

## **MINUTES OF THE MEETING OF THE RECREATION, LEISURE & OPEN SPACES COMMITTEE**

Held on Wednesday 3<sup>rd</sup> April 2019 at 7.00pm at Ringwood Gateway, The Furlong, Ringwood.

**PRESENT:** Cllr Andy Briers (Chairman)  
Cllr Angela Wiseman (Vice-Chairman)  
Cllr Philip Day  
Cllr Hilary Edge  
Cllr Darren Loose  
Cllr Gloria O'Reilly  
Cllr Tony Ring

**IN ATTENDANCE:** Chris Wilkins, Town Clerk  
Kelvin Wentworth, Grounds Foreman  
Nicola Vodden, Meetings Administrator  
Cllr Jeremy Heron

**ABSENT:** Cllr Tim Ward  
Imogen Lines-Clarke, Student Advisor  
Alana Morris, Student Advisor

### **OS/5866 PUBLIC PARTICIPATION**

There was no public participation. One member of the public was present to observe the meeting.

### **OS/5867 APOLOGIES FOR ABSENCE**

The Town Clerk reported that apologies for absence had been received from Cllr Ward.

### **OS/5868 DECLARATIONS OF INTEREST**

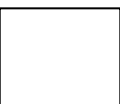
There were none.

### **OS/5869 MINUTES OF THE PREVIOUS MEETING**

**RESOLVED:** That the minutes of the Meeting held on 6<sup>th</sup> March 2019, having been circulated, be approved and signed as a correct record.

### **OS/5870 GLYPHOSATE POLICY**

Cllr Edge addressed Members in relation to concerns she (and some members of the public) had with the use of glyphosate as a herbicide, given recent reports on the possibility of it being hazardous. It had been the subject of a recent court case and there had been reports of residue being found in food substances. Some groups have called for its use to be banned as a ripening agent and in public parks.



She explained that there were ecologically sound alternatives which were just as effective, such as burning or the use of water/foam. She requested that other options be explored and Members consider whether adopting a policy, on the Council's use of glyphosate, would be appropriate.

The Grounds Foreman provided details on the limited use of glyphosate by the grounds team and reported that chemical-free moss killer and chemical-free algae killer were being used already. Although glyphosate was a highly effective method of weed control, he was happy to investigate alternatives, as they become available.

A discussion followed and Members agreed, that in the absence of evidence to prove that the product is hazardous, there be no change to the Council's use of the product.

The Grounds Foreman was thanked for his attendance at the meeting and for the helpful information provided.

**RESOLVED:** That no policy in relation to glyphosate be adopted.

|                         |
|-------------------------|
| <b>ACTION C Wilkins</b> |
|-------------------------|

**OS/5871  
EVENTS MANAGEMENT**

Arrangements are in place for Ringwood Market's Re-launch on 24<sup>th</sup> April 2019 and there had been a good take up of pitches. All Members were urged to support the event

It was reported that the Events Co-Ordinator was developing a page for events on the Town Council's website and was working with a local community group, which supports and promotes co-operation between organisations wishing to put on community events.

**RESOLVED:** That the update on events be received.

**OS/5872  
PROJECTS**

The Town Clerk indicated that the project reports (*Annex A*) had been updated for the new financial year and showed uncompleted projects rolled over from last year and the new projects budgeted in for 2019-20.

**Project Progress Report**

A2 – War Memorial – Progress was awaited from the architect.

A3 – Mansfield Road verge – An update was awaited on the donation of plants.

A4 - Carvers Rec Improvements – The Grounds team were investigating ways of improving the surface under the picnic tables and the Manager at Carvers had been in contact with companies who supply table-tennis tables. A report would be brought before the Committee at its June meeting.

A8 – Christmas Lights – The Town Clerk was in the process of planning the procurement exercise with some assistance of officers at NFDC. He hoped that a two stage approach could be used, with expressions of interest being invited in order to create a shortlist of companies, who would then be asked to prepare a proposal within a given budget.



Items A5, A6, A7 and A8 were the successful bids for 2019/20 and updates would be provided at the next meeting.

**New Projects Planner**

B1 – Tennis at Carvers – this will be included in the strategic plan that officers were working on for longer term aspirations for Carvers.

Cllr O’Reilly reported that the boardwalk on the Bickerley needed some further attention and, although this project had been removed from the list (as it now appears under infrastructure management), she requested that this be reviewed and reprioritised as necessary.

**RESOLVED:** That the update on projects be received.

**ACTION C Wilkins**

There being no further business, the Chairman closed the meeting at 7.32pm.

