



YOLO COUNTY TRANSPORTATION DISTRICT

SENIOR TRANSPORTATION PLANNER

\$100,313-\$129,474 | October 12, 2022

OVERVIEW

The Senior Transportation Planner is the senior most of three positions under the planner classification. Under direction of YCTD's Deputy Director of Transit Operations and Planning, this position will perform a variety of transportation planning activities, transit service monitoring, development reviews, grant preparation, prepare and present planning reports, studies, and recommendations. This classification involves a broad range of planning assignments requiring comprehensive planning, administrative, grant, and public transportation knowledge.

TYPICAL TASKS

- Prepare and project manage forward-looking transit planning studies including short-range transit plans, capital improvement plans and zero emission fleet plans.
- Provide staff support for major multimodal transportation projects such as transit centers, active transportation projects, managed freeway lanes, and bus rapid transit.
- Perform transit service planning, scheduling, and run cutting.
- Manage, monitor and update transit service database and associated information systems such as automatic vehicle location (AVL) system, real-time bus arrival information, rider alerts and on-time performance data.
- Coordinate with Communications team to oversee and update print and online transit service information including service maps, schedules, bulkheads, signs and promotional materials.
- Research state and federal grant opportunities and prepare grant applications.
- Update mandatory state and federal policies such as Title VI plan, Limited English Proficiency Plan, Transit Asset Management Plan, Disadvantaged Business Enterprise plan.
- Assign tasks to junior staff and interns and providing training and mentoring.
- Procure and manage the work of consultants.
- Review, research and respond to transit customer concerns in a friendly, courteous, and professional manner. Undertake problem solving activities and develop recommendations to improve customer satisfaction.
- Coordinate and build effective working partnerships with key stakeholders and partner agencies on projects, issues and priorities of mutual interest.
- Gather, analyze, and prepare summaries of complex statistical and background data.
- Make presentations to governing bodies, advisory committees, public forums and stakeholder meetings.

- Prepare staff reports and contribute to development of meeting agendas and other material for the Board of Directors and advisory committees.
- Monitor, review and respond to local transportation policies, plans and projects prepared by partner agencies such as development proposals, trip reduction ordinances, specific plans and general plans, corridor improvement plans and regional transportation plans.
- Perform other related duties as assigned.

QUALIFICATIONS

Experience: Minimum four (4) year's experience in transit service planning, transportation planning, land use planning, environmental planning, or closely related field.

Education: Minimum four-year degree or equivalent from an accredited college or university, or graduate level work (working on an advanced degree), in a planning, public administration, business administration, transit, or closely related field. Experience in a related field may be substituted for education on a year-for-year basis. Active participation in a professional society/organization is a plus.

Knowledge and Ability

- Experience and understanding of complex transportation planning issues, particularly planning and design of transit service and transportation systems.
- Team player with a demonstrated ability to form effective working relationships, manage up/down and motivate others.
- Strong oral and written communication skills in a variety of settings.
- Desire to learn and grow professionally
- Working knowledge of relevant legal, federal, state, and local regulations, trends, environmental review processes (CEQA/NEPA), funding constraints and programs.
- Self-motivated, proactive, and forward-thinking
- Experience and understanding of transportation grants and funding.
- Strong organizational skills and attention to detail
- Experience conducting independent analysis with minimal supervision
- Ability to work on multiple projects at the same time, both independently and as part of a team
- Proficient knowledge of Microsoft Office Suite
- Familiarity with Federal (emphasis on FTA and ADA), State, and local Standards and Guidelines is a plus
- Familiarity with Geographic Information Systems (GIS), Adobe Creative Suite (Illustrator, InDesign, Photoshop, and Acrobat) is a plus
- Bilingual/multilingual abilities are desirable though not required

ADDITIONAL INFORMATION

Equal Opportunity: YCTD is an Equal Opportunity Employer that values a diverse and inclusive workforce. Women, people of color and LGBTQ+ individuals are encouraged to apply.

Physical Requirements: This class will require light physical effort which may include frequent lifting of up to ten pounds and occasional lifting of up to twenty-five pounds. Some bending, stooping, and/or squatting may be required. Some walking may be involved. |

In Person Requirement: This position is in-person at the YCTD office located in Woodland, CA. At the discretion of the Executive Director, remote work may be allowed up to two days a week.

Drivers License: A valid California Driver's license is required.

Employee Benefits: Our employees participate in the California Public Employees Retirement System (CalPERS). The District pays up to 90% for the health insurance premium of the lowest cost HMO Plan thru CalPERS. Other benefits include:

- Dental and vision insurance
- Optional CalPERS 457 retirement savings program
- 12 holidays per year and 3.5 floating holidays
- 80 hours of vacation per year, increasing with additional years of service
- Bilingual pay for those whose regular duties involve oral or written translation.

ABOUT US

Yolo County Transportation District was created in 1982 and has been providing safe, reliable and convenient transportation to our communities ever since. We operate Yolobus, which provides fixed route bus service that serves Woodland, West Sacramento, Davis, Capay Valley, the Sacramento International Airport and downtown Sacramento. We also serve as the multimodal transportation planning agency for Yolo County, overseeing projects and planning efforts to enhance travel for all modes, including active transportation corridors across Yolo County and improving the commute on Interstate 80. The District has 13 full time employees, who are passionate about our mission to help transit riders and the public get around Yolo County and the Sacramento region more easily. District staff work closely with ~100 contract staff: bus operators, mechanics, dispatchers, road supervisors and managers., who are located in the office next door and operate all public transit services. The District is governed by a Board of Directors that is made up of 7 individuals representing the different local jurisdictions in Yolo County.

TO APPLY

Please email a cover letter and resume to jobs@yctd.org. Position is open until filled. First review of applications will begin October 31.