

Regular Meeting

ROXBURY TOWN BOARD

Monday, December 9, 2024
Town Hall

Part of our meeting is set aside for public comments. During this time, members of the community have the opportunity to comment to the board on matters of interest. Comments will be given in a civil manner, will be of reasonable duration, and will respect the privacy of all individuals. Specific questions will be passed along to the appropriate employee who will respond with the information requested in the days following the meeting. Questions of general interest will be referred to the administration for inclusion as a future Board agenda item.

Call to Order

6:00 pm Regular Meeting

Pledge of Allegiance

Minutes

▶ November 7, 2024 Regular Meeting and Public Hearing

Requests to Speak:
sent)

▶ Mike Harrington – Water Project Update (written report

Department Reports:

- ▶ Water / Sewer
- ▶ Planning Board
- ▶ Building & Grounds
- ▶ Highway
- ▶ Assessor
- ▶ Building Inspector
- ▶ Kirkside Park / Community Resources
- ▶ Civic Center rental report
- ▶ Grants
- ▶ Health Officer

Old Business:

Letters/Emails to the Board:

- ▶ Email from Mike regarding the Civic Center roof leak
- ▶ Letter from Diane Munro resigning from the Planning Board effective March 20, 2025
- ▶ Interested in joining the Planning Board - Peg Ellsworth and Laurie Owen

Discussion from Residents

ISSUES FOR ADOPTION / DISCUSSION

► MOTIONS / RESOLUTIONS

- Department Reports
 - *Town Clerk monthly report for November 2024
 - *Supervisor's monthly report for October 2024
 - *Assessor's monthly report for November 2024
 - *Water District's monthly report for November 2024
 - *Justice Court monthly report for October 2024
 - *Parks Dept. report for November 2024
 - *Civic Center rental report November 2024
 - *Code Enforcement Officer monthly report for November 2024
 - *Dog Control monthly report for January-November 2024 **(no report rec'd)**
- Transfer Station permit fees
- Roxbury, Grand Gorge and Denver water fees
- Park rental fees
- Building permit fees
- Approve transfer of money from Good Neighbor to General Checking and T&A to pay bills and payroll
- Approve transfer of money from HWY Stormwater O&M to HWY Checking to pay bills
- Re-appoint Doug McLaurine to RHPC- 3-year term 1/1/25 --12/31/27
- Appoint new Planning Board member to fill vacancy
- Schedule Year End Meeting for December
- Schedule 2025 Organizational Meeting for January 6, 2024 @ 6:00
- Appoint FEMA Clerk at fringe rate
- Adopt Highway contract
- 2024 Budget transfer
- Obligate ARPA FUNDS to the Building Inspector and Town Clerk for software and to the Town Hall for an audio and video system, parking lot repairs and other improvements
- Schedule Public Hearing for proposed local law amending income limits for partial tax exemption for persons 65 years of age or older

► OTHER INFO/DISCUSSION:

- Town Policies sent to Town Board to review/make changes for approval at the January Organizational Meeting
- Mandatory annual training status report distributed to Town Board (Harassment & Discrimination and Violence Prevention)

AUDIT - Approve abstract of bills

REMINDERS: Town Clerk will be changing the window hours to 8am-3pm, starting in January

ARPA FUND – Total Received \$236,306.98 Current Balance \$49,591.30