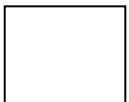
**Note: The text in the Action Boxes above does not form part of these minutes.**

RECEIVED  
24<sup>th</sup> April 2019

APPROVED  
5<sup>th</sup> June 2019

TOWN MAYOR

COMMITTEE CHAIRMAN





| Item No.  | Name  | Recent developments   | Resource use             |               |                    |             | Finish in 2019-20?    | Notes   |
|---|---|---|--------------------------|---------------|--------------------|-------------|-----------------------|---|
|   |   |   | Finance                  |               |                    | Staff time  |                       |   |
|   |   |   | Cost & source            | Spent to date | Predicted out-turn |             |                       |   |
| <b>Projects with budgetary implications (bids included in 2019-20 budget)</b> |   |   |                          |               |                    |             |                       |   |
| A1  | Play equipment replacement                              | Carried forward from 2018-19  | £44,000 Reserves         | £40,978       | £44,000            | Minimal     | Probable              | All work completed except re-painting (timing is weather-dependent). Funded £40K from earmarked reserve with balance from general reserve.            |
| A2  | War Memorial repairs                                    | Carried forward from 2018-19  | £10,000 Grant and budget | £125          | Uncertain          | Significant | Possible              | Pre-application grant form has been approved. Initial tender information obtained from three specialist masons.                                       |
| A3  | Mansfield Road verge                                    | Carried forward from 2018-19  | £1,160 Donation?         | £0            | £1,160             | Minimal     | Possible              | Woodland Trust/ Rotary donation of plants being explored  |
| A4  | Carvers Rec improvements                                | Carried forward from 2018-19  | £10,000 CIL              | £4,300        | £10,000            | Moderate    | Probable              | Improving the surface under the picnic tables and fixed table-tennis tables proposal are being investigated.  |
| A5  | Grounds department workshop & store facilities          | Not yet started   | £3,000 Budget            | £0            | £3,000             | Moderate    | Possible (study only) | Feasibility study into consolidating workshop and storage facilities in new secure facility at Carvers Rec (inc. financial impacts of implementation) |
| A6  | Tree Management Plan - Survey                           | SLA entered into with NFDC.   |                          |               |                    |             | No                    | To initiate a rolling programme of comprehensive tree safety inspections across the Council's estate  |
| A7  | Tree Management Plan – Tree works                       | No started yet  |                          |               |                    |             |                       | Implementation of the new policy on prioritised tree safety work  |
| A8  | Christmas Lights – Replacement/re-procurement from 2019 | The “outcome specification” (for inclusion in the tender) was agreed in outline at the February committee meeting |                          |               |                    |             |                       | Officers are continuing to work on the procurement process.   |

| Projects with budgetary implications (not included in 2019-20 budget but added since) |   |  |  |  |  |             |          |  |
|---|---|--|--|--|--|-------------|----------|--|
|   |   |  |  |  |  |             |          |  |
| Projects with no budgetary implications in 2019-20                                    |   |  |  |  |  |             |          |  |
| C1  | Long Lane recreation facilities development feasibility study | Discussions are continuing with Ringwood Town FC about how best to develop this project. |  |  |  | Significant | Probable | The Clerk and representatives of RTFC are working up detailed proposals for the progression of this project which will be presented to the Working Party when ready. |
| C2  | Bickerley drainage works                                      | RTC staff have resumed routine grass-cutting.  |  |  |  | Moderate    | Probable | Officers continue to press for agreement on site handover back to RTC and the compensation payment to RTC.   |



| Item No.   | Name                                | Brief description & notes<br>(define scope and quality requirements) | Resource requirements   |  |                    |       | Budget Bid Priority<br>(specify number) |
|--|-------------------------------------|--|---|--|--------------------|-------|---|
|  |                                     |  | Finance   |  | Time and attention |       |   |
|  |                                     |  | Estimated costs (recurrent and non-recurrent), possible sources, other implications, etc. |  | Members            | Staff |   |
| <b>Projects with budgetary implications (for possible inclusion as bids in 2020-21 budget)</b> |                                     |  |   |  |                    |       |   |
|  |                                     |  |   |  |                    |       |   |
|  |                                     |  |   |  |                    |       |   |
|  |                                     |  |   |  |                    |       |   |
|  |                                     |  |   |  |                    |       |   |
| <b>Projects with budgetary implications (for possible inclusion as bids in later budgets)</b>  |                                     |  |   |  |                    |       |   |
| B1   | Tennis at Carvers Rec               | Revive existing and/or provide new facilities                        | Unresearched at this time   |  |                    |       |   |
| B2   | Land adjoining Poulner Pits         | Access and environmental improvements                                | Unresearched at this time   |  |                    |       |   |
| B3   | Footpath extension at The Bickerley | Extend path – previously stalled by objection                        | Unresearched at this time   |  |                    |       |   |
| B4   | Brockey Sands                       | Environmental improvement – land ownership unknown                   | Unresearched at this time   |  |                    |       |   |
| B5   | Land at Folly Farm                  | Develop leisure use  | Unresearched at this time   |  |                    |       |   |
| <b>Projects with no budgetary implications</b>   |                                     |  |   |  |                    |       |   |
|  | None                                |  |   |  |                    |       |   |