Cllr Tony Ring  
VACANCY  
Cllr Tim Ward

Ex Officio Members

Cllr Tim Ward  
Cllr Philip Day

Student Advisors

Jade Eaton  
Charlotte Hardy  
Isaac Skirton

*Copied by e-mail to other Members for information*



Item No.	Name	Recent developments	Resource use				Finish in 2017-18?	Notes
			Finance			Staff time		
			Budget	Spent to date	Predicted out-turn			
<b>Projects with budgetary implications (bids included in 2017-18 budget)</b>								
A1	Training	Committee accepted officers' recommendation that this additional budget be vired to health & safety support	£1,810	£0	£0	Significant	Unlikely	The non-recurrent training approved at last budget setting has not been undertaken and can now best be addressed in other ways; especially through fund-raising training at a more appropriate level and external health & safety support.
A2	Installation of improved CCTV @ Ringwood Cemetery	Project completed	£1,000	£990	990	Moderate	Finished	The improvements are installed and working.
<b>Projects with budgetary implications (not included in 2017-18 budget but added since)</b>								
B1	Play equipment replacement	None		£0	£?	Moderate	Unlikely	To be funded from earmarked reserves. Officers will review early in January.
B2	War Memorial repairs	Committee accepted officers' recommendation that tentative provision of £1,500 be transferred to earmarked reserve.		£0	£0	Moderate	Unlikely	Detailed specification of works, costing and full funding proposals awaited from Royal British Legion
B3	Intruder alarm monitoring	Quote for hardware installation received. Quotes for response service being obtained.		£0	£5,000	Moderate	Probable	This is being prioritized over other work. Non-recurrent cost is estimated at £5,000. Recurrent costs will be roughly £1,700pa
<b>Projects with no budgetary implications</b>								
C1	Lighting at Carvers	Installation work has completed and the system is working with one faulty unit.				Moderate	Probable	Snagging items are being addressed. To be funded from developer contributions held by NFDC



Item No.	Name	Brief description & notes (define scope and quality requirements)	Resource requirements						Budget Bid Priority (specify number)
			Finance			Time and attention			
			RTC recurring cost	RTC non-recurring cost	Other source	Members	Staff	Others	
<b>Projects with budgetary implications (for possible inclusion as bids in 2018-19 budget)</b>									
A1	Long Lane Sports Fields	Feasibility study into improvements to football and other sports facilities (s.106 funding?)	£0	£2,625	£?	Significant	Significant	Significant	1
A2	Cemetery improvements	Repairs and improvements to walls and paths (postpone columbarium?)	£0	£3,000	£0	Minimal	Significant	None	2
A3	Carvers Rec improvements	Installation of fitness trail (postpone running track and creation of car park?)	£0	£10,000	£?	Minimal	Moderate	None	3
A4	Mansfield Rd verge	Plant & maintain beech hedge along BT premises	£0	£1,160	£0	Minimal	Moderate	Moderate	4
A5	Grounds Equipment Purchase	Replacement of 7yo front deck mower	£0	£20,000	£0	None	Moderate	None	5
<b>Projects with budgetary implications (for possible inclusion as bids in later budgets)</b>									
B1	Land adjoining Poulner Pits		£0	£?	£?				
B2	Tennis at Carvers Rec	Improvements	£0	£?	£?				
B3	Riverside Walk		£0	£?	£0				
B4	Footpath extension at The Bickerley		£0	£?	£?				
B5	Brockey Sands	Volunteer-led environmental improvement?	£0	£?	£?				
B6	Green Sheds at Carvers	Replace facility	£?	£?	£0				
B7	Land at Folly Farm	Develop leisure use	£?	£?	£?				
B8	War Memorial Gardens	Incorporate path and enhance boundary features	£0	£?	£?				
<b>Projects with no budgetary implications</b>									