



SLC Minister Search Process

1. **Prepare a Ministry Vacancy Packet.**

The SLC Board of Directors working with Staff, and using information from the Congregant Survey, completed the Ministry Vacancy Packet on 09/29/2024 and it was submitted to Unity Worldwide Ministries.

SLC's Vacancy Packet is now live on Unity Worldwide Ministries webpage. It can be viewed by going to:

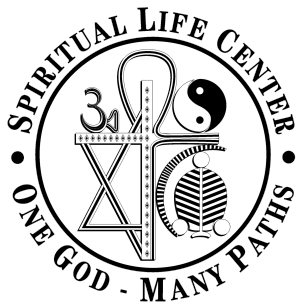
<https://www.unityuwm.org/open-ministries> and selecting the **WestCentral** tab.

2. **Screen Applicants**

- a. Unity Worldwide Ministries Employment Services does a national criminal background check and ensures that the applicant is a Unity Minister in good standing.
- b. The SLC Board of Directors formed a search committee to assist the Board. The Search Committee members are: Carolyn Cochran (Committee Chair), Carol Manson, Donna Sturla, Naomi Maunders, Paul Sanchez, and Monica Hart.
 - Receive and Review Candidate Packets.
 - Acknowledge receipt
 - Review resume packets
 - Watch recorded talks and classes
 - Interview candidates by phone and/or video teleconferencing (Zoom, Teams).
 - Report and confer with the Board

The Search Committee makes confidential recommendations **only** to the Board

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3. Invite select candidates to visit for an interview weekend

The top candidates will be invited to come to SLC for a weekend. They will give the Sunday talk and conduct a workshop/class. The congregation will be asked to evaluate these activities. The candidates will be interviewed by the Board and staff.

4. Selection of Minister

There will be a congregation-wide survey to rank the final candidates and comment. Using all information gathered, the Board will make the final decision on whom to give an offer of employment.

5. Contract and Employ

We will begin contract negotiations with the ministerial candidate. When we come to a mutual agreement, the Board will offer a contract and hire our new minister. **Celebrate!!**