

STARK STATE COLLEGE VETERAN/MILITARY STUDENT CHECKLIST

You're on your way to joining the Stark State College community. Please review the following checklist to determine if you have completed all necessary steps for starting classes in the coming semester. We look forward to assisting you as you move through the enrollment process and beyond.

- Apply for admission to Stark State College online at www.starkstate.edu/admissions.
- Submit an **official** copy of your high school transcript. To be considered official, transcripts must be sealed and signed by a school official and should display your graduation date, GPA and classes taken. If you obtained your GED, you will need to provide the original GED test scores. Most schools have an electronic option through Parchment.
- If you have attended any other college(s), submit official copies of your transcripts to the Admissions Office for evaluation.
- Submit your military transcript (JST) to the Admissions Office to have it reviewed for possible transfer credit. You will find the link under Credit for Military Service on our [Military Services](#) webpage.
- If you do not have transfer credit, schedule an appointment to take the ACCUPLACER assessment by calling Admissions at 330-494-6170, Ext. 4228.
- Once the above requirements are all processed, you will receive your official Stark State College acceptance letter. Register for an in-person session or an online orientation at www.starkstate.edu/orientation. You will need your student identification number to reserve your seat.
- Submit your application for VA Educational Benefits, VA Form 22-1990. If you have used your benefits at another college and are transferring to Stark State, you will need to use VA-Form 22-1995. To complete this application, visit <https://www.vets.gov/education/apply/>, or contact Military Services at 330-494-6170, Ext. 4939. To apply, you will need the following information:
 - Social Security number
 - Bank account direct deposit information
 - Education and military history
 - Basic information about the school and program you are pursuing**Note: the VA's processing time is four to six weeks.**

You will click the green button that says "find your education benefits form" and complete the required fields.

- If you are using Tuition Assistance, go to the appropriate website for your branch of the military to complete steps and obtain approval. Contact the education officer at your installation center if you have questions.
- Apply for federal financial aid by completing the FAFSA (Free Application for Federal Student Aid) online at <http://www.fafsa.gov>. For your convenience, there is also a direct link to this site on Stark State's Financial Aid webpage at www.starkstate.edu/finaid.

Important Notes

→ You must follow the curriculum outline for your major, as military benefits will only pay for classes that are required for your degree.

→ You will be responsible to submit the GI-Bill Certification Form and a copy of your schedule each semester of the academic year that you are enrolled, in order for the SCO to certify your hours to the VA. Failure to do this may result in delay/nonpayment of your VA benefits as classes will not be automatically certified.

If you have questions or concerns about any of the above items, please contact Military Services at 330-494-6170, Ext. 4939. You may also email questions to militaryservices@starkstate.edu.