

Funeral Planning Guide

Planning your funeral is one of the most considerate things you can do for your family. Grief is confusing and difficult and planning a funeral can be overwhelming for families. By completing the following pages, you will have a document that expresses your desires and will act as a guide for your family.

We encourage you to share this guide with your family or trusted friend. You can also keep it in a safe place and let someone know where it can be located.

As you use this planning worksheet to help you with your thoughts and decisions remember that this is intended as a springboard for your own ideas. Your choices can be as simple or elaborate as you wish. Funerals are an important experience for our loved ones and helps them to process their grief. It is a time where families can gather, remember, and celebrate a person's life. Take a moment to think about how you want to be remembered.

Created by:

Name

Date

Basic statistics

Your funeral director will need some basic information to complete required paperwork.

Full legal name: _____

Address: _____

City _____ State _____ County _____

Date of Birth: _____ Place of Birth: _____

Social Security Number: _____ Gender: _____

Occupation: _____ Place of Employment: _____

Type of Business/Industry: _____

Military Service: (you will need a copy of your DD214): _____

Highest Level of Education Completed: _____

Father's Name (first, middle, last): _____

Mother's Name (first, middle, maiden, last): _____

Marial Status: _____ never married _____ married _____ divorced _____ separated

Spouses Full Name: _____

Marriage date: _____

Place of Worship: _____

Clergy Name: _____

Clergy phone number: _____

Thoughts, memories, personal information to include in obituary: organizations, clubs,...

Funeral Home & Disposition

I wish for the following funeral home to handle my arrangements:

Funeral Home: _____

Phone Number: _____

Do you have a pre-paid funeral arrangement? _____

Life insurance information : _____

BURIAL - *Why have a service?*

A funeral service is an important part of memorialization and plays a vital part in the grief process for family and friends, which leads to healing.

Where to you wish to be buried? _____

Do you own cemetery plots? _____

Name and location of cemetery: _____

Monument: _____

CREMATION - *What are my options if I am cremated*

Choosing cremation does not diminish the importance of a gathering where your loved ones can say goodbye and receive support from their community of friends and family. A memorial service can be held either before or after cremation has taken place. You may wish to have a service and/or viewing; in this case you may purchased or rent a casket. It is also very important to establish a final placement for your cremains.

Urn preference: _____

Location where you would like your cremains to be buried: _____

Location where you would like your cremains to be scattered: _____

Location of Columbarium : _____

Ceremony

Whether you prefer a traditional funeral, a private family service or a memorial service, one of the great gifts of the funeral is the comfort and support your family receives from their friends and family.

Preferred location of ceremony: _____

Address: _____

Clergy or Officiant: _____

Phone number: _____

Additional speakers (name and phone number): _____

Other organizations to participate: _____

Music: _____

Readings: _____

Other Personal touches to be included:

Pallbearers:

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____

Visitation

Location:
