



DONATION REQUEST FORM

- Your donation request is preferably received at least four (4) weeks prior to the date of your event.
- Donation request form must include all information to be considered for a possible donation.
- Please type or print clearly and completely.
- Thank you for your patience – due to the volume of donation requests received, it is not always possible to respond to follow up correspondence.

*****We will contact you if we are able to fill your donation request.*****

Organization Name: _____
First & Last Name: _____ Email: _____
Phone: _____ Address: _____
Event Date: _____ Event Name: _____
Event Description (be specific, the cause, who benefits, etc.): _____

What type of donation are you requesting? (check one)

Product/Discount: _____ Gift Basket: _____ Gift Certificates: _____
Items to be used for (silent auction, raffle, door prize, etc): _____

Will Vern's Cheese be featured in an ad or signage at this event? Yes _____ No _____
Have you previously received a donation for this event? (check one) Yes _____ No _____
If yes, please provide details: _____

If your event is chosen, what date would you be in to pick up your donation? _____

Please return the completed form to:

Vern's Cheese, Inc.
312 W Main Street
Chilton, WI 53014

Email: info@vernscheese.com Fax: 920-849-7883

*Due to the number of donation requests received, a submitted form does **not** guarantee a donation*

Office Use Only:
Date Received: _____
Donation Request Filled: Yes / No
Donated Item(s): _____
Donated Value: _____